



Minutes of the West Arnhem Regional Council Kakadu Ward Advisory Committee  
Wednesday, 3 April 2024 at 10:00 am  
Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

**Chairperson Cr Blyth declared the meeting open at 10:00am, welcomed all in attendance and did an Acknowledgement of Country.**

**ELECTED MEMBERS PRESENT**

Chairperson	Ralph Blyth (Councillor)
Deputy Mayor	Elizabeth Williams
Councillor	Mickitja Onus
Mayor	James Woods

**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh
General Manager, Technical Services (acting)	Clem Beard
Governance and Risk Advisor (acting)	Jasmine Mortimore
Council Services Manager Jabiru	Dana Hewett

### 3 APOLOGIES AND ABSENCES

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Apologies, Leave of Absence and Absence without Notice.

**KWAC1/2024 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE

1. Notes the absent with permission received from Mayor James Woods.

**CARRIED**

### 4 ACCEPTANCE OF AGENDA

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

**KWAC2/2024 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE accept the agenda papers as circulated for the Kakadu Ward Advisory Committee meeting held on 3 April 2024.

**CARRIED**

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

**KWAC3/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Onus**

THAT THE COMMITTEE received no declarations of interest as listed for the Kakadu Ward Advisory Committee meeting held on 3 April 2024.

**CARRIED**

### 6 CONFIRMATION OF PREVIOUS MINUTES

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Kakadu Ward Advisory Committee Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Confirmation of Kakadu Ward Advisory Committee Meeting Minutes.

**KWAC4/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Blyth**

THAT THE COMMITTEE adopted the minutes of the 5 October 2023 Kakadu Ward Advisory Committee as a true and correct record.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Presentations and Visitors - Northern Territory Electoral Commission</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

**THE COMMITTEE**

1. noted that the Northern Territory Electoral Commission did not attend the meeting.
2. Chairperson Blyth requested to invite the Northern Territory Electoral Commission to the next scheduled Ordinary Council meeting.

**8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Review of Action Items.

**KWAC5/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Onus**

**THAT THE COMMITTEE:**

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.
3. Requested photos be sent to DIPL to inform on conditions of road and fix potholes on Arnhem Highway.
4. Raised line markings for disabled parks in all car parks around town plaza.
5. Requested NTG guidelines for township signage and Council policy to be circulated to members.
6. Raised relocating shop sign to a better suited location for members.
7. Requested admin remove item KWAC29/2023 on Tourism Town Asset Grant be removed due to grant application being closed.
8. Requested business development team investigate funding for playground upgrades.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>CSM Operational Report</b>
<b>Author:</b>	<b>Dana Hewett, Council Services Manager, Jabiru</b>

The Local Authority considered a report on CSM Operational Report.

**KWAC6/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Onus**

THAT THE COMMITTEE

1. Received and noted the report entitled *CSM Operational Report*.
2. Requested a report on update of the Jabiru street lights for the next scheduled meeting.
3. Invite Power and Water Corporation to meet with Council Administration and Kakadu Ward Members to escalate Jabiru Town street lights issues.
4. Invite Power and Water Corporation to the next Ordinary Council meeting to update on Jabiru street lights.

**CARRIED**

**10 COMMITTEE MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Kakadu Ward Advisory Committee Member Questions</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

Mayor Woods joined the meeting at 11:29

The Committee considered a report on Kakadu Ward Advisory Committee Member Questions.

**KWAC7/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Blyth**

THAT THE COMMITTEE recorded for action the following questions from Members.

1. Cr Onus raised Council Service Manager and Business Development Manager investigate funding for a public gym equipment for Jabiru Town.
2. Mayor Woods raised the use of Red Lily clinic building for aged care and disability services.

**CARRIED**

**11 NEXT MEETING**

The next meeting is scheduled to take place on 4 July 2024.

**12 MEETING DECLARED CLOSED**

Chairperson Cr Blyth declared the meeting closed at 11:38.

This page and the preceding pages are the minutes of the Kakadu Ward Advisory Committee Meeting held on Wednesday 3 April 2024.