



Minutes of the West Arnhem Regional Council Maningrida Local Authority  
Monday, 10 March 2025 at 10:00 am  
Maningrida Council Chambers

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1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Hayes declared the meeting open at 10:04 am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

APPOINTED MEMBERS PRESENT

Chairperson	Sharon Hayes
Member	Jessica Phillips
Member	Joyce Bohme
Member	Garth Doolan
Member	Marlene Kernan

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Jermaine Namanurki
Councillor	Jacqueline Phillips
Councillor	Monica Wilton

STAFF PRESENT

Interim Chief Executive Officer	Ben Waugh
Director of Community and Council Services	Fiona Ainsworth (via video)
Director of Finance	Jocelyn Nathanael-Walters
Council Services Manager, Maningrida	Scott Page
Governance Advisor	Jasmine Mortimore
Manager Technical Services	Kylie Gregson
Project Manager	Clem Beard
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)
Senior Council Services Manager	Rick Mitchell
Information Advisor	Ben Heaslip
Waste and Resource Coordinator	Sara Fitzgerald

GUESTS

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3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

Students from the Maningrida School joined the meeting at 10:04am to observe.

MAN1/2025 RESOLVED:

On the motion of Mayor Woods  
Seconded Cr Phillips

THAT THE LOCAL AUTHORITY:

1. Notes the absence of Shane Namanurki; and
2. Determines Shane Namanurki is absent with permission of the Authority.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

MAN2/2025 RESOLVED:

On the motion of Cr Namanurki  
Seconded Mayor Woods

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Maningrida Local Authority meeting held on 10 March 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

MAN3/2025 RESOLVED:

On the motion of Chairperson Hayes  
Seconded Member Phillips

THAT THE LOCAL AUTHORITY received no declarations of interest as listed for the Maningrida Local Authority meeting held on 10 March 2025.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.  
Students from the Maningrida School left the meeting at 10:32am.

MAN4/2025 RESOLVED:

On the motion of Chairperson Hayes

Seconded Cr Wilton

THAT THE LOCAL AUTHORITY adopted the minutes of the 28 November 2024 Maningrida Local Authority as a true and correct record.

CARRIED

## 7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Invited Guest - NT Police
Author:	Jasmine Mortimore, Governance Advisor

Report was deferred until after item 8.1.

Member Kernan joined the meeting at 10:56am.

The Local Authority considered a report on Invited Guest - NT Police.

MAN6/2025 RESOLVED:

On the motion of Cr Phillips

Seconded Cr Namanurki

THAT THE LOCAL AUTHORITY

1. Noted the update on Law and Order by the NT Police; and
2. Thanks Tim from the NT Police.

CARRIED

## 8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Finance Report to 31 December 2024
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Local Authority considered a report on Finance Report to 31 December 2024.

MAN5/2025 RESOLVED:

On the motion of Chairperson Hayes

Seconded Cr Phillips

THAT THE LOCAL AUTHORITY receive and note the report titled *Finance Report to 31 December 2024*.

CARRIED

Agenda Reference:	8.2
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

Mr Brown joined the meeting at 10:49am.

Tim from NT Police joined the meeting at 10:49am.

Minute note: meeting moved from 8.1 to 7.1.

The Local Authority considered a report on Review of Action Items.

MAN7/2025 RESOLVED:  
On the motion of Mayor Woods  
Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*;
2. Review the outstanding action items and give approval for completed item to be removed from the register;
3. Request Waste and Resource Coordinator investigate fire pit at waste facility for cultural burning; and
4. Request staff liaise with Malala and Stedmans for assistance with hard rubbish collection.

CARRIED

Agenda Reference:	8.3
Title:	Pebble Ice Machine - Community Use
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Pebble Ice Machine - Community Use.

MAN8/2025 RESOLVED:  
On the motion of Cr Phillips  
Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Pebble Ice Machine - Community Use*; and
2. Approve the allocation of \$42,825.00 from the Maningrida Local Authority annual project funding for the Pebble Ice Machine – Community use.

CARRIED

Agenda Reference:	8.4
Title:	Solar Lights for New Subdivision/Entrance to Bottom Camp/Childcare Road - Maningrida
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Solar Lights for New Subdivision/Entrance to Bottom Camp/Childcare Road - Maningrida.

MAN9/2025 RESOLVED:  
On the motion of Cr Namanurki  
Seconded Member Phillips

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Solar Lights for New Subdivision/Entrance to Bottom Camp/Childcare Road - Maningrida*; and
2. Approve the allocation of \$90,723.00 for Solar Lights for New Subdivision/Entrance to Bottom Camp/Childcare Road from the Maningrida Local Authority Project Funding.

CARRIED

Agenda Reference:	8.5
Title:	Proposed Maningrida Hearse Usage
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Proposed Maningrida Hearse Usage.

