



Minutes of Minjilang Local Authority Meeting  
Thursday, 9 February 2023 at 10:00

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**Chairperson Matthew Nagarlbin declared the meeting open at 10:12, welcomed all in attendance and did an Acknowledgement of Country.**

**MEMBERS PRESENT**

Chairperson	Matthew Nagarlbin
Member	Shane Wauchope
Member	Charles Yirrawala
Member	David Makings
Member	Clint Wauchope

**ELECTED MEMBERS PRESENT**

Chairperson	Elizabeth Williams (Acting Mayor)
Councillor	Henry Guwiyul

**STAFF PRESENT**

Chief Executive Officer	Paul Hockings
Governance and Risk Advisor	Jessie Schaecken
Council Services Manager – Minjilang	Cathy Makings
Finance Manager	Andrew Shaw

**APOLOGIES**

**3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Committee considered Apologies and Leave of Absence.

**RECOMMENDATION:**

**That Minjilang Local Authority received and noted apology on behalf of Audrey Lee and Isobel Lami Lami and nil requests for leave of absence for the meeting held on 9 February 2023.**

**ABSENT WITHOUT NOTICE**

**4.1 ABSENT WITHOUT NOTICE**

The Committee considered Absent Without Notice.

**RECOMMENDATION:**

**That Minjilang Local Authority received and noted nil member absences without notice for the meeting held on 9 February 2023.**

## CONFIRMATION OF PREVIOUS MINUTES

### 7.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 13 OCTOBER 2022 AND WORKSHOP MINUTES 11 JANUARY 2023

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 13 October 2022 and Workshop Minutes 11 January 2023.

**MIN153/2023 RESOLVED:**

**On the motion of Mr Henry Guwiyul**

**Seconded Mr Shane Wauchope**

**That the minutes of 13 October 2022 Minjilang Local Authority meeting and 11 January 2023 workshop are adopted as a true and correct record of the meetings.**

**CARRIED**

## COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES

### 8.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED

The Committee considered Council's Response to Local Authority Issues Raised.

**MIN154/2023 RESOLVED:**

**On the motion of Mr Clint Wauchope**

**Seconded Mr Charles Yirrawala**

**That Minjilang Local Authority received and noted report entitled *Council's Response to Local Authority Issues Raised*.**

**CARRIED**

## LOCAL AUTHORITY ACTION ITEMS

### 9.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Committee considered Review of Local Authority Action Items.

**MIN155/2023 RESOLVED:**

**On the motion of Mr Matthew Nagarlbin**

**Seconded Mr Shane Wauchope**

**That Minjilang Local Authority reviewed the action items list and approved to remove completed actions.**

**CARRIED**

The meeting broke at 10:55 for morning tea as Commander Northern Ms Kylie Anderson, Superintendent Northern Division Mr Jody Nobbs and Commanding Officer Mr Steven Langdon joined the meeting in person. The meeting resumed at 11:16.

Local Authority and NT Police representatives discussed the Community Safety Action Plan (CSAP) and the many ways that the community and police force can work together to improve community safety and empower positive community action. The NT Police guests left the meeting at 12:55.

The following 2 documents were provided by NT Police for the meeting





# YIRRKALA MUTUAL RESPECT AGREEMENT

BETWEEN  
THE YIRRKALA LEADERS AND  
THE NORTHERN TERRITORY POLICE FORCE



Rirratjingu  
Aboriginal  
Corporation



## AFFIRM

That all people are equal before the law and are entitled to equal protection

## ACKNOWLEDGE

That the Leaders of the Yirrkala Community have a duty to uphold the law, culture and clan values of the clan groups in the Yirrkala region.

That the Northern Territory Police Force have sworn an oath to keep the peace, uphold the law, protect life and property, and faithfully discharge their duties in accordance with the law.

## LOOK TO THE FUTURE

And recognise that to do their respective duties, they must respect each other's laws and values.



