



# **WEST ARNHEM REGIONAL COUNCIL AGENDA**

**MINJILANG LOCAL AUTHORITY  
THURSDAY, 13 MARCH 2025**



## WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Maningrida on Thursday 13 March 2025 at 10:00 am.

Ben Waugh  
Interim Chief Executive Officer

### Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.  
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.  
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.  
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.  
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.  
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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## **Acknowledgement of Country**

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

This report is to table, for the Minjilang Local Authority record, any apologies, and requests for leave of absence received from Authority members, as well as record any absence without notice for the meeting held on 13 March 2025.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Notes the absence of ...
2. Notes the apology received from .....
3. Determines ... are absent with permission of the Authority
4. Determines ... are absent without permission of the Authority.

#### COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

#### LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

Agenda papers are presented for acceptance at the Minjilang Local Authority meeting held on 13 March 2025.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY accepts the agenda papers as circulated for the Minjilang Local Authority meeting held on 13 March 2025.

#### LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### **Goal 6.3 Council and Local Authorities**

Excellence in governance, consultation administration and representation

##### **Goal 6.5 Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

**Local Authority Members** are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY receive the declarations of interest as listed for the Minjilang Local Authority meeting held on 13 March 2025.

#### LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

Unconfirmed minutes from the 25 November 2024 Minjilang Local Authority meeting are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY adopted the minutes of the 25 November 2024 Minjilang Local Authority as a true and correct record.

#### LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### **Goal 6.3 Council and Local Authorities**

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. Unconfirmed Minjilang Local Authority Meeting Minutes - 25 November 2024 [6.1.1 - 6 pages]



Minutes of the West Arnhem Regional Council Minjilang Local Authority  
Monday, 25 November 2024 at 10:00 am  
Minjilang Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Chairperson Nagarlbin declared the meeting open at 10:27 am, welcomed all in attendance and did an Acknowledgement of Country.

**APPOINTED MEMBERS PRESENT**

Chairperson	Matthew Nagarlbin
Member	Shane Wauchope
Member	Clint Wauchope
Member	Charles Yirrawala
Member	David Makings

**ELECTED MEMBERS PRESENT**

Mayor	James Woods
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**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh
Director of Community and Council Services	Fiona Ainsworth (via video)
Governance Advisor	Jasmine Mortimore
Council Services Manager Minjilang	Damian Sandilands
General Manager Technical Services	Garth Borgelt
Senior Council Services Manager	Rick Mitchell
Senior Projects Manager	Clem Beard (via video)
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)

### 3 APOLOGIES AND ABSENCES

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

**MIN43/2024 RESOLVED:**  
**On the motion of Member Makings**  
**Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY:

1. Notes the absence of Audrey Lee, Josephine Cooper and Elizabeth Williams;
2. Notes the apology received from Josephine Cooper and Elizabeth Williams;
3. Determines Josephine Cooper and Elizabeth Williams are absent with permission of the Authority;  
and
4. Determines Audrey Lee is absent without permission of the Authority.

**CARRIED**

### 4 ACCEPTANCE OF AGENDA

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

**MIN44/2024 RESOLVED:**  
**On the motion of Member Yirrawala**  
**Seconded Member Makings**

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Minjilang Local Authority meeting held on 25 November 2024.

**CARRIED**

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

**MIN45/2024 RESOLVED:**  
**On the motion of Member S Wauchope**  
**Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY received no declarations of interest as listed for the Minjilang Local Authority meeting held on 25 November 2024.

CARRIED

**6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

**MIN46/2024 RESOLVED:**

**On the motion of Member Yirrawala  
Seconded Member Makings**

THAT THE LOCAL AUTHORITY adopted the minutes of the 9 September 2024 Minjilang Local Authority as a true and correct record.

CARRIED

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>NT Police - Law and Order Update</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on NT Police - Law and Order Update.

**MIN48/2024 RESOLVED:**

**On the motion of Member Makings  
Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY

1. Notes the presentations on Law and Order Update by NT Police; and
2. Thanks Chris Harden Acting Senior Sergeant for West Arnhem District.

CARRIED

**8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Finance Report for the period ending 31 October 2024</b>
<b>Author:</b>	<b>Corey White, Management Accountant</b>

The Local Authority considered a report on Finance Report for the period ending 31 October 2024.

**MIN47/2024 RESOLVED:**

**On the motion of Member S Wauchope  
Seconded Member C Wauchope**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Finance Report for the period ending 31 October 2024*; and
2. Receive and note the Minjilang Local Authority Certification of the 2023-24 Local Authority Project Funding.

CARRIED

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Review of Action Items</b>



**Author:** Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Review of Action Items.

**MIN49/2024 RESOLVED:**

**On the motion of Member Makings**

**Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register, including action item 2 and action item 3.

**CARRIED**

**Agenda Reference:** 8.3

**Title:** Animal Management Program

**Author:** Clem Beard, Projects Manager Technical Services

The Local Authority considered a report on Animal Management Program.

**MIN50/2024 RESOLVED:**

**On the motion of Member Makings**

**Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Animal Management Program*; and
2. Approves a total of \$12,389.40 from future Minjilang Local Authority funding for the next 3 years towards the animal management program as per breakdown below:
  - \$3,853.74 from 2025-2026 Minjilang Local Authority funding.
  - \$4,123.51 from 2026-2027 Minjilang Local Authority funding.
  - \$4,412.15 from 2027-2028 Minjilang Local Authority funding.

**CARRIED**

**Agenda Reference:** 8.4

**Title:** Proposal to Develop By-Laws for Minjilang Community

**Author:** Ben Heaslip, Information Advisor

The Local Authority considered a report on Proposal to Develop By-Laws for Minjilang Community.

**MIN51/2024 RESOLVED:**

**On the motion of Member S Wauchope**

**Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Proposal to Develop By-Laws for Minjilang Community*; and
2. Request the report be tabled at the next scheduled local authority meeting.

**CARRIED**

**Agenda Reference:** 8.5

**Title:** Australia Day Event 2025

**Author:** Damian Sandilands, Minjilang Council Services Manager

The Local Authority considered a report on Australia Day Event 2025.

**MIN52/2024 RESOLVED:**

**On the motion of Member Yirrawala**

**Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Australia Day Event 2025*; and
2. Nominate application for the National Australia Day Council Grant with the event name as Australia Day and date on 26 January 2025.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Incoming and Outgoing Correspondence.

**MIN53/2024 RESOLVED:**

**On the motion of Member C Wauchope**

**Seconded Member Makings**

THAT THE LOCAL AUTHORITY receive and note the attached items of incoming and outgoing correspondence.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Service</b>
<b>Author:</b>	<b>Damian Sandilands, Minjilang Council Services Manager</b>

The Local Authority considered a report on CSM Operations Report on Current Council Service.

**MIN54/2024 RESOLVED:**

**On the motion of Member C Wauchope**

**Seconded Chairperson Nagarlbini**

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *CSM Operations Report on Current Council Service*; and
2. Investigate installing CCTV camera outside the Creche.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>Minjilang Cemetery Update</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

The Local Authority considered a report on Minjilang Cemetery Update.

**MIN55/2024 RESOLVED:**

**On the motion of Member Yirrawala**

**Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY receive and note the report titled *Minjilang Cemetery Update*.

**CARRIED**

**10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
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<b>Title:</b>	<b>Local Authority Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

**MIN56/2024 RESOLVED:**  
**On the motion of Member Yirrawala**  
**Seconded Member Makings**

THAT THE LOCAL AUTHORITY recorded no questions from Members.

**CARRIED**

**11 NEXT MEETING**

The next meeting is scheduled to take place on Thursday 13 March 2024.

**12 MEETING DECLARED CLOSED**

Chairperson Nagarlbin declared the meeting closed at 12:17 pm.

This page and the preceding pages are the minutes of the Minjilang Local Authority Meeting held on 25 November 2024.

[Click here](#) to view the agenda for the Minjilang Local Authority Meeting held on 25 November 2024.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Invited Guest - NT Police</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The purpose of this report is for the NT Police and Local Authorities to discuss issues and concerns in their communities. These discussions are supported by the MoU between West Arnhem Regional Council and the NT Police.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the update on Law and Order by the NT Police.

#### BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Invited Guest - Department of Children and Families</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The purpose of this report is to provide Minjilang Local Authority an opportunity to discuss issues and share information with various stakeholders of the West Arnhem Regional Council.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY notes the discussions on Safe House in Minjilang by Department of Children and Families.

#### BACKGROUND

On the Minjilang Local Authority meeting held 9 September 2024, the members requested the Department of Children and Families are invited to a Local Authority meeting to discuss the need for a safe house in Minjilang.

#### COMMENT

The following visitors/presentations will attend today's meeting.

Minjilang Local Authority Meeting – Presentations / Visitors				
Topic	Time	Presenter/Visitor	Organisation	Invited by
Discussion on need for safe house in Minjilang	11:00am	Bradley Stephensen, Regional Coordinator of the Top End Domestic, Family and Sexual Violence Reduction Division	Department of Children and Families	The Local Authority

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

Nil

## WEST ARNHem REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>Presentation - NT Health</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The purpose of this report is to provide Minjilang Local Authority an opportunity to discuss issues and share information with various stakeholders of the West Arnhem Regional Council.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY notes the discussions with Reginald Sailor from NT Health's Community Led Alcohol Harm Reduction Unit.

#### BACKGROUND

NT Health would like to update the Local Authority on the work undertaken by the Community Led Alcohol Harm Reduction Unit.

#### COMMENT

The following visitors/presentations will attend today's meeting.

Minjilang Local Authority Meeting – Presentations / Visitors				
Topic	Time	Presenter/Visitor	Organisation	Invited by
Update from the Community Led Alcohol Harm Reduction Unit	11:30am	Reginald Sailor – Senior Aboriginal Project Officer for the Community Led Alcohol Reduction Unit	NT Health	At their request to attend.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Finance Report to 31 December 2024</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

#### SUMMARY

This Local Authority Finance Report is for the period 1 July 2024 to 31 December 2024 (the first six months of the 2024-25 financial year) for Minjilang.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and note the report titled *Finance Report to 31 December 2024*.

#### BACKGROUND

This Local Authority Finance Report includes a report on:

- Revenue and expenses that relate to the community as compared to the budget; and
- The Local Authority Project Funds (LAPF) received balance but not yet allocated to a project.

The progress of Local Authority's projects and grant funding activities and community projects have been reported in the Technical Services report.

#### COMMENT

The Local Authority Finance Report covers the Council's activities and projects within the community. Included in the Report are activities that relate to the Council's Core Services funded by both tied and untied Commercial Services and Community Services funding. From time-to-time there are some projects that are funded from Council's own money.

#### LEGISLATION AND POLICY

Clause 10 of the *Local Government Guideline 1: Local Authority* states what a local authority agenda must include. Sub-clause 10.1 says the report from the CEO is to include the progress and financial report on local authority projects and a report on current council services and projects in the local authority area.

#### FINANCIAL IMPLICATIONS

Not Applicable.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

#### ATTACHMENTS

1. LA MIN - Av B and Annual Budget Operating Position DEC 24 [8.1.1 - 2 pages]
2. Minjilang Local Authority Project Funds Available [8.1.2 - 1 page]



## Actuals v Budget by Local Authority Area

as at 31 Dec 2024

Description	MINJILANG					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Income Rates and Charges	65,394	40,763	24,631	60%	81,526	80%
Income Council Fees and Charges	2,309	10,650	(8,341)	(78%)	21,300	11%
Income Operating Grants	750,883	1,219,272	(468,389)	(38%)	1,222,874	61%
Income Investments	-	-	-	-	-	0%
Income Allocation	44,121	67,422	(23,301)	(35%)	134,845	33%
Other Income	4,667	3,500	1,167	33%	7,000	67%
Income Agency and Commercial Services	385,636	428,100	(42,464)	(10%)	854,561	45%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	66,665	33,929	32,737	96%	67,857	98%
<b>Total Operational Revenue</b>	<b>1,319,677</b>	<b>1,803,636</b>	<b>(483,960)</b>	<b>(27%) </b>	<b>2,389,963</b>	<b>55% </b>
<b>Operational Expenditure</b>						
Employee Expenses	711,357	697,486	13,871	2%	1,607,324	44%
Contract and Material Expenses	198,131	282,754	(84,623)	(30%)	560,815	35%
Finance Expenses	672	527	145	27%	1,055	64%
Travel, Freight and Accom Expenses	81,521	83,152	(1,631)	(2%)	165,101	49%
Fuel, Utilities & Communication	148,490	173,822	(25,332)	(15%)	347,644	43%
Other Expenses	152,984	215,236	(62,252)	(29%)	796,522	19%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	3,050	3,050	-	-	6,100	50%
Council Committee & LA Expenses	-	53	(53)	(100%)	105	0%
<b>Total Operational Expenditure</b>	<b>1,296,205</b>	<b>1,456,080</b>	<b>(159,875)</b>	<b>(11%) </b>	<b>3,484,667</b>	<b>37% </b>
<b>Total Operational Surplus / (Deficit)</b>	<b>23,472</b>	<b>347,556</b>	<b>(324,085)</b>	<b>(93%) </b>	<b>(1,094,704)</b>	<b>0% </b>





## Annual Budget Operating Position

as at 31 Dec 2024

Description	Actuals YTD	Budget YTD	Variance	%		Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>23,472</b>	<b>347,556</b>	<b>(324,085)</b>	<b>(93%)</b>		<b>(1,094,704)</b>	<b>0%</b>
<b>Remove NON-CASH ITEMS</b>							
Less Non-Cash Income	(44,121)	(67,422)	23,301	35%		(134,845)	33%
Add Back Non-Cash Expenses	(44,121)	(67,422)	23,301	35%		(134,845)	33%
<b>Total Non-Cash Items</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>0%</b>
<b>Less ADDITIONAL OUTFLOWS</b>							
Capital Expenditure	17,700	18,948	(1,247)	(7%)		268,948	7%
Borrowing Repayments (Principal Only)	-	-	-	-		-	0%
Transfer to Reserves	-	-	-	-		-	0%
Other Outflows	-	-	-	-		-	0%
<b>Total Additional Outflows</b>	<b>17,700</b>	<b>18,948</b>	<b>(1,247)</b>	<b>(7%)</b>		<b>268,948</b>	<b>7%</b>
<b>Add ADDITIONAL INFLOWS</b>							
Capital Grants Income	-	-	-	-		-	0%
Prior Year Carry Forward Tied Funding	250,000	250,000	-	-		250,000	100%
Other Inflow of Funds	-	-	-	-		-	0%
Transfers from Reserves	-	-	-	-		-	0%
<b>Total Additional Inflows</b>	<b>250,000</b>	<b>250,000</b>	<b>-</b>	<b>-</b>		<b>250,000</b>	<b>100%</b>
<b>Net Budgeted Operating Position</b>	<b>255,771</b>	<b>578,609</b>	<b>(322,837)</b>	<b>(56%)</b>		<b>(1,113,652)</b>	<b>0%</b>

**MINJILANG LOCAL AUTHORITY PROJECT FUNDS**

Grant Funding - Local Authority Projects	Funding Amount	Funding Year	Funds Received	Funds not yet Received	Allocated	Balance as at 31.10.2024
Local Authority Projects Funding	36,900	FY 22/23	36,900	-	(35,856)	1,044
Local Authority Projects Funding	36,900	FY 23/24	36,900	-	-	36,900
<b>TOTAL FUNDING</b>	<b>73,800</b>		<b>73,800</b>	-	<b>(35,856)</b>	<b>37,944</b>

Add funds available from Projects completed under budget	1,248
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<b>Total available for Allocation</b>	<b>39,192</b>
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## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

This report is submitted for Minjilang Local Authority to review and discuss the progress on outstanding action items from meetings.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

#### BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

#### COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. Minjilang Local Authority Action Items 13 March 2025 [8.2.1 - 2 pages]

Item	Status	Action Required	Assignee/s	Action Taken
<b>1</b>	In Progress	MIN54/2024 RESOLVED: Investigate installing CCTV camera outside the Creche.	Kylie Gregson, Marnie Mitchell	25/02/2025 Marnie Mitchell Community Service Manager is investigating the options available to the service. This investigation includes suitability of the CCTV system quoted, procurement policy - initial quote was \$16K and most importantly the legislation guiding CCTV use in creche or childcare services.
<b>2</b>	Recommend Complete	<p>28 April 2023 The grants team is seeking funding opportunities for this project.</p> <p>October 2022 to August 2023 Concept design developed. QS Services have provided cost estimates for the project of \$586,900.00.</p> <p>10.08.2022 OCM78/2022 Council: · Approved the allocation of \$25,000 from Minjilang Local Authority funding to meet the costs for the architectural and structural drawings for the Minjilang Council office disabled access ramp and toilet; and · Directed the administration to try and seek additional funding for the construction of the Minjilang Council office disabled access ramp and toilet at an estimated cost of \$586,900.00</p> <p>October 2021 to August 2022: Reports presented at LA meetings.</p> <p>February to June 2021: The technical services team sourced quotes and worked with the building certifier and architect to design a disabled ramp and convert the current toilets to a compliant disabled toilet to provide a scope of work and cost estimate.</p> <p>16.12.2020 OCM197/2020 MINJILANG COUNCIL OFFICE DISABILITY RAMP AND TOILET Council directed the administration to provide a scope and budget for the following projects in anticipation of future Local Authority funding: · A disability ramp at the Council office in Minjilang. · A public toilet that caters for the disabled.</p>	Leanne Johansson	<p>27/03/2024 Ben Heaslip 4 September 2023 – Leanne Johansson The grants team in conjunction with Technical Services are applying for two (2) stage funding through the 'Growing Regions Program – 1' per below.</p> <p>Expression of Interest close 1 August Full Application closes 12 December (extended to 15 January 2024)</p> <p>15 January 2024: Application submitted.</p> <p>15 March 2024: Awaiting outcomes.</p> <p>08/04/2024 Bryony Tracey Awaiting external response</p> <p>30/04/2024 Leanne Johansson 30 April 2024: Awaiting outcome</p> <p>16/05/2024 Bryony Tracey Notification received 16/05/2024 - We were unsuccessful in this round of this highly competitive grant. Will continue to seek funding.</p> <p>27/08/2024 Leanne Johansson Grants are continuing to seek opportunities to fund this project. A further update will be provided only when we have found an alternative funding source.</p> <p>13/02/2025 Leanne Johansson The Business Development Manager and Grants Coordinator continue to seek grant opportunities for this project.</p>

Item	Status	Action Required	Assignee/s	Action Taken
<b>3</b>	Recommend Complete	MIN38/2024 RESOLVED: Invite Territory Families, Housing and Communities to attend the Local Authority meeting to discuss consideration and needs for a safe house for Minjilang.	Jasmine Mortimore	18/11/2024 Jasmine Mortimore Invitation sent to Territory Families, Housing and Communities to attend next Local Authority meeting.  06/03/2025 Jasmine Mortimore A representative from the Department of Children and Families will be attending meeting on 13 March 2025 to discuss item with the Authority.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Connection of Water Service - New Cemetery</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

#### SUMMARY

This report is to provide the Minjilang Local Authority with an indicative estimation to approve the costs associated with connecting a water service to the new cemetery for community and facility purposes.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Connection of Water Service - New Cemetery*; and
2. Approve the allocation of approx. \$20,465.63 for the co contribution of 50% for the connection of water service to the cemetery.

#### BACKGROUND

West Arnhem Regional Council has received a grant from Places for People (NTG) to undertake the following works to establish a new cemetery site:

Supply and install 245m chainmesh fencing 1.5m high, top and bottom rail with two (2) vehicle gates and one pedestrian gate.

- Installation and certification of a 6x6m shelter with option for concrete pad.
- Formation of pathway 48mx4m type 2 material.
- Formation of vehicle track 6m around internal perimeter of cemetery.
- Clearing of firebreak on perimeter of fence line.
- Supply and install 10 large Pandanus trees.
- Supply and install 12 large Bismark Palms.
- Supply approved site servicing plan.

This scope, however, excludes the connection of a water service for community use.

#### COMMENT

The approved Site Servicing Plan (SSP) has been supplied by Power and Water (PWC) and is as attached.

This SSP has since been supplied to local contractor Stedman Constructions to estimate the costs per scope of works including connection of water mains to the new site. The estimated quote for this project is \$40,931.26 and the administration seeks a co-contribution of 50% from the Minjilang Local Authority.

Stedman Constructions are prequalified accredited (PWC) water and sewerage contractors permitted to work on PWC assets and infrastructure when carrying out capital works for new developments. Note this is an indicative quote and will need to go to market under procurement guidelines.

<b>Connection of Water Service – Minjilang Cemetery</b>	
Connection of water service including parts and labour	\$ 37,210.18
Contingencies 10%	\$ 3,721.08
Total	<b>\$ 40,931.26</b>
LA contribution 50%	<b>\$ 20,465.63</b>
Grant funding NTG 50%	<b>\$ 20,465.63</b>

#### LEGISLATION AND POLICY

Local Government purchasing policy applies to this project pending approval from the Minjilang Local Authority.

## **FINANCIAL IMPLICATIONS**

Minjilang Local Authority has delegated approval to commits funds required to complete project.

## **STRATEGIC IMPLICATIONS**

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### **Goal 1.4 Community Events**

Deliver cultural, civic and sporting events which engage and unite the community.

#### **Goal 1.5 Cultural Awareness Training**

Develop increased understanding and observation of cultural protocols.

### **PILLAR 3 SAFETY AND WELLBEING**

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to the community are professional, impactful, engaging and appropriate to local needs.

#### **Goal 3.2 Health and Safety**

Staff and public safety is achieved via planning, education and training.

### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

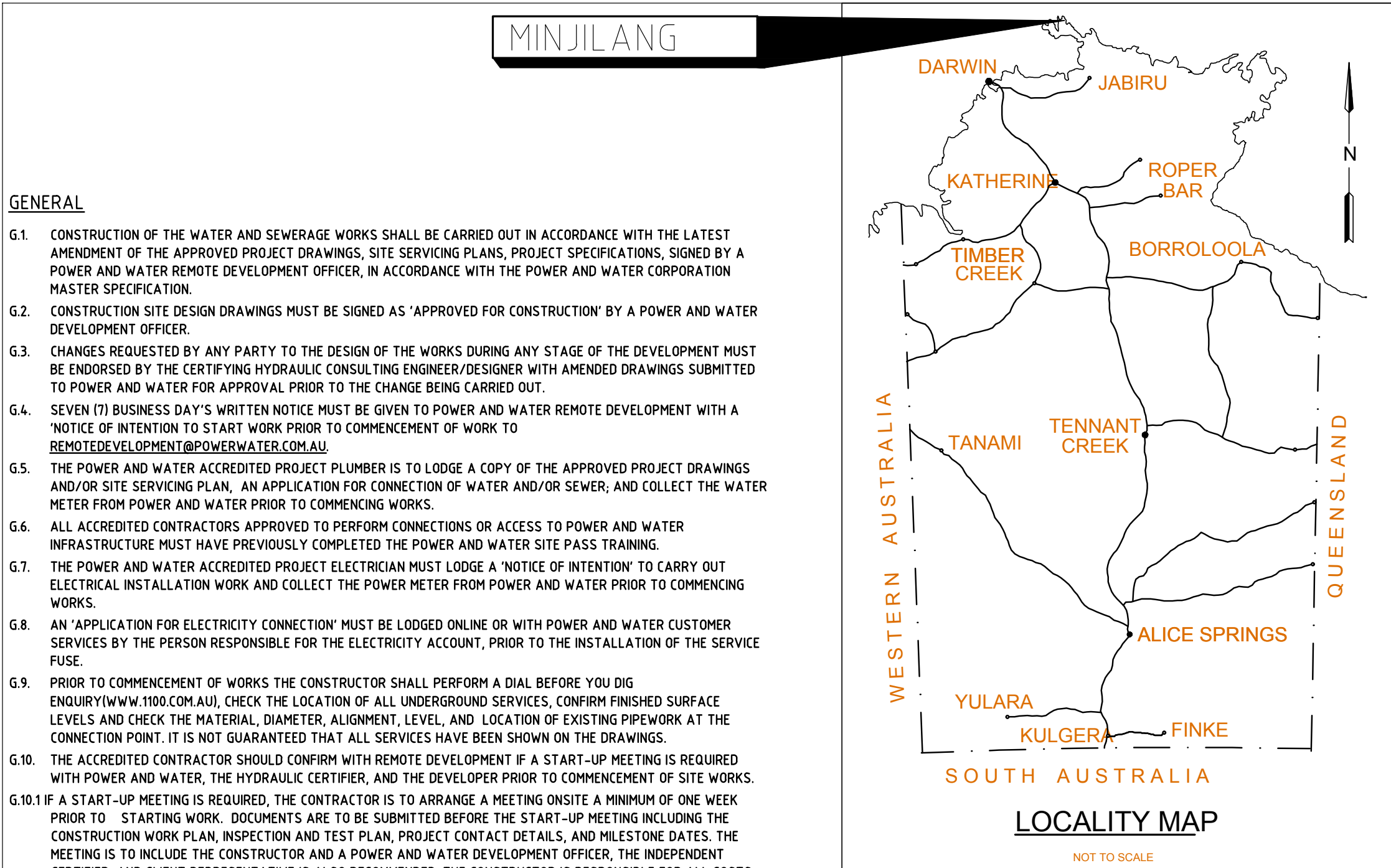
#### **Goal 4.3 Waste and Water Management**

Deliver environmentally and economically sound solid waste, water and sewerage services.

## **ATTACHMENTS**

1. M 024-2464 - 50% IFR Minjilang Cemetery [8.3.1 - 3 pages]





GENERAL

- G.1. CONSTRUCTION OF THE WATER AND SEWERAGE WORKS SHALL BE CARRIED OUT IN ACCORDANCE WITH THE LATEST AMENDMENT OF THE APPROVED PROJECT DRAWINGS, SITE SERVICING PLANS, PROJECT SPECIFICATIONS, SIGNED BY A POWER AND WATER REMOTE DEVELOPMENT OFFICER, IN ACCORDANCE WITH THE POWER AND WATER CORPORATION MASTER SPECIFICATION.
- G.2. CONSTRUCTION SITE DESIGN DRAWINGS MUST BE SIGNED AS 'APPROVED FOR CONSTRUCTION' BY A POWER AND WATER DEVELOPMENT OFFICER.
- G.3. CHANGES REQUESTED BY ANY PARTY TO THE DESIGN OF THE WORKS DURING ANY STAGE OF THE DEVELOPMENT MUST BE ENDORSED BY THE CERTIFYING HYDRAULIC CONSULTING ENGINEER/DESIGNER WITH AMENDED DRAWINGS SUBMITTED TO POWER AND WATER FOR APPROVAL PRIOR TO THE CHANGE BEING CARRIED OUT.
- G.4. SEVEN (7) BUSINESS DAY'S WRITTEN NOTICE MUST BE GIVEN TO POWER AND WATER REMOTE DEVELOPMENT WITH A 'NOTICE OF INTENTION TO START WORK PRIOR TO COMMENCEMENT OF WORK TO REMOTEDEVELOPMENT@POWERWATER.COM.AU
- G.5. THE POWER AND WATER ACCREDITED PROJECT PLUMBER IS TO LODGE A COPY OF THE APPROVED PROJECT DRAWINGS AND/OR SITE SERVICING PLAN, AN APPLICATION FOR CONNECTION OF WATER AND/OR SEWER, AND COLLECT THE WATER METER FROM POWER AND WATER PRIOR TO COMMENCING WORKS.
- G.6. ALL ACCREDITED CONTRACTORS APPROVED TO PERFORM CONNECTIONS OR ACCESS TO POWER AND WATER INFRASTRUCTURE MUST HAVE PREVIOUSLY COMPLETED THE POWER AND WATER SITE PASS TRAINING.
- G.7. THE POWER AND WATER ACCREDITED PROJECT ELECTRICIAN MUST LODGE A 'NOTICE OF INTENTION' TO CARRY OUT ELECTRICAL INSTALLATION WORK AND COLLECT THE POWER METER FROM POWER AND WATER PRIOR TO COMMENCING WORKS.
- G.8. AN 'APPLICATION FOR ELECTRICITY CONNECTION' MUST BE LODGED ONLINE OR WITH POWER AND WATER CUSTOMER SERVICES BY THE PERSON RESPONSIBLE FOR THE ELECTRICITY ACCOUNT, PRIOR TO THE INSTALLATION OF THE SERVICE FUSE.
- G.9. PRIOR TO COMMENCEMENT OF WORKS THE CONSTRUCTOR SHALL PERFORM A DIAL BEFORE YOU DIG ENQUIRY(WWW.1100.COM.AU), CHECK THE LOCATION OF ALL UNDERGROUND SERVICES, CONFIRM FINISHED SURFACE LEVELS AND CHECK THE MATERIAL, DIAMETER, ALIGNMENT, LEVEL, AND LOCATION OF EXISTING PIPEWORK AT THE CONNECTION POINT. IT IS NOT GUARANTEED THAT ALL SERVICES HAVE BEEN SHOWN ON THE DRAWINGS.
- G.10. THE ACCREDITED CONTRACTOR SHOULD CONFIRM WITH REMOTE DEVELOPMENT IF A START-UP MEETING IS REQUIRED WITH POWER AND WATER, THE HYDRAULIC CERTIFIER, AND THE DEVELOPER PRIOR TO COMMENCEMENT OF SITE WORKS.
- G.10.1 IF A START-UP MEETING IS REQUIRED, THE CONTRACTOR IS TO ARRANGE A MEETING ONSITE A MINIMUM OF ONE WEEK PRIOR TO STARTING WORK. DOCUMENTS ARE TO BE SUBMITTED BEFORE THE START-UP MEETING INCLUDING THE CONSTRUCTION WORK PLAN, INSPECTION AND TEST PLAN, PROJECT CONTACT DETAILS, AND MILESTONE DATES. THE MEETING IS TO INCLUDE THE CONSTRUCTOR AND A POWER AND WATER DEVELOPMENT OFFICER, THE INDEPENDENT CERTIFIER, AND CLIENT REPRESENTATIVE IS ALSO RECOMMENDED. THE CONSTRUCTOR IS RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH THE START/UP MEETING, INCLUDING ANY AIRFARE OR CHARTER COSTS.
- G.11. EXISTING SERVICE CONNECTIONS TO REMAIN IN SERVICE AT ALL TIMES PRIOR TO THE COMPLETION OF CONSTRUCTION.
- G.12. SERVICE CORRIDORS ARE TO COMPLY WITH POWER AND WATER STANDARD DRAWING S02-4-1-14. SERVICE ALLOCATIONS IN ROAD RESERVE RURAL AND ARTERIAL ROADS. ALL LEVELS GIVEN ARE TO THE AUSTRALIAN HEIGHT DATUM (AHD).
- G.13. ALL DIMENSIONS ARE IN MILLIMETRES AND ALL CHAINAGES AND LEVELS IN METRES UNLESS SHOWN OTHERWISE.
- G.14. MINIMUM COVER TO PIPE IS 750MM IN TRAFFICABLE AREAS, 600MM IN OTHER AREAS. 1500MM COVER REQUIRED FOR THRUST BORING UNDER ROAD. A MINIMUM VERTICAL CLEARANCE OF 300MM FOR ALL SERVICE CROSSING IS TO BE MAINTAINED.
- G.15. CLEARANCES BETWEEN WATER/SEWER AND UNDERGROUND SERVICES ARE TO BE IN ACCORDANCE WITH THE WATER SUPPLY CODE OF AUSTRALIA WSA 02-2003 TABLE 4.2 FOR SEWER, AND WSA 03-2003 TABLE 4.1 FOR WATER.
- G.16. THE DEVELOPER IS RESPONSIBLE FOR ENSURING ALL STAKEHOLDER DEVELOPMENT APPROVALS AND THE ABORIGINAL AREAS PROTECTION AUTHORITY (AAPA) CLEARANCE FOR THE WORKS AND ASSOCIATED ACTIVITIES HAVE BEEN OBTAINED.
- G.17. ALL WATER AND SEWERAGE (HYDRAULIC) WORKS SHALL BE CARRIED OUT AS SHOWN ON THE LATEST AMENDMENT OF THE DESIGN DRAWINGS.
- G.18. ALL COSTS ASSOCIATED WITH THE INSTALLATION OF POWER, WATER AND SEWERAGE SERVICES TO THIS DEVELOPMENT ARE TO BE BORNE BY THE DEVELOPER.

EXCAVATION AND BACKFILLING

- EB.1. OBTAIN PERMIT/S FROM THE RELEVANT ROAD AUTHORITY OF THE REGIONAL COUNCIL PRIOR TO ANY EXCAVATION WITHIN THE ROAD RESERVE, INCLUDING A TRAFFIC MANAGEMENT PLAN.
- EB.2. BACKFILLING MATERIAL OUTSIDE ROAD PAVEMENT OR DRAIN MUST COMPLY WITH THE SPECIFICATION REQUIREMENTS FOR GENERAL BACKFILL. USE TYPE 2 EMBEDMENT WRAPPED WITH GEOTEXTILE WITH SELECTED BACKFILL OR 2% CEMENT STABILISED SAND BACKFILL FOR ALL ROAD CROSSINGS. USE 5% CEMENT STABILISED GRAVEL BACKFILL BENEATH ALL OUD CROSSINGS.
- EB.3. PROVIDE A MINIMUM OF TYPE 2 EMBEDMENT FOR PVC PIPE OR TYPE 4 EMBEDMENT FOR STEEL PIPE UNLESS GEOTECHNICAL INVESTIGATIONS HAVE BEEN COMPLETED AND THE RESULTANT REPORT SUPPORTS THE USE OF LOWER QUALITY EMBEDMENT. ANY CHANGE TO THE PROPOSED BEDDING TYPE MUST BE APPROVED BY POWER AND WATER.
- EB.4. WHEN EMBEDMENT TYPE CHANGES, A VERTICAL GEOTEXTILE BARRIER SHALL BE INSERTED BETWEEN THE EMBEDMENT TYPES.
- EB.5. REINSTATE ALL SURFACES UPON COMPLETION OF WORKS AS SPECIFIED OR AS GOOD AS EXISTING TO THE SATISFACTION OF THE RELEVANT AUTHORITY OR REGIONAL COUNCIL.
- EB.6. CONSTRUCTION PROGRESS (PHOTOGRAPHS) MUST BE PROVIDED TO POWER AND WATER REMOTE DEVELOPMENT PRIOR TO HANDOVER INSPECTION. ENSURE ALL 'AS-CONSTRUCTED' INFORMATION HAS BEEN PICKED UP BY THE SURVEYOR PRIOR TO BACKFILLING.
- EB.7. USE OF TYPE 1 OR TYPE 4 EMBEDMENT FOR ALL WATER SERVICE CONNECTIONS

PERMISSION TO USE FOR CONSTRUCTION PURPOSES ONLY  
SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
ON BEHALF OF WATER SERVICES FOR THE INCORPORATION  
INTO POWER AND WATER CORPORATION'S NETWORK.

This permission to use this approved design is given on the  
Basis that the developer and/or consultant is not absolved  
From full responsibility for the correctness and accuracy or  
Of the design and/or documents so associated.

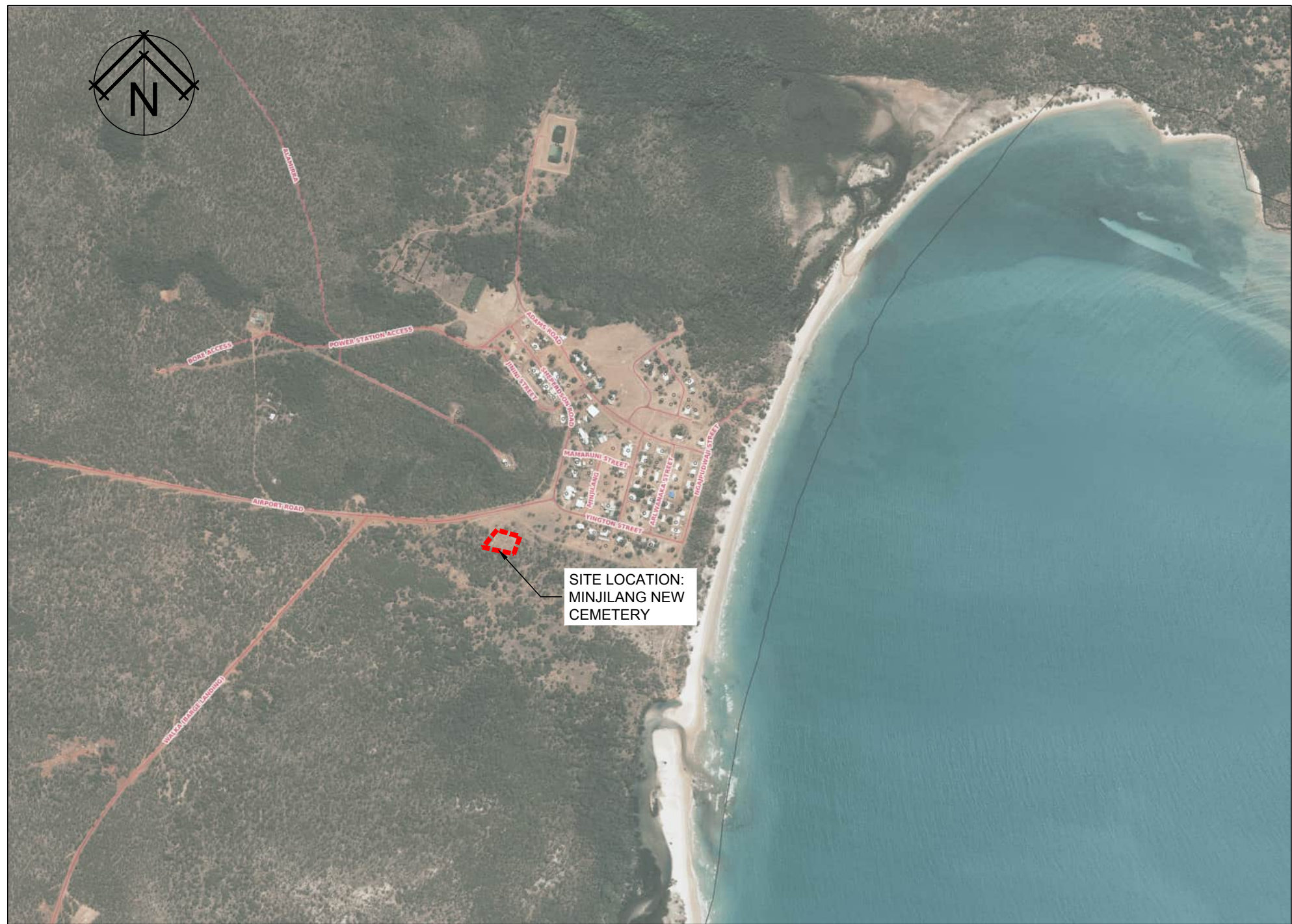
This drawing is valid for 2 years from the date of signing

COMMISSIONING

- C.1. AT NO STAGE SHALL ANY CONTRACTOR CARRY OUT WORK ON POWER AND WATER INFRASTRUCTURE UNLESS APPROVED BY POWER AND WATER.
- C.2. THE CONSTRUCTOR IS RESPONSIBLE FOR ALL CONNECTION APPLICATIONS, EXCAVATION, SHORING (IF REQUIRED), BACKFILLING, REINSTATEMENT OF AREA, SUPPLY OF DIGGING AND LIFTING MACHINERY (WHERE REQUIRED), PERMITS, TRAFFIC CONTROL, SUPPLY OF MATERIALS, TESTING, DISINFECTING, AND GAINING COMPLIANCE CERTIFICATES. CONNECTIONS TO EXISTING WATER AND SEWER MAINS WILL ONLY BE CARRIED OUT WHEN ALL WORKS UPSTREAM OF THE CONNECTION ARE COMPLETE (I.E. TESTED, DISINFECTED WHERE APPLICABLE, BACKFILLED, AND CERTIFICATES SUBMITTED) IN ACCORDANCE WITH THE APPROVED DESIGN DRAWINGS, AND HAVE SATISFACTORILY PASSED THE FINAL HANDOVER INSPECTION.
- C.3. A COPY OF THE APPROVED SITE SERVICING PLAN AND A 'APPLICATION FOR CONNECTION OF WATER AND/OR SEWER - REMOTE OPERATION' MUST BE LODGED BY THE PROJECT PLUMBER PRIOR TO STARTING WORK ON THE WATER OR SEWER SERVICES.
- C.4. 'AS-CONSTRUCTED' DRAWINGS TO BE CERTIFIED BY THE CERTIFYING ENGINEER. 'AS-CONSTRUCTED' SURVEY TO BE CERTIFIED BY A REGISTERED SURVEYOR.
- C.5. CERTIFIER TO CONTACT POWER AND WATER TO ARRANGE FOR HANDOVER INSPECTIONS. SEVEN (7) DAYS' NOTICE MUST BE PROVIDED PRIOR TO INSPECTIONS.
- C.6. SIGNED PRINTABLE A3 ELECTRONIC FORMAT (BOTH \*.PDF AND CAD \*.DGN/\*.DWG) 'AS-CONSTRUCTED' DRAWINGS, OTHER INSTALLATION DOCUMENTATION, AND APPROPRIATE RECORDS OF CONSTRUCTION PROGRESS ARE REQUIRED AS PART OF THE HANDOVER OF INFRASTRUCTURE.
- C.7. ENSURE ALL 'AS-CONSTRUCTED' INFORMATION HAS BEEN PICKED UP BY THE REGISTERED SURVEYOR PRIOR TO BACKFILLING. ALL LEVELS GIVEN ARE TO AUSTRALIAN HEIGHT DATUM (AHD) AND IN METRES TO THREE DECIMAL PLACES. PROJECTION SHALL BE BASED ON MGA 94 MAP GRID OF AUSTRALIA ZONE 52 OR 53 COORDINATE SYSTEM.

