



WEST ARNHEM REGIONAL COUNCIL AGENDA

**KAKADU WARD ADVISORY COMMITTEE
FRIDAY, 9 OCTOBER 2026**

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WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Kakadu Ward Advisory Committee Meeting of the West Arnhem Regional Council will be held in Jabiru on Friday 9 October 2026 at 9:00 am.



Katharine Clare Murray
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 9 OCTOBER 2026

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is to table, for the Kakadu Ward Advisory Committee record, any apologies, and requests for leave of absence received from Committee members, as well as record any absence without notice for the meeting held on 9 October 2026.

RECOMMENDATION

THAT THE COMMITTEE:

1. Notes the absence of ...
2. Notes the apology received from Cr Ralph Blyth (medical reasons)
3. Determines Cr Ralph Blyth is an apology with permission of the Committee.
4. Determines ... are absent without permission of the Committee.

COMMENT

The Committee can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the committee will be recorded as absent without notice.

LEGISLATION AND POLICY

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 OCTOBER 2026

Agenda Reference:	4.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

Kakadu Ward Advisory Committee Members are required to disclose an interest in a matter under consideration at the Committee meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Committee on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Committee may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless the Committee expressly directs them to do so.

RECOMMENDATION

THAT THE COMMITTEE acknowledges that there were no declarations of interest in reference to the items listed for the Kakadu Ward Advisory Committee meeting held on 9 October 2026.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 OCTOBER 2026

Agenda Reference:	5.1
Title:	Confirmation of Kakadu Ward Advisory Committee Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

Unconfirmed minutes from the 28 July 2026 Kakadu Ward Advisory Committee meeting are submitted to the Committee for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THECOMMITTEE adopt Kakadu ward Advisory Committee minutes of the 28 July 2026 as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2026.07.28 Kakadu Ward Advisory Committee Minutes - Unconfirmed [5.1.1 - 7 pages]



Minutes of the West Arnhem Regional Council Kakadu Ward Advisory Committee
Tuesday, 28 July 2026 at 9:00 am
Via Teams & Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Cr Mickitja Onus declared the meeting open at 9:03am welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Chairperson	Mickitja Onus
Mayor	James Woods
Councillor	Ralph F Blyth
Councillor	Dwane Baker

STAFF PRESENT

Chief Executive Officer	Katharine Clare Murray
Interim Director Community and Council Services	Peter Mickleson
Director Technical Services	Grant McKenzie
Governance Advisor	Debbie Branson
Executive Assistant	Violette Stehlin
Council Services Manager	Kevin Voisey

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

KWAC31/2026 RESOLVED:

On the motion of Mayor James Woods

Seconded Chairperson Cr Mickitja Onus

THAT THE COMMITTEE:

1. Notes the apology received from Deputy Mayor Jacqueline Phillips; and
2. Determines Deputy Mayor Jacqueline Phillips is an apology with permission of the Committee.

CARRIED

4 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	4.1
Title:	Confirmation of Kakadu Ward Advisory Committee Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Confirmation of Kakadu Ward Advisory Committee Meeting Minutes.

KWAC32/2026 RESOLVED:

On the motion of Cr Dwane Baker

Seconded Chairperson Cr Mickitja Onus

THAT THE COMMITTEE adopts the minutes of the Kakadu Ward Advisory Committee meeting held on Friday, 15 May 2026 as a true and correct record; amended as follows:

- 7.2 *Community Benefit Fund - Prioritises a list of projects from the Kakadu Ward Advisory Committee members for the Administration to pursue future grant applications.*

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

KWAC33/2026 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Ralph F Blyth

THAT THE COMMITTEE acknowledges that there were no declarations of interest in reference to the items listed for the Kakadu Ward Advisory Committee meeting held on 28 July 2026.

CARRIED

6 ACTION REPORTS

Agenda Reference:	6.1
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Review of Action Items.

KWAC34/2026 RESOLVED:

On the motion of Cr Dwane Baker

Seconded Cr Ralph F Blyth

THAT THE COMMITTEE:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and noted the following feedback:
 - a. Jabiru By-laws – drafted with changes included at the next review post election
 - b. Jabiru Green Waste - GACJC considering options.

CARRIED

Agenda Reference:	6.2
Title:	Strategic Plan Review of Pillars
Author:	Katharine Murray, Chief Executive Officer

The Committee considered a report on Strategic Plan Review of Pillars.

This item was deferred.

KWAC35/2026 RESOLVED:

On the motion of Chairperson Cr Mickitja Onus

Seconded Mayor James Woods

THAT THE COMMITTEE:

1. Receives and notes the report titled *Strategic Plan Review of Pillars*; and
2. Provides feedback on the current Strategic Plan Pillars, which will be combined with feedback from the other wards and presented to Council as follows:
 - a. Item 2.1 – Indigenous Employment Framework - Collective

CARRIED

7 RECEIVE AND NOTE REPORTS

Agenda Reference:	7.1
Title:	Technical Services Jabiru Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Committee considered a report on Technical Services Jabiru Projects Report.

KWAC36/2026 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Ralph F Blyth

THAT THE COMMITTEE receives and notes the report titled *Technical Services Jabiru Projects Report* with the following action:

- Approve the colour palette post GACIT's approval and indicate that the Kakadu Ward Advisory Committee would prefer colours from a more brighter colour palette.

CARRIED

Agenda Reference:	7.2
Title:	Pavement Defects
Author:	Kylie Gregson, Manager Technical Services

The Committee considered a report on Pavement Defects.

KWAC37/2026 RESOLVED:

On the motion of Cr Ralph F Blyth

Seconded Cr Dwane Baker

THAT COUNCIL receives and notes the report titled *Pavement Defects*.

