Minutes of the West Arnhem Regional Council Risk Management and Audit Committeel Meeting
Thursday, 17 September 2026 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

2 PERSONS PRESENT

Member	**Name**
Independent Chairperson	Andrew Johnson
Mayor	James Woods
Elected Member	Mickitja Onus
Elected Member	Ralph Blyth
Independent Member	Warren Jackson
Staff	
Chief Executive Officer	Katharine Murray
Interim Director Council and Community Services	Peter Mickleson
Executive Assistant	Ashlee Denyer
Acting Governance Advisor	Joy Mickleson
Director Corporate Services	Ralph Reddy
Finance Manager	Imran Shajib

3 APOLOGIES AND ABSENCES

Agenda Reference:	**3.1**
Title:	**Apologies, Leave of Absence and Absence Without Notice**
Author:	**Katharine Murray, Chief Executive Officer**

The Committee considered a report on Apologies, Leave of Absence and Absence Without Notice.

RMAC1/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Mickitja Onus

THAT THE COMMITTEE:

1. Notes there are no apologies.

CARRIED

4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	**4.1**
Title:	**Disclosure of Interest of Members or Staff**

Author:	**Katharine Murray, Chief Executive Officer**

The Committee considered a report on Disclosure of Interest of Members or Staff.

RMAC2/2026 RESOLVED:
On the motion of Independent Member Warren Jackson
Seconded Deputy Mayor Jacqueline Phillips

THAT THE COMMITTEE acknowledges there were no declarations of interest in relation to the items as listed for consideration during the Special Council meeting held on 17 September 2026.

CARRIED

5 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	**5.1**
Title:	**Confirmation of Risk Management and Audit Committee Minutes**
Author:	**Katharine Murray, Chief Executive Officer**

The Committee considered a report on Confirmation of Risk Management and Audit Committee Minutes.

RMAC3/2026 RESOLVED:
On the motion of Independent Member Warren Jackson
Seconded {seconder}

THAT THE COMMITTEE confirms the committee accepts the comment from Member Jackson that the Minutes are a True and Accurate record of the Meeting and the Committee accepts the Minutes as a record of the meeting as a whole.

CARRIED

6 ACTION REPORTS

Agenda Reference:	**6.1**
Title:	**Review of Action Items**
Author:	**Katharine Murray, Chief Executive Officer**

The Council considered a report on Review of Action Items.

RMAC4/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Independent Member Warren Jackson

THAT THE COMMITTEE:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and give approval for completed items to be removed from the register.

CARRIED

Agenda Reference:	**6.2**
Title:	**Oversight of National Disabilities Insurance Scheme activities of Council**
Author:	**Peter Mickleson, Interim Director Council and Community Services**

The Committee considered a report on Oversight of National Disabilities Insurance Scheme activities of Council.

RMAC5/2026 RESOLVED:
On the motion of Independent Chair Andrew Johnson
Seconded Mayor James Woods

THAT the RISK MANAGEMENT AND AUDIT COMMITTEE;

1. Receives and notes the report titled Oversight of National Disabilities Insurance Scheme activities of Council and,

2. Seek feedback from the NDIS Auditor as to the ability for the RMAC to fulfill governance functions under the NDIS legislation.

3. Also to define to the key governance responsibilities of the Committee

CARRIED

Agenda Reference:	**6.3**
Title:	**Appointment of External Auditor**
Author:	**Imran Shajib, Finance Manager**

The Committee considered a report on Appointment of External Auditor.

RMAC6/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Mickitja Onus

THAT the RISK MANAGEMENT AND AUDIT COMMITTEE;

1. Receives and notes the report titled Appointment of External Auditor.
2. Recommends that Council approve a procurement process to begin to appoint an external auditor for a term of between three (3)and five (5) years.

CARRIED

Agenda Reference:	**6.4**
Title:	**Adoption of Risk Management and Audit Committee Annual Work Plan**
Author:	**Katharine Murray, Chief Executive Officer**

The Committee considered a report on Adoption of Risk Management and Audit Committee Annual Work Plan.

RMAC7/2026 RESOLVED:
On the motion of Cr Mickitja Onus
Seconded Deputy Mayor Jacqueline Phillips

THAT the RISK MANAGEMENT AND AUDIT COMMITTEE;

1. Receives and notes the report titled Adoption of Risk Management and Audit Committee Annual Work Plan.
2. Endorse the revised Risk Management and Audit Committee 2026/27 Annual Work Plan, including Asset Management Framework update in June, Internal Audit provision in June, and requirements of NDIS, subject to Council approval.