ACCEPTANCE AND DEFECTS LIABILITY PERIOD

- ADLP.1. AT LEAST SEVEN (7) WORKING DAYS' NOTICE MUST BE PROVIDED TO POWER AND WATER FOR APPLICATION OF A CERTIFICATE OF FINAL COMPLIANCE/ DEVELOPMENT PERMIT CLEARANCE ALLOWING FOR AN INSPECTION AND REPORT OF OUTSTANDING DEFECTS/ISSUES. UPON NOTICE TO REMOTE DEVELOPMENT THAT RECTIFICATION OF OUTSTANDING DEFECTS/ISSUES HAS BEEN ADDRESSED, AN ADDITIONAL SEVEN (7) WORKING DAYS SHOULD BE ALLOWED FOR. THE CONSTRUCTOR IS RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH THE MEETING, INCLUDING ANY AIRFARE OR CHARTER COSTS.
- ADLP.2. A TWENTY-FOUR (24) MONTH DEFECTS LIABILITY PERIOD FOR EXTENSIONS AND SUBDIVISION AND A TWELVE (12) MONTH DEFECTS LIABILITY PERIOD FOR BUILDING DEVELOPMENTS, WILL COMMENCE ONCE THE 'CERTIFICATE OF FINAL COMPLIANCE/DEVELOPMENT PERMIT CLEARANCE' HAS BEEN ISSUED. ALL DEFECT LIABILITIES IDENTIFIED WITHIN THIS PERIOD ARE THE RESPONSIBILITY OF THE DEVELOPER. ANY WORKS SUBJECT TO A DEFECT DURING THE DEFECT PERIOD THAT REQUIRES POWER AND WATER TO UNDERTAKE AN EMERGENCY REPAIR SHALL BE SUBJECT TO AN EXTENDED DEFECT PERIOD OF FIVE YEARS.



LOCALITY PLAN  
NTS

SCHEDULE OF DRAWINGS

DRAWING NO.	DRAWING TITLE
B24-XXX1	LOCALITY PLAN, DRAWING SCHEDULE AND NOTES
B24-XXX2	GENERAL NOTES
B24-XXX3	SITE SERVICING PLAN MINJILANG NEW CEMETERY

PWC STANDARD DRAWINGS

DRAWING NO.	DRAWING TITLE
ROW1-1-350	REMOTE OPERATIONS SERVICES - DN50- ABOVE GROUND METER POLYETHYLENE/STAINLESS STEEL- WATER SERVICE CORROSIVE CONDITIONS

ABBREVIATION

AC	ACCESS CHAMBER
A/G	ABOVE GROUND
BM	BENCH MARK
DE	WATERMAIN DEAD END
DICL	DUCTILE IRON CEMENT LINED
DN	NOMINAL BORE
D/S	DOWNSTREAM
EW	ENDWALL
FH	FIRE HYDRANT
FL	FLANGED JOINT
FSL	FINISHED SURFACE LEVEL
HD	HEAVY DUTY
HW	HEADWALL
GIP	GRATED INLET PIT
GP	GUIDE POST
GPT	GROSS POLLUTANT TRAP
IL	INVERT LEVEL
INCL	INCLUSIVE
IP	INTERSECTION POINT
LBP	LETTER BOX PIT
LD	LIGHT DUTY
MH	MAINTENANCE HOLE
MMD	MAXIMUM MODIFIED DRY DENSITY
MS	MAINTENANCE SHAFT
NIC	NOT IN CONTRACT
NTS	NOT TO SCALE
OD	OPEN UNLINED DRAIN
PP	POWER POLE
PVC	UPVC PIPEWORK
RCBC	REINFORCED CONCRETE BOX CULVERT
RCP	REINFORCED CONCRETE PIPE
RRJ	RUBBER RING JOINT
SEP	SIDE ENTRY PIT
SL	SURFACE LEVEL
SO	SOCKET
SP	SPIGOT
STN	SURVEY STATION
SV	SLUICE VALVE
TC	TANGENT TO CURVE
TMS	TERMINAL MAINTENANCE SHAFT
TP	TANGENT POINT
TPIT	TELSTRA PIT
U/G	UNDERGROUND
UNO	UNLESS NOTED OTHERWISE
U/S	UPSTREAM

DESIGN CERTIFICATION

CERTIFIER'S NAME: RAZA MALIK  
PWC ACCREDITATION CODE: DESCRTBL59  
DATE: 13/11/2024 SIGNED \_\_\_\_\_

SURVEY AND SERVICES DISCLAIMER

THIS SSP HAS BEEN PREPARED USING DIAL BEFORE YOU DIG (DBYD) AND NR MAP DATA. THE ACCURACY OF THE SERVICE SHOWN ON THESE PLANS IS INDICATIVE ONLY AND THE CONTRACTOR IS TO FAMILIARISE THEMSELVES OF ALL SERVICES USING SUITABLE LOCATING EQUIPMENT PRIOR TO UNDERTAKING ANY CONSTRUCTION ASSOCIATED WITH THESE WORKS

DIGITAL SURVEY DATA WAS NOT UTILISED IN THE DEVELOPMENT OF THIS SSP.

A	50% ISSUED FOR REVIEW	US	13/11/2024	RM	RM
NO	DESCRIPTION	DRN	DATE	CKD	APPD
	AMENDMENTS				

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APPROXIMATE ONLY AND THEIR EXACT POSITION  
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GIVEN THAT ALL EXISTING SERVICES ARE SHOWN.

**PowerWater**  
NORTHERN TERRITORY

DES	RM	ARNHEM REGION MINJILANG COMMUNITY LOCALITY PLAN, DRAWING SCHEDULE & NOTES MINJILANG NEW CEMETERY	A1	DRAWING NUMBER	B24-XXX1	A
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W.5. PROV

- SEWER

- ELECTRICAL

- ## TERMINATION NOTES

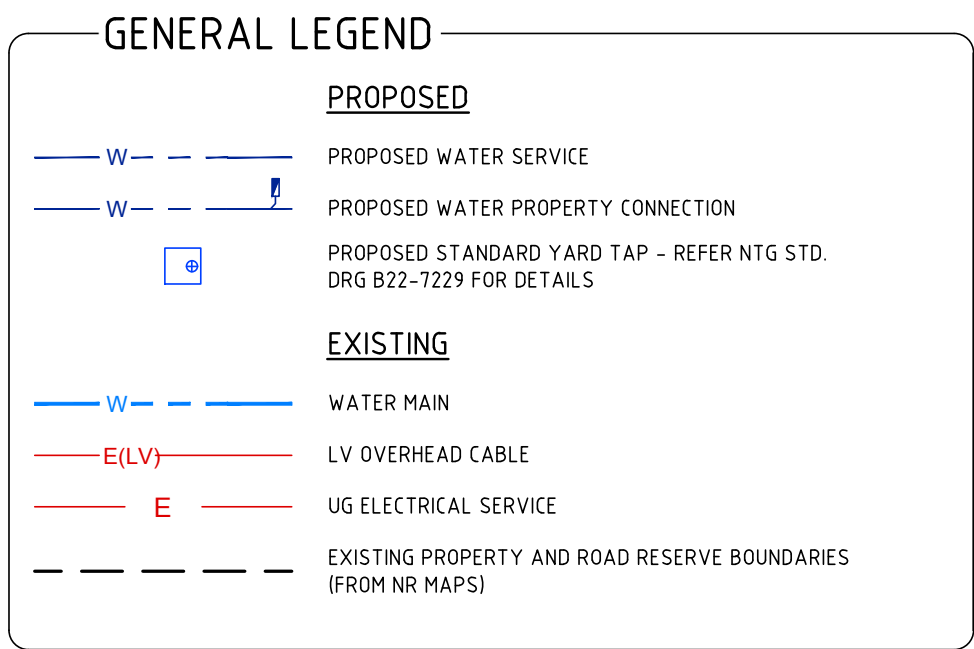
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**PowerWater**  
NORTHERN TERRITORY

ARNHEM REGION  
MINJILANG COMMUNITY  
GENERAL NOTES  
MINJILANG NEW CEMETERY

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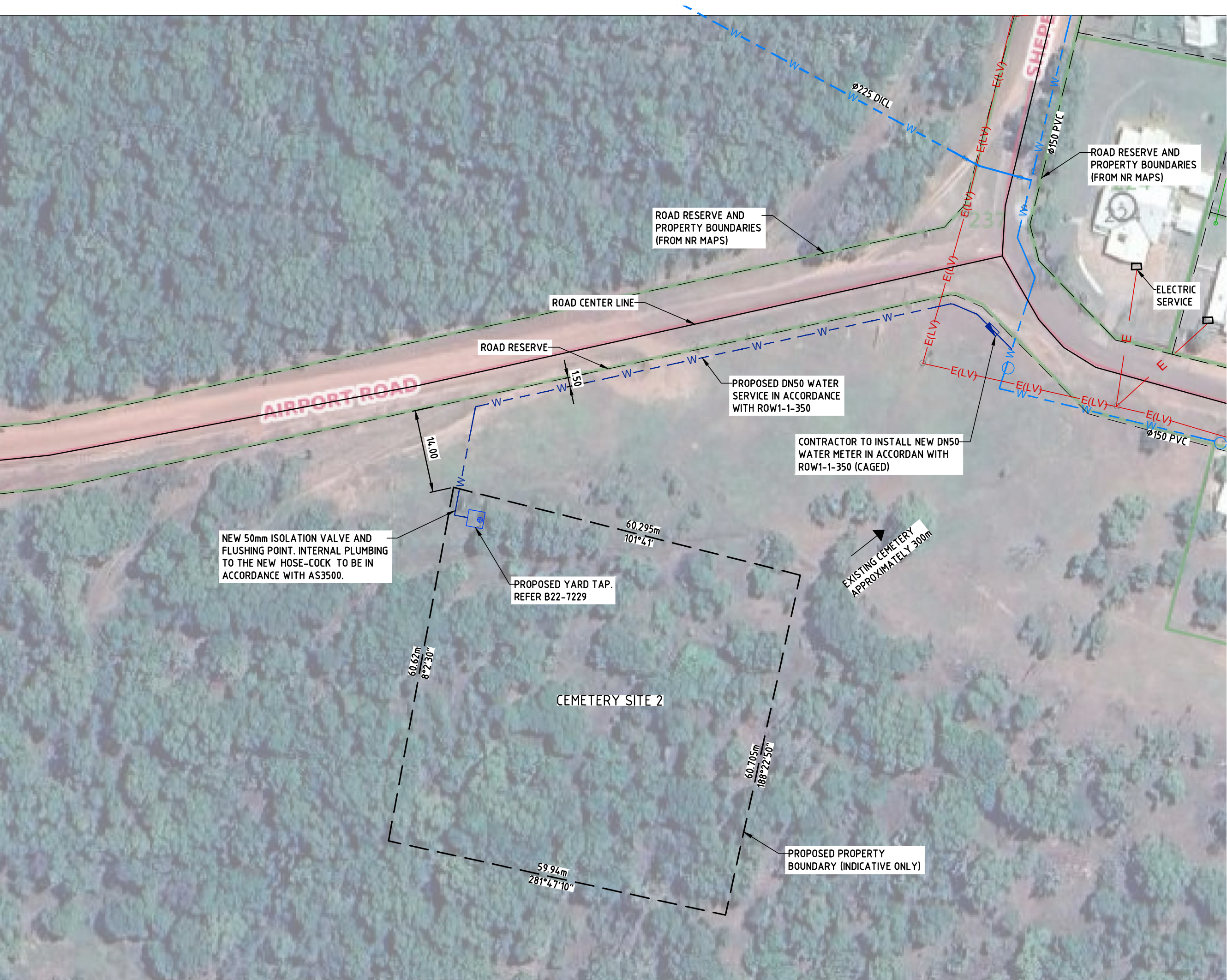
**SITE SPECIFIC NOTES**

**GENERAL**

1. CONSTRUCTION SITE DRAWINGS MUST BE SIGNED BY PWC WITH PERMISSION TO USE FOR CONSTRUCTION PURPOSES. THESE NOTES ARE TO BE READ IN CONJUNCTION WITH PWC STANDARD NOTES ON DRG B24-XXX1 AND B24-XXX2.
2. ONLY APPROVED CONTRACTORS TO WORK ON PWC INFRASTRUCTURE.
3. CONTRACTOR TO CONFIRM LOCATION OF ALL EXISTING SERVICES.
4. ALL PLUMBING TO AS/NZS 3500.
5. ALL ROAD OPENING AND REINSTATEMENT TO LOCAL GOVERNMENT REQUIREMENTS.
6. NO COMMERCIAL KITCHEN OR LAUNDRY INTENDED FOR THIS DEVELOPMENT
7. ALL EXISTING BUILDINGS AND SERVICES FIXTURES ARE TO BE DEMOLISHED AND REMOVED PRIOR TO SITE SERVICING CONSTRUCTION.

**WATER**

1. CONTRACTOR TO INSTALL NEW DN50 WATER SERVICE AND DN50 WATER ASSEMBLY IN ACCORDANCE PWC STANDARD DRAWING ROW1-1-350.
2. WATER SERVICES TO BE DN50 PN20 PE100 CHLORBLUE CC2 RATED OR EQUIVALENT APPROVED.
3. ONLY ONE HOSE-COCK PERMITTED FOR LOT.
4. ALL WATER FIXTURES TO BE 3-STAR WELLS.
5. CONTRACTOR TO INSTALL SUITABLE ISOLATION VALVE WITHIN CEMETERY SITE. A FLUSHING POINT TO BE INSTALLED ON THE DN50mm SERVICE DOWNSTREAM OF THE NEW VALVE.



**LAYOUT PLAN**  
SCALE 1:500

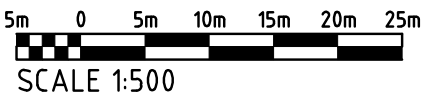
**SURVEY AND SERVICES DISCLAIMER**  
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DIGITAL SURVEY DATA WAS NOT UTILISED IN THE DEVELOPMENT OF THIS SSP.



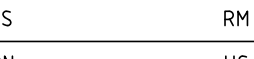

WATER AND SEWER DEMAND			
	EXISTING	PROPOSED	TOTAL CHANGE
WATER FIXTURE UNIT	0	4	+4
SEWER FIXTURE UNIT	0	0	+0
TOTAL MAXIMUM POWER DEMAND	0 kVA	0 kVa	+0 kVA

PERMISSION TO USE FOR CONSTRUCTION PURPOSES ONLY  
SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
ON BEHALF OF INDIGENOUS COMMUNITY DEVELOPMENT FOR THE INCORPORATION INTO POWER AND WATER CORPORATION'S NETWORK.  
This permission to use this approved design is given on the Basis that the developer and/or consultant is not absolved From full responsibility for the correctness and accuracy or Of the design and/or documents so associated.  
This drawing is valid for 2 years from the date of signing

**DESIGN CERTIFICATION**  
CERTIFIER'S NAME: RAZA MALIK  
PWC ACCREDITATION CODE: DESCERTBL59  
DATE: 13/11 /2024 SIGNED \_\_\_\_\_

**WARNING**  
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A	50% ISSUED FOR REVIEW	US	13/11/2024	RM	RM	WARNING BEWARE OF SERVICES THE LOCATIONS OF ALL EXISTING SERVICES ARE APPROXIMATE ONLY AND THEIR EXACT POSITION SHOULD BE PROVEN ON SITE. NO GUARANTEE IS GIVEN THAT ALL EXISTING SERVICES ARE SHOWN.		NORTHERN TERRITORY		A1	DRAWING NUMBER	B24-XXX3	A		
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		AMENDMENTS													

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**PowerWater**  
NORTHERN TERRITORY

DES	RM	ARNHEM REGION MINJILANG COMMUNITY SITE SERVICING PLAN MINJILANG NEW CEMETERY		
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APPD	RM			
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## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Proposal to Develop By-Laws for Minjilang Community</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

#### SUMMARY

This report seeks Local Authority endorsement to proceed with developing community by-laws, seeks feedback on what type of by-laws you are interested in having, and outlines the process of making community by-Laws.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Proposal to Develop By-Laws for Minjilang Community*; and
2. Approve/Do not approve the Administration to begin the process of developing by-laws; and
3. Provide feedback on the types of by-laws they would like.

#### BACKGROUND

A report was presented to the November Local Authority meeting raising the possibility of developing by-laws for the Minjilang community. Members indicated they would be interested in developing them.

#### COMMENT

Council has the authority to make by-laws under the Local Government Act and these by-laws give Council the authority to enforce laws that the community wants. They can only be in certain areas that local councils are responsible for, such as animal management, certain road rules, waste management and noise. They can't override Territory or Australian law.

The process to develop by-laws is outlined in the attachment. It can be a slow process and requires community discussion and consultation. The first step would be to get some feedback from Local Authority Members on what by-laws you would like to be developed. The Administration will then develop a preliminary draft for further discussion.

#### LEGISLATION AND POLICY

The *Local Government Act* (s278)

#### FINANCIAL IMPLICATIONS

Not Applicable

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. The Process for Making By-laws - 1 page [8.4.1 - 1 page]

## PROCESS FOR MAKING COUNCIL BY-LAWS

The process for making by-laws is in accordance with section 278 of the *Local Government Act 2019*.

### Preparation stage

1. Council decides what type of by-laws it is interested in having.
2. A council staff member is chosen to be the “instructing officer”. This person will liaise with the Local Government Unit.
3. The instructing officer prepares drafting instructions.

### Drafting stage

4. These drafting instructions must be approved by Council resolution and then go to the NT Government to draft them into by-laws.
5. The NTG will prepare the draft by-laws and send them back to West Arnhem for comment and review.
6. The drafts will go back and forth between West Arnhem and the NTG until all sides are happy and the draft is complete.

### Consultation stage

7. A “plain English” explanation of the by-laws is prepared, and this and the draft by-laws go out for public consultation – the Council must pass a resolution before this can happen.
8. Council must consider any comments made about the proposed by-laws.
9. After consultation a final draft is prepared by the NTG.

### Making of the by-laws

10. This final draft is then presented to Council who adopt the by-laws by a special resolution of the council.
11. Once the council makes these resolutions, the by-laws must be signed by the person authorised to do so (usually the CEO), indicating that the council has resolved to make the by-laws.

### Gazetting and tabling of the by-laws

12. The authorised by-laws are then sent to the NTG for *Gazetting* and are tabled by the Minister in the Legislative Assembly.
13. The by-laws take effect from the day specified in the by-laws.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>Council Draft Regional Plan and Budget 2025-26</b>
<b>Author:</b>	<b>Ben Waugh, Interim Chief Executive Officer</b>

#### SUMMARY

The Council must adopt a Regional Plan for the new financial year and the Regional Plan must include, among other items, a budget and long-term financial plan. To develop the Regional Plan input from each of Council's communities is desirable.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and note the report titled *Council Draft Regional Plan and Budget 2025-26*.

#### BACKGROUND

##### Annual Regional Plan

The Council must have an annual Regional Plan for its local government area in accordance with section 33 and 35 of the Local Government Act 2019 (Act). Included in the Regional Plan is an annual budget, long-term financial plan (LTFP) and other legislative prescribed items such as defined indicators for judging the standards of Council's performance.

##### Annual Budget

The Council is responsible for setting an annual budget (i.e. the financial parameters) and the CEO and Executive are to refer to that budget to manage and report the operations of the Council for the financial year. The Minister for Local Government's *Guideline5: Budgets* document provides the form in which the budget data is to be presented and section 201 of the Act outlines what must be contained in Council's budget.

Though the Council must have an approved annual budget for 2025-26 by 30 June 2025 the Act, in section 203, does allow the Council to adopt an amended budget(s) during the financial year.

NOTE, according to section 202 of the Act the Council must not budget for a deficit.

##### Long-Term Financial Plan

The Council is required to prepare and keep up to date a long-term financial plan (LTFP) that relates to at least 4 financial years (i.e. the current budget financial year [2025-26] plus 3 outer years [2026-27, 2027-28 and 2028-29]).

#### COMMENT

The Minister for Local Government's *Guideline 1: Local Authorities* (clause 10.2) requires once in each financial year a Local Authority meeting agenda to include:

- the council's proposed regional plan; and
- The council's budget for proposed projects for the local authority area for the next financial year.

It is recommended to develop a comprehensive 2025-26 Regional Plan (including budget and LTFP), and to comply with *Guideline 1: Local Authorities*, the first draft Plan and budgets are presented and discussed at the Minjilang Local Authority meeting on 13 March 2025. Input from this LA meeting will then be incorporated into a more formal and complete draft Plan and budgets to be put to Council to

consider, before putting out for public consultation and then final Council approval, before 30 June 2025.

## **LEGISLATION AND POLICY**

*Local Government Act 2019*

*Guideline 1: Local Authorities*

*Guideline 5: Budgets*

## **FINANCIAL IMPLICATIONS**

The Council is responsible for managing its resources.

## **STRATEGIC IMPLICATIONS**

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### **Goal 6.1 Financial Management**

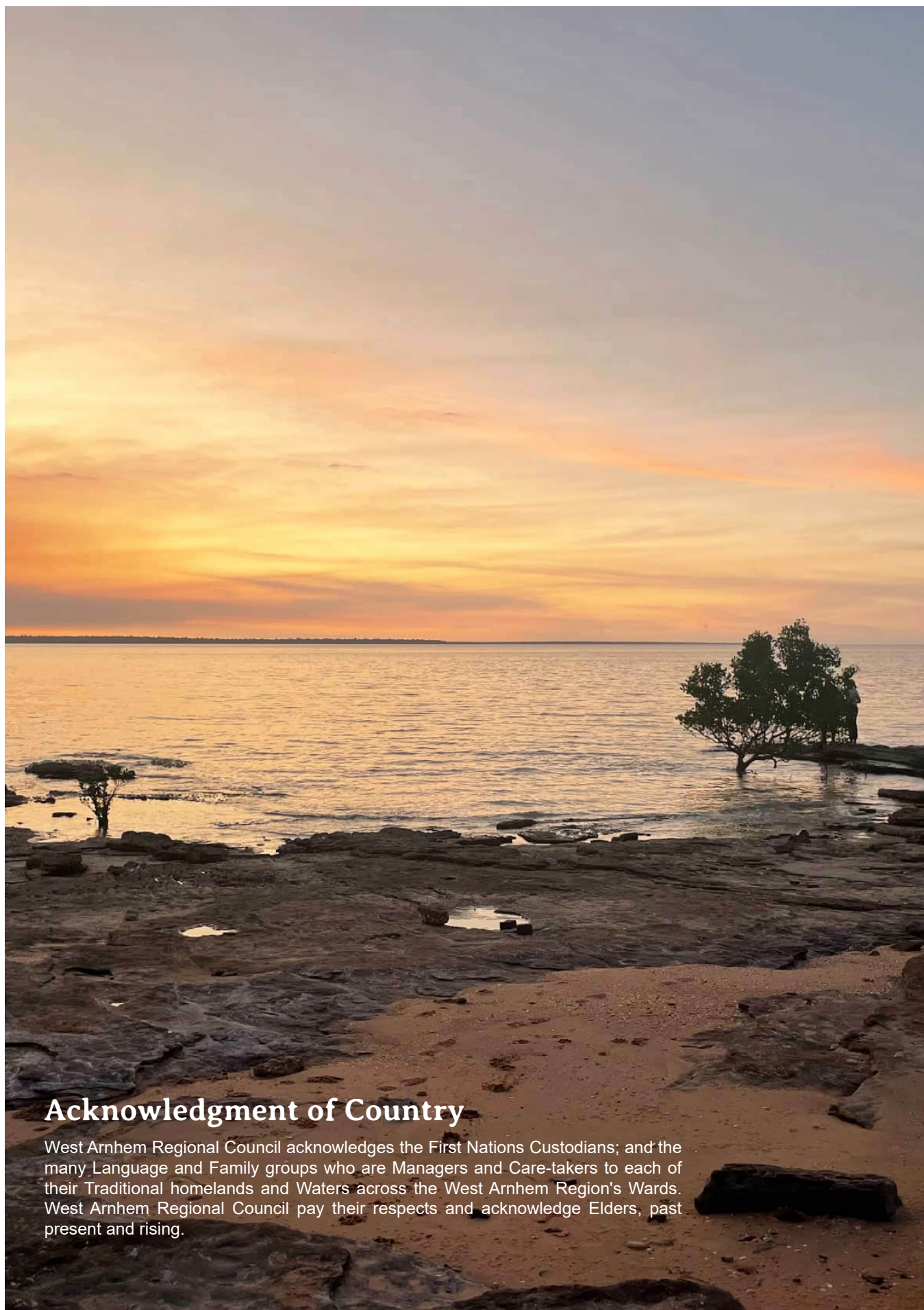
Provision of strong financial management and leadership which ensures long term sustainability and growth.

## **ATTACHMENTS**

1. WARC 2025-26 REGIONAL PLAN - DRAFT - without budget and LFP [8.5.1 - 50 pages]
2. 2 nd revised Budget F Y 2024-25 Final [8.5.2 - 6 pages]







## Acknowledgment of Country

West Arnhem Regional Council acknowledges the First Nations Custodians; and the many Language and Family groups who are Managers and Care-takers to each of their Traditional homelands and Waters across the West Arnhem Region's Wards. West Arnhem Regional Council pay their respects and acknowledge Elders, past present and rising.



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Aboriginal and Torres Strait Islander People should be aware that this publication may contain images and names of people who have since passed away.



## Mayor & CEO Welcome



CONTENT TO  
COME

## Mayor & CEO Welcome



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WEST ARNHEM REGIONAL COUNCIL | 2025 - 26 REGIONAL PLAN & BUDGET | 5

# Our Council

TITLE PAGE

## Our Communities

The West Arnhem region, located in the Top End of the Northern Territory, is a vast and diverse area spanning nearly 50,000 square kilometres. This unique region is home to five vibrant Communities: Warruwi, Minjilang, Gunbalanya, Jabiru, and Maningrida, each with its own distinct geographical profile.

West Arnhem Regional Council acknowledges the deep connection Aboriginal people have to Country, which is reflected in the strong cultural and linguistic ties across the region.

The area is home to approximately 6,281 residents, with over two-thirds identifying as Aboriginal and/or Torres Strait Islander people. The region's Communities are geographically diverse:

- **Warruwi** (432 people) and **Minjilang** (265 people) are smaller island Communities in the Arafura Sea
- **Maningrida** (2,518 people), the largest Community, is situated on the Central Arnhem coast
- **Gunbalanya** (1,177 people) is located far inland
- **Jabiru** (755 people) is positioned within the World Heritage-listed Kakadu National Park

Despite the geographical differences, the Communities are united through strong cultural connections, with language, culture, and ceremony playing vital roles in daily life. Clan groups across the entire Arnhem region are connected through cultural song lines.

## Regional Overview in Statistics

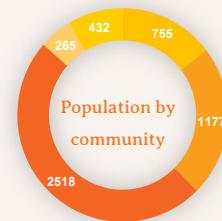
Data source: 2021 Census data



6,281  
Population



5,097 or 81%  
Aboriginal and/or Torres  
Strait Islander Peoples



■ Jabiru ■ Gunbalanya ■ Maningrida ■ Minjilang ■ Warruwi



50.9% 49.1%  
Males Females



4.3  
Average Household  
Size



28  
Median Age



Languages

Kunwinjku: 23.1%  
Burarra: 18.0%  
Kuninjku: 6.6%  
Ndejebana: 5.7%  
Maung: 5.1%



49,675km<sup>2</sup>  
Geographical Area



1,144  
Number of Families

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WEST ARNHAM REGIONAL COUNCIL | 2025 - 26 REGIONAL PLAN & BUDGET | 7

## Our Councillors

### Maningrida Ward



Maningrida Ward  
Mayor James Woods



Maningrida Ward  
Cr Jacqueline Phillips



Councillor  
Monica Wilton



Councillor  
Jermaine Namanurki

### Kakadu Ward



Deputy Mayor  
Elizabeth Williams



Councillor  
Ralph F. Blyth



Councillor  
Micketja Onus

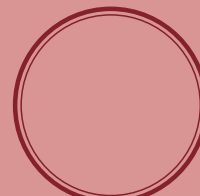
### Gunbalanya Ward



Councillor  
Otto Dann



Councillor  
Donna Nadjamerrek



Councillor  
Tamar Nawirridj

### Minjilang Ward



Position Vacant

### Warruwi Ward



Councillor  
James Marrawal

## About Council

The **Council's** role is to represent, inform, and make responsible decisions for its constituency.

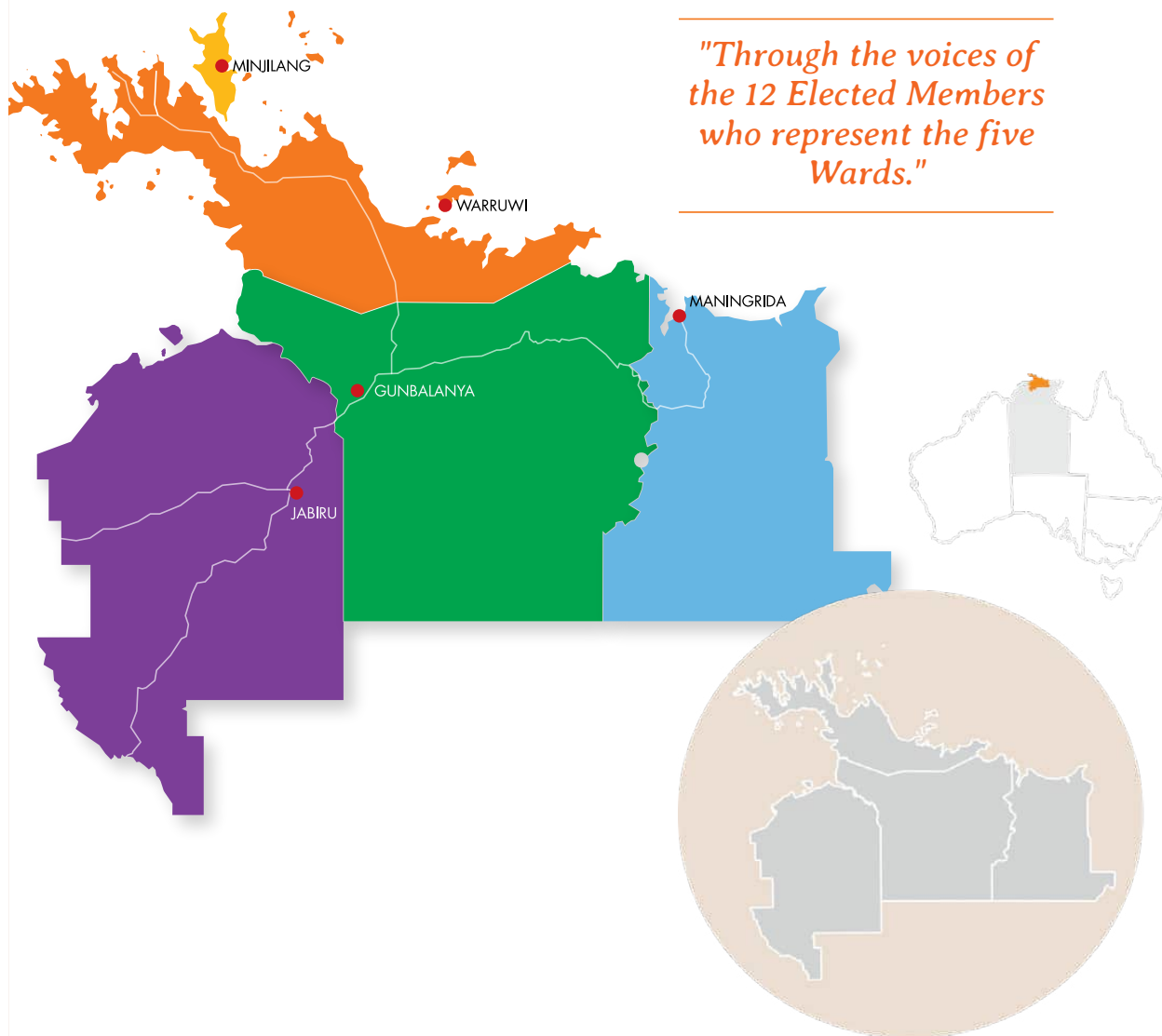
Through the voices of the 12 Elected Members who represent the five Wards, our Council plays an important role in advocating at all levels of government on matters important to the people residing in our communities.

West Arnhem Regional Council holds Ordinary Council Meetings every month, alternating between in person and video conferencing. Two **Special Finance**

**Committee** Meetings are scheduled for the 2025 – 26 year, with Special Meetings of Council held as required.

The **Risk Management and Audit Committee** and the Kakadu Ward Advisory Committee meet four times throughout a financial year.

**Local Authority** Meetings are convened four times per financial year for each of the four Local Authorities in the region.



*"Through the voices of the 12 Elected Members who represent the five Wards."*

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WEST ARNHAM REGIONAL COUNCIL | 2025 - 26 REGIONAL PLAN & BUDGET | 9

## Committees and Panel

### Risk Management and Audit Committee

The Risk Management and Audit Committee is an advisory Committee formed in line with section 86 of the *Local Government Act 2019* that assists Council to achieve good governance by the exercising of due care, diligence and skills in relations to Internal and External Control of Audits and Reporting.

The Risk Management and Audit Committee will meet four times in 2025 - 2026.

#### Risk Management and Audit Committee Members

Carolyn Eagle (Independent Chair)
Warren Jackson (Independent Member)
Mayor James Woods
Deputy Mayor Elizabeth Williams
Cr Jacqueline Phillips

### Special Finance Committee

The West Arnhem Regional Council Special Finance Committee is constituted as an Executive Committee with all the necessary powers to carry out Council's financial functions in line with section 83(4) of the *Local Government Act 2019*.

The Special Finance Committee was formed to review and approve the monthly finance report in the instance that a quorum cannot be met for an Ordinary meeting of Council.

#### Special Finance Committee

Mayor James Woods
Deputy Mayor Elizabeth Williams
Cr Donna Nadjamerrek
Cr Mickitja Onus
Cr Donna Nadjamerrek

### CEO Employment and Remuneration Advisory Panel

The CEO Employment and Remuneration Advisory Panel was re-established in 2024

The Panel is an advisory panel that assists Council to fulfil its responsibilities relating to the CEO's employment as required under part 9.1 of the *Local Government Act 2019* and Guideline 2: Appointing a CEO.

The panel is responsible for ensuring that comprehensive principles of human resource management are applied to the employment of the CEO, and to provide advice to Council on matters relating to the CEO recruitment, performance, professional development, remuneration and conditions of employment.

#### CEO Employment and Remuneration Advisory Panel

Mayor James Woods
Deputy Mayor Elizabeth Williams
Cr Mickitja Onus
Cr James Marrawal
Mark Blackburn (Independent Member)

### Kakadu Ward Advisory Committee

West Arnhem Regional Council established a Kakadu Ward Advisory Committee, pursuant to Part 5.3 of the *Local Government Act 2019*, as a key component of WARC's governance framework.

The Committee is an independent advisory body formed to strengthen relationships between Council, its staff and the residents of Kakadu by recommendations on improving Council's operations within the Kakadu Ward.

#### Kakadu Ward Advisory Committee Members

Mayor James Woods
Deputy Mayor Elizabeth Williams
Cr Ralph Blyth (chair)
Cr Mickitja Onus





## Local Authorities

Local Authorities play a critical role by providing Council with informed recommendations and feedback from the West Arnhem communities. The region has four Local Authorities, and each has a minimum representation of six appointed members who reside in the community. For the 2025-2026 year, each Local Authority is scheduled to meet four times.

APPOINTED MEMBERS			
Gunbalanya	Maningrida	Minjilang	Waruwi
Andy Garnarradj (Chairperson)	Sharon Hayes (Chairperson)	Matthew Nagarlbin (Chairperson)	Jason Mayinaj (Chairperson)
Connie Nayinggul	Jessica Phillips	Charles Yirrawala	Alfred Gawaraidj
Evonne Gumurdul	Shane Namanurki	Shane Wauchope	Ida Waianga
Henry Yates	Joyce Bohme	Clint Wauchope	Nicholas Hunter
Kenneth Mangiru	Marlene Kernan	Josephine Cooper Vacant	Richard Nawirr
Maxwell Garnarradj	Garth Doolan		Phillip Wasaga
Grant Nayinggul			William Wurluli
Nicodemus Nayilibidj			Geraldine Narul
ELECTED MEMBERS			
Mayor James Woods	Mayor James Woods	Mayor James Woods	Mayor James Woods
Deputy Mayor Elizabeth Williams	Deputy Mayor Elizabeth Williams	Deputy Mayor Elizabeth Williams	Deputy Mayor Elizabeth Williams
Cr Otto Dann	Cr Monica Wilton	Vacant	Cr James Marrawal
Cr Tamar Nawirrdj	Cr Jacqueline Phillips		
Cr Donna Nadjamerrek	Cr Jermaine Namanurki		

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WEST ARNHEM REGIONAL COUNCIL | 2025 - 26 REGIONAL PLAN &amp; BUDGET | 11

# Organisational Structure

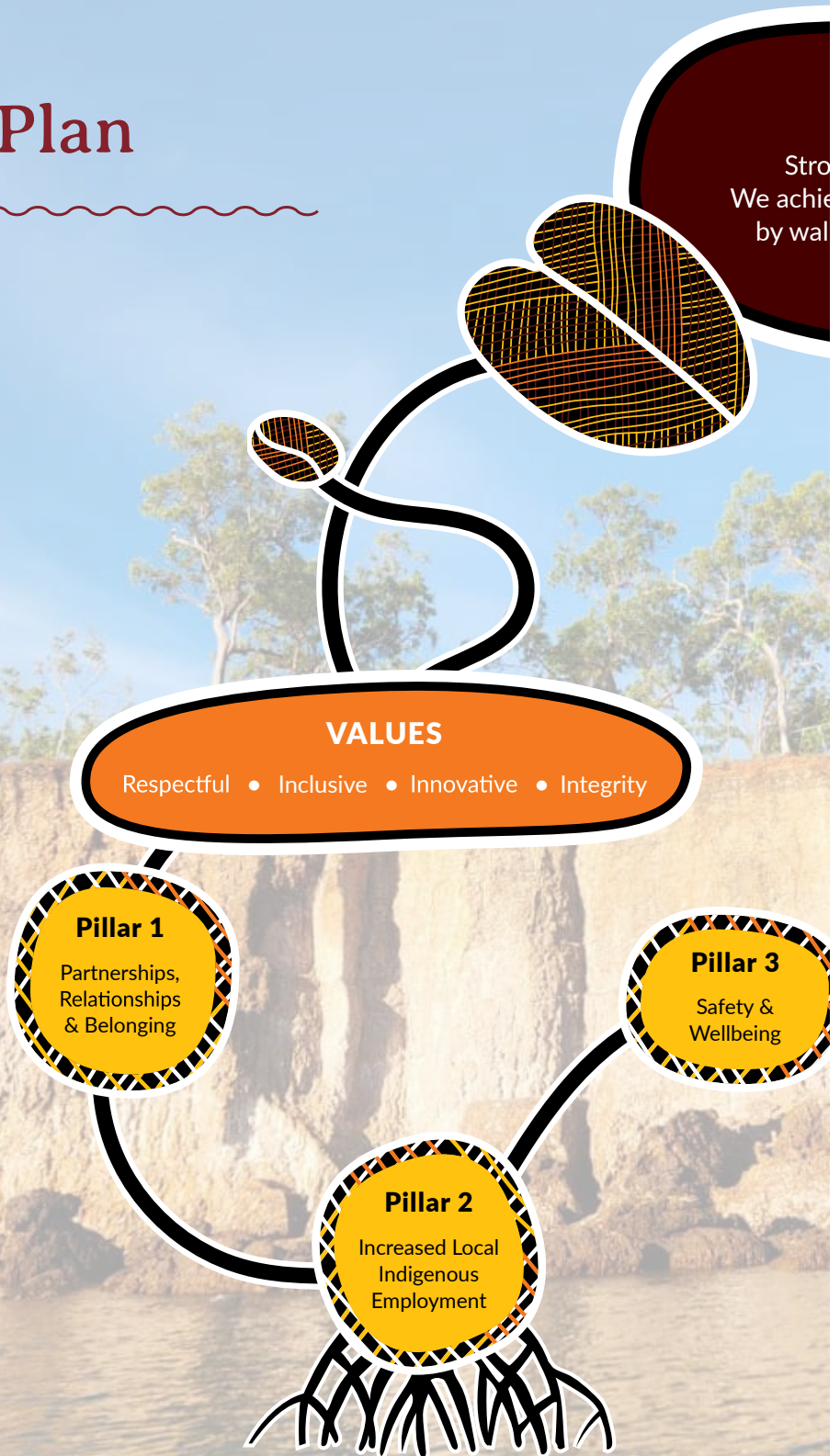
## Functional & Role



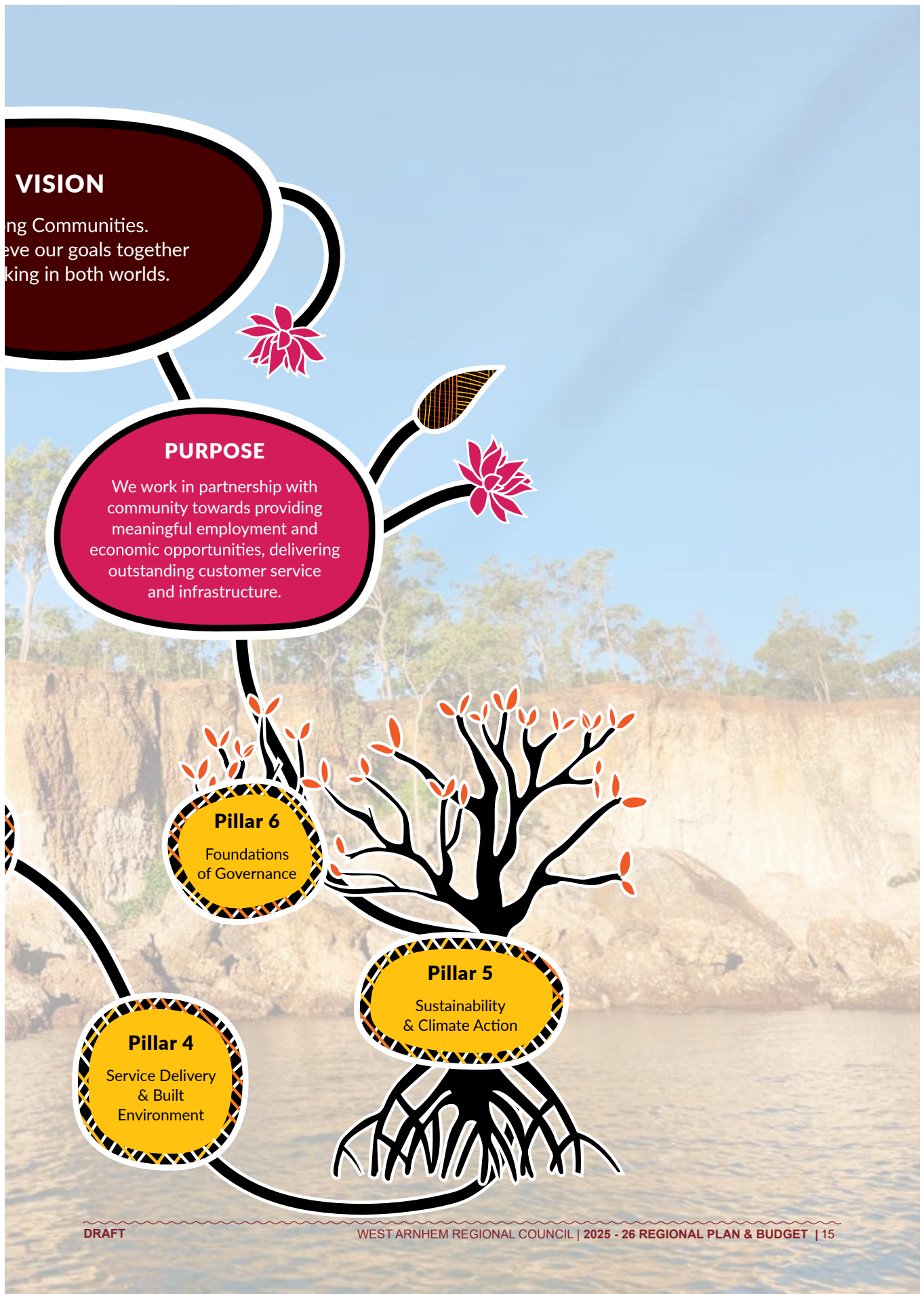
# Strategic Plan

TITLE PAGE

# Strategic Plan







# Our Values

**The values or behaviours that Council will embrace to support our Purpose and guide us in achieving the Vision are:**

## Respectful

We respect our communities and staff of all cultures.

