



# **WEST ARNHEM REGIONAL COUNCIL AGENDA**

**ORDINARY COUNCIL MEETING  
TUESDAY, 29 APRIL 2025**



## WEST ARNHem REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers Jabiru on Tuesday 29 April 2025 at 12:00 pm.

Ben Waugh  
Interim Chief Executive Officer

### Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.  
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.  
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.  
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.  
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.  
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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## **Acknowledgement of Country**

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

## WEST ARNHem REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

This report is to table, for Council's record, any apologies, and requests for leave of absence received by Council's Chief Executive Officer from Elected Members, as well as record any absence without notice for the Ordinary Council meeting held on 29 April 2025.

#### RECOMMENDATION

THAT COUNCIL:

1. Notes the absence of ...
2. Notes the apology received from .....
3. Determines ... are absent with permission of the Council.
4. Determines ... are absent without permission of the Council.

#### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

#### LEGISLATION AND POLICY

Section 47(o) of the *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

Agenda papers are presented for acceptance at the Ordinary Council meeting held on 29 April 2025.

#### RECOMMENDATION

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 29 April 2025.

#### LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

#### Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration at an Ordinary Council Meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

#### RECOMMENDATION

THAT COUNCIL receive the declarations of interest as listed for the Ordinary Council meeting held on 29 April 2025.

#### LEGISLATION AND POLICY/STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

#### ATTACHMENTS

1. Declaration of Interest Register Elected Members [5.1.1 - 2 pages]



Declaration of Interest Register		
Elected Members	Declared Interest	Connection
<b>Mayor James Woods</b>	Local Government Association Northern Territory (LGANT)	Board Member
	Malala Health Clinic	Staff Member, Board Member
	Maningrida AFL Committee	Committee member
	Maningrida Emergency Response Group	Unit Officer
	Bawinanga Homelands Aboriginal Corporation	Deputy Chair
	Maningrida Housing Reference Group	Member
	Traditional Credit Union	Director
<b>Deputy Mayor Elizabeth Williams</b>		
<b>Cr Ralph F Blyth</b>	Warnbi Aboriginal Corporation	Executive Officer
	Wark Aboriginal Corporation	Director
	Red Lily Health Board	Alternative Director / Board Member
	Jindiwi Consultative Group	Committee Member
<b>Cr Micketja Onus</b>	Energy Resources Australia (ERA)	Staff Member
<b>Cr Donna Nadjamerrek</b>	National Indigenous Australians Agency (NIAA)	Indigenous Engagement Officer for Gunbalanya, Minjilang and Waruwi.
	Injalak Aboriginal Corporation	Member
	Adjumarllarl Aboriginal Corporation	Member
<b>Cr Otto Dann</b>	Northern Land Council (NLC)	Board Member
	Adjumarllarl Aboriginal Corporation	Member
<b>Cr James Marrawal</b>		
<b>Cr Jacqueline Phillips</b>	JP Cultural Solutions	Director
	Northern Land Council (NLC)	Board Member
	Bawinanga Aboriginal Corporation	Board Member
	Maningrida Housing Reference Group	Member
	Maningrida Homelands School Company	Board Member
<b>Cr Jermaine Namanurki</b>	Malala Health Centre	Staff Member
<b>Cr Monica Wilton</b>	Maningrida Homelands School Company	Deputy Chair
	Maningrida School	Teacher / Language and Cultural Team

✉ PO Box 721, Jabiru NT 0886 • info@westarnhem.nt.gov.au • www.westarnhem.nt.gov.au



Jabiru (Head Office)  
☎ 08 8979 9444

Gunbalanya  
☎ 08 8970 3700

Maningrida  
☎ 08 8979 6600

Waruwi  
☎ 08 8970 3600

Minjilang  
☎ 08 8970 3500



Cr Tamar Nawirridj	Adjumarllarl Aboriginal Corporation	Member
	Gunbalanya School Board	Member
	Department of Education and Training	Staff Member
Cr Steven Nabalmarda		

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## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The purpose of this report is to provide Council with copies of the unconfirmed minutes of the Local Authority meetings within the region.

#### RECOMMENDATION

THAT COUNCIL noted the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Maningrida	10 March 2025	Yes	12 May 2025
Waruwi	11 March 2025	Yes	13 May 2025
Gunbalanya	12 March 2025	Yes	14 May 2025
Minjilang	13 March 2025	Yes	15 May 2025

#### BACKGROUND

The Ministerial Guidelines state that:

minutes from local authority meetings or provisional meetings must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

#### LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. 2025.03.10 Maningrida Local Authority Minutes - Unconfirmed [6.1.1 - 7 pages]
2. 2025.03.11 Waruwi Local Authority Minutes - Unconfirmed [6.1.2 - 7 pages]
3. 2025.03.12 Gunbalanya Local Authority Minutes - Unconfirmed [6.1.3 - 7 pages]
4. 2025.03.13 Minjilang Local Authority Minutes - Unconfirmed [6.1.4 - 7 pages]



Minutes of the West Arnhem Regional Council Maningrida Local Authority  
Monday, 10 March 2025 at 10:00 am  
Maningrida Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Chairperson Hayes declared the meeting open at 10:04 am, welcomed all in attendance and did an Acknowledgement of Country.

**2 PERSONS PRESENT**

**APPOINTED MEMBERS PRESENT**

Chairperson	Sharon Hayes
Member	Jessica Phillips
Member	Joyce Bohme
Member	Garth Doolan
Member	Marlene Kernan

**ELECTED MEMBERS PRESENT**

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Jermaine Namanurki
Councillor	Jacqueline Phillips
Councillor	Monica Wilton

**STAFF PRESENT**

Interim Chief Executive Officer	Ben Waugh
Director of Community and Council Services	Fiona Ainsworth (via video)
Director of Finance	Jocelyn Nathanael-Walters
Council Services Manager, Maningrida	Scott Page
Governance Advisor	Jasmine Mortimore
Manager Technical Services	Kylie Gregson
Project Manager	Clem Beard
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)
Senior Council Services Manager	Rick Mitchell
Information Advisor	Ben Heaslip
Waste and Resource Coordinator	Sara Fitzgerald

**GUESTS**

West Arnhem Regional Council

- 1 -

Maningrida Local Authority  
Monday 10 March 2025



National Indigenous Australians Agency

Jason Swenson (via video)

National Indigenous Australians Agency

Shanta Kruze (via video)

### 3 APOLOGIES AND ABSENCES

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

Students from the Maningrida School joined the meeting at 10:04am to observe.

#### **MAN1/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Cr Phillips**

THAT THE LOCAL AUTHORITY:

1. Notes the absence of Shane Namanurki; and
2. Determines Shane Namanurki is absent with permission of the Authority.

**CARRIED**

### 4 ACCEPTANCE OF AGENDA

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

#### **MAN2/2025 RESOLVED:**

**On the motion of Cr Namanurki**

**Seconded Mayor Woods**

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Maningrida Local Authority meeting held on 10 March 2025.

**CARRIED**

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

#### **MAN3/2025 RESOLVED:**

**On the motion of Chairperson Hayes**

**Seconded Member Phillips**

THAT THE LOCAL AUTHORITY received no declarations of interest as listed for the Maningrida Local Authority meeting held on 10 March 2025.

**CARRIED**

### 6 CONFIRMATION OF PREVIOUS MINUTES

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.  
Students from the Maningrida School left the meeting at 10:32am.

**MAN4/2025 RESOLVED:**

**On the motion of Chairperson Hayes**  
**Seconded Cr Wilton**

THAT THE LOCAL AUTHORITY adopted the minutes of the 28 November 2024 Maningrida Local Authority as a true and correct record.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Invited Guest - NT Police</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Report was deferred until after item 8.1.  
Member Kernan joined the meeting at 10:56am.  
The Local Authority considered a report on Invited Guest - NT Police.

**MAN6/2025 RESOLVED:**

**On the motion of Cr Phillips**  
**Seconded Cr Namanurki**

THAT THE LOCAL AUTHORITY

1. Noted the update on Law and Order by the NT Police; and
2. Thanks Tim from the NT Police.

**CARRIED**

**8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Finance Report to 31 December 2024</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

The Local Authority considered a report on Finance Report to 31 December 2024.

**MAN5/2025 RESOLVED:**

**On the motion of Chairperson Hayes**  
**Seconded Cr Phillips**

THAT THE LOCAL AUTHORITY receive and note the report titled *Finance Report to 31 December 2024*.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Mr Brown joined the meeting at 10:49am.  
Tim from NT Police joined the meeting at 10:49am.  
Minute note: meeting moved from 8.1 to 7.1.  
The Local Authority considered a report on Review of Action Items.

**MAN7/2025 RESOLVED:**

**On the motion of Mayor Woods  
Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*;
2. Review the outstanding action items and give approval for completed item to be removed from the register;
3. Request Waste and Resource Coordinator investigate fire pit at waste facility for cultural burning; and
4. Request staff liaise with Malala and Stedmans for assistance with hard rubbish collection.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Pebble Ice Machine - Community Use</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Local Authority considered a report on Pebble Ice Machine - Community Use.

**MAN8/2025 RESOLVED:**

**On the motion of Cr Phillips  
Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Pebble Ice Machine - Community Use*; and
2. Approve the allocation of \$42,825.00 from the Maningrida Local Authority annual project funding for the Pebble Ice Machine – Community use.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Solar Lights for New Subdivision/Entrance to Bottom Camp/Childcare Road - Maningrida</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Local Authority considered a report on Solar Lights for New Subdivision/Entrance to Bottom Camp/Childcare Road - Maningrida.

**MAN9/2025 RESOLVED:**

**On the motion of Cr Namanurki  
Seconded Member Phillips**

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Solar Lights for New Subdivision/Entrance to Bottom Camp/Childcare Road - Maningrida*; and
2. Approve the allocation of \$90,723.00 for Solar Lights for New Subdivision/Entrance to Bottom Camp/Childcare Road from the Maningrida Local Authority Project Funding.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>Proposed Maningrida Hearse Usage</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Local Authority considered a report on Proposed Maningrida Hearse Usage.

**MAN10/2025 RESOLVED:**

**On the motion of Mayor Woods**  
**Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Proposed Maningrida Hearse Usage*;
2. Endorse draft Hearse usage policy, excluding Council providing the fuel for Council approval 29<sup>th</sup> April 2025; and
3. Request policy to be reviewed in 12 months minimum or as required.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.6</b>
<b>Title:</b>	<b>Proposal to Develop By-Laws for Maningrida Community</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

Meeting broke for lunch at 12:19pm and recommenced at 12:50pm.

Member Kernan rejoined the meeting at 12:54pm.

The Local Authority considered a report on Proposal to Develop By-Laws for Maningrida Community.

**MAN11/2025 RESOLVED:**

**On the motion of Member Doolan**  
**Seconded Member Bohme**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Proposal to Develop By-Laws for Maningrida Community*; and
2. Approve the administration to begin the process of developing by-laws;
3. Provides feedback on the types of by-laws to be relating to animal management including feral and domestic, rubbish dumping, vehicle removal, noise and nuisance; and
4. Request administration investigate other community by-laws as examples to assist in development.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.7</b>
<b>Title:</b>	<b>Council Draft Regional Plan and Budget 2025-26</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

The Local Authority had discussion with Member for Arafura, Mr Brown.

The Local Authority considered a report on Council Draft Regional Plan and Budget 2025-26.

**MAN12/2025 RESOLVED:**

**On the motion of Chairperson Hayes**  
**Seconded Cr Wilton**

THAT THE LOCAL AUTHORITY

1. Receives and note the report titled *Council Draft Regional Plan and Budget 2025-26*; and
2. Request Draft Regional Plan and Budget 2025 - 26 be included in the agenda for the next Local Authority Meeting.

**CARRIED**

## **9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>2023-2024 Annual Report</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on 2023-2024 Annual Report.

**MAN13/2025 RESOLVED:**

**On the motion of Member Kernan**

**Seconded Cr Phillips**

THAT THE LOCAL AUTHORITY receive and note the report titled *2023-2024 Annual Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Scott Page, Council Services Manager, Maningrida</b>

Member Bohme left the meeting at 2:48pm.

The Local Authority considered a report on CSM Operations Report on Current Council Services.

**MAN14/2025 RESOLVED:**

**On the motion of Chairperson Hayes**

**Seconded Cr Wilton**

THAT THE LOCAL AUTHORITY receive and note the report titled *CSM Operations Report on Current Council Services*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>Manayingkarirra Cemetery Progress Report</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

Member Kernan left at 3:06pm.

Member Doolan left at 3:11pm.

The Local Authority considered a report on Manayingkarirra Cemetery Progress Report.

**MAN15/2025 RESOLVED:**

**On the motion of Member Phillips**

**Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY receive and note the report titled *Manayingkarirra Cemetery Progress Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>Technical Services Maningrida Projects Report</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Local Authority considered a report on Technical Services Maningrida Projects Report.

**MAN16/2025 RESOLVED:**

**On the motion of Chairperson Hayes**

**Seconded Cr Namanurki**

THAT COUNCIL receives and notes the report titled *Technical Services Maningrida Projects Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.5</b>
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<b>Title:</b>	<b>Maningrida Landfill Update</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

The Local Authority considered a report on Maningrida Landfill Update.

**MAN17/2025 RESOLVED:**

**On the motion of Chairperson Hayes  
Seconded Mayor Woods**

THAT THE LOCAL AUTHORITY receive and note the report titled *Maningrida Landfill Update*.

**CARRIED**

**10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Local Authority Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

**MAN18/2025 RESOLVED:**

**On the motion of Chairperson Hayes  
Seconded Cr Wilton**

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

1. Administration to review the availability of a street sweeping options.
2. Administration to liaise with NIAA for potential for Outside School hours care proposal.
3. Director of Community and Council Services to follow up and provide update on Airport fence.
4. Follow up joint venture with United Church on renovations for building including bollard.
5. Allocate up to \$5,000 for Youth week activities subject to LA Project funding guideline.
6. Allocate up to \$6,000 for Grand final Umpires from Darwin, subject to LA Project funding guideline;  
and
7. Education on bin replacement for broken or old bins.

**CARRIED**

**11 TRAINING WITH THE LOCAL GOVERNMENT UNIT**

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>Local Authority Roles and Responsibility Training</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Training with the Local Government Unit with deferred to the next scheduled Local Authority Meeting.

**12 NEXT MEETING**

The next meeting is scheduled to take place on Monday, 12 May 2025.

**13 MEETING DECLARED CLOSED**

Chairperson Hayes declared the meeting closed at 4:15 pm.

This page and the preceding pages are the minutes of the Maningrida Local Authority Meeting held on Monday, 10 March 2025.

[Click here](#) to view the agenda for the Maningrida Local Authority Meeting held on Monday, 10 March 2025.



Minutes of the West Arnhem Regional Council Warruwi Local Authority  
Tuesday, 11 March 2025 at 10:00 am  
Warruwi Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Chairperson Mayinaj declared the meeting open at 10:02 am, welcomed all in attendance and did an Acknowledgement of Country.

**2 PERSONS PRESENT**

**MEMBERS PRESENT**

Chairperson	Jason Mayinaj
Member	Richard Nawirr
Member	Geraldine Narul (Council Services Manager, Warruwi)
Member	Ida Waianga
Member	Alfred Gawaraidji
Member	Nicholas Hunter

**ELECTED MEMBERS PRESENT**

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	James Marrawal (via video)

**STAFF PRESENT**

Interim Chief Executive Officer	Ben Waugh
Director of Community and Council Services	Fiona Ainsworth (via video)
Director of Finance	Jocelyn Nathanael-Walters
Manager Technical Services	Kylie Gregson
Senior Council Services Manager	Rick Mitchell
Governance Advisor	Jasmine Mortimore
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)
Project Manager	Clem Beard

**3 APOLOGIES AND ABSENCES**

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

**WAR1/2025 RESOLVED:**

**On the motion of Member Waiana**

**Seconded Member Gawaraidji**

THAT THE LOCAL AUTHORITY:

1. Notes the absence of William Wurluli and Phillip Wasaga;
2. Notes the apology received from William Wurluli and Phillip Wasaga; and
3. Determines William Wurluli and Phillip Wasaga are absent with permission of the Authority.

**CARRIED**

**4 ACCEPTANCE OF AGENDA**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

**WAR2/2025 RESOLVED:**

**On the motion of Member Narul**

**Seconded Mayor Woods**

THAT THE LOCAL AUTHORITY accepts the agenda papers as circulated for the Warruwi Local Authority meeting held on 11 March 2025.

**CARRIED**

**5 DECLARATION OF INTEREST OF MEMBERS OR STAFF**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

**WAR3/2025 RESOLVED:**

**On the motion of Member Hunter**

**Seconded Member Nawirr**

THAT THE LOCAL AUTHORITY received no declarations of interest as listed for the Warruwi Local Authority meeting held on 11 March 2025.

**CARRIED**

**6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>



The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

**WAR4/2025 RESOLVED:**

**On the motion of Member Waianga**

**Seconded Member Gawaraidji**

THAT THE LOCAL AUTHORITY adopted the minutes of the 26 November 2024 Warruwi Local Authority as a true and correct record.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Invited Guest - NT Police</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Invited Guest - NT Police.

**WAR7/2025 RESOLVED:**

**On the motion of Chairperson Mayinaj**

**Seconded Member Nawirr**

THAT THE LOCAL AUTHORITY

1. Noted the update on Law and Order by the NT Police; and
2. Thanks Chris Harden from the NT Police.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Invited Guest - Department of Children and Families</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Invited Guest - Department of Children and Families.

**WAR9/2025 RESOLVED:**

**On the motion of Member Waianga**

**Seconded Member Hunter**

THAT THE LOCAL AUTHORITY

1. Notes the discussions on Safe House in Warruwi by Bradley Stephensen from Department of Children and Families; and
2. Nominate Mayor Woods to be apart of the Emergency Management Plan Meetings.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>Presentation - NT Health</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Presentation - NT Health.

**WAR10/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Chairperson Mayinaj**

THAT THE LOCAL AUTHORITY notes the discussions with Maeve Cullen and Reginald Sailor from NT Health's Community Led Alcohol Harm Reduction Unit.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.4</b>
<b>Title:</b>	<b>Invited Guest - Department of Lands, Planning and Environment</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Meeting broke for lunch at 11:57am recommenced at 12:34pm.

The Local Authority considered a report on Invited Guest - Department of Lands, Planning and Environment.

**WAR11/2025 RESOLVED:**

**On the motion of Member Narul**

**Seconded Member Waianga**

THAT THE LOCAL AUTHORITY notes the discussions on Culling program for Warruwi by Department of Lands, Planning and Environment.

**CARRIED**

**8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Finance Report to December 2024</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

The Local Authority considered a report on Finance Report to December 2024.

**WAR5/2025 RESOLVED:**

**On the motion of Chairperson Mayinaj**

**Seconded Member Hunter**

THAT THE LOCAL AUTHORITY receive and note the report titled *Finance Report to December 2024*.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Review of Action Items.

**WAR6/2025 RESOLVED:**

**On the motion of Member Hunter**

**Seconded Chairperson Mayinaj**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register;
3. Reach out to Money Management team with HK training and consultancy to request they visit during Tax return time; and
4. Invite Mr Brown to attend the next scheduled Local Authority meeting.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Replacement of table and seating to Shade Structure adjacent to Warruwi Clinic</b>

<b>Author:</b>	<b>Clem Beard, Project Manager</b>
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The Local Authority considered a report on Replacement of table and seating to Shade Structure adjacent to Warruwi Clinic.

**WAR8/2025 RESOLVED:**

**On the motion of Member Nawirr**  
**Seconded Member Waianga**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Replacement of table and seating to Shade Structure adjacent to Warruwi Clinic*; and
2. Approve the variation to scope of works for Replacement of table and seating to Shade Structure adjacent to Warruwi Clinic
  - 3x Aluminum Parkland 3m Table – 250 ml extrusions of a total cost of \$16,000 from available surplus funds.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Proposal to Develop By-Laws for Warruwi Community</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

The Local Authority considered a report on Proposal to Develop By-Laws for Warruwi Community.

**WAR12/2025 RESOLVED:**

**On the motion of Member Hunter**  
**Seconded Member Nawirr**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Proposal to Develop By-Laws for Warruwi Community*; and
2. Approve the administration to begin the process of developing by-laws; and
3. Provide feedback on the types of by-laws for noise and nuisance, illegal dumping, animal management including domestic and feral.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>Council Draft Regional Plan and Budget 2025-26</b>
<b>Author:</b>	<b>Ben Waugh, Interim Chief Executive Officer</b>

The Local Authority considered a report on Council Draft Regional Plan and Budget 2025-26.

**WAR13/2025 RESOLVED:**

**On the motion of Member Hunter**  
**Seconded Member Nawirr**

THAT THE LOCAL AUTHORITY

1. Receives and note the report titled *Council Draft Regional Plan and Budget 2025-26*; and
2. Request draft regional plan be presented at the next Local Authority meeting for further feedback.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>2023-2024 Annual Report</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on 2023-2024 Annual Report.

**WAR14/2025 RESOLVED:**

**On the motion of Member Hunter**  
**Seconded Member Waianga**

THAT THE LOCAL AUTHORITY receive and noted the report titled *2023-2024 Annual Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Mechanic for the Warruwi Community</b>
<b>Author:</b>	<b>Kylie Gregson, Manager Technical Services</b>

The Local Authority considered a report on Mechanic for the Warruwi Community.

**WAR15/2025 RESOLVED:**

**On the motion of Member Narul**  
**Seconded Mayor Woods**

THAT THE LOCAL AUTHORITY receive and note the report titled *Mechanic for the Warruwi Community*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>Warruwi Cemetery Progress Report</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

The Local Authority considered a report on Warruwi Cemetery Progress Report.

**WAR16/2025 RESOLVED:**

**On the motion of Chairperson Mayinaj**  
**Seconded Member Gawaraidji**

THAT THE LOCAL AUTHORITY received and noted the report titled *Warruwi Cemetery Progress Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Geraldine Narul, Council Services Manager, Warruwi</b>

The Local Authority considered a report on CSM Operations Report on Current Council Services.

**WAR17/2025 RESOLVED:**

**On the motion of Member Hunter**  
**Seconded Mayor Woods**

THAT THE LOCAL AUTHORITY received and noted the report titled *CSM Operations Report on Current Council Services*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.5</b>
<b>Title:</b>	<b>Technical Services Warruwi Projects Report</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Local Authority considered a report on Technical Services Warruwi Projects Report.

**WAR18/2025 RESOLVED:**

**On the motion of Member Narul  
Seconded Chairperson Mayinaj**

THAT THE LOCAL AUTHORITY receives and notes the report titled *Technical Services Warruwi Projects Report*.

**CARRIED**

**10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Local Authority Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

**WAR19/2025 RESOLVED:**

**On the motion of Member Hunter  
Seconded Chairperson Mayinaj**

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

1. Request administration investigate ground penetrating for unmarked burial / grave site on resident properties.

**CARRIED**

**11 TRAINING WITH THE LOCAL GOVERNMENT UNIT**

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>Local Authority Roles and Responsibility Training</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Local Authority Roles and Responsibility Training.

**WAR20/2025 RESOLVED:**

**On the motion of Member Nawirr  
Seconded Member Waianga**

THAT THE LOCAL AUTHORITY received Roles and Responsibility of Local Authority Members training from the Department of Housing, Local Government and Community Development.

**CARRIED**

**12 NEXT MEETING**

The next meeting is scheduled to take place on Tuesday, 13 May 2025.

**13 MEETING DECLARED CLOSED**

Chairperson Mayinaj declared the meeting closed at 3:20 pm.

This page and the preceding pages are the minutes of the Warruwi Local Authority Meeting held on Tuesday, 11 March 2025.

[Click here](#) to view the agenda for the Warruwi Local Authority Meeting held on Tuesday, 11 March 2025.



Minutes of the West Arnhem Regional Council Gunbalanya Local Authority  
Wednesday, 12 March 2025 at 10:00 am  
Gunbalanya Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Chairperson Garnarradj declared the meeting open at 10:05 am, welcomed all in attendance and did an Acknowledgement of Country.

