

Minutes of the West Arnhem Regional Council Special Council Meeting
Wednesday, 19 February 2025 at 9:00 am
Jabiru Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Mayor Woods declared the meeting open at 9:21 am, welcomed all in attendance and did an Acknowledgement of Country.

2 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Chairperson	James Woods (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Ralph F. Blyth
Councillor	Mickitja Onus
Councillor	Tamar Nawirridj
Councillor	Donna Nadjamerrek
Councillor	Monica Wilton
Councillor	Jermaine Namanurki
Councillor	Jacqueline Phillips
Councillor	James Marrawal (via video)

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Interim Chief Executive Officer	Ben Waugh
Director Community and Council Services	Fiona Ainsworth
Director Finance	Jocelyn Nathanael-Walters
Communications and Public Relations Coordinator	Heidi Walton
Governance Advisor	Jasmine Mortimore
Executive Assistant to Mayor and CEO	Gina Carrascalao

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

SCM25/2025 RESOLVED:
On the motion of Cr Onus
Seconded Deputy Mayor Williams

THAT COUNCIL

1. Notes the absence of Cr Otto Dann; and
2. Notes the apology received from Cr Otto Dann.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Acceptance of Agenda.

SCM26/2025 RESOLVED:
On the motion of Cr Blyth
Seconded Deputy Mayor Williams

THAT COUNCIL accept the agenda papers as circulated for the Special Council meeting held on 19 February 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Disclosure of Interest of Members or Staff.

SCM27/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL

1. Receive the declarations of interest as listed for the Special Council meeting held on 19 February 2025.
2. Receives the declaration of interest for Heidi Walton for item 8.1 of the Special Council Meeting held on 19 February 2025.

CARRIED

7 PROCEDURAL MOTIONS

Agenda Reference:	7.1
Title:	Closure to the Public for the Discussion of Confidential Items

Author:	Jasmine Mortimore, Governance Advisor
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The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

SCM28/2025 RESOLVED:

On the motion of Deputy Mayor

Seconded Mayor Woods

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public at 9:26am to consider the Confidential items of the Agenda.

CARRIED

8 CONFIDENTIAL ITEMS

Agenda Reference:	8.1
Title:	Rates and Water Use Concession
Author:	Jocelyn Nathanael-Walters, Director of Finance

Heidi Walton declared a conflict as member of the Jabiru Golf Club Committee and left the meeting at 9:26am.

The Council considered a report on Rates and Water Use Concession.

SCM29/2025 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Mayor Woods

THAT COUNCIL:

1. Receive and note the report titled *Rates and Water Use Concession*;
2. Approve the grant of a full 2024-25 rates concession to the Jabiru Golf Club on Lot 2101 Plan 410 Jabiru;
3. Approve the grant of a capped water use concession to the Jabiru Golf Club, for up to 7,700 Kilolitres of water use per quarter for the period 1 December 2024 to 30 November 2025 (12 months); and
4. Approve a 2024-25 rates payment plan for the Jabiru Golf Club on Lot 2324 Plan 410 Jabiru of \$3,567.37 per month for the 2024-25 rates to be paid in full by 30 September 2025.

CARRIED

9 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

Agenda Reference:	9.1
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

SCM34/2025 RESOLVED:

On the motion of Mayor Woods

Seconded Cr Onus

THAT COUNCIL open the meeting to the public at 9:45am after the discussion of confidential item 8.1.

CARRIED

6 ACTION REPORTS

Agenda Reference:	6.1
Title:	Review of Council's General Rates, Special Rates and Concessions Policy
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Council considered a report on Review of Council's General Rates, Special Rates and Concessions Policy.

SCM30/2025 RESOLVED:
On the motion of Cr Blyth
Seconded Mayor Woods

THAT COUNCIL:

1. Receive and note the report titled *Review of Council's General Rates, Special Rates and Concessions Policy*; and
2. Approve the revised *General Rates, Special Rates and Concessions Policy*.

CARRIED

7 PROCEDURAL MOTIONS

Agenda Reference:	7.2
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

SCM28/2025 RESOLVED:
On the motion of Cr Blyth
Seconded Mayor Woods

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public at 9:57am to consider the Confidential items of the Agenda.

CARRIED

8 CONFIDENTIAL ITEMS

Agenda Reference:	8.2
Title:	Approve the Disposal of Fleet Landcruiser 200 Series CF41QP
Author:	Jasmine Mortimore, Governance Advisor

Heidi Walton re-joined the meeting at 10:00am.

The Report will remain confidential with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Agenda Reference:	8.3
Title:	West Arnhem Regional Council Organisational Structure and Budget Revision
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Council considered a report on West Arnhem Regional Council Organisational Structure and Budget Revision.

SCM32/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Nadjamerrek

THAT COUNCIL:

1. Receive and note the report titled *West Arnhem Regional Council Organisational Structure and Budget Revision*; and
2. Approve the revised Organisational Structure chart containing Full Time Employee (FTE)
3. Approve the revised 2024-25 Budget and Long-Term Financial Plan subject to the following:
 - a. Create an Election Reserve and transfer to that reserve the \$33k saved in 2024-25;
 - b. Create a Disaster Recovery Fund Assistance (DRFA) reserve and transfer to that reserve the \$100k saved in 2024-25;
 - c. Repurposing expected savings of \$75k to fund Maningrida and Gunbalanya urgent oval light repairs;
 - d. Repurposing the balance of budgeted savings to begin building funds to pay the 2025-26 insurance costs; and
 - e. Notes the inclusion of 100k for the Jabiru Street lighting in the revised 2024 - 25 budget.

CARRIED

Agenda Reference:	8.4
Title:	Council Draft Regional Plan and Budget 2025-26
Author:	Fiona Ainsworth, Director of Community and Council Services

The Council considered a report on Council Draft Regional Plan and Budget 2025-26.

SCM33/2025 RESOLVED:

On the motion of Cr Onus

Seconded Deputy Mayor Williams

THAT COUNCIL:

1. Receive and note the report titled *Council Draft Regional Plan and Budget 2025-26*; and
2. Approve the first draft 2025-26 Regional Plan with the draft budget and long-term financial plan for Local Authority consultation in March 2025, subject to:
 - a. The draft budget and long-term financial plan being incorporated in the draft 2025-26 Regional Plan document

CARRIED

9 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

Agenda Reference:	9.2
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

SCM34/2025 RESOLVED:

On the motion of Mayor Woods

Seconded Deputy Mayor Williams

THAT COUNCIL:

1. Approve to disclose all resolutions, excluding item 8.2 from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public at 10:35am after the discussion of confidential items.

CARRIED

10 MEETING DECLARED CLOSED

The Mayor and Elected Members acknowledged Andrew Walsh's hard work and dedication in his tenure at West Arnhem Regional Council and wished him the best in his new role.

Chairperson Mayor Woods declared the meeting closed at 10:39 am.

This page and the preceding pages are the minutes of the Special Council Meeting held on Wednesday, 19 February 2025.

[Click here](#) to view the agenda for the Special Council Meeting held on Wednesday, 19 February 2025.