



WEST ARNHEM REGIONAL COUNCIL AGENDA

**WARRUWI LOCAL AUTHORITY
WEDNESDAY, 15 JULY 2026**

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WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Warruwi on Wednesday 15 July 2026 at 10:00 am.



Katharine Clare Murray
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 15 JULY 2026

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is to table, for the Warruwi Local Authority record, any apologies, and requests for leave of absence received from Authority members, as well as record any absence without notice for the meeting held on 15 July 2026.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Authority
4. Determines ... are absent without permission of the Authority.

COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

LEGISLATION AND POLICY

Guideline 1: Local Authorities

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 15 JULY 2026

Agenda Reference:	4.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT THE LOCAL AUTHORITY acknowledges that there were no declarations of interest in reference to the items listed for the Waruwi Local Authority meeting held on 15 July 2026.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 15 JULY 2026

Agenda Reference:	5.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

Unconfirmed minutes from the Warruwi Local Authority meeting held on Wednesday, 13 May 2026 are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY adopts the minutes of the Warruwi Local Authority meeting held on Wednesday, 13 May 2026 as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2026-05-13 Warruwi Local Authority Minutes - Unconfirmed [5.1.1 - 10 pages]



Minutes of the West Arnhem Regional Council Warruwi Local Authority
Wednesday, 13 May 2026 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Deputy Mayor Jacqueline Phillips declared the meeting open at 10:04am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

APPOINTED MEMBERS PRESENT

Chairperson

Member

Jason Mayinaj

Member

Misman Kris

Member

Nicholas Hunter

Member

Renfred Manmurulu

Member

Ida Waianga

ELECTED MEMBERS PRESENT

Deputy Mayor

Jacqueline Phillips

STAFF MEMBERS PRESENT

Chief Executive Officer

Katharine Murray

Director Corporate Services

Jocelyn Nathanael Walters (via Teams)

Director Technical Services

Grant McKenzie

Acting Director Community and Council Services

Rick Mitchell

Project Manager

Clem Beard

Senior Council Services Manager

Scott Page

Finance Manager

Imran Shajib (via Teams)

Governance Advisor

Debbie Branson

Executive Assistant

Violet Stehlin (via Teams)

Communications and Public Relations Coordinator

Heidi Walton

GUESTS

NT Police

Senior Sergeant Tim Gillahan

Red Lily Health

Mark DiFrancesco

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

WAR1/2026 RESOLVED:

On the motion of Member Nicholas Hunter
Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY:

1. Notes the apology received from Member Richard Nawirr and Member Jamie Milpurrr;
2. Notes Mayor James Woods on Leave of Absence;
3. Determines Member Richard Nawirr and Member Jamie Milpurrr are absent with permission of the Authority.

CARRIED

4 ELECTION OF CHAIRPERSON

Agenda Reference:	4.1
Title:	Election of Warruwi Local Authority Chairperson
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Election of Warruwi Local Authority Chairperson.

WAR2/2026 RESOLVED:

On the motion of Member Ida Waianga
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Election of Warruwi Local Authority Chairperson*; and
2. Elects Local Authority Member Nicholas Hunter to the position of Warruwi Local Authority Chairperson for a period of 12 months.

CARRIED

Member Nicholas Hunter assumed the position of Chairperson.

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

WAR3/2026 RESOLVED:

On the motion of Member Ida Waianga
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY acknowledges that there were no declarations of interest in reference to the items listed for the Warruwi Local Authority meeting held on 13 May 2026.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes - 15 July 2025
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes - 15 July 2025.

WAR4/2025 RESOLVED:

On the motion of Member Renfred Manmurulu
Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY confirms the minutes of the Warruwi Local Authority meeting held on Tuesday, 15 July 2025 as a true and correct record.

CARRIED

Agenda Reference:	6.2
Title:	Confirmation of Local Authority Provisional Meeting Minutes - 4 March 2026
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Confirmation of Local Authority Provisional Meeting Minutes - 4 March 2026.

WAR5/2026 RESOLVED:

On the motion of Member Renfred Manmurulu
Seconded Member Mismán Kris

THAT THE LOCAL AUTHORITY adopts the minutes of the Warruwi Local Authority meeting held on Wednesday, 4 March 2026 as a true and correct record as amended as follows:

- Item 9.6 Warruwi Cultural Camp increasing the allocation from \$10,000 to \$15,000.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Invited Guest - NT Police
Author:	Katharine Murray, Chief Executive Officer

This item was deferred until the representative was scheduled to present.

Agenda Reference:	7.2
Title:	Presentations and Visitors - Red Lily Health Clinic Update
Author:	Katharine Murray, Chief Executive Officer

This item was deferred until the representative was scheduled to present.

Order of Business

Item 9 – Action Report was brought forward.

9 ACTION REPORTS

Agenda Reference:	9.1
Title:	Strategic Plan Review
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Strategic Plan Review.

WAR6/2026 RESOLVED:

On the motion of Chairperson Nicholas Hunter
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Strategic Plan Review*; and
2. Provides feedback in relation to the questions raised within the report as follows:
 - Pillar 1 - Agency meetings every three months to share issues and solutions. Rotate the meetings between each agency, ie Red Lily, ALPA, School, Yangbani, Member for Arafura, Northern Land Council representatives Bunug and Senny;
 - Pillar 2 - Young community members to get work experience with staff;
 - Pillar 2 - University or TAFE, Adult Reading and Writing courses to attend community to conduct training – children feel vulnerable out of community;
 - Pillar 3 - Include safety and wellbeing in the agency meetings;
 - Pillar 3 - Reconciliation Action Plan – better communication and workshop;
 - Pillar 4 - Grading within community will be done by priority and include the Outstations and utilise qualified staff if possible within community;
 - Pillar 5 - Recycling – cans, steel and cars. Crusher in community during cyclone season. Recycling to be transferred to the proposed Maningrida centre;
 - Pillar 6 - Wifi shutdown due to being used inappropriately.

CARRIED

The meeting adjourned at 11:22am and reconvened at 11:40am.

Agenda Reference:	7.1
Title:	Invited Guest - NT Police
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Invited Guest - NT Police.

Senior Sergeant Timothy Gillahan joined the meeting at 11:41am and left at 11:56am.

Police visiting Warruwi 1-5 June 2026 and again before early July 2026 together with Aboriginal Liaison Officer.

WAR7/2026 RESOLVED:

On the motion of Chairperson Nicholas Hunter
Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY notes the update on Law and Order by the NT Police.

CARRIED

Agenda Reference:	9.2
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Review of Action Items.

