

Minutes of the West Arnhem Regional Council Warruwi Local Authority  
Tuesday, 15 July 2025 at 10:00 am  
Council Chambers

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In the absence of Chairperson Jason Mayinaj, Member Nicholas Hunter assumed the position of Chairperson.

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Acting Chairperson Hunter declared the meeting open at 10:15am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

MEMBERS PRESENT

Acting Chairperson	Nicholas Hunter
Member	William Wurlurli
Member	Richard Nawirr
Member	Geraldine Narul
Member	Ida Waianga

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	James Marrawal

STAFF PRESENT

Chief Executive Officer	Katharine Clare Murray
Director of Community and Council Services	Fiona Ainsworth (via video)
Director of Finance	Jocelyn Nathanael-Walters (via video)
Manager Technical Services	Kylie Gregson (via video)
Governance Advisor	Debbie Branson
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)
Project Manager	Clem Beard
Information Advisor	Ben Heaslip (via video)

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

WAR35/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member William Wurluli

THAT THE LOCAL AUTHORITY:

1. Notes the apology received from Chairperson Jason Mayinaj, Member Alfred Gawaraidji and Member Phillip Wasaga; and
2. Determines Chairperson Jason Mayinaj, Alfred Gawaraidji and Member Phillip Wasaga are absent with permission of the Authority.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

WAR36/2025 RESOLVED:

On the motion of Member Ida Waianga

Seconded Member William Wurluli

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Warruwi Local Authority meeting held on 15 July 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

WAR37/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Ida Waianga

THAT THE LOCAL AUTHORITY received nil declarations of interest for the Warruwi Local Authority meeting held on 15 July 2025.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

WAR38/2025 RESOLVED:

On the motion of Member Ida Waianga

Seconded Member William Wurluli

THAT THE LOCAL AUTHORITY adopted the minutes of the Warruwi Local Authority held on Tuesday 13 May 2025 as a true and correct record.

CARRIED

Item 7.1 – Presentations and Visitors was deferred and Item 8 – Action Reports was brought forward.

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Review of Action Items.

Member Geraldine Narul left the meeting at 10:20am and returned at 10:26am.

WAR39/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Ida Waianga

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

CARRIED

Agenda Reference:	8.2
Title:	Proposed - Supply and Install Shade Structure at the Council Office - Warruwi
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Proposed - Supply and Install Shade Structure at the Council Office - Warruwi.

WAR40/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Ida Waianga

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Proposed - Supply and Install Shade Structure at the Council Office - Warruwi*; and
2. Defer the allocation of \$67,818.55, for consideration, from the Warruwi Local Authority Funding until the 2025/26 allocation has been received.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Presentations and Visitors.

Mark DiFrancesco and Bruce Reid from Red Lily Health Clinic joined the meeting at 10:46am.

Member William Wurlurli joined the meeting at 10:54am.

Representatives from Red Lily Health Clinic left the meeting at 10:57am.

WAR41/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Geraldine Narul

THAT THE LOCAL AUTHORITY notes the presentation by representatives from Red Lily Health Clinic.

CARRIED

Agenda Reference:	7.2
Title:	Invited Guest - NT Police
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Invited Guest - NT Police.

Meeting adjourned at 11:02am and reconvened at 11:15am.

Senior Sergeant Chris Harden, NT Police joined the meeting at 11:15 and left at 11:38am.

WAR42/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Richard Nawirr

THAT THE LOCAL AUTHORITY noted the update on Law and Order by the NT Police.

CARRIED

Agenda Reference:	7.3
Title:	Presentations and Visitors
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Presentations and Visitors.

Mathilda Lipscombe from Power and Water joined the meeting at 11:38am and left at 11:50am.

WAR43/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Geraldine Narul

THAT THE LOCAL AUTHORITY notes the presentation by representatives from Power and Water Authority.

CARRIED

Member Geraldine Narul left the meeting at 11:50am.

## 8 ACTION REPORTS (Continued)

Agenda Reference:	8.3
Title:	Additional - Detection of Burial Sites - Warruwi
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Additional - Detection of Burial Sites - Warruwi.

