



WEST ARNHEM REGIONAL COUNCIL AGENDA

**MANINGRIDA LOCAL AUTHORITY
MONDAY, 14 JULY 2025**

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WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Maningrida on Monday 14 July 2025 at 10:00 am.

Katharine Clare Murray
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING.....	4
2	PERSONS PRESENT.....	5
3	APOLOGIES AND ABSENCES	5
3.1	Apologies, Leave of Absence and Absence Without Notice	5
4	ACCEPTANCE OF AGENDA	6
4.1	Acceptance of Agenda	6
5	DECLARATION OF INTEREST OF MEMBERS OR STAFF	7
5.1	Disclosure of Interest of Members or Staff.....	7
6	CONFIRMATION OF PREVIOUS MINUTES	8
6.1	Confirmation of Local Authority Meeting Minutes.....	8
7	DEPUTATIONS AND PRESENTATIONS	17
7.1	Presentations and Visitors	17
7.2	Invited Guest - NT Police.....	18
8	ACTION REPORTS	19
8.1	Review of Action Items	19
8.2	Maningrida New Year's Eve Fireworks Display 2025	24
8.3	By-Laws for Maningrida Community	26
9	RECEIVE AND NOTE REPORTS.....	29
9.1	Technical Services Maningrida Projects Report.....	29
9.2	CSM Operations Report on Current Council Services	32
9.3	Human Resources Report as at 30 June 2025.....	41
9.4	2025 Local Government General Elections.....	44
9.5	Finance Report to May 2025.....	62
10	LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE.....	65
10.1	Local Authority Member Questions with or without Notice	65
11	NEXT MEETING	66

Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 JULY 2025

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Debbie Branson, Governance Advisor

SUMMARY

This report is to table, for the Maningrida Local Authority record, any apologies, and requests for leave of absence received from Authority members, as well as record any absence without notice for the meeting held on 14 July 2025.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Authority
4. Determines ... are absent without permission of the Authority.

COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

LEGISLATION AND POLICY

Guideline 1: Local Authorities

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 JULY 2025

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Debbie Branson, Governance Advisor

SUMMARY

Agenda papers are presented for acceptance at the Maningrida Local Authority meeting held on 14 July 2025.

RECOMMENDATION

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Maningrida Local Authority meeting held on 14 July 2025.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 JULY 2025

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Debbie Branson, Governance Advisor

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received the declarations of interest as listed for the Maningrida Local Authority meeting held on 14 July 2025.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 JULY 2025

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Debbie Branson, Governance Advisor

SUMMARY

Unconfirmed minutes from the Maningrida Local Authority meeting held on Monday 12 May 2025 are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY adopted the minutes of the Maningrida Local Authority meeting held on Monday 12 May 2025 as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2025 05 12 Maningrida Local Authority Meeting Minutes Unconfirmed [6.1.1 - 8 pages]



Minutes of the West Arnhem Regional Council Maningrida Local Authority
Monday, 12 May 2025 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Hayes declared the meeting open at 10:10 am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

APPOINTED MEMBERS PRESENT

Chairperson	Sharon Hayes
Member	Jessica Phillips
Member	Joyce Bohme
Member	Shane Namanurki
Member	Garth Doolan
Member	Marlene Kernan

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Jermaine Namanurki
Councillor	Monica Wilton

STAFF PRESENT

Chief Executive Officer	Katharine Clare Murray
Projects Officer	Ben Waugh
Director of Community and Council Services	Fiona Ainsworth (via video)
Director of Finance	Jocelyn Nathanael-Walters (via video)
Council Services Manager Maningrida	Scott Page
Information Advisor	Ben Heaslip
Manager Technical Services	Kylie Gregson
Project Manager	Clem Beard
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)
Senior Council Services Manager	Rick Mitchell (via video)

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

MAN23/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Namanurki

THAT THE LOCAL AUTHORITY:

1. Notes the absence of Member Bohme and Cr Phillips; and
2. Notes the apology received from Member Bohme.

Cr Phillips advised that she would attend the meeting at 11:00 am.

CARRIED

Member Bohme entered the meeting at 10:17 am, after the resolution was passed

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

MAN19/2025 RESOLVED:
On the motion of Member Namanurki
Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Maningrida Local Authority meeting held on 12 May 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

MAN20/2025 RESOLVED:
On the motion of Member Phillips
Seconded Cr Wilton

THAT THE LOCAL AUTHORITY received no declarations of interest for the Maningrida Local Authority meeting held on 12 May 2025.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

MAN21/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY adopted the minutes of the 10 March 2025 Maningrida Local Authority as a true and correct record.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations - Australian Border Force
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Presentations - Australian Border Force.

MAN25/2025 RESOLVED:
On the motion of Cr Wilton
Seconded Member Bohme

THAT THE LOCAL AUTHORITY notes the presentations on Operation LUNAR by Australian Border Force.

CARRIED

Agenda Reference:	7.2
Title:	Invited Guest - NT Police
Author:	Gina Carrascalao, Executive Assistant to Mayor and CEO

The Local Authority considered a report on Invited Guest - NT Police.

MAN22/2025 RESOLVED:
On the motion of Chairperson Hayes
Seconded Mayor Woods

THAT THE LOCAL AUTHORITY noted the update on Law and Order by the NT Police.

CARRIED

Member Bohme entered the meeting at 10.17

Karen Hocking entered the meeting at 10.34 to deliver training on Local Authority. This training was coordinated with the Governance Advisor after the agenda was run.

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Review of Action Items.

MAN24/2025 RESOLVED:

On the motion of Chairperson Hayes

Seconded Member Namanurki

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

CARRIED

Cr Phillips entered the meeting at 11:19 am.

Members Doolan and Kernan left the meeting at 11:31 am.

Meeting broke for lunch at 11:55 and resumed at 1:00 pm.

Agenda Reference:	8.2
Title:	Council Draft Regional Plan and Budget 2025-26
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Local Authority considered a report on Council Draft Regional Plan and Budget 2025-26.

MAN26/2025 RESOLVED:

On the motion of Cr Phillips

Seconded Cr Namanurki

THAT THE LOCAL AUTHORITY receives and note the report titled *Council Draft Regional Plan and Budget 2025-26*.

CARRIED

Agenda Reference:	8.3
Title:	Finance Report for the month of February 2025
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Local Authority considered a report on Finance Report for the month of February 2025.

MAN28/2025 RESOLVED:

On the motion of Member Phillips

Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY receive and note the report titled *Finance Report for the month of February 2025*.

CARRIED

Agenda Reference:	8.4
Title:	Election of Maningrida Local Authority Chairperson
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Election of Maningrida Local Authority Chairperson.

MAN29/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Member Bohme

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Election of Maningrida Local Authority Chairperson*; and
2. Elected Local Authority Member Phillips to the position of Maningrida Local Authority Chairperson for a period of 12 months.

CARRIED

Nominees were Member Hayes, Member Namanurki and Member Phillips.

A secret ballot was held which resulted in the election of Member Phillips as Chairperson.

Agenda Reference:	8.5
Title:	By-Laws for Maningrida Community
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on By-Laws for Maningrida Community.

MAN31/2025 RESOLVED:
On the motion of Cr Phillips
Seconded Cr Wilton

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *By-Laws for Maningrida Community*; and
2. Provide feedback on the by-laws listed in this report; and
3. Investigate options for managing feral animals on Council land; and
4. Approve the Administration to continue the process of developing by-laws by preparing a draft for community consultation and discussion on Noise, Animal Management, Commercial Waste and Vehicles.

CARRIED

Agenda Reference:	8.6
Title:	Installation Speed Bumps - Top Camp Road - Maningrida
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Installation Speed Bumps - Top Camp Road - Maningrida.

MAN33/2025 RESOLVED:
On the motion of Member Bohme
Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Installation Speed Bumps - Top Camp Road - Maningrida*;
2. Mark up the attached map on preferred locations of speed bumps; and
3. Approve the allocation of \$15,466.00 from the Maningrida Local Authority Project Funding.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	Human Resources Report as at 30 April 2025
Author:	Linda Veugen-Yong, Human Resources Manager (Acting)

The Local Authority considered a report on Human Resources Report as at 30 April 2025.

MAN34/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Namanurki

THAT THE LOCAL AUTHORITY receive and note the report titled *Human Resources Report as at 30 April 2025*.

CARRIED

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Scott Page, Council Services Manager, Maningrida

The Local Authority considered a report on CSM Operations Report on Current Council Services.

