

Minutes of the West Arnhem Regional Council Ordinary Council Meeting  
Tuesday, 18 February 2025 at 12:00 pm  
Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

**Chairperson Mayor Woods declared the meeting open at 12:29 pm, welcomed all in attendance and did an Acknowledgement of Country.**

The Chief Executive Officer (CEO) invites Ms Tamar Nawirridj being the Newly appointed Elected Member to read aloud the following declaration of office:

"I, Tamar Nawirridj, having been elected as a Councillor of West Arnhem Regional Council declare that I will faithfully and impartially fulfill the duties of the office, in accordance with the local government principles and code of conduct under the *Local Government Act 2019* and any other relevant legislative requirements, to the best of my judgement and ability."

The Council acknowledged that Ms Tamar Nawirridj cited and signed the declaration and congratulated Ms Nawirridj on her appointment as Councillor of West Arnhem Regional Council.

**2 PERSONS PRESENT**  
**ELECTED MEMBERS PRESENT**

Chairperson	James Woods (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Mickitja Onus
Councillor	Tamar Nawirridj
Councillor	Donna Nadjamerrek
Councillor	Monica Wilton
Councillor	Jermaine Namanurki
Councillor	Jacqueline Phillips
Councillor	James Marrawal (via video)

**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh
Interim Chief Executive Officer	Ben Waugh
Director Community and Council Services	Fiona Ainsworth
Director Finance	Jocelyn Nathanael-Walters
Manager Technical Services	Kylie Gregson
Governance Advisor	Jasmine Mortimore
Communications and Public Relations Coordinator	Heidi Walton
Executive Assistant to Mayor and CEO	Gina Carrascalao

### 3 APOLOGIES AND ABSENCES

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absent Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

#### **OCM31/2025 RESOLVED:**

**On the motion of Cr Onus**

**Seconded Cr Phillips**

#### **THAT COUNCIL:**

1. Notes the absence of Cr Otto Dann and Cr Ralph F. Blyth;
2. Notes the apology received from Cr Otto Dann and Cr Ralph F. Blyth; and
3. Determines Cr Otto Dann and Cr Ralph F. Blyth are absent with permission of the Council.

**CARRIED**

### 4 ACCEPTANCE OF AGENDA

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Acceptance of Agenda.

#### **OCM32/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Deputy Mayor Williams**

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 18 February 2025.

**CARRIED**

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Disclosure of Interest of Members or Staff.

#### **OCM33/2025 RESOLVED:**

**On the motion of Cr Namanurki**

**Seconded Cr Onus**

THAT COUNCIL receive no additional declarations of interest as listed for the Ordinary Council meeting held on 18 February 2025.

**CARRIED**

### 6 CONFIRMATION OF PREVIOUS MINUTES

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Ordinary Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Confirmation of Ordinary Council Meeting Minutes.

**OCM34/2025 RESOLVED:**  
**On the motion of Cr Nadjamerrek**  
**Seconded Cr Namanurki**

THAT COUNCIL confirm the minutes of 29 January 2025 Ordinary Council meeting as a true and correct record of the meeting.

**CARRIED**

<b>Agenda Reference:</b>	<b>6.2</b>
<b>Title:</b>	<b>Confirmation of Special Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Confirmation of Special Council Meeting Minutes.

**OCM35/2025 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Cr Namanurki**

THAT COUNCIL confirm the minutes of 29 January 2025 Special Council meeting as a true and correct record of the meeting.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Visitor - Red Lily Health Board</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Red Lily Health Board were unable to attend the meeting.

The Council deferred a report on Visitor - Red Lily Health Board.

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Visitor - Department of Logistics and Infrastructure</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Visitor - Department of Logistics and Infrastructure.

**OCM36/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Wilton**

THAT COUNCIL

1. Notes the discussions on the Maningrida Subdivision Handover by the Department of Logistics and Infrastructure;
2. Thanks Keith from the Department of Logistics and Infrastructure;
3. Endorsed Mayor Woods to sign the agreement for the Maningrida Subdivision Handover; and
4. Raises concerns with Stedman's Construction and Engineering on gravel pit in the Maningrida Subdivision.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>Visitor - Bawinanga Homelands Aboriginal Corporation</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Bawinanga Homelands Aboriginal Corporation were unable to attend the meeting.

The Council deferred a report on Visitor - Bawinanga Homelands Aboriginal Corporation.

## 8 ACTION REPORTS

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Review of Action Items.

**OCM37/2025 RESOLVED:**  
**On the motion of Cr Wilton**  
**Seconded Mayor Woods**

THAT COUNCIL:

1. Receive and note the report titled *Review of Action Items*;
2. Review the outstanding action items and give approval for completed items to be removed from the register; and
3. Source quotes on sealing car park out the back off Maningrida Council Office for Councils consideration.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Australian Local Government Association National General Assembly</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Australian Local Government Association National General Assembly.

**OCM38/2025 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Cr Nawirridj**

THAT COUNCIL:

1. Receive and note the report titled *Australian Local Government Association National General Assembly*; and
2. Draft a motion on increased funding for public lighting and increased funding to main arterial roads including landfill access roads in regional and remote Australia to be considered at the next Ordinary Council Meeting.

**CARRIED**

## 9 RECEIVE AND NOTE REPORTS

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Incoming and Outgoing Correspondence.