**2 PERSONS PRESENT**

**APPOINTED MEMBERS PRESENT**

Chairperson	Andy Garnarradj
Member	Henry Yates
Member	Evonne Gumurdul
Member	Connie Nayinggul
Member	Maxwell Garnarradj
Member	Kenneth Mangiru
Member	Grant Nayinggul

**ELECTED MEMBERS PRESENT**

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Otto Dann
Councillor	Tamar Nawirridj

**STAFF PRESENT**

Interim Chief Executive Officer	Ben Waugh
Director of Community and Council Services	Fiona Ainsworth
Director of Finance	Jocelyn Nathanael-Walters
Governance Advisor	Jasmine Mortimore
Council Services Manager	Vicki Mccoy
Manager Technical Services	Kylie Gregson
Executive Assistant to Mayor and CEO	Gina Carrascaloa (via video)
Project Manager	Clem Beard
Senior Council Services Manager	Rick Mitchell

**3 APOLOGIES AND ABSENCES**

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

**GUN5/2025 RESOLVED:**

**On the motion of Member Yates**

**Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY:

1. Notes the absence of Nicodemus Nayilibidj, Cr Tamar Nawirridj, Cr Donna Nadjamerrek;
2. Notes the apology received from Nicodemus Nayilibidj and Cr Donna Nadjamerrek; and
3. Determines Nicodemus Nayilibidj and Cr Donna Nadjamerrek are absent with permission of the Authority.

**CARRIED**

**4 ACCEPTANCE OF AGENDA**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

**GUN6/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Chairperson Garnarradj**

THAT THE LOCAL AUTHORITY accepts the agenda papers as circulated for the Gunbalanya Local Authority meeting held on 12 March 2025.

**CARRIED**

**5 DECLARATION OF INTEREST OF MEMBERS OR STAFF**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

**GUN7/2025 RESOLVED:**

**On the motion of Chairperson Garnarradj**

**Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY received no declarations of interest as listed for the Gunbalanya Local Authority meeting held on 12 March 2025.

**CARRIED**

**6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Cr Nawirridj joined the meeting at 10:31am.

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

**GUN8/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Chairperson Garnarradj**

THAT THE LOCAL AUTHORITY adopted the minutes of the 27 November 2024 Gunbalanya Local Authority as a true and correct record.

**CARRIED**

<b>Agenda Reference:</b>	<b>6.2</b>
<b>Title:</b>	<b>Confirmation of Special Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Confirmation of Special Local Authority Meeting Minutes.

**GUN9/2025 RESOLVED:**

**On the motion of Chairperson Garnarradj**

**Seconded Member C Nayinggul**

THAT THE LOCAL AUTHORITY adopted the minutes of the 5 February 2025 Special Gunbalanya Local Authority as a true and correct record with amendments that meeting was held via video conference.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Presentations and Visitors - Adjumarllarl Aboriginal Corporation</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Adjumarllarl Aboriginal Corporation were unable to attend the meeting.

The Local Authority deferred a report on Presentations and Visitors - Adjumarllarl Aboriginal Corporation.

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Presentation - National Library of Australia</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Meeting took a break at 11:12am and recommenced at 11:35am

Member Yates rejoined the meeting at 11:46am

The Local Authority considered a report on Presentation - National Library of Australia.

**GUN11/2025 RESOLVED:**

**On the motion of Cr Nawirridj**

**Seconded Member G Nayinggul**

THAT THE LOCAL AUTHORITY notes the presentations on Update on Papers of Sue Kesteven by the National Libraries of Australia.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>Presentations and Visitors - Department of Housing</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Presentations and Visitors - Department of Housing.



**GUN10/2025 RESOLVED:**

**On the motion of Chairperson Garnarradj  
Seconded Member Yates**

THAT THE LOCAL AUTHORITY

1. Notes the discussions on Housing Modification in Gunbalanya by the Department of Housing, Local Government and Community Development; and
2. Request Department of Housing attend next Local Authority meeting scheduled in May 2025 to continue discussions.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.4</b>
<b>Title:</b>	<b>Invited Guest - NT Police</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Invited Guest - NT Police.

**GUN13/2025 RESOLVED:**

**On the motion of Member C Nayinggul  
Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY

1. Notes the update on Law and Order by the NT Police; and
2. Thanks Rachel and Rick from the NT Police.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.5</b>
<b>Title:</b>	<b>Presentations and Visitors - DEMED Aboriginal Corporation</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Presentations and Visitors - DEMED Aboriginal Corporation.

**GUN14/2025 RESOLVED:**

**On the motion of Cr Nawirridj  
Seconded Member Yates**

THAT THE LOCAL AUTHORITY

1. Notes the discussions with DEMED Aboriginal Corporation; and
2. Thanks Martin Corrie from DEMED Aboriginal Corporation.

**CARRIED**

**8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Finance Report to December 2024</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

Meeting broke at 12:06pm and recommenced at 12:38pm

The Local Authority considered a report on Finance Report to December 2024.

**GUN12/2025 RESOLVED:**

**On the motion of Chairperson Garnarradj  
Seconded Member Gumurdul**

THAT THE LOCAL AUTHORITY receive and note the report titled *Finance Report to December 2024*.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Review of Action Items.

**GUN15/2025 RESOLVED:**

**On the motion of Chairperson Garnarradj**

**Seconded Member Yates**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*;
2. Review the outstanding action items and give approval for completed items to be removed from the register, including item 1; and
3. Gunbalanya Council Services Manager to liaise directly with tenant in regards to identifying tree to close off item 5.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Proposal to Develop By-Laws for Gunbalanya Community</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

The Local Authority considered a report on Proposal to Develop By-Laws for Gunbalanya Community.

**GUN22/2025 RESOLVED:**

**On the motion of Member Yates**

**Seconded Cr Nawirridj**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Proposal to Develop By-Laws for Gunbalanya Community*; and
2. Approve administration to bring back further information and templates to developing by-laws.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Council Draft Regional Plan and Budget 2025-26</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

The Local Authority considered a report on Council Draft Regional Plan and Budget 2025-26.

**GUN16/2025 RESOLVED:**

**On the motion of Member C Nayinggul**

**Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY

1. Receives and notes the report titled *Council Draft Regional Plan and Budget 2025-26*; and
2. Request Draft Regional Plan and Budget 2025 - 26 be included in the agenda for the next Local Authority Meeting.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Incoming and Outgoing Correspondence.

**GUN17/2025 RESOLVED:**  
**On the motion of Cr Nawirridj**  
**Seconded Member Gumurdul**

THAT THE LOCAL AUTHORITY receives and note the attached items of incoming and outgoing correspondence.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>2023-2024 Annual Report</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on 2023-2024 Annual Report.

**GUN18/2025 RESOLVED:**  
**On the motion of Member Mangiru**  
**Seconded Cr Nawirridj**

THAT THE LOCAL AUTHORITY receive and note the report titled *2023-2024 Annual Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>Gunbalanya Cemetery Progress Report</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

The Local Authority considered a report on Gunbalanya Cemetery Progress Report.

**GUN21/2025 RESOLVED:**  
**On the motion of Member G Nayinggul**  
**Seconded Member Gumurdul**

THAT THE LOCAL AUTHORITY receive and note the report titled *Gunbalanya Cemetery Progress Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Vicki McCoy, Council Services Manager, Gunbalanya</b>

The Local Authority considered a report on CSM Operations Report on Current Council Services.

**GUN19/2025 RESOLVED:**  
**On the motion of Chairperson Garnarradj**  
**Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY receive and note the report titled *CSM Operations Report on Current Council Services*.

CARRIED

<b>Agenda Reference:</b>	<b>9.5</b>
<b>Title:</b>	<b>Technical Services Gunbalanya Projects Report</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Local Authority considered a report on Technical Services Gunbalanya Projects Report.

**GUN20/2025 RESOLVED:**  
**On the motion of Cr Nawirridj**  
**Seconded Member Gumurdul**

THAT LOCAL AUTHORITY

1. Receives and notes the report titled *Technical Services Gunbalanya Projects Report*; and
2. Investigate 2x fire pits for the billabong hard structures.

CARRIED

#### **10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Local Authority Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

**GUN23/2025 RESOLVED:**  
**On the motion of Chairperson Garnarradj**  
**Seconded Member G Nayinggul**

THAT THE LOCAL AUTHORITY recorded no actions or questions from Members.

CARRIED

#### **11 TRAINING WITH THE LOCAL GOVERNMENT UNIT**

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>Local Authority Roles and Responsibility Training</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Training with the Local Government Unit was deferred to the next scheduled Local Authority Meeting.

#### **12 NEXT MEETING**

The next meeting is scheduled to take place on Wednesday, 14 May 2025.

#### **13 MEETING DECLARED CLOSED**

Chairperson Garnarradj declared the meeting closed at 3:00 pm.

This page and the preceding pages are the minutes of the Gunbalanya Local Authority Meeting held on Wednesday, 12 March 2025.

[Click here](#) to view the agenda for the Gunbalanya Local Authority Meeting held on Wednesday, 12 March 2025.



Minutes of the West Arnhem Regional Council Minjilang Local Authority  
Thursday, 13 March 2025 at 10:00 am  
Minjilang Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Chairperson Nagarlbin declared the meeting open at 10:12 am, welcomed all in attendance and did an Acknowledgement of Country.

**2 PERSONS PRESENT**  
**APPOINTED MEMBERS PRESENT**

Chairperson	Matthew Nagarlbin
Member	Shane Wauchope
Member	Clint Wauchope
Member	Charles Yirrawala
Member	Josephine Cooper

**ELECTED MEMBERS PRESENT**

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Steven Nabalmarda

**STAFF PRESENT**

Interim Chief Executive Officer	Ben Waugh
Director of Finance	Jocelyn Nathanael- Walters
Governance Advisor	Jasmine Mortimore
Senior Council Services Manager	Rick Mitchell
Council Services Manager Minjilang	Damian Sandilands
Manager Technical Services	Kylie Gregson
Project Manager	Clem Beard

**3 APOLOGIES AND ABSENCES**

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

**MIN1/2025 RESOLVED:**

**On the motion of Member Yirrawala  
Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY notes the absence of Clint Wauchope.

**CARRIED****4 ACCEPTANCE OF AGENDA**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

**MIN2/2025 RESOLVED:**

**On the motion of Mayor Woods  
Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY accepts the agenda papers as circulated for the Minjilang Local Authority meeting held on 13 March 2025.

**CARRIED****5 DECLARATION OF INTEREST OF MEMBERS OR STAFF**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

**MIN3/2025 RESOLVED:**

**On the motion of Member Yirrawala  
Seconded Chairperson Nagarlbin**

THAT THE LOCAL AUTHORITY receive no declarations of interest as listed for the Minjilang Local Authority meeting held on 13 March 2025.

**CARRIED****6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

**MIN4/2025 RESOLVED:**

**On the motion of Chairperson Nagarbin  
Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY adopted the minutes of the 25 November 2024 Minjilang Local Authority as a true and correct record.

**CARRIED**

## **7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Invited Guest - NT Police</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Item was deferred until after item 7.3.

Clint Wauchope left the meeting at 10:50am.

The Local Authority considered a report on Invited Guest - NT Police.

### **MIN7/2025 RESOLVED:**

**On the motion of Chairperson Nagarbin  
Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY noted the update on Law and Order by the NT Police.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Invited Guest - Department of Children and Families</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Department of Children and Families were unable to attend meeting.

The Local Authority deferred a report on Invited Guest - Department of Children and Families.

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>Presentation - NT Health</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Clint Wauchope joined the meeting at 10:28am.

The Local Authority considered a report on Presentation - NT Health.

### **MIN5/2025 RESOLVED:**

**On the motion of Member Yirrawala  
Seconded Chairperson Nagarbin**

THAT THE LOCAL AUTHORITY notes the discussions with Maeve Cullen and Reginald Sailor from NT Health's Community Led Alcohol Harm Reduction Unit.

**CARRIED**

## **8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Finance Report to 31 December 2024</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

The Local Authority considered a report on Finance Report to 31 December 2024.

### **MIN6/2025 RESOLVED:**

**On the motion of Member Yirrawala**

**Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY receives and note the report titled *Finance Report to 31 December 2024*.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Clint Wauchope joined the meeting at 11:01am.

Meeting broke at 11:02am and recommenced at 11:04am.

The Local Authority considered a report on Review of Action Items.

**MIN8/2025 RESOLVED:**

**On the motion of Member Yirrawala**

**Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*;
2. Review the outstanding action items and give approval for completed items to be removed from the register; and
3. Item 3 to remain on the action items until Department of Children and Families attend Local Authority Meeting.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Connection of Water Service - New Cemetery</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Local Authority considered a report on Connection of Water Service - New Cemetery.

**MIN9/2025 RESOLVED:**

**On the motion of Chairperson Nagarbin**

**Seconded Member C Wauchope**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Connection of Water Service - New Cemetery*; and
2. Approve the allocation of approx. \$20,465.63 for the co contribution of 50% for the connection of water service to the cemetery.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Proposal to Develop By-Laws for Minjilang Community</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

The Local Authority considered a report on Proposal to Develop By-Laws for Minjilang Community.

**MIN10/2025 RESOLVED:**

**On the motion of Chairperson Nagarbin**

**Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Proposal to Develop By-Laws for Minjilang Community*; and
2. Request the administration bring back more information on developing by-laws.

**CARRIED**



<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>Council Draft Regional Plan and Budget 2025-26</b>
<b>Author:</b>	<b>Ben Waugh, Interim Chief Executive Officer</b>

The Local Authority considered a report on Council Draft Regional Plan and Budget 2025-26.

**MIN11/2025 RESOLVED:**

**On the motion of Member Yirrawala**

**Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY

1. Receives and note the report titled *Council Draft Regional Plan and Budget 2025-26*; and
2. Request Draft Regional Plan and Budget 2025 - 26 be included in the agenda for the next Local Authority Meeting.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Service</b>
<b>Author:</b>	<b>Damian Sandilands, Minjilang Council Services Manager</b>

The Local Authority considered a report on CSM Operations Report on Current Council Service.

**MIN12/2025 RESOLVED:**

**On the motion of Chairperson Nagarlbini**

**Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY receive and note the report titled *CSM Operations Report on Current Council Service*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>2023-2024 Annual Report</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Meeting broke at 11:54am and recommenced at 12:33pm.

The Local Authority considered a report on 2023-2024 Annual Report.

**MIN13/2025 RESOLVED:**

**On the motion of Member S Wauchope**

**Seconded Chairperson Nagarlbini**

THAT THE LOCAL AUTHORITY receive and note the report titled *2023-2024 Annual Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>Minjilang Cemetery Progress Report</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

The Local Authority considered a report on Minjilang Cemetery Progress Report.

**MIN14/2025 RESOLVED:**

**On the motion of Chairperson Nagarlbini**

**Seconded Member C Wauchope**

THAT THE LOCAL AUTHORITY receives and note the report titled *Minjilang Cemetery Progress Report*.  
**CARRIED**

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>Technical Services Minjilang Projects Report</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Local Authority considered a report on Technical Services Minjilang Projects Report.

**MIN15/2025 RESOLVED:**

**On the motion of Member Yirrawala**

**Seconded Member S Wauchope**

THAT LOCAL AUTHORITY receives and notes the report titled *Technical Services Minjilang Projects Report*.  
**CARRIED**

**10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Local Authority Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

**MIN16/2025 RESOLVED:**

**On the motion of Chairperson Nagarbin**

**Seconded Member C Wauchope**

THAT THE LOCAL AUTHORITY recorded no action or questions from Members.

**CARRIED****11 TRAINING WITH THE LOCAL GOVERNMENT UNIT**

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>Local Authority Roles and Responsibility Training</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Deputy Mayor William left the meeting at 1:00pm

The Local Authority considered a report on Local Authority Roles and Responsibility Training.

**MIN17/2025 RESOLVED:**

**On the motion of Chairperson Nagarbin**

**Seconded Member C Wauchope**

THAT THE LOCAL AUTHORITY received Roles and Responsibility of Local Authority Members training from the Department of Housing, Local Government and Community Development.

**CARRIED****12 NEXT MEETING**

The next meeting is scheduled to take place on 15 May 2025.

**13 MEETING DECLARED CLOSED**

Chairperson Nagarbin declared the meeting closed at 1:07 pm.

This page and the preceding pages are the minutes of the Minjilang Local Authority Meeting held on Thursday, 13 March 2025.

[Click here](#) to view the agenda for the Minjilang Local Authority Meeting held on Thursday, 13 March 2025.

UNCONFIRMED

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>6.2</b>
<b>Title:</b>	<b>Kakadu Ward Advisory Committee Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The unconfirmed minutes of the of the 14 March 2025 Kakadu Ward Advisory Committee are submitted to Council for noting.

#### RECOMMENDATION

THAT COUNCIL noted the minutes of 14 March 2025 Kakadu Ward Advisory Committee and reviewed decisions made by the Committee.

#### BACKGROUND

The *Local Government Act 2019* states that minutes from Council committees must be tabled at the next ordinary meeting of Council and confirmed as a correct record of the meeting.

#### COMMENT

Nil

#### LEGISLATION AND POLICY

Sections 101(3) and 101(4) of the Local Government Act 2019.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### **Goal 6.3 Council and Local Authorities**

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. 2025.03.14 Kakadu Ward Advisory Committee Minutes - Unconfirmed [6.2.1 - 4 pages]



Minutes of the West Arnhem Regional Council Kakadu Ward Advisory Committee  
Friday, 14 March 2025 at 9:00 am  
Jabiru Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Chairperson Blyth declared the meeting open at 9:00 am, welcomed all in attendance and did an Acknowledgement of Country.

**2 PERSONS PRESENT  
ELECTED MEMBERS PRESENT**

Chairperson	Ralph F. Blyth (Councillor)
Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Mickitja Onus

**STAFF PRESENT**

Interim Chief Executive Officer	Ben Waugh
Director of Community and Council Services	Fiona Ainsworth
Manager Technical Services	Kylie Gregson
Project Officer	Clem Beard
Governance Advisor	Jasmine Mortimore
Jabiru Council Services Manager (Acting)	Kevin Voisey
Senior Council Services Manager	Rick Mitchell
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)

**3 APOLOGIES AND ABSENCES**

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Committee considered a report on Apologies, Leave of Absence and Absence Without Notice.

**KWAC1/2025 RESOLVED:**

**On the motion of Cr Onus**

**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE receive no apologies, leave of absence and absence without notice for the meeting held on 14 March 2025.

**CARRIED**

**4 ACCEPTANCE OF AGENDA**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Committee considered a report on Acceptance of Agenda.

**KWAC2/2025 RESOLVED:**

**On the motion of Chairperson Blyth**

**Seconded Cr Onus**

THAT THE COMMITTEE accept the agenda papers as circulated for the Kakadu Ward Advisory Committee meeting held on 14 March 2025.

**CARRIED**

**5 DECLARATION OF INTEREST OF MEMBERS OR STAFF**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Committee considered a report on Disclosure of Interest of Members or Staff.

**KWAC3/2025 RESOLVED:**

**On the motion of Chairperson Blyth**

**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE received no additional declarations of interest as listed for the Kakadu Ward Advisory Committee meeting held on 14 March 2025.

**CARRIED**

**6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Kakadu Ward Advisory Committee Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Committee considered a report on Confirmation of Kakadu Ward Advisory Committee Meeting Minutes.

**KWAC4/2025 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Chairperson Blyth**

THAT THE COMMITTEE adopted the minutes of the 29 November 2024 Kakadu Ward Advisory Committee as a true and correct record.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Invited Guest - NT Police</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Committee considered a report on Invited Guest - NT Police.

**KWAC7/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Onus**

THAT THE COMMITTEE notes the update on Law and Order by the NT Police.

**CARRIED**

**8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Committee considered a report on Review of Action Items.

**KWAC5/2025 RESOLVED:**  
**On the motion of Chairperson Blyth**  
**Seconded Mayor Woods**

THAT THE COMMITTEE:

1. Received and noted the report titled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Kevin Voisey, Council Services Manager, Jabiru (Acting)</b>

The Committee considered a report on CSM Operations Report on Current Council Services.

**KWAC6/2025 RESOLVED:**  
**On the motion of Chairperson Blyth**  
**Seconded Cr Onus**

THAT THE COUNCIL receives and note the report titled *CSM Operations Report on Current Council Services*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Jabiru Waste Report</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

The Committee considered a report on Jabiru Waste Report.

**KWAC8/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Onus**

THAT THE COMMITTEE receive and note the report titled *Jabiru Waste Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>Technical Services Jabiru Projects Report</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Committee considered a report on Technical Services Jabiru Projects Report.

**KWAC9/2025 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE receives and notes the report titled *Technical Services Jabiru Projects Report*.

**CARRIED**

#### **10 KAKADU WARD ADVISORY COMMITTEE MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Kakadu Ward Advisory Committee Member Questions</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Committee considered a report on Kakadu Ward Advisory Committee Member Questions.

**KWAC10/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Mayor Woods**

THAT THE COMMITTEE recorded for action the following questions from Members.

1. Cr Onus raised Jabiru organisations supporting local businesses.

**CARRIED**

#### **11 NEXT MEETING**

The next meeting is scheduled to take place on 16 May 2025.

#### **12 MEETING DECLARED CLOSED**

Chairperson Blyth declared the meeting closed at 10:07 am.

This page and the preceding pages are the minutes of the Kakadu Ward Advisory Committee Meeting held on Friday, 14 March 2025.

[Click here](#) to view the agenda for the Kakadu Ward Advisory Committee Meeting held on Friday, 14 March 2025.



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>6.3</b>
<b>Title:</b>	<b>Confirmation of Special Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The Minutes of the Special Council meeting held on 20 March 2025 and 2 April 2025 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

#### RECOMMENDATION

##### THAT COUNCIL

1. Confirm the minutes of 20 March 2025 Special Council meeting as a true and correct record of the meeting.
2. Confirm the minutes of 2 April 2025 Special Council meeting as a true and correct record of the meeting.

#### STATUTORY AND POLICY

Section 101 and 102 *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. 2025.03.20 Special Council Meeting Minutes - Unconfirmed [6.3.1 - 3 pages]
2. 2025.04.02 Special Council Meeting Minutes - Unconfirmed [6.3.2 - 3 pages]



Minutes of the West Arnhem Regional Council Special Council Meeting  
Thursday, 20 March 2025 at 4:15 pm  
Council Chambers via Video Conference

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Chairperson Mayor Woods declared the meeting open at 4:16 pm, welcomed all in attendance and did an Acknowledgement of Country.

**2 PERSONS PRESENT  
ELECTED MEMBERS PRESENT**

Chairperson	James Woods (Mayor) (via video)
Deputy Mayor	Elizabeth Williams (via video)
Councillor	Ralph F. Blyth (via video)
Councillor	Mickitja Onus (via video)
Councillor	Otto Dann (via video)
Councillor	Monica Wilton (via video)
Councillor	Jermaine Namanurki (via video)
Councillor	Jacqueline Phillips (via video)
Councillor	Steven Nabalmarda (via video)

**STAFF PRESENT**

Interim Chief Executive Officer	Ben Waugh (via video)
Governance Advisor	Jasmine Mortimore (via video)

**3 APOLOGIES AND ABSENCES**

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absent Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

**SCM35/2025 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Cr Nabalmarda**

THAT COUNCIL

1. Notes the absence of Cr Tamar Nawirridj, Cr Donna Nadjamerrek, Cr James Marrawal and Cr Monica Wilton; and
2. Notes the apology received from Cr Tamar Nawirridj, Cr Donna Nadjamerrek, Cr James Marrawal.

**CARRIED**

**4 ACCEPTANCE OF AGENDA**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Acceptance of Agenda.

**SCM36/2025 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Mayor Woods**

THAT COUNCIL accept the agenda papers as circulated for the Special Council meeting held on 20 March 2025.

**CARRIED**

**5 DECLARATION OF INTEREST OF MEMBERS OR STAFF**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Disclosure of Interest of Members or Staff.

**SCM37/2025 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded {seconded}**

THAT COUNCIL receive no additional declarations of interest as listed for the Special Council meeting held on 20 March 2025.

**CARRIED**

**6 PROCEDURAL MOTIONS**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Closure to the Public for the Discussion of Confidential Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

**SCM38/2025 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Mayor Woods**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

**CARRIED**

**7 CONFIDENTIAL ITEMS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Chief Executive Officer Employment Contract</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

*The Report will remain confidential under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

**8 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Disclosure of Confidential Resolutions and Re-admittance of the Public</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

**SCM40/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Onus**

THAT COUNCIL:

1. Does not approve to disclose resolution for item 10.1 from the confidential section of this meeting; and
2. Open the meeting to the public at 4:43pm after the discussion of confidential items.

**CARRIED**

**9 MEETING DECLARED CLOSED**

Chairperson Mayor Woods declared the meeting closed at 4:45 pm.

This page and the preceding pages are the minutes of the Special Council Meeting held on Thursday, 20 March 2025.

[Click here](#) to view the agenda for the Special Council Meeting held on Thursday, 20 March 2025.