MAN35/2025 RESOLVED:
On the motion of Cr Phillips
Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY receive and note the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	9.3
Title:	Technical Services Maningrida Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Technical Services Maningrida Projects Report.

MAN36/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Namanurki

THAT COUNCIL receives and notes the report titled *Technical Services Maningrida Projects Report*.

CARRIED

Agenda Reference:	9.4
Title:	Manayingkarirra Cemetery Progress Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Manayingkarirra Cemetery Progress Report.

MAN37/2025 RESOLVED:

On the motion of Chairperson Hayes

Seconded Cr Wilton

THAT THE LOCAL AUTHORITY receive and note the report titled *Manayingkarirra Cemetery Progress Report*.

CARRIED

Agenda Reference:	9.5
Title:	Maningrida Landfill Update
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Maningrida Landfill Update.

MAN38/2025 RESOLVED:

On the motion of Mayor Woods

Seconded Cr Phillips

THAT THE LOCAL AUTHORITY receive and note the report titled *Maningrida Landfill Update*.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

MAN39/2025 RESOLVED:

On the motion of Member Bohme

Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on Monday, 14 July 2025.

12 MEETING DECLARED CLOSED

The Chairperson declared the meeting closed at 3:37pm.

This page and the preceding pages are the minutes of the Maningrida Local Authority held on Wednesday 12 May 2025.

Click [here](#) to view the agenda for the Special Council Meeting held on Wednesday 12 May 2025.

UNCONFIRMED

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 JULY 2025

Agenda Reference:	7.1
Title:	Presentations and Visitors
Author:	Debbie Branson, Governance Advisor

SUMMARY

The purpose of this report is to provide Maningrida Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY notes the presentations on ... by

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations have been invited to attend today's meeting:

- Maningrida Barge Landing – Proposed Upgrade Works (10:30am – 11:00am – via teams)
 - Mark Warwick, Civic Section Manager NT – FYFE
 - Gen Virgara – FYFE
 - Phil Gray – Department of Logistics and Infrastructure
 - Feroz M Ibrahim – Department of Logistics and Infrastructure
- Department of Housing, Local Government and Community Development
 - Janthima Hinton, Senior Housing Officer (11:00am -11:30am – via teams)
- Maningrida Veterinary Program
 - Community Veterinarians – Liz (11:30am-12:00noon)
- Red Lily Health Clinic

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 JULY 2025

Agenda Reference:	7.2
Title:	Invited Guest - NT Police
Author:	Debbie Branson, Governance Advisor

SUMMARY

The purpose of this report is for the NT Police and Local Authorities to discuss issues and concerns in their communities. These discussions are supported by the MoU between West Arnhem Regional Council and the NT Police.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the update on Law and Order by the NT Police.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

Sergeant Tim Gillahan will be present at the Maningrida Local Authority Meeting.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 JULY 2025

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Debbie Branson, Governance Advisor

SUMMARY

This report is submitted for Maningrida Local Authority to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Maningrida Action Items [8.1.1 - 4 pages]

Meeting Date	Status	Action Required	Assignees	Action Taken
14/03/2024	In Progress	8.06.2022 - Elected Member Questions With or Without Notice Pollution of Waterways in Maningrida It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.	Kylie Gregson, Sara Fitzgerald	<p>27/03/2024 Ben Heaslip 10 February 2023 - Fiona Ainsworth WARC have recruited a Waste and Resource Coordinator to work with the Cultural advisory team.</p> <p>22 May 2023 - Clem Beard Waste and Resource Coordinator will present a comprehensive report in this meeting regarding alternatives to the pollution of waterways in Maningrida</p> <p>14 July 2023 - Sara Fitzgerald New Maningrida Waste Team Leader recruited due to start Mid- August and commence work on cultural waste section and existing Landfill. Keep Australia Beautiful completing action plan for litter in Maningrida.</p> <p>23 November 2023 - Sara Fitzgerald New Maningrida Landfill Officer has been recruited currently planning with Officer and Team Leader Cultural waste section of Landfill for burning/burying purposes. Water cleansing option we are awaiting factory producing bags to be back in stock to order then will start community information campaign.</p> <p>7th March 2024 - Sara Fitzgerald We are continuing to work on facilitating cultural cleansing options to avoid waterway pollution and work on more signage and education on how council can assist with excess rubbish - skip bin report in March Agenda</p> <p>29/05/2024 Sara Fitzgerald No dumping signage to be reviewed for all of Maningrida to limit waterway pollution</p> <p>27/08/2024 Sara Fitzgerald Work ongoing in this area. further actions to be taken once permanent CSM is in role for in community support</p> <p>08/11/2024 Sara Fitzgerald Working with CSM to improve litter for the community and seek to employ resource officers responsible for litter</p>

				<p>management and community education through RJED NIAA program.</p> <p>13/02/2025 Sara Fitzgerald Awaiting results of RJED - recent inspections of common waterfront dumping areas have shown a reduction in pollution.</p> <p>26/02/2025 Sara Fitzgerald Supplier for mesh bags has moved location and only resumed production of these products. Awaiting updated quote on these to initiate this in Maningrida. Initial quantities will be limited to 10 to test effectiveness and community response.</p> <p>03/03/2025 Jasmine Mortimore Requesting clarification and further direction on how to progress action item.</p> <p>29/04/2025 Kylie Gregson Waste bags are now in Maningrida ready for use. Usage process has been drafted.</p> <p>24/06/2025 Kylie Gregson Two waste bags are currently in use. Awaiting on feed back. Information will be provided to our new Waste and Resource Coordinator when position is filled to lead this matter.</p>
28/11/2024	In Progress	MAN64/2024 RESOLVED: 1. Request a report for the next local authority meeting on conditions of public lighting, budget and upgrade options, including LA project fund contribution. 2. Investigate lighting for Alley way on airport road.	Clem Beard, Kylie Gregson	<p>03/03/2025 Jasmine Mortimore Technical Services Team are working on this action item and will present a report in the May 2025 Local Authority meeting. 06/05/2025 Jasmine Mortimore Technical services continue to work on this report and will present once finalised. 24/06/2025 Kylie Gregson Solar lighting installation in progress for bottom camp, new subdivision, childcare centre.</p>

10/03/2025	In Progress	MAN7/2025 RESOLVED: Request staff liaise with Malala and Stedmans for assistance with hard rubbish collection.	Kylie Gregson, Rick Mitchell	28/03/2025 Kylie Gregson Contacted Malala regarding assist with hard rubbish, they will discuss internally & come back to WARC. Stedman's no longer offer the skip bin service. 24/06/2025 Kylie Gregson WARC have sourced quotes for a new skip loader, specifications are currently being reviewed.
10/03/2025	In Progress	MAN7/2025 RESOLVED: Request Waste and Resource Coordinator investigate fire pit at waste facility for cultural burning	Kylie Gregson	28/03/2025 Kylie Gregson Investigate fire pit/location at Maningrida Landfill - map of area provided for review. 24/06/2025 Kylie Gregson Location was discussed at previous LA Meeting, access to area will be available to view this month to determine if suitable. Once agreed on site, signage will be required. Information will be provided to our new Waste and Resource Coordinator when position is filled to lead this matter.
10/03/2025	In Progress	MAN18/2025 RESOLVED: Administration to liaise with NIAA for potential for Outside School hours care proposal.	Fiona Ainsworth, Marnie Mitchell	06/05/2025 Gina Carrascalao Administration continues negotiation with NIAA for potential funding opportunities.
10/03/2025	In Progress	MAN18/2025 RESOLVED: Director of Community and Council Services to follow up and provide update on Airport fence.	Fiona Ainsworth	06/05/2025 Gina Carrascalao Director of Community Council Services is liaising with Department of Logistics and Infrastructure for project timeline, including tendering and delivering. 23/06/2025 Fiona Ainsworth DLI have not yet received confirmation of funding application (via Remote Airstrip Upgrade Program). Once received, timeline for this tender will be provided. This project is led by DLI.
10/03/2025	In Progress	MAN18/2025 RESOLVED: Follow up joint venture with United Church on renovations for building including bollard.	Fiona Ainsworth, Katharine Murray	25/03/2025 Gina Carrascalao 25.03.2025 - email sent on 13 March 2025 to Ross Coburn (Finance and Property Manager, Uniting Church Australia) awaiting reply 06/05/2025 Gina Carrascalao Reply received from Ross Coburn. WARC Technical Services will assist with contact details for service providers. 26/06/2025 Gina Carrascalao A meeting is scheduled between DCCS and CEO with Ross Coburn & Peter Hobson for 2 July 2025 (via teams)