WAR44/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Ida Waianga

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Additional - Detection of Burial Sites - Warruwi*; and
2. Approve the allocation of \$15,000.00 from the Warruwi Local Authority Funding to include one additional Japanese site and the sites at the outstations.

CARRIED

Member Geraldine Narul returned to the meeting at 11:56am.

Agenda Reference:	8.4
Title:	By-Laws for Warruwi Community
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on By-Laws for Warruwi Community.

WAR45/2025 RESOLVED:  
On the motion of Acting Chairperson Nicholas Hunter  
Seconded Member Richard Nawirr

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *By-Laws for Warruwi Community*; and
2. Request that draft By-laws be prepared for community consultation prior to a Council resolution.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	Technical Services Warruwi Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Technical Services Warruwi Projects Report.

Geraldine left the meeting at 12:12pm and returned at 12:17pm.

WAR46/2025 RESOLVED:  
On the motion of Member Ida Waianga  
Seconded Member William Wurluli

THAT THE LOCAL AUTHORITY receives and notes the report titled *Technical Services Warruwi Projects Report*.

CARRIED

Agenda Reference:	9.2
Title:	CSM Operations Report on Council Services
Author:	Geraldine Narul, Council Services Manager

The Local Authority considered a report on CSM Operations Report on Council Services.

WAR47/2025 RESOLVED:  
On the motion of Member Ida Waianga  
Seconded Member Richard Nawirr

THAT THE LOCAL AUTHORITY receive and note the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	9.3
Title:	Human Resources Report as at 30 June 2025
Author:	Linda Veugen-Yong, Human Resources Manager (Acting)

The Local Authority considered a report on Human Resources Report as at 30 June 2025.

WAR48/2025 RESOLVED:

On the motion of Cr James Marrawal

Seconded Member Nicholas Hunter

THAT THE LOCAL AUTHORITY receive and note the report titled *Human Resources Report as at 30 June 2025*.

CARRIED

Agenda Reference:	9.4
Title:	2025 Local Government General Elections
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on 2025 Local Government General Elections.

WAR49/2025 RESOLVED:

On the motion of Member Ida Waianga

Seconded Member Richard Nawirr

THAT THE LOCAL AUTHORITY receive and note the report titled *2025 Local Government General Elections*.

CARRIED

The meeting was adjourned at 12:20pm.

Cr James left the meeting at 1:09pm.

The meeting reconvened at 1:30pm.

7 DEPUTATIONS AND PRESENTATIONS (Continued)

Agenda Reference:	7.4
Title:	Presentations and Visitors
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Presentations and Visitors.

Cam Raw, Community Vet joined the meeting at 1:30pm and left at 1:42pm.

WAR50/2025 RESOLVED:

On the motion of Member Richard Nawirr

Seconded Member William Wurlurli

THAT THE LOCAL AUTHORITY notes the presentation by the Community Vet.

CARRIED

9 RECEIVE AND NOTE REPORTS (Continued)

Agenda Reference:	9.5
Title:	Incoming and Outgoing Correspondence
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Incoming and Outgoing Correspondence.

WAR51/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Geraldine Narul

THAT THE LOCAL AUTHORITY receive and note the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	9.6
Title:	Finance Report to May 2025
Author:	Imran Shajib, Finance Manager

The Local Authority considered a report on Finance Report to May 2025.

WAR52/2025 RESOLVED:

On the motion of Member William Wurluli

Seconded Member Richard Nawirr

THAT THE LOCAL AUTHORITY receive and note the report titled *entitled Finance Report to May 2025*.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

WAR53/2025 RESOLVED:

On the motion of Member Geraldine Narul

Seconded Member Nicholas Hunter

THAT THE LOCAL AUTHORITY approve the allocation of \$5,000 Warruwi Local Authority for the Youth Cultural Camp.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on Tuesday, 14 October 2025.

12 MEETING DECLARED CLOSED

The Chairperson declared the meeting closed at 2:29pm.

This page and the preceding pages are the minutes of the Warruwi Local Authority meeting held on Tuesday, 15 July 2025.

Click [here](#) to view the agenda for the Warruwi Local Authority meeting held on Tuesday, 15 July 2025.