Minutes of the West Arnhem Regional Council Special Council Meeting  
Wednesday, 2 April 2025 at 10:00 am  
Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Mayor Woods declared the meeting open at 10:12 am, welcomed all in attendance and did an Acknowledgement of Country.

**2 PERSONS PRESENT  
ELECTED MEMBERS PRESENT**

Chairperson	James Woods (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Ralph F. Blyth
Councillor	Mickitja Onus
Councillor	Tamar Nawirridj
Councillor	Steven Nabalmarda
Councillor	Monica Wilton
Councillor	Jermaine Namanurki

**STAFF PRESENT**

Interim Chief Executive Officer	Ben Waugh
Governance Advisor	Jasmine Mortimore

**3 APOLOGIES AND ABSENCES**

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absent Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

**SCM42/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Cr Wilton**

THAT COUNCIL

1. Notes the absence of Cr James Marrawal, Cr Donna Nadjamerrek Cr Jacqueline Phillips, Cr Otto Dann and Cr Steven Nabalmarda; and
2. Notes the apology received from Cr James Marrawal, Cr Donna Nadjamerrek and Cr Jacqueline Phillips.

**CARRIED**

**4 ACCEPTANCE OF AGENDA**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Acceptance of Agenda.

**SCM43/2025 RESOLVED:**

**On the motion of Cr Blyth**

**Seconded Deputy Mayor Williams**

THAT COUNCIL accept the agenda papers as circulated for the Special Council meeting held on 2 April 2025.

**CARRIED**

**5 DECLARATION OF INTEREST OF MEMBERS OR STAFF**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Disclosure of Interest of Members or Staff.

**SCM44/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Cr Onus**

THAT COUNCIL receive no additional declarations of interest as listed for the Special Council meeting held on 2 April 2025.

**CARRIED**

**6 PROCEDURAL MOTIONS**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Closure to the Public for the Discussion of Confidential Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

**SCM45/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Cr Blyth**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public at 10:15am to consider the Confidential items of the Agenda.

**CARRIED**

## **7 CONFIDENTIAL ITEMS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>CEO Credit Card and Bank Authorisations</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

*The Report will remain confidential under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.*

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Chief Executive Officer Appointment</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Cr Steven Nabalmarda joined the meeting at 10:18am

*The Report will remain confidential under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

## **8 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Disclosure of Confidential Resolutions and Re-admittance of the Public</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

### **SCM49/2025 RESOLVED:**

**On the motion of Mayor Woods  
Seconded Deputy Mayor Williams**

THAT COUNCIL:

1. Approve to disclose no resolutions from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public at 10:23am after the discussion of confidential items.

**CARRIED**

## **9 MEETING DECLARED CLOSED**

Mayor Woods declared the meeting closed at 10:24 am.

This page and the preceding pages are the minutes of the Special Council Meeting held on Wednesday, 2 April 2025.

[Click here](#) to view the agenda for the Special Council Meeting held on Wednesday, 2 April 2025.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>6.4</b>
<b>Title:</b>	<b>Confirmation of Ordinary Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The Minutes of the Ordinary Council meeting held on 26 March 2025 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

#### RECOMMENDATION

THAT COUNCIL confirm the minutes of 26 March 2025 Ordinary Council meeting as a true and correct record of the meeting.

#### STATUTORY AND POLICY

Section 101 and 102 *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. 2025.03.26 Ordinary Council Meeting Minutes - Unconfirmed [6.4.1 - 32 pages]





Minutes of the West Arnhem Regional Council Ordinary Council Meeting  
Wednesday, 26 March 2025 at 9:00 am  
Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

In the absence of Mayor James Woods, Deputy Mayor Elizabeth Williams chaired the meeting.

Chairperson Deputy Mayor Williams declared the meeting open at 9:27 am, welcomed all in attendance and did an Acknowledgement of Country.

**2 PERSONS PRESENT**

**ELECTED MEMBERS PRESENT**

Chairperson	Elizabeth Williams (Deputy Mayor)
Councillor	Ralph F. Blyth
Councillor	Mickitja Onus
Councillor	Tamar Nawirridj
Councillor	Monica Wilton
Councillor	Jermaine Namanurki
Councillor	Steven Nabalmarda

**STAFF PRESENT**

Interim Chief Executive Officer	Ben Waugh
Director Community and Council Services	Fiona Ainsworth
Communications and Public Relations Coordinator	Heidi Walton
Manager Technical Services	Kylie Gregson
Executive Assistant to Mayor and CEO	Gina Carrascalao
Projects Manager	Clem Beard
Governance Advisor	Jasmine Mortimore

**3 APOLOGIES AND ABSENCES**

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absent Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

**OCM53/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Cr Nawirridj**

THAT COUNCIL:

1. Notes the absence of Mayor Woods, Cr Nadjamerrek, Cr Phillips, Cr Marrawal, Cr Dann;
2. Notes the apology received from Mayor Woods, Cr Nadjamerrek, Cr Phillips, Cr Marrawal, Cr Dann; and
3. Determines Mayor Woods, Cr Nadjamerrek, Cr Phillips, Cr Marrawal, Cr Dann are absent with permission of the Council.

**CARRIED**

**4 ACCEPTANCE OF AGENDA**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Acceptance of Agenda.

**OCM54/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Cr Onus**

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 26 March 2025.

**CARRIED**

**5 DECLARATION OF INTEREST OF MEMBERS OR STAFF**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Disclosure of Interest of Members or Staff.

**OCM55/2025 RESOLVED:**

**On the motion of Cr Onus**

**Seconded Cr Namanurki**

THAT COUNCIL receive no additional declarations of interest as listed for the Ordinary Council meeting held on 26 March 2025.

**CARRIED**

**6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Ordinary Council Meeting Minutes</b>

<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>
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The Council considered a report on Confirmation of Ordinary Council Meeting Minutes.

**OCM56/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Wilton**

THAT COUNCIL confirm the minutes of 18 February 2025 Ordinary Council meeting as a true and correct record of the meeting.

**CARRIED**

<b>Agenda Reference:</b>	<b>6.2</b>
<b>Title:</b>	<b>Confirmation of Special Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Confirmation of Special Council Meeting Minutes.

**OCM57/2025 RESOLVED:**

**On the motion of Cr Blyth  
Seconded Deputy Mayor Williams**

THAT COUNCIL confirm the minutes of 19 February 2025 Special Council meeting as a true and correct record of the meeting.

**CARRIED**

<b>Agenda Reference:</b>	<b>6.3</b>
<b>Title:</b>	<b>Special Gunbalanya Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Special Gunbalanya Local Authority Meeting Minutes.

**OCM58/2025 RESOLVED:**

**On the motion of Cr Nabalmarda  
Seconded Cr Nawirridj**

THAT COUNCIL noted the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Gunbalanya	5 February 2025	Yes	14 May 2025

**CARRIED**

<b>Agenda Reference:</b>	<b>6.4</b>
<b>Title:</b>	<b>Risk Management and Audit Committee Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Risk Management and Audit Committee Minutes.

**OCM59/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Blyth**

THAT COUNCIL noted the minutes of 27 February 2025 Risk Management and Audit Committee and reviewed decisions made by the Committee.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Visitor - Red Lily Health Board</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Shirley Spicer joined the meeting at 9:39am and left at 9:56am  
The Council considered a report on Visitor - Red Lily Health Board.

**OCM60/2025 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Cr Wilton**

THAT COUNCIL

1. Notes the update from Red Lily Health Board; and
2. Thanks Shirley from Red Lily Health Board.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Visitor - Bawinanga Homelands Aboriginal Corporation</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Kira Bourke from Bawinanga Homeland Aboriginal Corporation joined the meeting at 10:10am and left at 10:19am.  
The Council considered a report on Visitor - Bawinanga Homelands Aboriginal Corporation.

**OCM61/2025 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Deputy Mayor Williams**

THAT COUNCIL noted the discussions with Kira Bourke from Bawinanga Homeland Aboriginal Corporation.

**CARRIED**

**8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Review of Action Items.

**OCM62/2025 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Deputy Mayor Williams**

THAT COUNCIL:

1. Receive and note the report titled *Review of Action Items*;
2. Review the outstanding action items and give approval for completed items to be removed from the register; and
3. Item 9 information to be provided in a report to the next scheduled council meeting for Council decision.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.2</b>
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<b>Title:</b>	<b>Local Government Association of the Northern Territory Symposium</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Local Government Association of the Northern Territory Symposium.

**OCM63/2025 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Cr Namanurki**

THAT COUNCIL:

1. Receive and note the report titled *Local Government Association of the Northern Territory Symposium*;
2. Nominate Mayor Woods, Cr Namanurki, Chief Executive Officer and Director of Community and Council Services to attend the LGANT Symposium;
3. Approve all associated costs for attending the LGANT Symposium;
4. Submit the motion on Increased funding for public lighting to the LGANT General Meeting; and
5. Submit the motion on Increased funding to main arterial roads including landfill access and roads in regional and remote Australia to the LGANT General Meeting.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Supporting ALGA's 2025 Federal Election Priorities</b>
<b>Author:</b>	<b>Gina Carrascalao, Executive Assistant to Mayor and CEO</b>

The Council considered a report on Supporting ALGA's 2025 Federal Election Priorities.

**OCM64/2025 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Cr Nawirridj**

THAT COUNCIL

1. Receive and note the report titled *Supporting ALGA's 2025 Federal Election Priorities*; and
2. Support the National Federal Election Funding priorities identified by the Australian Local Government Association (ALGA).

**CARRIED**

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Draft Motions for Australian Local Government Association National General Assembly</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Draft Motions for Australian Local Government Association National General Assembly.

**OCM65/2025 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Deputy Mayor Williams**

THAT COUNCIL:

1. Receive and note the report titled *Draft Motions for Australian Local Government Association National General Assembly*;
2. Submit the motion on Increased funding for public lighting to the National General Assembly; and
3. Submit the motion on Increased funding to main arterial roads including landfill access and roads in regional and remote Australia to the National General Assembly.

CARRIED

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Meeting took a break at 11:18am and recommenced at 11:55am.  
The Council considered a report on Incoming and Outgoing Correspondence.

**OCM66/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Nawirridj**

THAT COUNCIL receive and noted the attached items of incoming and outgoing correspondence.

CARRIED

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Meetings and Events attended by the Mayor</b>
<b>Author:</b>	<b>Gina Carrascalao, Executive Assistant to Mayor and CEO</b>

The Council considered a report on Meetings and Events attended by the Mayor.

**OCM67/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Nabalmarda**

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the Mayor*.

CARRIED

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>Meetings and Events attended by the CEO</b>
<b>Author:</b>	<b>Ben Waugh, Chief Executive Officer</b>

The Council considered a report on Meetings and Events attended by the CEO.

**OCM68/2025 RESOLVED:**  
**On the motion of Cr Wilton**  
**Seconded Cr Nabalmarda**

THAT COUNCIL

1. Receive and note the report titled *Meetings and Events attended by the CEO*; and
2. Notes the CEO and author for the reporting period was Ben Waugh.

CARRIED

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>Technical Services Projects Report</b>
<b>Author:</b>	<b>Kylie Gregson, Manager Technical Services</b>

The Council considered a report on Technical Services Projects Report.

**OCM69/2025 RESOLVED:**  
**On the motion of Cr Nabalmarda**  
**Seconded Cr Onus**

THAT COUNCIL receives and notes the report titled *Technical Services Projects Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.5</b>
<b>Title:</b>	<b>Regional Waste Update</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

The Council considered a report on Regional Waste Update.

**OCM70/2025 RESOLVED:**

**On the motion of Cr Onus**

**Seconded Cr Namanurki**

THAT COUNCIL receive and note the report titled *Regional Waste Update*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.6</b>
<b>Title:</b>	<b>Regional Cemeteries Update</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

Meeting broke at 12:37pm and recommenced at 12:57pm

The Council considered a report on Regional Cemeteries Update.

**OCM71/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Cr Blyth**

That Council receives and note the report titled *Regional Cemeteries Update*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.7</b>
<b>Title:</b>	<b>Human Resources Report - 1 January to 28 February 2025</b>
<b>Author:</b>	<b>Linda Veugen-Yong, Human Resources Manager (Acting)</b>

The Council considered a report on Human Resources Report - 1 January to 28 February 2025.

**OCM72/2025 RESOLVED:**

**On the motion of Cr Onus**

**Seconded Deputy Mayor Williams**

THAT COUNCIL receive and note the report titled *Human Resources Report - 1 January to 28 February 2025*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.8</b>
<b>Title:</b>	<b>2025 Local Government Election Caretaker Period</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Cr Dann and Matthew Ryan, NLC Chair joined the meeting at 1:10pm.

The Council considered a report on 2025 Local Government Election Caretaker Period.

**OCM73/2025 RESOLVED:**

**On the motion of Cr Namanurki**

**Seconded Cr Onus**

THAT COUNCIL receive and note the report titled *2025 Local Government Election Caretaker Period*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.9</b>
<b>Title:</b>	<b>Finance Report for the period ended 31 January 2025</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director Finance</b>

Cr Dann and Matthew Ryan, NLC Chair left the meeting at 1:22pm.

The Council considered a report on Finance Report for the period ended 31 January 2025.

**OCM74/2025 RESOLVED:**

**On the motion of Cr Nabalmarda**

**Seconded Cr Nawirridj**

THAT COUNCIL receive and note the report titled *Finance Report for the period ended 31 January 2025*.

**CARRIED**

**10 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Elected Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Elected Member Questions with or without Notice.

**OCM75/2025 RESOLVED:**

**On the motion of Cr Onus**

**Seconded Cr Nawirridj**

That the Chairperson invites questions with or without notice from Elected Members.

**CARRIED**

**11 PROCEDURAL MOTIONS**

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>Closure to the Public for the Discussion of Confidential Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

**OCM76/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Cr Nawirridj**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public at 1:30pm to consider the Confidential items of the Agenda.

**CARRIED**

**12 CONFIDENTIAL ITEMS**

<b>Agenda Reference:</b>	<b>12.1</b>
<b>Title:</b>	<b>Confirmation of Confidential Special Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Confirmation of Confidential Special Council Meeting Minutes.

**OCM77/2025 RESOLVED:**



**On the motion of Deputy Mayor Williams  
Seconded Cr Wilton**

THAT COUNCIL confirm the minutes of 19 February 2025 Confidential Special Council meeting as a true and correct record of the meeting.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.2</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Incoming and Outgoing Correspondence.

**OCM78/2025 RESOLVED:**

**On the motion of Cr Onus**

**Seconded Deputy Mayor Williams**

THAT COUNCIL receive and note the attached items of incoming and outgoing correspondence.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.3</b>
<b>Title:</b>	<b>Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Council considered a report on Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council.

**OCM79/2025 RESOLVED:**

**On the motion of Cr Blyth**

**Seconded Cr Nabalmarda**

THAT COUNCIL:

1. Receive and note the report titled Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council; and
2. Note the status of outstanding Land Use Agreements.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.4</b>
<b>Title:</b>	<b>Local Government Funding Levels</b>
<b>Author:</b>	<b>Ben Waugh, Interim Chief Executive Officer</b>

The Council considered a report on Local Government Funding Levels.

**OCM80/2025 RESOLVED:**

**On the motion of Cr Nabalmarda**

**Seconded Cr Onus**

THAT COUNCIL receive and note the report titled *Local Government Funding Levels*.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.5</b>
<b>Title:</b>	<b>Disposal of Fleet Landcruiser 200 Series CF41QP</b>

<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>
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*The Report will Remain Confidential under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

<b>Agenda Reference:</b>	<b>12.6</b>
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<b>Title:</b>	<b>Movements in Reserves</b>
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<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>
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*The Report will remain confidential under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

### **13 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC**

<b>Agenda Reference:</b>	<b>13.1</b>
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<b>Title:</b>	<b>Disclosure of Confidential Resolutions and Re-admittance of the Public</b>
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<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>
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The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

#### **OCM83/2025 RESOLVED:**

**On the motion of Cr Blyth**

**Seconded Cr Namanurki**

THAT COUNCIL:

1. Approve to disclose the selected resolution 12.1, 12.2, 12.4, 12.5 from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public at after the discussion of confidential items.

**CARRIED**

### **14 NEXT MEETING**

The next meeting is scheduled to take place on Tuesday, 29 April 2025.

### **15 MEETING DECLARED CLOSED**

Chairperson Deputy Mayor Williams declared the meeting closed at 2:15 pm.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on Wednesday, 26 March 2025.

[Click here](#) to view the agenda for the Ordinary Council Meeting held on Wednesday, 26 March 2025.

### Certification by the CEO to the Council

<b>Council Name:</b>	West Arnhem Regional Council
<b>Reporting Period:</b>	January 2025

That, to the best of my knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed



Date Signed

25 March 2025

**Note:** The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the *Local Government (General) Regulations 2021*)

# Snapshot – January 2025 Financial Report



## Report 1

Monthly Financial Report for January 2025

Table 1. Income and Expenditure Statement

Expected YTD 2nd Revised Approved Budget 58%

Period ended 31 January 2025	Notes	YTD Actuals (A) \$	Commitments (B) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	2nd Revised Approved Budget (E) \$	YTD Actual Compared to 2nd Revised Approved Budget (A / E) %
OPERATING INCOME							
Rates		2,949,834	-	1,556,234	1,393,600	2,667,829	111%
Charges	1	2,680,082	-	2,277,552	402,529	3,904,376	69%
Fees and Charges		404,595	-	426,321	(21,726)	725,448	56%
Operating Grants and Subsidies		14,616,793	-	19,411,085	(4,794,292)	22,263,569	66%
Interest / Investment Income		137,779	-	89,833	47,945	154,000	89%
Commercial and Other Income	2	7,703,371	-	7,884,768	(181,397)	13,279,963	58%
TOTAL OPERATING INCOME		28,492,454	-	31,645,794	(3,153,341)	42,995,185	66%
OPERATING EXPENDITURE							
Employee Expenses		9,863,513	-	9,896,737	(33,224)	18,169,847	54%
Materials and Contracts **	4	5,406,357	1,217,148	6,808,858	(1,402,501)	10,904,386	50%
Elected Member Allowances**		217,506	-	212,333	5,173	418,928	52%
Elected Member Expenses **		117,047	-	203,656	(86,609)	212,150	55%
Council Committee & LA Allowances **		17,900	-	28,929	(11,029)	49,800	-
Council Committee & LA Expenses **		11,167	-	16,583	(5,416)	23,788	-
Depreciation, Amortisation and Impairment		3,066,809	-	3,075,006	(8,197)	5,271,438	58%
Interest Expenses		-	-	-	-	-	-
Other Expenses **	3	5,207,142	139,209	5,741,414	(534,272)	12,648,826	41%
TOTAL OPERATING EXPENDITURE		23,907,440	1,356,357	25,983,516	(2,076,076)	47,699,163	50%
OPERATING SURPLUS / (DEFICIT)		4,585,014	(1,356,357)	5,662,278	(1,077,265)	(4,703,977)	-97%

<b>Note. 4 All Commitments</b>	<b>Budget Commitments \$</b>
LRCI Phase 4 - Part B - Malabam Road - Maningrida	235,471
Water Management: Jabiru	181,860
Animal Control	126,718
West Arnhem Cemetery Establishment - MANINGRIDA	89,304
LAP - Purchase of 4x4 Hearse	67,537
LAP - Animal Management Program	63,846
Manage Work Health and Safety	55,000
Regional and Remote Burials Grant - MINJILNAG	48,386
Executive leadership CEO	47,089
Warruwi Community Hall Upgrade	38,494
Sports and Recreation	35,800
Install and maintain street lights	33,650
Operate post office business	31,336
Community Service Delivery	30,179
Parks and Public Open Space - including weed control	23,838
Operate Fuel Storage Facility	19,129
Active Regional and Remote Communities Program	18,073
Manage Council Governance	17,262
LAP - Gunbalanya Oval Lighting: Contribute \$100K	15,502
Maintain plant, equipment and motor vehicles	14,629
Maintain local roads	14,310
Regional and Remote Burials Grant - MAN and WAR	13,685
LAP - Modifications to staff and visitors rest area at the	13,250
Manage Electricity and water business	10,244
Brockman Oval grandstand installation - Jabiru	9,801
Corporate Financial Management	9,488
Food Preparation Services	9,181
Brockman Oval Lights - Jabiru	8,743
Aerodromes Inspection and Maintenance	8,329
LAP - Installation of pavers for Aged Care Clients	8,100
Operate and maintain swimming pool	6,515
NDIS - National Disability Insurance Scheme	5,693
Kakadu Triathlon	4,400
Waste Management	4,377
Maintain staff houses	3,363
Operate Long day care	3,242
Repairs to Water Damage - Jabiru Office	2,487
Kerb and Channel Airport to Workshop Road - Warruwi	2,300
Manage Information Technology and Communications	2,260
Upgrade for Maningrida Rd and airport road funeral access	2,200
Toys for Jabiru Library Sensory Zone	2,076
Commonwealth Home Support Program (CHSP)	2,015
Manage Technical Services	1,994
Home Care Packages Program (HCP)	1,421
Manage Creche	1,412
NDIA - Remote Community Connector	1,400
ABA - Maningrida Oval Changerooms	1,364
Manage Assets	1,073
LAP - Beautification of township - Warruei	984
Sport and Recreation - Jabiru	968
Australia Day Grant	904
International Women's Day – Library Event	855
National Australia Day Council - Australia Day Grant	687
Manage Visitor accommodation	592
Library Service: Jabiru	545
LAP - Installation of outdoor gym equipment at the pool -	450
Cultural Safety & Partnerships	420
Public Relations and Communications	420
Executive leadership - Council & Community Services	381
CBF - Jabiru Library Revitalisation Phase 2	336
Maintain & construct council controlled buildings & land	325
Support Civic and community events	289
Night Patrol	178
Remote Sport Program	136
Manage and maintain cemeteries	59
<b>Total</b>	<b>1,356,357</b>

Period ended 31 January 2025	Notes	YTD Actuals (A) \$	Commitments (B) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	2nd Revised Approved Budget (E) \$	YTD Actual Compared to 2nd Revised Approved Budget (A / E) %
<u>Charges Income</u>	1						
Sewerage		917,111	-	437,965	479,146	750,797	122%
Water		184,966	-	904,167	(719,201)	1,550,000	12%
Waste		1,578,005	-	935,421	642,584	1,603,579	98%
		2,680,082	-	2,277,552	402,529	3,904,376	69%
<u>Commercial and Other Income</u>	2						
Income Allocations		3,664,119	-	4,129,379	(465,260)	6,855,620	53%
Agency and Commercial Services Income		3,768,175	-	3,635,972	132,203	6,231,227	60%
Other Income		271,077	-	119,417	151,660	193,116	140%
		7,703,371	-	7,884,768	(181,397)	13,279,963	58%
<u>Other Expenses</u>	3						
Travel, Freight & Accommodation		563,157	59,901	691,713	(128,556)	1,295,165	43%
Fuel, Utilities & Communication		1,319,940	10,982	1,394,221	(74,282)	2,392,405	55%
Finance Expenses		7,556	-	8,049	(493)	13,798	55%
Other Expenses		3,316,489	68,326	3,647,431	(330,942)	8,947,458	37%
		5,207,142	139,209	5,741,414	(534,272)	12,648,826	41%

Table 2. Monthly Operating Position

Expected YTD Annual Budget Completion 58%

Period ended 31 January 2025	Notes	YTD Actuals (A) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	2nd Revised Approved Budget (E) \$	YTD Actual Compared to 2nd revised Approved Budget (A / E) %
BUDGETED OPERATING SURPLUS / DEFICIT (Table 1.)		4,585,014	5,662,278	(1,077,265)	(4,703,978)	-97%
Remove NON-CASH ITEMS						
Less Non-Cash Income	5	(3,664,119)	(4,129,379)	465,260	(6,855,620)	53%
Add Back Non-Cash Expenses	6	6,730,928	7,204,384	(473,457)	12,127,058	56%
TOTAL NON-CASH ITEMS		3,066,809	3,075,006	(8,197)	5,271,438	58%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	Table 3.	2,490,566	3,072,182	(581,617)	5,826,123	43%
Borrowing Repayments (Principal Only)		-	-	-	-	-
Transfer to Reserves		-	-	-	-	-
Other Outflows	7	21,343,923	-	21,343,923	-	-
TOTAL ADDITIONAL OUTFLOWS		(23,834,489)	(3,072,182)	(20,762,307)	(5,826,123)	409%
Add ADDITIONAL INFLOWS						
Capital Grants Income	8	3,065,600	3,050,000	15,600	3,050,000	-
Prior Year Carry Forward Tied Funding	9	1,629,374	1,716,074	(86,700)	1,716,074	95%
Other Inflow of Funds	10	438,955	386,348	52,607	437,503	100%
Transfers from Reserves		40,872	40,872	-	55,087	-
TOTAL ADDITIONAL INFLOWS		5,174,801	5,193,294	(18,493)	5,258,664	98%
NET BUDGETED OPERATING SURPLUS / DEFICIT		(11,007,866)	10,858,396	(21,866,262)	-	
		21,343,923	-	-		
		10,336,058	10,858,396	(522,338)		YTD Surplus after removing Road Asset Writeoff