10/03/2025	In Progress	MAN18/2025 RESOLVED: Administration to review the availability of a street sweeping options.	Kylie Gregson	28/03/2025 Kylie Gregson Parts for existing street sweeper (attachment) has been ordered, when received repairs will be carried out. 28/04/2025 Kylie Gregson Parts have been delivered to community, waiting on mechanic availability to repair. 24/06/2025 Kylie Gregson Mechanic required additional parts (adaptor) to complete works. Parts received and now operational.
10/03/2025	Recommend Complete	OCM106/2025 RESOLVED: Cr Phillips raised a Local Authority Funding Project for two speed bump to be installed in Maningrida	Clem Beard	06/05/2025 Gina Carrascalao Report included in Agenda. 26/06/2025 Clem Beard Speed Bumps have arrived onsite - awaiting internal works crew to complete works as requested by the Maningrida Local Authority.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 JULY 2025

Agenda Reference:	8.2
Title:	Maningrida New Year's Eve Fireworks Display 2025
Author:	Clem Beard, Project Manager

SUMMARY

The purpose of this report is to provide the Maningrida Local Authority members with an update on a quote received for New Year's Eve (NYE) fireworks display 2025 due to escalating costs of barge freight from Darwin to Maningrida.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Maningrida New Year's Eve Fireworks Display 2025*; and
2. Approved the allocation of circa \$93,725.00 from the Maningrida Local Authority funding for the New Year's Eve Celebrations 2025.

BACKGROUND

The administration is providing cost estimates for the Local Authority's consideration and budget purposes and to secure the services of interstate-based Pyrotechnics availability to be onsite in Maningrida NYE 2025. This now annual event will be building on the success of the previous three (3) years with Fireworks Australia and the utilization of newly constructed changerooms. The new facility will provide under cover seating and public ablution facilities at the Oval to increase the overall experience in celebrating a public event on New Years Eve for the community of Maningrida.

COMMENT

Following the Local Authority's request, the administration has outlined the proposed project and prepared indicative cost estimates.

The administration has sourced a quote from the previous proven provider to put on a display at the Maningrida Oval for NYE 2025:

- Fireworks display duration is a 12-minute-high energy show.
- The show includes large aerial display shells and a broad variety of multi-layer packs.
- The listed prices are indicative only, and the supply of fireworks and Pyrotechnique's display show will be released to the market for competitive quotes.

Suggested Project / Project Location	Project Description	Estimated Cost
New Year's Eve Celebrations – Maningrida Community.	Provide a cost estimate for fireworks displays for the New Year's Eve celebration for the Maningrida Community. The fireworks display to be held at: <ul style="list-style-type: none">• 8.00pm family event. Price includes: <ul style="list-style-type: none">• Labour cost;• Travel costs;• Freight of fireworks and equipment;• Site security;	The cost estimate for the fireworks display \$93,725.00.

	<ul style="list-style-type: none"> • Safe storage of fireworks; • WARC Staff costs; • Perimeter oval security mobilization and demobilization costs; • Accommodation; and • Vehicle hire. 	
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Item Description	Estimated Cost
Fireworks show including, pyrotechnics, flights, accommodation, freight, compliance, insurance, administration, truck hire, travel, meals, materials/pyro and barge freight.	\$70,000.00
Internal Staff Wages	\$10,000.00
Staff Travel – Flights and Accommodation	\$1,500.00
Sub Total	\$81,500.00
Contingencies 15%	\$12,225.00
Total	\$93,725.00

LEGISLATION AND POLICY

The storage, handling and use of fireworks is regulated under the Dangerous Goods Act 1998 and Regulations 1985. All permits and NT WorkSafe legislation must be pre-approved.

FINANCIAL IMPLICATIONS

Allocate available funding from the Local Authority

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 JULY 2025

Agenda Reference:	8.3
Title:	By-Laws for Maningrida Community
Author:	Ben Heaslip, Information Advisor

SUMMARY

This report presents draft by-laws for the Maningrida community, and seeks advice from the Local Authority on how community consultation should take place.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *By-Laws for Maningrida Community*; and
2. Provide feedback on the by-laws listed in this report; and
3. Determine how the community consultation process should take place.

BACKGROUND

In March 2025 Local Authority members endorsed a proposal to develop by-laws for the Maningrida community. In June the Administration presented a range of by-laws and asked Members which ones they would like to develop. The Authority indicated they wanted by-laws on Commercial Waste and Traffic Management.

COMMENT

The attachment contains draft Commercial Waste and Traffic by-laws for discussion.

The next steps are:

- Determine what community consultation should take place on these by-laws;
- Prepare a formal draft that must be approved by a resolution of Council;
- This formal draft is reviewed by the Northern Territory Government and re-worked if necessary;
- After NTG review, a formal community consultation period takes place;
- Sent to Council to be approved by Resolution and passed into law.

LEGISLATION AND POLICY

The *Local Government Act* (s278)

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Draft Waste and Traffic By Laws Maningrida [**8.3.1** - 1 page]

DRAFT Waste and Traffic By-Laws for Maningrida Community

1. Commercial Waste

- a. It is an offence to leave, throw, deposit or abandon commercial waste anywhere except at a waste management facility, unless you have a permit to do so.
 - i. Maximum Penalty: 50 penalty units (1 unit = \$189)
- b. It is an offence to deposit commercial waste at a waste management facility outside of the times allowed to do so as determined by Council.
 - i. Maximum Penalty: 50 penalty units
- c. It is an offence to not comply with a direction given by an authorised person or clearly displayed on a sign when depositing commercial waste at a waste management facility.
 - i. Maximum Penalty: 50 penalty units
- d. It is an offence to not let an authorised person at a waste management facility inspect the waste you are proposing to deposit
 - i. Maximum Penalty: 25 penalty units

2. Removal of Commercial Waste

- a. An authorised person may, in writing, direct a person responsible for commercial waste in a public place or on vacant land to remove the or commercial waste within a stated period.
- b. If the commercial waste is a threat or risk to public safety, the authorised person may require that the commercial waste must be removed immediately.
- c. If a person does not comply with this direction Council may carry out, or cause to be carried out, the work required to make the place clean and free from commercial waste.
- d. The costs and expenses incurred by Council in clause (c) are a debt payable to the Council by the person to whom the notice was issued.

3. Traffic

a. On-street Parking

- i. To regulate on-street parking, the Council must pass a resolution on the conditions for parking on any street.

Council has the authority under the Road Traffic Act to regulate on-street parking, for example to make a street or place a no-parking zone. To make certain areas no-parking areas Council must pass a resolution for that specific street or place.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 July 2025

Agenda Reference:	9.1
Title:	Technical Services Maningrida Projects Report
Author:	Kylie Gregson, Manager Technical Services

SUMMARY

This report will present the Local Authority (LA) with an update on the overview of all Local Authority and other Council projects delivered in the Maningrida Community, for the reporting period up to 24 June 2025.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Technical Services Maningrida Projects Report*.

BACKGROUND

High level operational/project management reports are provided to ensure transparency, communication, and support are provided to elected members.

COMMENT

1. Projects Update

The table below provides a comprehensive snapshot of all projects currently being delivered Maningrida Community.

