



WEST ARNHEM REGIONAL COUNCIL AGENDA

**WARRUWI LOCAL AUTHORITY
WEDNESDAY, 7 OCTOBER 2026**

[View the full agenda](#)



WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Warruwi on Wednesday 7 October 2026 at 10:00 am.



Katharine Clare Murray
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is to table, for the Warruwi Local Authority record, any apologies, and requests for leave of absence received from Authority members, as well as record any absence without notice for the meeting held on 7 October 2026.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Authority
4. Determines ... are absent without permission of the Authority.

COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

LEGISLATION AND POLICY

Guideline 1: Local Authorities

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	4.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT THE LOCAL AUTHORITY acknowledges that there were no declarations of interest in reference to the items listed for the Waruwi Local Authority meeting held on 7 October 2026.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	5.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

Unconfirmed minutes from the Warruwi Local Authority meeting held on 15 July 2026 are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY adopts the minutes of the Warruwi Local Authority meeting held on 15 July 2026 as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2026-07-15 Warruwi Local Authority Minutes Unconfirmed [5.1.1 - 6 pages]



Minutes of the West Arnhem Regional Council Warruwi Local Authority
Wednesday, 15 July 2026 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Nicholas Hunter declared the meeting open at 10:15am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

APPOINTED MEMBERS PRESENT

Chairperson	Nicholas Hunter
Member	Jason Mayinaj
Member	Misman Kris
Member	Richard Nawirr
Member	Renfred Manmurulu
Member	Ida Waianga

ELECTED MEMBERS PRESENT

Mayor	James Woods
Councillor	Steven Nabalmarda

STAFF MEMBERS PRESENT

Chief Executive Officer	Katharine Murray
Director Technical Services	Grant McKenzie
Interim Director Council and Community Services	Peter Mickleson
Finance Manager	Imran Shajib
Manager Technical Services	Kylie Gregson
Governance Advisor	Debbie Branson
Executive Assistant	Violette Stehlin (via Teams)

GUESTS

NT Police	Tim Gillhan (via audio)
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3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

WAR19/2026 RESOLVED:

On the motion of Member Renfred Manmurulu

Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY:

1. Notes the apology received from Member Jamie Milpurrr; and
2. Determines Member Jamie Milpurrr is absent with permission of the Authority.

CARRIED

4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	4.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

WAR20/2026 RESOLVED:

On the motion of Member Jason Mayinaj

Seconded Member Mismam Kris

THAT THE LOCAL AUTHORITY acknowledges that there were no declarations of interest in reference to the items listed for the Warruwi Local Authority meeting held on 15 July 2026.

CARRIED

5 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	5.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

WAR21/2026 RESOLVED:

On the motion of Member Renfred Manmurulu

Seconded Member Ida Waianga

THAT THE LOCAL AUTHORITY adopts the minutes of the Warruwi Local Authority meeting held on Wednesday, 13 May 2026 as a true and correct record.

CARRIED

6 ACTION REPORTS

Agenda Reference:	6.1
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Review of Action Items.

WAR22/2026 RESOLVED:

On the motion of Member Richard Nawirr

Seconded Member Ida Waianga

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items.

CARRIED

Agenda Reference:	6.2
Title:	Warruwi Creche Building – Future Use
Author:	Peter Mickleson Interim Director Community and Council Services

The Local Authority considered a report on Warruwi Creche Building - Future Use.

WAR23/2026 RESOLVED:

On the motion of Member Jason Mayinaj

Seconded Member Misman Kris

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Warruwi Creche Building – Future Use*; and
2. Recommends to Council that it advises the Department of Education that Council, after consulting with Traditional Owners, Elders and the community, wants to close the Warruwi creche for good and keep the building for aged care services.

CARRIED

Agenda Reference:	6.3
Title:	Finance Report Warruwi Local Authority
Author:	Imran Shajib, Finance Manager

The Local Authority considered a report on Finance Report Warruwi Local Authority.

WAR24/2026 RESOLVED:

On the motion of Member Renfred Manmurulu

Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY receives and notes the report titled *Finance Report Warruwi Local Authority*.

CARRIED

7 RECEIVE AND NOTE REPORTS

Agenda Reference:	7.1
Title:	Technical Services Warruwi Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Technical Services Warruwi Projects Report.

WAR25/2026 RESOLVED:
On the motion of Member Ida Waianga
Seconded Member Misman Kris

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Technical Services Warruwi Projects Report*;
2. Presents quotes for a funeral vehicle, a large barbeque for the seating area at the look out, bollards at the creek, native trees and an irrigation system for the oval for Warruwi for next Local Authority meeting.

CARRIED

Agenda Reference:	7.2
Title:	Pavement Defects
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Pavement Defects.

WAR26/2026 RESOLVED:
On the motion of Member Renfred Manmurulu
Seconded Member Jason Mayinaj

THAT COUNCIL receives and notes the report titled *Pavement Defects*;

CARRIED

Agenda Reference:	7.3
Title:	CSM Operations Report on Current Council Services
Author:	Scott Page, Acting Manager Regional Council Services

The Local Authority considered a report on CSM Operations Report on Current Council Services.

WAR27/2026 RESOLVED:
On the motion of Member Misman Kris
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY receives and notes the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	7.4
Title:	Human Resources Report
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Human Resources Report.

WAR28/2026 RESOLVED:

On the motion of Member Richard Nawirr

Seconded Member Mismán Kris

THAT THE LOCAL AUTHORITY receives and notes the report titled *Human Resources Report*.

CARRIED

The meeting was adjourned at 11:33am and reconvened at 12:23pm with the absence of Member Jason Mayinaj.

8 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	8.1
Title:	Invited Guest - NT Police
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Invited Guest - NT Police.

WAR29/2026 RESOLVED:

On the motion of Member Mismán Kris

Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY:

1. Notes the update on Law and Order by the NT Police; and
2. Requests that Council events on Warruwi be forwarded to the NT Police representative.

CARRIED

9 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	9.1
Title:	Local Authority Member Questions with or without Notice
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

WAR30/2026 RESOLVED:

On the motion of Member Richard Nawirr

Seconded Chairperson Member Nicholas Hunter

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members:

- Installation of culverts in the creek area
- Bring grader into community / Road drag

CARRIED

10 NEXT MEETING

The next meeting is scheduled to take place on Wednesday, 7 October 2026 at 10:00am.

11 MEETING DECLARED CLOSED

Chairperson Nicholas Hunter declared the meeting closed at 12:50pm.

This page and the preceding pages are the minutes of the Warruwi Local Authority held on Wednesday 15 July 2026.