We respect elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of Indigenous Australia.

We acknowledge that Aboriginal culture is a living culture and that Aboriginal people continue to live in spiritual and sacred relationship with country.

## Inclusive

We are engaged with our communities and partners.

We value diverse perspectives and voices and encourage their incorporation into our work practices.

## Innovative

We encourage and promote a culture of safety where innovation is celebrated and new ways of working are implemented to improve our services.

## Integrity

We are open, transparent and accountable.

# Council Services

	GUNBALANYA	JABIRU	MANINGRIDA	MINJILANG	WARRUWI
<b>Community engagement in local government</b>					
Public and Corporate Relations	✓	✓	✓	✓	✓
Customer Relationship Management, including complaints and responses	✓	✓	✓	✓	✓
Governance	✓	✓	✓	✓	✓
Advocacy and Representation on local and regional issues	✓	✓	✓	✓	✓
<b>Local Government Administration</b>					
Financial Management	✓	✓	✓	✓	✓
Revenue Growth	✓	✓	✓	✓	✓
Human Resources, learning and development	✓	✓	✓	✓	✓
Records Management	✓	✓	✓	✓	✓
Risk Management	✓	✓	✓	✓	✓
Council Planning and Reporting: Strategic, Financial and Service Delivery Planning and Reporting	✓	✓	✓	✓	✓
IT and Communications	✓	✓	✓	✓	✓
<b>Local Civic Services</b>					
Library and Cultural Heritage Service		✓			
<b>Local Infrastructure</b>					
Asset Management	✓	✓	✓	✓	✓
Lighting for Public Safety	✓	✓	✓	✓	✓
Local Road Traffic Management, Maintenance, Upgrading and Construction	✓	✓	✓	✓	✓
Maintenance and Upgrade of Parks, Reserves and Open Spaces inc. Weed Control	✓	✓	✓	✓	✓
Fleet, Plant and Equipment Maintenance	✓	✓	✓	✓	✓
Maintenance and Upgrade of Buildings, Facilities and Fixed Assets	✓	✓	✓	✓	✓
Swimming Pools		✓	✓		
Management and Administration of Local Laws		✓			
<b>Local Environment Health</b>					
Waste Management	✓	✓	✓	✓	✓
Provision of Sewer and Water Management		✓			
Provision of Contract Services for Sewer and Water Management	✓		✓	✓	✓
Animal Management Program	✓	✓	✓	✓	✓

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# Council Services

	GUNBALANYA	JABIRU	MANINGRIDA	MINJILANG	WARRUWI
Long Day Care Service		✓			
Centrelink Agent Services	✓	✓		✓	✓
Airstrip Maintenance Contract	✓		✓	✓	✓
Power, Water and Sewerage Systems Contract	✓		✓	✓	✓
Post Office Agreement	✓	✓	✓	✓	✓
Manage Visitor Accommodation	✓		✓	✓	✓



# Council Services

	GUNBALANYA	JABIRU	MANINGRIDA	MINJILANG	WARRUWI
<b>Aged and Community Care</b>					
Home Care Packages Program	✓	✓		✓	✓
Commonwealth Home Support Programme	✓	✓		✓	✓
Indigenous Aged Care Employment Program	✓	✓		✓	✓
National Disability Insurance Scheme	✓	✓		✓	✓
<b>Children and Youth Services</b>					
Remote Sport Programme	✓	✓	✓	✓	✓
Waruwi and Minjilang Crèche				✓	✓
Outside School Hours Care					✓
Sport and Recreation	✓	✓	✓	✓	✓
<b>Community Safety and Support</b>					
Community Night Patrols	✓			✓	✓
<b>Culture and Heritage</b>					
Deliver Indigenous Broadcasting Programme	✓		✓	✓	✓

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# Major Project Plans



CONTENT TO  
COME

# The Year Ahead



CONTENT TO  
COME

# Pillars

In line with the Local Government Act (the Act), West Arnhem Regional Council has developed a new Strategic Plan, guiding the council's initiatives and actions towards meaningful Community impact. The following Pillars represent the priorities, interests, requirements, aspirations and needs of the Communities within Council.

The Strategic Plan sets out the Council's six main pillars:

## **Pillar 1 - Partnerships, Relationships and Belonging**

- 1.1 Community Engagement
- 1.2 Economic Partnerships
- 1.3 Communication
- 1.4 Community Events
- 1.5 Cultural Awareness Training
- 1.6 Youth Engagement

## **Pillar 2 - Increased Local Indigenous Employment**

- 2.1 Indigenous Employment Framework
- 2.2 Traineeships and Apprenticeships
- 2.3 Policy and Procedures

## **Pillar 3 - Safety and Wellbeing**

- 3.1 Cultural Safety
- 3.2 Health and Safety
- 3.3 Employee Engagement and Training and Development
- 3.4 Community Service Delivery

## **Pillar 4 - Service Delivery and Built Environment**

- 4.1 Strategic Infrastructure and Asset Management
- 4.2 Fleet, Plant and Equipment
- 4.3 Waste and Water Management
- 4.4 Local Road Management and Maintenance

## **Pillar 5 - Sustainability and Climate Action**

- 5.1 Recycling and Waste
- 5.2 Procurement
- 5.3 Education
- 5.4 Policy

## **Pillar 6 - Foundations of Governance**

- 6.1 Financial Management
- 6.2 Records
- 6.3 Council and Local Authorities
- 6.4 Risk Management
- 6.5 Planning and Reporting
- 6.6 Information and Communication Technology

## Pillar 1: Partnerships, Relationships and Belonging

Investing in relationships and partnerships at all levels supports and strengthens community and belonging.

We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.



Goal	Strategy	Measure	Target
<b>1.1 Community Engagement</b>  Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life	Engage with Traditional Owners to assist local cultural events with road closures, facilities hire and/or use, provide signage and general support	In-kind support as available to assist with cultural events as available	100%
	Attend and contribute to heads of agencies meetings	Heads of agencies meetings attended and information shared locally with teams and across the organisation	100%
	Develop well-planned, community-led sport, recreational and cultural programs	Programs and initiatives are informed by the expressed needs and voices of the local people they serve and the staff who deliver them	100%
	Actively seek out and develop collaborative partnerships that encourage service coordination and integration	Community meetings coordinated, informed and participated in	100%

Goal	Strategy	Measure	Target
<b>1.2 Economic Partnerships</b>  Secure increased income opportunities (grants and commercial) that create employment and/or improve community life	Yearly review of Council Contracts to ensure delivery best practice and full financial outcomes	Review existing Business Development Strategy	February 2026
	Identify and pursue opportunities for further partnerships, income and growth	Local employment opportunities embedded into planning and new contracts and increased	June 2026
		Council-run community services are adequately resourced to provide culturally appropriate, safe, community-led programs	100%
	Manage WARC's staff housing portfolio in order to:	Every tenancy is delivered according to the RTA and WARC policies	100%
	a. attract and retain staff		
	b. promote staff stability and contribute to community life	All applicable opportunities for funding for new housing and housing maintenance contracts pursued	100%
	Seek to retain and uplift existing grants and contracts	Existing contracts retained and additional contracts procured	Minimum uplift CPI or above

Goal	Strategy	Measure	Target
<b>1.3 Communication</b>  Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council	Develop and manage Council's social media and communication channels, including the website	Minimum social media targets are met: Instagram – minimum 2 posts per month Facebook – minimum 3 posts per month LinkedIn – minimum 2 posts per month Twitter – minimum 1 post per month	100%
		Implement social media strategy	December 2025
	Publish <i>The Wire</i> once a fortnight	Community contribution of articles and/or photos to each edition	4
	Publish a community event calendar on the website	Website current and up-to-date community event calendar displayed	100%
	Create and promote the use of pictorial and/or promotional materials in local languages via Council's established communication channels (internal and external)	Internal and external communication and promotional materials in local languages and/or pictorials are delivered according to the actions of WARC's Reconciliation Action Plan	100%
	Foster an organisational culture of innovation in communication which engages staff and enhances internal communication	Staff newsletter <i>In the Loop</i> published monthly	12 per annum
		All internal requests for WARC branded communication materials including calendars, posters, digital displays and social media posts are facilitated and delivered by WARC Communications and Public Relations Coordinator	100%
	Work with stakeholders to foster positive relationships and build effective networks locally, across the region and nationally	Stakeholder news shared through social media and communication channels on behalf of stakeholders as per request	85%

Goal	Strategy	Measure	Target
<b>1.4 Community Events</b>  Deliver cultural, civic and sporting events which engage and unite the community	Conduct civic events which recognise and celebrate community sentiment	Civic events held in each community hosted by Council	4 per annum
	Provide support to community organisations to deliver community-based events	In-kind support provided to community groups as requested	As per budget



Goal	Strategy	Measure	Target
<b>1.5 Cultural Awareness Training</b>  Develop increased understanding and observation of cultural protocols	Review and expand culture awareness program	Identify and review current framework for appropriateness and identify opportunities for improvement and expansion	June 2026
		Develop appropriate learning activities to reach all staff, contractors, consultants and volunteers	December 2025
		All new employees completed cultural awareness training during probation	June 2026



Goal	Strategy	Measure	Target
<b>1.6 Youth Engagement</b>  Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which affects them	Design and deliver youth engagement programs in consultation with youth and community stakeholders	Youth and community consultations informed by program design and activity work plans	100%
	Deliver regional planning activities with Sport and Recreation and Community Services teams and schools	Sport and Recreation and Community Services delivery well-planned, with programs reflecting the expressed needs of the community and WARC's regional goals designed	100%
	Plan and deliver diverse and engaging holiday programs that meet the needs and interests of all children/young people and which run for a longer period each day	Holiday programs delivered and attendance is increased in each community throughout the school holiday period	Uplift 10%
	Identify funds to diversify the range of youth activities and establish new services as requested by the community	A more diverse range of youth activities and events, catering to different age groups, interests, genders and localities are planned and delivered	June 2025
	Promote, celebrate and report on activities and events in publications such as <i>The Wire</i> and social media	Photos and/or stories for publication in <i>The Wire</i> and social media provided by Sport and Recreation and Community Services teams	Minimum 2 per month
	Ensure robust data collection systems and contribute to community knowledge	Data collection tool reviewed; data uploaded by all Team Leaders and good quality reporting provided	December 2024



## Pillar 2: Increased Local Indigenous Employment

We are committed to investing in and supporting local Indigenous employment.

We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.



Goal	Strategy	Measure	Target
<b>2.1 Indigenous Employment Framework</b>	Develop a WARC First Nations Employment Strategy	Finalise and launch First Nations Employment Strategy	December 2025
Create Council Indigenous employment framework including tailored pathways to employment	Work with community to understand employment obstacles for local people and identify solutions	Undertake consultation activities across all Communities	December 2025
	Seek funding to support WARC's Indigenous Employment Strategy	Funding opportunities identified and funds applied for	February 2026
	Undertake a skills gap and training needs analysis	Results of skills and training gap analysis used to draft training plan	100%
	Enhance WARC's employer brand to attract and retain staff	Review WARC branding for all positions, website and community level initiatives for local employment	100%

Goal	Strategy	Measure	Target
<b>2.2 Traineeships and Apprenticeships</b>	Create a learning pathway and training into apprenticeships and traineeships	Implemented training activities relevant to work groups	June 2026
Provide local residents opportunities to learn and obtain professional qualifications in trades and administration			

Goal	Strategy	Measure	Target
<b>2.3 Policy and Procedures</b>	Review WARC recruitment processes, partnerships and systems for local people	Recruitment process recommendations implemented	100%
Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment			



### Pillar 3: Safety and Wellbeing

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.

Services provided to community are professional, impactful, engaging and appropriate to local needs



Goal	Strategy	Measure	Target
<b>3.1 Cultural Safety</b>  Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan	Complete all actions of Council's 'Innovate' Reconciliation Action Plan	'Innovate' Reconciliation Action Plan actions completed as per plan	June 2025
	Provide reports to Council and Local Authorities on the challenges, highlights and progress of implementing the Reconciliation Action Plan initiatives	Reconciliation Action Plan updates and reports provided to Council and Local Authorities each quarter	100%
	Contribute articles and updates to staff newsletter <i>In the Loop</i> on the highlights of the Reconciliation Action Plan progress	Reconciliation Action Plan working group and Council Service Managers contributed to alternating monthly update/story to <i>In the Loop</i> staff newsletter	100%
	Review success of Reconciliation Action Plan against actions and determine Council's next steps towards reconciliation actions for 2024 and beyond	Progress of 'Innovate' plan reviewed and next steps determined by Chief Executive Officer and Reconciliation Action Plan working group	June 2025

Goal	Strategy	Measure	Target
<b>3.2 Health and Safety</b>  Staff and public safety is achieved via planning, education and training	Implement a Digital Safety Management System to streamline incident reporting, hazard identification, and risk assessments	Implemented digital safety management system (Lucidity)	December 2025
	Develop and deliver digital (lucidity) WHS training sessions that meets staff and organisational needs	Work health and safety training completed as per training schedule	June 2026
	Support the wellbeing of employees	Culturally appropriate wellness programs, support embedded into HR practices, mental health support, diversity and inclusion training	June 2026
	Review policies and procedures in accordance with statutory requirements in reference to WHS Act and Regulations 2011	Policies and procedures continue to be reviewed in accordance with the required timelines	June 2026

Goal	Strategy	Measure	Target
<b>3.3 Training and Development</b>  Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways	Establish a WARC Learning and Development Framework	Learning and Development Framework draft created	December 2025
	Review policies and procedures in accordance with statutory requirements	Policies and procedures continue to be reviewed in accordance with the required timelines	100%
	Review and improve WARC's performance framework, including probation and on-boarding program	Implement an effective performance management system with SMART goals established for positions	100%
		Probation/annual goal and development planning with Line Manager undertaken	100%
		Performance reviews tracked and monitored by Human Resources team and completed on time by Line Managers	90%
	Foster a positive workplace culture through engagement initiatives	Improved recruitment, onboarding, training, support and engagement	June 2026



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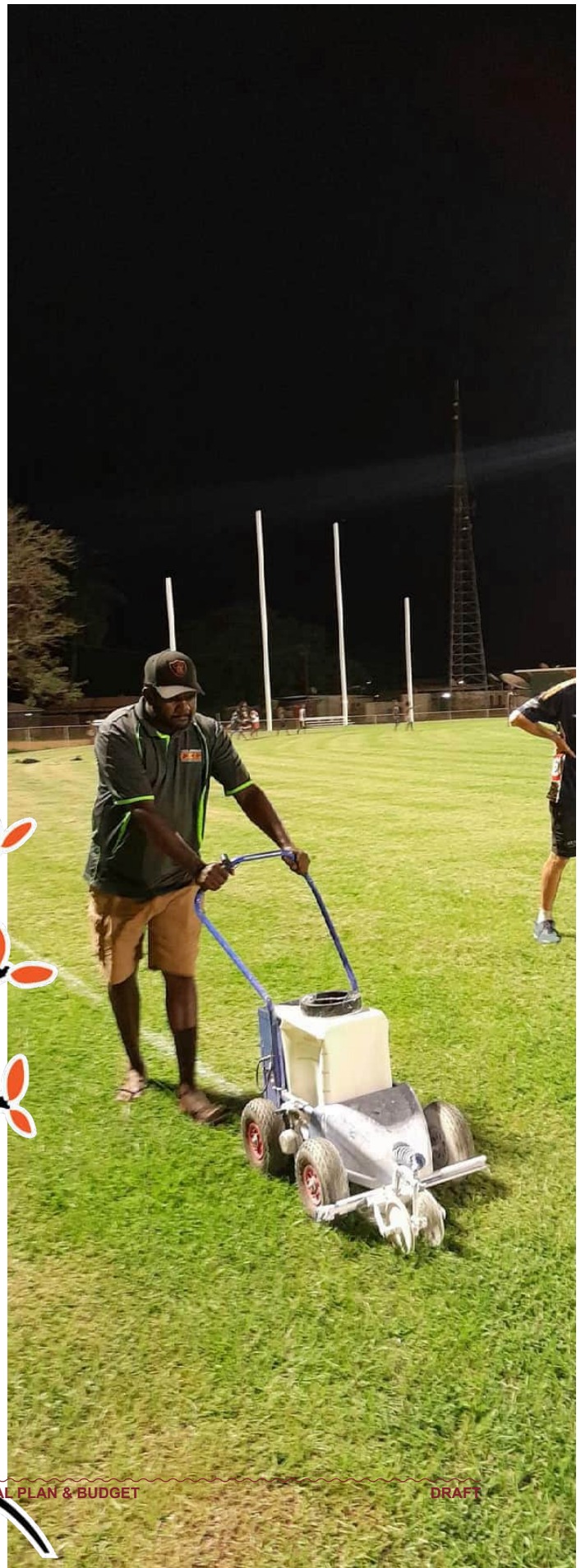
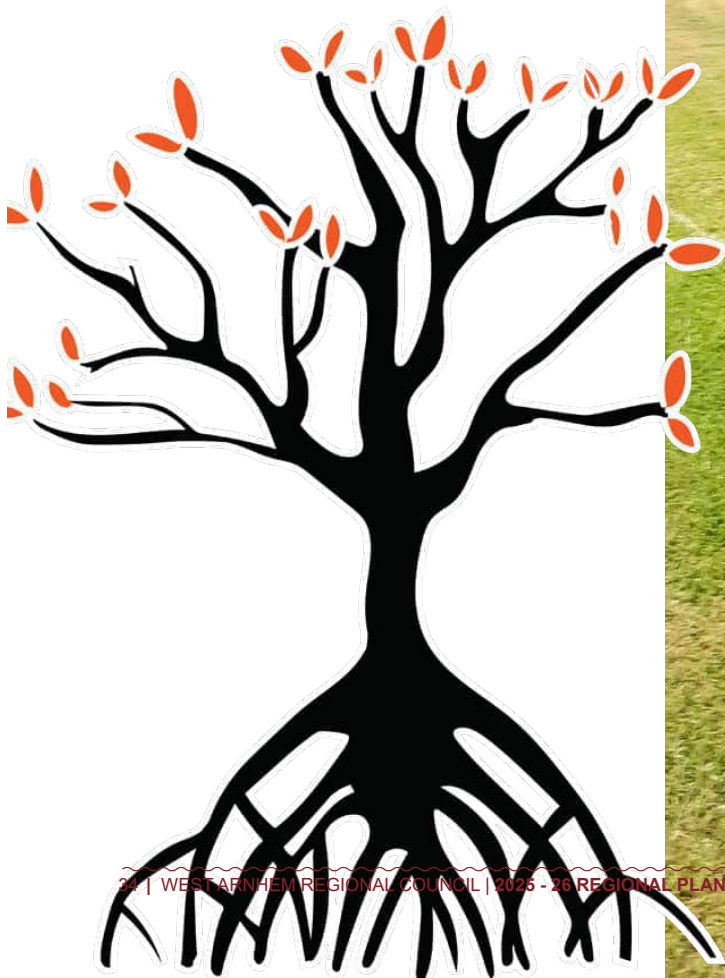
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Goal	Strategy	Measure	Target
<b>3.4 Community Service Delivery</b>  Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members	Programs and services are well planned with activities and expected outcomes identified prior to delivery commencing	Activity plans are developed in consultation with local teams for each service and initiative	100%
	High quality care is provided to all recipients of community services delivered by Council	All staff are provided with opportunities to upskill via access to professional development relevant to their roles and responsibilities	100%
	Service delivery is compliant with the expectations of funders and relevant legislation	Report providing recommendations on service quality and compliance improvement opportunities reviewed and delivered by the Community Support team	100%
		All activities, reports and compliance tasks completed as per contractual arrangement, aged care standards, NDIS care standards	100%
		Timely data/monitoring returns and funding reports delivered by Community Wellbeing team	100%
	Remote Indigenous Broadcasting Services supporting local Indigenous languages are provided across the region	Broadcasters are offered support training opportunities with TEABBA	90%
	High quality early learning activities for child development are delivered	All NQS and ACEQA crèche and childcare standards met	100%
	Strengthen ability to respond to community safety needs, including the provision of staff enrolment in training that enhances and sustains appropriate community safety skills and provide opportunities for professional development	Local staff worked with to increase the competency levels in responding to domestic and family violence, specifically intake, case management and safety planning with clients	2024 - 2025
	Provide to the community well-managed and maintained library collections, including a culturally relevant library collection	Diversity audit completed and recommendations implemented	2024 - 2025
		Connected Communities: Vision for the Northern Territory Public Libraries 2017 - 2023 enacted as applicable to West Arnhem	100%
	Plan, prepare and present educational and engaging early childhood activities weekly	Weekly early childhood activities are well planned and delivered as per schedule	100%



## Pillar 4: Service Delivery and Built Environment

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.



Goal	Strategy	Measure	Target
<b>4.1 Strategic Infrastructure and Asset Management</b>  Strategically manage, maintain and enhance community infrastructure	Develop and manage a corporate Asset Management Strategy and Asset Management Plans for defined asset classes with a focus on: a. identifying and developing an asset maintenance tracking system that includes cyclical inspections b. managing the renewal and replacement program c. coordinating projects within community	Corporate Asset Management Strategy completed	July 2026
		Asset management tracking system implemented	June 2026
	Investigate opportunities to source external funding for infrastructure upgrades	Scoping, plans and cost estimates for critical infrastructure assets identified for future funding requirements	Ongoing
	Maintenance programs for parks, ovals, cemeteries and reserves	Safety audits conducted yearly on trees within community which are designated to Council responsibility	100%
		Develop and implement a sporting grounds/field facility strategy by community	December 2026
		All maintenance activities carried out in accordance with budget allocation	100%
		Park equipment safety audits, inspections and maintenance program carried out to schedule	100%
	Continue community consultations on the establishment of gazetted cemeteries in Warruwi, Minjilang and Maningrida	Community consultations on the establishment of gazetted cemeteries in Warruwi, Minjilang and Maningrida progressed	December 2026
		Develop and implement cemetery strategy, including community funeral process	December 2026
	Ensure community swimming pools operate according to community needs and all legislative and work health and safety requirements	Opening hours as per best practice to meet community expectations	2026
		Staff employed to meet supervision ratios and cultural needs	100%
		Operational procedures are adhered to and documented as required by WARC and legislated standards	100%
		Pool maintenance regime is established and sustainable	Ongoing

Goal	Strategy	Measure	Target
<b>4.2 Fleet, Plant and Equipment</b>  Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements	Review and update the Strategic Fleet Asset Management Strategy	Strategic Fleet Asset Management Strategy maintained and improved	December 2026
	Implement effective cost recovery mechanisms for use of Council's vehicles, plant and equipment	Annual review and update of Council's Fees and Charges against operating and replacement costs	June 2026
		Fleet, plant and equipment hire contracts to support and ensure effective cost recovery for Council prepared	Ongoing
	Ensure vehicles, plant and equipment are fully serviced as per the Strategic Plan for the useful life of the asset	All vehicles inspected as per Strategic Plan	100%
		Repairs and maintenance requests performed in line with Strategic Plan	100%
		Accurate vehicle, plant and equipment data maintained	100%
	Upgrade fuel distribution infrastructure to comply with work, health and safety relevant standards and business requirements	Infrastructure audit as per current legislation completed and report including recommended plan for upgrades delivered	Ongoing





Goal	Strategy	Measure	Target
<b>4.3 Waste and Water Management</b>  Deliver environmentally and economically sound solid waste, water and sewerage services	Provide scheduled domestic waste collection in each community	Waste collections completed as per schedule	100%
	Work with other government and commercial entities in order to plan for long term waste disposal needs	Northern Territory Local Government Association liaised and collaborated with on advocacy initiatives and waste strategies	Ongoing
	Adhere to water and sewerage operations and maintenance schedules	All legislated standards for potable water testing in Jabiru met	100%
		Annual audit of water treatment practices including policies and procedures conducted	December 2024

Goal	Strategy	Measure	Target
<b>4.4 Local Road Management and Maintenance</b>  Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management	Develop and schedule yearly road, footpath and stormwater repairs and maintenance programs for each community which: a. determines a road maintenance schedule for the course of the year b. determines grading frequency of internal access roads c. schedules hazard identification and road condition reports (actions and frequency) d. schedules footpath and stormwater inspections	Deliver yearly road, footpath and stormwater repairs and maintenance delivered as per schedule with records maintained for each community in Council's records management system - currently 'Magiq'	Ongoing
		Develop and implement roads reseal plan	December 2026
		All footpaths and stormwater inspected quarterly	100%
	Continually monitor and carry out minor road repairs	Roads monitored and minor repairs completed as required	85%
	Consult with Local Authorities to incorporate local priorities for traffic management into traffic management strategies and/or plans	Consultations on traffic management priorities are minuted and reported to Council and WARC executive	100%
	Deliver plans as per schedule for managing street lighting	Implement Public Lighting Asset Management plan per community	December 2026

## Pillar 5: Sustainability and Climate Action

Leading by example, we commit to developing a culture of sustainable practice.

We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.



Goal	Strategy	Measure	Target
<b>5.1 Recycling and Waste</b>  Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment	Work towards first review point of the Reduce, Reuse Recycle 2024-20234 Strategy	All 2026 implementation goals achieved	100% in June 2026
	Continue pre-cyclone community waste collections	Pre-cyclone waste collections held twice yearly as per published schedule	100%
	Continue whole-of-community approach to identify and implement innovative initiatives to reuse, recycle and reduce waste	Keep Australia Beautiful and local schools collaborated with and Clean up Australia Day, Tidy Towns campaign and eco schools program participated in	Ongoing

Goal	Strategy	Measure	Target
<b>5.2 Procurement</b>  Develop and implement a leading-edge sustainability procurement strategy	Review WARC current procurement practices against sustainability and climate action NT and national procurement benchmarks and develop leading-edge Procurement Strategy	Leading-edge Procurement Strategy completed	June 2025



Goal	Strategy	Measure	Target
<b>5.3 Education</b>  Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms	Engage with local schools to develop age and locally appropriate educational resources	Education campaign collateral created and displayed in community and schools	Ongoing
	Facilitate relationships between businesses, community leaders and youth with a focus on conserving natural resources	Community-appropriate collaborative materials, initiatives and messages developed and promoted via community noticeboards and social media	Ongoing
	Encourage and promote community understanding and correct use of sorting bays	Uplift in correct use of sorting bays	Ongoing

Goal	Strategy	Measure	Target
<b>5.4 Policy</b>  Devise and implement a Sustainability and Climate Action Policy	Research and develop WARC Environment and Sustainability Management Strategy and Policy	Environment and Sustainability Management Strategy and Policy completed	June 2026

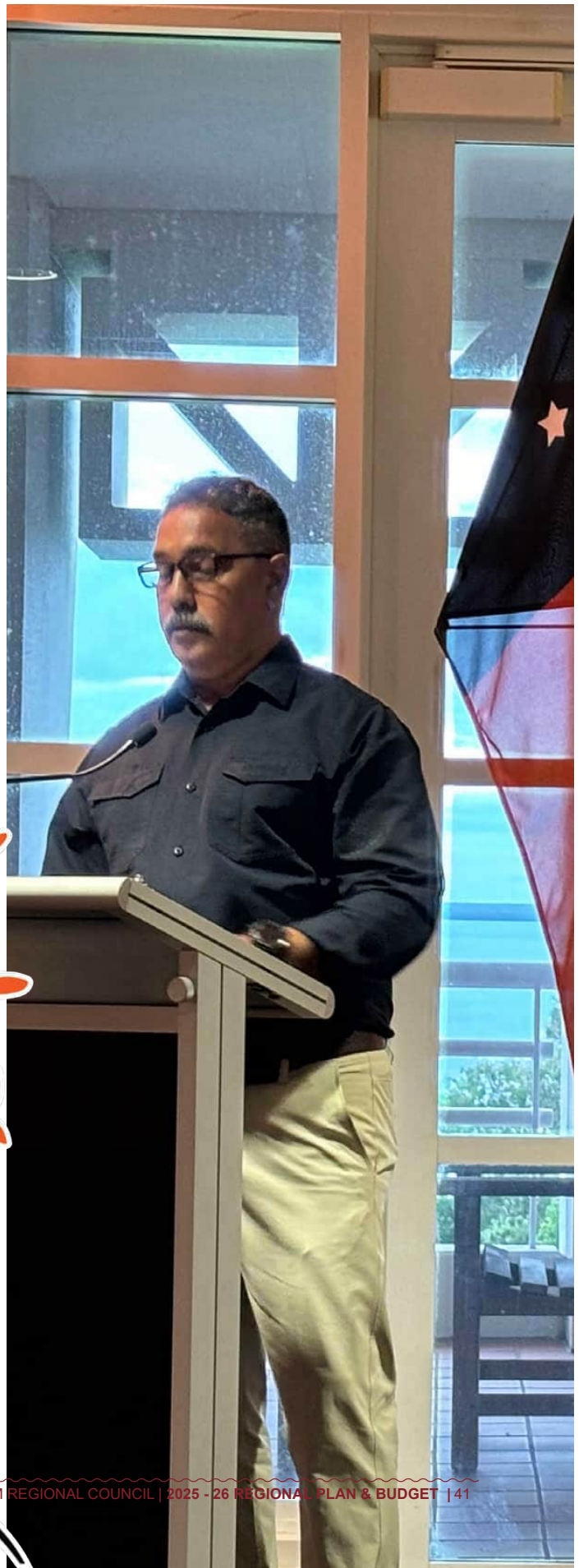




## Pillar 6: Foundations of Governance

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.



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Goal	Strategy	Measure	Target
<b>6.1 Financial Management</b>  Provision of strong financial management and leadership which ensures long term sustainability and growth	Develop and implement a financially sustainable long term financial plan, annual budget and periodic budget reviews	Statutory requirements and external audit qualifications fully complied with	100%
	Management of Council's revenue and payable functions		
	Manage and deliver on Council's annual statutory and financial obligations		
	Management of Council's asset accounting practices		
	Monitor and coordinate external funding provided through grants and commercial contracts	Contractual arrangements complied with	100%
	Maintain the rates database including all property details	Statutory requirements fully complied with and percentage of rates debtors outstanding	100%
	Maintain the rates register		100%
	Prepare the annual rates declaration		Less than 5%
	Apply concessions as appropriate		100%
	Determine the rateability of properties		100%
	Manage and provide advice on Council's investments in accordance with adopted policies	Interest on investments	> \$180,000 FY2024-2025
	Monitor returns of investments including roll-over of term deposits		
	Manage Council-funded projects to maintain a positive working capital ratio	Positive working capital ratio	Minimum ratio 1:1
	Annual review and update of Council's Fees and Charges	Review and update of Council's Fees and Charges completed	100%

Goal	Strategy	Measure	Target
<b>6.2 Records</b>  Delivery of information management processes which support efficient and transparent administration	Maintain records in accordance with legislation	Public Information, Local Government Council Statutory and Freedom of Information requirements complied with	100%
	Implement disposal schedule by sentencing and disposing of records	Electronic records held in records management system eligible for destruction sentenced	85%
	Induct staff in the use of Council's information management system including 'Magiq' and 365'	Training delivered to new staff using information management system during their probation period	85%
	Provide an information management help-desk service	Number of queries/requests responded to within 24 hours	85%

Goal	Strategy	Measure	Target
<b>6.3 Council and Local Authorities</b>  Excellence in governance, consultation administration and representation	Ensure capacity for customer relationship management, including mechanisms for feedback on service delivery	Complaints and positive feedback reported to the administration, acknowledge and addressed as required	100%
	Improve accountable and transparent decision-making by facilitating the participation of Councillors in Council, Committee and Local Authority Meetings	At least one training program attended each financial year by Council and Local Authority Members	100%
		Four meetings of each Local Authority held each financial year	100%
	Enable community members to participate in local decision-making by ensuring that non-confidential Agendas and Minutes of Council are publicly available at Council offices in each community	All non-confidential Agendas and Minutes publicly available three working days before a meeting (Agendas) and ten working days after a meeting (Minutes)	100%
	Establish formal and informal mechanisms for community consultation on key issues and input into decision-making	Community outreach event hosted by Council in each community every financial year	100%
	Create opportunities for Councillors and senior staff to be available to community members to discuss Council decisions, programs and projects, either informally or through community meetings	Local Authority Meetings attended by at least one relevant Councillor and at least one Senior Manager	100%
	Ensure advocacy and representation of Council interests through government, the private sector and the media	Advocacy framework, strategy and communication plan developed	June 2026
	Create an advocacy framework, strategy and communication plan in consultation with Councillors		

Goal	Strategy	Measure	Target
<b>6.4 Risk Management</b>  The monitoring and minimisation of risks associated with the operations of Council	Update risk registers and ensure appropriate treatment plans are implemented	Overall risk rating within the risk register reduced	10% reduction
	Regularly review insurance cover and premiums	Annual full appraisal of cover required, policies reviewed via insurance broker	June 2024

Goal	Strategy	Measure	Target
<b>6.5 Planning and Reporting</b>  Robust planning and reporting that supports Council's decision-making processes	Produce key policy and direction documents for the Council including the Regional Plan, Annual Reports and policies	Regional Plan finalised and shared, Annual Report delivered, and policies requiring review are reviewed and updated as per required timelines	100%

Goal	Strategy	Measure	Target
<b>6.6 Information and Communication Technology</b>  Effective and innovative information technology solutions which maximise service delivery and support Council's operations	Plan and deliver Council's technology needs through the provision of a well-maintained and managed information and communication technology (ICT) platform	Develop ICT Strategic Plan	December 2024
	Optimise the delivery of ICT services and equipment to required work locations to meet staff and service delivery needs	Develop ICT Asset register	June 2025
	Provision of innovative, relevant and cost-effective ICT solutions to solve service delivery challenges	Annual review of ICT needs in line with the ICT Strategic Plan completed	100%
	Optimise costs associated with ICT delivery, including communications, both fixed and mobile, data, voice and video services and staff equipment		



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PHOTO PAGE

# Frameworks and Assessments

TITLE PAGE

# Assessment of Administrative and Regulatory Frameworks



TO BE FINALISED



# Cooperative Arrangements



TO BE FINALISED

# Opportunities and Challenges

TO BE FINALISED

## Opportunities

- Work with stakeholders in the private and public sectors to promote West Arnhem as a destination for ecotourism and Indigenous tourism.
- Continue to strengthen partnerships for a sustainable future whereby, Council, communities in the region and stakeholders work together to manage and protect the environment.
- Supporting the diversification of income earning opportunities for residents in the region.
- Advocate for greater investment in infrastructure in the region including reliable digital infrastructure and connectivity, all weather roads and habitable housing.
- Continue to engage with West Arnhem communities by providing opportunities for community members to participate in decision-making, and contribute to the development of Council's strategies, development plans and policies.
- Provide ongoing mentoring and training opportunities for Council staff working in all communities in the region.

## Challenges

- Insufficient infrastructure such as all-weather roads and reliable telecommunication services that impede service delivery.
- The negative impact of climate change including unpredictable and decreased rainfall patterns as well as rising temperatures, and the impact that this has on infrastructure and liveability in remote communities.
- Limitations on traditional funding sources despite increasing needs in communities.

# Budget 2025-26

TITLE PAGE

West Arnhem Regional Council All Activities						
2nd Revised Budget and Long-Term Financial Plan				SCM32/2025 - 19.02.2025		
	2nd Revised Budget 2024-2025 \$	1st Revised Approved Budget 2024-2025 \$	Original Approved Budget 2024-2025 \$	Original Budget 2025-2026 \$	Original Budget 2026-2027 \$	Original Budget 2027-2028 \$
OPERATING INCOME						
Rates	2,502,848	2,667,829	2,502,848	2,703,077	2,919,323	3,123,676
Charges - Sewerage	750,797	750,797	738,802	750,797	810,860	867,621
Charges - Water	1,550,000	1,550,000	1,994,892	1,674,000	1,807,920	1,934,474
Charges - Waste	1,603,579	1,603,579	1,603,579	1,603,579	1,731,865	1,853,096
Fees and Charges	890,429	726,451	861,106	903,130	921,193	939,616
Operating Grants and Subsidies	22,263,569	22,182,999	16,363,765	17,444,625	17,444,625	17,444,625
Interest / Investment Income	154,000	154,000	154,000	154,000	154,770	157,865
Income allocation	6,855,620	6,886,037	6,964,681	7,041,308	7,182,135	7,325,777
Other income	193,116	185,400	176,520	678,941	692,520	706,370
Income Agency and Commercial Services	6,231,227	6,292,914	6,227,141	6,401,938	6,529,977	6,660,576
<b>TOTAL OPERATING INCOME</b>	<b>42,995,185</b>	<b>43,000,006</b>	<b>37,587,333</b>	<b>39,355,395</b>	<b>40,195,187</b>	<b>41,013,697</b>
OPERATING EXPENDITURE						
Employee Expenses	18,169,847	19,015,007	19,919,484	19,673,516	20,460,457	20,971,968
Materials and Contracts	10,904,386	10,261,957	7,113,838	8,369,589	8,788,068	8,963,830
Elected Member Allowances	418,928	418,928	399,170	418,928	418,928	418,928
Elected Member Expenses	212,150	212,150	48,000	212,150	212,150	212,150
Council Committee & LA Allowances	49,800	13,962	26,450	42,800	42,800	42,800
Council Committee & LA Expenses	23,788	-	-	37,546	-	-
Depreciation, Amortisation and Impairment	5,271,438	5,476,364	5,476,364	5,271,438	5,271,438	5,271,438
Interest Expenses	-	-	-	-	-	-
Finance expenses	13,798	13,798	13,798	13,798	13,798	13,798
Travel, Freight and Accom Expenses	1,295,165	1,187,562	1,263,554	1,180,134	1,215,538	1,221,616
Fuel, utilities and communication	2,392,405	2,420,225	2,377,335	2,414,906	2,535,652	2,561,008
Other Expenses	8,947,458	8,708,728	5,540,412	6,130,047	6,507,797	6,607,598
<b>TOTAL OPERATING EXPENDITURE</b>	<b>47,699,163</b>	<b>47,728,679</b>	<b>42,178,405</b>	<b>43,764,852</b>	<b>45,466,626</b>	<b>46,285,134</b>
<b>BUDGETED OPERATING SURPLUS / (DEFICIT)</b>	<b>(4,703,978)</b>	<b>(4,728,673)</b>	<b>(4,591,072)</b>	<b>(4,409,457)</b>	<b>(5,271,438)</b>	<b>(5,271,436)</b>

	2nd Revised Budget 2024-2025 \$	1st Revised Budget 2024-2025 \$	Original Approved Budget 2024-2025 \$	2025-2026 Budget \$	2026-2027 Budget \$	2027-2028 Budget \$
Remove NON-CASH ITEMS						
Less Non-Cash Income	(6,855,620)	(6,886,037)	(6,964,681)	(7,041,308)	(7,182,135)	(7,325,777)
Add Back Non-Cash Expenses	12,127,058	12,362,401	12,441,045	12,312,746	12,453,573	12,597,215
<b>TOTAL NON-CASH ITEMS</b>	<b>5,271,438</b>	<b>5,476,364</b>	<b>5,476,364</b>	<b>5,271,438</b>	<b>5,271,438</b>	<b>5,271,438</b>
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(5,826,124)	(3,332,618)	(8,740,992)	(2,391,504)	-	-
Borrowing Repayments (Principal Only)		-	-	-	-	-
Transfer to Reserves		-	(147,000)	-	(150,000)	(150,000)
Other Outflows		-	-	-	-	-
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>(5,826,124)</b>	<b>(3,332,618)</b>	<b>(8,887,992)</b>	<b>(2,391,504)</b>	<b>(150,000)</b>	<b>(150,000)</b>
Add ADDITIONAL INFLOWS						
Proceeds from Sale of Assets	437,503	96,000	96,000	-	-	-
Capital Grants Income	3,050,000	865,191	7,906,700	-	-	-
Prior Year Carry Forward Tied Funding	1,716,074	1,582,865	-	1,906,504	-	-
Other Inflow of Funds		-	-	-	-	-
Transfers from Reserves	55,087	40,872	-	-	150,000	150,000
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>5,258,664</b>	<b>2,584,928</b>	<b>8,002,700</b>	<b>1,906,504</b>	<b>150,000</b>	<b>150,000</b>
<b>NET BUDGETED OPERATING POSITION SURPLUS / (DEFICIT)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>376,979</b>	<b>-</b>	<b>-</b>

Treatment of Surplus is subject to Community consultation.

#### Key Assumption of the Long Term Financial Plan 2025-28

NO.	Description	NO.	Description
1	All current services continue to be provided by the council.	5	Material and contracts will increase by 5% 2026-27 and 2% the following year.
2	There will be no adverse change in government policy impacting the council.	6	Travel freight and accommodation will increase between 3% and 5%.
3	All revenue (except grants) will increase by 2% each year.	7	Fuel and other expenses will increase between 1% and 5%.
4	Grant revenue in 2026-27 will increase by 8% and the following year by 7%.	8	Employee expenses (taking into account EBA negotiations) will increase 4% in 2025-26 and 3% thereafter.



## Statement 2. Capital Expenditure and Funding

Table 2.1 By class of infrastructure, property, plant and equipment.

