



Minutes of the West Arnhem Regional Council Warruwi Local Authority
Tuesday, 26 November 2024 at 10:00 am
Warruwi Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Cr Marrawal declared the meeting open at 10:34 am, welcomed all in attendance and did an Acknowledgement of Country.

MEMBERS PRESENT

Chairperson	James Marrawal (Councillor)
Member	William Wurlurli
Member	Richard Nawirr
Member	Phillip Wasaga
Member	Alfred Gawaraidji

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Director of Community and Council Services	Fiona Ainsworth (via video)
Manager, Technical Services	Garth Borgelt
Project Manager	Clem Beard
Council Services Manager, Warruwi (acting)	Misman Kris
Senior Council Services Manager	Rick Mitchell
Information Advisor	Ben Heaslip (via video)
Executive Assistant to Mayor and CEO	Gina Carrascalao (via video)
Governance Advisor	Jasmine Mortimore (via video)

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

WAR48/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Member Nawirr

THAT THE LOCAL AUTHORITY:

1. Notes the absence of Jason Mayinaj, Ida Waianga, Nicholas Hunter and Geraldine Narul;
2. Notes the apology received from Jason Mayinaj, Ida Waianga, Nicholas Hunter and Geraldine Narul; and
3. Determines Jason Mayinaj, Ida Waianga, Nicholas Hunter and Geraldine Narul are absent with permission of the Authority.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

WAR49/2024 RESOLVED:
On the motion of Member Wurluli
Seconded Member Gawaraidji

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Warruwi Local Authority meeting held on 26 November 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

WAR50/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Member Nawirr

THAT THE LOCAL AUTHORITY received no declarations of interest for the Warruwi Local Authority meeting held on 26 November 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

WAR51/2024 RESOLVED:

**On the motion of Member Nawirr
Seconded Member Gawaraidji**

THAT THE LOCAL AUTHORITY adopted the minutes of the 10 September 2024 Warruwi Local Authority as a true and correct record.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Northern Land Council
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority deferred a report on presentation by Northern Land Council.

Agenda Reference:	7.2
Title:	NT Police - Law and Order Update
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on NT Police - Law and Order Update.

WAR57/2024 RESOLVED:

**On the motion of Member Gawaraidji
Seconded Member Wurluli**

THAT THE LOCAL AUTHORITY

1. Notes the presentation on Law and Order Update by NT Police;
2. Thanks the presenter Chris Harden, Acting Senior Sergeant for the West Arnhem District; and
3. Request Council advocate with the federal government for a multi purpose safe shelter for Warruwi Community.

CARRIED

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Finance Report to October 2024
Author:	Corey White, Management Accountant

The Local Authority considered a report on Finance Report to October 2024.

WAR52/2024 RESOLVED:

**On the motion of Member Wasaga
Seconded Member Nawirr**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Finance Report to October 2024*; and
2. Receive and note the Warruwi Local Authority Certification of the 2023-24 Local Authority Project Funding.

CARRIED

Agenda Reference:	8.2
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Review of Action Items.

WAR53/2024 RESOLVED:
On the motion of Member Gawaraidji
Seconded Member Wurluli

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register, including item 1.

CARRIED

Agenda Reference:	8.3
Title:	Animal Management Program
Author:	Clem Beard, Projects Manager Technical Services

The Local Authority considered a report on Animal Management Program.

WAR54/2024 RESOLVED:
On the motion of Member Nawirr
Seconded Member Wurluli

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Animal Management Program*; and
2. Approves a total of \$17,344.71 from future Warruwi Local Authority funding for the next three (3) years towards the animal management program as per breakdown below:
 - \$5,395.10 from 2025/26 Warruwi Local Authority funding.
 - \$5,772.76 from 2026/27 Warruwi Local Authority funding.
 - \$6,176.85 from 2027/28 Warruwi Local Authority funding.
3. Invite Joseph Schmit from Australian Quarantine Inspection Services (AQIS) regarding a culling program for Warruwi.

CARRIED

Agenda Reference:	8.4
Title:	Proposal to Develop By-Laws for Warruwi Community
Author:	Ben Heaslip, Information Advisor

The Local Authority considered a report on Proposal to Develop By-Laws for Warruwi Community.

WAR55/2024 RESOLVED:
On the motion of Member Gawaraidji
Seconded Member Wurluli

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Proposal to Develop By-Laws for Warruwi Community*; and
2. Request the Administration to table report at the next Local Authority meeting for further consideration.

