



WEST ARNHEM REGIONAL COUNCIL AGENDA

**ORDINARY COUNCIL MEETING
WEDNESDAY, 29 OCTOBER 2025**

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WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers Jabiru on Wednesday 29 October 2025 at 9:00 am.



Katharine Clare Murray
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent Without Notice
Author:	Debbie Branson, Governance Advisor

SUMMARY

This report is to table, for Council's record, any apologies, and requests for leave of absence received by Council's Chief Executive Officer from Elected Members, as well as record any absence without notice for the Ordinary Council meeting held on 29 October 2025.

RECOMMENDATION

THAT COUNCIL:

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Council.
4. Determines ... are absent without permission of the Council.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

LEGISLATION AND POLICY

Section 47(o) of the *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Debbie Branson, Governance Advisor

SUMMARY

Agenda papers are presented for acceptance at the Ordinary Council meeting held on 29 October 2025.

RECOMMENDATION

THAT COUNCIL accepts the agenda papers as circulated for the Ordinary Council meeting held on 29 October 2025.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Debbie Branson, Governance Advisor

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration at an Ordinary Council Meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Council may elect to allow the Member to provide further particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT COUNCIL acknowledges the declarations of interest received in relation to the items listed for the Ordinary Council meeting held on 29 October 2025.

LEGISLATION AND POLICY/STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	6.1
Title:	Confirmation of Ordinary Council Meeting Minutes
Author:	Debbie Branson, Governance Advisor

SUMMARY

The Minutes of the Ordinary Council meeting held on Tuesday, 23 September 2025 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT COUNCIL confirms the minutes of the Ordinary Council meeting held on Tuesday, 23 September 2025 as a true and correct record of the meeting.

COMMENT

The minutes were amended as per the Circular Decision approved by majority members in relation to the appointment of John Oberhardt as the Independent Member to the CEO Employment and Remuneration Advisory Panel rather than proceeding with an expression of interest process.

STATUTORY AND POLICY

Section 101 and 102 *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2025-09-23 Ordinary Council Meeting Minutes [6.1.1 - 20 pages]



Minutes of the West Arnhem Regional Council Ordinary Council Meeting
Tuesday, 23 September 2025 at 9:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

As the Presiding Officer, Chief Executive Officer Katharine Murray declared the meeting open at 9:08am welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	James Woods
Councillor	Jermaine Namanurki
Councillor	Jacqueline Phillips
Councillor	Joseph Diddo
Councillor	James Marrawal (via Teams)
Councillor	Ralph McCoy
Councillor	Henry Yates
Councillor	Steven Nabalmarda
Councillor	Ralph Blyth (Item 7.1 only)
Councillor	Mickitja Onus (via Teams)

STAFF PRESENT

Chief Executive Officer	Katharine Clare Murray
Director Community and Council Services	Fiona Ainsworth
Manager Finance	Imran Shajib (via Teams)
Governance Advisor	Debbie Branson

GUESTS

Manager Learning and Development, Local Government and Community Development - Department of Housing, Local Government and Community Development	Karen Hocking
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3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent Without Notice
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

OCM215/2025 RESOLVED:

On the motion of Cr James Woods

Seconded Cr Jacqueline Phillips

THAT COUNCIL:

1. Note the apology received from Cr Ralph Blyth
2. Determines that Cr Blyth is absent with permission of the Council.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Acceptance of Agenda.

OCM216/2025 RESOLVED:

On the motion of Cr Mickitja Onus

Seconded Cr James Woods

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 23 September 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Disclosure of Interest of Members or Staff.

The Chief Executive Officer declared an interest in Item 7.12 CEO Employment and Remuneration Advisory Panel however the matter for discussion was not considered a conflict.

Cr Namanurki declared an interest in Item 11.5 Local Authority appointments and agreed to leave the meeting when this item was discussed.

Cr James Woods declared an interest on a pending appointment on the Bushire Council and Regional Bushfires Committee. The pending appointment was not considered a conflict however, if confirmed, it was to be recorded on the member's Annual Return of Interest.

Cr James Woods declared an interest in Item 7.17 Elected Member Clothing Claim and agreed to leave the meeting when this item was discussed.

OCM217/2025 RESOLVED:

On the motion of Cr James Woods

Seconded Cr Jermaine Namanurki

THAT COUNCIL acknowledge the declarations of interest in reference to the items listed for the Ordinary Council meeting held on 23 September 2025.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Ordinary Council Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Confirmation of Ordinary Council Meeting Minutes.

OCM218/2025 RESOLVED:

On the motion of Cr Mickitja Onus

Seconded Cr James Woods

THAT COUNCIL confirm the minutes of the Ordinary Council meeting held on Tuesday 29 July 2025 as a true and correct record of the meeting.

CARRIED

Agenda Reference:	6.2
Title:	Confirmation of Special Council Meeting Minutes
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Confirmation of Special Council Meeting Minutes.

OCM219/2025 RESOLVED:

On the motion of Cr Mickitja Onus

Seconded Cr James Woods

THAT COUNCIL confirm the minutes of the Special Council meeting held on Monday 11 August 2025 as a true and correct record of the meeting.

CARRIED

7 ACTION REPORTS

Agenda Reference:	7.1
Title:	Appointment or election of Principal Member
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Appointment or election of Principal Member.

Cr Ralph Blyth joined the meeting at 9:30am.

Cr James Woods nominated himself, Cr Ralph Blyth nominated himself, Cr Steven Nabalmarda and Cr James Marrawal nominated Cr Jacqueline Phillips.

Cr Jacqueline Phillips declined the nomination.

OCM220/2025 RESOLVED:

On the motion of Cr Steven Nabalmarda

Seconded Cr Mickitja Onus

THAT COUNCIL:

1. Receive and note the report titled Appointment or election of Principal Member;
2. Appoint Council Member James Woods as Principal Member of West Arnhem Regional Council for the term of office ending at the conclusion of the next general election; and
3. Determine the title of Principal Member to be Mayor.

CARRIED

Mayor James Woods assumed the Chair.

Item 7.3 Appointment or election of Deputy Principal Member was brought forward for consideration.

Agenda Reference:	7.3
Title:	Appointment or election of Deputy Principal Member
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Appointment or election of Deputy Principal Member.

Mayor James Woods nominated Cr Micketja Onus. Cr Henry Yates nominated Cr Ralph McCoy. Cr Ralph McCoy nominated Cr Jacqueline Phillips. Cr Micketja Onus declined the nomination. Cr Ralph McCoy declined the nomination. Cr Jacqueline Phillips accepted the nomination.

OCM221/2025 RESOLVED:

On the motion of Cr Steven Nabalmarda

Seconded Cr Ralph McCoy

THAT COUNCIL:

1. Receive and notes the report titled Appointment or election of Deputy Principal Member;
2. Appoint Council Member Jacqueline Phillips as Deputy Principal Member of West Arnhem Regional Council for the term of office ending at the conclusion of the next general election; and
3. Determines the title of the Deputy Principal to be Deputy Mayor.

CARRIED

Cr Ralph Blyth left the meeting at 10:08am.

Agenda Reference:	7.2
Title:	Casting Vote Policy
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Casting Vote Policy.

OCM222/2025 RESOLVED:

On the motion of Cr Micketja Onus

Seconded Mayor James Woods

THAT COUNCIL:

1. Receive and note the report titled *Casting Vote Policy*; and
2. Adopt the Casting Voting Policy as attached to the report.

CARRIED

Agenda Reference:	7.4
Title:	Code of Conduct (Council, Local Authority and Council Committee Members) Policy
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Code of Conduct (Council, Local Authority and Council Committee Members) Policy.

OCM223/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Jermaine Namanurki

THAT COUNCIL:

1. Receive and note the report titled *Code of Conduct (Council, Local Authority and Council Committee Members) Policy*; and
2. Adopt the Code of Conduct (Council, Local Authority and Council Committee Members) Policy as attached to the report.

CARRIED

The meeting adjourned at 10:10am and reconvened at 10:32am.

Agenda Reference:	7.5
Title:	Breach of Code of Conduct Policy
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Breach of Code of Conduct Policy.

OCM224/2025 RESOLVED:

On the motion of Cr Mickitja Onus

Seconded Cr Steven Nabalmarda

THAT COUNCIL:

1. Receive and note the report titled *Breach of Code of Conduct Policy*; and
2. Adopt the Breach of Code of Conduct Policy as attached to the report.

CARRIED

Agenda Reference:	7.6
Title:	Gifts and Benefits Policy (Council Members, Local Authority Members and Council Committee Members)
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Gifts and Benefits Policy (Council Members, Local Authority Members and Council Committee Members).

OCM225/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Deputy Mayor Jacqueline Phillips

THAT COUNCIL:

1. Receive and note the report titled *Gifts and Benefits Policy (Council Members, Local Authority Members and Council Committee Members)*;
2. Adopt the Gifts and Benefits Policy (Council Members, Local Authority Members and Council Committee Members) as attached to the report.

CARRIED

Agenda Reference:	7.7
Title:	Improper Conduct and Whistleblowing Policy
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Improper Conduct and Whistleblowing Policy.

OCM226/2025 RESOLVED:

On the motion of Cr Steven Nabalmarda

Seconded Cr Mickitja Onus

THAT COUNCIL:

1. Receive and note the report titled *Improper Conduct and Whistleblowing Policy*; and
2. Adopt the Improper Conduct and Whistleblowing Policy as attached to the report.

CARRIED

Agenda Reference:	7.8
Title:	Annual Return of Interests - Elected Member
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Annual Return of Interests – Elected Member

OCM227/2025 RESOLVED:

On the motion of Cr Joseph Diddo

Seconded Cr Steven Nabalmarda

THAT COUNCIL:

1. Receive and note the report titled *Annual Return of Interests - Elected Member*; and
2. Instruct each Council Member to complete the Annual Return of Interest form.

CARRIED

Agenda Reference:	7.9
Title:	Kakadu Ward Advisory Committee Member Appointments
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Kakadu Ward Advisory Committee Member Appointments.

OCM228/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Mickitja Onus

THAT COUNCIL:

1. Receive and note the report titled *Kakadu Ward Advisory Committee Member Appointments*; and
2. Appoint the following Elected Members as a Members of Councils Kakadu Ward Advisory Committee:
 - a. Mayor
 - b. Deputy Mayor
 - c. Cr Ralph Blyth
 - d. Cr Mickitja Onus

CARRIED

Agenda Reference:	7.10
Title:	Finance Committee Member Appointments
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Council considered a report on Finance Committee Member Appointments.

OCM229/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Steven Nabalmarda

THAT COUNCIL:

1. Receive and note the report titled *Finance Committee Member Appointments*;
2. Approve the updated Finance Committee Terms of Reference;
3. Appoint the following Elected Members as members of Council's Finance Committee:
 - a. Cr Ralph McCoy
 - b. Cr Mickitja Onus; and
 - c. Cr James Marrawal; and
4. Review the Committee memberships in two years.

CARRIED

Agenda Reference:	7.11
Title:	Risk Management and Audit Committee Minutes, Member Appointments and Advertising of Independent Member
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Council considered a report on Risk Management and Audit Committee Minutes, Member Appointments and Advertising of Independent Member.

OCM230/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Deputy Mayor Jacqueline Phillips

THAT COUNCIL:

1. Receive and note the report titled *Risk Management and Audit Committee Minutes, Member Appointments and Advertising of Independent Member*;
2. Appoint the following Elected Members as members of the Council's Risk Management and Audit Committee
 - a. Cr Ralph Blyth
 - b. Cr Mickitja Onus
 - c. Cr James Marrawal;
3. Note the unapproved minutes of the Risk Management and Audit Committee held on 19 August 2025 and review the recommendations made by the Committee;
4. Approve the advertising of an independent, external member as Chairperson of the Risk Management and Audit Committee for a term of three (3) years and then four (4) year terms thereafter; and
5. Approve a procurement process begin, after the Council's 2024-25 Annual Report has been adopted, to appoint an external auditor for a term of five (5) years as recommended by the Risk Management and Audit Committee.

CARRIED

Agenda Reference:	7.12
Title:	CEO Employment and Remuneration Advisory Panel: Member Appointments and Independent Member
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Council considered a report on CEO Employment and Remuneration Advisory Panel: Member Appointments and Independent Member.

OCM231/2025 RESOLVED:

On the motion of Cr Mickitja Onus

Seconded Cr Joseph Diddo

THAT COUNCIL:

1. Receive and note the report titled *CEO Employment and Remuneration Advisory Panel: Member Appointments and Independent Member*;
2. Appoint the following Elected Members as members of Council's CEO Employment and Remuneration Advisory Panel:
 - a. Cr Ralph Blyth
 - b. Cr Ralph McCoy; and
3. Appoint John Oberhardt, Local Government Services consultant as the Independent Member position on the Council's CEO Employment and Remuneration Advisory Panel.

CARRIED

Agenda Reference:	7.13
Title:	Local Authority Appointments - Council Members
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Local Authority Appointments - Council Members.

OCM232/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Deputy Mayor Jacqueline Phillips

THAT COUNCIL:

1. Receive and note the report titled *Local Authority Appointments - Council Members*; and
2. Appoint the Elected Members to each of the Local Authorities in their respective Wards.

CARRIED

Agenda Reference:	7.14
Title:	LGANT - Delegates
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on LGANT - Delegates.

OCM233/2025 RESOLVED:

On the motion of Cr Mickitja Onus

Seconded Cr Jermaine Namanurki

THAT COUNCIL:

1. Receive and note the report titled *LGANT - Delegates*;
2. Approve the appointment of the Mayor and Deputy Mayor as West Arnhem Regional Council representatives to attend the Local Government Association of the Northern Territory general meetings; and
3. Approve the appointment of Cr Ralph Blyth as West Arnhem Regional Council representative substitute to attend the Local Government Association of the Northern Territory meetings.

CARRIED

Agenda Reference:	7.15
Title:	LGANT - General Meeting - Call for Motions
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on LGANT - General Meeting - Call for Motions.

OCM234/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Steven Nabalmarda

Cr Joseph Diddo left the meeting at 11:40am.

THAT COUNCIL:

1. Receive and note the report titled *LGANT - General Meeting - Call for Motions*; and
2. Request members to consider any motions to the Local Government Association of the NT General Meeting scheduled for 29 November 2025 and that motions to be sent to the CEO and approved by Council, noting motions to LGANT by close of business 10 October 2025.

CARRIED

Agenda Reference:	7.16
Title:	LGANT - Call for Nominations - NT Tobacco Action Committee
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on LGANT - Call for Nominations - NT Tobacco Action Committee.

Cr Joseph Diddo returned to the meeting at 11:43am.

OCM235/2025 RESOLVED:

On the motion of Deputy Mayor Jacqueline Phillips

Seconded Cr Mickitja Onus

THAT COUNCIL receive and note the report titled *LGANT - Call for Nominations - NT Tobacco Action Committee*.

CARRIED

Agenda Reference:	7.17
Title:	Elected Member Clothing Claim
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Council considered a report on Elected Member Clothing Claim.

Mayor James Woods declared a direct interest in this item and left the meeting at 11:43am with Deputy Mayor Jacqueline Phillips assuming the chair.

OCM236/2025 RESOLVED:

On the motion of Cr Mickitja Onus

Seconded Cr Steven Nabalmarda

THAT COUNCIL:

1. Receive and note the report titled *Elected Member Clothing Claim*; and
2. Approve the reimbursement of \$279.96 claimed by the elected member James Woods for formal clothing purchased to attend an event in Canberra on behalf of the Council as the Mayor.

CARRIED

The meeting was adjourned at 11:48am and reconvened at 12:59pm with Mayor James Woods present and without Cr James Marrawal present.

Agenda Reference:	7.18
Title:	Speaker Invitation: National Justice Forum
Author:	Gina Carrascalao, Executive Assistant to Mayor and CEO

The Council considered a report on Speaker Invitation: National Justice Forum.

Cr James Marrawal joined the meeting at 1:02pm.

OCM237/2025 RESOLVED:

On the motion of Deputy Mayor Jacqueline Phillips

Seconded Cr Steven Nabalmarda

THAT COUNCIL:

1. Receive and note the report titled *Speaker Invitation: National Justice Forum*; and
2. Approve the Mayor attending 4th National Justice Forum in Brisbane, with Council meeting the estimated costs of flights (Maningrida–Darwin–Maningrida), accommodation in Darwin, travel allowances, and incidentals to the value of approximately \$2,021.00 as detailed within the report.

CARRIED

Agenda Reference:	7.19
Title:	Ordinary Council Meeting - November 2025
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Ordinary Council Meeting - November 2025.

OCM238/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Jermaine Namanurki

THAT COUNCIL:

1. Receive and note the report titled *Ordinary Council Meeting - November 2025*; and
2. Approve to reschedule the Ordinary Council (in-person) Meeting from Tuesday, 25 November 2025 and Wednesday, 26 November 2025 to Thursday, 20 November 2025 and Friday, 21 November 2025 and relocate the meeting to Darwin.

CARRIED

Agenda Reference:	7.20
Title:	Financial Report for the period ending 31 August 2025
Author:	Jocelyn Nathanael-Walters, Director Finance

The Council considered a report on Financial Report for the period ending 31 August 2025.

OCM239/2025 RESOLVED:

On the motion of Deputy Mayor Jacqueline Phillips

Seconded Cr Mickitja Onus

THAT COUNCIL:

1. Receive and note the report titled *Financial Report for the period ending 31 August 2025*; and
2. Approve the transfer from the Insurance Reserve balance at 30 June 2025 of \$1.4M to pay the 2025-26 insurance invoices.

CARRIED

8 RECEIVE AND NOTE REPORTS

Agenda Reference:	8.1
Title:	Incoming and Outgoing Correspondence
Author:	Debbie Branson, Governance Advisor

The Council considered a report on Incoming and Outgoing Correspondence.

OCM240/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Deputy Mayor Jacqueline Phillips

THAT COUNCIL receive and note the incoming and outgoing correspondence.

CARRIED

Agenda Reference:	8.2
Title:	Meetings and Events attended by the Mayor
Author:	Gina Carrascalao, Executive Assistant to Mayor and CEO

The Council considered a report on Meetings and Events attended by the Mayor.

OCM241/2025 RESOLVED:

On the motion of Cr Steven Nabalmarda

Seconded Cr Joseph Diddo

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the Mayor*.

CARRIED

Agenda Reference:	8.3
Title:	Meetings and Events attended by the CEO
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Meetings and Events attended by the CEO.

Cr Jeremaine Namanurki left the meeting at 2:04pm and returned at 2:07pm.

Cr Diddo left the meeting at 2:08pm.

OCM242/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Deputy Mayor Jacqueline Phillips

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the CEO*.

CARRIED

Agenda Reference:	8.4
Title:	Finance Committee Meeting Minutes
Author:	Debbie Branson, Governance Advisor

The Council considered a report on Finance Committee Meeting Minutes.