Period ended 31 January 2025		YTD Actuals (A) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	2nd Revised Approved Budget (E) \$	YTD Actual Compared to 2nd revised Approved Budget (A / E) %
<u>Non-Cash Income</u>	5					
Income Allocations (internal movement)		(3,664,119)	(4,129,379)	465,260	(6,855,620)	53%
		(3,664,119)	(4,129,379)	465,260	(6,855,620)	53%
<u>Non-Cash Expenses</u>	6					
Expense Allocations (internal movement)		3,664,119	4,129,379	(465,260)	6,855,620	53%
Depreciation, Amortisation and Impairment		3,066,809	3,075,006	(8,197)	5,271,438	58%
<u>Other Outflows</u>						
Write-off of Roads Assets [SCM20/2025]	7	21,343,923	-	21,343,923	-	-
		21,343,923	-	21,343,923	-	-
<u>Capital Grants Income</u>	8					
Capital Grants - Australian Government		2,270,000	2,270,000	-	2,270,000	100%
Capital Grants - Territory Government		795,600	780,000	15,600	780,000	102%
		3,065,600	3,050,000	15,600	3,050,000	100%
<u>Prior Year Carry Forward Tied Funding</u>	9					
Capital Grants Income Carried Forward		1,629,374	1,716,074	(86,700)	1,716,074	95%
		1,629,374	1,716,074	(86,700)	1,716,074	95%
<u>Other Inflow of Funds</u>	10					
Sale of Fleet		76,955	24,758	52,197	75,913	101%
Sale of Plant		362,000	361,590	410	361,590	100%
		438,955	386,348	52,607	437,503	100%

Table 3. Capital Expenditure and Funding  
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE **	Note	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Current Financial Year 2nd Revised Approved Budget * \$
Infrastructure	11	1,533,886	1,913,000	(379,114)	3,761,012
Buildings	12	490,054	691,125	(201,071)	1,028,251
Vehicles	13	128,299	128,299	-	360,757
Plant and Equipment	14	-	250,000	(250,000)	568,445
Roads	15	-	43,480	(43,480)	43,480
LA Funding	16	338,326	46,278	292,048	64,179
TOTAL CAPITAL EXPENDITURE*		2,490,566	3,072,182	(581,617)	5,826,124
TOTAL CAPITAL EXPENDITURE FUNDED BY: **					
Operating Income (amount allocated to fund capital items)		313,237	819,424	(506,187)	940,783
LA Funding	16	338,326	46,278	292,048	64,179
Capital Grants		507,083	602,685	(95,602)	3,050,000
Prior Year Carry Forward Tied Funding		1,291,048	1,562,923	(271,875)	1,716,074
Transfers from Cash Reserves		40,872	40,872	-	55,087
TOTAL CAPITAL EXPENDITURE FUNDING		2,490,566	3,072,182	(581,616)	5,826,124

Period ended 31 January 2025		YTD Actuals \$	YTD Budget \$	YTD Variance \$	Current Financial Year 2nd Revised Approved Budget * \$
<b>Infrastructure</b>	11				
ABA - Maningrida Oval Changerooms		1,021,019	1,019,769	1,250	2,595,196
Concrete Stand for Diesel Tank - Gunbalanya		1,360	2,872	(1,512)	2,872
Gunbalanya Oval Lighting		507,083	505,209	1,874	505,209
Jabiru Library		-	-	-	70,000
Mobilisation and Demobilisation Maningrida Oval Contractors		3,010	8,735	(5,725)	8,735
Revitalisation Project - Jabiru		1,415	1,415	-	16,500
<u>Projects not yet commenced</u>					
Brockman Oval Lights - Jabiru		-	75,000	(75,000)	150,000
West Arnhem Cemetery Establishment - MANINGRIDA		-	300,000	(300,000)	412,500
		1,533,886	1,913,000	(379,114)	3,761,012
<b>Buildings</b>	12				
Warruwi - Community Hall Upgrade		284,174	284,174	-	337,459
Maningrida - Maintain Staff Houses		84,265	46,667	37,599	80,000
Jabiru - Maintain Staff Houses		32,186	175,000	(142,814)	300,000
Warruwi - Maintain Staff Houses		12,156	-	12,156	-
Critical upgrades to Warruwi staff housing		77,273	48,201	29,072	75,792
<u>Projects not yet commenced</u>					
Gunbalanya - Maintain Staff Houses		-	116,667	(116,667)	200,000
Jabiru - Operate Long Day Care		-	11,667	(11,667)	20,000
Jabiru - Operate Post Office		-	8,750	(8,750)	15,000
		490,054	691,125	(201,071)	1,028,251
<b>Vehicles</b>	13				
Replacement of Fleet		128,299	128,299	-	360,757
<u>Projects not yet commenced</u>					
		128,299	128,299	-	360,757
<b>Plant and Equipment</b>	14				
<u>Projects not yet commenced</u>					
Minjilang - Purchase Garbage Compactor		-	250,000	(250,000)	250,000
Maningrida Landfill Wheel loader		-	-	-	318,445
		-	250,000	(250,000)	568,445
<b>Roads</b>	15				
<u>Projects not yet commenced</u>					
Warruwi - Kerb and Channel Airport to Workshop Road		-	43,480	(43,480)	43,480
		-	43,480	(43,480)	43,480
<b>LA Funding</b>	16				
Minjilang - Purchase of Sea Container for Storage at Basketball Court		17,700	18,948	(1,247)	18,948
Gunbalanya - Community Garden Hard Structure & Amenities		70,340	-	70,340	-
Gunbalanya - Assessment Report for Oval		4,500	4,500	-	5,000
Gunbalanya - Modifications to saff and visitors rest area at office		18,981	-	18,981	-
Gunbalanya - Oval Lighting: Contribute \$100K		82,417	-	82,417	-
Maningrida - Construct 2 Half Basketball Courts		4,221	4,221	-	4,221
Maningrida - Purchase of Grandstands and Additional Pedestrian Gate		14,429	14,997	(568)	14,997
Maningrida - Installation of Outdoor Gym Equipment at the Pool		61,512	-	61,512	-
Maningrida - Purchase of Additional Grandstands		18,345	1,071	17,274	18,471
Maningrida - Basketball Competitions		7,882	-	7,882	-
Maningrida - Supply and Install Bollards for perimeter soccer/cricket oval		38,000	-	38,000	-
<u>Projects not yet commenced</u>					
Gunbalanya - Installation of hard structure at the office		-	2,542	(2,542)	2,542
		338,326	46,278	292,048	64,178

BALANCE SHEET AS AT 31 December 2024	YTD Actuals \$	Notes
<b>ASSETS</b>		
Cash at Bank		1 & 1.1
Tied Funds	6,932,409	
Untied Funds	3,426,234	
Accounts Receivable		
Trade Debtors	924,391	2
Rates & Charges Debtors	780,401	3
Other Current Assets	493,059	
TOTAL CURRENT ASSETS	12,556,493	
Non-Current Financial Assets	0	
Property, Plant and Equipment	67,935,087	
TOTAL NON-CURRENT ASSETS	67,935,087	
TOTAL ASSETS	80,491,580	
<b>LIABILITIES</b>		
Trade Creditors	489,428	4
ATO & Payroll Liabilities	283,079	5
Current Provisions	2,322,876	6
Accrued Expenses	589,037	
Other Current Liabilities	303,748	
TOTAL CURRENT LIABILITIES	3,988,168	
Non-Current Provisions	196,150	6
Other Non-Current Liabilities	7,782,502	7
TOTAL NON-CURRENT LIABILITIES	7,978,652	
TOTAL LIABILITIES	11,966,820	
NET ASSETS	68,524,760	
<b>EQUITY</b>		
Asset Revaluation Reserve	26,857,569	
Reserves	(489)	
Equity Adjustments	4,519,588	
Accumulated Surplus	37,148,092	
TOTAL EQUITY	68,524,760	

## BALANCE SHEET NOTES

Note 1. Details of Cash and Investments Held	\$	\$
Investments Held		
Operating Bank Account	212,575	
Business One - Post Office Bank Account	32,762	
Business Maxi Bank Account (Note 1.1)	7,318,523	
General Trust Bank Account	137,983	
Traditional Credit Union - Shares	-	
Term Deposits (Note 1.1)	2,655,000	10,356,842
Cash Held		
Floats	1,800	1,800
Total Cash and Investments Held		10,358,642
Less: Restricted Cash		6,932,409
Balance Unrestricted Cash		3,426,234

Note 1.1 Higher Interest Earning Investments	Deposit Date	Principal	\$	Interest Rate	Maturity Date	Terms
Westpac	21/03/2024	5,000		3.85%	21/03/2025	365
NAB	11/11/2024	300,000		5.00%	30/12/2024	91
NAB	25/11/2024	400,000		3.15%	13/01/2025	91
NAB	9/12/2024	500,000		5.00%	28/01/2025	92
NAB	30/12/2024	500,000		5.00%	10/02/2025	91
NAB	13/01/2025	500,000		5.00%	24/02/2025	91
NAB	28/01/2025	450,000		4.95%	11/03/2025	92
Business Maxi Bank Account		7,318,523		1.55%		
Total Higher Interest Earning Investments		9,973,523				

Note 2. Trade Debtors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
NDIS Debtors	29,761	4,327	828	23,240	58,156
Childcare Debtors	7,711	5,324	5,674	16,729	35,437
Trade Debtors	564,205	195,473	91,036	27,529	830,798
Total Trade Debtors	601,677	205,124	97,538	67,498	924,391

Note 3. Rates & Charges Debtors	Levied in 2024/25	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
General Rates	2,461,957	-	-	203,745	20,615	224,360
Special Rates	164,542	-	-	5,256	-	5,256
Water Charges	1,550,000	314,503	-	11,208	18,853	344,564
Waste Charges	2,272,161	-	-	206,221	-	206,221
Total Rates & Charges Debtors	6,448,660	314,503	-	426,430	39,468	780,401

Note 4. Trade Creditors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
Trade Creditors	176,245	28,743	4,701	280,936	490,625

Note 5. Australian Tax Office (ATO) and Payroll Obligations
As at the date of this report, all reporting and payment obligations have been met.

Note 6. Provisions (Current and Non-Current)	\$	\$
<u>Current Provisions</u>		
Employees Annual Leave	1,185,630	
Long Service Leave	830,666	
Doubtful Debts	36,638	
Other General Provisions	269,942	
		2,322,876
<u>Non-Current Provisions</u>		
Long Service Leave	196,150	
		196,150
Total Provisions		2,519,026

Note 7. Other Non Current Liabilities	\$	\$
Section 19 Lease Liability	3,997,802	
Jabiru Town Sub Lease Liability	3,784,699	
Total Other Non Current Liabilities		7,782,502

[Report 2](#)

**Ratio Report for January 2025****Statement of Working Capital (Current Ratio)**

*Only considers unrestricted assets, current receivables, and discounted current liabilities.*

Total current assets decreased by \$1.04M, from \$6.23M in December 2024 to \$5.2M in January 2025 as a result of receiving scheduled grant funding.

Within current assets, cash and cash equivalents decreased by \$359K due to:

- (a) A decrease in cash at the bank of \$1.10M; and
- (b) A decrease in restricted cash of \$1.00M

*Note in 2024-25: The treatment of FAA roads funding has been reclassified as unrestricted funding. For comparison purpose, this reclassification has been backdated by 12 months and used in the "Current Ratio for the past Year" graph below.*

Total current liabilities decreased by \$157K from \$2.40M in December 2024 to \$2.25M in January 2025.

Council's net working capital (total current assets less total current liabilities) decreased by \$879K, from \$3.83M in December 2024 to \$2.95M in January 2025.

The current ratio decreased from 2.59 to 2.31.


	DECEMBER	JANUARY	Movement	%
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	4,606,515	3,426,234	(1,180,282)	-26%
Trade and Other Receivables	1,626,132	1,770,537	144,405	9%
Inventories (fuel and post office)	0	0	0	0%
Prepayments and Other	0	0	0	0%
<b>TOTAL CURRENT ASSETS</b>	<b>6,232,647</b>	<b>5,196,770</b>	<b>(1,035,877)</b>	<b>-17%</b>
Less:				
<b>CURRENT LIABILITIES</b>				
Trade and Other Payables	1,210,160	772,507	(437,653)	-36%
Provisions	622,565	580,719	(41,846)	-7%
Other Liabilities	570,388	892,785	322,397	57%
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,403,113</b>	<b>2,246,011</b>	<b>(157,102)</b>	<b>-7%</b>
<b>NET CURRENT ASSETS (Working Capital)</b>	<b>3,829,535</b>	<b>2,950,760</b>	<b>(878,775)</b>	<b>-23%</b>
<b>CURRENT RATIO</b>	<b>2.59</b>	<b>2.31</b>	<b>(0.28)</b>	<b>-11%</b>

## Working Capital / Current Ratio



“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 31 January 2025	
	31 January 2025
	\$
<b>CURRENT ASSETS</b>	
Cash and cash equivalents *	3,426,234
Trade and Other Receivables	1,770,537
Inventories	-
Prepayments and Other	-
<b>TOTAL CURRENT ASSETS</b>	<b>5,196,770</b>
Less:	
<b>CURRENT LIABILITIES</b>	
Trade and Other Payables	772,507
Provisions	580,719
Borrowings	-
Other Liabilities	892,785
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,246,011</b>
<b>NET CURRENT ASSETS (Working Capital)</b>	<b>2,950,760</b>
<b>CURRENT RATIO</b>	<b>2.31</b>

$$\text{Current Ratio Formula} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$


What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.

- Note: does not include restricted cash of \$6.93 million as at 31 January 2025

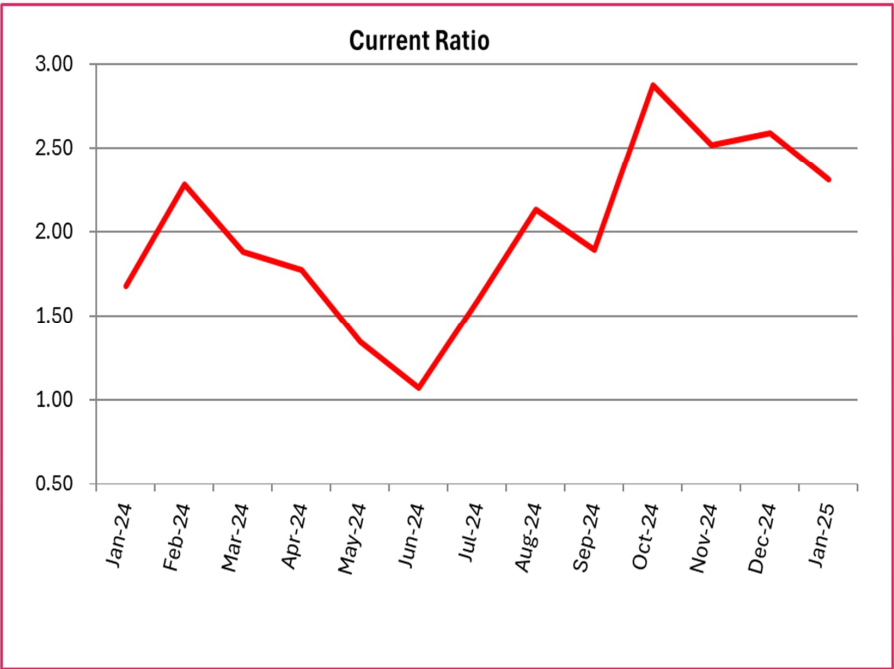




# Current Ratio for the past Year



Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25
1.68	2.28	1.88	1.78	1.35	1.07	1.59	2.13	1.89	2.88	2.52	2.59	2.31



## Report 3

**Restricted Funding Report as at 31 January 2025****RESTRICTED ASSETS:**

Internal Restrictions: Capital Reserve	(489)
Restricted Cash Report	5,488,974
LA Funding	253,500
Provision for Purchase of Vehicles	360,757
Provision for Purchase of Plant and Equipment	568,445
Provision for Election Costs	33,000
Provision for DRFA	100,000
Bond under Trust Account	128,222
<b>TOTAL:</b>	<b>6,932,409</b>

**Internally Restricted (Reserve funded projects) - Using Council's own Money**

Funds allocated from the Capital Reserve for Council projects are considered "internally restricted" funds.

The full list of current active Capital Reserve projects:

Reserve Activity	Approved Budget	Date of Approval	Prior Year Expenditure	2024/25 Transfers (Out)/In	Balance as at 31st January 2025	Status
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	70,000	FY 22/23	(67,128)	(1,359)	1,513	Completed
<b>SUB-TOTAL FOR GUNBALANYA</b>	<b>70,000</b>		<b>(67,128)</b>	<b>(1,359)</b>	<b>1,513</b>	
5292.02 - Upgrade Council Office Jabiru Stage 2	174,700	FY 21/22	(188,916)	-	(14,216)	Completed - CEO approval
<b>SUB-TOTAL FOR JABIRU</b>	<b>174,700</b>		<b>(188,916)</b>	<b>-</b>	<b>(14,216)</b>	
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	47,800	FY 22/23	(39,065)	(3,010)	5,725	Completed
<b>SUB-TOTAL FOR MANINGRIDA</b>	<b>47,800</b>		<b>(39,065)</b>	<b>(3,010)</b>	<b>5,725</b>	
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(286,520)	(36,992)	6,488	WIP
<b>SUB-TOTAL FOR WARRUWI</b>	<b>330,000</b>		<b>(286,520)</b>	<b>(36,992)</b>	<b>6,488</b>	
<b>Capital Reserve Balance</b>	<b>622,500</b>		<b>(581,629)</b>	<b>(41,361)</b>	<b>(489)</b>	

**Externally Restricted - Funds received from Grants**

Cash received to date for externally restricted grant funding projects is \$12.59M and is made up of brought forward unspent balances from 2023-24 and funds received for YTD to January. Expenditure for January YTD is \$6.43M, of which \$6.08M is funded by the program, and \$349K is overspent and is progressively being reviewed.

There are 51 current funding streams included in the above table.

Restricted Assets-Tied Grant Funding	Annual Budget 2024-2025	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 31st January 2025	Overspent Activities
2070 - Indigenous Jobs Development Funding - DHCD	794,000	198,500	(330,833)	-	(132,333)
2144 - Library Service: Jabiru	139,882	141,246	(87,226)	54,020	-
2178 - Local Authorities Community Project Income	147,390	1,356,062	-	253,500	-
2352 - WaRM - Waste and Resource Management	297,600	148,800	(28,909)	119,891	-
2380 - R2R - Mala'la Road	1,069	1,069	-	1,069	-
2381 - Warruwi Community Hall Upgrade	372,669	372,669	(284,174)	88,495	-
2383 - LRCI Phase 4 - Part A - Malabam Road - Maningrida	-	(55,097)	-	-	-
2384 - ABA - Maningrida Oval Changerooms	2,595,196	2,595,196	(1,021,019)	1,574,177	-
2386 - Gunbalanya Oval Lighting	661,209	676,809	(678,683)	-	(1,874)
2387 - Seeding New Investment	23,060	23,060	(20,000)	3,060	-
2390 - Regional and Remote Burials Grant - MAN and WAR	43,000	43,000	(535)	42,465	-
2391 - Regional and Remote Burials Grant - MINJILNAG	50,000	50,000	(1,693)	48,307	-
2392 - LRCI Phase 4 - Part B - Malabam Road - Maningrida	311,638	281,544	(10,703)	270,841	-
2393 - Critical upgrades to Miniilang staff housing	158,682	158,682	(160,164)	-	(1,482)
2394 - Purchase of a New Garbage Compactor	250,000	250,000	-	250,000	-
2395 - Brockman Oval Grandstand Installation	86,700	86,700	(76,889)	9,811	-
2396 - Brockman Oval Lights - Jabiru	150,000	150,000	-	150,000	-
2397 - Revitalisation Project - Jabiru	16,500	16,500	(1,415)	15,085	-
2398 - West Arnhem Cemetery Establishment - MANINGRIDA	415,000	415,000	(3,000)	412,000	-
2399 - Upgrade for Maningrida Rd and airport road funeral access	500,000	500,000	(451,451)	48,549	-
2400 - R2R - Airport Road, Maningrida - From Lot Lot 438 to Lot 739	250,000	250,000	(224,032)	25,968	-
2401 - R2R - Warruwi Internal Road, Warruwi, From Lot 98 to Lot 73	300,000	300,000	(300,360)	-	(360)
2403 - R2R - Warruwi Internal Road, Warruwi, From Lot 4 to Lot 148	200,000	200,000	(192,079)	7,921	-
2405 - R2R - Top Camp Road, Maningrida - From lot 196 to lot 162	35,000	35,000	(36,431)	-	(1,431)
2407 - CBF - Jabiru Library Revitalisation Phase 2	70,000	70,000	-	70,000	-
2408 - Toys for Jabiru Library Sensory Zone	2,000	2,000	-	2,000	-
<b>TOTAL CORE SERVICES-TIED</b>	<b>7,870,595</b>	<b>8,266,739</b>	<b>(3,909,594)</b>	<b>3,447,161</b>	<b>(137,480)</b>

Restricted Assets-Tied Grant Funding	Annual Budget 2024-2025	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 31st January 2025	Overspent Activities
3001 - Home Care Packages Program (HCP)	311,724	153,593	(216,970)	-	(63,377)
3002 - Commonwealth Home Support Program (CHSP)	692,987	58,960	(170,458)	-	(111,498)
3003 - NT Jobs Package - Aged Care	1,048,341	328,714	(353,456)	-	(24,741)
3004 - Night Patrol	1,083,643	547,956	(556,509)	-	(8,554)
3009 - Waruwi Outside School Hours Care	88,919	88,919	(23,901)	65,018	-
3012 - Remote Sport Program	54,775	54,775	(58,559)	-	(3,785)
3025 - Deliver Indigenous Broadcasting Programs (RIBS)	169,600	169,600	(50,249)	119,351	-
3028 - Manage Creche	1,690,773	930,918	(349,601)	581,317	-
3070 - Australia Day Grant	3,000	3,000	(1,048)	1,952	-
3073 - Long Day Care Toy & Equipment Grant Program	1,635	1,635	(1,598)	37	-
3127 - Aged Care Transitional Support	22,549	22,549	-	22,549	-
3129 - Strong Women for Healthy Country Network Forum	1,135	1,135	-	1,135	-
3130 - eHCP Home Care Packages Program	289,624	156,840	(141,198)	15,641	-
3131 - TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	12,329	12,329	-	12,329	-
3133 - Youth Mobile Gym Program - Maningrida	760	760	-	760	-
3135 - E-Tools - Commonwealth Home Support Program (CHSP)	1,244,443	925,302	(46,323)	878,979	-
3141 - Get Up Stand Up Show Up - NAIDOC Week Activity	11,005	14,697	(7,665)	7,032	-
3142 - Kurrung Sports Carnival - Sports Australia	34,052	27,264	(13,418)	13,845	-
3145 - Celebrating Aboriginal Culture (Australia Day)	1,746	1,746	-	1,746	-
3150 - Ninja Warrior Obstacle Course	1,157	-	-	-	-
3154 - Sports and Recreation	1,129,324	681,523	(418,509)	263,014	-
3155 - National Australia Day Council - Australia Day Grant	-	8,000	(5,988)	2,012	-
3156 - Warddeken Basketball Tournament	50,000	50,000	(49,871)	129	-
3157 - West Arnhem Youth Leadership Summit	85,000	85,000	(58,225)	26,775	-
3158 - Active Regional and Remote Communities Program	378,000	379,363	(97,674)	281,689	-
<b>TOTAL COMMUNITY SERVICES</b>	<b>8,028,522</b>	<b>4,325,215</b>	<b>(2,523,546)</b>	<b>2,295,312</b>	<b>(211,954)</b>
<b>Total</b>	<b>15,899,116</b>	<b>12,591,954</b>	<b>(6,433,140)</b>	<b>5,742,473</b>	<b>(349,434)</b>

#### Summary of movements in Restricted Assets

The net movement in restricted assets from December 2024 to January 2025 for:

