



WEST ARNHEM REGIONAL COUNCIL AGENDA

**ORDINARY COUNCIL MEETING
WEDNESDAY, 29 JULY 2026**

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WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers Jabiru on Wednesday 29 July 2026 at 9:00 am.



Katharine Clare Murray
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent Without Notice
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is to table, for Council's record, any apologies, and requests for leave of absence received by Council's Chief Executive Officer from Elected Members, as well as record any absence without notice for the Ordinary Council meeting held on 29 July 2026.

RECOMMENDATION

THAT COUNCIL:

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are an apology withh permission of the Council.
4. Determines ... are absent without permission of the Council.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

LEGISLATION AND POLICY

Section 47(o) of the *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	4.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration at an Ordinary Council Meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Council may elect to allow the Member to provide further particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT COUNCIL acknowledges the declarations of interest disclosed in relation to the items listed for consideration at the Ordinary Meeting held on 29 July 2026.

LEGISLATION AND POLICY/STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	5.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

LEGISLATION AND POLICY

Section 99(2) of the *Local Government Act 2019*

Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021*

RECOMMENDATION

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public at {time} to consider the Confidential items of the Agenda.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference:	6.1
Title:	Confirmation of Confidential Ordinary Council Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Agenda Reference:	6.2
Title:	Incoming and Outgoing Correspondence
Author:	Katharine Murray, Chief Executive Officer

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	6.3
Title:	Confidential Review List - June 2026
Author:	Katharine Murray, Chief Executive Officer

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Agenda Reference:	6.4
Title:	Northern Land Council Section 19 Lease Advice
Author:	Katharine Murray, Chief Executive Officer

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	6.5
Title:	Maningrida and Homelands Regional Authority Ltd
Author:	Katharine Murray, Chief Executive Officer

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	6.6
Title:	Council's Priorities
Author:	Katharine Murray, Chief Executive Officer

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	6.7
Title:	Review of Confidential Action Items
Author:	Katharine Murray, Chief Executive Officer

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	6.8
Title:	Chief Executive Officer's Report
Author:	Katharine Murray, Chief Executive Officer

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING WEDNESDAY 29 JULY 2026

RE-ADMITTANCE OF THE PUBLIC

Agenda Reference:	7.1
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Katharine Murray, Chief Executive Officer

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	8.1
Title:	Confirmation of Ordinary Council Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The Minutes of the Ordinary Council meeting held on Wednesday, 1 July 2026 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT COUNCIL confirms the minutes of the Ordinary Council meeting held on Wednesday, 1 July 2026 as a true and correct record of the meeting.

STATUTORY AND POLICY

Section 101 and 102 *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2026-07-01 Ordinary Council Meeting Minutes [8.1.1 - 13 pages]



Minutes of the West Arnhem Regional Council Ordinary Council Meeting
Wednesday, 1 July 2026 at 12:00 pm
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Mayor James Woods declared the meeting open at 12:00pm, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Chairperson	James Woods (Mayor)
Deputy Mayor	Jacqueline Phillips (via Teams)
Councillor	Joseph Diddo
Councillor	Ralph McCoy
Councillor	Henry Yates
Councillor	Steven Nabalmarda
Councillor	Dwane Baker

STAFF PRESENT

Chief Executive Officer	Katharine Clare Murray
Interim Director Community and Council Services	Peter Mickleson
Director Technical Services	Grant McKenzie
Finance Manager	Imran Shajib
Governance Advisor	Debbie Branson
Executive Assistant	Violette Stehlin

A minute silence was held in respect to the former Councillor in Gunbalanya.

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent Without Notice
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

OCM194/2026 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Ralph McCoy

THAT COUNCIL:

1. Notes the apology received from Cr Jermaine Namanurki, Cr Dwane Baker, Cr Daniel Siebert; Cr Ralph F Blyth and Cr Mickitja Onus;
2. Notes the apology received from Cr Ralph F Blyth for Wednesday, 1 July 2026;
3. Determines Cr Jermaine Namanurki, Cr Dwane Baker, Cr Daniel Siebert, Cr Mickitja Onus and Cr Ralph F Blyth are an apology with permission of the Council.

CARRIED

4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	4.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Disclosure of Interest of Members or Staff.

Noting that later in the meeting Deputy Mayor Jacquie Phillips declared an interest in Item 11.6 Incoming and Outgoing Correspondence and left the meeting for the item to be considered.

OCM195/2026 RESOLVED:

On the motion of Deputy Mayor Jacqueline Phillips

Seconded Cr Ralph McCoy

THAT COUNCIL acknowledges the declarations of interest disclosed in relation to the items listed for consideration at the Ordinary Meeting held on 1 July 2026.

CARRIED

5 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	5.1
Title:	Confirmation of Ordinary Council Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Confirmation of Ordinary Council Meeting Minutes.

OCM196/2026 RESOLVED:

On the motion of Cr Steven Nabalmarda

Seconded Deputy Mayor Jacqueline Phillips

THAT COUNCIL confirms the minutes of the Ordinary Council meeting held on Wednesday, 27 May 2026 as a true and correct record of the meeting.

CARRIED

Agenda Reference:	5.2
Title:	Confirmation of Special Council Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Confirmation of Special Council Meeting Minutes.

OCM197/2026 RESOLVED:

On the motion of Deputy Mayor Jacqueline Phillips

Seconded Mayor James Woods

THAT COUNCIL confirms the minutes of the Special Council meeting held on Wednesday, 17 June 2026 as a true and correct record of the meeting.

CARRIED

Agenda Reference:	5.3
Title:	Confirmation of Special Council Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Confirmation of Special Council Meeting Minutes.

OCM198/2026 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Steven Nabalmarda

THAT COUNCIL confirms the minutes of the Special Council meeting held on Wednesday, 17 June 2026 as a true and correct record of the meeting.

CARRIED

6 ACTION REPORTS

Agenda Reference:	6.1
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Review of Action Items.

The Deputy Mayor declared a conflict of interest as a member of the Northern Land Council.

OCM199/2026 RESOLVED:
On the motion of Cr Ralph McCoy
Seconded Cr Steven Nabalmarda

THAT COUNCIL:

1. Receives and notes the report titled *Review of Action Items*;
2. Reviews the outstanding action items and gives approval for completed items to be removed from the register, including the outstanding action in relation to Care Flight Services;
3. Requests that a reply to the correspondence sent to Northern Land Council be followed up;
4. Requests that the Northern Land Council reinforce their permit conditions to the contractors in relation to aerosol products.

CARRIED

Agenda Reference:	6.2
Title:	Warruwi Creche Building - Future Use
Author:	Peter Mickleson, Interim Director Council and Community Services

The Council considered a report on Warruwi Creche Building - Future Use.

OCM200/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Ralph McCoy

THAT COUNCIL:

1. Receives and notes the report titled *Warruwi Creche Building - Future Use*;
2. Liaises with the Warruwi Local Authority prior to advising the Department of Education that Council, after consulting with Traditional Owners, Elders and the community, Council wants to close the Warruwi creche for good and keep the building for aged care services;
3. Liaises with the Minjilang Local Authority and Community to determine their views and needs prior to advising the Department of Education whether Council does/does not want the Minjilang building to keep operating as a community creche; and
4. Requests that the matter be brought to Council for a decision.

CARRIED

The meeting was adjourned at 12:49pm and reconvened at 1:17pm.

Agenda Reference:	6.3
Title:	Write Off Council Assets
Author:	Imran Shajib, Manager Finance

The Council considered a report on Write Off Council Assets.

OCM201/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Steven Nabalmarda

THAT COUNCIL:

1. Receives, notes and accepts the late report titled Write Off Council Assets; and
2. Approves the write off of the following assets:
 - Asset ID 100091 – 2018 Toyota Hilux, registration CE97UN, previously CD35MB – claim reference 4320
 - Asset ID 150010 – Hino Tipper Truck, registration CB93YF – claim reference 4175
 - Asset ID 150045 – Excavator, registration SV3957 – claim reference 4402
 - Partial write-off of damaged fencing and double gates associated with Asset ID 400024, Mechanical Workshop Lot 652, Gunbalanya – claim reference 4186.

CARRIED

7 RECEIVE AND NOTE REPORTS

Agenda Reference:	7.1
Title:	Incoming and Outgoing Correspondence
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Incoming and Outgoing Correspondence.

OCM202/2026 RESOLVED:
On the motion of Cr Joseph Diddo
Seconded Cr Steven Nabalmarda

THAT COUNCIL receives and notes the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	7.2
Title:	Meetings and Events attended by the Mayor
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Meetings and Events attended by the Mayor.

OCM203/2026 RESOLVED:
On the motion of Cr Ralph McCoy
Seconded Cr Joseph Diddo

THAT COUNCIL receives and notes the report titled *Meetings and Events attended by the Mayor*.

CARRIED

Agenda Reference:	7.3
Title:	Meetings and Events attended by the Chief Executive Officer
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Meetings and Events attended by the Chief Executive Officer.

OCM204/2026 RESOLVED:
On the motion of Cr Steven Nabalmarda
Seconded Cr Joseph Diddo

THAT COUNCIL receives and notes the report titled *Meetings and Events attended by the Chief Executive Officer*.

CARRIED

Agenda Reference:	7.4
Title:	Regional Cemetery Update
Author:	Meredith Newall, Waste and Resource Coordinator

The Council considered a report on Regional Cemetery Update.

OCM205/2026 RESOLVED:
On the motion of Cr Ralph McCoy
Seconded Cr Joseph Diddo

THAT COUNCIL receives and notes the report titled *Regional Cemetery Update*.

CARRIED

Agenda Reference:	7.5
Title:	Regional Waste Update
Author:	Meredith Newall, Waste and Resource Coordinator

The Council considered a report on Regional Waste Update.

OCM206/2026 RESOLVED:
On the motion of Cr Henry Yates
Seconded Cr Ralph McCoy

THAT COUNCIL receives and notes the report titled *Regional Waste Update*.

CARRIED

Agenda Reference:	7.6
Title:	Technical Services Report
Author:	Kylie Gregson, Manager Technical Services

The Council considered a report on Technical Services Report.

OCM207/2026 RESOLVED:
On the motion of Deputy Mayor Jacqueline Phillips
Seconded Cr Steven Nabalmarda

THAT COUNCIL receives and notes the report titled *Technical Services Report* and include the Gunbalanya Ablution Block at the Airport to the Local Authority Projects.

CARRIED

Agenda Reference:	7.7
Title:	Community and Council Services Report
Author:	Peter Mickleson, Interim Director Council and Community Services

The Council considered a report on Community and Council Services Report.

OCM208/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Ralph McCoy

THAT COUNCIL receives and notes the report entitled *Community and Council Services Report*.

CARRIED

Agenda Reference:	7.8
Title:	First Nations Employment Plan and Survey - Feedback
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on First Nations Employment Plan and Survey - Feedback.

OCM209/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Steven Nabalmarda

THAT COUNCIL receives and notes the report titled *First Nations Employment Plan and Survey - Feedback*.

CARRIED

8 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	8.1
Title:	Presentations and Visitors - Apex Security Group
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Presentations and Visitors - Apex Security Group.

OCM210/2026 RESOLVED:
On the motion of Cr Joseph Diddo
Seconded Mayor James Woods

THAT COUNCIL defers the presentation by Apex Security Group Director, Andrew Olive to the next Maningrida Local Authority Meeting.

CARRIED

9 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	9.1
Title:	Elected Member Questions with or without Notice
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Elected Member Questions with or without Notice.

OCM211/2026 RESOLVED:
On the motion of Cr Steven Nabalmarda
Seconded Cr Joseph Diddo

THAT Council requests the following issues be actioned:

- Gunbalanya Lights – approximately 54 lights down including pole and solar
- Maningrida Streetlights
- Maningrida Council Workshop – Access Road to Mens Ceremonial area to be blocked off
- Maningrida Laneways – increase the height of the fences – request sent to Housing Commission

CARRIED

The meeting was adjourned at 2:57pm and reconvened at 3:17pm.

10 PROCEDURAL MOTIONS

Agenda Reference:	10.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

OCM212/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Steven Nabalmarda

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public at 3:18pm to consider the Confidential items of the Agenda.

CARRIED

11 CONFIDENTIAL ITEMS

Agenda Reference:	11.1
Title:	Confidential Meeting and Events attended by the Mayor
Author:	Katharine Murray, Chief Executive Officer

OCM213/2026 RESOLVED:
On the motion of Cr Steven Nabalmarda
Seconded Deputy Mayor Jacqueline Phillips

THAT COUNCIL:

1. Receives and notes the report titled *Confidential Meeting and Events attended by the Mayor*; and
2. Requests further information in relation to the Constitution of the Maningrida Regional Consortium.

CARRIED

Agenda Reference:	11.2
Title:	Confidential Meeting and Events attended by the Chief Executive Officer
Author:	Katharine Murray, Chief Executive Officer

OCM214/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Ralph McCoy

THAT COUNCIL receives and notes the report titled *Confidential Meeting and Events attended by the Chief Executive Officer*.

CARRIED

Agenda Reference:	11.3
Title:	Confirmation of Confidential Ordinary Council Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

OCM215/2026 RESOLVED:
On the motion of Cr Steven Nabalmarda
Seconded Cr Ralph McCoy

THAT COUNCIL confirms the minutes of the Confidential Ordinary Council meeting held on Wednesday, 27 May 2026 as a true and correct record of the meeting.

CARRIED

Agenda Reference:	11.4
Title:	Confirmation of Confidential Special Council Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

OCM216/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Henry Yates

THAT COUNCIL confirms the minutes of the Confidential Special Council meeting held on Wednesday,
17 June 2026 as a true and correct record of the meeting.

CARRIED

Agenda Reference:	11.5
Title:	Confirmation of Confidential Special Council Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

OCM217/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Deputy Mayor Jacqueline Phillips

THAT COUNCIL confirms the minutes of the Confidential Special Council meeting held on Wednesday,
17 June 2026 as a true and correct record of the meeting.

CARRIED

Agenda Reference:	11.6
Title:	Incoming and Outgoing Correspondence
Author:	Katharine Murray, Chief Executive Officer

OCM218/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Steven Nabalmarda

THAT COUNCIL receives and notes the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	11.7
Title:	Review of Confidential Action Items
Author:	Katharine Murray, Chief Executive Officer

OCM219/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Ralph McCoy

THAT COUNCIL receives and notes the report titled *Review of Confidential Action Items*.

CARRIED

Agenda Reference:	11.9
Title:	Chief Executive Officer's Report
Author:	Katharine Murray, Chief Executive Officer

OCM221/2026 RESOLVED:
On the motion of Cr Steven Nabalmarda
Seconded Cr Ralph McCoy

THAT COUNCIL:

1. Receives and notes the report titled *Chief Executive Officer's Report*; and
2. Nominates and authorises the following officers as Super Administrators on behalf of the West Arnhem Regional Council in respect of all Users and all Accounts and services nominated for access through Westpac Corporate Online:
Katharine Clare Murray
Imran Shajib
and revoke any previous nominations / appointments.

CARRIED

12 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

Agenda Reference:	12.1
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Katharine Murray, Chief Executive Officer

OCM222/2026 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Steven Nabalmarda

THAT COUNCIL:

1. Approves to disclose the selected resolutions from the confidential section of this meeting in the non-confidential meeting minutes as follows:
 - Item 11.1 Confidential Meeting and Events attended by the Mayor
 - Item 11.2 Confidential Meeting and Events attended by the CEO
 - Item 11.3 Confirmation of Confidential Ordinary Council Meeting Minutes
 - Item 11.4 Confirmation of Confidential Special Council Meeting Minutes
 - Item 11.5 Confirmation of Confidential Special Council Meeting Minutes
 - Item 11.6 Incoming and Outgoing Correspondence
 - Item 11.7 Review of Confidential Action Items
 - Item 11.9 Chief Executive Officer's Report
2. Opens the meeting to the public at 4:25pm after the discussion of confidential items.

CARRIED

13 NEXT MEETING

The next meeting is scheduled to take place on Wednesday, 29 July 2026.

14 MEETING DECLARED CLOSED

Mayor James Woods declared the meeting closed at 4:29pm.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on Wednesday 1 July 2026.

Click [here](#) to view the agenda for the Ordinary Council Meeting held on Wednesday 1 July 2026.

UNCONFIRMED

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	9.1
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is submitted for Council to review and discuss the progress on outstanding action items from Council meetings.

RECOMMENDATION

THAT COUNCIL:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gives approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of Council or questions asked by Councillors. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for Council to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Council resolves to occur are to be acted upon by the administration. This report enables Council to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Actions [9.1.1 - 3 pages]

Ordinary Council Meeting - Actions

Meeting Date	Status	Action Required	Assignees	Action Taken
28/01/2026	In Progress	Strategic Plan - Review of Pillars OCM010/2026 RESOLVED: Endorses the proposal by the CEO to commence consultation with the elected members, local authorities and senior management to review the strategic direction to ensure alignment with current priorities and values.	Katharine Murray	On schedule as per the timetable adopted by Council in April 2026.
24/02/2026	Not yet started	Housing Concession OCM65/2026 RESOLVED Implemented into Local Communities - investigate eligibility	Katharine Murray	Executives to work with the Mayor
24/02/2026	In Progress	Outstanding Debts OCM65/2026 RESOLVED Engaging a Debt Collection agency as an option.	Katharine Murray	Investigate private debt collectors.
24/02/2026	In Progress	Outdoor Gym OCM65/2026 RESOLVED: Spartan Parks - Playground - Tour Visit	Grant McKenzie	Tour in Darwin - End of Year 26/03/2026 Katharine Murray Tour in Darwin - End of Year Funding options being investigated. If funding is received project to go to tender for a potential outdoor gym. Application has been made to RDANT for funds to develop final scope and grant ready project proposal. Application was unsuccessful.
27/05/2026	Not yet started	Barge Land Access Road - Maningrida OCM178/2026 RESOLVED Investigate sealing the access road to the barge.	Grant McKenzie	Ongoing discussions with DLI and will keep pursuing external funding opportunities.

27/05/2026	Recommend complete	Graffiti - Maningrida Community OCM182/2026 RESOLVED Write to the Northern Land Council raising Council's concerns in relation to the contractors storage of volatile substances in communities as per their permit conditions. OCM199/2026 RESOLVED Requests that a reply to the correspondence sent to Northern Land Council be followed up. Requests that the Northern Land Council reinforce their permit conditions to the contractors in relation to aerosol products.	Peter Mickleson	WARC contract obligations - include complying with NLC requirements. Further correspondence sent.
1/07/2026	Recommend complete	Waruwi Creche Building - Future Use OCM200/2026 RESOLVED Liaises with the Waruwi Local Authority prior to advising the Department of Education that Council, after consulting with Traditional Owners, Elders and the community, Council wants to close the Waruwi creche for good and keep the building for aged care services. Requests that the matter be bought to Council for a decision.	Peter Mickleson	Report within the agenda.
1/07/2026	In Progress	Minjilang Creche OCM200/2026 RESOLVED Liaises with the Minjilang Local Authority and Community to determine their views and needs prior to advising the Department of Education whether Council does/does not want the Minjilang building to keep operating as a community creche; and Requests that the matter be bought to Council for a decision.	Peter Mickleson	Outcome pending report to Minjilang Local Authority.
1/07/2026	Recommend complete	Maningrida Laneways OCM211/2026 RESOLVED A letter to be sent to the NT Housing Commission regarding raising the height of the fences.	Grant McKenzie	Letter sent - refer to correspondence.

1/07/2026	Not yet started	Gunbalanya Lights OCM211/2026 RESOLVED Approximately 54 lights down which include pole and solar - to be investigated.	Grant McKenzie	Audit underway then quotes to be obtained.
1/07/2026	Recommend complete	Maningrida Council Workshop Access Road OCM211/2026 RESOLVED Road is to Mens ceremonial area - to be blocked off.	Grant McKenzie	Fence and gate to be reinstated – procurement underway. WARC will help with sign install once supplied by NLC.
1/07/2026	Not yet started	Maningrida Streetlights OCM211/2026 RESOLVED Investigate the number of streelights out.	Grant McKenzie	Audit underway then quotes to be obtained.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 July 2026

Agenda Reference:	9.2
Title:	Financial report for period ending 30 June 2026
Author:	Imran Shajib, Finance Manager

SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended {date}, seek approval for one Acquittals of Community Places for People Grant Program and seek approval for three Acquittals of Waste and Resource Management (WaRM) grants and to seek approval at transfer reserves.

RECOMMENDATION

THAT COUNCIL

1. Receives and notes the report titled *Financial report for period ending 30 June 2026*;
2. Receives and notes interim acquittal of the Community Places for People Grant Program
3. Receives and notes two revised acquittals and one interim acquittal of Waste and Resource Management (WaRM) grants.
4. Approves the transfer of \$34,675 to Council's Fleet Reserve from 2025-26 surplus funds;
5. Approves the transfer of \$30,000 to the Council's Election Reserve from 2025-26 surplus funds; and
6. Approves the transfer of \$273,011 to the Council's Insurance Reserve held in a provision on Council's Balance Sheet.

BACKGROUND

The CEO must, in each month, give the Council (or Council's Finance Committee) a report setting out:

- The actual year to date income and expenditure of council;
- The most recently adopted annual budget; and
- Details of any material variances between the most recent actual income and expenditure, and the most recently adopted annual budget.

The report must be in the approved form.

The report must be accompanied by the CEO's certification in writing, to the Council, that to the best of the CEO's knowledge, information and belief:

- The internal controls implemented by Council are appropriate; and
- The Council's financial report best reflects the financial affairs of Council.

If the CEO cannot provide the certification, then written reasons for not providing the certification is to be submitted.

COMMENT

The *Local Government (General) Regulations 2021* requires the previous month's financial report to be given to the Council.

Community Places for People - West Arnhem Cemetery Establishment Project

This grant needed to be expended by 30 June 2026. The interim acquittal to 30 May 2026 will support WARC's variation request to extend the project period to 31 December 2026 so we can spend the remaining funds and finish the project. Progress has been delayed by road access issues to Maningrida and Traditional Owner consultation.

Waste and Resource Management (WaRM) grants

In July 2025, West Arnhem Regional Council combined the 2023–24 Period 2 and 2024–25 Period 1 acquittals, into a single acquittal using a rollover of funds. The funder is now auditing this WaRM grant acquittal and has asked that these be separated into two acquittals, as each financial year relates to a different project. We also need to acquit 2024–25 Period 2 separately because we are requesting an extension to use the remaining funds and complete that project by 31 December 2026. Project delivery was delayed by a six-month vacancy between the previous Waste and Resources Coordinator resigning and the new Coordinator commencing.

These acquittals all need to go to Council:

1. 2023–24 grant – Period 2 (ending 30 June 2025)
2. 2024–25 grant – Period 1 (ending 30 June 2025)
3. 2024–25 grant – Period 2 (ending 30 June 2026)

Fleet Reserve

During the 2025–26 financial year, Council increased the monthly fleet allocation charge for commercial activities. At a Special Council meeting on 11 December 2025 [SCM90/2025] and the Ordinary Council meeting on 29 April 2026 [OCM135/2026], Council approved a total of \$83,925.00 to transfer to the fleet reserve. For the following 3 months to 30 June 2026, additional commercial fleet allocation charges have been accumulated totalling \$34,675 and it is proposed that that amount be transferred to the Fleet Reserve to support fleet replacement requirements from 2026-27.

Election Reserve

At the Ordinary Council meeting on 29 April 2026, council approved [OCM135/2026], the transfer of \$30,000 to the election reserve to cover Local Government General Election costs expected for the August 2029 Council elections. Now it is proposed for an additional \$30,000 to be transferred from the 2025-26 surplus funds to Council's Election Reserve.

Insurance Reserve

At the Ordinary Council meeting on 29 April 2026, council approved [OCM135/2026] to transfer \$922,497 to the insurance reserve. \$273,011 has been accumulated into the Provision account in the Balance Sheet, for the period of 1 April 2026 to 30 June 2026 (3 months), to fund the Council's expected insurance costs for the 2026–27 year. It is proposed that this amount be transferred to Council's Insurance Reserve to pay the 2026-27 insurance premiums which will be due for payment in early 2026-27.

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for the monthly financial report to Council.

The format of the monthly financial report follows the prescribed format set out in the CEO of the Department of Chief Minister and Cabinet's approved form published on the NT Government Local Government Unit's website.