OCM243/2025 RESOLVED:

On the motion of Cr Mickitja Onus

Seconded Mayor James Woods

THAT COUNCIL note the minutes of the Finance Committee meeting held on Tuesday, 26 August 2025 and reviewed decisions made by the Committee.

CARRIED

The meeting adjourned at 2:20pm and reconvened at 2:37pm without Cr Joseph Diddo present.

Agenda Reference:	8.5
Title:	Jabiru Town By-laws 2024
Author:	Fiona Ainsworth, Director of Community and Council Services

The Council considered a report on Jabiru Town By-laws 2024

Cr Joseph Diddo joined the meeting at 2:38pm.

Cr Jeremaine Namanurki left the meeting at 2:54pm and returned at 2:57pm.

OCM244/2025 RESOLVED:

On the motion of Cr Mickitja Onus

Seconded Deputy Mayor Jacqueline Phillips

THAT COUNCIL receive and note the report titled *Jabiru Town By-laws 2024*.

CARRIED

9 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	9.1
Title:	Elected Member Questions with or without Notice
Author:	Debbie Branson, Governance Advisor

The Council considered a report on Elected Member Questions with or without Notice.

OCM245/2025 RESOLVED:

On the motion of Cr Mickitja Onus

Seconded Cr James Marrawal

THAT the Chairperson invite questions with or without notice from Elected Members:

- Cr Mickitja Onus – Lights Brockman Oval – Advised end of October
- Mayor James Woods – Maningrida Swimming Pool – Para mobility
- Mayor James Woods – Gunbalanya, Minjilang, Maningrida – Airport Fencing
- Cr Mickitja Onus – Jabiru Greenwaste Dump – Fenced off – Work Health and Safety issue
- Deputy Mayor Jacqueline Phillips – Street Sweeper – Maningrida gutters
- Cr Joseph Ditto – Contractor's vehicles – Problem on Malabam Road
- Deputy Mayor Jacqueline Phillips – Feral Animals – Maningrida – damaging wheelie bins and buffalos at the airport.

CARRIED

10 PROCEDURAL MOTIONS

Agenda Reference:	10.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Debbie Branson, Governance Advisor

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

OCM246/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Deputy Mayor Jacqueline Phillips

THAT pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public at 3:22pm to consider the Confidential items of the Agenda.

CARRIED

11 CONFIDENTIAL ITEMS

Agenda Reference:	11.1
Title:	Confirmation of Ordinary Council Meeting Confidential Minutes
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Confirmation of Ordinary Council Meeting Confidential Minutes.

OCM247/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Jermaine Namanurki

THAT COUNCIL confirm the minutes of Confidential Special Council meeting held on Tuesday 29 July 2025 as a true and correct record of the meeting.

CARRIED

Agenda Reference:	11.2
Title:	Confirmation of Special Council Meeting Confidential Minutes
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Confirmation of Special Council Meeting Confidential Minutes.

OCM248/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Mickitja Onus

THAT COUNCIL confirm the minutes of Confidential Special Council meeting held on Monday 11 August 2025 as a true and correct record of the meeting.

CARRIED

Agenda Reference:	11.3
Title:	Risk Management and Audit Committee Confidential Minutes
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Council considered a report on Risk Management and Audit Committee Confidential Minutes.

OCM249/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Mickitja Onus

THAT COUNCIL defer the item.

CARRIED

Agenda Reference:	11.4
Title:	Finance Committee Confidential Minutes
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Council considered a report on Finance Committee Confidential Minutes.

OCM250/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Mickitja Onus

THAT COUNCIL notes the minutes of the Finance Committee meeting held on Tuesday, 26 August 2025 and review decisions made by the Committee.

CARRIED

Agenda Reference:	11.5
Title:	Local Authority Appointments Community Members
Author:	Katharine Murray, Chief Executive Officer

The Council considered a report on Local Authority Appointments Community Members.

OCM251/2025 RESOLVED:

On the motion of Cr Mickitja Onus

Seconded Cr Steven Nabalmarda

THAT COUNCIL:

1. Receive and note the report titled *Local Authority Appointments Community Members*;
2. Determine each Local Authority will comprise of the following membership (including Elected Members):
 - a. Maningrida – 11 members
 - b. Warruwi – 8 members
 - c. Gunbalanya – 11 members
 - d. Minjilang – 7 members; and
3. Appoint the following community members to the relevant Local Authorities, as identified by Local Authority Selection Committees:

Maningrida Local Authority			
1	Marlene Kernan	4	Monica Wilton
2	Garth Doolan	5	Joyce Bohme
3	Shane Namanurki	6	Sharon Hayes
		7	Vacant

Warruwi Local Authority			
1	Jamie Milpurr	4	Misman Kris
2	Jason Mayinaj	5	Renfred Manmurulu
3	Richard Nawirr	6	Nicholas Hunter
		7	Vacant

Item 11.5 Local Authority Appointments Community Members
OCM251/2025 CONTINUED

Gunbalanya Local Authority			
1	Maxwell Garnarradj	5	Andy Garnarradj
2	Kenneth Magiru	6	Evonne Gumurdul
3	Charlene Dirdi	7	Ishmael Wurramara
4	Kerry Mangiku	8	Vacant

Minjilang Local Authority			
1	Charles Yirrawala	4	Shane Wauchope
2	Matthew Nagarlbini	5	Lachlan Nabegeyo
3	Clint Wauchiope	6	Vacant

CARRIED

12 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

Agenda Reference:	12.1
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Debbie Branson, Governance Advisor

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

OCM252/2025 RESOLVED:
On the motion of Mayor James Woods
Seconded Cr Mickitja Onus

THAT COUNCIL:

1. Approve to disclose the following selected resolutions from the confidential section of this meeting in the non-confidential meeting minutes:
 - 11.1 Confirmation of Ordinary Council Meeting Confidential Minutes
 - 11.2 Confirmation of Special Council Meeting Confidential Minutes
 - 11.3 Risk Management and Audit Committee Confidential Minutes
 - 11.4 Finance Committee Confidential Minutes
 - 11.5 Local Authority Appointments Community Members
2. Open the meeting to the public at 3:45pm after the discussion of confidential items.

CARRIED

13 NEXT MEETING

The next meeting is scheduled to take place on 29 October 2025.

14 MEETING DECLARED CLOSED

Chairperson Mayor James Woods declared the meeting closed at 3:51pm.

This page and preceding pages are the minutes of the Ordinary Council Meeting held on Tuesday, 23 September 2025.

Click [here](#) to view the agenda for the Ordinary Council Meeting held on Tuesday, 23 September 2025.

UNCONFIRMED

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	6.2
Title:	Special Council Meeting Minutes
Author:	Debbie Branson, Governance Advisor

SUMMARY

The minutes of the Special Council meeting held on Tuesday, 28 October 2025 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting. Noting that the minutes will be tabled as a late attachment.

RECOMMENDATION

THAT COUNCIL confirms the minutes of the Special Council meeting held on Tuesday, 28 October 2025 as a true and correct record of the meeting.

STATUTORY AND POLICY

Section 101 and 102 *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	6.3
Title:	Local Authority Meeting Minutes
Author:	Debbie Branson, Governance Advisor

SUMMARY

The purpose of this report is to provide Council with copies of the unconfirmed minutes of the Local Authority meetings within the region.

RECOMMENDATION

THAT COUNCIL notes the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Maningrida	13 October 2025	Yes	To be determined by Council

BACKGROUND

The Ministerial Guidelines state that:

minutes from local authority meetings or provisional meetings must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

MATRIX OF ATTENDANCE 2025-2026

LOCAL AUTHORITY MANINGRIDA	14-Jul	13-Oct
Ordinary Members		
SHARON HAYES	apology	√
GARTH DOOLAN	√	√
MARLENE KERNAN	√	√
JESSICA PHILLIPS (CHAIRPERSON)	√	
SHANE NAMANURKI	√	√
MONICA WILTON		apology
JOYCE BOHME	√	apology
Elected Members		
MONICA WILTON	√	
ELIZABETH WILLIAMS	√	
JOSEPH DIDDO		√
JERMAINE NAMANURKI	√	√
JACQUELINE PHILLIPS (DEPUTY MAYOR)	√	apology
JAMES WOODS (MAYOR)	√	√

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2025-10-13 Maningrida Local Authority Meeting Minutes [**6.3.1** - 5 pages]



Minutes of the West Arnhem Regional Council Maningrida Local Authority
Monday, 13 October 2025 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Mayor James Woods declared the meeting open at 10:21am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

APPOINTED MEMBERS PRESENT

Member

Sharon Hayes

Member

Shane Namanurki

Member

Garth Doolan

Member

Marlene Kernan

ELECTED MEMBERS PRESENT

Mayor

James Woods

Councillor

Jermaine Namanurki

Councillor

Joseph Diddo

STAFF MEMBERS PRESENT

Chief Executive Officer

Katharine Murray

Acting Director Community and Council Services

Rick Mitchell (via teams)

Council Services Manger

Scott Page

Finance Manager

Imran Shajib

Project Manager

Clem Beard

Governance Advisor

Debbie Branson

GUESTS

Menzies School of Health Research

The meeting was adjourned at 10:22am and reconvened at 10:31am.

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

MAN56/2025 RESOLVED:

On the motion of Cr Joseph Diddo

Seconded Mayor James Woods

THAT THE LOCAL AUTHORITY:

1. Notes the apology received from Deputy Mayor Phillips, Member Monica Wilton, Member Shane Namanurki and Member Joyce Bohme; and
2. Determines Deputy Mayor Phillips, Member Monica Wilton, Member Shane Namanurki and Member Joyce Bohme are absent with permission of the Authority.

CARRIED

4 ELECTION OF CHAIRPERSON

Agenda Reference:	4.1
Title:	Election of Maningrida Local Authority Chairperson
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on Election of Maningrida Local Authority Chairperson.

Deputy Mayor Jacqueline Phillips nominated Member Garth Doolan. Member Garth Doolan did not accept the nomination.

Member Monica Wilton nominated Member Joyce Bohme. Member Joyce Bohme accepted the nomination.

Member Garth Doolan nominated Cr Jermaine Namanurki. Cr Jermaine Namanurki accepted the nomination.

Member Marlene Kernan nominated Member Sharon Hayes. Member Sharon Hayes accepted the nomination.

Cr Diddo nominated Member Marlene Kernan. Member Marlene Kernan accepted the nomination.

Member Shane Namanurki joined the meeting at 10:42am.

Item 4.1 – Election of Maningrida Local Authority Chairperson Cont/.

MAN57/2025 RESOLVED:

On the motion of Member Garth Doolan

Seconded Cr Joseph Diddo

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Election of Maningrida Local Authority Chairperson*; and
2. Elects Cr Jermaine Namanurki to the position of Maningrida Local Authority Chairperson for a period of 12 months.

CARRIED

Cr Jermaine Namanurki assumed the position of Chairperson.

5 ACCEPTANCE OF AGENDA

Agenda Reference:	5.1
Title:	Acceptance of Agenda
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

MAN58/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Member Sharon Hayes

THAT THE LOCAL AUTHORITY accepts the agenda papers as circulated for the Maningrida Local Authority meeting held on 13 October 2025.

CARRIED

6 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	6.1
Title:	Disclosure of Interest of Members or Staff
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

MAN59/2025 RESOLVED:

On the motion of Chairperson Jermaine Namanurki

Seconded Member Sharon Hayes

THAT THE LOCAL AUTHORITY acknowledges nil declarations of interest relating to the items listed for the Maningrida Local Authority meeting held on 13 October 2025.

CARRIED

7 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	7.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

MAN60/2025 RESOLVED:
On the motion of Cr Joseph Diddo
Seconded Member Sharon Hayes

THAT THE LOCAL AUTHORITY confirms the minutes of the Maningrida Local Authority meeting held on Monday, 14 July 2025 as a true and correct record.

CARRIED

ORDER OF BUSINESS

Item 8 – Presentations and Visitors was deferred and Item 9.1 – Receive and Note Reports was brought forward.

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	Finance Report to August 2025
Author:	Imran Shajib, Finance Manager

The Local Authority considered a report on Finance Report to August 2025.

MAN63/2025 RESOLVED:
On the motion of Mayor James Woods
Seconded Chairperson Jeremain Namanurki

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Finance Report to August 2025*;
2. Receive and note the Maningrida Local Authority Certification of the 2024-25 Local Authority Project Funding;
3. Allocate \$20,963 from existing unspent LAP funding to the Change Room's opening event;
4. Liaise with stakeholders to co-contribute to the opening event; and
5. Allocate \$50,000 to the LAP – Community initiatives and events in Maningrida when the new funding is received.

CARRIED

8 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	8.1
Title:	Presentations and Visitors - Menzies School of Health Research
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Presentations and Visitors - Menzies School of Health Research.

Dr Bianca Middleton joined the meeting at 11:10am and left at 11:27am.

MAN61/2025 RESOLVED:

On the motion of Member Sharon Hayes

Seconded Chairperson Jeremain Namanurki

THAT THE LOCAL AUTHORITY notes the presentation on ORVA and THRIVE studies from the Menzies School of Health Research.

CARRIED

The meeting was adjourned at 11:28am.

12 NEXT MEETING

The next meeting is scheduled to take place on date to be determined in 2026 by the Council.

12 MEETING DECLARED CLOSED

Chairperson Namanurki declared the meeting closed at 11:28am.

This page and the preceding pages are the minutes of the Maningrida Local Authority held on Monday 13 October 2025.

Click [here](#) to view the agenda for the Maningrida Local Authority held on Monday 13 October 2025.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	7.1
Title:	Review of Action Items
Author:	Debbie Branson, Governance Advisor

SUMMARY

This report is submitted for Council to review and discuss the progress on outstanding action items from Council meetings.

RECOMMENDATION

THAT COUNCIL:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gives approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of Council or questions asked by Councillors. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for Council to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Council resolves to occur are to be acted upon by the administration. This report enables Council to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Actions OCM [7.1.1 - 4 pages]

Meeting Date	Item No.	Status	Action Required	Assignees	Action Taken
21/05/2024	8.1	On Hold	AFL West Arnhem OCM157/2023 RESOLVED: Request increased advocacy for AFL in West Arnhem Region - refer to WFL in West Arnhem document. BACKGROUND Marnie Mitchell: Through a partnership with AFL NT remote development managers will help support program and development sessions for both Minjilang and Waruwi with WARC covering accommodation / travel / meal costs and AFLNT cover wages of the staff. Community leadership are working together to facilitate the community visits bimonthly. Council Services Manager continue to support AFL initiatives within their Sport and Recreation Teams. OCM109/2024 RESOLVED: Requests further information on the details including costs of Tiwi Bomber football team for AFTNT. OCM215/2024 Approach West Arnhem stakeholders to support the development of a West Arnhem AFL team.	Marnie Mitchell	Request item be put on hold until conflicting priorities are resolved regarding Councils position. (following government advice and direction received in September 2024).
18/06/2024	8.2	On Hold	Fleet Disposal Policy OCM137/2024 RESOLVED: Request policy of fleet disposal to be updated to include assessment of each vehicle and expression of interests within community before auction in Darwin.	Kylie Gregson	Vehicle and Plant Asset Disposal Policy drafted & sitting with management for review.
18/06/2024	9.7	In Progress	Identification Services OCM6/2025 RESOLVED: Request Council partner with MVR to assist with certifying documents for identification services.	Fiona Ainsworth	MVR Director advised document is now sitting with lawyers and forecast draft to be presented to WARC during November.

23/10/2024	7.4	In Progress	Remote Jobs and Economic Development Program OCM303/2024 RESOLVED: Approve West Arnhem Regional Council applying for the following positions and support funding under the Remote Jobs and Economic Development program: Animal Control Officers - Jabiru x 2 Funeral Cultural and Burial Liaison Officer - Maningrida x 2 Oval and Sports Field Caretaker - Maningrida, Gunbalanya, Jabiru x 2 (per location). Aquatic Lifeguard - Maningrida, Jabiru x 2 (per location) Data & Records Officer Trainee - Darwin x 1 Resource Officers (Waste Awareness) - All Location - Human Resource Manager to develop PDs - Business Development Manager to complete applications to RJED	Leanne Johansson	Grant agreement signed and returned.
19/11/2024	12.6	In Progress	Jabiru Subleases - Jabiru Childcare Roof OCM350/2024 RESOLVED: Request administration investigate Jabiru stakeholder support for the rectification of the Jabiru Childcare roof.	Gina Carrascalao, Katharine Murray	
18/12/2024	11.7	In Progress	Sponsorship Proposal OCM393/2024 RESOLVED: Request a policy be created for Sponsorship and Donations	Fiona Ainsworth, Katharine Murray	Draft sponsorship and donation policy is being prepared by executive.
29/04/2025	9.4	In Progress	Carpark Sealing at the rear of Maningrida Council Office OCM101/2025 RESOLVED: Explore options of relocating water line through PowerWater to facilitate further car park options.	Kylie Gregson	Proposed designed drawings presented to council. PW don't have any objections to sealing the area, however it will be WARC responsibility to reinstate seal after any repair work. The existing underground services will remain. Further conversation around budget restraints required.

29/04/2025	9.7	Recommend Complete	Regional Cemetery Update OCM103/2025 RESOLVED: Investigate Jabiru Cemetery ownership and responsibility.	Kylie Gregson, Meredith Newall	West Arnhem Regional Council (WARC) has the consent of Gundjeihmi Aboriginal Corporation Jabiru Town (GACJT) to operate the Jabiru cemetery from Lot 967. Authority to access - terms as follows. 1) Continue to maintain and manage these areas; and 2) Holds the relevant public liability insurance for these areas. Upon burial request - WARC will need to contact GACJT to obtain permission from the traditional owners for the burial. We require a copy of the approval in writing and a copy of the death certificate. The cost of the funeral plot is \$1,160.00 including the opening and closing of site. Recommend action be closed.
29/04/2025	10.1	In Progress	Jabiru Street Lights OCM106/2025 RESOLVED: Concerns with broken street lights in the Jabiru township.	Fiona Ainsworth	Administration continue to repair Jabiru lighting as financially capable. Jabiru Plaza lights are currently being repaired to ensure public safety. The lights at the Jabiru Swimming Pool were repaired in October.

29/04/2025	10.1	In Progress	Maningrida Airport Fencing OCM106/2025 RESOLVED: Then need for permanent fencing.	Fiona Ainsworth, Kylie Gregson	DLI have not yet received confirmation of funding application (via Remote Airstrip Upgrade Program). Once received, the timeline for this tender will be provided. This project is led by DLI.
30/06/2025	8.3	Not yet started	Cultural Awareness Training OCM157/2025 RESOLVED: Request a draft policy be prepared to be considered further at a future workshop which will include consultation with the local authorities.	Katharine Murray, Luisa Arango	Commenced consultation with the Local Authorities.
30/06/2025	9.1	Recommend Complete	Jabiru Bomber - Funding Request OCM160/2025 RESOLVED: Sponsorship from the Jabiru Bombers - report to July 2025 Ordinary Council Meeting	Fiona Ainsworth	As per item 11.7, Draft sponsorship and donation policy being prepared by executive. Recommend this action closed.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	7.2
Title:	Approval to Dispose of Surplus Fleet Assets
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report seeks Councils approval for the disposal of surplus fleet assets by way of public auction: “as is where is”.