WAR8/2026 RESOLVED:

On the motion of Member Renfred Manmurulu
Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gives approval for completed items to be removed from the register.

CARRIED

Agenda Reference:	9.3
Title:	Community Benefit Fund
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Community Benefit Fund.

WAR9/2026 RESOLVED:

On the motion of Member Ida Waianga

Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Community Benefit Fund*; and
2. Prioritises a list of projects from the Local Authority members for the Administration to pursue future Community Benefit grant applications.

CARRIED

Agenda Reference:	9.4
Title:	Community Honour Board
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Community Honour Board.

WAR10/2026 RESOLVED:

On the motion of Member Misman Kris

Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Community Honour Board*; and
2. Seeks advice from family members to determine if the names of the West Arnhem Regional Council Elected Members who have passed be hidden or removed from the honour boards within the communities.

CARRIED

Agenda Reference:	9.5
Title:	Proposed - Supply and Install Shade Structure at the Council Office - Warruwi
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Proposed - Supply and Install Shade Structure at the Council Office - Warruwi.

WAR11/2026 RESOLVED:
On the motion of Member Ida Waianga
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Proposed - Supply and Install Shade Structure at the Council Office - Warruwi*; and
2. Refers the Proposed – Supply and Install Shade Structure at the Council Office – Warruwi, including tables and chairs, to the Community Benefit grant.

CARRIED

Agenda Reference:	9.6
Title:	Council Draft 2026-27 Regional Plan and Budget
Author:	Jocelyn Nathanael-Walters, Director Corporate Services

The Local Authority considered a report on Council Draft 2026-27 Regional Plan and Budget.

Member Renfred left the meeting at 12:57pm.

WAR12/2026 RESOLVED:
On the motion of Member Jason Mayinaj
Seconded Member Mismam Kris

THAT THE LOCAL AUTHORITY receives and note the report titled *Council Draft 2026-27 Regional Plan and Budget*.

CARRIED

The meeting adjourned at 1:00pm and reconvened at 1:30pm with the absence of Member Jason Mayinaj.

Agenda Reference:	7.2
Title:	Presentations and Visitors - Red Lily Health Clinic Update
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Presentations and Visitors - Red Lily Health Clinic Update.

Mark DiFrancesco joined the meeting at 1:30pm and left at 1:47pm.

WAR7/2026 RESOLVED:

On the motion of Member Renfred Manmurulu

Seconded Member Misman Kris

THAT THE LOCAL AUTHORITY notes the presentation from Red Lily Health Clinic.

CARRIED

8 RECEIVE AND NOTE REPORTS

Agenda Reference:	8.1
Title:	CSM Operations Report on Current Council Services
Author:	Debbie Gough, Council Services Manager, Warruwi

The Local Authority considered a report on CSM Operations Report on Current Council Services.

Weed control was an issue. It was suggested Council work together with Territory Housing.

WAR8/2026 RESOLVED:

On the motion of Member Ida Waianga

Seconded Chairperson Member Nicholas Hunter

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *CSM Operations Report on Current Council Services*;
2. Recommends to Yagbani Aboriginal Corporation to commence a yard maintenance business in Warruwi.

CARRIED

Agenda Reference:	8.2
Title:	Technical Services Warruwi Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Technical Services Warruwi Projects Report.

WAR9/2026 RESOLVED:

On the motion of Member Ida Waianga

Seconded Member Nicholas Hunter

THAT THE LOCAL AUTHORITY receives and notes the report titled *Technical Services Warruwi Projects Report*.

CARRIED

Agenda Reference:	8.3
Title:	Human Resources Report as of 24 April 2026
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Human Resources Report as of 24 April 2026.

WAR10/2026 RESOLVED:
On the motion of Member Nicholas Hunter
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY receives and notes the report titled *Human Resources Report as of 24 April 2026*.

CARRIED

Agenda Reference:	8.4
Title:	Finance Report to 31 March 2026
Author:	Imran Shajib, Finance Manager

The Local Authority considered a report on Finance Report to 31 March 2026.

The meeting was adjourned at 2:44pm and reconvened 2:52pm.

WAR11/2026 RESOLVED:
On the motion of Chairperson Member Nicholas Hunter
Seconded Member Mismar Kris

THAT THE LOCAL AUTHORITY

1. Receives and notes the report titled *Finance Report to 31 March 2026*; and
2. Receives and notes the Warruwi Local Authority Certification of the 2024-25 Local Authority Project Funding.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

WAR18/2026 RESOLVED:
On the motion of Member Renfred Manmurulu
Seconded Member Mismar Kris

THAT THE LOCAL AUTHORITY recorded no questions with or without notice.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on Friday, 17 July 2026.

12 MEETING DECLARED CLOSED

Chairperson Member Nicholas Hunter declared the meeting closed at 3:19pm

This page and the preceding pages are the minutes of the Warruwi Local Authority held on Wednesday 13 May 2026.

Click [here](#) to view the agenda for the Warruwi Local Authority held on Wednesday 13 May 2026.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 15 JULY 2026

Agenda Reference:	6.1
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is submitted for Warruwi Local Authority to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gives approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Actions Warruwi [6.1.1 - 1 page]

Warruwi Local Authority - Actions

Meeting Date	Status	Action Required	Assignees	Action Taken
13/05/2026	Not yet started	Yard maintenance with properties WAR8/2026 Recommend to Yagbani Aboriginal Corporation to commence a yard maintenance business in Warruwi.	Peter Mickelson	Letter sent.
13/05/2026	Not yet started	Community Benefit Fund WAR11/2026 Refer the Proposed - Supply and Install Shade Structure at the Council Office including tables and chairs to the Community Benefit Grant.	Clem Beard	

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 17 July 2026

Agenda Reference:	6.2
Title:	Warruwi Creche Building – Future Use
Author:	Peter Mickleson Acting Director Community and Council Services

SUMMARY

The purpose of this report is to seek the Local Authority's' support in closing the childcare services (creche) in Warruwi and keeping the building for aged care.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Warruwi Creche Building – Future Use*; and
2. Recommends to Council that it advises the Department of Education that Council, after consulting with Traditional Owners, Elders and the community, wants to close the Warruwi creche for good and keep the building for aged care services.

BACKGROUND

Council considered this matter at its meeting of 1 July 2026 and resolved that Council:

“Liaise with the Warruwi Local Authority prior to advising the Department of Education that Council, after consulting with Traditional Owners, Elders and the community, Council wants to close the Warruwi creche for good and keep the building for aged care services.”

A community meeting was held in Warruwi on 12 March 2026. The meeting was about what services children aged 0 to 5 need in the community.

