



WEST ARNHEM REGIONAL COUNCIL AGENDA

**KAKADU WARD ADVISORY COMMITTEE
TUESDAY, 28 JULY 2026**

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WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Kakadu Ward Advisory Committee Meeting of the West Arnhem Regional Council will be held in Jabiru on Tuesday 28 July 2026 at 9:00 am.



Katharine Clare Murray
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2026

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is to table, for the Kakadu Ward Advisory Committee record, any apologies, and requests for leave of absence received from Committee members, as well as record any absence without notice for the meeting held on 28 July 2026.

RECOMMENDATION

THAT THE COMMITTEE:

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are an apology with permission of the Committee.
4. Determines ... are absent without permission of the Committee.

COMMENT

The Committee can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the committee will be recorded as absent without notice.

LEGISLATION AND POLICY

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2026

Agenda Reference:	4.1
Title:	Confirmation of Kakadu Ward Advisory Committee Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

Unconfirmed minutes from the Kakadu Ward Advisory Committee meeting held on Friday, 15 May 2026 are submitted to the Committee for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THE COMMITTEE adopts the minutes of the Kakadu Ward Advisory Committee meeting held on Friday, 15 May 2026 as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2026-05-15 Kakadu Ward Advisory Committee Minutes - Unconfirmed [4.1.1 - 6 pages]



Minutes of the West Arnhem Regional Council Kakadu Ward Advisory Committee
Friday, 15 May 2026 at 12:00 pm
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Cr Mickitja Onus declared the meeting open at 1:30pm welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Chairperson	Mickitja Onus
Deputy Mayor	Jacqueline Phillips
Councillor	Ralph F Blyth
Councillor	Dwane Baker

STAFF PRESENT

Chief Executive Officer	Katharine Clare Murray
Acting Director Community and Council Services	Rick Mitchell
Director Technical Services	Grant McKenzie
Project Manager	Clem Beard
Governance Advisor	Debbie Branson
Executive Assistant	Violette Stehlin
Council Services Manager	Kevin Voisey

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Katharine Murray, Chief Executive Officer

The Committee considered a report on Apologies, Leave of Absence and Absence Without Notice.

KWAC22/2026 RESOLVED:

On the motion of Cr Dwane Baker

Seconded Deputy Mayor Jacqueline Phillips

THAT THE COMMITTEE notes Mayor James Woods is on a Leave of Absence.

CARRIED

4 NOMINATION OF CHAIRPERSON

Agenda Reference:	4.1
Title:	Nomination of Kakadu Ward Advisory Committee Chairperson
Author:	Katharine Murray, Chief Executive Officer

The Committee considered a report on Nomination of Kakadu Ward Advisory Committee Chairperson.

KWAC23/2026 RESOLVED:

On the motion of Cr Dwane Baker

Seconded Cr Ralph F Blyth

THAT THE COMMITTEE:

1. Receives and notes the report titled *Nomination of Kakadu Ward Advisory Committee Chairperson*; and
2. Recommends to Council that the Terms of Reference be reviewed to include the option of rotating the chair on a meeting basis.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

KWAC24/2026 RESOLVED:

On the motion of Chairperson Cr Mickitja Onus

Seconded Cr Dwane Baker

THAT THE COMMITTEE acknowledges that there were no declarations of interest in reference to the items listed for the Kakadu Ward Advisory Committee meeting held on 15 May 2026.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Kakadu Ward Advisory Committee Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Confirmation of Kakadu Ward Advisory Committee Meeting Minutes.

KWAC23/2026 RESOLVED:

On the motion of Cr Ralph F Blyth

Seconded Deputy Mayor Jacqueline Phillips

THAT THE COMMITTEE adopts the minutes of the Kakadu Ward Advisory Committee held on Friday 6 March 2026 as a true and correct record, including the Kakadu Ward Advisory Committee confidential minutes available under separate cover.

CARRIED

7 ACTION REPORTS

Agenda Reference:	7.1
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Review of Action Items.

KWAC24/2026 RESOLVED:

On the motion of Cr Dwane Baker

Seconded Deputy Mayor Jacqueline Phillips

THAT THE COMMITTEE:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gave approval for completed items to be removed from the register.

CARRIED

Agenda Reference:	7.2
Title:	Community Benefit Fund
Author:	Clem Beard, Project Manager

The Committee considered a report on Community Benefit Fund.

KWAC25/2026 RESOLVED:

On the motion of Deputy Mayor Jacqueline Phillips

Seconded Chairperson Cr Mickitja Onus

THAT THE COMMITTEE:

1. Receives and notes the report titled *Community Benefit Fund*; and
2. Prioritises a list of projects from the Local Authority members for the Administration to pursue future grant applications.

CARRIED

8 RECEIVE AND NOTE REPORTS

Agenda Reference:	8.1
Title:	Jabiru Waste Management Update
Author:	Meredith Newall, Waste and Resource Coordinator

The Committee considered a report on Jabiru Waste Management Update.