- a) internal restriction funds resulted in an increased balance of \$700K; and
- b) external restriction funds (grant funding) resulted in a decreased balance of \$622k

## Monthly Financial Report for Local Authority Areas

Operating Income and Expenditure for Local Authorities for the Period Ending 31 January 2025

[Report 4](#)

	Regional Office / Unallocated			Minijilang LA			Warruwi LA			Gunbalanya LA		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME												
Rates	13,278	12,628	650	132,059	87,140	44,919	198,575	132,243	66,332	655,278	445,082	210,196
Charges	96,765	93,613	3,151	8,087	12,425	(4,338)	822	7,933	(7,112)	2,394	27,067	(24,672)
Fees and Charges	-	-	-	-	-	-	-	-	-	-	-	-
Operating Grants and Subsidies	9,453,872	13,899,459	(4,445,586)	750,883	1,219,272	(468,389)	1,818,813	1,890,077	(71,264)	665,267	673,593	(8,327)
Interest / Investment Income	137,779	89,833	47,945	-	-	-	-	-	-	-	-	-
Commercial and Other Income	3,493,420	3,765,257	(271,837)	574,463	581,920	(7,456)	499,465	506,216	(6,752)	1,139,042	1,260,176	(121,133)
TOTAL OPERATING INCOME	13,195,114	17,860,791	(4,665,676)	1,465,493	1,900,757	(435,264)	2,517,674	2,536,470	(18,796)	2,461,981	2,405,917	56,064
OPERATING EXPENDITURE												
Employee Expenses	3,747,832	3,806,462	(58,629)	844,514	849,759	(5,245)	940,893	919,622	21,270	994,752	1,043,409	(48,657)
Materials and Contracts	906,284	1,483,807	(577,523)	206,346	359,286	(152,941)	1,305,591	1,362,490	(56,899)	615,698	796,236	(180,538)
Elected Member Allowances	217,506	212,333	5,173	-	-	-	-	-	-	-	-	-
Elected Member Expenses	117,047	203,656	(86,609)	-	-	-	-	-	-	-	-	-
Council Committee & LA Allowances	-	3,500	(3,500)	3,050	4,654	(1,604)	4,600	6,900	(2,300)	7,400	9,675	(2,275)
Council Committee & LA Expenses	-	-	-	2,766	6,450	(3,684)	1,492	1,133	360	1,046	3,000	(1,954)
Depreciation, Amortisation and Impairment	3,066,809	3,075,006	(8,197)	-	-	-	-	-	-	-	-	-
Interest Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	1,555,987	2,074,779	(518,792)	437,747	536,945	(99,198)	370,257	494,262	(124,004)	1,034,468	988,181	46,286
TOTAL OPERATING EXPENDITURE	9,611,466	10,859,542	(1,248,077)	1,494,423	1,757,094	(262,671)	2,622,834	2,784,407	(161,573)	2,653,364	2,840,502	(187,138)
OPERATING SURPLUS / DEFICIT	3,583,648	7,001,248	(3,417,600)	(28,930)	143,663	(172,593)	(105,160)	(247,937)	142,777	(191,383)	(434,585)	243,202

	Maningrida LA			Kakadu Ward Advisory Committee			Total		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME									
Rates	1,302,690	789,328	513,362	3,328,036	2,367,365	960,671	5,629,915	3,833,786	1,796,129
Charges	29,239	54,526	(25,287)	267,289	230,757	36,532	404,595	426,321	(21,726)
Fees and Charges	-	-	-	-	-	-	-	-	-
Operating Grants and Subsidies	1,610,968	1,495,670	115,298	316,990	233,014	83,976	14,616,793	19,411,085	(4,794,292)
Interest / Investment Income	-	-	-	-	-	-	137,779	89,833	47,945
Commercial and Other Income	913,013	902,706	10,307	1,083,967	868,494	215,473	7,703,371	7,884,768	(181,397)
TOTAL OPERATING INCOME	3,855,910	3,242,231	613,680	4,996,282	3,699,629	1,296,653	28,492,454	31,645,794	(3,153,341)
OPERATING EXPENDITURE									
Employee Expenses	1,141,879	1,127,074	14,805	2,193,642	2,150,411	43,231	9,863,513	9,896,737	(33,224)
Materials and Contracts	1,362,584	1,748,810	(386,226)	1,009,854	1,058,229	(48,375)	5,406,357	6,808,858	(1,402,501)
Elected Member Allowances	-	-	-	-	-	-	217,506	212,333	5,173
Elected Member Expenses	-	-	-	-	-	-	117,047	203,656	(86,609)
Council Committee & LA Allowances	2,850	4,200	(1,350)	-	-	-	17,900	28,929	(11,029)
Council Committee & LA Expenses	3,630	6,000	(2,370)	2,232	-	2,232	11,167	16,583	(5,416)
Depreciation, Amortisation and Impairment	-	-	-	-	-	-	3,066,809	3,075,006	(8,197)
Interest Expenses	-	-	-	-	-	-	-	-	-
Other Expenses	789,082	737,900	51,182	1,019,601	909,347	110,254	5,207,142	5,741,414	(534,272)
TOTAL OPERATING EXPENDITURE	3,300,025	3,623,984	(323,959)	4,225,329	4,117,987	107,342	23,907,440	25,983,516	(2,076,076)
OPERATING SURPLUS / (DEFICIT)	555,886	(381,753)	937,639	770,952	(418,358)	1,189,310	4,585,014	5,662,278	(1,077,265)



## Cardholder statement

Run Date: 4 February 2025

## Company details

WEST ARNHAM REGIONAL COUN  
 WEST ARNHAM REGIONAL COUNCIL  
 WEST ARNHAM REGIONAL COUNCIL  
 ATT DAVID GLOVER PO BOX 721  
 JABIRU NT 0886

Cardholder name: ANDREW WALSH  
 Cardholder number: 5163-2531-0192-3578

Cost centre no:  
 Statement date: 03/02/25

Opening balance: 0.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

\*Closing balance: 1,059.83

\* The closing balance will be transferred automatically in terms of the authority held.

Payment due date:	13/02/25	Credit limit:	15,000.00	Annual percentage rate:	15.65%
Past due:	0.00	Available credit:	13,940.00	Monthly percentage rate:	1.30%
Minimum payment due:	0.00				

Date	Description of transaction	Amount	Ref.
13/01/25	PARAP FINE FOODS PARAP AUS	150.00	5411
14/01/25	LUBE MOBILE PTY LTD EMBLETON AUS	909.83	7538

\*\*\* END OF LIST \*\*\*

Westpac Banking Corporation ABN 33 007 457 141.

**Member and CEO Council Credit Card Transactions for the Month**[Report 5](#)

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: CEO Andrew Walsh

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
13.01.25	\$ 909.83	Lube Mobile PTY	Work Performed on Prado CE89RT
13.01.25	\$ 150.00	Parap Fine Foods	Hamper for Cr. Marrawal in hospital
Total	\$ 1,059.83		



## Cardholder statement

Run Date: 4 February 2025

## Company details

WEST ARNHEM REGIONAL COUN  
 WEST ARNHEM REGIONAL COUNCIL  
 WEST ARNHEM REGIONAL COUNCIL  
 ATT DAVID GLOVER PO BOX 721  
 JABIRU NT 0886

Cardholder name: JAMES WOODS  
 Cardholder number: 5163-2531-0160-5837

Cost centre no:  
 Statement date: 03/02/25

Opening balance: 112.24

For enquiries please call: 1300 650 107

C indicates a credit or payment

\*Closing balance: 0.00

\* The closing balance will be transferred automatically in terms of the authority held.

Payment due date:	13/02/25	Credit limit:	5,000.00	Annual percentage rate:	15.65%
Past due:	0.00	Available credit:	5,000.00	Monthly percentage rate:	1.30%
Minimum payment due:	0.00				

Date	Description of transaction	Amount	Ref.
07/01/25	AUTOMATIC PAYMENT	112.24 C	0000

\*\*\* END OF LIST \*\*\*

Westpac Banking Corporation ABN 33 007 457 141.



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Visitor - Demed Aboriginal Corporation</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The purpose of this report is to provide Council presentations to be made by stakeholders of the West Arnhem Regional Council.

#### RECOMMENDATION

THAT COUNCIL notes the discussions with Marty Corrie from Demed Aboriginal Corporation.

#### BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

#### COMMENT

The following visitors/presentations will attend today's meeting.

Ordinary Council Meeting – Presentations / Visitors				
Topic	Time	Presenter/Visitor	Organisation	Invited by
Meet and greet	12:30pm	Marty Corrie	Demed Aboriginal Corporation	Council

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Presentation - Department of Mining and Energy</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The purpose of this report is to provide Council presentations to be made by stakeholders of the West Arnhem Regional Council.

#### RECOMMENDATION

THAT COUNCIL notes the information on gravity survey by Department of Mining and Energy.

#### BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

#### COMMENT

The following visitors/presentations will attend today's meeting.

Ordinary Council Meeting – Presentations				
Topic	Time	Presenter	Organisation	Invited by
Consultation on gravity survey	1:00pm	Peter G Campbell – Manager, Aboriginal Engagement and Land Access	Department of Mining and Energy	At their request to attend

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

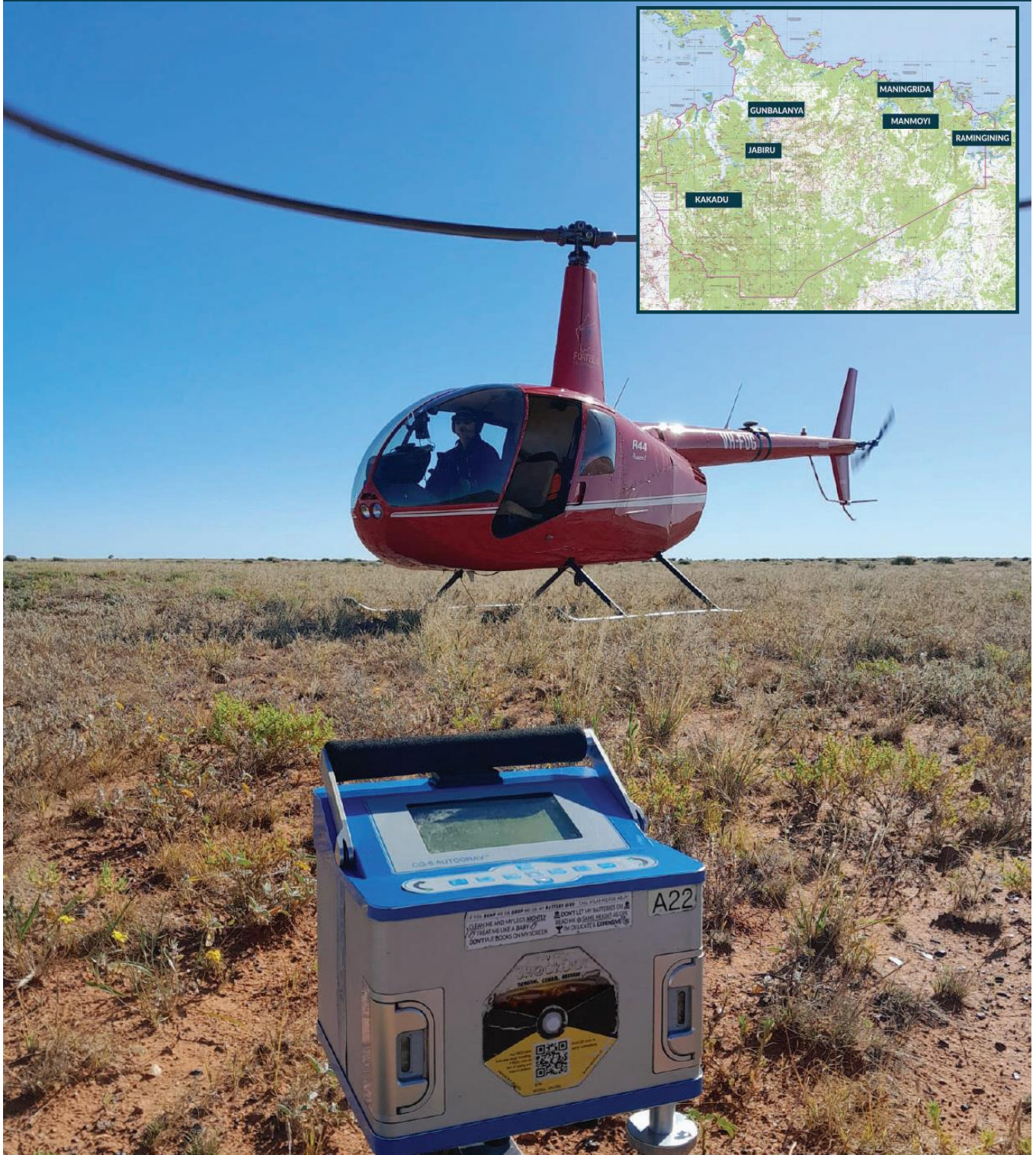
##### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

1. WEB Gravity Survey Brochure [7.2.1 - 3 pages]

# Northern Territory Gravity Survey 2025



NORTHERN  
TERRITORY  
GOVERNMENT

Department of  
MINING AND ENERGY



## What is gravity?

Gravity is the force which makes things to drop to the ground. Gravity is not the same everywhere on earth. It can be stronger over places with more mass underground than over places with less mass.



## What is a gravity survey?

A gravity survey is the process of measuring gravity in different places. The force of gravity changes depending on the rocks and water under the ground. It gives us more understanding of what is beneath our feet.

## Why do we do gravity surveys?

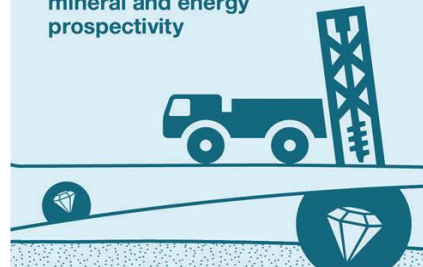
Gravity information can be useful for many reasons:

- Scientists can better understand how to go about surveying and where things are on earth (GPS).
- Land managers can discover where underground water is.
- Engineers can work out where major natural hazards happen like earthquakes.
- Mineral and energy exploration companies can find where they want to explore.

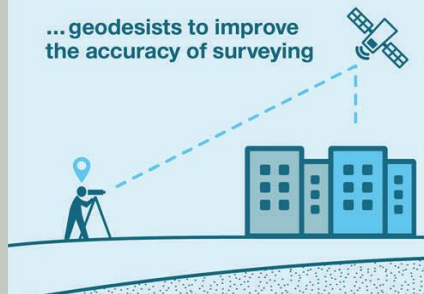
They help land managers understand their groundwater stores...



...explorers understand mineral and energy prospectivity



...geodesists to improve the accuracy of surveying



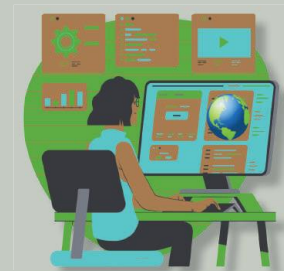
...and engineers identify where major natural hazards may occur.



## Where does the gravity information go?

The Australian National Gravity Database and map has over 1.8 million gravity readings collected throughout Australia and its offshore islands.

The gravity data in the ANGd is tied to the Australian Fundamental Gravity network (AFGN). They make sure the gravity data is measured in the same way all over the world.



## Are sacred sites safe?

Yes. We will stay away from your AAPA Registered and Recorded sites and any other places you tell us.

## Got more questions?

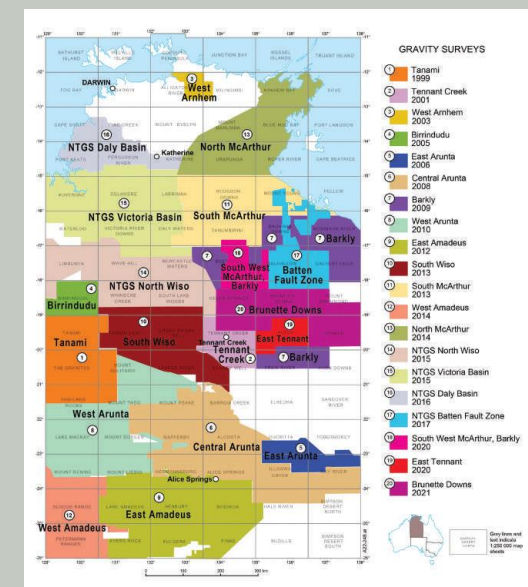
Contact Peter Campbell from the Northern Territory Geological Survey on 8999 5202 or 0427 270 801.

## Does this mean mining and exploration in Kakadu National Park?

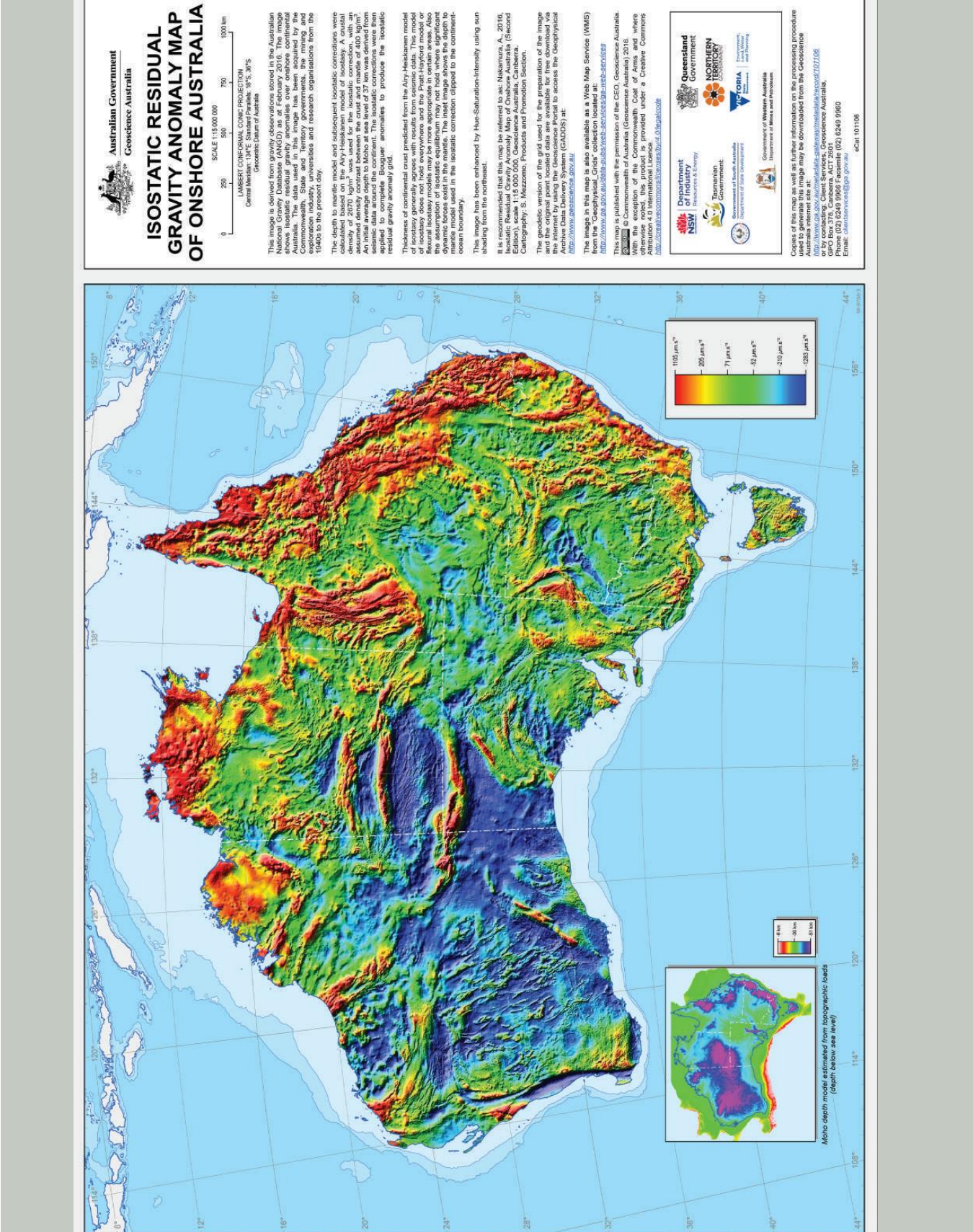
No. Kakadu and other Northern Territory National Parks are not part of areas where exploration and mining activity can happen.

## Why is a gravity survey happening in NT National Parks?

The main reason for having the National Parks in this gravity survey is to cover the entire Northern Territory. We can use the information to update the Australian National Gravity Database (ANGD) and the map. It gives us more understanding of what makes up the earth.



Infographic source:  
Geoscience Australia





## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>Presentation - OneWifi and Infrastructure</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The purpose of this report is to provide Council with presentations to be made by stakeholders of the West Arnhem Regional Council.

#### RECOMMENDATION

THAT COUNCIL notes the information on First Nations Community Wi-Fi Program for Gunbalanya by OneWifi and Infrastructure.

#### BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

#### COMMENT

The following visitors/presentations will attend today's meeting.

Ordinary Council Meeting – Presentations				
Topic	Time	Presenter	Organisation	Invited by
Information on First Nations Community Wi-Fi Program for Gunbalanya	1:30pm	Gary Tsang, Commercial and Strategy Director	OneWifi and Infrastructure	At their request to attend

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

This report is submitted for Council to review and discuss the progress on outstanding action items from Council meetings.

#### RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report entitled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

#### BACKGROUND

Action items arise out of resolutions of Council or questions asked by Councillors. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for Council to determine whether the item remains active or is complete and can be removed.

