

Minutes of the West Arnhem Regional Council Maningrida Local Authority  
Monday, 14 July 2025 at 10:00 am  
Council Chambers

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1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Phillips declared the meeting open at 10:30am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

APPOINTED MEMBERS PRESENT

Chairperson	Jessica Phillips
Member	Joyce Bohme
Member	Shane Namanurki
Member	Garth Doolan
Member	Marlene Kernan

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams (via video)
Councillor	Jermaine Namanurki
Councillor	Jacque Phillips (via video)
Councillor	Monica Wilton

STAFF PRESENT

Chief Executive Officer	Katharine Clare Murray (via video)
Director of Community and Council Services	Fiona Ainsworth (via video)
Director of Finance	Jocelyn Nathanael-Walters (via video)
Acting Council Services Manager Maningrida	Debbie Gough
Information Advisor	Ben Heaslip (via video)
Manager Technical Services	Kylie Gregson (via video)
Project Manager	Clem Beard
Governance Advisor	Debbie Branson
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)

### 3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

MAN40/2025 RESOLVED:

On the motion of Cr Jermaine Namanurki

Seconded Mayor James Woods

THAT THE LOCAL AUTHORITY:

1. Notes the apology received from Member Sharon Hayes; and
2. Determines Member Sharon Hayes is absent with permission of the Authority due to sorry business.

CARRIED

### 4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

MAN41/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Chairperson Jessica Phillips

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Maningrida Local Authority meeting held on 14 July 2025.

CARRIED

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

MAN42/2025 RESOLVED:

On the motion of Chairperson Jessica Phillips

Seconded Cr Jacqueline Phillips

THAT THE LOCAL AUTHORITY received nil declarations of interest for the Maningrida Local Authority meeting held on 14 July 2025.

CARRIED

## 6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

MAN43/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Monica Wilton

THAT THE LOCAL AUTHORITY adopted the minutes of the Maningrida Local Authority meeting held on Monday 12 May 2025 as a true and correct record.

CARRIED

## ORDER OF BUSINESS

Item 7.1 – Presentations and Visitors was deferred and Item 8.1 – Action Items was brought forward.

## 8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Review of Action Items.

Member Joyce Bohme joined the meeting at 10:15am.

Cr Wilton left the meeting at 10:21am.

MAN44/2025 RESOLVED:

On the motion of Member Shane Namanurki

Seconded Chairperson Jessica Phillips

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*; and
2. Request that the action list be amended to include the lighting in the airport alley way as an outstanding action item and give approval for completed items to be removed from the register.

CARRIED

Cr Wilton returned to the meeting at 10:24am.

Agenda Reference:	7.1
Title:	Presentations and Visitors
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Presentations and Visitors.

Representatives from the FYFE and the Department of Logistics and Infrastructure joined the meeting at 10:30am and left the meeting at 10:38am.

MAN45/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Member Joyce Bohme

THAT THE LOCAL AUTHORITY notes the presentations by FYFE on the Maningrida Barge Landing – Proposed Upgrade Works, provided feedback in relation to the installation of toilets and requested a consultation meeting with the representatives early August 2025.

CARRIED

Agenda Reference:	7.2
Title:	Invited Guest - NT Police
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Invited Guest - NT Police.

Sergeant Tim Gillahan joined the meeting at 10:40am and left at 11:00am.

MAN46/2025 RESOLVED:

On the motion of Cr Jacqueline Phillips

Seconded Member Joyce Bohme

THAT THE LOCAL AUTHORITY noted the update on Law and Order by the NT Police.

CARRIED

Agenda Reference:	8.2
Title:	Maningrida New Year's Eve Fireworks Display 2025
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Maningrida New Year's Eve Fireworks Display 2025.

Member Doolan returned to the meeting at 11:13am.

MAN47/2025 RESOLVED:

On the motion of Member Garth Doolan

Seconded Cr Jacqueline Phillips

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Maningrida New Year's Eve Fireworks Display 2025*; and
2. Approved the allocation of circa \$93,725.00 from the Maningrida Local Authority funding for the New Year's Eve Celebrations 2025.