CARRIED

Agenda Reference:	7.3
Title:	CSM Operations Report on Current Council Services
Author:	Kevin Voisey, Council Services Manager, Jabiru

The Committee considered a report on CSM Operations Report on Current Council Services.

KWAC38/2026 RESOLVED:

On the motion of Chairperson Cr Micketja Onus

Seconded Mayor James Woods

THAT THE Kakadu Ward Advisory Committee receives and notes the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	7.4
Title:	Human Resources Report
Author:	Katharine Murray, Chief Executive Officer

The Committee considered a report on Human Resources Report.

KWAC39/2026 RESOLVED:

On the motion of Mayor James Woods

Seconded Chairperson Cr Micketja Onus

THAT THE COMMITTEE receives and notes the report titled *Human Resources Report*.

CARRIED

Agenda Reference:	7.5
Title:	Jabiru Waste Management Update
Author:	Meredith Newall, Waste and Resource Coordinator

The Committee considered a report on Jabiru Waste Management Update.

KWAC40/2026 RESOLVED:

On the motion of Mayor James Woods

Seconded Chairperson Cr Mickitja Onus

THAT THE COMMITTEE:

1. Receives and notes the report titled *Jabiru Waste Management Update*; and
2. Requests a 'snap shot' of the new digital data to the next Kakadu Ward Advisory Committee meeting.

CARRIED

8 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	8.1
Title:	Invited Guest - NT Police
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Invited Guest - NT Police.

NT Police representative, SGT Josh Munday joined the meeting at 9:54am and left at 10:01am.

KWAC41/2026 RESOLVED:

On the motion of Cr Dwane Baker

Seconded Cr Ralph F Blyth

THAT THE LOCAL AUTHORITY notes the update on Law and Order by the NT Police.

CARRIED

9 COMMITTEE MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	9.1
Title:	Kakadu Ward Advisory Committee Member Questions
Author:	Katharine Murray, Chief Executive Officer

The Committee considered a report on Kakadu Ward Advisory Committee Member Questions.

KWAC42/2026 RESOLVED:

On the motion of Chairperson Cr Mickitja Onus

Seconded Mayor James Woods

THAT THE COMMITTEE recorded the following questions from Members:

Jabiru Child Centre Opening – Waiting on infrastructure – working to the 1st September 2026.

CARRIED

10 NEXT MEETING

The next meeting is scheduled to take place on Friday, 9 October 2026.

11 MEETING DECLARED CLOSED

Chairperson Cr Mickitja Onus declared the meeting closed at 10:16am.

This page and the preceding pages are the minutes of the Kakadu Ward Advisory Committee held on Tuesday, 28 July 2026.

Click [here](#) to view the agenda for the Kakadu Ward Advisory Committee held on Friday 15 May 2026.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 OCTOBER 2026

Agenda Reference:	6.1
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is submitted for Kakadu Ward Advisory Committee to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE COMMITTEE:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gave approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Kakadu Ward Advisory Committee or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Committee to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Committee resolves to occur are to be acted upon by the administration. This report enables Committee to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. ACTIONS Kakadu October 2026 [6.1.1 - 3 pages]

Meeting Date	Item	Status	Action Required	Assignees	Action Taken
10/02/2026	Incoming and Outgoing Correspondence	On Hold	Jabiru By-laws KWAC8/2026 RESOLVED: Notes that correspondence from Gundjeihmi Aboriginal Corporation Jabiru Town regarding the West Arnhem Regional Council (Jabiru Town) By-laws 2024 has been sent to the Department of Housing, Local Government and Community Development, Local Government Unit to review the inconsistencies with the Parliamentary Counsel and be advised of the response.	Katharine Murray	Currently on hold as Council do not have the resources to appoint a Council Liaison Officer to work with the Department of Local Government, Housing and Community Development Local Government Unit.

6/03/2026	Jabiru Waste Report	In Progress	Jabiru - Green Waste KWAC6/2026 RESOLVED: Requests an update regarding the remediation of the green waste area.	Kylie Gregson, Grant McKenzie	Awaiting advice from GACJT.
28/07/2026	Strategic Plan Review of Pillars	Recommend Complete	Strategic Plan Review of Pillars KWAC35/2026 RESOLVED: Committee to provide feedback along with other wards to present to Council referring Item 2.1 Indigenous Employment Framework - Collective	Katharine Murray	
28/07/2026	Technical Services Jabiru Projects Report	Recommend Complete	Technical Services Jabiru Projects Report KWAC36/2026 RESOLVED: Committee approves the colour palette post GACJT's approval and indicates KWAC prefers brighter colours	Kylie Gregson, Grant McKenzie	actioned within colour range of supplier

28/07/2026	Jabiru Waste Management Update	Recommend Complete	Jabiru Waste Management Update KWAC40/2026 RESOLVED: Committee requests a 'snapshot' of new digital data at the next KWAC meeting	Kylie Gregson; Grant McKenzie	Report will be presented at October LA Meeting - recommend complete
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WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 OCTOBER 2026

Agenda Reference:	6.2
Title:	Jabiru Lakeside Precinct
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report seeks the Kakadu Ward Advisory Committee's (KWAC) decisions on the following matters for the Jabiru Lakeside Precinct Project:

- The name of the newly installed dog park; and
- Confirm the proposed locations of the playground and outdoor gym equipment.

RECOMMENDATION

THAT THE COMMITTEE:

1. Receive and note the report titled *Jabiru Lakeside Precinct*; and
2. Approve/Do not approve: The proposed signage for the newly installed dog park; and
3. Confirm the proposed locations of the playground and outdoor gym equipment.