#### COMMENT

The actions that Council resolves to occur are to be acted upon by the administration. This report enables Council to progressively discuss and acknowledge the status of items.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. Action Items 29 April 2025 [**8.1.1** - 9 pages]

Item	Status	Action Required	Assignee/s	Action Taken
1	In Progress	<p>OCM303/2024 RESOLVED:</p> <p>Approve West Arnhem Regional Council applying for the following positions and support funding under the Remote Jobs and Economic Development program:</p> <p>Animal Control Officers – Jabiru x 2</p> <p>Funeral Cultural and Burial Liaison Officer – Maningrida x 2</p> <p>Oval and Sports Field Caretaker – Maningrida, Gunbalanya, Jabiru x 2 (per location).</p> <p>Aquatic Lifeguard – Maningrida, Jabiru x 2 (per location)</p> <p>Data &amp; Records Officer Trainee – Darwin x 1</p> <p>Resource Officers (Waste Awareness) - All Location</p> <p>- Human Resource Manager to develop PDs</p> <p>- Business Development Manager to complete applications to RJED</p>	Leanne Johansson	<p>04/11/2024 Leanne Johansson</p> <p>Still awaiting Remote Jobs and Economic Development (RJED) guidelines to be published. Grant applications will not be open until the RJED guidelines are published. Publishing is expected before 31/12/2024.</p> <p>03/12/2024 Leanne Johansson</p> <p>Still waiting on final guidelines and grant opening date. WARC is preparing for the Remote Jobs and Economic Development (RJED) program by developing Position Descriptions for proposed RJED jobs, considering training needs, tools of trade and other staff considerations so we are ready to apply once the grant is open.</p> <p>16/01/2025 Leanne Johansson</p> <p>RJED applications now open and will close on 3 February 2025. West Arnhem Regional Council will lodge two applications.</p> <p>The larger application will be for the NIAA Arnhem Land and Groote Eylandt region with 15 positions across the five communities. WARC's application will include wage costs for the RJED employees, limited partial wage costs for their supervisors, uniforms, and protective clothing, tools of trade and some machinery as required.</p> <p>The other application will be for NIAA Top End and Tiwi Islands region and will be for one position in the Darwin office. WARC's application will include wage costs for the RJED employee, limited partial wage costs for their supervisor, uniforms, and tools of trade as required.</p> <p>All the positions which will form part of the application are as approved by Council. They are:</p> <ul style="list-style-type: none"> <li>- Information Management Assistant (Darwin)</li> <li>- Precinct Officer (Maningrida, Gunbalanya and Jabiru)</li> <li>- Bereavement Support Assistant (Maningrida)</li> <li>- Animal Services Officer (Jabiru)</li> <li>- Waste Collection Assistant (Maningrida, Gunbalanya and Jabiru)</li> <li>- Pool and Safety Assistant (Maningrida and Jabiru)</li> <li>- Transport Driver (Minjilang and Waruwi)</li> </ul>



Item	Status	Action Required	Assignee/s	Action Taken
				<p>04/02/2025 Leanne Johansson WARC lodged two applications for the Remote Jobs and Economic Development grant on 31/1/2025 as previously authorised by Council. One application was for 15 jobs across the West Arnhem region. The second application was for one job in the Darwin office.</p> <p>The funding body advises it will be at least 8 weeks before the results of the applications will be known.</p> <p>13/03/2025 Leanne Johansson NIAA advises that no decisions have been reached on any applications and they do not have a timeframe for when information will be provided to applicants.</p> <p>15/04/2025 Jasmine Mortimore Outcome correspondence from NIAA was received on 28 March 2025 advising that WARC have been successful in our application. it is noted in the Correspondence that the approved funding may vary from the amount requested in the application and that the Agency will be in contact to offer the terms of this grant funding.</p>
<b>2</b>	In Progress	OCM350/2024 RESOLVED: Request administration investigate Jabiru stakeholder support for the rectification of the Jabiru Childcare roof.	Ben Waugh	22/01/2025 Jasmine Mortimore Options being explored through local stakeholders; Rio Tinto funding, Caulfield Grammar and waiting for external grant opportunities.
<b>3</b>	In Progress	WAR57/2024 RESOLVED: Request Council advocate with the federal government for a multi purpose safe shelter for Warruwi Community.	Ben Waugh	<p>19/03/2025 Jasmine Mortimore Advocacy letter will be drafted to sent on behalf of the Mayor to all relevant ministers.</p> <p>08/04/2025 Gina Carrascalao letters sent on behalf of the Mayor, to Federal Minister for Social Services, Federal Minister for Indigenous Australians and Federal Minister for Housing and Homelessness</p>
<b>4</b>	In Progress	OCM393/2024 RESOLVED: Request a policy be created for Sponsorship and Donations.	Jocelyn Nathanael-Walters	<p>22/01/2025 Jasmine Mortimore Policy has been drafted.</p> <p>19/03/2025 Jasmine Mortimore Policy is still being drafted and is being reviewed to align with Delegation Manual.</p>

Item	Status	Action Required	Assignee/s	Action Taken
<b>5</b>	In Progress	OCM17/2025 RESOLVED: Cr Phillips requested administration reach out to NT Health to provide update relevant to our area	Fiona Ainsworth	<p>11/02/2025 Jasmine Mortimore Director of Community Services has made contact with NT Health to determine availability of de-identified information for our communities.</p> <p>19/03/2025 Jasmine Mortimore Director of Community and Council Services is working with Red Lily, Malala and NT Health to secure information as requested.</p> <p>11/04/2025 Fiona Ainsworth Director Community and Council Services working with Redlily and Malala to secure information and present at agreed recurring timeframes to Council.</p>
<b>6</b>	On Hold	<p>OCM157/2023 RESOVLED: Request increased advocacy for AFL in West Arnhem Region please refer to AFL in West Arnhem document</p> <p>BACKGROUND: Marnie Mitchell: Through a partnership with AFL NT remote development managers will help support program and development sessions for both Minjilang and Warruwi with WARC covering accommodation/travel/meal costs and AFLNT cover wages of the staff. Community leadership are working together to facilitate the community visits bimonthly. Council Services Managers continue to support AFL initiatives within their Sport and Recreation Teams</p> <p>OCM109/2024 RESOLVED: Requests further information on the details including cost of Tiwi Bombers football team for AFL NT.</p> <p>OCM215/2024 Approach West Arnhem stakeholders to support the development of a West Arnhem AFL team</p>	Marnie Mitchell	<p>04/04/2024 Jasmine Mortimore Updates: Hall/oval and highly successful event in Warruwi. 5 community members signed up for umpiring. 15 January 2024 – Matt Griffiths: Nil further. AFL &amp; AFLW included on YSR participation plans. 12 February 2024 – Marnie Mitchell: Matt Levens from AFLNT continues to work with Warruwi and Minjilang. Sport and Recreation staff in community are working with Community to have bi monthly visits to community working in conjunction with the school and council. 13 February 2024 – Dana Hewett: Jabiru – Plans are to continue with Auskick in 2024.</p> <p>02/05/2024 Marnie Mitchell</p> <p>This is an advocacy and strategic item for WARC.</p> <p>My suggestion is that the WARC staff work with the Council and Mayor to discuss the role of WARC in this process of having a team in the AFLNT from West Arnhem.</p> <p>Sport and Recreation staff will continue to provide fundamental training and mentoring opportunities for players, coaches and umpires as well as support ongoing community lead AFL competitions.</p> <p>AFLNTs recommendations form part of the WARC Australian Rules Plan.</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>11/06/2024 Marnie Mitchell</p> <p>I have made initial contact with the Tiwi Bombers president Lindsey Whiting based on a introduction from AFLNT.</p> <p>We had an indepth conversation around the prospect of having a West Arnhem team in the Premier level.</p> <p>His feedback is noted:</p> <ul style="list-style-type: none"> <li>*700-800K per year including the cost of a General Manager, travel and other costs to run successfully and professionally</li> <li>* Grants and fundraising is required to cover the costs</li> <li>*Men's and women's team represent Tiwi Bombers</li> <li>*Currently they fly in players weekly to Darwin from Tiwi dependant on game time and accommodate in Darwin</li> <li>*13 of 16 games are played in Darwin with only 3 home games. AFL subsidise the cost of teams travelling to Tiwi to play</li> <li>*They have an affiliation with Tracey Village - when players for Tracey in Div I and II are ready they then move to play Premier level with Tiwi</li> <li>*They train across 3 communities in Tiwi plus Darwin and only come together on game day</li> </ul> <p>I have also made contact with the appropriate staff at the AFLNT Leigh Elder - Leigh.Elder@afl.com.au and Gavin May - gavin.may@afl.com.au to discuss financial. governance, logistical and venue challenges.</p> <p>I hope to be able to source specific information and contacts that will be useful for the AFL programs in Maningrida.</p> <p>AFL 9s boys competition for 13-17 years including Maningrida, Gunbalanya and Jabiru is scheduled for 4th July in Jabiru. It is hoped that it will be expanded to include girl's next time.</p> <p>12/06/2024 Jasmine Mortimore</p> <p>Made initial contact with Jabiru Bombers Football Club, they are currently awaiting the election of a new president and will continue conversations when role has been filled.</p> <p>11/07/2024 Marnie Mitchell</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>AFL9s mini carnival was held in Jabiru during the school holidays. Young men 13-17 years from Maningrida (two teams), Gunbalanya and Jabiru played games Thursday afternoon and Friday. They camped at Jabiru school, cooked BBQ, played basketball into the night and then all sat together and yarned. This was a very successful event facilitated and managed by the Sport and Rec teams across the three communities.</p> <p>TeamHealth, AFLNT, School Attendance officer, Red Lily and Jabiru school helped with transport, coaching and supervision with the community of Jabiru supporting the event by spectating, running water and umpiring the games.</p> <p>Some of the big boy's plan on coming back to Jabiru to play in the men's teams for Football and Basketball for Kurrung Sports Festival at the end of August.</p> <p>Next time we would like to have all communities involved.</p> <p>New AFLNT Staff Graham Hayes is now based in Maningrida. His role is to support and facilitate community training, competition and upskilling of players, coaches, umpires and other volunteers. Sport and Recreation team in Maningrida will support AFLNT.</p> <p>08/08/2024 Marnie Mitchell 8/8/24 Marnie Mitchell</p> <p>AFLNT new staff member has started in Maningrida. Rec and Sport team working with AFLNT staff to ensure a team is training and coming to compete at the Kurrung Festival at the end of August.</p> <p>AFLNT Darwin office are also engaging with Jabiru staff in relation to other events and opportunities to engage in competitions and tournaments.</p> <p>There has been no further progress or discussion about a team in the AFLNT.</p> <p>18/09/2024 Marnie Mitchell</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>Australian Rules Football played a major part in the recent Kurrung Festival with men's teams from all communities competing.</p> <p>Maningridas upcoming L'urra Festival also includes Australian Rules Football games across various age groups. West Arnhem Regional Councils Sport and Recreation staff are playing support roles across the festival football activities.</p> <p>Jabiru Bombers AFLNT official season begins 12th October 2024.</p> <p>Letters to be sent to West Arnhem stakeholders seeking support to develop a West Arnhem AFL Team - further update will be provided at the November Ordinary Council Meeting.</p> <p>23/09/2024 Jasmine Mortimore Meeting scheduled with Sydney Swans on 24 September 2024 to discuss AFL in West Arnhem.</p> <p>15/10/2024 Jasmine Mortimore Request item be put on hold until conflicting priorities are resolved regarding Councils position. (following government advice and direction received in September 2024).</p>
7	On Hold	OCM137/2024 RESOLVED: Request policy of fleet disposal to be updated to include assessment of each vehicle and expression of interests within community before auction in Darwin.	Jocelyn Nathanael-Walters, Kylie Gregson	<p>18/07/2024 Sara Fitzgerald Vehicle disposal policy is being adjusted to reflect the following items</p> <ul style="list-style-type: none"> <li>- All efforts will be made to offer passenger vehicles for disposal in community</li> <li>- When disposing of a vehicle in community a reasonable estimate of repair costs will be provided to interested community members.</li> <li>- If a vehicle is deemed beyond repair it will be removed from community for sale at auction or disposal to scrap to prevent excessive waste generated by council remaining in community</li> </ul> <p>All of the above items once formalised will be administered by the Fleet Coordinator in collaboration with the mechanic to ensure process is fair and transparent and follows the guidelines set out by the Local Government Act 2019.</p> <p>12/08/2024 Sara Fitzgerald</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>Policy creation still in process</p> <p>19/09/2024 Sara Fitzgerald Draft policy in review, new documents have been created to support the EOI process.</p> <p>11/10/2024 Sara Fitzgerald First round of EOI has been completed, further information on effectiveness available at next OCM</p> <p>05/11/2024 Garth Borgelt A report will be tabled at the next Ordinary Council Meeting in December.</p> <p>06/12/2024 Garth Borgelt A draft policy has been prepared, it is expected to be presented to Council in March 2025.</p> <p>19/03/2025 Jasmine Mortimore Draft Vehicle Disposal Policy is currently being updated to address recent auction disposal issue.</p> <p>15/04/2025 Jasmine Mortimore This item is on hold subject to staff availability. New fleet manager commences 28 April 2025.</p>
8	On Hold	<p>OCM155/2024 RESOLVED: Investigate inviting appropriate department for Identification Cards to a Ordinary Council meeting.</p> <p>OCM6/2025 RESOLVED: Amend item to now request Council partner with MVR to assist with certifying documents for identification services.</p>	Ben Waugh, Fiona Ainsworth,	<p>24/07/2024 Leanne Johansson Currently ascertaining which is the appropriate department.</p> <p>21/08/2024 - OCM</p> <p>Appropriate Department is the MVR. CEO will seek to meet with the Responsible Officer</p> <p>15/10/2024 Jasmine Mortimore Change of Government has delayed progress, will provide further update in December OCM post meeting with relevant department.</p> <p>13/11/2024 Jasmine Mortimore</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>CEO will be meeting with Greg Turner, Director Motor Vehicle Registry on 15/11/2024 to discuss action</p> <p>09/12/2024 Jasmine Mortimore Meeting has been rescheduled.</p> <p>22/01/2025 Jasmine Mortimore MVR would like to look into a partnership with WARC to allow staff to certify documents in community to allow MVR to issue a proof of identification card. Seeking Councils direction to follow this project idea instead of WARC issuing West Arnhem branded cards that may not be recognised by vendors. Request that Council write to LGANT to lead this project for the Local Government sector.</p> <p>05/02/2025 Jasmine Mortimore Meeting scheduled with MVR on 11 February including LGANT representatives to further this action.</p> <p>11/02/2025 Jasmine Mortimore Verbal update from meeting held on 11 February 2025 will be provided at the Council meeting. Action is now being assigned to Director of Community and Council Services.</p> <p>19/03/2025 Jasmine Mortimore Further to meeting held in February, MVR is drafting a MOU between MVR and WARC. This is expected to be presented end of June 2025.</p>
9	Recommend Complete	OCM136/2024 RESOLVED: Invite Demed and BAC CEO to Council meeting to discuss gravel usage surrounding Gunbalanya township area.	Jasmine Mortimore	<p>15/08/2024 Ben Heaslip Waiting for DEMED CEO recruitment to be finalised.</p> <p>13/11/2024 Jasmine Mortimore BAC CEO has agreed to meet with Council at a later date, DEMED CEO has been recruited and CEO will reach out to discuss</p> <p>09/12/2024 Jasmine Mortimore Invitation sent to BAC CEO to attend next in person Council meeting to discuss.</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>20/01/2025 Jasmine Mortimore Council to redefine action and its purpose.</p> <p>11/02/2025 Jasmine Mortimore Invitation sent to BAC and DEMED CEO, awaiting confirmation.</p> <p>20/03/2025 Jasmine Mortimore Bawinanga Aboriginal Corporation have confirmed attendance at the upcoming Ordinary Council Meeting scheduled for 26 March 2025. Still awaiting confirmation from Demed Aboriginal Corporation.</p> <p>14/04/2025 Jasmine Mortimore Demed Aboriginal Corporation have confirmed attendance to the upcoming Ordinary Council Meeting scheduled for 29 April 2025.</p>
<b>10</b>	Recommend Complete	OCM36/2025 RESOLVED: Raise concerns with Stedmans Construction and Engineering on gravel pit in the Maningrida Subdivision.	Fiona Ainsworth	<p>19/03/2025 Jasmine Mortimore Director of Community and Council Services will reach out to Stedmans Construction and Engineering to discuss matter.</p> <p>11/04/2025 Fiona Ainsworth Please refer Map onscreen - this is Stedmans Construction proposed solution for improved road impact from their machines and activity. Administration will work with Stedmans Construction to determine viability of this proposal and most effective way to proceed.</p>
<b>11</b>	Recommend Complete	<p>OCM37/2025 RESOLVED: Source quotes on sealing car park out the back off Maningrida Council Office for Councils consideration.</p> <p>OCM62/2025 RESOLVED: Item 9 information to be provided in a report to the next scheduled council meeting for Council decision.</p>	Clem Beard, Kylie Gregson	<p>20/03/2025 Jasmine Mortimore Director of Community and Council Services is in the process of investigating this item.</p> <p>04/04/2025 Kylie Gregson Please refer to report "Carpark Sealing at the rear of Council Office - Maningrida", Ordinary Council Meeting April 2025.</p>
<b>12</b>	Recommend Complete	OCM63/2025 RESOLVED: Submit the motion on Increased funding for public lighting to the LGANT General Assembly; and Submit the motion on Increased funding to main arterial roads including landfill access and roads in regional and remote Australia to the LGANT General Assembly.	Jasmine Mortimore	14/04/2025 Jasmine Mortimore Motions for increased funding for public lighting and main arterial roads were submitted to LGANT on 1 April 2025.



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 April 2025

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Maningrida Football Changerooms - External Colour Scheme</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

#### SUMMARY

The purpose of this report is for the Elected Members to select an external colour scheme for the Maningrida Changerooms.

#### RECOMMENDATION

##### THAT COUNCIL

1. Receive and note the report titled *Maningrida Football Changerooms - External Colour Scheme*.
2. Nominate the external colour scheme for the Maningrida Changerooms.

#### BACKGROUND

Maningrida community has a growing number of senior football teams and currently there are no allocated change rooms or amenities at the oval for players, officials or spectators alike. The school has been supporting the AFL NT with the development of the Women's AFL and coordinating the process including several junior teams.

The requirement to build additional infrastructure is critical to develop the game locally and follow the West Arnhem Regional Council (WARC) Strategic Plan to cater for a growing number of players and supporters throughout the Maningrida community. Enhanced facilities can drive improved healthy living programs, strengthen fitness programs, and deliver better wellbeing throughout the community.

In December 2023 Council received notification of grant approved funding to the value of \$4.6m from the National Indigenous Australians Agency (NIAA) for the construction of change room facilities for the Maningrida oval.

#### COMMENT

The project build is nearing completion with the final stages of interior fit outs including:

- Umpires Rooms;
- First Aid room;
- Canteen equipment;
- Changerooms; and
- Public toilets.

The carpark and disable access will be constructed in the final stages of construction.

The external painting will be applied with an anti-graffiti coating to allow for routine maintenance of the upkeep of the appearance of the facility.

Selection of colours, are available from the Dulux website:

[https://www.dulux.com.au/colour/traditionals/?srsltid=AfmBOoqS3QFVcJxnKGiDex8JdIJRt2zsOu6jh\\_gQ9\\_NRkstT8k4XiEk-B](https://www.dulux.com.au/colour/traditionals/?srsltid=AfmBOoqS3QFVcJxnKGiDex8JdIJRt2zsOu6jh_gQ9_NRkstT8k4XiEk-B)

The WARC colour scheme of Council facilities has been utilised in the past as per image below.

All External Buildings:

- Caramel Whip walls;
- Bleached Straw eaves; and
- Headland Red trims.



#### **STATUTORY ENVIRONMENT**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

External painting costs are included in the tender awarded to Stedman's Construction and Engineering.

#### **STRATEGIC IMPLICATIONS**

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

##### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

##### **Goal 1.3 Communication**

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council.

##### **Goal 1.4 Community Events**

Deliver cultural, civic and sporting events which engage and unite the community.

##### **Goal 1.6 Youth Engagement**

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

##### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

##### **Goal 4.1 Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure.

## **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

This report is to table items of correspondence received and sent since the last Ordinary Council Meeting.

#### RECOMMENDATION

THAT COUNCIL receive and noted the attached items of incoming and outgoing correspondence.

#### BACKGROUND

In October 2012 Council resolved only to table hard copy mail due to its volume. In 2021 the Administration aligned its definition of Correspondence with section 55(2) of the *Local Government (General) Regulations 2021*, as all correspondence addressed to, or sent by, the council or its principal member. Correspondence matching that definition is presented to Council in this report.

#### COMMENT

ATTACHMENT NO	CORRESPONDENCE TYPE	DATE RECEIVED / SENT	SENT BY	RECEIVED BY	DOCUMENT NAME
1	Incoming	24 March 2025	Peter Campbell, Department of Mining and Energy	Chief Executive Officer	West Arnhem Regional Council Letter
2	Incoming	24 March 2025	Hon. Kon Vatskalis	Mayor James Woods	2025-03-24 Letter from LGANT President - Lodgement fee increase WARC
3	Outgoing	7 April 2025	Mayor James Woods	Senator Malarndirri McCarthy MP	Letter - WARC Mayor to Federal Minister Hon Malarndirri McCarthy MP
4	Outgoing	7 April 2025	Mayor James Woods	Hon Amanda Rishworth MP	Letter - WARC Mayor to Federal Minister Hon Amanda Rishworth MP
5	Outgoing	7 April 2025	Mayor James Woods	Hon Julie Collins MP	WARC Letter Mayor to Federal Minister to Hon Julie Collins MP

#### LEGISLATION AND POLICY

*Local Government (General) Regulations 2021 s55(2)*  
Incoming and Outgoing Correspondence Policy

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars of the *Regional Plan and Budget 2023-2024*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

**Goal 6.3 Council and Local Authorities**

Excellence in governance, consultation administration and representation.

**ATTACHMENTS**

1. West Arnhem Regional Council Letter [**9.1.1** - 1 page]
2. 2025-03-24 Letter from LGANT President - Lodgement fee increase WARC [**9.1.2** - 2 pages]
3. Letter - WARC Mayor to Federal Minister Hon Malandirri McCarthy MP [**9.1.3** - 2 pages]
4. Letter - WARC Mayor to Federal Minister Hon Amanda Rishworth MP [**9.1.4** - 2 pages]
5. WARC Letter Mayor to Federal Minister to Hon Julie Collins MP [**9.1.5** - 2 pages]



Department of MINING  
AND ENERGY

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Darwin NT 0801

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GPO Box 4550  
Darwin NT0801

24 March 2025

E [PeterG.Campbell@nt.gov.au](mailto:PeterG.Campbell@nt.gov.au)

Andrew Walsh  
West Arnhem Regional Council  
PO Box 721  
Jabiru NT 0886  
[Andrew.walsh@westarnhem.nt.gov.au](mailto:Andrew.walsh@westarnhem.nt.gov.au)

T 08 89995202

File reference  
<58-F25-282>

Dear Andrew,

**Re: West Arnhem Ground Gravity Survey 2025**

I am writing to advise you of the planned West Arnhem Ground Gravity Survey 2025. The project is coordinated by the Northern Territory Geological Survey (NTGS), a section of the Department of Mining and Energy, Northern Territory Government.

This is a **no ground impact** program that will use a helicopter across the West Arnhem region. The helicopter will be landing on a 4 x 4 km grid (one landing station per 4km<sup>2</sup>). At each landing point, a geophysicist will get out and take a gravity reading with a Gravity Meter. This will take less than 5 minutes and the helicopter does not shut down. There is no ground disturbance. Please see attached brochure for more detail.

This project will contribute to the Australian Fundamental Gravity Network (AFGN), which ensures international consistency of our gravity data. Gravity data has a wide range of applications in understanding the earth including geological mapping and geodesy.

Gravity data, in combination with surface geological mapping, airborne magnetic data and many other data sets are used for geological mapping of both the surface and subsurface. In geodesy, gravity data is used to determine the shape of the Earth. This helps to relate measurements made with Global Navigation Satellite Systems (GNSS). Further information regarding the use of gravity in geodesy applications can be found on the [Australian Height Datum and Geoid Models](#) webpage.

The survey is scheduled to begin in **July 2025** and will be completed by end of **October 2025**.

If you have any immediate questions or concerns relating to this project, please contact me on **89995202** or **0427270801** or [PeterG.Campbell@nt.gov.au](mailto:PeterG.Campbell@nt.gov.au).

Yours sincerely,

*Pete Campbell*

Peter G Campbell  
Manager – Aboriginal Engagement and Land Access  
Northern Territory Geological Survey (NTGS)



24 March 2025

Mayor James Woods  
West Arnhem Regional Council

james.woods@westarnhem.nt.gov.au

Dear Mayor Woods,

### CODE OF CONDUCT PANEL LODGEMENT FEE INCREASE

As you would be aware, the Local Government Association of the Northern Territory (LGANT) has been advocating for changes to the Code of Conduct provisions in the *Local Government Act 2019* for some time now. Unfortunately, the NT Government did not deliver on its commitment to make changes immediately following the August 2024 elections, nor has it included the much-needed amendments in the first tranche of legislative reform that were introduced into Parliament on 19 March 2025.

As a result, I am writing to advise that at its meeting on 19 March 2025, the LGANT Board agreed to increase the Code of Conduct Panel lodgement fee from \$500 to \$1,500 for members and \$1,750 for non-members, effective immediately.

The Board agreed the increase is necessary and proportionate given:

- LGANT's significant administrative burden in managing the Code of Conduct Panel;
- the exponential growth in complaint volumes (533% over three years);
- the high percentage of non-substantiated complaints (47% of all 2024 complaints resulted in either summary rejection or no breach finding); and
- the lack of NT Government funding to support this statutory function.

The increased fee serves as a deliberate deterrent against frivolous complaints while still maintaining accessibility for legitimate concerns, balancing LGANT's statutory obligations with financial sustainability requirements. Councils continue, of course, to have the option of dealing with code of conduct complaints internally or by referring to a third party (eg. a mediator or lawyer).

LGANT will continue to advocate for change and are hopeful these will come in the second tranche of legislative amendments, but we are conscious these are unlikely to be introduced into Parliament until at least September 2025.

If you have any questions or concerns, please call me or the LGANT CEO, Mary Watson, on 08 8944 9694.

Yours sincerely,

A handwritten signature in dark ink, appearing to be 'KV', with a long horizontal stroke extending to the right.

Hon. Kon Vatskalis  
**President**

CC:  
Interim CEO Ben Waugh

**Attachment A** – copy of 13 January 2025 correspondence to the NT Minister for Housing, Local Government and Community Development. LGANT has yet to receive a response to this letter.





Senator Malandirri McCarthy  
Minister for Indigenous Australians  
Parliament House  
Canberra ACT 2600

7 April 2025

**Subject: Advocacy for Federal Support to Establish a Multi-Purpose Safe Shelter in Warruwi Community**

Dear Minister,

I am writing to advocate for federal support to establish a multi-purpose safe shelter in the Warruwi Community, located on South Goulburn Island in West Arnhem Land, Northern Territory. This remote community of approximately 450 residents, predominantly Indigenous Australians, faces unique challenges that highlight the need this infrastructure.