RECOMMENDATION

THAT COUNCIL:

1. Receives and notes the report entitled *Approval to Dispose of Surplus Fleet Assets*; and
2. Approves to dispose of fleet registration numbers CA19LL, CB46LV, 920282, CE03ST, and CC12GL.

BACKGROUND

In accordance with the fleet asset retention and disposal schedule developed within Council’s Strategic Asset Management Policy, the Manager Technical Services and Fleet Coordinator identified vehicles and plant to be disposed of via public auction “as is where is”.

COMMENT

During ongoing audits light vehicles from Gunbalanya, Minjilang and Warruwi the following were identified as being no longer viable to maintain.

- Registration No: CA91LL – 2013 Mitsubishi Triton Dual Cab 4WD utility.
This vehicle has major issues and has not been operational for over 12 months.
- Registration No: CB46LV – 2014 Mitsubishi Triton Dual Cab 4WD utility.
This vehicle has major issues and has not been operational for over 12 months.
- Registration No: 920282 – 2008 Toyota Landcruiser 4WD Troop carrier.
It is in very poor condition and now surplus to requirements.
- Registration No: CE03ST – 2013 Isuzu Dmax Dual Cab 4WD utility.
It is in very poor condition and now surplus to requirements.
- Registration No: CC12GL – 2016 Isuzu Dmax Dual Cab 4WD utility.
It is in very poor condition and now surplus to requirements.

LEGISLATION AND POLICY

This asset disposal will be conducted in accordance with relevant provisions in the Local Government Act 2019.

Council’s Strategic Asset Management Policy is relevant to this report.

FINANCIAL IMPLICATIONS

Income from the sale of surplus vehicles and plant will be utilised to support the purchase of replacement vehicles and plant in line with Council’s Strategic Asset Management Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.2 Fleet, Plant and Equipment

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

ATTACHMENTS

1. C A 91 LL [7.2.1 - 1 page]
2. C B 46 LV [7.2.2 - 1 page]
3. 920282 [7.2.3 - 1 page]
4. C E 03 ST [7.2.4 - 1 page]
5. C C 12 GL [7.2.5 - 1 page]











WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	7.3
Title:	Draft Council Meeting Schedule for 2026 Calendar Year
Author:	Debbie Branson, Governance Advisor

SUMMARY

The purpose of this report is to present the proposed calendar dates for all Council meetings for the 2026 calendar year.

RECOMMENDATION

THAT COUNCIL:

1. Receives and notes the report entitled *Draft Council Meeting Schedule for 2026 Calendar Year*; and
2. Approves the attached 2026 Council Meeting Schedule

BACKGROUND

Meetings are an integral component of Council's governance framework. It is through meetings that Elected Members, representatives from various government agencies and non-governmental organisations, and members of the public participate in discussions and debates on matters that are important to West Arnhem communities. Through its meetings, Council ensures that:

1. The needs and wishes of the community are raised and addressed.
2. There is transparency about decisions that are made in the public interest.
3. The development and management of community assets, resources and infrastructure, as well as the delivery of services is monitored and improved.

To meet legislative and regulatory requirements, Council must:

1. Hold an Ordinary Council meeting at least once every two months.
2. Hold a meeting where Council's financial statements are reviewed and approved during the months that an Ordinary Council meeting is not held.
3. Hold a minimum of four meetings for each Local Authority each financial year.
4. Determine the number of committee meetings that should be held each year in accordance with specified legislative and regulatory requirements.
5. Provide information about the dates, times and locations for meetings to the public.

COMMENT

The proposed meeting schedule for 2026 is as follows:

1. Ordinary Council meetings will be held every month, starting at 9:00am with the exception of August and December.
2. Ordinary Council meetings will alternate between in-person and online Teams meetings. The in-person meetings will commence on Tuesdays.

4. Each Local Authority will meet four times in a financial year.
5. Local Authority meetings are not held either side of a public holiday weekend.
6. The Risk Management and Audit Committee will meet four times a financial year.
7. The Kakadu Ward Advisory Committee will meet four times in a financial year.
8. Includes the additional public holiday for the staff and CEO (NAIDOC – 10 July 2026).

A calendar of meeting dates for 2026 is attached to this report for Council's review and feedback.

LEGISLATION AND POLICY

NT Local Government Act 2019

NT Local Government (General) Regulations 2021.

Guideline 1: Local Authorities 2021.

Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy is relevant to this report.

FINANCIAL IMPLICATIONS

Provisions for meeting expenses are included in Council's annual budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

1. 2026 Council Meeting Calendar [7.3.1 - 1 page]

2026 Council Meetings Schedule

JANUARY							FEBRUARY							MARCH							APRIL						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
			1	2	3	4							1							1	30	31	1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30			
MAY							JUNE							JULY							AUGUST						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
31	1	2	3	4	5	6				1	2	3	4							1	30	1	2	3	4	5	6
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
Ordinary Council Meeting (in person)	Ordinary Council Meeting (via video)	Risk Management & Audit Committee Meeting	Maningrida Local Authority	Warruwi Local Authority	Gunbalanya Local Authority	Minjilang Local Authority	Kakadu Ward Advisory Committee Meeting	Finance Committee Meeting																			
24-25 Feb 2026	28 Jan 2026	26 Feb 2026	2 Mar 2026	4 Mar 2026	3 Mar 2026	5 Mar 2026	6 Mar 2026	25 Aug 2026																			
29-30 Apr 2026	25 Mar 2026	11 Jun 2026	11 May 2026	13 May 2026	12 May 2026	14 May 2026	15 May 2026	17 Dec 2026																			
24-25 Jun 2026	27 May 2026	17 Sep 2026	14 Jul 2026	17 Jul 2026	16 Jul 2026	15 Jul 2026	28 Jul 2026 (teams)																				
22-23 Sep 2026	29 Jul 2026	5 Nov 2026	5 Oct 2026	7 Oct 2026	6 Oct 2026	8 Oct 2026	9 Oct 2026																				
25-26 Nov 2026	28 Oct 2026																										

PO Box 721, Jabiru NT 0886 | info@westarnhem.nt.gov.au | www.westarnhem.nt.gov.au



Jabiru (Head Office)
08 8979 9444

Gunbalanya
08 8970 3700

Maningrida
08 8979 6600

Warruwi
08 8970 3600

Minjilang
08 8970 3500



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	7.4
Title:	Ministerial Advisory Council of Senior Territorians (MACST)
Author:	Debbie Branson, Governance Advisor

SUMMARY

The purpose of this report is to gauge the Council Members' interest in nominating for the Ministerial Advisory Council of Senior Territorians (MACST).

RECOMMENDATION

THAT COUNCIL:

1. Receives and notes the report titled *Ministerial Advisory Council of Senior Territorians (MACST)*; and
2. Appoints Cr ... as the West Arnhem Regional Council nomination to the Ministerial Advisory Council of Senior Territorians.

BACKGROUND

The Minister's Advisory Council for Senior Territorians (MACST) provides a voice for Northern Territory (NT) seniors' community on issues of interest and importance through high level and strategic advice to the Minister for Seniors.

The council provides effective links between government and seniors' community to improve policy outcomes.

What the council does

The council is responsible for:

- advising the minister on matters of importance including emerging issues facing NT seniors
- exploring the needs of the seniors' community and discussing how service providers can more effectively meet identified needs
- discussing ideas that promote awareness of the positive aspects of ageing to the community and increase active participation of seniors in all aspects of life
- directing tasks to working groups as determined to address specific issues.

Membership

Membership on the council is voluntary.

Members are selected based on skills, knowledge, experience and broader community participation or representation. They reflect the regional and indigenous populations of the NT.

Members may also participate in council sub-committees and working groups.

Meeting schedule and communiques

The committee meets 3 to 4 times a year.

The Office of Senior Territorians will provide secretariat support for the Chair, including organising meetings and recording and distribution of minutes and relevant information.

Nominations

The Minister for Youth, Seniors and Equality is calling for nominations from West Arnhem Regional Council for a member of the Ministerial Advisory Council of Senior Territorians. Nominations close 30 October 2025.

LEGISLATION AND POLICY

N/A

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

1. Ministerial Advisory Council of Senior Territorians [7.4.1 - 9 pages]
2. Nomination Template supporting information and bio [7.4.2 - 1 page]



MINISTER FOR YOUTH, SENIORS AND EQUALITY

Parliament House
State Square
Darwin NT 0800
Minister.charls@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8999 8613

Ms Katharine Murray
Chief Executive Officer
West Arnhem Regional Council
PO Box 721
JABIRU NT 0886

Via email: katharine.murray@westarnhem.nt.gov.au

Dear Ms Murray

I am writing to you as the Minister for Youth, Seniors and Equality to seek a nomination from the West Arnhem Regional Council for a member of the Ministerial Advisory Council of Senior Territorians (MACST).

The MACST is an independent voice for Territory seniors on issues of interest and importance that provides high level and strategic advice to the Minister responsible for seniors on issues relevant to the social, economic and civic life of senior Territorians. A copy of the Terms of Reference of the MACST are attached for your reference. Membership of the MACST comprises of up to 10 community members, senior peak body representation, an Aboriginal peak organisation representative, and a representative from local government.

The population of our senior Territorians over the age of 65 is projected to grow over the next 10 years to be greater than 35,000 seniors. It is important that we have the programs, policies and services in place that support them and celebrate their contributions to the Territory.

Local government also plays a key role in supporting our senior Territorians which is acknowledged through a dedicated position for local government on the MACST. I am now seeking a nomination from your council for consideration as a member of the MACST. Nominations can be sent to the Office of Senior Territorians, in the Department of People, Sport and Culture, on email DPSC.OST@nt.gov.au.



- 2 -

Should you have any queries, please contact Ms Deborah Butler, Acting General Manager of People and Culture in the Department on email deborah.butler@nt.gov.au or telephone 8999 8906.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'JINSON CHARLS', with a stylized flourish.

JINSON CHARLS

24/9/2025

Minister's Advisory Council for Senior Territorians

Terms of Reference



Minister's Advisory Council for Senior Territorians

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Minister's Advisory Council for Senior Territorians

1. Role

The Minister's Advisory Council for Senior Territorians (MACST) is an independent voice for Territory seniors on issues of interest and importance.

The Council provides high level and strategic advice to the Minister responsible for seniors on issues relevant to the social, economic and civic life of Territory seniors. The Council also provides an effective mechanism, linking the government and seniors community in order to improve policy and service outcomes.

Members participate on a voluntary basis.

2. Authority

The Council is a non-statutory advisory group established by the Minister responsible for seniors. It holds no delegated power to act on behalf of the Minister, or to commit the Minister or government to any actions.

The Terms of Reference align to the [Northern Territory Government Handbook for Board Members](#).

3. Objectives

The objective of the Council is to:

- Provide advice to the Minister responsible for seniors on matters of importance to senior Territorians and in turn, receive feedback from the Minister.
- Explore the needs of the Territory seniors community and offer solutions on how these may be more effectively addressed by the Northern Territory Government and service providers.
- Discuss and promote ideas leading to greater awareness of the positive aspects of ageing to the wider community and increase the active participation of older people in all aspects of life in the Northern Territory.
- Receive advice and provide feedback out of session including:
 - Communicating with the Minister and/or the Department of Territory Families, Housing and Communities (the Department) on items under consideration or proposed initiatives across government that may impact seniors;
 - Reporting on wider community concerns that require further consideration of the needs of senior Territorians prior to implementation; and
 - Reporting on national and local issues that can be interpreted as being discriminatory on the basis of age.
- Investigate issues that the Minister responsible for seniors may refer to the Council for advice.
- Direct specific tasks to relevant working groups which may be formed to address issues such as economic security, community safety or age-friendly communities.

4. Secretariat

The Office of Senior Territorians will provide secretariat support for the Council. Functions include:

- administrative tasks associated with the appointment of members;
- organising of meetings, including members' travel, where applicable;
- recording and distribution of minutes; and
- dissemination of other relevant information.

5. Membership

Membership will comprise of community members, senior peak body representatives, an Aboriginal peak organisation representative, and a representative from local government.

Up to 10 community members will be selected by the Minister for their skills, knowledge, experience, and broader community representation. Community membership will aim to be inclusive of people living in, or with strong connections, to remote and urban communities, culturally and linguistically diverse people, Aboriginal and Torres Strait Islander people, LGBTQIA+ people and people with disability.

Peak body representation will consist of two representative from each of the following:

- The Council on the Ageing (COTA) NT;
- National Seniors Australia;

As well as one peak body representative from each of the following:

- The Association of Independent Retirees;
- A representative from Local Government;
- The Palmerston and Litchfield Seniors Association; and
- A peak Aboriginal organisation.

Other peak body organisations may be invited to participate on the Council by the Minister.

Additionally there will be two (2) observers from the Australian Government, Department of Health and Aged Care.

Upon appointment, members are required to sign and adhere to the Code of Conduct.

5.1. Community member selection and nomination

Community membership is for two years, with the option for re-appointment .

Community members are appointed by the Minister. Processes to fill vacant positions will commence one month prior to expected vacancy dates. Options to fill vacancies include:

- re-appointment of current sitting members for a subsequent term;
- acceptance of nominations through a public expression of interest (EOI) process; or
- direct appointment by the Minister.

Minister's Advisory Council for Senior Territorians

5.2. Peak body representation and nomination

Peak body representatives are ongoing appointments and individuals will be selected by their organisation. The organisation will notify the Secretariat of any changes to their representative.

5.3. Chair and Deputy Chair positions

The Chair and Deputy Chair will be appointed by the Minister from the pool of Community members. The Chair and Deputy Chair will be selected by the Minister for their skills, knowledge, experience and broader community representation.

The terms of appointment for the Chair and Deputy Chair will be a maximum of two (2) years. The Chair and Deputy Chair can be re-appointed by the Minister for a subsequent term following the expiry of their term.

The positions of Chair and Deputy Chair will become vacant in the case of the resignation of a member holding one of these positions or the expiry of their appointment.

6. Meetings

The Council will meet four times a year, with one meeting being held online only. Meetings will be held in two parts:

- **Closed session** (approximately 2 hours duration): This session will only be attended by Council members. The agenda will include items related to Working Groups. The Secretariat will be responsible for the preparation of Minutes.
- **Open session** (approximately 3 hours duration): This session will consist of general agenda items. The Secretariat and relevant Department employees will also be in attendance.

The location of meetings will include a visit to one regional centre per calendar year, noting that arrangements to visit a regional centre will be made within resourcing and budget parameters.

Agenda papers will be circulated to members at least one week prior to the meeting.

A draft copy of the Minutes will be provided to the Chair within 10 days of the meeting. The Secretariat will provide Minutes to the Minister and members once endorsed by the Chair.

A Communiqué summarising the meeting content will be composed following each meeting, and supplied to the Chair with the draft minutes.

Meetings are to be facilitated by the Chair, or in their absence, the Deputy Chair. Where the Deputy Chair is also not present, a member nominated by the Chair will temporarily act as the Chair.

Whenever possible, decisions of the Council are to be made by consensus. If consensus cannot be reached, decisions will be made by a majority vote of those members present. The advice provided to the Minister will include the diverse range of opinions of members.

6.1. Proxies

Peak body representatives can appoint a proxy if unable to attend. All proxies will be coordinated by the peak body member unable to attend.

A community member must seek agreement in advance from the Chair, through the Secretariat, to nominate a proxy.

Minister's Advisory Council for Senior Territorians

6.2. Apologies

If a member is unable to attend a meeting, they must submit an apology to the Secretariat. Apologies will be noted in the minutes. If a member fails to attend three consecutive meetings without notifying the Secretariat, their term may be cancelled by the Minister.

6.3. Quorum

A quorum is half the total attending members plus one. A proxy is counted in the quorum and has the authority to vote. Observers or any visiting experts are not included in the count for a quorum and cannot vote.

6.4. Regional participation

Regional participation is encouraged and the Secretariat will arrange flights and accommodation for the travel of members outside of Darwin.

7. Working Groups

All members are to participate in one of the following established working groups:

- Elder Abuse and Community Safety
- Aged Care Workforce
- Concessions
- Housing.

Each working group will have an allocated Chair, who is responsible for the coordination of the group and the Minute taking. A report summarising each group's activities will be presented by the Chair to all members during the closed session of each meeting. The reports will then be provided to the Minister during the open session or out of session. The reports will also be provided to the Secretariat for record keeping.

Each working group will have a Terms of Reference.

8. Confidentiality

Unless otherwise indicated, all papers and minutes are confidential. The Council will determine what papers are marked for release at the end of each meeting, or in subsequent meetings.

Members may be provided with other confidential material, which they should treat with care and discretion and cannot disclose to anyone outside the Council.

9. Declaring conflicts of interest

A conflict of interest may occur where a member has a financial or other interest in issues under consideration by the Council. Declaring conflicts of interest will be a standing agenda item for each meeting.

A member must disclose to the Chair, any situation or agenda item that may lead to a real, perceived, or potential conflict of interest. The Chair will assess the risk and decide if the member be excluded from any discussions.

Minister's Advisory Council for Senior Territorians

10. Leave of absence

Members may apply to the Chair, through the Secretariat, for a leave of absence from their Council responsibilities for up to four (4) months. For a period of absence of longer than four (4) months, the request requires consideration by the Minister.

11. Resignation

Members may resign from the Council at any time. All resignations must be provided in writing to the Minister with a copy provided to the Chair. Appointment of replacement members is at the discretion of the Minister.

12. Review of the Terms of Reference

The Terms of Reference will be reviewed biennially in consultation with the Minister, members and Office of Senior Territorians.

Local Government Nominations to the Minister's Advisory Council for Senior Territorians (MACST)

Name and Place of Employment (if applicable)

Relevant Skills and experience	Work Summary
Qualifications	
Interest in seniors space	
Short bio	

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 October 2025

Agenda Reference:	7.5
Title:	Financial Report for the period ending 30 September 2025
Author:	Jocelyn Nathanael-Walters, Director of Finance

SUMMARY

The purpose of this report is to provide the Council with the Financial Management Report for the period ended 30 September 2025 and seek approval for the acquittal of 2024-25 Local Authority Project and Waste and Resource Management funding.

RECOMMENDATION

THAT COUNCIL:

1. Receives and note the report titled *Financial Report for the period ending 30 September 2025*;
2. Approves all four Local Authority Project Funding 2024-25 Certifications and Project Reports; and
3. Approves the Acquittal of Waste and Resource Management grant 2024-25.

BACKGROUND

Monthly Financial Report

The CEO must, in each month, give the Council (or Council's Finance Committee) a report setting out:

- The actual year to date income and expenditure of council;
- The most recently adopted annual budget; and
- Details of any material variances between the most recent actual income and expenditure, and the most recently adopted annual budget.