BACKGROUND

West Arnhem Regional Council (WARC) secured funding through the Rio Tinto Jabiru Social Infrastructure Fund to upgrade the Jabiru Lakeside Precinct. These improvements are intended to provide more attractive, functional recreational spaces for residents and visitors.

Planned works include:

- construction of a dog park (lakeside);
- installation of a playground (lakeside); and
- installation of an outdoor gym (Brockman/Arnhem oval).

COMMENT

Project update

- Playground equipment is on order, lead time on supply is approx. 6 months. The current proposed location, subject to the Committees endorsement, is shown on the maps below.
- Outdoor gym equipment is on order, lead time on supply is approx. 6 months. The current proposed location, subject to the Committees endorsement, is shown on the maps below.
- Dog park construction completed and in use, remaining works include installation of dog exercise/play equipment (underway) and fabrication/installation of signs.

Staff propose that a large descriptive sign, dimensions approx. **3-4m x 300mm** high, be placed on the new dog park fence along the Civic Drive side and a suggested example of the wording is shown below:

"Lakeside Off Leash Dog Park"

In addition to the above sign it has been discussed in the past that a separate small plaque-type sign, dimensions approx. **500mm x 300mm** high, be placed on the fence near the main entry gates with the design/wording suggested to be one of the attached examples. Note that Cr Ralph Blyth has supported

the example No. 5. Also note that if the Committee endorses the proposed signage separate approval will need to be sought through GACJT.

Please refer to photos below to confirm proposed locations.

Dog Park Location - Lakeside



Sports Point - Outdoor Gym



Playground and Universal Swing - Lakeside



LEGISLATION AND POLICY

Council Purchasing Policy to be adhere to during procurement and installation phases.

FINANCIAL IMPLICATIONS

Nil cost to Council

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.1 Indigenous Employment Framework

Create Council Indigenous employment framework including tailored pathways to employment.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and

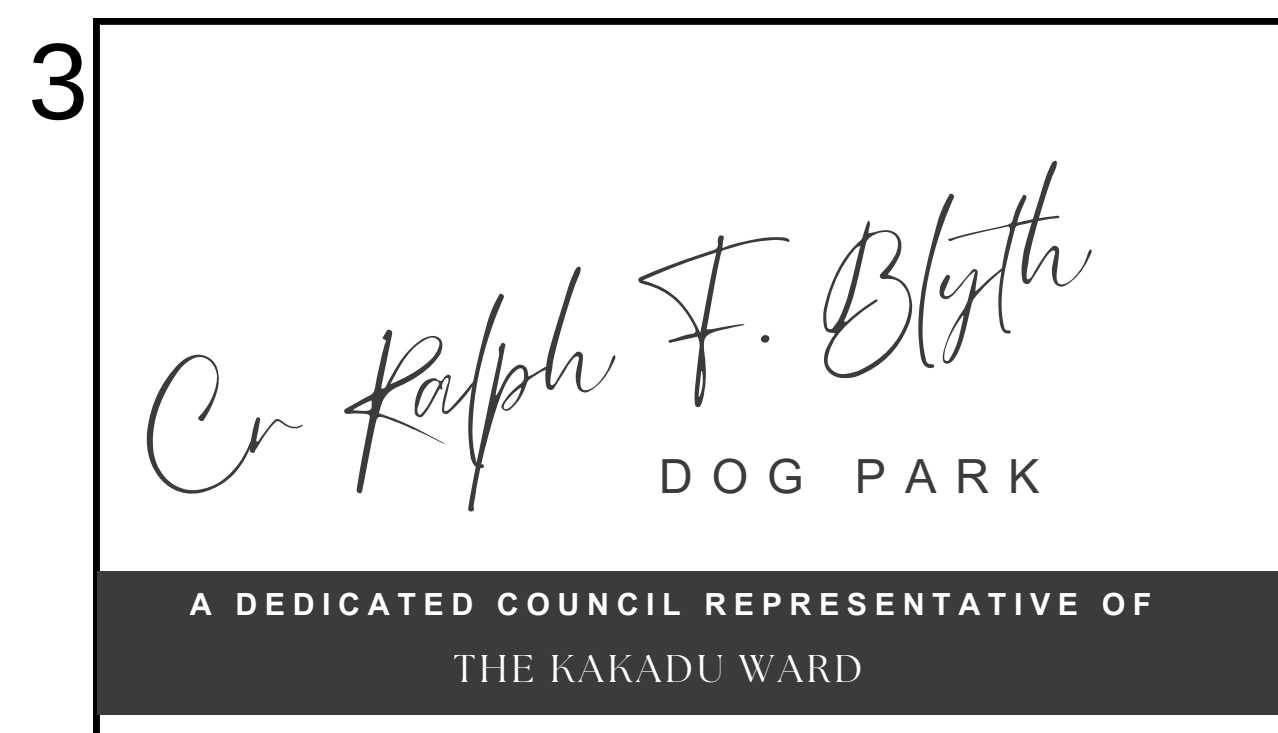
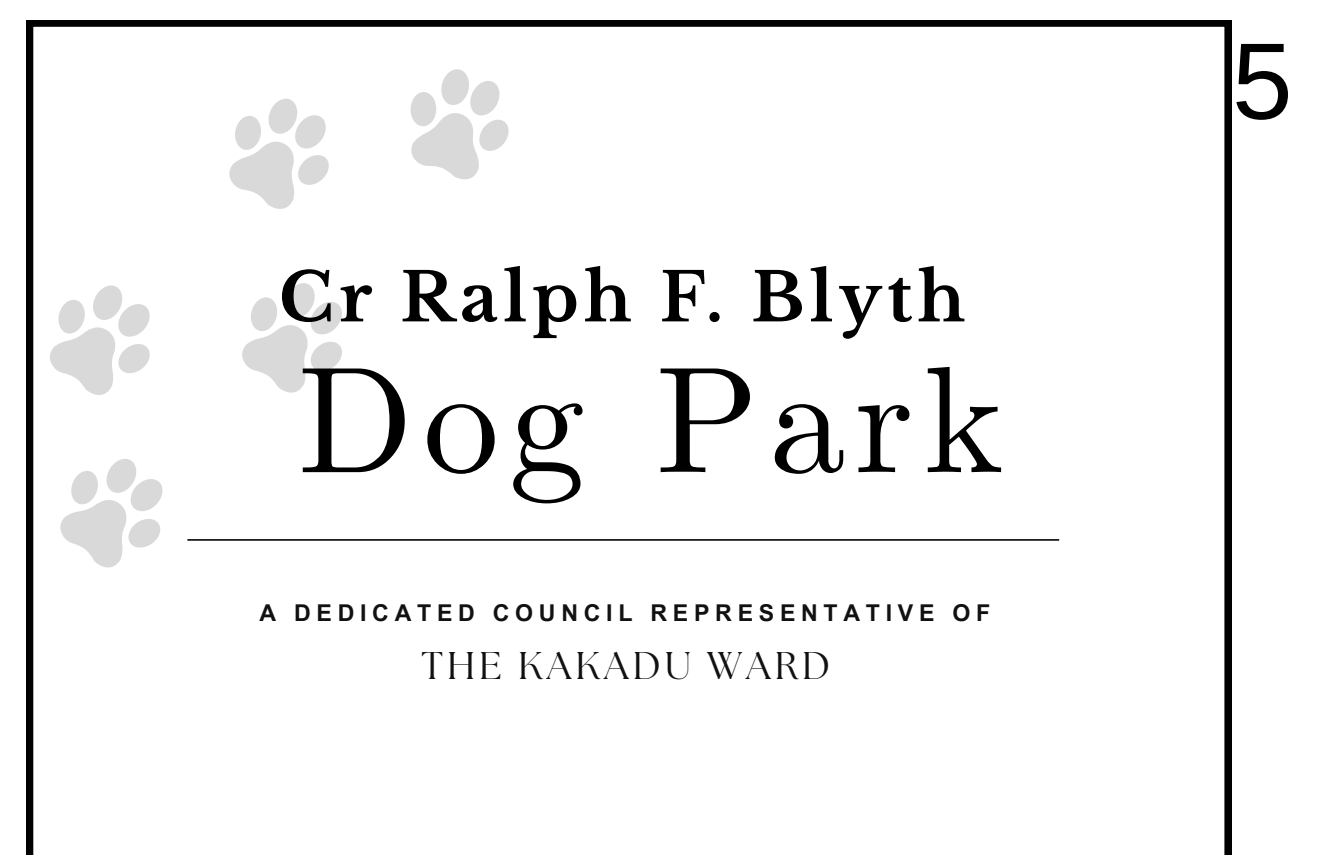
respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