FINANCIAL IMPLICATIONS

The CEO is responsible for laying before the Council a monthly financial report and the Council is responsible for managing its resources.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. CEO certification [9.2.1 - 1 page]
2. 1. Monthly Financial Report - June 2026 [9.2.2 - 29 pages]
3. COMPL A~2 [9.2.3 - 2 pages]
4. 2023.2024 Wa RM Acquittal Revised Period 2 [9.2.4 - 1 page]
5. 2024.2025 Wa RM Acquittal revised Period 1 [9.2.5 - 1 page]
6. 2024.2025 Wa RM Acquittal revised Period 2 [9.2.6 - 1 page]

Certification by the CEO to the Council

Council Name:	West Arnhem Regional Council
Reporting Period:	June 2026

That, to the best of my knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed

22 July 2026

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the *Local Government (General) Regulations 2021*)

Monthly Financial Report for June 2026

Report 1

Table 1. Income and Expenditure Statement

Expected YTD Annual Budget Completion 100%

Period ended 30 June 2026	Notes	YTD Actuals (A) \$	Commitments (B) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Approved Final Revised Budget (OCM79/2026) (E) \$	YTD Actual Compared to Approved Budget (A / E) %
OPERATING INCOME							
Rates		2,880,489		2,979,401	(98,912)	2,979,401	97%
Charges	1	3,749,170		4,028,377	(279,207)	4,028,376	93%
Fees and Charges		646,431		735,686	(89,255)	735,686	88%
Operating Grants and Subsidies		17,006,356		17,627,064	(620,708)	17,627,064	96%
Interest / Investment Income		275,688		160,000	115,688	160,000	172%
Commercial and Other Income	2	12,556,636		13,834,456	(1,277,819)	13,834,456	91%
TOTAL OPERATING INCOME		37,114,771	-	39,364,983	(2,250,213)	39,364,983	94%
OPERATING EXPENDITURE							
Employee Expenses	3	16,379,280	160,491	18,729,379	(2,350,100)	18,729,379	87%
Materials and Contracts	4	4,529,975	827,184	7,922,446	(3,392,471)	7,922,446	57%
Elected Member Allowances		349,692		402,120	(52,428)	402,120	87%
Elected Member Expenses		233,044		289,119	(56,076)	289,119	81%
Council Committee		-		7,000	(7,000)	7,000	0%
Council Committee & LA Allowances		22,228		36,305	(14,077)	36,305	61%
Council Committee & LA Expenses		20,434		33,858	(13,424)	33,858	60%
Depreciation, Amortisation and Impairment		7,654,556		5,271,438	2,383,118	5,271,438	145%
Other Expenses	5	9,036,028	169,049	10,909,845	(1,873,818)	10,909,845	83%
TOTAL OPERATING EXPENDITURE		38,225,236	1,156,725	43,601,510	(5,376,275)	43,601,510	88%
OPERATING SURPLUS / (DEFICIT)		(1,110,465)		(4,236,527)	3,126,062	(4,236,527)	

Period ended 30 June 2026	Notes	YTD Actuals (A) \$	Commitments (B) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Approved Final Revised Budget (OCM79/2026) (E) \$	YTD Actual Compared to Approved Budget (A / E) %
<u>Charges Income</u>	1						
Sewerage		785,356	-	750,797	34,559	750,797	105%
Water		1,430,105	-	1,674,000	(243,895)	1,674,000	85%
Waste Collection		1,533,709	-	1,603,580	(69,871)	1,603,580	96%
		3,749,170	-	4,028,377	(279,207)	4,028,376	
<u>Commercial and Other Income</u>	2						
Income Allocations		6,094,232	-	6,470,299	(376,067)	6,470,299	94%
Agency and Commercial Services Income		5,835,694	-	6,503,520	(667,826)	6,503,520	90%
Other Income		626,711	-	860,637	(233,926)	860,637	73%
		12,556,636	-	13,834,456	(1,277,819)	13,834,456	
<u>Other Expenses</u>	5						
Travel, Freight & Accommodation		910,326	68,449	1,282,966	(372,640)	1,282,966	71%
Fuel, Utilities & Communication		2,295,217	6,036	2,318,833	(23,617)	2,318,833	99%
Finance Expenses		9,116	-	10,390	(1,274)	10,390	88%
Other Expenses		5,821,369	94,564	7,297,656	(1,476,287)	7,297,656	80%
		9,036,028	169,049	10,909,845	(1,873,818)	10,909,845	

No	Note. 3, 4 & 5 All Commitments	Commitments \$
1	Animal Control	261,590
2	Executive leadership - Council & Community Services	153,683
3	WaRM - Waste and Resource Management	82,719
4	Support at Home Program	82,417
5	ICT Transition	81,819
6	Water Management - Jabiru	62,192
7	Corporate Financial Management	60,270
8	Manage Information Technology and Communications	56,335
9	ABA - Maningrida Oval Changerooms	50,196
10	LAP - Fencing Basketball Court - Maningrida	43,279
11	Sewerage Management	35,842
12	Maintain local roads	20,295
13	Sports and Recreation	17,336
14	West Arnhem Cemetery Establishment	17,170
15	Waste Management	13,871
16	Jabiru Lakeside Precinct	13,304
17	Manage Council Governance	11,019
18	Manage Electricity and water business	8,757
19	Manage Work Health and Safety	8,500
20	Human Resource Management	8,042
21	Active Regional and Remote Communities Program	7,503
22	Community Service Delivery	7,053
23	Operate and maintain swimming pool	5,866
24	LAP - Upgrade the Stainless Steel Toilets - Gunbalanya	5,521
25	LAP - Community Flag Poles	4,784
26	Aerodromes Inspection and Maintenance	4,268
27	Operate Fuel Storage Facility	4,126
28	Executive leadership CEO	4,075
29	LAP - Fabrication Variation - Height of Airport Shelter	4,057
30	Manage Creche	3,632
31	LAP - Chilled Water Bubbler - Basketball Court - Maningrida	3,006

No	Note. 3, 4 & 5 All Commitments	Commitments \$
32	Commonwealth Home Support Program (CHSP)	2,387
33	Maintain plant, equipment and motor vehicles	1,941
34	Food Preparation Services	1,701
35	LAP - Additional Garden Hard Structure at the Billabong	1,171
36	Manage Technical Services	1,045
37	Home Care Packages Program (HCP)	874
38	NAIDOC Week	808
39	Parks and Public Open Space - including weed control	793
40	NDIA - Remote Community Connector	623
41	Jabiru Public Toilet Upgrades	431
42	Manage Visitor accommodation	425
43	Operate Long day care	385
44	Operate post office business	320
45	Manage Business Development & Commercial Services	304
46	Library Service - Jabiru	212
47	Kakadu Triathlon	209
48	Nine Purchase orders below \$200	571
Total		1,156,725

Table 2. Monthly Operating Position

Expected YTD Annual Budget Completion

100%

Period ended 30 June 2026	Notes	YTD Actuals (A) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Approved Final Revised Budget (OCM79/2026) (E) \$	YTD Actual Compared to Approved Budget (A / E) %
BUDGETED OPERATING SURPLUS / (DEFICIT) (Table 1.)		(1,110,465)	(4,236,527)	3,126,062	(4,236,527)	
Remove NON-CASH ITEMS						
Less Non-Cash Income	6	(6,094,232)	(6,470,299)	376,067	(6,470,299)	94%
Add Back Non-Cash Expenses		13,748,787	11,741,737	2,007,051	11,741,737	117%
TOTAL NON-CASH ITEMS		7,654,556	5,271,438	2,383,118	5,271,438	
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	Table 3	(5,299,947)	(6,302,413)	1,002,466	(6,302,413)	84%
Transfer to Reserves	7	(1,116,422)	-	(1,116,422)	(1,489,500)	75%
Other Outflows	11	(1,628,989)	(1,400,000)		(1,400,000)	116%
TOTAL ADDITIONAL OUTFLOWS		(8,045,358)	(7,702,413)	(113,956)	(9,191,913)	
Add ADDITIONAL INFLOWS						
Capital Grants Income	8	1,533,072	-	1,533,072	-	
Prior Year Carry Forward Tied Funding (Capital)	9	5,032,397	5,031,013	1,384	5,031,013	100%
Proceeds from Sale of Assets		108,837	-	108,837	90,000	121%
Other Inflow of Funds	7 & 10	1,127,847	-	1,127,847	1,489,500	76%
Transfer from Reserve	11	1,628,989	1,400,000	228,989	1,546,489	105%
TOTAL ADDITIONAL INFLOWS		9,431,143	6,431,013	3,000,129	8,157,002	
Net BUDGETED OPERATING SURPLUS / (DEFICIT)		7,929,875	(236,489)	8,395,352	-	

Period ended 30 June 2026	Notes	YTD Actuals (A) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Approved Final Revised Budget (OCM79/2026) (E) \$	YTD Actual Compared to Approved Budget (A / E) %
<u>Non-Cash Income</u>						
Income Allocations (internal movement)		(6,094,232)	(6,470,299)	376,067	(6,470,299)	
<u>Non-Cash Expenses</u>						
Expense Allocations (internal movement)	6	6,094,232	6,470,299	(376,067)	6,470,299	
Depreciation, Amortisation and Impairment		7,654,556	5,271,438	2,383,118	5,271,438	
		13,748,787	11,741,737	2,007,051	11,741,737	
<u>Transfer to Reserves</u>						
Insurance 2026-27	7	(922,497)	-	-	(1,400,000)	
Sponsorship Reserve		(30,000)	-	(30,000)		
Fleet Replacements		(83,925)	-	(83,925)		
General Reserve		(50,000)	-	(50,000)		
Election Reserve		(30,000)	-	(30,000)		
		(1,116,422)	-	(163,925)	(1,400,000)	

Period ended 30 June 2026	Notes	YTD Actuals (A) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Approved Final Revised Budget (OCM79/2026) (E) \$	YTD Actual Compared to Approved Budget (A / E) %
<u>Capital Grants Income</u>						
Capital Grants - Australian Government	8	11,227	-	11,227	-	
Capital Grants - Territory Government		1,521,845	-	1,521,845	-	
		1,533,072	-	1,533,072	-	
<u>Prior Year Carry Forward Tied Funding</u>						
Capital Grants Income Carried Forward	9	5,032,397	5,031,013	1,384	5,031,013	
		5,032,397	5,031,013	1,384	5,031,013	
<u>Other Inflow of Funds</u>						
Capital Reserve - Decommission of Old Fuel Tank	10	7,237	-	7,237	-	
Kerb and Channel Airport to Workshop Road - Warruwi		4,188	-	4,188	-	
		11,425	-	11,425	-	
<u>Transfer from Reserve</u>						
Water meter Replacement (SCM90/2025)	11	30,000	-	30,000	30,000	
Insurance Payment 2025-26 (OCM239/2025)		1,400,000	1,400,000	-	1,400,000	
Rectification Work Jabiru Sewer Pond and Irrigation System (OCM0014/2026)		70,000	70,000	-	70,000	
Rectification Work Jabiru Town Water (OCM0014/2026)		41,000	41,000	-	41,000	
Election Reserve OCM 98/2026)		87,989	87,989	-	87,989	
		1,628,989	1,598,989	-	1,598,989	

Table 3. Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE Period ended 30 June 2026	Notes	YTD Actuals \$	Commitments \$	YTD Budget \$	YTD Variance \$	Approved Final Revised Budget (OCM79/2026) (E) \$
Infrastructure	13	3,695,009	-	4,350,042	(655,033)	4,350,042
Buildings	14	453,548	-	339,050	114,498	339,050
Vehicles	15 & 12	612,836	84,763	737,856	(125,020)	737,856
Furniture Fittings and Office Equipment	16	15,239	-	10,488	4,751	10,488
Plant	17 & 12	381,817	476,643	775,852	(394,035)	775,852
Local Authority Funded projects	18	141,497	-	89,125	52,372	89,125
TOTAL CAPITAL EXPENDITURE		5,299,947	561,406	6,302,413	(1,002,466)	6,302,413
TOTAL CAPITAL EXPENDITURE FUNDED BY:						
Operating Income (amount allocated to fund capital items)		745,353	-	1,181,401	(436,048)	1,181,401
LA Funding		141,497	-	89,125	52,372	89,125
Capital Grants		4,061,468	-	4,941,887	(880,419)	4,941,887
Insurance claim - Fleet		101,792	-	-	101,792	-
Capital Reserves		141,000	-	-	141,000	-
Proceeds from Sale of assets		108,837	-	90,000	18,837	90,000
TOTAL CAPITAL EXPENDITURE FUNDING		(5,299,947)	-	(6,302,413)	(1,002,466)	(6,302,413)

NO	Note. 12 Commitments for Capital Expenditures	Commitments \$
1	Maintain plant, equipment and motor vehicles	293,948
2	Replace the Minjilang Fuel Tank	181,318
3	Executive leadership - Council & Community Services	84,763
4	Remote Jobs for Economic Development – Job Creation	1,377
	Total	561,406

CAPITAL EXPENDITURE Period ended 30 June 2026	Notes	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Approved Final Revised Budget (OCM79/2026) (E) \$
<u>Infrastructure</u>					
Council Contribution - New Dog park at Jabiru		-	30,000	(30,000)	30,000
Install and maintain street lights : Jabiru		27,332	27,332	-	27,332
Operate and maintain swimming pool : Jabiru		52,390	20,817	31,573	20,817
Parks and public open space : Gunbalanya		29,322	-	29,322	-
Parks and Public Open Spaces Maningrida		-	5,141	(5,141)	5,141
Corporate Financial Management: Region		5,287	-	5,287	-
Two 6X6 BBQ Shelters at Cemetery: Maningrida		28,780	-	28,780	-
Water Management: Jabiru		92,994	115,994	(23,000)	115,994
Sewerage Management: Jabiru		1,826	1,825	1	1,825
ABA - Maningrida Oval Changerooms		1,421,116	1,736,787	(315,670)	1,736,787
Regional and Remote Burials Grant: Minjilang		44,880	-	44,880	-
Brockman Oval Lights: Jabiru		1,371,389	1,373,528	(2,139)	1,373,528
Revitalisation Project: Jabiru	13	19,815	114,620	(94,805)	114,620
West Arnhem Cemetery Establishment : Maningrida		283,879	378,144	(94,265)	378,144
West Arnhem Cemetery Establishment : Minjilang		70,622	31,670	38,952	31,670
Library Revitalisation Phase 2: Jabiru		36,849	41,947	(5,098)	41,947
Repair and Maintenance of Maningrida Basketball Court		33,847	42,730	(8,883)	42,730
Gym Upgrade: Jabiru		40,515	50,000	(9,485)	50,000
Installation of a New Fuel Tank at Minjilang		-	200,000	(200,000)	200,000
Repair the Maningrida Pool Eroded Footings		38,508	38,508	-	38,508
Capital Reserve Project - Water Meter Replacement		-	30,000	(30,000)	30,000
Capital Reserve Project - Rectification works - Jabiru Town Water		-	41,000	(41,000)	41,000
Capital Reserve Project - Rectification works - Jabiru Sewer Pond & Irrigation		33,534	70,000	(36,466)	70,000
		3,632,886	4,350,042	(717,156)	4,350,042
<u>Buildings</u>					
Community Service Delivery : Waruwi		19,567	-	19,567	
Maintain staff houses : Gunbalanya		128,260	127,840	420	127,840
Maintain staff houses : Jabiru		197,602	180,160	17,442	180,160
Manage Creche : Minjilang		-	11,050	(11,050)	11,050
Community Service Delivery : Region		20,966	20,000	966	20,000
Jabiru Public Toilet Upgrades		87,153	-	87,153	
		453,548	339,050	114,498	339,050

CAPITAL EXPENDITURE Period ended 30 June 2026	Notes	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Approved 2nd Revised Budget (SCM90/2025) \$
<u>Vehicles</u>	15				
Transfer to Reserve for Future Capital Projects		-	50,000	(50,000)	50,000
2 x Hilux 4x4 Double Cabs - Jabiru		135,434	242,500	(107,066)	242,500
1 x Hilux 4x4 Double Cab - Warruwi		55,984	55,984	-	55,984
4WD Buses: Gunbalanya -Sports & Recreation		149,275	218,484	(69,210)	218,484
4WD Buses: Maningrida -Sports & Recreation		142,537	219,372	(76,835)	219,372
4WD Hilux: Minjilang -Sports & Recreation		42,271	-	42,271	-
4WD Hilux: Warruwi -Sports & Recreation		44,149	-	44,149	-
Additional Parts for Kubota Ride-On Mower - Maningrida		5,141	-	5,141	-
ARRCP - Gunbulanya BBQ Trailer		12,682	-	12,682	-
ARRCP - Jabiru BBQ Trailer		12,682	-	12,682	-
ARRCP - Maningrida BBQ Trailer		12,682	-	12,682	-
		612,836	786,340	(173,504)	786,340
<u>Furniture Fittings and Office Equipment</u>	16				
Operate and maintain swimming pool : Jabiru		14,864	-	14,864	-
Gymnasium Goods for Jabiru Gym		375	-	375	-
		15,239	-	15,239	-

CAPITAL EXPENDITURE Period ended 30 June 2026	Notes	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Approved 2nd Revised Budget (SCM90/2025) \$
Plant and Equipment	17				
Parts for Rubbish Truck		11,543	6,482	5,061	6,482
Maintain plant, equipment & motor vehicles : Region		82,547	-	82,547	-
Street Sweeper & Skid Steer: Gunbalanya		-	310,000	(310,000)	310,000
Ride-on Mower & Street Sweeper: Maningrida		95,235	60,000	35,235	60,000
Ride-on Mower: Minjilang		-	50,000	(50,000)	50,000
Solar upgrade at landfill facilities in Gunbalany and Maningrida. Additional projects- Sewerage tank, Maningrida and CCTV Gunbalanya		62,123	225,103	(162,980)	225,103
Installation of a Fuel Tank: Minjilang		101,390	-	101,390	-
Zero Turn Mower: Gunbalanya - funded by Remote Jobs for Economic Development program		29,799	28,757	1,042	28,757
Zero Turn Mower: Jabiru - funded by Remote Jobs for Economic Development program		29,799	28,757	1,042	28,757
Zero Turn Mower: Maningrida - funded by Remote Jobs for Economic Development program		31,502	28,757	2,745	28,757
		443,940	737,856	(293,916)	737,856
<u>Local Authority Funded projects</u>	18				
Purchase of 4x4 Hearse :Maningrida		93,618	59,851	33,767	59,851
Solar Lights at Back Road : Gunbalanya		1,203	1,203	-	1,203
Oval Lighting : Gunbalanya		17,583	17,583	-	17,583
Connection of Water Service - New Cemetery : Minjilang		18,605	-	18,605	-
Installation of outdoor gym equipment at the pool : Maningrida		10,488	10,488	-	10,488
		141,497	89,126	52,372	89,126

Table 4. Quarterly Report on Planned Major Capital Works

As at 30 June 2025

Class of Assets	By Major Capital Project	Total Prior Year(s) Actuals \$ (A)	Commitments \$ (D)	YTD Actuals Plus Commitment \$ (B)	Total Actuals \$ (C = A + B)	Total Planned Project Budget \$ (D)	Expected Project Completion Date
Building	Upgrade Council Staff Housing	-	-	325,862	325,862	308,000	30/06/2026
Infrastructure	Maningrida Oval Change Room	2,616,452	-	1,421,116	4,037,568	4,581,700	30/06/2027
Infrastructure	Jabiru Brockman Oval Lights	87,745	-	1,371,389	1,459,134	1,500,000	31/10/2025
Infrastructure	West Arnhem Cemetery Establishment- Maningrida & warruwi	-	-	354,501	354,501	415,000	31/12/2026
Infrastructure	Fuel Tank -Minjilang	-	181,318	282,708	282,708	300,000	31/12/2026
Infrastructure	Solar Light upgrade at landfill facilities in Gunbalanya and Maningrida. Additional Projects: sewerage tank in Maningrida, CCTV in Gunbalanya	-	-	62,123	62,123	225,103	31/12/2026
Vehicle	4WD Buses -Gunbalanya & Maningrida 4WD Hilux -Mijilang & Warruwi	-	-	378,232	378,232	440,000	31/12/2026
Vehicle	Purchase 4X4 Hearse for Maningrida	67,720	-	93,618	161,338	210,000	31/12/2026
Vehicle***	Purchase of Nine utility vehicles	-	-	191,418	191,418	298,484	31/12/2026
Plant ***	Purchase of Various Plants- Street Sweepers, 2X Ride-on Mowers, Tractor, Skid Steer for Gunbalanya, Maningrida & Minjilang	-	293,948	389,183	389,183	420,000	31/12/2026
TOTAL		2,771,917	475,266	4,870,151	7,642,068	8,698,287	

*** funded by Council and insurance claim recoveries

Table 5. Monthly Balance Sheet Report

BALANCE SHEET AS AT 30 June 2026	YTD Actuals \$	Notes
ASSETS		
Cash at Bank		A & A.1
Tied Funds	7,400,223	
Untied Funds	8,195,932	
Trade Debtors	660,970	B
Rates & Charges Debtors	502,912	C
Other Current Assets	603,469	
TOTAL CURRENT ASSETS	17,363,505	
Non-Current Financial Assets		
Property, Plant and Equipment	122,830,532	D
TOTAL NON-CURRENT ASSETS	122,830,532	
TOTAL ASSETS	140,194,037	
LIABILITIES		
Trade Creditors	1,500,888	E
ATO & Payroll Liabilities	82,369	F
Current Provisions	2,274,726	G
Accrued Expenses	504,224	
Other Current Liabilities	4,182,475	
TOTAL CURRENT LIABILITIES	8,544,682	
Non-Current Provisions	330,202	G
Other Non-Current Liabilities	8,190,268	H
TOTAL NON-CURRENT LIABILITIES	8,520,469	
TOTAL LIABILITIES	17,065,152	
NET ASSETS	123,128,886	

BALANCE SHEET AS AT 30 June 2026	YTD Actuals \$	Notes
EQUITY		
Asset Revaluation Reserve	59,613,483	
Capital Reserve	100,425	
Election Reserve	30,000	
Disaster Recovery Funding	100,000	
Fleet Capital Reserve	83,925	
Sponsorship Reserve	30,000	
Equity Adjustments	23,013,652	
Insurance Reserve 2026-27	922,497	
Accumulated Surplus	39,234,903	
TOTAL EQUITY	123,128,886	

BALANCE SHEET NOTES

Note A. Details of Cash and Investments Held	\$	\$
<u>Investments Held</u>		
Operating Bank Account	209,126	
Business One - Post Office Bank Account	23,042	
Business Maxi Bank Account (Note A.1)	3,929,731	
General Trust Bank Account	177,813	
Term Deposits (Note A.1)	11,255,000	15,594,713
<u>Cash Held</u>		
Floats	1,442	1,442
Total Cash and Investments Held		15,596,154
Less: Restricted Cash		7,400,223
Balance Unrestricted Cash		8,195,932

Note A.1 Higher Interest Earning Investments	Deposit Date	Principal \$	Interest Rate	Maturity Date	Terms
Westpac	21/03/2026	5,000	3.95%	21/03/2027	365
NAB	12/11/2025	1,000,000	4.20%	10/07/2026	240
NAB	11/11/2025	300,000	4.20%	9/07/2026	240
NAB	28/10/2025	450,000	4.13%	28/10/2026	365
NAB	29/04/2026	500,000	5.16%	29/09/2026	153
NAB	20/04/2026	500,000	5.00%	18/08/2026	120
NAB	13/04/2026	500,000	5.30%	9/12/2026	240
NAB	13/04/2026	500,000	5.25%	12/10/2026	182
NAB	22/05/2026	2,000,000	5.05%	21/09/2026	122
NAB	18/05/2026	500,000	5.15%	15/10/2026	150
NAB	12/05/2026	1,000,000	5.30%	8/12/2026	210
NAB	8/05/2026	500,000	5.20%	4/11/2026	180
NAB	16/06/2026	500,000	5.15%	14/10/2026	120
NAB	25/06/2026	1,000,000	5.05%	23/09/2026	90
NAB	25/06/2026	2,000,000	4.15%	27/07/2026	32
Business Maxi Bank Account		3,929,731	1.55%		
Total Higher Interest Earning Investments		15,184,731			

Note B. Trade Debtors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Jun 26 Total \$	May 2026 Total \$
NDIS Debtors	23,626	4,826	4,032	21,366	53,850	30,277
ChildCare Debtors	-	-	-	34,272	34,272	34,272
Trade Debtors	348,437	63,527	92,447	68,436	572,848	501,881
Total Trade Debtors	372,063	68,353	96,479	124,074	660,970	566,430

Note C. Rates & Charges Debtors	To be Levied in 2025/26	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
General Rates	2,662,230	-			46,283	46,283
Special Rates	277,625	-			3,030	3,030
Water Charges	1,515,106	194,570	87,046	2,017	123,959	407,592
Waste Charges	2,277,504	-			46,007	46,007
Total Rates & Charges Debtors	6,732,466	194,570	87,046	2,017	219,279	502,912
						Refer sub Note C.1

Note C.1 Rates & Chargers Debtors -Past 90+ Days Comparison	May-26	Jun-26	Difference
	Past Due 90+ Days	Past Due 90+ Days	
General Rates	83,979	46,283	(37,695)
Special Rates	3,401	3,030	(371)
Water Charges	158,770	123,959	(34,811)
Waste Charges	113,944	46,007	(67,937)
Total Rates & Charges Debtors	360,094	219,279	(140,814)

Note D. New Physical Assets (including WIP) YTD	1 July 2025 Assets & WIP	YTD WIP	YTD New Assets & Capitalising WIP	YTD Disposals	Revaluation	Accumulated Depreciation	YTD WDV Balance	Notes
Land	688,500	-	-	-	168,500	-	520,000	
Section 19 Leases	5,310,030	-	-	-	-	(1,251,703)	4,058,326	
Jabiru Town Sub Leases	3,837,875	-	-	-	-	(831,196)	3,006,679	
Buildings	32,546,752	-	837,991	-	196,659	(18,666,894)	14,914,508	
WIP - Buildings	154,404	803,345	(837,991)	-	-	-	119,758.24	D1
Infrastructure	53,455,657	-	5,720,125	-	55,870,254	(19,940,167)	95,105,869	
WIP - Infrastructure	4,477,734	3,319,407	(5,720,125)	-	-	-	2,077,017	D2
Vehicles	2,580,796	-	488,177	(228,028)	192,396	(2,421,017)	612,323	
WIP - Vehicles	66,729	706,455	(488,177)	-	-	-	285,008	D3
Furniture and Fittings	927,205	-	142,572	-	-	(858,974)	210,803	
WIP - Furniture	54,024	88,923	(142,572)	-	-	-	375	
Plant and Machinery	8,998,456	-	270,632	(162,698)	173,191	(7,470,900)	1,808,680	
WIP - Plant and Machinery	-	381,817	(270,632)	-	-	-	111,185	D4
Total Non- Current Assets	113,098,160	5,299,948	-	(390,726)	56,264,000	(51,440,851)	122,830,532	

Work-In-Progress (WIP - items not yet recorded in the Asset Register) Note:
D1 - Expenditure not yet capitalised - Includes Jabiru & Gunbalanya Staff Housing upgrade \$325k; Jabiru public toilet upgrade \$87k
D2 - Expenditure not yet capitalised - Includes Brckman oval lights Jabiru \$1.37M & Maningrida oval Change room \$1.3M; Cemetery establishments of Maningrida & Minjilang \$280k
D3 - Expenditure not yet capitalised - Includes 3xHiluxs \$191k; Purchase and 4WD Conversion of the Hiace Buses to Gunbalanya & Maningrida \$266k
D4 - Expenditure not yet capitalised - Includes Installation of a Fuel Tank to Minjilang \$101k; 2 x Ride - on Mowers \$95k

Note E. Trade Creditors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
Trade Creditors	1,051,897	179,250	43,537	226,204	1,500,888
Refer sub Note E.1					

Sub Note E.1-Under Retention \$19,694

Note F. Australian Tax Office (ATO) and Payroll Obligations*As at the date of this report, all reporting and payment obligations have been met.*

Note G. Provisions (Current and Non-Current)	\$	\$
<u>Current Provisions</u>		
Employee Annual Leave	1,036,140	
Long Service Leave	813,976	
Doubtful Debts	10,807	
<u>Provision - other</u>		
Insurance for 2026-27	273,011	
Special Charges- Street Lighting 2025-26	100,791	
Replacement of Council's aged IT equipment	40,000	
		2,274,726
<u>Non-Current Provisions</u>		
Long Service Leave	330,202	
		330,202
Total Provisions		2,604,927

Note H. Other Non Current Liabilities	\$	\$
Section 19 Lease Liability	4,658,222	
Jabiru Town Sub Lease Liability	3,532,046	
Total Other Non Current Liabilities		8,190,268

