



# **WEST ARNHEM REGIONAL COUNCIL AGENDA**

**MANINGRIDA LOCAL AUTHORITY  
MONDAY, 13 OCTOBER 2025**

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## **WEST ARNHEM REGIONAL COUNCIL**

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Maningrida on Monday 13 October 2025 at 10:00 am.



Katharine Clare Murray  
Chief Executive Officer

## Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.  
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.  
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.  
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.  
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.  
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

# TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
<b>1</b>	<b>ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING.....</b>	<b>6</b>
<b>2</b>	<b>PERSONS PRESENT.....</b>	<b>7</b>
<b>3</b>	<b>APOLOGIES AND ABSENCES .....</b>	<b>7</b>
3.1	Apologies, Leave of Absence and Absence Without Notice .....	7
<b>4</b>	<b>ELECTION OF CHAIRPERSON .....</b>	<b>8</b>
4.1	Election of Maningrida Local Authority Chairperson .....	8
<b>5</b>	<b>ACCEPTANCE OF AGENDA .....</b>	<b>10</b>
5.1	Acceptance of Agenda .....	10
<b>6</b>	<b>DECLARATION OF INTEREST OF MEMBERS OR STAFF .....</b>	<b>11</b>
6.1	Disclosure of Interest of Members or Staff.....	11
<b>7</b>	<b>CONFIRMATION OF PREVIOUS MINUTES.....</b>	<b>12</b>
7.1	Confirmation of Local Authority Meeting Minutes.....	12
<b>8</b>	<b>DEPUTATIONS AND PRESENTATIONS .....</b>	<b>21</b>
8.1	Presentations and Visitors - Menzies School of Health Research .....	21
8.2	Invited Guest - NT Police.....	22
<b>9</b>	<b>RECEIVE AND NOTE REPORTS.....</b>	<b>23</b>
9.1	Finance Report to August 2025.....	23
9.2	Manayingkarirra Cemetery Progress Report .....	32
9.3	Maningrida Landfill Update .....	34
9.4	Technical Services Maningrida Projects Report.....	39
9.5	CSM Operations Report on Current Council Services .....	42
9.6	Proposed Purchase of Truck with Skip Loader - Maningrida .....	49
9.7	Human Resources Report up to 30 September 2025 .....	52
9.8	2025 Local Government Supplementary Elections.....	55
<b>10</b>	<b>ACTION REPORTS .....</b>	<b>58</b>
10.1	Review of Action Items .....	58
10.2	Proposed Chilled Water Bubbler - Basketball Court - Maningrida.....	61



10.3 Fabrication Variation - Height of Airport Shelter - Cultural Entrance/Exit.....	64
10.4 Cultural Awareness Training .....	68
<b>11 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE.....</b>	<b>70</b>
11.1 Local Authority Member Questions with or without Notice .....	70
<b>13 NEXT MEETING .....</b>	<b>71</b>

## **Acknowledgement of Country**

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Debbie Branson, Governance Advisor</b>

#### SUMMARY

This report is to table, for the Maningrida Local Authority record, any apologies, and requests for leave of absence received from Authority members, as well as record any absence without notice for the meeting held on 13 October 2025.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Notes the absence of ...
2. Notes the apology received from .....
3. Determines ... are absent with permission of the Authority
4. Determines ... are absent without permission of the Authority.

#### COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

#### LEGISLATION AND POLICY

*Guideline 1: Local Authorities*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING MONDAY 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Election of Maningrida Local Authority Chairperson</b>
<b>Author:</b>	<b>Katharine Murray, Chief Executive Officer</b>

#### SUMMARY

The purpose of this report is for the Local Authority to consider electing a new Chairperson.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Election of Maningrida Local Authority Chairperson*; and
2. Elects Local Authority Member ... to the position of Maningrida Local Authority Chairperson for a period of 12 months.

#### BACKGROUND

The Maningrida Local Authority currently comprises of the following members:

##### Elected Members

- Mayor James Woods
- Deputy Mayor Jacqueline Phillips
- Cr Joseph Diddo
- Cr Jermaine Namanurki

##### Appointed Members

- Sharon Hayes
- Monica Wilton
- Shane Namanurki
- Joyce Bohme
- Garth Doolan
- Marlene Kernan

#### COMMENT

All members of the Local Authority (Appointed and Elected) can vote for the Chairperson. However, it is recommended only appointed members of the Maningrida Local Authority can nominate for the Chairperson position. The successful candidate will be appointed for a period of 12 months.

#### LEGISLATION AND POLICY

Section 78 of the *Local Government Act 2019*.

Clause 67 of the *Local Government (General) Regulations 2021*.

Clause 9.1 of *Guideline 1: Local Authorities*.

*The Local Authority Appointments, Resignations and Terminations Policy applies to this matter.*

*Reasonable Expenses and Benefit for Council, Local Authority and Council Committee Members Policy*

*Code of Conduct (Elected, Local Authority and Committee Members) Policy.*

*Conflict of Interest (Elected, Local Authority and Committee Members) Policy.*

*Gifts, Benefits and Hospitality (Elected, Local Authority and Committee Members) Policy.*

## **FINANCIAL IMPLICATIONS**

The following allowance will be paid for each meeting of a Local Authority:

The Chair of a Local Authority will be paid as follows:

If the meeting is held up to 2 hours	\$300
If the meeting is held between 2 to 4 hours	\$450
If the meeting is held more than 4 hours	\$600

## **STRATEGIC IMPLICATIONS**

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### **Goal 6.3 Council and Local Authorities**

Excellence in governance, consultation administration and representation.

## **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Debbie Branson, Governance Advisor</b>

#### SUMMARY

Agenda papers are presented for acceptance at the Maningrida Local Authority meeting held on 13 October 2025.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY accepts the agenda papers as circulated for the Maningrida Local Authority meeting held on 13 October 2025.

#### LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

##### Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Debbie Branson, Governance Advisor</b>

#### SUMMARY

**Local Authority Members** are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff members are not to act or exercise their delegated authority unless the Council expressly directs them to do so.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY acknowledges the declarations of interest relating to the items listed for the Maningrida Local Authority meeting held on 13 October 2025.

#### LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of the Council.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Debbie Branson, Governance Advisor</b>

#### SUMMARY

Unconfirmed minutes from the Maningrida Local Authority meeting held on Monday, 14 July 2025 are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY confirms the minutes of the Maningrida Local Authority meeting held on Monday, 14 July 2025 as a true and correct record.

#### LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. 2025-07-14 Maningrida Local Authority Minutes - Unconfirmed [7.1.1 - 8 pages]





Minutes of the West Arnhem Regional Council Maningrida Local Authority  
Monday, 14 July 2025 at 10:00 am  
Council Chambers

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1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Phillips declared the meeting open at 10:30am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

APPOINTED MEMBERS PRESENT

Chairperson	Jessica Phillips
Member	Joyce Bohme
Member	Shane Namanurki
Member	Garth Doolan
Member	Marlene Kernan

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams (via video)
Councillor	Jermaine Namanurki
Councillor	Jacque Phillips (via video)
Councillor	Monica Wilton

STAFF PRESENT

Chief Executive Officer	Katharine Clare Murray (via video)
Director of Community and Council Services	Fiona Ainsworth (via video)
Director of Finance	Jocelyn Nathanael-Walters (via video)
Acting Council Services Manager Maningrida	Debbie Gough
Information Advisor	Ben Heaslip (via video)
Manager Technical Services	Kylie Gregson (via video)
Project Manager	Clem Beard
Governance Advisor	Debbie Branson
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

MAN40/2025 RESOLVED:

On the motion of Cr Jermaine Namanurki

Seconded Mayor James Woods

THAT THE LOCAL AUTHORITY:

1. Notes the apology received from Member Sharon Hayes; and
2. Determines Member Sharon Hayes is absent with permission of the Authority due to sorry business.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

MAN41/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Chairperson Jessica Phillips

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Maningrida Local Authority meeting held on 14 July 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

MAN42/2025 RESOLVED:

On the motion of Chairperson Jessica Phillips

Seconded Cr Jacqueline Phillips

THAT THE LOCAL AUTHORITY received nil declarations of interest for the Maningrida Local Authority meeting held on 14 July 2025.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

MAN43/2025 RESOLVED:  
On the motion of Mayor James Woods  
Seconded Cr Monica Wilton

THAT THE LOCAL AUTHORITY adopted the minutes of the Maningrida Local Authority meeting held on Monday 12 May 2025 as a true and correct record.

CARRIED

ORDER OF BUSINESS

Item 7.1 – Presentations and Visitors was deferred and Item 8.1 – Action Items was brought forward.

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Review of Action Items.

Member Joyce Bohme joined the meeting at 10:15am.

Cr Wilton left the meeting at 10:21am.

MAN44/2025 RESOLVED:  
On the motion of Member Shane Namanurki  
Seconded Chairperson Jessica Phillips

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*; and
2. Request that the action list be amended to include the lighting in the airport alley way as an outstanding action item and give approval for completed items to be removed from the register.

CARRIED

Cr Wilton returned to the meeting at 10:24am.