ATTACHMENTS

1. Dog Park Signage Options [6.2.1 - 1 page]



*Note: A plaque will
not have colour*



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 OCTOBER 2026

Agenda Reference:	7.1
Title:	Incoming and Outgoing Correspondence
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is to table items of correspondence received and sent since the last Kakadu Ward Advisory Committee meeting.

RECOMMENDATION

THAT THE COMMITTEE receives and notes there are no items of correspondence.

BACKGROUND

Correspondence addressed to the Principal Member and Council, as determined by the Chief Executive Officer, is included in this report.

COMMENT

LEGISLATION AN POLICY

Nil.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars of the *Regional Plan and Budget 2023-2024*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 October 2026

Agenda Reference:	7.2
Title:	Technical Services Jabiru Projects Report
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report provides the Kakadu Ward Advisory Committee (KWAC) with a clear update on current projects and other Council delivered projects in Jabiru:

- Progress on Council delivered projects
- Service updates relating to waste management

The information in this report reflects project and service activity up to 25 September 2026.

RECOMMENDATION

THAT THE COMMITTEE receives and notes the report titled *Technical Services Jabiru Projects Report*.

BACKGROUND

High level operational/project management reports are provided to ensure transparency, communication, and support are provided to elected members.

COMMENT

The table below provides a comprehensive snapshot of all current projects occurring in Jabiru.

JABIRU COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	31-12-2026	Overview - Replanting of garden beds, move existing park benches under cover, install charging ports and bubbler completed. Awaiting design for wayfinding signs.	Jabiru Town Square Revitalisation (Rio Tinto).	80%
In Progress	30-12-2027	Cultural approval received for Dog Park, Playground and Outdoor Gym from GAC. Extension of milestones dates approved, procurement has now commenced. Lead time on play equipment is 6 months.	Dog Park & Playground - Lakeside Park. Outdoor Gym - Brockman Oval (Rio Tinto).	40%
In Progress	31-10-2026	Replace existing wayfinding signs that are damaged and faded. Signage on site, waiting on installation.	Wayfinding Sign Upgrades (Rio Tinto).	80%
In Progress	31-12-2026	Jabiru sealed road works project was released to tender, with one conforming submission received. The procurement process has been completed, and works are expected to commence in October 2026.	Kakadu National Park - Road Maintenance.	20%

WASTE UPDATE

- Lease Status: Lease with Gundjehmi Aboriginal Corporation Jabiru Town (GAC JT)
- License Status: License EPL351-01
- Rubbish Collections: No changes to schedule
- Landfill: Operational from Monday to Friday 7.00am – 3.00pm

STATUTORY ENVIRONMENT

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place, and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.2 Fleet, Plant and Equipment

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water, and sewerage services.