Click [here](#) to view the agenda for the Warruwi Local Authority held on Wednesday 15 July 2026.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	6.1
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is submitted for Warruwi Local Authority to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gives approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Actions Warruwi October 2026 [6.1.1 - 1 page]

Warruwi Local Authority - Actions				
Meeting Date	Status	Action Required	Assignees	Action Taken
13/05/2026	In progress	Yard maintenance with properties WAR8/2026 Recommend to Yagbani Aboriginal Corporation to commence a yard maintenance business in Warruwi.	Peter Mickleson	Letter sent.
13/05/2026	In progress	Community Benefit Fund WAR11/2026 Refer the Proposed - Supply and Install Shade Structure at the Council Office including tables and chairs to the Community Benefit Grant.	Grant Mckenzie	Added to next round in Jan 2027, list to then be prioritised by Council
15/07/2026	In progress	WAR 25/2026 Quotes for funeral vehicle	Grant Mckenzie	Quotes obtained within LA proposed budget of under \$40,000.00. Request for variation needs to be sent to funding body for approval, as purchase of vehicles is not permitted under grant
15/07/2026	In progress	WAR 25/2026 Quotes for large BBQ for seating area by lookout	Grant Mckenzie	Report in agenda
15/07/2026	In progress	WAR 25/2026 Quotes for bollards at the creek	Grant Mckenzie	Report in agenda
15/07/2026	In progress	WAR 25/2026 Quotes for native trees and an irrigation system for the Oval	Grant Mckenzie	Report in agenda
15/07/2026	Recommnd close	WAR30/2026 Installation of culverts in the creek area	Grant Mckenzie	Report in agenda
15/07/2026	Recommnd close	WAR30/2026 Bring grader into community/drag road	Grant Mckenzie	Repairs to existing road drag pening, materials on order

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	6.2
Title:	Community Benefit Fund
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report is to collate and prioritise a list of community assets nominated by the Local Authority members for potential infrastructure improvements and asset purchases when grant funding opportunities arise.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Community Benefit Fund*; and
2. Prioritises a list of projects from the Local Authority members for the Administration to pursue future grant applications.

BACKGROUND

The Community Benefit Fund (CBF) receives funds from a levy on electronic gaming machines in licensed hotels. Major community grants provide funding to provide services, leisure activities and opportunities to Northern Territorians.

All applications that meet the eligibility criteria will be considered.

If the application meets the priorities below, it will be given preference when considered.

The priorities are:

Priority 1

- Applications for infrastructure improvements or asset purchases that demonstrate an ongoing community benefit beyond the period of funding.

Priority 2

- Applications that support the growth of the NT and:
- Provide multi-level stimulus through the outcome of the grant and also use local suppliers and contractors in the process of completing the grant.

COMMENT

The Major Community Grant opportunity opens biannually, with funding from **\$15,001 to \$250,000**. The next available funding round opens 1 July and closed on 31 August 2026. Local Authorities can give feedback to Council on what projects they may wish to be considered for any future grant funding opportunities.

The most recent successful application works awarded to West Arnhem Regional Council (WARC) was the Revitalization/Upgrade of the Jabiru Library completed in 2025.

Recommendations put forward in the past for community upgrades focusing on enhancing community participation, health, and wellbeing include:

- Removing potentially dangerous/at risk trees in all community public areas.

- Upgrading existing ablution facilities across the region
- Tunnel Shade for the front of the office
- Upgrading existing playgrounds/shades/surfaces

LEGISLATION AND POLICY

Per Local Government Act (2019).

WARC internal policies for all facets of Infrastructure improvements/acquisitions.

FINANCIAL IMPLICATIONS

In kind support can be considered as part of application process:

- Internal Wages
- Admin Fees
- Project Management Fees

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.2 Economic Partnerships

Secure increased income opportunities (grants and commercial) that create employment and/or improve community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	6.3
Title:	Proposed - Reinstall Fencing Along Roadside Culvert
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report provides the Warruwi Local Authority with an indicative cost estimate for reinstalling fencing along the roadside culvert at Sandy Creek in two locations.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Proposed - Reinstall Fencing Along Roadside Culvert*; and
2. Approves the allocation of \$8,640.00 from the Warruwi Local Authority Funding.

BACKGROUND

Staff were requested at the previous Local Authority meeting to source quotes to reinstall fencing along the roadside culvert at Sandy Creek in two locations.

COMMENT

Estimate/Indicative pricing only.

Proposed Fencing Along Roadside Culvert (Sandy Creek) Warruwi Community				
Resource	Unit	Qty	Est Price	Total
Supply and install chainmesh fencing on the side of the road crossing over the waterway in two locations at Sandy Creek. Replace like for like.	1	1	\$7,200.00	\$7,200.00
Contingencies 20%				\$1,440.00
Total Estimated/Indicative Costs				\$8,640.00



LEGISLATION AND POLICY

Per Local Government Procurement Policy

FINANCIAL IMPLICATIONS

Per available annual funding from the Warruwi Local Authority allocation

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community. and thriving community.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	6.4
Title:	Proposed - Supply of Native Plants for Warruwi Community
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report is for the Warruwi Local Authority to consider the supply of Native Plants to provide shade and enhance the appearance of the Warruwi community.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Proposed - Supply of Native Plants for Warruwi Community*; and
2. Approve the allocation of \$3,439.90 Option 1 (Megatubes) OR \$1,489.09 Option 2 (14L28L) from the Warruwi Local Authority Funding.

BACKGROUND

Staff were requested at the previous Local Authority meeting to source quotes for the supply of Native Plants to provide shade and enhance the appearance of the Warruwi community.

COMMENT

Estimate/Indicative pricing only, two options of pricing below due to the size of plants.

Supply of Native Plants for Warruwi Community			
Resource	Qty	Est Price	Total
Quote 1 QU-0793			
Pallet of 144 megatubes, mixed species	144	\$12.72	\$1556.93
450x200 Triangle cardboard guard & bamboo stakes	144	\$4.36	\$627.84
20g Native fertiliser tablet x 70 bucket	2	\$40.91	\$81.82
Delivery fee to Barge	1	\$100.00	\$100.00
Seaswift barge delivery fee to Warruwi	1	\$500.00	\$500.00
Contingencies 20%	1		\$573.31
Total Estimated/Indicative Costs			\$3,439.90
Quote 1 QU-0794			
Pallet of 12 x 14/28L, mixed species	12	\$50.00	\$600.00
20g Native fertiliser tablet x 70 bucket	1	\$40.91	\$40.91
Delivery fee to Barge	1	\$100.00	\$100.00
Seaswift barge delivery fee to Warruwi	1	\$500.00	\$500.00
Contingencies 20%	1		\$248.18
Total Estimated/Indicative Costs			\$1,489.09



Example of sizing, Megatubes, 14L, 28L

LEGISLATION AND POLICY

Council Purchasing Policy to be adhere to during procurement and installation phases.

FINANCIAL IMPLICATIONS

Annual project funding available from the Local Authority per financial report.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	6.5
Title:	Proposed - Supply and Install Seating and BBQ Fire Pits
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report is for the Warruwi Local Authority to consider the supply and installation of seating and BBQ fire pits at the barge landing lookout.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Proposed - Supply and Install Seating and BBQ Fire Pits*; and
2. Approve the allocation of \$15,725.21 from the Warruwi Local Authority Funding.