CAPITAL EXPENDITURE	2nd Revised Budget 2024-25 \$	2025-26 Budget \$	2026-27 Budget \$	2027-28 Budget \$
Plant	568,445	-	-	-
Infrastructure	3,847,180	1,836,504	-	-
Roads	-	-	-	-
Buildings	1,049,742	405,000	-	-
Furniture, Fittings and Office Equipment	-	-	-	-
Vehicles	360,757	150,000	150,000	150,000
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>5,826,124</b>	<b>2,391,504</b>	<b>150,000</b>	<b>150,000</b>
<b>TOTAL CAPITAL EXPENDITURE FUNDED BY:</b>				
Operating income (amount allocated to fund capital items)	(567,457)	(485,000)	-	-
Capital Grants	4,766,074	1,906,504	-	-
Transfers from Cash Reserves	(55,087)	-	(150,000)	(150,000)
Proceeds from Sale of Assets	(437,506)	-	-	-
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>	<b>(5,826,124)</b>	<b>(2,391,504)</b>	<b>(150,000)</b>	<b>(150,000)</b>

**Statement 3. Planned Major Capital Works and projected costing**

Table 3.1 Budget by Planned Major Capital Works

Class of Assets	By Major Capital Project*	Total Prior Year(s) Actuals \$ (A)	Financial Year FY24/25 Budget \$ (B)	2025-26 Budget \$ (C)	2026-27 Budget \$ (D)	2027-28 Budget \$ (E)	2028-29 Budget \$ (F)	Total Planned Budget \$ (G = A+B+C+D+E+F)	Expected Project Completion Date
Buildings	Upgrade Staff Housing - Gunbalanya	-	200,000	-	-	-	-	200,000	30/06/2025
Buildings	Upgrade Staff Housing - Jabiru	-	300,000	300,000	-	-	-	600,000	30/06/2025
Buildings	Waruwi Community Hall	77,541	337,459	-	-	-	-	415,000	30/06/2025
Infrastructure	Gunbalanya Oval Lights	995,000	505,209	-	-	-	-	1,500,209	30/06/2025
Infrastructure	Maningrida Oval Change Room	150,000	2,595,195	1,836,505	-	-	-	4,581,700	31/12/2025
Infrastructure	Jabiru Brockman Oval Lights	-	150,000	-	-	-	-	150,000	30/06/2025
Infrastructure	Cemetery Maningrida	-	412,500	-	-	-	-	412,500	30/06/2025
Plant	Grabage Compactor - Minjilang	-	250,000	-	-	-	-	250,000	30/06/2025
Plant	Maningrida Landfill Wheel Loader	-	318,445	-	-	-	-	318,445	30/06/2025
Vehicles	14 x Utes - 6 Utes 2024-25 and 2 all other years	-	360,757	150,000	150,000	150,000	150,000	960,757	30/06/2029
	<b>TOTAL</b>	<b>1,222,541</b>	<b>5,429,565</b>	<b>2,286,505</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>9,388,611</b>	

\* A council must, by resolution, adopt a minimum threshold as the basis for including budgeted major capital works projects in Table 3.1 (for example, Council resolved major capital works projects are projects that are expected to cost more than \$150 000 in total). Nothing precludes a council from including capital works projects lower than the threshold value in Table 3.1 (for example, where a capital project is of significant public interest).

**Part 2. Additional financial reports for regional local government councils  
Statement**

**6. Budget Comparison for Each Local Authority Area (10) Table**

**6.1 Local Authority Area Budget**

LOCAL AUTHORITY BUDGET COMPARISON	Jabiru and Darwin Offices		Gunbalanya		Maningrida		Minjilang		Warruwi		Total Annual Budget	
	2nd Revised Budget 2024-25 \$	Proposed Budget 2025-26 \$	2nd Revised Budget 2024-25 \$	Proposed Budget 2025-26 \$	2nd Revised Budget 2024-25 \$	Proposed Budget 2025-26 \$	2nd Revised Budget 2024-25 \$	Proposed Budget 2025-26 \$	2nd Revised Budget 2024-25 \$	Proposed Budget 2025-26 \$	2nd Revised Budget 2024-25 \$	Proposed Budget 2025-26 \$
<b>OPERATING INCOME</b>												
Rates	1,414,798	1,527,983	351,384	379,494	589,597	636,765	56,128	60,618	90,941	98,217	2,502,848	2,703,077
Charges - Sewerage	750,797	750,797	-	-	-	-	-	-	-	-	750,797	750,797
Charges - Water	1,550,000	1,674,000	-	-	-	-	-	-	-	-	1,550,000	1,674,000
Charges - Waste	303,185	303,185	390,621	390,621	735,252	735,252	67,857	67,857	106,664	106,664	1,603,579	1,603,579
Fees and Charges	616,878	621,775	67,392	69,072	116,763	118,528	46,698	48,730	42,698	45,025	890,429	903,130
Operating Grants and Subsidies	16,448,756	14,225,347	681,690	674,149	1,813,968	702,328	1,222,874	554,402	2,096,280	1,288,399	22,263,569	17,444,625
Interest / Investment Income	154,000	154,000	-	-	-	-	-	-	-	-	154,000	154,000
Income allocation	6,164,189	6,388,088	388,125	377,229	99,932	76,964	134,845	134,845	68,530	64,183	6,855,620	7,041,308
Other income	29,096	514,921	18,500	18,500	133,020	133,020	7,000	7,000	5,500	5,500	193,116	678,941
Income Agency and Commercial Services	1,541,071	1,586,070	1,754,319	1,958,819	1,312,656	1,280,507	854,561	852,921	768,620	768,620	6,231,227	6,401,938
<b>TOTAL OPERATING INCOME</b>	<b>28,972,771</b>	<b>27,746,165</b>	<b>3,652,031</b>	<b>3,867,883</b>	<b>4,801,188</b>	<b>3,683,364</b>	<b>2,389,963</b>	<b>1,726,373</b>	<b>3,179,233</b>	<b>2,376,607</b>	<b>42,995,185</b>	<b>39,355,395</b>
<b>OPERATING EXPENDITURE</b>												
Employee Expenses	10,554,695	11,104,713	2,082,041	2,439,684	2,138,353	2,380,917	1,607,324	1,742,766	1,787,433	2,005,436	18,169,847	19,673,516
Materials and Contracts	4,487,826	3,703,629	1,382,325	1,373,315	2,773,667	1,681,278	560,815	455,698	1,700,754	1,155,669	10,904,386	8,369,589
Elected Member Allowances	418,928	418,928	-	-	-	-	-	-	-	-	418,928	418,928
Elected Member Expenses	212,150	212,150	-	-	-	-	-	-	-	-	212,150	212,150
Council Committee & LA Allowances	14,000	7,000	14,900	14,900	5,600	5,600	6,100	6,100	9,200	9,200	49,800	42,800
Council Committee & LA Expenses	-	-	8,000	8,000	12,000	12,000	12,705	12,705	4,841	4,841	23,788	37,546
Depreciation, Amortisation and Impairment	5,271,438	5,271,438	-	-	-	-	-	-	-	-	5,271,438	5,271,438
Interest Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Finance expenses	7,870	7,870	3,088	3,088	1,125	1,125	1,055	1,055	660	660	13,798	13,798
Travel, Freight and Accom Expenses	609,979	540,449	136,253	133,783	190,887	179,641	165,206	166,954	192,841	159,306	1,295,165	1,180,134
Fuel, utilities and communication	1,051,480	1,052,880	341,289	362,991	423,372	422,772	347,644	347,644	228,620	228,620	2,392,405	2,414,906
Other Expenses	5,775,314	3,911,146	1,011,404	862,604	626,736	632,246	777,717	336,135	706,730	387,917	8,947,458	6,130,047
<b>TOTAL OPERATING EXPENDITURE</b>	<b>28,403,678</b>	<b>26,230,203</b>	<b>4,979,301</b>	<b>5,198,366</b>	<b>6,171,740</b>	<b>5,315,578</b>	<b>3,478,567</b>	<b>3,069,058</b>	<b>4,631,079</b>	<b>3,951,648</b>	<b>47,699,163</b>	<b>43,764,852</b>
<b>BUDGETED OPERATING SURPLUS / (DEFICIT)</b>	<b>569,093</b>	<b>1,515,962</b>	<b>(1,342,169)</b>	<b>(1,345,382)</b>	<b>(1,376,152)</b>	<b>(1,637,814)</b>	<b>(1,094,704)</b>	<b>(1,348,785)</b>	<b>(1,461,046)</b>	<b>(1,584,241)</b>	<b>(4,703,978)</b>	<b>(4,409,457)</b>

LOCAL AUTHORITY BUDGET COMPARISON	Jabiru and Darwin Offices		Gunbalanya		Maningrida		Minjilang		Warruwi		Total Annual Budget	
	2nd Revised Budget 2024-25	Proposed Budget 2025-26	2nd Revised Budget 2024-25	Proposed Budget 2025-26	2nd Revised Budget 2024-25	Proposed Budget 2025-26	2nd Revised Budget 2024-25	Proposed Budget 2025-26	2nd Revised Budget 2024-25	Proposed Budget 2025-26	2nd Revised Budget 2024-25	Proposed Budget 2025-26
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
BUDGETED OPERATING SURPLUS / (DEFICIT)	669,381	1,506,763	(1,321,169)	(1,345,382)	(1,321,151)	(1,637,814)	(1,094,704)	(1,348,785)	(1,461,046)	(1,584,241)	(4,528,690)	(4,409,458)
Remove NON-CASH ITEMS												
Less Non-Cash Income	(6,164,189)	(6,388,088)	(388,125)	(377,229)	(99,932)	(76,964)	(134,845)	(134,845)	(68,530)	(64,183)	(6,855,620)	(7,041,308)
Add Back Non-Cash Expenses	11,435,627	11,659,526	388,125	377,229	99,932	76,964	134,845	134,845	68,530	64,183	12,127,058	12,312,746
TOTAL NON-CASH ITEMS	5,271,438	5,271,438	-	-	-	-	-	-	-	-	5,271,438	5,271,438
Less ADDITIONAL OUTFLOWS												
Capital Expenditure	(932,257)	(555,000)	(715,623)	-	(3,452,565)	(1,836,504)	(268,948)	-	(456,731)	-	(5,826,123)	(2,391,504)
Borrowing Repayments (Principal Only)	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ADDITIONAL OUTFLOWS	(932,257)	(555,000)	(715,623)	-	(3,452,565)	(1,836,504)	(268,948)	-	(456,731)	-	(5,826,123)	(2,391,504)
Add ADDITIONAL INFLOWS												
Proceeds from Sale of Assets	437,503	-	-	-	-	-	-	-	-	-	437,503	-
Capital Grants Income	70,000	70,000	780,000	-	2,200,000	1,836,504	-	-	-	-	3,050,000	1,906,504
Prior Year Carry Forward Tied Funding	402,000	-	(118,791)	-	810,196	-	250,000	-	372,669	-	1,716,074	-
Other Inflow of Funds	-	-	-	-	-	-	-	-	-	-	-	-
Transfers from Reserves	-	-	2,872	-	8,735	-	-	-	43,480	-	55,087	-
TOTAL ADDITIONAL INFLOWS	909,503	70,000	664,081	-	3,018,931	1,836,504	250,000	-	416,149	-	5,258,664	1,906,504
NET BUDGETED OPERATING POSITION SURPLUS / (DEFICIT)	5,817,776	6,302,400	(1,393,711)	(1,345,382)	(1,809,786)	(1,637,814)	(1,113,652)	(1,348,785)	(1,501,628)	(1,593,441)	-	376,979

Treatment of Surplus is subject to Community consultation.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Service</b>
<b>Author:</b>	<b>Damian Sandilands, Minjilang Council Services Manager</b>

#### SUMMARY

This report will present the Local Authority (LA) with an update on council services provided in the Minjilang community for the period 01 November 2024 – 31 January 2025, as prepared and presented by Council Services Manager (CSM) Damian Sandilands.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled *CSM Operations Report on Current Council Service*.

#### BACKGROUND

All issues / matters raised are to be discussed by Local Authority members, as detailed in the attached report.

#### COMMENT

##### 1. Recruitment

Currently recruiting for the following positions:

- Wellbeing Services Senior Officer – Permanent Full-time – Closed 19 February 2025.
- Community Safety Officer – Permanent Part-time – Open until filled.
- Child Care Officer – Permanent Part-time – Open until filled.
- Community Care Officer – Permanent Part-time – Open until filled.

Positions filled during the report period:

- Cleaner – Commenced 23 January 2025.

Total number of vacancies	4
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##### 2. Administration Services

###### 2.1. Administration

The Minjilang Council administration office was open from 8:00am to 4:30pm on each business day during the report period except for the below periods:

- 22 November 2025 – Closure due to sorry business.
- 20 December 2024 – 07 January 2025 – Office operated from 10:00 am to 3:00pm, due to staff availability.

###### 2.2. Post Office

Post Office services are provided by Minjilang Council administration staff during normal business hours. Mail was received, sorted, and dispatched each business day.

- There has been a steady flow of postage via online shopping.
- Post is delivered by Fly Tiwi aircraft daily and Sea swift barge weekly.

Total postage received	466kgs
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###### 2.3. Centrelink

The Minjilang Centrelink Office operates between 8:30am to 4:30pm each business day the office is open.

- Staff were kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- December 2024 – 21 January 2025 – Relief Centrelink officer.



## 2.4. Cleaning

Scheduled cleaning of council assets has been completed as follows:

- Council office – twice a week – total of 19 occasions.
- Playground amenities – once a week – total of 9 occasions.
- Public toilets – twice a week – total of 19 occasions.
- Visitor Accommodation rooms cleaned as required – total 24 rooms cleaned.

## 2.5. Visitor Accommodation

The total number of current visitor accommodation available is 12 beds and bookings can be made through Little Hotelier.

- Various maintenance issues have been rectified throughout the reporting period. These include flooring and locking systems.
- We have had 16 clients stay in the accommodation during the reporting period.

## 3. Wellbeing Services

### 3.1. Sport & Recreation

Sport and Recreation activities have seen an increase in attendance by staff and participants.

- New Sports and Recreation program under development to encompass all ages and to reinvigorate community activities.
- Back to Country to be facilitated through the Sports and Recreation program.
- Build up Skateboarding in community 30-31 October 2024.

Attendance totals	686
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### 3.2. Early Learning

The Creche hours of operation are Monday to Friday, 8:00am to 4:30 pm.

- 27 November 2024 – Closure due to staff availability.
- 10 December 2024 – Closure due to staff availability.
- 11 December 2024 – 17 January 2025 – Closure due to staff availability, Child Care Senior Officer on leave.

Attendance totals	89
-------------------	----

### 3.3. Aged Care

The Council provided support for the four (4) Minjilang clients, Monday to Friday, and is currently looking to increase support to a larger client number.

- Daily meals are currently being prepared by ALPA Store and delivered by the administration team.
- Plans are underway to provide meals from WARC facilities.

Total meals provided	197
----------------------	-----

### 3.4. Disability Care

The Minjilang Community Care team continues to be the community connectors and services coordinator under the National Disability Insurance Scheme (NDIS).

### 3.5. Night Patrol

Night patrol services were provided 58 of 61 available nights between 9:00pm and 3:00am.

- Home brewing and illegal alcohol into the community is still present.
- Night Patrol Officers conduct foot patrols and vehicle patrols,
- Unattended children are on the rise due to card games and home brew in the community.

### 3.6. Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services were provided on 10 of the 66 available days, between 12.00pm and 4:00pm.

- Staff is now trained and operating daily.

#### **4. Community Works**

##### **4.1. Parks and Open Space**

The community is clean and tidy.

- Rubbish pick-up completed once to twice a week, as required.
- Mowing in the community is undertaken as required.
- Undertaking mowing of the Red Lily Clinic ground and staff housing, Police Station and Mamaruni School, providing sources of income to WARC.

##### **4.2. Roads**

Road repairs have commenced across the community.

- There is 70kms of general purpose and emergency gravel road maintenance to continue.
- Road to Airport is hazardous due to wet season and will be repaired as conditions improve.

##### **4.3. Waste**

The landfill site is open to the public as there is no fencing to control access. As required the team clean the site and manage rubbish pits.

- Rubbish runs continue to operate twice per week – Mondays and Thursdays are the designated days, but this may vary on occasion due to staff shortages or public holidays.
- Hard rubbish collected twice per month.

##### **4.4. Plant and equipment**

- Isuzu Dmax ute repairs complete.
- Grader still out of operation, awaiting repairs.
- Slashing Tractor out of operation due to fuel issues.

#### **5. Essential Services**

##### **5.1. Power**

- Genset services as scheduled.
- Scheduled barge fuel deliveries of and transferred fuel to the power station as per schedule.
- Quarterly reads as scheduled.
- Replaced power meters to multiple lots as per service requests.
- Further audit to take place of fuel distribution, transfer, and storage facilities. Replacement of dip sticks, bund valves, isolation valves, transfer pumps, and piping.

##### **5.2. Water**

- Water samples conducted as per scheduled review. All returned positive readings.
- Bore pumps and sewer lift pumps (hours and volumes) readings taken as scheduled.
- The Council is working with Stedman Constructions repairing water leaks around the community.
- Service requests completed for Power and Water.
- Monthly, quarterly, water and wastewater samples taken.
- Standing bores measured as scheduled.
- Chlorine station audited and recommended for full system upgrade with remote reporting.
- Multiple Water leaks repaired due to aging infrastructure.

##### **5.3. Sewerage**

- Sewer lift pumps (hours and volumes) readings taken as per schedule.
- Monthly sewer samples taken as per schedule.
- Talks underway with power and water to repair Sewage ponds fence wire.
- Talks with PowerWater to establish fire breaks around PowerWater assets.

##### **5.4. Airfield**

- Daily inspections were undertaken by the Aerodrome Reporting Officer (ARO). No significant issues were noted.

- Minjilang does not have the current Aerodrome Manual which implicates our Emergency Management Plan. This has been reported to the Department of Logistics and Infrastructure (DLI) on several occasions.

## 6. Community

### 6.1. Community meetings and events

- 31 December 2024 – New Year's Eve was a community organized event held in the Rec Hall and was well attended where they danced and held a color throwing event.
- 26 January 2025 – Australia Day event with activities including, BBQ, Water slide and water fight, as well as ping pong and kids coloring competition with kids walking away with \$20 participation prize and \$50 for the 1st place prize.
- Fortnightly Operations Meetings.
- Monthly Stakeholders Meetings Minjilang.
- EBA meetings.
- OCM meetings.
- Emergency planning meetings.
- Stakeholder meetings.





Australia Day celebrations.

Total number of meetings and events attended by the CSM	42
---	----

## 6.2. Community key focus areas

- Home brewing and illegal alcohol brought into the community.
- Domestic violence, with no resources available in the community.
- Minimal Police presence, with a 4-night visit occurring on 10-14 February 2025.

## LEGISLATION AND POLICY

Not applicable.

## FINANCIAL IMPLICATIONS

Not applicable.

## STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation, and administration. Our processes, procedures and policies are ethical and transparent.

### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

## ATTACHMENTS

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 March 2025

Agenda Reference:	9.2
Title:	2023-2024 Annual Report
Author:	Jasmine Mortimore, Governance Advisor

#### SUMMARY

The purpose of this report is to present the Approved West Arnhem Regional Council's 2023-2024 Annual Report to the Local Authority for noting. The Annual Report contains information about Council's operating and financial activities over the past financial year.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report titled *2023-2024 Annual Report*.

#### BACKGROUND

According to Guideline 1: Local Authorities section 10.2 (a)

Once in each financial year, a local authority agenda must include a copy of the Council's Annual report for the previous financial year.

#### LEGISLATION AND POLICY

Local Government Act 2019

Guideline 1: Local Authorities

#### FINANCIAL IMPLICATIONS

Not applicable

#### STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

##### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

##### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### **Goal 6.3 Council and Local Authorities**

Excellence in governance, consultation administration and representation.

##### **Goal 6.5 Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes.

#### ATTACHMENTS

1. WARC Annual Report 2023-24 [9.2.1 - 108 pages]



# ANNUAL REPORT

.....

## 2023-2024



**WEST ARNHEM**



**REGIONAL COUNCIL**

## Contact

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## Acknowledgment of Country

West Arnhem Regional Council acknowledges the First Nations Custodians; and the many Language and Family groups who are Managers and Care-takers to each of their Traditional homelands and Waters across the West Arnhem Region's Wards. West Arnhem Regional Council pay their respects and acknowledge Elders, past present and rising.

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Aboriginal and Torres Strait Islander People should be aware that this publication may contain images and names of people who have since passed away.

# Message from the Mayor and Chief Executive Officer

West Arnhem Regional Council acknowledges the First Nations Custodians and the many Language and Family groups who are the Managers and Caretakers of each of their Traditional homelands and waters across the West Arnhem Region's wards. West Arnhem Regional Council pays its respects and acknowledges Elders, past, present, and rising, for they hold the memories, traditions, culture, and hopes of the Aboriginal people of West Arnhem Land.

We are pleased to present the 2023-24 Annual Report on behalf of West Arnhem Regional Council. Throughout the year, our Council has celebrated many achievements and made significant progress towards building Strong Communities. We remain committed to working closely with our Local Authorities, stakeholders, and constituents, ensuring that the needs of the five communities we serve are met with determination and respect.

Our Council is proud to consist of 12 Aboriginal Elected Members, marking another year of unified leadership that reflects the communities we represent. This accomplishment underscores our deep commitment to fostering Indigenous leadership and driving meaningful outcomes for our region. We also acknowledge the significant change in leadership that occurred during the year, with Mayor James Woods stepping into the role in March 2024. Mayor Woods brings profound values in workforce development, community engagement, strong advocacy, and resource allocation, along with a commitment to staff training that will lead West Arnhem Regional Council from strength to strength. We extend our sincere gratitude to outgoing Mayor - Matthew Ryan, who led the Council during the first eight months of the reporting period.

Strength in governance was a commitment at the start of the reporting period, and the Council has delivered strongly on this outcome. Council also took significant strides in its commitment to financial sustainability, ensuring that every activity was undertaken with respect to providing value and allocating our financial resources for maximum impact to our residents within the financial constraints of Council. During the reporting period, many austerity measures were introduced to ensure that the 2024 -25 financial year would be a year of financial rebirth and renewed commitment to community.

With a workforce of 200 staff, we continue our dedication to increasing Indigenous employment by focusing on local recruitment and offering opportunities for upskilling, internal promotions, and roles across the organisation. Our goal is to provide a strong foundation for local people to thrive in their careers, contributing to the prosperity of West Arnhem through the essential work of local government, which we strived to advance every day of the year.

This year, we have made great strides in embedding key objectives set forth in the West Arnhem Regional Council Innovate Reconciliation Action Plan (RAP). We are proud to have achieved and exceeded our goal of establishing Indigenous-identified positions within the Council through targeted recruitment measures, as well as fully transforming all recruitment policies and procedures for the Council. These goals, developed in collaboration with the RAP working group and endorsed by Council, are vital steps in our ongoing journey towards reconciliation.

Through the services we deliver, from care to play, and infrastructure to governance, Council takes pride in the programs and initiatives that support our residents, creating a positive environment for staff growth and development within our Council.

Our projects this year, whether in planning, fully delivered, or breaking ground, reflect our commitment to community development and infrastructure improvement, with a total investment of over \$16 million across the region. Notable projects include:

- Maningrida: Resealing of 2.2 km of Airport Road, planning for Maningrida change rooms, and various other infrastructure upgrades, with a total value of \$8.89 million.
- Warruwi: Full internal roads reseal and recreational hall refurbishment, contributing to a total of \$1.59 million.
- Minjilang: Creche and staff housing refurbishments with a total value of \$350,000. This project had the creche ready for grand openings in the following financial year.
- Gunbalanya: Installation of oval lights and surface upgrades, and road improvements, for a total of \$2.383 million.
- Jabiru: Significant improvements including internal roads and water system upgrades, amounting to \$3.38 million.

In addition to these projects, we are proud of our

administrative initiatives, which include the commencement of 35 apprentices in Certificate III in Civil Construction, a comprehensive Foundations Skills Program for staff across all locations, mental health training, and various essential training programs to enhance workplace safety and skills. While delivering in the community, the Council administration also took various steps towards the preparation of the information technology enterprise resource changeover, which will be delivered in full during the 2024-25 financial year.

We would like to extend our heartfelt thanks to the Australian Government and the Northern Territory Government for their valuable partnerships and funding opportunities over the past year. These collaborations have played a key role in advancing the development and welfare of our region.

Finally, we wish to acknowledge and express our gratitude to all our amazing staff, who contribute every day to the betterment of our Communities. As we move forward, we are dedicated to continuing our work together, building on the progress we have made to create stronger, more resilient Communities in the year ahead.

*“Reflect our commitment to community development and infrastructure improvement, with a total investment of over \$16 million across the region..”*

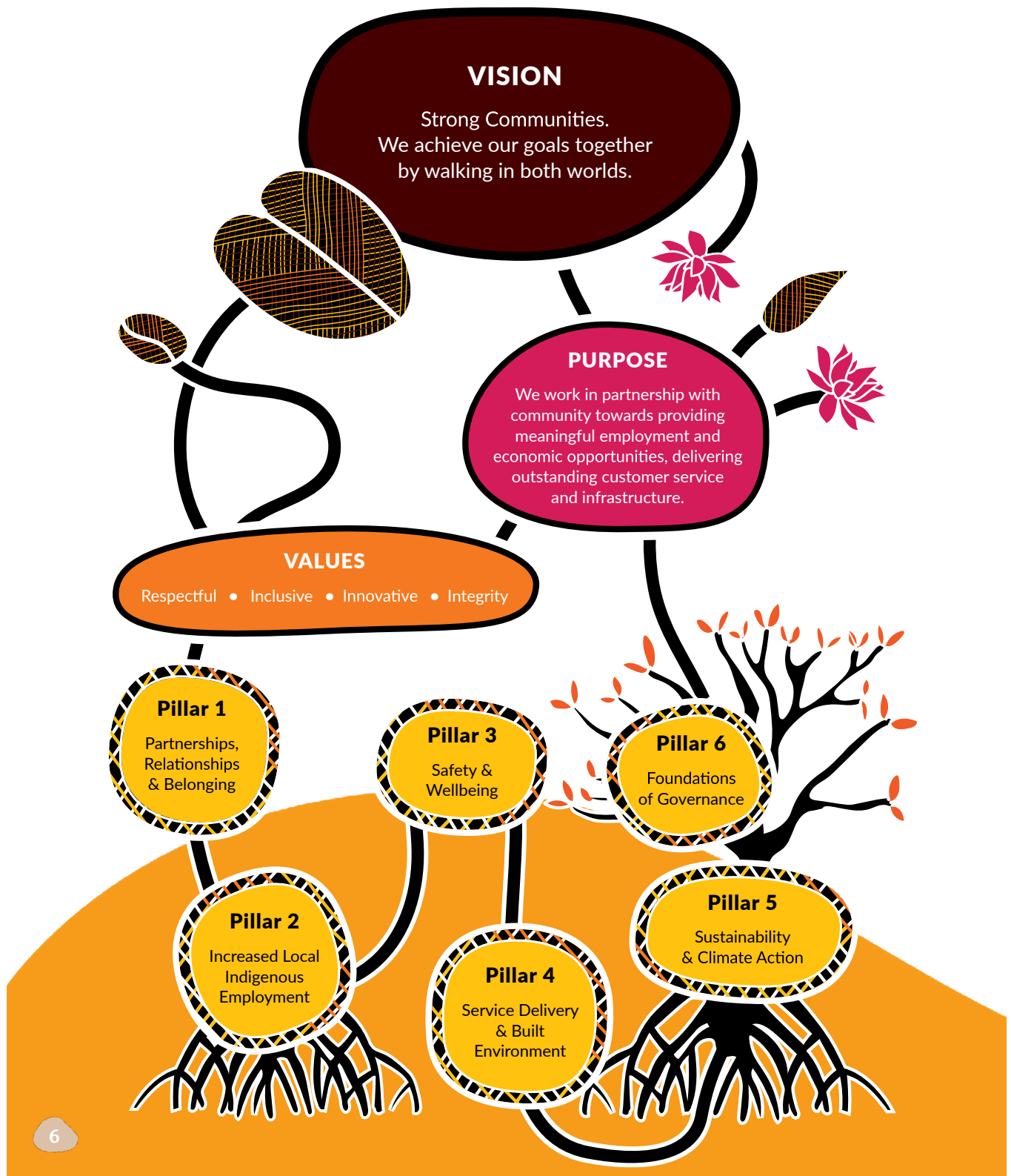


**Mayor James Woods**  
West Arnhem Regional Council

**Andrew Walsh**  
Chief Executive Officer



# Strategic Plan



# Values

**The values or behaviours that Council will embrace to support our Purpose and guide us in achieving the Vision are:**

## Respectful

We respect our communities and staff of all cultures.

We respect elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of Indigenous Australia.

We acknowledge that Aboriginal culture is a living culture and that Aboriginal people continue to live in spiritual and sacred relationship with country.

## Inclusive

We are engaged with our communities and partners.

We value diverse perspectives and voices and encourage their incorporation into our work practices.

## Innovative

We encourage and promote a culture of safety where innovation is celebrated and new ways of working are implemented to improve our services.

## Integrity

We are open, transparent and accountable.

WEST ARNHEM REGIONAL COUNCIL | ANNUAL REPORT 2023-2024



# Our Region



# About West Arnhem

**West Arnhem Regional Council is situated in the northern region of the Northern Territory, covering an expansive and culturally rich area of 49,675 square kilometres. The region is home to approximately 6,281 residents who are in five main Communities Maningrida, Gunbalanya, Jabiru, and the island communities of Warruwi and Minjilang five main Communities and over 100 homelands.**

## People

Each Community has its own unique characteristics and population:

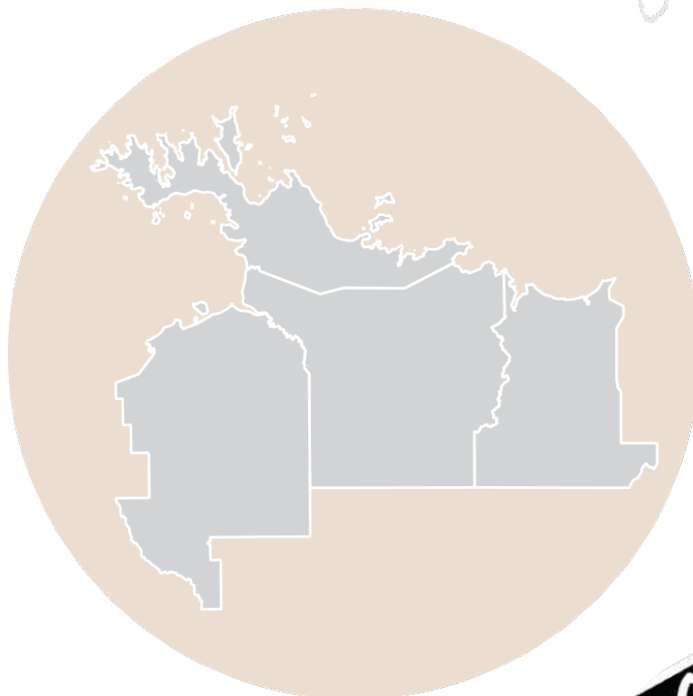
### Community Populations:

- **Jabiru:** 755 people
- **Gunbalanya:** 1,177 people
- **Maningrida:** 2,518 people
- **Warruwi:** 432 people
- **Minjilang:** 265 people

The region is home to both saltwater and freshwater people who are deeply connected through cultural song lines. A significant majority - over 77% - of the population identify as Aboriginal and/or Torres Strait Islander Peoples, with culture and language being central to daily life.

## Landscape

The landscape of West Arnhem is not only striking in its beauty but is also of great environmental and cultural significance. From its untouched coastlines, rivers, freshwater billabongs, wetlands to its rugged stone country, the region features a diverse array of natural environments. The region is also home to two of Australia's most iconic national parks: Kakadu National Park, a World Heritage-listed site, and Garig Gunak Barlu National Park, located on the Cobourg Peninsula.



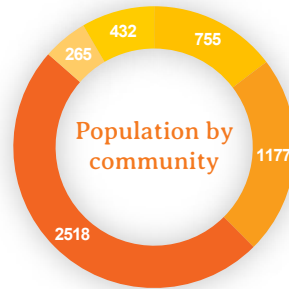
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# Regional Overview in Statistics

Data source: 2021 Census data



**6,281**  
Population



■ Jabiru ■ Gunbalanya ■ Maningrida ■ Minjilang ■ Waruwi



**49,675km<sup>2</sup>**  
Geographical Area



**5,097 or 81%**  
Aboriginal and/or Torres  
Strait Islander Peoples



**50.9%** **49.1%**  
Males Females



**1,144**  
Number of Families



**4.3**  
Average Household Size



**28**  
Median Age



**Languages**

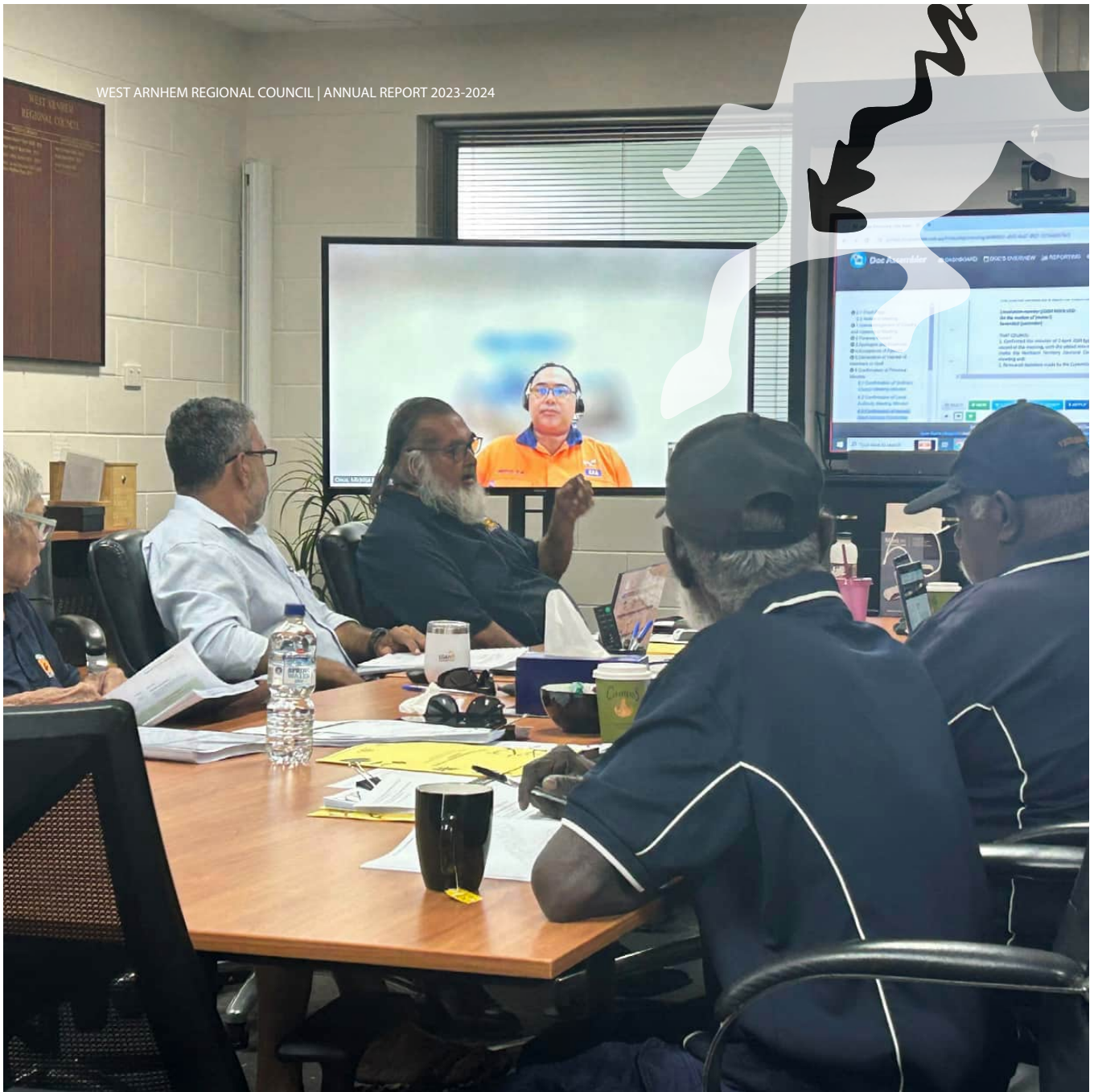
Kunwinjku: 23.1%  
Burrarra: 18.0%  
Kuninjku: 6.6%  
Ndjebbana (Gunavidji): 5.7%  
Maung: 5.1%



WEST ARNHAM REGIONAL COUNCIL | ANNUAL REPORT 2023-2024

*The region is home  
to both saltwater and  
freshwater people who are  
deeply connected through  
cultural song lines.*





# Our Council

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# Our Councillors

The Council is governed by five wards with 12 Elected Members serving to represent the interests of their respective Wards. The Elected Members work closely with the Communities to ensure that local priorities and challenges are addressed, with a special emphasis on the unique needs of each area.



Former Mayor Matthew Ryan of the Maningrida Ward resigned in March 2024.  
Former Cr Julius Don Kernan of the Maningrida Ward resigned on 1 May 2024.

## Council's Structure

Residents of each of West Arnhem Regional Council's five wards elect councillors at the Northern Territory local government general election held every four years. There are 12 councillors in total elected and they sit as the West Arnhem Regional Council.

The role of Council is to:

- **Listen to and represent** the interests of residents
- **Influence decisions** which affect communities
- **Provide leadership**, guidance, and directly influence the future direction of the region
- **Advocate** to all levels of government on important community matters

*“Advocate to all levels of government on important community matters.”*

The most recent local government general election was held in 2021, and at the first meeting of Council, the councillors appointed Councillor Matthew Ryan as Mayor and Councillor Liz Williams as Deputy Mayor.

### Changes within Council

#### Mayor resigns and new Mayor appointed

In March 2024, Council accepted the resignation of Mayor Matthew Ryan. Matthew had been a fierce advocate for the constituents of the West Arnhem Communities for two decades, serving as a Councillor for the Maningrida Ward since 2008 and as Mayor since 2017.

The vacancy of the Mayoral position was filled by Maningrida Ward Elected Member James Woods. Mayor Woods has served the Maningrida community for over eight years as the longest serving chairperson for the Maningrida Local Authority. He was elected as Councillor of the Maningrida Ward at the 2021 Local Government Election and has been a strong advocate for improved services in remote communities.

#### Maningrida Ward Councillor resigns

West Arnhem Regional Council also accepted the resignation of Councillor Julius Don Kernan on 1 May 2024. Cr Kernan represented the Maningrida Ward for 8 years after he was re-elected in the 2021 Elections, having also served on Council from 2017 – 2021. Cr Kernan was a strong advocate for the people of West Arnhem, Mayor James Woods and the other Elected Members wish him all the best for his future endeavours.



# Council Meetings Attendance

## Elected Members Attendance at Council and Committee Meetings in 2023-2024:

Elected Members	Ward	Council Meetings	Special Finance Committee Meetings <sup>1</sup>	Risk Management and Audit Committee Meetings <sup>2</sup>	CEO Employment & Remuneration Advisory Panel <sup>3</sup>	Kakadu Ward Advisory Committee Meeting <sup>4</sup>	Special Council Meeting	Attendance Summary		
								Eligible to Attend	Attended	
Matthew Ryan (ex Mayor) <sup>5</sup>	Maningrida	6/7	0/0	0/1	-	0/2	2/2	12	8	66%
Elizabeth Williams (Deputy Mayor)	Kakadu	10/11	0/0	2/2	1/1	4/4	3/3	21	20	95%
Ralph Blyth	Kakadu	9/11	-	-	-	4/4	3/3	18	16	88%
Mickitja Onus <sup>6</sup>	Kakadu	9/9	0/0	-	1/1	3/3	1/1	14	14	100%
Otto Dann	Gunbalanya	10/11	-	-	-	-	2/3	14	12	85%
Donna Nadjamerrek	Gunbalanya	8/11	0/0	-	-	-	2/3	14	10	71%
Gabby Gumurdul	Gunbalanya	9/11	-	0/2	-	-	2/3	16	11	68%
Jacqueline Phillips	Maningrida	8/11	-	2/2	-	-	3/3	16	13	81%
Julius Don Kernan <sup>7</sup>	Maningrida	3/9	-	-	-	-	1/3	12	4	33%
James Woods (Mayor) <sup>8</sup>	Maningrida	10/11	-	2/2	1/1	2/2	3/3	19	18	94%
James Marrawal	Warruwi	7/11	0/0	-	1/1	-	3/3	15	11	73%
Henry Guwiyul	Minjilang	10/11	-	-	-	-	1/3	14	11	78%

<sup>1</sup> In 2024 the Special Finance Committee was re-established to be used when a quorum could not be met at an Ordinary meeting of Council. Members are Mayor Woods, Deputy Mayor Williams, Councillor Onus, Councillor Nadjamerrek and Councillor Marrawal.

<sup>2</sup> Committee members are Mayor Woods, Deputy Mayor Williams, Councillor Phillips and Councillor Gumurdul. Two Independent members sit on this committee, these members are Independent Chairperson Carolyn Eagle and Independent Member Warren Jackson.

<sup>3</sup> Advisory Panel was disbanded in August 2023 and reestablished on 12 May 2024. Members of this panel are Mayor Woods, Deputy Mayor Williams, Councillor Onus and Councillor Marrawal.

<sup>4</sup> Committee members are Mayor Woods, Deputy Mayor Williams, Cr Blyth and Cr Onus.

<sup>5</sup> Matthew Ryan resigned as Mayor and Elected Member in March 2024.

<sup>6</sup> Cr Onus joined Council in September 2023 after being the successful candidate from the Kakadu Ward By-Elections.

<sup>7</sup> Julius Don Kernan resigned as Elected Member in May 2024.

<sup>8</sup> James Woods was voted in as Mayor in March 2024.



# Elected Members Allowances

## Elected Member Payments

Elected Members	Total Allowances	Base Allowance	Extra Meeting Allowance	Professional Development <sup>1</sup>
Donna Nadjamerrek	21,200	20,000	1,200	-
Elizabeth Williams (Deputy Mayor)	40,432	37,632	2,800	-
Gabby Gumurdul	21,500	20,000	1,500	-
Henry Guwiyul	21,400	20,000	1,400	1,974
Jacqueline Phillips	22,800	20,000	2,800	1,737
James Marrawal	23,000	20,000	3,000	1,685
James Woods (Mayor)	43,752	41,852	1,900	1,517
Julius Kernan	17,733	17,033	700	-
Matthew Ryan (ex Mayor)	73,187	73,187	-	-
Mickitja Onus	16,820	15,220	1,600	-
Otto Dann	22,000	20,000	2,000	2,549
Ralph Blyth	22,400	20,000	2,400	656

<sup>1</sup> Professional development allowances are paid to third-party suppliers so that Elected Members can attend approved relevant conferences and training.