The meeting was attended by 13 community members including 3 Traditional Owners and 4 Elders.

The Department of Education has asked Council to confirm whether it wants to close the Warruwi creche and keep the building for aged care use.

These were the main points from the community meeting. Full meeting minutes are attached.

1. Families as First Teachers (FaFT) run regularly and is well respected. It is a strong base for early learning in Warruwi.
2. There are many young children in Warruwi, but fewer attend each day. More work may be needed to confirm how many formal childcare places are really needed.
3. Families have mixed views. Some may prefer children to go home at midday instead of staying at a creche.
4. Staffing is the main challenge. A creche needs qualified and reliable staff.
5. The community may accept fly-in fly-out staff as a short-term option if local qualified staff are not available.
6. The community supports training local people, including young mothers and others who have started certificate courses.
7. There are a few other childcare options in Warruwi. Future planning may need to focus on FaFT, the creche, or a mix of both.

8. Culture must be part of any future service. This includes cultural activities, trips, and working across programs.

A key finding from the consultation was that no other alternative childcare options were considered feasible in Warruwi. **FaFT was identified as a suitable model for the community** and was described as highly regarded.

One option is for Council to close the creche for good, and if the Department of Education agrees, use the building for aged care services instead. If Council chooses this option, the Department also wants support from Traditional Owners and Elders.

COMMENT

The meeting included representatives of Traditional Owners and Elders, so the Local Authority should be satisfied that the record of the community consultation represents the views of Traditional Owners and Elders. The community appears to prefer Families as First Teachers (FaFT).

The Warruwi Local Authority already knows that it is hard to find and keep staff across many services. The Warruwi creche has the same problem. Not only are staff hard to find they also need specific qualifications to work in Childcare, making it even harder to find suitable staff.

Staff believe it will be easier to recruit workers for aged care services than for creche services although it will still be difficult.

No investigations have been carried out as to the cost, if any, of changing the creche building for use as aged care. However, it is unlikely that any structural changes would be required, and therefore any costs are likely to be low.

For these reasons, staff recommend that the Local Authority ask Council to tell the Department of Education it wants to close the Warruwi creche and keep the building for aged care services.

LEGISLATION AND POLICY

Nil.

FINANCIAL IMPLICATIONS

Should the Department of Education agree to use the building for Aged Care some internal furnishings such as comfortable chairs, tables and a TV etc. will be required.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in

community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Warruwi Community Meeting Consultation Summary 2026 [6.2.1 - 5 pages]



Warruwi Community Consultation Summary

Date of Meeting	Thursday 12 March 2026 at 11:00am
Location	Warruwi WARC Conference Room
Hosted by	Katharine Murray, CEO, West Arnhem Regional Council
Minute Taker	Leva Pei, WARC Grants Coordinator

Attendees

Name	Role / Organisation
Rick Mitchell	WARC Acting Director of Council and Community Services
James Wood	Mayor
Jacqueline Phillips	Deputy Mayor
Debbie Gough	WARC Council Services Manager, Warruwi
Jenny Inmulugulu	Traditional Owner
Melissa Inmulugulu	Traditional Owner
Kylinda Brown	Traditional Owner
Bunug Galaminda	Elder
Jamie Milpurrr	Elder
Jenny Manmurulu	Elder
Rosmary Urabadi	Elder
Peter Jenkins	Principal of Warruwi School
Claire Vogan	FaFT Warruwi School
Mary Djrundudu	Community Member

Purpose of Meeting

The meeting focused on understanding current childcare arrangements in Warruwi, community needs for children aged 0–5 years, possible service models, workforce requirements, barriers, and community preferences regarding the future operation or development of a creche/childcare service.



Key Discussion Points

1. Welcome and Introductions

The meeting opened with a Welcome to Country by Jenny Inmulugulu, Traditional Owner, followed by round-table introductions from all attendees.

2. Current Childcare and Early Years Services

The main existing early years' service discussed was FaFT, which was identified as a key and well-regarded service within the community.

Feedback provided during the consultation indicated that FaFT operates as a playgroup from approximately 8:00am to 12:00pm, with home visits occurring from approximately 12:30pm to 2:30pm.

Key service information included:

- Approximately 27–32 children are involved.
- 52 children are enrolled.
- Daily attendance is approximately 9–17 children.
- The service operates 5 days per week.
- There are 2 staff.
- Breakfast and lunch are provided.
- The Department of Education and Warruwi School assist with the service.
- Children currently attend FaFT.
- The age group referenced included children around 3.5 to 5 years old, including 3 four-year-olds and 4 five-year-olds.

3. Childcare Needs and Attendance Patterns

The meeting considered how many children require care, the days and hours care may be needed, and the barriers that may affect attendance.

A significant point raised through community feedback was that some families prefer children to go straight home at 12:00pm rather than attend the creche. This may relate to concerns regarding children's disputes or conflict, and whether staff are appropriately equipped to manage these situations.

4. Service Models and Community Preferences

The consultation considered possible childcare service models, including the creche, FaFT, and potential mixed-service models.

A key finding from the consultation was that no other alternative childcare options were considered feasible in Warruwi. FaFT was identified as a suitable model for the community and was described as highly regarded.

Community feedback also indicated openness to fly-in/fly-out qualified educators if suitably qualified local staff are not available.





The discussion also considered whether families could pay fees if Child Care Subsidy is not available; however, no firm agreed position was reached.

5. Workforce, Training and Support

Workforce availability and training were major points of discussion. Feedback received during the consultation indicated that the community is willing to support educator recruitment.

A significant finding was that the community would like local training opportunities once a qualified person is recruited. This suggests a preferred approach where an appropriately qualified educator could help establish or support the service while local community members undertake training.

It was also indicated that young mothers attending FaFT have shown interest in further education, which may support future local workforce development.

The meeting also considered whether Registered Training Organisations could deliver training in community, and whether new employees could obtain Working with Children Checks and first aid qualifications. No final findings were recorded against these matters.

6. Key Priorities and Barriers

The main priorities and barriers identified were:

- Cultural priorities and excursions.
- Collaboration and working across programs.
- Reliable staffing.
- Recruitment of qualified staff.
- Supporting local recruitment and training.
- Exploring training opportunities for interested community members.

Reliable staffing and access to qualified educators were identified as determining issues for whether the Creche service can operate effectively and sustainably.

7. General Business

There was discussion about whether the FaFT teacher could assist with training and assessment for community members who have already commenced certificate-level qualifications.