The report must be in the approved form.

The report must be accompanied by the CEO's certification in writing, to the Council, that to the best of the CEO's knowledge, information and belief:

- The internal controls implemented by Council are appropriate; and
- The Council's financial report best reflects the financial affairs of Council.

If the CEO cannot provide the certification, then written reasons for not providing the certification is to be submitted.

Local Authority Project (LAP) Funding Certification

Annually a certification and project report on all LAP funding for the financial year must be included in the meeting agenda and minutes of the respective Local Authority and included in Council's ordinary council meeting agenda and minutes.

Waste and Resource Management (WaRM) Acquittal

An income and expenditure acquittal for WaRM funding is required to be included annually in Council's meeting agenda and minutes.

COMMENT

The *Local Government (General) Regulations 2021* requires the previous month's financial report to be given to the Council.

Local Authority Project (LAP) Funding Certification

Due to the cancellation of the October 2025 Local Authority meetings, out of respect for the passing of a long-term current elected member, only the Maningrida Local Authority considered their 2024-25 LAP Funding certification and project report [MAN63/2025]. The remaining Local Authority 2024-25 LAP Funding certifications and project reports will be included in the next Local Authority meeting agendas, which may not occur until the first quarter of 2026. The Department of Housing, Local Government and Community Development has been made aware of this delay and that all 2024-25 LAP Funding certifications and project reports will still be laid before the Council in the October 2025 ordinary council meeting to best, in the circumstances, meet the funding requirements.

Waste and Resource Management (WaRM) Acquittal

Included is the WaRM income and expenditure acquittal for year ending 30 June 2025 which shows a surplus of funds still to be spent.

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for the monthly financial report to Council.

The format of the monthly financial report follows the prescribed format set out in the CEO of the Department of Chief Minister and Cabinet's approved form published on the NT Government Local Government Unit's website.

FINANCIAL IMPLICATIONS

The CEO is responsible for laying before the Council a monthly financial report and the Council is responsible for managing its resources.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:
{custom-field-strategic-implications}

ATTACHMENTS

1. Monthly Financial Report September 2025 [7.5.1 - 19 pages]
2. Local Authority Project Funding 2024-25 Certifications [7.5.2 - 8 pages]
3. WaRM Acquittal 2024 25 [7.5.3 - 1 page]

Certification by the CEO to the Council

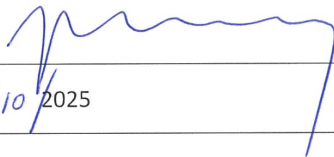
Council Name:	West Arnhem Regional Council
Reporting Period:	September 2025

That, to the best of my knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed


17 / 10 / 2025

Note: The monthly financial report to Council must either be accompanied by a written certification by the CEO to the Council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the *Local Government (General) Regulations 2021*)

Monthly Financial Report for September 2025

Report 1

Table 1. Income and Expenditure Statement

Expected YTD Annual Budget Completion 25%

Period ended 30 September 2025	Notes	YTD Actuals (A) \$	Commitments (B) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Approved 1st Revised Budget (OCM 193/2025) (E) \$	YTD Actual Compared to Approved Budget (A / E) %
OPERATING INCOME							
Rates		43,421	-	744,850	(701,429)	2,979,401	1%
Charges	1	647,673	-	1,007,094	(359,422)	4,028,376	16%
Fees and Charges		169,907	-	180,546	(10,639)	714,021	24%
Operating Grants and Subsidies		6,942,675	-	10,784,995	(3,842,321)	16,000,972	43%
Interest / Investment Income		43,218	-	41,000	2,218	164,000	26%
Commercial and Other Income	2	3,371,666	-	4,236,646	(864,980)	13,858,440	24%
TOTAL OPERATING INCOME		11,218,560	-	16,995,133	(5,776,573)	37,745,210	30%
OPERATING EXPENDITURE							
Employee Expenses		4,249,458	182	4,765,384	(515,926)	19,498,155	22%
Materials and Contracts	4	924,825	1,348,152	1,633,886	(709,061)	7,920,473	12%
Elected Member Allowances		110,470		100,530	9,940	402,120	27%
Elected Member Expenses		44,638	-	62,549	(17,912)	274,475	16%
Council Committee		-	-	-	-	7,000	
Council Committee & LA Allowances		6,569	-	10,826	(4,257)	36,305	18%
Council Committee & LA Expenses		4,871	-	8,012	(3,141)	33,683	14%
Depreciation, Amortisation and Impairment		1,317,860	-	1,317,860	-	5,271,438	25%
Interest Expenses		-	-	-	-	-	-
Other Expenses	3	2,330,563	212,545	2,594,473	(263,910)	10,271,000	23%
TOTAL OPERATING EXPENDITURE		8,989,253	1,560,879	10,493,520	(1,504,267)	43,714,648	21%
OPERATING SURPLUS / (DEFICIT)		2,229,307		6,501,613	(4,272,306)	(5,969,438)	

Period ended 30 September 2025	Notes	YTD Actuals (A) \$	Commitments (B) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Approved 1st Revised Budget (OCM 193/2025) (E) \$	YTD Actual Compared to Approved Budget (A / E) %
<u>Charges Income</u>							
Sewerage	1	39,122	-	187,699	(148,578)	750,797	5%
Water		591,378	-	418,500	172,878	1,674,000	35%
Waste Collection		17,173	-	400,895	(383,722)	1,603,579	1%
		647,673	-	1,007,094	(359,422)	4,028,376	
<u>Commercial and Other Income</u>							
Income Allocations	2	1,897,071	-	2,487,089	(590,018)	6,609,908	29%
Agency and Commercial Services Income		1,374,390	-	1,584,842	(210,452)	6,619,669	21%
Other Income		100,205	-	164,715	(64,511)	628,862	16%
		3,371,666	-	4,236,646	(864,980)	13,858,440	
<u>Other Expenses</u>							
Travel, Freight & Accommodation	3	206,806	119,258	286,870	(80,064)	1,141,951	18%
Fuel, Utilities & Communication		520,484	234	581,849	(61,364)	2,325,690	22%
Finance Expenses		3,113		3,598	(485)	14,390	22%
Other Expenses		1,600,159	93,053	1,722,157	(121,997)	6,788,968	24%
		2,330,563	212,545	2,594,473	(263,910)	10,271,000	

No	Note. 4 All Commitments	Budget Commitments \$
1	2143 - Water Management: Jabiru	204,880
2	2398 - West Arnhem Cemetery Establishment - MANINGRIDA	150,419
3	2001 - Animal Control	91,670
4	3142 - Kurrung Sports Carnival - Sport Australia	71,792
5	2917 - LAP - Maningrida New Year's Eve Fireworks Display 2025	70,900
6	2009 - Maintain local roads	71,019
7	2038 - Manage Information Technology and Communications	63,592
8	2391 - Regional and Remote Burials Grant - MINJILNAG	47,000
9	2004 - Install and maintain street lights	44,469
10	2413 - Repair the Maningrida Pool Eroded Footings	38,508
11	2017 - Parks and Public Open Space - including weed control	38,983
12	2392 - LRCI Phase 4 - Part B - Malabam Road - Maningrida	26,730
13	4012 - Operate post office business	24,995
14	2013 - Waste Management	23,507
15	2012 - Community Service Delivery	23,320
16	2015 - Operate and maintain swimming pool	20,258
17	2912 - LAP - Connection of Water Service - New Cemetery - WARRUWI	18,605
18	2016 - Operate Fuel Storage Facility	15,629
19	2048 - Maintain plant, equipment and motor vehicles	16,212
20	3154 - Sports and Recreation	12,864
21	2991 - LAP - Installation of outdoor gym equipment at the pool -	10,488
22	2145 - Sewerage Management	9,417
23	2384 - ABA - Maningrida Oval Changerooms	9,075
24	2411 - Jabiru Gym Upgrade	9,070
25	4028 - Food Preparation Services	6,806
26	4009 - Manage Electricity and water business	6,311
27	2980 - LAP - Additional Garden Hard Structure at the Billabong	5,600
28	2914 - LAP - Installation Speed Bump - Top Camp Road - Maningrida	3,943
29	2396 - Brockman Oval Lights - Jabiru	3,927
30	2235 - ICT Transition	3,900
31	4001 - Operate Long day care	3,898
32	2237 - Municipal Services	3,574
33	2071 - Manage Council Governance	3,232
34	2903 - LAP - Purchase of 4x4 Hearse	3,186
35	2010 - Manage and maintain cemeteries	152,408
36	2030 - Manage Technical Services	2,472
37	3028 - Manage Creche	2,187
38	3001 - Home Care Packages Program (HCP)	2,040
39	2144 - Library Service: Jabiru	2,265
40	4011 - Manage Visitor accommodation	1,765
41	4219 - Upgrade works at Sewerage ponds	1,698
42	2049 - Maintain staff houses	16,473

No	Note. 4 All Commitments	Budget Commitments \$
43	3002 - Commonwealth Home Support Program (CHSP)	1,592
44	4029 - Aerodromes Inspection and Maintenance	1,323
45	2037 - Human Resource Management	1,179
46	2908 - LAP - Public Toilet proposal - MGD	1,121
47	2008 - Maintain & construct council controlled buildings & land	745
48	4031 - NDIS - National Disability Insurance Scheme	592
49	3158 - Active Regional and Remote Communities Program	530
50	2021 - Support Civic and community events	404
51	2335 - Trade Services	370
52	2039 - Manage Work Health and Safety	239
53	2028 - Executive leadership CEO	214
54	2334 - Wellbeing	181
55	2906 - LAP - Beautification of township - Warruei	158
56	2218 - Sport and Recreation - Jabiru	145
57	Seven Pos <100	275
	Total	1,348,152

Table 2. Monthly Operating Position

Expected YTD Annual Budget Completion

25%

Period ended 30 September 2025	Notes	YTD Actuals (A) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Approved 1st Revised Budget (OCM 193/2025) (E) \$	YTD Actual Compared to Approved Budget (A / E) %
BUDGETED OPERATING SURPLUS / (DEFICIT) (Table 1.)		2,229,307	6,501,613	(4,272,306)	(5,969,438)	-37%
Remove NON-CASH ITEMS						
Less Non-Cash Income	5	(1,897,071)	(2,487,089)	590,018	(6,609,908)	29%
Add Back Non-Cash Expenses	6	3,214,931	2,964,833	250,097	11,881,346	27%
TOTAL NON-CASH ITEMS		1,317,860	477,745	840,115	5,271,438	
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	Table 3.	2,162,556	1,411,064	751,492	2,618,419	83%
TOTAL ADDITIONAL OUTFLOWS		(2,162,556)	(1,411,064)	(751,492)	(2,618,419)	
Add ADDITIONAL INFLOWS						
Capital Grants Income	7	-	-	-	-	0%
Prior Year Carry Forward Tied Funding (Capital)	8	5,031,013	1,753,419	3,277,594	1,753,419	-
Other Inflow of Funds	9	-	22,500	(22,500)	90,000	-
Transfer from Reserve		-	-	-	-	-
TOTAL ADDITIONAL INFLOWS		5,031,013	1,775,919	3,255,094	1,843,419	
Net BUDGETED OPERATING SURPLUS / (DEFICIT)		6,415,623	7,344,213	(928,589)	-	

Period ended 30 September 2025	Notes	YTD Actuals (A) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Approved 1st Revised Budget (OCM 193/2025) (E) \$	YTD Actual Compared to 2nd Revised Approved Budget (A / E) %
<u>Non-Cash Income</u>						
Income Allocations (internal movement)	5	(1,897,071)	(2,487,089)	590,018	(6,609,908)	29%
<u>Non-Cash Expenses</u>						
Expense Allocations (internal movement)	6	1,897,071	1,646,974	250,097	6,609,908	29%
Depreciation, Amortisation and Impairment		1,317,860	1,317,860	-	5,271,438	25%
		3,214,931	2,964,833	250,097	11,881,346	
<u>Capital Grants Income</u>						
Capital Grants - Australian Government	7	-	-	-	-	
Capital Grants - Territory Government		-	-	-	-	
Capital Grants - Other		-	-	-	-	
		-	-	-	-	
<u>Prior Year Carry Forward Tied Funding</u>						
Capital Grants Income Carried Forward	8	5,031,013	1,753,419	3,277,594	1,753,419	-
<u>Other Inflow of Funds</u>						
Sale of assets	9	-	22,500	(22,500)	90,000	-
		-	22,500	(22,500)	90,000	

Table 3. Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE	Notes	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Approved 1st Revised Budget (OCM 193/2025) \$
Infrastructure	10	1,838,977	1,194,814	644,163	1,753,419
Buildings	11	-	58,750	(58,750)	235,000
Vehicles	12	181,666	52,500	129,166	210,000
Plant and Equipment	13	40,747	105,000	(64,253)	420,000
Local Authority Funded projects	14	101,167	-	101,167	-
TOTAL CAPITAL EXPENDITURE		2,162,556	1,411,064	751,492	2,618,419
TOTAL CAPITAL EXPENDITURE FUNDED BY:					
Operating Income (amount allocated to fund capital items)		153,358	216,250	(62,892)	775,000
LA Funding		101,167	-	101,167	-
Capital Grants		-	-	-	-
Prior Year Carry Forward Tied Funding		1,908,031	1,194,814	713,217	1,753,419
Proceeds from Sale of assets		-	-	-	90,000
TOTAL CAPITAL EXPENDITURE FUNDING		2,162,556	1,411,064	751,492	2,618,419

CAPITAL EXPENDITURE	Notes	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Approved 1st Revised Budget (OCM 193/2025) \$
<u>Infrastructure</u>					
ABA - Maningrida Oval Changerooms	10	1,102,384	1,194,814	(92,430)	1,753,419
Brockman Oval Lights - Jabiru		666,494	-	666,494	-
Revitalisation Project - Jabiru		1,162	-	1,162	-
CBF - Jabiru Library Revitalisation Phase 2		35,091	-	35,091	-
R&M Maningrida Basketball Court		33,847	-	33,847	-
		1,838,977	1,194,814	644,163	1,753,419
<u>Buildings</u>					
Maintain staff houses : Jabiru	11	-	50,000	(50,000)	200,000
Jabiru - Operate Long day care		-	5,000	(5,000)	20,000
Jabiru - Operate post office business		-	3,750	(3,750)	15,000
		-	58,750	(58,750)	235,000
<u>Vehicles</u>					
Maintain plant, equipment & motor vehicles : Region	12	112,612	52,500	60,112	210,000
4WD Buses -Gunbalanya -Sports & Recreation		69,054	-	69,054	-
		181,666	52,500	129,166	210,000
<u>Plant and Equipment</u>					
Maintain plant, equipment & motor vehicles: Gunbalanya	13	-	58,750	(58,750)	235,000
Maintain plant, equipment & motor vehicles : Jabiru		-	5,000	(5,000)	20,000
Maintain plant, equipment & motor vehicles : Maningrida		-	17,500	(17,500)	70,000
Maintain plant, equipment & motor vehicles : Minjilang		-	23,750	(23,750)	95,000
Waste Manage : Maningrida		3,241	-	3,241	-
Water Management : Jabiru		37,505	-	37,505	-
		40,747	105,000	(64,253)	420,000
<u>Local Authority Funded projects</u>					
Maningrida - Purchase of 4x4 Hearse	14	83,583	-	83,583	-
Gunbalanya - Gunbalanya Oval Lighting: Contribute \$100K		17,583	-	17,583	-
		101,167	-	101,167	-

Table 4. Quarterly Report on Planned Major Capital Works

As at 30 September 2025

Class of Assets	By Major Capital Project *	Total Prior Year(s) Actuals \$	Commitments \$	YTD Actuals Plus Commitment \$	Total Actuals \$	Total Planned Project Budget \$	Total Yet to Spend \$	Expected Project Completion Date
		(A)		(B)	(C = A + B)	(D)	(E = D - C)	
Infrastructure	Maningrida Oval Change Room	2,471,182	267,930	1,370,314	3,841,496	4,581,700	740,204	31/12/2025
Infrastructure	Jabiru Brockman Oval Lights	87,745	635,930	1,302,423	1,390,168	1,500,000	109,832	30/10/2025
Infrastructure	Cemetery Maningrida	-	178,949	178,948	178,948	415,000	236,052	30/06/2026
Vehicle	Replacement Garbage Compactor- MIN	208,043	-	-	208,043	250,000	41,957	31/12/2025
Vehicle	2x 4WD Buses -GUN & MAN	-	139,680	208,734	208,734	440,000	231,266	31/12/2025
Vehicle	2xHilux 4x4 SR 2.8 diesel auto-Unit + Accessories	-	-	112,612	112,612	210,000	97,388	31/12/2025
TOTAL		2,766,970	1,222,489	3,173,031	5,940,001	7,396,700	1,456,699	

Table 5. Monthly Balance Sheet Report

BALANCE SHEET AS AT 30 September 2025	YTD Actuals \$	Notes
ASSETS		
Cash at Bank		A & A.1
Tied Funds	6,860,238	
Untied Funds	2,535,809	
Accounts Receivable		
Trade Debtors	865,456	B
Rates & Charges Debtors	5,447,675	C
Other Current Assets	837,784	
TOTAL CURRENT ASSETS	16,546,962	
Non-Current Financial Assets		
Property, Plant and Equipment	71,106,691	D
TOTAL NON-CURRENT ASSETS	71,106,691	
TOTAL ASSETS	87,653,653	
LIABILITIES		
Trade Creditors	1,353,840	E
ATO & Payroll Liabilities	61,281	F
Current Provisions	2,359,235	G
Accrued Expenses	169,407	
Other Current Liabilities	6,109,889	
TOTAL CURRENT LIABILITIES	10,053,652	
Non-Current Provisions	220,719	
Other Non-Current Liabilities	8,328,369	H
TOTAL NON-CURRENT LIABILITIES	8,549,087	
TOTAL LIABILITIES	18,602,740	
NET ASSETS	69,050,913	

BALANCE SHEET AS AT 30 September 2025	YTD Actuals \$	Notes
EQUITY		
Asset Revaluation Reserve	3,952,222	
Capital Reserve	161,425	
Election Reserve - Transfer In	87,989	
Disaster Recovery Funding - Transfer In	100,000	
Equity Adjustments	44,601,703	
Accumulated Surplus	20,147,574	
TOTAL EQUITY	69,050,913	

BALANCE SHEET NOTES

Note A. Details of Cash and Investments Held	\$	\$
<u>Investments Held</u>		
Operating Bank Account	878,459	
Business One - Post Office Bank Account	47,311	
Business Maxi Bank Account (Note A.1)	5,052,431	
General Trust Bank Account	161,208	
Traditional Credit Union - Shares	-	
Term Deposits (Note A.1)	3,255,000	9,394,409
<u>Cash Held</u>		
Floats	1,638	1,638
Total Cash and Investments Held		9,396,047
Less: Restricted Cash		6,860,238
Balance Unrestricted Cash		2,535,809