MANINGRIDA LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30-07-2025	Outdoor Gym installation completed. Water bubbler waiting on Installation by BV Contracting.	Installation of Outdoor Gym water bubbler.	85%
In Progress	30-07-2025	Pebble Ice Machine approved at Local Authority meeting. Ice machine in community, waiting for installation by Stedman's Construction upon completion of the changerooms.	Installation of Pebble Ice Machine at Football Oval changerooms.	50%
In Progress	30-06-2025	Solar Lighting was approved at the Local Authority meeting. Lights now on site waiting for installation by Stedman's Construction.	Solar Lights for Bottom Camp/New subdivision/Child Care Centre.	50%
In Progress	30-06-2025	Commuter Bus delivered late March 2025. Contractor anticipates approx. three months for fit-out due to workload. Parameters for use	Funeral Hearse Vehicle.	50%

		are being prepared for approval by LA.		
In Progress	30-07-2025	Installation of two speed bumps - Top Camp Road approved by Local Authority meeting. Materials are on order and WARC staff are to install.	Installation of two speed bumps - Top Camp Road.	50%
In Progress	30-11-2025	Tender awarded to the University of Melbourne. Maningrida scheduled visits remaining are July, August and September 2025.	Vet Program - Animal Management.	40%

MANINGRIDA COUNCIL PROJECTS

STATUS	PROJECTED COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30-07-2025	Construction commenced in mid-August 2024 by Stedman's Construction. Target completion by end of July 2025. Currently commencing fit out of facility rooms, toilets, changeroom, and canteen. Colour scheme confirmed by Council. Current works include painting, wall tiling, fit out of plumbing and electrical and epoxy flooring. Canteen appliances are on order.	Maningrida Change Rooms.	80%
In Progress	30-09-2025	Pre-Construction Planning; Waiting for the completion of change rooms before commencement so public toilets are available for the community. Construction to commence once change rooms are completed.	Maningrida Toilets upgrade near office.	5%
In Progress	30-07-2025	Dhukurrdji is strongly in favor of immediate completion. Additional extensive consultations proceeding through NTG. Tender awarded to BV Contracting. Works to commence July 2025.	Maningrida Cemetery.	25%

2. Landfill Update

- Additional signage has arrived and now installed.
- Firebreaks have been graded around the waste facility.
- Fence repairs are due to commence this week.
- Access track to proposed ceremonial burning site will be graded in July 2025.

- Awaiting quotes for the replacement of solar panels to supply power to site office.

3. Cemetery Update

- Tender awarded to BV Contracting, scope of works include; clearing of extended site area, drainage, establishment of gravel roads, foot paths and 5mtr fire break surrounding cemetery. Supply and install chainmesh fence, pedestrian gates and signage. Supply and install two shelters and concrete benches. Establishment of water connection and outdoor tap connection. Supply and install mature plants. Works to commence in July 2025 and approx 3 weeks for completion.

4. Technical Services Team Update

- Currently recruiting for a Waste and Resource Coordinator and a Regional Roads Manager.

STATUTORY ENVIRONMENT

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place, and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.2 Fleet, Plant and Equipment

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water, and sewerage services.

Goal 4.4 Local Road Management and Maintenance

Tactically monitor, maintain, and manage Council gazetted roads and community safety via traffic management.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

Goal 5.2 Procurement

Develop and implement a leading-edge sustainability procurement strategy.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 14 JULY 2025

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Scott Page, Council Services Manager, Maningrida

SUMMARY

This report will present the Local Authority (LA) with an update on council services provided in the Maningrida community for the period 01 April 2025 – 31 May 2025, as prepared and presented by Council Services Manager (CSM), Scott Page.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

Receive and note the report titled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues/matters raised are to be discussed by Local Authority members, as detailed in the report.

COMMENT

1. Community Recruitment

Positions filled during the report period:

- No positions filled.

2. Administration Services

2.1 Administration

The Maningrida Council administration office was open from 08:00am to 04:30pm on each business day during the report period except for the below periods:

- 12-27 May 2025 – Limited services due to break-in and asbestos removal.

2.2 Post Office

Post Office services are provided by Maningrida Council Postal staff during normal business hours. Mail was received, sorted and dispatched each business day.

- 12-27 May 2025 – Limited postal services due to break-in and asbestos removal.
- Customer Service Administration Officer – Annual leave 12-19 June 2025.
- Maningrida Licensed Post Office (LPO) continually has 4-5 cages arriving each week full of parcels. This month we have had issues due to the break-in delaying mail / parcel delivery to Community.
- When airfreight is delayed, large volumes of parcels are received, and Post Office closure is required until sorting is completed.

Total postage received	8,169.50kg
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2.3 Cleaning

Scheduled cleaning of council assets for reporting report has been completed as follows:

- Council office – Daily.
- Public toilets – Daily.
- Work shed and mechanical workshop.

- Visitor Accommodation rooms cleaned as required.

2.4 Visitor Accommodation

The total number of current visitor accommodation available is thirteen (13) and bookings can be made through Little Hotelier, via WARC website.

3. Wellbeing Services

3.1 Sport & Recreation

The Sports and Recreation team delivered activities involving after-school sessions, school holiday initiatives, and young adult-oriented programs. The activities offered included:

- Basketball.
- Football.
- Swimming at pool.
- Dodge Ball.
- Arts and Crafts.
- Boxing.
- Skateboarding.
- Movie nights.
- Discos.

Highlights occurred during the reporting period:

- Sport and Recreation also ran a lightening Basketball tournament as part of Maningrida Youth Week 2025, which ran from 12-16 May 2025.
- Other activities held during Maningrida Youth Week 2025, included fitness boxing session, a disco held on Friday 16 May 2025 and skateboarding session.

Attendance totals	581
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Maningrida Lightening Basketball Tournament.



Maningrida Youth Week 2025 activities.

3.2 Aquatic Centre

The Maningrida Aquatic Centre was open Wednesday, Thursday, Friday 6:00am – 8:00am and 3:00pm – 6:00pm, Saturday and Sundays 8:00am – 12:00pm and 1:30pm – 5:00pm as per regular schedule.

- Extended hours of Operations on Wednesdays 3:00pm – 7:30pm Saturday and Sundays 8:00am – 5:00pm when two Lifeguards available (no closure for lunch break).
- 30 May 2023 – Closure 7.00am – 8.00am, due to sorry business.
- Pool Officer – On leave 24 March – 16 April 2025.
- Pool Team Leader – On leave 16-18 May 2025.
- Pool attendance numbers were down due to both rainy and cooler weather, Easter and Anzac Day Public Holidays.
- School Holidays with a Movie Night and Pool Party held on 09 April 2025.
- Wednesday evenings Night Swimming, Thursday afternoon Kids Swim Club and the Adults' skills-and-drills session on Friday afternoons continue.
- Menzies Healthy Women's project session 10.30am – 12.30pm on 17 April 2025 and again on 01 May 2025.
- Ramingining Rangers session 10.00am – 12.00pm on 14 May 2025.
- Maningrida Progress Association (MPA) private function held 6.30pm – 9.30pm on 23 May 2025.

Attendance totals	2207
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After School Pool activities.



After School Pool activities.

3.3 K9 Security Pilot Program (Maningrida only)

Over the reporting period there were 32 minor incidents, and six (6) incidents regarding property damage or goods stolen. The six (6) reportable incidents on the following nights, which were reported to the police as per the following dates:

- 09 April 2025 – Break-in at Community property.
- 25 April 2025 – Break-in at Community property.
- 02 May 2025 – Break-in at Community property.
- 10 May 2025 – Break-in at WARC property.
- 11 May 2025 – Break-in at Community property.
- 12 May 2025 – Break-in at Community property.
- 13 May 2025 – Break-in at Community property.

3.4 Broadcasting

In conjunction with the Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services were provided on 0 of the 45 available days.

- No services were provided during the reporting period, due to staff availability.

4. Community Works

4.1 Parks and Open Space

The community is generally clean and tidy with rubbish collection occurring daily.

- Works team continue to pick-up rubbish around the Council Office daily, including Wildfoods Store, 168 Store, the football oval and at the airport.
- Football oval is mown weekly.
- Works staff mowing and whipper snipping grass and weeds in all areas as needed.
- Hard rubbish collection is on-going.
- Weed spraying has commenced.

- Fire breaks have been completed around the waste facility, the airport and areas around the community.
- Works staff and Utility Support Contracts (USC) Officers completed weed and chemical training provided by Charles Darwin University (CDU) TAFE from 14-18 April 2025.



Maningrida Works staff and USC Officers attending CDU weed and chemical training.

4.2 Roads

General minor road repairs and maintenance undertaken across the community.

- The Works team conducted minor pothole repairs around the township post-wet season, and this will be on-going as required.

4.3 Waste

Landfill site operated between Mondays to Sunday, 6:00am – 6:00pm.

- Rubbish truck runs operate Monday to Friday.
- Hard rubbish pickups continue, 2-3 times a week.
- New signage for the waste facility has arrived and will be erected during June 2025.
- Awaiting quote for the repair of solar panels and septic tank.
- Fencing materials to replace the broken back fence of the Waste Facility have arrived in Maningrida, repairs will start in coming weeks.
- Waste dumping fees are now on-charged to contractors and local businesses.

Total volume of waste on-charged	780 cubic meters
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5. Essential Services

5.1 Power

- 14 x Service Requests.
- 6 x Engine services.
- 3 x Power Meter replacements.
- 5 x Fuel deliveries.

