



Minutes of the West Arnhem Regional Council Ordinary Council Meeting  
Tuesday, 29 April 2025 at 12:00 pm  
Jabiru Council Chambers

---

**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

**Mayor Woods declared the meeting open at 12:00 pm, welcomed all in attendance and did an Acknowledgement of Country.**

**2 PERSONS PRESENT**

**ELECTED MEMBERS PRESENT**

Chairperson	James Woods (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Ralph F. Blyth
Councillor	Monica Wilton
Councillor	Jermaine Namanurki
Councillor	Jacqueline Phillips
Councillor	James Marrawal (via video)

**STAFF PRESENT**

Chief Executive Officer	Katharine Murray
Director Community and Council Services	Fiona Ainsworth
Director Finance	Jocelyn Nathanael-Walters (via video)
Manager Technical Services	Kylie Gregson
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)
Project Manager	Clem Beard
Governance Advisor	Jasmine Mortimore
Information Advisor	Ben Heaslip (via video)
	Ben Waugh

### 3 APOLOGIES AND ABSENCES

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Apologies, Leave of Absence and Absence Without Notice.

#### **OCM84/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Deputy Mayor Williams**

THAT COUNCIL:

1. Notes the absence of Tamar Nawirridj, Mickitja Onus, Otto Dann, Donna Nadjamerrek and Steven Nabalmarda.
2. Notes the apology received from Tamar Nawirridj, Mickitja Onus, Otto Dann, Donna Nadjamerrek and Steven Nabalmarda; and
3. Determines Tamar Nawirridj, Mickitja Onus, Otto Dann, Donna Nadjamerrek and Steven Nabalmarda are absent with permission of the Council.

**CARRIED**

### 4 ACCEPTANCE OF AGENDA

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Acceptance of Agenda.

#### **OCM85/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Mayor Woods**

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 29 April 2025.

**CARRIED**

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Disclosure of Interest of Members or Staff.

#### **OCM87/2025 RESOLVED:**

**On the motion of Cr Blyth**

**Seconded Cr Namanurki**

THAT COUNCIL

1. Receive the declarations of interest as listed for the Ordinary Council meeting held on 29 April 2025.
2. Cr Phillips declared a conflict for item 12.7 as a board member of the Northern Land Council; and

3. Jasmine Mortimore, Governance Advisor declared a conflict for item 12.6 and 12.8 in relation to business with Gundjeihmi Aboriginal Corporation Jabiru Town.

**CARRIED**

## **6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Local Authority Meeting Minutes.

### **OCM88/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Deputy Mayor Williams**

THAT COUNCIL noted the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

<b>Community</b>	<b>Date Held</b>	<b>Quorum</b>	<b>Date of next meeting</b>
<b>Maningrida</b>	<b>10 March 2025</b>	<b>Yes</b>	<b>12 May 2025</b>
<b>Waruwi</b>	<b>11 March 2025</b>	<b>Yes</b>	<b>13 May 2025</b>
<b>Gunbalanya</b>	<b>12 March 2025</b>	<b>Yes</b>	<b>14 May 2025</b>
<b>Minjilang</b>	<b>13 March 2025</b>	<b>Yes</b>	<b>15 May 2025</b>

**CARRIED**

<b>Agenda Reference:</b>	<b>6.2</b>
<b>Title:</b>	<b>Kakadu Ward Advisory Committee Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Kakadu Ward Advisory Committee Minutes.

### **OCM89/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Deputy Mayor Williams**

THAT COUNCIL noted the minutes of 14 March 2025 Kakadu Ward Advisory Committee and reviewed decisions made by the Committee.

**CARRIED**

<b>Agenda Reference:</b>	<b>6.3</b>
<b>Title:</b>	<b>Confirmation of Special Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Confirmation of Special Council Meeting Minutes.

### **OCM90/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Cr Namanurki**

THAT COUNCIL

1. Confirm the minutes of 20 March 2025 Special Council meeting as a true and correct record of the meeting with the administration amendment of Cr Wiltons attendance and the seconder for report item 5.1 5 to be added; and
2. Confirm the minutes of 2 April 2025 Special Council meeting as a true and correct record of the meeting.

