



WEST ARNHEM REGIONAL COUNCIL AGENDA

**WARRUWI LOCAL AUTHORITY
TUESDAY, 14 OCTOBER 2025**

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WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Warruwi on Tuesday 14 October 2025 at 10:00 am.



Katharine Clare Murray
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Debbie Branson, Governance Advisor

SUMMARY

This report is to table, for the Warruwi Local Authority record, any apologies, and requests for leave of absence received from Authority members, as well as record any absence without notice for the meeting held on 14 October 2025.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Authority
4. Determines ... are absent without permission of the Authority.

COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

LEGISLATION AND POLICY

Guideline 1: Local Authorities

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING TUESDAY 14 OCTOBER 2025

Agenda Reference:	4.1
Title:	Election of Warruwi Local Authority Chairperson
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is for the Local Authority to consider electing a new Chairperson.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Election of Warruwi Local Authority Chairperson*; and
2. Elects Local Authority Member ... to the position of Maningrida Local Authority Chairperson for a period of 12 months.

BACKGROUND

The Warruwi Local Authority currently comprises of the following members:

Elected Members

- Cr James Marrawal

Appointed Members

- Jason Mayinaj
- Jamie Milpurr
- Misman Kris
- Nicholas Hunter
- Richard Nawirr
- Renfred Manmurulu

COMMENT

All members of the Local Authority (Appointed and Elected) can vote for the Chairperson. However, it is recommended only appointed members of the Warruwi Local Authority can nominate for the Chairperson position. The successful candidate will be appointed for a period of 12 months.

LEGISLATION AND POLICY

Section 78 of the *Local Government Act 2019*.

Clause 67 of the *Local Government (General) Regulations 2021*.

Clause 9.1 of *Guideline 1: Local Authorities*.

The Local Authority Appointments, Resignations and Terminations Policy applies to this matter.

Reasonable Expenses and Benefit for Council, Local Authority and Council Committee Members Policy

Code of Conduct (Elected, Local Authority and Committee Members) Policy.

Conflict of Interest (Elected, Local Authority and Committee Members) Policy.

Gifts, Benefits and Hospitality (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

The following allowance will be paid for each meeting of a Local Authority:

The Chair of a Local Authority will be paid as follows:

If the meeting is held up to 2 hours	\$300
If the meeting is held between 2 to 4 hours	\$450
If the meeting is held more than 4 hours	\$600

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	5.1
Title:	Acceptance of Agenda
Author:	Debbie Branson, Governance Advisor

SUMMARY

Agenda papers are presented for acceptance at the Warruwi Local Authority meeting held on 14 October 2025.

RECOMMENDATION

THAT THE LOCAL AUTHORITY accepts the agenda papers as circulated for the Warruwi Local Authority meeting held on 14 October 2025.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	6.1
Title:	Disclosure of Interest of Members or Staff
Author:	Debbie Branson, Governance Advisor

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT THE LOCAL AUTHORITY acknowledges the declarations of interest relating to the items listed for the Warruwi Local Authority meeting held on 14 October 2025.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	7.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Debbie Branson, Governance Advisor

SUMMARY

Unconfirmed minutes from the Warruwi Local Authority meeting held on Tuesday, 15 July 2025 are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY confirms the minutes of the Warruwi Local Authority meeting held on Tuesday, 15 July 2025 as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2025-07-15 Warruwi Local Authority Minutes - Unconfirmed [7.1.1 - 10 pages]



Minutes of the West Arnhem Regional Council Warruwi Local Authority
Tuesday, 15 July 2025 at 10:00 am
Council Chambers

In the absence of Chairperson Jason Mayinaj, Member Nicholas Hunter assumed the position of Chairperson.

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Acting Chairperson Hunter declared the meeting open at 10:15am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

MEMBERS PRESENT

Acting Chairperson	Nicholas Hunter
Member	William Wurlurli
Member	Richard Nawirr
Member	Geraldine Narul
Member	Ida Waianga

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	James Marrawal

STAFF PRESENT

Chief Executive Officer	Katharine Clare Murray
Director of Community and Council Services	Fiona Ainsworth (via video)
Director of Finance	Jocelyn Nathanael-Walters (via video)
Manager Technical Services	Kylie Gregson (via video)
Governance Advisor	Debbie Branson
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)
Project Manager	Clem Beard
Information Advisor	Ben Heaslip (via video)

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

WAR35/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member William Wurluli

THAT THE LOCAL AUTHORITY:

1. Notes the apology received from Chairperson Jason Mayinaj, Member Alfred Gawaraidji and Member Phillip Wasaga; and
2. Determines Chairperson Jason Mayinaj, Alfred Gawaraidji and Member Phillip Wasaga are absent with permission of the Authority.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

WAR36/2025 RESOLVED:

On the motion of Member Ida Waianga

Seconded Member William Wurluli

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Warruwi Local Authority meeting held on 15 July 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

WAR37/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Ida Waianga

THAT THE LOCAL AUTHORITY received nil declarations of interest for the Warruwi Local Authority meeting held on 15 July 2025.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

WAR38/2025 RESOLVED:

On the motion of Member Ida Waianga

Seconded Member William Wurluli

THAT THE LOCAL AUTHORITY adopted the minutes of the Warruwi Local Authority held on Tuesday 13 May 2025 as a true and correct record.

CARRIED

Item 7.1 – Presentations and Visitors was deferred and Item 8 – Action Reports was brought forward.

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Review of Action Items.

Member Geraldine Narul left the meeting at 10:20am and returned at 10:26am.

WAR39/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Ida Waianga

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

CARRIED

Agenda Reference:	8.2
Title:	Proposed - Supply and Install Shade Structure at the Council Office - Warruwi
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Proposed - Supply and Install Shade Structure at the Council Office - Warruwi.

WAR40/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Ida Waianga

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Proposed - Supply and Install Shade Structure at the Council Office - Warruwi*; and
2. Defer the allocation of \$67,818.55, for consideration, from the Warruwi Local Authority Funding until the 2025/26 allocation has been received.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Presentations and Visitors.

Mark DiFrancesco and Bruce Reid from Red Lily Health Clinic joined the meeting at 10:46am.

Member William Wurlurli joined the meeting at 10:54am.

Representatives from Red Lily Health Clinic left the meeting at 10:57am.

WAR41/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Geraldine Narul

THAT THE LOCAL AUTHORITY notes the presentation by representatives from Red Lily Health Clinic.

CARRIED

Agenda Reference:	7.2
Title:	Invited Guest - NT Police
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Invited Guest - NT Police.

Meeting adjourned at 11:02am and reconvened at 11:15am.

Senior Sergeant Chris Harden, NT Police joined the meeting at 11:15 and left at 11:38am.

WAR42/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Richard Nawirr

THAT THE LOCAL AUTHORITY noted the update on Law and Order by the NT Police.

CARRIED

Agenda Reference:	7.3
Title:	Presentations and Visitors
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Presentations and Visitors.

Mathilda Lipscombe from Power and Water joined the meeting at 11:38am and left at 11:50am.

WAR43/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Geraldine Narul

THAT THE LOCAL AUTHORITY notes the presentation by representatives from Power and Water Authority.

CARRIED

Member Geraldine Narul left the meeting at 11:50am.

8 ACTION REPORTS (Continued)

Agenda Reference:	8.3
Title:	Additional - Detection of Burial Sites - Warruwi
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Additional - Detection of Burial Sites - Warruwi.

WAR44/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Ida Waianga

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Additional - Detection of Burial Sites - Warruwi*; and
2. Approve the allocation of \$15,000.00 from the Warruwi Local Authority Funding to include one additional Japanese site and the sites at the outstations.

CARRIED

Member Geraldine Narul returned to the meeting at 11:56am.

Agenda Reference:	8.4
Title:	By-Laws for Warruwi Community
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on By-Laws for Warruwi Community.

WAR45/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Richard Nawirr

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *By-Laws for Warruwi Community*; and
2. Request that draft By-laws be prepared for community consultation prior to a Council resolution.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	Technical Services Warruwi Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Technical Services Warruwi Projects Report.

Geraldine left the meeting at 12:12pm and returned at 12:17pm.

WAR46/2025 RESOLVED:

On the motion of Member Ida Waianga

Seconded Member William Wurluli

THAT THE LOCAL AUTHORITY receives and notes the report titled *Technical Services Warruwi Projects Report*.

CARRIED

Agenda Reference:	9.2
Title:	CSM Operations Report on Council Services
Author:	Geraldine Narul, Council Services Manager

The Local Authority considered a report on CSM Operations Report on Council Services.

WAR47/2025 RESOLVED:

On the motion of Member Ida Waianga

Seconded Member Richard Nawirr

THAT THE LOCAL AUTHORITY receive and note the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	9.3
Title:	Human Resources Report as at 30 June 2025
Author:	Linda Veugen-Yong, Human Resources Manager (Acting)

The Local Authority considered a report on Human Resources Report as at 30 June 2025.

WAR48/2025 RESOLVED:

On the motion of Cr James Marrawal

Seconded Member Nicholas Hunter

THAT THE LOCAL AUTHORITY receive and note the report titled *Human Resources Report as at 30 June 2025*.

CARRIED

Agenda Reference:	9.4
Title:	2025 Local Government General Elections
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on 2025 Local Government General Elections.

WAR49/2025 RESOLVED:

On the motion of Member Ida Waianga

Seconded Member Richard Nawirr

THAT THE LOCAL AUTHORITY receive and note the report titled *2025 Local Government General Elections*.

CARRIED

The meeting was adjourned at 12:20pm.

Cr James left the meeting at 1:09pm.

The meeting reconvened at 1:30pm.

7 DEPUTATIONS AND PRESENTATIONS (Continued)

Agenda Reference:	7.4
Title:	Presentations and Visitors
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Presentations and Visitors.

Cam Raw, Community Vet joined the meeting at 1:30pm and left at 1:42pm.

WAR50/2025 RESOLVED:

On the motion of Member Richard Nawirr

Seconded Member William Wurlurli

THAT THE LOCAL AUTHORITY notes the presentation by the Community Vet.

CARRIED

9 RECEIVE AND NOTE REPORTS (Continued)

Agenda Reference:	9.5
Title:	Incoming and Outgoing Correspondence
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Incoming and Outgoing Correspondence.

WAR51/2025 RESOLVED:

On the motion of Acting Chairperson Nicholas Hunter

Seconded Member Geraldine Narul

THAT THE LOCAL AUTHORITY receive and note the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	9.6
Title:	Finance Report to May 2025
Author:	Imran Shajib, Finance Manager

The Local Authority considered a report on Finance Report to May 2025.

WAR52/2025 RESOLVED:

On the motion of Member William Wurluli

Seconded Member Richard Nawirr

THAT THE LOCAL AUTHORITY receive and note the report titled *entitled Finance Report to May 2025*.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

WAR53/2025 RESOLVED:

On the motion of Member Geraldine Narul

Seconded Member Nicholas Hunter

THAT THE LOCAL AUTHORITY approve the allocation of \$5,000 Warruwi Local Authority for the Youth Cultural Camp.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on Tuesday, 14 October 2025.

12 MEETING DECLARED CLOSED

The Chairperson declared the meeting closed at 2:29pm.

This page and the preceding pages are the minutes of the Warruwi Local Authority meeting held on Tuesday, 15 July 2025.

Click [here](#) to view the agenda for the Warruwi Local Authority meeting held on Tuesday, 15 July 2025.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	8.1
Title:	Presentations and Visitors - Menzies School of Health Research
Author:	Debbie Branson, Governance Advisor

SUMMARY

The purpose of this report is to provide the Warruwi Local Authority with a presentation from the Menzies School of Health Research regarding ORVA and THRIVE studies regarding respiratory infections in young Aboriginal children.

RECOMMENDATION

THAT THE LOCAL AUTHORITY notes the presentations on ORVA and THRIVE studies from the Menzies School of Health Research.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

Dr Bianca Middleton will be in attendance via teams at 11:00am to present to the Local Authority Members.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	8.2
Title:	Invited Guest - NT Police
Author:	Debbie Branson, Governance Advisor

SUMMARY

The purpose of this report is for the NT Police and Local Authorities to discuss issues and concerns in their communities. These discussions are supported by the MoU between West Arnhem Regional Council and the NT Police.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the update on Law and Order by the NT Police.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

Sergeant Tim Gillahan and Acting Superintendent Glenn Leafe will be available via teams at 11:30am.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	8.3
Title:	Presentations and Visitors - Red Lily Health Clinic Update
Author:	Debbie Branson, Governance Advisor

SUMMARY

The purpose of this report is to provide the Local Authority with an update from the Red Lily Health Clinic.

RECOMMENDATION

THAT THE LOCAL AUTHORITY notes the presentation from Red Lily Health Clinic.

BACKGROUND

At various times, the Committee requests that presentations be made so that issues can be raised and information shared.

COMMENT

Mark DiFrancesco, Brad Palmer and the Local Manager have been invited to provide an update at 1:00pm.

Please raise any health-related issues with the representatives.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 October 2025

Agenda Reference:	9.1
Title:	Finance Report to August 2025
Author:	Imran Shajib, Finance Manager

SUMMARY

This Finance Report covers the period 1 July 2025 to 31 August 2025, the first 2 months of the 2025-26 financial year, and is prepared specifically for the Warruwi Local Authority.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Finance Report to August 2025*; and
2. Receives and notes the Warruwi Local Authority Certification of the 2024-25 Local Authority Project Funding.

BACKGROUND

A local authority meeting agenda is to include a Finance Report. In addition, each year a certification of the Local Authority Project Funding (LAPF) income and expenditure for the preceding year ending 30 June must be included in the local authority meeting agenda papers.

COMMENT

The Local Authority's Finance Report covers the council activities and projects within the community. The reported activities include the council's Core Services funded by both tied and untied money, Commercial Services and Community Services.

The Finance Report also reports on the Local Authority's own projects and projects for Warruwi funded from the council's own money.

LEGISLATION AND POLICY

Clause 10 of the *Local Government Guideline 1: Local Authority* states what a local authority agenda must include. Sub-clause 10.1 says the report from the CEO is to include the progress and financial report on local authority projects and a report on current council services and projects in the local authority area.

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.



**Warruwi Local Authority Committee
Financial Management Report for the
period ended 31 August 2025**

Actual v Budget – Operational – July 2025 to August 2025



Annual Budget Income and Expenditure

as at 31 Aug 2025

Description	WARRUWI					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	-	21,586	(21,586)	(100%)	129,517	0%
Income Council Fees and Charges	3,755	5,167	(1,412)	(27%)	31,000	12%
Income Operating Grants	384,698	270,035	114,663	42%	1,567,943	25%
Income Allocation	485	5,324	(4,838)	(91%)	31,943	2%
Other Income	620	917	(297)	(32%)	5,500	11%
Income Agency and Commercial Services	124,943	132,602	(7,659)	(6%)	795,613	16%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	17,777	(17,777)	(100%)	106,664	0%
Untied Revenue Allocation	-	176,729	(176,729)	(100%)	1,060,373	0%
Total Operational Revenue	514,501	630,137	(115,636)	(18%)	3,728,553	14%
Operational Expenditure						
Employee Expenses	280,796	323,261	(42,465)	(13%)	1,986,530	14%
Contract and Material Expenses	27,679	55,216	(27,536)	(50%)	919,871	3%
Finance Expenses	63	133	(70)	(53%)	800	8%
Travel, Freight and Accom Expenses	13,142	24,361	(11,219)	(46%)	142,202	9%
Fuel, Utilities & Communication	29,729	33,443	(3,714)	(11%)	200,657	15%
Other Expenses	45,897	52,363	(6,466)	(12%)	379,249	12%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	1,650	2,300	(650)	(28%)	9,200	18%
Council Committee & LA Expenses	1,536	363	1,174	(100%)+	3,083	50%
Total Operational Expenditure	400,494	491,440	(90,946)	(19%)	3,641,592	11%
Total Operational Surplus / (Deficit)	114,007	138,697	(24,690)	(18%)	86,961	100% +

Actual v Budget – Operating Position – July 2025 to August 2025



Annual Budget Operating Position

as at 31 Aug 2025

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	114,007	138,697	(24,690)	(18%)	86,961	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	(80,649)	(97,165)	16,516	17%	(639,589)	13%
Add Back Non-Cash Expenses	(80,649)	(97,165)	16,516	17%	(639,589)	13%
Total Non-Cash Items	-	-	-	-	-	0%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	19,967	-	19,967	100%	-	100%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	19,967	-	19,967	100%	-	100%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	-	-	-	-	-	0%
Net Budgeted Operating Position	94,040	138,697	(44,656)	(32%)	86,961	100%+

Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000

Grant Funding – Community Projects and Programs – July 2025 to August 2025

Excludes LAP Funding



Grant Funding - Community Projects	Approved Budget (A)	Prior Year Expenditure (B)	Expenditure to Date 2025-26 (C)	Commitments to Date (D)	Available Funds as at 31.08.2025 (A-B-C-D)
Regional and Remote Burials Grant - Warruwi	21,500	(13,685)	-	-	7,815
R2R - Warruwi Internal Road, Warruwi, From Lot 4 to Lot 148	200,000	(192,079)	-	-	7,921
TOTAL COMMUNITY PROJECTS	221,500	(205,764)	-	-	15,736

Grant Funding - Community Programs	Expenditure to Date 2025-26 (A)	Commitments to Date (B)	Total Expenditure (A+B)
Commonwealth Home Support Program (CHSP)	4,504	1,929	6,433
IEI - NT Jobs Package - Aged Care	23,049	2,040	25,089
Night Patrol	42,441	-	42,441
Warruwi Outside School Hours Care	1,190	-	1,190
Manage Creche	8,413	-	8,413
NAIDOC Week	1,008	-	1,008
Sports and Recreation	1,548	2,318	3,866
Active Regional and Remote Communities Program	11,364	2,040	13,404
TOTAL COMMUNITY PROJECTS	93,517	8,328	101,845

LAP Funding – Local Authority Projects (Money story to end of September 2025)



Grant Funding - Local Authority Projects	Funding Amount \$	Fund received \$	Allocated \$	Balance Available for Allocation \$
LAP funding - 23-24	58,700	58,700	58,700	
LAP funding - 24-25	58,700	58,700	10,564	48,136
LAP funding - 25-26 not yet received	58,700	-	-	-
Total Balance Available for Allocation				\$ 48,136

Grant Funding - Local Authority Projects - Active Projects	Approved Budget \$	Meeting Date/ Resolution	Cash received to date (incl. Carried Forward) \$	Expenditure prior years \$	Expenditure to date 2025-26 \$	Commitments \$	Available Funds as at 30.09.25 \$	Status
Local Authority Projects (LAP)								
LAP - Beautification of township - Warruwi	10,000	10.09.2024 WAR46/2024	10,000	(934)	-	(158)	8,909	Awaiting onset of Wet Season to procure additional palm trees
LAP - New - Additional - Detection of Burial Sites - Warruwi	15,000	15.07.2025 WAR44/2025	15,000	-	(12,805)	-	2,195	Works completed
LAP - YouthCultural Camp 2025 - Warruwi	5,000	15.07.2025 WAR53/2025	5,000	-	(4,679)	-	321	Works completed
LAP - Animal Management	5,395	27.11.2024 WAR45/2024	5,395	-	(5,395)	-	-	Annual Vet Services completed for 2025
LOCAL AUTHORITY PROJECTS	35,395	-	35,395	(934)	(22,879)	(158)	11,425	

Local Authority Project Funding 2024-25 Certification

Council Name: West Arnhem Regional Council
Local Authority Name: Warruwi

Income and Expenditure for the period ending 30 June

Total Grant Income:	\$ 161,017.94
Total Project Expenditure:	\$ 78,420.07
Surplus/(Deficit):	\$ 82,597.87

Answering 'No' to any question requires a written explanation with this certification

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- the projects submitted by the Local Authority;	Yes	No
- the Northern Territory Buy Local Plan;	Yes	No
- the LAPF funding guidelines; and	Yes	No
- the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i>	Yes	No

Certification and Project Report prepared by : Imran Ahmed Shajib 1/10/2025

The local authority projects reported formed part of the agenda and minutes of:

- Council's ordinary council meeting; and	Yes	No
- Local Authority meeting	Yes	No

Laid before the Council at a meeting (held/ to be held on) 14/10/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) <dd/mm/yyyy>

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or Chief Financial Officer: <sign> <dd/mm/yyyy>

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding

2024-25 Project Report

Income and Expenditure for the period ending 30 June

Enter into the shaded areas only

Council Name:

West Arnhem Regional Council

Local Authority Name:

Warruwi

Local Authority Project Funding	Grant Income	Other Income	Total Funding
2024-25	58,700.00	-	\$ 58,700.00
2023-24	58,700.00	-	\$ 58,700.00
2022-23	43,617.94	-	\$ 43,617.94
2021-22	-	-	\$ -
2020-21 and older	-	-	\$ -
Total Funding	\$ 161,017.94	\$ -	\$ 161,017.94

Total Funding Available	\$ 161,017.94
Total Actual Expenditure	\$ 78,420.07
Balance of LAPF at 30 Jun	\$ 82,597.87

LAPF project allocation *	Approved Budget	Actual Expenditure	Variance	Status of project at 30 June	Project start	Project end	Comments
Beautification of township - Warruwi	10000	933.62	\$ 9,066.38	In Progress	30/11/2024	30/12/2025	
Shade Structure adjacent to the Warruwi Clinic	33898.71	33898.71	\$ -	Work Completed	30/07/2024	15/04/2025	
Animal Management Program - Warruwi	15169.16	10451.16	\$ 4,718.00	Work Completed	7/01/2024	30/06/2025	Total Expenditures - \$15,169.16
Speed Bumps - Supply and Install Steel Grab Rail	15000	15027.27	-\$ 27.27	Work Completed	7/01/2024	15/04/2025	
Warruwi Cultural Camp 2024	25000	18109.31	\$ 6,890.69	Work Completed	7/01/2024	30/12/2024	
			\$ -				
Total project budget and	\$ 99,067.87	\$ 78,420.07	\$ 20,647.80				

Chief Executive Officer or Chief

<sign>

<dd/mm/yyyy>

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	9.2
Title:	Incoming and Outgoing Correspondence
Author:	Debbie Branson, Governance Advisor

SUMMARY

This report is to table items of correspondence received and sent since the last Warruwi Local Authority meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and note the attached items of incoming and outgoing correspondence.

BACKGROUND

Correspondence addressed to the Principal Member and Council, as determined by the Chief Executive Officer, is included in this report.

COMMENT

Date	Sender	Subject
22 August 2025	Minister for Housing, Homelessness and Cities	Warruwi Safe Shelter

LEGISLATION AN POLICY

Nil.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars of the *Regional Plan and Budget 2023-2024*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Warruwi Safe Shelter [9.2.1 - 2 pages]



THE HON CLARE O'NEIL MP
MINISTER FOR HOUSING
MINISTER FOR HOMELESSNESS
MINISTER FOR CITIES

Ref: MC25-007289

Mayor James Woods
Mayor
West Arnhem Regional Council
PO Box 721
JABIRU NT 0886

Dear Mayor Woods *James*

Thank you for your correspondence of 27 May 2025 concerning federal support to establish a multipurpose safe shelter in the Warruwi Community.

The Albanese Government understands safe and affordable housing is central to the security and dignity of all Australians. I acknowledge the unique challenges faced by your community in a very remote, cyclone-prone region. I appreciate the time you have taken to share with me your proposal for addressing some of the challenges faced by the people living in the Warruwi community.

I would encourage you to look into the \$1 billion National Housing Infrastructure Facility Crisis and Transitional Housing (NHIF CT) funding opportunity. The NHIF CT is a demand driven program providing grants and loans to support housing options for groups including women and children experiencing family and domestic violence and youth experiencing, or at particular risk of, homelessness. Further information, including application guidance and eligibility criteria, can be accessed online at www.housingaustralia.gov.au/national-housing-infrastructure-facility-crisis-and-transitional-housing-nhif-ct.