KWAC26/2026 RESOLVED:

On the motion of Cr Ralph F Blyth

Seconded Cr Dwane Baker

THAT THE COMMITTEE receive and note the report titled *Jabiru Waste Management Update*.

CARRIED

Agenda Reference:	8.2
Title:	CSM Operations Report on Current Council Services
Author:	Kevin Voisey, Council Services Manager, Jabiru

The Committee considered a report on CSM Operations Report on Current Council Services.

KWAC27/2026 RESOLVED:

On the motion of Cr Dwane Baker

Seconded Cr Ralph F Blyth

THAT THE Kakadu Ward Advisory Committee receives and notes the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	8.3
Title:	Technical Services Jabiru Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Committee considered a report on Technical Services Jabiru Projects Report.

KWAC28/2026 RESOLVED:
On the motion of Cr Dwane Baker
Seconded Chairperson Cr Mickitja Onus

THAT THE COMMITTEE receives and notes the report titled *Technical Services Jabiru Projects Report*.

CARRIED

Agenda Reference:	8.4
Title:	Human Resources Report as of 24 April 2026
Author:	Katharine Murray, Chief Executive Officer

The Committee considered a report on Human Resources Report as of 24 April 2026.

KWAC29/2026 RESOLVED:
On the motion of Cr Dwane Baker
Seconded Cr Ralph F Blyth

THAT THE COMMITTEE receives and notes the report titled *Human Resources Report as of 24 April 2026*.

CARRIED

9 COMMITTEE MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	9.1
Title:	Kakadu Ward Advisory Committee Member Questions
Author:	Katharine Murray, Chief Executive Officer

The Committee considered a report on Kakadu Ward Advisory Committee Member Questions.

KWAC30/2026 RESOLVED:
On the motion of Chairperson Cr Mickitja Onus
Seconded Cr Dwane Baker

THAT THE COMMITTEE requests the Director of Technical Services prepare a detailed report on the fencing to assist animal management.

CARRIED

10 NEXT MEETING

The next meeting is scheduled to take place on Tuesday, 28 July 2026.

11 MEETING DECLARED CLOSED

Chairperson Cr Mickitja Onus declared the meeting closed at 2:55pm.

This page and the preceding pages are the minutes of the Kakadu Ward Advisory Committee held on Friday 15 May 2026.

Click [here](#) to view the agenda for the Kakadu Ward Advisory Committee held on Friday 15 May 2026.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2026

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

Kakadu Ward Advisory Committee Members are required to disclose an interest in a matter under consideration at the Committee meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Committee on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Committee may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless the Committee expressly directs them to do so.

RECOMMENDATION

THAT THE COMMITTEE acknowledges that there were no declarations of interest in reference to the items listed for the Kakadu Ward Advisory Committee meeting held on 28 July 2026.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2026

Agenda Reference:	6.1
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report is submitted for Kakadu Ward Advisory Committee to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE COMMITTEE:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gave approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Kakadu Ward Advisory Committee or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Committee to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Committee resolves to occur are to be acted upon by the administration. This report enables Committee to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

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Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Actions [6.1.1 - 1 page]

Meeting Date	Item	Status	Action Required	Assignees	Action Taken
10/02/2026	Incoming and Outgoing Correspondence	On Hold	Jabiru By-laws KWAC8/2026 RESOLVED: Notes that correspondence from Gundjeihmi Aboriginal Corporation Jabiru Town regarding the West Arnhem Regional Council (Jabiru Town) By-laws 2024 has been sent to the Department of Housing, Local Government and Community Development, Local Government Unit to review the inconsistencies with the Parliamentary Counsel and be advised of the response.	Katharine Murray	Currently on hold as Council do not have the resources to appoint a Council Liaison Officer to work with the Department of Local Government, Housing and Community Development Local Government Unit.
6/03/2026	Jabiru Waste Report	In Progress	Jabiru - Green Waste KWAC6/2026 RESOLVED: Requests an update regarding the remediation of the green waste area.	Kylie Gregson, Meredith Newall	Awaiting advice from GACJT.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2026

Agenda Reference:	6.2
Title:	Strategic Plan Review of Pillars
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to provide the Committee with an opportunity to review the current Strategic Plan Pillars.

RECOMMENDATION

THAT THE COMMITTEE:

1. Receive and note the report titled *Strategic Plan Review of Pillars*; and
2. Provide feedback on the current Strategic Plan Pillars, which will be combined with feedback from the other wards and presented to Council.

BACKGROUND

In January 2026, Council endorsed a proposal by the Chief Executive Officer to commence consultation with elected member, local authorities and senior management to review the strategic direction to ensure alignment with Council's priorities and values.

In 2020 WARC set a new Vision, Purpose and Values. These being:

Vision 'Strong Communities. We achieve our goals together by walking in both worlds'.

