

Minutes of the West Arnhem Regional Council Warruwi Local Authority
Tuesday, 13 May 2025 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Mayinaj declared the meeting open at 10.30am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

MEMBERS PRESENT

Chairperson	Jason Mayinaj
Member	William Wurlurli
Member	Richard Nawirr
Member	Phillip Wasaga
Member	Geraldine Narul
Member	Nicholas Hunter

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams (via video)

STAFF PRESENT

Chief Executive Officer	Katharine Clare Murray
Project Officer	Ben Waugh
Manager Technical Services	Kylie Gregson
Communications & PR	Heidi Walton
Manager Regional Council Services	Rick Mitchell (via video)
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)
Project Manager	Clem Beard
Information Advisor	Ben Heaslip (via video)

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

WAR21/2025 RESOLVED:
On the motion of Chairperson Mayinaj
Seconded Mayor Woods

THAT THE LOCAL AUTHORITY:

1. Notes the absence of Member Gawaraidji, Member Waianga and Cr. Marrawal;
2. Notes the apologies received from Member Gawaraidji, Member Waianga and Cr. Marrawal
3. Determines Member Gawaraidji, Cr. Marrawal and Member Waianga are absent with permission of the Authority.
4. Determines nil are absent without permission of the Authority.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

WAR22/2025 RESOLVED:
On the motion of Member Wasaga
Seconded Member Nawirr

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Warruwi Local Authority meeting held on 13 May 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

WAR23/2025 RESOLVED:
On the motion of Member Wasaga
Seconded Member Wurluli

THAT THE LOCAL AUTHORITY received the declarations of interest as listed for the Warruwi Local Authority meeting held on 13 May 2025.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

WAR24/2025 RESOLVED:
On the motion of Member Narul
Seconded Chairperson Mayinaj

THAT THE LOCAL AUTHORITY adopted the minutes of the 11 March 2025 Warruwi Local Authority as a true and correct record.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations - Red Lily Health Board
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Presentations - Red Lily Health Board.

WAR27/2025 RESOLVED:
On the motion of Member Nawirr
Seconded Member Wurluli

THAT THE LOCAL AUTHORITY notes the presentations on update on services by Red Lily Health Board.

CARRIED

Agenda Reference:	7.2
Title:	Presentations - Australian Border Force
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Presentations - Australian Border Force.

WAR28/2025 RESOLVED:
On the motion of Member Wurluli
Seconded Chairperson Mayinaj

THAT THE LOCAL AUTHORITY notes the presentations on Operation LUNAR by Australian Border Force.

CARRIED

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Review of Action Items.

WAR25/2025 RESOLVED:
On the motion of Chairperson Mayinaj
Seconded Member Nawirr

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

CARRIED

Council recommended Action Item 1. to be completed.

Agenda Reference:	8.2
Title:	Council Draft Regional Plan and Budget 2025-26
Author:	Ben Waugh, Interim Chief Executive Officer

The Local Authority considered a report on Council Draft Regional Plan and Budget 2025-26.

WAR29/2025 RESOLVED:
On the motion of Member Narul
Seconded Chairperson Mayinaj

THAT THE LOCAL AUTHORITY receives and note the report titled *Council Draft Regional Plan and Budget 2025-26*.

CARRIED

Agenda Reference:	8.3
Title:	By-Laws for Warruwi Community
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on By-Laws for Warruwi Community.

WAR26/2025 RESOLVED:
On the motion of Member Narul
Seconded Chairperson Mayinaj

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *By-Laws for Warruwi Community*;
2. Provide feedback on the by-laws listed in this report; and
3. Approve approve the Administration to continue the process of developing by-laws by preparing a draft for community consultation and discussion.

CARRIED

Agenda Reference:	8.4
Title:	Council Draft Regional Plan and Budget 2025-26
Author:	Ben Waugh, Interim Chief Executive Officer

Note that this report is a duplicate of 8.2 (Council Draft Regional Plan and Budget 2025 – 26).

The Local Authority considered a report on Council Draft Regional Plan and Budget 2025-26.

WAR27/2025 RESOLVED:
On the motion of Member Narul
Seconded Member Wurluli

THAT THE LOCAL AUTHORITY receives and note the report titled *Council Draft Regional Plan and Budget 2025-26*.

CARRIED

Agenda Reference:	8.5
Title:	Finance Report for the month of February 2025
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Local Authority considered a report on Finance Report for the month of February 2025.

WAR28/2025 RESOLVED:
On the motion of Member Narul
Seconded Member Wurluli

THAT THE LOCAL AUTHORITY receive and note the report titled *Finance Report for the month of February 2025*.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Incoming and Outgoing Correspondence.

WAR29/2025 RESOLVED:
On the motion of Member Nawirr
Seconded Mayor Woods

THAT THE LOCAL AUTHORITY receives and note the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	9.2
Title:	Human Resources Report as at 30 April 2025
Author:	Linda Veugen-Yong, Human Resources Manager (Acting)

The Local Authority considered a report on Human Resources Report as at 30 April 2025.

WAR30/2025 RESOLVED:
On the motion of Chairperson Mayinaj
Seconded Member Nawirr

THAT THE LOCAL AUTHORITY receive and note the report titled *Human Resources Report as at 30 April 2025*.

CARRIED

Agenda Reference:	9.3
Title:	CSM Operations Report on Council Services
Author:	Geraldine Narul, Council Services Manager, Warruwi

The Local Authority considered a report on CSM Operations Report on Council Services.

WAR31/2025 RESOLVED:
On the motion of Chairperson Mayinaj
Seconded Member Nawirr

THAT THE LOCAL AUTHORITY receive and note the report titled CSM Operations Report on Council Services.

CARRIED

Agenda Reference:	9.4
Title:	Technical Services Warruwi Projects Report
Author:	Kylie Gregson, Manager Technical Services

The Local Authority considered a report on Technical Services Warruwi Projects Report.

WAR32/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Member Narul

THAT THE LOCAL AUTHORITY receives and notes the report titled *Technical Services Warruwi Projects Report*.

CARRIED

Agenda Reference:	9.5
Title:	Waruwi Cemetery Progress Report
Author:	Sara Fitzgerald, Waste and Resource Coordinator

The Local Authority considered a report on Waruwi Cemetery Progress Report.

WAR33/2025 RESOLVED:
On the motion of Member Nawir
Seconded Chairperson Mayinaj

THAT THE LOCAL AUTHORITY received and noted the report entitled *Waruwi Cemetery Progress Report*.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

WAR34/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Chairperson Mayinaj

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on Thursday 15 July 2025.

12 MEETING DECLARED CLOSED

The Chairperson declared the meeting closed at 1:50pm.

This page and the preceding pages are the minutes of the Waruwi Local Authority meeting held on Tuesday 13 May 2025.

Click [here](#) to view the agenda for the Waruwi Local Authority meeting held on Tuesday 13 May 2025.