5.2 Water

- 40 x Bore Reads.
- 8 x Water Samples taken.
- 40 x Residual chlorine daily reads.

5.3 Sewage

- Sewer Ponds 1, 2 & 3 Cleaned out 6 times.
- 8 x Sewer Pond inspections.
- 2 x Daily hours reading on sewer pumps.

5.4 Aerodrome

As per the contract, inspections, callouts and maintenance were undertaken by the Aerodrome Reporting Officer (ARO).

6. Community

6.1 Community meetings and events

- Maningrida ANZAC Day Dawn Service, 25 April 2025.



- The Maningrida Job Fair was held on 20 May 2025, with Maningrida council staff assisting with the setting up of the WARC stall for the event and Recruitment Officer, Wellbeing Services

Coordinator Jabiru/ Maningrida, Community Care Data and Compliance Officer and Manager Regional Council Services flying in from Jabiru to present.

The event attracted an impressive turnout, with over 200 adults and 30 senior students in attendance. The West Arnhem Regional Council had a vibrant and eye-catching display that proved quite popular, keeping our team engaged throughout the day as they answered a wide range of job enquiries and provided valuable information about career opportunities. The council received 20 expressions of interest for jobs and the whole event was a valuable interaction with Maningrida youth and community members.



Total number of meetings and events attended by the CSM	5
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6.2 Community key focus areas

- The new Football Oval change rooms are nearing completion, with the completion date and handover due at the end of July 2025.



LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATION

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 July 2025

Agenda Reference:	9.3
Title:	Human Resources Report as at 30 June 2025
Author:	Linda Veugen-Yong, Human Resources Manager (Acting)

SUMMARY

The purpose of this report is to inform the Local Authority of Council employment statistics within the Local Government area and employment vacancies.

RECOMMENDATION

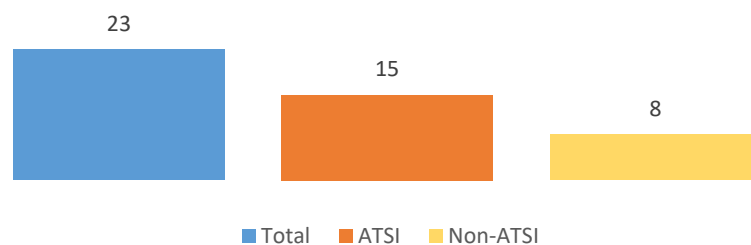
THAT THE LOCAL AUTHORITY receive and note the report titled *Human Resources Report as at 30 June 2025*.

COMMENT

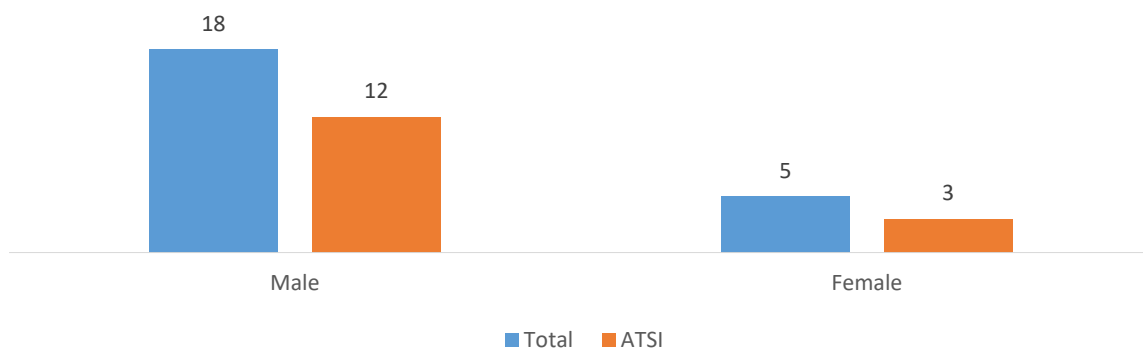
Workforce Report

As of 30 June 2025

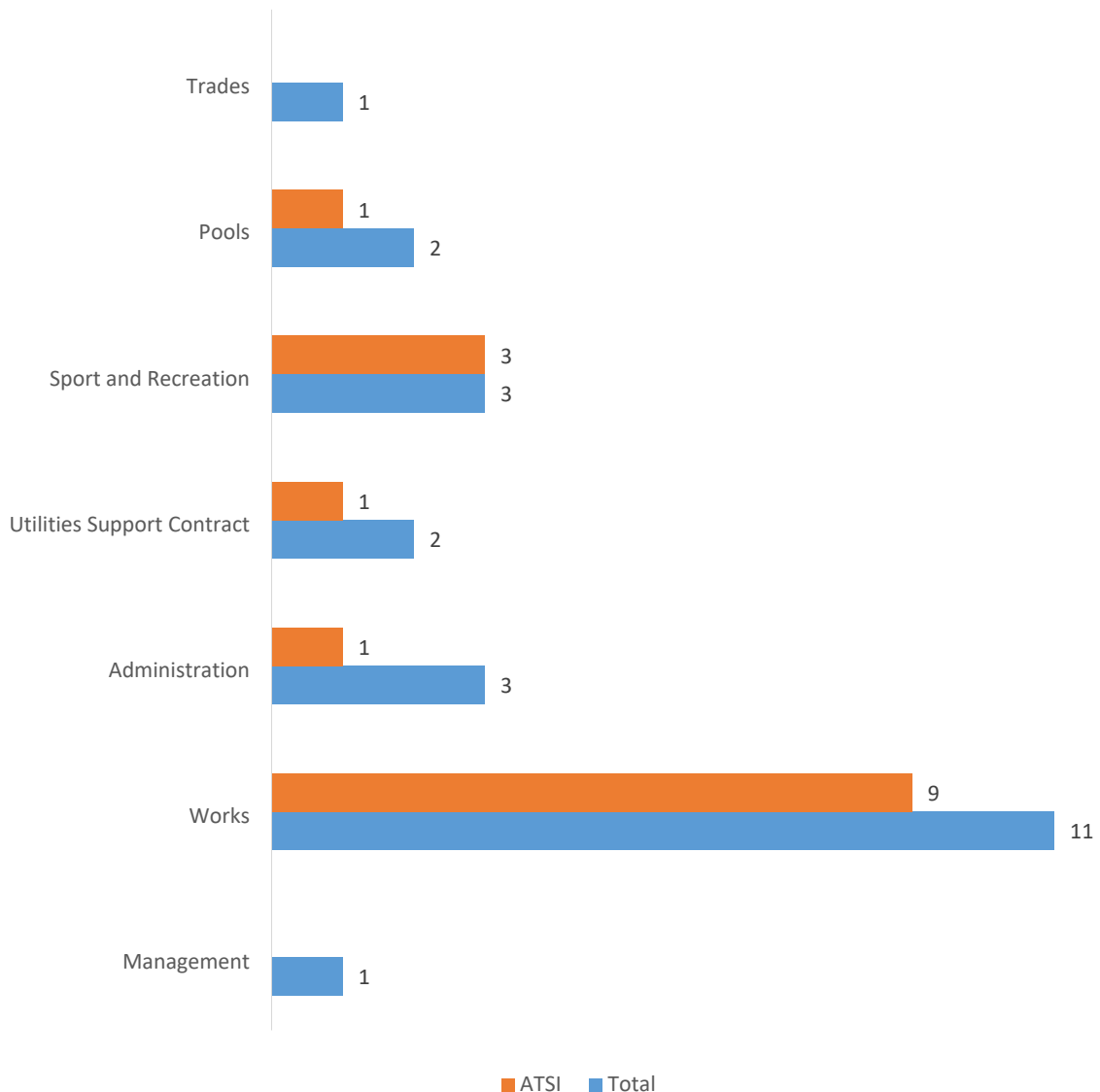
EMPLOYEES - MANINGRIDA



EMPLOYEES BY GENDER - MANINGRIDA



EMPLOYEES BY WORK GROUP - MANINGRIDA



Vacancies by location as of 4 July 2025

Maningrida

- **Customer Services Officer** - Permanent – Full time - No Accommodation provided – Open until filled
- **Youth, Sport, and Recreation Assistant** - Permanent – Part time 25 hours - No Accommodation provided – Open until filled

LEGISLATION AND POLICY

Local Government Act 2019 (Act)

Council's Organisational Structure

Council's Budget and Long-Term Financial Plan

FINANCIAL IMPLICATIONS

The Council must maintain an organisational chart showing the council's staff structure, per regulation 6(1)(a) of the *Local Government (General) Regulations 2021*. The Council approved Organisational Structure is used to develop, and later review, the Budget and Long-Term Financial Plan.