CARRIED

Agenda Reference:	8.5
Title:	Australia Day Event 2025
Author:	Geraldine Narul, Council Services Manager, Warruwi

The Local Authority considered a report on Australia Day Event 2025.

WAR56/2024 RESOLVED:

**On the motion of Member Nawirr
Seconded Member Wurluli**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Australia Day Event 2025*; and
2. Nominate preferred grant as The National Australia Day Council Grant with the event name Australia Day and date 26 January 2025.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Incoming and Outgoing Correspondence.

WAR58/2024 RESOLVED:

**On the motion of Member Wasaga
Seconded Member Nawirr**

THAT THE LOCAL AUTHORITY receive and note the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Geraldine Narul, Council Services Manager

The Local Authority considered a report on CSM Operations Report on Current Council Services.

WAR59/2024 RESOLVED:

**On the motion of Member Gawaraidji
Seconded Member Wasaga**

THAT THE LOCAL AUTHORITY received and noted the report titled CSM Operations Report on Current Council Services.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

WAR60/2024 RESOLVED:

**On the motion of Member Wasaga
Seconded Member Nawirr**

THAT THE LOCAL AUTHORITY recorded no questions from Members.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on Tuesday 11 March 2024.

12 MEETING DECLARED CLOSED

Chairperson Cr Marrawal declared the meeting closed at 1:20pm.

This page and the preceding pages are the minutes of the Warruwi Local Authority meeting held on 26 November 2024.

[Click here](#) to view the agenda for the Warruwi Local Authority meeting held on 26 November 2024

WEST ARNHEM



REGIONAL COUNCIL

**Warruwi Local Authority Committee
Financial Management Report for the
period ended 31st October 2024**

Actual v Budget – Operational – July 2024 to October 2024



Actuals v Budget - Warruwi

as at 31 Oct 2024

Description	WARRUWI				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
Income Rates and Charges	91,719	40,013	51,706	100%+	120,039	76%
Income Council Fees and Charges	822	4,533	(3,712)	(82%)	13,600	6%
Income Operating Grants	1,715,513	1,527,783	187,729	12%	2,092,001	82%
Income Allocation	9,353	46,317	(36,964)	(80%)	68,530	14%
Other Income	1,576	1,833	(257)	(14%)	5,500	29%
Income Agency and Commercial Services	217,772	256,207	(38,434)	(15%)	768,620	28%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	92,668	35,555	57,113	100%+	106,664	87%
Total Operational Revenue	2,129,423	1,912,241	217,182	11%	3,174,953	67%
Operational Expenditure						
Employee Expenses	533,093	649,094	(116,000)	(18%)	2,010,347	27%
Contract and Material Expenses	1,225,549	356,107	869,442	(100%)+	1,570,924	78%
Finance Expenses	323	220	103	47%	660	49%
Travel, Freight and Accom Expenses	38,951	90,930	(51,979)	(57%)	197,445	20%
Fuel, Utilities & Communication	59,659	76,207	(16,548)	(22%)	228,620	26%
Other Expenses	106,729	126,268	(19,539)	(15%)	757,673	14%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	2,950	(2,950)	(100%)	5,900	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	1,964,303	1,301,775	662,528	51%	4,771,569	41%
Total Operational Surplus / (Deficit)	165,119	610,466	(445,347)	(73%)	(1,596,616)	0%



