



Minutes of the West Arnhem Regional Council Minjilang Local Authority
Wednesday, 5 June 2024 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Matthew Nagarlbin declared the meeting open at 10:11, welcomed all in attendance and did an Acknowledgement of Country.

APPOINTED MEMBERS PRESENT

Chairperson	Matthew Nagarlbin
Member	Shane Wauchope
Member	Clint Wauchope
Member	Charles Yirrawala

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Henry Guwiyul

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Director of Community and Council Services	Fiona Ainsworth
Director of Finance	Jocelyn Nathanael- Walters
Governance and Risk Advisor (acting)	Jasmine Mortimore
Council Services Manager Minjilang (acting)	Rick Withers
General Manager Technical Services (acting)	Clem Beard
Manager Business Development	Leanne Johansson

GUEST PRESENT

National Indigenous Australian Agency (NIAA)	Fergus Boyd
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3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

MIN14/2024 RESOLVED:
On the motion of Member S Wauchope
Seconded Member C Wauchope

THAT THE LOCAL AUTHORITY

1. Notes the absence of Member Audrey Lee.
3. Notes and accepts the apology received from Member David Makings.
4. Determines Member David Makings is absent with permission for the Minjilang Local Authority held on 5 June; and
4. Determines Audrey Lee is absent without permission of the Minjilang Local Authority held on 5 June 2024.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Acceptance of Agenda.

MIN15/2024 RESOLVED:
On the motion of Chairperson Nagarbin
Seconded Member Yirrawala

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Minjilang Local Authority meeting held on 5 June 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

MIN16/2024 RESOLVED:
On the motion of Chairperson Nagarbin
Seconded Member Yirrawala

THAT THE LOCAL AUTHORITY received no declarations of interest as listed for the Minjilang Local Authority meeting held on 5 June 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
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Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

MIN17/2024 RESOLVED:

**On the motion of Chairperson Nagarbin
Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY

1. Adopted the minutes of the 25 March 2024 Minjilang Local Authority as a true and correct record.
2. Adopted the minutes of the 15 May 2024 Minjilang Local Authority as a true and correct record.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors - Northern Territory Electoral Commission
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Presentations and Visitors - Northern Territory Electoral Commission.

MIN18/2024 RESOLVED:

**On the motion of Member C Wauchope
Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY

1. Noted the presentations on 2024 Territory Election; and
2. Thanks presenter Anna Egerton from the Northern Territory Electoral Commission.

CARRIED

Agenda Reference:	7.2
Title:	Presentations and Visitors - ALPA CDP
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Presentations and Visitors - ALPA CDP.

MIN21/2024 RESOLVED:

**On the motion of Member C Wauchope
Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY

1. Noted the presentations on Community Development Program Updates; and
2. Thanks presenter Sean Davies from Arnhem Land Progress Aboriginal Corporation.

CARRIED

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Finance Report for the period ended 30 April 2024
Author:	Corey White, Acting Finance Manager

The Local Authority considered a report on Finance Report for the period ended 30 April 2024.

MIN19/2024 RESOLVED:

**On the motion of Member Yirrawala
Seconded Chairperson Nagarlbin**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report titled *Finance Report for the period ended 30 April 2024*

CARRIED

Agenda Reference:	8.2
Title:	Review of Action Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Review of Action Items.

MIN20/2024 RESOLVED:

**On the motion of Member Yirrawala
Seconded Chairperson Nagarlbin**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report titled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register, including item for ALPA CDP to present to the local authority

CARRIED

Agenda Reference:	8.3
Title:	Council's Draft Regional Plan and Budget 2024-2205
Author:	Andrew Walsh, Chief Executive Officer

Meeting broke for lunch at 11:22 and recommenced at 11:47

The Local Authority considered a report on Council Draft Regional Plan and Budget 2024-2025.

MIN22/2024 RESOLVED:

**On the motion of Member S Wauchope
Seconded Chairperson Nagarlbin**

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Council's Draft Regional Plan and Budget 2024-2025*.

CARRIED

Agenda Reference:	8.4
Title:	Purchase of Devices for Local Authority
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Purchase of Devices for Local Authority.

MIN23/2024 RESOLVED:

**On the motion of Member C Wauchope
Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report titled *Purchase of Devices for Local Authority*; and
2. Do not approve the allocation of up to \$4000.00 of local authority funding to purchase 6 tablets.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	Top End Youth Leadership Summit April 2024
Author:	Marnie Mitchell, Manager Community Services Support

The Local Authority considered a report on Top End Youth Leadership Summit April 2024.

MIN24/2024 RESOLVED:

**On the motion of Member S Wauchope
Seconded Member C Wauchope**

THAT THE LOCAL AUTHORITY received and noted the report titled *Top End Youth Leadership Summit April 2024*.

CARRIED

Agenda Reference	10.1
Title:	CSM Operations Report on Current Council Services
Author:	Cathy Makings, CSM Minjilang

The Local Authority considered a report on CSM Operations Report on Current Council Services.

MIN25/2024 RESOLVED:

**On the motion of Member Yirrawala
Seconded Chairperson Nagarlbin**

THAT THE LOCAL AUTHORITY received and noted the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	9.3
Title:	2022-2023 Annual Report
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on 2022-2023 Annual Report.

MIN26/2024 RESOLVED:

**On the motion of Member S Wauchope
Seconded Chairperson Nagarlbin**

THAT THE LOCAL AUTHORITY received and noted the report titled *2022-2023 Annual Report*.

CARRIED

Agenda Reference:	9.4
Title:	Local Authority Membership
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Local Authority Membership.

MIN27/2024 RESOLVED:

**On the motion of Chairperson Nagarlbin
Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY

1. Received and noted the report titled *Local Authority Membership*; and
2. Approved nomination for Josephine Cooper to join the Minjilang Local Authority

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

MIN28/2024 RESOLVED:

On the motion of Member Yirrawala

Seconded Member S Wauchope

THAT THE LOCAL AUTHORITY recorded no questions from Members.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on 9 September 2024

12 MEETING DECLARED CLOSED

Chairperson Matthew Nagarlbin declared the meeting closed at 13:05.

This page and the preceding pages are the minutes of the Minjilang Local Authority held on Wednesday 5 June 2024.

[Click here](#) to view agenda for 5 June 2024 Minjilang Local Authority Meeting.