



Minutes of the West Arnhem Regional Council Ordinary Council Meeting
Wednesday, 31 July 2024 at 9:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Mayor Woods declared the meeting open at 9:16 am, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Chairperson	James Woods (Mayor)
Councillor	Ralph F Blyth
Councillor	Mickitja Onus
Councillor	Otto Dann
Councillor	Henry Guwiyul
Councillor	Donna Nadjamerrek
Councillor	Monica Wilton
Councillor	Jermaine Namanurki

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Director Community and Council Services	Fiona Ainsworth
Director Finance	Jocelyn Nathanael-Walters
Governance Advisor	Jasmine Mortimore

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Apologies, Leave of Absence and Absence Without Notice.

OCM170/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Mayor Woods

THAT COUNCIL:

1. Notes the absence of James Marrawal, Gabby Gumurdul, Jacqueline Phillips, Elizabeth Williams
2. Notes the apologies received from James Marrawal, Elizabeth Williams, Gabby Gumurdul, Jacqueline Phillips.
3. Determines James Marrawal, Elizabeth Williams, Gabby Gumurdul, Jacqueline Phillips are absent with permission of the Council; and
4. Requests Chief Executive Officer review meeting attendance policy for Elected Members.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Acceptance of Agenda.

OCM171/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Cr Onus

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 31 July 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Disclosure of Interest of Members or Staff.

OCM172/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Guwiyul

THAT COUNCIL

1. Receive and note the declarations of interest as listed for the Ordinary Council meeting held on 31 July 2024; and
2. Request register be updated to include Cr Wilton position as Deputy Chair for Maningrida Homelands School Company.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Ordinary Council Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Confirmation of Ordinary Council Meeting Minutes.

OCM173/2024 RESOLVED:
On the motion of Cr Guwiyul
Seconded Mayor Woods

THAT COUNCIL confirm the minutes of 18 June 2024 Ordinary Council meeting as a true and correct record of the meeting.

CARRIED

Agenda Reference:	6.2
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Confirmation of Local Authority Meeting Minutes.

OCM174/2024 RESOLVED:
On the motion of Cr Guwiyul
Seconded Mayor Woods

THAT COUNCIL confirm the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Minjilang	5 June 2024	Yes	9 September 2024
Maningrida	12 June 2024	No	12 September 2024
Gunbalanya	9 July 2024	Yes	11 September 2024

1. Approve the nomination for Josephine Cooper to join the Minjilang Local Authority.
2. Approve the nomination for Garth Doolan to join the Maningrida Local Authority.
3. Approve the nomination for Marlene Kernan to join the Maningrida Local Authority; and
4. Approve the provisional decision to allocate \$91,676.00 for the supply and installation of bollards from the Maningrida Local Authority.

CARRIED

Agenda Reference:	6.3
Title:	Confirmation of Risk Management and Audit Committee Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Confirmation of Risk Management and Audit Committee Minutes.

OCM175/2024 RESOLVED:
On the motion of Cr Guwiyul
Seconded Mayor Woods

THAT COUNCIL confirm the minutes of 21 June 2024 Risk Management and Audit Committee as a true and correct record of the meeting and reviewed decisions made by the Committee.

CARRIED

Agenda Reference:	6.4
--------------------------	------------

Title:	Confirmation of Kakadu Ward Advisory Committee Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Confirmation of Kakadu Ward Advisory Committee Minutes.

OCM176/2024 RESOLVED:
On the motion of Cr Guwiyul
Seconded Mayor Woods

THAT COUNCIL confirm the minutes of 26 June 2024 Kakadu Ward Advisory Committee as a true and correct record of the meeting and reviewed decisions made by the Committee.

CARRIED

7 ACTION REPORTS

Agenda Reference:	7.1
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

Cr Wilton left the meeting at 10:16am

The Council considered a report on Review of Action Items.

OCM178/2024 RESOLVED:
On the motion of Cr Onus
Seconded Cr Blyth

THAT COUNCIL:

1. Receive and note the report titled *Review of Action Items*.
2. Review the outstanding action items and give approval for completed items to be removed from the register; and
3. Notes concerns with need for street sweeper and line marking in Gunbalanya.

CARRIED

Agenda Reference:	7.2
Title:	Special Finance Committee Membership
Author:	Ben Heaslip, Information Advisor

The Council considered a report on Special Finance Committee Membership.