Actual v Budget – Operating Position – July 2024 to October 2024

Annual Budget Operating Position - Warruwi as at 31 Oct 2024

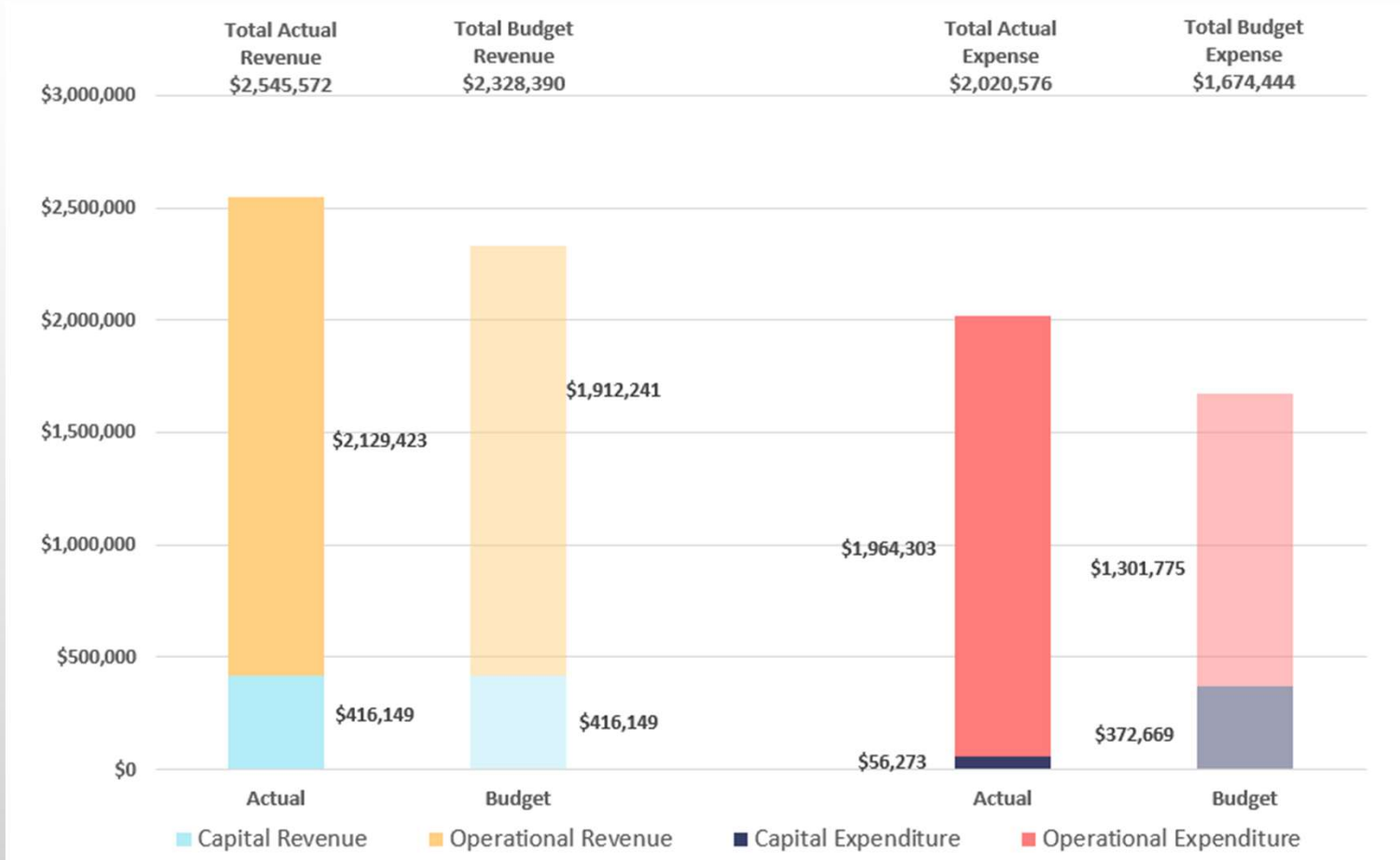
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	165,119	610,466	(445,347)	(73%)	(1,596,616)	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(9,353)	(46,317)	36,964	80%	(68,530)	14%
Add Back Non-Cash Expenses	165,739	208,047	(42,308)	(20%)	658,760	25%
Total Non-Cash Items	156,387	161,731	(5,344)	(3%)	590,230	26%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(56,273)	(372,669)	316,396	85%	(416,149)	14%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(56,273)	(372,669)	316,396	85%	(416,149)	14%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	372,669	372,669	-	-	372,669	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	43,480	43,480	-	-	43,480	100%
Total Additional Inflows	416,149	416,149	-	-	416,149	100%
Net Budgeted Operating Position	681,382	815,677	(134,295)	(16%)	(1,006,385)	0%

Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000



Actual v Budget – Warruwi – July 2024 to October 2024



Council Funded Projects – October 2024

Reserve Activity	Approved Budget (A)	Date of Approval	Expenditure Prior Financial Years (B)	Expenditure this Financial Year (C)	Commitments (D)	Balance as at 31.10.2024 (A-B-C-D)	Status
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(286,520)	(36,992)	(2,300)	4,188	Floodway to Construct with Balance
Capital Reserve Balance	330,000		(286,520)	(36,992)	-	4,188	