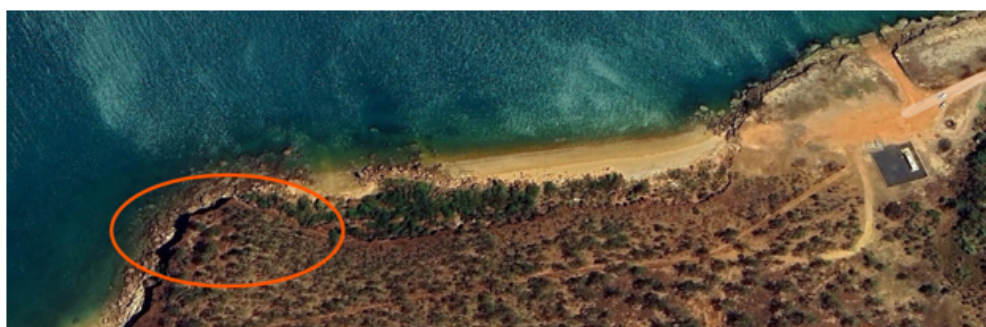
BACKGROUND

Staff were requested at the previous Local Authority meeting to source quotes for the supply and installation of seating and BBQ fire pits at the barge landing lookout.

COMMENT

Estimate/Indicative pricing only.

Supply and Install Seating and BBQ Fire Pits at Barge Landing Lookout			
Resource	Qty	Est Price	Total
Supply of park seating, aluminum, 2 sided	1	\$1,784.00	\$1,784.00
Supply of BBQ fire pits	2	\$1,930.00	\$3,860.00
Freight from Darwin to Warruwi, Seaswift barge	1	1,022.71	\$1,022.71
Installation of park seating and BBQ fire pits	1	\$7,629.10	\$7,629.10
Contingencies 10%			\$1,429.40
Total Estimated/Indicative Costs			\$15,725.21



LEGISLATION AND POLICY

Council Purchasing Policy to be adhere to during procurement and installation phases.

FINANCIAL IMPLICATIONS

Annual project funding available from the Local Authority per financial report.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	6.6
Title:	Proposed - Install Concrete Floodway
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report is for the Warruwi Local Authority to consider the installation of concrete floodway on the Injilatparri Access Road, Warruwi.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Proposed - Install Concrete Floodway*; and
2. Recommend that Council consider funding during next budget deliberations.

BACKGROUND

Staff were requested at the previous Local Authority meeting to source quotes for the installation of concrete floodway on the Injilatparri Access Road, Warruwi (road to water bores).

COMMENT

Estimate/Indicative pricing only.

Install Concrete Floodway			
Resource	Qty	Est Price	Total
Install concrete floodway 7.2m long x 8m wide on road to water bores as shown by CSM.	1	\$58,678.75	\$58,678.75
Total Estimated/Indicative Costs			\$58,678.75



LEGISLATION AND POLICY

Council Purchasing Policy to be adhere to during procurement and installation phases.

FINANCIAL IMPLICATIONS

Annual project funding available from the Local Authority per financial report.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

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Goal 4.1 Strategic Infrastructure and Asset Management

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PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	6.7
Title:	Local Government Representation Review - Submission by Council
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

At the Ordinary Council meeting held on 22/23 September 2026 Council considered a verbal update from the CEO on the 2026 Local Government Representation Review following a presentation by Local Government Association NT (LGANT) CEO Mary Watson and members of the 2026 Local Government Representation Committee (LGRR) at that meeting.

RECOMMENDATION

THAT The Waruwi Local Authority Committee endorses the submission (and attached map) made to the 2026 Local Government Representation Review Committee

BACKGROUND

Local Government Representation Reviews are held after each Local Government Council periodic general elections. The review provides the Northern Territory Minister for Housing, Local Government and Community Development with recommendations to ensure all voters are fairly represented.

Following the presentation by LGANT CEO Mary Watson and LGRR committee members, Elected Members developed a list of submission points and resolved OCM318/2026 to make a submission by the due date Friday 2 October 2026.

COMMENT

Timeframes for making a submission were extremely tight with submissions closing on Friday 2 October 2026. The letter and map submitted are attached for review and endorsement by the Waruwi Local Authority.

It is noted that the submission includes a request for further consultation with communities. The submission can also be withdrawn at Council's request.

LEGISLATION AND POLICY

Local Government Act NT (2019)

FINANCIAL IMPLICATIONS

Unknown.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders,

businesses, agencies and local service providers to enhance community life.

Goal 1.5 Cultural Training

Develop increased understanding and observation of cultural protocols.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures, and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2026 LGRR Submission 24.09.2026 [6.7.1 - 3 pages]
2. West Arnhem Submission to 2026 LGRR Proposed Ward Boundaries [6.7.2 - 1 page]



The Committee
2026 Local Government Representation Review
submission@lgr2026.com.au

24 September 2026

Subject: West Arnhem Regional Council Submission - 2026 Local Government Representation Review

Dear Local Government Representation Review Committee,

Please accept this submission from **West Arnhem Regional Council** in accordance with Council Resolution OCM318/2026, adopted at the Confidential Ordinary Council Meeting held on 22-23 September 2026. The resolution directs Council to make a submission to the 2026 Local Government Representation Review seeking:

1. An adjustment to the ward boundary on the Cobourg Peninsula to establish a dedicated **Cobourg Ward** (refer attached map); and
2. The provision of **one additional elected member** to represent the proposed Cobourg Ward; and
3. Further **consultation** between the Committee and West Arnhem Regional Council regarding these matters.

Background

West Arnhem Regional Council is currently divided into five wards: Gunbalanya, Kakadu, Maningrida, Minjilang and Warruwi. The Minjilang and Warruwi wards each elect one councillor, while the former Barrah Ward was abolished following the previous representation review process. As a result, the communities and outstations located on the Cobourg Peninsula no longer have a dedicated elected member representing their locality.

Council submits that the current arrangements do not adequately recognise the distinct geographic, cultural and community interests of the Cobourg Peninsula. Since the removal of the Barrah Ward, residents and community leaders from Cobourg, Warruwi and Minjilang have repeatedly expressed confusion regarding electoral representation, ward boundaries and the governance arrangements that apply to their communities.

Community of Interest

The Local Government Representation Review Committee is required to consider communities of interest, remoteness, communication and travel, population distribution and physical features when making recommendations.



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Jabiru (Head Office)
☎ 08 8979 9444

Gunbalanya
☎ 08 8970 3700

Maningrida
☎ 08 8979 6600

Warruwi
☎ 08 8970 3600

Minjilang
☎ 08 8970 3500



The Cobourg Peninsula, Warruwi (South Goulburn Island) and Minjilang (Croker Island) form a distinct regional grouping characterised by:

- Strong cultural, family and historical connections;
- Similar service delivery challenges associated with remoteness;
- Geographic separation from mainland communities within West Arnhem;
- Shared transport, communication and governance issues; and
- Longstanding expectations of local representation.