### The parties agree to:

Police will **LEARN** about the language, culture and protocols of the Yirrkala community; how to communicate and conduct themselves appropriately; how to respect the land, sacred sites and traditional value; and how to solve problems with the help of Leaders and the community;

AND the Leaders will help **EDUCATE** police officers about these things and the ways of the community generally;

AND the Leaders will **ASSIST** the police in upholding the law and keeping the peace;

AND all **PARTIES** will work together to develop **PROTOCOLS** to record these things and ensure their mutual **RESPECT**.

This **AGREEMENT** will be celebrated every year on the anniversary of the parties signing it.

### Cross Cultural Training

### Building Relationships

### Mutual Respect and Communication

### Awareness of Sacred Sites and Ceremonial Ground

### Introductions of Leaders and Key People

  
Wanyubi Marika  
Chairman  
Rirratjingu Aboriginal  
Corporation

  
Mr Djuwandi Marika  
Deputy President  
East Arnhem  
Regional Council

  
Superintendent  
Northern  
Territory  
Police Force

### ONGOING CO-OPERATION BETWEEN THE YIRRKALA LEADERS AND THE NORTHERN TERRITORY POLICE FORCE

Once a month police will meet with the Yirrkala Leaders for regular consultation on crime, safety, law and justice issues within the community.

Police will be invited to the Yirrkala Local Authority meeting for this purpose and also work on protocols over time.

On the 6 day of July 2021 in the  
Yirrkala Community, Northern Territory

## CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES

### 10.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES

The Committee considered CSM Operations Report on Current Council Services.

**MIN156/2023 RESOLVED:**

**On the motion of Mr David Makings**

**Seconded Mr Charles Yirrawala**

**That Minjilang Local Authority received and noted the report entitled *CSM Operations Report on Current Council Services*.**

**CARRIED**

## FINANCE REPORT

### 13.1 FINANCIAL REPORT TO DECEMBER 2022

The Committee considered Financial Report to December 2022.

**MIN157/2023 RESOLVED:**

**On the motion of Mr Shane Wauchope**

**Seconded Mr Clint Wauchope**

**That Minjilang Local Authority received and noted the report entitled *Financial Report to December 2022*.**

**CARRIED**

## FINANCE REPORT

### 13.2 LOCAL AUTHORITY FUNDING

The Committee considered Local Authority Funding.

**MIN158/2023 RESOLVED:**

**On the motion of Mr Henry Guwiyul**

**Seconded Mr Charles Yirrawala**

**That Minjilang Local Authority:**

- Received and noted report entitled *Local Authority funding*,
- Noted the attached Local Authority project funding certification report for Minjilang for the period ended 30 June 2021; and
- Continued to discuss the use of the remaining, unallocated, Local Authority project funding of \$32,814.

**CARRIED**

## GENERAL ITEMS

### 15.1 SOLAR LIGHTS - MINJILANG COMMUNITY

The Committee considered Solar Lights - Minjilang Community.

**MIN159/2023 RESOLVED:**

**On the motion of Mr David Makings**

**Seconded Mr Charles Yirrawala**

**That Minjilang Local Authority:**

1. Received and noted report entitled '*Solar Lights – Minjilang Community*'; and
2. Approved utilising up to the existing underspend of the Minjilang Local Authority 2021/22 Funding of \$48,833 to purchase and install:
  - a. 2 approved solar lights,

- b. an additional solar light; and
- c. 4 speed humps.

**CARRIED**

#### **15.2 SCOPE AND BUDGET FOR ADDITIONAL FIVE SPEED HUMPS FOR THE MINJILANG COMMUNITY INTERNAL ROAD NETWORK.**

The Committee considered Scope and Budget for additional 5 Speed Humps for the Minjilang Community internal road network.

