



Minutes of the West Arnhem Regional Council Gunbalanya Local Authority
Wednesday, 12 March 2025 at 10:00 am
Gunbalanya Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Garnarradj declared the meeting open at 10:05 am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

APPOINTED MEMBERS PRESENT

Chairperson	Andy Garnarradj
Member	Henry Yates
Member	Evonne Gumurdul
Member	Connie Nayinggul
Member	Maxwell Garnarradj
Member	Kenneth Mangiru
Member	Grant Nayinggul

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Otto Dann
Councillor	Tamar Nawirridj

STAFF PRESENT

Interim Chief Executive Officer	Ben Waugh
Director of Community and Council Services	Fiona Ainsworth
Director of Finance	Jocelyn Nathanael-Walters
Governance Advisor	Jasmine Mortimore
Council Services Manager	Vicki Mccoy
Manager Technical Services	Kylie Gregson
Executive Assistant to Mayor and CEO	Gina Carrascaloa (via video)
Project Manager	Clem Beard
Senior Council Services Manager	Rick Mitchell

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

GUN5/2025 RESOLVED:
On the motion of Member Yates
Seconded Member Mangiru

THAT THE LOCAL AUTHORITY:

1. Notes the absence of Nicodemus Nayilibidj, Cr Tamar Nawirridj, Cr Donna Nadjamerrek;
2. Notes the apology received from Nicodemus Nayilibidj and Cr Donna Nadjamerrek; and
3. Determines Nicodemus Nayilibidj and Cr Donna Nadjamerrek are absent with permission of the Authority.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

GUN6/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Chairperson Garnarradj

THAT THE LOCAL AUTHORITY accepts the agenda papers as circulated for the Gunbalanya Local Authority meeting held on 12 March 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

GUN7/2025 RESOLVED:
On the motion of Chairperson Garnarradj
Seconded Member Mangiru

THAT THE LOCAL AUTHORITY received no declarations of interest as listed for the Gunbalanya Local Authority meeting held on 12 March 2025.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

Cr Nawirridj joined the meeting at 10:31am.

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

GUN8/2025 RESOLVED:

On the motion of Mayor Woods

Seconded Chairperson Garnarradj

THAT THE LOCAL AUTHORITY adopted the minutes of the 27 November 2024 Gunbalanya Local Authority as a true and correct record.

CARRIED

Agenda Reference:	6.2
Title:	Confirmation of Special Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Confirmation of Special Local Authority Meeting Minutes.

GUN9/2025 RESOLVED:

On the motion of Chairperson Garnarradj

Seconded Member C Nayinggul

THAT THE LOCAL AUTHORITY adopted the minutes of the 5 February 2025 Special Gunbalanya Local Authority as a true and correct record with amendments that meeting was held via video conference.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors - Adjumarllarl Aboriginal Corporation
Author:	Jasmine Mortimore, Governance Advisor

Adjumarllarl Aboriginal Corporation were unable to attend the meeting.

The Local Authority deferred a report on Presentations and Visitors - Adjumarllarl Aboriginal Corporation.

Agenda Reference:	7.2
Title:	Presentation - National Library of Australia
Author:	Jasmine Mortimore, Governance Advisor

Meeting took a break at 11:12am and recommenced at 11:35am

Member Yates rejoined the meeting at 11:46am

The Local Authority considered a report on Presentation - National Library of Australia.

GUN11/2025 RESOLVED:

On the motion of Cr Nawirridj

Seconded Member G Nayinggul

THAT THE LOCAL AUTHORITY notes the presentations on Update on Papers of Sue Kesteven by the National Libraries of Australia.

CARRIED

Agenda Reference:	7.3
Title:	Presentations and Visitors - Department of Housing
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Presentations and Visitors - Department of Housing.

GUN10/2025 RESOLVED:
On the motion of Chairperson Garnarradj
Seconded Member Yates

THAT THE LOCAL AUTHORITY

1. Notes the discussions on Housing Modification in Gunbalanya by the Department of Housing, Local Government and Community Development; and
2. Request Department of Housing attend next Local Authority meeting scheduled in May 2025 to continue discussions.

CARRIED

Agenda Reference:	7.4
Title:	Invited Guest - NT Police
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Invited Guest - NT Police.

GUN13/2025 RESOLVED:
On the motion of Member C Nayinggul
Seconded Member Mangiru

THAT THE LOCAL AUTHORITY

1. Notes the update on Law and Order by the NT Police; and
2. Thanks Rachel and Rick from the NT Police.

CARRIED

Agenda Reference:	7.5
Title:	Presentations and Visitors - DEMED Aboriginal Corporation
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Presentations and Visitors - DEMED Aboriginal Corporation.