Waruwi is situated in a cyclone-prone region and is vulnerable to natural disasters. The community also experiences family violence, and limited access to emergency services due to its remote location. A multi-purpose safe shelter would address these critical issues while providing long-term benefits to the community. Below are key uses and benefits of such a facility:

**1. Emergency Shelter**

- Natural Disaster Refuge: The shelter would provide a safe building during cyclones and other extreme weather events, protecting lives and reducing property damage.
- Emergency Coordination Hub: It could serve as a base for disaster response efforts, ensuring timely and effective coordination during crises.

**2. Crisis Accommodation**

- Waruwi faces significant housing stress, with many homes overcrowded and lacking adequate facilities, leaving vulnerable individuals with few options during times of crisis. The lack of a full-time police presence in the community exacerbates this issue, as police visits occur only once a week in a five-week rotation, leaving long periods where residents must manage emergencies on their own. In cases of domestic violence or other attacks, there is currently no designated safe location to shelter victims, forcing community members to bear the risk of protecting their families themselves. This places significant strain on residents, both emotionally and physically, as they are left to navigate dangerous situations without professional support or secure facilities. A multi-purpose safe shelter would provide a vital space for temporary accommodation, ensuring that families fleeing violence have somewhere safe to go until emergency services can be deployed.

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Minjilang  
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3. A Hub for Community Activities and Events

- When not in use during emergencies, the facility could function as a space for community activities and events, fostering social connection and development. It can host workshops, cultural celebrations, educational programs, and recreational activities, providing a space for the community to come together. This dual-purpose facility ensures that beyond its role in emergencies, it remains a valuable resource for the community.

Despite its cultural richness and strong community ties, Waruwi faces systemic barriers to accessing resources and services due to its remote location. Existing facilities are insufficient to meet the current and growing needs of the community. Federal investment in a dedicated multi-purpose safe shelter would align with national priorities to close the gap in Indigenous disadvantage while addressing key social justice issues like housing insecurity and family violence.

This proposal aligns with several federal funding programs that aim to improve outcomes for Indigenous communities and regional Australia:

- Safe Places Emergency Accommodation Program, which supports infrastructure projects for women and children escaping violence;
- Disaster Ready Fund, which provides funding for disaster-resilient infrastructure;
- Indigenous Advancement Strategy, which promotes safety and wellbeing in Aboriginal communities; and
- Housing Australia Future Fund, which includes funding for crisis accommodation projects.

I urge your offices to prioritise funding for the establishment of a multi-purpose safe shelter in Waruwi Community under these or other relevant programs. Such a facility would be critical to providing safety during emergencies while serving as a hub for community benefit.

Thank you for your attention to this important matter. I welcome the opportunity to discuss this proposal further or provide additional information as needed.

Yours Sincerely,

A handwritten signature in black ink, appearing to read "James Woods".

Mayor James Woods  
West Arnhem Regional Council





The Hon Amanda Rishworth MP  
Minister for Social Services  
Parliament House  
Canberra ACT 2600

7 April 2025

**Subject: Advocacy for Federal Support to Establish a Multi-Purpose Safe Shelter in Warruwi Community**

Dear Minister,

I am writing to advocate for federal support to establish a multi-purpose safe shelter in the Warruwi Community, located on South Goulburn Island in West Arnhem Land, Northern Territory. This remote community of approximately 450 residents, predominantly Indigenous Australians, faces unique challenges that highlight the need this infrastructure.

Warruwi is situated in a cyclone-prone region and is vulnerable to natural disasters. The community also experiences family violence, and limited access to emergency services due to its remote location. A multi-purpose safe shelter would address these critical issues while providing long-term benefits to the community. Below are key uses and benefits of such a facility:

**1. Emergency Shelter**

- Natural Disaster Refuge: The shelter would provide a safe building during cyclones and other extreme weather events, protecting lives and reducing property damage.
- Emergency Coordination Hub: It could serve as a base for disaster response efforts, ensuring timely and effective coordination during crises.

**2. Crisis Accommodation**

- Warruwi faces significant housing stress, with many homes overcrowded and lacking adequate facilities, leaving vulnerable individuals with few options during times of crisis. The lack of a full-time police presence in the community exacerbates this issue, as police visits occur only once a week in a five-week rotation, leaving long periods where residents must manage emergencies on their own. In cases of domestic violence or other attacks, there is currently no designated safe location to shelter victims, forcing community members to bear the risk of protecting their families themselves. This places significant strain on residents, both emotionally and physically, as they are left to navigate dangerous situations without professional support or secure facilities. A multi-purpose safe shelter would provide a vital space for temporary accommodation, ensuring that families fleeing violence have somewhere safe to go until emergency services can be deployed.

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I urge your offices to prioritise funding for the establishment of a multi-purpose safe shelter in Waruwi Community under these or other relevant programs. Such a facility would be critical to providing safety during emergencies while serving as a hub for community benefit.

Thank you for your attention to this important matter. I welcome the opportunity to discuss this proposal further or provide additional information as needed.

Yours Sincerely,

A handwritten signature in black ink, appearing to read "James Woods".

Mayor James Woods  
West Arnhem Regional Council





The Hon Julie Collins MP  
Minister for Housing and Homelessness  
Parliament House  
Canberra ACT 2600

7 April 2025

**Subject: Advocacy for Federal Support to Establish a Multi-Purpose Safe Shelter in Warruwi Community**

Dear Minister,

I am writing to advocate for federal support to establish a multi-purpose safe shelter in the Warruwi Community, located on South Goulburn Island in West Arnhem Land, Northern Territory. This remote community of approximately 450 residents, predominantly Indigenous Australians, faces unique challenges that highlight the need this infrastructure.

Warruwi is situated in a cyclone-prone region and is vulnerable to natural disasters. The community also experiences family violence, and limited access to emergency services due to its remote location. A multi-purpose safe shelter would address these critical issues while providing long-term benefits to the community. Below are key uses and benefits of such a facility:

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- Housing Australia Future Fund, which includes funding for crisis accommodation projects.

I urge your offices to prioritise funding for the establishment of a multi-purpose safe shelter in Waruwi Community under these or other relevant programs. Such a facility would be critical to providing safety during emergencies while serving as a hub for community benefit.

Thank you for your attention to this important matter. I welcome the opportunity to discuss this proposal further or provide additional information as needed.

Yours Sincerely,

A handwritten signature in black ink, appearing to read "James Woods".

Mayor James Woods  
West Arnhem Regional Council



## WEST ARNHem REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Meetings and Events attended by the Mayor</b>
<b>Author:</b>	<b>Gina Carrascalao, Executive Assistant to Mayor and CEO</b>

#### SUMMARY

This report provides information to Council on meetings and events attended by the Mayor since the last Ordinary Council Meeting.

#### RECOMMENDATION

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the Mayor*.

#### BACKGROUND

The meetings and events listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting or event attended by the Mayor and excludes Council and Committee meetings.

#### COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
23-28.03.2025	Melbourne	Company Director Course	Melbourne Business School
11.04.2025	Darwin	NT Young achiever of the Year	Dinner event
10.04.2025	Gunbalanya	Advocate for Communities	Hon. Malarndirri McCarthy - Minister for Indigenous Affairs

#### LEGISLATION AND POLICY

Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.  
Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

#### FINANCIAL IMPLICATIONS

As per Council's policies and budget.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>Meetings and Events attended by the CEO</b>
<b>Author:</b>	<b>Ben Waugh, Interim Chief Executive Officer</b>

#### SUMMARY

This report provides information on meetings and events attended by the CEO since the last Ordinary Council Meeting.

#### RECOMMENDATION

THAT COUNCIL receive and note the report entitled *Meetings and Events attended by the CEO*.

#### BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the CEO and excludes Council and Committee meetings.

#### COMMENT

Date(s)	Location	Reason for Meeting	Person(s) Met with
27.03.2025	Darwin	Regular meeting	Dr. Emma - Gundjeihmi
27.03.2025	Darwin	Services	Kathie McGettingan
28.03.2025	Darwin	Services	Michaela Bradley - QBE
31.03.2025	Darwin	Local elections	Anna Malgorzewicz – NT Electoral Commission
31.03.2025	Teams	Services	Aneurin Townsend - CMC
1.04.2025	Darwin	Meet & greet / finance	Leslie Manda – Dep Local Housing
02.04.2025	Palmerston	Cooperation	Andrew Walsh – CEO Palmerston Council
2.04.2025	Phone	Cooperation	CEO – East Arnhem Regional Council
3.04.2025	Teams	Health Services	Brad Palmer – Red Lily Health Board
11.04.2025	Darwin	Regular meetings	Darren Johnson - Department of the Chief Minister and Cabinet

#### LEGISLATION AND POLICY

Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.  
Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

#### FINANCIAL IMPLICATIONS

As per Council's policies and budget.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:



## **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

### **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 April 2025

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>Carpark Sealing at the rear of Maningrida Council Office</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

#### SUMMARY

This report is to provide the Elected Members with the advantages and disadvantages of upgrading the unsealed car park at the rear of the Maningrida Council Office.

#### RECOMMENDATION

THAT COUNCIL receive and note the report titled *Carpark Sealing at the rear of Maningrida Council Office*.

#### BACKGROUND

The administration was requested by the Elected Members on 19 February 2025 via resolution OCM37/2025 to explore options on sealing the Public Carpark at the rear of the Maningrida Council Office.

#### COMMENT

As the unsealed car park is in an un-designated area and the current footprint encroaches over several boundaries, service mains for water and sewage are located within the designated area of requested works.

It should be noted that Power Water discourages the sealing of any car parks directly over services due to the fact these are essential services and require access at any time to service and repair. This would result in removing bitumen road seals to facilitate future repairs and maintenance of water and sewer network lines.

#### Advantages of a sealed car park (pros):

- All weather access for community members to access services provide by local external stakeholders (laundry and take away stores);
- Enhanced public safety for pedestrians, road users and delivery vehicles;
- Less ongoing annual maintenance costs for upkeep of facility/asset; and
- Eliminate the ongoing requirement for dust suppression costs.

#### Disadvantages of a sealed car park (cons):

Council expenditure of up to \$300,000.00 circa (unavailable) would be required to scope the following.

- Design costs incurred include wet season run off drainage, working around current underground services, safe exit and entry points;
- Tender and administration costs for proposed project;
- Mobilisation and demobilisation for external contractors;
- Pavement preparation costs;
- Sealing costs including importing fill required;
- Line marking and kerbing;
- Meals, travel, and accommodation cost; and
- Re-sealing costs when services must be accessed in the event of repair or maintenance.

The administration has sourced detailed mapping of the identified lot boundaries and services located within the nominated area.

The following attachment map indicates the complexities of sealing the car park within the requested area due to the undesigned parking area.

## **STATUTORY ENVIRONMENT**

Not applicable.

## **FINANCIAL IMPLICATIONS**

No allowance in current or future budgets are available to carryout works.

## **STRATEGIC IMPLICATIONS**

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

#### **Goal 4.1 Strategic Infrastructure and Asset Management**

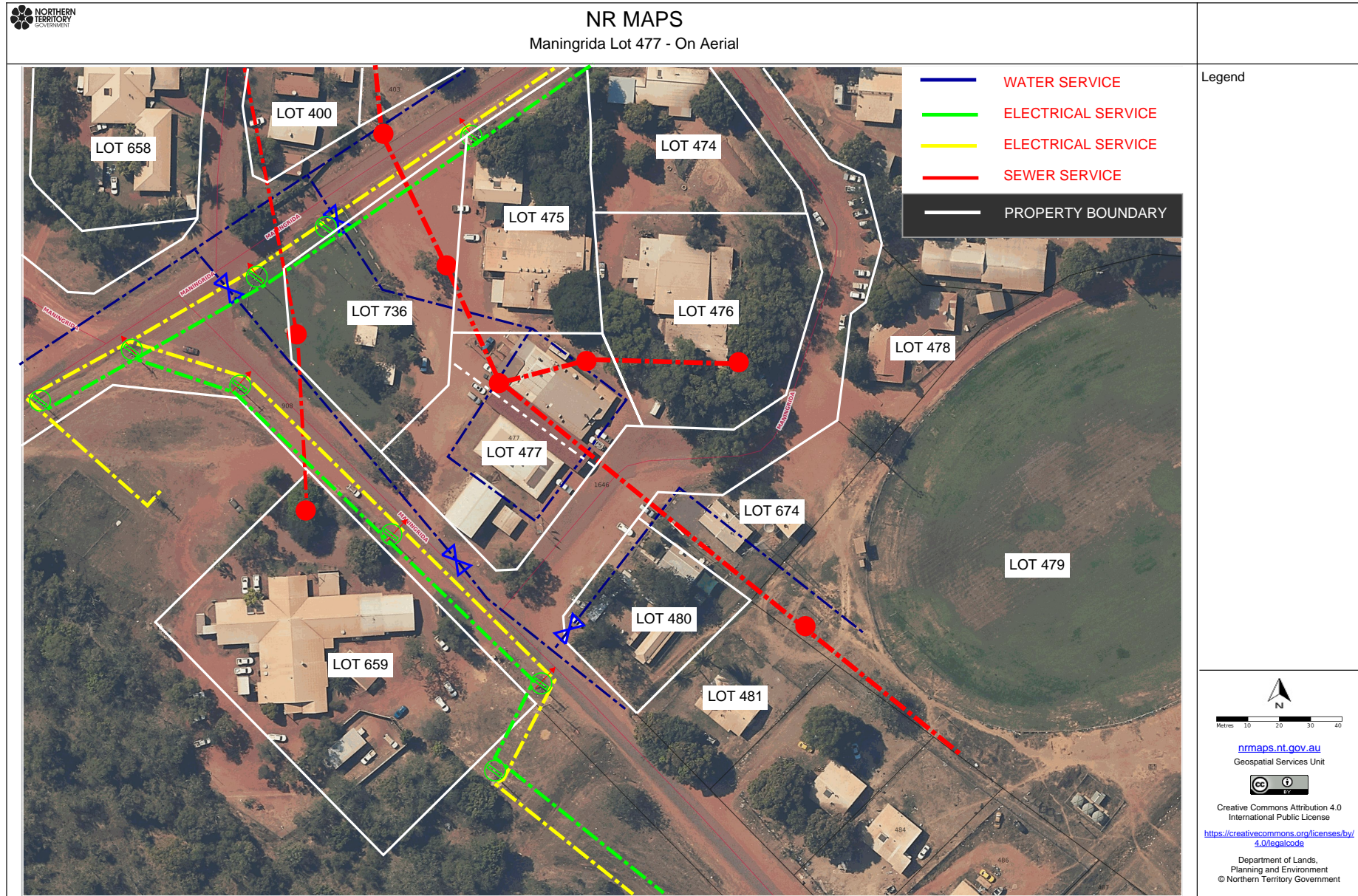
Strategically manage, maintain and enhance community infrastructure.

#### **Goal 4.4 Local Road Management and Maintenance**

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management.

## **ATTACHMENTS**

1. Lots 477/736 MGD Council Office/Park NR Maps - COMBINED SERVICES) [9.4.1 - 1 page]



Created by anonymous, 27 Mar 2025



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 April 2025

<b>Agenda Reference:</b>	<b>9.5</b>
<b>Title:</b>	<b>Finance Report for the period ended February 2025</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director Finance</b>

#### SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period February 2025.

#### RECOMMENDATION

THAT COUNCIL receive and note the report titled *Finance Report for the period ended February 2025*.

#### BACKGROUND

The CEO must, in each month, give the Council (or Council's Finance Committee) a report setting out:

- The actual year to date income and expenditure of council;
- The most recently adopted annual budget; and
- Details of any material variances between the most recent actual income and expenditure, and the most recently adopted annual budget.

The report must be in the approved form.

The report must be accompanied by the CEO's certification in writing, to the Council, that to the best of the CEO's knowledge, information and belief:

- The internal controls implemented by Council are appropriate; and
- The Council's financial report best reflects the financial affairs of Council.

If the CEO cannot provide the certification, then written reasons for not providing the certification is to be submitted.

#### COMMENT

The *Local Government (General) Regulations 2021* requires the previous month's financial report to be given to the Council.

The format of the monthly financial report follows the prescribed format set out in the CEO of the Department of Chief Minister and Cabinet's approved form published on the NT Government Local Government Unit's website.

Financial will be tabled at the Ordinary Council Meeting scheduled 29 April 2025.

#### STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for the monthly financial report to council.

#### FINANCIAL IMPLICATIONS

The CEO is responsible for laying before the Council a monthly financial report and the Council is responsible for managing its resources.

#### STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

## **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 April 2025

<b>Agenda Reference:</b>	<b>9.6</b>
<b>Title:</b>	<b>Technical Services Projects Report</b>
<b>Author:</b>	<b>Kylie Gregson, Manager Technical Services</b>

#### SUMMARY

This report is presented to the Council to provide an overview of all Local Authority and other Council projects delivered across the West Arnhem Regional Council locations, for the reporting period up to 14 April 2025.

#### RECOMMENDATION

THAT COUNCIL receive and note the report titled *Technical Services Projects Report*.

#### BACKGROUND

High level operational/project management reports are provided to ensure transparency, communication, and support are provided to elected members.

#### COMMENT

As per attached report, a comprehensive snapshot is provided to Council of all current projects being undertaken by the Technical Services Team.

#### STATUTORY ENVIRONMENT

Not Applicable.

#### FINANCIAL IMPLICATIONS

Not Applicable.

#### STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

##### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

##### **Goal 4.1 Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure.

##### **Goal 4.2 Fleet, Plant and Equipment**

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

##### **Goal 4.3 Waste and Water Management**

Deliver environmentally and economically sound solid waste, water and sewerage services.

##### **Goal 4.4 Local Road Management and Maintenance**

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management.

##### **PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION**

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

##### **Goal 5.1 Recycling and Waste**

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

##### **Goal 5.2 Procurement**

Develop and implement a leading-edge sustainability procurement strategy.

## **ATTACHMENTS**

1. Council Projects - As of 14.04.2025 [**9.6.1** - 2 pages]
2. Local Authority Projects - As of 14.04.2025 [**9.6.2** - 2 pages]



## GUNBALANYA COUNCIL PROJECTS

STATUS	PROJECT COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30/06/2025	Thinkwater Darwin contracted - project is now 95% completed. Billabong pump and switchboard parts to automate system are received. Contractor to install after wet season. Pump in manual mode.	Gunbalanya Oval Upgrade.	95%
In Progress	30/08/2025	Insurance claim accepted - Works awarded to MJ Builders. Following site visit, surveyors now advising this is a flood prone area and buildings need to be elevated higher. Loss adjustor has confirmed the variation is in addition to that previously approved. Ongoing discussion with insurers to clarify works. Met with assessor and builders discussed new site within the lot boundary. Builder has been instructed by the assessor to re quote.	Gunbalanya Flood Insurance Toad Hall, Laundry & damaged house.	10%

## JABIRU COUNCIL PROJECTS

STATUS	PROJECT COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30/09/2025	Design awarded to NTBS is now completed. Additional onsite meetings in progress with Bombers Football Club. Approval received from GACJT at the board meeting 20/02/2025. Cultural approval has been received from GAC. Final updated design received & tender submitted (via tenderlink) closing 5 May 2025.	Jabiru Brockman Oval Lights.	70%
In Progress	30/08/2025	Cultural approval received for Dog Park, Playground and Outdoor Gym from GAC. Awaiting release of funds to commence tender procurement process of projects.	Dog Park & Playground - Lakeside Park. Outdoor Gym - Brockman Oval.	25%
In Progress		The GACJT Board agreed to permit the scoping of a catch-and-release fishing project at Jabiru Lake, subject to WARC consulting with both Office of Supervising Scientists (OSS) and GACJT during the planning stage. The Board expressed concern that if the program is implemented before remediation, this may delay or impede the remediation which is to be completed by the OSS. Once the project has been scoped and a business case developed, the final proposal will be taken back to the GACJT Board for approval.	The request to introduce a catch and release fishing program in Lake Jabiru was presented to the GACJT Board at their February meeting.	0%
In Progress		Overview - Replanting of garden beds, install of shade structure over existing seating, move park benches under cover, install charging ports and install of new bubbler (pending funds availability).	Jabiru Town Square Revitalisation (Rio Tinto).	25%

## MANINGRIDA COUNCIL PROJECTS

STATUS	PROJECT COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30/06/2025	Construction commenced mid August 2024 by Stedmans Construction. Target completion by end of June 2025. Currently commencing fit out of facility rooms/toilets/changeroom/canteen. External colour scheme to be determined by Council.	Maningrida Change Rooms.	70%
In Progress	30/09/2025	Pre-Construction Planning; Waiting on completion of change rooms before commencement so public toilets are available for community. Construction to commence end of June 2025.	Maningrida Toilets upgrade near office.	5%
In Progress	30/06/2025	Dhukurrdji strongly in favour of immediate completion. Additional extensive consultations proceeding through NTG. Tender awarded to BV Contracting, works to commence May 2025.	Maningrida Cemetery.	25%

## MINJILANG COUNCIL PROJECTS

STATUS	PROJECT COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30/05/2025	Works awarded to Stedmans Construction. Contractor kick-off meeting completed. Target completion by end of May 2025 due to weather delays.	New Minjilang Cemetery.	30%

## WARRUWI COUNCIL PROJECTS

STATUS	PROJECT COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30/06/2025	Works to be completed as soon as possible in dry season as radar is unreliable in wet conditions. Planned for 20 May 2025.	Waruwi ground penetrating radar.	10%
In Progress	30/06/2025	Upgrades are now completed, surplus of funds (\$35,000). Agreed on installation of water tank with said surplus.	Waruwi Recreation Hall upgrade.	80%

## GUNBALANYA LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30/05/2025	Construction completed - additional type 2 road base is required on low areas, pending experience with rainfall in area. Awaiting for the road to reopen to transport gravel in and complete the project in full. Local Authority have requested and approved a Fire Pit for each facility.	Gunbalanya Billabong Shelters.	95%
In Progress	30/05/2025	TB Constructions have completed ten of the thirteen houses under this project. Two of the remaining three houses to be completed in May 2025.	Gunbalanya Aged Care Pavers.	80%
In Progress	30/05/2025	Speed bumps and childrens crossing at the office and Youth Centre. Additional U shape bollard to be installed to increase safety as cars traversing through the opening.	Crosswalk and bollards at the Council Office.	80%
In Progress	30/11/2025	Tender awarded to the University of Melbourne. Gunbalanya scheduled visits July and September 2025.	Vet Program - Animal Management.	5%

## MANINGRIDA LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30/06/2025	Outdoor Gym installation completed. Water bubbler to be installed. Power Water have approved, waiting on quotes for installation.	Installation Outdoor Gym water bubbler.	85%
In Progress	30/05/2025	Pebble Ice Machine approved at Local Authority meeting. Ice machine has been ordered, expected delivery & installation is May 2025.	Installation of Pebble Ice Machine at Football Oval changerooms.	5%
In Progress	30/06/2025	Solar Light approved at Local Authority meeting. Procurement has commenced seeking availability of additional quotes.	Solar Lights for Bottom Camp/New subdivision/Child Care Centre.	5%
In Progress	30/06/2025	Commuter Bus delivered late March 2025. Contractor anticipates approx three months for fit-out due to workload. Parameters for use being prepared for approval by LA.	Funeral Hearse Vehicle.	15%
In Progress	30/11/2025	Tender awarded to the University of Melbourne. Maningrida scheduled visits April/May, July, August and September 2025.	Vet Program - Animal Management.	5%

## MINJILANG LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30/05/2025	Water service approved at Local Authority meeting. Works awarded to Stedmans Construction.	Water service connection to new cemetery - 50% contribution from LA funding	5%
In Progress	30/11/2025	Tender awarded to the University of Melbourne. Minjilang scheduled visits May and September 2025.	Vet Program - Animal Management.	5%

## WARRUWI LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30/06/2025	Works on replacement shade have been completed by Stedmans Construction. Additional works (tables/seating) have been approved and are on order. Waiting on delivery.	Table and seating to be replaced.	80%
In Progress	30/11/2025	Tender awarded to the University of Melbourne. Warruwi scheduled visits July and September 2025.	Vet Program - Animal Management.	5%

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 29 April 2025

<b>Agenda Reference:</b>	<b>9.7</b>
<b>Title:</b>	<b>Regional Cemetery Update</b>
<b>Author:</b>	<b>Kylie Gregson, Manager Technical Services</b>

#### SUMMARY

This report is to provide an update to Council on the progress of establishing declared Cemeteries within our Communities.

#### RECOMMENDATION

THAT COUNCIL receive and note the report titled *Regional Cemetery Update*.

#### BACKGROUND

Northern Territory Government updated the Burials and Cremations Act in 2022 making the Local Government the owners of cemetery facilities across the Northern Territory. West Arnhem Regional Council (WARC) has been working towards declaring Cemeteries for all our communities.

