

Minutes of the West Arnhem Regional Council Minjilang Local Authority  
Thursday, 17 July 2025 at 10:00 am  
Council Chambers

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1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Nagarlbin declared the meeting open at 10:30am, welcomed all in attendance and did an Acknowledgement of Country.

Meeting was adjourned at 10:30am and reconvened at 10:34am.

2 PERSONS PRESENT

APPOINTED MEMBERS PRESENT

Member (Chairperson)	Matthew Nagarlbin
Member	Clint Wauchope
Member	Charles Yirrawala

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Steven Nabalmarda

STAFF PRESENT

Chief Executive Officer	Katharine Clare Murray
Director of Community and Council Services	Fiona Ainsworth (via video)
Director of Finance	Joycelyn Nathanael-Walters (via video)
Council Services Manager Minjilang	Damian Sandilands
Manager Technical Services	Kylie Gregson (via video)
Project Manager	Clem Beard (via video)
Governance Advisor	Debbie Branson
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)
Information Advisor	Ben Heaslip (via video)

### 3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

MIN32/2025 RESOLVED:

On the motion of Member Charles Yirrawala

Seconded Member Clint Wauchope

THAT THE LOCAL AUTHORITY:

1. Notes the apology received from Member Shane Wauchope and Member Josephine Cooper; and
2. Determines Member Shane Wauchope and Member Josephine Cooper are absent with permission of the Authority.

CARRIED

### 4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

MIN33/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Chairperson Matthew Nagarlbin

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Minjilang Local Authority meeting held on 17 July 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

MIN34/2025 RESOLVED:

On the motion of Member Charles Yirrawala

Seconded Chairperson Matthew Nagarlbin

THAT THE LOCAL AUTHORITY received nil declarations of interest for the Minjilang Local Authority meeting held on 17 July 2025.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

MIN35/2025 RESOLVED:

On the motion of Member Charles Yirrawala

Seconded Member Clint Wauchop

THAT THE LOCAL AUTHORITY adopted the minutes of the Minjilang Local Authority meeting held on Thursday 15 May 2025 as a true and correct record.

CARRIED

Agenda Reference:	7.1
Title:	Presentations and Visitors
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Presentations and Visitors.

Mark DiFrancesco from Red Lily Health Clinics joined the meeting at 11:36am.

Fatima Tualau from Red Lily Health Clinics joined the meeting at 11:42am.

Representatives from Red Lily Health Clinic left the meeting at 11:54am.

MIN36/2025 RESOLVED:

On the motion of Chairperson Matthew Nagaribin

Seconded Member Charles Yirrawala

THAT THE LOCAL AUTHORITY notes the presentations by Red Lily Health Clinic.

CARRIED

Agenda Reference:	7.2
Title:	Invited Guest - NT Police
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Invited Guest - NT Police.

Senior Sergeant Chris Harden joined the meeting at 10:38am and left at 10:47am.

MIN37/2025 RESOLVED:

On the motion of Member Charles Yirrawala

Seconded Member Clint Wauchop

THAT THE LOCAL AUTHORITY noted the update on Law and Order by the NT Police.

CARRIED

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Review of Action Items.

MIN38/2025 RESOLVED:

On the motion of Cr Steven Nabalmarda

Seconded Chairperson Matthew Nagarlbin

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

CARRIED

Agenda Reference:	8.2
Title:	By-Laws for Minjilang Community
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on By-Laws for Minjilang Community.

MIN39/2025 RESOLVED:

On the motion of Cr Steven Nabalmarda

Seconded Member Clint Wauchope

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *By-Laws for Minjilang Community*; and
2. Request draft By-laws for further community consultation.

CARRIED

## 9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	Technical Services Minjilang Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Technical Services Minjilang Projects Report.

MIN40/2025 RESOLVED:

On the motion of Chairperson Matthew Nagarlbin

Seconded Member Charles Yirrawala

THAT LOCAL AUTHORITY receives and notes the report titled *Technical Services Minjilang Projects Report*.

CARRIED

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Damian Sandilands, Minjilang Council Services Manager

The Local Authority considered a report on CSM Operations Report on Current Council Services.

MIN41/2025 RESOLVED:  
On the motion of Member Charles Yirrawala  
Seconded Cr Steven Nabalmarda

THAT THE LOCAL AUTHORITY receive and note the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	9.3
Title:	Human Resources Report as at 30 June 2025
Author:	Linda Veugen-Yong, Human Resources Manager (Acting)

The Local Authority considered a report on Human Resources Report as at 30 June 2025.

MIN42/2025 RESOLVED:  
On the motion of Member Clint Wauchop  
Seconded Member Charles Yirrawala

THAT THE LOCAL AUTHORITY receive and note the report titled *Human Resources Report as at 30 June 2025*.

CARRIED

Agenda Reference:	9.4
Title:	2025 Local Government General Elections
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on 2025 Local Government General Elections.

MIN43/2025 RESOLVED:  
On the motion of Member Charles Yirrawala  
Seconded Chairperson Matthew Nagarlbin

THAT THE LOCAL AUTHORITY receive and note the report titled *2025 Local Government General Elections*.

CARRIED

Agenda Reference:	9.5
Title:	Finance Report to May 2025
Author:	Imran Shajib, Finance Manager

The Local Authority considered a report on Finance Report to May 2025.

Member Clint Wauchope left the meeting at 11:14am and returned to the meeting at 11:15am.

MIN44/2025 RESOLVED:

On the motion of Cr Steven Nabalmarda

Seconded Member Charles Yirrawala

THAT THE LOCAL AUTHORITY receive and note the report titled *entitled Finance Report to May 2025*.

CARRIED

#### 10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

MIN45/2025 RESOLVED:

On the motion of Chairperson Matthew Nagarlbin

Seconded Member Charles Yirrawala

THAT THE LOCAL AUTHORITY approve the allocation of \$15,000 Minjilang Local Authority funding for the free Wi-Fi area for the Minjilang Community.

CARRIED

#### 11 NEXT MEETING

The next meeting is scheduled to take place on Thursday, 16 October 2025.

#### 12 MEETING DECLARED CLOSED

Chairperson Nagarlbin declared the meeting closed at 11:55am.

This page and the preceding pages are the minutes of the Minjilang Local Authority held on Thursday 17 July 2025.

Click [here](#) to view the agenda for the Minjilang Local Authority held on Thursday 17 July 2025.