This is a significant point of interest, as it suggests there may already be people in the community who have started relevant training and could potentially be supported to complete their qualifications.

Significant Points of Interest

The most significant points arising from the consultation were:

- FaFT is currently the main early years service and is highly valued by the community.
- There are 52 children enrolled in FaFT, with daily attendance between 9 and 17 children.





- There are 59 children aged 0–5 registered as living in Warruwi, as identified by Red Lily Health Care.
- Some families may not support children attending creche after 12:00pm, preferring children to return home.
- Concerns were raised about children's disputes and staff capacity to manage these situations.
- No other alternative childcare options were identified as feasible in Warruwi.
- The community is open to fly-in/fly-out qualified educators where local qualified staff are unavailable.
- The community supports local training once a qualified educator is in place.
- Young mothers involved with FaFT may be interested in further education, creating a possible local workforce pathway.
- Reliable staffing and qualified educators are key barriers that need to be addressed before service delivery can be strengthened or expanded.

Determining Facts and Findings

The following facts and findings appear most relevant for future decision-making:

- 1. Existing service base:** FaFT is operating regularly and is well regarded, making it a strong foundation for any early childhood service model in Warruwi.
- 2. Demand exists but needs clarification:** There are 59 children aged 0–5 registered as living in Warruwi, and 52 children enrolled in FaFT. However, actual daily attendance is lower, at approximately 9–17 children. This suggests further work may be required to confirm realistic demand for formal childcare places.
- 3. Community preference is mixed:** Some families may prefer children to return home at midday rather than attend creche. Future service planning should consider family preferences, preferred hours of care, and community confidence in staff supervision.
- 4. Staffing is the key constraint:** Qualified and reliable staff are essential. Without qualified educators, service options may be limited.
- 5. FIFO staffing may be acceptable:** Community feedback indicated openness to fly-in/fly-out qualified educators if local qualified staff are not available. This may provide a short-to-medium term solution while local workforce capacity is developed.
- 6. Local workforce development is important:** The community supports local training opportunities, and there may be existing interest from young mothers and people who have commenced certificate-level qualifications.
- 7. Alternative childcare options are limited:** Community feedback indicated that no other alternative childcare options are considered feasible in Warruwi. This means future planning may need to focus on strengthening FaFT, the creche, or a combined service model.





8. Cultural priorities must be embedded: Cultural activities, excursions, and cross-program collaboration were identified as priorities and should be considered in any future service model.

Overall Summary

Consultation findings show strong community interest in early childhood support in Warruwi, with FaFT continuing to play a central and well-regarded role. There is a clear population of children aged 0–5 and good engagement with existing services, but actual demand for creche-style childcare, including preferred hours and likely utilisation, still needs to be clarified.

The most significant challenges relate to workforce capacity, particularly recruiting and retaining qualified, reliable educators in a remote context. While the community is open to FIFO qualified staff as a short-term option, there is a strong preference to build a local workforce through training and support for community members who have started, or are interested in, certificate-level qualifications.

Consultation also highlighted the need to better communicate the operational realities of a creche model, including limits on capacity, staffing requirements and regulatory obligations. Managing these expectations will be important to ensure community understanding aligns with what is realistically deliverable.



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 15 July 2026

Agenda Reference:	6.3
Title:	Finance Report Warruwi Local Authority
Author:	Imran Shajib, Finance Manager

SUMMARY

This Finance Report covers the period 1 July 2025 to 31 May 2026 and is prepared specifically for the Warruwi Local Authority.

RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Receives and notes the report titled *Finance Report Warruwi Local Authority*;

BACKGROUND

A local authority meeting agenda is to include a Finance Report.

COMMENT

The Local Authority's Finance Report covers the council activities and projects within the community. The reported activities include the council's Core Services funded by both tied and untied money, Commercial Services and Community Services.

The Finance Report also reports on the Local Authority's own projects and projects for Warruwi funded from the council's own money.

LEGISLATION AND POLICY

Clause 10 of the *Local Government Guideline 1: Local Authority* states what a local authority agenda must include. Sub-clause 10.1 says the report from the CEO is to include the progress and financial report on local authority projects and a report on current council services and projects in the local authority area.

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.



Warruwi Local Authority Committee Financial Management Report for the period ended 31 May 2026

Actual v Budget – Operational – July 2025 to May 2026



Actual v Budget - Warruwi

as at 31 May 2026

Description	WARRUWI					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	109,958	118,237	(8,279)	(7%)	118,237	93%
Income Council Fees and Charges	27,478	29,809	(2,332)	(8%)	32,750	84%
Income Operating Grants	1,084,779	1,234,582	(149,803)	(12%)	1,369,962	79%
Income Allocation	17,009	25,336	(8,327)	(33%)	28,886	59%
Other Income	7,858	5,441	2,417	44%	5,500	100%+
Income Agency and Commercial Services	749,060	728,415	20,645	3%	795,613	94%
Charges - Waste	104,932	106,664	(1,732)	(2%)	106,664	98%
Total Operational Revenue	2,101,074	2,248,484	(147,410)	(7%)	2,457,612	85%
Operational Expenditure						
Employee Expenses	1,312,139	1,717,876	(405,737)	(24%)	1,895,094	69%
Contract and Material Expenses	230,891	681,112	(450,220)	(66%)	769,772	30%
Finance Expenses	261	721	(460)	(64%)	800	33%
Travel, Freight and Accom Expenses	99,706	146,947	(47,241)	(32%)	160,555	62%
Fuel, Utilities & Communication	150,285	183,428	(33,143)	(18%)	201,397	75%
Other Expenses	316,744	403,765	(87,021)	(22%)	430,242	74%
Council Committee & LA Allowances	5,200	9,200	(4,000)	(43%)	9,200	57%
Council Committee & LA Expenses	3,180	3,083	97	3%	3,083	100%+
Total Operational Expenditure	2,118,407	3,146,133	(1,027,726)	(33%)	3,470,143	61%
Total Operational Surplus / (Deficit)	(17,333)	(897,649)	880,316	98%	(1,012,531)	2%

Actual v Budget – Operating Position – July 2025 to May 2026



Annual Budget Operating Position

as at 31 May 2026

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(17,333)	(897,649)	880,316	98%	(1,012,531)	2%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(17,009)	(25,336)	8,327	33%	(28,886)	59%
Add Back Non-Cash Expenses	(508,350)	(547,863)	39,513	7%	(594,093)	86%
Total Non-Cash Items	491,341	522,527	(31,186)	(6%)	565,208	87%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	75,551	55,984	19,567	35%	55,984	100%+
Total Additional Outflows	75,551	55,984	19,567	35%	55,984	100%+
Add ADDITIONAL INFLOWS						
Transfers from Reserves	4,188	-	4,188	100%	-	100%
Total Additional Inflows	4,188	-	4,188	100%	-	100%
Net Budgeted Operating Position	402,645	(431,106)	833,751	100%+	(503,307)	0%