Purpose 'We work in partnership with community towards providing meaningful employment and economic opportunities, delivering outstanding customer services and infrastructure'.

Values 'Respectful, Inclusive, Innovative and Integrity'.

In November 2021 Council undertook consultation with Elected Members, Local Authorities, senior management and the executive to establish a new strategic direction and service delivery plan. Six key themes emerged which became the six foundational pillars for the Councils strategic direction for 2022-2023. The Pillars are:

- Pillar 1: Partnerships, Relationships and Belonging
- Pillar 2: Increased Local Indigenous Employment
- Pillar 3: Safety and Wellbeing
- Pillar 4: Service Delivery and Built Environment
- Pillar 5: Sustainability and Climate Action
- Pillar 6: Foundations of Governance

This wasn't endorsed by Council until 8 March 2023 as the five-year corporate strategy (2022-2027) to inform the West Arnhem Regional Plan and set the strategic direction.

COMMENT

Since the Local Government 2025 General Elections and the 2025 Supplementary Local Government Elections, 5 new Councillors were elected to the West Arnhem Regional Council. There is one vacant seat with a by-election to be held in July 2026. At the July 2025 Ordinary Council Meeting, Council resolved to dissolve the Local Authorities so that the election aligned with the Local Government

elections. Community was encouraged to nominate for the Local Authorities. Nominations were received and considered by Council at the Ordinary Council Meeting on 23 September 2025. Nominees were notified on 24 September 2025. With half of Council being new, and several new LA members, it is appropriate to clarify shared priorities, strategic objectives and key advocacy issues. These will set the foundation for a unified Council direction.

LEGISLATION AND POLICY

Local Government Act 2019 – s33

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Pillars and Goals 2026-27 [6.2.1 - 3 pages]

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING	
Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.	
Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
Goal 1.2	Economic Partnerships Secure increased income opportunities (grants and commercial) that create employment and/or improve community life
Goal 1.3	Communication Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council
Goal 1.4	Community Events Deliver cultural, civic and sporting events which engage and unite the community
Goal 1.5	Cultural Training Develop increased understanding and observation of cultural protocols
Goal 1.6	Youth Engagement Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which affects them

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT	
We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.	
Goal 2.1	Indigenous Employment Framework Create Council Indigenous employment framework including tailored pathways to employment
Goal 2.2	Traineeships and Apprenticeships Provide local residents opportunities to learn and obtain professional qualifications
Goal 2.3	Policy and Procedures Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment

PILLAR 3 SAFETY AND WELLBEING	
As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.	
Goal 3.1	Cultural Safety Delivery of actions in the Council 'Innovate' Reconciliation Action Plan
Goal 3.2	Health and Safety Staff and public safety is achieved via planning, education and training
Goal 3.3	Learning and Development Deliver training and development which is effective, culturally appropriate, engaging and increases future employment opportunities and pathways
Goal 3.4	Community Service Delivery Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT	
We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.	
Goal 4.1	Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure
Goal 4.2	Waste and Water Management Deliver environmentally and economically sound solid waste, water and sewerage services
Goal 4.3	Local Road Management and Maintenance Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION	
Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.	
Goal 5.1	Recycling and Waste Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment
Goal 5.2	Education Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms
Goal 5.3	Policy Devise and implement a Sustainability and Climate Action Policy

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.1	Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth
Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.4	Risk Management The monitoring and minimisation of risks associated with the operations of Council
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes
Goal 6.6	Information and Communication Technology Effective and innovative information technology solutions which maximise service delivery and support Council's operations

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 July 2026

Agenda Reference:	7.1
Title:	Technical Services Jabiru Projects Report
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report will present the Kakadu Ward Advisory Committee (KWAC) with an update on the overview of Council projects delivered in Jabiru, for the reporting period up to 6 July 2026.

RECOMMENDATION

THAT THE COMMITTEE receives and notes the report titled *Technical Services Jabiru Projects Report*.

BACKGROUND

High level operational/project management reports are provided to ensure transparency, communication, and support are provided to elected members.

COMMENT

The table below provides a comprehensive snapshot of all current projects occurring in Jabiru.

JABIRU COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	31-12-2026	Overview - Replanting of garden beds, move existing park benches under cover, install charging ports and bubbler. Outstanding works is supply of native plants and re-planning of garden beds. A scope of works and quote has been received, and now sitting with funding body for approval, expect response late July 2026. Approvals received from GACJT 1 July, procurement commenced for the replanting of garden beds.	Jabiru Town Square Revitalisation (Rio Tinto).	40%
In Progress	30-12-2027	Cultural approval received for Dog Park, Playground and Outdoor Gym from GAC. Awaiting release of funds to commence tender procurement process of projects. Amendment in place to extend milestone dates, awaiting on agreement.	Dog Park & Playground - Lakeside Park. Outdoor Gym - Brockman Oval (Rio Tinto).	25%
In Progress	31-7-2026	Replace existing wayfinding signs that are damaged and faded. Awaiting release of funds to commence works.	Wayfinding Sign Upgrades (Rio Tinto).	25%

STATUTORY ENVIRONMENT

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place, and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.2 Fleet, Plant and Equipment

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water, and sewerage services.