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Presentations and Visitors.

Representatives from the FYFE and the Department of Logistics and Infrastructure joined the meeting at 10:30am and left the meeting at 10:38am.

MAN45/2025 RESOLVED:  
On the motion of Mayor James Woods  
Seconded Member Joyce Bohme

THAT THE LOCAL AUTHORITY notes the presentations by FYFE on the Maningrida Barge Landing – Proposed Upgrade Works, provided feedback in relation to the installation of toilets and requested a consultation meeting with the representatives early August 2025.

CARRIED

Agenda Reference:	7.2
Title:	Invited Guest - NT Police
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Invited Guest - NT Police.

Sergeant Tim Gillahan joined the meeting at 10:40am and left at 11:00am.

MAN46/2025 RESOLVED:  
On the motion of Cr Jacqueline Phillips  
Seconded Member Joyce Bohme

THAT THE LOCAL AUTHORITY noted the update on Law and Order by the NT Police.

CARRIED

8 ACTION REPORTS (Continued)

Agenda Reference:	8.2
Title:	Maningrida New Year's Eve Fireworks Display 2025
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Maningrida New Year's Eve Fireworks Display 2025.

Member Doolan returned to the meeting at 11:13am.

MAN47/2025 RESOLVED:

On the motion of Member Garth Doolan

Seconded Cr Jacqueline Phillips

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Maningrida New Year's Eve Fireworks Display 2025*; and
2. Approved the allocation of circa \$93,725.00 from the Maningrida Local Authority funding for the New Year's Eve Celebrations 2025.

CARRIED

The meeting was adjourned at 11:25am and reconvened at 11:42am.

7 DEPUTATIONS AND PRESENTATIONS (Continued)

Agenda Reference:	7.3
Title:	Invited Guest – Community Vets
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Invited Guest – Community Vets.

Community Vet, Elizabeth Tudor and husband Rick Tudor joined the meeting at 11:42am and left at 12:10pm.

MAN48/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Jermaine Namanurki

THAT THE LOCAL AUTHORITY noted the update on the vet service within the community of Maningrida.

CARRIED

The meeting adjourned at 12:11pm and reconvened at 1:06pm.

Item 8.3 – By-laws for Maningrida Community was deferred, and Item 9.1 was brought forward.

## 9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	Technical Services Maningrida Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Technical Services Maningrida Projects Report.

MAN49/2025 RESOLVED:

On the motion of Chairperson Jessica Phillips

Seconded Member Joyce Bohme

THAT THE LOCAL AUTHORITY receive and note the report titled *Technical Services Maningrida Projects Report*.

CARRIED

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Scott Page, Council Services Manager, Maningrida

The Local Authority considered a report on CSM Operations Report on Current Council Services.

MAN50/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Monica Wilton

THAT THE LOCAL AUTHORITY receive and note the report titled *CSM Operations Report on Current Council Services*.

CARRIED

## 8 ACTION REPORTS (Continued)

Agenda Reference:	8.3
Title:	By-Laws for Maningrida Community
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on By-Laws for Maningrida Community.

MAN51/2025 RESOLVED:

On the motion of Member Garth Doolan

Seconded Mayor James Woods

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *By-Laws for Maningrida Community*; and
2. Agree to proceed with drafting By-laws for Commercial Waste and Removal of Commercial Waste.

CARRIED

## 9 RECEIVE AND NOTE REPORTS (Continued)

Agenda Reference:	9.3
Title:	Human Resources Report as at 30 June 2025
Author:	Linda Veugen-Yong, Human Resources Manager (Acting)

The Local Authority considered a report on Human Resources Report as at 30 June 2025.

Mayor James Woods left the meeting at 1:40pm and returned at 1:45pm.

MAN52/2025 RESOLVED:

On the motion of Chairperson Jessica Phillips

Seconded Member Garth Doolan

THAT THE LOCAL AUTHORITY receive and note the report titled *Human Resources Report as at 30 June 2025*.

CARRIED

Agenda Reference:	9.4
Title:	2025 Local Government General Elections
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on 2025 Local Government General Elections.

MAN53/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Chairperson Jessica Phillips

THAT THE LOCAL AUTHORITY receive and note the report titled *2025 Local Government General Elections*.

CARRIED

Agenda Reference:	9.5
Title:	Finance Report to May 2025
Author:	Imran Shajib, Finance Manager

The Local Authority considered a report on Finance Report to May 2025.

MAN54/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Member Joyce Bohme

THAT THE LOCAL AUTHORITY receive and note the report titled *entitled Finance Report to May 2025*.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

MAN55/2025 RESOLVED:

On the motion of Member Garth Doolan

Seconded Cr Jacqueline Phillips

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members:

- Airport Fence, recommend that the lights installed are on the inside of the fence
- Shelters on the Foreshores – once approved by Northern Land Council, the Local Authority will be provided with projected costs
- Fencing – Basketball courts – enclosed to use for community activities – costs shared with neighbouring owners – costings to be considered at the next Local Authority meeting.
- Basketball courts renovations – surfacing and backboards only.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on Monday, 13 October 2025.

12 MEETING DECLARED CLOSED

Chairperson Phillips declared the meeting closed at 2:10pm.

This page and the preceding pages are the minutes of the Maningrida Local Authority held on Monday 14 July 2025.

Click [here](#) to view the agenda for the Maningrida Local Authority held on Monday 14 July 2025.



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Presentations and Visitors - Menzies School of Health Research</b>
<b>Author:</b>	<b>Debbie Branson, Governance Advisor</b>

#### SUMMARY

The purpose of this report is to provide the Maningrida Local Authority with a presentation from the Menzies School of Health Research regarding ORVA and THRIVE studies regarding respiratory infections in young Aboriginal children.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY notes the presentation on ORVA and THRIVE studies from the Menzies School of Health Research.

#### BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

#### COMMENT

Dr Bianca Middleton will be in attendance in person at 11:00am to present to the Local Authority Members.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Invited Guest - NT Police</b>
<b>Author:</b>	<b>Debbie Branson, Governance Advisor</b>

#### SUMMARY

The purpose of this report is for the NT Police and Local Authorities to discuss issues and concerns in their communities. These discussions are supported by the MoU between West Arnhem Regional Council and the NT Police.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY notes the update on Law and Order by the NT Police.

#### BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

Sergeant Tim Gillahan will be in attendance in person at 11:30am and Senior Sergeant Glenn Leafe will be in attendance via teams.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 October 2025

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Finance Report to August 2025</b>
<b>Author:</b>	<b>Imran Shajib, Finance Manager</b>

#### SUMMARY

This Financial Report covers the period 1 July 2025 to 31 August 2025, the first 2 months of the 2025-26 financial year, and is prepared specifically for the Maningrida Local Authority.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Finance Report to August 2025*; and
2. Receives and notes the Maningrida Local Authority Certification of the 2024-25 Local Authority Project Funding.

#### BACKGROUND

A local authority meeting agenda is to include a Finance Report. In addition, each year a certification of the Local Authority Project Funding (LAPF) income and expenditure for the preceding year ending 30 June must be included in the local authority meeting agenda papers.

#### COMMENT

The Local Authority's Finance Report covers the council activities and projects within the community. The reported activities include the council's Core Services funded by both tied and untied money, Commercial Services and Community Services.

The Finance Report also reports on the Local Authority's own projects and projects for Maningrida funded from the council's own money.

#### LEGISLATION AND POLICY

Clause 10 of the *Local Government Guideline 1: Local Authority* states what a local authority agenda must include. Sub-clause 10.1 says the report from the CEO is to include the progress and financial report on local authority projects and a report on current council services and projects in the local authority area.

#### FINANCIAL IMPLICATIONS

Not Applicable

## **STRATEGIC IMPLICATIONS**

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### **Goal 6.1 Financial Management**

Provision of strong financial management and leadership which ensures long term sustainability and growth.