Note A.1 Higher Interest Earning Investments	Deposit Date	Principal \$	Interest Rate	Maturity Date	Terms
Westpac	21/03/2024	5,000	3.85%		
NAB	29/07/2025	450,000	4.21%	28/10/2025	91
NAB	13/08/2025	300,000	4.13%	11/11/2025	90
NAB	1/07/2025	500,000	4.19%	30/09/2025	91
NAB	14/07/2025	500,000	4.14%	14/10/2025	92
NAB	15/08/2025	1,000,000	4.15%	13/11/2025	90
NAB	9/09/2025	500,000	4.08%	9/12/2025	91
Business Maxi Bank Account		5,052,431	1.55%		
Total Higher Interest Earning Investments		8,307,431			

Note B. Trade Debtors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
NDIS Debtors	1,354	2,666	2,213	6,394	12,627
ChildCare Debtors	15,707	1,644	308	27,804	45,463
Trade Debtors	356,761	25,111	328,418	97,076	807,366
Total Trade Debtors	373,823	29,421	330,938	131,274	865,456

Note C. Rates & Charges Debtors	To be Levied in 2025/26	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
General Rates	2,779,990	2,532,124			55,102	2,587,226
Special Rates	277,826	265,153			1,314	266,467
Water Charges	492,890	440,864			82,350	523,214
Waste Charges	2,246,015	2,042,827			27,940	2,070,768
Total Rates & Charges Debtors	5,796,720	5,280,968	-	-	166,706	5,447,675

Refer sub Note C.1

Note C.1 Rates & Chargers Debtors -Past 90+ Days	Aug-25	Sep-25	Difference
	Past Due 90+ Days	Past Due 90+ Days	
General Rates	47,177	55,102	7,925
Special Rates	1,314	1,314	-
Water Charges	100,073	82,350	- 17,723
Waste Charges	27,940	27,940	-
Total Rates & Charges Debtors	176,504	166,706	(9,798)

Note D. New Physical Assets (including WIP) YTD	1 July 2025 WDV	YTD WIP	YTD Additions	YTD Disposals	Accumulated Depreciation	YTD WDV Balance	Notes
Land	688,500	-	-	-	-	688,500	
Section 19 Leases	5,079,258	-	-	-	(1,077,662)	4,001,596	
Jabiru Town Sub Leases	4,009,672	-	-	-	(657,105)	3,352,567	
Buildings	32,835,284	-	-	-	(17,037,754)	15,797,530	
WIP - Buildings	154,404	-	-	-	-	154,404	D1
Infrastructure	53,693,196	-	-	-	(16,050,032)	37,643,165	
WIP - Infrastructure	4,487,246	1,856,560	-	-	-	6,343,806	D2
Vehicles	2,773,191	-	-	-	(2,441,379)	331,812	
WIP - Vehicles	66,729	265,249	-	-	-	331,978	D3
Furniture and Fittings	927,205	-	-	-	(753,461)	173,744	
WIP - Furniture	64,512	-	-	-	-	64,512	D4
Plant and Machinery	9,171,647	-	-	-	(6,989,318)	2,182,329	
WIP - Plant and Machinery	-	40,747	-	-	-	40,747	D5
Roads	-	-	-	-	-	-	
Total Non- Current Assets	113,950,846	2,162,556	-	-	(45,006,711)	71,106,691	

Work-In-Progress (WIP - items not yet recorded in the Asset Register) Note:

D1 - Expenditure not yet capitalised -Includes Concrete paving works & chain mesh fence Rec Hall Warruwi 48k; Warruwi Community Hall -Rain water tank \$13k

D2 - Expenditure not yet capitalised - Includes Maningrida Oval Change Rooms & toilet extension \$3.54M; Gunbalanya Oval Lights \$825k

D3 - Expenditure not yet capitalised - Includes Hilux 4x4 \$101k; Toyota Hiace Bus \$67k; carryout 4wd to maningrida \$82k

D4 - Expenditure not yet capitalised - Includes Maningrida Gym Equipment \$57k

D5 - Expenditure not yet capitalised - Replace Bore 2 submersible pump \$40.7k

Note E. Trade Creditors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total	\$
Trade Creditors	518,010	692,051	21,386	122,393	1,353,840	
				<i>Refer sub Note E.1</i>		

Sub Note E.1-Under Retention \$116,498

Note F. Australian Tax Office (ATO) and Payroll Obligations

As at the date of this report, all reporting and payment obligations have been met.

Note G. Provisions (Current and Non-Current)	\$	\$
<u>Current Provisions</u>		
Employees Annual Leave	1,224,766	
Long Service Leave	813,976	
Doubtful Debts	10,807	
Insurance Provision	309,687	
		2,359,235
<u>Non-Current Provisions</u>		
Long Service Leave	220,719	
		220,719
Total Provisions		2,579,954

Note H. Other Non Current Liabilities	\$	\$
Section 19 Lease Liability	4,543,669	
Jabiru Town Sub Lease Liability	3,784,700	
Total Other Non Current Liabilities		8,328,369

Monthly Financial Report for Local Authority Areas

Operating Income and Expenditure for Local Authorities for the Period Ending 30 September 2025

[Report 2](#)

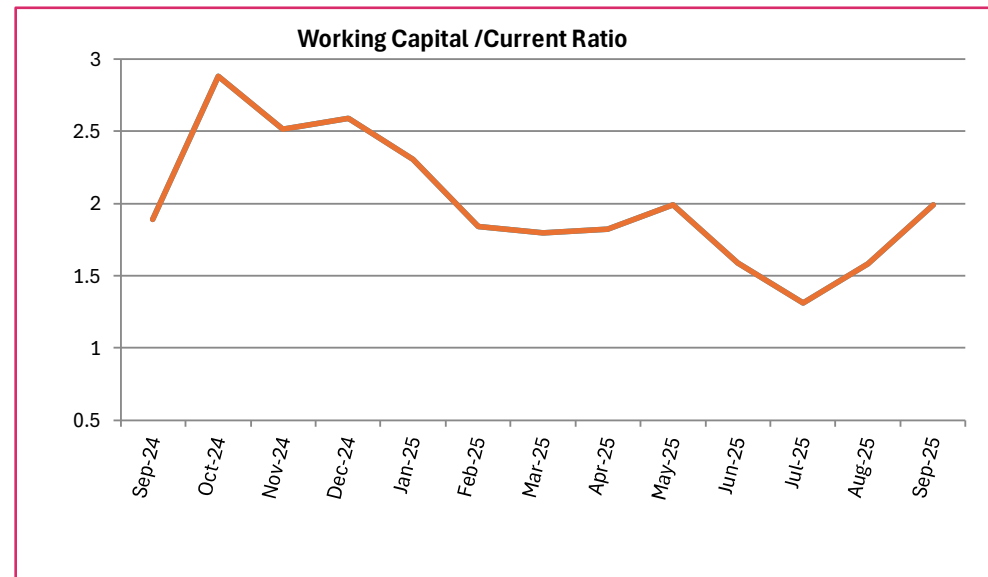
	Regional Office / Unallocated			Minijiang LA			Warruwi LA			Gunbalanya LA		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME												
Rates	-	25,543	(25,543)	-	21,899	(21,899)	-	32,379	(32,379)	26,128	100,627	(74,499)
Charges	-	-	-	-	16,964	(16,964)	-	26,666	(26,666)	11,304	97,655	(86,351)
Fees and Charges	39,389	49,325	(9,936)	2,223	3,750	(1,527)	7,523	7,750	(227)	-	5,500	(5,500)
Operating Grants and Subsidies	5,496,420	8,215,511	(2,719,090)	587,240	363,501	223,739	384,698	345,805	38,893	110,733	595,010	(484,277)
Interest / Investment Income	43,218	41,000	2,218	-	-	-	-	-	-	-	-	-
Commercial and Other Income	1,872,258	2,499,620	(627,362)	234,962	245,657	(10,695)	192,450	208,264	(15,814)	442,243	531,240	(88,997)
Untied Revenue Allocation	-	(2,128,458)	2,128,458	-	237,811	(237,811)	-	265,093	(265,093)	-	367,545	(367,545)
TOTAL OPERATING INCOME	7,451,285	8,702,540	(1,251,255)	824,425	889,583	(65,158)	584,671	885,958	(301,286)	590,407	1,697,576	(1,107,169)
OPERATING EXPENDITURE												
Employee Expenses	1,634,585	1,738,951	(104,366)	357,532	400,597	(43,065)	405,623	484,892	(79,269)	498,633	603,322	(104,689)
Materials and Contracts	117,697	371,402	(253,705)	84,429	138,132	(53,703)	56,270	74,774	(18,504)	251,891	307,030	(55,138)
Elected Member Allowances	110,470	100,530	9,940	-	-	-	-	-	-	-	-	-
Elected Member Expenses	44,638	62,549	(17,912)	-	-	-	-	-	-	-	-	-
Council Committee & LA Allowances	719	1,750	(1,031)	700	1,551	(851)	1,650	2,300	(650)	1,950	3,725	(1,775)
Council Committee & LA Expenses	-	-	-	1,440	2,150	(710)	1,536	363	1,174	411	1,000	(589)
Depreciation, Amortisation and Impairment	1,317,860	1,317,860	(0)	-	-	-	-	-	-	-	-	-
Interest Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	985,790	1,194,069	(208,279)	241,821	187,674	54,147	135,606	179,783	(44,177)	211,568	263,729	(52,161)
TOTAL OPERATING EXPENDITURE	4,211,759	4,787,111	(575,352)	685,922	730,105	(44,183)	600,685	742,111	(141,426)	964,453	1,178,805	(214,353)
OPERATING SURPLUS /(DEFICIT)	3,239,526	3,915,429	(675,902)	138,503	159,478	(20,975)	(16,014)	143,847	(159,861)	(374,045)	518,771	(892,816)

	Maningrida LA			Kakadu Ward Advisory Committee			Total		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME									
Rates	4,682	166,960	(162,277)	12,611	397,443	(384,832)	43,421	744,850	(701,429)
Charges	4,239	183,813	(179,574)	632,130	681,996	(49,866)	647,673	1,007,094	(359,422)
Fees and Charges	15,218	17,320	(2,102)	105,555	96,901	8,654	169,907	180,546	(10,639)
Operating Grants and Subsidies	284,345	1,249,694	(965,349)	79,238	15,475	63,763	6,942,675	10,784,995	(3,842,321)
Interest / Investment Income	-	-	-	-	-	-	43,218	41,000	2,218
Commercial and Other Income	339,780	407,254	(67,474)	289,973	344,612	(54,639)	3,371,666	4,236,646	(864,980)
Untied Revenue Allocation	-	550,910	(550,910)	-	707,099	(707,099)	-	-	-
TOTAL OPERATING INCOME	648,264	2,575,951	(1,927,687)	1,119,507	2,243,525	(1,124,019)	11,218,560	16,995,133	(5,776,573)
OPERATING EXPENDITURE									
Employee Expenses	506,871	572,152	(65,282)	846,215	965,470	(119,255)	4,249,458	4,765,384	(515,926)
Materials and Contracts	169,179	350,056	(180,877)	245,359	392,492	(147,134)	924,825	1,633,886	(709,061)
Elected Member Allowances	-	-	-	-	-	-	110,470	100,530	9,940
Elected Member Expenses	-	-	-	-	-	-	44,638	62,549	(17,912)
Council Committee & LA Allowances	1,550	1,500	50	-	-	-	6,569	10,826	(4,257)
Council Committee & LA Expenses	1,310	2,000	(690)	175	2,500	(2,325)	4,871	8,012	(3,141)
Depreciation, Amortisation and Impairment	-	-	-	-	-	-	1,317,860	1,317,860	-
Interest Expenses	-	-	-	-	-	-	-	-	-
Other Expenses	495,752	310,353	185,399	260,026	458,865	(198,839)	2,330,563	2,594,473	(263,910)
TOTAL OPERATING EXPENDITURE	1,174,661	1,236,062	(61,401)	1,351,773	1,819,326	(467,553)	8,989,253	10,493,520	(1,504,267)
OPERATING SURPLUS /(DEFICIT)	(526,397)	1,339,889	(1,866,286)	(232,267)	424,199	(656,466)	2,229,307	6,501,613	(4,272,306)

Working Capital Ratio from September 2025 to September 2025



Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
1.89	2.88	2.52	2.59	2.31	1.84	1.80	1.82	1.99	1.59	1.31	1.58	1.99



Working Capital / Current Ratio



“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 30 September 2025	
	30 September 2025
	\$
CURRENT ASSETS	
Cash and cash equivalents *	2,535,809
Trade and Other Receivables	4,717,691
Inventories	119,649
Prepayments and Other	741,010
TOTAL CURRENT ASSETS	8,114,160
Less:	
CURRENT LIABILITIES	
Trade and Other Payables	854,096
Provisions	2,359,235
Borrowings	-
Other Liabilities	863,123
TOTAL CURRENT LIABILITIES	4,076,455
NET CURRENT ASSETS (Working Capital)	4,037,705
CURRENT RATIO	1.99

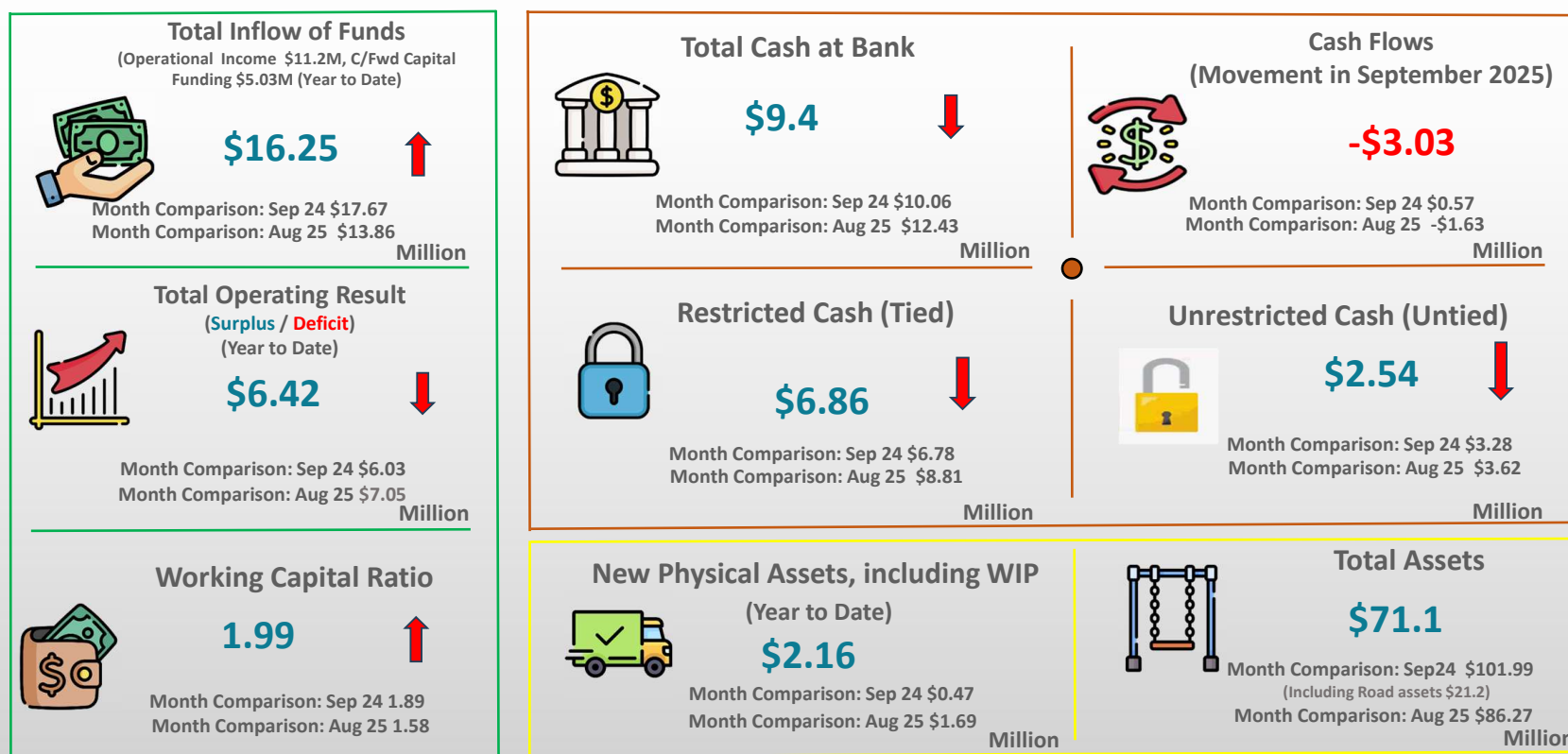
- Note: does not include restricted cash of \$6.86 million

$$\text{Current Ratio Formula} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$

What makes an asset current is that it can be converted into cash within 12 months. What makes a liability current is that it is due for payment within 12 months.



