

Minutes of the West Arnhem Regional Council Warruwi Local Authority
Wednesday, 13 May 2026 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Deputy Mayor Jacqueline Phillips declared the meeting open at 10:04am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

APPOINTED MEMBERS PRESENT

Chairperson

Member	Jason Mayinaj
Member	Misman Kris
Member	Nicholas Hunter
Member	Renfred Manmurulu
Member	Ida Waianga

ELECTED MEMBERS PRESENT

Deputy Mayor	Jacqueline Phillips
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STAFF MEMBERS PRESENT

Chief Executive Officer	Katharine Murray
Director Corporate Services	Jocelyn Nathanael Walters (via Teams)
Director Technical Services	Grant McKenzie
Acting Director Community and Council Services	Rick Mitchell
Project Manager	Clem Beard
Senior Council Services Manager	Scott Page
Finance Manager	Imran Shajib (via Teams)
Governance Advisor	Debbie Branson
Executive Assistant	Violett Stehlin (via Teams)
Communications and Public Relations Coordinator	Heidi Walton

GUESTS

NT Police	Senior Sergeant Tim Gillahan
Red Lily Health	Mark DiFrancesco

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

WAR1/2026 RESOLVED:

On the motion of Member Nicholas Hunter
Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY:

1. Notes the apology received from Member Richard Nawirr and Member Jamie Milpurr;
2. Notes Mayor James Woods on Leave of Absence;
3. Determines Member Richard Nawirr and Member Jamie Milpurr are absent with permission of the Authority.

CARRIED

4 ELECTION OF CHAIRPERSON

Agenda Reference:	4.1
Title:	Election of Warruwi Local Authority Chairperson
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Election of Warruwi Local Authority Chairperson.

WAR2/2026 RESOLVED:

On the motion of Member Ida Waianga
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Election of Warruwi Local Authority Chairperson*; and
2. Elects Local Authority Member Nicholas Hunter to the position of Warruwi Local Authority Chairperson for a period of 12 months.

CARRIED

Member Nicholas Hunter assumed the position of Chairperson.

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

WAR3/2026 RESOLVED:

On the motion of Member Ida Waianga
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY acknowledges that there were no declarations of interest in reference to the items listed for the Warruwi Local Authority meeting held on 13 May 2026.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes - 15 July 2025
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes - 15 July 2025.

WAR4/2025 RESOLVED:

On the motion of Member Renfred Manmurulu
Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY confirms the minutes of the Warruwi Local Authority meeting held on Tuesday, 15 July 2025 as a true and correct record.

CARRIED

Agenda Reference:	6.2
Title:	Confirmation of Local Authority Provisional Meeting Minutes - 4 March 2026
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Confirmation of Local Authority Provisional Meeting Minutes - 4 March 2026.

WAR5/2026 RESOLVED:

On the motion of Member Renfred Manmurulu
Seconded Member Mismis Kris

THAT THE LOCAL AUTHORITY adopts the minutes of the Warruwi Local Authority meeting held on Wednesday, 4 March 2026 as a true and correct record as amended as follows:

- Item 9.6 Warruwi Cultural Camp increasing the allocation from \$10,000 to \$15,000.

CARRIED

Agenda Reference:	7.1
Title:	Invited Guest - NT Police
Author:	Katharine Murray, Chief Executive Officer

This item was deferred until the representative was scheduled to present.

Agenda Reference:	7.2
Title:	Presentations and Visitors - Red Lily Health Clinic Update
Author:	Katharine Murray, Chief Executive Officer

This item was deferred until the representative was scheduled to present.

Order of Business

Item 9 – Action Report was brought forward.

9 ACTION REPORTS

Agenda Reference:	9.1
Title:	Strategic Plan Review
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Strategic Plan Review.

WAR6/2026 RESOLVED:

On the motion of Chairperson Nicholas Hunter
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Strategic Plan Review*; and
2. Provides feedback in relation to the questions raised within the report as follows:
 - Pillar 1 - Agency meetings every three months to share issues and solutions. Rotate the meetings between each agency, ie Red Lily, ALPA, School, Yangbani, Member for Arafura, Northern Land Council representatives Bunug and Senny;
 - Pillar 2 - Young community members to get work experience with staff;
 - Pillar 2 - University or TAFE, Adult Reading and Writing courses to attend community to conduct training – children feel vulnerable out of community;
 - Pillar 3 - Include safety and wellbeing in the agency meetings;
 - Pillar 3 - Reconciliation Action Plan – better communication and workshop;
 - Pillar 4 - Grading within community will be done by priority and include the Outstations and utilise qualified staff within community;
 - Pillar 5 - Recycling – cans, steel and cars. Crusher in community during cyclone season. Recycling to be transferred to the proposed Maningrida centre;
 - Pillar 6 - Wifi shutdown due to being used inappropriately.

CARRIED

The meeting adjourned at 11:22am and reconvened at 11:40am.

Agenda Reference:	7.1
Title:	Invited Guest - NT Police
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Invited Guest - NT Police.

Senior Sergeant Timothy Gillahan joined the meeting at 11:41 am and left at 11:56am.

Police visiting Warruwi 1-5 June 2026 and again before early July 2026 together with Aboriginal Liaison Officer.