Legend:
 Unfavourable variance over \$75,000
 Unfavourable variance under \$75,000
 Favourable variance
 Variance over \$300,000

Grant Funding – Community Projects and Programs – July 2025 to May 2026

Excludes LAP Funding



Grant Funding - Community Projects	Funding Body	Approved Budget (A)	Prior Year Expenditure (B)	Expenditure to Date 2025-26 (C)	Commitments to Date (D)	Available Funds as at 31.05.2026 (A-B-C-D)
R2R - Warruwi Internal Road, Warruwi, From Lot 4 to Lot 148	Department of Infrastructure, Transport, Regional Development, Communication and the Arts	200,000	(192,079)	-	-	7,921
4WD Hilux - Warruwi for Sports & Recreation	Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts	60,000	-	-	(46,499)	13,501
TOTAL COMMUNITY PROJECTS		260,000	(192,079)	-	(46,499)	21,422

Grant Funding - Community Programs / Activities	Funding Body	Expenditure to Date 2025-26 (A)	Commitments to Date (B)	Total Expenditure (A+B)
Commonwealth Home Support Program	Department of Social Services	38,603	747	39,349
NT Jobs Package - Aged Care	Commonwealth of Australia	92,725	-	92,725
Night Patrol	National Indigenous Australians Agency	195,342	-	195,342
Deliver Indigenous Broadcasting Programs (RIBS)	National Indigenous Australians Agency	119	-	
Manage Creche	Department of Education	81,647	-	81,647
NAIDOC Week	National Indigenous Australians Agency (NIAA)	1,008	-	1,008
Sports and Recreation	Department of the Prime Minister and Cabinet	25,323	2,263	27,586
Active Regional and Remote Communities Program	Department of People, Sport and Culture	56,171	47,047	103,218
TOTAL COMMUNITY PROGRAMS / ACTIVITIES		490,939	50,057	540,876

LAP Funding – Local Authority Projects (Money story to end of May 2026)



Grant Funding - Local Authority Projects	Funding Amount \$	Fund received \$	Allocated \$	Balance Available for Allocation \$	WARRUWI
LAP funding - 24-25	58,700	58,700	29,537	29,163	
LAP funding - 25-26	63,200	63,200	-	63,200	
Total Balance Available for Allocation				\$ 92,363	

Grant Funding - Local Authority Projects - Active Projects	Approved Budget \$	Meeting Date/ Resolution	Cash received to date (incl. Carried Forward) \$	Expenditure prior years \$	Expenditure to date 2025-26 \$	Commitments \$	Available Funds Active Projects as at 31.05.2026 \$	Status
Local Authority Projects (LAP)								
LAP - Beautification of township	10,000	10.09.2024 WAR46/2024	10,000	(934)	(2,249)	(168)	6,650	The table and seating have been received, and installation is pending. And, seek feedback from LA to determine if further procurement is needed for other sites.
LAP Wurrawi Community Flag Poles	6,490	04/03/2026 WAR-P15/2026	6,490	-	(2,845)	(89)	3,556	Works due for completion mid July.
LAP - Cultural Camp - Warruwi	10,000	04/03/2026 WAR-P10/2026	10,000	-	-		10,000	Funds available for local procurement and planning.
LAP - Animal Management	5,773	27.11.2024 WAR45/2024	5,773	-	-	(5,773)	-	<u>Scheduled visits - 2026:</u> July 6, 2026 - July 8, 2026 : 2 vets and 2 students; September 14, 2026 - September 16, 2026 : 2 vets and 2 students; Third visit dates TBC.
LOCAL AUTHORITY PROJECTS	32,263	-	32,263	(934)	(5,094)	(6,029)	20,206	

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 15 July 2026

Agenda Reference:	7.1
Title:	Technical Services Warruwi Projects Report
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report will present the Local Authority (LA) with an update on the overview of all Local Authority and other Council projects delivered in the Warruwi Community, for the reporting period up to 6 July 2026.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *Technical Services Warruwi Projects Report*.

BACKGROUND

High level operational/project management reports are provided to ensure transparency, communication, and support are provided to elected members.

COMMENT

The table below provides a comprehensive snapshot of all projects currently being delivered to the Warruwi Community.

WARRUWI LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30-06-26	Procurement commenced for delivery by Sea swift Barge. Awaiting on quote for installation.	Install 2 x Flag Poles at the Office.	5%
In Progress	30-10-26	Provide support/materials for Cultural Camp 2026.	Cultural Camp 2026.	5%
In Progress	01-07-26	Awaiting delivery - Park Setting.	Beautification of Warruwi - Park Setting for the 'Lookout'.	5%
In Progress	30-11-26	Tender awarded to the University of Melbourne. Warruwi scheduled visits are 6th to 8th July 2026, 14th to 16th September 2026, final visit TBA.	Vet Program - Animal Management.	10%

STATUTORY ENVIRONMENT

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place, and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.2 Fleet, Plant and Equipment

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water, and sewerage services.

Goal 4.4 Local Road Management and Maintenance

Tactically monitor, maintain, and manage Council gazetted roads and community safety via traffic management.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

Goal 5.2 Procurement

Develop and implement a leading-edge sustainability procurement strategy.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 15 JULY 2026

Agenda Reference:	7.2
Title:	Pavement Defects
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report provides the Local Authority with information on road pavement defects identified within the Warruwi Township.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Pavement Defects*;

BACKGROUND

Council staff have engaged a local contractor to undertake specialised LiDAR data collection across road infrastructure in all five communities. This work will provide Council with more accurate and comprehensive information about its road-based assets.