## Unelected Committee Member Payments

Unelected Committee Member	Total Payments	Meeting Allowance	Travel
Carolyn Eagle	3,778	2,110	1,668
Warren Jackson	1,438	1,438	-

# Council Committees and Panel

## Special Finance Committee

The Special Finance Committee is constituted as an Executive Committee with all the necessary powers to carry out Council's financial functions in line with section 83(4) of the *Local Government Act 2019*. The Special Finance Committee was formed to review and approve the monthly finance report in the instance that a quorum cannot be met for an Ordinary Meeting of Council.

The Committee currently consists of the following members:

Special Finance Committee Members
Mayor James Woods
Deputy Mayor Elizabeth Williams
Councillor Mickitja Onus
Councillor James Marrawal
Councillor Donna Nadjamerrek

Matthew Ryan resigned as Mayor and Elected Member in March 2024.

The Special Finance Committee was disbanded at the beginning of 2023 and reestablished in February 2024.

During the 2023-24 financial year, the Special Finance Committee did not hold any meetings.

## Risk Management and Audit Committee

The Risk Management and Audit Committee is a key component of Council's governance framework. The Committee is an independent advisory body that monitors the compliance of Council's financial policies and procedures with relevant statutory provisions, regulations and ministerial guidelines. The Committee works within the framework of the Risk Management and Audit Committee Charter and the Risk Management and Audit Committee Terms of Reference.

The Committee currently consists of the following members:

Risk Management and Audit Committee Members
Carolyn Eagle (Independent Chair)
Warren Jackson (Independent Member)
Mayor James Woods
Deputy Mayor Elizabeth Williams
Councillor Jacqueline Phillips
Councillor Gabby Gumurdul

Matthew Ryan resigned as Mayor and Elected Member in March 2024.

The Risk Management and Audit Committee meets four times a year, in the 2023-24 financial year the Committee were only able to meet two times on the following dates;

1. 19 September 2023
2. 21 June 2024



### CEO Employment and Remuneration Advisory Panel

The CEO Employment and Remuneration Advisory Panel was created to meet the requirements in clause 6 of Guideline 2: Appointing a CEO 2021. The key objective of the Panel is to provide advice and support to Council regarding CEO employment processes including recruitment, contract of employment, remuneration and performance review. The Advisory Panel was disbanded in August 2023 and reestablished on 12 May 2024.

The Panel has the following members:

CEO Employment and Remuneration Advisory Panel Members
Mayor James Woods
Deputy Mayor Elizabeth Williams
Councillor Mickitja Onus
Councillor James Marrawal

Matthew Ryan resigned as Mayor and Elected Member in March 2024.

The CEO Employment and Remuneration Advisory Panel Members held meetings on the following dates during the 2023-24 financial year:

1. 27 June 2024

### Kakadu Ward Advisory Committee

Formed to support the Kakadu Ward Councillors and give them a voice in and for the activities and operations of West Arnhem Regional Council in Jabiru and the wider Kakadu Ward. Whilst this advisory committee has no income stream at this point, the Committee's activities encompass all areas of Kakadu Ward events and operations, and it was established as a vessel to empower the greater community spirit and make a difference for the constituents of the Kakadu ward.

The Committee currently consists of the following members:

Kakadu Ward Advisory Committee Members
Mayor James Woods
Deputy Mayor Elizabeth Williams
Councillor Mickitja Onus
Councillor Ralph Blyth

Matthew Ryan resigned as Mayor and Elected Member in March 2024.

The Kakadu Ward Advisory Committee Meeting meets four times a year, and held meetings on the following dates during the 2022-23 financial year:

1. 6 July 2023
2. 5 October 2024
3. 3 April 2024
4. 26 June 2024

# Consultations Undertaken By Council

## The West Arnhem Regional Council Plan and Budget 2024 - 2025

The Council must adopt a Regional Plan for the new financial year before 30 June 2024 and the Regional Plan is to include the Council budget and long-term financial plan, among other items.

In April, the executive team and managers met to discuss Council's strategic Pillars and recommend updates to the Goals and Targets for the 2024-2025 period.

The Draft Regional Plan and Budget 2024-2025 was approved by Council on 23 May 2024 and put out for public consultation.

During this period, the draft Plan was presented to the Local Authorities for review and feedback (excluding Gunbalanya as the meeting was cancelled and consultation could not take place due to time restraints). Consultation concluded on 13 June 2024 and no public submissions were received.

The final Regional Plan and Budget 2024-2025 was adopted by Council on 18 June 2024.

## Reduce, Reuse, Recycle Strategy 2024-2034

In April 2024, Council endorsed West Arnhem Regional Council's Reduce, Reuse, Recycle Strategy 2024 - 2034 for publication and implementation across the region, aligning with Pillar 5 of Council's strategic plan 'Sustainability and Climate Action'.

Council's adoption of the Reduce, Reuse, Recycle Strategy 2024-2034 is a key achievement which prioritises waste reduction, resource conservation, and recycling practices. The strategy not only addresses the pressing issue of waste management but also promotes a culture of environmental responsibility among residents.

This approach helps minimise landfill use, reduces pollution, and conserves valuable resources, all of which contribute to a healthier community. The strategy is integral to fostering local economic growth by encouraging innovation in recycling and waste management industries and introducing circularity to the remote space. The strategy cements Council's commitment to circular economy practices and ensures a more sustainable future for the West Arnhem region.

The strategy was presented to Council for consultation prior to its adoption.



# Council Shared Agreements

## CouncilBIZ Subsidiary

During the 2023-24 year, WARC had an agreement with CouncilBIZ, a Local Government subsidiary that managed Council's information technology support system. This included WARC's financial system as well as its document management and storage system. In June 2024, Council became responsible for its own IT systems. The Constitution and Annual Reports of CouncilBIZ can be accessed via <http://www.westarnhem.nt.gov.au>.

## Local Government Association of the Northern Territory

West Arnhem Regional Council (WARC) is a member of the Local Government Association of the Northern Territory (LGANT). LGANT's role is to advocate on behalf of and support the local government sector and its member councils. During the 2023-24 year, WARC worked with LGANT in various key areas. Throughout the year, staff and elected members attended the LGANT Conference in November 2023 and April 2024, the Rates and Finance Symposium in February 2024 and the Circular Economy Symposium in June 2024.

## Other Agreements

Throughout the 2023-24 year, WARC entered into other agreements with various government agencies in efforts to improve its service delivery especially through its social welfare programs. These include:

1. The delivery of post office services in Jabiru, Maningrida, Waruwi, Minjilang and Gunbalanya as per agreements with Australia Post.
2. The delivery of Home Care Packages (HCP) and Commonwealth Home Support Program (CHSP) that enable clients, within the aged care sector, to live in their own homes.
3. The delivery of disability support services as a registered National Disability Insurance Agency (NDIA) provider.
4. The provision of Centrelink services in Gunbalanya, Jabiru, Minjilang and Waruwi as per an agreement with Services Australia.
5. An agreement with Power and Water Corporation to maintain power, water and sewerage systems contracts in Gunbalanya, Maningrida, Minjilang and Waruwi.





6. An agreement with the Melbourne Veterinary School commenced in January 2024 to provide animal management services in Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi.
7. The maintenance of airstrip services contracts in Gunbalanya, Maningrida, Warruwi and Minjilang as per an agreement with the Department of Infrastructure, Planning and Logistics (DIPL).
8. Collaborations with education institutions such as Charles Darwin University to facilitate the delivery of accredited courses to Council staff.
9. Working together with Reconciliation Australia as Council continues to make progress in its reconciliation journey, and achieve the goals outlined in the West Arnhem Regional Council Innovate Reconciliation Action Plan July 2021 – July 2023.
10. Various agreements with the Commonwealth Government to improve the wellbeing of communities.
11. Working together with the Northern Land Council (NLC), an independent statutory authority of the Commonwealth that assists Aboriginal peoples in the Top End of the Northern Territory to acquire and manage their traditional lands and seas.

# Council Delegations

**The Act contains several provisions that allow Council to delegate some of its functions and powers to Committees and Local Authorities.**

By delegating its powers and functions, Council provides an opportunity for community members to contribute to ideas about various community projects through their local representatives and have greater input in Council's decision-making process. Delegation also enables Council to consider expert advice from professionals and specialists appointed to Council Committees. In the 2023-24 year, Council approved delegations to the following committees/authorities:

## Local Authorities in Minjilang, Warruwi, Gunbalanya and Maningrida

In 2023-24, Council worked closely with Local Authority members in all its communities, and received advice and recommendations on the following key matters:

1. Council's Strategic Plan;
2. Council's priorities for expenditure within each Local Authority area, including projects funded by the Local Authorities;
3. Council's service delivery for communities in each Local Authority; and
4. The West Arnhem Regional Council *Regional Plan and Budget 2024-2025*.

## Special Finance Committee

The Special Finance Committee is an Executive Committee with all the necessary powers to carry out Council's financial functions. The Committee has delegated authority from Council to carry out the following functions during the months that an Ordinary Council meeting is not convened:

1. Review and approve Council's monthly financial reports.
2. Review and approve reports on Council budgets that are presented during the Committee's meeting.
3. Review reports about Council's immediate and long-term financial plans.
4. Consider the financial implications of Council's financial plans to ensure that they meet the needs of West Arnhem communities.
5. Review the financial status and progress of major projects and recommend changes or revisions to projects, if necessary.
6. Review the debtor and creditor lists, and ensure sufficient funds are available to pay forthcoming debts.
7. Review and approve any other urgent matters as required.

The Special Finance Meeting was disbanded at the beginning of 2023 and reestablished in February 2024.

## Risk Management and Audit Committee

The Risk Management and Audit Committee was established pursuant to part 5.3 of the Act as a key component of WARC's governance framework. During the 2023-24 financial year, Council assigned the following key functions to the Risk Management and Audit Committee:

1. Monitoring and overseeing Council's audit function which includes:
  - a. The development of audit programs;
  - b. The conducting of internal audits;
  - c. The review of audit outcomes; and
  - d. Assessing how audit recommendations have been implemented.
2. Advising Council about the appointment of external auditors, reviewing the auditor's recommendations about Council's key risk and compliance issues, and providing feedback about the auditor's performance.
3. Reviewing and if appropriate, recommending that Council approves financial statements (in conjunction with the auditor's report).
4. Monitoring changes in accounting and reporting requirements.
5. Reviewing compliance and legislative requirements, contracts, standards and best practice guidelines.
6. Monitoring and making recommendations on the adequacy of Council's risk management framework, internal policies, as well as Council's practices and procedures for managing risk.



## Local Authorities

**Local Authority meetings are an essential forum to strengthen local decision making in remote communities.**

Through local authorities, communities have the opportunity to express their views and represent their communities views on matters affecting local government. West Arnhem's Local Authorities give people living in Maningrida, Minjilang, Warruwi and Gunbalanya a direct voice in how Council

services are provided, and how funds are spent in their communities. Acting as a link between their community and the Council, the members express local interests and make recommendations for projects of significance to their community.

During the 2023-24 financial year, Local Authorities in the West Arnhem region held meetings on the following dates:

Gunbalanya	Minjilang	Maningrida	Warruwi
24 August 2023	15 September 2023	3 August 2023	20 July 2023
26 October 2023	25 March 2024	30 November 2023	8 February 2024
7 March 2024	15 May 2024	14 March 2024	22 May 2024
	5 June 2024	12 June 2024	



# Local Authority Meeting Attendance

Gunbalanya <sup>1</sup>				
Member	Position	Eligible to Attend	Meetings Attended	
Andy Garnarradj	Chairperson	3	3	100%
Connie Nayinggul	Appointed Member	3	2	66%
Evonne Gumurdul	Appointed Member	3	2	66%
Henry Yates	Appointed Member	3	3	100%
Kenneth Mangiru	Appointed Member	3	1	33%
Maxwell Garnarradj	Appointed Member	3	3	100%
Matthew Ryan	Mayor	3	1	33%
Elizabeth Williams	Deputy Mayor	3	3	100%
Councillor Otto Dann	Elected Member	3	3	100%
Councillor Donna Nadjamerrek	Elected Member	3	1	33%
Councillor Gabby Gumurdul	Elected Member	3	1	33%

1. Gunbalanya Local Authority was scheduled to meet on 11 June 2024 but could not meet quorum, meeting was cancelled.

Minjilang				
Member	Position	Eligible to Attend	Meetings Attended	
Matthew Nagarbin	Chairperson	4	3	75%
Shane Wauchope	Appointed Member	4	4	100%
Audrey Lee	Appointed Member	4	0	0%
Charles Yirrawala	Appointed Member	4	4	100%
David Makings	Appointed Member	4	3	75%
Clint Wauchope	Appointed Member	4	3	75%
(ex-Mayor) Matthew Ryan <sup>1</sup>	Mayor	1	0	0%
Mayor James Woods <sup>2</sup>	Mayor	3	2	66%
Deputy Mayor Elizabeth Williams	Deputy Mayor	4	3	75%
Councillor Henry Guwiyul	Elected Member	4	3	75%

1. Matthew Ryan resigned as Mayor and Elected Member in March 2024

2. James Woods was elected as mayor in March 2024

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Maningrida				
Member	Position	Eligible to Attend	Attended	
Sharon Hayes	Chairperson	4	4	100%
Jessica Phillips	Appointed Member	4	2	50%
Shane Namanurki	Appointed Member	4	2	50%
Joyce Bohme	Appointed Member	4	2	50%
Marlene Kernan	Provisional Member	1	1	100%
Garth Doolan	Provisional Member	1	1	100%
(ex-Mayor) Matthew Ryan <sup>1</sup>	Mayor	3	1	33%
Mayor James Woods <sup>2</sup>	Mayor	4	2	50%
Elizabeth Williams	Deputy Mayor	4	4	100%
Councillor Jacqueline Phillips	Elected Member	4	2	50%
Councillor Julius Don Kernan <sup>3</sup>	Elected Member	3	0	0%

1. Matthew Ryan resigned as Mayor and Elected Member in March 2024

2. James Woods was elected as mayor in March 2024

3. Julius Don Kernan resigned as an Elected Member in May 2024

Warruwi <sup>1</sup>				
Member	Position	Eligible to Attend	Attended	
Jason Mayinaj	Chairperson	3	2	66%
Richard Nawirr	Appointed Member	3	3	100%
Alfred Gawaraidji	Appointed Member	3	2	66%
Ida Waianga	Appointed Member	3	2	66%
Phillip Wasaga	Appointed Member	3	1	33%
Nicholas Hunter	Appointed Member	3	2	66%
(ex-Mayor) Matthew Ryan <sup>2</sup>	Mayor	2	1	33%
Mayor James Woods <sup>3</sup>	Mayor	1	1	100%
Elizabeth Williams	Deputy Mayor	3	2	66%
Councillor James Marrawal	Elected Member	3	3	100%

1. Warruwi Local Authority Meeting was scheduled for 23 November 2024 and was cancelled due to conflicting priorities

2. Matthew Ryan resigned as Mayor and Elected Member in March 2024

3. James Woods was elected as mayor in March 2024



## Local Authority Projects

Throughout the 2022-23 period, West Arnhem's Local Authorities have supported and funded a number of major Community and infrastructure projects:

### GUNBALANYA

Gunbalanya installation hard structure at the office



### MINJILANG

Supply water and power outlet at the Basketball Court  
Minjilang Sea Container Storage – Basketball Court



### GUNBALANYA

Gunbalanya solar lights at Back Road



### REGIONAL

Animal Management Program co-contribution



### WARRUWI

Waruwi Solar Pump System at the Airport



### MANINGRIDA

Maningrida New Year's Eve fireworks



### MANINGRIDA

Additional grandstands and access gates at the Football Oval



### MANINGRIDA

Construction of 2 additional hard structures (Clinic)



### MANINGRIDA

Upgrade drainage at basketball court (Coconut Grove)



### MANINGRIDA

Solar lights at Basketball Court, Bottom Camp, Office, Takeaway Stores





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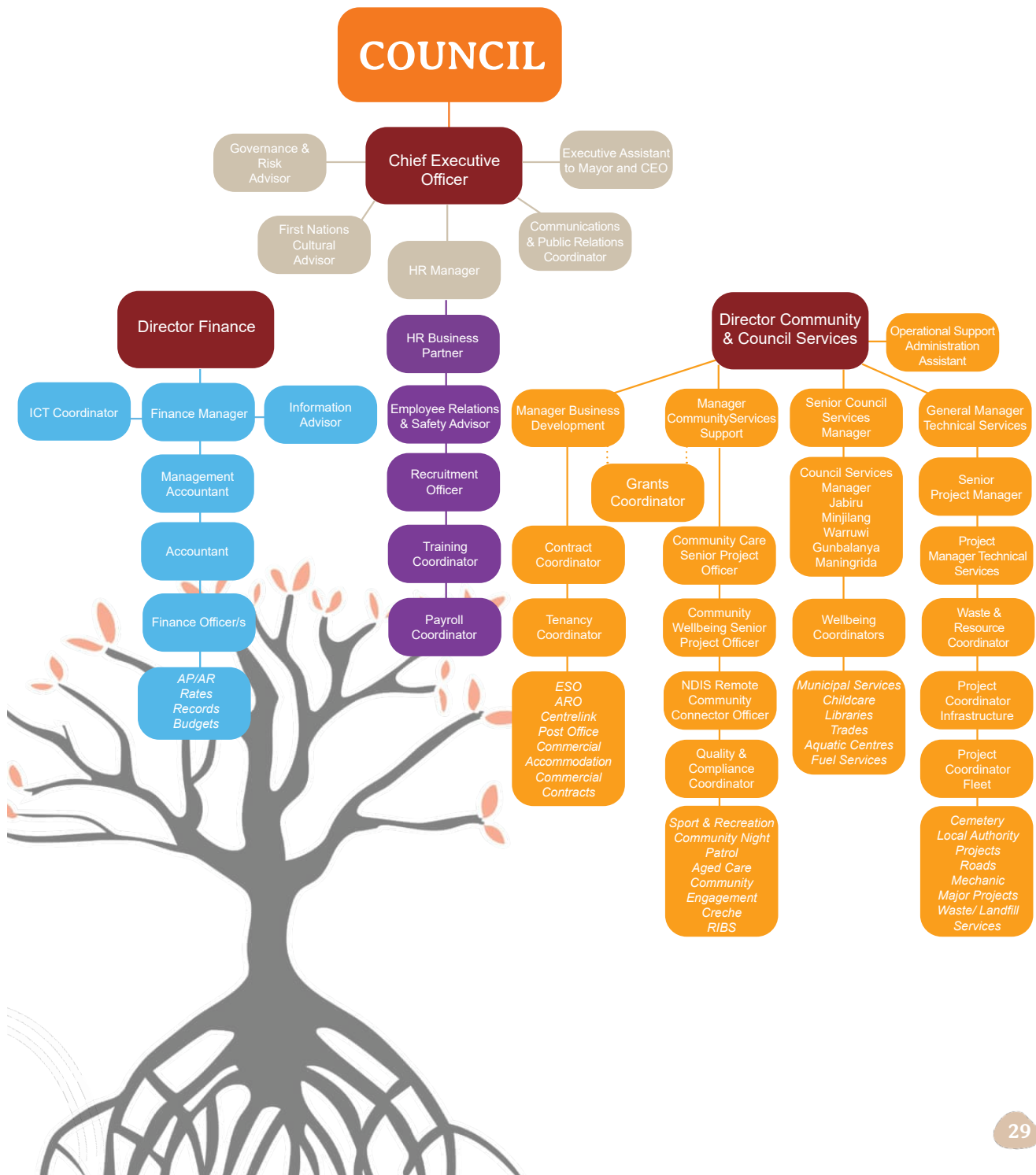


# Our Staff

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# Organisational Structure

## Functional & Role



## Staff Snapshot

West Arnhem Regional Council has a dynamic and proud workforce across our six office locations. As of 30 June 2024, West Arnhem Regional Council Indigenous employment increased by 7%.

Overall staff turnover decreased by 9% in comparison to last year. The participation of female workers remained unchanged.

This year WARC, experienced a number of key staff changes. These impacted the Human Resources Team and initiatives that were able to be rolled out. Resilience in the Team was evident as daily and routine programs continued to be achieved, alongside some projects.

Highlights within the year include:

### First Nations Employment Plan

A draft First Nations Employment Plan was prepared and sent out for consultation; it is intended the plan is finalised in 24/25 financial year.

### Special Measures – Targeted recruitment

In June 2024, an updated recruitment system based around a Special Measures – Target Recruitment Policy was implemented. The purpose of the new system is to increase Indigenous employment and ensure processes are based on merit.

### Foundation Skills Program ends with excellent results

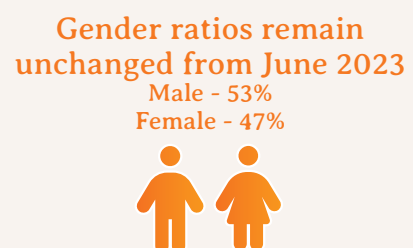
The Foundation Skills for your Future Program (FSfYF) ended in May in a high note. This program was delivered for a year by CDU trainers who visited each of our communities every three weeks to work with WARC employees to improve their literacy levels. They first identified individual learning needs and goals for each participant and then followed a specific training plan to achieve those objectives.

At the end of the program, a participant survey was completed. Results show that 96% of participants now feel more confident to use a computer after completing the training. Also, 92% of them said they were 'very satisfied' or 'satisfied' with the training and it met their learning goals.

Managers involved also noticed great improvement of the staff as they have become more confident to use computers for work purposes, sending emails and completing forms and reports.

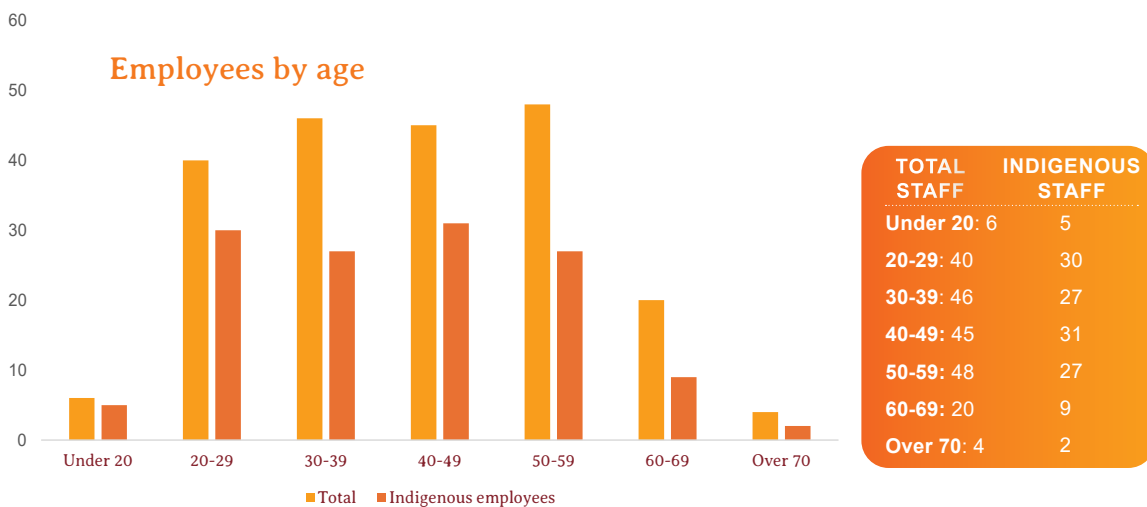
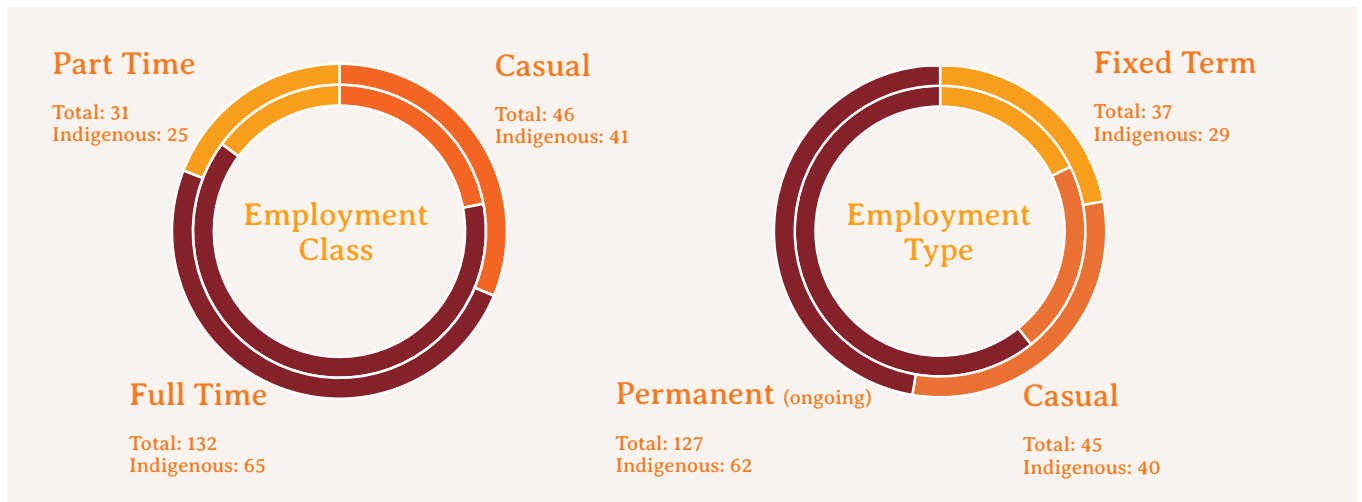
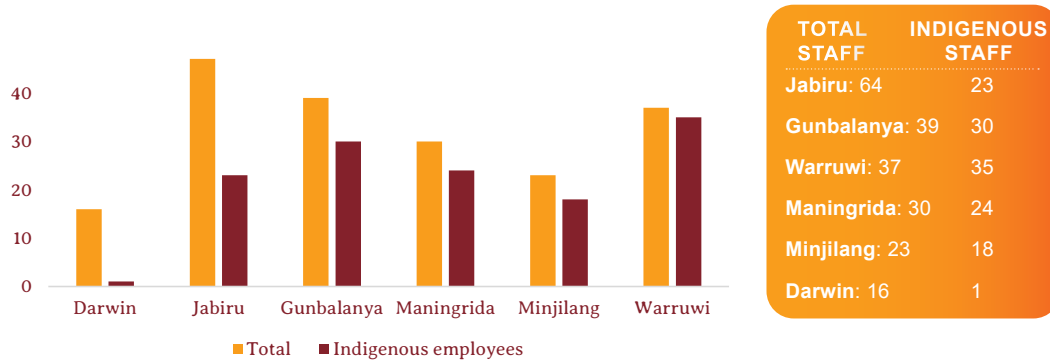
It is important to highlight this has been the largest project that CDU has undertaken since the program has been offered by the Federal Government, providing numerous WARC employees with an amazing opportunity to improve their literacy and computer skills.

*“Providing numerous WARC employees with an amazing opportunity to improve their literacy and computer skills.”*





### Employees by location



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## Council's Performance

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# Key Achievements and Projects

## Pillar 1:

## Partnerships, Relationships and Belonging



### Empowering Tomorrow's Leaders

The West Arnhem Youth Leadership Summit made history with its inaugural event in November 2023, uniting young people from across West Arnhem Land. The Summit brought together 50 attendees from Gunbalanya, Maningrida, Minjilang, Waruwi and Jabiru to build leadership capacity, identify the current needs of youth in West Arnhem Land, and present a shared vision for youth outcomes.

The Summit had a hands-on approach to leadership development, communication skills, public speaking, teamwork, cross-cultural collaboration, cooperative vision development and problem-solving.

The Summit evidenced the power of bringing our youth together, immersing them in hands-on learning, and giving them a platform to share their voice. This regional response to building leadership capacity highlighted our youth's shared vision for contributing to a bright future across West Arnhem.

The insights gained from the Summit will inform the strategic direction of local community youth initiatives, ensuring that they align with the actual needs and aspirations of the youth in West Arnhem.



### Rolling out street libraries in West Arnhem

The Jabiru Public Library symbolises a lifelong commitment to literacy in West Arnhem Land, and, thanks to the Street Library initiative, we have been able to take another positive step towards making literacy more accessible to our most remote communities!

The Jabiru Library purchased 5 Street libraries to be placed throughout the West Arnhem Region in the Northern Territory. West Arnhem Land is a huge area and is home to many First Nations families who are cut off from access to townships because of seasonal rains and large distances.

In November 2023, Waruwi and Minjilang launched their street libraries and the Jabiru Public Library will continue to donate books to the Street library in communities to provide access to literacy for all people.



## Supporting CareFlight NT

With CareFlight Top End conducting multiple emergency missions to the West Arnhem region every month, the small town of Jabiru understands the importance of aeromedical services for all remote Communities in the Top End.

Demonstrating their support for this lifesaving service, West Arnhem Regional Council hosted the 11th annual Kakadu Triathlon on 11 May, raising an impressive \$21,117 for CareFlight Top End.

The 2024 event saw an incredible turnout, attracting nearly a record number of participants with 130 open competitors and 50 juniors who challenged themselves in the short course triathlon. West Arnhem Regional Council Mayor James Woods said he is proud that the Council can deliver such an important and equally impressive event within the Community.

"It's heart-warming to see so many participants and supporters



coming together to contribute to such an important cause. The funds raised will significantly aid CareFlight in continuing their essential work in our region.

## Pillar 2: Increased Local Indigenous Employment

### WARC staff participates in Plant and Machinery training

Charles Darwin University conducted plant ticket training in Gunbalanya from 14- 29 August 2023. A total of 13 from WARC in training which included a front end loader, dozer, grader and skid steer. All students passed front end loader and Skid steer and some of the more experienced operators also passed in dozer and grader.

WARC works crews continue to benefit from great training activities. Members from our Works Crews in Gunbalanya and Warruwi participated in this training opportunity delivered by Charles Darwin University in Gunbalanya in November 2023. They learned how to safely operate excavators and skid steer loaders and also how to undertake a wider range of construction tasks.

Another group of employees completed a similar training program in Jabiru earlier this year. Misan Kris, Senior Works Officer in Warruwi, said this program has helped him to "gain more confidence to operate the equipment and to share his knowledge with his team when he returns to community".



## Celebrating our team's accomplishments

West Arnhem Regional Council is thrilled to announce the successful completion of the Foundation Skills for your Future (FSFYF) program by our dedicated staff.

This federally funded initiative has been a transformative journey for our employees across all West Arnhem Communities, enhancing their reading, writing, numeracy, and computer skills.

In collaboration with Charles Darwin University, this program has been delivered through regular face-to-face sessions conducted by trainers who visit our Communities. They have provided invaluable support, either through personalised one-on-one sessions or in small groups, focusing on identifying individual learning needs and career goals. We extend our heartfelt congratulations to all participants for their hard work and commitment!



## Gunbalanya Community Care upskilling in the kitchen

Our Community Care teams across West Arnhem Land are passionate about what they do and are always upskilling to provide safe and high quality care and support to clients and their carers.

The team in Gunbalanya have worked through their Certificate III in Individual Support with Response Employment and Training and doing cooking classes through Sunrise to Sunset.

While learning how to prepare and cook health meals, this culinary training also supports career opportunities for our team and community members.

## Building career pathways in essential services

West Arnhem Regional Council (WARC) has created career pathways to allow our local Indigenous employees to upskill to become the next wave of Utility Support Contract (USC) workers in their Communities. Current staff, in particular works crew, have the opportunity to gradually upskill and undertake formal training until they are qualified and ready to step into the USC roles. Brendon, who is the USC Assistant in Waruwu, said, "My first few weeks I had so many questions but was pretty hands on from which I was able to develop some skills and confidence. As an optimistic and ambitious person I have attended work every day with a strong will to build more skills and confidence within myself, which I will be able to educate and create a pathway for more people in our community in the future."

***"West Arnhem Regional Council's foundational pillar to increase local Indigenous employment across the West Arnhem region."***





## Pillar 3: Safety and Wellbeing

### Aged Care team in Jabiru celebrated at graduation

West Arnhem Regional Council celebrated the accomplishments of the Aged Care team in Jabiru as they graduated from the Certificate IV in Community Services. The graduation ceremony was held at the Jabiru Library where Marcia Brennan, Karen Bulliwana and Rosie Wood received their certificates. Their trainer, Poppy Reece, together with their managers and fellow colleagues share a great moment to celebrate this achievement.

Sally Morris, Director at Response Employment and Training said, "Their dedication to the development of their skills have greatly benefited the local aging community and we wish them all the best in their future development".

Council is very proud of our graduates and to have played an important part in their current and future career successes.



### Focus on health and wellbeing

The Gunbalanya Safe House had been collaborating with the NT Health Team, to put together a 'Health and Wellbeing Day' event for the women of Gunbalanya on 1 November 2023.

The event was focused towards the women's social, emotional and wellbeing health. Topics covered on the day were how women can keep themselves strong not only for themselves, but also for their families and the community. Together the women were able to yarn about some of the worries and what may take their strength away. The women then were able to set goals on how to feel good about themselves. There were also feel-good activities for the children in how they too can stay happy within family and community.



## Red Dust Healing Workshops

West Arnhem Regional Council received an Office of Gender Equity and Diversity Men's Places Grant in 2023 to support Red Dust Healing workshops in Waruwi and Minjilang. Red Dust Healing workshops use an ancient Aboriginal perspective to support individuals to explore and heal unresolved hurt, grief, loss and other issues in their lives. The program is written from an Aboriginal perspective, encompasses visual and holistic learning modules linking indigenous and non-indigenous cultures and includes ancient traditional practices, morals and values as a way of addressing issues in today's society.

The workshops were a great success and had positive feedback from the people who participated. The men who attended have commented:

The Waruwi men really enjoyed the course with Barry and one participant commented, "us men need to do this more in our communities".

Another local man commented, "we know this stuff, we just need to remember it and share it with our children".



## Men's yarning space launched

West Arnhem Regional Council officially launched the Men's Yarning Space program in July 2023.

The impactful program is about building relationships with our young people. "There is a disconnect between us and our Elders. It is very important that I have had the opportunity to implement a program for our men in general to create a safe space for them."

Each week they will choose a topic and start conversations around them, and while they are not experts everyone listens. It is hoped that a similar program will begin for women.

Jenny Inmulugulu said, "It has been a long time coming and we are glad we have identified the challenges we face daily in Waruwi with our young fellas and I think this program will bring us together."

*"Implement a program for our men in general to create a safe space for them."*



## Pillar 4: Service Delivery and Built Environment

### New excavator for Minjilang

West Arnhem Regional Council's works team in Minjilang are thrilled with the newest piece of machinery on the island.

The new 1.8t excavator was purchased by Council through the Northern Territory Government's Immediate Priority Grants (IPG) program, and will be put to great use supporting the delivery of Council's municipal services within the community.

As Minjilang is an island community, it is really important for Council to be self-sufficient and prepared to fulfil all operations relating to parks and gardens, roads and waste.

Council also has an important role to play in maintaining community safety in relation to disaster preparedness.

The new machinery also provides further training and development opportunities for our team on the ground.



### Increasing road safety in Community

Road safety is incredibly important and with this in mind, the Maningrida Local Authority have supported the installation of additional road speed humps throughout their community to manage traffic speeds.

The Local Authority decided to install the speed humps because of concerns with excessive vehicle speeds and the assessed high risk to people in community.

There are currently 14 speed humps installed in Maningrida and West Arnhem Regional Council is in the process of also installing safety signage and bollards to manage traffic compliance.

Thank you to the Maningrida Local Authority for supporting this important community project.

***“Maningrida Local Authority have supported the installation of additional road speed humps.”***



## Maningrida Oval upgrades

The Maningrida Football Oval is becoming one of the best in the Top End, and residents and stakeholders should be proud of the ever-improving sporting facility in the community.

With the Maningrida community 2023 AFL football competition culminating in the grand finals on 12 August 2023, the football oval was looking its best for the hundreds of players, spectators and supporters in attendance for the big event.

Council worked tirelessly to get the oval green and manicured and it was great to see so many community members turning up to watch the weekly games under the newly installed lights.

The latest additions to the oval included six additional grand stands to accommodate the increase of spectators attending the games on a regular nightly basis, and additional pedestrian team gates for entry and exiting the playing area.

These upgrades to the oval were strongly supported by the Maningrida Local Authority, Local Roads and Community Infrastructure Program (LRCI) and Northern Territory Government Department of Tourism and Culture.



## \$4.3 million upgrades to Malala Road, Maningrida

The second stage of the \$4.3 million development of Malala Road in Maningrida was complete in September 2023, drawing the major project to a close.

This was a significant project for West Arnhem Regional Council with Stage 1 taking place between July 2022 - October 2022, followed by stage 2 from June 2023 - September 2023.

The upgrades consisted of road construction to establish a new raised up pavement subgrade, and the width and alignment altered to provide adequate levels to rectify drainage problem areas and improve the stormwater flow. The installation of new concrete box culverts with headwalls and rock protection will dramatically minimise scouring and erosion to the road pavement and provides constant flow of water.

These upgrades have improved the road safety condition for all users in the community, will withstand the high level of vehicle road users, provide all weather protection and improve the longevity of the road pavement. Council wishes to acknowledge the support of the following funding bodies: Black Spot, R2R, LRCI and DIPL.



## Pillar 5: Sustainability and Climate Action

### Keep Australia Beautiful NT visits West Arnhem

West Arnhem Regional Council played host to Heimo Schrober CEO of Keep Australia Beautiful NT across the region in August 2023. As part of our Council's commitment to Keep Australia Beautiful Tidy Towns program Heimo was able to visit all of our communities for assessment and to assist making community litter plans to enable future improvements.

Heimo was blown away by the work put in by Council staff to ensure all of our public spaces are maintained and kept as clean as possible. He noted huge improvements in Gunbalanya and is working to assist Jabiru, Minjilang and Warruwi to a 4 star litter rating. Positive relationships were established with all the stakeholders with a commitment to improving litter across the region and continuing to make West Arnhem communities healthy and clean places to live.



### Reduce, Reuse, Recycle Strategy 2024-2034

The West Arnhem Regional Council's adoption of the Reduce, Reuse, Recycle Strategy 2024-2034 is a key achievement for Pillar 5 of the Regional Plan.

*“Ensures a more sustainable future for the West Arnhem region.”*

It prioritises waste reduction, resource conservation, and recycling practices, the Council not only addresses the pressing issue of waste management but also promotes a culture of environmental responsibility among residents. This approach helps minimise landfill use, reduces pollution, and conserves valuable resources, all of which contribute to a healthier community.

The strategy is integral to fostering local economic growth by encouraging innovation in recycling and waste management industries and introducing circularity to the remote space. The strategy cements Council's commitment to circular economy practices and ensures a more sustainable future for the West Arnhem region.





### Pre-cyclone clean ups

Pre-cyclone clean-ups were held across all of our Communities in the months of October and November 2023 with large volumes of hard rubbish removed to the landfill sites. These scheduled clean ups give community members the chance to dispose of any hard rubbish from their yards and homes that may become a risk in the 2024 cyclone season.

### Removing scrap metals from landfills

Approximately 450 tonnes of scrap metals from both Jabiru and Gunbalanya landfills was taken for recycling by external contractors in 2023. The recycling of such a large amount of scrap metal represents a positive step toward reducing waste in remote communities like Jabiru and Gunbalanya, benefiting both the environment and local populations.



### Working together to support litter-free Communities

In December 2023, West Arnhem Regional Council took receipt of nearly 500 pairs of rubbish pick up tongs courtesy of Keep Australia Beautiful NT and Northern Territory Government Community Benefit Fund.

***“Invaluable in West Arnhem’s drive to Keep Country Beautiful.”***

The tongs were designed and created by Darwin Corrections Metal Fabrications Team and will be invaluable in West Arnhem’s drive to Keep Country Beautiful and work towards becoming Tidy Towns.

## Pillar 6: Foundations of Governance

### Mayor Woods cements the role of Aboriginal Controlled Regional Councils

West Arnhem Regional Council Mayor James Woods says strengthening Regional Councils is the only way forward for effective local decision making and improving outcomes for Aboriginal Communities in the Northern Territory. The topic of local decision making for Aboriginal Communities was discussed at a Q&A panel session with the Chief Minister Eva Lawler and Leader of the Opposition Lia Finocchiaro at the Local Government Association of the Northern Territory (LGANT) April Conference.

Mayor Woods has spoken publically with local media on the success of the current structure of local decision making which is already in place through the role of Aboriginal Controlled Regional Councils. "Council and Local Authorities already serve as the voice for our Communities and we are doing what needs to be done every day to deliver better outcomes at the local level," he said.

While emphasising the successful role local government plays in not just local decision making, but also representation and empowerment of Aboriginal Communities, Mayor Woods says the government needs to implement a common sense approach which embraces and strengthens existing Councils. "Our Council, which is Aboriginal Controlled already, is proud of our structure, our role and our service to Community. What is lacking is sufficient funding for regional and remote Councils for better service delivery," he said.



### New Australian Citizens

West Arnhem Regional Council has welcomed five new Australian citizens in the region – Nong, Savry, Samip, Upasana and Alex, who made the official pledge of commitment on 11 April 2024.

In what was a very special Australian citizenship ceremony, the constituents came together from different Communities around the region - Maningrida, Gunbalanya and Jabiru, to make the pledge and receive their certificates in front of Mayor James Woods, Deputy Mayor Elizabeth Williams, families and friends.

Council wishes to congratulate all of the new Australian citizens and hopes their futures in Australia are bright and prosperous



## Maningrida Local Decision Making Agreement

West Arnhem Regional Council recently became one of the signatories to the Maningrida Local Decision Making (LDM) Agreement in May 2024.

A Local Decision Making (LDM) agreement signed in Maningrida provides pathways for the community to set priorities that advance cultural, social, economic and education development in the region in partnership with the NT Government.

The signing represents the 15th LDM agreement across the Territory and will facilitate new working relationships to support self-determination of local Aboriginal communities.

One of the strengths of this Agreement is that it seeks to strengthen the Maningrida Local Authority, a place-based Governance group funded and supported by West Arnhem Regional Council and the

Northern Territory Government.

Partners to the Maningrida LDM Agreement include the Dhukurdji Development Corporation, Bawinanga Aboriginal Corporation, Maningrida Progress Association, Mala'la Health

Service Aboriginal Corporation, Nja-marleya Cultural Leaders and Justice Group, Homeland School Company, Northern Land Council, National Disability Insurance Agency, National Indigenous Australians Agency and Northern Territory Government.



## WARC and NT Police sign MOU

Strong Communities thrive on collaboration. West Arnhem Regional Council (WARC) and NT Police have taken a significant step forward in our partnership together with the signing of a Memorandum of Understanding (MOU). Elected Members and NT Police Superintendent Jody Nobbs and Senior Sergeant Adrian Kidney came together at the Ordinary



Council Meeting held on Tuesday, 18 June 2024, to accept and sign the MOU.