Although these communities share common interests, they are geographically dispersed and difficult to access, making clear and identifiable representation particularly important.

Population and Representation

Based on 2021 Census population data:

Community	Population	% of West Arnhem Population
Cobourg Peninsula	32	0.51%
Minjilang (Croker Island)	265	4.22%
Warruwi (South Goulburn Island)	432	6.88%
Combined Total	729	11.61%

Together, these communities account for approximately **729 residents**, representing **11.61% of West Arnhem Regional Council's population**.

Despite representing more than one-tenth of the Council area population, Cobourg residents currently have no dedicated elected member and remain effectively split from the existing ward structure. Council considers that this arrangement diminishes local representation and contributes to ongoing uncertainty within the community regarding who advocates for their interests at the Council table.

Proposed Solution

Council therefore supports:

- The creation of a **Cobourg Ward** through an adjustment of the existing ward boundaries;





- The allocation of **one elected member** to represent the proposed Cobourg Ward; and
- Retention of representation for the existing Warruwi and Minjilang wards.

This proposal would provide direct representation for residents of the Cobourg Peninsula while ensuring that the unique interests of the island communities continue to be represented.

Council believes the proposal aligns with the objectives of the review by:

- Strengthening community representation;
- Better reflecting identifiable communities of interest;
- Improving community understanding of local government governance arrangements;
- Recognising the challenges associated with remoteness and travel; and
- Ensuring clearer representation for communities that are geographically distinct from the mainland wards.

Request for Further Consultation

Given the significance of this issue to residents of the Cobourg Peninsula, Warruwi and Minjilang, Council respectfully requests that the Committee undertake further consultation with West Arnhem Regional Council before forming its final recommendations.

Council would welcome the opportunity to discuss the proposed boundary adjustments and provide additional information regarding community views, service delivery arrangements and governance considerations.

Thank you for considering this submission.

Yours sincerely,

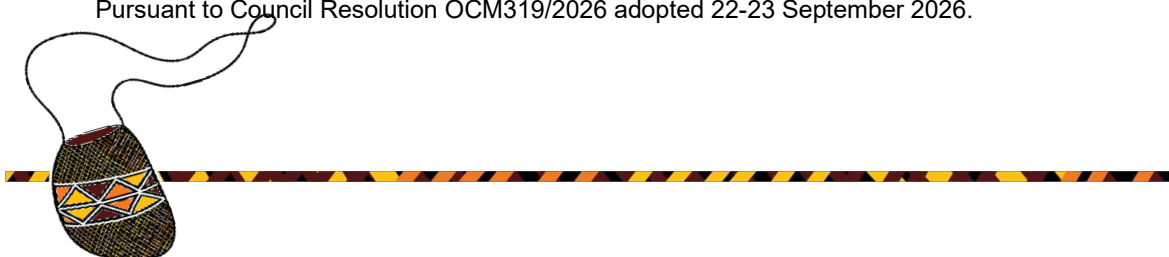
Mayor James Woods

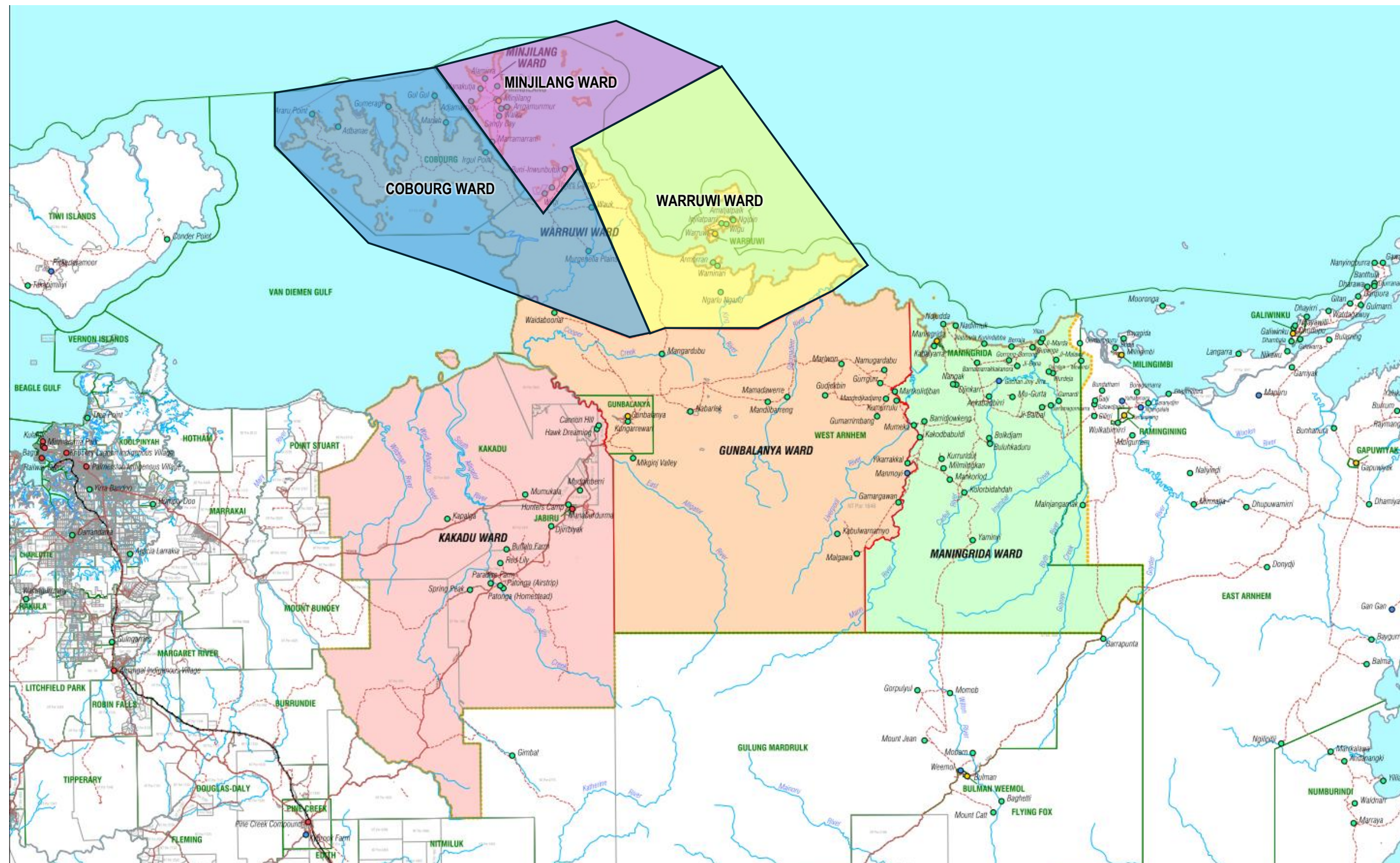
Mayor

West Arnhem Regional Council

On behalf of West Arnhem Regional Council

Pursuant to Council Resolution OCM319/2026 adopted 22-23 September 2026.





WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	7.1
Title:	Incoming and Outgoing Correspondence
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is to table items of correspondence received and sent since the last Warruwi Local Authority meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the attached items of incoming and outgoing correspondence.

BACKGROUND

Correspondence addressed to the Principal Member and Council, as determined by the Chief Executive Officer, is included in this report.

COMMENT

Type	Date	Sender/Receiver	Reference
Letter	02/07/2026	Receiver: Warruwi Community	Yard maintenance business - Yagbani Aboriginal Corporation

LEGISLATION AN POLICY

Nil.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars of the *Regional Plan and Budget 2023-2024*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Warruwi Local Authority Actions [7.1.1 - 1 page]



Lot 174 Mardbalk Building
WARRUWI COMMUNITY
Goulburn Island
NT, 0822, Australia

2 July 2026

RE: Warruwi Local Authority Actions

To whom it may concern

The Warruwi Local Authority at its meeting on 13 May 2026 resolved that it "2. Recommends to Yagbani Aboriginal Corporation to commence a yard maintenance business in Warruwi."

The Local Authority is of the view that such a business would be of benefit to the community.

Yours Sincerely,

Peter Mickleson
Acting Director Community and Council Services

✉ PO Box 721, Jabiru NT 0886 📧 info@westarnhem.nt.gov.au 🌐 www.westarnhem.nt.gov.au



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☎ 08 8970 3500



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 7 October 2026

Agenda Reference:	7.2
Title:	Technical Services Warruwi Projects Report
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report provides the Local Authority with a clear update on current Local Authority projects and other Council delivered projects in the Warruwi Community,

- Progress on Local Authority projects
- Progress on Council delivered projects
- Service updates relating to waste management

Reporting Period, the information in this report reflects project and service activity up to 25 September 2026.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *Technical Services Warruwi Projects Report*.

BACKGROUND

High level operational/project management reports are provided to ensure transparency, communication, and support are provided to elected members.

COMMENT

The table below provides a comprehensive snapshot of all projects currently being delivered to the Warruwi Community.

WARRUWI LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30-10-26	Provide support/materials for Cultural Camp 2026.	Cultural Camp 2026.	25%
Completed	30-09-26	New park seating installed and operational.	Beautification of Warruwi - Park Setting for the 'Lookout'.	100%
In Progress	30-11-26	Tender awarded to the University of Melbourne. Warruwi scheduled visits are 14th to 16th September 2026, final visit TBA.	Vet Program - Animal Management.	75%

WASTE UPDATE

- Lease Status: Draft lease received from Northern Land Council (NLC) which will be used as a template for other West Arnhem Regional Council landfills
- License Status: No license required
- Rubbish Collections: No change to schedule
- Landfill: Unmanned

STATUTORY ENVIRONMENT

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place, and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.2 Fleet, Plant and Equipment

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water, and sewerage services.

Goal 4.4 Local Road Management and Maintenance

Tactically monitor, maintain, and manage Council gazetted roads and community safety via traffic management.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

Goal 5.2 Procurement

Develop and implement a leading-edge sustainability procurement strategy.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 7 October 2026

Agenda Reference:	7.3
Title:	CSM Operations Report on Current Council Services
Author:	Scott Page, Manager Regional Council Services

SUMMARY

This report will present the Local Authority (LA) with an update on council services provided in the Warruwi community for the period 1 June 2026 – 31 August 2026, as prepared by Council Services Manager (CSM), Misman Kris and presented by Interim Director Community and Council Services, Peter Mickleson.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues/matters raised are to be discussed by Local Authority members, as detailed in the report.

COMMENT

1. Community Recruitment

Positions filled during the report period:

Nil

Positions vacant-

- Centrelink Officer Part-time.
- Broadcasting Part time.
- Team Leader Works Full time.
- Wellbeing Services Senior Officer.
- Youth, Sport and Recreation Assistant.

2. Administration Service

2.1 Administration

The Warruwi Council administration office was open from 8:00am to 4:30pm on each business day during the report period except for the below periods:

- 08 June 2026 – Kings Birthday public holiday.
- 11 June 2026 – closure for sorry business.
- 23 June 2026 – closure for sorry business.
- 15 July 2026 – closure for sorry business.
- 27 August 2026 – Closure for sorry business.

2.2 Post Office

Post Office services are provided by Warruwi Council administration staff during normal business hours. Mail was received, sorted, and dispatched each business day except for the below periods.

- 08 June 2026 – Kings Birthday public holiday.
- 11 June 2026 – closure for sorry business.
- 23 June 2026 – closure for sorry business.
- 15 July 2026 – closure for sorry business.
- 27 August 2026 – closure for sorry business.

Total postage received	2013 kg
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2.3 Centrelink

The location Warruwi Centrelink Office opened between 9:00am to 4:00pm each business day during the report period with exception:

- 11 June 2026 – closure for sorry business.
- 23 June 2026 – closure for sorry business.
- 15 July 2026 – closure for sorry business.
- 27 August 2026 – closure for sorry business.
- 10 September 2026 – closure due to staff availability.

2.4 Cleaning

Scheduled cleaning of council assets for reporting report has been completed as follows:

- Council office – twice a week – a total of 40 occasions.
- Common areas cleaned once a week – a total of 30 occasions.
- Visitor Accommodation rooms cleaned as required – 2 x 2-bedroom units.

2.5 Visitor Accommodation

The total number of current visitor accommodation available is four (4); bookings can be made through Little Hotelier, via WARC website.

- The total number of current visitor accommodation available is two (2). Bookings can be made through Little Hotelier, via the WARC website.

3. Wellbeing Services

3.1 Sport & Recreation

The Sport and Recreation team delivered activities involving after-school sessions, school holiday initiatives, and young adult-oriented programs. The activities offered included:

- Basketball
- Skateboard Program
- Basketball/Dodge Ball program

Attendance totals	68
-------------------	----

3.2 Early Learning

The Warruwi Creche has been closed since December 2024. Council has determined that the service shall be closed, and staff are waiting on a decision from the Department of Education as to whether the building can be re-purposed for Aged Care.

3.3 Community Care (Aged Care)

The Warruwi Community Care team provides services Monday – Friday to 4 clients.

- Meals on wheels are provided 5 days a week.
- Domestic care support provided to 2 clients per week totaling 4 hours per week.
- Personal care support provided to 1 HCP client per week totaling 3 hours per week.
- Washing Days: Men on Mondays and Women on Fridays or upon client's request, total of 3 hours per week.
- Social support provided to each client, once a week for up to an hour, totaling 3 hours per week.
- Weekend packs are also provided to each client = 2 meal packs for each client.