Goal 4.4 Local Road Management and Maintenance

Tactically monitor, maintain, and manage Council gazetted roads and community safety via traffic management.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

Goal 5.2 Procurement

Develop and implement a leading-edge sustainability procurement strategy.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2026

Agenda Reference:	7.2
Title:	Pavement Defects
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report provides the Local Authority with information on road pavement defects identified within the Jabiru Township.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Pavement Defects*;

BACKGROUND

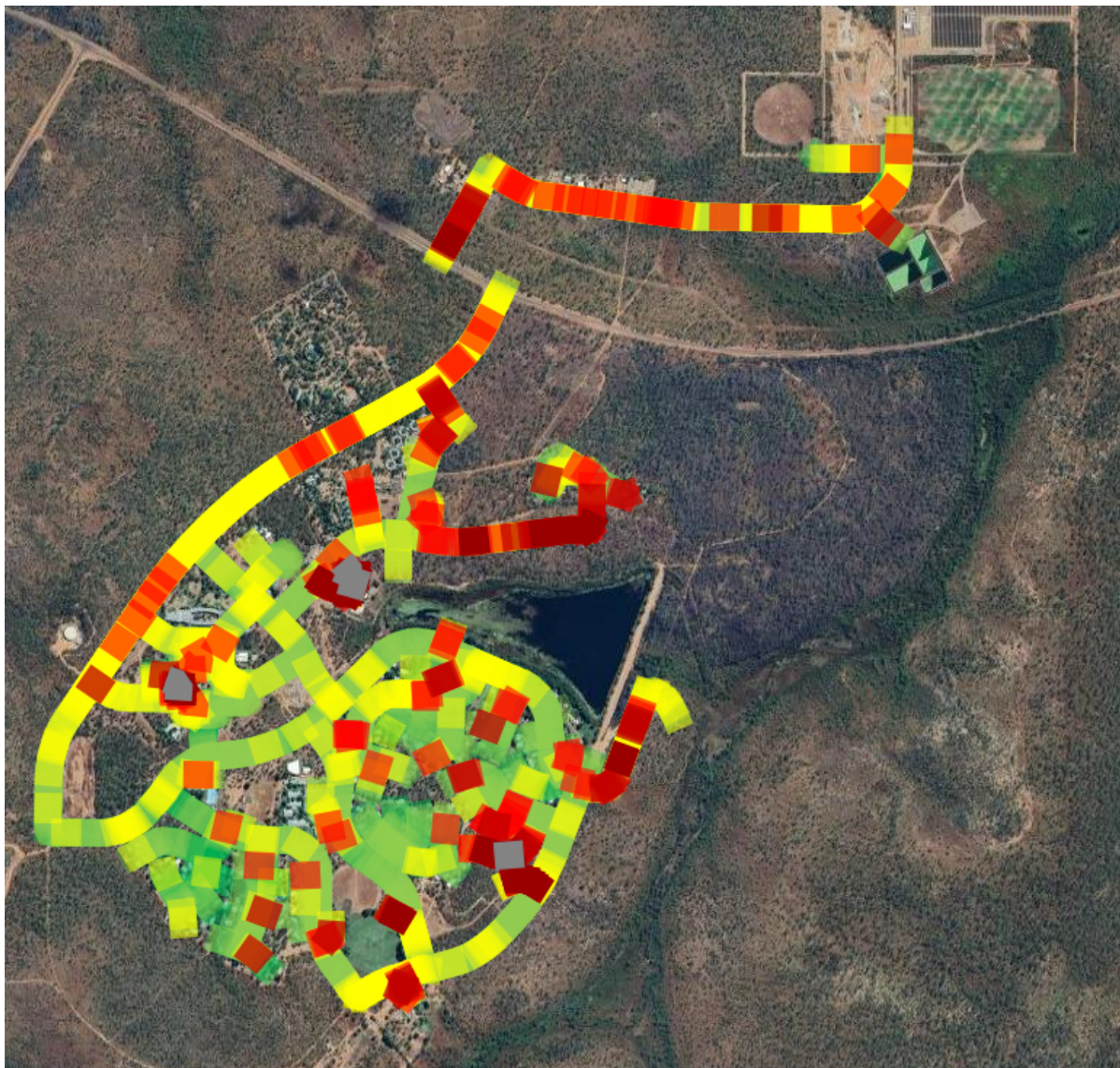
Council staff have engaged a local contractor to undertake specialised LiDAR data collection across road infrastructure in all five communities. This work will provide Council with more accurate and comprehensive information about its road-based assets.

The data will support improved planning for infrastructure maintenance and upgrades by giving operational staff a clearer understanding of road conditions and asset requirements. It will also strengthen future funding applications by providing evidence-based information on road infrastructure needs.

