



Minutes of the West Arnhem Regional Council Ordinary Council Meeting
Tuesday, 18 June 2024 at 9:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Mayor Woods declared the meeting open at 9:05 am, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Chairperson	James Woods (Mayor) (via video)
Deputy Mayor	Elizabeth Williams
Councillor	Mickitja Onus (via video)
Councillor	Otto Dann (via video)
Councillor	Jacqueline Phillips
Councillor	James Marrawal

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Director Finance	Jocelyn Nathanael-Walters
General Manager Technical Services (acting)	Clem Beard
Finance Manager (acting)	Corey White
Governance and Risk Advisor (acting)	Jasmine Mortimore
Manager Community Services Support	Marnie Mitchell

GUESTS

Executive Director Local Government (DCMC)	Maree De Lacey
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3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Leave Without Absence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Apologies, Leave of Absence and Leave Without Absence.

OCM131/2024 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Cr Marrawal

THAT COUNCIL:

1. Notes the absence of Cr Donna Nadjamerrek, Cr Ralph F Blyth, Cr Henry Guwiyul and Cr Gabby Gumurdul.
2. Notes apology received from Cr Donna Nadjamerrek, Cr Ralph F Blyth, Cr Henry Guwiyul, and Cr Gabby Gumurdul; and
3. Determines Cr Donna Nadjamerrek, Cr Ralph F Blyth, Cr Henry Guwiyul and Cr Gabby Gumurdul are absent with permission of the Council.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Acceptance of Agenda.

OCM132/2024 RESOLVED:

On the motion of Cr Dann

Seconded Mayor Woods

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 18 June 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Disclosure of Interest of Members or Staff.

OCM133/2024 RESOLVED:

On the motion of Cr Dann

Seconded Cr Phillips

THAT COUNCIL:

1. Received the declarations of interest form Cr Jaqueline Phillips and Cr Otto Dann for item 12.2 as listed for the Ordinary Council meeting held on 18 June 2024; and
2. Request updates to declaration of interest register for Mayor James Woods as a member of the Maningrida Housing Reference Group.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Ordinary Council Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Confirmation of Ordinary Council Meeting Minutes.

OCM134/2024 RESOLVED:
On the motion of Cr Onus
Seconded Deputy Mayor Williams

THAT COUNCIL confirm the minutes of 21 May 2024 Ordinary Council meeting as a true and correct record of the meeting.

CARRIED

Agenda Reference:	6.2
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Confirmation of Local Authority Meeting Minutes.

OCM135/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Marrawal

THAT COUNCIL confirmed the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Minjilang	15 May 2024	Yes	5 June 2024
Waruwi	22 May 2024	Yes	16 July 2204

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors - NTG Regional Director Jabiru / Red Lily
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Meeting broke at 10:27 and recommenced at 10:44

Mayor Woods left the meeting at 11:24 and joined at 11:33

Mayor Woods left the meeting at 11:40 am and joined at 12:04

The Council considered a report on Presentations and Visitors - NTG Regional Director Jabiru / Red Lily.

OCM139/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Onus

THAT COUNCIL:

1. Noted the presentation from Red Lily and thanks presenters Brad Palmer and Stephan Hayes.
2. Noted the presentations from Department of Chief Minister and Cabinet and thanks presenter Owain Dunn, acting Regional Director for Jabiru / Kakadu; and
3. Request DCMC to investigate RPT services for the West Arnhem Region using Jabiru as the central hub.

CARRIED

Agenda Reference:	7.2
Title:	Presentations and Visitors - National Indigenous Australians Agency
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Presentations and Visitors - National Indigenous Australians Agency.

OCM140/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL:

1. Noted the discussions on funding initiatives by the National Indigenous Australians Agency; and
2. Thanks presenter Gerrit Wanganeen and Fergus Boyd.