CARRIED

7 RECEIVE AND NOTE REPORTS

Agenda Reference:	**7.1**
Title:	**Incoming and Outgoing Correspondence**
Author:	**Katharine Murray, Chief Executive Officer**

The Council considered a report on Incoming and Outgoing Correspondence.

RMAC8/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Mickitja Onus

THAT THE COMMITTEE notes there are no items of incoming and outgoing correspondence addressed to/sent by the Committee.

CARRIED

Agenda Reference:	**7.2**
Title:	**Workplace Health and Safety Report**
Author:	**Luisa Arango, Human Resources Manager**

The Committee considered a report on Workplace Health and Safety Report.

RMAC9/2026 RESOLVED:
On the motion of Cr Ralph F Blyth
Seconded Mayor James Woods

THAT the Committee receives and notes the report titled *Workplace Health and Safety Report*.

CARRIED

Agenda Reference:	**7.3**
Title:	**Financial report for the twelve months ending 30 June 2026**
Author:	**Imran Shajib, Finance Manager**

The Committee considered a report on Financial report for the twelve months ending 30 June 2026.

RMAC10/2026 RESOLVED:
On the motion of Independent Member Warren Jackson
Seconded Deputy Mayor Jacqueline Phillips

THAT the Committee receives and notes the report titled *Financial report for the twelve months ending 30 June 2026;*

CARRIED

Agenda Reference:	**7.4**
Title:	**Financial report for period ending 31 July 2026**
Author:	**Imran Shajib, Finance Manager**

The Committee considered a report on Financial report for period ending 31 July 2026.

RMAC11/2026 RESOLVED:
On the motion of Independent Chair Andrew Johnson
Seconded Mayor James Woods

THAT COMMITTEE receives and notes the report titled *Financial report for period ending 31 July 2026.*

CARRIED

Agenda Reference:	**7.5**
Title:	**Credit Card Reconciliations**
Author:	**Imran Shajib, Finance Manager**

The Committee considered a report on Credit Card Reconciliations.

RMAC12/2026 RESOLVED:
On the motion of Deputy Mayor Jacqueline Phillips
Seconded Mayor James Woods

THAT THE COMMITTEE receive and note the report titled *Credit Card Reconciliations*.

CARRIED

8 PROCEDURAL MOTIONS

Agenda Reference:	**8.1**
Title:	**Closure to the Public for the Discussion of Confidential Items**
Author:	**Katharine Murray, Chief Executive Officer**

The Committee considered a report on Closure to the Public for the Discussion of Confidential Items.

RMAC13/2026 RESOLVED:
On the motion of Independent Chair Andrew Johnson
Seconded Independent Member Warren Jackson

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public at 11:38am to consider the Confidential items of the Agenda.

CARRIED

9 CONFIDENTIAL ITEMS

The information in this section of the Agenda is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference:	**8.2**
Title:	**Review of Confidential Action Items**
Author:	**Katharine Murray, Chief Executive Officer**

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	**8.3**
Title:	**Incoming and Outgoing Correspondence**
Author:	**Katharine Murray, Chief Executive Officer**

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law

Agenda Reference:	**8.4**
Title:	**Review of the Risk Management and Audit Committee Charter and Terms of Reference**
Author:	**Katharine Murray, Chief Executive Officer**

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	**8.5**
Title:	**2026 Interim Audit report Update**
Author:	**Katharine Murray, Chief Executive Officer**

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

THAT THE COMMITTEE opened the meeting to the public at 12:32 pm after the discussion of confidential items and approved to disclose all resolutions from the confidential section of this meeting to the open meeting minutes.

RMAC17/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Independent Chair Andrew Johnson

CARRIED

11 NEXT MEETING

The next meeting of the Committee will be held on Thursday 5 November 2026 at 10am.

12 MEETING DECLARED CLOSED

Independent Chair Andrew Johnson declared the meeting closed at 12:34 pm.

This page and the preceding pages are the minutes of the Risk Management and Audit Committee held on Thursday 17 September 2026.

Click here to view the agenda for the Risk Management and Audit Committee held on Thursday 17 September 2026.