The CEO is responsible for the appointment of the council's staff in accordance with a budget allocated to staff expenditure approved by the Council, per section 170 of the Act.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.1 Indigenous Employment Framework

Create Council Indigenous employment framework including tailored pathways to employment.

Goal 2.2 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

Goal 2.3 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

Goal 3.3 Training and Development

Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 July 2025

Agenda Reference:	9.4
Title:	2025 Local Government General Elections
Author:	Katharine Murray, Chief Executive Officer

SUMMARY

This report provides the Maningrida Local Authority with all key dates for the 2025 Local Government Elections and outlines legislative requirements under the Local Government Act 2019, the Local Government (Electoral) Regulations 2021, and Council's Caretaker Policy.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receive and note the report titled *2025 Local Government General Elections*.

BACKGROUND

Under the *Local Government Act 2019* a period general election is due on the 4th Saturday in August in the 4th year after the most recent election. An information report was provided to Council in December 2024 and further details are as follows:

KEY DATES

Event	Date(s)
Nominations for election open	11 July 2025
Nominations close	31 July 2025
Caretaker period begins	1 August 2025
Declaration of Nominations	1 August 2025
Early voting starts	11 August 2025
Election Day	23 August 2025
Election results declared	8 September 2025
WARC Council Meeting (within 21 days after the conclusion of the general election)	23 & 24 September 2025

VOTING LOCATIONS / SCHEDULE:

Location	Date	Time
Minjilang	14 August 2025	9:00am – 2:00pm
Warruwi	15 August 2025	9:30am – 2:30pm
Gunbalanya	18 August 2025	8:30am – 4:30pm
Gunbalanya	19 August 2025	8:30am – 4:30pm
Gunbalanya	20 August 2025	8:30am – 3:00pm
Maningrida	18 August 2025	10:00am – 5:00pm
Maningrida	19 August 2025	8:30am – 4:30pm
Maningrida	20 August 2025	8:30am – 4:30pm
Maningrida	21 August 2025	8:30am – 4:30pm
Cooinda	21 August 2025	11:00am – 1:00pm
Kakadu National Park HQ	21 August 2025	2:45pm – 3:45pm

Mudginberri	22 August 2025	10:00am – 11:00am
Jabiru	22 August 2025	1:00pm – 4:00pm

ELECTION DELIVERY

The Northern Territory Electoral Commission (NTEC) is currently organising the delivery of the 2025 Local Government Election. NTEC are now required to fly to communities to conduct the voting. The CEO and Director Council and Community Services are in negotiations to reduce estimated costs of \$180,000. Options are to accommodate NTEC staff within the community, provide transport for staff and to provide Council Chambers as the voting stations.

CARETAKER CONVENTIONS

Corporate Communications – Election Period Guidelines

- All communications during the election period must be neutral, transparent, and fully compliant with legal requirements.
- Councillors and candidates are not permitted to use council communication channels for personal campaigning or self-promotion.
- Content on the council website that disproportionately features particularly active councillors will be removed.
- Social media communications will be limited to essential service updates only.
- Council may promote the upcoming election and share information from the Northern Territory Electoral Commission about all candidates.
- Promotional activities will focus on encouraging community interest in standing for council, highlighting the importance of civic leadership, and reinforcing council's role as a community-driven organisation.

Obligations on Council Staff

Council staff must remain impartial at all times, and no candidate should receive any special treatment from council staff.

Specifically, staff must not:

- Endorse, promote or support any candidate or campaign.
- Distribute or display political campaign materials.
- Use council time, resources or equipment for any election-related activity that could be seen as favouring a particular candidate or campaign.
- Provide any assistance beyond helping with nomination forms or supplying general, factual election information.

Staff may, however, support the election process by providing general information such as nomination dates, voting options, and referring enquiries to the Northern Territory Electoral Commission.

DECLARATION OF CANDIDATES

If the number of nominated candidates is the same as the number of offices to be filled, the returning officer must declare those candidates elected. In this case, an election for those positions will not be necessary and expenses from the Northern Territory Electoral Commission will be reduced.

If there are more seats than nominated candidates the Returning Officer will declare those candidates as elected and hold a further election at a later date.

If a ballot is required, the returning officer is responsible for determining the order in which candidates' names appear on the ballot. Elections will proceed and the Northern Territory Electoral Commission will engage their staff to set up the relevant voting locations as per the schedule above.

COUNCIL ASSETS / EQUIPMENT

All Council assets and equipment, including electronic equipment, must be returned to the council office as soon as possible if a Councillor has:

- decided not to nominate as a candidate; or
- has been unsuccessful in the local election and was not elected as Councillor.

ELECTION OF MAYOR

The *Local Government Act 2019* provides that Council at its first meeting of Council after the general election, is to appoint one of the members to be principal member (Mayor). The first meeting date has been set for 23 September 2025. If there is more than one nomination for Mayor, then a secret ballot will be held as has been previously held by WARC.

STATUTORY ENVIRONMENT

Council's Caretaker Policy

Local Government Act 2019

Local Government (Electoral) Regulations 2021

FINANCIAL IMPLICATIONS

An allocation for 2024/2025 and 2025/2026 has been set aside for the 2025 Local Government Election, however, final election costs will not be known until after the election. Any cost savings will be included in the first quarter budget review.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2025 LGE election awareness West Arnhem [9.4.1 - 6 pages]
2. 2025 Council Elections timetable 6 Dec [9.4.2 - 1 page]
3. Caretaker - Consolidated [9.4.3 - 1 page]
4. Staff Conduct and Nominations - Consolidated [9.4.4 - 2 pages]
5. Council Communications - Consolidated [9.4.5 - 1 page]
6. West Arnhem 1 as at 22 May [9.4.6 - 2 pages]
7. West Arnhem 2 as at 29 April [9.4.7 - 2 pages]

2025 LOCAL
GOVERNMENT
ELECTIONS

OUR TERRITORY

**YOUR
VOTE**

Get ready 2025 LOCAL GOVERNMENT ELECTIONS

Key dates

Friday 11 July

Nominations open

Tuesday 22 July

Electoral roll closes

Thursday 31 July – midday

Nominations close

Friday 1 August

Declaration of Nominations

Monday 11 August

Mobile voting commences

Early voting commences

Saturday 23 August

Election day

Monday 8 September

Declaration of the election result

Maningrida Local Authority
Monday 14 July 2025



Who can vote

- Enrolled to vote
- Live in the council area
- 18 years or older
- Voting is compulsory
- Check your enrolment
- Enrol to vote



West Arnhem Regional Council

Where to vote

- Remote voting services in your council area

Make your vote count

- Number all the boxes on your ballot paper in the order of your choice



Want to nominate

- You must live in the council area
- You must be enrolled to vote in the council area
- You can only nominate for one ward
- Nominations open - 11 July

2025 LOCAL
GOVERNMENT
ELECTIONS

OUR TERRITORY

**YOUR
VOTE**



Election timetable

2025 Local Government Elections

23 August 2025

Date	Time	
Friday 11 July		Nominations open
Tuesday 22 July	5:00 pm	Electoral roll closes
Thursday 31 July	12:00 noon	Nominations close
Friday 1 August	12:00 noon	Declaration of nominations, draw for position on ballot papers
Monday 4 August		Postal vote mail-out commences
Monday 11 August	8:00 am	Early voting commences
		Mobile voting commences
Tuesday 19 August	6:00 pm	Overseas postal voting despatches cease
Thursday 21 August	6:00 pm	All postal voting despatches cease
Friday 22 August	6:00 pm	Early voting ceases
Saturday 23 August		Election day
	8:00 am	Election day voting commences
	6:00 pm	Election day voting ceases
		Mobile voting ceases
		Primary counts of ordinary, postal and early votes commence
Monday 25 August	9:00 am	Declaration vote verification checks, commence recheck of all counts
Thursday 28 August	9:00 am	Primary counts of accepted declaration votes, further postal counts
Friday 5 September	12:00 noon	Deadline for receipt of postal votes
		Final counts of postal votes commence
	6:00 pm	Distribution of preferences
Monday 8 September	10:00 am	Declaration of the election result
Saturday 1 November		Campaign disclosure return due

Correct as at 6 December 2024

Fact sheet

Pre-election Governance Information for Councils

This factsheet is one of a series produced by the Department of Housing, Local Government and Community Development to assist Councils to comply with the requirements of the *Local Government Act 2019* relating to the 2025 local government elections.