CARRIED

Agenda Reference:	7.3
Title:	Presentations and Visitors - Northern Territory Police
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Meeting broke for lunch at 13:22 and recommenced at 13:51

The Council considered a report on Presentations and Visitors - Northern Territory Police.

OCM141/2024 RESOLVED:
On the motion of Cr Onus
Seconded Cr Dann

THAT COUNCIL:

1. Noted the discussions on topics within the West Arnhem Region from the Northern Territory Police; and
2. Thanks presenter NT Police Superintendent, Jody Nobbs and NT Police Senior Sergeant, Adrian Kidney.

CARRIED

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Ben Heaslip, Information Advisor

The Council considered a report on Review of Action Items.

OCM136/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Onus

THAT COUNCIL:

1. Received and noted the report titled *Review of Action Items*.
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register, including action OCM121/2024 on road grading, OCM60/2024 on Gunbalanya road works.
3. Invite Territory Families, Housing and Communities to Council meeting to advocate on behalf of community safety; and
4. Invite DEMED and BAC CEO to Council meeting to discuss gravel usage surrounding Gunbalanya township area.

Agenda Reference:	8.2
Title:	Approval to Dispose of Surplus Fleet Asset
Author:	Graham Baulch, Project Coordinator Fleet Operations

The Council considered a report on Approval to Dispose of Surplus Fleet Asset.

OCM137/2024 RESOLVED:
On the motion of Cr Marrawal
Seconded Mayor Woods

THAT COUNCIL:

1. Received and noted the report titled *Approval to Dispose of Surplus Fleet Asset*.
2. Approved the disposal of 2011 2WD DMax utility CA21TO; and
3. Request policy of fleet disposal to be updated to include assessment of each vehicle and expression of interests within community before auction in Darwin.

CARRIED

Agenda Reference:	8.3
Title:	Council's Regional Plan and Budget 2024-2025
Author:	Jocelyn Nathanael-Walters, Director Finance

The Council considered a report on Council Regional Plan and Budget.

OCM143/2024 RESOLVED:
On the motion of Cr Onus
Seconded Mayor Woods

THAT COUNCIL:

1. Receive and note the report titled Council's Regional Plan and Budget 2024-2025;
2. Correct operational errors on page 17 regarding Jabiru services, formatting on table on page 66, 53 and 39.
3. Approve the tabled elected member allowances payable for 2024-25 as determined by the NT Government's Remuneration Tribunal;
4. Receive and note the CEO's certification that all rateable land is recorded in the Council's assessment records;
5. Declare the tabled General Rates and Charges for 2024-25;
6. Declare the tabled Special Rate for Animal Management for 2024-25;
7. Approve the tabled Annual Budget for 2024-25; and
8. Approve the tabled Regional Plan and Budget 2024-2025.

CARRIED

Agenda Reference:	8.4
Title:	WARC Delegations Manual
Author:	Andrew Walsh, Chief Executive Officer

The Council considered a report on WARC Delegations Manual.

OCM138/2024 RESOLVED:
On the motion of Cr Phillips
Seconded Deputy Mayor Williams

THAT COUNCIL:

1. Received and noted the report titled *WARC Delegations Manual*; and
2. Approved formal adoption of the delegation manual.

CARRIED

Agenda Reference:	8.5
Title:	West Arnhem Regional Council - Northern Territory Police MoU
Author:	Andrew Walsh, Chief Executive Officer

The Council considered a report on West Arnhem Regional Council - Northern Territory Police MoU.

OCM142/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Deputy Mayor Williams

THAT COUNCIL:

1. Received and noted the report titled *West Arnhem Regional Council - Northern Territory Police MoU*; and
2. Approve execution of the Memorandum of Understanding between West Arnhem Regional Council & Northern Territory Police.

CARRIED

Agenda Reference:	8.6
Title:	Jabiru Bombers Football Club Sponsorship for 2024 - 2025 Season
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

Meeting closed at 16:39 on Tuesday 18 June 2024 and reopened at 9:06 on Wednesday 19 June 2024

The Council considered a report on Jabiru Bombers Football Club Sponsorship for 2024 - 2025 Season.