**MIN160/2023 RESOLVED:**

**On the motion of Mr Shane Wauchope**

**Seconded Mr Clint Wauchope**

**That the Minjilang Local Authority:**

- 1. Received and noted report entitled *Scope and Budget for Additional 5 Speed Humps for the Minjilang Community Internal Road Network; and***
- 2. Addressed this matter in conjunction with report entitled *Solar Lights - Minjilang Community*.**

**CARRIED**

#### **15.3 MINJILANG THEATRE SCREEN - STRUCTURAL ASSESSMENT OF EXISTING STRUCTURE**

The Committee considered Minjilang Theatre Screen - Structural Assessment of existing structure.

**MIN161/2023 RESOLVED:**

**On the motion of Mr Matthew Nagarbin**

**Seconded Mr David Makings**

**That Minjilang Local Authority:**

- 1. Received and noted report entitled *Minjilang Theatre Screen - Structural Assessment of existing structure; and***
- 2. Reviewed this project and approved the allocation of \$6,800 from Minjilang Local Authority funding for the project to provide a structural engineer's report to ascertain viability of the project.**

**CARRIED**

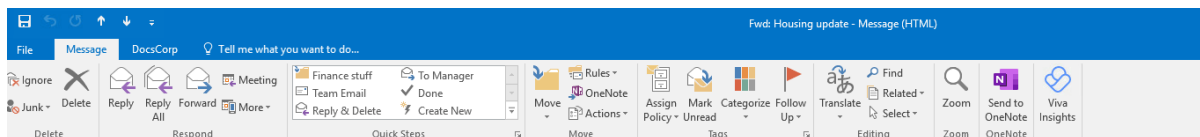
#### **15.4 TODDLERS PLAYGROUND PROPOSAL – MINJALING**

The Committee considered Toddlers Playground Proposal - Minjilang.

**RESOLVED:**

**That Minjilang Local Authority requested more time to consider community and project needs.**

The Local authority was presented an email regarding Housing from Mr Colvin Crow, Regional Project Officer from the Regional Network Group of the Department of the Chief Minister and Cabinet, his email is attached.



**To:** Cathy Makings <Cathy.Makings@westernhem.nt.gov.au>  
**Cc:** Brett Gilmore <Brett.Gilmore@nt.gov.au>  
**Subject:** Housing update

**CAUTION:** This is an external email, please take care when clicking links or opening attachments.  
When in doubt, contact your IT Department

Hi Cathy, nice to talk to you today.

As discussed, here's an update from DIPL on the housing for Minjilang;

- NTG applied to the NLC for new housing leases for the seven remaining new builds (three had already been constructed)
- The application went to the NLC before the start of last year; i.e. during 2021
- Consultation has been delayed, the last DIPL heard was it was going to happen September 2022 – no word from NLC if the consultation went ahead
- If the leases take too much longer DIPL will consider a different replacement design as there are two lots within the current housing lease area that might be suitable
- Room to Breathe identified the need for 22 additional bedrooms to be added to existing houses at Minjilang
  - This was a few years ago so DIPL will come to reassess whether the selected houses still need the extra bedrooms
- Contractor has been selected so DIPL are developing packages for them to price so they can start some of the works

Minjilang is a high priority in the new housing works, and someone from DIPL will try to get to Minjilang before the end of the month to start on the Room to Breathe reassessments.

Kind Regards  
Colvin

**Colvin Crowe**  
Regional Project Officer  
Regional Network Group  
Department of the Chief Minister and Cabinet

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## NEXT MEETING

The next meeting of the Minjilang Local Authority will be held on 11 May 2023 at 10:00. Further it is noted that Code of Conduct and Local Governance training has been arranged for Local Authority members with Enock Menge, Department of Chief Minister and Cabinet on 21 February 2023.

## MEETING DECLARED CLOSED

Chairperson Matthew Nagarlbini declared the meeting closed at 14:24.

This page and the preceding 6 pages are the minutes of the confidential Ordinary Council meeting Minjilang Local Authority Meeting held on 9 February 2023.

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Chairperson

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Date Confirmed