**CARRIED**

<b>Agenda Reference:</b>	<b>6.4</b>
<b>Title:</b>	<b>Confirmation of Ordinary Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Moved from item 6.4 to 9.1

The Council considered a report on Confirmation of Ordinary Council Meeting Minutes.

**OCM91/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Cr Namanurki**

THAT COUNCIL confirm the minutes of 26 March 2025 Ordinary Council meeting as a true and correct record of the meeting.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Visitor - Demed Aboriginal Corporation</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Jocelyn Nathanael-Walters joined the meeting at 12:40pm

The Council considered a report on Visitor - Demed Aboriginal Corporation.

**OCM95/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Mayor Woods**

THAT COUNCIL

1. Notes the discussions with Martin Corrie from Demed Aboriginal Corporation; and
2. Thanks Martin from Demed Aboriginal Corporation.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Presentation - Department of Mining and Energy</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Cr Wilton left the meeting at 1:08pm and returned at 1:10pm

The Council considered a report on Presentation - Department of Mining and Energy.

**OCM96/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Cr Phillips**

THAT COUNCIL

1. Notes the information on gravity survey by Department of Mining and Energy;
2. Thanks Peter from Department of Mining and Energy; and
3. Request the Department of Mining and Energy attend Ordinary Council Meeting after NLC Consultation.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>Presentation - OneWifi and Infrastructure</b>

<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>
----------------	----------------------------------------------

Meeting took a break at 1:12pm and recommenced at 1:29pm

The Council considered a report on Presentation - OneWifi and Infrastructure.

**OCM97/2025 RESOLVED:**

**On the motion of Cr Blyth**

**Seconded Mayor Woods**

THAT COUNCIL

1. Notes the information on First Nations Community Wi-Fi Program for Gunbalanya by OneWifi and Infrastructure; and
2. Endorse the OneWifi and Infrastructure proposal for the First Nations Community Wifi Program in Gunbalanya.

**CARRIED**

**8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Cr Phillips declared a conflict for the Remote Jobs and Economic Development Program update as a business applying for this program, left the meeting at 2:07pm and returned at 2:13pm.

Cr Blyth declared a conflict for any future discussions for the Remote Jobs and Economic Development Program.

The Council considered a report on Review of Action Items.

**OCM98/2025 RESOLVED:**

**On the motion of Cr Blyth**

**Seconded Cr Namanurki**

THAT COUNCIL:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Maningrida Football Changerooms - External Colour Scheme</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Council considered a report on Maningrida Football Changerooms - External Colour Scheme.

**OCM100/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Cr Namanurki**

THAT COUNCIL

1. Receive and note the report titled *Maningrida Football Changerooms - External Colour Scheme*; and
2. Nominate the external colour scheme for the Maningrida Changerooms to be standard council colours listed in the report.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Incoming and Outgoing Correspondence.

**OCM92/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Mayor Woods**

THAT COUNCIL receive and noted the attached items of incoming and outgoing correspondence.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Meetings and Events attended by the Mayor</b>
<b>Author:</b>	<b>Gina Carrascalao, Executive Assistant to Mayor and CEO</b>

The Council considered a report on Meetings and Events attended by the Mayor.

**OCM93/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Cr Wilton**

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the Mayor*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>Meetings and Events attended by the CEO</b>
<b>Author:</b>	<b>Ben Waugh, Interim Chief Executive Officer</b>

The Council considered a report on Meetings and Events attended by the CEO.

**OCM94/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Cr Phillips**

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the CEO*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>Carpark Sealing at the rear of Maningrida Council Office</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

Minute Note: Meeting moved from item 9.4 to 7.1.

Cr Blyth left the meeting at 3:01pm and returned at 3:04pm.

The Council considered a report on Carpark Sealing at the rear of Maningrida Council Office.

**OCM101/2025 RESOLVED:**

**On the motion of Cr Namanurki**

**Seconded Cr Wilton**

THAT COUNCIL

1. Receive and note the report titled *Carpark Sealing at the rear of Maningrida Council Office*; and
2. Explore options for relocating the water line through PowerWater to facilitate further car park options.