COMMENT

The photos below provide the Local Authority with a clear snapshot of road pavement defects across the Jabiru Township.

This information will assist Council to identify priority areas and develop an appropriate scope of works for repairing community roads.







LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.4 Local Road Management and Maintenance

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2026

Agenda Reference:	7.3
Title:	CSM Operations Report on Current Council Services
Author:	Kevin Voisey, Council Services Manager, Jabiru

SUMMARY

This report presents the Kakadu Ward Advisory Committee (KWAC) with an update on Council services provided in the Jabiru community for the period 01 April 2026 to the 30 June 2026, as prepared and presented by Council Services Manager (CSM), Kevin Voisey.

RECOMMENDATION

THAT THE Kakadu Ward Advisory Committee receives and notes the report titled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues/matters raised are to be discussed by Kakadu Ward Advisory Committee members, as detailed in the report.

COMMENT

1. Community Recruitment

Positions filled during the report period:

- Community Care Officer
- Administration Coordinator

2. Administration Services

2.1 Sport & Recreation

Sport and Recreation team delivered activities involving after-school sessions, school holiday initiatives, and young adult-oriented programs

- Sport and Recreation officer and Wellbeing Coordinator resigned in April so limited activities as a result. Also, Wellbeing Senior Project Officer on long leave
- Wellbeing activity delivered Anzac Day dawn service held in the town plaza area this was well attended

Highlights occurred during the reporting period:

- Essendon football club visit Brockman oval in Jabiru but due to bad weather their was limited attendance
- Kakadu triathlon held as was a great success
- DJ boxing event was held in Jabiru. This was held over 3 days at the school, and also the town hall it was well received by the children from Jabiru thanks to Dream Impact Inspire

- GUTS touring also held a free concert at the school - Council supplied food for a BBQ at the event
- Tag footy programmed delivered by the Council Services Manager
- Dodgy Bros. Program delivered by the Council Services Manager

Attendance totals	420
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2.2 Aquatic Centre

The Jabiru Aquatic Centre was open Monday, Wednesday, Saturday, Sunday 1.30pm – 6.30pm, Thursday and Friday the Centre is closed

- 8th April 2026 – Pool closed due to Pool Staff away.
- 12th – 14th April 2026 – Pool closed – preparation for Pool maintenance, released pool water / cleaned/tidied pool plantroom. Contractor attended and replaced 1x pool filter pump / check valves x3 / leaking filter pipe and chlorine pump leak. Removed 1 x Filter Pump to Darwin for repairs / replacement. Scrubbed pool floor and walls – repaired broken pool tiles/replaced missing tiles. Refilled pool water.
- 17th April 2026 – Jabiru Pool Breathing Apparatus unit was replaced with a new unit due to service part no longer available .
- 2nd May 2026 Kakadu Triathlon.
- 5th May 2026 Scheduled Pool Shade maintenance completed
- Jabiru Under Water Hockey - Monday night sessions
- 20th May 2026 Contractor attended and replaced x1 new Filter Pump.
- Aqua Fitness sessions – participants returning.
- No programs undertaken at the Pool facility – group attendances from Caulfield Grammar, Clontarf and STARS.

Attendance totals	1,872
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2.3 Library

The library operates Monday to Friday, 10:30am to 4:30pm, and Saturday 10:00am – 2:00pm, during the reporting period.

- Some closures due to limitations within the operations team.
- Stars and Caulfield School have visited the library for activities x 3 in April.
- Story time twice a week at the library Tuesday and Thursday (excluding school holidays)
- School Holiday Program 30.03.26-03.04.26.
- Opening hours total: 138.
- Meeting room utilised 8 times in April.
- Sorry Day display of information and resources at the library.
- National Simultaneous Storytime at the library 27/05/26.
- Meeting room utilised 8 times in May.
- Northern Territory Library to attend Jabiru Public Library on the 14/07/26.
- Meeting with Smile A Mile fun bus who are coming back out to Jabiru next month.
- Census staff met with library staff to talk about all thing's census in case the public ask questions.

Attendance totals	836
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2.4 Early Learning

The Jabiru Childcare Centre normal hours of operation are Monday to Friday, 7:30am – 5:00pm.

- Childcare was closed due to roof repairs for this reporting period

Attendance totals	0
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2.5 Community Care (Aged Care)

The Jabiru Community Care team provides services Monday – Friday.

- Clients have been receiving their meals at their communities; some clients are away from home and are not in their communities; that's why we have a small number of clients here in Kakadu Region.
- Some of the **Unregistered** clients have moved to CHSP list.
- Clients Packages and numbers: 9 clients at this very moment. CHSP-3, NDIS-3, HCP-1 Level 3

Total meals provided	802
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2.6 Disability Care

The Jabiru Community Care team is the Community Connectors and Coordinator of Supports (CoS) under the National Disability Insurance Scheme (NDIS). Services provided are as follows:

- Meals, personal care, household tasks, transport and social support.
- Kakadu currently deliver breakfast and lunch to one NDIS client. Due to his location, he receives lunch and breakfast for the following day when lunch is delivered.
- WBSC and the Community Care team are working closely with NDIS providers such as Country Connect to increase collaboration and improve service delivery to joint clients.