OCM179/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Mayor Woods

THAT COUNCIL:

1. Receive and note the report titled *Special Finance Committee Membership*.

CARRIED

Agenda Reference:	7.3
Title:	West Arnhem Youth Leadership Summit November 2024
Author:	Marnie Mitchell, Manager Community Services Support

The Council considered a report on West Arnhem Youth Leadership Summit November 2024.

OCM180/2024 RESOLVED:
On the motion of Cr Onus
Seconded Cr Dann

THAT COUNCIL:

1. Receive and note the report titled West Arnhem Youth Leadership Summit November 2024; and

2. Approve Administration to facilitate a specific time that suits the Council agenda and summit program.

CARRIED

Agenda Reference:	7.4
Title:	Write Off of Debt
Author:	Jocelyn Nathanael-Walters, Director Finance

Cr Wilton joined the meeting at 10:39am

The Council considered a report on Write off of Debt.

OCM181/2024 RESOLVED:

On the motion of Cr Onus

Seconded Cr Nadjamerrek

THAT COUNCIL:

1. Receive and note the report titled Write Off of Debt.
2. Receive and note the Chief Executive Officer's written Write Off of Debt Certification; and
3. Approve the write-off of debts identified in the report to the total value of \$41,947.40.

CARRIED

Agenda Reference:	7.5
Title:	Swearing in of Newly Appointed Elected Members - Maningrida Ward
Author:	Jasmine Mortimore, Governance Advisor

Deputy Mayor Joined at 9:37am and left at 9:42am

The Council considered a report on Swearing in of Newly Appointed Elected Members - Maningrida Ward.

OCM177/2024 RESOLVED:

On the motion of Cr Onus

Seconded Mayor Woods

THAT COUNCIL:

1. Receive and note the report titled *Swearing in of Newly Appointed Elected Members - Maningrida Ward*.
2. Acknowledge that Mr Jermaine Namanurki and Ms Monica Wilton cited their declaration and signed their swearing in certificate; and
3. Congratulate Mr Jermaine Namanurki and Ms Monica Wilton on their appointment as Councillor to the West Arnhem Regional Council, representing the Maningrida Ward.

CARRIED

8 RECEIVE AND NOTE REPORTS

Agenda Reference:	8.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

Meeting broke at 10:56am and recommenced at 11:10am

The Council considered a report on Incoming and Outgoing Correspondence.

OCM182/2024 RESOLVED:

On the motion of Cr Onus

Seconded Cr Blyth

THAT COUNCIL receive and note the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	8.2
Title:	Meetings and Events attended by the Mayor
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Meetings and Events attended by the Mayor.

OCM183/2024 RESOLVED:

On the motion of Cr Dann

Seconded Cr Onus

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the Mayor*.

CARRIED

Agenda Reference:	8.3
Title:	Meetings and Events attended by the CEO
Author:	Andrew Walsh, Chief Executive Officer

The Council considered a report on Meetings and Events attended by the CEO.

OCM184/2024 RESOLVED:

On the motion of Mayor Woods

Seconded Cr Onus

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the CEO*.

CARRIED

Agenda Reference:	8.4
Title:	Human Resources Report - 1 April to 30 June 2024
Author:	Linda Veugen-Yong, Human Resources Manager (Acting)

The Council considered a report on Human Resources Report - 1 April to 30 June 2024.

OCM185/2024 RESOLVED:

On the motion of Cr Dann

Seconded Cr Blyth

THAT COUNCIL receive and note the report titled *Human Resources Report - 1 April to 30 June 2024*.

CARRIED

Agenda Reference:	8.5
Title:	Finance Report for the period ended 30 June 2024
Author:	Corey White, prior Acting Finance Manager Imran Shajib, Acting Finance Manger

The Council considered a report on Finance Report for the period ended 30 June 2024.

OCM186/2024 RESOLVED:

On the motion of Cr Nadjamerrek

Seconded Cr Guwiyul

THAT COUNCIL receive and note the report titled *Finance Report for the period ended 30 June 2024*.

CARRIED

Agenda Reference:	8.6
Title:	Roads To Recovery Projected Expenditure 2024-25
Author:	Sara Fitzgerald, Waste and Resource Coordinator

The Council considered a report on Roads to Recovery Projected Expenditure 2024-25.