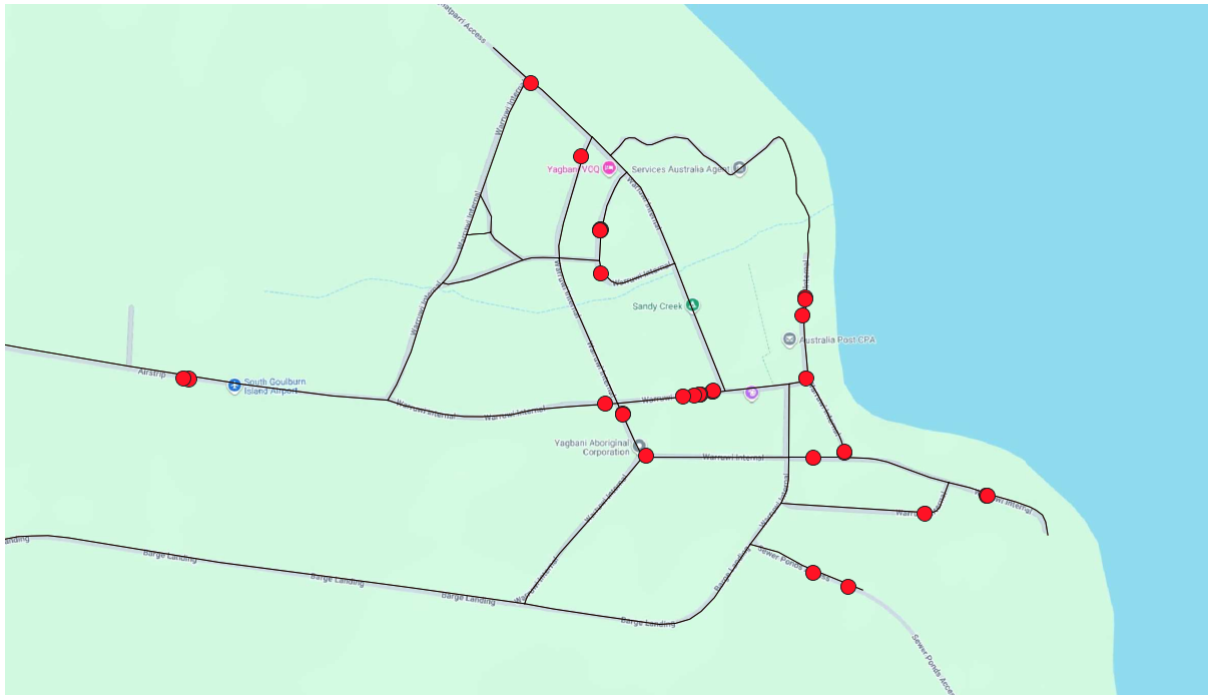
The data will support improved planning for infrastructure maintenance and upgrades by giving operational staff a clearer understanding of road conditions and asset requirements. It will also strengthen future funding applications by providing evidence-based information on road infrastructure needs.

COMMENT

The photos below provide the Local Authority with a clear snapshot of road pavement defects across the Warruwi Township.

This information will assist Council to identify priority areas and develop an appropriate scope of works for repairing community roads.







LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.4 Local Road Management and Maintenance

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 15 July 2026

Agenda Reference:	7.3
Title:	CSM Operations Report on Current Council Services
Author:	Scott Page, Acting Manager Regional Council Services

SUMMARY

This report will present the Local Authority (LA) with an update on council services provided in the Warruwi community for the period 01 April 2026 – 30 June 2026, as prepared by Council Services Manager (CSM), Misman Kris and presented by Interim Director Council and Community Services, Peter Mickleson.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues/matters raised are to be discussed by Local Authority members, as detailed in the report.

COMMENT

1. Community Recruitment

Positions filled during the report period:

Nil

Positions vacant-

- Centrelink Officer Part-time – Open until filled.
- Child Care Senior Officer – Fulltime – Open until filled.
- Broadcasting Part time – Open until filled.
- Team Leader Works Full time – Open until filled.
- Wellbeing Services Senior Officer – Open until filled
- Youth, Sport and Recreation Assistant – Open until filled

2. Administration Service

2.1 Administration

The Warruwi Council administration office was open from 8:00am to 4:30pm on each business day during the report period except for the below periods:

- 03 April 2026 – Closure due to Good Friday public holiday.
- 06 April 2026 - Closure due to Easter Monday.
- 21 April 2026 – closure due to staff availability.
- 27 April –1 May 2026 - closure due to staff availability.
- 04 May 2026 - Closure due to May Day public holiday.
- 05 May 2026 – closure due to staff availability.
- 11 – 15 May 2026 - closure due to staff availability.
- 18 – 19 May 2026 - closure due to staff availability.
- 26 May 2026 - closure due to break-in.

- 08 June 2026 – Kings Birthday public holiday
- 11 June 2026 – closure for sorry business
- 23 June 2026 – closure for sorry business

2.2 Post Office

Post Office services are provided by Warruwi Council administration staff during normal business hours. Mail was received, sorted, and dispatched each business day except for the below periods.

- 03 April 2026 – Closure due to Good Friday public holiday.
- 06 April 2026 - Closure due to Easter Monday.
- 21 April 2026 – closure due to staff availability.
- 27 – 1 May 2026 - closure due to staff availability.
- 04 May 2026 - Closure due to May Day public holiday.
- 05 May 2026 – closure due to staff availability.
- 11 – 15 May 2026 - closure due to staff availability.
- 18 – 19 May 2026 - closure due to staff availability.
- 26 May 2026 - closure due to break-in.
- 08 June 2026 – Kings Birthday public holiday
- 11 June 2026 – closure for sorry business
- 23 June 2026 – closure for sorry business

Total postage received	1174 kg
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2.3 Centrelink

The location Warruwi Centrelink Office opened between 9:00am to 4:00pm each business day during the report period with exception:

- 03 April 2026 – Closure due to Good Friday public holiday.
- 06 April 2026 - Closure due to Easter Monday.
- 24 April 2026 – Closure due to staff availability.
- 01 May 2026 – Closure due to staff availability.
- 04 May 2026 - Closure due to May Day public holiday
- 05 – 08 May 2026 – closure due to staff availability.
- 11 – 15 May 2026 - closure due to staff availability.
- 18 – 20 May 2026 - closure due to staff availability.
- 26 May 2026 - closure due to break-in.
- 11 June 2026 – closure for sorry business
- 23 June 2026 – closure for sorry business

2.4 Cleaning

Scheduled cleaning of council assets for reporting report has been completed as follows:

- Council office – twice a week – a total of 20 occasions.
- Common areas cleaned once a week – a total of 20 occasions.
- Visitor Accommodation rooms cleaned as required – 2 x 2-bedroom units.

2.5 Visitor Accommodation

The total number of current visitor accommodation available is four (4); bookings can be made through Little Hotelier, via WARC website.

- The total number of current visitor accommodation available is two (2). Bookings can be made through Little Hotelier, via the WARC website.

3. Wellbeing Services

3.1 Sport & Recreation

The Sport and Recreation team delivered activities involving after-school sessions, school holiday initiatives, and young adult-oriented programs. The activities offered included:

- Basketball
- Skateboard Program
- Basketball/Dodge Ball program

Attendance totals	68
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3.2 Early Learning

The Warruwi Creche hours are Monday to Friday, 8:00am to 4:30 pm.