Total meals provided	1085
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3.4 Disability Care

The Warruwi Community Care team are the Community Connectors and Coordinator of Supports (CoS) under the National Disability Insurance Scheme (NDIS). Services provided are as follows:

- Accommodation,
- Personal care / household tasks,
- Centre Activities,
- Home modifications,
- Plan management, and
- Transport.

Total number of NDIS participants	5
-----------------------------------	---

3.5 Community Safety (Night Patrol)

Night patrol services were provided on 57 nights between the rostered hours of 6:00pm to 11:30pm.

- 08 June 2026 – Closure due to Kings Birthday public holiday.

3.6 Broadcasting

Services were not provided on 60 shifts during the reporting period due to no staff availability.

- TEABBA is available on 106.1FM 24hours 7 days a week, from the Warruwi Council office.

4. Community Works

4.1 Parks and Open Space

The community is generally clean and tidy with rubbish collection occurring 3 times per week.

- Mowing has commenced around township.
- Maintaining accommodation and vacant housing yards.
- Pick up dead branches/sticks/ rocks in open spaces.
- Mow and whipper snip office and vacant unit's (once a week)
- Maintain playground & toilets (Once a week)
- Sewer pond and the solar panel compound mowed/whipper sniped inside and outside, (roughly once or twice a month during the wet season)
- Remove weeds and small trees around poles/rock/buildings & fence line etc (poison if it wasn't raining)
- Cut and poison large Nim trees around the township.
- Maintained creche yard

4.2 Roads

General minor road repairs and maintenance undertaken across the community.

- Remove coffee rock from the main drains, filled in wash ways in between sealed roads and culverts
- Filled in potholes around the township.
- Removed corrugation and filled in potholes at the Power Station/Water Tank Road.
- Filled in wash ways on the main road to barge landing and main drains.

4.3 Waste

Landfill site operated between Mondays to Friday, 8:30am to 4:00pm with no disruption to service.

- Compact waste at the tip.
- "Push up" green waste area
- Main tip area east end has been filled and compacted, rubbish covered with soil
- Northwest end still in use
- Started clearing a small section ready for the next tip area

Total volume of waste on-charged	0
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4.4 Plant and equipment

- Maintenance on Kubota ride-on mower CE84MA.
- Maintenance on Tipper truck – replaced airbox, fuel cap, drive belts, mirrors, replaced front right fender and replaced rear right glass door.
- Replaced front windscreen on the skid steer.
- Maintenance on Hilux CD35MB
- Serviced Night Patrol vehicle.
- CB86AW - replaced front and rear brake pads and rotors.
- CD35MB – worked on key barrel.

- CD32YS – tractor tyre replaced and hydraulic couplers connected.
- CE16BL – skid steer tensioner pulley replaced.

5. Essential Services

5.1 Power

- 15 x services requests from Indigenous Essential Services (IES).
- 9 x engine services.
- 7 x power meter replacements.
- 2 x Power Coordinator and/or contractor onsite.
- 12 x fuel deliveries.
- 9 x fuel transfers
- 1 x scheduled power outage.

5.2 Water

- 92 x bore reads.
- 8 x water samples taken.
- 92 x residual chlorine daily reads.
- 6 x water repairs.
- 6 x monthly bore dips.

5.3 Sewage

- 22 x SPS 1 low level pump out and floats cleaned out.
- 92 x Sewer Pond inspections.
- 92 x Daily hours reading on sewer pumps.

5.4 Aerodrome

As per the contract, inspections, callouts and maintenance were undertaken by the Aerodrome Reporting Officer (ARO).

- 93 inspections
- 5 Care flight call out

6. Community

6.1 Community meetings and events

- 17 July 2026 – Community meeting
- 10 – August 2026 - RAES meeting
- 17- September 2026 – Community meeting

Total number of meetings and events attended by the CSM	17
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LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATION

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 7 October 2026

Agenda Reference:	7.4
Title:	Finance Report Warruwi Local Authority
Author:	Imran Shajib, Finance Manager

SUMMARY

This Finance Report covers the period 1 July 2026 to 31 August 2026, are prepared specifically for the Warruwi Local Authority. In addition, the Warruwi Local Authority Certification of the Local Authority Project Funding is prepared for 2025-26 financial year.

RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Receives and notes the report titled *Finance Report Warruwi Local Authority*; and
2. Receives and notes the Warruwi Local Authority Certification of the 2025-26 Local Authority Project Funding.

BACKGROUND

A local authority meeting agenda is to include a Finance Report. In addition, each year a certification of the Local Authority Project Funding (LAPF) income and expenditure, and project report for the preceding year ending 30 June must be included in the local authority meeting agenda papers.

COMMENT

The Local Authority's Finance Report covers the council activities and projects within the community. The reported activities include the council's Core Services funded by both tied and untied money, Commercial Services and Community Services.

The Finance Report also reports on the Local Authority's own projects and projects for Warruwi funded from the council's own money.

LEGISLATION AND POLICY

Clause 10 of the *Local Government Guideline 1: Local Authority* states what a local authority agenda must include. Sub-clause 10.1 says the report from the CEO is to include the progress and financial report on local authority projects and a report on current council services and projects in the local authority area.

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long-term sustainability and growth.



Warruwi Local Authority Committee Financial Management Report for the period ended 31 August 2026

Actual v Budget – Operational – July 2026 to August 2026



Actual v Budget - Warruwi as at 31 Aug 2026						
Description	WARRUWI					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	-	20,785	(20,785)	(100%)	124,709	0%
Income Council Fees and Charges	728	1,877	(1,149)	(61%)	22,400	3%
Income Operating Grants	117,641	155,396	(37,755)	(24%)	802,435	15%
Income Allocation	-	4,614	(4,614)	(100%)	27,686	0%
Other Income	1,039	620	419	68%	5,500	19%
Income Agency and Commercial Services	120,344	130,046	(9,702)	(7%)	734,599	16%
Charges - Waste	-	19,238	(19,238)	(100%)	115,425	0%
Total Operational Revenue	239,752	332,576	(92,824)	(28%)	1,832,754	13%
Operational Expenditure						
Employee Expenses	205,263	312,022	(106,759)	(34%)	1,873,811	11%
Contract and Material Expenses	47,144	82,501	(35,357)	(43%)	388,080	12%
Finance Expenses	-	133	(133)	(100%)	800	0%
Travel, Freight and Accom Expenses	14,058	21,443	(7,385)	(34%)	127,457	11%
Fuel, Utilities & Communication	10,996	29,797	(18,801)	(63%)	181,927	6%
Other Expenses	68,884	58,542	10,342	18%	339,337	20%
Council Committee & LA Allowances	1,950	1,533	417	27%	9,200	21%
Council Committee & LA Expenses	187	771	(584)	(76%)	3,083	6%
Total Operational Expenditure	348,482	506,742	(158,260)	(31%)	2,923,695	12%
Total Operational Surplus / (Deficit)	(108,730)	(174,166)	65,436	38%	(1,090,941)	10%