This valuable collaboration will foster mutual understanding and cooperation in the 5 West Arnhem Communities we serve. The MOU provides an overview and guidance to ensure consistency and cooperation between Police and WARC's Local Authorities Community Night Patrol (CNP) and Sport and Recreation (SR) services.

***“Together, we aspire to cultivate a future where every Community member feels safe and supported.”***

It also paves the way for other agencies to join forces with WARC and NT Police for collaboration and provision of services to increase community safety, harmony, health, and wellbeing. Together, we aspire to cultivate a future where every Community member feels safe and supported. We look forward to working with NT Police and our Communities to continue to build a better future together!



# Assessment of Council's Performance Against Strategic Pillars

West Arnhem Regional Council's strategic plan outlines six foundational pillars that reflect the community's priorities and needs. The following is an assessment of the Council's performance against the objectives set for each pillar in the 2023-24 Regional Plan.

This review allows for a transparent evaluation of the progress made towards achieving the Council's goals.

**Council has tracked the results as follows:**

✓ Target Achieved

✗ Target Not Achieved

◐ Target Partially Achieved

⋯ Target In Progress

## Pillar 1: Partnerships, Relationships and Belonging

- 1.1 Community Engagement
- 1.2 Economic Partnerships
- 1.3 Communication
- 1.4 Community Events
- 1.5 Cultural Awareness Training
- 1.6 Youth Engagement

## Pillar 2: Increased Local Indigenous Employment

- 2.1 Indigenous Employment Framework
- 2.2 Traineeships and Apprenticeships
- 2.3 Policy and Procedures

## Pillar 3: Safety and Wellbeing

- 3.1 Cultural Safety
- 3.2 Health and Safety
- 3.3 Training and Development
- 3.4 Community Service Delivery

## Pillar 4: Service Delivery and Built Environment

- 4.1 Strategic Infrastructure and Asset Management
- 4.2 Fleet, Plant and Equipment
- 4.3 Waste and Water Management
- 4.4 Local Road Management and Maintenance

## Pillar 5: Sustainability and Climate Action

- 5.1 Recycling and Waste
- 5.2 Procurement
- 5.3 Reduce Office Waste
- 5.4 Education
- 5.5 Policy

## Pillar 6: Foundations of Governance

- 6.1 Financial Management
- 6.2 Records
- 6.3 Council and Local Authorities
- 6.4 Risk Management
- 6.5 Planning and Reporting
- 6.6 Information and Communication Technology

## Pillar 1: Partnerships, Relationships and Belonging

Investing in relationships and partnerships at all levels supports and strengthens community and belonging.

We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal	Strategy	Measure	Target	Result
<b>1.1 Community Engagement</b>  Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life	Engage with Traditional Owners to assist local cultural events with road closures, facilities hire and/or use, provide signage and general support	In-kind support to assist with cultural events provided	100%	☑ TARGET ACHIEVED: In-kind support provided to cultural events across all communities
	Attend and contribute to heads of agencies meetings	Heads of agencies meetings attended and information shared locally with teams and across the organisation	100%	☑ TARGET ACHIEVED: Heads of agencies attended in all communities and relevant information shared
	Develop well-planned, community-led sport and recreational programs	Programs and initiatives are informed by the expressed needs and voices of the local people they serve and the staff who deliver them	100%	☑ TARGET ACHIEVED: Regular programs and one-off events are facilitated across communities
	Actively seek out and develop collaborative partnerships that encourage service coordination and integration	Community meetings coordinated, informed and participated in	100%	☑ TARGET ACHIEVED: In all locations





Goal	Strategy	Measure	Target	Result
<b>1.2 Economic Partnerships</b>  Secure increased income opportunities (grants and commercial) that create employment and/or improve community life	Devise inaugural Business Development Strategy to drive economic outcomes	Review existing Business Development Strategy	September 2023	🟡 TARGET PARTIALLY ACHIEVED: New strategy will be developed by December 2024
	Identify and pursue opportunities for further partnerships, income and growth	Local employment opportunities increased	June 2024	🔴 TARGET NOT ACHIEVED: Decrease in local recruitment appointments to 64 from 69 in previous financial year. Decrease could be caused by a number of reasons, including greater employment stability
		Council-run community services are adequately resourced to provide culturally appropriate, safe, community-led programs	100%	🟡 TARGET PARTIALLY ACHIEVED: Council has business cases with funding bodies for greater support to meet the needs of community
	Grow and maintain WARC's staff housing portfolio in order to:	Every tenancy is delivered according to the RTA and WARC policies	100%	🟢 TARGET ACHIEVED: Every tenancy is delivered according to the RTA and WARC policies
	a. attract and retain staff			
	b. promote staff stability and contribute to community life	All applicable opportunities for funding for new housing and housing maintenance contracts pursued	100%	🟢 TARGET ACHIEVED: All applicable opportunities for funding for new housing and housing maintenance contracts pursued
	Seek to retain and uplift existing grants and contracts	Existing contracts retained and additional contracts procured	Minimum uplift CPI or above	🟢 TARGET ACHIEVED: Successful in retaining existing and procuring additional contracts

Goal	Strategy	Measure	Target	Result
<b>1.3 Communication</b>  Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council	Develop and manage Council's social media and communication channels, including the website	Uplift of website 'hits', likes and shares on social media	10% increase on prior year	🟢 TARGET ACHIEVED: Minimum 10% increase reached across website and social media channels combined
	Publish <i>The Wire</i> once a fortnight	Community contribution of articles and/or photos to each edition	4	🟢 TARGET ACHIEVED: A minimum of 4 articles and photos are contributed each edition
	Publish a community event calendar on noticeboards and the website	Noticeboards and website current and up-to-date community event calendar displayed	100%	🟢 TARGET ACHIEVED: Noticeboards and website updated weekly
	Create and promote the use of pictorial and/or promotional materials in local languages via Council's established communication channels (internal and external)	Internal and external communication and promotional materials in local languages and/or pictorials are delivered according to the actions of WARC's Reconciliation Action Plan	100%	🟢 TARGET ACHIEVED: Promotional materials are publicised following each request
	Foster an organisational culture of innovation in communication which engages staff and enhances internal communication	Staff newsletter <i>In the Loop</i> published monthly	12 per annum	🟢 TARGET ACHIEVED: 12 editions were published during this period
		All internal requests for WARC branded communication materials including calendars, posters, digital displays and social media posts are facilitated and delivered by WARC Communications and Public Relations Coordinator	100%	🟢 TARGET ACHIEVED: All internal requests are delivered or supported by WARC communications
	Work with stakeholders to foster positive relationships and build effective networks locally, across the region and nationally	Stakeholder news shared through social media and communication channels on behalf of stakeholders as per request	85%	🟢 TARGET ACHIEVED: Stakeholder news and announcements are frequently shared as requested

Goal	Strategy	Measure	Target	Result
<b>1.4 Community Events</b>  Deliver cultural, civic and sporting events which engage and unite the community	Conduct civic events which recognise and celebrate community sentiment	Civic events held in each community hosted by Council	4 per annum	🟢 TARGET ACHIEVED: Minimum of four events per community led by WARC
	Provide support to community organisations to deliver community-based events	In-kind support provided to community groups as requested	90%	🟢 TARGET ACHIEVED: In-kind support provided to community groups as available within WARC capacity

Goal	Strategy	Measure	Target	Result
<b>1.5 Cultural Awareness Training</b>  Develop increased understanding and observation of cultural protocols	Develop and launch cultural awareness program	Cultural awareness providers engaged and worked with to design and deliver a WARC-appropriate cultural awareness program	2023 - 2024	🟢 TARGET ACHIEVED
		Online learning course for all WARC staff, contractors and consultants embedded	100%	🔴 TARGET NOT ACHIEVED: 53% of people with online access completed the online training
		All new employees completed cultural awareness training within first week of employment	100%	🟡 TARGET IN PROGRESS: Online training embedded
		Cultural awareness and cultural safety in WARC's People and Capability Strategy embedded	July 2023	🟡 TARGET PARTIALLY ACHIEVED: Foundations have been achieved. In progress of embedding as part of the warp and weft of daily operational working life
		Local people worked with to develop community-specific training courses and engaged to deliver to all new staff	September 2023	🟡 TARGET IN PROGRESS: Onboarding and cultural training has been implemented and is still being further developed (continuous improvement)
		A series of half day cultural awareness workshops delivered	2023 - 2024	🟢 TARGET ACHIEVED



Goal	Strategy	Measure	Target	Result
<b>1.6 Youth Engagement</b>  Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them	Design and deliver youth engagement programs in consultation with youth and community stakeholders	Youth and community consultations informed by program design and activity work plans	100%	🟢 TARGET ACHIEVED: West Arnhem Youth Leadership Summit is an ongoing, successful youth engagement program with identified outcomes and measurable results
	Deliver regional planning activities with Youth, Sport and Recreation and Community Services teams	Youth, Sport and Recreation and Community Services delivery well-planned, with programs reflecting the expressed needs of the community and WARC's regional goals designed	100%	🟢 TARGET ACHIEVED: As noted above, individual programs designed for specific community requirements
	Plan and deliver diverse and engaging holiday programs that meet the needs and interests of all children/young people and which run for a longer period each day	Holiday programs delivered and attendance is increased in each community throughout the school holiday period	Uplift 10%	🟢 TARGET ACHIEVED: Community programs are designed by local staff to meet the needs of each community. Outside facilitators support the internal events
	Remote Voucher Scheme activities are well planned, meet the needs of local youth and delivered as required	Activities are well planned and delivered as per the funding agreement and well attended	100%	NO RESULT: Council was not funded for the Remote Voucher Scheme in 23/24 (the schools received this funding). New funding agreement 24/25 will return the Remote Voucher Scheme to Council
	Identify funds to diversify the range of youth activities and establish new services as requested by the community	A more diverse range of youth activities and events, catering to different age groups, interests, genders and localities are planned and delivered	June 2024	🟢 TARGET ACHIEVED: Alternative partnerships with peak bodies and organisations as well as alternative streams from regular funders has been achieved
	Promote, celebrate and report on activities and events in publications such as <i>The Wire</i> and social media	Photos and/or stories for publication in <i>The Wire</i> and social media provided by Youth, Sport and Recreation and Community Services teams	Minimum 2 per month	🟢 TARGET ACHIEVED: Wellbeing activities from each of the communities form a large part of <i>The Wire</i> 's content including good news stories and images
	Ensure robust data collection systems and contribute to community knowledge	Data collection tool reviewed; data uploaded by all Team Leaders and good quality reporting provided	December 2023	🟢 TARGET ACHIEVED: Data collection app is in place. Reporting requirements for funding bodies achieved



## Pillar 2: Increased Local Indigenous Employment

We are committed to investing in and supporting local Indigenous employment.

We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal	Strategy	Measure	Target	Result
<b>2.1 Indigenous Employment Framework</b>  Create Council Indigenous employment framework including tailored pathways to employment	Develop a WARC Indigenous Employment Strategy including Indigenous identified positions, dedicated People and Capability support, career pathways, apprenticeships and traineeships	Indigenous Employment Strategy finalised and Indigenous employment increased to 65% of WARC staff	June 2024	🔴 TARGET PARTIALLY ACHIEVED: First draft strategy developed and feedback obtained and being updated in line with new practices since March 2024, 62.7% (increase 7.7%)
	Work with community to understand employment obstacles for local people and identify solutions	Employment consultation workshops and initiatives delivered in each community	December 2023	🔴 TARGET PARTIALLY ACHIEVED: Introduction of Enterprise Agreement process which help design conditions for West Arnhem. Targeted Recruitment Special Measures introduced during the reporting period
	Seek funding to support WARC's Indigenous Employment Strategy	Funding opportunities identified and funds applied for	December 2023	🔵 TARGET IN PROGRESS: Awaiting finalisation of Indigenous Employment Strategy
	Undertake a skills gap and training needs analysis	Results of skills and training gap analysis used to draft training plan	December 2023	🔵 TARGET IN PROGRESS
	Earmark roles as 'Indigenous identified positions'	The number of 'Indigenous identified positions' increased annually	5% per annum	🟢 TARGET ACHIEVED: Currently achieved by Special Measures Targeted Recruitment Policy

Goal	Strategy	Measure	Target	Result
<b>2.2 Traineeships and Apprenticeships</b>  Provide local residents opportunities to learn and obtain professional qualifications in trades and administration	Create a traineeships and apprenticeships program which partners with community stakeholders, including local schools, to identify potential traineeship and apprenticeship candidates and linking candidates to employment pathways with Council	Traineeships and apprenticeships program devised and launched	February 2024	🔄 TARGET IN PROGRESS: Four employees were signed up during this period.

Goal	Strategy	Measure	Target	Result
<b>2.3 Policy and Procedures</b>  Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment	Review WARC recruitment processes, partnerships and systems for local people	Recruitment process recommendations implemented	100%	✅ TARGET ACHIEVED



## Pillar 3: Safety and Wellbeing



As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.

Services provided to community are professional, impactful, engaging and appropriate to local needs

Goal	Strategy	Measure	Target	Result
<b>3.1 Cultural Safety</b>  Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan	Complete all actions of Council's 'Innovate' Reconciliation Action Plan	'Innovate' Reconciliation Action Plan actions completed as per plan	July 2023	🟡 TARGET PARTIALLY / WHOLLY ACHIEVED: Work is ongoing to achieve all deliverables. Renewed RAP will be a focus in the 24/25 and 25/26 FY
	Provide reports to Council and Local Authorities on the challenges, highlights and progress of implementing the Reconciliation Action Plan initiatives	Reconciliation Action Plan updates and reports provided to Council and Local Authorities each quarter	100%	🔴 TARGET NOT ACHIEVED: Deliverables to be reviewed during 24/25 FY
	Contribute articles and updates to staff newsletter <i>In the Loop</i> on the highlights of the Reconciliation Action Plan progress	Reconciliation Action Plan working group and Council Service Managers contributed to alternating monthly update/story to <i>In the Loop</i> staff newsletter	100%	🔴 TARGET NOT ACHIEVED: Deliverables to be reviewed during 24/25 FY
	Review success of Reconciliation Action Plan against actions and determine Council's next steps towards reconciliation actions for 2024 and beyond	Progress of 'Innovate' plan reviewed and next steps determined by Chief Executive Officer and Reconciliation Action Plan working group	July 2023	🔴 TARGET NOT ACHIEVED: Deliverables to be reviewed during 24/25 FY



Goal	Strategy	Measure	Target	Result
<b>3.2 Health and Safety</b>  Staff and public safety is achieved via planning, education and training	Create a Work Health and Safety Framework and Strategic Plan	Work Health and Safety Framework and Strategic Plan completed	December 2023	✗ TARGET NOT ACHIEVED
	Develop and deliver a training program that meets work health and safety, staff and organisational needs	Work health and safety training completed as per training schedule	100%	✓ TARGET ACHIEVED
	Review policies and procedures in accordance with statutory requirements	Policies and procedures continue to be reviewed in accordance with the required timelines	100%	✓ TARGET ACHIEVED

Goal	Strategy	Measure	Target	Result
<b>3.3 Training and Development</b>  Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways	Establish a WARC Learning and Development Framework	Learning and Development Framework completed	2023 - 2024	🔄 TARGET IN PROGRESS
	Review policies and procedures in accordance with statutory requirements	Policies and procedures continue to be reviewed in accordance with the required timelines	100%	✓ TARGET ACHIEVED
	Review and improve WARC's performance framework, including probation and on-boarding program	Review of performance framework, probation and on-boarding program completed and improvements embedded	December 2023	✓ TARGET ACHIEVED
		Probation/annual goal and development planning with Line Manager undertaken by 100% of staff	September 2023	✓ TARGET ACHIEVED: Probation/annual goal and development planning with Line Manager 100% achieved
		Performance reviews tracked and monitored by People and Capability team and completed on time by Line Managers	90%	✓ TARGET ACHIEVED: Reviews tracked and monitored ⚠ PARTIALLY ACHIEVED: Completed on time by Managers



Goal	Strategy	Measure	Target	Result
<b>3.4 Community Service Delivery</b>  Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members	Programs and services are well planned with activities and expected outcomes identified prior to delivery commencing	Activity plans are developed in consultation with local teams for each service and initiative	100%	🟢 TARGET ACHIEVED: Service delivery plans are developed for Night Patrol and Sport and Recreation to reflect the Communities plans for the service
	High quality care is provided to all recipients of community services delivered by Council	All staff are provided with opportunities to upskill via access to professional development relevant to their roles and responsibilities	100%	🟢 TARGET ACHIEVED: All staff receive compulsory training, face to face and online through ELMO
	Service delivery is compliant with the expectations of funders and relevant legislation	Report providing recommendations on service quality and compliance improvement opportunities reviewed and delivered by the Community Support team	December 2023	🟢 TARGET ACHIEVED: Reporting is current and meets the expectations of funders. Leadership report monthly to the Executive and Council
		All activities, reports and compliance tasks completed as per contractual arrangement, aged care standards, NDIS care standards	100%	🟢 TARGET ACHIEVED: Compliance is current
		Timely data/monitoring returns and funding reports delivered by Community Wellbeing team	100%	🟡 TARGET PARTIALLY ACHIEVED: Improved systems implemented to ensure efficient reporting
	Remote Indigenous Broadcasting Services supporting local Indigenous languages are managed and supported across the region	Broadcasters are offered support training opportunities with TEABBA	90%	🟡 TARGET PARTIALLY ACHIEVED: The funding for this program only includes wages for broadcasters in Community. There is no funds for Management or oversight of the program or staff. To work with the department to improve delivery and funding for 24/25
	Local teams engage with schools and the community to identify members of the community as potential new broadcasters	Identified potential new broadcasters are engaged with by local teams and opportunities for training in broadcasting discussed and offered	January 2024	🟢 TARGET ACHIEVED: West Arnhem are part of employment roadshows in Community where all vacancies and career options are discussed
	High quality early learning activities for child development are delivered	All NQS and ACECQA crèche and childcare standards met	100%	🟢 TARGET ACHIEVED
	High quality, accessible care is provided to clients who are impacted by domestic and family violence at WARC's Women's Safe House in Gunbalanya	The Gunbalanya Women's Safe House open and staffed 24-hours per day, 7 days per week	100%	🟢 TARGET ACHIEVED

Goal	Strategy	Measure	Target	Result
<b>3.4 Community Service Delivery</b>  Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members	Review of current Safe House models and procedures	Give consideration to partnering with a best practice organisation to transition during the back end of the 5 year contract	100%	☑ TARGET ACHIEVED: Council and operational decision made to not pursue the ongoing management of Safe House and transition back to Northern Territory Government
		All clients accommodated up to 3 months as needed	100%	☑ TARGET ACHIEVED: Client needs within contractual obligations achieved
	Strengthen ability to respond to community safety needs, including the provision of staff enrolment in training that enhances and sustains appropriate community safety skills and provide opportunities for professional development	Local staff worked with to increase the competency levels in responding to domestic and family violence, specifically intake, case management and safety planning with clients	2023 - 2024	☑ TARGET ACHIEVED: Specific training opportunities extended to all relevant employees at the Safe House. Partnership with specialist services in Darwin. Peer support specialist program for leadership in Community
	Engage in the broader Northern Territory domestic and family violence sector	Staff attendance and participation in person or remotely via video or teleconference at sector conferences and meetings with heads of agencies	80%	☑ TARGET ACHIEVED: Administrative staff met consistently with funding body
		Specialist Homeless Service Collection participated in by date lodged monthly to the Australian Institute of Health and Welfare	100%	☑ TARGET ACHIEVED: All data submitted until 30 June 2024
	Provision of all reporting required by funding bodies	Statistical profile reports via SHIP - Client Management System completed and submitted	100%	☑ TARGET ACHIEVED: All data submitted until 30 June 2024
		Two narrative reports per year to Territory Families completed and submitted	100%	☑ TARGET ACHIEVED: Narrative reports submitted and accepted
	Provide to the Community well-managed and maintained library collections, including a culturally relevant library collection	Diversity audit completed and recommendations implemented	2023 - 2024	☑ TARGET ACHIEVED
		Connected Communities: Vision for the Northern Territory Public Libraries 2017 - 2023 enacted as applicable to West Arnhem	100%	☑ TARGET ACHIEVED
	Plan, prepare and present educational and engaging early childhood activities weekly	Weekly early childhood activities are well planned and delivered as per schedule	100%	🔴 TARGET PARTIALLY ACHIEVED: Childcare visits to library regularly but some weekly visits missed due to staffing levels at childcare being inadequate to conduct the weekly excursion to library. FaFTs regularly visit library. Library hosted Indigenous Learning event with both childcare and FaFTs

## Pillar 4: Service Delivery and Built Environment

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We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal	Strategy	Measure	Target	Result
<b>4.1 Strategic Infrastructure and Asset Management</b>  Strategically manage, maintain and enhance community infrastructure	Develop and manage a corporate Asset Management Strategy and Asset Management Plans for defined asset classes with a focus on:	Corporate Asset Management Strategy completed	July 2024	✖ TARGET NOT ACHIEVED: Asset Management Strategy to be reviewed at the introduction of the ERP Software Replacement
	a. identifying and developing an asset maintenance tracking system that includes cyclical inspections b. managing the renewal and replacement program c. coordinating projects within community	Asset management tracking system implemented	July 2024	✖ TARGET NOT ACHIEVED: Identifying best framework and management system to be used
	Investigate opportunities to source external funding for infrastructure upgrades	Scoping, plans and cost estimates for critical infrastructure assets identified for future funding requirements	Ongoing	✔ TARGET ACHIEVED: Proactive in identifying future projects and scoping for potential funding
	Develop and schedule maintenance programs for parks, ovals, cemeteries and reserves	Safety audits conducted yearly on trees within community which are designated to Council responsibility	100%	✔ TARGET ACHIEVED: Audit undertaken but not all works completed due to budgetary restraints
		All maintenance activities carried out in accordance with budget allocation	100%	✔ TARGET ACHIEVED
		Park equipment safety audits, inspections and maintenance program carried out to schedule	100%	✔ TARGET ACHIEVED

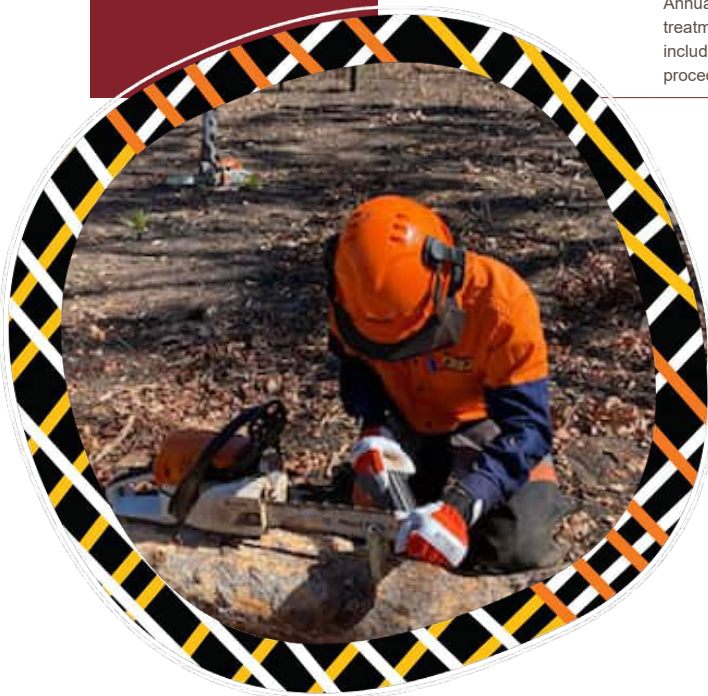
Goal	Strategy	Measure	Target	Result
<b>4.1 Strategic Infrastructure and Asset Management</b>  Strategically manage, maintain and enhance community infrastructure	Continue community consultations on the establishment of gazetted cemeteries in Warruwi, Minjilang and Maningrida	Community consultations on the establishment of gazetted cemeteries in Warruwi, Minjilang and Maningrida progressed	June 2025	🔄 TARGET IN PROGRESS: Minjilang and Maningrida cemeteries now gazetted. Initial investigations taking place in Warruwi and Gunbalanya
	Ensure community swimming pools operate according to community needs and all legislative and work health and safety requirements	Opening hours to meet community requirements provided with a comparison year-on-year increase in operating costs of no more than 10%	June 2024	❌ TARGET NOT ACHIEVED: Jabiru - Community expectation is for 7 day operation where a significant amount of time the pool ran at 6 or 5 days per week due to staffing issues
		Staff employed to meet supervision ratios and cultural needs	100%	✅ TARGET ACHIEVED: Jabiru - Target achieved by reducing opening hours to ensure appropriate supervision
		Operational procedures are adhered to and documented as required by WARC and legislated standards	100%	✅ TARGET ACHIEVED: GSPO (Guidelines for Safe Pool Operations) by Royal Life Saving best practices followed where possible, as well as WARC standards followed
		Pool maintenance regime is established and sustainable	June 2024	✅ TARGET ACHIEVED





Goal	Strategy	Measure	Target	Result
<b>4.2 Fleet, Plant and Equipment</b>  Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements	Review and update the Strategic Fleet Asset Management Strategy	Strategic Fleet Asset Management Strategy maintained and improved	June 2024	✖ TARGET NOT ACHIEVED: Identifying best framework and management system to be used. ERP Software to be reviewed
	Implement effective cost recovery mechanisms for use of Council's vehicles, plant and equipment	Annual review and update of Council's Fees and Charges against operating and replacement costs	May 2024	✔ TARGET ACHIEVED: Significant amendments to the cost recovery model and charge back to programs is now in place
		Fleet, plant and equipment hire contracts to support and ensure effective cost recovery for Council prepared	Ongoing	✔ TARGET ACHIEVED: Business activity under constant review
	Ensure vehicles, plant and equipment are fully serviced as per the Strategic Plan for the useful life of the asset	All vehicles inspected as per Strategic Plan	100%	✔ TARGET ACHIEVED: Vehicle inspections completed
		Repairs and maintenance requests performed in line with Strategic Plan	100%	✖ TARGET NOT ACHIEVED: Maintenance and repair work done as possible within resource capacity
		Accurate vehicle, plant and equipment data maintained	100%	✔ TARGET ACHIEVED: Vehicle and plant register up to date
	Maintain adequate stock levels	Stocks purchased and used in community workshops reviewed and monitored	June 2024	✔ TARGET ACHIEVED: Stocking requirements closely monitored
	Upgrade fuel distribution infrastructure to comply with work, health and safety relevant standards and business requirements	Infrastructure audit as per current legislation completed and report including recommended plan for upgrades delivered	Ongoing	✔ TARGET ACHIEVED: Fuel distribution monitored regularly

Goal	Strategy	Measure	Target	Result
<b>4.3 Waste and Water Management</b>  Deliver environmentally and economically sound solid waste, water and sewerage services	Provide scheduled domestic waste collection in each community	Waste collections completed as per schedule	100%	🟢 TARGET ACHIEVED: Waste collections maintained. Any downtime due to vehicle issues were diverted
	Landfill sites are licensed and operate in accordance with NT Environment Protection Authority (NTEPA) authorities	Landfill sites remain operational	100%	🔴 TARGET NOT ACHIEVED: Jabiru Landfill site under remediation to meet NTEPA guidelines
	Work with other government and commercial entities in order to plan for long term waste disposal needs	Utilise Charles Darwin University's <i>Academic Review of Future Waste Management Strategy</i>	June 2024	🟢 TARGET ACHIEVED: This was used in the formation of the Reduce Reuse and Recycle Strategy. It was also pivotal in securing sponsorship for cash for containers in Maningrida
		Northern Territory Local Government Association liaised and collaborated with on advocacy initiatives and waste strategies	June 2024	🟢 TARGET ACHIEVED: Waste and Resource Coordinator was invited to present at the LGANT Circular Economy Symposium and increased participation in all collaborative opportunities
	Adhere to water and sewerage operations and maintenance schedules	Disruption to Jabiru town water supply	10% or less	🟢 TARGET ACHIEVED
		Disruption to Jabiru sewerage network	10% or less	🟢 TARGET ACHIEVED
		All legislated standards for potable water testing in Jabiru met	100%	🟢 TARGET ACHIEVED
		Annual audit of water treatment practices including policies and procedures conducted	June 2024	🟢 TARGET ACHIEVED



Goal	Strategy	Measure	Target	Result
<b>4.4 Local Road Management and Maintenance</b>  Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management	Develop and schedule yearly road, footpath and stormwater repairs and maintenance programs for each community which: <ul style="list-style-type: none"> <li>a. determines a road maintenance schedule for the course of the year</li> <li>b. determines grading frequency of internal access roads</li> <li>c. schedules hazard identification and road condition reports (actions and frequency)</li> <li>d. schedules footpath and stormwater inspections</li> </ul>	Deliver yearly road, footpath and stormwater repairs and maintenance as per schedule with records maintained for each community in Council's records management system - currently 'Magiq'	100%	🚫 TARGET NOT ACHIEVED: All planned road maintenance activities were successfully carried out for the year. Record management not 100% achieved
		All footpaths and stormwater inspected quarterly	100%	✅ TARGET ACHIEVED: For Jabiru
		Percentage of known footpath hazards made safe within 24 hours	85%	✅ TARGET ACHIEVED: For Jabiru
	Continually monitor and carry out minor road repairs	Roads monitored and minor repairs completed as required	85%	✅ TARGET ACHIEVED: Road assessment has been ongoing and all repairs completed where capacity is available
	Consult with Local Authorities to incorporate local priorities for traffic management into traffic management strategies and/or plans	Consultations on traffic management priorities are minuted and reported to Council and WARC executive	100%	✅ TARGET ACHIEVED: Local Authorities have taken an active role in determining road project priorities and reporting community road requests
	Deliver plans as per schedule for managing street lighting	All non-functioning street lights repaired bi-annually as per set program	100%	🚫 TARGET NOT ACHIEVED: Jabiru - Due to PWC no longer regularly visiting Jabiru for repairs, as well as ground cable faults – budget restraints prevent these repairs, although alternatives through grants are being explored
		Functioning street lights per audit per community	85%	🚫 TARGET NOT ACHIEVED: Jabiru and Gunbalanya - Due to budget constraints, explore ongoing external funding streams for streetlighting

## Pillar 5: Sustainability and Climate Action

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Leading by example, we commit to developing a culture of sustainable practice.

We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal	Strategy	Measure	Target	Result
<b>5.1 Recycling and Waste</b>  Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment	Review strategic and environmental risks associated with climate change and sustainability and draft 10 year strategy for reuse, recycle and reduce waste initiatives	Reuse, Recycle and Reduce Waste Strategy completed	June 2024	🟢 TARGET ACHIEVED: Reuse, Recycle and Reduce Strategy was published
	Continue pre-cyclone community waste collections	Pre-cyclone waste collections held twice yearly as per published schedule	100%	🟢 TARGET ACHIEVED: Two or more pre-cyclone waste cleanups achieved in each Community
	Continue whole-of-community approach to identify and implement innovative initiatives to reuse, recycle and reduce waste	Keep Australia Beautiful and local schools collaborated with and Clean up Australia Day, Tidy Towns campaign and eco schools program participated in	June 2024	🟢 TARGET ACHIEVED: Ongoing activity and relationship

Goal	Strategy	Measure	Target	Result
<b>5.2 Procurement</b>  Develop and implement a leading-edge sustainability procurement strategy	Review WARC current procurement practices against sustainability and climate action NT and national procurement benchmarks and develop leading-edge Procurement Strategy	Leading-edge Procurement Strategy completed	June 2025	🟡 TARGET IN PROGRESS: Procurement working group for Council has been formed with draft procurement policy due in September 2024 which will form the basis for procurement strategy



## WEST ARNHAM REGIONAL COUNCIL | ANNUAL REPORT 2023-2024

Goal	Strategy	Measure	Target	Result
<b>5.3 Reduce Office Waste</b>  All offices recycle and reduce waste and consumables	Encourage Council office solutions to reduce waste	Paperless agenda papers to reduce binding and printing costs	June 2024	TARGET IN PROGRESS: Councillors now have access to laptops and email to be able to view and use electronic copies

Goal	Strategy	Measure	Target	Result
<b>5.4 Education</b>  Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms	Engage with local schools to develop age and locally appropriate educational resources	Education campaign collateral created and displayed in community and schools	June 2024	TARGET IN PROGRESS: Community Education Campaign schedule for launch September 2024
	Facilitate relationships between businesses, community leaders and youth with a focus on conserving natural resources	Community-appropriate collaborative materials, initiatives and messages developed and promoted via community noticeboards and social media	June 2024	TARGET IN PROGRESS: Collaborative work being done to create resources to promote conservation items
	Encourage and promote community understanding and correct use of sorting bays	Uplift in correct use of sorting bays	50%	TARGET IN PROGRESS: Communities successfully using segregation bays











Goal	Strategy	Measure	Target	Result
<b>5.5 Policy</b>  Devise and implement a Sustainability and Climate Action Policy	Research and develop WARC Environment and Sustainability Management Strategy and Policy	Environment and Sustainability Management Strategy and Policy completed	June 2024	TARGET IN PROGRESS: Initial research being completed



## Pillar 6: Foundations of Governance

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal	Strategy	Measure	Target	Result
<b>6.1 Financial Management</b>  Provision of strong financial management and leadership which ensures long term sustainability and growth	Develop and implement a financially sustainable long term financial plan, annual budget and periodic budget reviews	Statutory requirements and external audit qualifications fully complied with	100%	 TARGET IN PROGRESS: Working with the NT Government Local Government Unit to achieve a financially sustainable budget and long term financial plan
	Management of Council's revenue and payable functions			 TARGET ACHIEVED
	Manage and deliver on Council's annual statutory and financial obligations			 TARGET ACHIEVED: Requirements met within the prescribed timeframes
	Management of Council's asset accounting practices			 TARGET IN PROGRESS: Full asset valuation scheduled for 2024-25
	Monitor and coordinate external funding provided through grants and commercial contracts	Contractual arrangements complied with	100%	 TARGET ACHIEVED: Program financial reports and acquittals submitted as required
	Maintain the rates database including all property details	Statutory requirements fully complied with and percentage of rates debtors outstanding	100%	 TARGET ACHIEVED
	Maintain the rates register		100%	 TARGET ACHIEVED
	Prepare the annual rates declaration		Less than 5%	 TARGET ACHIEVED
	Apply concessions as appropriate		100%	 TARGET ACHIEVED
	Determine the rateability of properties		100%	 TARGET ACHIEVED

## WEST ARNHAM REGIONAL COUNCIL | ANNUAL REPORT 2023-2024

Goal	Strategy	Measure	Target	Result
<b>6.1 Financial Management</b>  Provision of strong financial management and leadership which ensures long term sustainability and growth	Manage and provide advice on Council's investments in accordance with adopted policies	Interest on investments	> \$180,000 FY2023-2024	🟢 TARGET ACHIEVED: Surpassed. Interest on investments were over the \$180,000 target
	Monitor returns of investments including roll-over of term deposits			🟢 TARGET ACHIEVED
	Manage Council-funded projects to maintain a positive working capital ratio	Positive working capital ratio	Minimum ratio 1:1	🔴 TARGET NOT ACHIEVED: Working capital ratio is 0.88
	Annual review and update of Council's Fees and Charges	Review and update of Council's Fees and Charges completed	100%	🟢 TARGET ACHIEVED

Goal	Strategy	Measure	Target	Result
<b>6.2 Records</b>  Delivery of storage and retrieval of records processes which support efficient and transparent administration	Maintain records in accordance with legislation	Statutory requirements including freedom of information fully complied with	100%	🟡 TARGET IN PROGRESS: 90%
	Implement disposal schedule by sentencing and disposing of records	Electronic records held in records management system eligible for destruction sentenced	85%	🟡 TARGET IN PROGRESS: 84%
	Train staff in the use of Council's records management system - currently 'Magiq'	Training delivered to new staff using records management system 'Magiq' during their probation period	85%	🟡 TARGET IN PROGRESS: 84%
	Support staff to identify and save important records	Number of queries/ requests telephoned or sent to records@ for support and responded to within 24 hours	85%	🟢 TARGET ACHIEVED: 90%



Goal	Strategy	Measure	Target	Result
<b>6.3 Council and Local Authorities</b>  Excellence in governance, consultation administration and representation	Ensure capacity for customer relationship management, including mechanisms for feedback on service delivery	Complaints and positive feedback reported to the administration	100%	👍 TARGET ACHIEVED
		Complaints acknowledged within five working days	90%	👍 TARGET ACHIEVED
		Complaints finalised within fifteen working days	95%	👍 TARGET ACHIEVED
	Improve accountable and transparent decision-making by facilitating the participation of Councillors in Council, Committee and Local Authority Meetings	At least one training program attended each financial year by Council and Local Authority Members	100%	🚫 TARGET NOT ACHIEVED
		Ongoing administrative and secretarial support for Council, Local Authority and Committee Meetings provided	100%	👍 TARGET ACHIEVED
		Four meetings of each Local Authority held each financial year	100%	🚫 TARGET NOT ACHIEVED
	Enable community members to participate in local decision-making by ensuring that non-confidential Agendas and Minutes of Council are publicly available at Council offices in each community	All non-confidential Agendas and Minutes publicly available three working days before a meeting (Agendas) and ten working days after a meeting (Minutes)	100%	👍 TARGET ACHIEVED
	Establish formal and informal mechanisms for community consultation on key issues and input into decision-making	Community outreach event hosted by Council in each community every financial year	100%	👍 TARGET ACHIEVED
	Create opportunities for Councillors and senior staff to be available to community members to discuss Council decisions, programs and projects, either informally or through community meetings	Local Authority Meetings attended by at least one relevant Councillor and at least one Senior Manager	100%	👍 TARGET ACHIEVED
	Ensure advocacy and representation of Council interests through government, the private sector and the media	Advocacy framework, strategy and communication reviewed	December 2023	👍 TARGET ACHIEVED
	Create an advocacy framework, strategy and communication plan in consultation with Councillors			🟡 TARGET PARTIALLY ACHIEVED

## WEST ARNHAM REGIONAL COUNCIL | ANNUAL REPORT 2023-2024

Goal	Strategy	Measure	Target	Result
<b>6.4 Risk Management</b>  The monitoring and minimisation of risks associated with the operations of Council	Update risk registers and ensure appropriate treatment plans are implemented	Overall risk rating within the risk register reduced	10% reduction	🟢 TARGET ACHIEVED
	Undertake internal audits as per audit plan	Internal audits completed as per the adopted plan	100%	🔴 TARGET NOT ACHIEVED: Internal Audit Plan will commence in the 24/25 FY
	Regularly review insurance cover and premiums	Annual full appraisal of cover required, policies reviewed via insurance broker	June 2023	🟢 TARGET ACHIEVED

Goal	Strategy	Measure	Target	Result
<b>6.5 Planning and Reporting</b>  Robust planning and reporting that supports Council's decision-making processes	Produce key policy and direction documents for the Council including the Regional Plan, Annual Reports and policies	Regional Plan finalised and shared, Annual Report delivered, and policies requiring review are reviewed and updated as per required timelines	100%	🟢 TARGET ACHIEVED
	Jabiru Masterplan Meetings are attended by CEO and/or designated executive	All Masterplan meetings scheduled are attended	100%	🟢 TARGET ACHIEVED

Goal	Strategy	Measure	Target	Result
<b>6.6 Information and Communication Technology</b>  Effective and innovative information technology solutions which maximise service delivery and support Council's operations	Plan and deliver Council's technology needs through the provision of a well-maintained and managed information and communication technology (ICT) platform	Council's ICT Strategic Plan reviewed annually by 31 December	December 2023	🔴 TARGET NOT ACHIEVED: Priority on ICT transformation and planned move away from CouncilBIZ on premises service model to operate in the Cloud
	Optimise the delivery of ICT services and equipment to required work locations to meet staff and service delivery needs	Industry standard hardware and maintenance and replacement schedule complied with	90%	🔴 TARGET NOT ACHIEVED: To be progressed in 2024-25
	Provision of innovative, relevant and cost-effective ICT solutions to solve service delivery challenges	Annual review of ICT needs in line with the ICT Strategic Plan completed	100%	🟡 TARGET IN PROGRESS: Part of ICT transformation and move to operating in the Cloud
	Optimise costs associated with ICT delivery, including communications, both fixed and mobile, data, voice and video services and staff equipment		100%	🟡 TARGET IN PROGRESS





WEST ARNHAM REGIONAL COUNCIL | ANNUAL REPORT 2023-2024

WEST ARNHEM REGIONAL COUNCIL | ANNUAL REPORT 2023-2024



# Financial Performance

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## Statement 1. Comparison of Actual Performance Against Budget

Table 1.1 Income and Expenditure Statement

	2024 Financial Year Original Budget \$	2024 Financial Year Final Budget \$	2024 Actual Performance \$	Variation Between Final Budget and Actuals \$
<b>OPERATING INCOME</b>				
Rates	2,576,147	3,204,477	2,458,767	(745,710)
Charges	3,967,679	4,206,153	3,618,083	(588,070)
Fees and Charges	552,223	628,882	658,222	29,340
Operating Grants and Subsidies	13,162,438	16,827,657	16,176,599	(651,058)
Interest / Investment Income	68,500	184,558	192,989	8,431
Commercial and Other Income	12,793,090	15,964,439	9,787,040	(6,177,399)
<b>TOTAL OPERATING INCOME</b>	<b>33,120,077</b>	<b>41,016,165</b>	<b>32,891,700</b>	<b>(8,124,466)</b>
<b>OPERATING EXPENDITURE</b>				
Employee Expenses	18,362,799	18,773,050	15,980,472	(2,792,578)
Materials and Contracts	6,478,193	9,860,488	7,577,338	(2,283,150)
Elected Member Allowances	348,000	366,000	346,223	(19,777)
Elected Member Expenses	54,200	64,236	19,158	(45,078)
Council Committee & LA Allowances *	5,300	24,733	23,448	(1,285)
Council Committee & LA Expenses **	250	105	1,773	1,668
Depreciation, Amortisation and Impairment	-	-	8,036,274	8,036,274
Interest Expenses	-	-	351,474	351,474
Other Expenses	7,896,335	10,522,595	5,038,516	(5,484,079)
<b>TOTAL OPERATING EXPENDITURE</b>	<b>33,145,077</b>	<b>39,611,208</b>	<b>37,374,676</b>	<b>(2,236,532)</b>
<b>OPERATING SURPLUS / DEFICIT</b>	<b>(25,000)</b>	<b>1,404,957</b>	<b>(4,482,976)</b>	<b>(5,887,934)</b>

## Statement 1. Comparison of Actual Performance Against Budget

### Statement 1.2 Annual Operating Position

	2024 Financial Year Original Budget	2024 Financial Year Final Budget	2024 Actual Performance	Variation Between Final Budget and Actuals
	\$	\$	\$	\$
<b>OPERATING SURPLUS / DEFICIT</b>	<b>(25,000)</b>	<b>1,404,957</b>	<b>(4,482,976)</b>	<b>(5,887,934)</b>
<b>Remove NON-CASH ITEMS</b>				
Less Non-Cash Income	-	(35,210)	-	35,210
Add Back Depreciation	-	-	8,036,274	8,036,274
<b>TOTAL NON-CASH ITEMS</b>	<b>-</b>	<b>(35,210)</b>	<b>8,036,274</b>	<b>8,071,484</b>
<b>Less ADDITIONAL OUTFLOWS</b>				
Capital Expenditure	(215,000)	(7,352,427)	(5,660,419)	1,692,008
Other Outflows	-	(81,415)	( 345,505)	(264,090)
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>(215,000)</b>	<b>(7,433,842)</b>	<b>(6,005.924)</b>	<b>1,427,918</b>
<b>Add ADDITIONAL INFLOWS</b>				
Capital Grants Income	-	4,512,251	-	(4,512,251)
Prior Year Carry Forward Tied Funding	-	1,274,803	2,500,021	1,225,218
Gain on disposal/write down of assets	240,000	128,937	24,235	(104,702)
Transfers from Reserves	-	148,104	72,930	(75,174)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>240,000</b>	<b>6,064,095</b>	<b>2,597,186</b>	<b>(3,466,908)</b>
<b>NET OPERATING POSITION</b>	<b>0</b>	<b>0</b>	<b>144,560</b>	<b>144,560</b>



## Statement 2. Reasons for Material Variations between the Final Budget and Actual Performance

### Operating Income

Operating Income had a negative variance to the amended budget of \$8.1M. Rates and Charges were below expectation. There was a \$0.5M error in the final budget amount for general rates for Gunbalanya and water use in Jabiru was below the expected volume. There was also a reduction in Commercial and Other Income resulting from the differences in accounting treatment (i.e. internal allocation income was removed from the audited financial report but included in the budget process).

was not a budget item, and as such has resulted in an \$8.0M unbudgeted non-cash expense. Employee expenses were under budget by \$2.8M due to staff shortages and position vacancies. Council found some jobs difficult to fill due to a tight, competitive labour market. Materials and Contract costs were under budget by \$2.2M as a result of over budgeting of contractors and service expenses.