## **Maningrida Local Authority Committee Financial Management Report for the period ended 31 August 2025**

# Actual v Budget – Operational – July 2025 to August 2025



## Actual v Budget - Maningrida as at 31 Aug 2025

			MANINGRIDA				
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress	
Operational Revenue							
Income Rates and Charges	4,682	111,307	(106,624)	(96%)	667,839	1%	
Income Council Fees and Charges	6,236	11,547	(5,311)	(46%)	63,881	10%	
Income Operating Grants	569,345	1,185,861	(616,516)	(52%)	831,580	68%	
Income Investments	-	-	-	-	-	0%	
Income Allocation	8,412	16,025	(7,613)	(48%)	96,150	9%	
Other Income	3,214	3,333	(119)	(4%)	20,000	16%	
Income Agency and Commercial Services	185,358	252,144	(66,786)	(26%)	1,512,866	12%	
Charges - Sewerage	-	-	-	-	-	0%	
Charges - Water	-	-	-	-	-	0%	
Charges - Waste	4,239	122,542	(118,303)	(97%)	735,252	1%	
Unfunded Revenue Allocation	-	367,273	(367,273)	(100%)	2,203,641	0%	
Total Operational Revenue	781,486	2,070,033	(1,288,547)	(62%)	6,131,209	13%	
Operational Expenditure							
Employee Expenses	342,373	381,852	(39,479)	(10%)	2,312,490	15%	
Contract and Material Expenses	97,309	245,183	(147,874)	(60%)	1,434,187	7%	
Finance Expenses	636	342	294	86%	2,050	31%	
Travel, Freight and Accom Expenses	30,447	37,955	(7,508)	(20%)	211,855	14%	
Fuel, Utilities & Communication	77,251	62,861	14,390	23%	369,667	21%	
Other Expenses	279,310	110,761	168,549	(100%)+	654,968	43%	
Elected Member Allowances	-	-	-	-	-	0%	
Elected Member Expenses	-	-	-	-	-	0%	
Council Committee & LA Allowances	1,550	1,500	50	3%	6,000	26%	
Council Committee & LA Expenses	1,310	2,000	(690)	(35%)	8,000	16%	
Total Operational Expenditure	830,185	842,454	(12,269)	(1%)	4,999,216	17%	
Total Operational Surplus / (Deficit)	(48,699)	1,227,579	(1,276,278)	(100%)+	1,131,993	0%	

# Actual v Budget – Operational – July 2025 to August 2025

## Annual Budget Operating Position

as at 31 Aug 2025

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>(48,699)</b>	<b>860,306</b>	<b>(909,004)</b>	<b>(100%)+</b>	<b>1,131,993</b>	<b>0%</b>
<b>Remove NON-CASH ITEMS</b>						
Less Non-Cash Income	(330,305)	(182,705)	(147,601)	(81%)	(1,072,893)	31%
Add Back Non-Cash Expenses	(330,305)	(182,705)	(147,601)	(81%)	(1,072,893)	31%
<b>Total Non-Cash Items</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Less ADDITIONAL OUTFLOWS</b>						
Capital Expenditure	1,219,264	1,206,481	12,783	1%	1,823,419	67%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
<b>Total Additional Outflows</b>	<b>1,219,264</b>	<b>1,206,481</b>	<b>12,783</b>	<b>1%</b>	<b>1,823,419</b>	<b>67%</b>
<b>Add ADDITIONAL INFLOWS</b>						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	2,459,678	1,753,419	706,260	40%	1,753,419	100%+
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
<b>Total Additional Inflows</b>	<b>2,459,678</b>	<b>1,753,419</b>	<b>706,260</b>	<b>40%</b>	<b>1,753,419</b>	<b>100%+</b>
<b>Net Budgeted Operating Position</b>	<b>1,191,716</b>	<b>1,407,244</b>	<b>(215,528)</b>	<b>(15%)</b>	<b>1,061,993</b>	<b>100%+</b>

Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000

## Grant Funding – Community Projects and Programs – July 2025 to August 2025

*Excludes LAP Funding*



Grant Funding - Community Projects	Approved Budget (A)	Prior Year Expenditure (B)	Expenditure to date 2025-26 (C)	Commitments to Date (D)	Available Funds as at 31.08.2025 (A-B-C-D)
ABA - Maningrida Oval Changerooms	4,581,700	(2,665,585)	(1,281,819)	(287,206)	347,089
Regional and Remote Burials Grant - MANINGRIDA	21,750	(535)	-	(3,641)	17,574
LRCI Phase 4 - Part B - Malabam Road - Maningrida	311,638	(237,674)	-	(31,753)	42,211
West Arnhem Cemetery Establishment - MANINGRIDA	415,000	(1,409)	-	(310,763)	102,829
Upgrade for Maningrida Rd and airport road funeral access	500,000	(489,390)	-	-	10,610
Repair and Maintenance of Maningrida Basketball Court	42,730	-	(33,847)	-	8,883
4WD Buse -Maningrida -Sports & Recreation	220,000	(628)	-	(69,840)	149,532
Repair the Maningrida Pool Eroded Footings	50,000	-	-	(45,781)	4,219
<b>TOTAL GRANT FUNDED PROJECTS / ACTIVITIES</b>	<b>6,142,818</b>	<b>(3,395,220)</b>	<b>(1,315,666)</b>	<b>(748,984)</b>	<b>682,948</b>

Grant Funding - Community program/Activities	Expenditure to date 2025-26 (A)	Commitments to Date (B)	Total Expenditure (A+B)
Indigenous Broadcasting Program	2,412	-	2,412
NIAA - Sport and Recreation	35,336	7,004	42,340
Active Regional and Remote Communities Program	13,360	5,826	19,186
<b>TOTAL GRANT FUNDED PROJECTS / ACTIVITIES</b>	<b>51,108</b>	<b>12,829</b>	<b>63,938</b>



## LAP Funding– Local Authority Projects (Money story to end of September 2025)

Grant Funding - Local Authority Projects	Funding Amount \$	Fund received \$	Allocated \$	Balance Available for Allocation \$
LAP funding - 23-24	58,700	58,700	58,700	
LAP funding - 24-25	58,700	58,700	10,564	48,136
LAP funding - 25-26 not yet received	58,700	-	-	-
Total Balance Available for Allocation				\$ 12,380

Grant Funding - Local Authority Projects -Active Projects	Approved Budget \$	Meeting Date/ Resolution	Cash received to date (incl. Carried Forward) \$	Expenditure prior years \$	Expenditure to date 2025-26 \$	Commitments \$	Available Funds Active Project as at 30.09.25 \$	Status
Local Authority Projects (LAP)								
LAP - Community initiatives and events in Maningrida	50,000	12.05.2021 OCM22/2021	50,000	(29,037)	-	-	20,963	Funds available - Opening of changerooms
LAP - Installation of outdoor gym equipment at the pool - Maningrida	75,000	14.03.24 MAN15/2024	75,000	(64,512)	-	(10,488)	-	Works Completed
LAP - Purchase of 4x4 Hearse	210,000	12.09.24 MAN44/2024	210,000	(67,618)	(88,045)	(7,753)	46,585	Final modifications in progress prior to delivery to MGD.
LAP - LAP - Public Toilet proposal - MGD	9,625	28.11.24 MAN57/2024	9,625	-	(4,480)	(1,121)	4,024	Concept Plan completed - awaiting approvals from PWC for the issue of Site Servicing Plans - QS report required to facilitate Grant application/funding
LAP - Pebble Ice Machine - Community Use - MANINGRIDA	42,825	10.03.25 MAN8/2025	42,825	(17,784)	(19,353)	(88)	5,601	Completed
LAP - Installation Speed Bump - Top Camp Road - Maningrida	15,466	12.05.25 MAN33/2025	15,466	(8,409)	(1,521)	(3,943)	1,593	Speed Bumps completed - Works Crew to install Bollards mid October due to capacity
LAP - New Year's Eve Fireworks Display 2025 - Maningrida	93,725	12.09.24 MAN41/2024	93,725	-	-	(70,900)	22,825	Fireworks planning commenced - Available funds for internal wages and internal costs.
LAP - Animal Management	36,611	28/11/2024 MAN55/2024	36,611	-	(36,611)	-	-	Annual Vet Services completed for 2025
<b>LOCAL AUTHORITY PROJECTS</b>	<b>533,252</b>	-	<b>533,252</b>	<b>(187,360)</b>	<b>(150,009)</b>	<b>(94,293)</b>	<b>101,591</b>	

## Local Authority Project Funding 2024-25 Certification

Council Name: West Arnhem Regional Council  
Local Authority Name: Maningrida

### Income and Expenditure for the period ending 30 June

Total Grant Income:	\$ 906,392.52
Total Project Expenditure:	\$ 548,120.88
Surplus/(Deficit):	\$ 358,271.64

Answering 'No' to any question requires a written explanation with this certification

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- the projects submitted by the Local Authority;	Yes	No
- the Northern Territory Buy Local Plan;	Yes	No
- the LAPF funding guidelines; and	Yes	No
- the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i>	Yes	No

Certification and Project Report prepared by : Imran Ahmed Shajib 1/10/2025

The local authority projects reported formed part of the agenda and minutes of:

- Council's ordinary council meeting; and	Yes	No
- Local Authority meeting	Yes	No

Laid before the Council at a meeting (held/ to be held on) 13/10/2025

Copy of minutes attached to this certification	Yes	TBA
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Laid before the Local Authority at a meeting (held/ to be held on) <dd/mm/yyyy>

Copy of minutes attached to this certification	Yes	TBA
--	-----	-----

Project Report completed and attached Yes No

Chief Executive Officer or Chief Financial Officer: <sign> <dd/mm/yyyy>

#### DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: \_\_\_\_\_

Grants Officer sign/date: \_\_\_\_\_

Manager, Grants Management sign/date: \_\_\_\_\_

## Local Authority Project Funding

## 2024-25 Project Report

Income and Expenditure for the period ending 30 June

Enter into the shaded areas only

Council Name:

West Arnhem Regional Council

Local Authority Name:

Maningrida

Local Authority Project Funding	Grant Income	Other Income	Total Funding
2024-25	371,200.00	-	\$ 371,200.00
2023-24	371,200.00	-	\$ 371,200.00
2022-23	163,992.52	-	\$ 163,992.52
2021-22	-	-	\$ -
2020-21 and older	-	-	\$ -
<b>Total Funding</b>	<b>\$ 906,392.52</b>	<b>\$ -</b>	<b>\$ 906,392.52</b>

ding Available	\$	906,392.52
l Expenditure	\$	548,120.88
PF at 30 June	\$	358,271.64

LAPF project allocation *	Approved Budget	Actual Expenditure	Variance	Status of project at 30 June	Project start	Project end	Comments
Purchase of 4x4 Hearse	210000	67617.61	\$ 142,382.39	Work Completed	15/03/2024	30/11/2024	
Supply and install bollards for perimeter Soccer/Cricket	75000	75000	\$ -	Work Completed	8/08/2025	1/01/2026	
New Year Fireworks Display 2024	105539.5	78144.85	\$ 27,394.65	In progress	9/01/2024	30/012/2025	
Pebble Ice Machine Community Use	42825	17783.7	\$ 25,041.30	Work Completed	3/01/2024	15/06/2024	
Solar Lights for New Subdivision/Entrance to Bottom	68574.56	68574.56	\$ -	In progress	3/01/2025	15/12/2025	
Installation Speed Bump Top Camp	15466	8409.23	\$ 7,056.77	Work Completed	2/02/2022	30/11/2024	Total Expenditure - \$254,603.86
Construct 2 Half Basketball Courts	270000	4220.54	\$ 265,779.46	Work Completed	1/01/2021	12/01/2024	Total Expenditure - \$9,881.22
Basketball Competitions	10000	7882.22	\$ 2,117.78	In progress - still to spent - \$20,962.55	1/01/2021	30/12/2025	Total Expenditure - \$29,037.45
Community initiatives and events in	50000		\$ 50,000.00	Work Completed	1/01/2024	11/01/2024	Total Expenditure - \$85,519.99
Animal Management Program	96081.74	66196.64	\$ 29,885.10	Work Completed	15/03/2024	30/11/2024	Total Expenditure - \$42,946.48
Purchase of Grandstands and Additional Pedestrian Gate	96077.61	14996.99	\$ 81,080.62	Work Completed	3/01/2024	30/11/2024	Total Expenditure - \$3,8433
Additional installation of hard structure	43450	15380	\$ 28,070.00	Work Completed	10/01/2024	15/06/2025	
Additional Solar Lights New Subdivision and adjacent	38433	12313.29	\$ 26,119.71	Work Completed	2/01/2024	30/11/2024	Total Expenditure - \$59,472.51
Modifications to Health Clinic Hard	28403.71	28617.47	-\$ 213.76	In progress	15/10/2023	3/01/2025	Total Expenditure - \$59,472.51
Purchase of Additional Grandstands	59472.5	18471.48	\$ 41,001.02	In progress	2/02/2024	10/01/2025	
Installation of outdoor gym equipment	75000	64512.3	\$ 10,487.70				
			\$ -				
			\$ -				
			\$ -				
<b>Total project budget and expense</b>	<b>\$ 1,284,323.62</b>	<b>\$ 548,120.88</b>	<b>\$ 736,202.74</b>				

Chief Executive Officer or

Chief Financial Officer:

&lt;sign&gt;

&lt;dd/mm/yyyy&gt;

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Manayingkarirra Cemetery Progress Report</b>
<b>Author:</b>	<b>Meredith Newall, Waste and Resource Coordinator</b>

#### SUMMARY

This report is to inform the Local Authority on current progress in the Manayingkarirra Cemetery extension.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *Manayingkarirra Cemetery Progress Report*.

#### BACKGROUND

The Council has been working towards delivering a culturally appropriate declared cemetery for the Maningrida Community. In 2020 West Arnhem Regional Council (WARC) created a cemetery area in Maningrida in case of emergency during the Covid-19 outbreak.

The Northern Territory Government enacted the *Burials and Cremations Act* in 2022 making Local Government the owners of cemetery facilities across the Northern Territory. WARC has been successful in having Manayingkarirra Cemetery a declared cemetery under the new Act.

During the process of declaring the cemetery, WARC worked with the community to provide a design that is both practical and culturally suitable. Administration staff applied for and were successful in receiving the 'Community Places for People Grant' to fund the extension works at the cemetery.

#### COMMENT

A tender was awarded by Council at the February 2025 Ordinary Council Meeting to commence extension of boundary works on the site. These works were limited to clearing, drainage realignment and fencing at this stage to expend some of the grant funds and provide updates to the funders.

The tender was awarded to BV Contracting and a start-up meeting was conducted in March 2025 with works commencing August 2025. Traditional Owners visited the site on 19 August 2025 and approved the clearing of trees, with the exception of Frangipanis, within the cemetery boundary and the firebreak area.

Core works as per the tender for the Manayingkarirra Cemetery were completed 14 September 2025 except for the installation of a sign. The sign is to be ordered by WARC and will be installed by the works crew in Maningrida using the poles supplied by BV Contracting. A request for quote was sent to Sign City – currently awaiting quote and design. Once the design is received this will be presented to the Local Authority for approval.

Supplementary A tender works – construct and install two 6x6 shelters. BOAB Fabrication are constructing two 6x6m shelters with anticipated completion end October 2025. Installation will commence after this time.

#### LEGISLATION AND POLICY

*Local Government Act 2019*

## **FINANCIAL IMPLICATIONS**

Per funding agreement for 'Community Places for People Grant'.

Per funding agreement for 'Remote Burials Grant'

## **STRATEGIC IMPLICATIONS**

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

### **PILLAR 3 SAFETY AND WELLBEING**

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

#### **Goal 3.1 Cultural Safety**

Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan.

### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

#### **Goal 4.1 Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure.

## **ATTACHMENTS**

Nil

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>Maningrida Landfill Update</b>
<b>Author:</b>	<b>Meredith Newall, Waste and Resource Coordinator</b>

#### SUMMARY

This report is to provide an update to Maningrida Local Authority on current activities at Maningrida Landfill.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *Maningrida Landfill Update*.

#### BACKGROUND

An extensive review of Maningrida Landfill site and operations was performed in November 2024 due to a request from Northern Territory Environment Protection Authority (NT EPA) to inspect and assess the site.

This site does not currently hold an NT EPA license but is still subject to operational procedures required by a licensed site. As West Arnhem Regional Council (WARC) have not yet had a lease issued for the site, we are unable to pursue the correct licensing of Maningrida Landfill.

The NT EPA was scheduled to conduct an inspection in December of 2024, but this was cancelled. It was anticipated that the NT EPA visit would be rescheduled to the dry season, however this has not occurred to date. A site inspection was conducted 19 August 2025 by the Waste & Resource Coordinator, and it was noted that the landfill site was generally well managed by the WARC works team.

Sell & Parker have been on site since August 2025 crushing and removing scrap metal including car bodies from Maningrida. As of 25 September 2025, 805.48 tonnes of scrap metal have been transported to Darwin for further processing.

Due to the landfill site being unmanned there is inappropriate disposal occurring by commercial operators in relation to car batteries, cooking oil and engine oil.

#### COMMENT

The works team is working hard to manage these problems to ensure our site is operating to compliance as far as practicable. Recruitment of onsite staff member will occur following the repair of facilities at the site.

##### Segregation Bays

Permanent signage has now been installed at the segregation bays.

##### Car Batteries

Two bays are currently being utilised for the storage of car batteries and administration is working on recovering fees for the disposal of same. Sell & Parker were requested to remove car batteries as part of scrap metal removal works but were unable to due to lack of packaging for viable transport. WARC have ordered two compliant battery storage containers for Jabiru and these will be sourced for Maningrida if proven to be successful.





Battery Storage - Sorting Bay 1



Battery Storage – Sorting Bay 2

### Cooking Oil

During the site inspection in August 2025, it was observed that three of the bays had been utilised by local takeaways, schools and commercial accommodation providers to dispose of 20 litre containers of used cooking oil.



5

#### Cooking Oil Storage

Administration will approach local businesses to reinforce that waste cooking oil is not accepted at the Maningrida landfill under any circumstances. The current storage will be transported by a licensed liquid waste transporter to Darwin for processing and the local organisations generating used cooking oil will be invoiced equally for the associated cost.

#### Engine Oil

The August inspection revealed a large volume of 205 litre engine oil drums (empty and filled) had been disposed at the site near the segregation bays. Oil spills were observed in this area and were most likely due to the decanting of smaller containers into the drums.



Oil Drum Storage Area





Oil Spill – In Front of Drums and to Left of Drums

Administration will approach local businesses to inform them that engine oil is not accepted at the Maningrida landfill under any circumstances.

#### Fencing

During the site inspection in August 2025, it was noted that approximately 40 panels of fencing required maintenance with some panels requiring replacement. Car bodies have been stacked against the fence over time and the maintenance and replacement required will be undertaken by local works staff when Sell & Parker have removed these items.

#### Staffing

WARC has committed a portion of its Waste and Resource Management (WaRM) program grant funding to install a new power system to Maningrida Landfill. A quote to replace the damaged septic tank has been requested. These works will enable staff to be on site to manage the landfill operations.