CARRIED

<b>Agenda Reference:</b>	<b>9.5</b>
<b>Title:</b>	<b>Finance Report for the period ended February 2025</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director Finance</b>

The Council deferred a report on Finance Report for the period ending February 2025.

<b>Agenda Reference:</b>	<b>9.6</b>
<b>Title:</b>	<b>Technical Services Projects Report</b>
<b>Author:</b>	<b>Kylie Gregson, Manager Technical Services</b>

The Council considered a report on Technical Services Projects Report.

**OCM102/2025 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Cr Marrawal**

THAT COUNCIL receive and note the report titled *Technical Services Projects Report*.

CARRIED

<b>Agenda Reference:</b>	<b>9.7</b>
<b>Title:</b>	<b>Regional Cemetery Update</b>
<b>Author:</b>	<b>Kylie Gregson, Manager Technical Services</b>

The Council considered a report on Regional Cemetery Update.

**OCM103/2025 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Deputy Mayor Williams**

THAT COUNCIL

1. Receive and note the report titled *Regional Cemetery Update*; and
2. Investigate Jabiru Cemetery ownership and responsibility.

CARRIED

<b>Agenda Reference:</b>	<b>9.8</b>
<b>Title:</b>	<b>Regional Waste Update</b>
<b>Author:</b>	<b>Kylie Gregson, Manager Technical Services</b>

The Council considered a report on Regional Waste Update.

**OCM104/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Mayor Woods**

THAT COUNCIL receive and note the report titled *Regional Waste Update*.

CARRIED

<b>Agenda Reference:</b>	<b>9.9</b>
<b>Title:</b>	<b>Human Resources Report - 1 to 31 March 2025</b>
<b>Author:</b>	<b>Luisa Arango, Human Resources Manager (Acting)</b>

Cr Namanurki left the meeting at 3:37pm and returned at 3:40pm.

The Council considered a report on Human Resources Report - 1 to 31 March 2025.

**OCM105/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Mayor Woods**

THAT COUNCIL receive and note the report titled *Human Resources Report - 1 to 31 March 2025*.

**CARRIED**

**10 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Elected Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Elected Member Questions with or without Notice.

**OCM106/2025 RESOLVED:**  
**On the motion of Cr Namanurki**  
**Seconded Deputy Mayor Williams**

That the Chairperson invites questions with or without notice from Elected Members.

1. Deputy Mayor Williams raised concerns with broken streetlights in Jabiru township.
2. Mayor Woods raised the need for permanent fencing for Maningrida airport.
3. Cr Phillips raised a Local Authority Funding Project for two speed bumps to be installed in Maningrida; and
4. Cr Namanurki raised conditions of alley ways in Maningrida.

**CARRIED**

**11 PROCEDURAL MOTIONS**

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>Closure to the Public for the Discussion of Confidential Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Meeting broke at 3:59pm and recommenced at 4:18pm.

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

**OCM107/2025 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Mayor Woods**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public at 4:20pm to consider the Confidential items of the Agenda.

**CARRIED**

**12 CONFIDENTIAL ITEMS**

<b>Agenda Reference:</b>	<b>13.1</b>
<b>Title:</b>	<b>Disclosure of Confidential Resolutions and Re-admittance of the Public</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

**OCM113/2025 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Cr Phillips**

THAT COUNCIL:

1. Approve to disclose all resolutions except 12.2 from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public at 12:16pm after the discussion of confidential items.

<b>Agenda Reference:</b>	<b>12.2</b>
<b>Title:</b>	<b>Confirmation of Confidential Special Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

*The Report will remain confidential under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

<b>Agenda Reference:</b>	<b>12.3</b>
<b>Title:</b>	<b>Confirmation of Confidential Ordinary Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Confirmation of Confidential Ordinary Council Meeting Minutes.

**OCM109/2025 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Cr Marrawal**

THAT COUNCIL confirm the minutes of 26 March 2025 Confidential Ordinary Council meeting as a true and correct record of the meeting.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.4</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Incoming and Outgoing Correspondence.