### Operating Expenses

Overall, the Operating Expenditure is in a net favourable position of \$2.2M due to a number of reasons. Depreciation, Amortisation and Impairment

### Capital Expenditure

West Arnhem Regional Council's capital expenditure reflects the acquisition/creation of new assets as well as renewal of existing ones. Capital expenditure for the 2024 Financial Year was under budget by \$1.7M. This budget variance are due to the delay in completion of several projects, which will now occur in the 2025 Financial Year.

**Table 3.1 Total Expenditure for Each Council Committee and Local Authority**

For the year ending 30 June 2024	Council Committee & LA Allowances *	Council Committee & LA Expenses **	Total
	\$	\$	\$
Audit Committee	3,548	1,668	5,216
Gunbalanya LA Members	5,050	105	5,155
Maningrida LA Members	5,150	-	5,150
Minjilang LA Members	4,700	-	4,700
Warruwi LA Members	5,000	-	5,000
<b>TOTAL</b>	<b>23,448</b>	<b>1,773</b>	<b>25,221</b>



# Key Performance Indicators

The financial performance indicators detailed below inform all interested parties on how well Council is performing compared to industry benchmarks.

## Asset Sustainability Ratio

This ratio helps to show whether Council is replacing assets as their service potential is used up. Some assets are absolutely essential – roads, sewerage and water treatment facilities, etc. This ratio helps to identify whether Council will be able to continue services associated with these assets.

All Northern Territory councils struggle to replace assets as and when this is needed, and this has been the subject of several reviews undertaken by the NT Government.

The Target Benchmark is greater than 90%.

**Result** 2023-2024 = 47%

**Result** 2022-2023 = 67%

## Operating Surplus Ratio

This ratio shows whether Council has the ability to cover its operating costs from operating revenues. Like all businesses, Council must ensure that it has sufficient revenue to meet its operating costs. Achieving a positive result means that Council is covering its costs and is able to apply the surplus to capital expenditure.

The Target Benchmark is between 0% and 10%.

**Result** 2023-2024 = 11%

**Result** 2022-2023 = -9%

## Current Ratio

The current ratio is a liquidity ratio that measures Council's ability to pay its short-term obligations. To gauge this ability, the current ratio considers the current total assets (both liquid and illiquid) relative to the current total liabilities. Council's current ratio of 0.88 means that it has 0.88 times current assets in relation to current liabilities.

The Target Benchmark is greater than 1.

**Result** 2023-2024 = 0.88

**Result** 2022-2023 = 0.98

## Rate Coverage Ratio

This ratio measures Council's dependence on rate revenue to fund its operations. The higher the ratio the more Council's revenue is sourced from its rating base which in turn means a lower dependency on grant funding. Like many regional councils, WARC is substantially dependent on grant funding which reduces its flexibility and control when it comes to budget options. The challenge for Council is to improve this ratio in the face of limited alternative funding sources and a very limited rates base.

The Target Benchmark is greater than 40%.

**Result** 2023-2024 = 17%

**Result** 2022-2023 = 21%



WEST ARNHAM REGIONAL COUNCIL | ANNUAL REPORT 2023-2024

# Financial Statement



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# **WEST ARNHEM REGIONAL COUNCIL**

**ABN: 45 065 336 873**

**FINANCIAL REPORT FOR THE YEAR ENDED**

**30 JUNE 2024**

**WEST ARNHEM REGIONAL COUNCIL**

ABN: 45 065 336 873

**FINANCIAL REPORT FOR THE YEAR ENDED  
30 JUNE 2024**

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**WEST ARNHEM REGIONAL COUNCIL**  
**ABN: 45 065 336 873**  
**CHIEF EXECUTIVE OFFICER CERTIFICATE**  
**FOR THE YEAR ENDED 30 JUNE 2024**

I, Andrew Walsh, the Chief Executive Officer of the West Arnhem Regional Council (the council),  
certify that:

- (a) the statement has, to the best of my knowledge, information and belief, been properly drawn up  
in accordance with the applicable Australian Accounting Standards, the  
*Local Government Act 2019* and those Regulations so as to present fairly the financial position  
of the council and the results for the 2023-24 financial year; and
- (b) the statement is in accordance with the accounting and other records of the council.



Dated: 08/11/2024.





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**AUDITOR'S INDEPENDENCE DECLARATION UNDER THE PROVISIONS OF  
NORTHERN TERRITORY LOCAL GOVERNMENT ACT 2019 AND NORTHERN  
TERRITORY LOCAL GOVERNMENT (GENERAL) REGULATIONS 2021**

**TO THE COUNCILLORS OF WEST ARNHEM REGIONAL COUNCIL**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2024 there have been no contraventions of:

- (i) the auditor independence requirements as set out in the *Northern Territory Local Government Act 2019 and Northern Territory (General) Regulations 2021*, in relation to the audit, and
- (ii) any applicable code of professional conduct in relation to the audit.

A handwritten signature in blue ink, appearing to read 'Nexia Edwards Marshall NT'.

Nexia Edwards Marshall NT  
Chartered Accountants

A handwritten signature in blue ink, appearing to read 'Noel Clifford'.

Noel Clifford  
Partner

Direct Line: 08 8981 5585 ext. 506  
Mobile: 0417 864 114  
Email: [nclifford@nexiaemnt.com.au](mailto:nclifford@nexiaemnt.com.au)

Darwin, Northern Territory  
Dated: 13 November 2024

**Advisory. Tax. Audit.**

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**WEST ARNHAM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 30 JUNE 2024**

	Note	2024 \$	2023 \$
<b>INCOME</b>			
Grants and contributions	2A	16,176,599	11,937,864
Rates and annual charges	2B	6,076,850	5,754,452
Other (losses)/ gains	2C	24,235	247,060
Investment income	2D	192,989	200,426
User charges and fees	2E	10,421,027	8,390,953
<b>TOTAL INCOME</b>		<b>32,891,700</b>	<b>26,530,755</b>
<b>EXPENSES</b>			
Depreciation	3A	8,036,274	6,698,828
Employee Cost	3B	15,980,472	16,260,522
Other operating expenses	3C	13,357,930	11,548,762
<b>TOTAL EXPENSES</b>		<b>37,374,676</b>	<b>34,508,112</b>
<b>NET LOSS</b>		<b>(4,482,976)</b>	<b>(7,977,357)</b>
<b>OTHER COMPREHENSIVE INCOME</b>			
Revaluation of buildings and other structures for the year	14	-	-
<b>TOTAL OTHER COMPREHENSIVE INCOME (LOSS)</b>		<b>-</b>	<b>-</b>
<b>TOTAL COMPREHENSIVE INCOME (LOSS)</b>		<b>(4,482,976)</b>	<b>(7,977,357)</b>

The accompanying notes form part of these financial statements.

**WEST ARNHAM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 JUNE 2024**

	Note	2024 \$	2023 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash on Hand and at Bank	4	8,669,259	8,481,990
Trade and Other Receivables	5	1,567,093	3,107,261
Other Assets	6	151,626	51,676
Inventory	7	104,829	219,409
<b>TOTAL CURRENT ASSETS</b>		<b>10,492,807</b>	<b>11,860,336</b>
<b>NON-CURRENT ASSETS</b>			
Property, Plant and Equipment	8	82,028,083	85,085,651
Right of Use Assets	9	7,765,016	7,382,768
<b>TOTAL NON-CURRENT ASSETS</b>		<b>89,793,099</b>	<b>92,468,419</b>
<b>TOTAL ASSETS</b>		<b>100,285,906</b>	<b>104,328,755</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	10	3,649,126	3,643,988
Other Contract liabilities	11	5,890,393	6,316,421
Employee Provisions	12	2,009,477	1,733,412
Lease Liabilities	13	417,932	371,652
<b>TOTAL CURRENT LIABILITIES</b>		<b>11,966,928</b>	<b>12,065,473</b>
<b>NON-CURRENT LIABILITIES</b>			
Employee Provisions	12	223,220	245,942
Lease Liabilities	13	8,328,369	7,766,975
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>8,551,589</b>	<b>8,012,917</b>
<b>TOTAL LIABILITIES</b>		<b>20,518,517</b>	<b>20,078,390</b>
<b>NET ASSETS</b>		<b>79,767,389</b>	<b>84,250,365</b>
<b>EQUITY</b>			
Retained Earnings		54,015,421	58,425,467
Reserves	14	25,751,968	25,824,898
<b>TOTAL EQUITY</b>		<b>79,767,389</b>	<b>84,250,365</b>

The accompanying notes form part of these financial statements.

**WEST ARNHAM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**STATEMENT OF WORKING CAPITAL**  
**AS AT 30 JUNE 2024**

	Note	2024 \$	2023 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash on Hand and at Bank	4	8,669,259	8,481,990
Trade and Other Receivables	5	1,567,093	3,107,261
Other Assets	6	151,626	51,676
Inventory	7	104,829	219,409
<b>TOTAL CURRENT ASSETS</b>		<b>10,492,807</b>	<b>11,860,336</b>
<b>Less:</b>			
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	10	3,649,126	3,643,988
Contract liabilities	11	5,890,393	6,316,421
Employee Provisions	12	2,009,477	1,733,412
Lease Liabilities	13	417,932	371,652
<b>TOTAL CURRENT LIABILITIES</b>		<b>11,966,928</b>	<b>12,065,473</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>		<b>(1,474,121)</b>	<b>(205,137)</b>
<b>CURRENT RATIO</b>		<b>0.88</b>	<b>0.98</b>

The accompanying notes form part of these financial statements.

**WEST ARNHAM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30 JUNE 2024**

	<b>Note</b>	<b>Retained Earnings</b>	<b>Assets Revaluation Reserve</b>	<b>Capital Reserves</b>	<b>Total Equity</b>
		\$		\$	\$
<b>Balance at 1 July 2022</b>		65,356,356	25,711,095	1,160,271	92,227,722
<b>Comprehensive income:</b>					
Loss for the year		(7,977,357)	-	-	(7,977,357)
Other comprehensive income (loss) for the year	14	-	-	-	-
<b>Total comprehensive income (loss) attributable to Members of the entity for the year</b>		(7,977,357)	-	-	(7,977,357)
Depreciation related to revalued assets		-	-	-	-
Transfers between equity		1,046,468	-	(1,046,468)	-
<b>Balance at 30 June 2023</b>		<b>58,425,467</b>	<b>25,711,095</b>	<b>113,803</b>	<b>84,250,365</b>
<b>Balance at 1 July 2023</b>		58,425,467	25,711,095	113,803	84,250,365
<b>Comprehensive income:</b>					
Loss for the year		(4,482,976)	-	-	(4,482,976)
Other comprehensive income for the year	14	-	-	-	-
<b>Total comprehensive income (loss) attributable to Members of the entity for the year</b>		(4,482,976)	-	-	(4,482,976)
Transfers between equity		72,930	-	(72,930)	-
<b>Balance at 30 June 2024</b>		<b>54,015,421</b>	<b>25,711,095</b>	<b>40,873</b>	<b>79,767,389</b>

The accompanying notes form part of these financial statements.



**WEST ARNHEM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**STATEMENT OF CASH FLOWS**  
**FOR YEAR ENDED 30 JUNE 2024**

	Note	2024 \$	2023 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from customers		18,183,923	13,222,273
Grants and contributions receipts		15,750,571	16,156,219
Payments to suppliers and employees		(28,516,075)	(26,576,819)
Interest received		192,989	200,426
Net cash provided by operating activities	16	<u>5,611,408</u>	<u>3,002,099</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Proceeds from disposals of property, plant and equipment		76,433	394,849
Payment for property, plant and equipment		(2,509,490)	(4,496,861)
Net cash (used in) investing activities		<u>(2,433,057)</u>	<u>(4,102,012)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Payments for lease liabilities		(2,991,082)	(394,417)
Net cash provided by (used in) financing activities		<u>(2,991,082)</u>	<u>(394,417)</u>
Net increase in cash held		187,269	(1,494,330)
Cash and cash equivalents at beginning of the financial year		8,481,990	9,976,320
Cash and cash equivalents at end of the financial year	16	<u>8,669,259</u>	<u>8,481,990</u>
The accompanying notes form part of these financial statements.			

**WEST ARNHEM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

**Note 1 Material Accounting Policy Information**

The financial statements cover West Arnhem Regional Council as an individual entity, incorporated and domiciled in Australia. West Arnhem Regional Council is operating pursuant to the NT Local Government Act 2019 and NT Local Government (General) Regulations 2021.

The financial statements were authorised for issue on November 2024 by the Councillors of the Council.

**Statement of Compliance**

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB), the requirements of the Local Government Act 2019, Local Government (General) Regulations 2021 and other authoritative pronouncements of the Australian Accounting Standard Board.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

**Basis of Preparation**

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements are in Australian Dollars and have been rounded to the nearest dollar.

**Critical Accounting Estimates**

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in Note 1(p) Critical Accounting Judgements, Estimates and Assumptions.

**Current and Non Current Classification**

Assets and liabilities are presented in the statement of financial position based on current and non current classifications.

An asset is classified as current when it is either expected to be realised or intended to be sold or consumed in the Council's normal operating cycle, it is held primarily for the purpose of trading, it is expected to be realised within 12 months after the reporting period and or the asset is cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least 12 months after the reporting period. All other assets are classified as non current.

A liability is classified as current when it is either expected to be settled in the Trust's normal operating cycle, it is held primarily for the purpose of trading, it is due to be settled within 12 months after the reporting period and or there is no unconditional right to defer the settlement of the liability for at least 12 months after the reporting period. All other liabilities are classified as non current.

**Material Accounting Policies**

**(a) Revenue and Other Income Recognition**

The Council recognises revenue as follows :

**Revenue from Contracts With Customers**

Revenue is recognised at an amount that reflects the consideration to which the Council is expected to be entitled in exchange for transferring goods or services to a customer. For each contract with a customer, the Council identifies the contract with a customer; identifies the performance obligations in the contract; determines the transaction price which takes into account estimates of variable consideration and the time value of money; allocates the transaction price to the separate performance obligations on the basis of the relative stand alone selling price of each distinct good or service to be delivered; and recognises revenue when or as each performance obligation is satisfied in a manner that depicts the transfer to the customer of the goods or services promised.

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**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

**Note 1 Material Accounting Policy Information (Cont.)**

**(a) Revenue and Other Income Recognition (Cont.)**

**Operating Grants**

Grant revenue is recognised in profit or loss when the Council satisfies the performance obligations stated within the funding agreements.

Funding arrangements which are enforceable and contain sufficiently specific performance obligations are recognised as revenue under AASB15. Otherwise, such arrangements are accounted for under AASB 1058, where upon initial recognition of an asset, the Association is required to consider whether any other financial statement elements should be recognised (for example financial liabilities representing repayable amounts), with any difference being recognised immediately in profit or loss as income.

If conditions are attached to the grant which must be satisfied before the Council is eligible to retain the contribution, the grant will be recognised in the statement of financial position as a liability until those conditions are satisfied.

**Capital Grant**

When the Council receives a capital grant, it recognises a liability for the excess of the initial carrying amount of the financial asset received over any related amounts (being contributions by owners, lease liability, financial instruments, provisions, revenue or contract liability arising from a contract with a customer) recognised under other Australian Accounting Standards.

**Rates**

Rates are recognised as revenue when the Council obtains control over the asset comprising the receipt.

Rates are an enforceable debt linked to rateable property that will be recovered when the property is sold, and therefore control normally passes at the time of levying, or where earlier upon receipt of rates paid in advance. The rating period and reporting period for the Council coincide and accordingly, all rates levied for the year are recognised as revenue.

Uncollected rates are recognised as receivables.

**Contributed Assets**

The Council receives assets from the government and other parties for Nil or nominal consideration in order to further its objectives. These assets are recognised in accordance with the recognition requirements of other applicable accounting standards (AASB 9, AASB 16, AASB 116 and AASB 138).

On initial recognition of an asset, the Council recognises related amounts (being contributions by owners, lease liability, financial instruments, provisions, revenue or contract liability arising from a contract with a customer).

The Council recognises income immediately in profit or loss as the difference between initial carrying amount of the asset and the related amounts.

**Interest Income**

Interest income is recognised using the effective interest method.

**Donations and Bequests**

Donations and bequests are recognised on receipt of the funds with control of this revenue having passed to the Council.

**Income from Sale of Goods**

Revenue from the sales of goods and the rendering of a service is recognised upon the delivery of the goods and services to the customers.

A receivable will be recognised when the goods are delivered. The Council's right to consideration is deemed unconditional at this time as only the passage of time is required before payment of that consideration is due. There is no significant financing component because sales are made within a credit term of 30 to 45 days.

The Council's historical experience with sales returns show that they are negligible and considered to be highly improbable. As such no provision for sale refunds is recognised by the Council at the time of sale of goods.

All revenue is stated net of the amount of goods and services tax.

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**Note 1 Material Accounting Policy Information (Cont.)**

**(b) Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, accumulated depreciation and any impairment losses.

**Freehold Property**

Freehold land and Buildings are shown at their fair value based on periodic, but at least triennial, valuations by external independent valuers, less subsequent depreciation for buildings.

In periods when the Freehold Land and Buildings are not subject to an independent valuation, the Councillors conduct Councillors' valuations to ensure the carrying amount for the Land and Buildings is not materially different to the fair value.

Increases in the carrying amount arising on revaluation of Land and Buildings are recognised in other comprehensive income and accumulated in the revaluation surplus in equity. Revaluation decreases that offset previous increases of the same class of assets shall be recognised in other comprehensive income under the heading of revaluation surplus. All other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Freehold Land and Buildings that have been contributed at no cost, or for nominal cost, are initially recognised and measured at the fair value of the asset at the date it is acquired.

**Plant and Equipment**

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(f) for details of impairment).

Plant and equipment that have been contributed at no cost, or for nominal cost, are valued and recognised at the fair value of the asset at the date it is acquired.

**Depreciation**

The depreciable amount of all fixed assets, including buildings and capitalised lease assets but excluding freehold land, is depreciated on a straight-line basis over the asset's useful life to the entity commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

<b>Class of Fixed Asset</b>	<b>Depreciation Rate Life (years)</b>
Buildings, structures and site improvements and improvements	10-60 years
Infrastructure	15- 100 years
Plant and equipment	1-14 years
Roads	2-100 years
Furniture and Fittings and office Equipment	1- 5 years
Motor Vehicles	1- 5 years

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are recognised in profit or loss in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

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**Note 1 Material Accounting Policy Information (Cont.)**

**(c) Leases**

At inception of a contract, the Council assess if the contract contains or is a lease. If there is a lease present, a right-of-use asset and a corresponding lease liability is recognised by the Council where the Council is a lessee. However all contracts that are classified as short term leases (lease with remaining lease term of 12 months or less) and leases of low value assets are recognised as an operating lease on a straight-line basis over the term of the lease.

Initially the lease liability is measured at the present value of the lease payments still to be paid at commencement date. The lease payments are discounted at the interest rate implicit in the lease. If this rate cannot be readily determined, the Council uses the incremental borrowing rate.

Lease payments included in the measurement of the lease liability are as follows :

- fixed lease payments less any lease incentives;
- variable lease payments that depend on an index or rate, initially measured using the index or rate at the commencement date;
- the amount expected to be payable by the lessee under residual value guarantees;
- the exercise price of purchase options, if the lessee is reasonably certain to exercise the options;
- lease payments under extension options, if the lessee is reasonably certain to exercise the options; and
- payments of penalties for terminating the lease, if the lease term reflects the exercise of an option to terminate the lease.

The right-of-use assets comprise the initial measurement of the corresponding lease liability as mentioned above, any lease payments made at or before the commencement date as well as any initial direct costs. The subsequent measurement of the right-of-use assets is at cost less accumulated depreciation and impairment losses.

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset whichever is the shortest. Where a lease transfers ownership of the underlying asset or the cost of the right-of-use asset reflects that the Council anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

**Concessionary Leases**

For leases that have significantly below market terms and conditions principally to enable the Council to further its objectives (commonly known as peppercorn / concessionary leases), the Council has adopted the temporary relief under AASB 2019-8 and measures the right of use assets at cost on initial recognition.

**(d) Right of Use Assets**

A Right of Use Asset is recognised at the commencement date of a lease. The right-of-use asset is measured at cost, which comprises the initial amount of the lease liability, adjusted for, as applicable, any lease payments made at or before the commencement date net of any lease incentives received, any initial direct costs incurred, and, except where included in the cost of inventories, an estimate of costs expected to be incurred for dismantling and removing the underlying asset, and restoring the site or asset.

Right of Use Assets are depreciated on a straight line basis over the unexpired period of the lease or the estimated useful life of the asset, whichever is the shorter. Where the Council expects to obtain ownership of the leased asset at the end of the lease term, the depreciation is over its estimated useful life. Right of Use Assets are subject to impairment or adjusted for any remeasurement of lease liabilities.

**(e) Impairment of Financial Assets**

The Council recognises a loss allowance for expected credit losses on:

- financial assets that are measured at amortised cost or fair value through other comprehensive income;
- contract assets (eg amount due from customers under contracts).

The Council uses the following approach to impairment, as applicable under AASB 9: Financial Instruments:

- the simplified approach.

**Simplified approach**

The simplified approach does not require tracking of changes in credit risk at every reporting period, but instead requires the recognition of lifetime expected credit loss at all times.

This approach is applicable to:

- trade receivables; and
- lease receivables.

In measuring the expected credit loss, a provision matrix for trade receivables is used taking into consideration various data to get to an expected credit loss (i.e. diversity of its customer base, appropriate groupings of its historical loss experience, etc).



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**Note 1 Material Accounting Policy Information (Cont.)**

**(e) Impairment of Financial Assets (Cont.)**

**Recognition of expected credit losses in financial statements**

At each reporting date, the Council recognises the movement in the loss allowance as an impairment gain or loss in the statement of profit or loss and other comprehensive income.

**(f) Impairment of Non Financial Assets**

Non-financial assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in profit or loss.

Recoverable amount is the higher of an asset's fair value less costs of disposal and value-in-use. The value-in-use is the present value of the estimated future cash flows relating to the asset using a pre-tax discount rate specific to the asset or cash-generating unit to which the asset belongs. Assets that do not have independent cash flows are grouped together to form a cash-generating unit.

Where an impairment loss on a revalued individual asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

**(g) Employee Benefits**

**Short-term employee benefits**

Provision is made for the Council's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and annual leave and superannuation. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Council's obligations for short-term employee benefits such as wages, salaries and superannuation are recognised as a part of current trade and other payables in the statement of financial position.

**Other long-term employee benefits**

The Council classifies employees' long service leave and annual leave entitlements as other long-term employee benefits as they are not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Provision is made for the Council's obligation for other long-term employee benefits, which are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures, and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Council's obligations for long-term employee benefits are presented as non-current liabilities in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least twelve months after the reporting date, in which case the obligations are presented as current liabilities. The Company based on past experience records employee's long service leave entitlements on commencement of their employment within the Council.

**Retirement benefit obligations**

*Superannuation benefits*

All employees of the Council receive accumulated contribution superannuation entitlements, for which the Council pays the fixed superannuation guarantee contribution to the employee's superannuation fund of choice. For the period 1 July 2022 to 30 June 2024 this was 11% of the employee's ordinary average salary. From 1 July 2024 this rate has increased to 11.5%. All contributions in respect of employees' accumulated contribution entitlements are recognised as an expense when they become payable. The Council's obligation with respect to employees' accumulated contribution entitlements is limited to its obligation for any unpaid superannuation guarantee contributions at the end of the reporting period. All obligations for unpaid superannuation guarantee contributions are measured at the (undiscounted) amounts expected to be paid when the obligation is settled and are presented as current liabilities in the Council's statement of financial position.

**(h) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

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**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

**Note 1 Material Accounting Policy Information (Cont.)**

**(i) Trade and Other receivables**

Trade and other receivables include amounts due from clients for fees and goods and services provided, from donors and any outstanding grant receipts. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for measurement. Refer to Note 1(e) for further discussions on the determination of impairment losses.

**(j) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

**(k) Income Tax**

No provision for income tax has been raised as the entity is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997*.

**(l) Trade and Other Payables**

Trade and other payables represent the liabilities for goods and services received by the Council during the reporting period that remain unpaid at the end of the reporting period. Trade payables are recognised at their transaction price. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

**(m) Contract Liabilities**

Contract liabilities represent the Council's obligation to transfer goods or services to a customer or complete required performance obligations and are recognised when a customer pays consideration, or when the Council recognises a receivable to reflect its unconditional right to consideration (whichever is earlier), before the Council has transferred the goods or services to the customer and or completed required performance obligations.

**(n) Provisions**

Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of reporting period.

**(o) Comparative Figures**

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**(p) Critical Accounting Judgements, Estimates and Assumptions**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities (refer to the respective notes) within the next financial year are discussed below.

**(i) Valuation of buildings**

The Council assesses impairment of land and buildings at each reporting date by evaluating conditions specific to the Council and to the particular asset that may lead to impairment. If an impairment trigger exists, the recoverable amount of the asset is determined. This involves fair value less costs to sell or value-in-use calculations, which incorporate a number of key estimates and assumptions. There was no provision for land and buildings impairment at 30 June 2024 (2023: \$Nil).

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**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

**Note 1 Material Accounting Policy Information (Cont.)**

**(p) Critical Accounting Judgements, Estimates and Assumptions (Cont.)**

**(ii) Useful lives of property, plant and equipment**

As described in Note 1(b), the Council reviews the estimated useful lives of property, plant and equipment at the end of each reporting period, based on the expected utility of the assets.

The Council determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment and finite life intangible assets. The useful lives could change significantly as a result of technical innovations or some other event. The depreciation and amortisation charge will increase where the useful lives are less than previously estimated lives, or technically obsolete or non-strategic assets that have been abandoned or sold will be written off or written down.

**(iii) Impairment- General**

The Council assesses impairment at the end of each reporting period by evaluating conditions and events specific to the Council that may be indicative of impairment triggers.

***Impairment of leasehold improvements and plant and equipment***

The Council assesses impairment of infrastructure and plant and equipment at each reporting date by evaluating conditions specific to the Council and to the particular asset that may lead to impairment. If an impairment trigger exists, the recoverable amount of the asset is determined. This involves fair value less costs to sell or value-in-use calculations, which incorporate a number of key estimates and assumptions. There was no provision for impairment of infrastructure and plant and equipment at 30 June 2024 (2023: \$Nil).

***Impairment of accounts receivable***

The provision for impairment of receivables assessment requires a degree of estimation and judgement. The level of provision is assessed by taking into account the recent sales experience, the ageing of receivables, historical collection rates and specific knowledge of the individual debtors' financial position. Provision for impairment of receivables at 30 June 2024 amounted to \$36,638 (2023: \$57,843).

**(iv) Performance Obligations Under AASB 15**

To identify a performance obligation under AASB 15, the promise must be sufficiently specific to be able to determine when the obligation is satisfied. Management exercises judgement to determine whether the promise is sufficiently by taking into account any conditions specified in the arrangement, explicit or implicit, regarding the promised goods or services. In making this assessment, management includes the nature / type, cost / value, quantity and the period of transfer related to the goods or services promised.

**(q) Fair Value of Assets and Liabilities**

The Council measures some of its assets at fair value on either a recurring or non-recurring basis, depending on the requirements of the applicable Accounting Standard.

When an asset or liability, financial or non-financial, is measured at fair value for recognition or disclosure purposes, the fair value is based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date; and assumes that the transaction will take place either: in the principal market; or in the absence of a principal market, in the most advantageous market.

Fair value is measured using the assumptions that market participants would use when pricing the asset or liability, assuming they act in their economic best interests. For non-financial assets, the fair value measurement is based on its highest and best use. Valuation techniques that are appropriate in the circumstances and for which sufficient data are

**(r) Economic Dependence and Going Concern**

The financial statements have been prepared on a going concern basis, which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business.

The Council is dependent upon the ongoing receipt of grants from the Commonwealth and Northern Territory Government to ensure the continuance of its activities. The Council is also currently in negotiations with the Northern Territory Government to secure additional one-off funding. At this date of this report management has no reason to believe that Council will not continue to receive funding support from the Commonwealth and Northern Territory Governments.

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**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

**Note 1 Material Accounting Policy Information (Cont.)**

**(s) New and Amended Accounting Standards and Policies Adopted By The Council**

AASB 2021-2: Amendments to Australian Accounting Standards - Disclosure of Accounting Policies and Definition of Accounting Estimates.

The Corporation adopted AASB 2021-2 which amends AASB 7, AASB 101, AASB 108 and AASB 134 to require disclosure of "material accounting policy information" rather than "significant accounting policies" in an entity's financial statements. It also updates AASB Practice Statement 2 to provide guidance on the application of the concept of materiality to accounting policy disclosures.

The adoption of the amendment did not have a material impact on the financial statements.

AASB 2021-6: Amendments to Australian Accounting Standards – Disclosure of Accounting Policies: Tier 2 and Other Australian Accounting Standards.

AASB 2021-6 amends AASB 1049 and AASB 1060 to require disclosure of 'material accounting policy information' rather than "significant accounting policies" in an entity's financial statements. It also amends AASB 1054 to reflect the updated terminology used in AASB 101 as a result of AASB 2021-2. The adoption of the amendment did not have a material impact on the financial statements.

AASB 2022-7: Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards.

AASB 2022-7 makes editorial corrections to various Australian Accounting Standards and AASB Practice Statement 2. It also formally repeals the superseded and redundant Australian Accounting Standards set out in Schedules 1 and 2 of this standard.

The adoption of the amendment did not have a material impact on the financial statements.

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**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

<b>Note 2</b>	<b>Revenue and Other Income</b>	<b>Note</b>	<b>2024</b>	<b>2023</b>
			<b>\$</b>	<b>\$</b>
<b>2A</b>	<b>Grant and Contributions</b>			
	NTG - Operational Grants		9,445,983	9,102,533
	NTG - Capital Grants		2,083,800	1,243,548
	Aust Gov - Operational Grants		4,803,661	4,066,539
	Aust Gov - Capital Grants		2,823,240	858,710
	Grant Income Other		55,267	105,132
			<u>19,211,951</u>	<u>15,376,462</u>
	Less movement:			
	Grant Income brought and carried movement	11	(3,035,352)	(3,438,598)
	<b>Total Grant and Contributions</b>		<b><u>16,176,599</u></b>	<b><u>11,937,864</u></b>
<b>2B</b>	<b>Rates and annual charges</b>			
	General Rate Income Base		2,304,407	2,245,003
	Sewerage Charges Income Base		711,797	724,813
	Water Charges Income Base		1,440,743	1,284,148
	Domestic Waste Charge Income Base		1,321,663	1,221,176
	Commercial Waste Charge Income		143,880	132,078
	Animal Control - Special Rate		154,360	147,234
	<b>Total Rates and annual charges</b>		<b><u>6,076,850</u></b>	<b><u>5,754,452</u></b>
<b>2C</b>	<b>Other (losses)/ gains</b>			
	Gain/ loss on disposal of assets		24,235	247,060
	<b>Total Other (losses)/ gains</b>		<b><u>24,235</u></b>	<b><u>247,060</u></b>
<b>2D</b>	<b>Investment income</b>			
	Interest income		192,989	200,426
	<b>Total Investment income</b>		<b><u>192,989</u></b>	<b><u>200,426</u></b>
<b>2E</b>	<b>User charges and fees:</b>			
	Property lease rental fees		185,947	85,529
	Reimbursement Income		76,528	252,849
	Insurance claims		1,403,763	-
	Equipment Hire Income		48,659	57,824
	Landfill Fee Income		368,034	194,785
	Council Fees and Charges Income		54,723	53,999
	Sales Income		861,427	831,894
	Service Fee Income		983,734	972,560
	Contract Fee Income		5,372,316	5,206,966
	FAO Childcare Benefit		455,519	233,067
	Other Agency Income		475,167	319,754
	Fuel Tax Credit		61,700	46,529
	Contribution		12,977	17,433
	Other income		60,533	117,764
	<b>Total User charges and fees</b>		<b><u>10,421,027</u></b>	<b><u>8,390,953</u></b>



**WEST ARNHAM REGIONAL COUNCIL**  
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**Note 3 Expenses****3A Depreciation Expense**

Depreciation Expense Buildings	1,710,539	1,750,030
Depreciation Expense Infrastructure	2,010,411	1,872,428
Depreciation Expense Plant and Equipment	880,514	910,582
Depreciation Expense Furniture Fittings and Office	118,370	63,511
Depreciation Expense Vehicles	302,432	343,741
Depreciation Expense Roads	147,089	148,687
Depreciation Expense - Section 19 Leases	2,683,648	1,484,121
Depreciation Expense - Jabiru Town Leases	183,271	125,728

**Total Depreciation Expense**

<b>8,036,274</b>	<b>6,698,828</b>
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**3B Employee Cost**

Salaries and Wages	11,813,898	11,979,342
Leave provision expense	1,775,641	1,670,547
Locality Allowance	324,101	357,441
Superannuation	1,609,572	1,722,617
Worker compensation	426,392	473,756
Fringe Benefits Tax	30,868	56,819

**Total Employee Cost**

<b>15,980,472</b>	<b>16,260,522</b>
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**3C Other operating expenses**

Accounting & Audit Fee	64,999	50,260
Airfare & Taxi	372,652	338,859
Bank fees	13,880	13,986
Bad Debt Provision & write off	13,947	33,506
Chairman Mayoral & Committee Allowances	125,753	95,113
Contractors	4,452,931	2,989,678
Councillor payments	241,330	232,721
Food Purchases	224,051	212,764
Freight Expense	252,932	249,454
Fuel Diesel /UL	499,015	464,694
Hire of Plant, Equipment and Office	16,032	20,379
Insurance	1,153,417	917,563
Interest - Lease Liabilities	349,589	285,567
Interest - Other	1,885	-
Inventory Purchases	587,557	547,508
Leases - Equipment & Low Value Assets	27,048	25,248
Leases - Jabiru and Section 19 Charges	107,683	113,103
Legal Fees	60,816	53,593
Lotto/Scratchies Purchases	106,308	104,159
Materials expense	936,576	923,207
Motor Vehicle Registration	116,033	116,529
Minor Capital Expenditure	60,163	98,067
Professional Fees	477,438	562,941
Relocation/Recruitment Expense	174,412	165,132
Software and Other License Fees	274,669	74,634
Software Help Desk Support	713,044	464,335
Staff Housing Rent Expense	54,336	206,610
Subscriptions and Membership	62,652	59,659
Sundry	18,676	44,543
Telephone, Network and Communication	192,130	204,650
Training Expenses	263,976	325,683
Travel, Accommodation & Meals	42,399	65,680
Utilities - Electricity, Water, Gas & Sewerage	954,096	901,698
Write off of Assets	345,505	587,239

**Total Operating Expense**

<b>13,357,930</b>	<b>11,548,762</b>
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**WEST ARNHAM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

**Note 4 Cash on Hand and at Bank**

<b>CURRENT</b>	<b>Note</b>	<b>2024 \$</b>	<b>2023 \$</b>
Term Deposit		2,655,000	3,255,000
Cash at Bank		6,012,459	5,224,790
Cash on Hand		1,800	2,200
<b>Total Cash on Hand and at Bank</b>		<b>8,669,259</b>	<b>8,481,990</b>
Restricted cash and cash equivalents summary			
<i>Purpose</i>			
<b>External restrictions</b>			
Included in liabilities			
Contract liabilities and Revenue in advance	11	5,890,393	6,316,421
Included in revenue		1,320,269	1,222,029
<b>Total external restrictions</b>		<b>7,210,662</b>	<b>7,538,450</b>
<b>Internal restrictions</b>			
Included in liabilities			
<b>Total internal restrictions</b>		<b>-</b>	<b>-</b>
<b>Total unrestricted</b>		<b>1,458,597</b>	<b>943,540</b>
<b>Total Cash on hand and at bank</b>	<b>16(a), 20</b>	<b>8,669,259</b>	<b>8,481,990</b>

**Note 5 Trade and Other Receivables**

<b>CURRENT</b>			
<b>Receivables :</b>			
Trade receivables		951,628	2,655,070
Less: Provision for impairment of receivables		(36,638)	(57,843)
<b>Total trade receivables</b>		<b>914,990</b>	<b>2,597,227</b>
<b>Other Receivables :</b>			
Accrued Income		318,366	300,970
ATO Receivables - GST (Net)		333,737	209,064
<b>Total Other receivables</b>		<b>652,103</b>	<b>510,034</b>
<b>Total current trade and other receivables</b>	<b>20</b>	<b>1,567,093</b>	<b>3,107,261</b>
The Council normal credit term is 30 days. No interest is charged for the first 30 days from the date of invoice. Thereafter, interest is charged at 17% per annum, and is calculated on a daily basis, on the outstanding balance.			
<b>Ageing of accounts receivable:</b>			
The ageing of trade receivables is detailed below:			
Not past due		486,628	1,042,624
Past due 31-60 days		230,781	880,137
Past due 61-90 days		48,631	152,941
Past due 91+ days		185,588	579,368
<b>Total</b>		<b>951,628</b>	<b>2,655,070</b>
<b>Movement in provision for impairment of receivables</b>			
Balance at beginning of the year		57,843	24,338
increase in provision		(21,205)	33,505
<b>Balance at the end of the year</b>		<b>36,638</b>	<b>57,843</b>

**Note 6 Other Assets**

<b>CURRENT</b>			
Prepayments		151,626	45,218
Security Deposits Lodged		-	6,458
<b>Total Other Assets</b>		<b>151,626</b>	<b>51,676</b>

**Note 7 Inventory**

<b>CURRENT</b>			
Inventory at cost (Fuel, Oil and Merchandise)		104,829	219,409
<b>Total Inventory</b>		<b>104,829</b>	<b>219,409</b>

All Inventories are expected to be sold within 12 months

**WEST ARNHAM REGIONAL COUNCIL**  
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**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

Note 8	Property, Plant and Equipment	Note	2024 \$	2023 \$					
	<b>NON CURRENT</b>								
	<b>Land and Buildings, Roads and Infrastructures:</b>								
	<b>Land and Buildings:</b>								
	At cost		32,755,546	33,090,247					
	Less Accumulated depreciation		(15,605,138)	(14,147,425)					
		22	<b>17,150,408</b>	<b>18,942,822</b>					
	<b>Roads:</b>								
	At cost		34,647,986	31,750,791					
	Less Accumulated depreciation		(13,428,358)	(10,744,710)					
			<b>21,219,628</b>	<b>21,006,081</b>					
	<b>Infrastructure assets:</b>								
	At cost		53,512,689	52,620,075					
	Less Accumulated depreciation		(14,189,196)	(12,178,786)					
			<b>39,323,493</b>	<b>40,441,289</b>					
	<b>Total Land and Buildings, Roads and Infrastructure</b>		<b>77,693,529</b>	<b>80,390,192</b>					
	<b>Vehicles at cost</b>								
	At cost		2,908,635	3,207,402					
	Less Accumulated depreciation		(2,530,429)	(2,474,566)					
			<b>378,206</b>	<b>732,836</b>					
	<b>Furniture and Fittings:</b>								
	At cost		927,205	715,371					
	Less Accumulated depreciation		(640,048)	(521,678)					
			<b>287,157</b>	<b>193,693</b>					
	<b>Plant and Equipment:</b>								
	At Cost		9,408,356	9,432,521					
	Less Accumulated depreciation		(7,035,400)	(6,243,669)					
			<b>2,372,956</b>	<b>3,188,852</b>					
	<b>WIP</b>		<b>1,296,235</b>	<b>580,078</b>					
	<b>Total Property, Plant and Equipment</b>		<b>82,028,083</b>	<b>85,085,651</b>					
	<b>Movements in Carrying Amounts</b>								
	Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:								
		Land and Buildings	Road Structures \$	Infrastructure \$	Motor Vehicles \$	Furniture and Fittings \$	Plant and Equipment \$	WIP \$	Total \$
	<b>Carrying amount at 1 July 2023</b>	18,942,822	21,006,081	40,441,289	732,836	193,693	3,188,852	580,078	85,085,651
	Additions at cost	263,630	360,636	892,615	-	211,834	64,618	716,157	2,509,490
	Disposals/ adjustments	(345,505)	-	-	(52,198)	-	-	-	(397,703)
	Depreciation expense	(1,710,539)	(147,089)	(2,010,411)	(302,432)	(118,370)	(880,514)	-	(5,169,355)
	Revaluation increments (decrements)	-	-	-	-	-	-	-	-
	<b>Carrying amount at 30 June 2024</b>	17,150,408	21,219,628	39,323,493	378,206	287,157	2,372,956	1,296,235	82,028,083

During 2024 the Council carried out an assessment of the fair value of its property, roads and infrastructure assets. Key assets within these categories were evaluated with impairment testing undertaken and current fair value considered.