Snapshot – September 2025 Financial Report



Local Authority Project Funding 2024-25 Certification

Council Name: West Arnhem Regional Council
 Local Authority Name: Maningrida

Income and Expenditure for the period ending 30 June

Total Grant Income:	\$ 906,392.52
Total Project Expenditure:	\$ 548,120.88
Surplus/(Deficit):	\$ 358,271.64

Answering 'No' to any question requires a written explanation with this certification

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- the projects submitted by the Local Authority;	Yes	No
- the Northern Territory Buy Local Plan;	Yes	No
- the LAPF funding guidelines; and	Yes	No
- the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i>	Yes	No

Certification and Project Report prepared by : Imran Ahmed Shajib 1/10/2025

The local authority projects reported formed part of the agenda and minutes of:

- Council's ordinary council meeting; and	Yes	No
- Local Authority meeting	Yes	No

Laid before the Council at a meeting (held/ to be held on)

Copy of minutes attached to this certification	Yes	TBA	_____
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Laid before the Local Authority at a meeting (held/ to be held on)

Copy of minutes attached to this certification	Yes	TBA	_____
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Project Report completed and attached Yes No

Chief Executive Officer or Chief Financial Officer: _____

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding

2024-25 Project Report

Income and Expenditure for the period ending 30 June

Enter into the shaded areas only

Council Name:

West Arnhem Regional Council

Local Authority Name:

Maningrida

Local Authority Project Funding	Grant Income	Other Income	Total Funding
2024-25	371,200.00	-	\$ 371,200.00
2023-24	371,200.00	-	\$ 371,200.00
2022-23	163,992.52	-	\$ 163,992.52
2021-22	-	-	\$ -
2020-21 and older	-	-	\$ -
Total Funding	\$ 906,392.52	\$ -	\$ 906,392.52

Funding Available	\$	906,392.52
Total Expenditure	\$	548,120.88
PF at 30 June	\$	358,271.64

LAPF project allocation *	Approved Budget	Actual Expenditure	Variance	Status of project at 30 June	Project start	Project end	Comments
Purchase of 4x4 Hearse	210000	67617.61	\$ 142,382.39	Work Completed	15/03/2024	30/11/2024	
Supply and install bollards for perimeter Soccer/Cricket	75000	75000	\$ -	Work Completed	8/08/2025	1/01/2026	
New Year Fireworks Display 2024	105539.5	78144.85	\$ 27,394.65	In progress	9/01/2024	30/012/2025	
Pebble Ice Machine Community Use	42825	17783.7	\$ 25,041.30	Work Completed	3/01/2024	15/06/2024	
Solar Lights for New Subdivision/Entrance to Bottom	68574.56	68574.56	\$ -	In progress	3/01/2025	15/12/2025	
Installation Speed Bump Top Camp	15466	8409.23	\$ 7,056.77	Work Completed	2/02/2022	30/11/2024	Total Expenditure - \$254,603.86
Construct 2 Half Basketball Courts	270000	4220.54	\$ 265,779.46	Work Completed	1/01/2021	12/01/2024	Total Expenditure - \$9,881.22
Basketball Competitions	10000	7882.22	\$ 2,117.78	In progress - still to spent - \$20,962.55	1/01/2021	30/12/2025	Total Expenditure - \$29,037.45
Community initiatives and events in	50000		\$ 50,000.00	Work Completed	1/01/2024	11/01/2024	Total Expenditure - \$85,519.99
Animal Management Program	96081.74	66196.64	\$ 29,885.10	Work Completed	15/03/2024	30/11/2024	Total Expenditure - \$42,946.48
Purchase of Grandstands and Additional Pedestrian Gate	96077.61	14996.99	\$ 81,080.62	Work Completed	3/01/2024	30/11/2024	Total Expenditure - \$3,8433
Additional installation of hard structure	43450	15380	\$ 28,070.00	Work Completed	10/01/2024	15/06/2025	
Additional Solar Lights New Subdivision and adjacent	38433	12313.29	\$ 26,119.71	Work Completed	2/01/2024	30/11/2024	Total Expenditure - \$59,472.51
Modifications to Health Clinic Hard	28403.71	28617.47	-\$ 213.76	In progress	15/10/2023	3/01/2025	Total Expenditure - \$59,472.51
Purchase of Additional Grandstands	59472.5	18471.48	\$ 41,001.02	In progress	2/02/2024	10/01/2025	
Installation of outdoor gym equipment	75000	64512.3	\$ 10,487.70				
			\$ -				
			\$ -				
			\$ -				
Total project budget and expense	\$ 1,284,323.62	\$ 548,120.88	\$ 736,202.74				

Chief Executive Officer or

Chief Financial Officer:

<sign>

<dd/mm/yyyy>

Local Authority Project Funding 2024-25 Certification

Council Name: West Arnhem Regional Council
Local Authority Name: Warruwi

Income and Expenditure for the period ending 30 June

Total Grant Income:	\$ 161,017.94
Total Project Expenditure:	\$ 78,420.07
Surplus/(Deficit):	\$ 82,597.87

Answering 'No' to any question requires a written explanation with this certification

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- the projects submitted by the Local Authority;	Yes	No
- the Northern Territory Buy Local Plan;	Yes	No
- the LAPF funding guidelines; and	Yes	No
- the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i>	Yes	No

Certification and Project Report prepared by : Imran Ahmed Shajib 1/10/2025

The local authority projects reported formed part of the agenda and minutes of:

- Council's ordinary council meeting; and	Yes	No
- Local Authority meeting	Yes	No

Laid before the Council at a meeting (held/ to be held on)

Copy of minutes attached to this certification	Yes	TBA	_____
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Laid before the Local Authority at a meeting (held/ to be held on)

Copy of minutes attached to this certification	Yes	TBA	_____
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Project Report completed and attached Yes No

Chief Executive Officer or Chief Financial Officer: _____

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding

2024-25 Project Report

Income and Expenditure for the period ending 30 June

Enter into the shaded areas only

Council Name:

West Arnhem Regional Council

Local Authority Name:

Warruwi

Local Authority Project Funding	Grant Income	Other Income	Total Funding
2024-25	58,700.00	-	\$ 58,700.00
2023-24	58,700.00	-	\$ 58,700.00
2022-23	43,617.94	-	\$ 43,617.94
2021-22	-	-	\$ -
2020-21 and older	-	-	\$ -
Total Funding	\$ 161,017.94	\$ -	\$ 161,017.94

Total Funding Available	\$ 161,017.94
Total Actual Expenditure	\$ 78,420.07
Balance of LAPF at 30 Jun	\$ 82,597.87

LAPF project allocation *	Approved Budget	Actual Expenditure	Variance	Status of project at 30 June	Project start	Project end	Comments
Beautification of township - Warruwi	10000	933.62	\$ 9,066.38	In Progress	30/11/2024	30/12/2025	
Shade Structure adjacent to the Warruwi Clinic	33898.71	33898.71	\$ -	Work Completed	30/07/2024	15/04/2025	
Animal Management Program - Warruwi	15169.16	10451.16	\$ 4,718.00	Work Completed	7/01/2024	30/06/2025	Total Expenditures - \$15,169.16
Speed Bumps - Supply and Install Steel Grab Rail	15000	15027.27	-\$ 27.27	Work Completed	7/01/2024	15/04/2025	
Warruwi Cultural Camp 2024	25000	18109.31	\$ 6,890.69	Work Completed	7/01/2024	30/12/2024	
			\$ -				
Total project budget and	\$ 99,067.87	\$ 78,420.07	\$ 20,647.80				

Chief Executive Officer or Chief

<sign>

<dd/mm/yyyy>

Local Authority Project Funding 2024-25 Certification

Council Name: West Arnhem Regional Council
Local Authority Name: Gunbalanya

Income and Expenditure for the period ending 30 June

Total Grant Income:	\$ 466,559.51
Total Project Expenditure:	\$ 361,529.51
Surplus/(Deficit):	\$ 105,030.00

Answering 'No' to any question requires a written explanation with this certification

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- the projects submitted by the Local Authority;	Yes	No
- the Northern Territory Buy Local Plan;	Yes	No
- the LAPF funding guidelines; and	Yes	No
- the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i>	Yes	No

Certification and Project Report prepared by : Imran Ahmed Shajib 1/10/2025

The local authority projects reported formed part of the agenda and minutes of:

- Council's ordinary council meeting; and	Yes	No
- Local Authority meeting	Yes	No

Laid before the Council at a meeting (held/ to be held on)

Copy of minutes attached to this certification	Yes	TBA	_____
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Laid before the Local Authority at a meeting (held/ to be held on)

Copy of minutes attached to this certification	Yes	TBA	_____
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Project Report completed and attached

Yes No

Chief Executive Officer or Chief Financial Officer: _____

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding

2024-25 Project Report

Income and Expenditure for the period ending 30 June

Enter into the shaded areas only

Council Name:

West Arnhem Regional Council

Local Authority Name:

Gunbalanya

Local Authority Project Funding	Grant Income	Other Income	Total Funding
2024-25	159,700.00	-	\$ 159,700.00
2023-24	159,700.00	-	\$ 159,700.00
2022-23	147,159.51	-	\$ 147,159.51
2021-22	-	-	\$ -
2020-21 and older	-	-	\$ -
Total Funding	\$ 466,559.51	\$ -	\$ 466,559.51

Total Funding Available	\$	466,559.51
Total Actual Expenditure	\$	361,529.51
Balance of LAPF at 30 Jun	\$	105,030.00

LAPF project allocation *	Approved Budget	Actual Expenditure	Variance	Status of project at 30 June	Project start	Project end	Comments
Speed bump and Childrens crossing	11996.54	11996.54	\$ -	Works Completed	7/01/2024	30/03/2025	
Modifications to staff and visitors' rest area	34940.52	34940.52	\$ -	Works Completed	8/01/2024	30/04/2025	
Community Garden Hard Structure & Amenities Lot 649	108000	70339.53	\$ 37,660.47	Works Completed	7/01/2024	30/06/2024	Total expenditure - \$106,018.81
Animal Management Program - Gunbalanya	47196.02	32400	\$ 14,796.02	Works Completed	30/03/2025	30/06/2025	Total expenditure - \$47,080.4
Additional Garden Hard Structure at the Billabong	117800	68743.9	\$ 49,056.10	In progress, Ablution plans and PWC connections/	8/01/2024	30/12/2025	authorisations in progress to allow for connection of sewerage services, Total expenditure - \$91,147.92.
Installation of hard structure at the Gunbalanya Office	42816	2540.91	\$ 40,275.09		8/01/2024	30/12/2025	Total expenditure - \$42,815.28
Solar Lights Back Road	13424.98	3120.36	\$ 10,304.62	In progress	6/10/2023	30/09/2025	Total expenditure - \$12,186.36
External Chilled Water Fountain at the Council Office	4713.5	2554.69	\$ 2,158.81	Works Completed	4/01/2024	30/06/2025	Total expenditure - \$4,430.61
Assessment Report for Gunbalanya Oval and Oval Lighting: Contribute \$100K	105000	86916.71	\$ 18,083.29	In progress	7/01/2024	30/08/2025	
Installation of pavers for Aged Care Clients	47976.35	47976.35	\$ -	Works Completed	10/01/2024	30/05/2025	
			\$ -				
Total project budget and expense	\$ 533,863.91	\$ 361,529.51	\$ 172,334.40				

Chief Executive Officer or Chief Financial

Officer:

<sign>

<dd/mm/yyyy>

Local Authority Project Funding 2024-25 Certification

Council Name: West Arnhem Regional Council
Local Authority Name: Minjilang

Income and Expenditure for the period ending 30 June

Total Grant Income:	\$ 100,759.40
Total Project Expenditure:	\$ 36,952.83
Surplus/(Deficit):	\$ 63,806.57

Answering 'No' to any question requires a written explanation with this certification

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- the projects submitted by the Local Authority;	Yes	No
- the Northern Territory Buy Local Plan;	Yes	No
- the LAPF funding guidelines; and	Yes	No
- the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i>	Yes	No

Certification and Project Report prepared by : Imran Ahmed Shajib 1/10/2025

The local authority projects reported formed part of the agenda and minutes of:

- Council's ordinary council meeting; and	Yes	No
- Local Authority meeting	Yes	No

Laid before the Council at a meeting (held/ to be held on)

Copy of minutes attached to this certification	Yes	TBA	_____
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Laid before the Local Authority at a meeting (held/ to be held on)

Copy of minutes attached to this certification	Yes	TBA	_____
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Project Report completed and attached Yes No

Chief Executive Officer or Chief Financial Officer: _____

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding

2024-25 Project Report

Income and Expenditure for the period ending 30 June

Enter into the shaded areas only

Council Name:

West Arnhem Regional Council

Local Authority Name:

Minjilang

Local Authority Project Funding	Grant Income	Other Income	Total Funding
2024-25	36,900.00	-	\$ 36,900.00
2023-24	36,900.00	-	\$ 36,900.00
2022-23	26,959.40	-	\$ 26,959.40
2021-22	-	-	\$ -
2020-21 and older	-	-	\$ -
Total Funding	\$ 100,759.40	\$ -	\$ 100,759.40

Total Funding Available	\$	100,759.40
Total Actual Expenditure	\$	36,952.83
Balance of LAPF at 30 June	\$	63,806.57

LAPF project allocation *	Approved Budget	Actual Expenditure	Variance	Status of project at 30 June	Project start	Project end	Comments
Arborist to Trim Trees - Minjilang	12285	12285	\$ -	Work Completed	3/01/2025	6/01/2025	
Animal Management Program	10113.44	6967.64	\$ 3,145.80	Work Completed	6/01/2025	30/09/2025	Total expenditures - \$10,112.64
Purchase of Sea Container for Storage at Basketball Court - Minjilang	40000	17700.19	\$ 22,299.81	Work Completed	4/01/2024	30/06/2025	Total expenditures - \$38,752.56
			\$ -				
Total project budget and expense	\$ 62,398.44	\$ 36,952.83	\$ 25,445.61				

Chief Executive Officer
or Chief Financial

<sign> <dd/mm/yyyy>

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	7.6
Title:	Risk Management and Audit Committee Member Update
Author:	Jocelyn Nathanael-Walters, Director of Finance

SUMMARY

The purpose of this report is to update the Council on the appointment of the Risk Management and Audit Committee (RMAC) independent Chairperson.

RECOMMENDATION

THAT COUNCIL:

1. Receives and notes the report titled *Risk Management and Audit Committee Member Update*; and
2. Approves a revision of the Risk Management and Audit Committee Terms of Reference be laid before the Council, on or before the first ordinary council meeting in 2026, and that the Council continues to seek suitable expressions of interest to fill the vacant independent Chairperson role.

BACKGROUND

On 23 September 2025, the Council approved the advertising for an independent, external member to fill the vacant Chair position of Council's Risk Management and Audit Committee (RMAC) [OCM230/2025]. The resolution made clear the term of the Chairperson's appointment would be for 3 years and then 4 years thereafter to avoid the term ending at the same time as the term of Council.

COMMENT

The council advertised in the Public Notices of the NT Newspaper on Saturday 4 October and Tuesday 7 October 2025 and on its website the vacant RMAC Chairperson role. One enquiry was made however no applications were received by close of business on Monday 20 October 2025.

The current RMAC Terms of Reference require at least one of the Committee members to be a qualified accountant holding a current professional accounting qualification (i.e. CPA or CA ANZ). Though RMAC still has one independent member (Mr. Warren Jackson whose term will expire 24 May 2027), neither the existing independent member nor the elected members appointed to RMAC are qualified accountants.

It is recommended that:

- The RMAC Terms of Reference be reviewed with options to fill the vacant independent Chairperson role to suit the Council's advisory needs going forward;
- An updated RMAC Terms of Reference be brought to Council to consider as soon as possible being mindful of the time of year; and
- The Council continues to seek suitable expressions of interest to fill the vacant RMAC Chairperson position.

LEGISLATION AND POLICY

Local Government Act 2019

Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006

Council's Code of Conduct (Elected, Local Authority and Council Committee Members) Policy

FINANCIAL IMPLICATIONS

Allowances for attending Committee meetings are included in the 2025-26 budget.

Independent Member Meeting Entitlements

Independent, external Member entitlements are set by the Northern Territory Government's *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* published list of statutory bodies by classification and remuneration rates. The current daily rates are (for Class C – Advisory and Review Bodies):

- Chairperson \$959
- Other member \$719.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	8.1
Title:	Incoming and Outgoing Correspondence
Author:	Debbie Branson, Governance Advisor

SUMMARY

This report is to table items of correspondence received and sent since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL receives and notes the attached items of incoming and outgoing correspondence.

BACKGROUND

In June 2025, Council requested that incoming and outgoing correspondence be made available in hard copy for Council Members to view at each meeting separate to the agenda. Correspondence available is as follows:

COMMENT

Date	Sender/Receiver	Reference
13.10.2025	LGANT	Congratulations James Woods Mayor
22.09.2025	Hon Julian Hill MP	Australian Citizenship Ceremonies

LEGISLATION AND POLICY

Nil.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars of the *Regional Plan and Budget 2023-2024*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	8.2
Title:	Meetings and Events attended by the Mayor
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report provides information to Council on meetings and events attended by the Mayor since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Meetings and Events attended by the Mayor*.

BACKGROUND

The meetings and events listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
30-09-2025	Maningrida	Maningrida Consortium	Homelands School Company
03-10-2025	Milingimbi	30 Years Celebration – Traditional Credit Union	Various stakeholders
13-10-2024	Maningrida	Local Authority Meeting	Local Authority members
14-10-2025	Teams	LGANT CEO Review	Representatives
20-10-2025	Teams	DAVSCOM	CEO Njamarleya
21-10-2025	Teams	CEO Employment and Remuneration Advisory Panel Meeting	Panel members
22-10-2025	Teams	LGANT Board Meeting	Board members
28-10-2025	Teams	Special Council Meeting	Council members

LEGISLATION AND POLICY

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	8.3
Title:	Meetings and Events attended by the CEO
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report provides information on meetings and events attended by the CEO since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Meetings and Events attended by the CEO*.

BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the CEO and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
30-09-2025	Maningrida	Maningrida Consortium	Homelands School Company
01-10-2025	Jabiru	Rio Tinto Jabiru Social Infrastructure Fund Governance Committee Meeting	Dept Housing, Local Government and Community Development
02-10-2025	Teams	MoU Parties Forum	GACJT
02-10-2025	Darwin	Murin Association Incorporated	CEO
03-10-2025	Millingimbi	30 years Traditional Credit Union	Various stakeholders
08-10-2025	Gunbalanya	Community visit	Staff
09-10-2025	Teams	LGANT Remuneration Tribunal	Mayors & CEO
10-10-2025	Teams	LGANT – Special General Meeting	LGANT Delegates
10-10-2025	Darwin	Regular Monthly Meeting	GACJT CEO
13-10-2025	Maningrida	Local Authority Meeting	Local Authority Members
14-10-2025	Teams	LGANT CEO Review	Representatives
17-10-2025	Darwin	Nexia	Auditor
20-10-2025	Teams	DAVSCOM	CEO Njamarleya
21-10-2025	Teams	CEO Employment and Remuneration Advisory Panel Meeting	Panel members
24-10-2025	Darwin	Regular Quarterly Meeting	General Manager Department of Logistics and Infrastructure
28-10-2025	Teams	Special Council Meeting	Council members

LEGISLATION AND POLICY

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 October 2025

Agenda Reference:	8.4
Title:	Technical Services Projects Report
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report is presented to the Council to provide an overview of all Local Authority and other Council projects delivered across the West Arnhem Regional Council locations, for the reporting period up to 13 October 2025.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Technical Services Projects Report*.

BACKGROUND

High level operational/project management reports are provided to ensure transparency, communication, and support are provided to elected members.

COMMENT

As per the attached report, a comprehensive snapshot is provided to the Council of all current projects being undertaken by the Technical Services Team.

STATUTORY ENVIRONMENT

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.2 Fleet, Plant and Equipment

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

Goal 4.4 Local Road Management and Maintenance

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

Goal 5.2 Procurement

Develop and implement a leading-edge sustainability procurement strategy.