CARRIED

The meeting was adjourned at 11:25am and reconvened at 11:42am.

#### 7 DEPUTATIONS AND PRESENTATIONS (Continued)

Agenda Reference:	7.3
Title:	Invited Guest – Community Vets
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Invited Guest – Community Vets.

Community Vet, Elizabeth Tudor and husband Rick Tudor joined the meeting at 11:42am and left at 12:10pm.

MAN48/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Jermaine Namanurki

THAT THE LOCAL AUTHORITY noted the update on the vet service within the community of Maningrida.

CARRIED

The meeting adjourned at 12:11pm and reconvened at 1:06pm.

Item 8.3 – By-laws for Maningrida Community was deferred, and Item 9.1 was brought forward.

Agenda Reference:	9.1
Title:	Technical Services Maningrida Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Technical Services Maningrida Projects Report.

MAN49/2025 RESOLVED:

On the motion of Chairperson Jessica Phillips

Seconded Member Joyce Bohme

THAT THE LOCAL AUTHORITY receive and note the report titled *Technical Services Maningrida Projects Report*.

CARRIED

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Scott Page, Council Services Manager, Maningrida

The Local Authority considered a report on CSM Operations Report on Current Council Services.

MAN50/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Cr Monica Wilton

THAT THE LOCAL AUTHORITY receive and note the report titled *CSM Operations Report on Current Council Services*.

CARRIED

## 8 ACTION REPORTS (Continued)

Agenda Reference:	8.3
Title:	By-Laws for Maningrida Community
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on By-Laws for Maningrida Community.

MAN51/2025 RESOLVED:

On the motion of Member Garth Doolan

Seconded Mayor James Woods

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *By-Laws for Maningrida Community*; and
2. Agree to proceed with drafting By-laws for Commercial Waste and Removal of Commercial Waste.

CARRIED

Agenda Reference:	9.3
Title:	Human Resources Report as at 30 June 2025
Author:	Linda Veugen-Yong, Human Resources Manager (Acting)

The Local Authority considered a report on Human Resources Report as at 30 June 2025.

Mayor James Woods left the meeting at 1:40pm and returned at 1:45pm.

MAN52/2025 RESOLVED:

On the motion of Chairperson Jessica Phillips

Seconded Member Garth Doolan

THAT THE LOCAL AUTHORITY receive and note the report titled *Human Resources Report as at 30 June 2025*.

CARRIED

Agenda Reference:	9.4
Title:	2025 Local Government General Elections
Author:	Katharine Murray, Chief Executive Officer

The Local Authority considered a report on 2025 Local Government General Elections.

MAN53/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Chairperson Jessica Phillips

THAT THE LOCAL AUTHORITY receive and note the report titled *2025 Local Government General Elections*.

CARRIED

Agenda Reference:	9.5
Title:	Finance Report to May 2025
Author:	Imran Shajib, Finance Manager

The Local Authority considered a report on Finance Report to May 2025.

MAN54/2025 RESOLVED:

On the motion of Mayor James Woods

Seconded Member Joyce Bohme

THAT THE LOCAL AUTHORITY receive and note the report titled *entitled Finance Report to May 2025*.

CARRIED

## 10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Debbie Branson, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

MAN55/2025 RESOLVED:

On the motion of Member Garth Doolan

Seconded Cr Jacqueline Phillips

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members:

- Airport Fence, recommend that the lights installed are on the inside of the fence
- Shelters on the Foreshores – once approved by Northern Land Council, the Local Authority will be provided with projected costs
- Fencing – Basketball courts – enclosed to use for community activities – costs shared with neighbouring owners – costings to be considered at the next Local Authority meeting.
- Basketball courts renovations – surfacing and backboards only.

CARRIED

## 11 NEXT MEETING

The next meeting is scheduled to take place on Monday, 13 October 2025.

## 12 MEETING DECLARED CLOSED

Chairperson Phillips declared the meeting closed at 2:10pm.

This page and the preceding pages are the minutes of the Maningrida Local Authority held on Monday 14 July 2025.

Click [here](#) to view the agenda for the Maningrida Local Authority held on Monday 14 July 2025.