OCM187/2024 RESOLVED:
On the motion of Cr Onus
Seconded Cr Guwiyul

THAT COUNCIL receive and note the report titled *Roads to Recovery Projected Expenditure 2024-25*.

CARRIED

Agenda Reference:	8.7
Title:	Movements in Reserves
Author:	Jocelyn Nathanael-Walters, Director Finance

The Council considered a report on Movements in Reserves.

OCM188/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Nadjamerrek

THAT COUNCIL:

1. Receive and note the report titled Movements in Reserves.
2. Approve the transfer of \$72,930 from council's capital reserve for 1 July 2023 to 30 June 2024; and
3. Approve the change in purpose of the remaining funds of \$42,589, for completed and no longer required capital projects, to be reallocated to the overspent 2021/22 capital projects within the capital reserve leaving an overspent balance of \$14,215 in relation to the Jabiru office upgrade, to be cleared when future funds become available.

CARRIED

9 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	9.1
Title:	Elected Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Elected Member Questions with or without Notice.

OCM189/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Cr Onus

That the Chairperson invites questions with or without notice from Elected Members.

1. Request letter be sent to Minister McCarthy to congratulate on new role.
2. Request administration inform DIPL on concerns with road conditions including potholes on Cahills Crossing inclusive of exit and entrance.
3. Raised concerns with lack of firebreaks around properties in Gunbalanya.
4. Request CEO provide monthly project update to Elected Members.

CARRIED

10 PROCEDURAL MOTIONS

Agenda Reference:	10.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

OCM190/2024 RESOLVED:
On the motion of Cr Onus

Seconded Mayor Woods

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED

11 CONFIDENTIAL ITEMS

The information in this section of the Agenda is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference:	12.1
Title:	Confirmation of Confidential Ordinary Council Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

Meeting broke for lunch at 13:00 and recommenced at 13:31

The Council considered a report on Confirmation of Confidential Ordinary Council Meeting Minutes.

OCM191/2024 RESOLVED:

On the motion of Cr Dann

Seconded Cr Onus

THAT COUNCIL confirm the minutes of 18 June 2024 Confidential Ordinary Council meeting as a true and correct record of the meeting.

CARRIED

Agenda Reference:	12.2
Title:	Confirmation of Risk Management and Audit Committee Minutes
Author:	Jasmine Mortimore, Governance Advisor

This Report will remain confidential under Section 293(1) of the Local Government Act 2019 and General Regulation 2921 (3) Administration – Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the Council, its members or staff.

Agenda Reference:	12.3
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Incoming and Outgoing Correspondence.

OCM192/2024 RESOLVED:

On the motion of Mayor Woods

Seconded Cr Onus

THAT COUNCIL receive and note the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	12.4
Title:	Tender Endorsement - Gunbalanya Oval Lighting
Author:	Hilal Ahmad, Senior Project Manager

The Council considered a report on Tender Endorsement - Gunbalanya Oval Lighting.

OCM193/2024 RESOLVED:

On the motion of Cr Dann

Seconded Cr Blyth

THAT COUNCIL

1. Receive and note the report titled Tender Endorsement - Gunbalanya Oval Lighting; *and*
2. Retrospectively endorse the awarding of Gunbalanya Oval Lighting Tender to Molloy Electrical Contracting.

CARRIED

Agenda Reference:	12.5
Title:	Tender Endorsement - Gunbalanya Roadworks and Shoulder Maintenance Project
Author:	Hilal Ahmad, Senior Project Manager

The Council considered a report on Tender Endorsement - Gunbalanya Roadworks and Shoulder Maintenance Project.

OCM194/2024 RESOLVED:

On the motion of Mayor Woods

Seconded Cr Dann

THAT COUNCIL

1. Receive and note the report titled Tender Endorsement - Gunbalanya Roadworks and Shoulder Repair Project; *and*
2. Retrospectively endorse the awarding of tender for Gunbalanya Roadworks and Shoulder Repair Project to Developing Indigenous Generations.

CARRIED

Agenda Reference:	12.6
Title:	Tender Endorsement - Warruwi Recreation Hall Roof Sheet Upgrade
Author:	Hilal Ahmad, Senior Project Manager

The Council considered a report on Tender Endorsement - Warruwi Recreation Hall Roof Sheet Upgrade.