Actual v Budget – Operating Position – July 2026 to August 2026



Annual Budget Operating Position as at 31 Aug 2026						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(108,730)	(174,166)	65,436	38%	(1,090,941)	10%
Remove NON-CASH ITEMS						
Less Non-Cash Income	-	(4,614)	4,614	100%	(27,686)	0%
Add Back Non-Cash Expenses	(80,000)	(94,606)	14,606	15%	(567,637)	14%
Total Non-Cash Items	80,000	89,992	(9,992)	(11%)	539,951	15%
Less ADDITIONAL OUTFLOWS						
Total Additional Outflows	-	-	-	-	-	0%
Add ADDITIONAL INFLOWS						
Other Inflow of Funds	4,188	-	4,188	100%	-	100%
Total Additional Inflows	4,188	-	4,188	100%	-	100%
Net Budgeted Operating Position	(24,542)	(84,174)	59,632	71%	(550,990)	4%

Legend:
 Unfavourable variance over \$75,000
 Unfavourable variance under \$75,000
 Favourable variance
 Variance over \$300,000

Grant Funding – Community Projects and Programs – July 2026 to August 2026

Excludes LAP Funding



Grant Funding - Community Projects	Funding Body	Approved Budget (A)	Prior Year Expenditure (B)	Expenditure to Date 2026-27 (C)	Commitments to Date (D)	Available Funds as at 31.08.2026 (A-B-C-D)
4WD Hilux - Warruwi for Sports & Recreation	Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts	60,000	44,990	8,060	2,572	4,378
TOTAL COMMUNITY PROJECTS		60,000	44,990	8,060	2,572	4,378

Grant Funding - Community Programs / Activities	Funding Body	Expenditure to Date 2026-27 (A)	Commitments to Date (B)	Total Expenditure (A+B)
Commonwealth Home Support Program	Department of Social Services	1,660	90	1,750
NT Jobs Package - Aged Care	Commonwealth of Australia	18,120	-	18,120
Night Patrol	National Indigenous Australians Agency	33,247	-	33,247
Deliver Indigenous Broadcasting Programs (RIBS)	National Indigenous Australians Agency	229	-	229
Manage Creche	Department of Education	14,382	-	14,382
Sports and Recreation	Department of the Prime Minister and Cabinet	20,121	2,263	22,384
Active Regional and Remote Communities Program	Department of People, Sport and Culture	-	2,263	2,263
Support at Home Program	Department of Health, Disability and Ageing	3,911	170	4,081
TOTAL COMMUNITY PROGRAMS / ACTIVITIES		91,669	4,786	96,455

LAP Funding – Local Authority Projects (Money story to end of August 2026)



Grant Funding - Local Authority Projects	Funding Amount \$	Fund received \$	Allocated \$	Balance Available for Allocation \$	WARRUWI
LAP funding - 24-25	58,700	58,700	35,310	23,390	
LAP funding - 25-26	63,200	63,200	-	63,200	
Total Balance Available for Allocation				\$ 86,590	

Grant Funding - Local Authority Projects - Active Projects	Approved Budget \$	Meeting Date/ Resolution	Cash received to date (incl. Carried Forward) \$	Expenditure prior years \$	Expenditure to Date 2026 - 27 \$	Commitments \$	Available Funds Active Projects as at 31.08.2026 \$	Status
Local Authority Projects (LAP)								
LAP - Beautification of township	10,000	10.09.2024 WAR46/2024	10,000	(3,367)	-	(4,085)	2,548	Work Completed
LAP Wurrawi Community Flag Poles	6,490	04/03/2026 WAR-P15/2026	6,490	(2,845)	-	(3,645)	-	Work to be completed in September 2026
LAP - Cultural Camp - Warruwi	15,000	04/03/2026 WAR-P10/2026	15,000	-	-	(4,818)	10,182	Funds are available for procurement and planning.
LAP - Animal Management	5,773	27/11/2024 WAR45/2024	5,773	-	(5,773)		-	Allocated LA funds have been fully utilised for Vet visist 2026/2027
LOCAL AUTHORITY PROJECTS	37,263	-	37,263	(6,212)	(5,773)	(12,548)	12,730	

Local Authority Project Funding 2025-26 Certification

Council Name: West Arnhem Regional Council
Local Authority Name: Warruwi

Income and Expenditure for the period ending 30 June

Total Grant Income:	\$	<u>145,797.87</u>
Total Project Expenditure:	\$	<u>28,156.99</u>
Surplus/(Deficit):	\$	<u>117,640.88</u>

Answering 'No' to any question requires a written explanation with this certification

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in

- the projects submitted by the Local Authority;	Yes	No
- the Northern Territory Buy Local Plan;	Yes	No
- the LAPF funding guidelines; and	Yes	No
- the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i>	Yes	No

Certification and Project Report prepared by : Chalana Hansani 18/09/2026

The local authority projects reported formed part of the agenda and minutes of:

- Council's ordinary council meeting; and	Yes	No
- Local Authority meeting	Yes	No

Laid before the Council at a meeting (held/ to be held on) <dd/mm/yyyy>

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) <dd/mm/yyyy>

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or Chief Financial Officer: <sign> <dd/mm/yyyy>

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2025-26 Project Report

Income and Expenditure for the period ending 30 June

Enter into the shaded areas only

Council Name:

WestArnhem Regional Council

Local Authority Name:

Warruwi

Local Authority Project Funding	Grant Income	Other Income	Total Funding
2025-26	63,200.00	-	\$ 63,200.00
2024-25	58,700.00	-	\$ 58,700.00
2023-24	23,897.87	-	\$ 23,897.87
2022-23		-	\$ -
2021-22	-	-	\$ -
2020-21 and older	-	-	\$ -
Total Funding	\$ 145,797.87	\$ -	\$ 145,797.87
LAPF project allocation *	Approved Budget	Actual Expenditure	Variance
Beautification of township - Warruwi	10,000.00	2,433.10	\$ 7,566.90
Additional - Detection of Burial Sites - Warruwi	15,000.00	12,804.89	\$ 2,195.11
Youth Cultural Camp - Warruwi	5,000.00	4,678.74	\$ 321.26
Wurravi Community Flag Poles	6,490.00	2,845.16	\$ 3,644.84
Animal Management	5,395.10	5,395.10	\$ -
Total project budget and expense	\$ 41,885.10	\$ 28,156.99	\$ 13,728.11

Total Funding Available	\$	145,797.87
Total Actual Expenditure	\$	28,156.99
Balance of LAPF at 30 June	\$	117,640.88

Chief Executive Officer or Chief Financial Officer:

<sign> <dd/mm/yyyy>

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 7 October 2026

Agenda Reference:	7.5
Title:	Human Resources Report
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to inform the Local Authority of Council employment statistics within the Local Government area and employment vacancies.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *Human Resources Report*.