Total number of NDIS participants	3
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3. Community Works

3.1 Parks and Open Space

The community is generally clean and tidy with rubbish collection occurring 2 days per week.

- Cleaned out drains and gutters on the new estate.
- Assisted Tenancy with moving of furniture and cutting materials as requested.
- Magela and Brockman oval mowed and maintained once a week.
- Cleared fire break area behind low level.
- Brockman oval requires ongoing maintenance with the irrigation.
- Set dog traps and patrolled areas for stray dogs throughout this reporting period.
- Work on the telemetry completed on the 29/4 /26.
- Set up and pack down ANZAC event 25/4/26.

- 28/5/26 Deliver 3 bins and 25 chairs 1 trestle table to Red Lilly clinic for their grand opening and collect next day.
- 23/6/2026 Works crew repair leak at Brockman oval.
- 5 works crew did training on skid steer and excavator loader and grader all 5 got their tickets.

3.2 Roads

General minor road repairs and maintenance are undertaken across the community.

- Road street sweeping has been minimal around Jabiru due to no aircon in the street sweeper.
- The cul-de-sac at the end of Langford drive was repaired but has now been damaged due to vehicles driving through. This will need to be repaired.
- Potholes filled at lake in April.

3.3 Waste

Landfill site operated between Mondays to Friday, 8:00am to 4:00pm with no disruption to service.

- We continue to have two days only for waste collection due to issue with the rubbish truck.
- We replaced a few broken bins as requested.

3.4 Plant and equipment.

- Mechanic supported other communities as follows: Minjilang, Warruwi and Maningrida.
- Jabiru mechanic needs to repair rubbers in the rubbish truck.
- Blueridge contracting to swap out chlorine cylinders at low level and swimming pool.
- Only two mowers going out of 3 mowers.
- On call car not in use from the 18/ 2/26 awaiting being sent to Darwin for repairs.
- Tilt tray needs repairs to be able to take the On-call car into Darwin for repairs.
- RJED mower in Jabiru 23/6/2026.

Total volume of waste on-charged	Total in the waste coordinator report
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4. Essential Services

4.1 Power

- Streetlight audit was conducted. There are several lights that need to be repaired.
- Backup generators run weekly, and data recorded on checklist.

4.2 Water

- Contractors came out to monitor the telemetry.
- Repaired several water leaks around Jabiru.

- Operate breathing apparatus and chlorine training completed by SWO and Works officer.

4.3 Sewage

- The Sewerage Remediation project funded by Parks is continuing, and relationships have been built between WARC and the contractor.
- Inspected sprinkler farm on the 08-09/01/2026 and still having problems with losing pressure at the sprinkler farm.

Ongoing Issues which have been escalated, waiting for inspection and quote from contractor for rectification:

- Pump 2 at sewer ponds: outlet pipe not securely connected to the pump, leading to increased agitation and decreased performance.
- Sewer Sprinkler Farm: Draining incorrectly, washing away the retaining wall at the lower end of the farm.
- Auroura Sewerage Pump Station: Not included in the current sewer remediation works – requesting its inclusion.
- Relift station has problem with the floor of the well lifting and blocking the pump for pumping the water out of the well this caused the last pump to burn out. Seeking quote to realign tank.
- Overflow pipe still has bung in as the ponds are full and still no pressure.

Regular tasks continued as follows:

- Sewage lift pump checked daily, and data recorded on checklist.
- Grids and filter for sewage and sprinkler farm cleaned weekly.
- Unlocked dump point for contractor.
- Sprinkler farm not working Have to manual turn on.

5. Community

5.1 Community meetings and events

- Triathlon held and was well attended.
- Guts concert held and was well attended.
- Sport and recreation program was held and was well attended.

Meeting attended

- Weekly Senior CSM catch up.
- Operations Meeting.
- Acting CSM and CSM attended service delivery meeting.
- Weekly Triathlon meeting attended.
- Childcare faults completion inspection conducted.
- Childcare walk thru for contracting company.
- 8 Interview conducted this period.

Total number of meetings and events attended by the CSM	40
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LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATION

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 July 2026

Agenda Reference:	7.4
Title:	Human Resources Report
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to inform the Committee of Council employment statistics within the Local Government area and employment vacancies.