Goal 4.4 Local Road Management and Maintenance

Tactically monitor, maintain, and manage Council gazetted roads and community safety via traffic management.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

Goal 5.2 Procurement

Develop and implement a leading-edge sustainability procurement strategy.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 OCTOBER 2026

Agenda Reference:	7.3
Title:	CSM Operations Report on Current Council Services
Author:	Kevin Voisey, Council Services Manager, Jabiru

SUMMARY

This report presents the Kakadu Ward Advisory Committee (KWAC) with an update on Council services provided in the Jabiru community for the period 01 July 2026 to the 30 September 2026, as prepared and presented by Council Services Manager (CSM), Kevin Voisey.

RECOMMENDATION

THAT THE Kakadu Ward Advisory Committee receives and notes the report titled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues/matters raised are to be discussed by Kakadu Ward Advisory Committee members, as detailed in the report.

COMMENT

1. 1.1 Community Recruitment

Positions filled during the report period:

- Community Care Officer.
- Administration Coordinator.
- Relief admin officer.
- Childcare manager.

2. Administration Services

2.1 Administration

The Jabiru Council administration office was open from 8:30am to 4:30pm on each business day.

Administration Support was provided to the Post Office, Centrelink and Library due to staff being on leave.

- Administration Coordinator was on Annual Leave from 13th-17th July.
- Administration Coordinator, Relief Admin Officer & Customer Service officer provided relief at Centrelink and Post Office.
- Childcare assistant has been assisting with reception duties.
- Relief for Maningrida from the 17/8/2026 to the 10/9/2029 with relief admin and team leader post office providing cover for leave.
- Relief admin officer returned to admin from Acting EA on the 10.08.2026.
- Administration Coordinator resigned on 19/8/2026.
- Readvertised Admin coordinator role.

2.2 Post Office

Post Office services are provided by Jabiru Council Administration team and Post Office staff during normal business hours 10:30am – 5:00pm. Mail was received, sorted and dispatched each business day.

- Team Leader provided relief to Maningrida in July, August and September.
- Post Office closed between 1pm – 2pm for lunch on days when only one staff member was in the post office.
- Admin staff doing overtime for cash up while post office staff were on leave this reporting period.
- Works Crew on light duties helping in the post office hours have been increased from 5hrs to a normal 7.6 hours working day with restriction.
- Post office team leader was on leave 11/9/2026 to the 25/9/2026.

Total postage received – 1 st of July 2026 to the 31 ST of August 2026	16,762.80 kg
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2.3 Centrelink

The Jabiru Centrelink Office operates between 9:00am to 3:00pm each business day and is closed for lunch from 12:30pm until 1.00pm.

- Centrelink office is closed between 12:30pm and 1:00pm each business day for lunch.
- Administration Coordinator and relief admin covered Centrelink in August while waiting to employ a new staff member for this role with some days having reduced opening hours.
- New Centrelink officer started in September. Logins were approved on the 17/9/2026 Centrelink relief admin officer was training the staff member until the approval was granted.

2.4 Cleaning

Scheduled cleaning of council assets has been completed as per below:

- The Council Offices, Public Toilets, Library and Lake amenities are cleaned daily.
- The Workshop Office and oval amenities at Magela and Brockman are cleaned weekly, with restocking done before games or scheduled hires.
- Aged Care, Centrelink, and the Post Office are cleaned twice a week.
- The Basketball Court amenities are only cleaned when used.
- Assistance is provided to our Tenancy team as well as our Works Crew team. This involves cleaning of transit houses, tenant bond cleaning, mowing of lawns on properties and other handyman tasks.
- Cleaning did extra hours cleaning for the Kurrung carnival.

3. Wellbeing

3.1 Sport & Recreation

Sport and Recreation team delivered activities involving after-school sessions, school holiday initiatives, and young adult-oriented programs

- Limited activity provided this reporting period due to no Wellbeing coordinator and no Sports and Rec officer and Community Wellbeing Senior Project Officer on long leave.
- The school holiday program was scheduled for the library as no sport and rec or wellbeing coordinator.
- Sport and Recreation officer to start in September.
- Wellbeing Coordinator started on the 17/8/2026 in time for the Kurrung event.
- Wellbeing Senior Project Officer on long leave.
- Territory day firework display was a great success with 200+ attending the display at the lakeside park.
- Kurrung sport Carnivale was well support in the community in August with around 400+ attendees at the games.
- A skateboarding activity was held in August.
- AFL N/T held a women footy section in Jabiru in September.
- A new Sport and Rec officer started on the 21/9/2026.

Attendance totals 1 st of July 2026 to the 31 st of August 2026	600+
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3.2 Aquatic Centre

The Jabiru Aquatic Centre is open Monday, Wednesday, Saturday, Sunday 1.30pm – 6.30pm, Thursday and Friday the Centre is closed.

- Jabiru Under Water Hockey - Monday night sessions.
- Due to staff availability pool was closed Monday 15th June – Friday 26th June, re-opened Saturday 27th June.
- JUWH - Monday night sessions.
- JAS LTS program – 24th – 28th August 2026 8.30am-3pm each day.
- JP Changerooms used for female Kurrung visitors (Friday night Saturday morning).
- New 2026-27 Jabiru fees and charges applied.
- No programs undertaken at the Pool facility – group attendances from Caulfield Grammar, Clontarf and STARS.