- 16 December 2024 – 31 March 2026 – Closure due to staff availability.
- Child Care Senior Officer position currently advertised. Position open until filled.

3.3 Community Care (Aged Care)

The Warruwi Community Care team provides services Monday – Friday to 4 clients.

- Meals on wheels are provided 5 days a week.
- Domestic care support provided to 2 clients per week totaling 4 hours per week.
- Personal care support provided to 1 HCP client per week totaling 3 hours per week.
- Washing Days: Men on Mondays and Women on Fridays or upon client's request, total of 3 hours per week.
- Social support provided to each client, once a week for up to an hour, totaling 3 hours per week.
- Weekend packs are also provided to each client = 2 meal packs for each client.

Total meals provided	724
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3.4 Disability Care

The Warruwi Community Care team are the Community Connectors and Coordinator of Supports (CoS) under the National Disability Insurance Scheme (NDIS). Services provided are as follows:

- Accommodation,
- Personal care / household tasks,
- Centre Activities,
- Home modifications,
- Plan management, and
- Transport.

Total number of NDIS participants	5
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3.5 Community Safety (Night Patrol)

Night patrol services were provided on 57 of the 63 available nights between the rostered hours of 6:00pm to 11:30pm.

- 03 April 2026 – Closure due to Good Friday public holiday.
- 06 April 2026 - Closure due to Easter Monday.
- 14 – 15 April 2026 - Closure due to staff availability.
- 23 –24 April 2026 - Closure due to staff availability.
- 04 May 2026 – Closure due to May Day public Holiday
- 05 – 08 May 2026 - Closure due to staff availability.
- 11 May 2026 - Closure due to staff availability.
- 13 – 15 May 2026 - Closure due to staff availability.
- 20 May 2026 - Closure due to staff availability.
- 25 May 2026 - Closure due to staff availability.
- 08 June 2026 – Closure due to Kings Birthday public holiday.

3.6 Broadcasting

Services were not provided on 60 shifts during the reporting period due to no staff availability.

- TEABBA is available on 106.1FM 24hours 7 days a week, from the Warruwi Council office.

4. Community Works

4.1 Parks and Open Space

The community is generally clean and tidy with rubbish collection occurring 3 times per week.

- Mowing has commenced around township.
- Maintaining accommodation and vacant housing yards.
- Pick up dead branches/sticks/ rocks in open spaces.
- Mow and whipper snip office and vacant unit's (once a week)
- Maintain playground & toilets (Once a week)
- Sewer pond and the solar panel compound mowed/whipper sniped inside and outside, (roughly once or twice a month during the wet season)

- Remove weeds and small trees around poles/rock/buildings & fence line etc (poison if it wasn't raining)
- Cut and poison large Nim trees around the township.
- Maintained creche yard

4.2 Roads

General minor road repairs and maintenance undertaken across the community.

- Remove coffee rock from the main drains, filled in wash ways in between sealed roads and culverts
- Filled in potholes around the township.
- Removed corrugation and filled in potholes at the Power Station/Water Tank Road.
- Filled in wash ways on the main road to barge landing and main drains.

4.3 Waste

Landfill site operated between Mondays to Friday, 8:30am to 4:00pm with no disruption to service.

- Compact waste at the tip.
- "Push up" green waste area
- Main tip area east end has been filled and compacted, rubbish covered with soil
- Northwest end still in use
- Started clearing a small section ready for the next tip area

Total volume of waste on-charged	0
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4.4 Plant and equipment

- Maintenance on Kubota ride-on mower CE84MA.
- Maintenance on Tipper truck – replaced airbox, fuel cap, drive belts, mirrors, replaced front right fender and replaced rear right glass door.
- Replaced front windscreen on the skid steer.
- Maintenance on Hilux CD35MB
- Serviced Night Patrol vehicle.
- CB86AW - replaced front and rear brake pads and rotors.
- CD35MB – worked on key barrel.
- CD32YS – tractor tyre replaced and hydraulic couplers connected.
- CE16BL – skid steer tensioner pulley replaced.

5. Essential Services

5.1 Power

- 10 x services requests from Indigenous Essential Services (IES).
- 6 x engine services.
- 5 x power meter replacements.
- 1 x Power Coordinator and/or contractor onsite.

- 8 x fuel deliveries.
- 6 x fuel transfers
- 1 x scheduled power outage.

5.2 Water

- 62 x bore reads.
- 5 x water samples taken.
- 62 x residual chlorine daily reads.
- 4 x water repairs.
- 3 x monthly bore dips.

5.3 Sewage

- 14 x SPS 1 low level pump out and floats cleaned out.
- 62 x Sewer Pond inspections.
- 62 x Daily hours reading on sewer pumps.

5.4 Aerodrome

As per the contract, inspections, callouts and maintenance were undertaken by the Aerodrome Reporting Officer (ARO).

- 63 inspections
- 3 Care flight call out

6. Community

6.1 Community meetings and events

- 01 April – 1:00pm-1:30pm – Community Service Teams meeting
- 02 April – 10:00am-11:00am – Warruwi Community meeting
- 02 April – 11:30am-12:00pm – Introduction meeting with Yagbani RAES team
- 02 April – 12:15pm-12:45pm - meeting with school principal regarding unlawful entry
- 07 April – 1:30pm-2:00pm – Teams meeting with new Community Services Manager
- 22 April – 12:30pm-1:00pm – Telephone meeting with Maningrida Police
- 08 May 2026 – 8:00am-10:15am – Teams meeting regarding Flag Football.
- 08 May 2026 – meeting with Learning and Development Coordinator.
- 10 May 2026 – 10:00am-11:00am – Community meeting.
- 18 May 2026 – 2:00pm-2:30pm – Meeting school principal.
- 21 May 2026 – 3:00pm-4:00pm – RAES meeting.
- 26 May 2026 – 11am-11:30am – Maningrida Police regarding Post Office break-in.
- 28 May 2026 – 8:00am-10:15am - Department of Logistics and Infrastructure and Territory Construction Services – secured tender to repair the barge landing.
- 28 May 2026– 1:00pm-1:30pm – Meeting with Clinic Manager.

Total number of meetings and events attended by the CSM	14
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LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATION

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 15 July 2026

Agenda Reference:	7.4
Title:	Human Resources Report
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to inform the Local Authority of Council employment statistics within the Local Government area and employment vacancies.