RECOMMENDATION

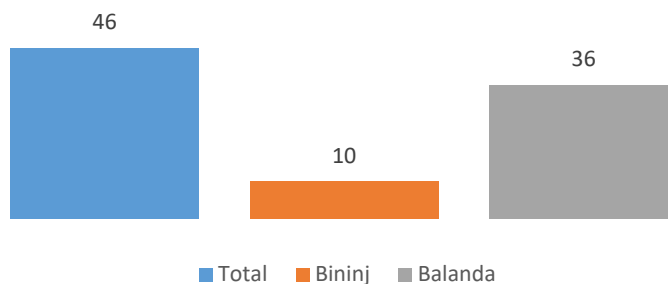
THAT THE COMMITTEE receives and notes the report titled *Human Resources Report*.

COMMENT

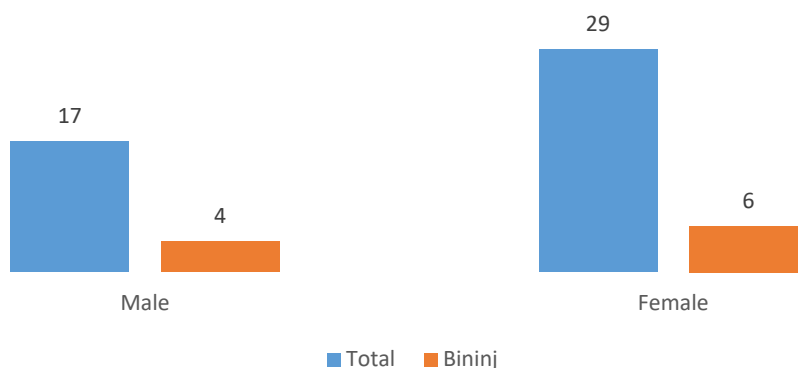
Workforce Report

As of 3 July 2026

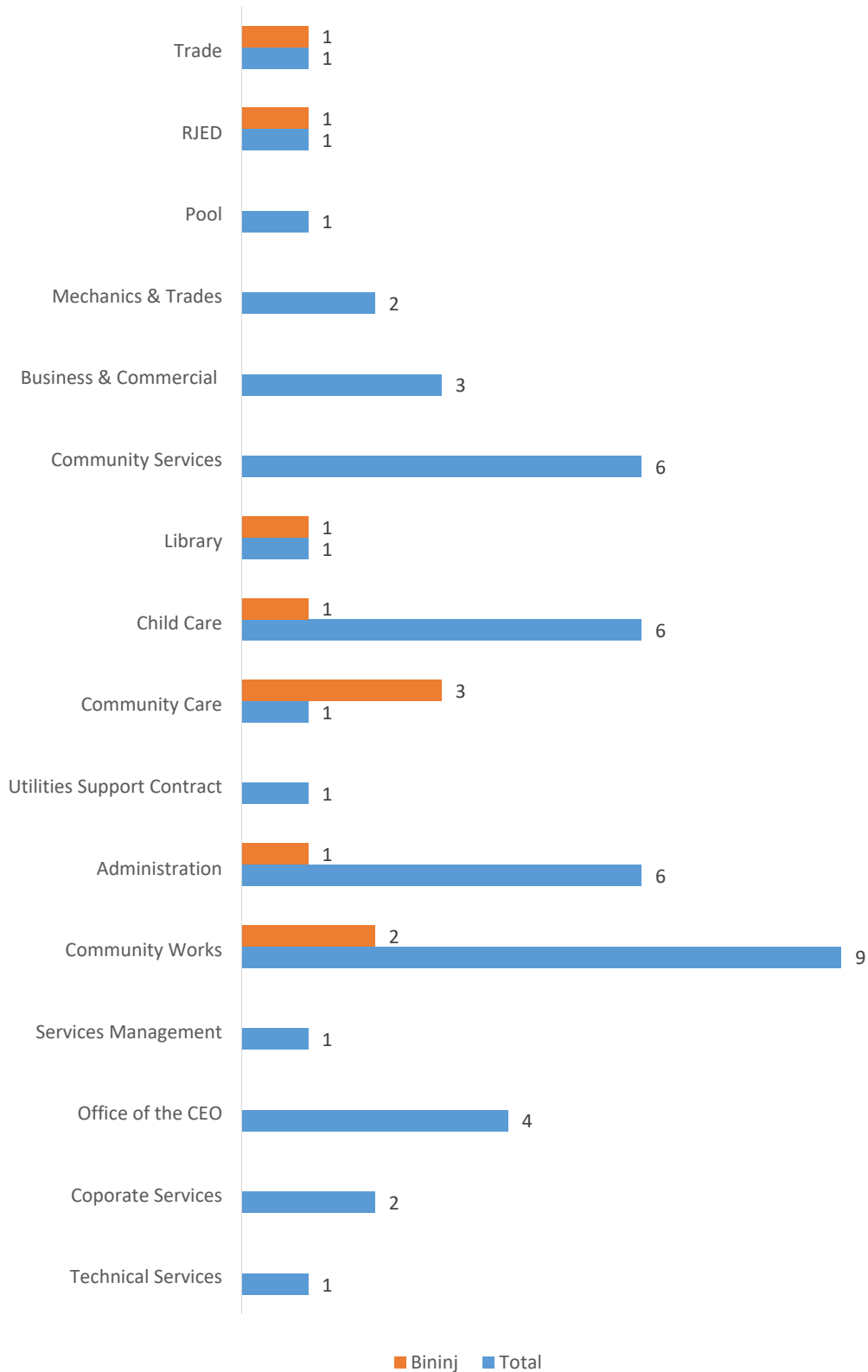
Employees by Number - Jabiru



Employees by Gender - Jabiru



Employees by Work Group - Jabiru



Vacancies by location as of 3 July 2026

Jabiru

- **Community Care Officer** — \$32.30 per/hr, Permanent, Part time - 27 hrs per wee. No Accommodation, Open until filled
- **Business Development Administration Officer** - \$81k per annum, Permanent, Full Time, Subsidised Accommodation, Open until filled
- **Wellbeing Services Coordinator** \$104k per annum, Permanent, Full Time, Subsidised Accommodation, Closes Wednesday 8 July 2026
- **Youth Sport and Recreation Officer** - \$70k per annum, Permanent, Full Time, Subsidised Accommodation, open until filled
- **Pool and Safety Assistant (2 positions)** – \$27.33 per hour, Fixed Term, 20 hours per week. No accommodation, Open until filled *
- **Pool Officer** – \$35.64 per hour, Permanent, 25 hours per week, Subsidised accommodation, Open until filled

*Special conditions apply

LEGISLATION AND POLICY

Local Government Act 2019 (Act)

Council's Organisational Structure

Council's Budget and Long-Term Financial Plan

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.1 Indigenous Employment Framework

Create Council Indigenous employment framework including tailored pathways to employment.

Goal 2.2 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

Goal 2.3 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

Goal 3.3 Training and Development

Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2026

Agenda Reference:	7.5
Title:	Jabiru Waste Management Update
Author:	Meredith Newall, Waste and Resource Coordinator

SUMMARY

This report provides an update to the Kakadu Ward Advisory committee on current activities in the waste management area.

RECOMMENDATION

THAT THE COMMITTEE receives and notes the report titled *Jabiru Waste Management Update*.

BACKGROUND

The Jabiru Waste Management Facility has three (3) areas of reporting for Kakadu Ward Advisory Committee oversight as per below:

- Landfill operations and kerbside collection
- Legislative obligations– progress reporting on compliance with EPL351-01 issued under the *Waste Management and Pollution Control Act 1998*
- Miscellaneous

COMMENT

Landfill operations and kerbside collection

Kerbside bins continue to be collected twice a week in Jabiru. Options are being explored to reinstate the sorting of recyclables at the Jabiru Waste Management Facility.