WAR7/2026 RESOLVED:

On the motion of Chairperson Nicholas Hunter
Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY notes the update on Law and Order by the NT Police.

CARRIED

Agenda Reference:	9.2
Title:	Review of Action Items
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Review of Action Items.

WAR8/2026 RESOLVED:

On the motion of Member Renfred Manmurulu
Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gives approval for completed items to be removed from the register.

CARRIED

Agenda Reference:	9.3
Title:	Community Benefit Fund
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Community Benefit Fund.

WAR9/2026 RESOLVED:

On the motion of Member Ida Waianga
Seconded Member Jason Mayinaj

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Community Benefit Fund*; and
2. Prioritises a list of projects from the Local Authority members for the Administration to pursue future Community Benefit grant applications.

CARRIED

Agenda Reference:	9.4
Title:	Community Honour Board
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Community Honour Board.

WAR10/2026 RESOLVED:

On the motion of Member Mismam Kris
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Community Honour Board*; and
2. Seeks advice from family members to determine if the names of the West Arnhem Regional Council Elected Members who have passed be hidden or removed from the honour boards within the communities.

CARRIED

Agenda Reference:	9.5
Title:	Proposed - Supply and Install Shade Structure at the Council Office - Warruwi
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Proposed - Supply and Install Shade Structure at the Council Office - Warruwi.

WAR11/2026 RESOLVED:

On the motion of Member Ida Waianga
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Proposed - Supply and Install Shade Structure at the Council Office - Warruwi*; and
2. Refers the Proposed – Supply and Install Shade Structure at the Council Office – Warruwi, including tables and chairs, to the Community Benefit grant.

CARRIED

Agenda Reference:	9.6
Title:	Council Draft 2026-27 Regional Plan and Budget
Author:	Jocelyn Nathanael-Walters, Director Corporate Services

The Local Authority considered a report on Council Draft 2026-27 Regional Plan and Budget.

Member Renfred left the meeting at 12:57pm.

WAR12/2026 RESOLVED:

On the motion of Member Jason Mayinaj
Seconded Member Mismam Kris

THAT THE LOCAL AUTHORITY receives and note the report titled *Council Draft 2026-27 Regional Plan and Budget*.

CARRIED

The meeting adjourned at 1:00pm and reconvened at 1:30pm with the absence of Member Jason Mayinaj.

Agenda Reference:	7.2
Title:	Presentations and Visitors - Red Lily Health Clinic Update
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Presentations and Visitors - Red Lily Health Clinic Update.

Mark DiFrancesco joined the meeting at 1:30pm and left at 1:47pm.

WAR7/2026 RESOLVED:

On the motion of Member Renfred Manmurulu

Seconded Member Misman Kris

THAT THE LOCAL AUTHORITY notes the presentation from Red Lily Health Clinic.

CARRIED

8 RECEIVE AND NOTE REPORTS

Agenda Reference:	8.1
Title:	CSM Operations Report on Current Council Services
Author:	Debbie Gough, Council Services Manager, Warruwi

The Local Authority considered a report on CSM Operations Report on Current Council Services.

Weed control was an issue. It was suggested Council work together with Territory Housing.

WAR8/2026 RESOLVED:

On the motion of Member Ida Waianga

Seconded Chairperson Member Nicholas Hunter

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *CSM Operations Report on Current Council Services*;
2. Recommends to Yagbani Aboriginal Corporation to commence a yard maintenance business in Warruwi.

CARRIED

Agenda Reference:	8.2
Title:	Technical Services Warruwi Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Technical Services Warruwi Projects Report.

WAR9/2026 RESOLVED:

On the motion of Member Ida Waianga

Seconded Member Nicholas Hunter

THAT THE LOCAL AUTHORITY receives and notes the report titled *Technical Services Warruwi Projects Report*.

CARRIED

Agenda Reference:	8.3
Title:	Human Resources Report as of 24 April 2026
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Human Resources Report as of 24 April 2026.

WAR10/2026 RESOLVED:

On the motion of Member Nicholas Hunter
Seconded Member Renfred Manmurulu

THAT THE LOCAL AUTHORITY receives and notes the report titled *Human Resources Report as of 24 April 2026*.

CARRIED

Agenda Reference:	8.4
Title:	Finance Report to 31 March 2026
Author:	Imran Shajib, Finance Manager

The Local Authority considered a report on Finance Report to 31 March 2026.

The meeting was adjourned at 2:44pm and reconvened 2:52pm.

WAR11/2026 RESOLVED:

On the motion of Chairperson Member Nicholas Hunter
Seconded Member Mismán Kris

THAT THE LOCAL AUTHORITY

1. Receives and notes the report titled *Finance Report to 31 March 2026*; and
2. Receives and notes the Warruwi Local Authority Certification of the 2024-25 Local Authority Project Funding.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

WAR18/2026 RESOLVED:

On the motion of Member Renfred Manmurulu
Seconded Member Mismán Kris

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members:

- Staff support

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on Friday, 17 July 2026.

12 MEETING DECLARED CLOSED

Chairperson Member Nicholas Hunter declared the meeting closed at 3:19pm

This page and the preceding pages are the minutes of the Warruwi Local Authority held on Wednesday 13 May 2026.

Click [here](#) to view the agenda for the Warruwi Local Authority held on Wednesday 13 May 2026.

UNCONFIRMED