The closed-circuit television (CCTV) system will also be returned and made functional. This activity will aid in collecting commercial waste fees into the future and enable monitoring.

### **LEGISLATION AND POLICY**

Local Government Act 2019

### **FINANCIAL IMPLICATIONS**

Any potential liability for penalties imposed due to non-compliance has been overcome.

### **STRATEGIC IMPLICATIONS**

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place, and contributes towards promoting a sense of pride in community.

##### **Goal 4.3 Waste and Water Management**

Deliver environmentally and economically sound solid waste, water, and sewerage services.

#### **PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION**

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

##### **Goal 5.1 Recycling and Waste**

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

**ATTACHMENTS**

Nil

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 13 October 2025

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>Technical Services Maningrida Projects Report</b>
<b>Author:</b>	<b>Kylie Gregson, Manager Technical Services</b>

#### SUMMARY

This report will present the Local Authority (LA) with an update on the overview of all Local Authority and other Council projects delivered in the Maningrida Community, for the reporting period up to 6 October 2025.

#### RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Technical Services Maningrida Projects Report*.

#### BACKGROUND

High level operational/project management reports are provided to ensure transparency, communication, and support are provided to elected members.

#### COMMENT

The table below provides a comprehensive snapshot of all projects currently being delivered to the Maningrida Community.

#### MANINGRIDA COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30-10-25	Construction commenced in mid-August 2024 by Stedman's Construction. Target completion by end of October 2025.	Maningrida Change Rooms.	90%
In Progress	30-01-2026	Waiting for the completion of the change rooms before commencement so public toilets are available for the community. Construction to commence once the change rooms are completed.	Maningrida Toilets upgrade near office.	25%
In Progress	30-10-2025	Works awarded to Stedmans Construction. Target completion by end of October 2025.	Concrete Replacement - Maningrida Pool.	25%
Completed	30-09-25	Dhukurdji strongly in favor of immediate completion. Tender awarded to BV Contracting. Target completion by end of September 2025.	Maningrida Cemetery.	100%

#### MANINGRIDA LOCAL AUTHORITY PROJECTS

STATUS	PROJECTE D COMPLETE	STAGE	DESCRIPTION	% DONE
Completed	30-09-25	Outdoor Gym installation completed. Water bubbler waiting on Installation by BV Contracting. Target completion by end of September 2025.	Installation Outdoor Gym water bubbler.	100%
Completed	30-07-25	Pebble Ice Machine approved at Local Authority meeting. Ice machine in community, waiting for installation by Stedman's Construction upon completion of the changerooms.	Installation of Pebble Ice Machine at Football Oval changerooms.	100%
Completed	30-07-25	Funeral hearse modifications completed. Parameters for usage was approved by Local Authority 29 April 2025. Awaiting minor modifications to secure tooling, works booked on 6 October 2025.	Funeral Hearse Vehicle.	100%
Completed	30-07-25	Installation of two speed bumps - Top Camp Road approved by Local Authority meeting. Materials are on site ready for installation by WARC staff. Target completion July 2025.	Installation of two speed bumps - Top Camp Road.	100%
Completed	30-11-25	Tender awarded to the University of Melbourne. Maningrida scheduled visits remaining in September 2025.	Vet Program - Animal Management.	100%

## STATUTORY ENVIRONMENT

Not Applicable.

## FINANCIAL IMPLICATIONS

Not Applicable.

## STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

### PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place, and contributes towards promoting a sense of pride in community.

#### Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

#### Goal 4.2 Fleet, Plant and Equipment

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

#### Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water, and sewerage services.

**Goal 4.4 Local Road Management and Maintenance**

Tactically monitor, maintain, and manage Council gazetted roads and community safety via traffic management.

**PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION**

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

**Goal 5.1 Recycling and Waste**

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

**Goal 5.2 Procurement**

Develop and implement a leading-edge sustainability procurement strategy.

**ATTACHMENTS**

Nil

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>9.5</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Scott Page, Council Services Manager, Maningrida</b>

#### SUMMARY

This report will present the Local Authority (LA) with an update on council services provided in the Maningrida community for the period 01 June 2025 – 31 August 2025, as prepared and presented by Council Services Manager (CSM), Scott Page.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *CSM Operations Report on Current Council Services*.

#### BACKGROUND

All issues/matters raised are to be discussed by Local Authority members, as detailed in the report.

#### COMMENT

##### 1. Community Recruitment

Positions filled during the report period:

- Nil.

##### 2. Administration Service

###### 2.1 Administration

The Maningrida Council administration office was open from 8:00am to 4:30pm on each business day during the report period except for the below periods:

- 10 July 2025 – Closure due to sorry business.
- 11 July 2025 – Closure due to National Aborigines and Islanders Day Observance Committee (NAIDOC) Day public holiday, only applicable to West Arnhem Regional Council (WARC) staff and services provided.
- 18 July 2025 – Closure 8:00am – 1:00pm due to power outage.
- 21 July 2025 – Closure 9:00am – 1:00pm due to power outage.
- 22 July 2025 – Closure 8:00am – 1:00pm due to power outage.
- 11 August 2025 – Closure due to staff availability while sorting through 11 cages of mail.
- 13 August 2025 – Closure 11:00am – 12:00pm due to all staff training session.
- 14 August 2025 – Closure 12:00pm – 3:00pm due to sorry business.
- 15 August 2025 – Closure 12:00pm – 4:30pm due to sorry business.
- Customer Service Officer – On leave 02–19 June 2025

###### 2.2 Post Office

Post Office services are provided by Maningrida Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

Total postage received	14,832kg
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###### 2.3 Cleaning

Scheduled cleaning of council assets for reporting report has been completed as follows:

- Council Office / Post Office – Daily
- Public toilets – Daily
- Works common area – Daily
- Mechanical Workshop toilets – Daily
- Visitor accommodation – As required

#### 2.4 Visitor Accommodation

The total number of current visitor accommodation available is thirteen (13). Currently, no bookings can be made through Little Hotelier, via WARC website, due to a contractor booking all available rooms.

### 3. Wellbeing Services

#### 3.1 Sport & Recreation

Sport and Recreation team delivered activities involving after-school sessions, school holiday initiatives, and young adult-oriented programs. The activities offered included:

- Basketball
- AFL
- Swimming at pool
- Maningrida Youth Summit 2025 was held 12 August – 15 August, West Arnhem Regional Council provided marquees, gas and ice throughout the week and coordinated running a Basketball tournament throughout the week.
- Limited activities during July due to Youth, Sport & Recreation Team Leader being on leave.
- Youth, Sport and Recreation Team Leader – On leave 18–26 June 2025.
- Youth, Sport and Recreation Team Leader – On leave 14 July – 01 August 2025.

Attendance totals	1,319
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Maningrida Youth Summit 12-15 August 2025

#### 3.2 Aquatic Centre



The Maningrida aquatic center was open Wednesday, Thursday, Friday 6.00am - 8.00am and 3.00pm - 6.00pm Saturday, Sunday and Public Holidays 8.00am – 12.00pm and 1.30pm – 5.00pm as per regular schedule.

- Pool Team Leader – On leave 13–15 June 2025.

Attendance totals	3,302
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### 3.3 Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services were not provided on the available days, due to staff availability.

## 4. Community Works

### 4.1 Parks and Open Space

The community is generally clean and tidy with rubbish collection occurring daily.

- Works staff pick up rubbish around the West Arnhem Regional Council Office daily, as well as the Community Football oval and Airport.
- Community Football oval is mown weekly, and irrigation occurring nightly for several hours.
- Hard rubbish collection is on-going with pre-cyclone cleanup to commence towards the end of September 2025.
- Works staff have repaired most roadside drains where possible. Clearing of drains in New Subdivision will commence in coming weeks in preparation for the wet season.
- Works Team Leader – On leave 01–10 July 2025.
- Works Officer – On leave 18 July – 01 August 2025.

### 4.2 Roads

General minor road repairs and maintenance undertaken across the community.

- Pothole repairs are carried out as required throughout all areas of Maningrida by Works staff as required.

### 4.3 Waste

Landfill site operated between Mondays to Sunday 06:00am to 18:00pm with no disruption to service.

- Sell & Parker continue to remove recyclable materials from the Maningrida Waste Facility and transport this waste into Darwin via road-trains. This operation will cease at the end of September due to the onset of the wet season.

Total volume of waste on-charged	103 cubic meters
Total value on-charged	\$9,140.00 inc







Sell & Parker removing recyclable materials from Maningrida Landfill site.

## 5. Essential Services

### 5.1 Power

- 114 service Requests from Indigenous Essential Services (IES)
- 7 engine services
- 9 power meter replacement
- 23 Power coordinator and contractor onsite
- 6 fuel deliveries
- 0 Scheduled power outage
- Utilities Support Contractor (USC) – On leave 14–21 July 2025

### 5.2 Water

- 61 bore reads.
- 13 water samples taken
- 60 residual chlorine daily reads

### 5.3 Sewage

- 14 sewer pond inspections
- 65 daily hours reading on sewer pumps

### 5.4 Aerodrome

As per the contract, inspections, callouts and maintenance were undertaken by the Aerodrome Reporting Officer (ARO).