As you have noted, the Disaster Ready Fund (DRF) is the Australian Government's flagship disaster resilience and risk reduction initiative. The DRF provides up to one billion dollars over five years from July 2023 that support Australians to manage the physical and social impacts of disasters caused by natural hazards, including climate change. It is a competitive merit-based process and is administered by the National Emergency Management Agency (NEMA), in partnership with states and territories.

Information on the upcoming fourth round of funding, including updated Guidelines, will be published on the Disaster Ready Fund page of NEMA's website at www.nema.gov.au in late 2025 to early 2026. The Northern Territory Emergency Service is the lead agency in the Northern Territory for the DRF. If you have not already done so, you may wish to reach out to them to discuss your project. You can contact them via email is NTDRF@pfes.nt.gov.au.

Parliament House Canberra ACT 2600 Australia
Telephone: (02) 6277 7610

You may also be interested in exploring funding opportunities through the \$10 billion Housing Australia Future Fund (HAFF). The HAFF is the single biggest investment to support social and affordable rental housing in over a decade. It will support new social and affordable rental homes, as well as a range of acute housing needs, including repair and maintenance in remote Indigenous communities, crisis and transitional accommodation for women and children, and housing support for Veterans who are experiencing or at risk of homelessness.

While there are currently no open rounds of the HAFF, the Government recognises the urgent need for new social and affordable housing to be rolled out as soon as possible and we are working to develop further funding rounds. I will have more to say about an expected Round 3 later this year.

The Government has also invested in remote housing in the Northern Territory focussed on building houses to address overcrowding and delivering property and tenancy management activities to ensure houses are maintained to an appropriate standard. While funding wouldn't be available for a multi-purpose shelter, you may wish to reach out to the National Indigenous Australians Agency at www.niaa.gov.au/ to explore other ways this program could benefit your community.

Unfortunately, funding associated with the Safe Places Emergency Accommodation Program and the Housing Australia Future Fund Crisis and Transitional Accommodation Program, has been fully exhausted and there is no further opportunity for projects to be funded under these programs. I understand that news may be disappointing however I appreciate your interest in the programs and the time taken to prepare your proposal and write to me.

To stay informed about other future funding opportunities and grant programs, you may wish to register for GrantConnect at www.grants.gov.au. Registration will ensure you receive timely notifications of new grant rounds that might be suitable for your proposal.

Thank you again for writing and I hope this information is useful.

Yours sincerely



CLARE O'NEIL

22/08/2025

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	9.3
Title:	CSM Operations Report on Current Council Services
Author:	Debbie Gough, Acting Council Services Manager, Warruwi

SUMMARY

This report will present the Local Authority (LA) with an update on council services provided in the Warruwi community for the period 01 June – 31 August 2025, as prepared and presented by Acting Council Services Manager (CSM), Debbie Gough.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues/matters raised are to be discussed by Local Authority members, as detailed in the report.

COMMENT

1. Community Recruitment

Positions filled during the report period:

- Nil.

2. Administration Services

2.1 Administration

The Warruwi Council administration office was open from 8:00am to 4:30pm on each business day during the report period except for the following periods:

- 04 July 2025 – Closure 1.00pm – 04.30pm due to Sorry Business.
- 11 July 2025 – Closure due to National Aborigines and Islanders Day Observance Committee (NAIDOC) Day public holiday, only applicable to West Arnhem Regional Council (WARC) staff and services provided.
- 23 July 2025 – Closure 1.00pm – 04.30pm due to Sorry Business.
- 23 July 2025 – Closure 1.00pm – 04.30pm due to Sorry Business.
- 01 August 2025 – Closed due to staff availability.
- 05 August 2025 – Closed due to staff availability.
- 08 August 2025 – Closed due to staff availability.
- 08 August 2025 – Closure 1.00pm – 04.30pm due to Sorry Business.
- 12 August 2025 – Closure 12.00pm – 04.30pm due to Sorry Business.
- 13 August 2025 – Closure 11.00am – 12.00pm due to all staff training.
- 28 August 2025 – Closure 2.00pm – 04.30pm due to Sorry Business.
- 17 July – 03 August 2025 – Customer Service and Administration Officer on leave.

2.2 Post Office

Post Office services are provided by Warruwi Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

- 6-month scanner trial commenced in Warruwi on 02 June 2025. During the trial we will receive \$1.04 per scanned parcel. Trial to end January 2026.

Total postage received	1,153kg
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2.3 Centrelink

The Warruwi Centrelink Office opened between 9:00am to 4:00pm each business day during the report period.

2.4 Cleaning

Scheduled cleaning of council assets for reporting report has been completed as follows:

- Council office – twice a week – total of 20 occasions.
- Playground amenities – once a week – total of 12 occasions.
- Public toilets - Once a week – total of 12 occasions.
- Common areas cleaned once a week – total of 12 occasions.
- Visitor Accommodation rooms x two (2) cleaned as required.

2.5 Visitor Accommodation

The total number of current visitor accommodation available is two (2), bookings can be made through Little Hotelier, via WARC website.

3. Wellbeing Services

3.1 Sport & Recreation

Sport and Recreation team delivered activities involving after-school sessions, school holiday initiatives, and young adult-oriented programs. The activities offered included:

- Basketball
- Football
- Dodge Ball
- Art & Craft activities
- Skateboarding
- Movie nights
- Due to staff availability, regular program and activities were not delivered during June 2025.
- Three (3) Sport and Recreation officers were signed up for Certificate III in Community Services on the 30 July 2025.
- Warruwi Culture Camp was held on the 21-23 August 2025

Attendance totals	817
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Participants at Warruwi's Cultural Camp

3.2 Early Learning

The Creche hours of operation are Monday to Friday, 7:30am to 5:00pm:

- 01 June – 31 August 2025 Closure due to staff availability.

3.3 Community Care (Aged Care)

The Warruwi Community Care team provides services Monday – Friday to three (3) clients.

- Meals on wheels are provided five (5) days a week, with a total of 60 HCP and CHSP meals delivered.
- Domestic care support is provided to one (1) client per week totaling three (3) hours per week.
- Personal care support is provided to one (1) HCP client per week totaling three (3) hours per week.
- Washing Days: Men on Mondays and Women on Fridays or upon client's request, total of three (3) hours per week.
- Social support is provided to each client, once a week for up to an hour, totaling three (3) hours per week.
- Weekend packs are also provided to each client = two (2) meal packs each client

Total meals provided	170
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3.4 Disability Care

The Warruwi Community Care team are the Community Connectors and Coordinator of Supports (CoS) under the National Disability Insurance scheme (NDIS). Services provided are as follows:

- Personal care provided to one client = one (1) hour per week.
- Domestic Care provided to one client = one (1) hour per week.
- Transport trips total one (1) hour per week.
- Social support is a total of one (1) hour per week.

Total number of NDIS participants	3
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3.5 Community Safety (Night Patrol)

Night patrol services were provided on 5 nights per week between the roster hours of 6:00pm and 11:30pm.

- 04 July 2025 – Services not provided due to Sorry Business.
- 11 July 2025 – Services not provided due to NAIDOC Day Public Holiday (WARC Only).
- 23 July 2025 – Services not provided due to Sorry Business.
- Three (3) Community Safety Officers were signed up for Certificate III in Community Services on the 30 July 2025.

3.6 Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services were provided on some of the available days, between 9:00am and 3:00pm.

- Services were not provided on 30 shifts during the report period due to staff availability.
- TEABBA is available on 106.1FM 24hours 7 days a week.

4. Community Works

4.1 Parks and Open Space

The community is generally clean and tidy with rubbish collection occurring three (3) per week.

- Rubbish runs continue to operate Monday, Wednesday & Friday.
- Works crew whipper sniping and mowing when required around open spaces.
- Regular park safety inspections were completed as required.

- Community continues to look neat and tidy with the regular rubbish collection (Emu Bob) being conducted.

4.2 Roads

General minor road repairs and maintenance undertaken across the community.

- Civil team conducted upgrades on public roads to Fletchers Point and the Barge Landing access Road.
- Six (6) Civil Works Officers signed up for Certificate III in Civil Construction with GTNT.



Signing up for Certificate III in Civil Construction with GTNT Group.

4.3 Waste

Landfill site operated between Mondays to Friday, 8:00am to 3:30pm with no disruption to service.

- The landfill site has signs erected, with further signage to be assessed and implemented as required.
- Rubbish runs continue to operate three (3) times per week. Monday and Fridays are residential bin days and Wednesdays are commercial bin days. The council has requested all residents leave their bins outside their yard for collection.
- The designated dumping area works well with WTD Constructions, Stedman's and Bukmak Constructions.
- The Wheelie Bins replacement project is underway with 60 new Wheelie Bins arrived on 19 June 2025.

Total volume of waste on-charged	76 cubic metres
Total value on-charged	\$6,704.00



Landfill has been kept tidy with regular pushing up of rubbish.

5. Essential Services

5.1 Power

- 10 service Requests from Indigenous Essential Services (IES)
- 12 engine services
- 1 power meter replacement
- 3 Power coordinator and contractor onsite
- 6 fuel deliveries
- 1 Scheduled power outage

5.2 Water

- Bore 8 out of service and northern bore field turned off, ASR bore on and supplying Community.
- Water samples bacteriological and waste bores physical and chemistry done.
- Replacement motor/pump for town tank transfer pump (1) has been installed.
- All northern bores and bore tank compounds fire breaks in good condition.

5.3 Sewage

- Sewer station 4 X low level pump out and floats cleaned, and maintenance completed
- Sewage station pumps checked and working.
- Sewer ponds and surrounding fire break are clear and free of obstructions.

5.4 Aerodrome

As per the contract, inspections, callouts and maintenance were undertaken by the Aerodrome Reporting Officer (ARO).

- 18 July 2025 – One (1) after hours callout with Care Flight flying in at 11.40pm.



Care Flight on 18 July 2025

6. Community

6.1 Community meetings and events

- 02 June 2025 – Meeting with the Young Endeavour Captain. Joined key stakeholders for a BBQ lunch on board the Young Endeavour ship.
- 16 June 2025 – Meeting with H2O.
- 17 June 2025 – Meeting with Stedman's Constructions regarding upgrade in the Creche.
- 17 June 2025 – Meeting with NT Police.
- 18 June 2025 – Meeting with Yagbani CDP Manager regarding potential/suitable candidates for vacancies in Warruwi with WARC.
- 26 June 2025 – Meeting with WTD Constructions regarding Waste Fees.
- 24 July 2025 – Meeting with the Police during their routine visit.
- 24 July 2025 – Meeting with NTPFES regarding Warruwi Local Emergency Plan.
- 24 July 2025 – Meeting with Australia Post regarding challenges we face as CPA's.
- 02 July 2025 – Meeting with Power & Water regarding resources to encourage the community to turn off taps and save water.
- 03 July 2025 – Meeting with Power & Water regarding Warruwi Water Festival.
- 04 July 2025 – Sorry Business, first community burial occurred.
- 14-18 July 2025 – VETS visiting Warruwi.
- 23 July 2025 – Meeting with Northern Land Council via telephone regarding hiring BBQ and WARC facilities for an upcoming meeting with Traditional Owners.
- 06-07 August 2025 – Warruwi Water Festival.
- 15 August 2025 – Local Government Election.
- 18 August 2025 – Meeting with PowerWater regarding Culture Camp Invitation.
- 19 August 2025 – Meeting with Red Lily regarding Culture Camp Invitation.
- 19 August 2025 – Meeting with Gunbalanya Meats regarding sponsorship for Culture Camp.
- 20 August 2025 – Meeting with Red Lily Manager regarding full health check with Culture Camp Participants.
- 21-23 August 2025 – Warruwi Culture Camp.

Total number of meetings and events attended by the CSM	21
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6.2 Good News Stories

- Senior Works Officer was awarded Employee of the Month, August 2025.
- The Warruwi Culture Camp was held on 21-23 August 2025.



Participants at Warruwi Cultural Camp.



Dreamtime stories at Warruwi Cultural Camp.



Camp Kitchen at the Warruwi Cultural Camp.

LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATION

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 October 2025

Agenda Reference:	9.4
Title:	Report on the Detection of Burial Sites Warruwi
Author:	Clem Beard, Project Manager

SUMMARY

This report is to provide feedback to the Local Authority on the work carried out by Cross Solutions to identify grave sites in the Warruwi Community.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *Report on the Detection of Burial Sites Warruwi*.

BACKGROUND

Due to the initiation of the new Burials and Cremations Act 2022 it has been identified that Ground Penetrating Radar needs to be performed in Warruwi to determine and declare the boundaries of the Warruwi Cemetery.

Additionally, the Local Authority requested the identification and location of grave sites across the community including backyards of community housing.

COMMENT

Cross Solutions visited the community on two (2) separate occasions in May 2025 and August 2025.

The Ground Penetrating Radar (GPR) was deployed in consultations with West Arnhem Regional Council (WARC) staff and community members for access and permission to survey sites.

The following information was provided – as per marked up on the attached maps:

- Survey Data
- Verification Plots
- Survey Report
- *Graves Located by Survey* - These are visible on the ground and surveyed the 4 (four) corners of the grave site.
- *Anomaly Located by GPR* - These are not visible on the ground. Performed the GPR scanning over the areas shown by Traditional Owners and surveyed the extent of the anomalies. At the time of the GPR scanning, the extent of the anomaly was marked by spray paint on the ground for community members to identify after completion of survey works.

With the gravesites now identified at the cemetery, WARC has now applied for a Land Use Agreement (LUA) with the Northern Land Council to allocate as lease for the expansion and establishment of the existing cemetery to allow for future burials.

Once the LUA is received and authorised the declaration of the cemetery can proceed per legislative requirements.

The attached maps have been produced and supplied to WARC for community use and future community housing works/reference as requested by the Local Authority.

LEGISLATION AND POLICY

Burials and Cremations Act 2022

FINANCIAL IMPLICATIONS

Project was funded by the Warruwi Local Authority from annual allocation

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.3 Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council.

Goal 1.5 Cultural Awareness Training Develop increased understanding and observation of cultural protocols.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.


Goal 3.1 Cultural Safety

Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan.

ATTACHMENTS

1. Community Houses - Burial Sites - Warruwi [9.4.1 - 11 pages]
2. Community Cemetery and Foreshore - Burial Sites - Warruwi [9.4.2 - 4 pages]
3. All Burial sites - Warruwi Community - GPR Testing - August 2025 [9.4.3 - 13 pages]






CROSS SOLUTIONS
SURVEYORS & SPATIAL CONSULTANTS
EMAIL: quatee@cross-solutions.com.au
WEB: www.cross-solutions.com.au

SURVEYOR: AB NG		DRAWN BY: IF		
SURVEY DATE: 21/08/2025		CHECKED BY: AB NG		
A	IF	22/08/2025	FINAL PLAN	GR
B	HS	28/08/2025	POINT TABLES ADDED	GR
REV	BY	DATE	AMENDMENT RECORDS	APPROVED

SCALE: 1: 2000
COORDINATE SYSTEM: MGA 94 ZONE 53
LEVEL DATUM: AHD
CONTOUR INTERVAL: N/A



40 0 40 80 120
metres

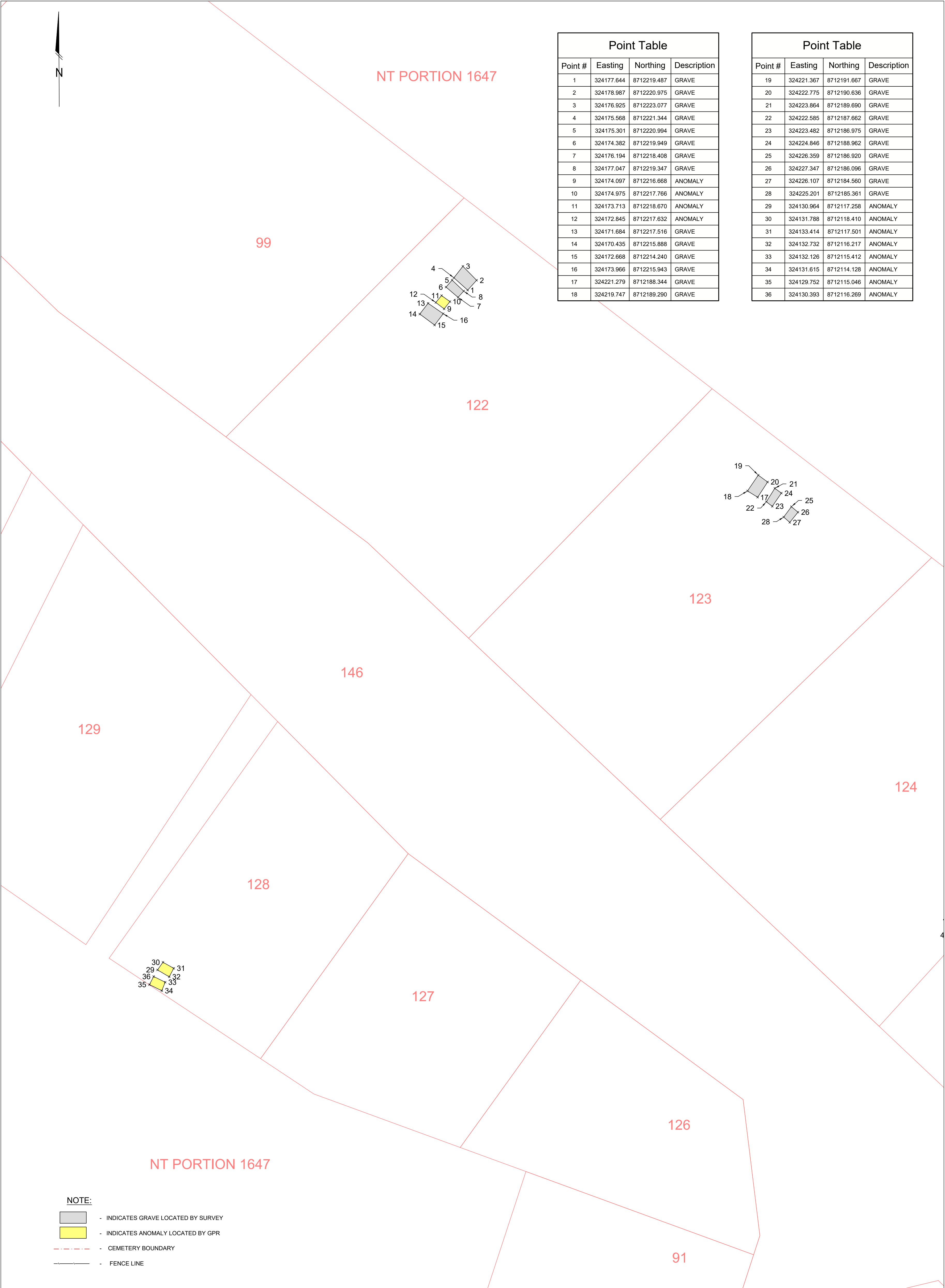
Depressions in ground level have been assumed to be unmarked graves and as such are approximate in nature
Anomalies have been detected using GPR locating methods
Information contained herein is true as per date of survey
Cadastral boundaries shown on the plan are indicative

TOPOGRAPHIC SURVEY
2025-0266
WARRUWI
GPR - DETECTION OF BURIAL SITES

JOB No: 2025-0266	CLIENT: WEST ARNHEM REGIONAL COUNCIL	DRAWING No: T-2025-0266-01	REV B	SHEET No: 1 of 11	A1
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Point Table			
Point #	Easting	Northing	Description
1	324177.644	8712219.487	GRAVE
2	324178.987	8712220.975	GRAVE
3	324176.925	8712223.077	GRAVE
4	324175.568	8712221.344	GRAVE
5	324175.301	8712220.994	GRAVE
6	324174.382	8712219.949	GRAVE
7	324176.194	8712218.408	GRAVE
8	324177.047	8712219.347	GRAVE
9	324174.097	8712216.668	ANOMALY
10	324174.975	8712217.766	ANOMALY
11	324173.713	8712218.670	ANOMALY
12	324172.845	8712217.632	ANOMALY
13	324171.684	8712217.516	GRAVE
14	324170.435	8712215.888	GRAVE
15	324172.668	8712214.240	GRAVE
16	324173.966	8712215.943	GRAVE
17	324221.279	8712188.344	GRAVE
18	324219.747	8712189.290	GRAVE

Point Table			
Point #	Easting	Northing	Description
19	324221.367	8712191.667	GRAVE
20	324222.775	8712190.636	GRAVE
21	324223.864	8712189.690	GRAVE
22	324222.585	8712187.662	GRAVE
23	324223.482	8712186.975	GRAVE
24	324224.846	8712188.962	GRAVE
25	324226.359	8712186.920	GRAVE
26	324227.347	8712186.096	GRAVE
27	324226.107	8712184.560	GRAVE
28	324225.201	8712185.361	GRAVE
29	324130.964	8712117.258	ANOMALY
30	324131.788	8712118.410	ANOMALY
31	324133.414	8712117.501	ANOMALY
32	324132.732	8712116.217	ANOMALY
33	324132.126	8712115.412	ANOMALY
34	324131.615	8712114.128	ANOMALY
35	324129.752	8712115.046	ANOMALY
36	324130.393	8712116.269	ANOMALY