OCM195/2024 RESOLVED:

On the motion of Cr Namanurki

Seconded Cr Blyth

THAT COUNCIL

1. Receive and note the report titled Tender Expenditure - Warruwi Recreation Hall Roof Sheet Upgrade; *and*
2. Retrospectively endorse the tender for Warruwi Recreation Hall Roof Sheet Upgrade to Stedman's Construction.

CARRIED

Agenda Reference:	12.7
Title:	Tender Endorsement - Jabiru Telemetry System Upgrade
Author:	Sara Fitzgerald, Waste and Resource Coordinator

The Council considered a report on Tender Endorsement - Jabiru Telemetry System Upgrade.

OCM196/2024 RESOLVED:

On the motion of Cr Blyth

Seconded Cr Onus

THAT COUNCIL

1. Receive and note the report titled *Tender Endorsement - Jabiru Telemetry System Upgrade; and*
2. Endorse the awarding of the tender for Jabiru Telemetry System Upgrade to Encaba Pty Ltd.

CARRIED

Agenda Reference:	12.8
Title:	Special Council Meeting Disclosure of Confidential Resolutions
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Special Council Meeting Disclosure of Confidential Resolutions.

OCM197/2024 RESOLVED:

**On the motion of Cr Blyth
Seconded Mayor Woods**

THAT COUNCIL:

1. Receive and note the report titled *Special Council Meeting Disclosure of Confidential Resolutions*.
2. Rescind decision OCM169/2024 to disclose resolution 8.1 to the public; and
3. Approve for item 8.1 to remain confidential under section 293(1) of the Local Government Act 2019.

CARRIED

Agenda Reference:	12.9
Title:	Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council
Author:	Fiona Ainsworth, Director of Community and Council Services

Cr Dann declared a conflict and left the meeting at 14:15

The Council considered a report on Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council.

OCM198/2024 RESOLVED:

**On the motion of Cr Onus
Seconded Mayor Woods**

THAT COUNCIL:

1. Receive and note the report titled Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council.
2. Note the status of outstanding Land Use Agreements.
3. Approve the yield up Lot 417 Gunbalanya – Njanjma Rangers Compound, pending the acceptance of Lot 733; and
4. Director of Community and Council Services to reach out to Northern Land Council for written response on all West Arnhem land use agreement matters.

CARRIED

Agenda Reference:	12.10
Title:	CouncilBIZ Update
Author:	Jocelyn Nathanael-Walters, Director Finance

Cr Dann joined the meeting at 14:39

The Council considered a report on CouncilBIZ Update.

OCM199/2024 RESOLVED:

**On the motion of Cr Blyth
Seconded Cr Namanurki**

THAT COUNCIL receive and note the report titled CouncilBIZ Update.

CARRIED

Agenda Reference:	12.11
Title:	Tender Evaluation - Maningrida Airport Road Reseal Works
Author:	Hilal Ahmad, Senior Project Manager

Deputy Mayor Williams joined the meeting at 14:51
The Council considered a report on Tender Evaluation - Maningrida Airport Road Reseal Works.

OCM200/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Namanurki

THAT COUNCIL:

1. Receive and note the report titled *Tender Evaluation - Maningrida Airport Road Reseal Works*; and
2. Endorse the awarding of Maningrida Airport Road Reseal Works to Road Network Services for a total of \$693,480.62.

CARRIED

Agenda Reference:	12.12
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Ben Heaslip, Information Advisor

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

OCM202/2024 RESOLVED:
On the motion of Cr Blyth
Seconded Deputy Mayor Williams

THAT COUNCIL

1. Open the meeting to the public after the discussion of confidential items.
2. Approve to disclose all resolutions excluding 12.2 from the confidential section of this meeting in the non-confidential meeting minutes; and
3. Approve reports 12.2, 12.4, 12.5, 12.6, 12.7 and 12.11 to remain confidential.

CARRIED

The public was re-admitted at 3:15 pm.

12 NEXT MEETING

The next meeting is scheduled to take place on 21 August 2024.

13 MEETING DECLARED CLOSED

Chairperson Mayor Woods declared the meeting closed at 3:15 pm.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on Wednesday 31 July 2024.

[Click here](#) to view agenda from Ordinary Council Meeting held on 31 July 2024.