The existing cost and accumulated depreciation basis for these assets was considered to still be appropriate as at 30 June 2024, given the assets location, their existing and continued use by Council and their cost of replacement and remaining useful lives.

The Council undertook to engage independent valuers in 2024 to conduct an independent valuation of its property, roads and infrastructure assets. The independent valuation process is still ongoing and will be completed in 2025.

**WEST ARNHAM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

	2024	2023
	\$	\$
<b>Note 9 Right of Use Assets</b>		
<b>NON CURRENT</b>		
<b>Right of Use Assets :</b>		
Leased Buildings	9,088,930	8,490,367
Less Accumulated depreciation	(1,323,914)	(1,107,599)
	<b>7,765,016</b>	<b>7,382,768</b>

The Council's lease portfolio includes lease of buildings and motor vehicles. The Property leases have an average of 20 years as their lease term.

The option to extend or terminate are contained in several of the property leases of the Council. These clauses provide the Council the opportunities to manage leases in order to align with its strategies. All of the extension or termination options are only exercisable by the Council. The extension or termination options which were probable to be exercised have been included in the calculation of the Right of Use Asset.

	ROU	Total
	\$	\$
<b>Carrying amount at 1 July 2023</b>	7,382,768	7,382,768
Additions at cost	3,249,167	3,249,167
Depreciation expense	(2,866,919)	(2,866,919)
<b>Carrying amount at 30 June 2024</b>	<b>7,765,016</b>	<b>7,765,016</b>

**(b) AASB 16 Related Amounts Recognised in the Statement of Profit and Loss**

	2024	2023
	\$	\$
Depreciation charge related to right of use assets	2,866,919	1,609,849
Interest expense on lease liabilities	349,589	285,567
Short Term leases expense	134,731	138,351
	<b>3,351,239</b>	<b>2,033,767</b>

**Note 10 Trade and Other Payables**

<b>CURRENT</b>		
Trade creditors	2,631,151	2,694,028
Accrued expenditure	834,056	758,901
Other Payables	169,961	179,743
Income in Advance	13,958	11,316
<b>Total Trade and Other Payables</b>	<b>3,649,126</b>	<b>3,643,988</b>

(a) Financial liabilities at amortised cost are classified as trade and other payables.

<b>Trade and other payables:</b>		
— Total Current	3,649,126	3,643,988
— Total Non Current	-	-
<b>Total trade and other payables</b>	<b>3,649,126</b>	<b>3,643,988</b>
<b>Financial liabilities as trade and other payables</b>	<b>20 3,649,126</b>	<b>3,643,988</b>

**WEST ARNHAM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

	2024 \$	2023 \$
<b>Note 11 Contract Liabilities</b>		
<b>CURRENT</b>		
Contract Liabilities - unspent grant funded programs	2,210,930	2,444,066
Contract Liabilities - capital grant funded programs	3,376,320	415,000
Grants refundable	303,143	531,306
	<u>5,890,393</u>	<u>3,390,372</u>
Revenue in Advance	-	2,926,049
<b>Total Other Contract Liabilities</b>	<u>5,890,393</u>	<u>6,316,421</u>
<b>Total Contract and Unspent liabilities comprising the following grant funding amounts:</b>		
<b>(a) Contract Liabilities - grant funded programmes</b>		
Waruwi Outside School Hours Care	36,139	14,412
Children and Schooling - Youth	-	54,502
Domestic Family & Sexual Violence Program	-	35,652
Mental Health and Suicide and Suicide Prevention awareness	-	44,137
Aged Care Transitional Support	22,549	45,799
TEABBA Staff Funding - Indigenous Broadcasting	12,329	12,329
Flexible Support Packages and COVID-19 Service Delivery Cost	-	71,615
NAIDOC Week	11,005	24,924
Kurrung Sports Carnival - Sport Australia	7,925	6,297
Celebrating Aboriginal Culture ( Australia Day )	1,746	3,071
Indigenous Skills and Employment Program	-	50,000
Jabiru Safe and Healthy Youth Project	-	10,377
Ninja Warrior Obstacle Course	1,157	14,300
NIAA - Local Investments Funding - 2023 GARMA Youth	-	45,000
Local Authorities Community Project Income	-	1,056,348
Mala'la Rd - Maningrida - DIPL	-	218,776
Preparing Australian Communities - LED Screens	-	75,158
LRCI Phase 3 - Malabam Road - Maningrida	-	538,992
PIF - Sewerage Telemetry	-	117,920
Jabiru Town Library	-	164
CBF - Jabiru Library Upgrade	-	409
Australia Day Council Regional Grant	-	376
Remote Sports Voucher Program	-	6
Boundless possible Instagram Campaign	-	400
Territory Day Community Grant	-	631
Strong Women for Healthy Country Network Forum	1,135	1,135
Youth Mobile Gym Program - Maningrida	-	760
Culture school Holiday Activities in Maningrida	-	576
Commonwealth Home Support Program	574,720	-
NT Jobs Package - Aged Care	298,714	-
Remote Sports Program	54,775	-
Malala Road (non gazetted) Maningrida - From Lot 736	1,069	-
Seeding New Investment	18,691	-
Manage Creche	762,305	-
Long Day Care Toy & Equipment Grant Program	1,635	-
Youth Mobile Gym Program - Maningrida	760	-
Deliver Indigenous Broadcasting Programs (RIBS)	47,991	-
Sports and Recreation	271,284	-
West Arnhem Youth Leadership Summit	85,000	-
<b>Total Contract Liabilities - grant funded programmes</b>	<u>2,210,929</u>	<u>2,444,066</u>
<b>(b) Contract Liabilities - capital grant funded programs</b>		
Local Authorities Community Project Income	1,008,229	-
WaRM - Waste and Resource Management	148,800	-
Waruwi Community Hall Upgrade	372,669	415,000
ABA - Maningrida Oval Changerooms	395,196	-
Regional and Remote Burials Grant - MAN and WAR	43,000	-
Regional and Remote Burials Grant - MINJILNAG	50,000	-
LRCI Phase 4 - Part B - Malabam Road - Maningrida	281,544	-
Critical upgrades to Minilang staff housing;	158,682	-
Purchase of a new garbage compactor for Minilang -	250,000	-
Brockman Oval grandstand installation - Jabiru	86,700	-
Brockman Oval Lights - Jabiru	150,000	-
Revitalisation Project - Jabiru	16,500	-
West Arnhem Cemetery Establishment - MANINGRIDA	415,000	-
<b>Total Contract Liabilities - capital grant funded programs</b>	<u>3,376,320</u>	<u>415,000</u>



**WEST ARNHAM REGIONAL COUNCIL**  
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**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

	2024 \$	2023 \$
<b>Note 11 Contract Liabilities (Cont.)</b>		
<b>(c) Grants refundable</b>		
Commonwealth Home Support Program	-	531,306
TFHC - Womens Safe House NPA	200,202	-
Flexible Support Packages and COVID-19 Service Delivery Cost	67,289	-
Domestic Family & Sexual Violence Program	35,652	-
<b>Total Grants refundable</b>	<u>303,143</u>	<u>531,306</u>
<b>(d) Contract liabilities - movement in amounts :</b>		
Balance at the beginning of the year	2,444,066	-
Additions: Grants for which performance obligations will only be satisfied in subsequent years	2,210,930	2,444,066
Expended : Grants acquitted or utilised during the year	(2,444,066)	-
Closing balance	<u>2,210,930</u>	<u>2,444,066</u>

In the 2024 financial year no unspent and unacquired grant funds were recognized as revenue. In 2023, the West Arnhem Regional Council recognized \$1,222,029 as revenue from unacquired and unspent grant funding. this funding was recognised as revenue due to the requirements of Australian Accounting Standard AASB 15 Revenue from Contracts with Customers.

	2024 \$	2023 \$
<b>Note 12 Employee Provisions</b>		
<b>CURRENT</b>		
Provision for annual leave	1,178,811	1,107,071
Provision for long service leave	830,666	626,341
	<u>2,009,477</u>	<u>1,733,412</u>
<b>NON-CURRENT</b>		
Provision for long service leave	223,220	245,942
	<u>223,220</u>	<u>245,942</u>
<b>Total provisions for employee benefits</b>	<u>2,232,697</u>	<u>1,979,354</u>
<b>Analysis of total provisions:</b>	<b>Total</b>	
	<b>\$</b>	
<b>Opening balance at 1 July 2023</b>	1,979,354	
Provisions used during the year (net)	253,343	
<b>Balance at 30 June 2024</b>	<u>2,232,697</u>	

**Provision For Employee Benefits**

Employee provisions represents amounts accrued for annual leave and long service leave.

The current portion for this provision includes the total amount accrued for annual leave entitlements and the amount accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Based on past experience, the Council does not expect the full amount of annual leave or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the Council does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their leave entitlement.

The non-current portion for this provision includes amounts accrued for long service leave entitlements that have not yet vested in relation to those employees who have not yet completed the required period of service.

In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based upon historical data. The measurement and recognition criteria for employee benefits have been discussed in Note 1(g).

	Note	2024 \$	2023 \$
<b>Note 13 Lease Liabilities</b>			
<b>CURRENT</b>			
Lease Liabilities		146,623	126,589
Accrued lease charges		271,309	245,063
		<u>417,932</u>	<u>371,652</u>
<b>NON-CURRENT</b>			
Lease Liabilities		8,328,369	7,766,975
		<u>8,328,369</u>	<u>7,766,975</u>
<b>Total Lease Liabilities</b>	<b>20</b>	<u>8,746,301</u>	<u>8,138,627</u>

**WEST ARNHAM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

	2024 \$	2023 \$
<b>Note 14 Reserves</b>		
<b>Total Reserves</b>	25,751,968	25,824,898
<b>Asset Revaluation Reserve</b>	25,711,095	25,711,095
Movements in Reserve during the year were:		
Opening Balance	25,711,095	25,711,095
Revaluation increments (decrements)	-	-
Closing Balance	25,711,095	25,711,095
<b>Capital Reserve</b>	40,873	113,803
Movement in Reserve during the year were:		
Opening Balance	113,803	1,160,271
transfers from (to) retained earnings	(72,930)	(1,046,468)
Closing Balance	40,873	113,803

The Asset Revaluation Reserve records the revaluations of non current assets.  
The Capital Reserve is maintained for Council nominated capital projects and acquisitions.

**Note 15 Related Party Transactions**

Any persons having authority and responsibility for planning, directing and controlling the activities of the Council, directly or indirectly, including any Board Member (whether executive or otherwise) of the Council, is considered to be Key Management Personnel (KMP).

(i) **Names of the persons holding the position of KPM at the Council at any time during the year are:**  
**Councillors**

Councillor (Mayor) James Woods	Appointed Mayor 20 March 2024
Councillor (Deputy Mayor) Elizabeth Williams	
Councillor Ralph Byth	
Councillor Otto Dan	
Councillor James Marrawal	
Councillor Donna Nadjamerrek	
Councillor Jacqueline Phillips	
Councillor Henry Guwiyul	
Councillor Gabby Gumurdul	
Councillor Mickitja Onus	Appointed 25 September 2023
Councillor (Mayor) Mathew Ryan	Resigned as Mayor 12 March 2024 and resigned as Member 18 March 2024
Councillor Julius Don Kernan	Resigned 2 May 2024

**Chief Executive Officer**

Paul Hocking	Resigned 21 July 2023
Jessie Schaecken	Acting from 21 July 2023 to 14 March 2024. Resigned 20 May 2024
Andrew Walsh	Appointed 4 March 2024

**Executive Management**

Brooke Darmanin	Resigned 4 July 2023
Fiona Ainsworth	
Peter Ryan	Resigned 4 August 2023
Deirdre O'Sullivan	Resigned 18 October 2023
James Stockdale	Appointed 9 October 2023. Resigned 14 February 2024.
Jocelyn Nathanael-Walters	Appointed 5 February 2024

(ii) **Remuneration of KMP**

The KMP of Council include the elected members, CEO and certain prescribed officers under AASB 124. In all, 21 KMP were paid the following total remuneration (22 KMP in 2023) :

Short-term employee benefits	786,048	1,050,858
Post-employment benefits	93,734	136,710
Termination benefits	106,544	198,177
Councillor Allowances	341,608	335,020
<b>Total Key Management Remuneration</b>	1,327,934	1,720,765

**WEST ARNHAM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

**Note 15 Related Party Transactions (Cont.)****(iii) CEO Remuneration :**

The Council CEO's (as defined by AASB 124 Related Party Disclosure and in accordance with General Instruction 2: Annual Financial Statement) were paid the following total remuneration for 2023-24 year:

	<b>CEO</b>	<b>Acting CEO</b>	<b>CEO</b>	<b>2024</b>	<b>2023</b>
	<b>Andrew Walsh</b>	<b>Jessica</b>	<b>Paul Hockings</b>	<b>\$</b>	<b>\$</b>
	<b>(March 2024</b>	<b>Schaecken</b>	<b>(July 2023)</b>		
	<b>to June 2024)</b>	<b>(July 2023 to</b>	<b>March 2024)</b>		
Short-term Benefits	78,162	205,627	38,327	322,116	250,693
Non-cash benefits	-	-	-	-	10,167
Other long-term benefits	-	-	-	-	3,947
Post-employment benefits	-	-	-	-	198,177
Termination benefits	-	-	63,308	63,308	
<b>Total Remuneration</b>	<b>78,162</b>	<b>205,627</b>	<b>101,635</b>	<b>385,424</b>	<b>462,984</b>

**(iv) Other Transactions**

A family member of a Council executive provided specialised consultancy services during the year. These services were provided on normal commercial terms and conditions. The total amount paid was \$Nil (2023: \$5,976). There are no outstanding balances at year end.

Other than the amount paid as taxpayers or residents (e.g. rates, user charges fees, etc.), no other transactions have been made with KMP during the year.

**(v) During the year the Council entered into the following transactions with the related parties:**

	<b>Receiving of</b>	<b>Receiving of</b>
	<b>Services</b>	<b>Services</b>
	<b>2024</b>	<b>2023</b>
	<b>\$</b>	<b>\$</b>
Council Biz	1,025,450	634,288
Local Gov Association NT	55,833	54,819
	<b>1,081,283</b>	<b>689,107</b>

There are no other transactions with KMP and or other related parties in 2024 (2023 Nil).

<b>Note</b>	<b>2024</b>	<b>2023</b>
	<b>\$</b>	<b>\$</b>

**Note 16 Cash Flow Information****(a) Reconciliation of cash and cash equivalents to Statement of Cash Flows :**

Cash on hand and at bank	<b>4</b>	8,669,259	8,481,990
<b>Total cash as stated in the Statement of cash flows</b>		<b>8,669,259</b>	<b>8,481,990</b>

**(b) Reconciliation of Cash Flow from Operating Activities with Current Year Loss**

Loss: for the current year	(4,482,976)	(7,977,357)
<b>Non-cash flows:</b>		
Depreciation and amortisation expense	8,036,274	6,698,828
(Gain)/ Loss on disposal/ writedown of assets	(24,235)	(349,555)
Write off assets - buildings (leased)	345,505	528,788
Write off assets - other	-	58,451
Interest expense on lease liabilities	349,589	285,567
<b>Changes in assets and liabilities:</b>		
(Increase)/decrease in Trade and Other Receivables	1,540,168	(1,025,405)
(Increase)/decrease in other assets	(99,950)	114,562
(Increase)/decrease in Inventory	114,580	(92,486)
Increase/(decrease) in Trade and Other payables	5,138	725,148
Increase/(decrease) in Other Contract liabilities	(426,028)	4,170,129
Increase/(decrease) in Employee Provisions	253,343	(134,571)
<b>Net cash provided by operating activities</b>	<b>5,611,408</b>	<b>3,002,099</b>

**WEST ARNHEM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

**Note 17 Lease and Capital Expenditure Commitments Outstanding:**

(a) Lease Liability Lease Commitments	2024	2023
<i>Leasehold rental commitments</i>	\$	\$
Committed at the reporting date but not recognised as liabilities, payable:		
Within one year	502,356	445,788
One to five years	2,185,756	1,988,200
More than 5 years	12,221,211	11,664,454
	<u>14,909,323</u>	<u>14,098,441</u>
 (b) Operating Lease Commitments	 2024	 2023
<i>Leasehold rental commitments</i>	\$	\$
Committed at the reporting date but not recognised as liabilities, payable:		
Within one year	16,343	50,260
One to five years	-	-
More than 5 years	-	-
	<u>16,343</u>	<u>50,260</u>

The non-cancellable operating leasing commitments in 2024 were for the short term lease of Section 19 leases. All such leases at 30 June 2024 are on a month to month basis.

**(c) Capital Expenditure Commitments**

The Council has capital expenditure commitments of \$4,510,327 as at 30 June 2023 (2023: \$1,083,474). Of this a significant portion is being funded through specific grant programs.

**Note 18 Contingent Liabilities and Contingent Assets**

The Council is not aware of any Contingent Liabilities and Contingent Assets as at 30 June 2024 (2023: \$Nil).

**Note 19 Events After the Reporting Period**

In 2024 the Council engaged a consultant to review its lease commitments. A report in terms of the lease costs, additional commitments and associated schedule of works was provided to the Council on 30 September 2024. Although the estimated financial effect on Council is potentially significant, no liability has been recognised as the quantum has not been reliably established and further discussion with the lessor is required.

The Council agreed in 2024 to begin negotiating an Enterprise Bargaining Agreement (EBA), for the first time with employees. An offer of a 4% pay increase at the date of signing the EBA, followed with a 3% per annum pay increase at the commencement of the next two financial years, has been made without back payment. Council is currently in negotiations with employees over this offer.

Council is not aware of any other significant events since the end of the reporting period that have significantly affected, or may significantly affect the Council's operations, the results of those operations, or the Council's state of affairs in future financial years.

**Note 20 Financial Risk Management**

The Council's financial instruments consist mainly of deposits with banks accounts, receivables and payables.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

	Note	2024	2023
		\$	\$
<b>Financial assets</b>			
Cash on hand	4	8,669,259	8,481,990
Trade and other receivables	5	1,567,093	3,107,261
<b>Total financial assets</b>		<u>10,236,352</u>	<u>11,589,251</u>
<b>Financial liabilities</b>			
Financial liabilities at amortised cost:			
Trade and other payables	10	3,649,126	3,643,988
Lease Liabilities	13	8,746,301	8,138,627
<b>Total financial liabilities</b>		<u>12,395,427</u>	<u>11,782,615</u>

**Financial Risk Management Policies**

Management is responsible for mentoring and managing the Council's compliance with its risk management strategy. The committee's overall risk management strategy is to assist the Council in meeting its financial targets whilst minimising potential adverse effects on financial performance. These include credit risk policies and future cash flow requirements.

**Specific Financial Risk Exposures and Management**

The main risks the Council is exposed to through its financial instruments are credit risk, liquidity risk and market risk relating to interest rate risk. There has been no substantive change in the types of risk the Council is exposed to, how these risks arise, management's objectives, policies and procedures for managing or measuring risks from the previous period.

**WEST ARNHAM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

**Note 20 Financial Risk Management (Cont.)**

**a. Credit Risk**

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss for the Council.

**Credit risk exposures**

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying amount and classification of those financial assets (net of any provisions) as presented in the statement of financial position.

Legislative restrictions on Council's investment powers effectively limit investments to financial instruments issued or guaranteed by Australian Governments, banks and authorised deposit taking institutions. Rates and other receivables are monitored on an ongoing basis with the result that the Council's exposure to bad debts is not significant.

The Council has no significant concentrations of credit risk exposure to any single counterparty or group of counterparties. Details with respect to credit risk of accounts receivable and other debtors are provided in Note 6.

**b. Liquidity risk**

Liquidity risk arises from the possibility that the Council might encounter difficulty in settling its debts or otherwise meeting its obligations in relation to financial liabilities. The Council manages this risk through the following mechanisms:

- > preparing forward-looking cash flow analysis in relation to its operational, investing and financing activities.
- > maintaining short term investments to cater for unexpected volatility in cash flows.
- > monitoring the ageing of receivables and payables.
- > maintaining a reputable credit profile.
- > managing credit risk related to financial assets.
- > only investing surplus cash with major financial institutions.

**c. Market risk**

**Interest rate risk**

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments. The Council is also exposed to earnings volatility on floating rate instruments.

The financial instruments that expose the Council to interest rate risk are limited to cash and cash equivalents.

The Council also manages interest rate risk by ensuring that, whenever possible, payables are paid within any pre-agreed credit terms.

**(ii) Sensitivity analysis**

The following table illustrates sensitivities to the Council's exposures to changes in interest. The table indicates the impact on how profit reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible.

These sensitivities assume that the movement in a particular variable is independent of other variables.

	2024	2023
	\$	\$
<b>Surplus \$</b>		
<b>(+/- 1% in interest rates)</b>	<u>85,756</u>	<u>92,292</u>

No sensitivity analysis has been performed on foreign exchange risk as the entity has no material exposures.

Refer to Note 18 for detailed disclosures regarding the fair value measurements of the Council financial assets.



**WEST ARNHem REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

**Note 21 Fair Values Measurements****Fair value estimation**

The Council measures and recognises the following assets and liabilities at fair value on a recurring basis after initial recognition:

- financial assets at fair value through profit or loss;
- financial assets at fair value through other comprehensive income; and
- freehold land and buildings.

The Council does not subsequently measure any liabilities at fair value on a recurring basis, or any assets or liabilities on a non-recurring basis.

The fair values of financial assets and financial liabilities are presented in the following table and can be compared to their carrying values as presented in the statement of financial position.

	Note	2024 Carrying Amount \$	Fair Value \$	2023 Carrying Amount \$	Fair Value \$
<b>Financial assets</b>					
Cash on hand and at bank	4,20	8,669,259	8,669,259	8,481,990	8,481,990
Trade and other receivables	5,20	1,567,093	1,567,093	3,107,261	3,107,261
<b>Total financial assets</b>		<b>10,236,352</b>	<b>10,236,352</b>	<b>11,589,251</b>	<b>11,589,251</b>
<b>Financial liabilities</b>					
Trade and other payables	10,20	3,649,126	3,649,126	3,643,988	3,643,988
Lease Liabilities	13,20	8,746,301	8,746,301	8,138,627	8,138,627
<b>Total financial liabilities</b>		<b>12,395,427</b>	<b>12,395,427</b>	<b>11,782,615</b>	<b>11,782,615</b>

- (i) Cash on hand, accounts receivable and other debtors, and accounts payable and other payables are short-term instruments in nature whose carrying value is equivalent to fair value. Trade and other payables exclude amounts provided for annual leave, which is outside the scope of AASB 139.
- (ii) Lease liabilities fair values are assessed on an annual basis by Management and the Directors. Current available data is used in assessing their carrying and fair values.

A fair value measurement assumes that the transaction to sell the asset or transfer the liability takes place either:

- (a) in the principal market for the asset or liability; or  
 (b) in the absence of a principal market, in the most advantageous market for the asset or liability."

	Note	2024 Carrying Amount \$	Fair Value \$	2023 Carrying Amount \$	Fair Value \$
<b>Non-Financial assets</b>					
Road and Structure and Site Improvements	8	77,693,529	77,693,529	80,390,192	80,390,192
<b>Total non- financial assets</b>		<b>77,693,529</b>	<b>77,693,529</b>	<b>80,390,192</b>	<b>80,390,192</b>

For land and buildings and improvements, the fair values are based on either their fair value and or cost, less where applicable any accumulated depreciation and impairment provision.

In the Councillor' annual assessment of impairment of assets, the cost basis of buildings and improvements less their accumulated depreciation, is considered to be the appropriate base still for valuing all the building and improvement assets owned and or controlled by the Council. This basis is considered appropriate given the assets' location, their existing and continued use and the cost of replacement.

**Note 22 Auditor's Fees****Audit of the Financial Report:**

Audit Fees

	2024 \$	2023 \$
Audit Fees	45,900	39,100
	<b>45,900</b>	<b>39,100</b>

**Note 23 Council Details**

West Arnhem Regional Council ABN 45 065 336 873 is the Regional Council for the local government area of the West Arnhem Region, in the Northern Territory, Australia, established under the Local Government Act. Its principal activities are to deliver the usual services of a local Council, as well as certain commercial activities. Its address is 13 Tasman Crescent, Jabiru NT 0886.

WEST ARNHEM REGIONAL COUNCIL  
ABN:45 065 336 873  
NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024

**NOTE 24 Revenue, Expenses And Assets By Functions**

Revenues, expenses and assets have been attributed to the following functions/activities. Details of those functions/activities are provided at note 24(b).

	Income		Expenses		Operating Surplus /		Grants Included in Income		Total Assets Held (Current & Non-	
	2024	2023	2024	2023	2024	2023	2024	2023	2024	2023
\$	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
<b>Functions</b>										
General Public Services	10,691,865	7,656,454	13,869,779	13,475,188	(3,177,914)	(5,818,735)	6,854,417	4,752,346	5,875,257	6,276,273
Public Order and Safety	2,020,779	1,395,513	1,471,057	1,422,122	549,722	(26,609)	1,866,185	1,247,732	212,105	455,446
Economic Affairs	6,981,006	6,984,591	8,713,620	6,691,134	(1,732,614)	293,457	2,328,447	2,679,169	24,577,472	25,464,891
Environmental Protection	2,601,804	2,481,253	1,657,857	1,426,925	943,946	1,054,328	8,460	189,710	13,178,149	14,081,731
Housing and Community Amenities	3,864,713	3,727,448	5,691,309	5,734,574	(1,826,596)	(2,007,126)	119,626	15,000	27,076,441	26,582,865
Health	247,136	169,515	23,250	80,325	223,886	89,190	247,136	169,515	-	-
Recreation, Culture and Religion	765,163	1,039,735	2,900,142	2,797,746	(2,134,979)	(1,758,012)	691,638	956,640	10,636,150	11,653,867
Education	-	-	-	-	-	-	-	-	-	-
Social Protection	5,719,234	3,124,471	3,047,662	2,928,322	2,671,576	196,149	4,060,690	1,975,977	472,509	570,578
<b>Total Functions</b>	<b>32,891,700</b>	<b>26,578,981</b>	<b>37,374,676</b>	<b>34,556,338</b>	<b>(4,482,976)</b>	<b>(7,977,357)</b>	<b>16,176,599</b>	<b>11,986,090</b>	<b>82,028,083</b>	<b>85,085,651</b>

Revenue and expenses include net gain / (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

**WEST ARNHEM REGIONAL COUNCIL**  
**ABN:45 065 336 873**  
**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024**

**NOTE 24 (b) COMPONENTS OF FUNCTIONS**

The activities relating to the Council functions are as follows:

**GENERAL PUBLIC SERVICES**

General public services including administrative, legislative and executive affairs, financial and fiscal affairs, external affairs, governance and general services.

**PUBLIC ORDER & SAFETY**

Animal control, enforcement of local government regulations and emergency services.

**ECONOMIC AFFAIRS**

General economic, agricultural and forestry, fuel and energy, other labour and employment affairs, transport, other industries and tourism.

**ENVIRONMENTAL PROTECTION**

Waste management, pollution reduction, protection of biodiversity and landscape, protection and remediation of soil, ground water and surface water, and best practice management of the natural environment.

**HOUSING & COMMUNITY AMENITIES**

Water supply, street lighting and other community amenities.

**HEALTH**

Preventative health programs

**RECREATION, CULTURE & RELIGION**

Community centres, libraries, facilities and venues, recreation parks and ovals.

**SOCIAL PROTECTION**

Childcare services, community aged care programs, youth camps, sports events and family safe programs.



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## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WEST ARNHAM REGIONAL COUNCIL

### Opinion

We have audited the financial report of West Arnhem Regional Council (the Council), which comprises the statement of financial position as at 30 June 2024, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including material accounting policy information, and the Chief Executive Officer's Certificate.

In our opinion, the accompanying financial report of West Arnhem Regional Council, is in accordance with the *Northern Territory Local Government Act 2019* including:

- (i) giving a true and fair view of the Council's financial position as at 30 June 2024 and of its financial performance and its cashflows for the year then ended; and
- (ii) complying with Australian Accounting Standards and the *Northern Territory Local Government (General) Regulations 2021*.

### Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Other information

The Councillors and Chief Executive Officer are responsible for the other information. The other information comprises the information in West Arnhem Regional Council's annual report for the year ended 30 June 2024, but does not include the financial report and the auditor's report thereon.

Our opinion on the financial report does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of the other information we are required to report that fact. We have nothing to report in this regard.

### Advisory. Tax. Audit.

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## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WEST ARNHAM REGIONAL COUNCIL (CONT.)

### Responsibilities of the Councillors and Chief Executive Officer for the Financial Report

The Councillors and Chief Executive Officer of West Arnhem Regional Council are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Northern Territory Local Government Act 2019* and for such internal control as the Councillors and Chief Executive Officer determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Councillors and Chief Executive Officer are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Councillors and Chief Executive Officer either intend to liquidate the Council or to cease operations, or have no realistic alternative but to do so.

The Councillors and Chief Executive Officer are responsible for overseeing the Council's financial reporting process.

### Auditor's responsibility for the audit of the financial report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or taken together, they could reasonably be expected to influence the economic decisions of users taken based on this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by those charged with governance.

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## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WEST ARNHAM REGIONAL COUNCIL (CONT.)

### Auditor's responsibility for the audit of the financial report (Cont.)

- Conclude on the appropriateness of the Councillors and Chief Executive Officer use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Councillors and Chief Executive Officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Nexia Edwards Marshall NT  
 Chartered Accountants

Noel Clifford  
 Partner

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Darwin, Northern Territory

Dated: 13 November 2024

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**WEST ARNHEM**



**REGIONAL COUNCIL**



## WEST ARNHem REGIONAL COUNCIL

### FOR THE MEETING 13 MARCH 2025

Agenda Reference:	9.3
Title:	Minjilang Cemetery Progress Report
Author:	Sara Fitzgerald, Waste and Resource Coordinator

#### SUMMARY

This report is to provide an update to Minjilang Local Authority on progress towards establishment of the new Minjilang Cemetery.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY receives and note the report titled *Minjilang Cemetery Progress Report*.

#### BACKGROUND

The Council has been working towards delivering a culturally appropriate declared cemetery for the Minjilang Community with the current cemetery nearing capacity.

Northern Territory Government updated the Burials and Cremations Act in 2022 making Local Government the owners of cemetery facilities across the Northern Territory. West Arnhem Regional Council has been successful in making the new site in Minjilang a declared cemetery under the new Act.

During the process of declaring the cemetery West Arnhem Regional Council has been working with the community to provide a design that is both practical and culturally suitable. The administration was successful in securing additional funds from the 'Remote Burials Grant Program' and the 'Community Places for People Grant' to fund the establishment works at the cemetery.

Based on Local Authority feedback the design was altered to include two extra vehicle gates and align the fence line North-South-East-West to facilitate ease of use to meet cultural practices.

#### COMMENT

Construction has commenced at the new cemetery site. It is estimated that it will reach completion to a functional level by the end of March 2025.

Working with local staff, we are establishing the operational plan in line with the Burials and Cremations Act 2022 and the West Arnhem Regional Council Cemeteries Policy. This plan will be unique to Minjilang operations to allow for best use of council resources to meet the specific cultural requirements of the community.

#### LEGISLATION AND POLICY

Local Government Act 2019  
Burials and Cremations Act 2022

#### FINANCIAL IMPLICATIONS

Per Community Places for People Grant guidelines.  
Per Remote Burials Grant Program guidelines.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

### **PILLAR 3 SAFETY AND WELLBEING**

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to the community are professional, impactful, engaging and appropriate to local needs.

#### **Goal 3.1 Cultural Safety**

Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan.

### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

#### **Goal 4.1 Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure.

### **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 March 2025

Agenda Reference:	9.4
Title:	Technical Services Minjilang Projects Report
Author:	Clem Beard, Project Manager

#### SUMMARY

This report will present the Local Authority (LA) with an update on overview of all Local Authority and other Council projects delivered in the Minjilang Community, for the reporting period up to 28 February 2025.

#### RECOMMENDATION

THAT LOCAL AUTHORITY receives and notes the report titled *Technical Services Minjilang Projects Report*.

#### BACKGROUND

Elevated level operational/project management reports are provided to ensure transparency, communication, and support are provided to elected members.

#### COMMENT

The table below provides a comprehensive snapshot of all projects currently being delivered in the Minjilang Community.

##### LOCAL AUTHORITY PROJECTS – MINJILANG

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30/11/2025	Tender awarded to the University of Melbourne with first round of visits Minjilang/Maningrida April/May 2025.	Vet Program - Animal Management.	5%

##### COUNCIL PROJECTS – MINJILANG

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30/03/2025	Works awarded to Stedman Constructions. Contractor kick-off meeting completed. Target completion by end of March 2025.	New Minjilang Cemetery.	90%

#### STATUTORY ENVIRONMENT

Not Applicable.

#### FINANCIAL IMPLICATIONS

Not Applicable.

#### STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

##### PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place, and contributes towards promoting a sense of pride in community.

##### Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

##### Goal 4.2 Fleet, Plant and Equipment



Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

**Goal 4.3 Waste and Water Management**

Deliver environmentally and economically sound solid waste, water and sewerage services.

**Goal 4.4 Local Road Management and Maintenance**

Tactically monitor, maintain, and manage Council gazetted roads and community safety via traffic management.

**PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION**

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

**Goal 5.1 Recycling and Waste**

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

**Goal 5.2 Procurement**

Develop and implement a leading-edge sustainability procurement strategy.

**ATTACHMENTS**

Nil

**WEST ARNHEM REGIONAL COUNCIL**

**FOR THE MEETING 13 MARCH 2025**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Local Authority Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

**SUMMARY**

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

**RECOMMENDATION**

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

**ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING {MEETING-DATE}

Agenda Reference:	11.1
Title:	Local Authority Roles and Responsibility Training
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#### SUMMARY

The purpose of this report is for the Department of Housing, Local Government and Community Development to provide training to the Gunbalanya Local Authority Members.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY received Roles and Responsibility of Local Authority Members training from the Department of Housing, Local Government and Community Development.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

1. roles and responsibilities local authorities [11.1.1 - 13 pages]

Department of THE CHIEF MINISTER & CABINET

# Roles and Responsibilities of Local Authority Members



# Course overview



- The role of a local authority member
- How are local authorities formed?
- What is the business of the local authority
- What is the business of council
- Responsibilities of local authority members
- Engaging your community
- Local Authority Project Funding



# 1. What is the role of a local authority member?

A local authority member is the voice of people in their community. Their role includes:

- Supporting your community to have a say in council business.
- Providing recommendations to the council.
- Let the community know what the council is doing.



## 2. How are local authorities formed?

- It is the Minister for Local Government that picks the local authorities for your regional council.
- The council creates the local authority and the area it covers.
- The council will decide on the number of members for the local authority.
  - 6 is the minimum number and 14 is the maximum.
- The local authority includes at least one council member from the local authority's ward.

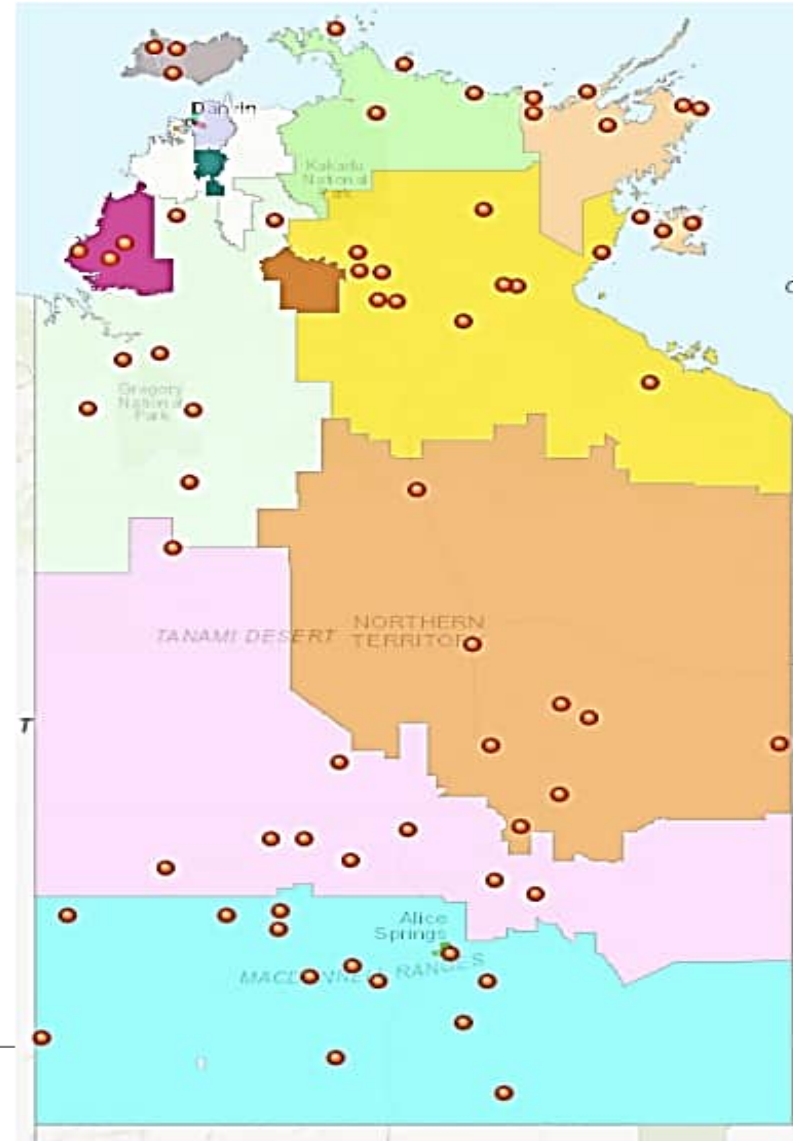


# Where are the Local Authorities?

There are currently 67 Local Authorities

Local Authorities are connected with the following regional councils:

- Barkly
- Central Desert
- East Arnhem
- MacDonnell
- Roper Gulf
- Tiwi
- Victoria Daly
- West Arnhem
- West Daly



### 3. What is the business of a local authority?

Local authorities work with their communities and their council on local issues and priorities.

The Local Authority provides advice to the council on:

- budget
- priorities for expenditure
- service delivery
- regional plans
- strategic directions
- funding



## 4. What is the business of council?

The business of a council in the Northern Territory includes making decisions on services and infrastructure to the council area such as:

- waste collection
- roads
- street lighting
- libraries
- parks and gardens
- community events



Regional councils also often deliver services such as aged care, disability services, youth programs and early childhood/child care. They help plan and deliver community projects that have been identified as priorities by each local authority.



## 5. What are the responsibilities of local authority members?

### Local Authority members:

- Attend meetings (meetings must be held at least 4 times a year)
- Make recommendations to council about issues in their area
- Provide recommendations to council about Local Authority Project Funding
- Exercise any delegated powers from the council
- Comply with the code of conduct
- Act in the best interests of your area
- Declare any conflicts of interest



# Code of Conduct

The Code of Conduct outlines the expected behaviour of council and local authority members.

The Code of Conduct requires members to:

- Act with honesty and integrity; care and diligence; and courtesy
- Be respectful to each other and council staff; of culture and diversity; and of confidential information shared with them.
- Declare conflicts of interest and gifts that may influence their decision
- Be accountable to the community and act in the interests of all
- Take part in training where required.



## 5. What is the role of the Chair?

**The Chair is appointed by the Local Authority members.**

They have the same roles and responsibilities as other local authority members, but they also have some extra roles. These include:

- Chairing meetings of the local authority
- Running a good meeting, keeping everyone on track and respectful.
- Making sure all voices are heard and the local authority is making good recommendations to the council.



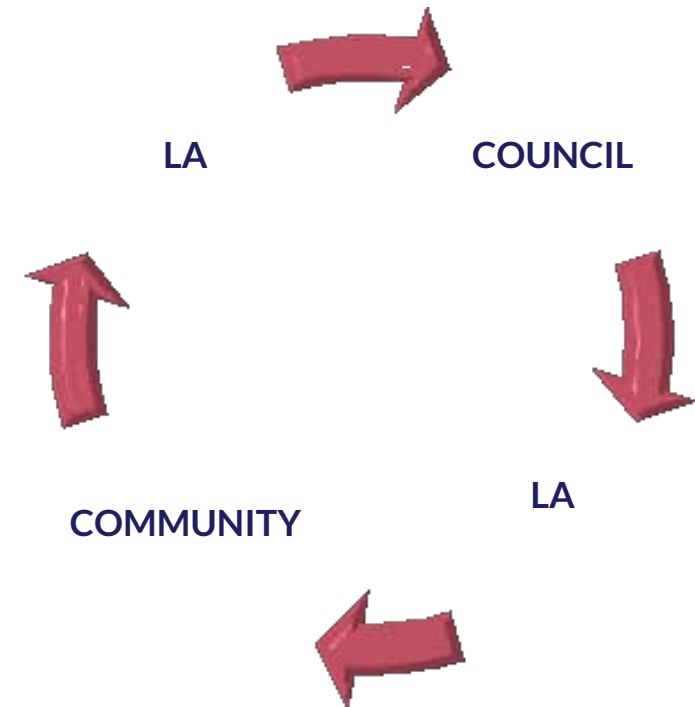
## 6. How can I perform my role well?

You should know what is going on in your community.

Talk to the community about their concerns and what they would like council to do for them and provide this feedback to council.

Think about the information and the options and what the community needs.

It is important to ask questions about things that are not clear and seek more information.



# 7. Local Authority Project Funding

Each local authority has a bucket of money to assist with local projects.

- You should talk to your community about what is needed and make recommendations for how this money should be used. e.g playgrounds or street lighting.
- You might also want to use the money to support the local authority and local councillors to understand their roles and how to achieve the best outcomes for the community.





# Resources



**For more information, view the following resources:**

- The Local Government Act 2019 at Part 7.2 talks about declaring interests, conflict of interests, and gifts and benefits.
- The Code of Conduct is contained at Schedule 1 to the Act also covers the areas in this module.
- The Local Authority Project Guidelines can be found here:

[https://cmc.nt.gov.au/\\_data/assets/pdf\\_file/0010/595585/local-authority-project-funding-guidelines.pdf](https://cmc.nt.gov.au/_data/assets/pdf_file/0010/595585/local-authority-project-funding-guidelines.pdf)

- 12      NEXT MEETING**
- 13      MEETING DECLARED CLOSED**