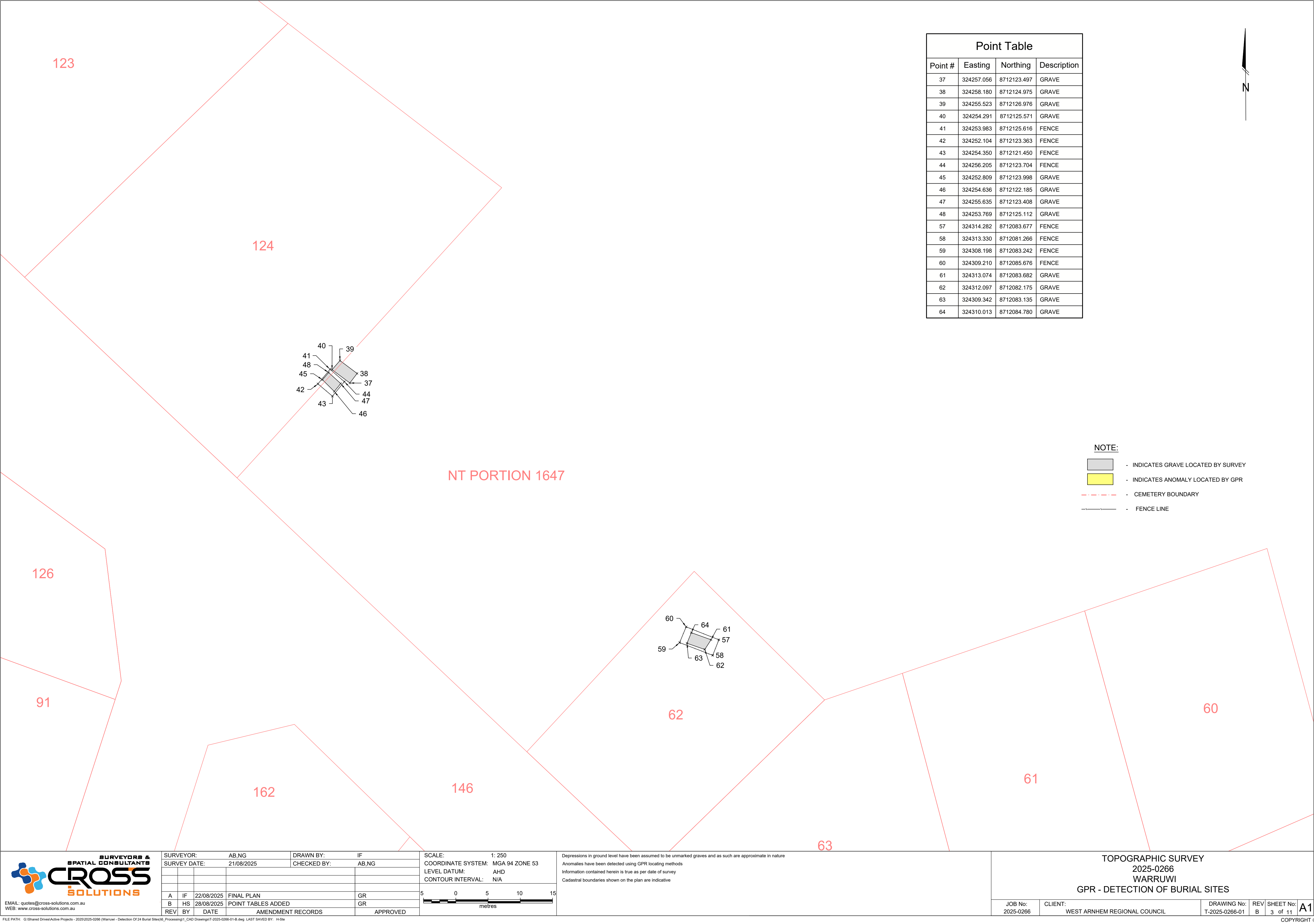
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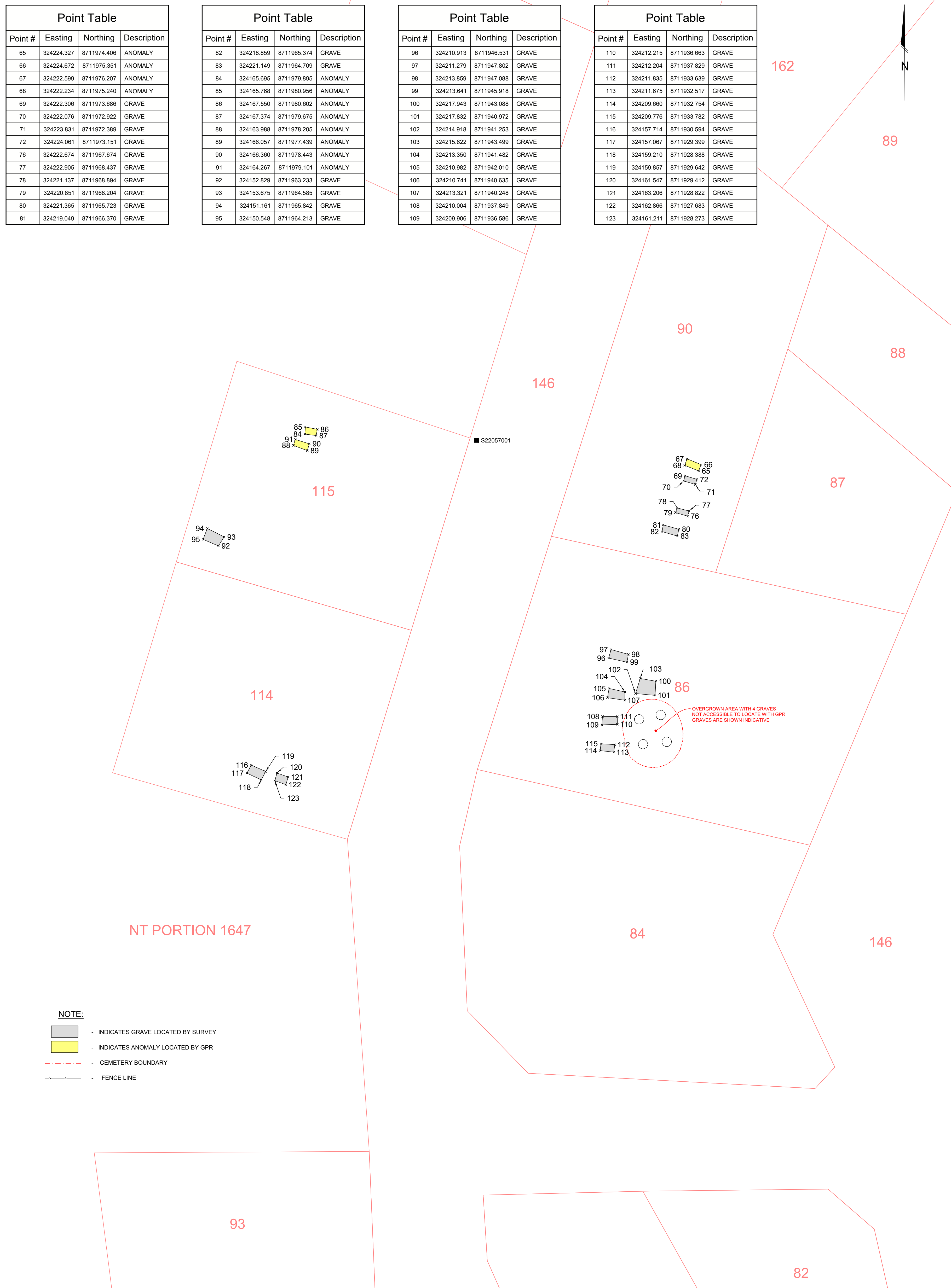
- INDICATES GRAVE LOCATED BY SURVEY
- INDICATES ANOMALY LOCATED BY GPR
- CEMETERY BOUNDARY
- FENCE LINE

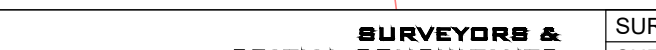

 SURVEYORS & SPATIAL CONSULTANTS EMAIL: quites@cross-solutions.com.au WEB: www.cross-solutions.com.au	SURVEYOR: AB.NG		DRAWN BY: IF		SCALE: 1: 250 COORDINATE SYSTEM: MGA 94 ZONE 53 LEVEL DATUM: AHD CONTOUR INTERVAL: N/A	TOPOGRAPHIC SURVEY 2025-0266 WARRUWI GPR - DETECTION OF BURIAL SITES												
	SURVEY DATE: 21/08/2025		CHECKED BY: AB.NG															
	A	IF	22/08/2025	FINAL PLAN	GR													
	B	HS	28/08/2025	POINT TABLES ADDED	GR													
REV BY DATE AMENDMENT RECORDS					APPROVED	JOB No: 2025-0266	CLIENT: WEST ARNHEM REGIONAL COUNCIL	DRAWING No: T-2025-0266-01	REV B	SHEET No: 2 of 11	A1							

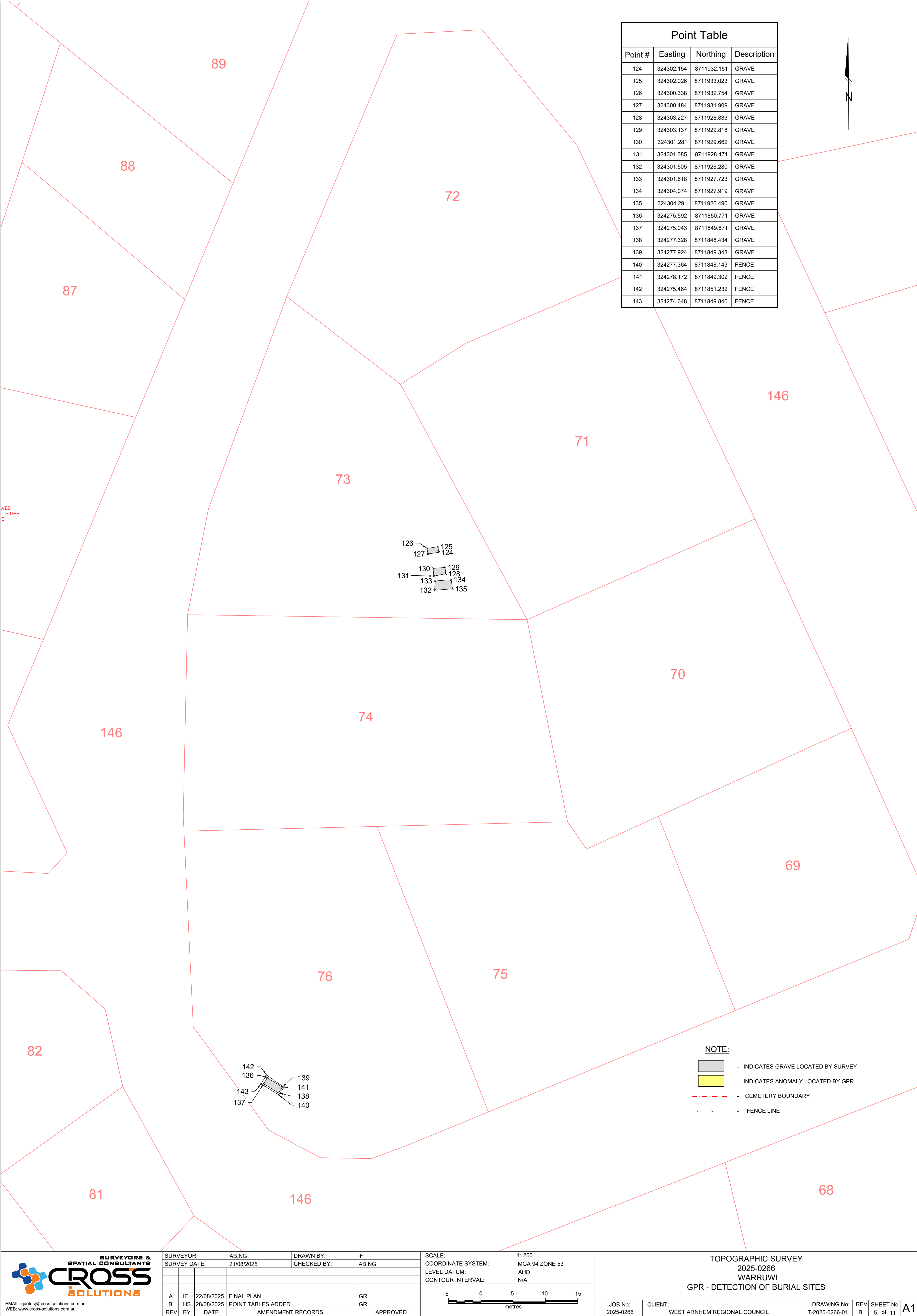
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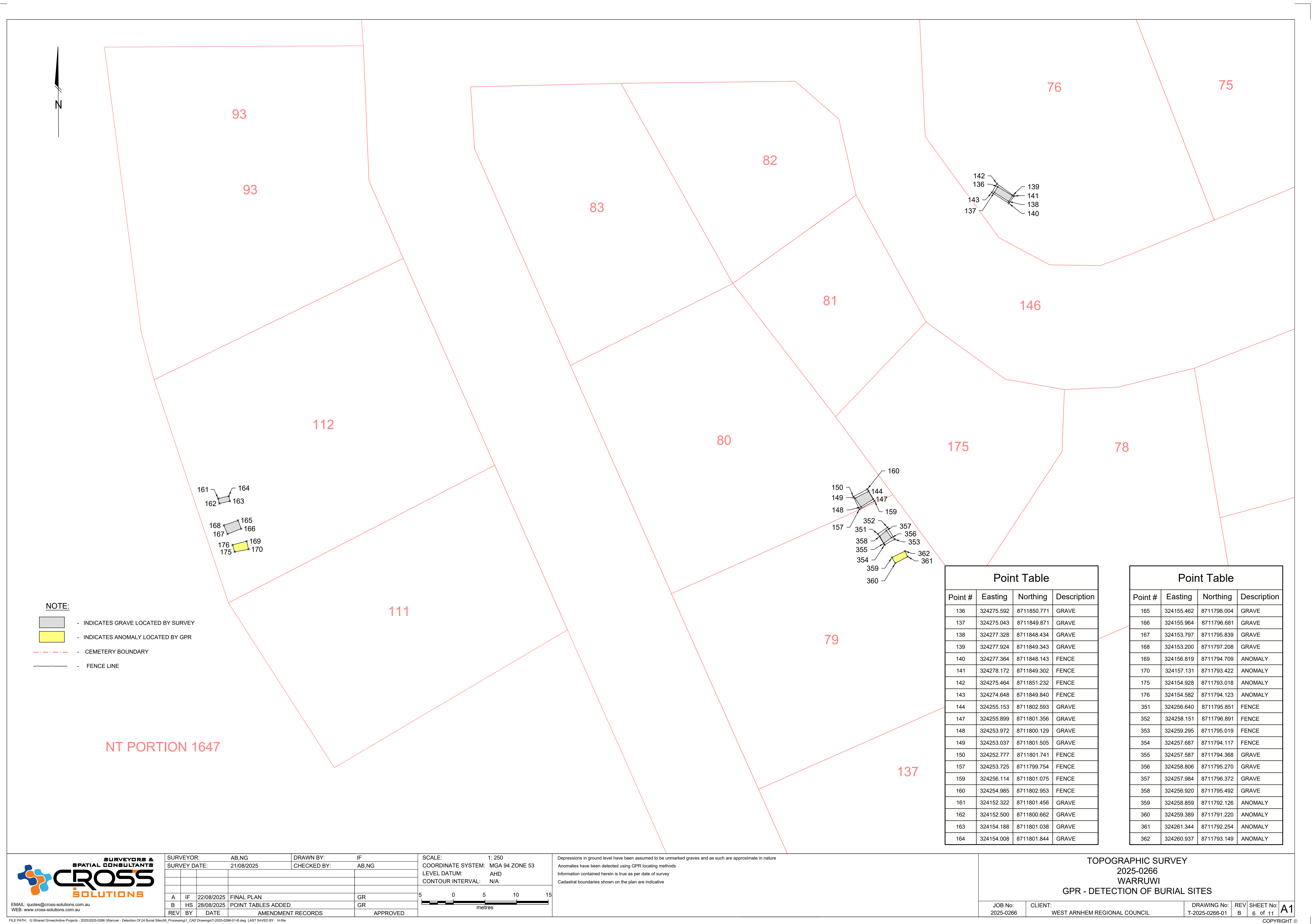
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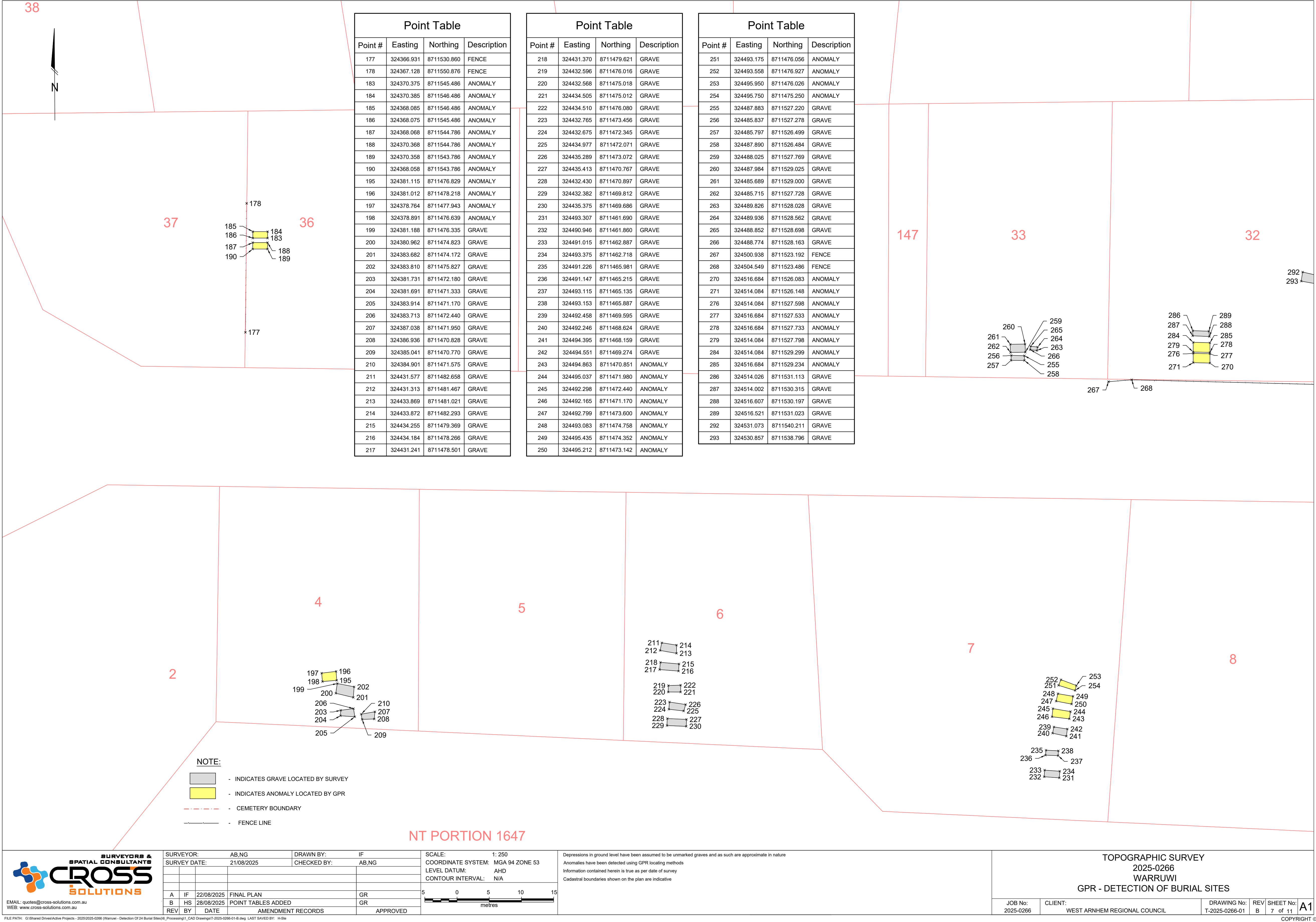