OCM145/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Marrawal

THAT COUNCIL:

1. Received and noted the report titled *Jabiru Bombers Football Club Sponsorship for 2024 - 2025 Season*; and
2. Approved the sponsorship option 'Gold' for the Jabiru Bombers Football Club 2024 – 2025 season.

CARRIED

Agenda Reference:	8.7
Title:	Filling Casual Vacancies - Maningrida Ward
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Filling Casual Vacancies - Maningrida Ward

OCM146/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL Refer item to be considered at a Special Meeting of Council to be urgently called with all elected members in attendance.

CARRIED

Agenda Reference:	8.8
Title:	Special Finance Committee Membership
Author:	Ben Heaslip, Information Advisor

The Council considered a report on Special Finance Committee Membership.

OCM147/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Onus

THAT COUNCIL:

1. Received and noted the report titled *Special Finance Committee Membership*
2. Nominated Cr Marrawal as a member of the Special Finance Committee; and
3. Bring report back to the next Ordinary Council meeting for further nominations.

CARRIED

Agenda Reference:	8.9
Title:	Local Authority & Kakadu Ward Committee Meeting Schedule for Remainder 2024
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Local Authority & Kakadu Ward Committee Meeting Schedule for Remainder 2024.

OCM148/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Mayor Woods

THAT COUNCIL:

1. Received and noted the report titled *Local Authority & Kakadu Ward Committee Meeting Schedule for Remainder 2024*; and
2. Approved for Local Authority and Kakadu Ward Committee meetings to be held consecutively for a week in the month of September and November 2024.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Incoming and Outgoing Correspondence.

OCM149/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Mayor Woods

THAT COUNCIL:

1. Received and noted the attached items of incoming and outgoing correspondence; and
2. Investigate using the heavy vehicle rest area initiative funding for wash down bay at Cahills Crossing and truck stop near Jabiru entrance.

CARRIED

Agenda Reference:	9.2
Title:	Meetings and Events attended by the Mayor

Author:	Jasmine Mortimore, Acting Governance and Risk Advisor
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The Council considered a report on Meetings and Events attended by the Mayor.

OCM150/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Dann

THAT COUNCIL received and noted the report titled *Meetings and Events attended by the Mayor*.

CARRIED

Agenda Reference:	9.3
Title:	Meetings and Events attended by the CEO
Author:	Andrew Walsh, Chief Executive Officer

The Council considered a report on Meetings and Events attended by the CEO.

OCM151/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL received and noted the report titled *Meetings and Events attended by the CEO*.

CARRIED

Agenda Reference:	9.4
Title:	Operations Report - April and May 2024
Author:	Rick Mitchell, Senior Council Services Manager

The Council considered a report on Operations Report - April and May 2024.

OCM152/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL received and noted the report titled *Operations Report - April and May 2024*.

CARRIED

Agenda Reference:	9.5
Title:	Finance Report for the period ended 30 April 2024
Author:	Corey White, Acting Finance Manager

Meeting broke at 9:57 for the Elected Members to participate in the Jabiru NAIDOC Day march and recommenced at 10:59

The Council considered a report on Finance Report for the period ended 30 April 2024.

OCM153/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Deputy Mayor Williams

THAT COUNCIL received and noted the report titled *Finance Report for the period ended 30 April 2024*.

CARRIED

Agenda Reference:	9.6
Title:	Finance Report for the period ended 31 May 2024

Author:	Corey White, Acting Finance Manager
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The Council considered a report on Finance Report for the period ended 31 May 2024.

OCM154/2024 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Cr Phillips

THAT COUNCIL received and noted the report titled *Finance Report for the period ended 31 May 2024*.

CARRIED

Agenda Reference:	9.7
Title:	Identification services in West Arnhem
Author:	Leanne Johansson, Business Development Manager

The Council considered a report on Identification services in West Arnhem.

