

Minutes of the West Arnhem Regional Council Minjilang Local Authority  
Thursday, 14 May 2026 at 10:00 am  
Council Chambers

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1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Deputy Mayor Jacquie Phillips declared the meeting open at 10:14am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

APPOINTED MEMBERS PRESENT

Chairperson	Matthew Nagarlbin
Member	Clint Wauchope
Member	Charles Yirrawala
Member	Shane Wauchope
Member	Lachlan Nabegeyo

ELECTED MEMBER PRESENT

Deputy Mayor	Jacqueline Phillips
Councillor	Steven Nabalamarda

STAFF MEMBERS PRESENT

Chief Executive Officer	Katharine Murray
Director Corporate Services	Jocelyn Nathanael Walters
Acting Director Community and Council Services	Rick Mitchell (via Teams)
Director Technical Services	Grant McKenzie
Project Manager	Clem Beard
Council Services Manager	Damian Sandilands
Governance Advisor	Debbie Branson
Executive Assistant	Violette Stehlin (via Teams)
Communications and Public Relations Coordinator	Heidi Walton

GUESTS PRESENT

Red Lily Health	Mark DiFrancesco
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3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

MIN1/2026 RESOLVED:

On the motion of Member Shane Wauchope  
Seconded Cr Steven Nabalmarada

THAT THE LOCAL AUTHORITY:

1. Notes the apology received from Member Josephine Cooper;
2. Notes Mayor James Woods is on Leave of Absence; and
3. Determines Member Josephine Cooper is an apology with permission of the Authority.

CARRIED

4 ELECTION OF CHAIRPERSON

Agenda Reference:	4.1
Title:	Election of Minjilang Local Authority Chairperson
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Election of Minjilang Local Authority Chairperson.

MIN2/2026 RESOLVED:

On the motion of Member Shane Wauchope  
Seconded Member Charles Yirrawala

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Election of Minjilang Local Authority Chairperson*; and
2. Elects Local Authority Member Matthew Nagarbin to the position of Minjilang Local Authority Chairperson for a period of 12 months.

CARRIED

Member Matthew Nagarbin assumed the position of Chairperson.

5 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	5.1
Title:	Confirmation of Local Authority Meeting Minutes - 17 July 2025
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Confirmation of Local Authority Meeting Minutes - 17 July 2025.

MIN3/2026 RESOLVED:  
On the motion of Member Clint Wauchope  
Seconded Member Charles Yirrawala

THAT THE LOCAL AUTHORITY confirms the minutes of the Minjilang Local Authority meeting held on Thursday, 17 July 2025 as a true and correct record.

CARRIED

Agenda Reference:	5.2
Title:	Confirmation of Local Authority Provisional Meeting Minutes - 5 March 2026
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Confirmation of Local Authority Provisional Meeting Minutes - 5 March 2026.

MIN4/2026 RESOLVED:  
On the motion of Member Lachlan Nabegeyo  
Seconded Member Shane Wauchope

THAT THE LOCAL AUTHORITY adopts the minutes of the Minjilang Local Authority meeting held on Thursday, 5 March 2026 as a true and correct record.

CARRIED

6 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	6.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

MIN5/2026 RESOLVED:  
On the motion of Cr Steven Nabalmarda  
Seconded Member Charles Yirrawala

THAT THE LOCAL AUTHORITY acknowledges that there were no declarations of interest in reference to the items listed for the Minjilang Local Authority meeting held on 14 May 2026.

CARRIED

ORDER OF BUSINESS

Item 9 – Action Reports was bought forward.

9 ACTION REPORTS

Agenda Reference:	9.1
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Review of Action Items.

MIN6/2026 RESOLVED:

On the motion of Member Charles Yirrawala

Seconded Member Lachlan Nabegeyo

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gives approval for completed items to be removed from the register.

CARRIED

Agenda Reference:	9.2
Title:	Community Benefit Fund
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Community Benefit Fund.

Chairperson Member Matthew Nagarbin left the meeting at 10:43am.

MIN7/2026 RESOLVED:

On the motion of Member Charles Yirrawala

Seconded Member Shane Wauchope

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Community Benefit Fund*; and
2. Prioritises a list of projects from the Local Authority members for the Administration to pursue future grant applications, as follows:
  - New playground and relocation
  - Disabled access to the office
  - Camps
  - Street name signage and lot number

CARRIED

Agenda Reference:	9.3
Title:	Community Honour Board
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Community Honour Board.

Chairperson Member Matthew Nagarbin returned to the meeting at 10:44am.

MIN8/2026 RESOLVED:

On the motion of Chairperson Member Matthew Nagarbin

Seconded Cr Steven Nabalmarda

THAT THE LOCAL AUTHORITY receives and notes the report titled *Community Honour Board*.

CARRIED

Agenda Reference:	9.4
Title:	Strategic Plan Review
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Strategic Plan Review.

The meeting adjourned at 11:26am and reconvened at 11:43am.