Grant Funding – Local Authority Projects – Available Funds – October 2024



Grant Funding - Local Authority Projects	Funding Amount	Funding Year	Funds Received (A)	Funds not yet Received (B)	Allocated (C)	Balance as at 31.10.2024 (A-C)
Local Authority Projects Funding	58,700	FY 22/23	58,700	-	(58,700)	-
Local Authority Projects Funding	58,700	FY 23/24	58,700	-	(56,643)	2,057
TOTAL FUNDING	117,400		117,400	-	(115,343)	2,057

Add funds available from Projects completed under budget	8,281
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Total available for Allocation	10,338
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Progress of Local Authority Projects – October 2024

Grant Funding - Local Authority Projects - Active	Approved Budget	Meeting Date/ Resolution	Cash received to date (incl. Carried Forward) (A)	Expenditure prior years (B)	Expenditure to date 2024-25 (C)	Commitments (D)	Available Funds as at 31.10.2024 (A-B-C-D)	Status
LAP - Speed Bumps - Supply and Install Steel Grab Rail	15,000	22.05.2024 WAR28/2024	15,000	-	(12,118)	(478)	2,404	Awaiting installation of 40km/ph speed signs
LAP - Beautification of township - Warruwi	10,000	10.09.2024 WAR46/2024	10,000	-	-	-	10,000	CSM sourcing quotes from Bunnings to supply nominated beautification items including plants for wet season rains
LAP - Shade Structure adjacent to the Warruwi Clinic	38,390	10.09.2024 WAR45/2024	38,390	-	-	(14,216)	24,174	
TOTAL LOCAL AUTHORITY PROJECTS	111,720		111,720	-	(12,118)	(14,694)	36,578	

Grant Funding - Local Authority Projects - Completed Projects	Approved Budget	Meeting Date/ Resolution	Cash received to date (incl. Carried Forward) (A)	Expenditure prior years (B)	Expenditure to date 2024-25 (C)	Commitments (D)	Available Funds as at 31.10.2024 (A-B-C-D)	Status
LAP - Animal Management Program 2025	5,402	21.07.2022 OCM74/2022	5,402	-	(5,402)	-	-	Completed
LAP - Animal Management Program 2024	5,049	21.07.2022 OCM74/2022	5,049	-	(5,049)	-	-	Completed
LAP - Solar Pump System - Warruwi Airport	12,879	08.02.2024 WAR11/2024	12,879	(11,459)	-	-	1,420	Completed
LAP - Warruwi Cultural Camp 2024	25,000	22.05.2024 WAR31/2024	25,000	-	(18,109)	(29)	6,862	Completed
TOTAL LOCAL AUTHORITY PROJECTS	48,330		48,330	(11,459)	(28,560)	(29)	8,281	



Grant Funding – Community Projects – October 2024

Grant Funding - Community Projects	Approved Budget (A)	Prior Year Expenditure (B)	Expenditure to Date 2024-25 (C)	Commitments to Date (D)	Available Funds as at 31.10.2024 (A-B-C-D)
Warruwi Community Hall Upgrade	377,536	(4,867)	(72,266)	(210,620)	89,782
R2R - Warruwi Internal Road, Warruwi, From Lot 98 to Lot 73	300,000	-	(300,360)	-	(360)
R2R - Warruwi Internal Road, Warruwi, From Lot 91 to Lot 37	200,000	-	(200,000)	-	-
R2R - Warruwi Internal Road, Warruwi, From Lot 4 to Lot 148	200,000	-	(192,079)	-	7,921
R2R - Warruwi Internal Road, Warruwi, from Lot NT Por 1647	400,000	-	(400,000)	-	-
TOTAL COMMUNITY PROJECTS	1,477,536	(4,867)	(1,164,705)	(210,620)	97,343

Grant Funding - Community Programs	Expenditure to Date 2024-25 (A)	Commitments to Date (B)	Total Expenditure (A+B)
Commonwealth Home Support Program (CHSP)	(5,797)	(222)	(6,020)
NT Jobs Package - Aged Care	(37,712)	-	(37,712)
Night Patrol	(81,615)	-	(81,615)
Outside School Hours Care	(6,933)	-	(6,933)
Remote Sport Program	(3,969)	-	(3,969)
Deliver Indigenous Broadcasting Programs (RIBS)	(386)	-	(386)
Manage Crèche	(42,422)	(599)	(43,021)
Get Up Stand Up Show Up - NAIDOC Week Activity	(977)	-	(977)
Celebrating Aboriginal Culture (Australia Day)	-	-	-
Sports and Recreation	(7,587)	-	(7,587)
TOTAL COMMUNITY PROJECTS	(187,399)	(821)	(188,220)