Monthly Financial Report for Local Authority Areas

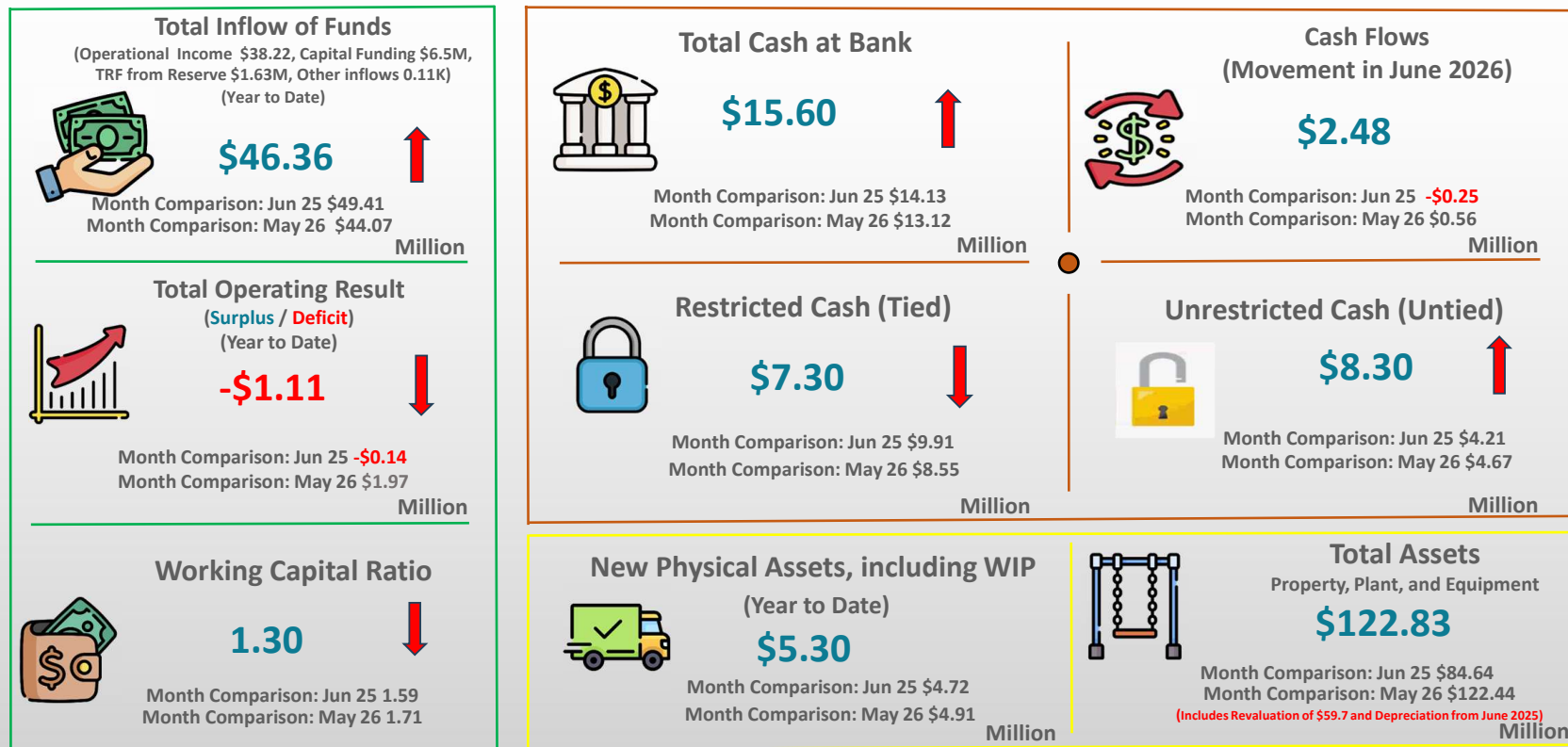
Operating Income and Expenditure for Local Authorities for the Period Ending 30 June 2026

[Report 2](#)

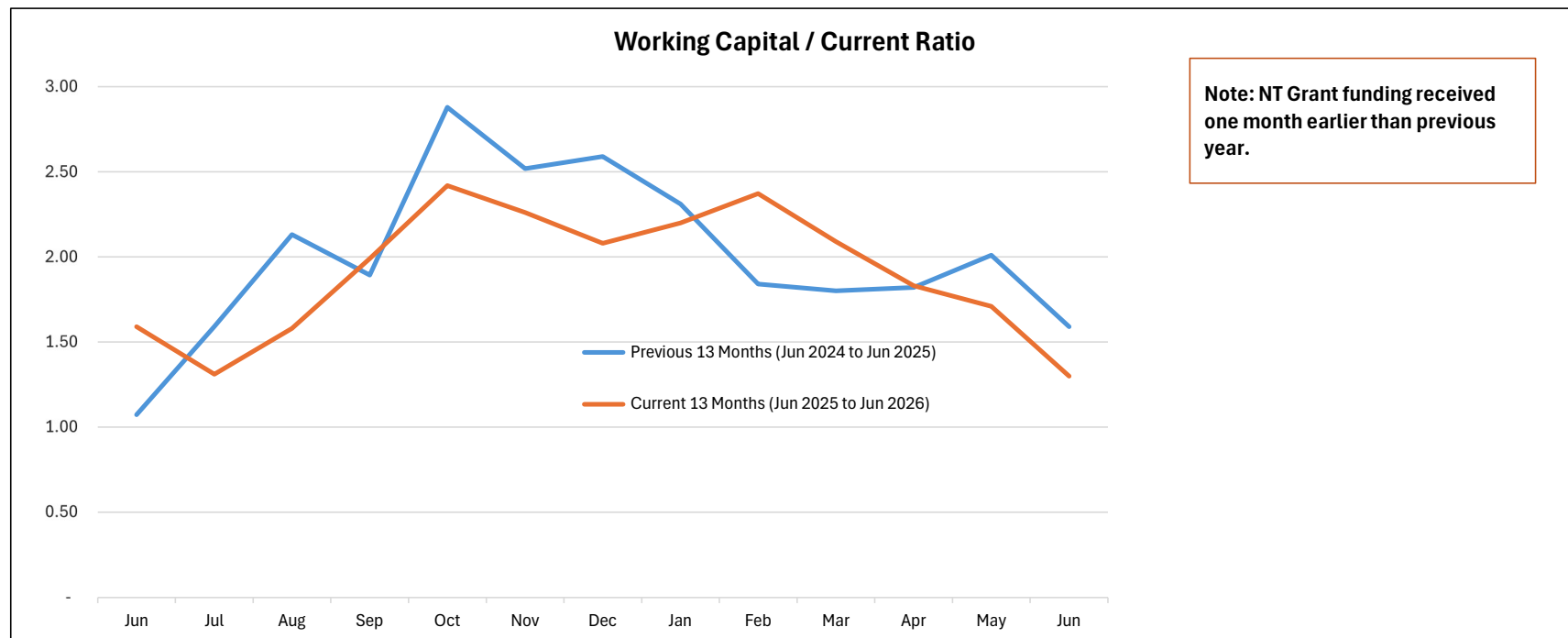
	Regional Office / Unallocated			Minijilang LA			Warruwi LA			Gunbalanya LA		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME												
Rates	-	-	-	76,395	73,292	3,103	109,958	118,237	(8,279)	442,822	444,759	(1,937)
Charges	-	-	-	66,665	67,857	(1,192)	104,932	106,664	(1,732)	368,035	390,622	(22,587)
Fees and Charges	165,912	197,300	(31,388)	29,370	15,150	14,220	28,578	32,750	(4,172)	9,043	22,000	(12,957)
Operating Grants and Subsidies	12,331,621	12,280,397	51,224	1,226,630	1,051,523	175,107	1,044,851	1,369,962	(325,111)	944,969	1,128,919	(183,950)
Interest / Investment Income	275,688	160,000	115,688	-	-	-	-	-	-	-	-	-
Commercial and Other Income	6,059,622	6,810,224	(750,602)	908,620	957,946	(49,326)	840,327	829,999	10,328	1,704,260	1,808,855	(104,595)
TOTAL OPERATING INCOME	18,832,844	19,447,921	(615,077)	2,307,680	2,165,768	141,913	2,128,646	2,457,612	(328,966)	3,469,129	3,795,155	(326,026)
OPERATING EXPENDITURE												
Employee Expenses	6,655,529	7,157,612	(502,083)	1,318,714	1,474,726	(156,012)	1,440,238	1,895,094	(454,857)	1,862,551	2,254,639	(392,088)
Materials and Contracts	1,022,006	1,913,522	(891,515)	320,776	508,708	(187,932)	249,644	769,772	(520,128)	767,682	1,323,235	(555,553)
Elected Member Allowances	349,692	402,120	(52,428)	-	-	-	-	-	-	-	-	-
Elected Member Expenses	233,044	289,119	(56,076)	-	-	-	-	-	-	-	-	-
Council Committee & LA Allowances	1,678	7,000	(5,322)	3,250	6,205	(2,955)	5,200	9,200	(4,000)	7,550	14,900	(7,350)
Council Committee & LA Expenses	-	-	-	3,855	8,600	(4,745)	3,180	3,083	97	1,956	4,000	(2,044)
Depreciation, Amortisation and Impairment	7,654,556	5,271,438	2,383,118	-	-	-	-	-	-	-	-	-
Interest Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	3,376,726	4,968,758	(1,592,032)	910,605	954,380	(43,775)	1,010,578	792,993	217,585	886,163	1,077,950	(191,787)
TOTAL OPERATING EXPENDITURE	19,293,231	20,009,568	(716,337)	2,557,201	2,952,620	(395,419)	2,708,839	3,470,143	(761,303)	3,525,902	4,674,724	(1,148,822)
OPERATING SURPLUS /(DEFICIT)	(460,387)	(561,647)	101,260	(249,521)	(786,852)	537,331	(580,193)	(1,012,531)	432,338	(56,772)	(879,569)	822,796

	Maningrida LA			Kakadu Ward Advisory Committee			Total		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME									
Rates	702,127	745,413	(43,286)	1,549,187	1,597,700	(48,513)	2,880,489	2,979,401	(98,912)
Charges	687,903	735,252	(47,349)	2,521,635	2,727,982	(206,347)	3,749,170	4,028,377	(279,207)
Fees and Charges	71,484	82,942	(11,458)	342,043	385,544	(43,501)	646,431	735,686	(89,255)
Operating Grants and Subsidies	1,209,445	1,254,613	(45,168)	248,840	541,650	(292,810)	17,006,356	17,627,064	(620,708)
Interest / Investment Income	-	-	-	-	-	-	275,688	160,000	115,688
Commercial and Other Income	1,690,753	1,759,087	(68,334)	1,353,054	1,668,345	(315,291)	12,556,636	13,834,456	(1,277,819)
TOTAL OPERATING INCOME	4,361,712	4,577,307	(215,595)	6,014,759	6,921,221	(906,462)	37,114,771	39,364,983	(2,250,213)
OPERATING EXPENDITURE									
Employee Expenses	1,982,670	2,307,736	(325,066)	3,119,577	3,639,572	(519,995)	16,379,280	18,729,379	(2,350,100)
Materials and Contracts	921,568	1,563,726	(642,158)	1,248,299	1,843,483	(595,184)	4,529,975	7,922,446	(3,392,471)
Elected Member Allowances	-	-	-	-	-	-	349,692	402,120	(52,428)
Elected Member Expenses	-	-	-	-	-	-	233,044	289,119	(56,076)
Council Committee & LA Allowances	4,550	6,000	(1,450)	-	-	-	22,228	43,305	(21,077)
Council Committee & LA Expenses	5,884	8,000	(2,116)	5,560	10,175	(4,615)	20,434	33,858	(13,424)
Depreciation, Amortisation and Impairment	-	-	-	-	-	-	7,654,556	5,271,438	2,383,118
Interest Expenses	-	-	-	-	-	-	-	-	-
Other Expenses	1,491,444	1,505,413	(13,969)	1,360,512	1,610,351	(249,839)	9,036,028	10,909,845	(1,873,818)
TOTAL OPERATING EXPENDITURE	4,406,115	5,390,875	(984,760)	5,733,948	7,103,581	(1,369,633)	38,225,236	43,601,511	(5,376,275)
OPERATING SURPLUS /(DEFICIT)	(44,404)	(813,568)	769,165	280,811	(182,360)	463,172	(1,110,465)	(4,236,527)	3,126,062

Snapshot – June 2026 Financial Report



Year	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Previous 13 Months (Jun 2024 to Jun 2025)	1.07	1.59	2.13	1.89	2.88	2.52	2.59	2.31	1.84	1.80	1.82	2.01	1.59
Current 13 Months (Jun 2025 to Jun 2026)	1.59	1.31	1.58	1.99	2.42	2.26	2.08	2.20	2.37	2.09	1.83	1.71	1.30



Member and CEO Council Credit Card Transactions for the Month

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: Mayor James Woods

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
02/06/26	\$ 56.00	Credit card fee	Card Fee
Total	\$ 56.00		



Cardholder statement

Run Date: 3 June 2026

Company details

WEST ARNHEM REGIONAL COUN
 WEST ARNHEM REGIONAL COUNCIL
 WEST ARNHEM REGIONAL COUNCIL
 ATT DAVID GLOVER PO BOX 721
 JABIRU NT 0886

Cardholder name: JAMES WOODS
 Cardholder number: xxxx-xxxx-xxxx-xxxx

Cost centre no:
 Statement date: 02/06/26

Opening balance: 12.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 56.00

* The closing balance will be transferred automatically in terms of the authority held.

Payment due date:	12/06/26	Credit limit:	5,000.00	Annual percentage rate:	15.65%
Past due:	0.00	Available credit:	4,944.00	Monthly percentage rate:	1.30%
Minimum payment due:	0.00				

Date	Description of transaction	Amount	Ref.
08/05/26	AUTOMATIC PAYMENT	12.00 C	0000
02/06/26	CARD FEE	56.00	0000

*** END OF LIST ***

Westpac Banking Corporation ABN 33 007 457 141.

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: Mayor James Woods

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
18/06/26	\$ 2,153.66	Qantas	Flight for Mayor to attend the 2026 11th Global Conference of the alliance for Healthy Cities taking place in Sydney
22/06/26	\$ 6.90	Paystay	Darwin Parking to attending meeting with Minister Edgington on 19.06.2026
22/06/26	\$ 59.00	Big W	Suitcase for Cr Jermaine Namanurki to travel to Canberra to attend the 2026 National General Assembly
22/06/26	\$ 59.00	Big W	Carry on Bag for Cr Jermaine Namanurki to travel to Canberra to attend the 2026 National General Assembly
22/06/26	\$ 100.00	YD Pty Ltd	Suit for Cr Jermaine Namanurki to attend the 2026 National General Assembly Gala Dinner
22/06/26	\$ 100.00	YD Pty Ltd	Suit for Cr Jermaine Namanurki to attend the 2026 National General Assembly Gala Dinner
22/06/26	\$ 100.00	YD Pty Ltd	Suit for Cr Jermaine Namanurki to attend the 2026 National General Assembly Gala Dinner
22/06/26	\$ 100.00	YD Pty Ltd	Suit for Cr Jermaine Namanurki to attend the 2026 National General Assembly Gala Dinner
22/06/26	\$ 100.00	YD Pty Ltd	Suit for Cr Jermaine Namanurki to attend the 2026 National General Assembly Gala Dinner
22/06/26	\$ 24.94	YD Pty Ltd	Suit for Cr Jermaine Namanurki to attend the 2026 National General Assembly Gala Dinner
29/06/26	\$ 1,987.05	Crowne Plaza Hotel	Accommodation for Mayor to attend the 2026 National General Assembly in Canberra
29/06/26	\$ 1,742.49	Crowne Plaza Hotel	Accommodation for Cr Jermaine Namanurki to attend the 2026 National Local Assembly in Canberra
Total	\$ 6,533.04		



Cardholder statement

Run Date: 6 July 2026

Company details

WEST ARNHEM REGIONAL COUNCIL
 WEST ARNHEM REGIONAL COUNCIL
 WEST ARNHEM REGIONAL COUNCIL
 ATT DAVID GLOVER PO BOX 721
 JABIRU NT 0886

Cardholder name: JAMES WOODS
 Cardholder number: 5163-2531-0160-5837

Cost centre no:
 Statement date: 02/07/26

Opening balance: 56.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 1,743.04

* The closing balance will be transferred automatically in terms of the authority held.

Payment due date:	13/07/26	Credit limit:	5,000.00	Annual percentage rate:	15.65%
Past due:	0.00	Available credit:	3,256.00	Monthly percentage rate:	1.30%
Minimum payment due:	0.00				

Date	Description of transaction	Amount	Ref.
08/06/26	AUTOMATIC PAYMENT	56.00 C	0000
18/06/26	QANTAS0812388957328 NSW AUS	2,153.66	3012
22/06/26	Paystay South Wharf AUS	6.90	7523
22/06/26	BIG W 0264 CASUARINA AUS	59.00	5331
22/06/26	BIG W 0264 CASUARINA AUS	59.00	5331
22/06/26	YD PTY LTD 751 CASUARINA AUS	100.00	5611
22/06/26	YD PTY LTD 751 CASUARINA AUS	100.00	5611
22/06/26	YD PTY LTD 751 CASUARINA AUS	100.00	5611
22/06/26	YD PTY LTD 751 CASUARINA AUS	100.00	5611
22/06/26	YD PTY LTD 751 CASUARINA AUS	100.00	5611
22/06/26	YD PTY LTD 751 CASUARINA AUS	24.94	5611
26/06/26	C51076	4,790.00 C	6010
29/06/26	CROWNE PLAZA HOTEL CAN Canberra AUS	1,987.05	7011
29/06/26	Crowne Plaza Hotel Can Canberra AUS	1,742.49	7011

*** END OF LIST ***

Westpac Banking Corporation ABN 33 007 457 141.

Member and CEO Council Credit Card Transactions for the Month

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: CEO Katharine Murray

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
19.05.26	\$ 4.32	Buzzsprout	LG News podcast monthly subscription
22.05.26	\$ 362.64	Blak Business Awards	Tickets for Mayor and CEO to attend the Blak Business Awards Event 23.07.2026
22.05.26	\$ 6.40	City of Darwin	Parking to attend meeting in Darwin with Stakeholders on 21.05.2026
25.05.26	\$ 2.30	City of Darwin	Parking to attend meeting in Darwin with Stakeholders on 22.05.2026
01.06.26	\$ 2.88	City of Darwin	Parking to attend meeting in Darwin with Stakeholders on 29.05.2026
01.06.26	\$ 459.00	Beija Flor Darwin	Wreath for Late Elected Member Funeral Service in Waruwi 11.06.2026
01.06.26	\$ 442.00	Beija Flor Darwin	Wreath for Late Elected Member Funeral Service in Darwin 04.06.2026
02.06.26	\$ 56.00	Credit card Fee	Card Fee
Total	\$ 1,335.54		



Cardholder statement

Run Date: 3 June 2026

Company details

WEST ARNHAM REGIONAL COUN
 WEST ARNHAM REGIONAL COUNCIL
 WEST ARNHAM REGIONAL COUNCIL
 ATT DAVID GLOVER PO BOX 721
 JABIRU NT 0886

Cardholder name: KATHARINE MURRAY
 Cardholder number: xxxx-xxxx-xxxx-xxxx

Cost centre no:
 Statement date: 02/06/26

Opening balance: 2,067.29

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 1,335.54

* The closing balance will be transferred automatically in terms of the authority held.

Payment due date:	12/06/26	Credit limit:	10,000.00	Annual percentage rate:	15.65%
Past due:	0.00	Available credit:	8,664.00	Monthly percentage rate:	1.30%
Minimum payment due:	0.00				

Date	Description of transaction	Amount	Ref.
08/05/26	AUTOMATIC PAYMENT	2,067.29 C	0000
19/05/26	PODCAST SUBSCRIPTION JACKSONVILLE USA 3.00 U. S. DOLLAR	4.32	7372
22/05/26	EB *Blak Business Awar 801-413-7200 AUS	362.64	7399
22/05/26	CITY OF DARWIN DARWIN AUS	6.40	7523
25/05/26	CITY OF DARWIN DARWIN AUS	2.30	7523
01/06/26	CITY OF DARWIN DARWIN AUS	2.88	7523
01/06/26	SP BEIJA FLOR DARWIN COCONUT GROVEAUS	459.00	5992
01/06/26	SP BEIJA FLOR DARWIN COCONUT GROVEAUS	442.00	5992
02/06/26	CARD FEE	56.00	0000

*** END OF LIST ***

Westpac Banking Corporation ABN 33 007 457 141.

Member and CEO Council Credit Card Transactions for the Month

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: CEO Katharine Murray

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
05/06/26	\$ 6.40	PayStay	Parking to attend meeting in Darwin with stakeholders on 04.06.2026
05/06/26	\$ 608.09	Arinex Pty Ltd	Ticket for Mayor to attend the 11th Global Conference of Healthy Cities for All in September 2026
08/06/26	\$ 3.20	City of Darwin	Parking to attend meeting in Darwin with stakeholders on 05.06.2026
08/06/26	\$ 112.12	Australian Local Government Women's Association	Australian Local Government Women's Association Networking Breakfast National General Assembly 2026
19/06/26	\$ 4.38	Buzzsprout	LG News podcast monthly subscription
22/06/26	\$ 4.80	City of Darwin	Parking to attend meeting in Darwin with stakeholders on 19.06.2026
23/06/26	\$ 13.39	ACT Cabs	Taxi fare to attend meeting with stakeholder on 22.06.2026
23/06/26	\$ 13.70	ACT Cabs	Taxi fare to attend meeting with stakeholder on 22.06.2026
23/06/26	\$ 34.28	Arif Hu Taxi's	Taxi fare from Canberra Airport to accommodation on 22.06.2026
23/06/26	\$ 8.55	SQ Taxi Service	Taxi fare to attend the Leading Roles networking event on 23.06.2026
25/06/26	\$ 11.18	ACT Cabs	Taxi fare to attend National Local Government Professionals Leaders Networking Event on 24.06.2026
29/06/26	\$ 29.03	ACT Cabs	Taxi fare from accommodation to Canberra Airport on 26.06.2026
29/06/26	\$ 1,676.00	Crowne Plaza Canberra	Accommodation for CEO to attend the 2026 National General Assembly in Canberra
Total	\$ 2,525.12		



Cardholder statement

Run Date: 6 July 2026

Company details

WEST ARNHEM REGIONAL COUN
 WEST ARNHEM REGIONAL COUNCIL
 WEST ARNHEM REGIONAL COUNCIL
 ATT DAVID GLOVER PO BOX 721
 JABIRU NT 0886

Cardholder name: KATHARINE MURRAY
 Cardholder number: 5163-2531-0193-1043

Cost centre no:
 Statement date: 02/07/26

Opening balance: 1,335.54

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 2,525.12

* The closing balance will be transferred automatically in terms of the authority held.

Payment due date:	13/07/26	Credit limit:	10,000.00	Annual percentage rate:	15.65%
Past due:	0.00	Available credit:	7,474.00	Monthly percentage rate:	1.30%
Minimum payment due:	0.00				

Date	Description of transaction	Amount	Ref.
05/06/26	Paystay South Wharf AUS	6.40	7523
05/06/26	CONFERENCE BY ARINEX SYDNEY AUS	608.09	7399
08/06/26	CITY OF DARWIN DARWIN AUS	3.20	7523
08/06/26	TICKETS*ALGWA NETW 0272026035 AUS	112.12	8398
08/06/26	AUTOMATIC PAYMENT	1,335.54 C	0000
19/06/26	PODCAST SUBSCRIPTION JACKSONVILLE USA 3.00 U. S. DOLLAR	4.38	7372
22/06/26	CITY OF DARWIN DARWIN AUS	4.80	7523
23/06/26	ACT CABS 0261030882 FYSHWICK AUS	13.39	4121
23/06/26	ACT CABS 0261030882 FYSHWICK AUS	13.70	4121
23/06/26	ARIF HU 0466 910 971 MACGREGOR AUS	34.28	4121
23/06/26	SQ *TAXI SERVICE Bonner AUS	8.55	8999
25/06/26	ACT CABS 0261030882 FYSHWICK AUS	11.18	4121
29/06/26	ACT CABS 0261030882 FYSHWICK AUS	29.03	4121
29/06/26	CROWNE PLAZA HOTEL CAN Canberra AUS	1,676.00	7011

*** END OF LIST ***

Westpac Banking Corporation ABN 33 007 457 141.

West Arnhem Regional Council

Community Places for People (CPP) Grant Program 2023-24

Council/Organisation Name: West Arnhem Regional Council

Grant Program Year 2023-24

Grant Application Number: CPP2400008

Purpose of Grant: West Arnhem Cemetery Establishment

Purchases were in accordance with the Northern Territory Buy Local Plan: ☒ Yes ☐ No

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 MAY 2026

Grant Income

Other income – carried forward from 2024/2025 financial year \$411,198 (ex GST)

Total income \$411,198 (ex GST)

Total Expenditure (Specify accounts and attach copies of ledger entries)

An 'administration fee' is not to be apportioned to the grant for acquittal purposes. \$354,501 (exGST)

Surplus/(Deficit) \$56,697 (ex GST)

IS THE PROJECT COMPLETED AS APPROVED BY THE MINISTER: ☐ Yes ☒ No (If no, please explain why)

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: James Henderson 17 / 07 / 2026

Laid before the Council at a meeting held on ____/____/____ Copy of minutes attached.

CEO or CFO: ____/____/____

DEPARTMENTAL USE ONLY

File Number: _____

Grant amount correct: ☐ Yes ☐ No

Expenditure conforms to approved purpose: ☐ Yes ☐ No

Procurement – Bought from Territory Enterprise: ☐ Yes ☐ No

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: ☐ Yes ☐ No

Acquittal checked by: ____/____/____

Department of the Chief Minister and Cabinet



Comments:

MANAGER GRANTS PROGRAM: _____ / /

West Arnhem Regional Council

Acquittal of Waste and Resource Management (WaRM) grant 2023-24

File Number: Waste and resource management projects in accordance with the approved expenditure plan.

Purpose of Grant: *Delivery of approved Waste and Resource Management projects in accordance with the agreed expenditure plan and relevant Council resolution.*

Waste Management Strategy attached: ☐ N/A ☐ Yes ☒ No

Purchases were in accordance with the Northern Territory Buy Local Plan: ☒ Yes ☐ No
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2025

Waste and Resource Management grant 2023-24	
Other income - carried forward from previous financial year ending 30 June 2024	\$148,800 ex GST
Total income	\$148,800 ex GST
Expenditure (Specify accounts and attach copies of ledger entries, invoices, photos, Waste Management Strategy if applicable) An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	
Total Expenditure	\$114,297.03 ex GST
Surplus/(Deficit)	\$34,502.97 ex GST

IS THE PROJECT COMPLETE: ☒ Yes ☐ No ☐

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: James Henderson 16/07/2026

Laid before the Council at a meeting held on _____ Copy of minutes attached.

CEO or CFO: _____ /_____/_____

DEPARTMENTAL USE ONLY

Grant amount correct: ☐ Yes ☐ No

Expenditure conforms to purpose: ☐ Yes ☐ No

Waste Management Strategy - copy supplied: ☐ N/A ☐ Yes ☐ No

Goods/Services – Bought from Territory Enterprise: ☐ Yes ☐ No

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/_____

ACQUITTAL ACCEPTED: ☐ Yes ☐ No

Acquittal checked by: _____ /_____/_____

Celia Hill, Manager Grants Program

West Arnhem Regional Council

Acquittal of Waste and Resource Management (WaRM) grant 2024-25

File Number: Waste and resource management projects in accordance with the approved expenditure plan.

Purpose of Grant: *Delivery of approved Waste and Resource Management projects in accordance with the agreed expenditure plan and relevant Council resolution.*

Waste Management Strategy attached: ☐ N/A ☐ Yes ☐ No

Purchases were in accordance with the Northern Territory Buy Local Plan: ☒ Yes ☐ No
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2026

Waste and Resource Management grant 2024-25

Other income – carried forward from previous financial year ending 30 June 2025 \$ 148,800 (ex GST)

Total income

\$ 148,800 (ex GST)

Expenditure (Specify accounts and attach copies of ledger entries, invoices, photos, Waste Management Strategy if applicable)

An 'administration fee' is not to be apportioned to the grant for acquittal purposes.