ATTACHMENTS

1. Technical Services Council Projects [**8.4.1** - 2 pages]
2. Technical Services Local Authority Projects [**8.4.2** - 2 pages]

JABIRU COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30/10/2025	Design (awarded to NTBS) is now completed. Additional onsite meetings in progress with Bombers Football Club. Approval received from GACJT at the board meeting 20/02/2025. Final updated design received, went to Tender in April 2025. Tender awarded to Molley Electrical Contracting (MEC). Target completion end of October 2025.	Jabiru Brockman Oval Lights.	80%
In Progress	30/12/2025	Overview - Replanting of garden beds, move existing park benches under cover, install charging ports and bubbler.	Jabiru Town Square Revitalisation (Rio Tinto).	40%
In Progress	31/10/2025	Housing upgrades to 5 Allamanda Close, 30 Calvert Crescent, 32 Calvert Crescent. Three compliant tenders received. Tender awarded to Kakadu Contracting NT as per Council approval. Target completion end of October 2025.	Jabiru Housing Upgrades.	80%
In Progress	29-02-2026	Insurance claim accepted - Works awarded to TB Constructions. Replacement of internal ceiling due to water damage. Target completion end of February 2026.	Jabiru Hall Ceiling Replacement - Insurance.	20%
In Progress	30/06/2027	Cultural approval received for Dog Park, Playground and Outdoor Gym from GAC. Awaiting release of funds to commence tender procurement process of projects.	Dog Park & Playground - Lakeside Park. Outdoor Gym - Brockman Oval (Rio Tinto).	25%
In Progress	6/06/2026	Internal upgrades include - Pressure wash surfaces, painting walls, ceilings and doors. Supply and install new toilet pans, shower roses, toilet paper dispensers, paper towel dispensers, mirrors above basins. Supply & install new lighting as required. Awaiting release of funds to commence works.	Town Square Public Toilet Upgrades (Rio Tinto).	25%
In Progress	6/06/2026	Internal upgrades include - Pressure wash surfaces, painting walls, ceilings and doors. Supply and install new toilet pans, shower roses, toilet paper dispensers, paper towel dispensers, mirrors above basins. Investigate and repair internal water leaks. Awaiting release of funds to commence works.	Brockman Oval Public Toilet Upgrades (Rio Tinto).	25%
In Progress	30/01/2026	Replace existing wayfinding signs that are damaged and faded. Awaiting release of funds to commence works. Target completion end of January 2026.	Wayfinding Sign Upgrades (Rio Tinto).	25%

GUNBALANYA COUNCIL PROJECTS

STATUS	PROJECT COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30/11/2025	Insurance claim accepted - Works awarded to M+J Builders. Following site visit, surveyors now advising this is a flood prone area and buildings need to be elevated higher. Draft plans approved. Build to take place in Darwin, then transported for site installation. Target completion end of November 2025.	Gunbalanya Flood Insurance Toad Hall, Laundry & damaged house.	50%

MANINGRIDA COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30/10/2025	Construction commenced mid August 2024 by Stedman's Construction. Target completion by end of October 2025.	Maningrida Change Rooms.	90%
In Progress	30/12/2025	Waiting on completion of change rooms before commencement so public toilets are available for community. Construction to commence once change rooms are completed.	Maningrida Toilets upgrade near office.	25%
In Progress	30/10/2025	Works awarded to Stedmans Construction. Target completion by end of October 2025.	Concrete Replacement - Maningrida Pool.	25%

MINJILANG COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30/11/2025	Works awarded to Stedman's Construction. Contractor kick-off meeting completed. Boundary cleared, fencing completed, 6 mtr pavement completed. Waiting on additional materials for the shelter to arrive. Target completion end of November 2025.	New Minjilang Cemetery.	70%

WARRUWI COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30/10/2025	Upgrades are now completed, surplus of funds (\$35,000). Agreed on install of water tank with said surplus. Tank now on site, waiting on installation by Stedman's Construction.	Waruwi Recreation Hall upgrade.	80%

GUNBALANYA LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
Completed	30/11/2025	Tender awarded to the University of Melbourne. Gunbalanya scheduled visits remaining in September 2025.	Vet Program - Animal Management.	100%

MANINGRIDA LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
Completed	30/09/2025	Outdoor Gym installation completed. Water bubbler waiting on Installation by BV Contracting. Target completion by end of September 2025.	Installation Outdoor Gym water bubbler.	100%
Completed	30/07/2025	Pebble Ice Machine approved at Local Authority meeting. Ice machine in community, waiting on installation by Stedman's Construction upon completion of the changerooms.	Installation of Pebble Ice Machine at Football Oval changerooms.	100%
Completed	30/07/2025	Funeral hearse modifications completed. Parameters for usage was approved by Local Authority 29 April 2025. Awaiting minor modifications to secure tooling, works booked in 6 October 25.	Funeral Hearse Vehicle.	100%
Completed	30/07/2025	Installation of two speed bumps - Top Camp Road approved by Local Authority meeting. Materials are on site ready for installation by WARC staff.	Installation of two speed bumps - Top Camp Road.	100%
Completed	30/11/2025	Tender awarded to the University of Melbourne. Maningrida scheduled visits remaining in September 2025.	Vet Program - Animal Management.	100%

MINJILANG LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30/11/2025	Water service approved at Local Authority meeting. Works awarded to Stedman's Construction. Target completion by November 2025.	Water service connection to new cemetery - 50% contribution from LA funding.	75%
Completed	30/11/2025	Tender awarded to the University of Melbourne. Minjilang scheduled visits remaining in September 2025.	Vet Program - Animal Management.	100%

WARRUWI LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
Completed	30/11/2025	Tender awarded to the University of Melbourne. Waruwi scheduled visits remaining in September 2025.	Vet Program - Animal Management.	100%

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 October 2025

Agenda Reference:	8.5
Title:	Regional Waste Update
Author:	Meredith Newall, Waste and Resource Coordinator

SUMMARY

This report is to provide an update to Council on the status of Waste Management within our communities.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Regional Waste Update*.

BACKGROUND

As one of our key operational service delivery areas, Waste Management is an ongoing focus for West Arnhem Regional Council (WARC). Each community has its own unique challenges and opportunities in managing waste in our journey towards circular economy and effective waste management.

COMMENT

1. Regional

- Stop the Drop video has been well received across the region and beyond. There are further resources available to support this program through Sport and Recreation. The video is being played at council offices. Additionally Top End Aboriginal Bush Broadcasting Association (TEABBA) requested the song to go into the song rotation which is fantastic for all involved.
- Replacement bins have been delivered to each community's council office to enable replacing aged and broken bins. It is anticipated that council will replace a quarter of all bins every year to ensure our community members have access to sufficient resources to remove rubbish.
- Unfortunately Keep Australia Beautiful NT failed to receive funding for 2025, so the Tidy Towns program isn't being run this year. It is now integral that council focus its efforts on combating litter in communities by initiating their own litter programs.
- The Waste and Resource Coordinator position was vacant for five months and initiatives such as the Reduce Reuse Recycle Strategy will be one of the priorities now that the position has been filled. Council can look forward to working towards some tangible waste reductions figures into the future.
- Scrap metal recovery commenced 19 August 2025 by Sell & Parker and has now been completed for the 2025 dry season.
- Scrap metal removal by Sell & Parker in Gunbalanya and Jabiru was cut short due to operation requirements in Darwin. Total scrap metal removed in Gunbalanya was 55 tonnes and 13.10 tonnes in Jabiru.

2. Gunbalanya

- Lease Status: Awaiting lease from Northern Land Council (NLC).
- License Status: Requires licensing however this cannot be pursued until lease is issued.

- Rubbish Collections:
 - Banyan: Mondays & Thursdays
 - Middle Camp: Mondays & Thursdays
 - Arrkuluk: Tuesdays & Fridays
 - Billabong: Tuesdays & Fridays
- Landfill: Operational from Monday to Friday 7.30am – 3.00pm.
- Gunbalanya Landfill is working towards compliance to be ready for licensing when a lease is approved. The focus of this site is to reinstate power to the gatehouse and work towards CCTV to aid in recovery of commercial waste fees. An upgraded loader is also sought for the community as part of the asset replacement program.
- The removal of car bodies and batteries will be carried out in September/October by Sell & Parker free of charge.

3. Jabiru

- Lease Status: Lease with Gundjeihmi Aboriginal Corporation Jabiru Town (GACJT).
- License Status: License EPL351-01.
- Rubbish Collections: Tuesdays and Thursdays.
- Landfill: Operational from Monday to Friday 7.30am – 3.00pm.
- The priority for Jabiru is to achieve and maintain compliance with the NT EPA license and work with the Office of Supervising Scientist towards best outcome for remediation. A remediation progress meeting with stakeholders was held early October 2025.
- The detailed site investigation works have been completed, and a report was received late August 2025. The priority issues are leachate, asbestos and updated the current Environmental Management and Operational Plan.
- A temporary green waste area has been identified to enable interim receipt of green waste due to confirmed presence of asbestos in town's green waste area. A permanent solution for green waste disposal will be discussed at the remediation progress meeting.
- The Waste Resource Coordinator is working with landfill staff, the Finance team, the ICT Coordinator and Information Advisor to develop a waste measurement system to enable accurate and timely recording and reporting of disposal quantities. Once developed and tested it will be rolled out to the other communities.
- Sell & Parker removed one load of scrap metal in October 2025 for a total of 14.16 tonnes.

4. Maningrida

- Lease Status: Awaiting lease from Northern Land Council (NLC).
- License Status: Requires licensing however this cannot be pursued until lease is issued.
- Rubbish Collections: Monday-Friday.
- Landfill: Operational from Monday to Friday 7.30am – 3.00pm and although currently unmanned, it is generally well maintained.
- Maningrida Landfill is working towards compliance to be ready for licensing when a lease is approved. The focus of this site is to reinstate power and sewerage to the gatehouse and install

CCTV to aid in recovery of commercial waste fees. Approximately 40 panels of fencing require maintenance or replacement, and works will be undertaken when scrap metal removal works are completed prior to start of the wet season 2025.

- Scrap steel removal commenced by Sell and Parker 20 August 2025 and the last load was recorded 8 October 2025. 1135.8 tonnes was removed and transported to Darwin for further processing.
- Cleansing bags have been delivered to the Maningrida Council office to address exposure issues associated with cultural waste.

5. Minjilang

- Lease Status: Awaiting lease from Northern Land Council (NLC).
- License Status: No license required.
- Rubbish Collections: Mondays and Thursdays.
- Landfill: Unmanned.
- Minjilang Landfill is nearing capacity (estimated 12 months before full), and a key issue is wild pigs entering the site and eating waste. This is a public health risk and has the attention of both the local authority and NTG environmental health officers. No viable solutions have been found, and a lease remains a priority to expand operations outside of the current footprint and create a fully fenced compliant site.

6. Waruwi

- Lease Status: Draft lease received from Northern Land Council (NLC) which will be used as a template for other West Arnhem Regional Council landfills.
- License Status: No license required.
- Rubbish Collections: Mondays and Fridays.
- Landfill: Unmanned.
- Challenges for this site include limited space into the future. NTG advocacy needs to be undertaken to ensure that their procurement practices include removal of waste for Waruwi.
- Opportunities for Waruwi are that it is the ideal community to pursue waste sorting and recycling initiatives into the future due to the mature landfill practices and established community garden.

LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 October 2025

Agenda Reference:	8.6
Title:	Regional Cemetery Update
Author:	Meredith Newall, Waste and Resource Coordinator

SUMMARY

This report is to provide an update to Council on the progress of establishing declared Cemeteries within our Communities.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Regional Cemetery Update*.

BACKGROUND

The Northern Territory Government introduced the *Burials and Cremations Act 2022* (commenced 28 November 2022) making Local Government the owners of cemetery facilities across the Northern Territory. West Arnhem Regional Council (WARC) has been working towards declaring Cemeteries for all our communities.

COMMENT

Operational staff have worked with our communities across the region to declare and establish community Cemeteries. This program of works involves extensive consultation with community members and landowners to ensure the facilities we are creating are both fit for purpose and culturally sensitive.

Status by Community:

1. Gunbalanya

- Site: Decided.
- Lease: Currently in negotiation with NLC.
- Once the Northern Land Council (NLC) has finalised the lease agreement, this will go back to community consultation for input on design before seeking funding to build Cemetery.

2. Jabiru

- Site: Currently outside WARC lease boundaries.
- Lease: Held by Gundjeihmi Aboriginal Corporation Jabiru Town (GACJT).
- It's not expected that WARC will become the lease holder for this Cemetery. Currently WARC has consent from GACJT to operate the cemetery on Lot 967.
- GACJT represents the Traditional Owners, and they are the final decision makers to allow burials to occur in the Cemetery precinct.

3. Maningrida

- Site: Decided near airport / new sub.
- Lease: Held by WARC.
- Declaration: Issued by the Northern Territory Government.

- Works commenced to expand boundaries 18 August 2025 and Scope 1 works completed 12 September 2025. Sign to be ordered prior to installation of poles at the site.
- Further consultation will be undertaken with the community before determining next work projects.
- Two 6x6 shelters have been ordered for the site.
- Quote for water connections have been requested from three suppliers.

4. Minjilang

- Site: Decided through community consultation.
- Lease: Held by WARC.
- Declaration: Issued by the Northern Territory Government.
- Construction has commenced with Scope 1 work almost complete. Awaiting the delivery of shelter which is delaying completion of Scope 1 works. Trees have yet to be planted, but water is currently available to service them when installed. Vehicle access roads and firebreaks are tidied also.

5. Warruwi

- Site: To be determined.
- Lease: To be determined.
- Ground penetrating radar (GPR) works in Warruwi have been completed with results received by WARC 4 September 2025.
- To determine the best Cemetery site based on GPR results, operational staff will carry out community consultation and apply for a lease over the agreed site.

LEGISLATION AND POLICY

Local Government Act 2019.

Burials and Cremations Act 2022.

FINANCIAL IMPLICATIONS

Per Community Places for Peoples Grant guidelines.

Per Remote Burials Grant Program guidelines.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.1 Cultural Safety

Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 October 2025

Agenda Reference:	8.7
Title:	Human Resources Monthly Report
Author:	Luisa Arango, Human Resources Manager (Acting)

SUMMARY

This report is to inform Council of the activities and initiatives undertaken by the Human Resources Team.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Human Resources Monthly Report*.

BACKGROUND

The Human Resources Team remains committed to fostering a supportive work environment and investing in the professional development of its employees. Through strategic Human Resources initiatives, we aim attract, retain, and develop our talented employees to better serve our communities.

The Human Resources (HR) Team is responsible for council recruitment and retention, employee learning and development, Work Health Safety (WHS) management and payroll. To achieve its human resource management responsibilities under the Local Government Act 2019, in particular section 172, the HR Team has policies and practices in place that give effect to the following principles:

- Selection processes for appointment and promotion that are based on merit and are fair and equitable.
- Employees have reasonable access to training and development and opportunities for advancement and promotion.
- Employees are treated fairly and consistently (not subject to arbitrary or capricious decisions).
- Suitable processes are in place to deal with employment-related grievances.
- Work conditions are required to be safe and healthy.
- Unlawful, or any form of unreasonable or unjustifiable, discrimination against an employee or potential employee is not tolerated.

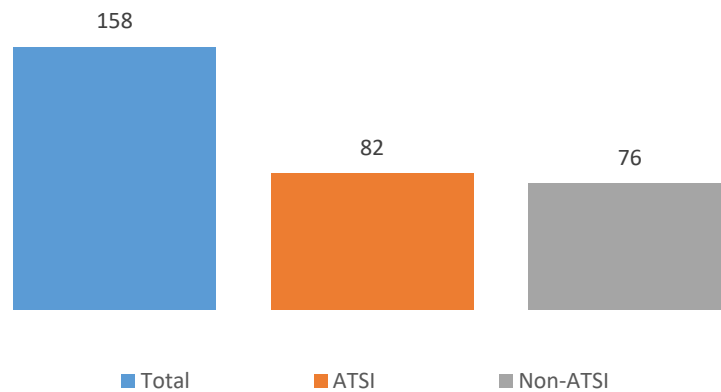
The HR Team also is required to adhere to Work Health and Safety laws, Fair Work, Australian Taxation and Superannuation legislation.

Workforce Report

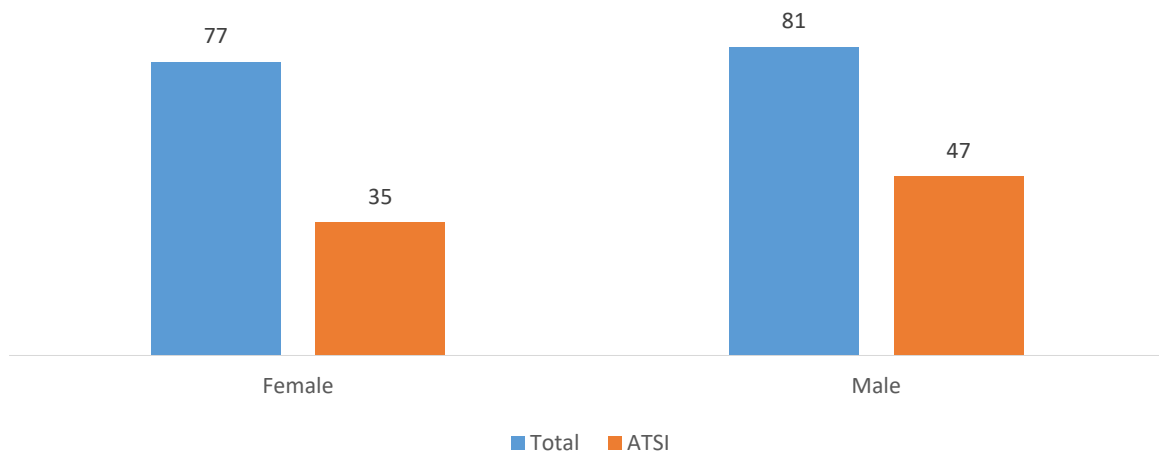
As of 17 October 2025

Total Workforce	Turnover	
Total Employees:	158	Staff turnover – Previous for 12 months: 51%
Aboriginal and Torres Strait Islander employees	82	
Percentage of Aboriginal and Torres Strait Islander employees:	52%	

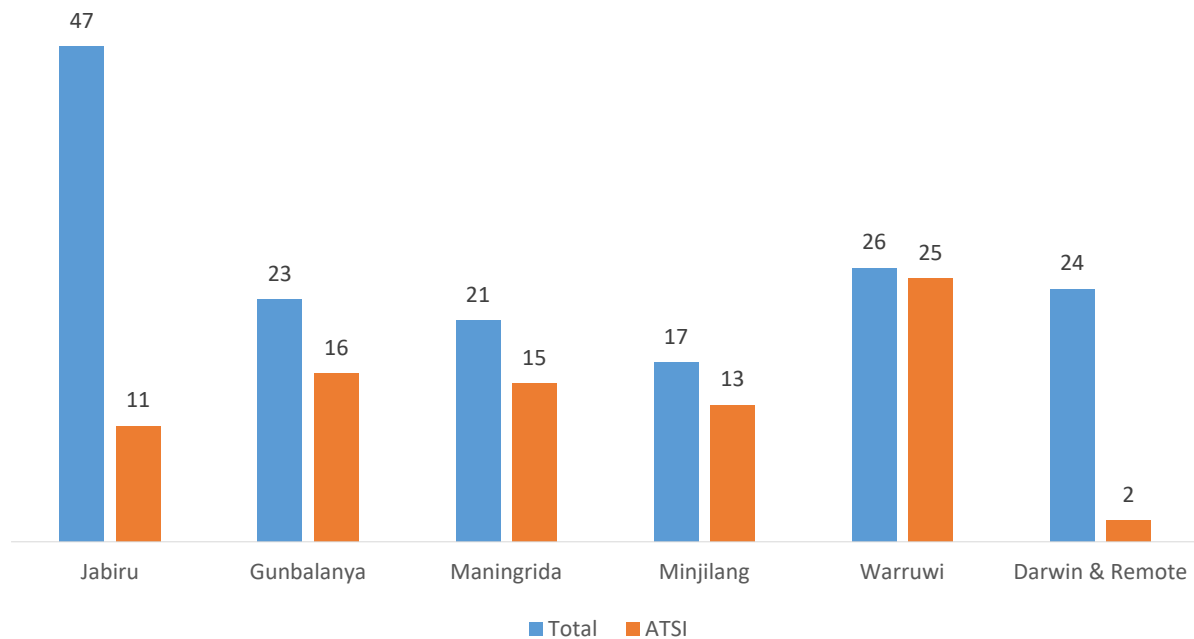
EMPLOYEES BY NUMBER



EMPLOYEE BY GENDER



EMPLOYEES BY LOCATION



General Team Report

Human Resources activities for period 19 July to 17 October 2025

- **Polices reviewed, updated and approved:**
Human Resources Management Policy – by Council on 29 July 2025
Conflict of Interest (Employees) Policy – by CEO on 26 August 2025
Attendance Leave and Absence Policy – by CEO 26 September 2025
- **First Nations Employment Plan:** Early in 2024, a draft First Nations Employment Plan was released to staff for consultation. Unfortunately, due to various leadership changes the plan did not progress.