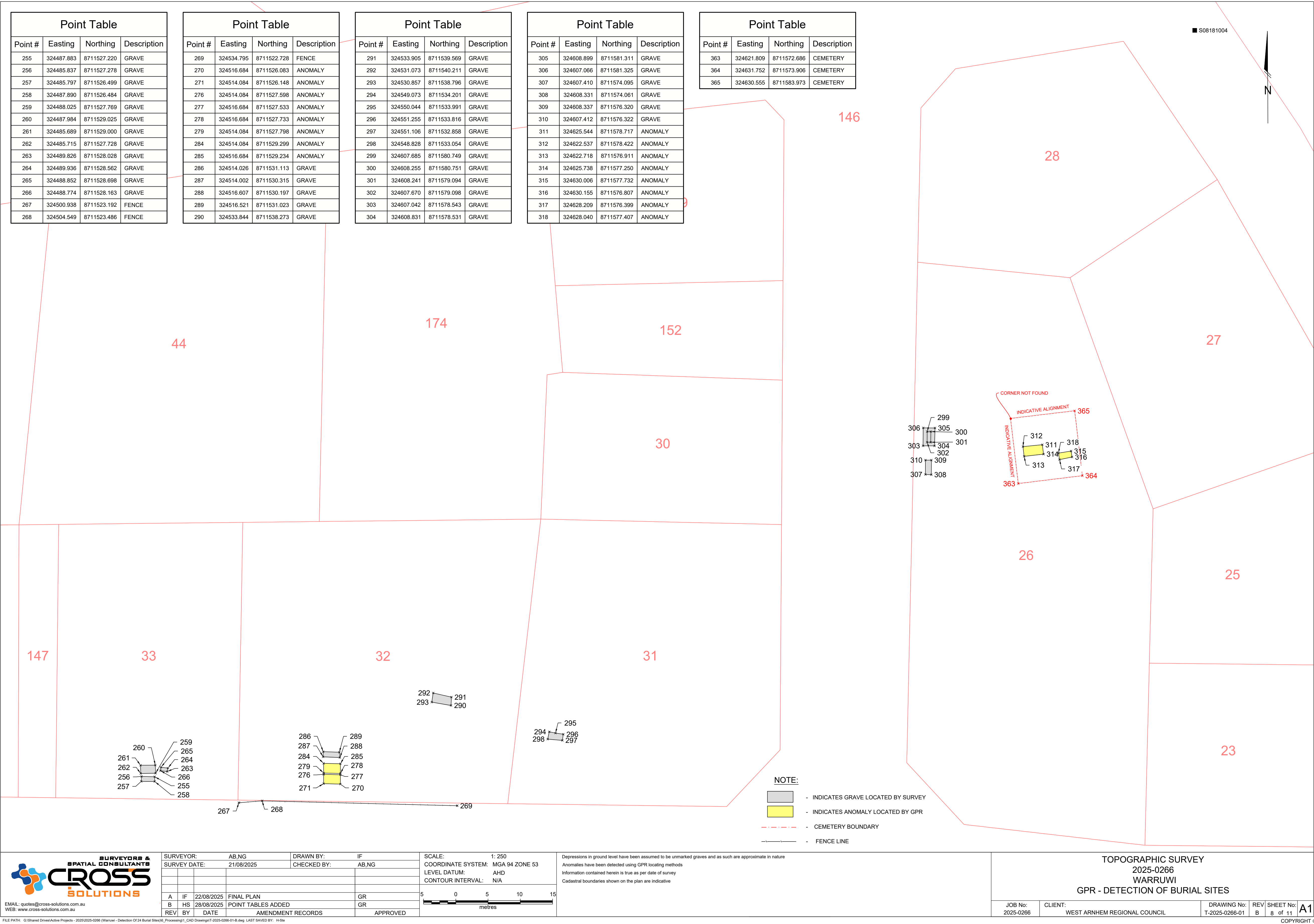


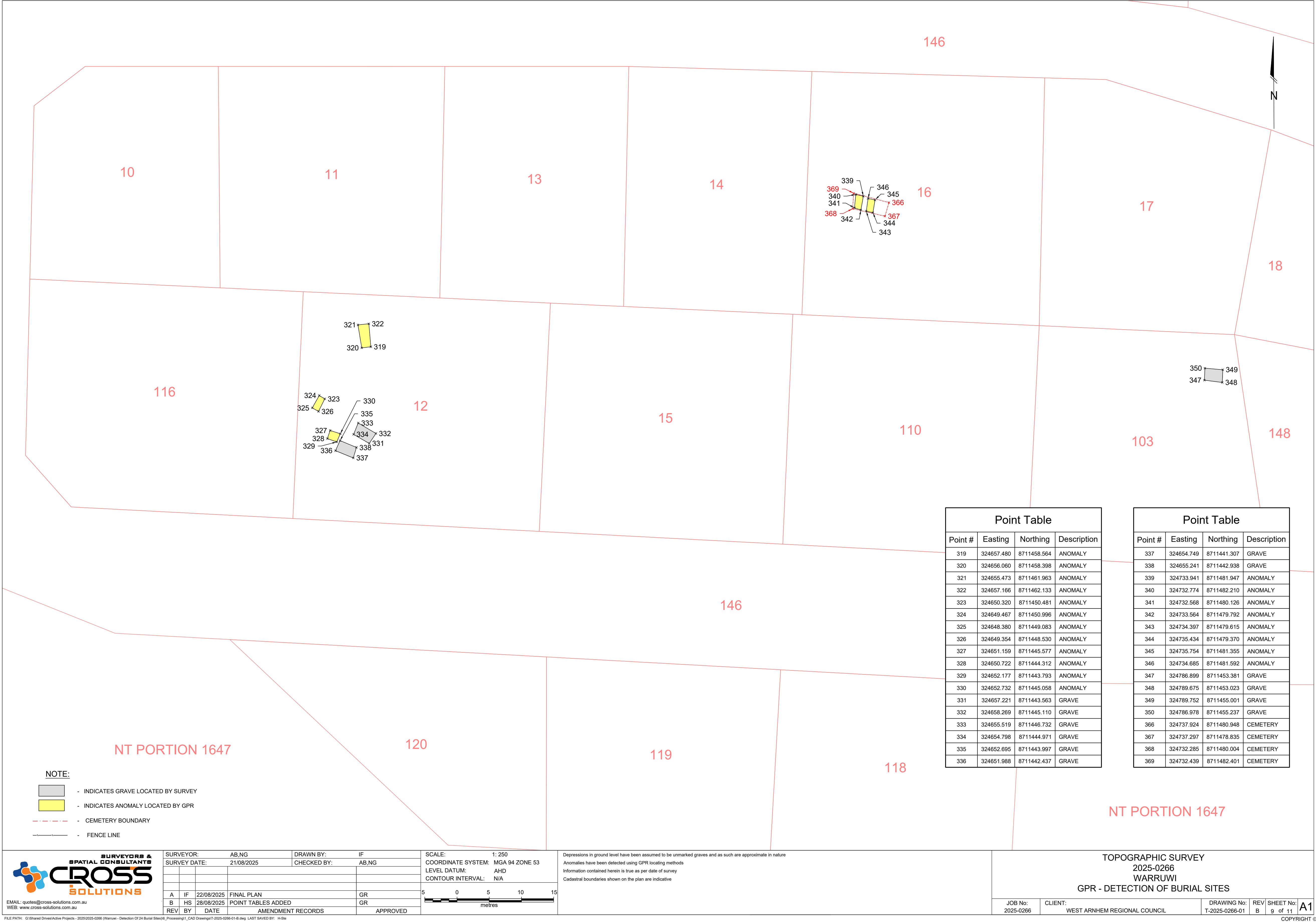
 <div><p>SURVEYORS & CONSULTANTS</p><p>CROSS SOLUTIONS</p><p>EMAIL: quotes@cross-solutions.com.au WEB: www.cross-solutions.com.au</p></div>	SURVEYOR: AB.NG		DRAWN BY: IF		SCALE: 1: 250 COORDINATE SYSTEM: MGA 94 ZONE 53 LEVEL DATUM: AHD CONTOUR INTERVAL: N/A		TOPOGRAPHIC SURVEY 2025-0266 WARRUWI GPR - DETECTION OF BURIAL SITES								
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B HS 28/08/2025 POINT TABLES ADDED		GR													
REV BY DATE DESCRIPTION															
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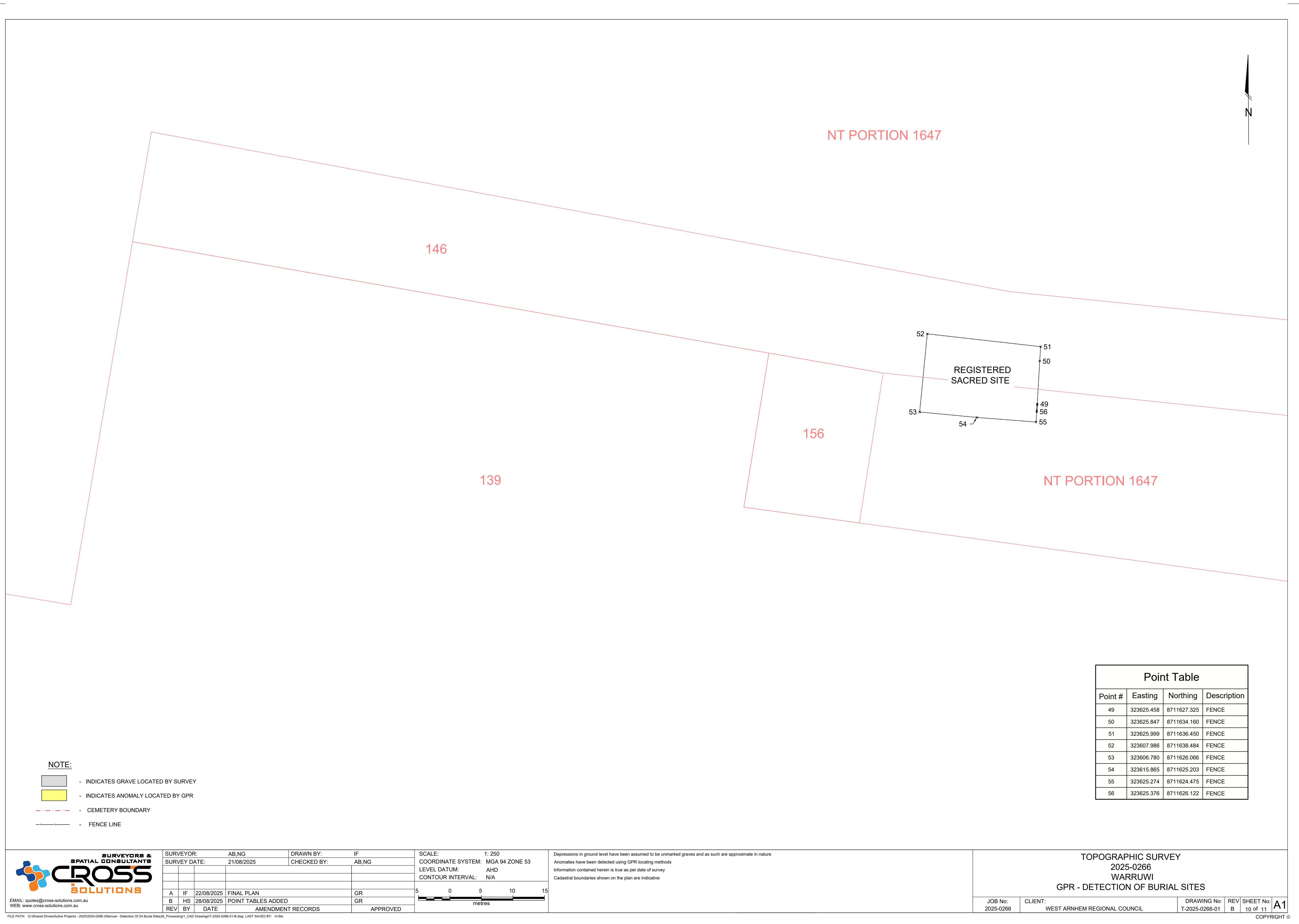




































































































































































































































AIR CONDITIONING		ELECTRICITY		SURVEY		STRUCTURE		
DAMPERS		CABLE MARKER		BENCHMARK		AWNING/COVERED WAYS		
DUCTS ABOVE GROUND		HIGH VOLTAGE CABLE ABOVE GROUND		TEMPORARY BENCHMARK		BARBECUE		
DUCTS BELOW GROUND		HIGH VOLTAGE CABLE UNDER GROUND		COORDINATED REFERENCE MARK (CRM)		BOLLARD		
DUCTS BELOW GROUND INDICATIVE		HIGH VOLTAGE CABLE U/G INDICATIVE		ENGINEERING PEG		BUILDING		
EXTRACTION HOODS, FUME CUPBOARDS		LOW VOLTAGE CABLE ABOVE GROUND		SURVEY PILLAR		CLOTH HOIST / LINE		
HEATER		LOW VOLTAGE CABLE UNDER GROUND		SURVEY STATION		COLUMN SUPPORT		
PIPE CHILLED WATER		LOW VOLTAGE CABLE U/G INDICATIVE		RESECTION STATION		EDGE OF CONCRETE		
PLANT & EQUIPMENT		CABLE UG ABANDONED		CADASTRE		SERVICE DUCT ABOVE GROUND		
VENTS		EARTH CABLE				SERVICE DUCT UNDER GROUND		
AIRPORT		EARTH CABLE INDICATIVE				FENCE LINE		
AIRFIELD BEACON		GENERATOR				FENCE POST		
AIRFIELD LIGHT CABLING		POWER POLE				FINISH SURFACE LEVEL		
AIRFIELD LIGHT CABLING INDICATIVE		LIGHT POLE				FINISH FLOOR LEVEL		
AIRFIELD LIGHT MANHOLE		FLOOD LIGHT				FLAG POLE		
AIRFIELD REFERENCE POINT		TRANSFORMER OVERHEAD				GATE		
AIRFIELD LIGHTING		JUNCTION BOX PIT				BOOM GATE		
EARTHING POINT		MANHOLE				GEO TEST PIT		
GABLE MARKER		OUTLET				GRID STOCK		
GRASS AIRSTRIP/LANDING GROUND		POWER/FUSE BOARD				GUY WIRE		
LIGHTNING MAST		ELECTRICAL CABLE BOX/PILLAR				LITTER BIN		
RUNWAYS HIGH STRENGTH		EARTH STAKE				MAIL BOX		
SEALED RUNWAYS		SUBSTATION				MAST / PYLON		
TIE DOWN POINT		SWITCHBOARD				MONITORING WELL		
T-VASIS AND PAPI BOXES		FUEL				MONUMENT		
UNSEALED RUNWAYS, TAXIWAYS AND APRONS		EARTH POINT				PLAYGROUND		
VISUAL APPROACH AIDE		FILLING POINT				POST/POLE		
WINDSOCK		FUEL PIT				RAILING		
COMPRESSED AIR		PIPE ABOVE GROUND				RETAINING WALL		
COMPRESSOR PLANT		PIPE UNDER GROUND				ROOF LINE / EAVES		
MANHOLE		PIPE UNDER GROUND INDICATIVE				SEAT		
OUTLET		PUMP/BOWSER				SIGN		
PIPE ABOVE GROUND		VALVE				SOLAR ABSORBER PANEL		
PIPE UNDER GROUND		TANK				SPORT FACILITY		
PIPE UNDER GROUND INDICATIVE		VENT				SWIMMING POOL		
PIT		GAS				TIDE GAUGE		
REGULATOR		BOTTLED GAS				TOWER/AERIAL		
VALVE		CATHODE PROTECTION POINT				WALL		
COMMUNICATION		METER				WINDMILL		
CABLE AG		PIPE ABOVE GROUND				UNKNOWN MANHOLE		
CABLE UG		PIPE UNDER GROUND				UNKNOWN LINE ABOVE GROUND		
CABLE UG ABANDONED		PIPE UNDER GROUND INDICATIVE				UNKNOWN LINE UNDER GROUND		
CABLE UG INDICATIVE		GAS PIT				UNKNOWN LINE UNDER GROUND INDICATIVE		
CABLE MARKER		VALVE				WATER SUPPLY		
EARTH STAKE		LPG TANK				BORE / WELL		
FIBRE OPTIC CABLE UG		ROAD				EYE WASH FACILITY		
FIBRE OPTIC CABLE UG INDICATIVE		CROWN				DRINK FOUNTAIN		
JUNCTION BOX PIT		SEALED ROAD				HOUSE BOX REEL		
MANHOLE		UNSEALED ROAD				HYDRANT BOOSTER		
PILLAR		GUIDE POST				HYDRANT		
POLE		GUARDRAIL / BARRIER				IRRIGATION CONTROL UNIT		
PUBLIC TELEPHONE		SPOT HEIGHT				IRRIGATION PIPE AG		
TELEPHONE CABLE A/G		SHOULDER				IRRIGATION PIPE UG		
TELEPHONE CABLE U/G		TACTILE PAVEMENT				IRRIGATION PIPE UG INDICATIVE		
TELEPHONE CABLE U/G INDICATIVE		RAILWAY				SPRINKLER		
SATELLITE DISH		BALLAST				SOLENOID VALVE		
DRAINAGE		PLATFORM				WATER MARKER		
DOWNPIPE		SIGNAL				WATER METER		
GABION / ROCK PROTECTION LAYER		SIGNAL CONTROL BOX/BOARD				MANHOLE		
GRATED DRAIN		TRACK				PIT		
GRATED PIT		SEWER				PIPE ABOVE GROUND		
INSPECTION OPENING		INSPECTION OPENING				PIPE UNDER GROUND		
KERB OUTLET		MANHOLE				PIPE UNDER GROUND INDICATIVE		
MANHOLE		PIPE ABOVE GROUND				STANDPIPE		
OPEN UNLINED DRAIN		PIPE UNDER GROUND				PUMP STATION		
PIPE ABOVE GROUND		PIPE UNDER GROUND INDICATIVE				TANK		
PIPE UNDER GROUND		RISING MAIN ABOVE GROUND				TAP		
PIPE UNDER GROUND INDICATIVE		RISING MAIN UNDER GROUND				VALVE AIR		
STONE PITCHING		RISING MAIN UNDER GROUND INDICATIVE				VALVE SCOUR		
SUB SURFACE DRAIN		ABSORPTION PIT/STRIP				VALVE STOP		
TRAP GULLY		SEWERAGE PIT						
TRAP GREASE		POND						
FIRE CONTROL		SEWER MARKER						
EXTINGUISHER		PUMP STATION						
HOSE BOX REEL		SEPTIC TANK						
		TRAP GREASE						
		VALVE						
		VENT						

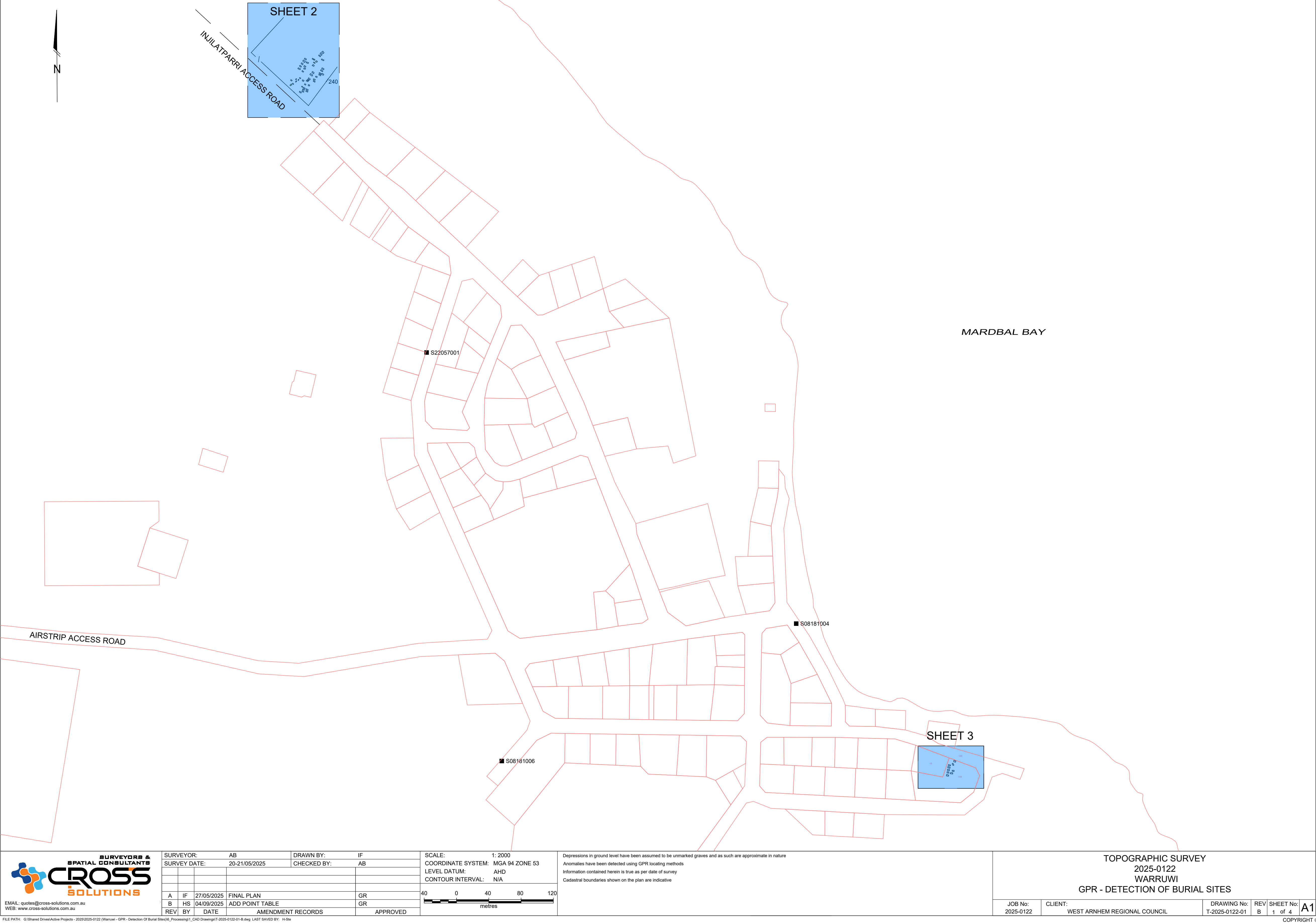
Depressions in ground level have been assumed to be unmarked graves and as such are approximate in nature

Anomalies have been detected using GPR locating methods

Information contained herein is true as per date of survey

Cadastral boundaries shown on the plan are indicative

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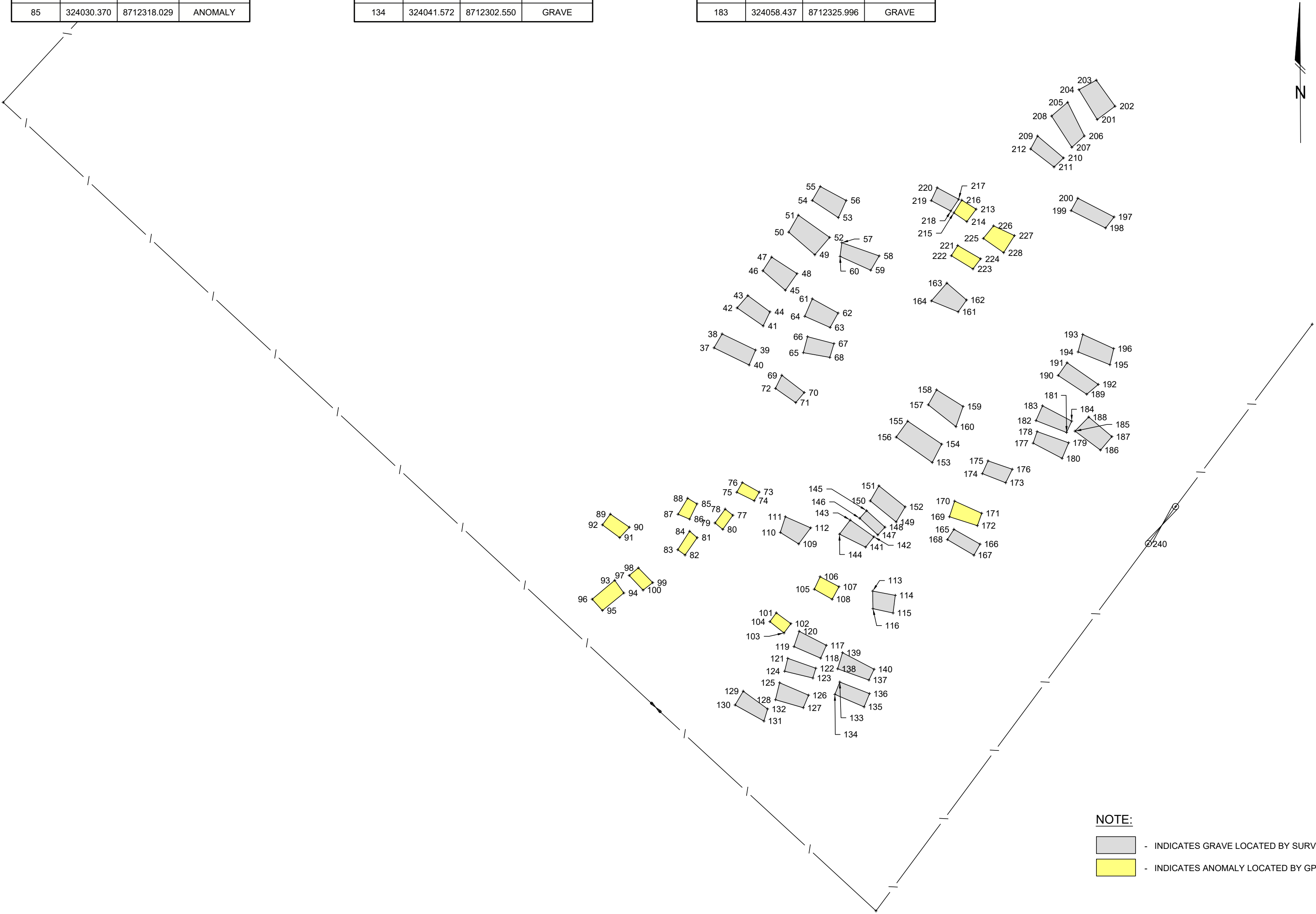


Point Table			
Point #	Easting	Northing	Description
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38	324032.407	8712331.834	GRAVE
39	324035.131	8712330.527	GRAVE
40	324034.610	8712329.311	GRAVE
41	324035.748	8712332.483	GRAVE
42	324033.625	8712333.948	GRAVE
43	324034.498	8712334.953	GRAVE
44	324036.298	8712333.628	GRAVE
45	324037.549	8712335.382	GRAVE
46	324035.719	8712336.967	GRAVE
47	324036.430	8712338.077	GRAVE
48	324038.501	8712336.735	GRAVE
49	324039.943	8712338.263	GRAVE
50	324037.816	8712340.104	GRAVE
51	324038.601	8712341.486	GRAVE
52	324041.147	8712339.677	GRAVE
53	324041.857	8712341.281	GRAVE
54	324039.729	8712342.679	GRAVE
55	324040.384	8712343.813	GRAVE
56	324042.489	8712342.679	GRAVE
57	324042.134	8712339.244	GRAVE
58	324045.172	8712338.173	GRAVE
59	324044.486	8712337.008	GRAVE
60	324041.993	8712338.133	GRAVE
61	324039.735	8712334.686	GRAVE
62	324041.836	8712333.530	GRAVE
63	324041.189	8712332.360	GRAVE
64	324039.125	8712333.268	GRAVE
65	324039.008	8712330.311	GRAVE
66	324039.350	8712331.610	GRAVE
67	324041.499	8712331.052	GRAVE
68	324041.163	8712329.927	GRAVE
69	324037.257	8712328.478	GRAVE
70	324039.088	8712327.077	GRAVE
71	324038.394	8712326.252	GRAVE
72	324036.743	8712327.406	GRAVE
73	324035.429	8712318.985	ANOMALY
74	324035.019	8712318.279	ANOMALY
75	324033.600	8712318.972	ANOMALY
76	324034.050	8712319.758	ANOMALY
77	324033.289	8712317.105	ANOMALY
78	324032.656	8712317.605	ANOMALY
79	324031.830	8712316.473	ANOMALY
80	324032.467	8712315.952	ANOMALY
81	324030.390	8712315.281	ANOMALY
82	324029.402	8712313.866	ANOMALY
83	324028.803	8712314.298	ANOMALY
84	324029.770	8712315.805	ANOMALY
85	324030.370	8712318.029	ANOMALY

Point Table			
Point #	Easting	Northing	Description
86	324029.771	8712316.786	ANOMALY
87	324028.825	8712317.184	ANOMALY
88	324029.608	8712318.484	ANOMALY
89	324023.331	8712317.194	ANOMALY
90	324024.879	8712316.129	ANOMALY
91	324024.091	8712315.281	ANOMALY
92	324022.684	8712316.322	ANOMALY
93	324023.687	8712311.819	ANOMALY
94	324024.428	8712310.787	ANOMALY
95	324022.689	8712309.364	ANOMALY
96	324021.852	8712310.280	ANOMALY
97	324024.860	8712312.211	ANOMALY
98	324025.609	8712312.828	ANOMALY
99	324026.775	8712311.626	ANOMALY
100	324025.989	8712311.019	ANOMALY
101	324036.812	8712309.174	ANOMALY
102	324038.003	8712308.295	ANOMALY
103	324037.439	8712307.538	ANOMALY
104	324036.288	8712308.458	ANOMALY
105	324039.899	8712311.091	ANOMALY
106	324040.369	8712312.108	ANOMALY
107	324041.906	8712311.296	ANOMALY
108	324041.352	8712310.273	ANOMALY
109	324038.634	8712314.772	GRAVE
110	324037.137	8712315.706	GRAVE
111	324037.548	8712316.984	GRAVE
112	324039.609	8712316.079	GRAVE
113	324044.641	8712310.941	GRAVE
114	324046.480	8712310.594	GRAVE
115	324046.303	8712309.161	GRAVE
116	324044.664	8712309.513	GRAVE
117	324040.880	8712306.534	GRAVE
118	324040.421	8712305.490	GRAVE
119	324038.248	8712306.430	GRAVE
120	324038.674	8712307.674	GRAVE
121	324037.744	8712305.476	GRAVE
122	324040.025	8712304.671	GRAVE
123	324039.787	8712303.877	GRAVE
124	324037.491	8712304.429	GRAVE
125	324037.082	8712303.492	GRAVE
126	324039.434	8712302.484	GRAVE
127	324039.005	8712301.465	GRAVE
128	324036.747	8712302.115	GRAVE
129	324034.128	8712302.808	GRAVE
130	324033.464	8712301.686	GRAVE
131	324035.812	8712300.379	GRAVE
132	324036.108	8712301.365	GRAVE
133	324041.971	8712303.551	GRAVE
134	324041.572	8712302.550	GRAVE