Attendance totals 1 st of July 2026 to the 31 st of August 2026	2,117
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3.3 Library

The library operates Monday to Friday, 10:30am to 4:30pm, and Saturday 10:00am – 2:00pm, during the reporting period.

- Allied Health team met at the library to discuss future visits 22.07.26.
- School Holiday Program 01.07.26 – 07.07.26.
- Opening hours total: 138.
- Meeting room utilised 4 times in July.
- Gunbalanya Aged Care visit to the library 28.07.26.

- Allied Health Team 19.08.26.
- Training 17.08.26.
- Census Team 12.08.26.
- TEABBA radio serviced the broadcasting equipment 06.08.26.
- Children attending after school to access resources.
- Library hosted a community care lunch in September with clients from Gunbalanya and Jabiru.
- Librarian is now on a flexible working agreement from the 5/9/2026 admin staff to be manning the library on Mondays to cover for this.
- School holiday program for library operating in the last two weeks of September.

Attendance totals 1 st of July 2026 to the 31 st of August 2026	498
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3.4 Early Learning

The Jabiru Childcare Centre reopened on 1 September with reduced operating hours of Monday to Friday, 8:45am – 2:45pm.

- Jabiru childcare manager is now reporting to the Director of Community and Council Services

Attendance totals 1 st of July 2026 to the 31 st of August 2026	0
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3.5 Community Care (Aged Care)

The Jabiru Community Care team provides services Monday – Friday.

- Clients have been receiving their meals at their communities; some clients are away from home and are not in their communities; that's why we have a small number of clients here in Kakadu Region.
- Some of the **Unregistered** clients have moved to CHSP list.
- Clients Packages and numbers: 9 clients at this very moment. CHSP-3, NDIS-3, HCP-1 Level 3.
- One comm care officer resigned in August and is currently recruiting for this position.

Total meals provided from 1 st of July 2026 to the 31 st of August 2026	706
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3.6 Disability Care

The Jabiru Community Care team is the Community Connectors and Coordinator of Supports (CoS) under the National Disability Insurance Scheme (NDIS). Services provided are as follows:

- Meals, personal care, household tasks, transport and social support.
- Kakadu currently deliver breakfast and lunch to one NDIS client. Due to his location, he receives lunch and breakfast for the following day when lunch is delivered.
- WBSC and the Community Care team are working closely with NDIS providers such as Country Connect to increase collaboration and improve delivery service to joint clients.

Total number of NDIS participants 1 st of July 2026 to the 31 st of August 2026	3
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4. Community Works

4.1 Parks and Open Space

The community is generally clean and tidy with rubbish collection occurring 2 days per week.

- Open gates at pool for contractors.
- Set dog traps ongoing during this reporting period.
- Bait dog traps ongoing during this reporting period.
- Hours spent on dog patrol 49.5 h times 2.
- SWO and works officer did a 2day course on compacting at the land fill.
- 8/7/26 two Works crew helped at Gunbalanya.
- 13/7/26 picked up stray dog from 131 civic drive put in the dog pound feeding and watering morning and night dog has not been collected
- 13/7/26 contractors fixed 2 main leaks and repaired 3 valves.
- 16/7/26 NAIDOC set up and pack down.
- 23/7/26 cat caught in trap was handed over to parks Australia.
- 23/7/26 check for any valves that were closed trying to rectify water pressure to Jabiru town water supply.
- Potholes were repaired during this reporting period.
- 4/8 dog in pond was rehomed.
- 4/8 fire went through the sprinkler farm no real damage to all metal sprinklers
- 4/8 rubbish truck broke down lost pin out off one off the arms for bin lift.
- 5/8 meet contractor at the new dog park to discuss water feed for dog park.
- 5/8 put new singe up at cemetery
- 10/8 contractor working on bore 2 power surge protectors
- 10/8 clean up in childcare and land scaping under the trees
- 10/8 croc removed from sewer pond by parks
- 13/8 2 works crew to Darwin to pick up bus for Maningrida
- 17/8 soft fall sand delivered for childcare
- 17/8 refill sand pits at childcare
- 19/8 put new a gate pole at childcare
- 24/8 Open low level for electrical contractor to quote to lift the wiring up off the floor
- 24/8 2 works crew marked out basketball court for Kurrung
- 27/8/2026 unload porter loos at Brockman oval for Kurrung
- 27/8/2028 NLC tent arrived for Kurrung
- 27/8/2026 prepare for Kurrung
- 28/8/2026 setting up and packing down for basketball for Kurrung
- 29/8/2026 setting up and packing down for football for Kurrung
- 30/8/2026 packing up after the finish off Kurrung sports carnival
- Work crew relieving landfill officer while he is on leave on long leave from September

- 16/9/2026 one work crew and one RJED landfill assistant resigned

4.2 Roads

General minor road repairs and maintenance are undertaken across the community.

- Road street sweeping has been minimal around Jabiru due to no aircon in the street sweeper.
- The cul-de-sac at the end of Langford drive was repaired but has now been damaged due to vehicles driving through. This will need to be repaired.
- Potholes filled at lake in April.

4.3 Waste

Landfill site operated between Mondays to Friday, 8:00am to 4:00pm with no disruption to service.

- We continue to have two days only for waste collection due to issue with the rubbish truck.
- We replaced a few broken bins as requested.