GUN14/2025 RESOLVED:
On the motion of Cr Nawirridj
Seconded Member Yates

THAT THE LOCAL AUTHORITY

1. Notes the discussions with DEMED Aboriginal Corporation; and
2. Thanks Martin Corrie from DEMED Aboriginal Corporation.

CARRIED

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Finance Report to December 2024
Author:	Jocelyn Nathanael-Walters, Director of Finance

Meeting broke at 12:06pm and recommenced at 12:38pm

The Local Authority considered a report on Finance Report to December 2024.

GUN12/2025 RESOLVED:
On the motion of Chairperson Garnarradj
Seconded Member Gumurdul

THAT THE LOCAL AUTHORITY receive and note the report titled *Finance Report to December 2024*.

CARRIED

Agenda Reference:	8.2
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Review of Action Items.

GUN15/2025 RESOLVED:

On the motion of Chairperson Garnarradj

Seconded Member Yates

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*;
2. Review the outstanding action items and give approval for completed items to be removed from the register, including item 1; and
3. Gunbalanya Council Services Manager to liaise directly with tenant in regards to identifying tree to close off item 5.

CARRIED

Agenda Reference:	8.3
Title:	Proposal to Develop By-Laws for Gunbalanya Community
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on Proposal to Develop By-Laws for Gunbalanya Community.

GUN22/2025 RESOLVED:

On the motion of Member Yates

Seconded Cr Nawirridj

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Proposal to Develop By-Laws for Gunbalanya Community*; and
2. Approve administration to bring back further information and templates to developing by-laws.

CARRIED

Agenda Reference:	8.4
Title:	Council Draft Regional Plan and Budget 2025-26
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Local Authority considered a report on Council Draft Regional Plan and Budget 2025-26.

GUN16/2025 RESOLVED:

On the motion of Member C Nayinggul

Seconded Member Mangiru

THAT THE LOCAL AUTHORITY

1. Receives and notes the report titled *Council Draft Regional Plan and Budget 2025-26*; and
2. Request Draft Regional Plan and Budget 2025 - 26 be included in the agenda for the next Local Authority Meeting.

CARRIED

Agenda Reference:	9.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Incoming and Outgoing Correspondence.

GUN17/2025 RESOLVED:
On the motion of Cr Nawirridj
Seconded Member Gumurdul

THAT THE LOCAL AUTHORITY receives and note the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	9.2
Title:	2023-2024 Annual Report
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on 2023-2024 Annual Report.

GUN18/2025 RESOLVED:
On the motion of Member Mangiru
Seconded Cr Nawirridj

THAT THE LOCAL AUTHORITY receive and note the report titled *2023-2024 Annual Report*.

CARRIED

Agenda Reference:	9.3
Title:	Gunbalanya Cemetery Progress Report
Author:	Sara Fitzgerald, Waste and Resource Coordinator

The Local Authority considered a report on Gunbalanya Cemetery Progress Report.

GUN21/2025 RESOLVED:
On the motion of Member G Nayinggul
Seconded Member Gumurdul

THAT THE LOCAL AUTHORITY receive and note the report titled *Gunbalanya Cemetery Progress Report*.

CARRIED

Agenda Reference:	9.4
Title:	CSM Operations Report on Current Council Services
Author:	Vicki McCoy, Council Services Manager, Gunbalanya

The Local Authority considered a report on CSM Operations Report on Current Council Services.

GUN19/2025 RESOLVED:
On the motion of Chairperson Garnarradj
Seconded Member Mangiru

THAT THE LOCAL AUTHORITY receive and note the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	9.5
Title:	Technical Services Gunbalanya Projects Report
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Technical Services Gunbalanya Projects Report.

GUN20/2025 RESOLVED:
On the motion of Cr Nawirridj
Seconded Member Gumurdul

THAT LOCAL AUTHORITY

1. Receives and notes the report titled *Technical Services Gunbalanya Projects Report*; and
2. Investigate 2x fire pits for the billabong hard structures.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

GUN23/2025 RESOLVED:
On the motion of Chairperson Garnarradj
Seconded Member G Nayinggul

THAT THE LOCAL AUTHORITY recorded no actions or questions from Members.

CARRIED

11 TRAINING WITH THE LOCAL GOVERNMENT UNIT

Agenda Reference:	11.1
Title:	Local Authority Roles and Responsibility Training
Author:	Jasmine Mortimore, Governance Advisor

Training with the Local Government Unit was deferred to the next scheduled Local Authority Meeting.

12 NEXT MEETING

The next meeting is scheduled to take place on Wednesday, 14 May 2025.

13 MEETING DECLARED CLOSED

Chairperson Garnarradj declared the meeting closed at 3:00 pm.

This page and the preceding pages are the minutes of the Gunbalanya Local Authority Meeting held on Wednesday, 12 March 2025.

[Click here](#) to view the agenda for the Gunbalanya Local Authority Meeting held on Wednesday, 12 March 2025.