Point Table			
Point #	Easting	Northing	Description
135	324043.946	8712301.532	GRAVE
136	324044.386	8712302.613	GRAVE
137	324044.339	8712303.713	GRAVE
138	324041.797	8712304.628	GRAVE
139	324042.191	8712305.937	GRAVE
140	324044.762	8712304.592	GRAVE
141	324044.072	8712314.513	GRAVE
142	324044.745	8712315.349	GRAVE
143	324042.817	8712316.712	GRAVE
144	324041.950	8712315.564	GRAVE
145	324044.147	8712317.478	GRAVE
146	324043.587	8712316.858	GRAVE
147	324045.062	8712315.503	GRAVE
148	324045.644	8712316.134	GRAVE
149	324046.553	8712316.554	GRAVE
150	324044.442	8712318.270	GRAVE
151	324045.147	8712319.497	GRAVE
152	324047.283	8712317.783	GRAVE
153	324049.485	8712321.385	GRAVE
154	324050.251	8712322.879	GRAVE
155	324047.488	8712324.748	GRAVE
156	324046.550	8712323.450	GRAVE
157	324049.155	8712328.076	GRAVE
158	324049.830	8712327.295	GRAVE
159	324051.992	8712325.943	GRAVE
160	324051.411	8712324.299	GRAVE
161	324051.590	8712333.627	GRAVE
162	324052.268	8712334.592	GRAVE
163	324050.668	8712335.967	GRAVE
164	324049.410	8712334.516	GRAVE
165	324051.243	8712315.959	GRAVE
166	324053.371	8712314.754	GRAVE
167	324052.870	8712313.853	GRAVE
168	324050.709	8712315.124	GRAVE
169	324050.878	8712316.977	ANOMALY
170	324051.298	8712318.252	ANOMALY
171	324053.501	8712317.264	ANOMALY
172	324053.150	8712316.256	ANOMALY
173	324055.451	8712319.742	GRAVE
174	324053.547	8712320.483	GRAVE
175	324054.016	8712321.519	GRAVE
176	324055.988	8712320.841	GRAVE
177	324057.676	8712322.962	GRAVE
178	324058.004	8712323.902	GRAVE
179	324060.562	8712322.990	GRAVE
180	324060.032	8712321.723	GRAVE
181	324060.395	8712323.830	GRAVE
182	324057.910	8712324.793	GRAVE
183	324058.437	8712325.996	GRAVE

Point Table			
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184	324060.811	8712324.750	GRAVE
185	324061.080	8712323.937	GRAVE
186	324063.148	8712322.395	GRAVE
187	324064.082	8712323.493	GRAVE
188	324062.194	8712325.084	GRAVE
189	324062.033	8712326.931	GRAVE
190	324059.708	8712328.460	GRAVE
191	324060.437	8712329.495	GRAVE
192	324062.978	8712327.733	GRAVE
193	324061.709	8712331.792	GRAVE
194	324061.327	8712330.372	GRAVE
195	324063.918	8712329.331	GRAVE
196	324064.227	8712330.645	GRAVE
197	324064.255	8712341.338	GRAVE
198	324063.564	8712340.441	GRAVE
199	324060.756	8712341.852	GRAVE
200	324061.308	8712342.859	GRAVE
201	324062.881	8712349.253	GRAVE
202	324064.335	8712350.333	GRAVE
203	324062.813	8712352.452	GRAVE
204	324061.397	8712351.679	GRAVE
205	324060.484	8712350.655	GRAVE
206	324061.842	8712347.919	GRAVE
207	324060.821	8712346.994	GRAVE
208	324059.175	8712349.537	GRAVE
209	324058.037	8712347.915	GRAVE
210	324060.151	8712346.131	GRAVE
211	324059.378	8712345.398	GRAVE
212	324057.473	8712346.863	GRAVE
213	324053.047	8712341.971	ANOMALY
214	324052.291	8712340.957	ANOMALY
215	324051.233	8712341.671	ANOMALY
216	324051.879	8712342.706	ANOMALY
217	324051.633	8712342.775	GRAVE
218	324050.994	8712341.817	GRAVE
219	324049.395	8712342.667	GRAVE
220	324049.884	8712343.716	GRAVE
221	324051.549	8712339.022	ANOMALY
222	324051.029	8712338.189	ANOMALY
223	324052.790	8712337.114	ANOMALY
224	324053.412	8712337.941	ANOMALY
225	324053.627	8712339.593	ANOMALY
226	324054.461	8712340.618	ANOMALY
227	324056.164	8712339.821	ANOMALY
228	324055.284	8712338.436	ANOMALY



NOTE:
- INDICATES GRAVE LOCATED BY SURVEY
- INDICATES ANOMALY LOCATED BY GPR



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WEB: www.cross-solutions.com.au

SURVEYOR: AB

SURVEY DATE: 20-21/05/2025

DRAWN BY: IF

CHECKED BY: AB

REV A

IF

27/05/2025

FINAL PLAN

REV B

HS

04/09/2025

ADD POINT TABLE

REV

BY

DATE

AMENDMENT RECORDS

GR

GR

APPROVED

SCALE: 1: 200
COORDINATE SYSTEM: MGA 94 ZONE 53
LEVEL DATUM: AHD
CONTOUR INTERVAL: N/A



TOPOGRAPHIC SURVEY
2025-0122
WARRUWI
GPR - DETECTION OF BURIAL SITES

JOB No: 2025-0122

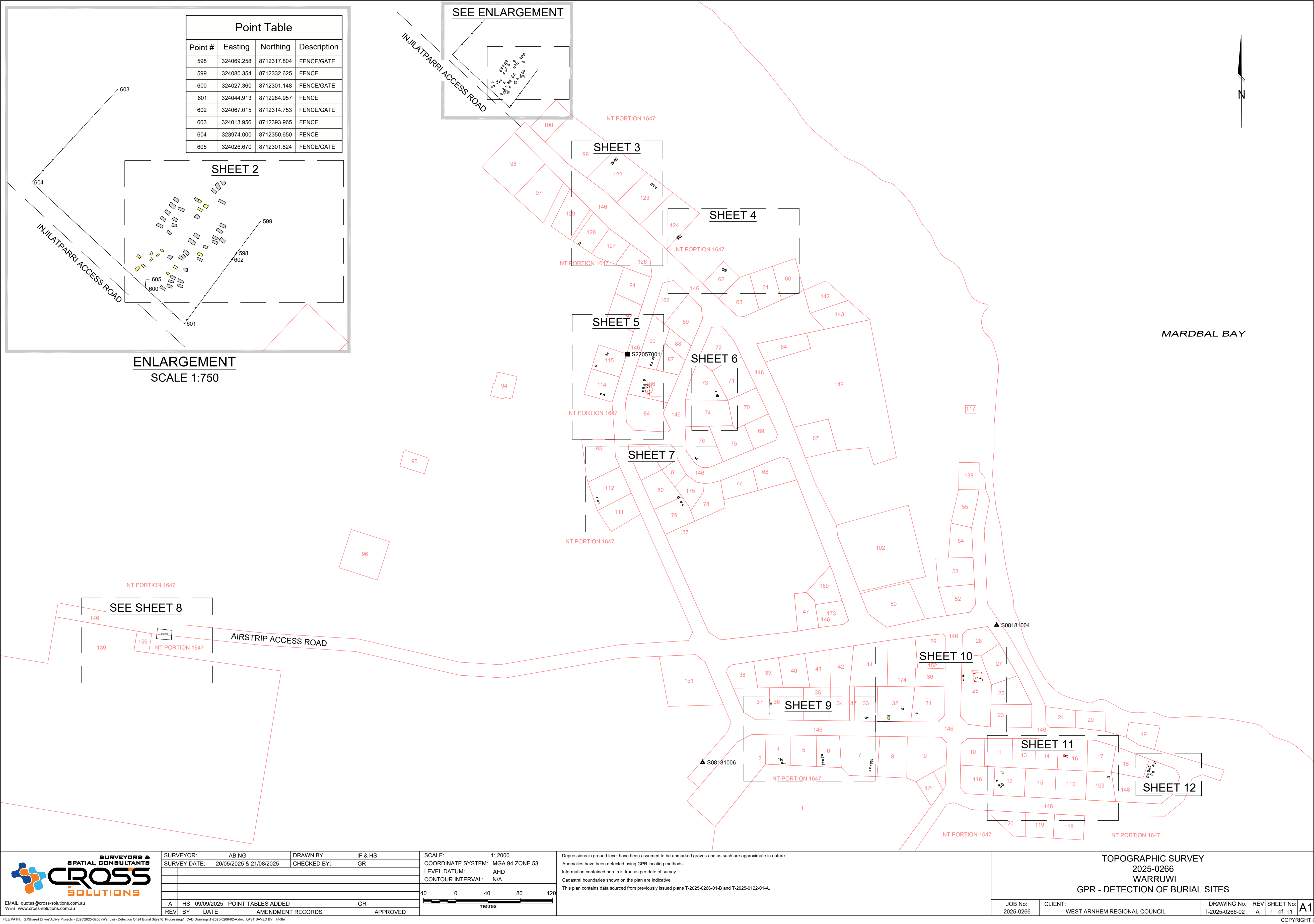
CLIENT: WEST ARNHEM REGIONAL COUNCIL

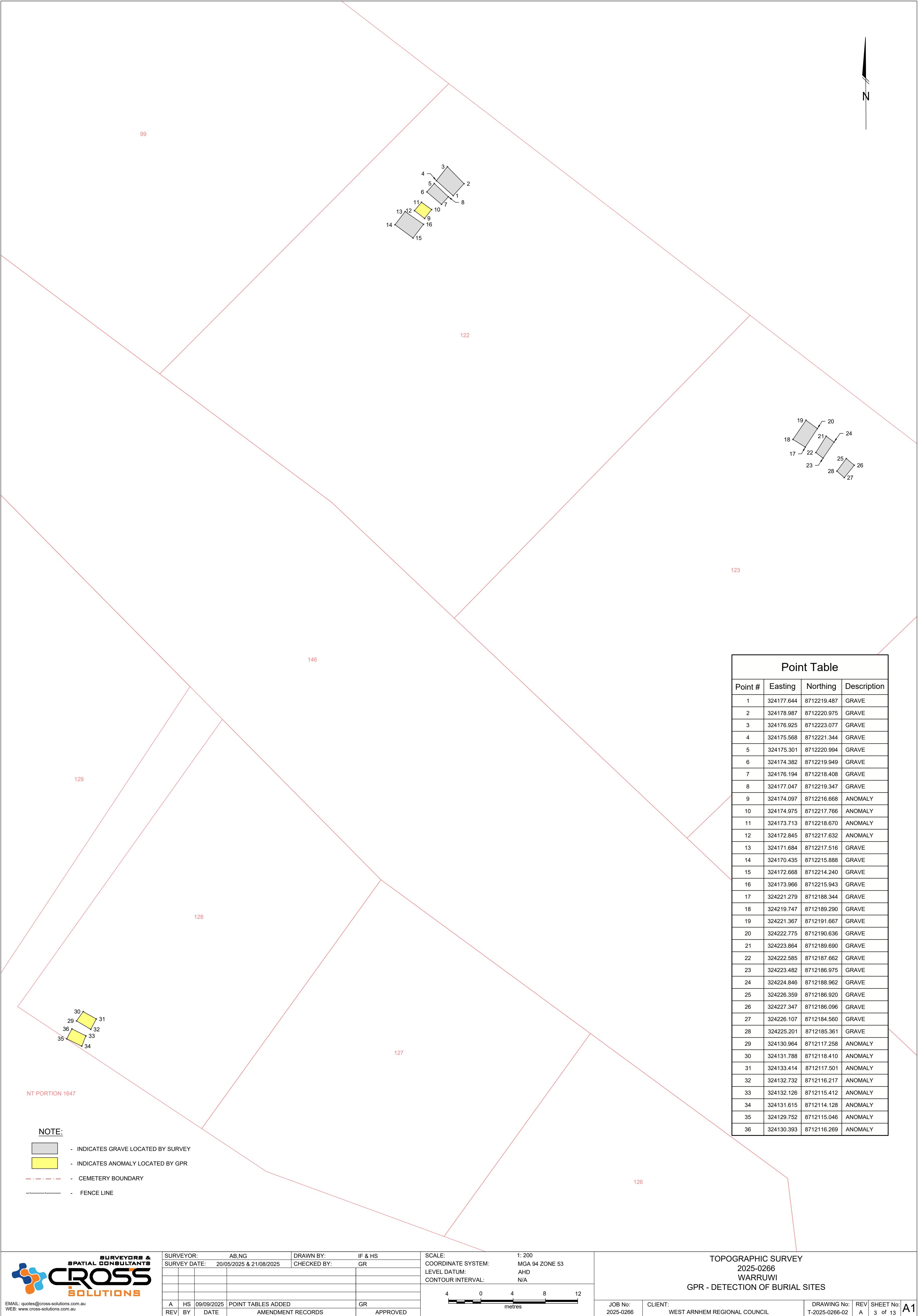
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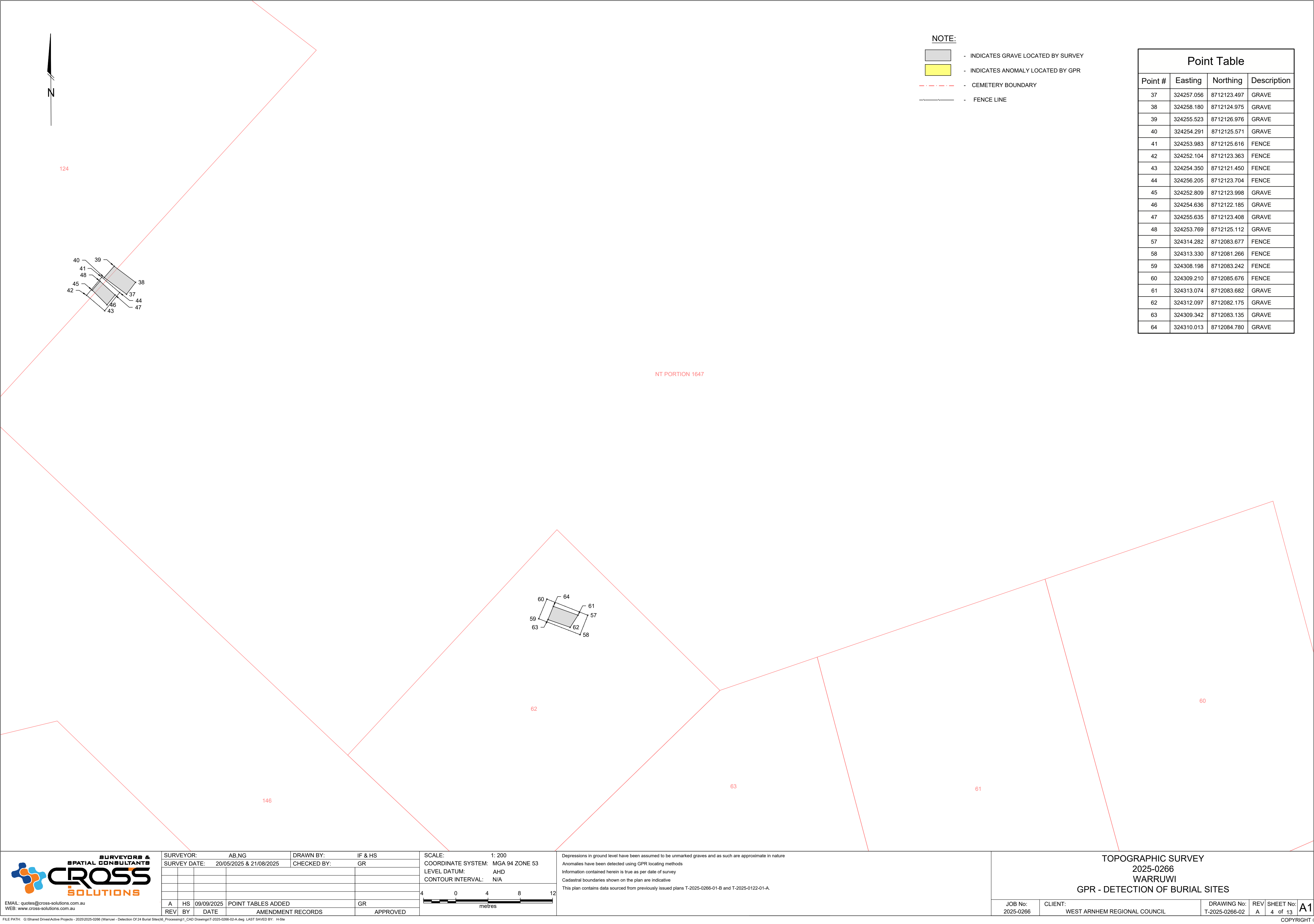
REV B

SHEET No: 2 of 4





A1







Point Table			
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65	324224.327	8711974.406	ANOMALY
66	324224.672	8711975.351	ANOMALY
67	324222.599	8711976.207	ANOMALY
68	324222.234	8711975.240	ANOMALY
69	324222.306	8711973.686	GRAVE
70	324222.076	8711972.922	GRAVE
71	324223.831	8711972.389	GRAVE
72	324224.061	8711973.151	GRAVE
76	324222.674	8711967.674	GRAVE
77	324222.905	8711968.437	GRAVE
78	324221.137	8711968.894	GRAVE
79	324220.851	8711968.204	GRAVE
80	324221.365	8711965.723	GRAVE
81	324219.049	8711966.370	GRAVE
82	324218.859	8711965.374	GRAVE
83	324221.149	8711964.709	GRAVE
84	324165.695	8711979.895	ANOMALY
85	324165.768	8711980.956	ANOMALY
86	324167.550	8711980.602	ANOMALY
87	324167.374	8711979.675	ANOMALY
88	324163.988	8711978.205	ANOMALY
89	324166.057	8711977.439	ANOMALY
90	324166.360	8711978.443	ANOMALY
91	324164.267	8711979.101	ANOMALY
92	324152.829	8711963.233	GRAVE
93	324153.675	8711964.585	GRAVE
94	324151.161	8711965.842	GRAVE
95	324150.548	8711964.213	GRAVE
96	324210.913	8711946.531	GRAVE
97	324211.279	8711947.802	GRAVE
98	324213.859	8711947.088	GRAVE
99	324213.641	8711945.918	GRAVE
100	324217.943	8711943.088	GRAVE
101	324217.832	8711940.972	GRAVE
102	324214.918	8711941.253	GRAVE
103	324215.622	8711943.499	GRAVE
104	324213.350	8711941.482	GRAVE
105	324210.982	8711942.010	GRAVE
106	324210.741	8711940.635	GRAVE
107	324213.321	8711940.248	GRAVE
108	324210.004	8711937.849	GRAVE
109	324209.906	8711936.586	GRAVE
110	324212.215	8711936.663	GRAVE
111	324212.204	8711937.829	GRAVE
112	324211.835	8711933.639	GRAVE
113	324211.675	8711932.517	GRAVE
114	324209.660	8711932.754	GRAVE
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116	324157.714	8711930.594	GRAVE
117	324157.067	8711929.399	GRAVE
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120	324161.547	8711929.412	GRAVE
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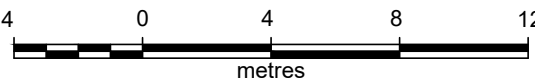
- NOTE:
-  - INDICATES GRAVE LOCATED BY SURVEY
 -  - INDICATES ANOMALY LOCATED BY GPR
 -  - CEMETERY BOUNDARY
 -  - FENCE LINE



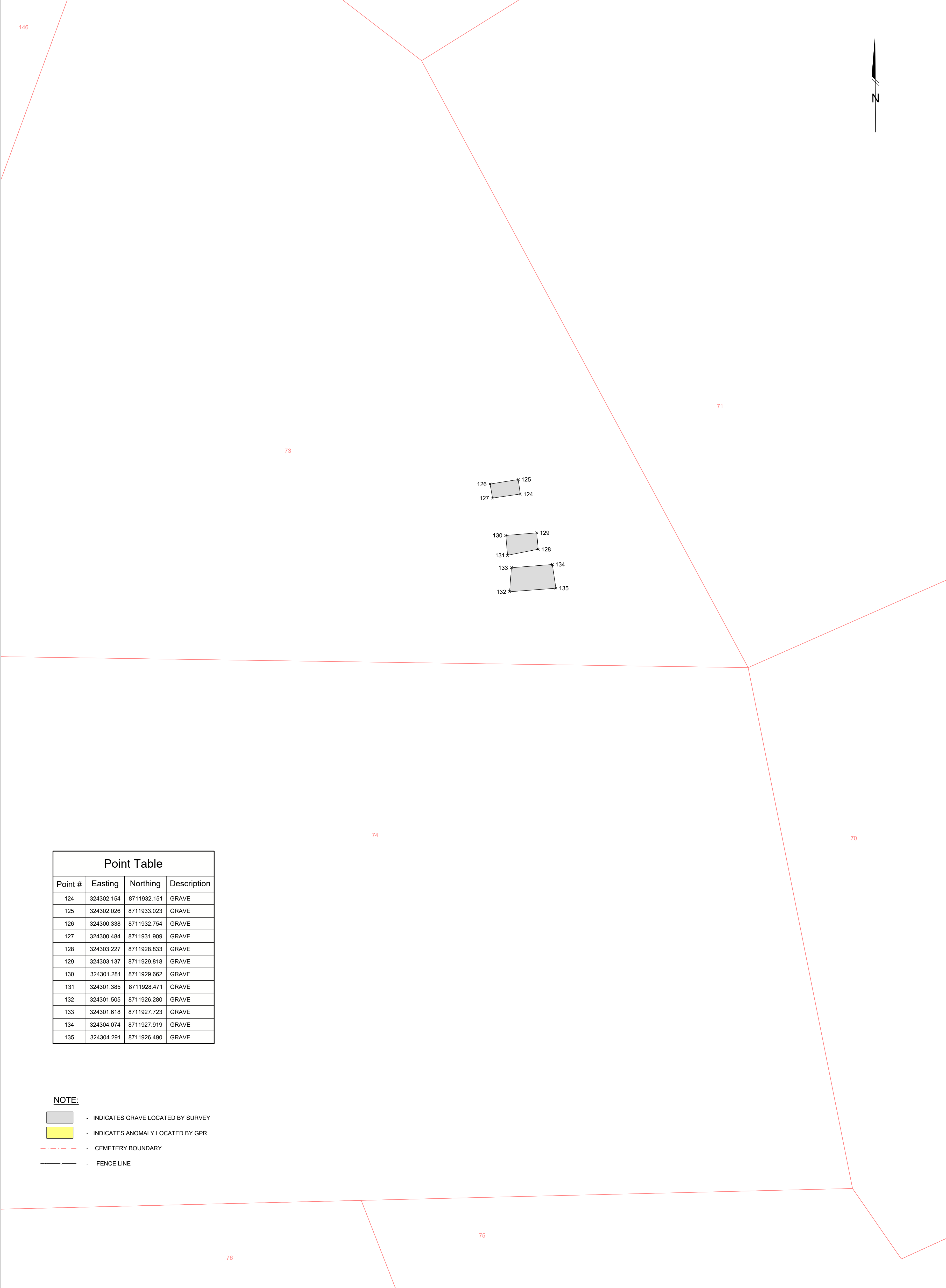
EMAIL: quakes@cross-solutions.com.au
WEB: www.cross-solutions.com.au