Since then, WARC has implemented its first Enterprise Agreement and a Special Measures recruitment policy, resulting in the successful delivery of several actions from the previous plan

Building on this momentum, a refreshed draft of the First Nations Employment Plan has been developed. This renewed plan aims to ensure WARC continues to grow, support, and develop a strong, skilled, and capable First Nations workforce.

Staff are encouraged to contribute to the consultation process by providing feedback on the draft plan, completing a survey, or both. The consultation period will remain open until 31 October 2025.

- **CEO and HR Visit to Staff:** CEO and Acting HR Managers visited staff at:
Jabiru on 22 July 2025
Warruwi on 20 August 2025
Minjilang on 10 September 2025
Gunbalanya on 8 October 2025

The purpose of the visits was to check-in with employees either as individuals or in small work groups.

Recruitment

- **Community Recruitment:** Local applications for Council positions have been lower than anticipated across our communities. In response, we have strengthened our partnership with the local Community Development Programmes: Alpa in Jabiru, Gunbalanya and Minjilang; Bawinanga in Maningrida and Yagbani in Warruwi. By working closely with these organisations, we hope to encourage more local community members to join the Council.

RECRUITMENT PERIOD		19 July – 17 October
New vacancies over reporting period		31
Positions still available from previous reporting period		11
Position filled		20
Aboriginal and Torres Strait Islander's Appointed		10

Vacancies by location as of 17 October 2025

Location	Job Title	Salary	Employment Type	Accom	Closing date	
Darwin/Jabiru	Human Resources Manager	Level 10	Full time	✓	27-Oct-25	
Gunbalanya	Post and Administration Officer	Level 5	Full time	✓	Open filled	until
Gunbalanya	Works Officer	Level 2	Part Time	None	Open filled	until
Gunbalanya	Community Care Team Leader	Level 5	Full time	✓	Open filled	until
Gunbalanya	Youth, Sport & Recreation Assistant	Level 1	Part Time	None	Open filled	until

Gunbalanya	Works Assistant	Level 1	Part Time	None	Open filled	until
Gunbalanya	Community Safety Senior Officer	Level 4	Part Time	None	Open filled	until
Gunbalanya	Community Safety Officer	Level 2	Part Time	None	Open filled	until
Gunbalanya	Centrelink Assistant	Level 1	Part Time	None	Open filled	until
Jabiru	NDIA Remote Community Connector	Level 5	Full time	✓	5-Nov-25	
Jabiru	Centrelink Senior Officer	Level 4	Part Time	None	Open filled	until
Jabiru	Works Assistant	Level 1	Full time	None	Open filled	until
Jabiru	Early Childhood Educator Assistant	Level 2	Full time	None	Open filled	until
Jabiru	Pool Officer	Level 2	Part Time	✓	Open filled	until
Maningrida	Utilities Support Contract Operator	Level 6	Full time	✓	22-Oct-25	
Maningrida	Cleaner	Level 2	Casual	None	Open filled	until
Maningrida	Youth, Sport & Recreation Assistant	Level 1	Part Time	None	Open filled	until
Minjilang	Broadcasting Officer	Level 4	Part Time	None	Open filled	until
Minjilang	Community Safety Assistant	Level 1	Part Time	None	Open filled	until
Minjilang	Senior Works Officer	Level 6	Full time	✓	Open filled	until
Minjilang	Child Care Senior Officer	Level 4	Full time	✓	Open filled	until
Waruwi	Team Leader Works	Level 5	Part Time	None	Open filled	until
Waruwi	Child Care Senior Officer	Level 4	Full time	✓	Open filled	until
Waruwi	Broadcasting Officer	Level 4	Part Time	None	Open filled	until
Waruwi	Centrelink Officer	Level 3	Part Time	None	Open filled	until

Learning and Development Report

CERTIFICATIONS	LOCATIONS & NUMBER STAFF ENROLLED	ATSI PARTICIPATION
Certificate III in Civil Construction RTO: Batchelor Institute Staff in: Works Teams	Jabiru: 5	2 ATSI
	Maningrida: 8	8 ATSI
	Minjilang: 5	5 ATSI
	Waruwi: 10	10 ATSI
	Gunbalanya: 2	1 ATSI
	Total: 30	26 ATSI
Certificate III in Community Services RTO: TBA Staff in: Community Safety and YSR	Jabiru: 2	0 ATSI
	Gunbalanya: 3	2 ATSI
	Maningrida: 1	1 ATSI
	Minjilang: 5	5 ATSI
	Waruwi: 7	7 ATSI
	Total: 17	15 ATSI
Certificate II in Individual Support RTO: Response Employment & Training Staff in: Community Care	Waruwi: 2	2 ATSI
	Minjilang: 2	2 ATSI
	Gunbalanya: 2	1 ATSI
	Total: 6	5 ATSI
Certificate III in Early Childhood Education and Care RTO: Alana Kaye / Batchelor Institute Staff in: Child Care	Minjilang: 2	2 ATSI
	Jabiru: 3	0 ATSI
	Total: 5	2 ATSI

Other training activities carried out between 19 July 2025 to 17 October 2025

Growth and Wellbeing Webinar series

1. Topic 1: Effective Communication

Audience: All staff via Teams

Date: Wednesday 13 August 2025

2. Topic 2: Workplace Culture

Audience: Managers and Supervisors via Teams

Date: Tuesday 16 September 2025

3. Topic 3: Understanding mental Health: Basics and Beyond

Audience: All staff via Teams

Date: Tuesday 7 October 2025

First Aid and CPR

- Gunbalanya: Tuesday 19 August 2025
- Jabiru: Wednesday 20 August 2025
- Maningrida: Tuesday 23 September 2025
- Waruwi: Wednesday 24 September 2025
- Minjilang: Thursday 25 September 2025

Work Health Safety

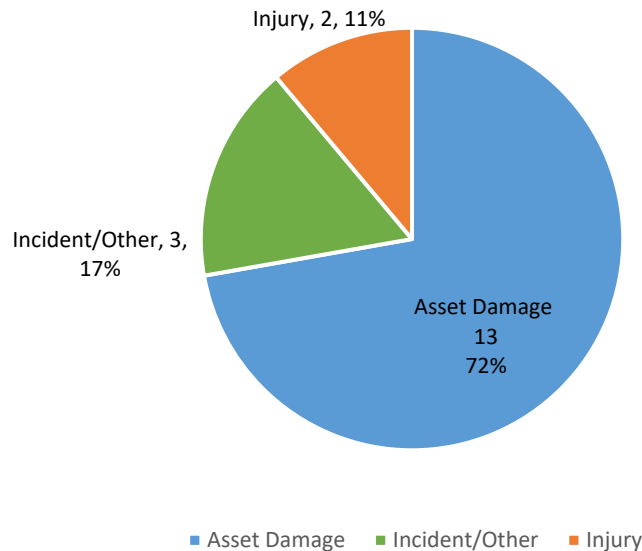
This table outlines the progress we have made in enhancing our safety measures across various areas.

RECENT ACHIEVEMENTS		DATES
Lucidity Software Usage and Improvements	• Resource Enhancement: Simplified version of the Prestart form has been published for use.	Ongoing
Policy and Compliance Updates	Policy Reviewed, Updated and Approved: • Drug and Alcohol Use in the Workplace • Fatigue Management • Smoke Free Workplace • Workers Compensation & Return to work • Work Health & Safety Policy Emergency Drills: Compliance exercises and emergency drills planned for Gunbalanya Risk Assessments and Project Reviews: • 1x Risk Assessment Contractor Electric Fence Jabiru • 1 x Internal NADOC Risk assessment • 5 x Risk assessments for plant and equipment Operation	Approved by CEO on 24 September 2025 Ongoing Completed
WHS Training	• National Safe Work month October Theme is Risk assessments training module.	October Ongoing
Site Visits	Jabiru and Gunbalanya: Work trip for WHS National Safe Work month	October Ongoing

UPCOMING		DATES
Site Visits	• Preparation and planning for site visit Waruwi, Minjilang and Maningrida with focus on WHS National Safe Work month	27.10.2025 to 30.10.2025

WHS INCIDENTS

WARC Incidents 19 July to 17 October 2025	
Type	
Damage to Assets	13
Incident/Near Miss/ Other	3
Injury	2
Grand Total	18



STATUTORY ENVIRONMENT

Local Government Act 2019 (Act)

Council's Organisational Structure

Council's Budget and Long-Term Financial Plan

FINANCIAL IMPLICATIONS

The Council must maintain an organisational chart showing the council's staff structure, per regulation 6(1)(a) of the *Local Government (General) Regulations 2021*. The Council approved Organisational Structure is used to develop, and later review, the Budget and Long-Term Financial Plan.

The CEO is responsible for the appointment of the council's staff in accordance with a budget allocated to staff expenditure approved by the Council, per section 170 of the Act.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.5 Cultural Awareness Training

Develop increased understanding and observation of cultural protocols.

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.1 Indigenous Employment Framework

Create Council Indigenous employment framework including tailored pathways to employment.

Goal 2.2 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

Goal 2.3 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.1 Cultural Safety

Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

Goal 3.3 Training and Development

Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 October 2025

Agenda Reference:	8.8
Title:	Jabiru Town By-laws 2024
Author:	Fiona Ainsworth, Director of Community and Council Services

SUMMARY

This report is to provide Council with an updated overview of West Arnhem Regional Council (Jabiru Town) by-law 2024 implementations, specifically Part 5 Animal Management, following repeal of former regulations in January 2025.

RECOMMENDATION

THAT COUNCIL receive and note the report titled *Jabiru Town By-laws 2024*.

BACKGROUND

West Arnhem Regional Council (Jabiru Town) by-laws 2024 were approved by the Council at a special Council Meeting on December 6, 2024, approved by the Minister on December 17, 2024, and came into effect on January 1, 2025, replacing the previous existing six by-laws for the Jabiru Town.

The new by-laws were designed to ensure the ongoing maintenance and regulation of Jabiru Township. However, Part 5, Animal Management was introduced with a significant gap in current operational and legal processes to support enforcement. These critical deficits include the absence of designated trained regulatory officers not currently in the organisational structure, legal and regulatory process and templates, dedicated administration staff, authorised persons, specialised animal management equipment and modified vehicle/s.

A secondary issue is the reluctance of Jabiru based team members to execute by-laws with consideration to cultural, family and community ties.

COMMENT

The by-laws clearly state under Part 5, Animal Management, the obligations of dog ownership and responsibilities of the Council to respond when these by-laws are not followed.

From January 2025, several animal management complaints were submitted in writing and managed by administration in an ad-hoc manner as the preparation of standard operating procedures and formal legal framework were being developed. In August 2025, prior to completion of these documents, two particular incidences escalated in severity and administration is currently responding to these matters with the assistance of legal counsel to coordinate appropriate reply and actions.

Further to September advice, administration appointed a contractor to develop the framework, including standard operating procedures. The contractor will have the suite of documentation and processes completed for evaluation end of November. WARC will then review and determine any additional positions, tools, and training required, while considering financial capacity.

LEGISLATION AND POLICY

(Jabiru Town) By-laws 2024

FINANCIAL IMPLICATIONS

To be determined once processes are established for effective delivery of the by-laws.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 October 2025

Agenda Reference:	8.9
Title:	Lurra Festival 2025
Author:	Fiona Ainsworth, Director of Community and Council Services

SUMMARY

This report is presented to Council to provide an overview of the Lurra Festival 2025 and the West Arnhem Regional Council (WARC) contribution to the event. The Lurra Festival 2025 was coordinated by Nja-Marleya Cultural Leaders and Justice Group and held in Maningrida from 15–21 September 2025.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Lurra Festival 2025*.

BACKGROUND

The Lurra Festival 2025 was held in Maningrida from 15–21 September 2025. The event is a major celebration of sport, culture, fashion, music and community enterprise, designed and delivered in collaboration with local residents, outstations and youth leaders. This event exemplifies a shared vision of a vibrant, inclusive and resilient West Arnhem Region.

COMMENT

This festival was coordinated and led by Nja-Marleya Cultural Leaders and Justice Group. WARC provided on-ground support via provision of staff, supply of BBQ food, road closure management, additional amenity cleaning and access to essential equipment including scoreboards, sporting bibs, water stations, and use of basketball courts and the AFL oval and lighting. This support was provided through a combination of in-kind contributions and fee-for-service arrangements.

Council's active involvement strengthened relationships with local stakeholders, demonstrated leadership in sport and recreation, and reinforced the importance of cultural celebration as a driver of youth engagement and community wellbeing.

The Council Service Manager, Wellbeing Services Coordinator, works team and the sport and recreation team focused on the delivery of organised sport and cultural activities, as well as logistical support for major competitions. Council representatives attended pre-festival meetings, liaised directly with the Festival Coordinator, and ensured operational readiness for both basketball and AFL events.

WARC's role was highly visible across the entire week of The Lurra Festival 2025, with council contributing to ensure competitions and cultural activities were delivered safely and effectively. From pre-event preparation through to grand final night, WARC supported the community with equipment, logistics, on-ground leadership, risk management, and problem-solving. A summary of WARC's sport and recreation activities, including dates, attendance, and key operational notes, is provided in Attachment A.

This consistent WARC presence delivered well-run, culturally appropriate sporting events that attracted significant community participation and engagement and ensured that basketball and AFL competitions were properly resourced, crowd safety was maintained, and key festival infrastructure such as lighting and scoreboards operated reliably. By actively assisting with cultural highlights such as the bush oven feast, WARC also demonstrated its commitment to supporting traditional practices alongside sport and recreation.

Beyond delivery, these efforts reinforced WARC's reputation as a trusted and capable partner in Maningrida. Staff worked directly with Nja-Marleya, festival organisers, and local stakeholders to resolve challenges, build connections, and ensure the festival met community expectations.

STATUTORY ENVIRONMENT

Not applicable.

FINANCIAL IMPLICATIONS

In-kind contributions and fee for service charges.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

ATTACHMENTS

1. Summary Table WARC Support at Lurra Festival 2025 [8.9.1 - 1 page]

SUMMARY TABLE: WARC Sport & Recreation Support at Lurra Festival 2025

Date	Activity	Lead	Attendance	Key Notes
Tuesday 16 September 2025	Junior Basketball	YR	80	6 games, 3 teams. Provided bibs, scoreboards, water station, umpiring. Curtain-raiser for festival.
Wednesday 17 September 2025	Women's Basketball	WBSC	160	Strong turnout; grew from 100 to 160 by close. Bibs, scoreboard, water station, umpiring.
	Men's AFL Competition	YR	60	Oval marked 12:30–4pm. Start delayed 2 hrs. Only 2 teams. Ad hoc meeting with coordinator/Nja-Marleya – recommended AFL be run over 1–2 days in future. Live power point hazard fixed by contractor prior to game.
Thursday 18 September 2025	Men's Basketball	WBSC	180	High attendance, Provided bibs, scoreboard, water station, umpiring.
	Womens's AFL	YR	N/A	Cancelled due to pool party drawing participants. Assisted with oval lighting for stage contractors 6:45pm-9:30pm
Friday 19 September 2025	Bush Oven Feast	WBSC & YR	N/A	Assisted digging 3m x 3m earth oven, prepared magpie geese & buffalo, unearthed & transported food. Assisted with catering & rubbish removal to ensure oval safe for AFL finals.
Saturday 20 September 2025	Grand Finals Night Men's AFL	WBSC & YR	400	Pre-cleaned oval of bones/rubbish. Provided scoreboard, lighting, water station, crowd support. Lights off 11:30pm. Youth/kids AFL finals played earlier. Community band closed event.
Sunday 21 September 2025	Sunday Funday & Festival Closure	WBSC & YR	400	Planned midday program cancelled due to power cut. Afternoon basketball delivered (2:30pm-6:30pm). Supported Awards & live music, lights off 11:30pm

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	9.1
Title:	Elected Member Questions with or without Notice
Author:	Debbie Branson, Governance Advisor

SUMMARY

The purpose of this report is to give Elected Members a forum in which to table items they wish to be debated by Council.

RECOMMENDATION

THAT the Chairperson invites questions with or without notice from Elected Members.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

Agenda Reference:	10.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Debbie Branson, Governance Advisor

SUMMARY

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

LEGISLATION AND POLICY

Section 99(2) of the *Local Government Act 2019*

Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021*

RECOMMENDATION

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public at {time} to consider the Confidential items of the Agenda.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 OCTOBER 2025

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference:	11.1
Title:	Confirmation of Confidential Ordinary Council Meeting Minutes
Author:	Debbie Branson, Governance Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Agenda Reference: 11.2

Title: Confidential Special Council Meeting Minutes

Author: Debbie Branson, Governance Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Agenda Reference:	11.3
Title:	Confidential Risk Management and Audit Committee Minutes
Author:	Debbie Branson, Governance Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Agenda Reference:	11.4
Title:	Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council
Author:	Clem Beard, Project Manager

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Agenda Reference:	11.5
Title:	Bank Authorisations
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Agenda Reference:	11.6
Title:	Council issued Credit Cards
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Agenda Reference:	11.7
Title:	Council's Medium to Long Term Financial Position
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

12 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC
WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING WEDNESDAY 29 OCTOBER 2025

RE-ADMITTANCE OF THE PUBLIC

Agenda Reference:	12.2
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Debbie Branson, Governance Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Agenda Reference:	12.3
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Debbie Branson, Governance Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

13 NEXT MEETING

14 MEETING DECLARED CLOSED