Total Expenditure

\$ 72,616.75 (ex GST)

Surplus/(Deficit)

\$ 76,183.25 (ex GST)

IS THE PROJECT COMPLETE: ☐ Yes ☒ No

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: James Henderson

16/07/2026

Laid before the Council at a meeting held on ____/____/____ Copy of minutes attached.

CEO or CFO: _____

_____/_____/____

DEPARTMENTAL USE ONLY

Grant amount correct: ☐ Yes ☐ No

Expenditure conforms to purpose: ☐ Yes ☐ No

Waste Management Strategy - copy supplied: ☐ N/A ☐ Yes ☐ No

Goods/Services – Bought from Territory Enterprise: ☐ Yes ☐ No

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: ☐ Yes ☐ No

Acquittal checked by: _____

Celia Hill, Manager Grants Program

_____/_____/____

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	9.3
Title:	Service Agreement Establishment of Identity for Regional and Remote Communities
Author:	Peter Mickleson, Interim Director Council and Community Services

SUMMARY

This report seeks a decision from Council as to whether it wants to enter into an agreement with the Department of Logistics and Infrastructure (DLI) for Council to provide Motor Vehicle Registry (MVR) “Identification Services” on behalf of the DLI in West Arnhem Regional Council communities.

RECOMMENDATION

THAT COUNCIL:

1. Receives and notes the report titled *Service Agreement Establishment of Identity for Regional and Remote Communities*; and
2. Does not enter into a Service Agreement for the Establishment of Identity for Regional and Remote Communities with the Department of Logistics and Infrastructure (Transport and Safety Services).

BACKGROUND

Council minute OCM6/2025 reads “Request Council partner with MVR to assist with certifying documents for identification services.”.

Following on from this administration staff approached the DLI seeking to support the establishment of identity for individuals in remote communities. The intent is to improve access to driver’s licenses and evidence of age cards.

Council should also be aware that these “evidence of Identification” services are currently available within the Maningrida community at the Police station, Centrelink and the Remote Australia Employment Service.

Council will need to be clear as to why the WARC should also provide this service in addition to the other service providers.

COMMENT

The Proposal

In response to the approach from administration staff, the DLI has drafted a Service Agreement between WARC and DLI relating to WARC staff processing identification for clients in remote locations on behalf of MVR. DLI is also developing a policy suite, training resources, and supporting forms to align with this agreement.

Important points to note from the DLI are:

- There is no funding available through DLI for the provision of this service under the agreement.

- Training will be provided to approved certified officers, supported by guidance material, including the National Identity Proofing Guidelines.
- A policy suite, including relevant forms and workflow processes, will be provided to support implementation.
- DLI is currently working with its IT Services to explore secure and/or encrypted email options to support the transmission of information.
- The secure storage and handling of documentation is the responsibility of WARC.
- While DLI can provide supporting documentation (e.g. templates and forms as part of the policy suite), responsibility for compliance, record-keeping, and auditing sits with WARC in accordance with the agreement.

It is assumed that it would be the Maningrida office that would see the highest demand for this service and Council should be aware that it currently provides the following services:

As per the agreement with Australia Post and MVR

- Renewing Licenses
- Replacing them if lost or destroyed
- Transferring interstate licenses
- Change of Address on Licenses
- Renewing Registrations.

Council also provides a “True Copy” certification of documents via Australia Post.

Therefore, the additional services for (DLI) MVR would be

- Issuing “Evidence of Age” cards, and
- Learner License applications

Resourcing Commitment

The impact on Council resources would be (noting DLI are not providing any funding for WARC to provide the service):

- Identify a staff member to be an “Approved Certifier”.
- Provide training to this person and probably an alternate. DLI will provide the training resources, but the time taken will be a WARC cost.
- Although difficult to quantify as it would be a new service, it would require 15-20 minutes of staff time per application for a straightforward service without any extra assistance.
- There will likely be an initial “surge” in demand before it subsides to a steady state. Based on the experience from Jabiru (whose residents may have easier access to services in Darwin), Council could assume a steady state of 6-10 Evidence of Age and 2-4 Learner License applications per month (based on extrapolating Jabiru’s population x 6).
- So potentially 6 hrs. or 3/4 day of additional work per month at a steady state offering a basic level of service with no extra assistance.
- If using existing Council resources, this will be, say, 1 day per month that something else (Post Office, Centrelink etc.) will not get done.

The real-world impact of this is likely to be longer waiting times, at the Council office, for other services such as the Post Office while “Identification Services” are being provided. This may lead to unhappy customers.

However, as these services are also available at other locations within the community the question needs to be asked “why does the Council also want to provide this service?”

If the Council intends for WARC to provide “extra assistance” over and above what would be provided by the other providers of this service, then the impact on existing resources will be greater.

While it is difficult to estimate the additional resources required, a realistic assumption would be 2 days per month of staff time to provide an “enhanced” level of assistance. Such a level of service is not currently budgeted for, and a decision would also need to be made about reducing other services in order to be able to provide this new service.

LEGISLATION AND POLICY

Motor Vehicles Act 1949 (NT)

FINANCIAL IMPLICATIONS

Nil if using existing resources for a similar level of service to that provided by other service providers. This impact would be approximately 1 day per month of staff time. In practical terms this means 1 day per month of something else does not get done.

If, however, an enhanced level of assistance is desired then this will start to have an impact on the other services provided by WARC from the office, particularly the Post Office.

Alternatively, Council could, at its next budget review, allocate or transfer the equivalent funds from some other activity thereby reducing the level of service for that activity.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

ATTACHMENTS: Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	9.4
Title:	LGANT - Call for Nominations - NT Grants Commission
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to seek a regional council representative on the NT Grants Commission.

RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report titled *LGANT - Call for Nominations - NT Grants Commission*; and
2. Advises the Local Government Association of the Northern Territory that West Arnhem Regional Council nominates Cr ... as the regional council representative on the NT Grants Commission.

BACKGROUND

The Minister for Local Government is seeking three (3) nominations from LGANT for his consideration to join the NT Grants Commission as the member representing regional and shire councils, and their deputy. This is in preparation for the expiry of the current members Mayor Brian Pedwell, Victoria Daly Regional Council, and Councillor Peter Clee, Wagait Shire Council, respectively on 31 August 2026.

The NT Grants Commission does not have a separate terms of reference, however the structure and functions are established in the *Local Government Grants Commission Act 1986*.

Role and purpose

The Northern Territory Grants Commission makes recommendations to the Minister for Local Government on the distribution of untied Commonwealth Financial Assistance Grants to local governing authorities in the Northern Territory in late July or early August.

The Northern Territory Grants Commission's recommendations are endorsed by the Territory Minister and sent to the Federal Minister for Local Government for approval.

Nominees

An appointed member holds office for 5 years or such lesser term as is specified by the Minister but is eligible for re-appointment.

Members of the Grants Commission are entitled to a daily sitting fee of \$405 for meetings over 4 hours. A pro-rata hourly rate is included in clause 6 of the Determination - 1 March 2012.

Meetings

The Commission shall meet as often as is necessary to carry out its functions and shall meet when required to do so by the Minister.

COMMENT

LGANT's nomination form is attached.

LEGISLATION AND POLICY

Local Government Grants Commission Act 1986

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. NT Grants Commission - LGANT Representative Nomination Form [9.4.1 - 3 pages]



PROCEDURES FOR LGANT REPRESENTATIVES ON COMMITTEES

Background

Section 18 of LGANT's Governance Charter states:

1. From time to time the Association will be called to nominate delegates to external committees established by other spheres of Government under legislation.
2. The Board shall determine the membership of such committees in accordance with LGANT policy.
3. The Board will call for nominations to external committees as they arise.
4. Potential nominees will be supplied with a nomination pack and must complete the 'External Committee' nomination form.
5. The Board reserves the right to disregard a nomination if the 'External Committee' nomination form is not completed satisfactorily.

Nominations

Once the LGANT Board endorse a nomination, LGANT will advise the relevant committee. Often the final committee representatives are at the discretion of the Minister therefore LGANT cannot guarantee final membership.

The LGANT Board may remove its endorsement of a representative on a committee if that representative fails to deliver regular reports to LGANT, fails to consult with other councils, or misses committee meetings without just cause.

Representatives

LGANT committee representatives are required to represent the local government sector rather than their individual council during committee proceedings.

LGANT representatives are required to provide LGANT with regular reports. These reports include, but are not limited to, reports to the Board and to members at the General Meeting in April and November each year. These reports should include updates on current key issues, how representatives are ensuring input and feedback from other councils, as well as any other noteworthy items.

Sitting fees

LGANT does not pay representatives a sitting fee or travel related expenses for committee representation. Such fees, if any, will be administered by the secretariat managing the respective committee eg. the NTG.



NOMINATION FORM

NT Grants Commission

LGANT Nominations close on 7 August 2026

Council Name: [Click or tap here to enter text.](#)

1. Agreement to be nominated

I, [Click or tap here to enter text.](#), agree to be nominated as a member of the **NT Grants Commission**.

I recognise and understand that as the LGANT representative I am:

- required to represent the sector, rather than my individual council, and
- provide regular reports to LGANT including written reports to the LGANT General Meetings and to the LGANT Board as requested.

I acknowledge that representation on this committee does not entitle me to sitting fees or travel related expense reimbursement from LGANT.

Signature:

Date: [Click or tap to enter a date.](#)

2. Council confirmation of nomination

I, [Click or tap here to enter text.](#), the Chief Executive Officer hereby confirm that [Click or tap here to enter text.](#) was approved by resolution of Council to be nominated as a member of the **NT Grants Commission** at a meeting held on [Click or tap to enter a date.](#)

Signature:

Date: [Click or tap to enter a date.](#)

3. Nominee's contact details

Email address: [Click or tap here to enter text.](#)

Mobile: [Click or tap here to enter text.](#)



4. Nominee information

The following information is required to enable the LGANT Board to make an informed decision. If you would like to submit further information, please attach it to this form.

4.1 What is your current council position?

[Click or tap here to enter text.](#)

4.2 How long have you held your current council position?

[Click or tap here to enter text.](#)

4.3 Please list your educational qualifications:

[Click or tap here to enter text.](#)

4.4 What skills and experience do you have that are relevant to this committee?

[Click or tap here to enter text.](#)

4.5 Apart from your current position what other local government experience do you have relevant to this committee?

[Click or tap here to enter text.](#)

4.6 ☐ I have attached a **headshot** to this form – this is a new requirement of Ministerial committees.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	9.5
Title:	Warruwi Creche Building - Future Use
Author:	Peter Mickleson, Interim Director Council and Community Services

SUMMARY

This report asks Council to decide what should happen to the Warruwi creche building. The building is owned/controlled by the Department of Education and requires its approval for any changes. Further comment was sought from the Warruwi Local Authority who resolved to support the proposed recommendation.

RECOMMENDATION

THAT COUNCIL:

1. Receives and notes the report titled *Warruwi Creche Building - Future Use*;
2. Advises the Department of Education that Council, after consulting with Traditional Owners, Elders and the community, wants to close the Warruwi creche for good and keep the building for aged care services.

BACKGROUND

A community meeting was held in Warruwi on 12 March 2026. The meeting was about what services children aged 0 to 5 need in the community.

The meeting was attended by 13 community members including 3 Traditional Owners and 4 Elders.

The Department of Education has asked Council to confirm whether it wants to close the Warruwi creche and keep the building for aged care use. The Department has also asked Council for its view on the Minjilang building and whether the creche should continue there.

These were the main points of the community meeting. Full meeting minutes are attached.

1. Families as First Teachers (FaFT) is running regularly and is well respected. It is a strong base for early learning in Warruwi.
2. There are many young children in Warruwi, but fewer attend each day. More work may be needed to confirm how many formal childcare places are really needed.
3. Families have mixed views. Some may prefer children to go home at midday instead of staying at creche.
4. Staffing is the main challenge. A creche needs qualified and reliable staff.
5. The community may accept fly-in fly-out staff as a short-term option if local qualified staff are not available.
6. The community supports training local people, including young mothers and others who have started certificate courses.
7. There are few other childcare options in Warruwi. Future planning may need to focus on FaFT, the creche, or a mix of both.
8. Culture must be part of any future service. This includes cultural activities, trips, and working across programs.

A key finding from the consultation was that no other alternative childcare options were considered feasible in Warruwi. **FaFT was identified as a suitable model for the community** and was described as highly regarded.

One option is for Council to close the creche for good, and, if the Department of Education agrees, use the building for aged care services instead. If Council chooses this option, the Department also wants support from Traditional Owners and Elders.

COMMENT

Council previously considered this matter at its meeting of 1 July 2026 and resolved as follows:

OCM200/2026 RESOLVED:

THAT COUNCIL:

1. *Receives and notes the report titled Warruwi Creche Building - Future Use;*
2. *Liaises with the Warruwi Local Authority prior to advising the Department of Education that Council, after consulting with Traditional Owners, Elders and the community, Council wants to close the Warruwi creche for good and keep the building for aged care services;*
3. *Liaises with the Minjilang Local Authority and Community to determine their views and needs prior to advising the Department of Education whether Council does/does not want the Minjilang building to keep operating as a community creche; and*
4. *Requests that the matter be brought to Council for a decision.*

The matter was then considered by the Warruwi Local Authority at its meeting of 15 July 2026 and resolved (minutes unconfirmed):

THAT THE LOCAL AUTHORITY:

1. *Receives and notes the report titled Warruwi Creche Building – Future Use; and*
2. *Recommends to Council that it advises the Department of Education that Council, after consulting with Traditional Owners, Elders and the community, wants to close the Warruwi creche for good and keep the building for aged care services.*

LEGISLATION AND POLICY

Nil.

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high-quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

ATTACHMENTS

1. Warruwi Community Meeting Consultation Summary 2026 [9.5.1 - 5 pages]



Warruwi Community Consultation Summary

Date of Meeting	Thursday 12 March 2026 at 11:00am
Location	Warruwi WARC Conference Room
Hosted by	Katharine Murray, CEO, West Arnhem Regional Council
Minute Taker	Leva Pei, WARC Grants Coordinator

Attendees

Name	Role / Organisation
Rick Mitchell	WARC Acting Director of Council and Community Services
James Wood	Mayor
Jacqueline Phillips	Deputy Mayor
Debbie Gough	WARC Council Services Manager, Warruwi
Jenny Inmulugulu	Traditional Owner
Melissa Inmulugulu	Traditional Owner
Kylinda Brown	Traditional Owner
Bunug Galaminda	Elder
Jamie Milpurr	Elder
Jenny Manmurulu	Elder
Rosmary Urabadi	Elder
Peter Jenkins	Principal of Warruwi School
Claire Vogan	FaFT Warruwi School
Mary Djrundudu	Community Member

Purpose of Meeting

The meeting focused on understanding current childcare arrangements in Warruwi, community needs for children aged 0–5 years, possible service models, workforce requirements, barriers, and community preferences regarding the future operation or development of a creche/childcare service.



Key Discussion Points

1. Welcome and Introductions

The meeting opened with a Welcome to Country by Jenny Inmulugulu, Traditional Owner, followed by round-table introductions from all attendees.

2. Current Childcare and Early Years Services

The main existing early years' service discussed was FaFT, which was identified as a key and well-regarded service within the community.

Feedback provided during the consultation indicated that FaFT operates as a playgroup from approximately 8:00am to 12:00pm, with home visits occurring from approximately 12:30pm to 2:30pm.

Key service information included:

- Approximately 27–32 children are involved.
- 52 children are enrolled.
- Daily attendance is approximately 9–17 children.
- The service operates 5 days per week.
- There are 2 staff.
- Breakfast and lunch are provided.
- The Department of Education and Warruwi School assist with the service.
- Children currently attend FaFT.
- The age group referenced included children around 3.5 to 5 years old, including 3 four-year-olds and 4 five-year-olds.

3. Childcare Needs and Attendance Patterns

The meeting considered how many children require care, the days and hours care may be needed, and the barriers that may affect attendance.

A significant point raised through community feedback was that some families prefer children to go straight home at 12:00pm rather than attend the creche. This may relate to concerns regarding children's disputes or conflict, and whether staff are appropriately equipped to manage these situations.

4. Service Models and Community Preferences

The consultation considered possible childcare service models, including the creche, FaFT, and potential mixed-service models.

A key finding from the consultation was that no other alternative childcare options were considered feasible in Warruwi. FaFT was identified as a suitable model for the community and was described as highly regarded.

Community feedback also indicated openness to fly-in/fly-out qualified educators if suitably qualified local staff are not available.





The discussion also considered whether families could pay fees if Child Care Subsidy is not available; however, no firm agreed position was reached.

5. Workforce, Training and Support

Workforce availability and training were major points of discussion. Feedback received during the consultation indicated that the community is willing to support educator recruitment.

A significant finding was that the community would like local training opportunities once a qualified person is recruited. This suggests a preferred approach where an appropriately qualified educator could help establish or support the service while local community members undertake training.

It was also indicated that young mothers attending FaFT have shown interest in further education, which may support future local workforce development.

The meeting also considered whether Registered Training Organisations could deliver training in community, and whether new employees could obtain Working with Children Checks and first aid qualifications. No final findings were recorded against these matters.

6. Key Priorities and Barriers

The main priorities and barriers identified were:

- Cultural priorities and excursions.
- Collaboration and working across programs.
- Reliable staffing.
- Recruitment of qualified staff.
- Supporting local recruitment and training.
- Exploring training opportunities for interested community members.

Reliable staffing and access to qualified educators were identified as determining issues for whether the Creche service can operate effectively and sustainably.

7. General Business

There was discussion about whether the FaFT teacher could assist with training and assessment for community members who have already commenced certificate-level qualifications.

This is a significant point of interest, as it suggests there may already be people in the community who have started relevant training and could potentially be supported to complete their qualifications.

Significant Points of Interest

The most significant points arising from the consultation were:

- FaFT is currently the main early years service and is highly valued by the community.
- There are 52 children enrolled in FaFT, with daily attendance between 9 and 17 children.





- There are 59 children aged 0–5 registered as living in Warruwi, as identified by Red Lily Health Care.
- Some families may not support children attending creche after 12:00pm, preferring children to return home.
- Concerns were raised about children's disputes and staff capacity to manage these situations.
- No other alternative childcare options were identified as feasible in Warruwi.
- The community is open to fly-in/fly-out qualified educators where local qualified staff are unavailable.
- The community supports local training once a qualified educator is in place.
- Young mothers involved with FaFT may be interested in further education, creating a possible local workforce pathway.
- Reliable staffing and qualified educators are key barriers that need to be addressed before service delivery can be strengthened or expanded.

Determining Facts and Findings

The following facts and findings appear most relevant for future decision-making:

1. **Existing service base:** FaFT is operating regularly and is well regarded, making it a strong foundation for any early childhood service model in Warruwi.
2. **Demand exists but needs clarification:** There are 59 children aged 0–5 registered as living in Warruwi, and 52 children enrolled in FaFT. However, actual daily attendance is lower, at approximately 9–17 children. This suggests further work may be required to confirm realistic demand for formal childcare places.
3. **Community preference is mixed:** Some families may prefer children to return home at midday rather than attend creche. Future service planning should consider family preferences, preferred hours of care, and community confidence in staff supervision.
4. **Staffing is the key constraint:** Qualified and reliable staff are essential. Without qualified educators, service options may be limited.
5. **FIFO staffing may be acceptable:** Community feedback indicated openness to fly-in/fly-out qualified educators if local qualified staff are not available. This may provide a short-to-medium term solution while local workforce capacity is developed.
6. **Local workforce development is important:** The community supports local training opportunities, and there may be existing interest from young mothers and people who have commenced certificate-level qualifications.
7. **Alternative childcare options are limited:** Community feedback indicated that no other alternative childcare options are considered feasible in Warruwi. This means future planning may need to focus on strengthening FaFT, the creche, or a combined service model.





8. Cultural priorities must be embedded: Cultural activities, excursions, and cross-program collaboration were identified as priorities and should be considered in any future service model.

Overall Summary

Consultation findings show strong community interest in early childhood support in Warruwi, with FaFT continuing to play a central and well-regarded role. There is a clear population of children aged 0–5 and good engagement with existing services, but actual demand for creche-style childcare, including preferred hours and likely utilisation, still needs to be clarified.

The most significant challenges relate to workforce capacity, particularly recruiting and retaining qualified, reliable educators in a remote context. While the community is open to FIFO qualified staff as a short-term option, there is a strong preference to build a local workforce through training and support for community members who have started, or are interested in, certificate-level qualifications.

Consultation also highlighted the need to better communicate the operational realities of a creche model, including limits on capacity, staffing requirements and regulatory obligations. Managing these expectations will be important to ensure community understanding aligns with what is realistically deliverable.



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	9.6
Title:	Local Government Association of the NT - Call for Motions
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to provide Council with the proposed motions to put forward to the Local Government Association of the NT General Meeting.

RECOMMENDATION

THAT COUNCIL:

1. Receives and notes the report titled *Local Government Association of the NT - Call for Motions*; and
2. Approves the following motions to the Local Government Association of the NT General Meeting:
 - a. Enhanced infrastructure funding for remote Northern Territory communities
 - b. Strengthening social and emotional wellbeing supports for young people in remote Northern Territory communities
 - c. Supporting safe places and healing programs for men in remote Northern Territory communities
 - d. Sustainable funding for council run early childhood services in remote Northern Territory communities

BACKGROUND

At the February 2026 Ordinary Council meeting, the CEO asked for any motions that Council would like to put forward to LGANT for consideration at the general meeting in April. Councillors put forward four suggestions. The CEO has drafted four motions as attached.

COMMENT

In March 2026 Council approved the following motions:

1. Enhanced infrastructure funding for remote Northern Territory communities
2. Strengthening social and emotional wellbeing supports for young people in remote Northern Territory communities
3. Supporting safe places and healing programs for men in remote Northern Territory communities
4. Sustainable funding for council run early childhood services in remote Northern Territory communities

LEGISLATION AND POLICY

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

ATTACHMENTS

1. Enhanced infrastructure funding for remote Northern Territory communities LGAN (1) [9.6.1 - 5 pages]
2. Strengthening social and emotional wellbeing supports for young people in remote N [9.6.2 - 5 pages]
3. Supporting safe places and healing programs for men in remote Northern Territory c [9.6.3 - 5 pages]
4. Sustainable funding for council run early childhood services in remote Northern Te [9.6.4 - 5 pages]



LGANT CALL FOR MOTIONS

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CALL FOR MOTIONS

About this document

LGANT's purpose, as per the Strategic Plan 2025-2028, is to support and represent member councils to drive sustainable economic and social development of the Northern Territory community.

The purpose of this call for motion document is to provide a template for member councils to submit motions to LGANT on issues for consideration, such as governance, policy positions and advocacy efforts, at either the April or November General Meetings.

Policy positions are a statement or declaration of an organisation's stance on a particular topic(s). Further, LGANT seeks to influence public policy which is laws, guidelines and actions decided and taken by governments. Motions from councils help LGANT form its policy positions and statements that in turn, assist with advocacy efforts. LGANT's current policy statements can be found [here](#).

Advocacy is a broad term encompassing endeavours to achieve change. For LGANT, advocacy is activity undertaken to promote and influence issues that collectively effect local government.

Timeframes

This 'call for motion' template will usually accompany LGANT's notice of a General Meeting, but motions can be submitted at any time.

To make the agenda of a General Meeting, motions must be submitted in advance. Late motions will not be accepted (unless urgent) and will instead be referred to the next General Meeting.

If the motion is urgent, councils may consider calling a Special General Meeting or request the LGANT Board address through their meetings.

Other important information

There must only be ONE issue per motion. It is suggested that the council submitting the motion first discuss it with LGANT so they can outline existing activity or policies positions, if any, in the topic area and assist with developing the business case.

Motions need to be approved by resolution of the local government council prior to submission to LGANT.

LGANT will assess the motion for completeness and appropriateness and if necessary, discuss it with the submitting member council and request more information or redrafting before including in the General Meeting agenda. This process may require the council to re-endorse its motion. If there is not enough information, LGANT has the discretion to not accept the motion.

LGANT will draft a cover business paper for each motion and may present the final motions to the LGANT Board for review, before distribution to members via the final General Meeting agenda.

By submitting a motion, your council can move and speak to the motion at the General Meeting it is going to.

The better your council's argument or case, the more likely it is to be resolved by members. Resolved motions are minuted following the General Meeting, allocated to LGANT staff for action, and reported on at LGANT Board and General meetings.



TEMPLATE CALL FOR MOTIONS

Member councils are invited to submit motions for debate to be included at General Meetings using this template.

Name of Council:

West Arnhem Regional Council

Contact person and title:

Mayor James Wood

Phone:

8979 9496

Email:

James.Wood@westarnhem.nt.gov.au

Motion title:

Enhanced infrastructure funding for remote Northern Territory communities

Resolution sought (Motion)

Motions should be clear and concise and must be limited to one subject matter/ issue.

Consider the action your council wants LGANT to do for the local government sector e.g.,

- “Council calls on the NT Government to....”
- “Council calls on the Australian Government to....”
- “Council calls on LGANT to....”

West Arnhem Regional Council calls on the Australian Government, the Northern Territory Government and LGANT to:

1. Recognise that remote and very remote Northern Territory communities face a significant infrastructure deficit across essential community assets such as roads, airstrips, internal access roads, housing-related civil works, community facilities, water, sewerage and stormwater systems.
2. Develop and implement dedicated long-term funding programs to address critical infrastructure backlogs in remote communities, similar in intent to interstate programs that support “returning home” and community-level infrastructure upgrades, with funding streams tailored to the Northern Territory’s remote Aboriginal community context.
3. Ensure that new and existing infrastructure funding programs:
 - are recurrent or multi-year in nature,
 - provide certainty and flexibility to remote councils as delivery partners,
 - recognise higher construction, maintenance and logistics costs in very remote locations, and
 - can be used for both renewal of ageing infrastructure and delivery of fit-for-purpose new assets that support safe, liveable communities.



4. Work with LGANT and member councils to co-design program guidelines, prioritisation frameworks and reporting requirements so that remote councils can realistically plan, deliver and maintain community infrastructure, including where they act as agents for other levels of government.

Supporting information:

Questions for consideration in drafting this section:

- What is the issue/opportunity the motion is addressing?
- How it came to light?
- If/how your council has tried to deal with it to date?
- If a legislative issue, what is the relevant Act?
- Does LGANT have an existing policy statement on the subject/issue? If yes, what is it?
- Is the motion relevant to the sector across the NT? If yes, how? If not, can the issue be dealt with through a different forum?
- What other councils have you spoken to about this motion?

Provide attachment/s if required.