FILE PATH: G:\Shared Drives\Active Projects - 2025\2025-0266 (Warruwi) - Detection Of 24 Burial Sites\9_Processing\1_CAD Drawings\1-2025-0266-02-A.dwg LAST SAVED BY: H59e

SURVEYOR:		AB.NG	DRAWN BY:		IF & HS
SURVEY DATE:		20/05/2025 & 21/08/2025	CHECKED BY:		GR
A	HS	09/09/2025	POINT TABLES ADDED		GR
REV	BY	DATE	AMENDMENT RECORDS		APPROVED

SCALE:		1: 200
COORDINATE SYSTEM:		MGA 94 ZONE 53
LEVEL DATUM:		AHD
CONTOUR INTERVAL:		N/A
		


TOPOGRAPHIC SURVEY			
2025-0266			
WARRUWI			
GPR - DETECTION OF BURIAL SITES			
JOB No:	CLIENT:	DRAWING No:	REV SHEET No:
2025-0266	WEST ARNHEM REGIONAL COUNCIL	T-2025-0266-02	A 5 of 13
A1			
COPYRIGHT ©			



Point Table			
Point #	Easting	Northing	Description
124	324302.154	8711932.151	GRAVE
125	324302.026	8711933.023	GRAVE
126	324300.338	8711932.754	GRAVE
127	324300.484	8711931.909	GRAVE
128	324303.227	8711928.833	GRAVE
129	324303.137	8711929.818	GRAVE
130	324301.281	8711929.662	GRAVE
131	324301.385	8711928.471	GRAVE
132	324301.505	8711926.280	GRAVE
133	324301.618	8711927.723	GRAVE
134	324304.074	8711927.919	GRAVE
135	324304.291	8711926.490	GRAVE

NOTE:

- INDICATES GRAVE LOCATED BY SURVEY
- INDICATES ANOMALY LOCATED BY GPR
- CEMETERY BOUNDARY
- FENCE LINE



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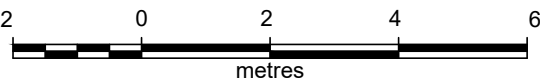
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SURVEY DATE: 20/05/2025 & 21/08/2025		CHECKED BY: GR	
A	HS	09/09/2025	POINT TABLES ADDED
REV	BY	DATE	AMENDMENT RECORDS

SCALE: 1: 100

COORDINATE SYSTEM: MGA 94 ZONE 53

LEVEL DATUM: AHD

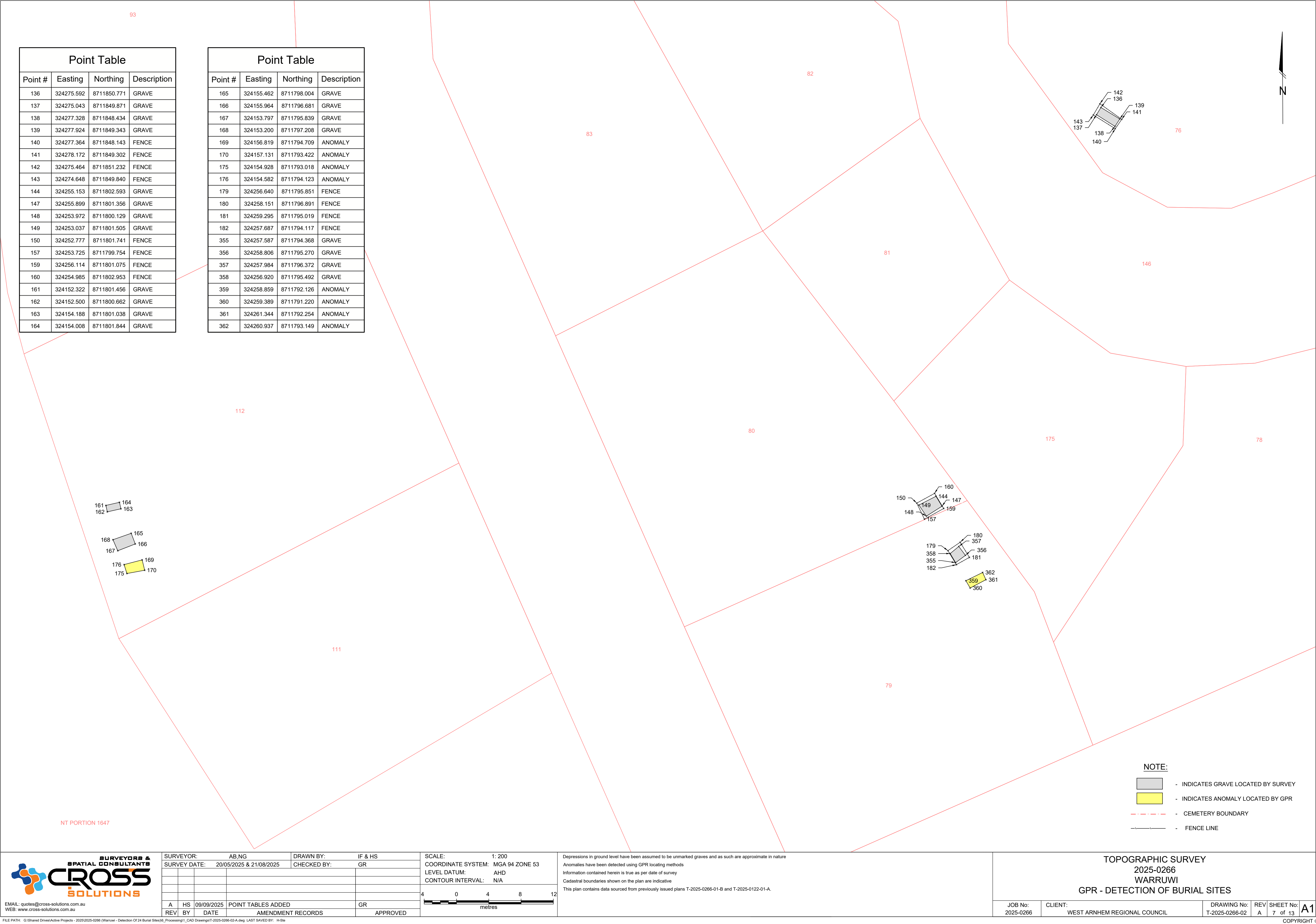
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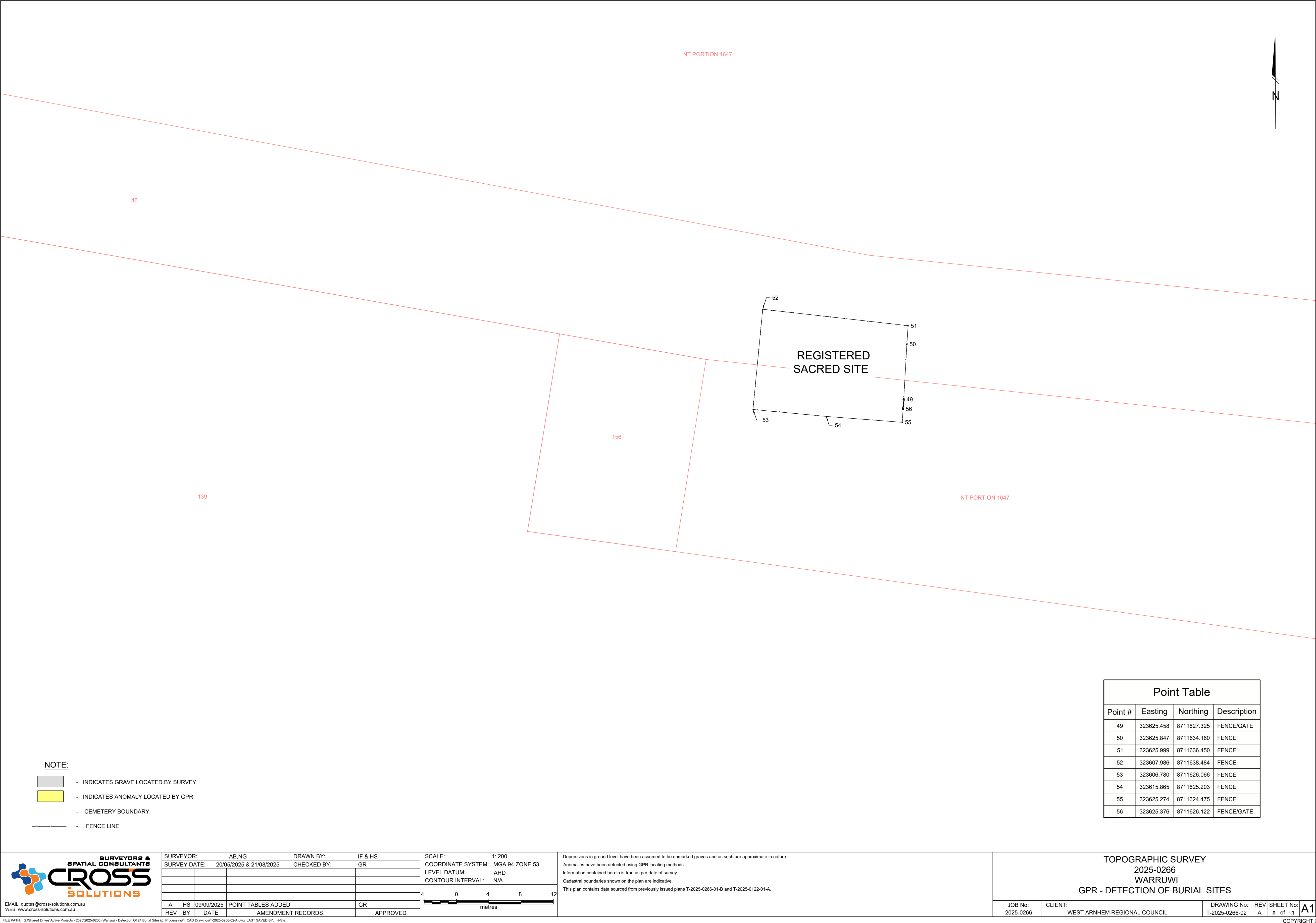


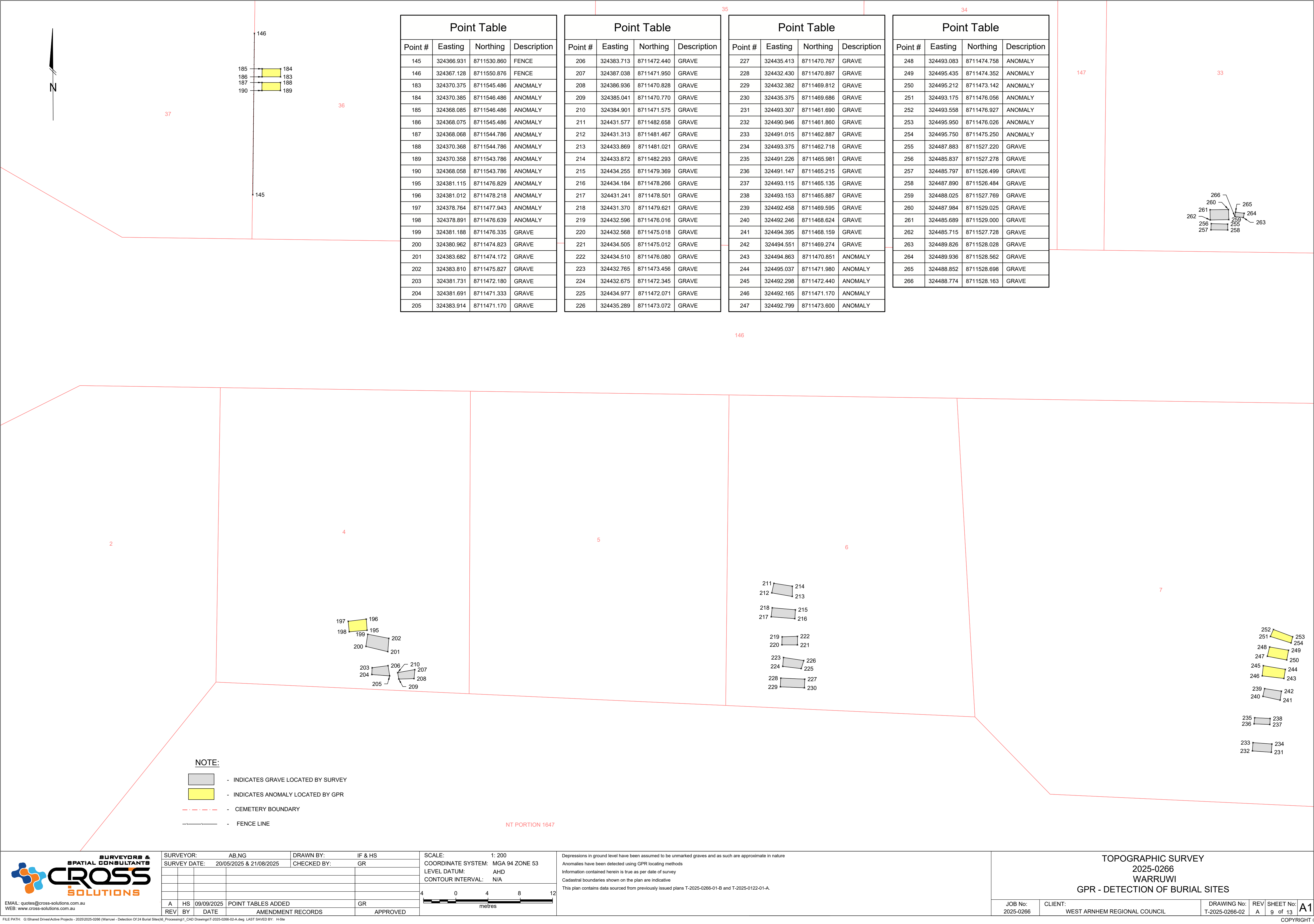
TOPOGRAPHIC SURVEY			
2025-0266			
WARRUWI			
GPR - DETECTION OF BURIAL SITES			
JOB No: 2025-0266	CLIENT: WEST ARNHEM REGIONAL COUNCIL	DRAWING No: T-2025-0266-02	REV/ SHEET No: A 6 of 13

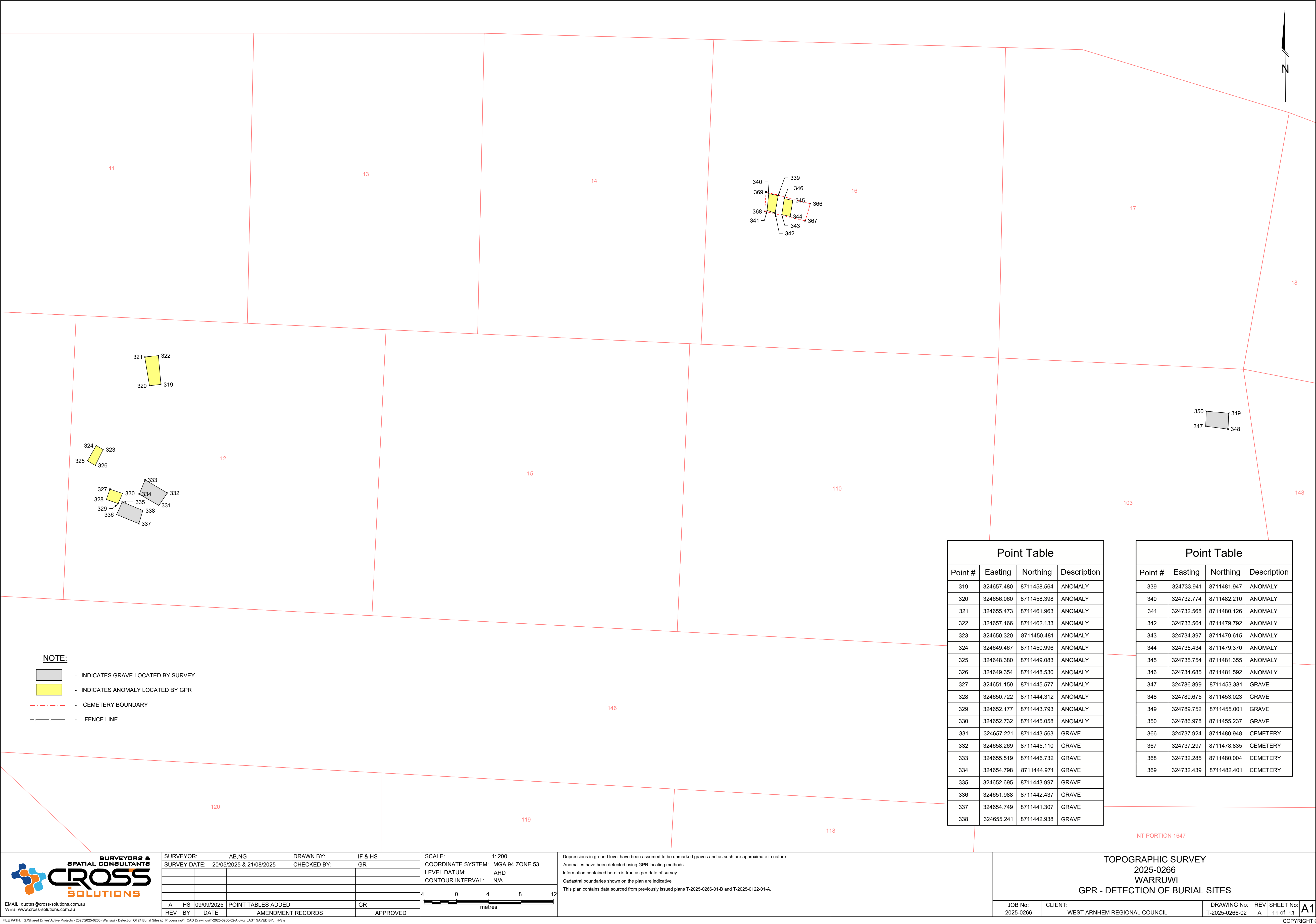
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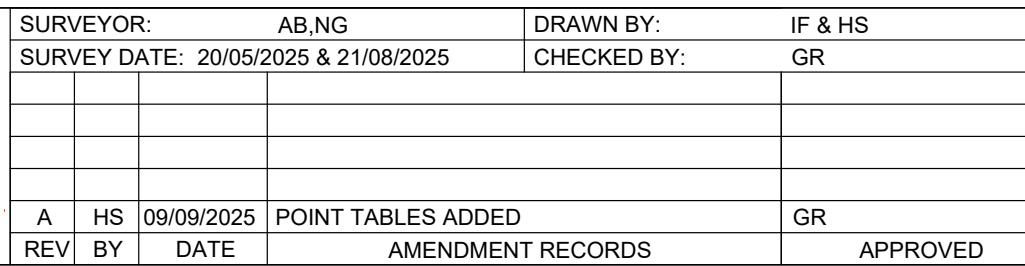
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NT PORTION 1647

SURVEYOR:			AB, NG	DRAWN BY:		IF & HS
ISSUE DATE:			20/05/2025 & 21/08/2025	CHECKED BY:		GR
A	HS	09/09/2025	POINT TABLES ADDED			GR
REV	BY	DATE	AMENDMENT RECORDS			APPROVED

This plan contains data sourced from previously issued plans T-2025-0266-01-B and T-2025-0122-01-A.

JOB No: 2025-0266	CLIENT: WEST ARNHEM REGIONAL COUNCIL	DRAWING No: T-2025-0266-02	REV A	SHEET No: 12 of 13	A1
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WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 October 2025

Agenda Reference:	9.5
Title:	Human Resources Report up to 30 September 2025
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to inform the Local Authority of Council employment statistics within the Local Government area and employment vacancies.

RECOMMENDATION

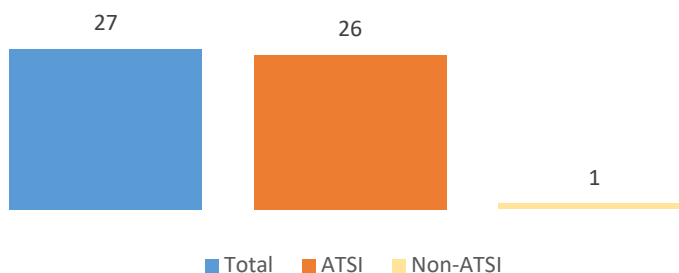
THAT THE LOCAL AUTHORITY receives and notes the report titled *Human Resources Report up to 30 September 2025*.

COMMENT

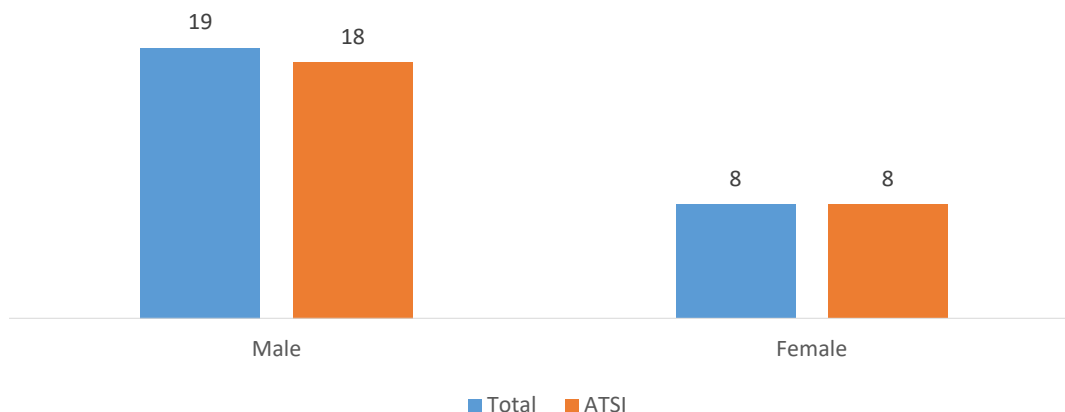
Workforce Report

As of 30 September 2025.