- No major problems to report.

## 6. Community

### 6.1 Community meetings and events

- 11 June 2025 – Site visit Maningrida Sporting changerooms
- 19 June 2025 – Risk Management & Audit committee meeting
- 27 June 2025 – NIAA meeting regarding 12 monthly reporting
- 14 July 2025 – Maningrida Local Authority meeting.
- 17 July 2025 – Maningrida Service Providers meeting.
- 18 August 2025 – LGANT Local buy presentation via Teams.
- 21 August 2025 – Maningrida Service Delivery meeting

Total number of meetings and events attended by the CSM	21
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### 6.2 Community key focus areas



Laneway clearing as requested by Local Authority members.





New speed bumps funded by Maningrida Local Authority have been installed.

### 6.3 Good News Stories

- New Maningrida Sporting Change Rooms.



### LEGISLATION AND POLICY

Not applicable.

## FINANCIAL IMPLICATIONS

Not applicable.

## STRATEGIC IMPLICATION

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritize the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

#### Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

### PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

#### Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

### PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

#### Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

## ATTACHMENTS

Nil

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>9.6</b>
<b>Title:</b>	<b>Proposed Purchase of Truck with Skip Loader - Maningrida</b>
<b>Author:</b>	<b>Kylie Gregson, Manager Technical Services</b>

#### SUMMARY

The purpose of this report is for members to consider the purchase of a Truck with Skip Loader and Bins to assist with hard rubbish removal during and after cultural events.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Proposed Purchase of Truck with Skip Loader - Maningrida*; and
2. Approve / Do not approve the allocation of \$329,483.00 Inc GST of Maningrida Local Authority funding for the purchase of a Truck with skip loader and bins.

#### BACKGROUND

Members raised the lack of assistance in hard rubbish collection. The purchase of this Truck will allow residents of Maningrida to dispose of their rubbish. The large bins can be requested through the Council office and dropped off prior to ceremonies, funerals and events. Collected upon request and disposed respectively at the landfill site.

#### COMMENT

Indicative reference cost estimates below.

Proposed Purchase of Truck with Skip Loader and Bins				
Resource	Unit	Qty	Est Price	Total
Purchase of Truck with Skip Loader Attachment	Only	1	\$250,000.00	\$250,000.00
Purchase of Skip Bin	Only	5	\$1820.00	\$9,100.00
Barge Freight to Maningrida	Only	1	\$12,000.00	\$12,000.00
Registration	Only	1	\$1,200.00	\$1,200.00
<b>Sub Total</b>				<b>\$272,300.00</b>
Contingencies 10%				\$27,230.00
<b>Total Estimated/Indicative Costs</b>				<b>\$299,530.00</b>

The photos below are examples only.





#### **LEGISLATION AND POLICY**

Local Government purchasing policy applies to this acquisition.

#### **FINANCIAL IMPLICATIONS**

Local Authority has delegated approval to commit available funds from the annual funding allocation for Maningrida Local Authority projects.

#### **STRATEGIC IMPLICATIONS**

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

**PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

**Goal 4.2 Fleet, Plant and Equipment**

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

**Goal 4.3 Waste and Water Management**

Deliver environmentally and economically sound solid waste, water and sewerage services.

**ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 October 2025

Agenda Reference:	9.7
Title:	Human Resources Report up to 30 September 2025
Author:	Linda Veugen-Yong, Human Resources Manager (Acting)

#### SUMMARY

The purpose of this report is to inform the Local Authority of Council employment statistics within the Local Government area and employment vacancies.

#### RECOMMENDATION

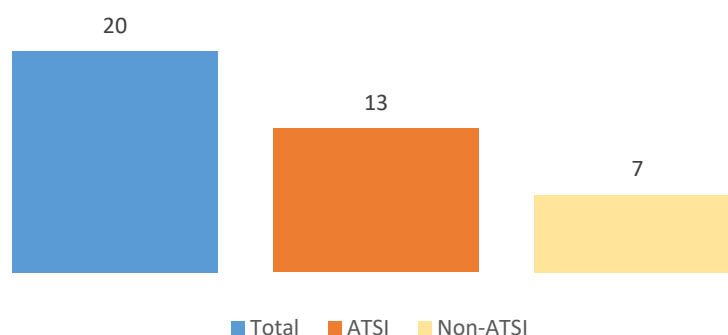
THAT THE LOCAL AUTHORITY receives and notes the report titled *Human Resources Report up to 30 September 2025*.

#### COMMENT

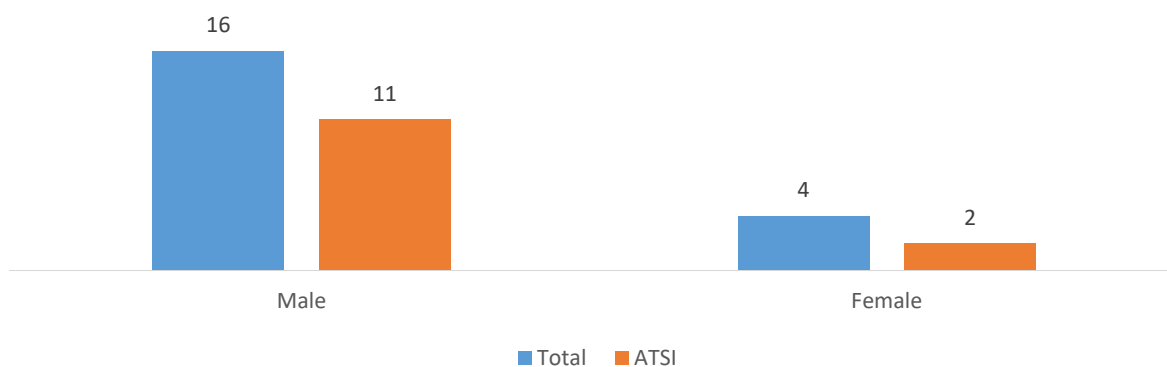
#### Workforce Report

As of 30 September 2025

Employees by number - Maningrida

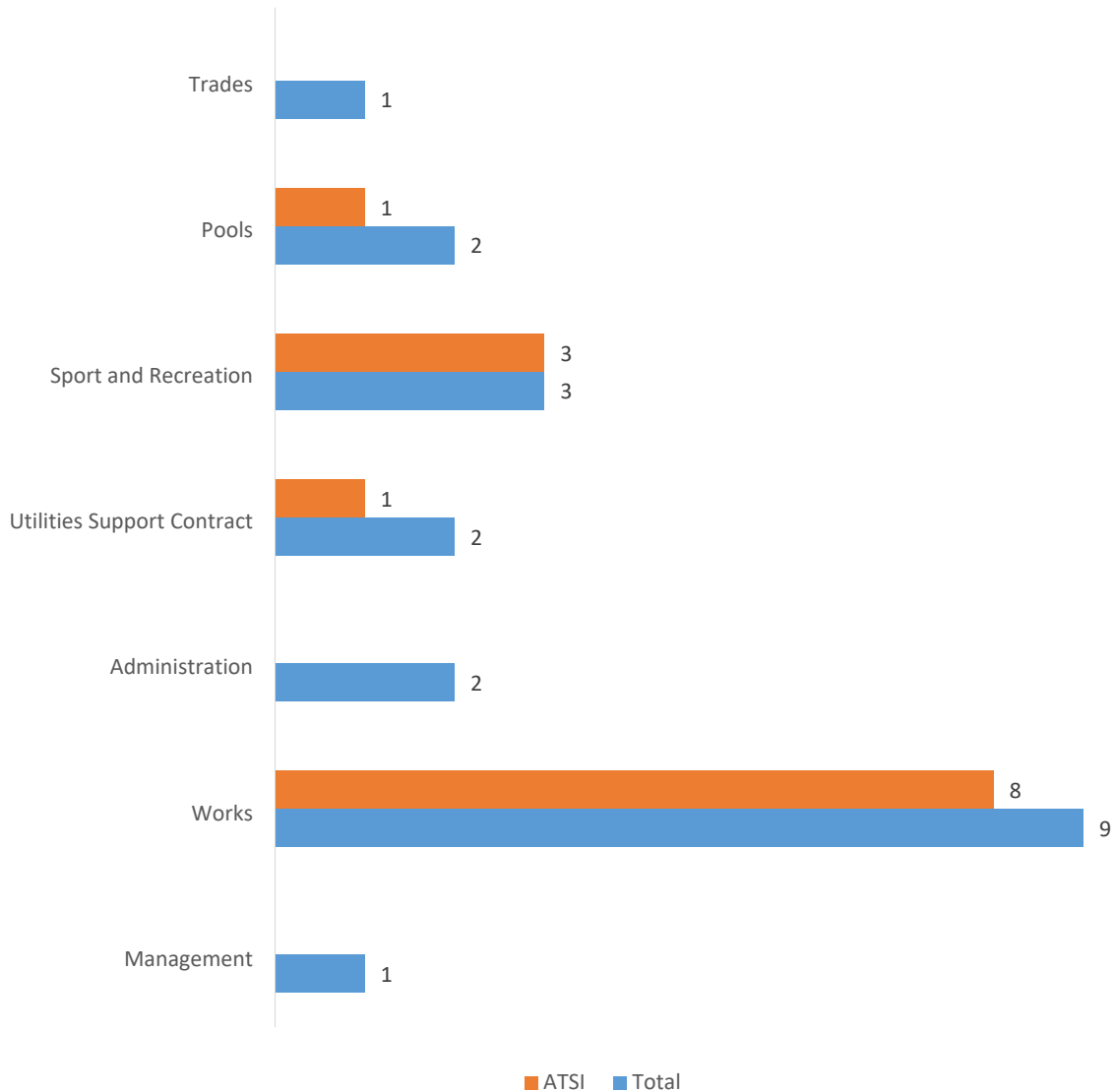


Employees by Gender - Maningrida





### Employees by Work Group - Maningrida



### Vacancies by location as of 30 September 2025

#### Maningrida

- **Casual Cleaner** | \$31.35/hr | Casual | No Accommodation | Open until filled
- **Youth, Sport & Recreation Assistant** | \$26.53/hr | Permanent | 25 hrs | No Accommodation | Open until filled