A Landfill Officer continues to maintain the landfill site Monday to Friday between the hours of 7:00am and 3:00pm.

Landfill Operation Training was conducted in Jabiru 20 and 21 July 2026 for staff involved in landfill management in all WARC communities.

Two containers of used car batteries were sent to Sell & Parker in Darwin for further processing in June.



BATTERY BOX PREPARED FOR TRANSPORT

A large stockpile of bbq gas bottles is being prepared for recycling:

- Landfill staff have been busy sorting stockpiled materials
- Harker Haulage has been engaged to transport gas bottles to Darwin
- RAM Services has been engaged to decommission gas bottles



GAS BOTTLE STOCKPILE

Legislative obligations

The annual return for the Environmental Protection License (EPL251-1) was submitted to the NT Environmental Protection Authority 13 July 2026. No notifiable breaches were reported for the period 1 July 2025 to 30 June 2026.

Landfill Operator training was organised for all council staff that are responsible for waste management in the communities in July 2026. There were two days of training in Jabiru with additional training in each community specific to their landfill site. The training provider delivered one day training dedicated to environmental obligations and compliance. The second day was spent at the Jabiru Waste Management Facility delivering practical demonstration of equipment, handling and storage of materials, stormwater and leachate management, etc.

LEGISLATION AND POLICY

Waste Management and Pollution Control Act 1998

Environmental Licence EPL351-1

FINANCIAL IMPLICATIONS

Any potential liability for penalties imposed due to non-compliance are mitigated

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high-quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.2 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2026

Agenda Reference:	8.1
Title:	Invited Guest - NT Police
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is for the NT Police and Local Authorities to discuss issues and concerns in their communities. These discussions are supported by the MoU between West Arnhem Regional Council and the NT Police.

RECOMMENDATION

THAT THE LOCAL AUTHORITY notes the update on Law and Order by the NT Police.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2026

Agenda Reference:	9.1
Title:	Kakadu Ward Advisory Committee Member Questions
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to give Kakadu Ward Advisory Committee Members a forum in which to table items they wish to be debated.

Committee Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE COMMITTEE recorded for action the following questions from Members.

ATTACHMENTS

Nil

10 NEXT MEETING

11 MEETING DECLARED CLOSED