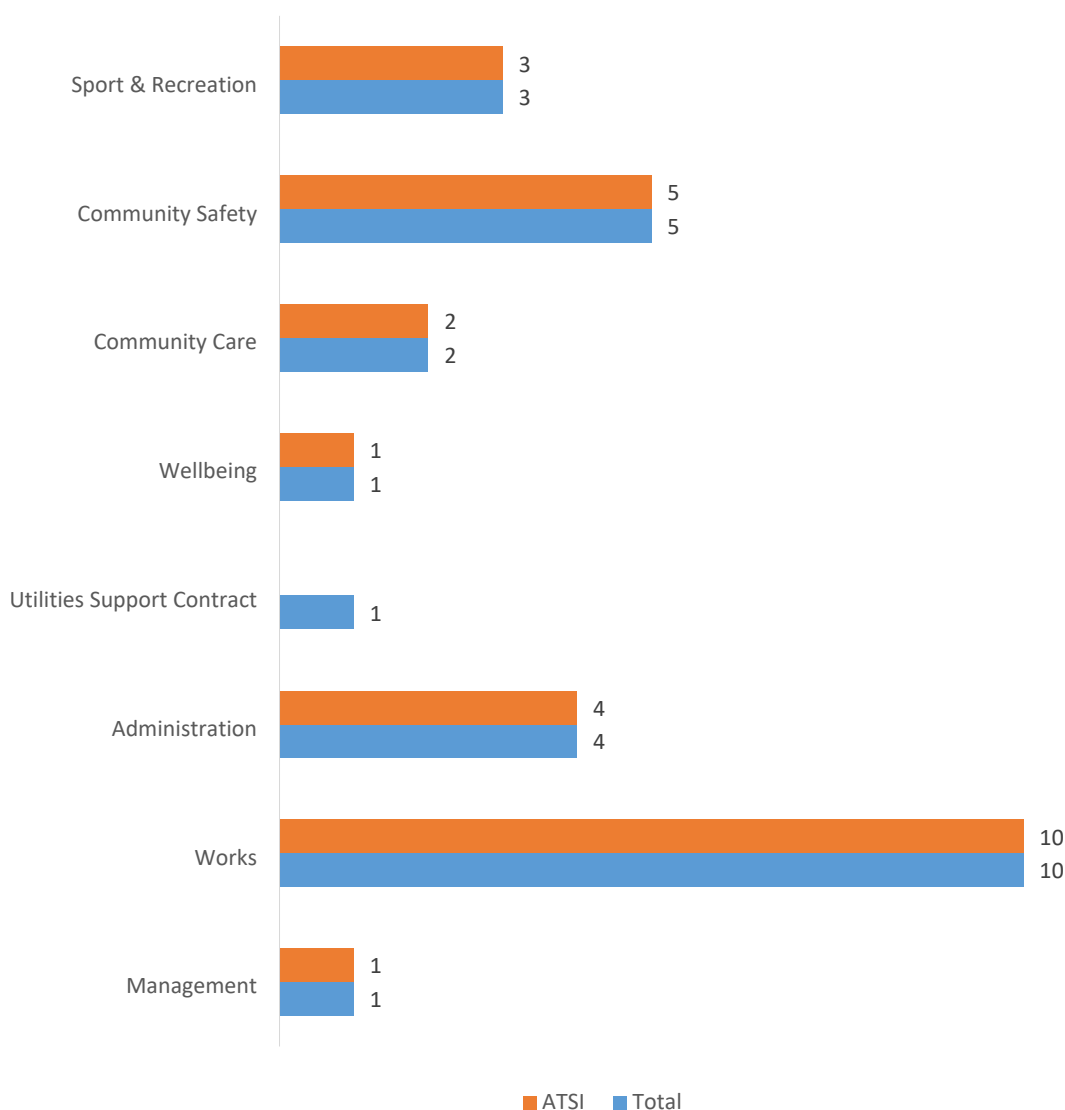
Employees by Number - Warruwi



Employees by Gender - Warruwi



Employees by Work Group - Warruwi



Vacancies by location as of 30 September 2025

Warruwi

- **Child Care Senior Officer** | \$73–82k | Permanent | Full time | Subsidised Accommodation | Open until filled
- **Broadcasting Officer** | \$37.39/hr | Permanent | 12.5 hrs | No Accommodation | Open until filled
- **Centrelink Officer** | \$34.59/hr | Permanent | 7.6 hrs | No Accommodation | Open until filled

LEGISLATION AND POLICY

Local Government Act 2019 (Act)

Council's Organisational Structure

Council's Budget and Long-Term Financial Plan

FINANCIAL IMPLICATIONS

The Council must maintain an organisational chart showing the council's staff structure, per regulation 6(1)(a) of the *Local Government (General) Regulations 2021*. The Council approved Organisational Structure is used to develop, and later review, the Budget and Long-Term Financial Plan.

The CEO is responsible for the appointment of the council's staff in accordance with a budget allocated to staff expenditure approved by the Council, per section 170 of the Act.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.1 Indigenous Employment Framework

Create Council Indigenous employment framework including tailored pathways to employment.

Goal 2.2 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

Goal 2.3 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

Goal 3.3 Training and Development

Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 October 2025

Agenda Reference:	9.6
Title:	Technical Services Warruwi Projects Report
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report will present the Local Authority (LA) with an update on the overview of all Local Authority and other Council projects delivered in the Warruwi Community, for the reporting period up to 6 October 2025.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *Technical Services Warruwi Projects Report*.

BACKGROUND

Elevated level operational/project management reports are provided to ensure transparency, communication, and support are provided to elected members.

COMMENT

The table below provides a comprehensive snapshot of all projects currently being delivered in the Warruwi Community.

WARRUWI COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
Completed	30-11-2025	Cross Solutions attended on two separate occasions in May 2025 and August 2025 as approved by Local Authority. Refer to report on the detection of burial sites Warruwi 14 October 2025.	Warruwi ground penetrating radar.	100%
In Progress	30-10-2025	Upgrades are now completed, surplus of funds (\$35,000). Agreed on install of water tank with said surplus. Tank now on site, waiting on installation by Stedman's Construction.	Warruwi Recreation Hall upgrade.	80%

WARRUWI LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
Completed	30-11-25	Tender awarded to the University of Melbourne.	Vet Program Animal Management.	100%

		Warruwi scheduled visits remaining in September 2025.		
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STATUTORY ENVIRONMENT

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place, and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.2 Fleet, Plant and Equipment

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water, and sewerage services.

Goal 4.4 Local Road Management and Maintenance

Tactically monitor, maintain, and manage Council gazetted roads and community safety via traffic management.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

Goal 5.2 Procurement

Develop and implement a leading-edge sustainability procurement strategy.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 October 2025

Agenda Reference:	9.7
Title:	2025 Local Government Supplementary Elections
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

The purpose of this report is to provide Local Authority members information in relation to 2025 Local Government Supplementary Elections for Gunbalanya and Jabiru.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *2025 Local Government Supplementary Elections*.

BACKGROUND

The Northern Territory Electoral Commission held a Local Government General Election in August 2025. The Gunbalanya Ward and Jabiru Ward did not receive enough nominations for the Council Member vacancies available.

Nominations open Friday 17 October 2025. Voting in the areas of Gunbalanya and Jabiru commence Monday 17 October 2025. A timetable is attached.

Local Authority members are encouraged to canvas suitable representatives within community to nominate.

LEGISLATION AND POLICY

Electoral Act 2024 and Regulations

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Timetable [9.7.1 - 1 page]
2. West Arnhem Gunbalanya and Kakdu Wards as at 23 September. 2025 [9.7.2 - 1 page]



Election timetable

2025 Local Government Supplementary Elections

29 November 2025

Date	Time	
Tuesday 22 July	5:00 pm	Electoral roll closes
Friday 17 October		Nominations open
Thursday 6 November	12:00 noon	Nominations close
Friday 7 November	12:00 noon	Declaration of nominations, draw for position on ballot papers
Monday 10 November		Postal vote mail-out commences
Monday 17 November	8:00 am	Early voting commences
	9:00 am	Mobile voting commences
Tuesday 25 November	6:00 pm	Overseas postal voting despatches cease
Thursday 27 November	6:00 pm	All postal voting despatches cease
Friday 28 November	6:00 pm	Early voting ceases
Saturday 29 November		Election day
	8:00 am	Election day voting commences
	6:00 pm	Election day voting ceases
		Mobile voting ceases
		Primary counts of ordinary, postal and early votes commence
Monday 1 December	9:00 am	Declaration vote verification checks, commence recheck of all counts
Wednesday 10 December	9:00 am	Primary counts of accepted declaration votes, further postal counts
Friday 12 December	12:00 noon	Deadline for receipt of postal votes
		Final counts of postal votes commence
	6:00 pm	Distribution of preferences
Monday 15 December	10:00 am	Declaration of the election result
Monday 29 December		Campaign disclosure period ends
Saturday 7 February		Campaign donation return due

Correct as at 23 September 2025

Voting schedule - with LGA

2025 LG Supplementary (29 Nov 2025)
Mobile Team West Arnhem 2

Remote Voting Team Leader:
Remote Deputy Voting Team Leader:
Remote Voting Team Member:

Travel mode	Depart from	Time	Arrive at	Time	Voting location	Official voting times		Num electors	Comments
						Start	End		
Mon 17 Nov 2025									
Plane - Chtr	Darwin	7:30am	Mamadawerre (GNBLYNA)	9:30am		10:15am	11:15am	31	
Plane - Chtr	Mamadawerre	11:45am	Manmoyi (GNBLYNA)	12:15pm		1:00pm	2:00pm	59	
Plane - Chtr	Manmoyi	2:30pm	Gunbalanya	3:30pm					
Tue 18 Nov 2025									
4wd	Gunbalanya	7:45am	Gunbalanya (GNBLYNA)	8:00am		8:30am	3:30pm	904	
4wd	Gunbalanya	3:45pm	Gunbalanya	4:00pm					
Wed 19 Nov 2025									
4wd	Gunbalanya	7:45am	Gunbalanya (GNBLYNA)	8:00am		8:30am	3:00pm	904	
Plane - Chtr	Gunbalanya	3:15pm	Darwin	4:15pm					
Fri 21 Nov 2025									
4wd	Darwin	8:00am	Kakadu National Park HQ (KAKADU)	11:00am		11:30am	12:30pm	57	
4wd	Kakadu National Park H	1:00pm	Mudginberri (KAKADU)	1:30pm		3:00pm	4:00pm	55	
4wd	Mudginberri	4:15pm	Jabiru	4:45pm					
Sat 22 Nov 2025									
4wd	Jabiru	7:00am	Jabiru (KAKADU)	7:30am		8:00am	2:30pm	345	
	Jabiru	2:45pm		2:45pm					

Tuesday, 23 September 2025 3:29 pm

Page 1 of 1

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 October 2025

Agenda Reference:	9.8
Title:	Warruwi Culture Camp
Author:	Marnie Mitchell, Manager Community Services Support

SUMMARY

The purpose of this report is to provide the Local Authority members with an update on the Warruwi Culture Camp held 21 – 23 August 2025.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *Warruwi Culture Camp*.

BACKGROUND

In 2023, the West Arnhem Youth Leadership Summit brought together 50 attendees from Gunbalanya, Warruwi, Minjilang, Jabiru, and Maningrida to build leadership capacity, identify the current needs of youth in West Arnhem Land, and presented a shared vision. The insights gained at the Summit have informed strategic direction of local community youth initiatives, ensuring that they align with the actual needs and aspirations of the youth in West Arnhem.

All of the communities identified the need and desire for more On-Country learning.

Warruwi Culture Camp 21-23 August 2025

The goal for this project is as follows:

- To provide a safe space for youth to engage in cultural enrichment
- To foster inter-generational relationships between youth and Elders
- To encourage regular school attendance
- To encourage health and wellbeing
- To encourage Positive Behaviour and Learning (PBL)
- To strengthen links within community and enable youth to engage with one another
- To provide youth the opportunity to engage in arts and cultural activities

The camp has the potential to be a powerful tool for building connections among young people, adults, school, and families. Investment in, and support of, this project will contribute to stronger, more vibrant communities and make a lasting positive impact on the lives of children and young people in the West Arnhem region.

The camp would not be a success without the support from our stakeholders.

Special thanks to Red Lily Clinic, Community Stakeholders and Businesses as well as Aboriginal Corporations that supported the event.

To our Elders and Leaders in Warruwi, thank you so much for supporting us and engaging our young people in cultural activities and the story telling about the Dreamtime.

Thank you so much to the Warruwi Local Authority for their generous support and donation of \$5,000 towards the Culture Camp.

To the team at WARC thank you for your tremendous efforts in helping set up the camp site so our young people were able to enjoy the experience in a safe environment. Your hard work pays off.

Over the three days, the Council engaged with 221 participants including stakeholders, overall.

LEGISLATION AND POLICY

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	10.1
Title:	Review of Action Items
Author:	Debbie Branson, Governance Advisor

SUMMARY

This report is submitted for Warruwi Local Authority to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gives approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. ACTIONS WAR [10.1.1 - 1 page]

Meeting Date	Item No.	Item	Status	Action Required	Assignees	Action Taken
8/02/2024	9.1	CSM Operations Report on Current Council Services	In Progress	WAR44/2024 RESOLVED: Request GTNT attend Warruwi Local Authority to discuss mechanical apprenticeships. WAR24/2024 RESOLVED: Requested administration research mechanical apprenticeships for staff; 18 May 2023 WAR163/2023 Mechanic started 29 May (Jabiru) and 40% of his time will be spent in Warruwi for WARC vehicles only at this stage. LA are requesting a permanent community mechanic be available for community vehicles	Fiona Ainsworth	Continue to discuss with other stakeholders.
11/03/2025	8.2	Review of Action Items	In Progress	WAR6/2025 RESOLVED: Invite Mr Brown to attend the next scheduled Local Authority meeting.	Debbie Branson	Invited Member for Arafura to attend the Warruwi Local Authority in October. The invitation was declined due to Parliamentary sittings.
11/03/2025	10.1	Local Authority Member Questions with or without Notice	Recommend Complete	WAR19/2025 RESOLVED: Request administration investigate ground penetrating for unmarked burial / grave site on resident properties.	Clem Beard	Refer to Report on the Detection of Burial Site - Warruwi. Recommend to complete.
15/07/2025	8.2	Proposed - Supply and Install Shade Structure at the Council Office - Warruwi	On Hold	WAR40/2025 RESOLVED: Defer the allocation of \$67,818.55, for consideration, from the Warruwi Local Authority Funding until the 2025/26 allocation has been received.	Clem Beard	Project on hold - Awaiting release of current year allocation of funds.
15/07/2025	8.3	Additional - Detection of Burial Sites - Warruwi	Recommend Complete	WAR44/2025 RESOLVED: Approve the allocation of \$15,000.00 from the Warruwi Local Authority Funding to include one additional Japanese site and the sites at the outstations.	Clem Beard	Works completed by Cross Solutions. A report has been included in the agenda for location and identification of grave sites across the community as requested by the Local Authority.
15/07/2025	8.4	By-Laws for Warruwi Community	Not yet started	WAR45/2025 RESOLVED: Request that draft By-laws be prepared for community consultation prior to a Council resolution.	Ben Heaslip	
15/07/2025	10.1	Local Authority Member Questions with or without Notice	Recommend Complete	WAR53/2025 Approve the allocation of \$5,000 Warruwi Local Authority for the Youth Cultural Camp	Marnie Mitchell	Warruwi Culture Camp held 21-23 August, 2025 - refer to report within the agenda.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	10.2
Title:	Whole of Town Subdivision Application - Warruwi
Author:	Clem Beard, Project Manager

SUMMARY

This report is for the Warruwi Local Authority to review the Lot Boundaries for the Town of Warruwi and provide approval.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Whole of Town Subdivision Application - Warruwi*; and
2. Approves/Does not approve the proposed boundaries for West Arnhem Regional Council listed town lots.

BACKGROUND

In May 2020 WARC reviewed the Whole of Town Subdivision plans and endorsed the Northern Territory Government's intention to lodge development applications for delineating allotments to define existing land uses and built form on Aboriginal land throughout the Territory.

In support of the Subdivision Plans in the Warruwi application, the West Arnhem Regional Council notes and provide the below information:

1. Changes to the size of Lots 152/29 (staff housing). The council does not support the changes as this will reduce the access ability of Lot 29.
2. Changes to Lot 121 extending into Lot 1 (Oval); Council supports the changes.
3. The amended plans are reflective of existing land use as agreed via stakeholder consultation.
4. The infrastructure located above and below ground as at the date of this application was constructed by various parties.
5. In providing the endorsement, the West Arnhem Regional Council acknowledges that the application is to delineate existing lot boundaries to enable leasing in excess of 12 years.
6. In lodging this application, neither the applicant nor the West Arnhem Regional Council accept any liability for any existing, as built infrastructure, prior to the date of this application, which is non-compliant with current specifications for electricity, water, sewerage, telecommunication services, road, stormwater drainage or vehicular access.
7. Any new works or upgrade works to existing infrastructure by any party following the issue of the Development Permit for this subdivision are required to comply with engineering design and technical specifications for utility services in accordance with approvals by West Arnhem Regional Council.
8. As the purpose of the proposed subdivision is simply to create lot boundaries around existing buildings and infrastructure, the West Arnhem Regional Council have no requirements in relation to the proposed subdivision

COMMENT

West Arnhem Regional Council has reviewed the size of Lots 152/29 (staff housing), and the reduction of size has not affected access to property over the past (5) five years.

All other listed information remains unchanged in the attached updated letter.

Once the approval from the Warruwi Local Authority is received, the whole Town Subdivision can be lodged, which will facilitate a Development Permit for all stakeholders. Leases and Land Use Agreements can be extended with the Northern Land Council.

As the purpose of the proposed subdivision is simply to create lot boundaries around existing buildings and infrastructure, the West Arnhem Regional Council has no requirements in relation to the proposed subdivision.

LEGISLATION AND POLICY

Not applicable with this report.

FINANCIAL IMPLICATIONS

No financial implications with this report. Endorsement required only by the Warruwi Local Authority

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.3 Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council.

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.3 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

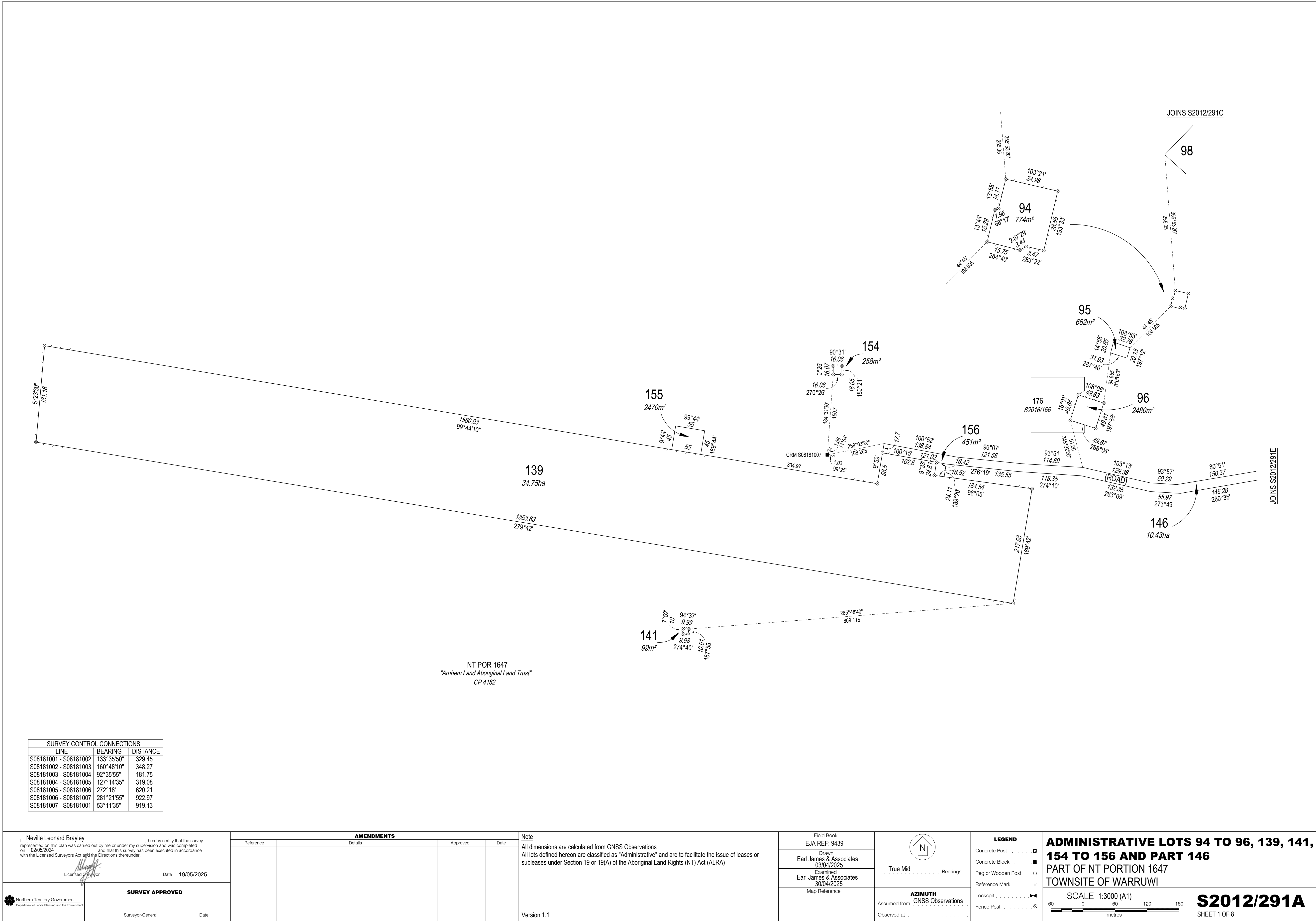
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

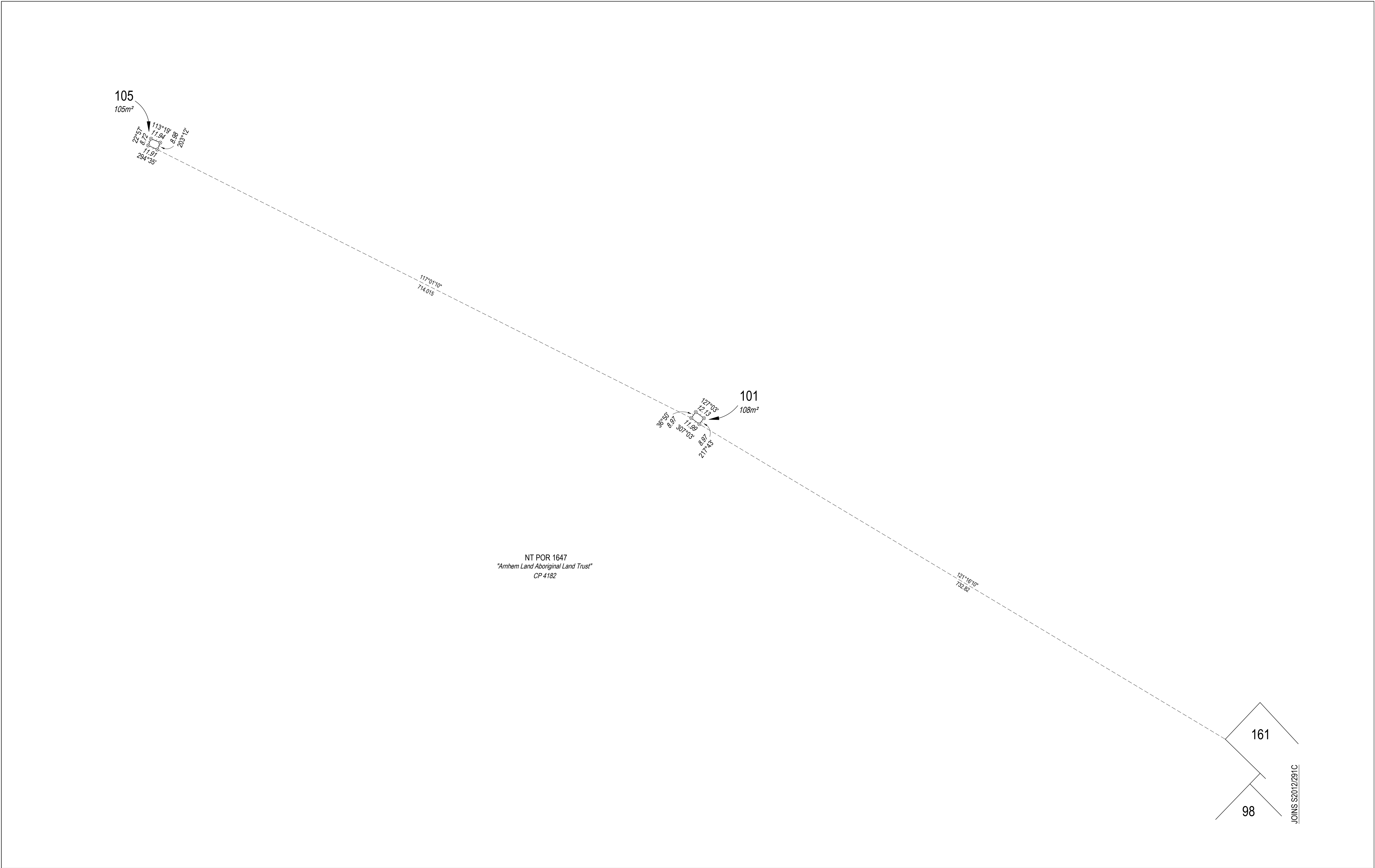
Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