## LEGISLATION AND POLICY

*Local Government Act 2019 (Act)*

Council's Organisational Structure

Council's Budget and Long-Term Financial Plan

## FINANCIAL IMPLICATIONS

The Council must maintain an organisational chart showing the council's staff structure, per regulation 6(1)(a) of the *Local Government (General) Regulations 2021*. The Council approved Organisational Structure is used to develop, and later review, the Budget and Long-Term Financial Plan.

The CEO is responsible for the appointment of the council's staff in accordance with a budget allocated to staff expenditure approved by the Council, per section 170 of the Act.

## STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

### PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

#### Goal 2.1 Indigenous Employment Framework

Create Council Indigenous employment framework including tailored pathways to employment.

#### Goal 2.2 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

#### Goal 2.3 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

### PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

#### Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

#### Goal 3.3 Training and Development

Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.

## ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 October 2025

<b>Agenda Reference:</b>	<b>9.8</b>
<b>Title:</b>	<b>2025 Local Government Supplementary Elections</b>
<b>Author:</b>	<b>Katharine Murray, Chief Executive Officer</b>

#### SUMMARY

The purpose of this report is to provide Local Authority members information in relation to 2025 Local Government Supplementary Elections for Gunbalanya and Jabiru.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and notes the report titled *2025 Local Government Supplementary Elections*.

#### BACKGROUND

The Northern Territory Electoral Commission held a Local Government General Election in August 2025. The Gunbalanya Ward and Jabiru Ward did not receive enough nominations for the Council Member vacancies available.

Nominations open Friday 17 October 2025. Voting in the areas of Gunbalanya and Jabiru commence Monday 17 October 2025. A timetable is attached.

Local Authority members are encouraged to canvas suitable representatives within community to nominate.

#### LEGISLATION AND POLICY

Electoral Act 2024 and Regulations

#### FINANCIAL IMPLICATIONS

Nil.

#### STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. Timetable [9.8.1 - 1 page]
2. West Arnhem Gunbalanya and Kakdu Wards as at 23 September. 2025 [9.8.2 - 1 page]



## Election timetable

### 2025 Local Government Supplementary Elections

**29 November 2025**

Date	Time	
Tuesday 22 July	5:00 pm	Electoral roll closes
Friday 17 October		Nominations open
Thursday 6 November	12:00 noon	Nominations close
Friday 7 November	12:00 noon	Declaration of nominations, draw for position on ballot papers
Monday 10 November		Postal vote mail-out commences
Monday 17 November	8:00 am	Early voting commences
	9:00 am	Mobile voting commences
Tuesday 25 November	6:00 pm	Overseas postal voting despatches cease
Thursday 27 November	6:00 pm	All postal voting despatches cease
Friday 28 November	6:00 pm	Early voting ceases
<b>Saturday 29 November</b>		<b>Election day</b>
	8:00 am	Election day voting commences
	6:00 pm	Election day voting ceases
		Mobile voting ceases
		Primary counts of ordinary, postal and early votes commence
Monday 1 December	9:00 am	Declaration vote verification checks, commence recheck of all counts
Wednesday 10 December	9:00 am	Primary counts of accepted declaration votes, further postal counts
Friday 12 December	12:00 noon	Deadline for receipt of postal votes
		Final counts of postal votes commence
	6:00 pm	Distribution of preferences
Monday 15 December	10:00 am	Declaration of the election result
Monday 29 December		Campaign disclosure period ends
Saturday 7 February		Campaign donation return due

*Correct as at 23 September 2025*

# Voting schedule - with LGA

2025 LG Supplementary (29 Nov 2025)  
Mobile Team West Arnhem 2

Remote Voting Team Leader:  
Remote Deputy Voting Team Leader:  
Remote Voting Team Member:

Travel mode	Depart from	Time	Arrive at	Time	Voting location	Official voting times		Num electors	Comments
						Start	End		
Mon 17 Nov 2025									
Plane - Chtr	Darwin	7:30am	Mamadawerre (GNBLYNA)	9:30am		10:15am	11:15am	31	
Plane - Chtr	Mamadawerre	11:45am	Manmoyi (GNBLYNA)	12:15pm		1:00pm	2:00pm	59	
Plane - Chtr	Manmoyi	2:30pm	Gunbalanya	3:30pm					
Tue 18 Nov 2025									
4wd	Gunbalanya	7:45am	Gunbalanya (GNBLYNA)	8:00am		8:30am	3:30pm	904	
4wd	Gunbalanya	3:45pm	Gunbalanya	4:00pm					
Wed 19 Nov 2025									
4wd	Gunbalanya	7:45am	Gunbalanya (GNBLYNA)	8:00am		8:30am	3:00pm	904	
Plane - Chtr	Gunbalanya	3:15pm	Darwin	4:15pm					
Fri 21 Nov 2025									
4wd	Darwin	8:00am	Kakadu National Park HQ (KAKADU)	11:00am		11:30am	12:30pm	57	
4wd	Kakadu National Park H	1:00pm	Mudginberri (KAKADU)	1:30pm		3:00pm	4:00pm	55	
4wd	Mudginberri	4:15pm	Jabiru	4:45pm					
Sat 22 Nov 2025									
4wd	Jabiru	7:00am	Jabiru (KAKADU)	7:30am		8:00am	2:30pm	345	
	Jabiru	2:45pm		2:45pm					

Tuesday, 23 September 2025 3:29 pm

Page 1 of 1

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Debbie Branson, Governance Advisor</b>

#### SUMMARY

This report is submitted for Maningrida Local Authority to review and discuss the progress on outstanding action items from meetings.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gives approval for completed items to be removed from the register.

#### BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete, but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

#### COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. Actions MAN [10.1.1 - 2 pages]

Meeting Date	Item No.	Status	Action Required	Assignees	Action Taken
14/03/2024	8.1	In Progress	MAN16/2024 Pollution of Waterways in Maningrida It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.	Kylie Gregson	Two culture waste bags are in circulation, awaiting on feedback. Still no update as of 1 October 2025.
10/03/2025	8.2	In Progress	MAN7/2025 RESOLVED: Request Waste and Resource Coordinator investigate fire pit at waste facility for cultural burning	Kylie Gregson	Information has been provided to our new Waste & Resource Coordinator. Signage quotes & draft pending for LA Consideration when received.
10/03/2025	8.2	In Progress	MAN7/2025 RESOLVED: Request staff liaise with Malala and Stedmans for assistance with hard rubbish collection.	Kylie Gregson, Rick Mitchell	Quotes for a new truck with skip loader & bins have been received. Please refer to report Proposed Purchase of Truck with Skip Loader - Maningrida. Future discussion around budget restraints required.
10/03/2025	10.1	In Progress	MAN18/2025 RESOLVED: Follow up joint venture with United Church on renovations for building including bollard.	Fiona Ainsworth, Katharine Murray	Waiting on feedback from United Church.
10/03/2025	10.1	In Progress	MAN18/2025 RESOLVED: Administration to review the availability of a street sweeping options.	Kylie Gregson	Repairs to sweeper completed as per previous update, recommend action to be closed.
10/03/2025	10.1	In Progress	MAN18/2025 RESOLVED: Director of Community and Council Services to follow up and provide update on Airport fence.	Fiona Ainsworth	DLI advised they still await confirmation of funding application for this project to proceed.
10/03/2025	10.1	In Progress	MAN18/2025 RESOLVED: Administration to liaise with NIAA for potential for Outside School hours care proposal.	Fiona Ainsworth, Marnie Mitchell	WARC continues to discuss funding opportunities with NIAA.
14/07/2025	7.1	Not yet started	MAN45/2025 RESOLVED: Requested a consultation meeting with FYFE on the Maningrida Barge Landing - Proposed Upgrade Works early August 2025.	Fiona Ainsworth	DLI is currently developing a consultation plan for the preliminary design of the upgrade works to the Maningrida barge landing. These works will be delivered by FYFE. Consultation with Maningrida community will include a web page, design map, fact sheets, stakeholder emails, stakeholder meetings, social media advice, centralised phone and email for feedback, and WARC will provide access to the office community noticeboard for proposed design information to be readily visible. No date for this to commence is yet available.
14/07/2025	8.3	Not yet started	MAN51/2025 RESOLVED: Proceed with drafting By-laws for Commercial Waste and Removal of Commercial Waste.	Ben Heaslip	
14/07/2025	10.1	In Progress	MAN55/2025 Shelters on the Foreshores - once approved by Northern Land Council, the Local Authority will be provided with projected costs	Clem Beard	Correspondence received from the NLC July 2025. 'The Maningrida Foreshore development proposal went to the ECM in June and was carried. Lawyers will have a draft lease to WARC in the near future' Awaiting draft agreement from the NLC