Remote and very remote communities in the Northern Territory depend on a relatively small set of critical infrastructure assets — including local roads and airstrips, internal access roads, drainage, essential services related civil works and community facilities — to enable safe access to housing, health, education, employment and emergency services. Many of these assets are ageing, were constructed to lower standards, or were never fully upgraded to cope with population growth, climate impacts and changing expectations for safe, healthy living environments in remote communities. While various Australian and Northern Territory Government capital programs support specific sectors (such as housing or roads), they are often fragmented, short term, highly competitive and not well tailored to the real costs and delivery challenges faced by remote councils. Interstate examples show that dedicated, long term funding streams aimed at improving local infrastructure linked to people's ability to live safely in their home communities can help reduce backlogs, support employment and create more liveable and resilient communities; however, the Northern Territory currently lacks an equivalent, comprehensive approach focused on remote local government areas. Remote councils are key delivery partners and, in many cases, maintain infrastructure on behalf of other jurisdictions; a clearer, better resourced funding framework would enable councils to plan multi year works programs, build local workforce capability, and ensure that infrastructure keeps pace with community needs. LGANT is well placed to coordinate member councils' priorities and advocate for the design of Territory appropriate infrastructure programs that mirror the intent of successful interstate models while responding to the unique conditions of remote NT communities.

Council confirmation:

I, Katharine Murray, the Chief Executive Officer, hereby confirm that this motion was approved by resolution of council on Wednesday, 25 March 2026 for presentation at the next LGANT General Meeting.



In submitting this motion, I confirm that the council has (please tick):

- ☒ consulted with other NT councils to confirm the motion is relevant to the sector more broadly; and
- ☒ reviewed LGANT's [Constitution](#), [Governance Charter](#), [Policy Statements](#), and [Strategic Plan](#) in preparing this motion.

I also acknowledge that (please tick):

- ☒ if the council has not provided enough information or evidence to support the motion, LGANT has the discretion to not accept the motion.

Signature: _____ Date: _____



LGANT CALL FOR MOTIONS

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If the motion is urgent, councils may consider calling a Special General Meeting or request the LGANT Board address through their meetings.

Other important information

There must only be ONE issue per motion. It is suggested that the council submitting the motion first discuss it with LGANT so they can outline existing activity or policies positions, if any, in the topic area and assist with developing the business case.

Motions need to be approved by resolution of the local government council prior to submission to LGANT.

LGANT will assess the motion for completeness and appropriateness and if necessary, discuss it with the submitting member council and request more information or redrafting before including in the General Meeting agenda. This process may require the council to re-endorse its motion. If there is not enough information, LGANT has the discretion to not accept the motion.

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TEMPLATE

CALL FOR MOTIONS

Member councils are invited to submit motions for debate to be included at General Meetings using this template.

Name of Council:

West Arnhem Regional Council

Contact person and title:

Mayor James Wood

Phone:

8979 9496

Email:

James.Wood@westarnhem.nt.gov.au

Motion title:

Strengthening social and emotional wellbeing supports for young people in remote Northern Territory communities

Resolution sought (Motion)

Motions should be clear and concise and must be limited to one subject matter/ issue.

Consider the action your council wants LGANT to do for the local government sector e.g.,

- “Council calls on the NT Government to....”
- “Council calls on the Australian Government to....”
- “Council calls on LGANT to....”

West Arnhem Regional Council calls on the Australian Government, the Northern Territory Government and LGANT to:

1. Recognise the critical importance of social and emotional wellbeing for young people in remote and very remote communities, particularly Aboriginal and Torres Strait Islander young people, and the role that local government can play as a connector, facilitator and advocate; and
2. Expand and adequately resource culturally safe, youth-specific social and emotional wellbeing, mental health and suicide prevention services in remote communities, including outreach, group and digital supports that are codesigned with young people, elders and Aboriginal community-controlled organisations; and
3. Develop a coordinated Territory-wide approach to youth social and emotional wellbeing that links schools, youth services, Aboriginal community-controlled health organisations, NT Primary Health Network funded programs and council-led initiatives, and ensures sustainable funding for place-based programs in very remote locations; and
4. Work with relevant peak bodies, including AMSANT, NTCOSS and Youth Voice NT, to elevate the voices and lived experience of young people in remote communities in the



design of policies, strategies and programs that affect their social and emotional wellbeing.

Supporting information:

Questions for consideration in drafting this section:

- What is the issue/opportunity the motion is addressing?
- How it came to light?
- If/how your council has tried to deal with it to date?
- If a legislative issue, what is the relevant Act?
- Does LGANT have an existing policy statement on the subject/issue? If yes, what is it?
- Is the motion relevant to the sector across the NT? If yes, how? If not, can the issue be dealt with through a different forum?
- What other councils have you spoken to about this motion?

Provide attachment/s if required.

Aboriginal and Torres Strait Islander young people in remote areas experience higher exposure to stressors such as grief and loss, overcrowded housing, family violence and alcohol related harms, all of which impact on their social and emotional wellbeing. Evidence shows that culturally grounded, community led programs that connect young people to culture, country, language and elders can strengthen resilience, improve coping skills and support better mental health outcomes. Across the Northern Territory, the NT Primary Health Network and other funders support a range of social and emotional wellbeing, psychosocial support and youth mental health services delivered through Aboriginal community controlled health organisations and non government providers, but coverage and intensity in very remote communities is variable and often reliant on short term funding cycles. Local governments in remote communities are key partners in youth engagement, facilities, sport and recreation and community safety, and are often one of the few stable institutions on the ground that can help coordinate and host youth wellbeing initiatives. LGANT's advocacy and policy role provides a mechanism to bring together councils' experience with that of Aboriginal community controlled and youth sector organisations, including Youth Voice NT, to support more joined up, youth led and place based approaches to social and emotional wellbeing in remote communities.

Council confirmation:

I, Katharine Murray, the Chief Executive Officer, hereby confirm that this motion was approved by resolution of council on Wednesday, 25 March 2026 for presentation at the next LGANT General Meeting.

In submitting this motion, I confirm that the council has (please tick):

- ☒ consulted with other NT councils to confirm the motion is relevant to the sector more broadly; and



- ☒ reviewed LGANT's [Constitution](#), [Governance Charter](#), [Policy Statements](#), and [Strategic Plan](#) in preparing this motion.

I also acknowledge that (please tick):

- ☒ if the council has not provided enough information or evidence to support the motion, LGANT has the discretion to not accept the motion.

Signature: _____ Date: _____



LGANT

CALL FOR MOTIONS

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Other important information

There must only be ONE issue per motion. It is suggested that the council submitting the motion first discuss it with LGANT so they can outline existing activity or policies positions, if any, in the topic area and assist with developing the business case.

Motions need to be approved by resolution of the local government council prior to submission to LGANT.

LGANT will assess the motion for completeness and appropriateness and if necessary, discuss it with the submitting member council and request more information or redrafting before including in the General Meeting agenda. This process may require the council to re-endorse its motion. If there is not enough information, LGANT has the discretion to not accept the motion.

LGANT will draft a cover business paper for each motion and may present the final motions to the LGANT Board for review, before distribution to members via the final General Meeting agenda.

By submitting a motion, your council can move and speak to the motion at the General Meeting it is going to.

The better your council's argument or case, the more likely it is to be resolved by members. Resolved motions are minuted following the General Meeting, allocated to LGANT staff for action, and reported on at LGANT Board and General meetings.



TEMPLATE

CALL FOR MOTIONS

Member councils are invited to submit motions for debate to be included at General Meetings using this template.

Name of Council:

West Arnhem Regional Council

Contact person and title:

Mayor James Wood

Phone:

8979 9496

Email:

James.Wood@westarnhem.nt.gov.au

Motion title:

Supporting safe places and healing programs for men in remote Northern Territory communities

Resolution sought (Motion)

Motions should be clear and concise and must be limited to one subject matter/ issue.

Consider the action your council wants LGANT to do for the local government sector e.g.,

- “Council calls on the NT Government to....”
- “Council calls on the Australian Government to....”
- “Council calls on LGANT to....”

West Arnhem Regional Council calls on the Australian Government, the Northern Territory Government and LGANT to:

1. Recognise the need for safe places and culturally appropriate healing programs for men in remote and very remote communities, to support men's safety, behaviour change, mental health and family wellbeing.
2. Work with Aboriginal community-controlled organisations, local governments and elders to develop a framework and funding model for the establishment and ongoing operation of men's safe houses and similar men's spaces in remote communities, including options for local governance, staffing and integration with existing services.
3. Ensure that any men's safe house and healing initiatives are embedded within broader family violence prevention, social and emotional wellbeing, alcohol and other drugs, and justice diversion strategies, rather than being stand-alone or time-limited projects.
4. Support LGANT to coordinate the experiences and views of member councils on men's spaces and safe houses, and to advocate to governments for sustainable funding, clear roles and responsibilities, and evaluation of outcomes for families and communities.

Supporting information:

Questions for consideration in drafting this section:

- What is the issue/opportunity the motion is addressing?



- How it came to light?
- If/how your council has tried to deal with it to date?
- If a legislative issue, what is the relevant Act?
- Does LGANT have an existing policy statement on the subject/issue? If yes, what is it?
- Is the motion relevant to the sector across the NT? If yes, how? If not, can the issue be dealt with through a different forum?
- What other councils have you spoken to about this motion?

Provide attachment/s if required.

Remote and very remote communities in the Northern Territory experience high rates of family and domestic violence, alcohol related harm and incarceration, with significant impacts on women, children and the wider community. At the same time, many communities have identified the need for dedicated, culturally safe places for men to go in times of crisis or conflict, and for ongoing spaces where men can access support, participate in healing programs and strengthen their roles as fathers, partners and leaders. In some communities, men's spaces and informal "safe houses" have emerged through local initiatives, but these are often unfunded, dependent on a small number of community leaders and not well linked into broader service systems. A more structured, co designed approach to men's safe houses and men's healing spaces — led by Aboriginal community controlled organisations and elders, and supported by local government, police, courts, health and specialist services — could help reduce violence, improve safety and create more pathways away from jail and towards healing and responsibility. LGANT can play a role in bringing together councils' experience of community safety and facilities management, and in advocating for sustainable, culturally grounded men's safe house models that are tailored to the circumstances of remote NT communities and complement existing services for women and children.

Council confirmation:

I, Katharine Murray, the Chief Executive Officer, hereby confirm that this motion was approved by resolution of council on Wednesday, 25 March 2026 for presentation at the next LGANT General Meeting.

In submitting this motion, I confirm that the council has (please tick):

- ☒ consulted with other NT councils to confirm the motion is relevant to the sector more broadly; and
- ☒ reviewed LGANT's [Constitution](#), [Governance Charter](#), [Policy Statements](#), and [Strategic Plan](#) in preparing this motion.

I also acknowledge that (please tick):

- ☒ if the council has not provided enough information or evidence to support the motion, LGANT has the discretion to not accept the motion.



Signature: _____ Date: _____



LGANT CALL FOR MOTIONS

P (08) 8944 9697 **A** 21 Parap Rd, Parap NT 0820
E info@lgant.asn.au PO Box 2075, Parap NT 0804
W lgant.asn.au ABN: 35 662 805 503

We are local. We connect.



CALL FOR MOTIONS

About this document

LGANT's purpose, as per the Strategic Plan 2025-2028, is to support and represent member councils to drive sustainable economic and social development of the Northern Territory community.

The purpose of this call for motion document is to provide a template for member councils to submit motions to LGANT on issues for consideration, such as governance, policy positions and advocacy efforts, at either the April or November General Meetings.

Policy positions are a statement or declaration of an organisation's stance on a particular topic(s). Further, LGANT seeks to influence public policy which is laws, guidelines and actions decided and taken by governments. Motions from councils help LGANT form its policy positions and statements that in turn, assist with advocacy efforts. LGANT's current policy statements can be found [here](#).

Advocacy is a broad term encompassing endeavours to achieve change. For LGANT, advocacy is activity undertaken to promote and influence issues that collectively effect local government.

Timeframes

This 'call for motion' template will usually accompany LGANT's notice of a General Meeting, but motions can be submitted at any time.

To make the agenda of a General Meeting, motions must be submitted in advance. Late motions will not be accepted (unless urgent) and will instead be referred to the next General Meeting.

If the motion is urgent, councils may consider calling a Special General Meeting or request the LGANT Board address through their meetings.

Other important information

There must only be ONE issue per motion. It is suggested that the council submitting the motion first discuss it with LGANT so they can outline existing activity or policies positions, if any, in the topic area and assist with developing the business case.

Motions need to be approved by resolution of the local government council prior to submission to LGANT.

LGANT will assess the motion for completeness and appropriateness and if necessary, discuss it with the submitting member council and request more information or redrafting before including in the General Meeting agenda. This process may require the council to re-endorse its motion. If there is not enough information, LGANT has the discretion to not accept the motion.

LGANT will draft a cover business paper for each motion and may present the final motions to the LGANT Board for review, before distribution to members via the final General Meeting agenda.

By submitting a motion, your council can move and speak to the motion at the General Meeting it is going to.

The better your council's argument or case, the more likely it is to be resolved by members. Resolved motions are minuted following the General Meeting, allocated to LGANT staff for action, and reported on at LGANT Board and General meetings.



TEMPLATE

CALL FOR MOTIONS

Member councils are invited to submit motions for debate to be included at General Meetings using this template.

Name of Council:

West Arnhem Regional Council

Contact person and title:

Mayor James Wood

Phone:

8979 9496

Email:

James.Wood@westarnhem.nt.gov.au

Motion title:

Sustainable funding for council-run early childhood services in remote Northern Territory communities

Resolution sought (Motion)

Motions should be clear and concise and must be limited to one subject matter/ issue.

Consider the action your council wants LGANT to do for the local government sector e.g.,

- “Council calls on the NT Government to....”
- “Council calls on the Australian Government to....”
- “Council calls on LGANT to....”

West Arnhem Regional Council calls on the Australian Government, the Northern Territory Government to:

1. Recognise that a number of Northern Territory local governments directly operate or auspice early childhood education and care centres in remote and very remote Aboriginal communities, often as providers of last resort; and
2. Establish a sustainable, long-term and integrated funding model for council-run early childhood services in remote communities that:
 - provides certainty of recurrent operational funding,
 - reflects the true cost of service delivery in very remote locations, and
 - supports mixed-model, place-based services delivered by councils, including integrated early years, family support and cultural programs designed with local Aboriginal communities; and
3. Work with LGANT and affected councils to address workforce challenges in remote council-run early childhood centres, including funding for training, housing and incentives to attract and retain early childhood educators.



Supporting information:

Questions for consideration in drafting this section:

- What is the issue/opportunity the motion is addressing?
- How it came to light?
- If/how your council has tried to deal with it to date?
- If a legislative issue, what is the relevant Act?
- Does LGANT have an existing policy statement on the subject/issue? If yes, what is it?
- Is the motion relevant to the sector across the NT? If yes, how? If not, can the issue be dealt with through a different forum?
- What other councils have you spoken to about this motion?

Provide attachment/s if required.

In many remote and very remote NT communities, the local council is the only organisation willing and able to deliver early childhood education and care services, meaning councils act as providers of last resort and carry significant service and financial risk where market based models are not viable. Current Australian and NT Government funding arrangements for remote early childhood services often rely on short term, fragmented grants, which make it difficult for councils to plan, retain staff and maintain quality, despite the critical role that early childhood services play in child development, school readiness and Closing the Gap targets. Remote and very remote services face higher costs due to geography, small enrolments, housing pressures and workforce shortages, yet are essential community infrastructure for families' participation in work, training and community life. A sustainable, recurrent funding model that explicitly recognises councils as key early years partners in remote communities would support continuity of services, strengthen local employment pathways and provide a more stable foundation for integrated, culturally safe early years programs. LGANT's Strategic Plan and policy role emphasise advocacy on issues that collectively affect local government, and this motion would help shape a clear sector wide position on remote early childhood funding for engagement with the Australian and NT Governments.

Council confirmation:

I, Katharine Murray, the Chief Executive Officer, hereby confirm that this motion was approved by resolution of council on Wednesday, 25 March 2026 for presentation at the next LGANT General Meeting.

In submitting this motion, I confirm that the council has (please tick):

- ☒ consulted with other NT councils to confirm the motion is relevant to the sector more broadly; and
- ☒ reviewed LGANT's [Constitution](#), [Governance Charter](#), [Policy Statements](#), and [Strategic Plan](#) in preparing this motion.

I also acknowledge that (please tick):



- ☒ if the council has not provided enough information or evidence to support the motion, LGANT has the discretion to not accept the motion.

Signature: _____ Date: _____

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	9.7
Title:	CEO Employment and Remuneration Advisory Panel: Member Appointments
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to bring to the Council's attention that a decision is required on the composition of the CEO Employment and Remuneration Advisory Panel.

RECOMMENDATION

THAT COUNCIL:

1. Receives and notes the report titled *CEO Employment and Remuneration Advisory Panel: Member Appointments*; and
2. Appoints the following Elected Members as members of Council's CEO Employment and Remuneration Advisory Panel:
 - a. Councillor
 - b. Councillor; and

BACKGROUND

Managing the employment of the council's Chief Executive Officer (CEO) is a core responsibility of the Council.

The Requirement to have a CEO Employment and Remuneration Advisory Panel (Panel)

The Minister for Local Government's *Guideline 2: Appointing a CEO* states:

- At sub-clause 6.1, that a recruitment process, approved by Council resolution, must be followed in relation to the appointment of Council's CEO; and
- At sub-clause 6.3(c), at a minimum the recruitment process must address the composition of the recruitment panel.

As per the Council's *CEO Recruitment, Performance and Remuneration Policy*, states the panel will comprise the Mayor (who will chair the panel), two additional Elected Members, and at least one Independent Member.

The Role of the Panel

The Panel has no power or authority to make delegated decisions on behalf of the Council. It is merely an advisory panel to provide recommendations to the Council.

The Panel is to provide advice and support to the Council regarding the following CEO employment processes:

- Recruitment and appointment;
- Contract of employment and remuneration;
- Performance review; and

- Contract expiry.

As per the Chief Executive Officer Employment and Remuneration Advisory Panel Terms of Reference, membership for this Panel will be reviewed annually, before the start of the new financial year in July.

COMMENT

Post the 2025 Local Government Election, in September 2025 Council resolved the following:

THAT COUNCIL:

1. *Receive and note the report titled CEO Employment and Remuneration Advisory Panel: Member Appointments and Independent Member;*
2. *Appoint the following Elected Members as members of Council's CEO Employment and Remuneration Advisory Panel:*
 - a. *Cr Ralph Blyth*
 - b. *Cr Ralph McCoy; and*
3. *Appoint John Oberhardt, Local Government Services consultant as the Independent Member position on the Council's CEO Employment and Remuneration Advisory Panel.*

John Oberhardt has been appointed for twelve months therefore his appointment is due for review September 2026.

LEGISLATION AND POLICY

Local Government Act 2019

Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006

Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy

CEO Employment and Remuneration Advisory Panel Policy

Chief Executive Officer Employment and Remuneration Advisory Panel Terms of Reference

FINANCIAL IMPLICATIONS

Costs are incorporated in the current budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. TOR [9.7.1 - 2 pages]
2. CEO Recruitment Performance and Remuneration Policy v 1.0 20210702 [9.7.2 - 8 pages]

Attachment 1 CEO Employment and Remuneration Advisory Panel Terms of Reference - Version 1.pdf



Chief Executive Officer (CEO) Employment and Remuneration Advisory Panel Terms of Reference

1. Role of the Panel

The West Arnhem Regional Council CEO Employment and Remuneration Advisory Panel (the Panel) is constituted as an advisory Panel that assists Council to fulfil its responsibilities relating to the CEO employment matters as required under part 9.1 of the *Local Government Act 2019, Guideline 2: Appointing a CEO 2021* and West Arnhem Regional Council's CEO Recruitment, Performance and Remuneration Policy. The Panel is responsible for ensuring that comprehensive principles of human resource management are applied to the employment of the CEO, and to provide advice to Council on matters relating to the CEO's recruitment, performance, professional development, remuneration and conditions of employment.

2. Membership

The Panel will be appointed by Council resolution and will consist of the Mayor (who will Chair the Panel), two Elected Members and at least one Independent Member who will be appointed following a public process seeking Expressions of Interest from suitably qualified and experienced candidates. If the Mayor is not present at a meeting, any other Elected Member appointed to the Panel shall be appointed as the Chairperson of the meeting. All members of the Panel are eligible to vote, and the Chairperson of the Panel has a casting vote as per Council's Casting Vote Policy. Additionally, the Panel will have secretariat support to ensure that all its reports and any other documentation are recorded and managed in compliance with legislative and regulatory requirements. Membership for this Panel will be reviewed annually, before the start of the new financial year in July.

3. Meeting Dates

The Panel shall meet at least once annually, or as often as required taking into consideration contractual obligations within the CEO's employment contract. Notice of each meeting confirming the venue, time and date, together with an agenda for the meeting will be forwarded to each member of the Panel no later than three (3) business days before the date of the meeting. A meeting may be rescheduled in circumstances where it would be inappropriate to conduct a meeting, or when there is prior knowledge that a quorum will not be achieved on the meeting date. The Chairperson of the Panel will approve a change of the meeting date after consultations with the Panel's Members and the CEO.

4. Panel Functions

The Panel has no power or authority to make delegated decisions on Council's behalf. The Panel acts in an advisory capacity and Council must approve all its recommendations. The Panel's responsibilities are limited to:

- Overseeing and making recommendations to Council on the recruitment process for the position of the CEO, including the qualifications, selection criteria and position description for the individual who will effectively undertake the role and duties of the CEO.



Approved by Chief Executive Officer: _____
Approved by Council Resolution: _____

P. Hordley

Date: 12/09/2021

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Attachment 1 CEO Employment and Remuneration Advisory Panel Terms of Reference - Version 1.pdf

- Determining and recommending whether Council should engage an independent and suitably qualified recruitment consultant to support Council to recruit and appoint the CEO in areas where the Panel lacks the necessary capacity and/or expertise to undertake an executive level recruitment process.
- Determining and making a recommendation to Council regarding the proposed CEO contract of employment as per the requirements outlined in West Arnhem Regional Council's CEO Recruitment, Performance and Remuneration Policy.
- Overseeing the verification process of the recommended applicant/s work history, qualifications, professional memberships, referees, and claims made in their job application before making a recommendation to Council.
- Overseeing the performance review of the CEO, in accordance with the CEO's contract and the CEO's agreed strategic goals for each performance review period.
- Identifying development opportunities for the CEO.
- Reviewing the remuneration and conditions of employment of the CEO.
- Make any additional recommendations to Council related to the CEO's contract of employment.

5. Panel's Decisions

The minutes of each Panel meeting will be included in the agenda papers of the next ordinary meeting of the Council for review and approval.



Approved by Chief Executive Officer: _____ Date: _____ Page 2 of 2



Policy Name	CEO Recruitment, Performance, and Remuneration	
Publication Date:	04/07/2021	
Council Decision (Reference):	60/2021	
Classification:	Governance Policy	
Categorisation:	People and Learning	
Review Frequency:	3 years	
Review Date:	04/06/2024	
Responsible Officer:	Chief People and Capability Officer	
Version (Revision Number):	1.0	

1. PURPOSE

Managing the employment of Council's Chief Executive Officer (CEO) is a core responsibility of the West Arnhem Regional Council. Council is responsible for recruitment and appointment of the CEO and determining the CEO's contract conditions including remuneration. In addition, a core responsibility of the Mayor is to lead the Council to undertake regular reviews of the performance of the CEO.

The purpose of this policy is to outline the mechanisms and processes which will support Council in fulfilling its obligations regarding CEO recruitment and appointment, remuneration and performance review.

This policy also covers Council's position on CEO allowances and other benefits.

2. SCOPE

This policy applies to activities undertaken by Elected Members of Council in relation to managing the employment of the CEO; to candidates or incumbents of the CEO position; and to employees of Council with responsibilities for implementing this policy.

3. DEFINITIONS

In the context of this policy the following definitions apply:

Benefit means any non-cash benefit and cash payment (other than base salary) made or expected to be made for the benefit of an employee.

Conflict of Interest means a potential, perceived, or actual conflict between an employee's official duties and responsibilities in serving the public interest, and their own private interests. A conflict of interest can arise from avoiding personal losses, as well as gaining a personal advantage – whether financial or otherwise. This includes advantages to relatives, friends, and business associates.

Independent Member means a suitably qualified and experienced professional who is not a current Elected Member or employee of Council.

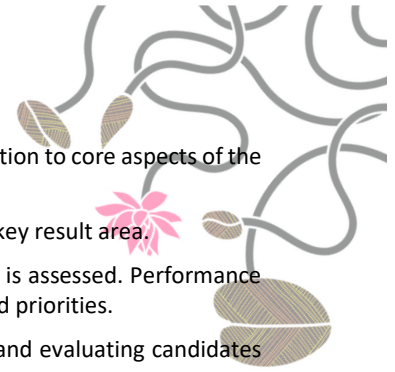


Approved by Chief Executive Officer

P Findley

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Key Result Area (KRA) means an outcome/s for which the CEO is responsible in relation to core aspects of the CEO's role. KRAs are generally aligned to the priorities of Council.

Key Performance Indicator (KPI) is an indicator which measures achievement in a key result area.

Performance criteria means the criteria against which the CEO's job performance is assessed. Performance criteria are generally aligned with Council's strategic and operational objectives and priorities.

Recruitment Consultant means a consultant with specialist expertise in sourcing and evaluating candidates for senior executive roles.

Remuneration means salary and salary equivalents including cash and non-cash benefits.

4. POLICY STATEMENT

This policy outlines the mechanisms and processes that Council has in place to support the Council to manage the CEO's employment cycle.

Council will carry out its functions relating to the recruitment, appointment, remuneration and performance review of the CEO in accordance with the following best practice principles:

- Decision-making principles that are fair, equitable, transparent, and applied consistently.
- Decision-making criteria that are relevant, objective, and available to the person subject to the decision.
- Decisions and actions that are conducive to ongoing good governance.
- Documentation that is clear and comprehensive, so that decisions may be subject to effective review.
- Employment decisions that are based on the proper assessment of an individual's work-related qualities, abilities, and potential against the genuine requirements of the role.

CEO Employment and Remuneration Advisory Panel

Council is committed to implementing CEO employment arrangements that are clear, consistent, effective, and transparent.

To support Council to achieve this objective, Council will establish a *CEO Employment and Remuneration Advisory Panel* (the panel).

The panel will comprise the Mayor (who will chair the panel), two additional Elected Members, and at least one Independent Member.

- The Independent Member/s will be appointed following a public process seeking Expressions of Interest from suitably qualified and experienced candidates.
- The Independent Member/s must not be a current Elected Member of Council, or Council employee.
- The Independent Member/s may be entitled to remuneration based on a sitting fee per meeting, in line with Northern Territory guidelines and/or practices for similar positions.
- The Independent Member/s travel costs will be reimbursed in accordance with ATO allowances.

The panel will provide advice and support to Council with regards to the following CEO employment processes:

- Recruitment and Appointment of CEO.
- CEO Contract of Employment and Remuneration.



Approved by Chief Executive Officer

P Findley

Date 04/07/2021

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- CEO Performance Review.
- Contract Expiry.

The CEO will allocate appropriate human resources to provide secretariat support to the panel, to ensure that all reports and documentation required under this policy are recorded and managed in compliance with legislative and regulatory requirements.

Recruitment and Appointment of CEO

Council is committed to appointing a high quality and appropriately skilled CEO and to implementing best practice recruitment processes for the position of the CEO.