**OCM39/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Namanurki**

THAT COUNCIL receive and noted the attached items of incoming and outgoing correspondence.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Meetings and Events attended by the Mayor</b>
<b>Author:</b>	<b>Gina Carrascalao, Executive Assistant to Mayor and CEO</b>

The Council considered a report on Meetings and Events attended by the Mayor.

**OCM40/2025 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Deputy Mayor Williams**

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the Mayor*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>Meetings and Events attended by the CEO</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

The Council considered a report on Meetings and Events attended by the CEO.

**OCM41/2025 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Cr Nadjamerrek**

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the CEO*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>Technical Services Projects Report</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Council considered a report on Technical Services Projects Report.

**OCM42/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Mayor Woods**

THAT COUNCIL receives and notes the report titled *Technical Services Projects Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.5</b>
<b>Title:</b>	<b>The Delivery of Language, Literacy and Numeracy and Other Work-Related Training to Communities During 2025</b>
<b>Author:</b>	<b>Karen Borgelt, Human Resources Manager.</b>

The Council considered a report on The Delivery of Language, Literacy and Numeracy and Other Work-Related Training to Communities During 2025.

**OCM43/2025 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Cr Namanurki**

THAT COUNCIL receive and note the report titled *The Delivery of Language, Literacy and Numeracy and Other Work-Related Training to Communities During 2025*.

**CARRIED**

## 10 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Elected Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Elected Member Questions with or without Notice.

### **OCM44/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Mayor Woods**

That the Chairperson invites questions with or without notice from Elected Members.

1. Cr Onus raised advertising tenders through WARCs website and facebook page.

**CARRIED**

## 11 PROCEDURAL MOTIONS

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>Closure to the Public for the Discussion of Confidential Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

### **OCM45/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Cr Onus**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

**CARRIED**

## 12 CONFIDENTIAL ITEMS

<b>Agenda Reference:</b>	<b>12.1</b>
<b>Title:</b>	<b>Confirmation of Confidential Ordinary Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Confirmation of Confidential Ordinary Council Meeting Minutes.

### **OCM46/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Cr Onus**

THAT COUNCIL confirm the minutes of 29 January 2025 Confidential Ordinary Council meeting as a true and correct record of the meeting.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.2</b>
<b>Title:</b>	<b>Tender Evaluation - Maningrida Cemetery Works</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

The Council considered a report on Tender Evaluation - Maningrida Cemetery Works.

### **OCM47/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Cr Phillips**

THAT COUNCIL:

1. Receive and note the report titled *Tender Evaluation - Maningrida Cemetery Works*; and
2. Approve the awarding of Maningrida Cemetery Works – Core Work to BV Contracting for a total price of \$196,843.86.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.3</b>
<b>Title:</b>	<b>Disposal of Executive Fleet Prado CE56JU</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

The Council considered a report on Disposal of Executive Fleet Prado CE56JU.

**OCM48/2025 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Mayor Woods**

THAT COUNCIL

1. Receive and note the report titled *Disposal of Executive Fleet Prado CE56JU*; and
2. Release confidential resolution relating to the disposal of Executive Fleet Prado CE56JU.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.4</b>
<b>Title:</b>	<b>Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council</b>
<b>Author:</b>	<b>Clem Beard, Project Manager</b>

Cr Phillips declared a conflict as member of the NLC Board and left the meeting at 2:47pm.

The Council considered a report on Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council.

**OCM49/2025 RESOLVED:**

**On the motion of Cr Onus**

**Seconded Cr Namanurki**

THAT COUNCIL:

1. Receive and note the report titled Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council; and
2. Note the status of outstanding Land Use Agreements.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.5</b>
<b>Title:</b>	<b>Filling a Casual Vacancy - Minjilang Ward</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Cr Phillips joined the meeting at 2:55pm

Council staff left the room for the discussions.

The Council considered a report on Filling a Casual Vacancy - Minjilang Ward.

**OCM50/2025 RESOLVED:**

**On the motion of Cr Marrawal**

**Seconded Mayor Woods**

THAT COUNCIL:

1. Receive and note the report titled *Filling a Casual Vacancy - Minjilang Ward*;

2. Notes the nominations received by Steven Nabalmarda; and
3. Appoints Steven Nabalmarda to fill the Minjilang Ward Casual Vacancy.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.6</b>
<b>Title:</b>	<b>Local Government Funding Levels</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

The Council considered a report on Local Government Funding Levels.

**OCM51/2025 RESOLVED:**

**On the motion of Cr Nadjamerrek**

**Seconded Cr Phillips**

THAT COUNCIL receive and note the report titled *Local Government Funding Levels*.

**CARRIED**

<b>Agenda Reference:</b>	<b>13.1</b>
<b>Title:</b>	<b>Disclosure of Confidential Resolutions and Re-admittance of the Public</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

**OCM52/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Tamar Nawirridj**

THAT COUNCIL:

1. Approve to disclose all resolutions from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public after the discussion of confidential items.

**CARRIED**

**14 NEXT MEETING**

The next meeting is scheduled to take place on Wednesday, 26 March 2025.

**15 MEETING DECLARED CLOSED**

Chairperson Mayor Woods declared the meeting closed at 3:33 pm.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on Tuesday 18 February 2025.

[Click here](#) to view the agenda for the Ordinary Council Meeting held on 18 February 2025.