COMMENT

The Human Resources Team continues to support First Nations employment initiatives and the effective delivery of Council services. The attached report details employment and vacancy statistics for this location.

LEGISLATION AND POLICY

Local Government Act 2019 (Act)

Council's Organisational Structure

Council's Budget and Long-Term Financial Plan

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.1 Indigenous Employment Framework

Create Council Indigenous employment framework including tailored pathways to employment.

Goal 2.2 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

Goal 2.3 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

Goal 3.3 Training and Development

Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.

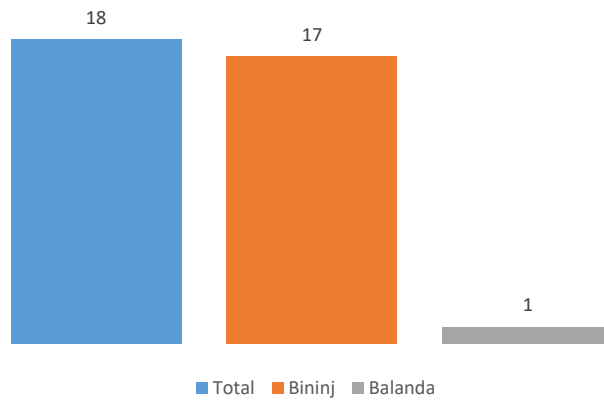
ATTACHMENTS

1. 2026.09 - HR Report.b - LA Warruwi as at 18.09.2026 [7.5.1 - 3 pages]

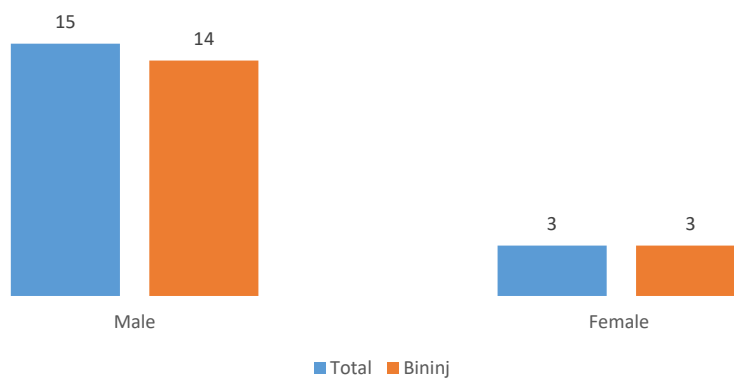
Workforce Report

As of 18 September 2026

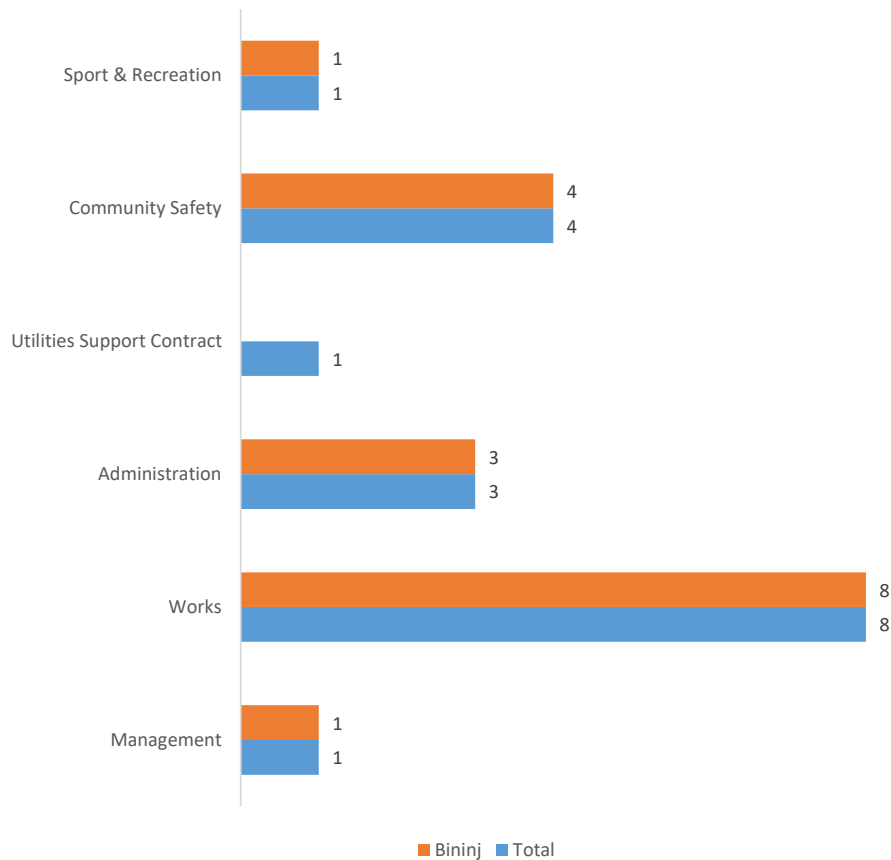
Employees by Number - Warruwi



Employees by Gender - Warruwi



Employees by Work Group - Warruwi

**Vacancies by location as of 18 September 2026****Warruwi**

- **Council Services Manager** - \$119k per annum | Permanent | Full Time | Subsidised accommodation | 30 Sep 2026
- **Team Leader Works** – \$44.34 per hr | Permanent | Full Time | No accommodation | 30 Sep 2026
- **Broadcasting Officer** – \$38.51 per hr | Permanent | Part Time 12.5 hrs per week | No accommodation | 30 Sep 2026
- **Centrelink Officer** – \$35.64 per hr | Permanent | Part Time 7.6 hrs per week | No accommodation | 30 Sep 2026
- **Community Care Officer** — \$32.30 per hr | Permanent | Part Time 20 hrs per week | No accommodation | 30 Sep 2026
- **Community Care Senior Officer** — \$38.51 per hr | Permanent | Part Time 34 hrs per week | No accommodation | 30 Sep 2026

- **Youth, Sport and Recreation Assistant** — \$27.33 per hr| Permanent | Part Time 34 hrs per week | No accommodation | 30 Sep 2026

*Special conditions apply

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	8.1
Title:	Presentations and Visitors
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to provide Warruwi Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY notes the presentations from the NT Police on issues and concerns in the Community

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations have been invited to attend today's meeting:

- NT Police – issues and concerns in the Community.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	8.2
Title:	Invited Guest - NT Police
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is for the NT Police and Local Authorities to discuss issues and concerns in their communities. These discussions are supported by the MoU between West Arnhem Regional Council and the NT Police.

RECOMMENDATION

THAT THE LOCAL AUTHORITY notes the update on Law and Order by the NT Police.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 7 OCTOBER 2026

Agenda Reference:	9.1
Title:	Local Authority Member Questions with or without Notice
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

ATTACHMENTS

Nil

- 10 NEXT MEETING**
- 11 MEETING DECLARED CLOSED**