**OCM110/2025 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Mayor Woods**

THAT COUNCIL receive and note the attached items of incoming and outgoing correspondence.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.5</b>
<b>Title:</b>	<b>Disposal of Fleet Toyota Landcruiser 200 Series</b>
<b>Author:</b>	<b>Kylie Gregson, Manager Technical Services</b>

The Council considered a report on Disposal of Fleet Toyota Landcruiser 200 Series.

**OCM111/2025 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Deputy Mayor Williams**

THAT COUNCIL receive and note the report titled *Disposal of Fleet Toyota Landcruiser 200 Series*.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.6</b>
<b>Title:</b>	<b>Gundjeihmi Aboriginal Corporation Jabiru Town Residential Leases</b>

<b>Author:</b>	<b>Leanne Johansson, Business Development Manager</b>
----------------	-------------------------------------------------------

Meeting closed at 4:35pm on 29 April 2025 and re-opened at 9:11am on 30 April 2025.

Jasmine Mortimore, Governance Advisor declared a conflict for items 12.6 and 12.8 due to future employment and left the meeting at 9:11am.

Leanne Johansson, Manager Business and Commercial Services joined the meeting at 9:11am.

The Council considered a report on Gundjeihmi Aboriginal Corporation Jabiru Town Residential Leases.

**OCM114/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Deputy Mayor Williams**

THAT COUNCIL

1. Receive and note the report titled *Gundjeihmi Aboriginal Corporation Jabiru Town Residential Leases*; and
2. Request report on Jabiru lease requirements, Outdoor Living Area (OLA) design costings and copy of 30 September report and resolution relating to this information.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.8</b>
<b>Title:</b>	<b>Local Government Funding Levels Third Update</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

The Council considered a report on Local Government Funding Levels Third Update.

**OCM115/2025 RESOLVED:**

**On the motion of Cr Blyth**

**Seconded Cr Namanurki**

THAT COUNCIL receive and note the report titled *Local Government Funding Levels Third Update*.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.7</b>
<b>Title:</b>	<b>Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

Leanne Johansson, Manager Business and Commercial Services left the meeting at 10:30am.

Fiona Ainsworth, Director of Community and Council Services left the meeting at 10:32am.

Jasmine Mortimore, Governance Advisor returned to the meeting at 10:31am.

Meeting took a break at 10:32am on 30.04.2025 and recommenced at 10:52am.

Cr Phillips declared a conflict as a board member of the Northern Land Council.

The Council deferred a report on Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council due to loss of quorum.

<b>Agenda Reference:</b>	<b>12.1</b>
<b>Title:</b>	<b>Council's Draft Regional Plan and Budget 2025-26</b>
<b>Author:</b>	<b>Ben Waugh, Interim Chief Executive Officer</b>

Item 12.1 was deferred until after item 12.7 on 30.04.2025.

The Council considered a report on Council Draft Regional Plan and Budget 2025-2026.

All staff except Katharine Murray, Ben Waugh and Jasmine Mortimore left the meeting at 11:13am.

**OCM112/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Deputy Mayor Williams**

THAT COUNCIL

1. Receive and note the report titled *Council's Draft Regional Plan and Budget 2025-2026*.
2. Note the intend actions for the CEO to seek to obtain further funding to achieve a balanced budget for 2025-26.
3. Approve the *Draft Regional Plan and Budget 2025-2026* and that it be made available for public consultation to comply with the *Local Government Act 2019* subject to:
  - a. The Special Rate for Public Lighting per resolution OCM27/2025 being incorporated into the 2025-26 Plan and Budget; and
  - b. The Budget 2025-26 papers being inserted into the Plan, to become a single document.
4. Approve this confidential resolution now be made public and disclosed in the open session.

**CARRIED**

**CARRIED**

It was discussed with the CEO and Council to review the Policy relating to Gifts and Benefits for Elected Members.

**14 NEXT MEETING**

The next meeting is scheduled to take place on Wednesday, 28 May 2025.

**15 MEETING DECLARED CLOSED**

Mayor Woods declared the meeting closed at 12:18 pm.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on Tuesday, 29 April 2025.

[Click here](#) to view the agenda for the Ordinary Council Meeting held on Tuesday, 29 April 2025.