MIN9/2026 RESOLVED:

On the motion of Chairperson Member Matthew Nagarbin

Seconded Member Clint Wauchope

THAT THE LOCAL AUTHORITY:

1. Receives and note the report titled *Strategic Plan Review*; and
2. Provides feedback in relation to the current Pillars within the Strategic Plan as follows:
  - Mechanics visit within community longer duration
  - Computer training
  - Waste disposal site
  - Accommodation staff visiting
  - Explore grants for transportable accommodation for vacant Lot 209

CARRIED

MIN10/2026 RESOLVED:

On the motion of Member Clint Wauchope

Seconded Member Charles Yirrawala

THAT THE LOCAL AUTHORITY requests quotes on the following:

- Bollards to areas on the road to encourage traffic to remain on the bitumen; and
- Covers over and bitumen around the fuel bowser.

CARRIED

Agenda Reference:	9.5
Title:	Council Draft 2026-27 Regional Plan and Budget
Author:	Jocelyn Nathanael-Walters, Director Corporate Services

The Local Authority considered a report on Council Draft 2026-27 Regional Plan and Budget.

Member Clint Wauchope and Member Lachlan Nabegeyo left the meeting at 12:23pm

MIN11/2026 RESOLVED:  
On the motion of Member Matthew Nagarbin  
Seconded Cr Steven Nabalmarda

THAT THE LOCAL AUTHORITY receives and note the report titled *Council Draft 2026-27 Regional Plan and Budget*.

CARRIED

## 7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Invited Guest - NT Police
Author:	Katharine Murray, Chief Executive Officer

This item was deferred.

Agenda Reference:	7.2
Title:	Presentations and Visitors - Red Lily Health Clinic Update
Author:	Katharine Murray, Chief Executive Officer

This item was deferred until the representative was scheduled to present.

## 8 RECEIVE AND NOTE REPORTS

Agenda Reference:	8.1
Title:	CSM Operations Report on Current Council Services
Author:	Damian Sandilands, Minjilang Council Services Manager

The Local Authority considered a report on CSM Operations Report on Current Council Services.

Member Clint Wauchope returned to the meeting at 12:25pm.

MIN12/2026 RESOLVED:  
On the motion of Chairperson Member Matthew Nagarbin  
Seconded Member Charles Yirrawala

THAT THE LOCAL AUTHORITY receives and notes the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	8.2
Title:	Technical Services Minjilang Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Technical Services Minjilang Projects Report.

MIN13/2026 RESOLVED:  
On the motion of Member Clint Wauchope  
Seconded Cr Steven Nabalmarda

THAT LOCAL AUTHORITY receives and notes the report titled *Technical Services Minjilang Projects Report*.

CARRIED

Agenda Reference:	8.3
Title:	Human Resources Report as of 24 April 2026
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Human Resources Report as of 24 April 2026.

MIN11/2026 RESOLVED:  
On the motion of Chairperson Member Matthew Nagarbin  
Seconded Member Shane Wauchope

THAT THE LOCAL AUTHORITY receives and notes the report titled *Human Resources Report as of 24 April 2026*.

CARRIED

The meeting adjourned at 12:44pm and reconvened at 1:21pm.

Agenda Reference:	8.4
Title:	Finance Report to 31 March 2026
Author:	Imran Shajib, Finance Manager

The Local Authority considered a report on Finance Report to 31 March 2026.

MIN12/2026 RESOLVED:  
On the motion of Chairperson Member Matthew Nagarbin  
Seconded Cr Steven Nabalmarda

THAT THE LOCAL AUTHORITY

1. Receives and notes the report titled *Finance Report to 31 March 2026*.
2. Receives and notes the Minjilang Local Authority Certification of the 2024-25 Local Authority Project Funding.

CARRIED

Agenda Reference:	7.2
Title:	Presentations and Visitors - Red Lily Health Clinic Update
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Presentations and Visitors - Red Lily Health Clinic Update.

Mark DiFrancesco joined the meeting at 1:34pm and left at 1:36pm.

MIN13/2026 RESOLVED:

On the motion of Cr Steven Nabalmarda

Seconded Chairperson Member Matthew Nagarbin

THAT THE LOCAL AUTHORITY notes the presentation from Red Lily Health Clinic.

CARRIED

#### 10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

MIN14/2026 RESOLVED:

On the motion of Member Matthew Nagarbin

Seconded Member Shane Wauchope

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members:

- New vehicle for sport and recreation
- Mechanic to stay longer in community
- Encourage community to lodge police incident reports

CARRIED

#### 11 NEXT MEETING

The next meeting is scheduled to take place on Wednesday, 15 July 2026.

#### 12 MEETING DECLARED CLOSED

Chairperson Matthew declared the meeting closed at 1:45pm.

This page and the preceding pages are the minutes of the Minjilang Local Authority held on Thursday 14 May 2026.

Click [here](#) to view the agenda for the Minjilang Local Authority held on Thursday 14 May 2026.