Councils need to remain neutral, transparent and legally compliant during the election process.

Caretaker Conventions

What are caretaker conventions?

Caretaker Conventions apply to the operation of a council during an election.

The business of council continues during the caretaker period, including the day-to-day administration activities and council and local authority meetings; however, councils must avoid making major decisions, significant appointments or entering into major contracts or undertakings.

The caretaker period enables councils to continue to operate at an administrative level, without limiting the freedom of action of an incoming council and without making any policy or significant decisions or commitments, such as appointing a new CEO.

Council members are still entitled to be paid allowances during the caretaker period.

Councils need to ensure a Caretaker Policy, aligned with the *Local Government Act 2019*, has been adopted.

A council must, by resolution, adopt a caretaker policy governing the conduct of the council and its staff during the caretaker period, which is from nomination day and the date election results are declared on 8 September 2025.

The policy should define what constitutes a major decision in the context of a particular council. This is likely to be different depending on the size and nature of the local government area.

Circulate the Caretaker Policy to all staff and elected members.

Staff and elected members need to be aware of the existence of the policy, including how it affects their individual responsibilities. Council executives need to take reasonable steps to ensure the best prospects of compliance by their areas of responsibilities.

Include a briefing note in the final council meeting prior to the caretaker period.

Use the meeting and agenda item to discuss the impact of the Caretaker Conventions on the use of council resources, corporate communications and the obligations on council staff.

Fact sheet

Pre-election Governance Information for Councils

This factsheet is one of a series produced by the Department of Housing, Local Government and Community Development to assist Councils to comply with the requirements of the *Local Government Act 2019* (the Act) relating to the 2025 local government elections.

Councils need to remain neutral, transparent and legally compliant during the election process.

Staff Conduct and Nominations

Inform staff of their obligation to remain impartial during the caretaker period.

The administration of council affairs continues during the caretaker period in line with caretaker restrictions.

Staff may have close working relationships with councillors, however they must remain professional at all times and carry out their duties in a fair and impartial way.

Council employees need to ensure they are not perceived to be supporting any particular candidate while in the workplace.

Council staff must not:

- endorse, promote, or support any candidate or campaign
- distribute or display political campaign materials
- use council time, resources, or equipment for any election-related activity that may be viewed as partisan
- provide any support beyond completing a nomination form or offering general, factual election information.

Staff must remain impartial, and councils must not give preferential treatment to any candidate.

Pre-election Governance Information for Councils

Staff role in the election process.

Council staff may support the election process by:

- providing general information about the election, such as nomination dates, voting options, and where to find further details
- assisting prospective candidates to complete the nomination form, where requested; this assistance must be limited to explaining the form and process only
- referring all individuals to the Northern Territory Electoral Commission (NTEC) as the official election authority
- sharing NTEC-approved election materials through council communication channels.

Importantly, assisting with the nomination form does not constitute endorsement of any candidate, and this position should be made clear when offering support.

Clarify that staff intending to nominate must resign before lodging their nomination.

Council staff are entitled to nominate for election to council.

There is a process in the Act/Regulations that require council staff to resign from their position with council before lodging their nomination with the NT Electoral Commission. Refer section 181 of the Act.

Resignations need to take effect no more than 28 days before nominations close, which is 3 July 2025.

Council staff can apply for reinstatement within 7 days (15 September 2025) of the election result if not elected.

Maintain a decision log during the caretaker period.

Decisions should be captured in a log or register as they are made. This running record should set out the below information:

- who was involved in making the decision
- when the decision was made (time, date and place)
- why the decision was made
- what assessment was made of the need to comply with caretaker restrictions
- who made the caretaker restrictions compliance assessment regarding the decision
- when the caretaker restrictions compliance assessment was made (time, date and place).

Fact sheet

Pre-election Governance Information for Councils

This factsheet is one of a series produced by the Department of Housing, Local Government and Community Development to assist councils to comply with the requirements of the *Local Government Act 2019* relating to the 2025 local government elections.

Councils need to remain neutral, transparent and legally compliant during the election process.

Council Communications

Review all council communications for neutrality.

This review should be done at the commencement of caretaker restrictions.

Councillors may not use council communications channels for their private electioneering purposes or self-promotion.

Newsletters present a risk as they can be dominated by content about the council leader and/or particularly active councillors. This content needs to be removed from the council website.

Council communications should only contain information that promotes the good things the council is doing for ratepayers.

Other communications tasks.

Restrict social media to essential service announcements only.

Issue internal guidelines to ensure a neutral tone in any publications issued.

Apply the appropriate caretaker authorisation to all relevant communications.

Councils may communicate information regarding the upcoming election, such as providing candidate information.

Promoting council as an employer of choice.

Councils are encouraged to use this election period to:

- promote the value of civic leadership
- encourage community interest in becoming a councillor
- highlight the importance of councils as community-led organisations and inclusive workplaces.

Voting schedule - with LGA

2025 LG Elections (23 Aug 2025)

Mobile Team West Arnhem 1

Remote Voting Team Leader: Benita BRADLEY

Remote Deputy Voting Team Leader: Stephen MCGREEVY

Remote Voting Team Member: Kerryn RUANE

Travel mode	Depart from	Time	Arrive at	Time	Voting location	Official voting times		Num electors	Comments
						Start	End		

Tue 12 Aug 2025

Helicopter	Darwin	8:00am	Ji-Malawa (MANGRDA)	11:00am	Community	11:30am	12:30pm	11	
Helicopter	Ji-Malawa	12:45pm	Ji-Marda (MANGRDA)	1:00pm	Community	1:30pm	2:30pm	20	
Helicopter	Ji-Marda	2:45pm	Maningrida	3:15pm					Overnight stay at Dhukurrdji Lodge - see accommodation sheet for details.

Wed 13 Aug 2025

Helicopter	Maningrida	8:00am	Mumeka (MANGRDA)	8:30am	Community	9:00am	10:00am	19	
Helicopter	Mumeka	10:15am	Yikarrakkal (MANGRDA)	10:30am	Community	11:00am	12:00pm	20	
Helicopter	Yikarrakkal	12:15pm	Kabulwarnamyo (GNBLYNA)	12:30pm	Community	1:00pm	2:00pm	20	Gunbalanya ward ballot papers
Helicopter	Kabulwarnamyo	2:15pm	Kolorbidahdah (MANGRDA)	2:45pm	Community	3:15pm	4:15pm	14	
Helicopter	Kolorbidahdah	4:30pm	Maningrida	5:30pm					Overnight stay at Dhukurrdji Lodge - see accommodation sheet for details.

Thu 14 Aug 2025

Helicopter	Maningrida	8:00am	Buluhkaduru (MANGRDA)	8:30am	Community	9:00am	10:00am	20	
Helicopter	Buluhkaduru	10:15am	Bolkdjam (MANGRDA)	10:30am	Community	11:00am	12:00pm	17	
Helicopter	Bolkdjam	12:15pm	Gochan Jiny-Jirra (MANGRDA)	12:45pm	Community	1:15pm	2:15pm	18	
Helicopter	Gochan Jiny-Jirra	2:30pm	Ji-Bena (MANGRDA)	2:45pm	Community	3:15pm	4:15pm	10	
Helicopter	Ji-Bena	4:30pm	Maningrida	5:00pm					Overnight stay at Dhukurrdji Lodge - see accommodation sheet for details.