Council is an equal opportunity employer and will ensure that all applicants for the CEO position have equal access to recruitment opportunities, free from discrimination. The CEO recruitment process will comply with all relevant legislative requirements including the requirements of the *Local Government Act, Regulations and Guidelines*, the *Anti-discrimination Act*, and the principles of *Equal Employment Opportunity*.

Council will also undertake to ensure diversity in the selection and recruitment panel for the position of CEO, to the extent that this is reasonably practicable.

The *CEO Employment and Remuneration Advisory Panel* will assist Council during the CEO Recruitment and Appointment process by undertaking the following functions:

- Determining and making a recommendation to Council on the recruitment process for the position of the CEO.
 - The recruitment process must be approved by Council resolution before the vacancy for the position of the CEO is advertised.
- Determining and making a recommendation to Council regarding whether Council should engage an independent and suitably qualified recruitment consultant to support Council to recruit and appoint the CEO. Where the panel lacks the necessary capacity and/or expertise to undertake an executive level recruitment process, the panel should recommend engaging a professional to facilitate those aspects of the recruitment and selection process where the panel lacks the required expertise.
 - The decision on whether to engage an independent recruitment consultant must be made by Council resolution.
- Determining and making a recommendation to Council regarding the qualifications and selection criteria for the position that are necessary to effectively undertake the role and duties of the CEO. In making this recommendation the panel should take into consideration the needs of the West Arnhem Region and Council's strategic plan and operating context.
- Determining and making a recommendation to Council regarding the CEO's Position Description. This description should clearly outline the qualifications, selection criteria and responsibilities of the position, and should be made available to all applicants.
- Determining and making a recommendation to Council regarding the proposed CEO contract of employment (see contractual requirements and CEO remuneration below).
- Serving as the recruitment panel for the position of the CEO. In undertaking this function the panel must comply with all relevant legislative and regulatory requirements including (but not limited to):
 - Thoroughly verifying the recommended applicant/s work history, qualifications, professional memberships, referees, and claims made in their job application.

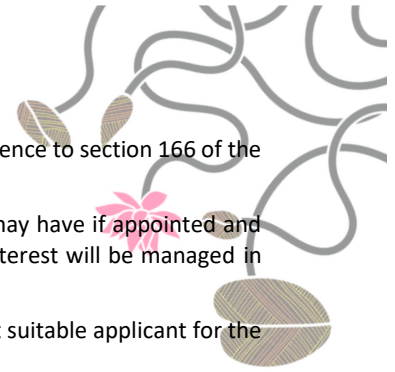


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- Making enquiries to determine the applicant/s eligibility with reference to section 166 of the *Local Government Act*.
- Determining any potential conflicts of interest that an applicant may have if appointed and making a recommendation to Council as to how the conflict of interest will be managed in accordance with the *Conflict of Interest (Employees) Policy*.
- Determining and making a recommendation to Council regarding the most suitable applicant for the position of CEO.

Council's decision to appoint a CEO is to be based on the principles of merit, equity, and transparency, with the successful applicant assessed as clearly demonstrating how their knowledge, skills and experience meet the selection criteria for the position.

Contractual Requirements

The *CEO Employment and Remuneration Advisory Panel* will prepare a proposed CEO employment contract for Council's consideration and approval.

In preparing the CEO's employment contract, the panel must ensure the contract meets the legislative and regulatory requirements as well as all relevant employment law requirements, and that the contract is legally binding and valid.

- The panel may choose to seek advice from an independent recruitment consultant to help inform the terms and conditions of the employment contract and the proposed remuneration package.
- The panel will also consider seeking independent legal advice to ensure that the contract is lawful and able to be enforced.

CEO Remuneration

As part of the CEO recruitment process, a remuneration package for the CEO is to be approved by the Council.

The *CEO Employment and Remuneration Advisory Panel* will prepare a proposed remuneration package for Council's consideration and approval.

The remuneration package is to cover cash and non-cash benefits and any limitations or entitlements over private use of Council assets.

In determining the proposed remuneration package, the panel will seek advice on remuneration benchmarks, while taking into account any legislative requirements.

Information and data sources that the panel should take into consideration include (but are not limited to):

- Current remuneration data/market rates across the sector for Council and government organisations of a similar size and complexity.
- CEO Position Description.
- Council's organisational structure and the relativity of the CEO's proposed remuneration package with Council's current senior personnel remuneration.
- The regional location context.

In accordance with the *Ministerial Guidelines*, the remuneration package must not be increased when offering a contract to an applicant.

CEO Remuneration Review

Council will review the CEO's remuneration package at 12-month intervals.

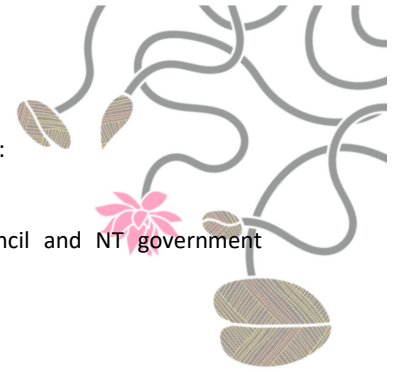


Approved by Chief Executive Officer

P Findley

Date 04/07/2021

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In determining the remuneration review the following benchmarks should be used:

- Key Performance Indicator and performance criteria outcomes.
- Remuneration benchmarked to the equivalent market rates for Council and NT government organisations of a similar size and complexity.
- CPI movements.

Council should also take into consideration:

- Relevant legislative and regulatory requirements and guidelines.
- Any changes to remuneration relativities internally within Council and externally across the sector.
- The importance of retaining key talent and skills within Council.
- The fiscal environment of the Council.

In undertaking the CEO's remuneration review, Council may choose to seek advice and recommendations from the *CEO Employment and Remuneration Advisory Panel*.

CEO Allowances and Other Benefits

CEO allowances and other benefits form part of the total remuneration package of the CEO and are to be informed by, and subject to, the terms of the CEO's contract of employment.

The CEO's contract of employment will cover:

- The CEO's entitlement to a vehicle.
 - The CEO is to comply with Council's *Motor Vehicle Use Policy*.
 - Vehicle specification should be consistent with Council's *Light Vehicle Specification and Management Guidelines*.
- The CEO's entitlement to housing accommodation.
 - The CEO is to comply with Council's *Employer Provided Accommodation Procedures*.

In addition, the CEO is entitled to the following:

- Travel allowances, relocation assistance, salary packaging and employee vaccinations (in accordance with the terms of the *Allowances, Travel and Other Benefits (Employee) Policy*).
- Allocation of ICT equipment and services required to perform the role of the CEO (e.g., mobile phone and suitable plan/laptop computer/tablet etc). Allocation and use of ICT equipment is to be in accordance with Council's *Information and Communications Technology Resources Policy*.

Subject to appropriate prior authority, provision of documentary evidence and any applicable policies and procedures in place, Council will meet and/or reimburse expenses incurred by the CEO including:

- Membership and subscription fees payable to professional associations which are reasonably necessary or desirable in performance of duties.
- Reasonable costs incurred where attending conferences, seminars or undertaking study.

The CEO may be provided a Corporate Credit Card to use in transactions related to the role of the CEO. Use of a Corporate Credit Card must be in compliance with Council's *Credit Card Policy (CEO and Elected Members)*.



Approved by Chief Executive Officer

Date 04/07/2021

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If an expense is proposed to be incurred by the CEO that is in excess of what this policy or the CEO contract of employment provides for, the CEO is to seek a resolution of the Council before incurring the expense.

CEO Performance Review

CEO Performance Plan

Council will adopt an annual Performance Plan for the CEO, which will document:

- Agreed Key Result Areas (KRAs) to be delivered over a twelve-month period.
 - KRAs are to be specific, relevant, measurable, achievable, and time-based.
- Agreed performance criteria and Key Performance Indicators (KPIs).
- An agreed performance review process, including specification of periodic reviews.
- The Performance Plan may also set out the CEO's professional development goals and outline a plan to achieve these goals.

The Performance Plan is to be developed by the *CEO Employment and Remuneration Advisory Panel* in conjunction with the CEO and must be agreed upon by the CEO and Council.

CEO Performance Review

The performance of the CEO is to be formally reviewed at least once in every year of their employment.

In addition to this minimum requirement, Council will engage in regular discussions with the CEO regarding their performance and progress in relation to the KRAs and ways that the CEO can be supported.

- These discussions may result in changes to the CEO's Performance Plan, such as changes to KRAs, KPIs and performance criteria. Any such changes are to be agreed between Council and the CEO as the matter arises.

The *CEO Employment and Remuneration Advisory Panel* will assist Council to conduct the formal performance review of the CEO by undertaking an assessment of the CEO's performance.

The panel's assessment of the CEO's performance is to be made free from bias and based on the CEO's achievement against the agreed KRAs.

- In assessing the CEO's performance, the panel must ensure that the collection of evidence regarding the agreed performance criteria and KPIs is thorough and comprehensive.
- The CEO is to be given the opportunity to provide their self-assessment against the performance criteria and KPIs.
- The CEO is to be informed about the results of their performance assessment and the findings of the panel.

The panel is to report on its assessment of the CEO's performance to the Council, including findings and recommendations – including where necessary a recommended plan to address any identified performance issues. The plan should outline the actions to be taken, who is responsible for the actions and an agreed timeframe.

Council's formal performance review of the CEO will be informed by the panel's assessment report.

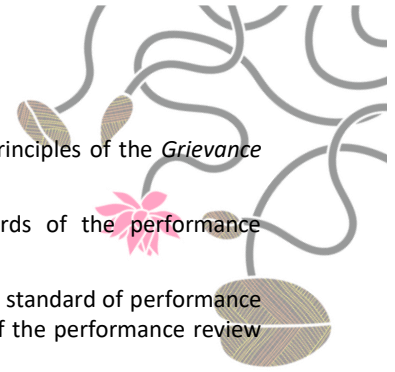
- All performance review decisions and actions by the Council are to be impartial, transparent, and capable of review.
- If the CEO is dissatisfied with the performance review process, the CEO should write to the Mayor, stating the grounds of the appeal. The Mayor should seek to resolve the matter in consultation with



Approved by Chief Executive Officer

Date 04/07/2021

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a representative of the CEO (chosen by the CEO), and in line with the principles of the *Grievance Resolution Policy*.

Council and the panel must ensure that accurate and comprehensive records of the performance management process are created and kept confidential.

If Council and/or the panel lack the resources and expertise to meet the expected standard of performance review, Council should engage an external facilitator to assist with the process of the performance review and/or the development of the performance plan.

- The external facilitator should have experience in performance management (preferably in local government and/or with senior executives). They should not have any interest in, or relationship with, the Council or CEO.

Contract Expiry

The *CEO Employment and Remuneration Advisory Panel* will make a recommendation to Council six months prior to the expiry of the CEO contract, and with regard to current legislative requirements, to:

- Reappoint the CEO; or
- Advertise for recruitment of the position of the CEO.

The panel may also make a recommendation regarding varying the terms of the reappointed CEO's contract of employment.

The panel may seek independent professional advice, if required, to ensure that any proposed recommendations or variations to the CEO's contract of employment meet current legislative and employment law requirements.

Review of the Policy

The operation of this policy should be reviewed every 3 years or more frequently as may be required, including at the same time when the CEO's contract of employment is reviewed by Council. In this instance, any policy amendments are to be made in alignment with the terms of the CEO's contract. This policy should then be adopted and made available prior to the recruitment process for the CEO commencing.

Responsibilities

Council is responsible for:

- Appointing the *CEO Employment and Remuneration Advisory Panel* members, including the Independent Member/s.
- Approving the CEO recruitment process, CEO employment contract and remuneration, and appointing the CEO.
- Conducting CEO performance reviews in line with the provisions of this policy.
- Conducting remuneration reviews in line with the provisions of this policy.

The CEO is responsible for:

- Allocating appropriate human resources to provide secretariat support to the *CEO Employment and Remuneration Advisory Panel*.
- Working collaboratively with the panel to develop the annual Performance Plan.
- Participating actively in the performance review process and making use of constructive feedback.



Approved by Chief Executive Officer

Date 04/07/2021

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- Undertaking professional development as outlined in the performance review and/or Performance Plan.
- Promptly bringing to Council's attention any situation where it might be reasonably appropriate to vary any aspect of the Performance Plan and/or performance review process, in response to current circumstances.

5. Responsibilities

The Chief People and Capability Officer is the Policy Custodian for this policy and is responsible for reviewing the operation of the policy (every 3 years or more frequently as may be required), and for monitoring continuing relevance, effectiveness, and consistency with related documents and the Law.

Following approval of this policy document, the Chief People and Capability Officer (or a nominated delegate) is also responsible for ensuring that the implementation and communication plan is implemented and that all Council employees have access to the policy.

6. Related Documents

Legislation and References

Anti-Discrimination Act 1992 (NT)
 Local Government Act 2019 (NT)
 Local Government (General) Regulations 2021 (NT)
 Guideline 2: Appointing a CEO (NT)

Policy documents

Allowances, Travel and Other Benefits (Employee) Policy
 Code of Conduct (CEO)
 Conflict of Interest (Employees) Policy
 Credit Card Policy (CEO and Elected Members)
 Gifts, Benefits and Hospitality (Employees) Policy
 Information and Communications Technology Resources Policy
 Motor Vehicle Use Policy

Procedures

Employer Provided Accommodation Procedures

Instructions, tools, guidelines, forms and templates

Light Vehicle Specification and Management Guidelines



Approved by Chief Executive Officer

P Findley

Date 04/07/2021

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WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	10.1
Title:	Incoming and Outgoing Correspondence
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is to table items of correspondence received and sent since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL receives and notes the attached items of incoming and outgoing correspondence.

BACKGROUND

In June 2025, Council requested that incoming and outgoing correspondence be made available in hard copy for Council Members to view at each meeting separate to the agenda. Correspondence available is as follows:

COMMENT

Type	Date	Sender/Receiver	Reference
Letter	1 July 26	Minister for Regional Development, Local Government and Territories	Disaster Management
Discussion Paper	7 July 26	LGANT	Disaster Management Reform
Letter	8 July 26	Northern Land Council	Volatile Aerosol Products
Letter	9 July 26	Department of Housing, Local Government and Community Development	Safety Maningrida Residents
Communique	14 July 26	LGANT	Board Meeting Communique 1 July 2026
Communique	14 July 26	ALGA	Board Meeting Communique 21 May 226
Letter	16 July 26	NIAA	RJED Application

LEGISLATION AND POLICY

Nil.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars of the *Regional Plan and Budget 2023-2024*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	10.2
Title:	Meetings and Events attended by the Mayor
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report provides information to Council on meetings and events attended by the Mayor since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Meetings and Events attended by the Mayor*.

BACKGROUND

The meetings and events listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
06.07.2026	Darwin	2026 NAIDOC Week Reception at Parliament House	Various Stakeholders
07.07.2026	Darwin	Maningrida Power Station	Power and Water Australia
15.07.2026	Warruwi	Warruwi Local Authority Meetings	Warruwi Local Authority Members
28.07.2026	Teams	Kakadu Ward Advisory Committee Meeting	Kakadu Ward Advisory Committee Members

LEGISLATION AND POLICY

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	10.3
Title:	Meetings and Events attended by the Chief Executive Officer
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report provides information on meetings and events attended by the CEO since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Meetings and Events attended by the Chief Executive Officer*.

BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
03.07.2026	Darwin	Stakeholder Engagement Meeting	New Futures
03.07.2026	Darwin	Potential new Manager	Catholic Care
06.07.2026	Darwin	2026 NAIDOC Week Reception at Parliament House	Various Stakeholders
07.07.2026	Darwin	Maningrida Power Station	Power and Water Australia
08.07.2026	Maningrida	HR visit	Maningrida staff
14.07.2026	Maningrida	Maningrida Local Authority Meeting	Maningrida Local Authority Members
15.07.2026	Warruwi	Warruwi Local Authority Meeting	Warruwi Local Authority Members
21.07.2026	Darwin	Audit	Nexia Edwards Marshall
27.07.2026	Teams	Monthly Meeting	Gundjeihmi Aboriginal Corporation Jabiru Town
27.07.2026	Teams	Closing the Gap	Productivity Commission
28.07.2026	Teams	Kakadu Ward Advisory Committee Meeting	Kakadu Ward Advisory Committee Meeting Members

LEGISLATION AND POLICY

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	10.4
Title:	Local Authority Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to provide Council with copies of the unconfirmed minutes of the Local Authority meetings within the region.

RECOMMENDATION

THAT COUNCIL notes the minutes of the following Local Authority meetings and reviews decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Warruwi	Wednesday, 15 July 26	Yes	Wednesday, 7 October 26

Warruwi	15 July 2026
Renfred Manmurulu	✓
Jamie Milpurr	✗
Misman Kris	✓
Richard Nawirr	✓
Ida Waiang	✓
Nicholas Hunter	✓
Jason Mainaj	✓

BACKGROUND

The Ministerial Guidelines state that:

minutes from local authority meetings or provisional meetings must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2026-07-15 Warruwi Local Authority Minutes Unconfirmed [**10.4.1** - 6 pages]



Minutes of the West Arnhem Regional Council Warruwi Local Authority
Wednesday, 15 July 2026 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Nicholas Hunter declared the meeting open at 10:15am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

APPOINTED MEMBERS PRESENT

Chairperson	Nicholas Hunter
Member	Jason Mayinaj
Member	Misman Kris
Member	Richard Nawirr
Member	Renfred Manmurulu
Member	Ida Waianga

ELECTED MEMBERS PRESENT

Mayor	James Woods
Councillor	Steven Nabalmarda

STAFF MEMBERS PRESENT

Chief Executive Officer	Katharine Murray
Director Technical Services	Grant McKenzie
Interim Director Council and Community Services	Peter Mickleson
Finance Manager	Imran Shajib
Manager Technical Services	Kylie Gregson
Governance Advisor	Debbie Branson
Executive Assistant	Violette Stehlin (via Teams)

GUESTS

NT Police	Tim Gillhan (via audio)
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3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

WAR19/2026 RESOLVED:

On the motion of Member Renfred Manmurulu

Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY:

1. Notes the apology received from Member Jamie Milpurr; and
2. Determines Member Jamie Milpurr is absent with permission of the Authority.

CARRIED

4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	4.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

WAR20/2026 RESOLVED:

On the motion of Member Jason Mayinaj

Seconded Member Mismam Kris

THAT THE LOCAL AUTHORITY acknowledges that there were no declarations of interest in reference to the items listed for the Warruwi Local Authority meeting held on 15 July 2026.

CARRIED

5 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	5.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

WAR21/2026 RESOLVED:

On the motion of Member Renfred Manmurulu

Seconded Member Ida Waianga

THAT THE LOCAL AUTHORITY adopts the minutes of the Warruwi Local Authority meeting held on Wednesday, 13 May 2026 as a true and correct record.

CARRIED

6 ACTION REPORTS

Agenda Reference:	6.1
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Review of Action Items.

WAR22/2026 RESOLVED:

On the motion of Member Richard Nawirr

Seconded Member Ida Waianga

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items.

CARRIED

Agenda Reference:	6.2
Title:	Warruwi Creche Building – Future Use
Author:	Peter Mickleson Interim Director Community and Council Services

The Local Authority considered a report on Warruwi Creche Building - Future Use.

WAR23/2026 RESOLVED:

On the motion of Member Jason Mayinaj

Seconded Member Mismam Kris

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Warruwi Creche Building – Future Use*; and
2. Recommends to Council that it advises the Department of Education that Council, after consulting with Traditional Owners, Elders and the community, wants to close the Warruwi creche for good and keep the building for aged care services.

CARRIED

Agenda Reference:	6.3
Title:	Finance Report Warruwi Local Authority
Author:	Imran Shajib, Finance Manager

The Local Authority considered a report on Finance Report Warruwi Local Authority.

WAR24/2026 RESOLVED:

On the motion of Member Renfred Manmurulu

Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY receives and notes the report titled *Finance Report Warruwi Local Authority*.

CARRIED

7 RECEIVE AND NOTE REPORTS

Agenda Reference:	7.1
Title:	Technical Services Warruwi Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Technical Services Warruwi Projects Report.

WAR25/2026 RESOLVED:

On the motion of Member Ida Waianga

Seconded Member Misan Kris

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Technical Services Warruwi Projects Report*;
2. Presents quotes for a funeral vehicle, a large barbeque for the seating area at the look out, bollards at the creek, native trees and an irrigation system for the oval for Warruwi for next Local Authority meeting.

CARRIED

Agenda Reference:	7.2
Title:	Pavement Defects
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Pavement Defects.

WAR26/2026 RESOLVED:

On the motion of Member Renfred Manmurulu

Seconded Member Jason Mayinaj

THAT COUNCIL receives and notes the report titled *Pavement Defects*;

CARRIED

Agenda Reference:	7.3
Title:	CSM Operations Report on Current Council Services
Author:	Scott Page, Acting Manager Regional Council Services

The Local Authority considered a report on CSM Operations Report on Current Council Services.

WAR27/2026 RESOLVED:

On the motion of Member Misan Kris

Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY receives and notes the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	7.4
Title:	Human Resources Report
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Human Resources Report.

WAR28/2026 RESOLVED:
On the motion of Member Richard Nawirr
Seconded Member Misman Kris

THAT THE LOCAL AUTHORITY receives and notes the report titled *Human Resources Report*.

CARRIED

The meeting was adjourned at 11:33am and reconvened at 12:23pm with the absence of Member Jason Mayinaj.

8 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	8.1
Title:	Invited Guest - NT Police
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Invited Guest - NT Police.

WAR29/2026 RESOLVED:
On the motion of Member Misman Kris
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY:

1. Notes the update on Law and Order by the NT Police; and
2. Requests that Council events on Warruwi be forwarded to the NT Police representative.

CARRIED

9 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	9.1
Title:	Local Authority Member Questions with or without Notice
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

WAR30/2026 RESOLVED:

On the motion of Member Richard Nawirr

Seconded Chairperson Member Nicholas Hunter

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members:

- Installation of culverts in the creek area
- Bring grader into community / Road drag

CARRIED

10 NEXT MEETING

The next meeting is scheduled to take place on Wednesday, 7 October 2026 at 10:00am.

11 MEETING DECLARED CLOSED

Chairperson Nicholas Hunter declared the meeting closed at 12:50pm.

This page and the preceding pages are the minutes of the Warruwi Local Authority held on Wednesday 15 July 2026.

Click [here](#) to view the agenda for the Warruwi Local Authority held on Wednesday 15 July 2026.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	10.5
Title:	Finance Committee Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The unconfirmed minutes of the Finance Committee meeting held on Monday, 29 June 2026 are submitted to Council for noting.

RECOMMENDATION

THAT COUNCIL notes the minutes of the Finance Committee meeting held on Monday, 29 June 2026 and reviewed decisions made by the Committee.

BACKGROUND

The *Local Government (general) Regulations 2021* states that if a council does not schedule an ordinary meeting at least once in each month, the council must delegate to a council committee the necessary powers to carry out, on behalf of the council, financial functions of the council in the months the council does not schedule an ordinary meeting.

The *Local Government Act 2019* states that the minutes of an audit committee, a council committee or a local authority must be tabled at the next meeting of the council.

LEGISLATION AND POLICY

Local Government Act 2019

Local Government (General) Regulations 2021

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2026 06 29 Finance Committee Minutes [10.5.1 - 3 pages]



Minutes of the West Arnhem Regional Council Finance Committee Meeting
Monday, 29 June 2026 at 11:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Mayor James Woods declared the meeting open at 11:00am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Chairperson	James Woods (Mayor)
Deputy Mayor	Jacqueline Phillips
Councillor	Ralph McCoy
Councillor	Mickitja Onus

STAFF PRESENT

Chief Executive Officer	Katharine Clare Murray
Finance Manager	Imran Shajib
Governance Advisor	Debbie Branson

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Apologies, Leave of Absence and Absence Without Notice.

FIN01/2026 RESOLVED:

On the motion of Cr Ralph McCoy

Seconded Deputy Mayor Jacqueline Phillips

THAT THE COMMITTEE:

1. Notes the apology received from Cr Daniel Siebert; and
2. Determines Cr Daniel Siebert is absent with permission of the Committee.

CARRIED

4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	4.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

FIN02/2026 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Mickitja Onus

THAT THE COMMITTEE acknowledges there were no declarations of interest received in relation to the items listed for the Finance Committee meeting held on 29 June 2026.

CARRIED

5 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	5.1
Title:	Confirmation of Finance Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Confirmation of Finance Meeting Minutes.

FIN03/2026 RESOLVED:

On the motion of Cr Mickitja Onus

Seconded Deputy Mayor Jacqueline Phillips

THAT COMMITTEE confirm the minutes of Finance Committee meeting held on Thursday, 18 December 2025, including the confidential minutes (available under separate cover) as a true and correct record of the meeting.

CARRIED

6 ACTION REPORTS

Agenda Reference:	6.1
Title:	Financial report for period ending 31 May 2026 and Write-Off of Assets
Author:	Imran Shajib, Finance Manager

The Council considered a report on Financial report for period ending 31 May 2026 and Write-Off of Assets.

FIN04/2026 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Ralph McCoy

THAT COUNCIL:

1. Receives and notes the report titled *Financial report for period ending 31 May 2026 and Write-Off of Assets*;
2. Defers the write-off of the following assets:
 - CE97UN previously CD35MC – claim reference 4320
 - CB93YF and TL9955 – claim reference 4175
 - SV3957 – claim reference 4402
 - Fence (GUN062C – Mechanical Workshop Lot 652) – claim reference 4186
 Pending further information in relation to the status of the excavator, vehicles and trailers;
3. Defer the decision until the Ordinary Council Meeting to be held on Wednesday, 1 July 2026; and
4. Reviews the security of keys for the council's vehicles.

CARRIED

7 NEXT MEETING

The next meeting is scheduled to take place on Tuesday, 25 August 2026.

8 MEETING DECLARED CLOSED

Mayor James Woods declared the meeting closed at 11:56am.

This page and the preceding pages are the minutes of the Finance Committee held on Monday 29 June 2026.

Click [here](#) to view the agenda for the Finance Committee held on Monday 29 June 2026.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 July 2026

Agenda Reference:	10.6
Title:	Human Resources Report
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is to inform Council of the activities and initiatives undertaken by the Human Resources Team.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Human Resources Report*.

BACKGROUND

The Human Resources Team remains committed to fostering a supportive work environment and investing in the professional development of its employees. Through strategic Human Resources initiatives, we aim attract, retain, and develop our talented employees to better serve our communities.

The Human Resources (HR) Team is responsible for council recruitment and retention, employee learning and development, Work Health Safety (WHS) management and payroll. To achieve its human resource management responsibilities under the Local Government Act 2019, in particular section 172, the HR Team has policies and practices in place that give effect to the following principles:

- Selection processes for appointment and promotion that are based on merit and are fair and equitable.
- Employees have reasonable access to training and development and opportunities for advancement and promotion.
- Employees are treated fairly and consistently (not subject to arbitrary or capricious decisions).
- Suitable processes are in place to deal with employment-related grievances.
- Work conditions are required to be safe and healthy.
- Unlawful, or any form of unreasonable or unjustifiable, discrimination against an employee or potential employee is not tolerated.