MAN10/2025 RESOLVED:  
On the motion of Mayor Woods  
Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Proposed Maningrida Hearse Usage*;
2. Endorse draft Hearse usage policy, excluding Council providing the fuel for Council approval 29<sup>th</sup> April 2025; and
3. Request policy to be reviewed in 12 months minimum or as required.

CARRIED

Agenda Reference:	8.6
Title:	Proposal to Develop By-Laws for Maningrida Community
Author:	Ben Heaslip, Information Advisor

Meeting broke for lunch at 12:19pm and recommenced at 12:50pm.

Member Kernan rejoined the meeting at 12:54pm.

The Local Authority considered a report on Proposal to Develop By-Laws for Maningrida Community.

MAN11/2025 RESOLVED:  
On the motion of Member Doolan  
Seconded Member Bohme

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Proposal to Develop By-Laws for Maningrida Community*; and
2. Approve the administration to begin the process of developing by-laws;
3. Provides feedback on the types of by-laws to be relating to animal management including feral and domestic, rubbish dumping, vehicle removal, noise and nuisance; and
4. Request administration investigate other community by-laws as examples to assist in development.

CARRIED

Agenda Reference:	8.7
Title:	Council Draft Regional Plan and Budget 2025-26
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Local Authority had discussion with Member for Arafura, Mr Brown.

The Local Authority considered a report on Council Draft Regional Plan and Budget 2025-26.

MAN12/2025 RESOLVED:  
On the motion of Chairperson Hayes  
Seconded Cr Wilton

THAT THE LOCAL AUTHORITY

1. Receives and note the report titled *Council Draft Regional Plan and Budget 2025-26*; and
2. Request Draft Regional Plan and Budget 2025 - 26 be included in the agenda for the next Local Authority Meeting.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	2023-2024 Annual Report
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on 2023-2024 Annual Report.

MAN13/2025 RESOLVED:  
On the motion of Member Kernan  
Seconded Cr Phillips

THAT THE LOCAL AUTHORITY receive and note the report titled *2023-2024 Annual Report*.

CARRIED

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Scott Page, Council Services Manager, Maningrida

Member Bohme left the meeting at 2:48pm.

The Local Authority considered a report on CSM Operations Report on Current Council Services.

MAN14/2025 RESOLVED:  
On the motion of Chairperson Hayes  
Seconded Cr Wilton

THAT THE LOCAL AUTHORITY receive and note the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	9.3
Title:	Manayingkarirra Cemetery Progress Report
Author:	Sara Fitzgerald, Waste and Resource Coordinator

Member Kernan left at 3:06pm.

Member Doolan left at 3:11pm.

The Local Authority considered a report on Manayingkarirra Cemetery Progress Report.

MAN15/2025 RESOLVED:  
On the motion of Member Phillips  
Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY receive and note the report titled *Manayingkarirra Cemetery Progress Report*.

CARRIED

Agenda Reference:	9.4
Title:	Technical Services Maningrida Projects Report
Author:	Clem Beard, Project Manager

The Local Authority considered a report on Technical Services Maningrida Projects Report.

MAN16/2025 RESOLVED:  
On the motion of Chairperson Hayes  
Seconded Cr Namanurki

THAT COUNCIL receives and notes the report titled *Technical Services Maningrida Projects Report*.

CARRIED

Agenda Reference:	9.5
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Title:	Maningrida Landfill Update
Author:	Sara Fitzgerald, Waste and Resource Coordinator

The Local Authority considered a report on Maningrida Landfill Update.

MAN17/2025 RESOLVED:

On the motion of Chairperson Hayes

Seconded Mayor Woods

THAT THE LOCAL AUTHORITY receive and note the report titled *Maningrida Landfill Update*.

CARRIED

## 10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

MAN18/2025 RESOLVED:

On the motion of Chairperson Hayes

Seconded Cr Wilton

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

1. Administration to review the availability of a street sweeping options.
2. Administration to liaise with NIAA for potential for Outside School hours care proposal.
3. Director of Community and Council Services to follow up and provide update on Airport fence.
4. Follow up joint venture with United Church on renovations for building including bollard.
5. Allocate up to \$5,000 for Youth week activities subject to LA Project funding guideline.
6. Allocate up to \$6,000 for Grand final Umpires from Darwin, subject to LA Project funding guideline; and
7. Education on bin replacement for broken or old bins.

CARRIED

## 11 TRAINING WITH THE LOCAL GOVERNMENT UNIT

Agenda Reference:	11.1
Title:	Local Authority Roles and Responsibility Training
Author:	Jasmine Mortimore, Governance Advisor

Training with the Local Government Unit with deferred to the next scheduled Local Authority Meeting.

## 12 NEXT MEETING

The next meeting is scheduled to take place on Monday, 12 May 2025.

## 13 MEETING DECLARED CLOSED

Chairperson Hayes declared the meeting closed at 4:15 pm.

This page and the preceding pages are the minutes of the Maningrida Local Authority Meeting held on Monday, 10 March 2025.

[Click here](#) to view the agenda for the Maningrida Local Authority Meeting held on Monday, 10 March 2025.