Fri 15 Aug 2025

4wd	Maningrida	8:15am	Mala'la Aged care (MANGRDA)	8:30am		9:00am	10:00am	0	
Helicopter	Mala'la Aged care	11:00am	Gamardi (MANGRDA)	11:30am	Community	12:00pm	1:00pm	21	
Helicopter	Gamardi	1:30pm	Darwin	3:30pm					

Voting schedule - with LGA

2025 LG Elections (23 Aug 2025)
Mobile Team West Arnhem 1

Travel mode	Depart from	Time	Arrive at	Time	Voting location	Official voting times		Num electors	Comments
						Start	End		
Mon 18 Aug 2025									
Plane - Chtr	Darwin	7:00am	Maningrida New Sub (MANGRDA)	9:00am		10:00am	5:00pm	0	
4wd	Maningrida New Sub	5:30pm		Maningrida	5:45pm				
Tue 19 Aug 2025									
4wd	Maningrida	7:45am	Maningrida (MANGRDA)	8:00am	MPA Motel front common room	8:30am	4:30pm	1957	
4wd	Maningrida	4:45pm	Maningrida	5:00pm					
Wed 20 Aug 2025									
4wd	Maningrida	7:45am	Maningrida (MANGRDA)	8:00am	MPA Motel front common room	8:30am	4:30pm		
4wd	Maningrida	5:00pm	Maningrida	5:15pm					
Thu 21 Aug 2025									
4wd	Maningrida	7:45am	Maningrida (MANGRDA)	8:00am	MPA Motel front common room	8:30am	4:30pm		
4wd	Maningrida	5:30pm	Maningrida	5:45pm					
Fri 22 Aug 2025									
Plane - Chtr	Maningrida	9:00am	Darwin	11:00am		x		0	
Plane - Chtr	Darwin	11:00am	Darwin	11:00am					

Voting schedule - with LGA

2025 LG Elections (23 Aug 2025)
Mobile Team West Arnhem 2

Remote Voting Team Leader: Joanne SCHILLING
Remote Deputy Voting Team Leader: Garry GRIFFIN
Remote Voting Team Member: Lynnette LAKER

Travel mode	Depart from	Time	Arrive at	Time	Voting location	Official voting times		Num electors	Comments
						Start	End		

Thu 14 Aug 2025

Plane - Chtr	Darwin	7:00am	Minjilang (MINJILANG)	8:15am	Sport and Rec Hall	9:00am	2:00pm	204	
Plane - Chtr	Minjilang	2:45pm	Darwin	4:00pm					

Fri 15 Aug 2025

Plane - Chtr	Darwin	7:00am	Waruwi (9999)	8:30am	council office	9:30am	2:30pm	323	
Plane - Chtr	Waruwi	3:30pm	Darwin	5:00pm					

Mon 18 Aug 2025

Plane - Chtr	Darwin	7:30am	Mamadawerre (GNBLYNA)	9:30am	Community	10:15am	11:15am	32	
Plane - Chtr	Mamadawerre	11:45am	Manmoyi (GNBLYNA)	12:15pm	Community	1:00pm	2:00pm	60	
Plane - Chtr	Manmoyi	2:30pm	Gunbalanya	3:30pm					Overnight stay at West Arnhem Regional Council - Gunbalanya - see accommodation sheet for details.

Tue 19 Aug 2025

4wd	Gunbalanya	7:45am	Gunbalanya (GNBLYNA)	8:00am	Conference Room	8:30am	4:30pm	900	
4wd	Gunbalanya	4:45pm	Gunbalanya	5:00pm					Overnight stay at West Arnhem Regional Council - Gunbalanya - see accommodation sheet for details.

Wed 20 Aug 2025

4wd	Gunbalanya	7:45am	Gunbalanya (GNBLYNA)	8:00am	Conference Room	8:30am	3:00pm	900	
Plane - Chtr	Gunbalanya	3:45pm	Darwin	4:45pm					

Thu 21 Aug 2025

4wd	Darwin	7:00am	Cooinda (KAKADU)	10:00am	Undercover area outside Barra Bar & Bistro	11:00am	1:00pm	0	
4wd	Cooinda	1:30pm	Kakadu National Park HQ (KAKADU)	2:15pm	Office	2:45pm	3:45pm	56	
4wd	Kakadu National Park H	4:00pm	Jabiru	4:15pm					Overnight stay at Mercure Kakadu Crocodile Hotel - see accommodation sheet for details.

Tuesday, 29 April 2025 9:55 am

Page 1 of 2

Voting schedule - with LGA

2025 LG Elections (23 Aug 2025)
Mobile Team West Arnhem 2

Travel mode	Depart from	Time	Arrive at	Time	Voting location	Official voting times		Num electors	Comments
						Start	End		
Fri 22 Aug 2025									
4wd	Jabiru	9:00am	Mudginberri (KAKADU)	9:30am	Community	10:00am	11:00am	50	Overnight stay at Mercure Kakadu Crocodile Hotel - see accommodation sheet for details.
4wd	Mudginberri	11:30am	Jabiru (KAKADU)	12:00pm	Community Hall	1:00pm	4:00pm	363	
4wd	Jabiru	4:30pm	Jabiru	5:00pm					
Sat 23 Aug 2025									
4wd	Jabiru	7:15am	Jabiru (KAKADU)	7:30am	Community Hall	8:00am	12:00pm	363	
4wd	Jabiru	12:30pm	Darwin	3:30pm					

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 July 2025

Agenda Reference:	9.5
Title:	Finance Report to May 2025
Author:	Imran Shajib, Finance Manager

SUMMARY

This Financial Report for the year-to-date 1 July 2024 to 31 May 2025, the first 11 months of the 2024-25 financial year, is prepared for the Maningrida Local Authority.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receive and note the report titled *entitled Finance Report to May 2025*.

BACKGROUND

Not Applicable

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 May 2025.

The report covers all of the activities within the Maningrida Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Maningrida income and expenditure is shown below.

Annual Budget Income and Expenditure as at 31 May 2025

Description	MANINGRIDA					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	627,321	566,392	60,929	11%	617,882	100%+
Income Council Fees and Charges	129,053	83,080	45,973	55%	88,478	100%+
Income Operating Grants	1,887,327	1,550,768	336,559	22%	1,813,968	100%+
Income Investments	-	-	-	-	-	0%
Income Allocation	58,540	91,668	(33,128)	(36%)	99,932	59%
Other Income	27,211	121,935	(94,724)	(78%)	133,020	20%
Income Agency and Commercial Services	1,398,792	1,203,641	195,151	16%	1,312,656	100%+
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	676,827	673,981	2,846	0%	735,252	92%
Untied Revenue Allocation	-	-	-	-	-	0%
Total Operational Revenue	4,805,071	4,291,464	513,607	12%	4,801,188	100%+
Operational Expenditure						
Employee Expenses	1,758,849	1,936,252	(177,404)	(9%)	2,138,353	82%
Contract and Material Expenses	1,907,364	2,182,039	(274,675)	(13%)	2,769,667	69%
Finance Expenses	1,654	1,031	622	60%	1,125	100%+
Travel, Freight and Accom Expenses	220,992	173,985	47,007	27%	186,887	100%+
Fuel, Utilities & Communication	395,598	388,141	7,457	2%	423,372	93%
Other Expenses	634,043	591,892	42,151	7%	644,336	98%
Depreciation, Amortisation and Impairment	-	-	-	-	-	0%
Elected Member Allowances	-	-	-	-	-	0%
Council Committee & LA Allowances	7,250	5,600	1,650	29%	5,600	100%+
Council Committee & LA Expenses	5,544	8,000	(2,456)	(31%)	8,000	69%
Total Operational Expenditure	4,931,293	5,286,941	(355,648)	(7%)	6,177,339	80%
Total Operational Surplus / (Deficit)	(126,222)	(995,477)	869,255	87%	(1,376,151)	9%

Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance

Annual Budget Operating Position as at 31 May 2025

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(126,222)	(995,477)	869,255	87%	(1,376,151)	9%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(58,540)	(91,668)	33,128	36%	(99,932)	59%
Add Back Non-Cash Expenses	(955,212)	(896,639)	(58,572)	(7%)	(979,009)	98%
Total Non-Cash Items	896,672	804,972	91,700	11%	879,077	100%+
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	1,588,307	2,534,626	(946,318)	(37%)	3,452,565	46%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	1,588,307	2,534,626	(946,318)	(37%)	3,452,565	46%
Add ADDITIONAL INFLOWS						
Capital Grants Income	4,136,075	2,200,000	1,936,075	88%	2,200,000	100%+
Prior Year Carry Forward Tied Funding	810,196	810,196	0	0%	810,196	100%+
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	3,010	8,735	(5,725)	(66%)	8,735	34%
Total Additional Inflows	4,949,281	3,018,931	1,930,350	64%	3,018,931	100%+
Net Budgeted Operating Position	4,131,423	293,800	3,837,623	100%+	(930,708)	0%

Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000

LEGISLATION AND POLICY

Regulation 17 of the Local Government (General) Regulations 2021 outlines the requirements for financial reporting to Council

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 14 JULY 2025

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Debbie Branson, Governance Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

ATTACHMENTS

Nil

- 11 **NEXT MEETING**
- 12 **MEETING DECLARED CLOSED**