OCM155/2024 RESOLVED:

On the motion of Cr Phillips

Seconded Deputy Mayor Williams

THAT COUNCIL

1. Received and noted the report titled *Identification services in West Arnhem*; and
2. Investigate inviting appropriate department for Identification Cards to an Ordinary Council meeting.

CARRIED

10 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Elected Member Questions with or without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Elected Member Questions with or without Notice.

OCM156/2024 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Mayor Woods

That the Chairperson invites questions with or without notice from Elected Members.

1. Elected Members discussed dog issues in Jabiru, Road works in Gunbalanya and Maningrida alley way lighting and maintenance.

CARRIED

11 PROCEDURAL MOTIONS

Agenda Reference:	11.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

OCM144/2024 RESOLVED:

On the motion of Cr Marrawal

Seconded Cr Dann

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED

12 CONFIDENTIAL ITEMS

The information in this section of the Agenda is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference: 12.1

Title: Confirmation of Confidential Ordinary Council Meeting Minutes

Author: Jasmine Mortimore, Acting Governance and Risk Advisor

The Report will remain confidential under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Agenda Reference: 12.2

Title: Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council

Author: Clem Beard, Project Manager Technical Services

Cr Phillips and Cr Dann declared an interest as members of the Northern Land Council board. The Council deferred report on Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council due to not meeting quorum requirements.

Agenda Reference: 12.3

Title: Acceptance of Tender - Construction Maningrida Change Rooms Lot 479 and Extension of Toilet Block Lot 477

Author: Clem Beard, Project Manager Technical Services

The Council considered a report on Acceptance of Tender - Construction Maningrida Change Rooms Lot 479 and Extension of Toilet Block Lot 477.

OCM159/2024 RESOLVED:

**On the motion of Cr Phillips
Seconded Mayor Woods**

THAT COUNCIL:

1. Received and noted the report titled *Acceptance of Tender - Construction Maningrida Change Rooms Lot 479 and Extension of Toilet Block Lot 477*.
2. Approved the awarding of the tender 24/111/MAN to option 2 for Stedman's Constructions and Engineering for the Construction of Maningrida Change rooms and Cantilever Grandstand Roof design at Lot 479 Football Oval for the sum of \$3,418,671.81 subject to approval from NIAA in line with the funding agreement.
3. Approved the awarding of the tender 24/111/MAN to Stedman's Constructions and Engineering for the extensions of Toilet Block at Lot 477 for the sum of \$296,178.04 subject to approval from NIAA in line with the funding agreement.
4. Raised concerns with validity of local indigenous employment with contract and asked administration to monitor this throughout contract; and
5. Review procurement policy to include community benefit as a criteria of assessment.

CARRIED

Agenda Reference: 12.4

Title:	West Arnhem Regional Council - Organisational Structure
Author:	Andrew Walsh, Chief Executive Officer

The Council considered a report on West Arnhem Regional Council - Organisational Structure.

OCM160/2024 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Cr Dann

THAT COUNCIL:

1. Received and noted the report titled *West Arnhem Regional Council - Organisational Structure*; and
2. Approved the presented organisational structure as the current approved organisational structure.

CARRIED

Agenda Reference:	12.5
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Ben Heaslip, Information Advisor

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

OCM161/2024 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Cr Onus

THAT COUNCIL opened the meeting to the public after the discussion of confidential items, and approved to disclose resolution 12.2, 12.3 and 12.4 from the confidential section of this meeting in the non-confidential meeting minutes.

CARRIED

13 NEXT MEETING

The next meeting is scheduled to take place on 24 July 2024.

14 MEETING DECLARED CLOSED

Chairperson Mayor Woods declared the meeting closed at 12:16 pm.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on Tuesday 18 June 2024.

[Click here](#) to view agenda from Ordinary Council Meeting held on 18 June 2024.