RECOMMENDATION

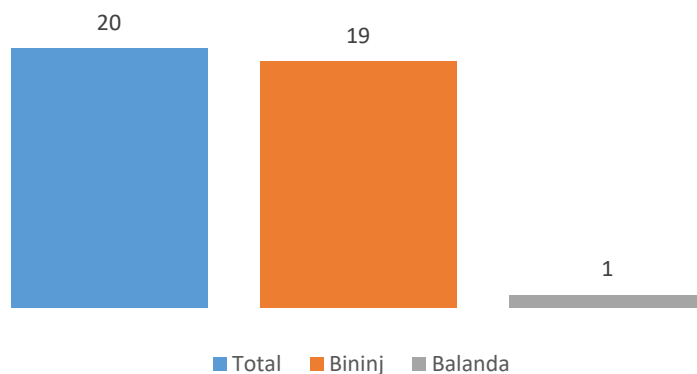
THAT THE LOCAL AUTHORITY receives and notes the report titled *Human Resources Report*.

COMMENT

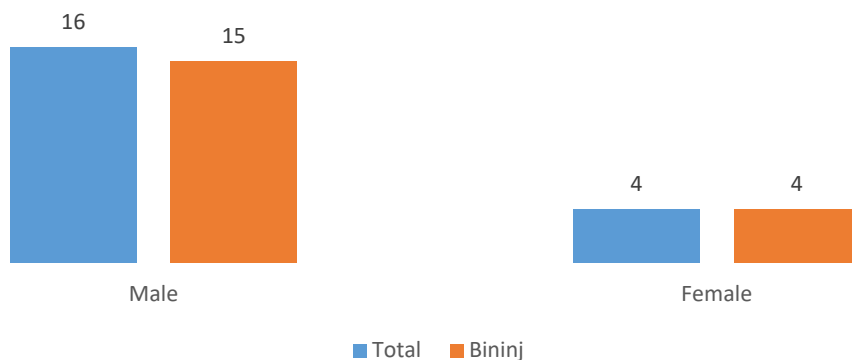
Workforce Report

As of 3 July 2026

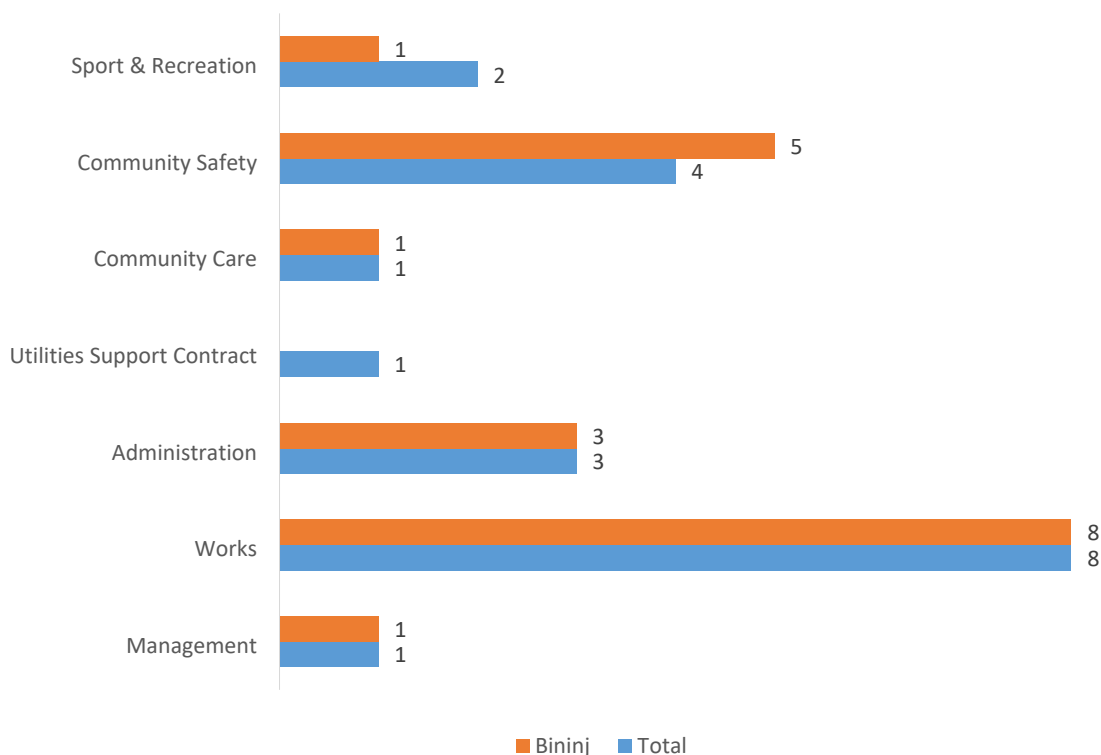
Employees by Number - Warruwi



Employees by Gender - Warruwi



Employees by Work Group - Warruwi



Vacancies by location as of 3 July 2026

Warruwi

- **Council Services Manager** – \$119k per annum, Permanent, Full Time, Subsidised accommodation, Open until filled.
- **Wellbeing Services Senior Officer** – \$88k per annum, Permanent, Full Time, Subsidised accommodation, Open until filled.
- **Child Care Senior Officer** – \$76k per annum, Permanent, Full Time, Subsidised accommodation, Open until filled.
- **Team Leader Works** – \$44.34 per hour, Permanent, Full Time, No accommodation, Open until filled.
- **Broadcasting Officer** – \$38.51 per hour, Permanent, 12.5 hours per week, No accommodation, Open until filled.
- **Centrelink Officer** – \$35.64 per hour, Permanent, 7.6 hours per week, No accommodation, Open until filled.

LEGISLATION AND POLICY

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.1 Indigenous Employment Framework

Create Council Indigenous employment framework including tailored pathways to employment.

Goal 2.2 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

Goal 2.3 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

Goal 3.3 Training and Development

Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 15 JULY 2026

Agenda Reference:	8.1
Title:	Invited Guest - NT Police
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is for the NT Police and Local Authorities to discuss issues and concerns in their communities. These discussions are supported by the MoU between West Arnhem Regional Council and the NT Police.

RECOMMENDATION

THAT THE LOCAL AUTHORITY notes the update on Law and Order by the NT Police.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

Acting Superintendent Glenn Leafe will attend via teams at 1:00pm.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 15 JULY 2026

Agenda Reference:	9.1
Title:	Local Authority Member Questions with or without Notice
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

ATTACHMENTS

Nil

- 10 NEXT MEETING**
- 11 MEETING DECLARED CLOSED**