#### COMMENT

Operational staff have worked with our communities across the region to declare and establish community Cemeteries. This program of works involves extensive consultation with community members and landowners to ensure the facilities we are creating are both fit for purpose and culturally sensitive.

Status by Community:

##### 1. Gunbalanya

- Site: Decided.
- Lease: Currently in negotiation with NLC.
- Once the Northern Land Council (NLC) has finalised the lease agreement this will go back to community consultation for input on design before seeking funding to build Cemetery.

##### 2. Jabiru

- Site: Currently outside WARC lease boundaries.
- Lease: Held by Gundjeihmi Aboriginal Corporation Jabiru Town (GACJT).
- It's not expected that WARC will become the lease holder for this Cemetery. Currently WARC holds the licence to maintain and GACJT are the final decision makers over if burials occur in the Cemetery precinct.

##### 3. Maningrida

- Site: Decided near airport / new sub.
- Lease: Held by WARC.
- Declaration: Issued by Northern Territory Government.
- Construction will commence April/May to expand boundaries, further consultation will be undertaken with the community before deciding on any further works.

##### 4. Minjilang

- Site: Decide through community consultation.
- Lease: Held by WARC.
- Declaration: Issued by Northern Territory Government.
- Construction has commenced and it is anticipated it will be operational from May 2025.

##### 5. Waruwu

- Site: To be determined.
- Lease: To be determined.

- WARC are undertaking ground penetrating radar works in Warruwi to determine the best site for the Cemetery. Operational staff will then carry out community consultation and apply for a lease over the agreed site.

## **LEGISLATION AND POLICY**

Local Government Act 2019.

Burials and Cremations Act 2022.

## **FINANCIAL IMPLICATIONS**

Per Community Places for Peoples Grant guidelines.

Per Remote Burials Grant Program guidelines.

## **STRATEGIC IMPLICATIONS**

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

### **PILLAR 3 SAFETY AND WELLBEING**

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

#### **Goal 3.1 Cultural Safety**

Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan.

### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

#### **Goal 4.1 Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure.

## **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 April 2025

<b>Agenda Reference:</b>	<b>9.8</b>
<b>Title:</b>	<b>Regional Waste Update</b>
<b>Author:</b>	<b>Kylie Gregson, Manager Technical Services</b>

#### SUMMARY

This report is to provide an update to Council on the status of Waste Management within our communities.

#### RECOMMENDATION

THAT COUNCIL receive and note the report titled *Regional Waste Update*.

#### BACKGROUND

As one of our key operational service delivery areas, Waste Management is an ongoing focus for West Arnhem Regional Council. Each community has its own unique challenges and opportunities in managing waste in our journey towards circular economy and effective waste management.

#### COMMENT

##### 1. Regional

- Stop the Drop video has been well received across the region and beyond. This song has formed the basis for an entry into the National Awards for Local Government. There are further resources available to support this program through Sport and Recreation as well as the waste program to be activated this year. Additionally Top End Aboriginal Bush Broadcasting Association (TEABBA) have requested the song to go into the song rotation which is fantastic for all involved.
- Replacement bins have been ordered for each community to start replacing aged and broken bins. It is anticipated that council will replace a quarter of all bins every year to ensure our community members have access to sufficient resources to remove rubbish.
- Unfortunately Keep Australia Beautiful NT failed to receive funding for 2025 so the Tidy Towns program will not be run this year. It is now integral that council focus its efforts on combating litter in communities by initiating their own litter programs.
- The Reduce Reuse Recycle Strategy is still tracking well with these initial stages well underway. Council can look forward to working towards some tangible waste reductions figures into the future.

##### 2. Gunbalanya

- Lease Status: Awaiting lease from Northern Land Council (NLC).
- License Status: Requires licensing however this cannot be pursued until lease is issued.
- Rubbish Collections:
  - Banyan: Mondays & Thursdays
  - Middle Camp: Mondays & Thursdays
  - Arrkuluk: Tuesdays & Fridays
  - Billabong: Tuesdays & Fridays
- Landfill: Operational from Monday to Friday 7.30am – 3.00pm.
- Gunbalanya Landfill is working towards compliance to be ready for licensing when a lease is approved. The focus of this site is to reinstate power to the gatehouse and work towards CCTV to aid in recovery of commercial waste fees. An upgraded loader is also sought for the community as part of the asset replacement program. Scrap steel removal is done sporadically from the site when contractors are available to do so.

##### 3. Jabiru

- Lease Status: Lease with Gundjeihmi Aboriginal Corporation Jabiru Town (GACJT).
- License Status: License EPL301-01.
- Rubbish Collections: Tuesdays and Thursdays.
- Landfill: Operational from Monday to Friday 7.30am – 3.00pm.
- The priority for Jabiru is to maintain compliance with the EPA license and work with the Office of Supervising Scientist towards best outcome for remediation. Currently remediation is awaiting further studies and will look to progress further in 2026.

#### 4. Maningrida

- Lease Status: Awaiting lease from Northern Land Council (NLC).
- License Status: Requires licensing however this cannot be pursued until lease is issued.
- Rubbish Collections: Monday-Friday.
- Landfill: Operational from Monday to Friday 7.30am – 3.00pm.
- Maningrida Landfill is working towards compliance to be ready for licensing when a lease is approved. The focus of this site is to reinstate power and sewerage to the gatehouse and work towards CCTV to aid in recovery of commercial waste fees. Scrap steel is being removed from the site in 2025.
- A focus outside of landfill is establishing a cash for containers program in Maningrida and finding a viable solution for cultural waste.

#### 5. Minjilang

- Lease Status: Awaiting lease from Northern Land Council (NLC).
- License Status: No license required.
- Rubbish Collections: Mondays and Thursdays.
- Landfill: Unmanned.
- Minjilang Landfill is nearing capacity, and a key issue is wild pigs entering the site and eating waste. This is a public health risk and has the attention of both the local authority and NTG environmental health officers. No viable solutions have been found, and a lease remains priority to expand operations outside of the current footprint and create a fully fenced compliant site.

#### 6. Warruwi

- Lease Status: Awaiting lease from Northern Land Council (NLC).
- License Status: No license required.
- Rubbish Collections: Mondays and Fridays.
- Landfill: Unmanned.
- Warruwi landfill is an excellent example of a remote landfill. Challenges for this site include limited space into the future. NTG advocacy needs to be undertaken to ensure that their procurement practices include removal of waste for Warruwi. Warruwi is the ideal community to pursue waste sorting and recycling initiatives into the future due to the mature landfill practices and established community garden.

### LEGISLATION AND POLICY

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

#### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

#### **Goal 4.3 Waste and Water Management**

Deliver environmentally and economically sound solid waste, water and sewerage services.

### ATTACHMENTS



Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 April 2025

<b>Agenda Reference:</b>	<b>9.9</b>
<b>Title:</b>	<b>Human Resources Report - 1 to 31 March 2025</b>
<b>Author:</b>	<b>Luisa Arango, Human Resources Manager (Acting)</b>

#### SUMMARY

This report is to inform Council of the activities and initiatives undertaken by the Human Resources Team.

#### RECOMMENDATION

THAT COUNCIL receive and note the report titled *Human Resources Report - 1 to 31 March 2025*.

#### BACKGROUND

The Human Resources Team remains committed to fostering a supportive work environment and investing in the professional development of its employees. Through strategic Human Resources initiatives, we aim attract, retain, and develop our talented employees to better serve our communities.

The Human Resources (HR) Team is responsible for council recruitment and retention, employee learning and development, Work Health Safety (WHS) management and payroll. To achieve its human resource management responsibilities under the Local Government Act 2019, in particular section 172, the HR Team has policies and practices in place that give effect to the following principles:

- Selection processes for appointment and promotion that are based on merit and are fair and equitable.
- Employees have reasonable access to training and development and opportunities for advancement and promotion.
- Employees are treated fairly and consistently (not subject to arbitrary or capricious decisions).
- Suitable processes are in place to deal with employment-related grievances.
- Work conditions are required to be safe and healthy.
- Unlawful, or any form of unreasonable or unjustifiable, discrimination against an employee or potential employee is not tolerated.

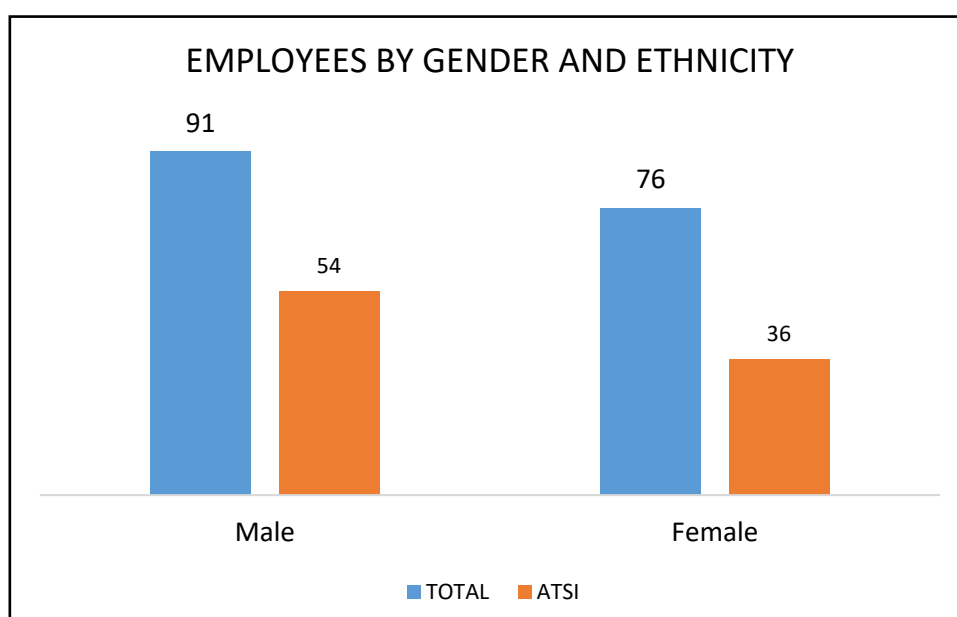
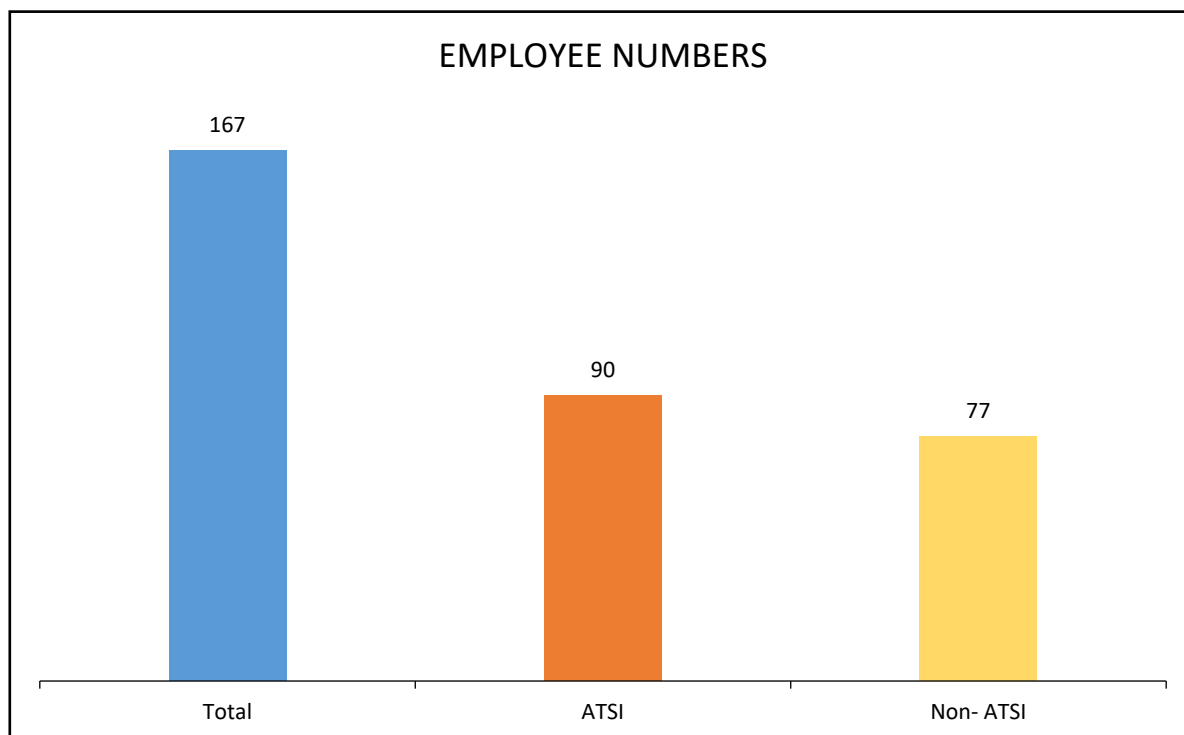
The HR Team also is required to adhere to Work Health and Safety laws, Fair Work, Australian Taxation and Superannuation legislation.

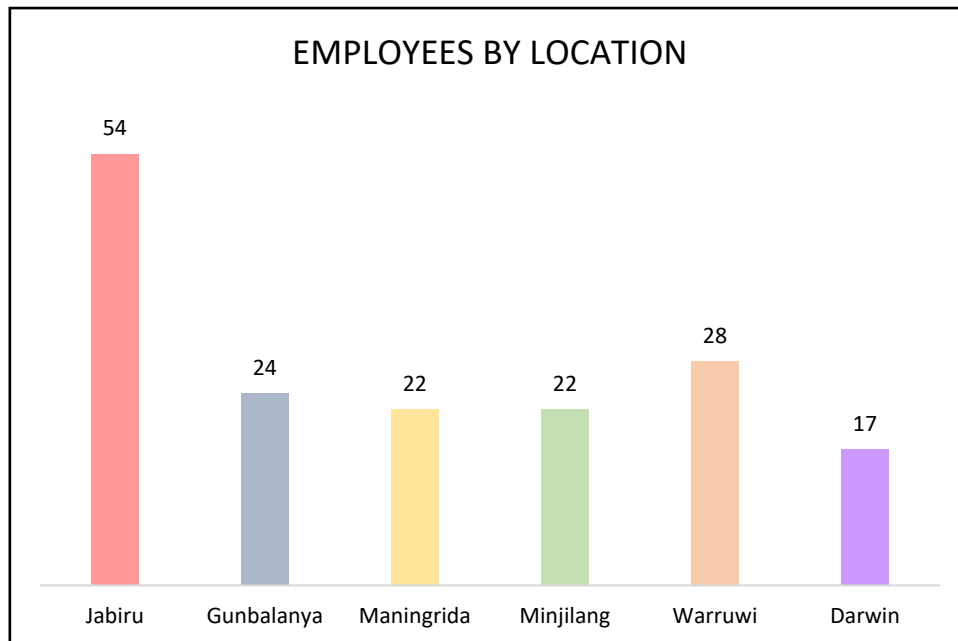
#### COMMENT

## Workforce Report

As of 31 March 2025

Total Workforce		Turnover
Total Employees:	167	Staff turnover – Previous for 12 months: 52%
Aboriginal and Torres Strait Islander employees	90	
Percentage of Aboriginal and Torres Strait Islander employees:	54%	





### General Team Report

#### Human Resources

- **Implementation WARC Enterprise Agreement 2024:** The new EA became effective from 24 February 2025 and the new employee conditions have been implemented. This process has included updating HR and Payroll forms to reflect the changes.
- **Lucidity Software Launch:** Council's new WHS system was released on 25 March 2025. This new platform will assist us in monitoring, controlling and supporting the Work Health and Safety function.

#### Recruitment

- **WARC Website Update:** The Employment section is being updated to be more user friendly with AI search engines.
- **Local Advertising on LED screens:** All vacancies are being advertised on community LED screens.

Recruitment	March 2025
New vacancies	5
Total number of vacancies being advertised	16
Vacant jobs under recruitment action	17
New starters for March	3
ATSI employed in March	2

### Vacancies by location as of 14 April 2025

#### **Darwin**

- **Human Resources Manager** - Closes Wednesday 30 April 2025
- **Grants Coordinator** - Closes Wednesday 16 April 2025
- **Governance Advisor** (Available Darwin or Jabiru) - Closes Wednesday 16 April 2025
- **Waste and Resource Coordinator** - Closes Wednesday 16 April 202

#### **Gunbalanya**

- **Community Care Officer** - Open until filled
- **Community Care Cook** - Open until filled
- **Community Senior Safety Officer** - Open until filled
- **Centrelink Assistant** - Open until filled

#### **Jabiru**

- **Wellbeing Services Coordinator** - Closes Wednesday 30 April 2025
- **Retail & Post Office Team Leader** - Closes Wednesday 16 April 2025
- **Governance Advisor (Available Darwin or Jabiru)** - Closes Wednesday 16 April 2025
- **Administration Officer Business Development** - Closes Wednesday 16 April 2025
- **Works Officer** - Open until filled
- **Early Childhood Educator Assistant Certificate 3** - Closes Wednesday 16 April 2025

#### **Maningrida**

- **Customer Services Officer** - Open until filled

#### **Waruwi**

- **Diploma Qualified Child Care Senior Officer** - Open until filled
- **Broadcasting Officer** - Open until filled

- Centrelink Officer - Open until filled

### Learning and Development Report

TRAINING ACTIVITIES		Dates
<b>Treat Weeds and Apply Chemicals course (Weed Management)</b>  <b>RTO: CDU</b>	CDU is visiting Minjilang, Maningrida and Warruwi to deliver a Weed Control course, preparing our USCs, AROs and members of the Works Crew with appropriate strategies for weed control problems. They will learn the different types of weeds, chemical herbicides, and safe practices to eliminate them.	<b>Minjilang:</b> 7 to 11 April <b>Maningrida:</b> 14 to 17 April <b>Warruwi:</b> 12 to 16 May <b>Jabiru:</b> Dry season
<b>Certificate III in Civil Construction</b>  <b>RTO: Batchelor Institute</b>	Batchelor Institute has confirmed dates for the second round of training for Certificate III in Civil Construction.  It is expected they will visit each location between 3 to 4 times per year.	<b>Maningrida:</b> 6 to 16 May <b>Jabiru:</b> 19 to 30 May <b>Warruwi:</b> 9 to 20 June <b>Minjilang:</b> 7 to 19 of July
<b>Certificate II in Individual Support</b>  <b>RTO: Response Training</b>	The Community Care staff will have training during two consecutive weeks in May to make significant progress to complete the Certificate II in Individual Support.	<b>Warruwi:</b> 12 -13 May <b>Gunbalanya:</b> 15 - 16 May <b>Warruwi:</b> 19 - 20 May <b>Gunbalanya:</b> 22 - 23 May
<b>Certificate II and III in Community Services</b>  <b>RTO: CDU</b>	The enrolment process has started to enrol staff from different teams into the Certificate II or III in Community Services (Community Safety and Youth Sport and Recreation).	<b>In progress</b>
<b>New release on ELMO: WHS Program</b>	A new WHS program will be released in April to increase the knowledge and skills in WHS, specifically regarding risk assessments and its importance.	<b>April 2025</b>

## Work Health Safety

This table outlines the progress we have made in enhancing our safety measures across various areas.

RECENT ACHIEVEMENTS		DATES
<b>Specialized Assessments Facilitator: WHS</b>	<ul style="list-style-type: none"> <li>Completed 198 risk assessments</li> <li>Finished Hazardous Chemical Safety Data Sheet 198 risk assessments</li> </ul>	March & Ongoing
<b>Completed CASA DAMP for Approval Review of policy &amp; Procedures Complete for review approval</b>	CASA is Happy with the DAMP Amendments WARC to finalise approval process internal <ul style="list-style-type: none"> <li>Noise Management Procedure</li> <li>Asbestos Management Procedure</li> <li>Chemical Management Procedure</li> </ul>	March & Ongoing
<b>Employee Engagement</b>	Reviewed Training modules for staff with L&D Hazard Identification completed for Approval <ul style="list-style-type: none"> <li>WHS Risk Management completed for Approval</li> <li>WHS for Managers completed for Approval</li> </ul>	March ongoing
UPCOMING		DATES
<b>Site Visits</b>	Ongoing site and community visits by WHS Coordinator to build proactive safety culture and mitigate risks	Ongoing
<b>Software implementation</b>	WHS software rolled-out, education and use by employees. (User guide available for training)	March 25.03 2025
<b>WARC Incidents March 2025</b>		
<b>Type</b>	<b>WARC March2025 Incidents</b>	<div> <p><b>Total</b></p> <p>Injury, 1, 8%</p> <p>Incident/ Near Miss/ Other, 4, 31%</p> <p>Damage to Assets, 8, 61%</p> <ul style="list-style-type: none"> <li>Damage to Assets</li> <li>Incident/ Near Miss/ Other</li> <li>Injury</li> </ul> </div>
Damage to Assets	8	
Incident/ Near Miss/ Other	4	
Injury	1	
<b>Grand Total</b>	<b>13</b>	

## STATUTORY ENVIRONMENT

*Local Government Act 2019* (Act)

Council's Organisational Structure

Council's Budget and Long-Term Financial Plan

## FINANCIAL IMPLICATIONS

The Council must maintain an organisational chart showing the council's staff structure, per regulation 6(1)(a) of the *Local Government (General) Regulations 2021*. The Council approved Organisational Structure is used to develop, and later review, the Budget and Long-Term Financial Plan.

The CEO is responsible for the appointment of the council's staff in accordance with a budget allocated to staff expenditure approved by the Council, per section 170 of the Act.

## STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### Goal 1.5 Cultural Awareness Training

Develop increased understanding and observation of cultural protocols.

### PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

#### Goal 2.1 Indigenous Employment Framework

Create Council Indigenous employment framework including tailored pathways to employment.

#### Goal 2.2 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

#### Goal 2.3 Policy and Procedures

Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment.

### PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

#### Goal 3.1 Cultural Safety

Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan.

#### Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

#### Goal 3.3 Training and Development

Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.

#### Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

## ATTACHMENTS

Nil



## **WEST ARNHEM REGIONAL COUNCIL**

### **FOR THE MEETING 29 APRIL 2025**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Elected Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### **SUMMARY**

The purpose of this report is to give Elected Members a forum in which to table items they wish to be debated by Council.

#### **RECOMMENDATION**

That the Chairperson invites questions with or without notice from Elected Members.

#### **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 29 APRIL 2025

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>Closure to the Public for the Discussion of Confidential Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

#### LEGISLATION AND POLICY

Section 99(2) of the *Local Government Act 2019*

Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021*

#### RECOMMENDATION

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 52 of the *Local Government (General) Regulations 2021* the meeting be closed to the public at {time} to consider the Confidential items of the Agenda.

#### ATTACHMENTS

Nil

## **WEST ARNHEM REGIONAL COUNCIL**

**FOR THE MEETING 29 APRIL 2025**

### **EXCLUSION OF THE PUBLIC**

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (Administration) Regulations 2021*.

<b>Agenda Reference:</b>	<b>12.1</b>
<b>Title:</b>	<b>Council's Draft Regional Plan and Budget 2025-26</b>
<b>Author:</b>	<b>Ben Waugh, Interim Chief Executive Officer</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

<b>Agenda Reference:</b>	<b>12.2</b>
<b>Title:</b>	<b>Confirmation of Confidential Special Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

<b>Agenda Reference:</b>	<b>12.3</b>
<b>Title:</b>	<b>Confirmation of Confidential Ordinary Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

<b>Agenda Reference:</b>	<b>12.4</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

<b>Agenda Reference:</b>	<b>12.5</b>
<b>Title:</b>	<b>Disposal of Fleet Toyota Landcruiser 200 Series</b>
<b>Author:</b>	<b>Kylie Gregson, Manager Technical Services</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*



<b>Agenda Reference:</b>	<b>12.6</b>
<b>Title:</b>	<b>Gundjeihmi Aboriginal Corporation Jabiru Town Residential Leases</b>
<b>Author:</b>	<b>Leanne Johansson, Business Development Manager</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

<b>Agenda Reference:</b>	<b>12.7</b>
<b>Title:</b>	<b>Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

<b>Agenda Reference:</b>	<b>12.8</b>
<b>Title:</b>	<b>Local Government Funding Levels Third Update</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

## WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING TUESDAY 29 APRIL 2025

### RE-ADMITTANCE OF THE PUBLIC

<b>Agenda Reference:</b>	<b>13.2</b>
<b>Title:</b>	<b>Disclosure of Confidential Resolutions and Re-admittance of the Public</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.*

**14      NEXT MEETING**

**15      MEETING DECLARED CLOSED**