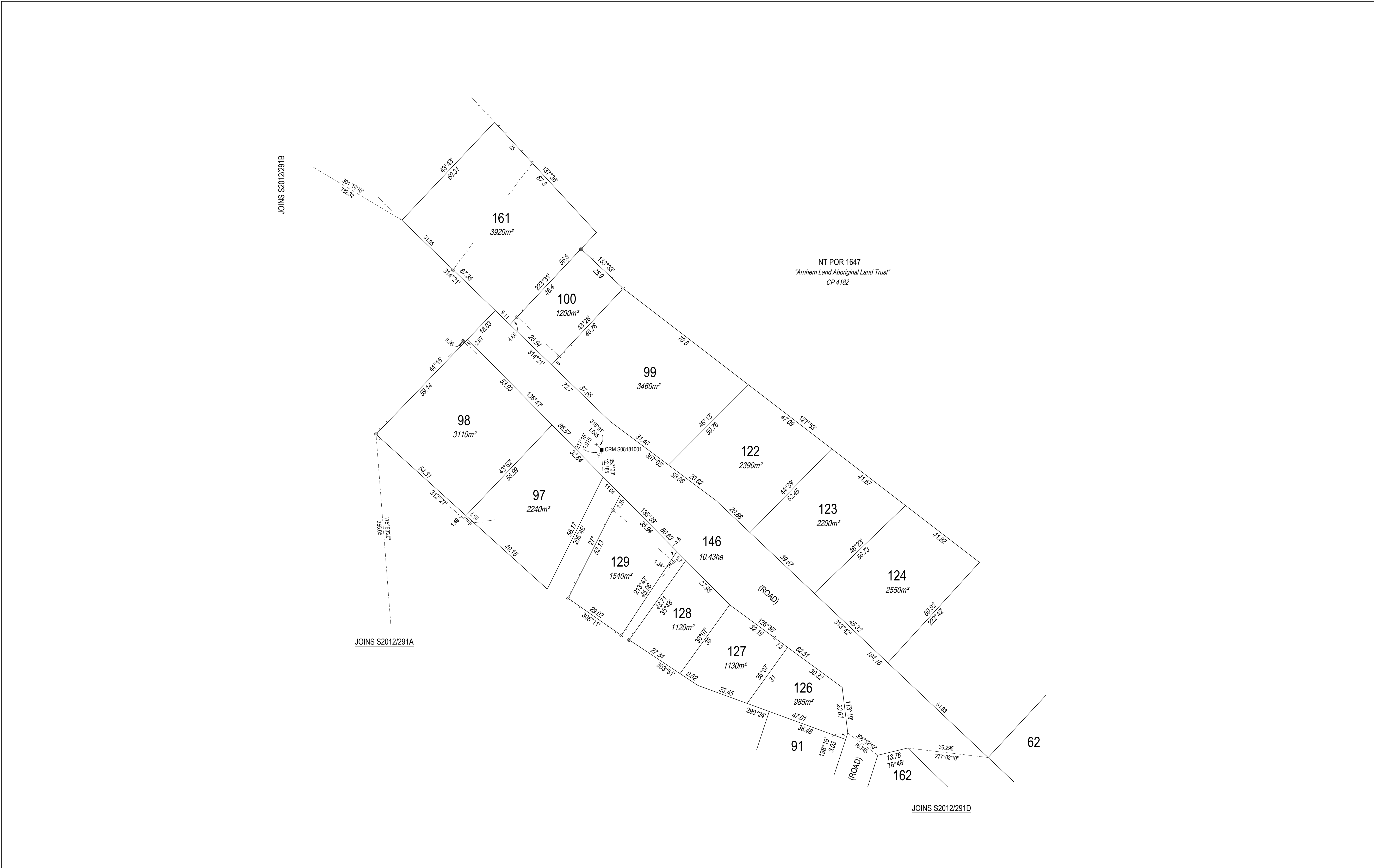
1. Warruwi Boundaries Town Subdivision - Updated 2025 [10.2.1 - 8 pages]
2. Warruwi - WARC letter of Approval to lodge DA [10.2.2 - 2 pages]





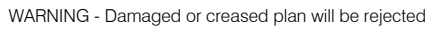
<div><div>Neville Leonard Brayley</div><div>I, Neville Leonard Brayley, hereby certify that the survey represented on this plan was carried out by me or under my supervision and was completed on 02/05/2024 and that this survey has been executed in accordance with the Licensed Surveyors Act and the Directions thereunder.</div><div><div><div><div></div></div></div><div>Licensed Surveyor</div><div>Date</div><div>19/05/2025</div></div></div>	AMENDMENTS				Note All dimensions are calculated from GNSS Observations All lots defined hereon are classified as "Administrative" and are to facilitate the issue of leases or subleases under Section 19 or 19(A) of the Aboriginal Land Rights (NT) Act (ALRA) Version 1.1	<div>Field Book</div> <div>EJA REF: 9439</div>	<div><div><div></div></div><div>True Mid</div><div>Bearings</div></div> <div>AZIMUTH Assumed from: GNSS Observations Observed at:</div>	<div>LEGEND</div> <div>Concrete Post □</div> <div>Concrete Block ■</div> <div>Peg or Wooden Post ○</div> <div>Reference Mark x</div> <div>Lockspit ➤</div> <div>Fence Post ⊗</div>	<div>ADMINISTRATIVE LOTS 101 AND 105 PART OF NT PORTION 1647 TOWNSITE OF WARRUWI</div> <div><div>SCALE 1:2000 (A1)</div><div>40 0 40 80 120</div><div>metres</div></div> <div>S2012/291B SHEET 2 OF 8</div>
	Reference	Details	Approved	Date		<div>Drawn</div> <div>Earl James & Associates</div> <div>03/07/2024</div>			
						<div>Examined</div> <div>Earl James & Associates</div> <div>30/04/2025</div>			
<div><div><div></div></div><div>Northern Territory Government</div><div>Department of Lands Planning and the Environment</div></div> <div>SURVEY APPROVED</div> <div><div>Surveyor-General</div><div>Date</div></div>									

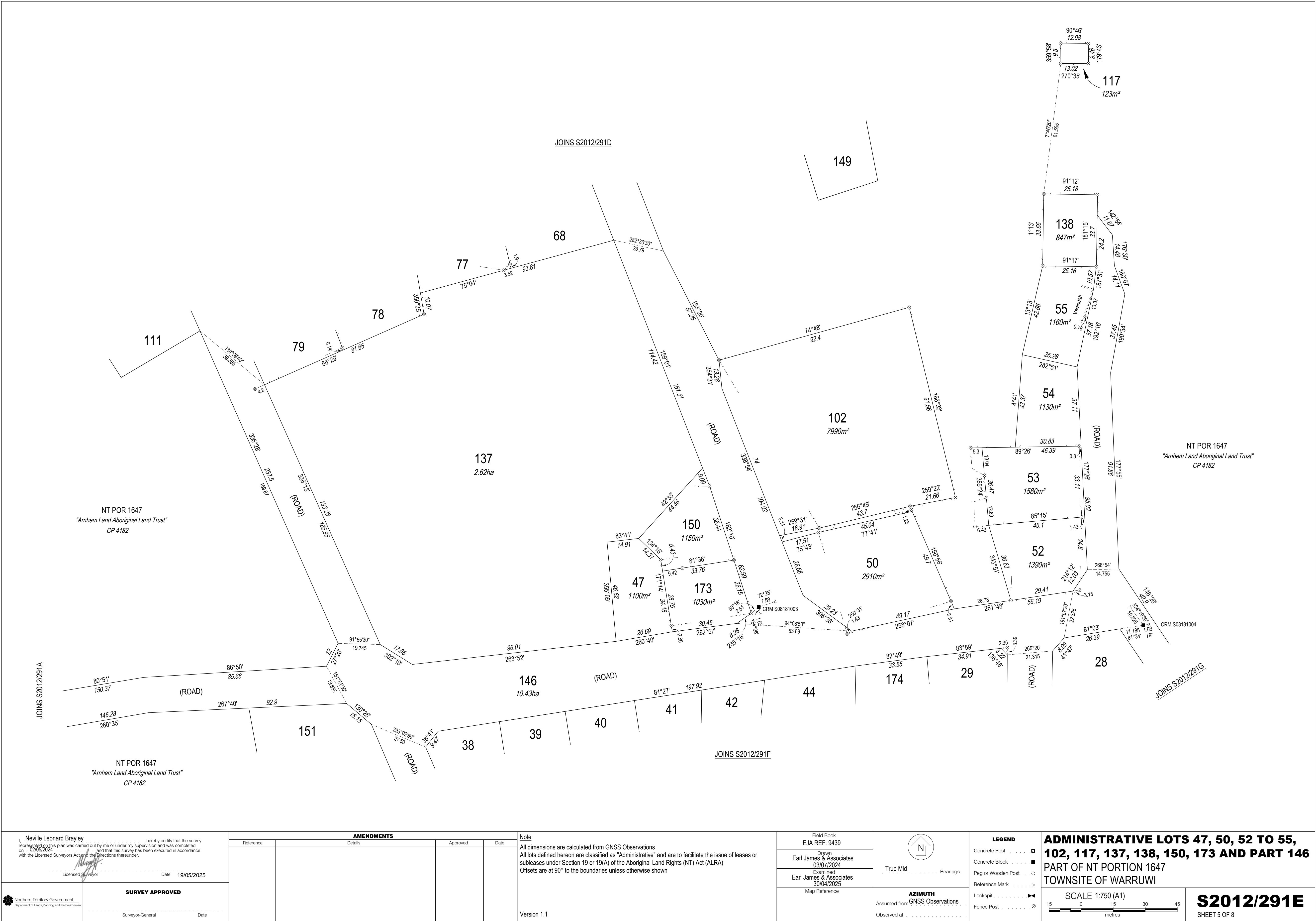
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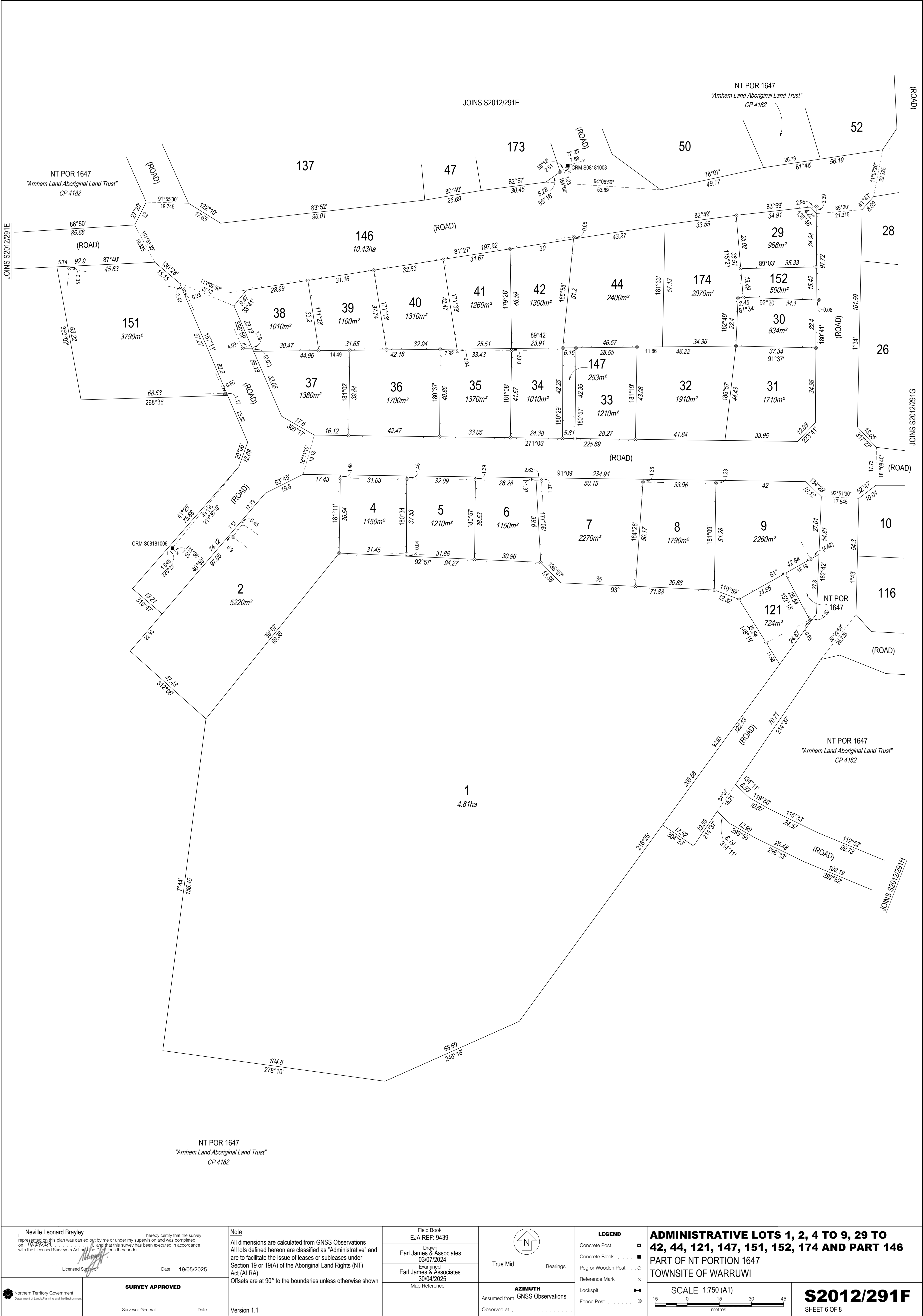


<div><div><div>Neville Leonard Brayley</div><div>represented on this plan was carried out by me or under my supervision and was completed on 02/05/2024 and that this survey has been executed in accordance with the Licensed Surveyors Act and the Directions thereunder.</div><div><div><div></div></div><div>Licensed Surveyor</div></div><div>Date 19/05/2025</div></div></div>	<div>AMENDMENTS</div> <table><thead><tr><th>Reference</th><th>Details</th><th>Approved</th><th>Date</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td></tr></tbody></table>				Reference	Details	Approved	Date					<div>Note</div> <div>All dimensions are calculated from GNSS Observations</div> <div>All lots defined hereon are classified as "Administrative" and are to facilitate the issue of leases or subleases under Section 19 or 19(A) of the Aboriginal Land Rights (NT) Act (ALRA)</div> <div>Offsets are at 90° to the boundaries unless otherwise shown</div> <div>Version 1.1</div>	<div>Field Book</div> <div>EJA REF: 9439</div> <div>Drawn</div> <div>Earl James & Associates</div> <div>03/07/2024</div> <div>Examined</div> <div>Earl James & Associates</div> <div>30/04/2025</div> <div>Map Reference</div>	<div><div><div></div></div><div>True Mid</div></div> <div>Bearings</div>	<div>LEGEND</div> <div>Concrete Post</div> <div>Concrete Block</div> <div>Peg or Wooden Post</div> <div>Reference Mark</div> <div>Locksplit</div> <div>Fence Post</div>	<div>ADMINISTRATIVE LOTS 97 TO 100, 122 TO 124, 126 TO 129, 161 AND PART 146</div> <div>PART OF NT PORTION 1647</div> <div>TOWNSITE OF WARRUWI</div> <div>SCALE 1:750 (A1)</div> <div>15 0 15 30 45 metres</div> <div>S2012/291C</div> <div>SHEET 3 OF 8</div>
	Reference	Details	Approved	Date													
<div><div><div>Northern Territory Government</div><div>Department of Lands Planning and the Environment</div></div><div>SURVEY APPROVED</div><div>Surveyor-General</div><div>Date</div></div>					<div>AZIMUTH</div> <div>Assumed from GNSS Observations</div> <div>Observed at</div>												

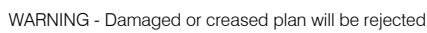
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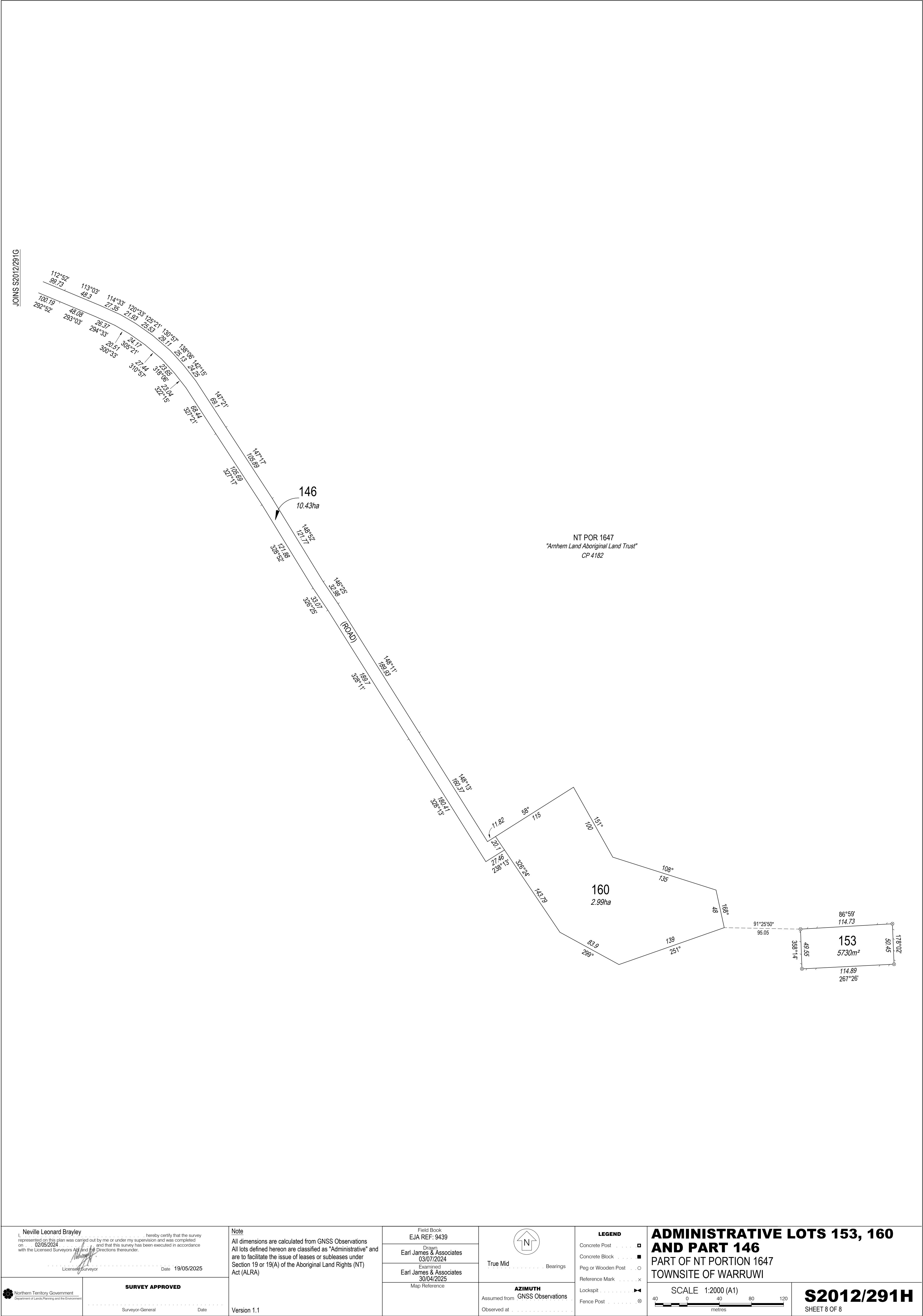






WARNING - Damaged or creased plan will be rejected.







strong communities | working together



May 20, 2020

Remote Service Delivery
Department of Local Government and Community Services
GPO Box 2850
DARWIN NT 0801

Attention: Rose Gust

Dear Rose,

RE: Subdivision Application – Town of Waruwi

The West Arnhem Regional Council endorses the Northern Territory Government's intention to lodge development applications for delineating allotments to define existing land uses and built form on Aboriginal land throughout the Territory.

In support of the SD Plans in the Waruwi application, the Regional Council notes and provide the below information:

1. The changes to the size of Lots 152/29 council does not support the changes as this will reduce the access ability of Lot 29.
2. Changes to Lot 121 extending in to Lot 1, Council supports the changes.
3. The amended plans are reflective of existing land use as agreed via stakeholder consultation.
4. The infrastructure located above and below ground as at the date of this application was constructed by various parties.
5. In providing the endorsement, the *West Arnhem Regional Council* acknowledges that the application is to delineate existing lot boundaries to enable leasing in excess of 12 years.
6. In lodging this application, neither the applicant nor the *West Arnhem Regional Council* accept any liability for any existing, as built infrastructure, prior to the date of this application which is non-compliant with current specifications for electricity, water, sewerage, telecommunication services, road, stormwater drainage or vehicular access.
7. Any new works or upgrade works to existing infrastructure by any party following the issue of the Development Permit for this subdivision are required to comply with engineering design and technical specifications for utility services in accordance with approvals by *West Arnhem Regional Council*.

✉ PO Box 721, Jabiru NT 0886 📧 info@westarnhem.nt.gov.au 🌐 www.westarnhem.nt.gov.au

Jabiru (Head Office)

☎ 08 8979 9444
📠 08 8979 9488

Gunbalanya

☎ 08 8970 3700
📠 08 8970 3788

Maningrida

☎ 08 8979 6600
📠 08 8979 6688

Waruwi

☎ 08 8970 3600
📠 08 8970 3688

Minjilang

☎ 08 8970 3500
📠 08 8970 3588



8. As the purpose of the proposed subdivision is simply to create lot boundaries around existing buildings and infrastructure, the *West Arnhem Regional Council* have no requirements in relation to the proposed subdivision.

For further information, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read "D Findley".

Daniel Findley
CEO West Arnhem Regional Council

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	10.3
Title:	Cultural Awareness Training
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report presents an opportunity for each Local Authority to develop cultural awareness training within the community.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Cultural Awareness Training*; and
2. Provides recommendations on cultural training that best meet the needs of the community, staff, contractors and visitors.

BACKGROUND

At the Ordinary Council Meeting 30 June 2025, Council requested a draft policy be prepared and considered further at a future workshop which will include consultation with the local authorities.

It was agreed that this would be actioned post the Local Government 2026 General Election.

The purpose of this list is for open discussion with the Local Authorities members. Suggestions as follows:

- Specific information about history, Traditional Owners/Elders, and their role, and local protocols -site specific-.
- Behaviours expected on Country: What are the expected behaviours from visitors and workers while living and working on their land (e.g. what's considered culturally disrespectful/inappropriate/rude, what behaviours are welcomed, etc.).
- How to behave and what to/not to do when cultural events are occurring, particularly Sorry Business.
- Geographic orientation: No-go zones, blocked roads, men's or women's business areas, etc.
- Communication: Practical information on how to engage respectfully with both men and women by recognising sensitivities (communication protocols when talking to the opposite gender), understanding kinship (such as poison cousins/relationships), body language, etc.
- Animals in community (e.g. dogs, cats, horses, pigs, goats).
- Drug and Alcohol prohibitions.
- Dress code: What's the appropriate clothing to wear in community for both men and women.

LEGISLATION AND POLICY

N/A.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.5 Cultural Awareness Training

Develop increased understanding and observation of cultural protocols.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 OCTOBER 2025

Agenda Reference:	11.1
Title:	Local Authority Member Questions with or without Notice
Author:	Debbie Branson, Governance Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

ATTACHMENTS

Nil

- 12 **NEXT MEETING**
- 13 **MEETING DECLARED CLOSED**