The HR Team also is required to adhere to Work Health and Safety laws, Fair Work, Australian Taxation and Superannuation legislation.

STATUTORY ENVIRONMENT

Local Government Act 2019 (Act)

Council's Organisational Structure

Council's Budget and Long-Term Financial Plan

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.5 Cultural Awareness Training

Develop increased understanding and observation of cultural protocols.

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.1 Indigenous Employment Framework

Create Council Indigenous employment framework including tailored pathways to employment.

Goal 2.2 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

Goal 2.3 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.1 Cultural Safety

Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

Goal 3.3 Training and Development

Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

ATTACHMENTS

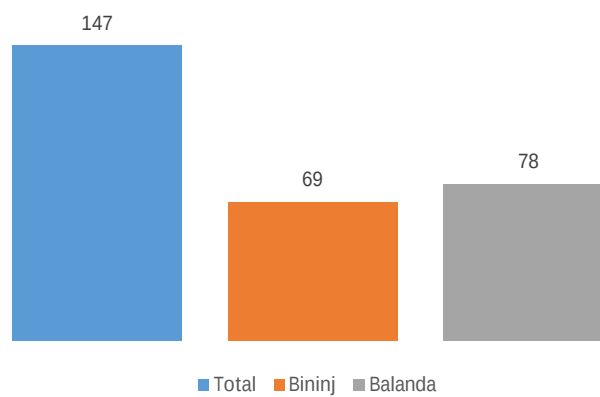
1. 2026.07 - HR Report for 11.05 to 10.07.26 - OCM 29.07 [10.6.1 - 7 pages]

Workforce Report – Period 11 May to 10 July 2026

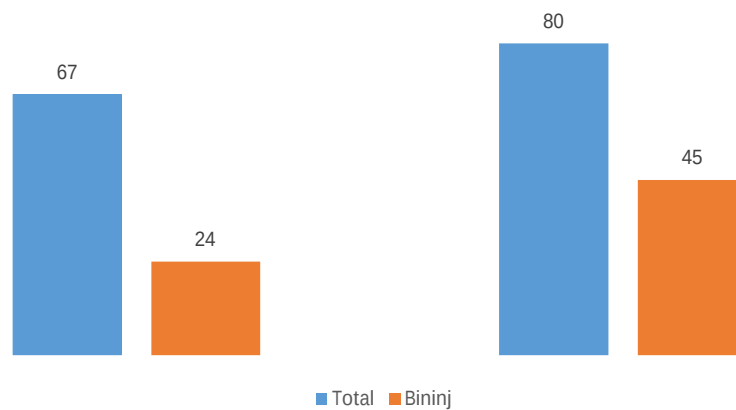
Workforce statistics as of 10 July 2026:

Total Workforce	
Total Employees:	147
Bininj employees	69
Percentage of Bininj employees:	47%

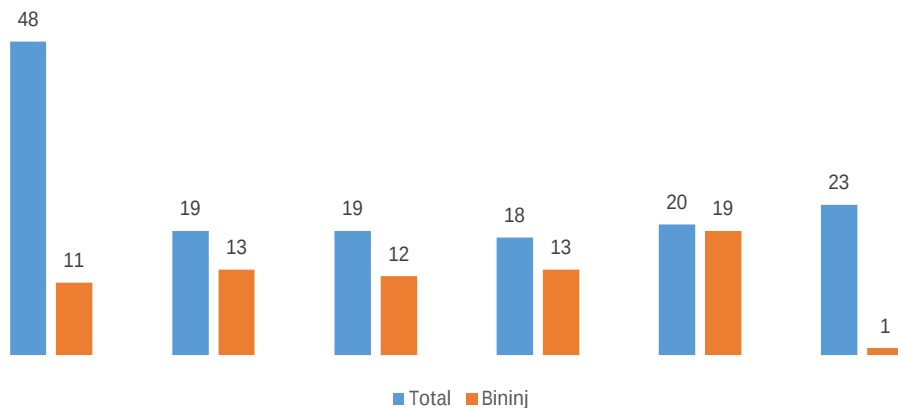
EMPLOYEES BY NUMBER



EMPLOYEES BY GENDER



EMPLOYEES BY LOCATION



General Human Resources Report

Organisational Engagement: CEO and HR Annual Tour Begins in Maningrida

On Wednesday 8 July 2026, the CEO, Katharine Murray, accompanied by Human Resources Manager, Luisa Arango, and Human Resources Coordinator, Linda Veugen-Yong, visited employees in Maningrida as part of the annual CEO and HR tour.

During the visit, staff participated in a session titled “**HR Fundamentals – Working Well Together**”, which aims to reinforce workplace expectations, the Code of Conduct, and to promote effective collaboration across all teams.

Following the session, a BBQ lunch was held, providing an informal setting for staff to engage with Katharine and the HR team, share ideas, and raise questions.

The CEO and HR team will continue visiting additional locations in the coming months and look forward to engaging with employees across the organisation.

ALPA Commences On-Site Delivery of Certificate III in Community Services

ALPA has commenced face-to-face delivery of the Certificate III in Community Services across its communities, marking an important step in strengthening local workforce capability.

Employees working in Community Safety and Youth Sport and Recreation have formally begun undertaking units, making significant progress towards achieving their qualifications and enhancing their skills to better support their communities.

Recruitment

Advertising and promotion activity

- Council continues to promote vacancies via the WARC website, online and social media, supported by LED screens in all communities to maintain strong local visibility of job opportunities across the region.

Darwin or Jabiru

- **Project Manager** — \$119k Permanent, No accommodation provided, Open until filled
- **Recruitment Officer** — \$81k Permanent, No accommodation provided, Open until filled

Jabiru

- **Centrelink Senior Officer** - \$76 k per annum, permanent, Part time – 30 hours per week, subsidised accommodation, open until filled
- **Community Care Officer** — \$32.30 per/hr, Permanent, Part time - 27 hrs per week. No Accommodation, Open until filled
- **Youth Sport and Recreation Officer** - \$70k per annum, Permanent, Full Time, Subsidised Accommodation, open until filled
- **Pool and Safety Assistant (2 positions)** – \$27.33 per hour, Fixed Term, 20 hours per week, No accommodation, Open until filled *
- **Pool Officer** – \$35.64 per hour, Permanent, 25 hours per week, Subsidised accommodation, Open until filled

Gunbalanya

- **Wellbeing Services Coordinator** \$104k, Permanent, Full Time, Subsidised Accommodation | Closes 15 July 2026
- **Team Leader Works** – \$81k per annum, Permanent, Full Time, Subsidised Accommodation | Open until filled
- **Works Assistant** - \$27.33 per hour, Permanent, 20 hours per week. No accommodation, Open until filled
- **Community Care Officer x 2** – \$32.31 per hour, Permanent, 20 hours per week, No accommodation, Open until filled
- **Precinct Assistant (Sports Grounds Keeper)** – \$27.33 per hour, Fixed Term, 20 hours per week. No accommodation, Open until filled *
- **Waste Collection Assistant** – \$27.33 per hour, Fixed Term, Full Time. No accommodation, Open until filled *
- **Community Safety Senior Officer** – \$38.51 per hour, Permanent, 25 hours per week. No accommodation. Open until filled.
- **Centrelink Assistant** – \$27.33 per hour, Permanent, 30 hours per week., No accommodation. Open until filled.

Maningrida

- **Council Services Manager** - \$119k per annum, Permanent, Fulltime, Accommodation provided, Closes 29 July 2026
- **Post and Administration Officer** - \$76k – Permanent, Fulltime, Accommodation provided
- **Customer Services Officer** – \$35.64 per hour, Permanent, Full Time. No accommodation. Open until filled.
- **Bereavement Support Assistant (2 positions)** – \$27.33 per hour, Fixed Term, 20 hours per week, no accommodation, Open until filled*
- **Pool and Safety Assistant (2 positions)** – \$27.33 per hour, Fixed Term, 20 hours per week, no accommodation, Open until filled *
- **Precinct Assistant (Sports Grounds Keeper)** – \$27.33 per hour, Fixed Term, 20 hours per week. No accommodation, Open until filled *

Minjilang

- **Youth, Sport & Recreation Officer** — \$32.30 per/hr / Permanent/ 20 hrs / No Accommodation / open until filled
- **Wellbeing Services Senior Officer** — \$88k per annum /Permanent / Full time / Subsidised Accommodation / open until filled
- **Child Care Senior Officer** – \$76k per annum, Permanent, Full Time, Subsidised accommodation, open until filled
- **Community Safety Assistant** - \$27.33 per hour, Permanent, Part time 27.5 hours per week, no accommodation, open until filled

Waruwi

- **Council Services Manager** - \$119k per annum, Permanent, Fulltime, Accommodation provided, Closes August 2026
- **Wellbeing Services Senior Officer** – \$88k per annum, Permanent, Full Time, Subsidised accommodation, Open until filled.
- **Child Care Senior Officer** – \$76k per annum, Permanent, Full Time, Subsidised accommodation, Open until filled.
- **Team Leader Works** – \$44.34 per hour, Permanent, Full Time, No accommodation, Open until filled.
- **Broadcasting Officer** – \$38.51 per hour, Permanent, 12.5 hours per week, No accommodation, Open until filled.
- **Centrelink Officer** – \$35.64 per hour, Permanent, 7.6 hours per week, No accommodation, Open until filled.

**Special Job seeker conditions apply*

Learning and Development

CERTIFICATIONS	LOCATIONS & NUMBER STAFF ENROLLED	BINIJ PARTICIPATION
Certificate III in Civil Construction RTO: Batchelor Institute Staff in: Works Teams Dates: Minjilang: 13 – 30 Apr – Completed Warruwi: 11- 28 May – Completed Maningrida: 4 – 19 Aug Jabiru: 9 – 26 Jun Completed	Jabiru: 2	1 Bininj
	Maningrida: 4	4 Bininj
	Minjilang: 3	3 Bininj
	Warruwi: 6	6 Bininj
	Gunbalanya: 0	0 Bininj
	Total: 15	Total: 14 Bininj
Certificate III in Community Services RTO: ALPA Staff in: Community Safety and YSR Dates: Warruwi: 17 – 21 Aug Minjilang: 06 -09 July – Complete Maningrida: 15 – 19 Jun – Completed Gunbalanya: 13-17 July	Jabiru: 0	0 Bininj
	Gunbalanya: 4	3 Bininj
	Maningrida: 0	0 Bininj
	Minjilang: 3	1 Bininj
	Warruwi: 5	5 Bininj
	Total: 12	Total: 9 Bininj
Certificate III in Individual Support RTO: Response Employment & Training Staff in: Community Care	Warruwi: 0	0 Bininj
	Gunbalanya: 0	0 Bininj
	Total: 0	0
Certificate III in Early Childhood Education and Care RTO: Batchelor Institute Staff in: Child Care	Minjilang: 1	1 Bininj
	Jabiru: 3	0 Bininj
	Total: 4	1 Bininj

Other training activities between 11 May 2026 and 10 July 2026

- **Four-wheel drive training Delivered by CDU**
 Operate four-wheel drive vehicles on unsealed roads and perform complex four wheel drive operations
 - o **Minjilang:** 19 – 22 May
- **Remote Trauma Course delivered by CareFlight**
 A community collaboration building life-saving skills inclusive of practical trauma skills for remote settings.
 - o **Minjilang:** 19 – 22 May
 - o **Warruwi:** 16- 19 June
- **CareFlight Infant care workshop – Minjilang Creche**
 Baby and Infant Illness – When to Worry. Where to start in an emergency and what to do
 14 – May.

- **Procurement Training – WARC All communities 11th June**

The Finance team prepared and delivered training for all communities for all staff that undertake raising purchase orders, The webinar provided detailed, insightful information about Policies and Procedures and discussed Local Government legislation.

- **Gamba Grass Training – Weed management Training**

The New Territory Training team will be delivering Gamba Grass Weed Management training June and July.

Works team members are gaining valuable hands-on skills to manage Gamba Grass safely and effectively.

On completion, participants will receive nationally recognised units:

- **AHCCHM201 – Apply chemicals under supervision**
- **AHCPMG201 – Treat weeds**

This is a great opportunity to build practical skills, support land management.

Work Health Safety

This table outlines the progress we have made in enhancing our safety measures across various areas.

RECENT ACHIEVEMENTS		DATES
Lucidity Software Usage and Improvements	• Resource Enhancement: organisation has successfully migrated to Ideagen Hub. From now on, you'll access Ideagen EHS (Core) previously known as Lucidity — through your new Hub login.	Ongoing
Policy and Compliance	Projects completed: • Maningrida Disaster Ready Food and Essential Storage Project Risk Management Plan for tender	29.06.2026
	Risk Assessments and Project Reviews: • 1x Maningrida Disaster Ready Food and Essential Storage Project Management Risk Assessment	15.06.2026
	Risk Assessments and Project Reviews: • 1x Gunbalanya Football Game Risk Assessment	15.06.2026
	Risk Assessments and Project Reviews: • 1x Kurrung Sports Festival Risk Assessment	29.06.2026
WHS Training	• Planned for May-June to all communities with Chemical Management training for all Staff	May/June 2026
Site Visits	• WHS Chemical Management Training All Communities	Waruwi 26.05.2026 Minjilang 28.06.2026 Gunbalanya June 09.06.2026 Jabiru June 10.06.2026 Maningrida 11.06.2026

OTHER ACTIVITIES		DATES										
Site Visits	Planned for July to all communities with Manual Handling training for all Staff	Planning for July 2026										
LOST TIME INJURY												
<table><tr><th colspan="2">WARC Lost Time Injury 10 May 2026 to 10 July 2026</th></tr><tr><th>Type</th><th>Number</th></tr><tr><td>Lost Time Injury (LTI) - Existing</td><td>1</td></tr><tr><td>Lost Time Injury (LTI) – New</td><td>2</td></tr><tr><td>Total</td><td>3</td></tr></table>			WARC Lost Time Injury 10 May 2026 to 10 July 2026		Type	Number	Lost Time Injury (LTI) - Existing	1	Lost Time Injury (LTI) – New	2	Total	3
WARC Lost Time Injury 10 May 2026 to 10 July 2026												
Type	Number											
Lost Time Injury (LTI) - Existing	1											
Lost Time Injury (LTI) – New	2											
Total	3											

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 July 2026

Agenda Reference:	10.7
Title:	Technical Services Report
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report is presented to the Council to provide an overview of all Local Authority and other Council projects delivered across the West Arnhem Regional Council locations, for the reporting period up to 13 July 2026. This report also provides a status update on the regional waste and cemeteries.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Technical Services Report*.

BACKGROUND

High level operational/project management reports are provided to ensure transparency, communication, and support are provided to elected members.

COMMENT

As per the attached reports, a comprehensive snapshot is provided to the Council of all current projects being undertaken by the Technical Services Team and updates on the regional waste and cemeteries.

STATUTORY ENVIRONMENT

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high-quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.2 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

Goal 4.3 Local Road Management and Maintenance

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safeguarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

ATTACHMENTS

1. Technical Services Projects - OCM July 2026 - Copy [**10.7.1** - 4 pages]
2. Technical Services Projects LA - OCM July 2026 [**10.7.2** - 3 pages]
3. Regional Waste Update (1) [**10.7.3** - 2 pages]
4. Regional Cemetery Update (1) [**10.7.4** - 1 page]

GUNBALANYA COUNCIL PROJECTS

STATUS	PROJECT COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30-09-2026	Insurance claim accepted - Works awarded to M+J Builders. Following site visit, surveyors now advising this is a flood prone area and buildings need to be elevated higher. Build to take place in Darwin, then transported for site installation. M&J Builders mobilised 30 June, works has commenced and target completion for construction works end of July.	Gunbalanya Flood Insurance Toad Hall, Laundry & damaged house.	80%
In Progress	31-12-2026	Overview - Wall repairs and painting throughout, concrete at entrance, replacement of commercial oven and dishwasher. Procurement commenced, materials on site, target completion end of September.	Gunbalanya Aged Care - Support at Home	30%

JABIRU COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	31-12-2026	Overview - Replanting of garden beds, move existing park benches under cover, install charging ports and bubbler. Procurement in place for supply of native plants and re-planning of garden beds. Approvals received from GACJT 1 July.	Jabiru Town Square Revitalisation (Rio Tinto).	40%
In Progress	30-12-2027	Cultural approval received for Dog Park, Playground and Outdoor Gym from GAC. Extension of milestones dates approved, procurement has now commenced.	Dog Park & Playground - Lakeside Park. Outdoor Gym - Brockman Oval (Rio Tinto).	25%
In Progress	31-7-2026	Replace existing wayfinding signs that are damaged and faded. Awaiting release of funds to commence works.	Wayfinding Sign Upgrades (Rio Tinto).	25%

MANINGRIDA COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
Completed	31-05-2026		Maningrida Toilets upgrade near office.	100%
In Progress	31-12-2026	Initial construction works awarded to BV Constructions. Current approved works are installation of signage, seating and solar lighting. Remaining works is installation of shelter, water connection including tap and bubbler, and plants.	New Maningrida Cemetery.	80%

MINJILANG COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
Completed	31-05-2026	Works awarded to Stedman's Construction. Contractor kick-off meeting completed. Boundary cleared, fencing completed, 6 mtr pavement completed. Final works is now completed, installation of shelter and footpath.	New Minjilang Cemetery.	100%
In Progress	31-12-26	Works awarded to Jetstream Electrical for the supply and installation of a replacement self bunder fuel tank. Awaiting delivery of tank to Darwin. Target completion December 2026.	Replacement of Self Bunder Fuel Tank.	50%

WARRUWI COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
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GUNBALANYA LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30-08-26	Procurement commenced for delivery, tree and stump removal.	Install 4 x Flag Poles at the WARC Office.	25%
In Progress	30-08-26	Procurement commenced for purchase of materials and installation.	Replace Stainless Steel Toilets at the Council Office.	25%
In Progress	30-06-26	Awaiting authorised PWC Site Servicing Plan to establish costs to connect services (water and sewerage) for proposed public toilet at the Billabong.	Provide ablution facilities at the Billabong.	5%
In Progress	Ongoing	Shelters managed and leased by the Anglican Church. Requesting for assistance with sourcing external funding for rebuild facilities.	Rebuild of 2 x Community Shelters at Banyan/Arrgulukk.	5%
In Progress	30-11-26	Tender awarded to the University of Melbourne. Gunbalanya remaining scheduled visits are 21st to 25th September 2026.	Vet Program - Animal Management.	50%

MANINGRIDA LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30-08-26	Alternative Water Bubbler requested 'Fit for Purpose' - Authorised at LA meeting in May 2026 to proceed with installation and fabrication.	Installation of Chilled Water Bubbler, Basketball Court.	25%
In Progress	30-09-26	Procurement commenced - Awaiting delivery of materials ready for installation.	Installation of Internal Fencing Basketball Court.	25%
In Progress	30-09-26	Engineering and design works completed - awaiting revised Building Permit for variation approval.	Fabrication Variation, Raise Height of Airport Shelter - Cultural Entrance/Exit.	25%
In Progress	30-11-26	Tender awarded to the University of Melbourne. Maningrida scheduled remaining visits are 10th to 21st August 2026, 14th to 18th September 2026.	Vet Program - Animal Management.	50%

MINJILANG LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
Completed	30-06-26		Install 4 x Flag Poles at the Office.	100%
In Progress	01-07-26	Council Service Manager (CSM) and IT procuring items for installation.	Starlink Wi-Fi for public use at the rear of the Minjilang Office/Recreation Hall.	25%
In Progress	30-11-26	Tender awarded to the University of Melbourne. Minjilang scheduled remaining visits are, 17th to 18th September 2026, final visit TBA.	Vet Program - Animal Management.	50%

WARRUWI LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	31-07-26	Flag poles on site, awaiting on quote for installation.	Install 2 x Flag Poles at the Office.	25%
In Progress	30-10-26	Provide support/materials for Cultural Camp 2026.	Cultural Camp 2026.	15%
In Progress	31-07-26	Awaiting quote for installation.	Beautification of Waruwi - Park Setting for the 'Lookout'.	25%
In Progress	30-11-26	Tender awarded to the University of Melbourne. Waruwi scheduled visits are 6th to 8th July 2026, 14th to 16th September 2026, final visit TBA.	Vet Program - Animal Management.	10%

REGIONAL WASTE UPDATE

Location	Status
Regional	- Landfill operator training was provided 20 to 23 July 2026 for all communities 17 participants attended Jabiru for two days training which included: - Environmental risks and control - Environmental legislation - Workplace Health and Safety requirements - Utilising current on site equipment to improve landfilling practices - Site specific training was provided for three communities - One community was provided with an assessment and recommendations for improving current practices
Gunbalanya	- Lease Status: Awaiting lease from Northern Land Council (NLC) - License Status: Requires licensing and NT EPA have advised in writing that a s19 lease is not required to apply and continuing to operate without a licence is in breach of the <i>Waste Management and Pollution Control Act 1998</i> - Rubbish Collections: No changes to schedule - Landfill: Operational from Monday to Friday 7.30am – 3.00pm
Jabiru	- Lease Status: Lease with Gundjeihmi Aboriginal Corporation Jabiru Town (GAC JT) - License Status: License EPL351-01 - Rubbish Collections: No changes to schedule - Landfill: Operational from Monday to Friday 7.00am – 3.00pm - Landfill Operator training was undertaken in Jabiru 20-21 July 2026 for all communities - Work has commenced to prepare bbq gas bottles for recycling - Landfill staff have been busy sorting stockpiled materials - Harker Haulage has been engaged to transport gas bottles to Darwin - RAM Services has been engaged to decommission gas bottles
Maningrida	- Lease Status: Awaiting lease from Northern Land Council (NLC) - License Status: Requires licensing and NT EPA have advised in writing that a s19 lease is not required to apply and continuing to operate without a licence is in breach of the <i>Waste Management and Pollution Control Act 1998</i> - Rubbish Collections: No change to schedule - Landfill: Operational from Monday to Friday 7.30am–3.00pm and currently unstaffed - Maningrida Landfill is working towards compliance ahead of a license being granted - The focus of this site is to reinstate power and sewerage to the gatehouse to enable the employment of a Landfill Officer - Stedmans Construction & Engineering has finalised the required septic tank works - Eco Sparks has been engaged to supply and install a solar array with works commencing when road access has been reinstated - CCTV system will be installed once power is reinstated at the site

	• Keep Australia Beautiful Council NT (KAB NT) has been engaged with Maningrida identified as the priority for community education. KAB NT was in Maningrida 22 to 25 June 2026 and engaged with BAC; BAC Rangers, MPA; School, Police, Malala and the wider community
Minjilang	• Lease Status: Awaiting lease from Northern Land Council (NLC) • License Status: No license required • Rubbish Collections: No change to schedule • Landfill: Remains unstaffed • Minjilang landfill is unfenced and is impacted by wild pigs foraging disposed waste. The current site is nearing capacity, and a lease is required to extend the current footprint or another suitable site to be identified • 4 IBCs have been delivered for the collection and safe transport of 4,000 litres of waste engine oil to be processed by VTG in Darwin to enable further treatment for its reuse
Waruwi	• Lease Status: Draft lease received from Northern Land Council (NLC) which will be used as a template for other West Arnhem Regional Council landfills • License Status: No license required • Rubbish Collections: No change to schedule • Landfill: Unmanned • Challenges for this site include limited space into the future

REGIONAL CEMETERY UPDATE

The *Burials and Cremations Act 2022* commenced 28 November 2022 making local government the managers of cemetery facilities across the Northern Territory. West Arnhem Regional Council (WARC) has been working toward establishing culturally appropriate cemeteries for all our communities with cemeteries in Jabiru, Maningrida and Minjilang achieving 'declared' status.

Location	Status
Gunbalanya	Awaiting outcome of NLC consultation with the Traditional Owners regarding the new location
Jabiru	Entry sign to be ordered
Maningrida	- Core works were completed 12 September 2025 - Consultation with Traditional Owners was conducted in Maningrida 14 July 2026 to finalise location of shelters, seating and trees - Additional works approved by the Local Authority - Supply and installation of 6 solar light poles with anti-climbing spikes - Works completed - Supply and installation of 10 x 1 metre aluminium benches and 10 x 2 metre aluminium benches with back - Entry sign - Awaiting delivery to Maningrida with installation to be completed in-house - The funding received under the <i>Regional and Remote Burials Grant</i> will be utilised for the following remaining works: - Water connection - Supply and install bush tucker plants - Tap and fountain - Shelter installation

The NT Government provided funding to WARC to establish cemeteries in our region under the *Community Places for People Grant*. This grant was a one-off funding opportunity, and funds have been used to undertake works in Maningrida and Minjilang to prepare identified cemetery sites for burials.

Other funding provided to WARC for cemeteries was under the *Regional and Remote Burials Grant* 2023/2024 round and this was utilised for works in Maningrida, Minjilang and Waruwi. An application made for the 2025/2026 round was successful with \$59,500 awarded to complete works at the Manayingkarirra Community Cemetery.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 July 2026

Agenda Reference:	10.8
Title:	Community and Council Services Report
Author:	Peter Mickleson, Interim Director Council and Community Services

SUMMARY

This report is presented to the Council to provide an overview of community and Council services delivered across the West Arnhem Regional Council (WARC) locations, for the reporting period 1 June to 30 June 2026.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled Community and Council Services Report.

BACKGROUND

High level service delivery information is provided to ensure transparency, communication and insight is provided to elected members on key services provided to the community.

COMMENT

As per the attached report, a comprehensive snapshot is provided to the Council of current service delivery activities being undertaken by the Community and Council Services teams.

STATUTORY ENVIRONMENT

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.3 Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which affects them.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures, and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

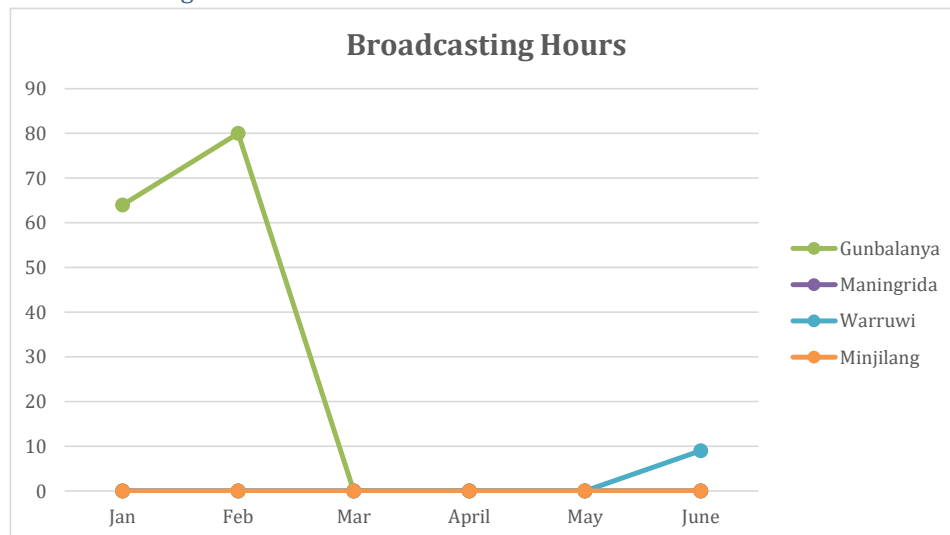
ATTACHMENTS

1. Council Report- July 2026 (004) [**10.8.1** - 13 pages]

Council & Community Services Report

1. Key Achievements

- **Jabiru** – Roofing repairs to the Jabiru Childcare building are complete. Necessary internal upgrades are scheduled and will be completed as soon as possible.
- Planning is well advanced for the Kurrang Sports Carnival occurring on August 28-30.
- **Gunbalanya** – A combined Plenty Highway men’s football team travelled more than 2,000 kilometres to Gunbalanya from 16–19 June 2026. They played Gunbalanya’s local side in a night football match on Wednesday, 17 June, as part of a youth engagement and wellbeing program.
- The AFLNT Under 15s completion was held on July 17/18.
- **Maningrida** – A new Sports Bus arrived in June 2026.
- **Warruwi** – The Local Authority recommended to Council that it should close its creche and re-purpose the building for Aged Care.
- **Minjilang** - DJ and Boxing plus Dodgy Bros. Dodgeball in Community.
- **Whole Region** - WARC staff will be putting more effort into recruiting for vacant positions including a “Jobs Expo” at Gunbalanya and Warruwi.