4.4 Plant and equipment.

- Mechanic supported other communities as follows: Minjilang, Warruwi and Maningrida.
- Jabiru mechanic needs to repair rubbers in the rubbish truck.
- Blueridge contracting to swap out chlorine cylinders at low level and swimming pool.
- Only two mowers are going out of 3 mowers.
- On call, the car is not in use from the 18/2/26 awaiting being sent to Darwin for repairs.
- Tilt tray needs repairs to be able to take the On-call car into Darwin for repairs.

Total volume of waste on-charged	Total in the waste coordinator report
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5. Essential Services

5.1 Power

- Streetlight audit was conducted. There are several lights that need to be repaired.
- Backup generators run weekly, and data recorded on checklist.

5.2 Water

- Contractors came out to monitor the telemetry.
- Repaired several water leaks around Jabiru.
- Operate breathing apparatus and chlorine training completed by SWO and Works officer.

5.3 Sewage

- The Sewerage Remediation project funded by Parks is continuing, and relationships have been built between WARC and the contractor.

- Inspected sprinkler farm on the 08-09/01/2026 and still having problems with losing pressure at the sprinkler farm.
- Ongoing Issues which have been escalated, waiting for inspection and quote from contractor for rectification.
- Pump 2 at sewer ponds: outlet pipe not securely connected to the pump, leading to increased agitation and decreased performance.
- Sewer Sprinkler Farm: Draining incorrectly, washing away the retaining wall at the lower end of the farm.
- Auroura Sewerage Pump Station: Not included in the current sewer remediation works – requesting its inclusion.
- Relift station has problem with the floor of the well lifting and blocking the pump for pumping the water out of the well this caused the last pump to burn out. Seeking quote to realign tank.
- Overflow pipe still has bung in as the ponds are full and still no pressure.

Regular tasks continued as follows:

- Sewage lift pump checked daily, and data recorded on checklist.
- Grids and filter for sewage and sprinkler farm cleaned weekly.
- Unlocked dump point for contractor.
- Sprinkler farm not working Have to manual turn on.

6. Community

6.1 Community meetings and events

- Triathlon held and was well attended.
- Guts concert held and was well attended.
- Sport and recreation program was held and was well attended.

6.2 Meetings attended

- Weekly Senior CSM catch up.
- Operations Meeting.
- Acting CSM and CSM attended service delivery meetings.
- Weekly Kurrung meeting attended.
- Childcare faults completion inspection conducted.
- Childcare walk thru for contracting company.
- 8 Interview conducted this period.
- CSM meeting with ALPA to discuss employment vacancy for WARC

Total number of meetings and events attended by the CSM	40
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LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATION

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 October 2026

Agenda Reference:	7.4
Title:	Human Resources Report
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to inform the Committee of Council employment statistics within the Local Government area and employment vacancies.

RECOMMENDATION

THAT THE COMMITTEE receives and notes the report titled *Human Resources Report*.

COMMENT

The Human Resources Team continues to support First Nations employment initiatives and the effective delivery of Council services. The attached report details employment and vacancy statistics for this location.

LEGISLATION AND POLICY

Local Government Act 2019 (Act)

Council's Organisational Structure

Council's Budget and Long-Term Financial Plan

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.1 Indigenous Employment Framework

Create Council Indigenous employment framework including tailored pathways to employment.

Goal 2.2 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

Goal 2.3 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

Goal 3.3 Training and Development

Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.

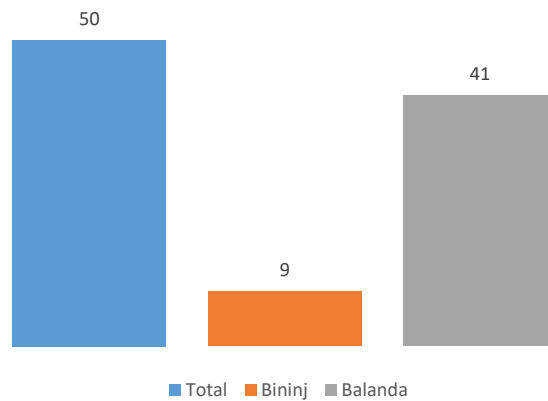
ATTACHMENTS

1. 2026.09 - HR Report - LA Kakadu Advisory as at 18.09.2026 [**7.4.1** - 3 pages]