14/07/2025	10.1	In Progress	MAN55/2025 Fencing - Basketball courts - enclosed to use for community activities - costs shared with neighbouring owners - costings to be considered at the next Local Authority meeting	Clem Beard	Administration has sourced quotes for fencing with pedestrian and double gates. Chainmesh fencing 2.1m high - \$38,500.00 Black style pool fencing 2.1m high - \$49,607.00 Project on hold until 2025/2026 annual LA funding is received - due February 2026
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## WEST ARNHem REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>10.2</b>
<b>Title:</b>	<b>Proposed Chilled Water Bubbler - Basketball Court - Maningrida</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

#### SUMMARY

This report shows the Maningrida Local Authority with an indicative cost estimate to install a chilled water fountain at the Basketball Court.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Proposed Chilled Water Bubbler - Basketball Court - Maningrida*; and
2. Approves the allocation of \$12,350.00 for the supply and installation of Chilled Water Fountain from the Maningrida Local Authority.

#### BACKGROUND

The administration has been requested at previous meetings to supply additional water bubblers at public and sporting areas whereby the community and players can rehydrate at regular intervals for health and well-being purposes.

#### COMMENT

Chilled water fountains have been installed across the West Arnhem Regional Council at various locations:

- Jabiru Supermarket - External Wall
- Gunbalanya Council Office - External
- Minjilang Community Hall - Internal

Indicative reference cost estimates have been drawn from these installations to formulate budget.

Supply and Install Chilled Water Fountain Basketball Court				
Resource	Unit	Qty	Est Price	Total
Site Servicing Plan	Only	1	\$3,500.00	\$3,500.00
Chilled Wall Hanging Water Fountain	Only	1	\$2,150.00	\$2,150.00
Stainless Steel Shroud	Only	1	\$1,250.00	\$1,250.00
Freight from Darwin to Maningrida	Only	1	\$275.00	\$275.00
Installation Electrical / Plumbing	Only	1	\$4,000.00	\$4,000.00
<b>Sub Total</b>				<b>\$11,175.00</b>
Contingencies 10%				\$1,175.00
<b>Total Estimated/Indicative Costs</b>				<b>\$12,350.00</b>



### **LEGISLATION AND POLICY**

Local Government purchasing policy applies to this acquisition.

### **FINANCIAL IMPLICATIONS**

Local Authority has delegated approval to commit available funds from the annual funding allocation for Maningrida Local Authority projects.

### **STRATEGIC IMPLICATIONS**

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### **Goal 1.4 Community Events**

Deliver cultural, civic and sporting events which engage and unite the community.

##### **Goal 1.6 Youth Engagement**

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

#### **PILLAR 3 SAFETY AND WELLBEING**

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

**Goal 3.2 Health and Safety**

Staff and public safety is achieved via planning, education and training.

**Goal 3.4 Community Service Delivery**

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

**PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

**Goal 4.1 Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure.

**PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

**Goal 6.3 Council and Local Authorities**

Excellence in governance, consultation administration and representation.

**ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>10.3</b>
<b>Title:</b>	<b>Fabrication Variation - Height of Airport Shelter - Cultural Entrance/Exit</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

#### SUMMARY

This report is to provide the Maningrida Local Authority with an indicative cost estimate for the variation works required for shelter at the Airport cultural entrance.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Fabrication Variation - Height of Airport Shelter - Cultural Entrance/Exit*; and
2. Approve /Do not approve the variation of works and repurposing of surplus funds of \$23,705.00.

#### BACKGROUND

The structure at the Maningrida Airport was erected in February 2025. Since this time the delivery of the new Toyota 4WD Hearse has been purchased and the shade structure will now require the roof height to be raised for cultural ceremonies and funerals held at the facility under the shade. If the roof height is not raised potential damage can be sustained to the existing shade structure and the new hearse vehicle.

#### COMMENT

The administration has sought advice from the manufacturer and the engineer on the implications of raising the roof level. The integrity of the shelter requires the retainment of compliance with planned alterations to attain certification.

Indicative pricing for modifications of Shelter Roof - Maningrida Airport				
Resource	Unit	Qty	Est Price	Total
Certification / Building Permits	Only	1	\$4,000.00	\$4,000.00
Material - Refabrication	Only	4	\$1,600.00	\$6,400.00
Installation / Plant / Labour	Only	1	\$9,900.00	\$9,900.00
Freight / Cartage	Only	1	\$1,250.00	\$1,250.00
<b>Sub Total</b>				<b>\$21,550.00</b>
Contingencies 10%				\$2,155.00
<b>Total Estimated/Indicative Costs</b>				<b>\$23,705.00</b>

The Local Authority approved the expenditure of \$210,000.00 to purchase 4x4 Hearse MAN44/2024 resolved and surplus of \$47,735.39 as at the 29 September 2025 per finance report.

#### Expenses to Date - 4 x 4 Hearse Maningrida LA

FY 2024/2025 Expenses	\$67,617.61
FY 2025/2026 Expenses	\$94,647.00
Total Expenses to date	\$162,264.61
Budget Allocation	<b>\$210,000.00</b>
<b>Total surplus to repurpose</b>	<b>\$47,735.39</b>

## LEGISLATION AND POLICY

Local Government purchasing policy applies to the requested variation.

## FINANCIAL IMPLICATIONS

Indicative costs are within the allocated budget to purchase a new hearse vehicle – no additional funding is required for requested variation.

## STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

**Goal 1.5 Cultural Awareness Training** Develop increased understanding and observation of cultural protocols.

### PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

#### Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

### PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

#### Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

## ATTACHMENTS

1. Existing Height of Shelter at the Airport Entrance [**10.3.1** - 1 page]
2. Hearse 4 x4 - Maningrida [**10.3.2** - 1 page]









## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2025

<b>Agenda Reference:</b>	<b>10.4</b>
<b>Title:</b>	<b>Cultural Awareness Training</b>
<b>Author:</b>	<b>Katharine Murray, Chief Executive Officer</b>

#### SUMMARY

This report presents an opportunity for each Local Authority to develop cultural awareness training within the community.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Cultural Awareness Training*; and
2. Provides recommendations on cultural training that best meet the needs of the community, staff, contractors and visitors.

#### BACKGROUND

At the Ordinary Council Meeting 30 June 2025, Council requested a draft policy be prepared and considered further at a future workshop which will include consultation with the local authorities.

It was agreed that this would be actioned post the Local Government 2026 General Election.

The purpose of this list is for open discussion with the Local Authorities members. Suggestions as follows:

- Specific information about history, Traditional Owners/Elders, and their role, and local protocols -site specific-.
- Behaviours expected on Country: What are the expected behaviours from visitors and workers while living and working on their land (e.g. what's considered culturally disrespectful/inappropriate/rude, what behaviours are welcomed, etc.).
- How to behave and what to/not to do when cultural events are occurring, particularly Sorry Business.
- Geographic orientation: No-go zones, blocked roads, men's or women's business areas, etc.
- Communication: Practical information on how to engage respectfully with both men and women by recognising sensitivities (communication protocols when talking to the opposite gender), understanding kinship (such as poison cousins/relationships), body language, etc.
- Animals in community (e.g. dogs, cats, horses, pigs, goats).
- Drug and Alcohol prohibitions.
- Dress code: What's the appropriate clothing to wear in community for both men and women.

#### LEGISLATION AND POLICY

N/A.

#### FINANCIAL IMPLICATIONS

Nil.

#### STRATEGIC IMPLICATIONS



This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### **Goal 1.5 Cultural Awareness Training**

Develop increased understanding and observation of cultural protocols.

#### **ATTACHMENTS**

Nil

## **WEST ARNHEM REGIONAL COUNCIL**

### **FOR THE MEETING 13 OCTOBER 2025**

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>Local Authority Member Questions with or without Notice</b>
<b>Author:</b>	<b>Debbie Branson, Governance Advisor</b>

#### **SUMMARY**

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

#### **RECOMMENDATION**

THAT THE LOCAL AUTHORITY records for action the following questions from Members.

#### **ATTACHMENTS**

Nil

- 12 MEETING DECLARED CLOSED**
- 13 NEXT MEETING**