2. Service Area Updates**2.1 Broadcasting****Commentary:**

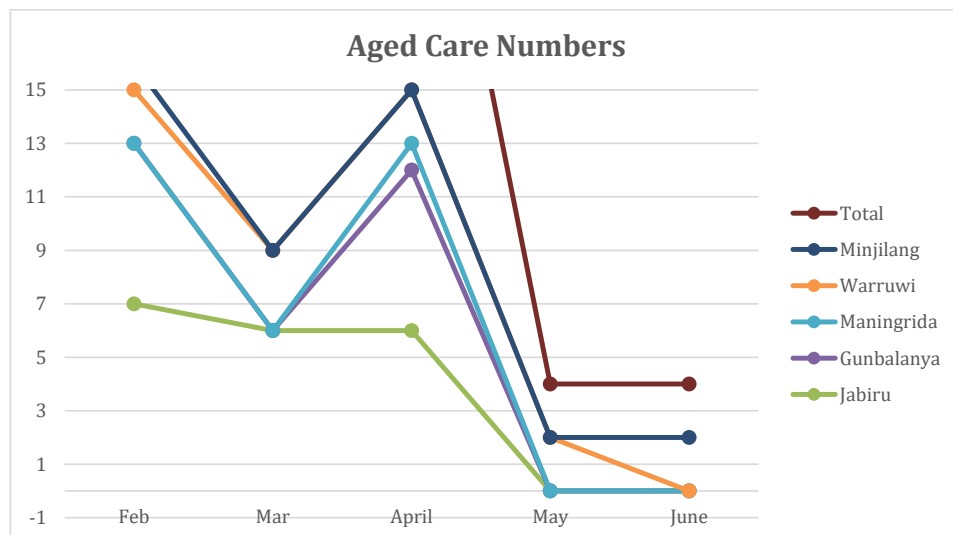
- Positions remain vacant across the program due to on-going difficulties in recruiting suitable staff.

2.2 Community Care



Commentary:

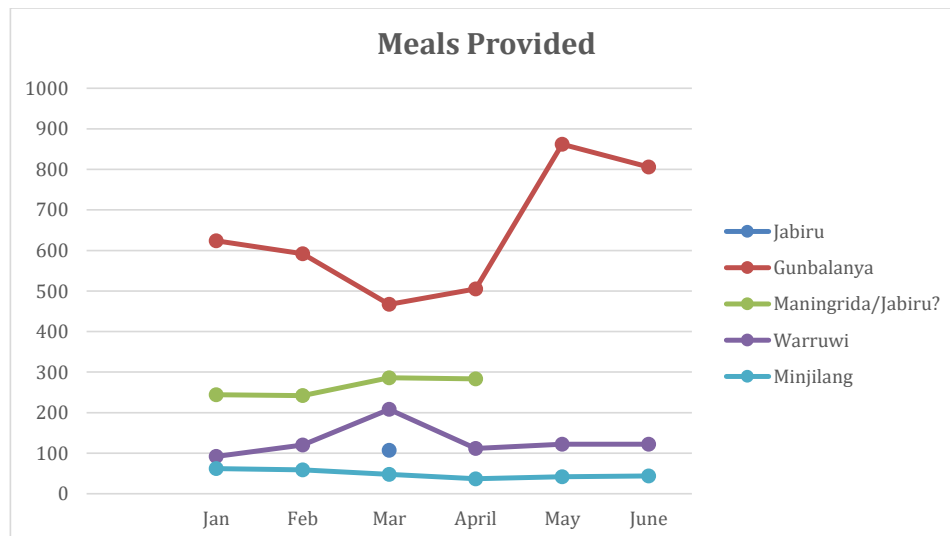
Safety patrols have been impacted by the availability of staff to carry out the service.



Commentary:

The graph shows Aged Care Numbers across five communities between February and June.

- Most clients receiving this service are in community which is why Jabiru has relatively low numbers.
- The Community Care Team have a focus on connecting clients and families to services with the intention of growth and development within the Community Care Team.
- Collaboration with provider, Country Connect, is underway to help expand and improve services that are delivered to community and clients.
- Overall, aged care participation grew strongly from February and then remained relatively stable, with only minor declines in some communities.

**Commentary:**

- The Gunbalanya community receives the highest number of meals across the Region with the current monthly average sitting at over 800 meals.

- The other communities have a stable but lower demand for the service.

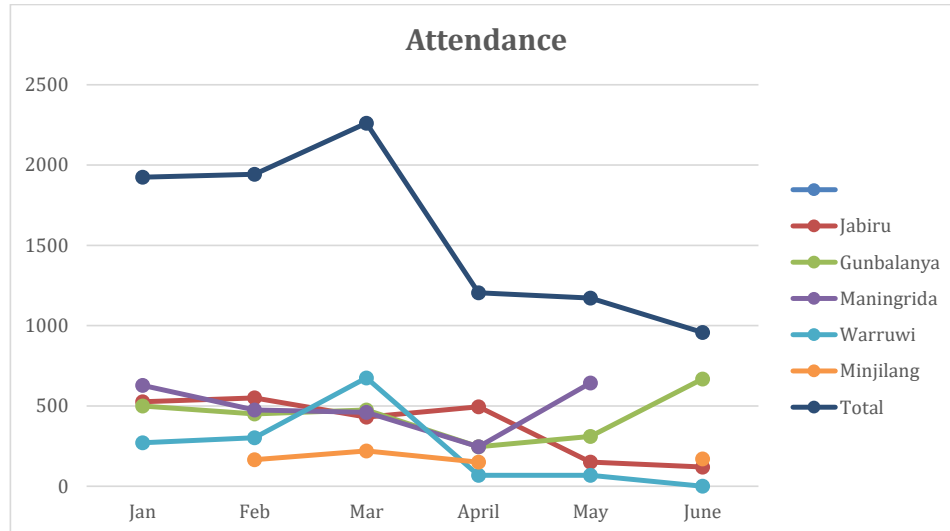
2.3 Community Safety



Commentary:

- Community Safety Patrols have remained consistent across most of the Region, except in Gunbalanya and Warruwi. Recruitment continues to be a key challenge in Gunbalanya, while sorry business is affecting staff capacity to deliver the CSP program in Warruwi.
- Minjilang has had no disruptions to its Community Patrol services.

2.4 Sport and Recreation

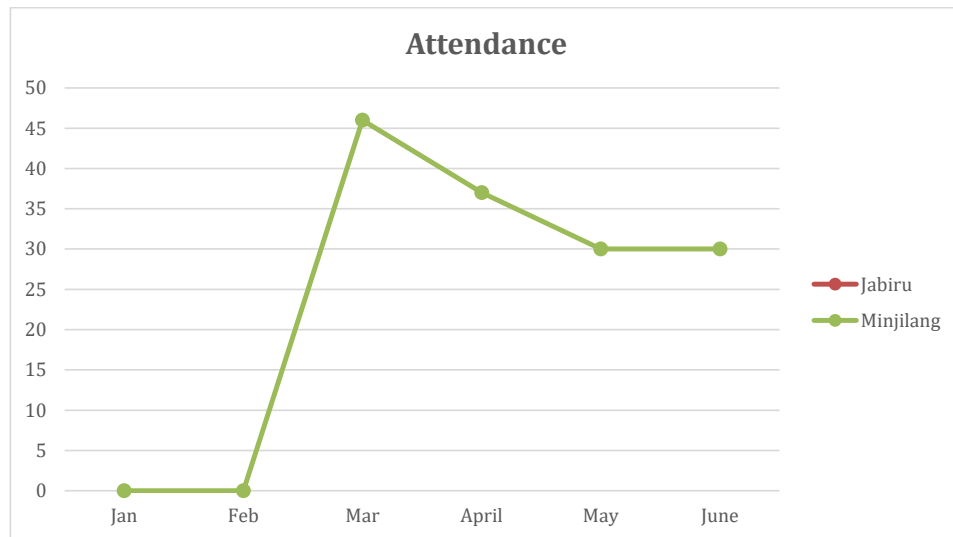


Commentary:

During the reporting period:

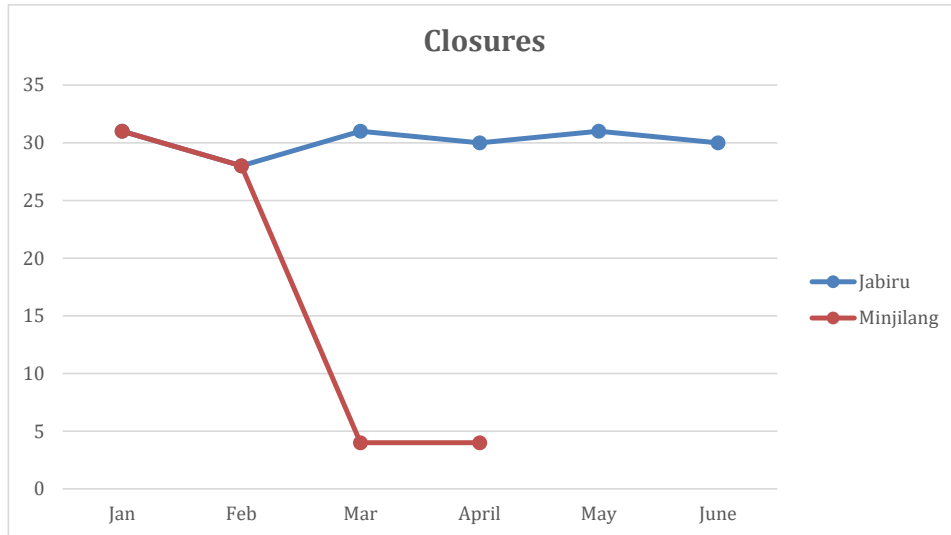
- WARC Sport and Recreation programs in Minjilang and Warruwi have been impacted by staff on Cultural Leave and the availability of staff in Warruwi.
- The six-month facilitator program has continued to be delivered to communities over the reporting period. A key focus in this area is to increase and fill positions within the Sport and Recreation space across the region, identifying gaps and generating rosters to provide maximum program coverage and delivery of services.
- The Adult AFL competition in Maningrida continues to gain strong momentum with the first Women's round commencing and Indigenous rounds with consistent and growing community attendance at each round. Match days have become a key social fixture, drawing in not only players but also families, elders, and wider community members who come together to support their teams and connect with one another.
- Dodgy Bros. Dodgeball was delivered throughout the communities in June.
- Staff are preparing for the Kurrang Sports Carnival to be held in Jabiru on 28-30 August.

2.5 Early Learning Centres

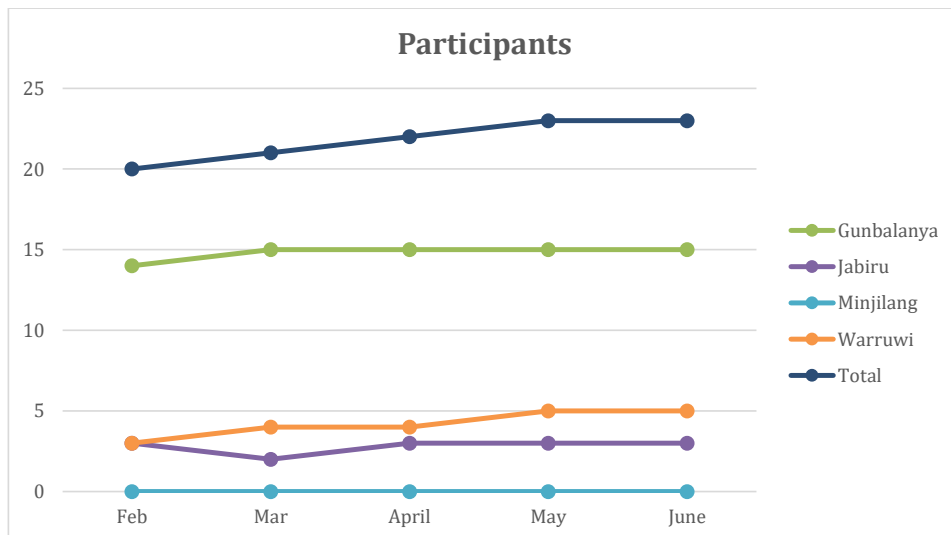


Commentary:

- Jabiru Childcare Centre remains closed. The roof has now been repaired but further work is required on key electrical systems within the building.
- Jabiru Childcare staffing is progressing with the appointment of an Early Childhood Manager.
- Warruwi Creche remains closed due to recruitment challenges. The Local Authority has recommended to Council that it closes the Creche and re-purposes the building for Aged Care.

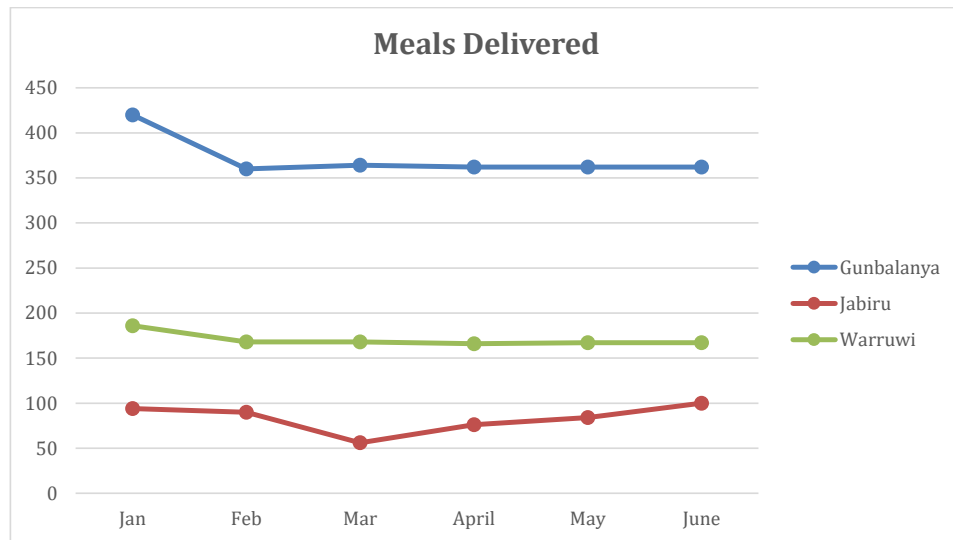
**Commentary:**

The high level of temporary and permanent closures is because of staff recruitment issues which is impacted by the need for staff to hold specific qualifications for the roles.

2.6 National Disability Insurance Scheme

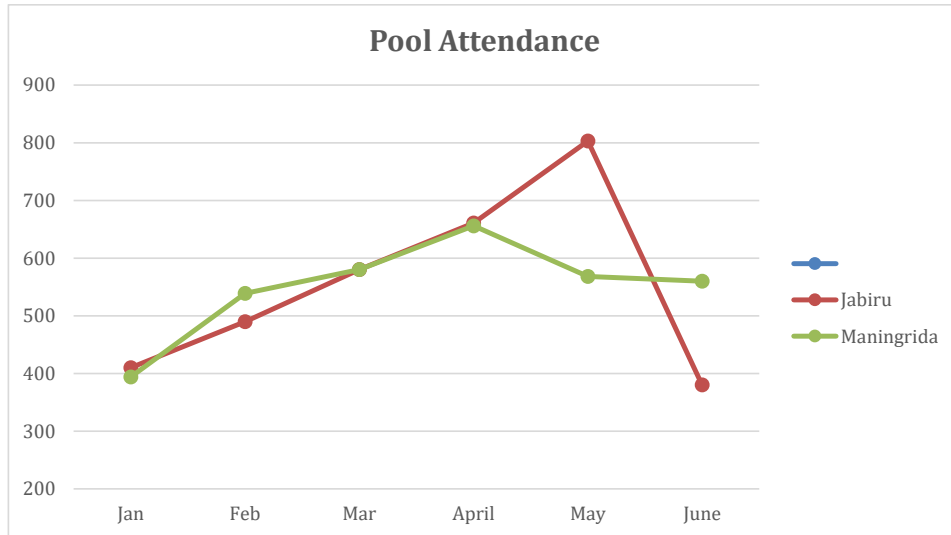
Commentary:

- The NDIS Services provided by Council includes the delivery of meals, personal care, household tasks, transport and social support.
- The Community Care team works closely with NDIS providers such as Country Connect to increase collaboration and improve service delivery to joint clients.

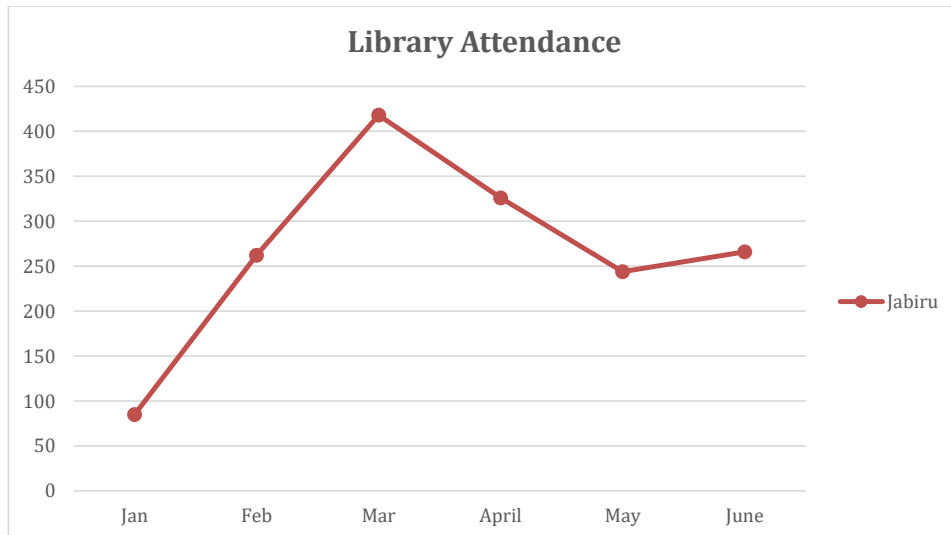
**Commentary:**

- There are currently no participants registered with Council for services in Minjilang.

2.7 Aquatic Centres

**Commentary:**

Pool attendance has dropped off in the cooler months, but attendance has been high in the recent school holiday period.

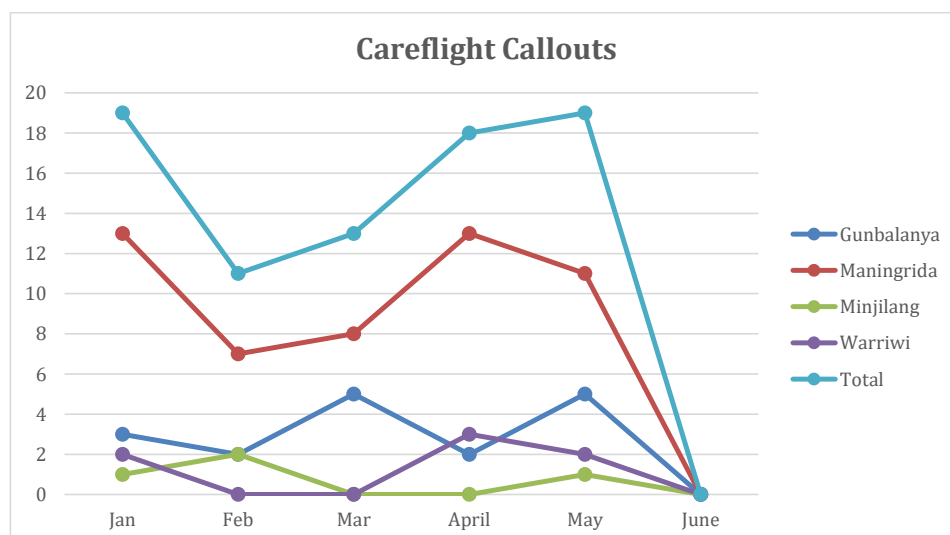
2.8 Library Services

Commentary:

Jabiru Library attendance has remained steady over the reporting period.

3 Community Works**Commentary:**

- The key focus for the Works Team across the region has been clearing firebreaks and ensuring levels of grass in common and public areas is maintained to a safe and manageable standard.
- Hard rubbish in all communities is scheduled for prompt attention along with removal of general waste and rubbish in community areas were presenting a fire risk.
- It has been a struggle to maintain regular rubbish collections in Gunbalanya due to staff shortages. A crew from Jabiru has been assisting with various community works on a regular basis.
- Road maintenance and repairs to potholes have mostly been completed in all Communities. This will be on-going throughout the year.
- Training on Landfill Operations was carried out in June for all staff working at landfills.
- Ongoing training both on the job and theory components is being conducted throughout the reporting period to align with scheduled training for Certificate III in Civil and Construction.

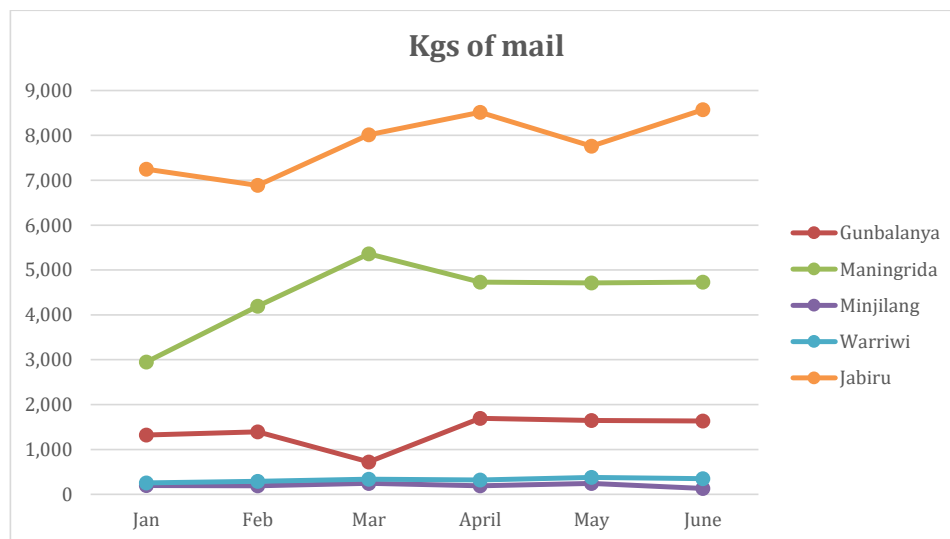
3.1 Aerodrome Reporting

Commentary:

Total Care flight callouts have remained relatively steady over the reporting period.

3.2 Centrelink Contract

Location	Hours of Operation
Gunbalanya	Fully Operational
Jabiru	Fully Operational
Warruwi	70% Operational
Minjilang	Fully operational

3.3 Post Office Services**Commentary:**

- Jabiru handled the largest volume of mail, which has been stable at around 8,500kgs of mail per month. Other Post Offices are also experiencing steady monthly volumes with only slight variations from month to month.

- Following cash handling reviews, a formal procedure has been drafted to standardise cash-handling requirements across all Licensed Post Offices (LPOs).
- A break in at the Warruwi office is being investigated in coordination with Australia Post.

3.4 Power Water Contract

Commentary:

Service Requests:

A total of 26 Service Requests were received across all communities for work requested in May.

Essential Service Capability

Essential service delivery remains robust with stable operator coverage across all regional communities.

Commercial Service Level Agreements (SLAs)

A comprehensive review of legacy grounds maintenance and minor commercial SLAs has been completed. The commercial hourly rate has been strategically recalculated and adjusted to \$155.00 per hour.

3.5 Tenancy (Housing)

Accommodation Portfolio

Community	Staff Leases	Commercial Lots	Vacant	Offline	Total
Gunbalanya	9	2	4	2	17
Jabiru	26	2 (rotational)	12	4	41
Maningrida	10	1	3	3	17
Minjilang	5	1	2		8
Warruwi	4	2	1	1	8
Totals	54	8	22	6	93

Offline Properties

Community	Lot	Details
Gunbalanya	372	Not habitable. Fuse has been pulled by WARC.
Gunbalanya	Toad Hall	Not habitable. Fuse has been pulled by WARC.
Gunbalanya	452 1 & 2	Broken into - Waiting on quote from Kakadu for repairs.
Jabiru	1 Maranta	Insurance & Mould Remediation – not commenced
Jabiru	5 Allamanda	Needs furniture

Maningrida	405 Downstairs	Insurance claim - Needs furniture
Maningrida	655 Lower Duplex	Not separately metered to upstairs
Maningrida	907b	Not habitable. Fuse has been pulled by WARC
Waruwi	Lot 29	Needs furniture

Commentary:

Key strategic assets under remediation include:

- Major insurance structural restorations (Maranta Place and Toad Hall properties).
- Solar Hot Water System (HWS) upgrades.
- Essential asset remediation requirements (such as multi-unit bathroom resurfacing in Jabiru estimated at \$48K) face execution delays due to budget constraints.

4. Risks & Issues

No specific risks to the organization have been identified.

However, the difficulty in recruiting suitably qualified staff means that Council is unable to deliver some of the services that it said it would or only provide a limited service. This means the community misses out on things like sports activities, and child or aged care services.

5. Workforce & WHS

As part of the push to fill vacant position the Administration will be holding a “Jobs Expo” type activity in Gunbalanya and Waruwi to try and encourage local community members to apply for positions within Council. Staff will be on hand to assist with explaining roles and advising on how people can apply for the jobs on offer.

The Administration continues to reinforce staff the importance of being safe at work through off-site and on-site formal training, toolbox meetings and safety signage.

6. Upcoming Priorities

- A focus on trying to fill vacant positions across all communities
- On-going applications for grant funding as it becomes available.
- Continuous improvements to Council processes and procedures to find efficiencies and better ways of doing things.

7. Decisions / Recommendations

No specific decision is being asked of Council in relation to this report.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JULY 2026

Agenda Reference:	11.1
Title:	Elected Member Questions with or without Notice
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to give Elected Members a forum in which to table items they wish to be debated by Council.

RECOMMENDATION

THAT the Chairperson invites questions with or without notice from Elected Members.

ATTACHMENTS

Nil

12 NEXT MEETING

13 MEETING DECLARED CLOSED