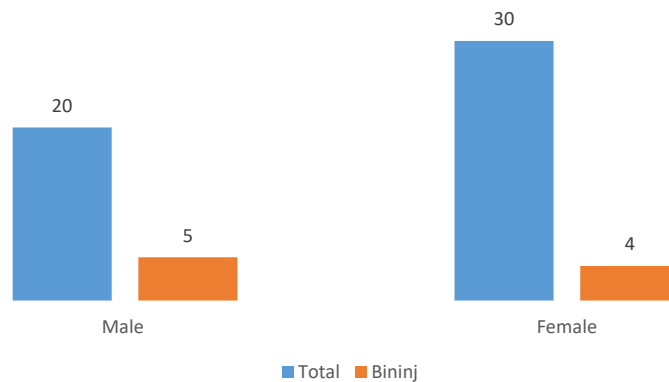
Workforce Report

As of 18 September 2026

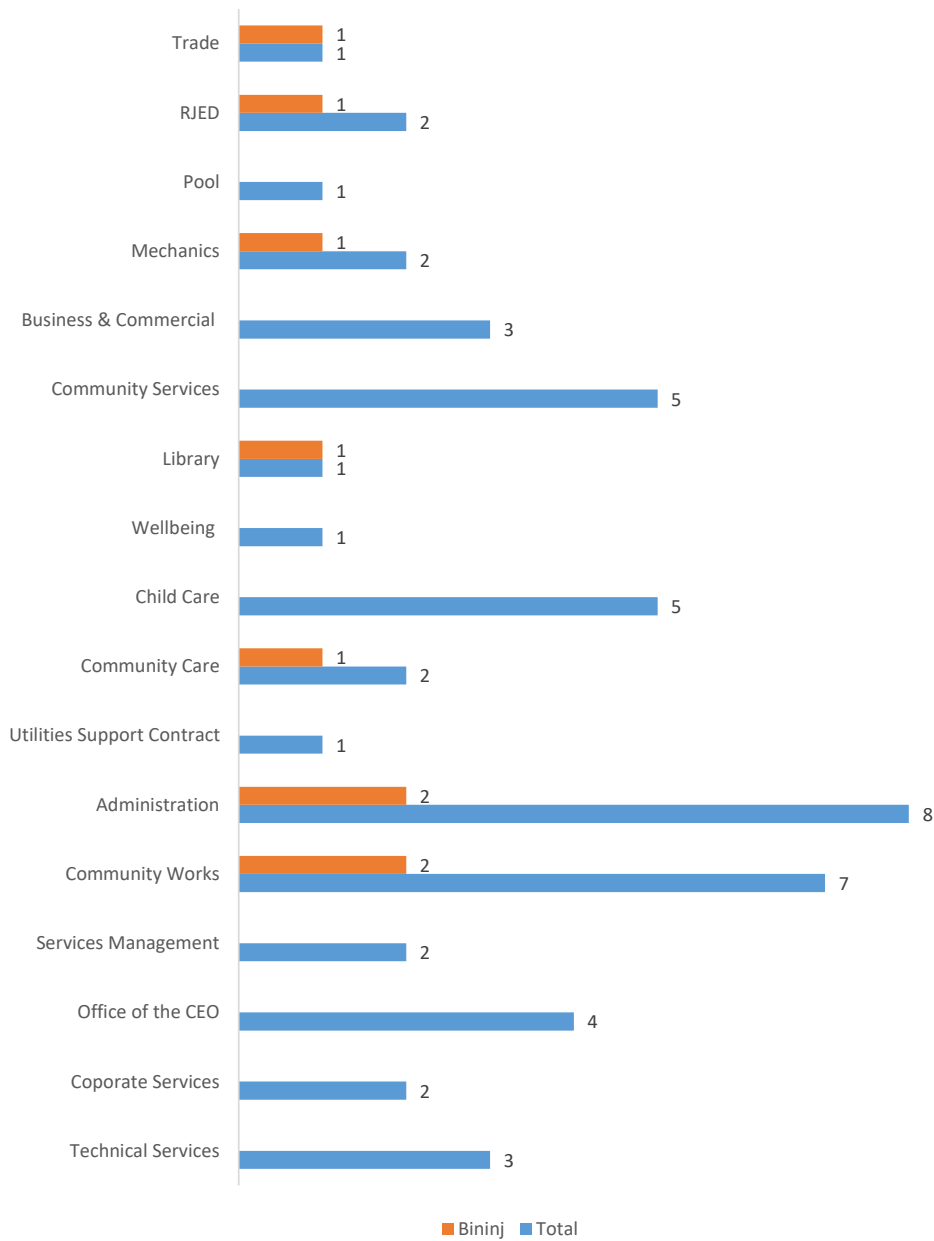
Employees by Number - Jabiru



Employees by Gender - Jabiru



Employees by Work Group - Jabiru



Vacancies by location as of 18 September 2026

Jabiru

- **Early Childhood Educational Leader** — \$88k per annum | Permanent | Full Time | Subsidised Accommodation | 23 Sep 2026
- **Early Childhood Educator Group Leader** — \$81k per annum | Permanent | Full Time | Subsidised Accommodation | 23 Sep 2026
- **Administration Coordinator** — \$88k per annum | Permanent | Full Time | Subsidised Accommodation | 30 Sep 2026
- **Community Care Officer** — \$32.30 per hr | Permanent | Part Time 27 hrs per week | No Accommodation | 30 Sep 2026
- **Community Care Officer** — \$32.30 per hr | Permanent | Casual | No accommodation | 24 Sep 2026
- **Pool Officer** – \$35.64 per hr | Permanent | Part Time 25 hrs per week | Subsidised accommodation | 30 Sep 2026
- **RJED - Pool and Safety Assistant (2 positions)** – \$27.33 per hr | Fixed Term | Part Time 20 hrs per week | No accommodation | 30 Sep 2026 (Jobseeker conditions apply – contact your case manager).

*Special conditions apply

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 9 OCTOBER 2026

Agenda Reference:	8.1
Title:	Presentations and Visitors
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to provide Kakadu Ward Advisory Committee with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE COMMITTEE notes the presentation by the NT Police.

BACKGROUND

At various times, the Committee requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will attend today's meeting:

- NT Police – issues and concerns in the community

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 OCTOBER 2026

Agenda Reference:	8.2
Title:	Invited Guest - NT Police
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is for the NT Police and Local Authorities to discuss issues and concerns in their communities. These discussions are supported by the MoU between West Arnhem Regional Council and the NT Police.

RECOMMENDATION

THAT THE LOCAL AUTHORITY notes the update on Law and Order by the NT Police.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 9 OCTOBER 2026

Agenda Reference:	9.1
Title:	Kakadu Ward Advisory Committee Member Questions
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to give Kakadu Ward Advisory Committee Members a forum in which to table items they wish to be debated.

Committee Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE COMMITTEE recorded for action the following questions from Members.

ATTACHMENTS

Nil

10 NEXT MEETING

11 MEETING DECLARED CLOSED