

Minutes of the West Arnhem Regional Council Special Council Meeting
Wednesday, 29 January 2025 at 3:00 pm
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Mayor Woods declared the meeting open at 3:07 pm, welcomed all in attendance and did an Acknowledgement of Country.

**2 PERSONS PRESENT
ELECTED MEMBERS PRESENT**

Chairperson	James Woods (Mayor) (via video)
Deputy Mayor	Elizabeth Williams (via video)
Councillor	Mickitja Onus (via video)
Councillor	Otto Dann (via video)
Councillor	Monica Wilton (via video)
Councillor	Jermaine Namanurki (via video)
Councillor	Jacqueline Phillips (via video)
Councillor	Donna Nadjamerrek (via video)

STAFF PRESENT

Chief Executive Officer	Andrew Walsh (via video)
Director Community and Council Services	Fiona Ainsworth (via video)
Director Finance	Jocelyn Nathanael-Walters (via video)
Manager Technical Services (Acting)	Clem Beard (via video)
Governance Advisor	Jasmine Mortimore (via video)

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

SCM9/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Deputy Mayor Williams

THAT COUNCIL

1. Notes the absence of Cr James Marrawal, Cr Ralph F Blyth, Cr Donna Nadjamerrek and Cr Otto Dann; and
2. Notes the apology received from Cr James Marrawal, Cr Ralph F Blyth and Cr Donna Nadjamerrek.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Acceptance of Agenda.

SCM12/2025 RESOLVED:
On the motion of Cr Onus
Seconded Cr Namanurki

THAT COUNCIL accept the agenda papers as circulated for the Special Council meeting held on 29 January 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Disclosure of Interest of Members or Staff.

SCM13/2025 RESOLVED:
On the motion of Cr Wilton
Seconded Deputy Mayor Williams

THAT COUNCIL receive no declarations of interest as listed for the Special Council meeting held on 29 January 2025.

CARRIED

6 ACTION REPORTS

Agenda Reference:	6.1
Title:	Write off Road Assets
Author:	Jocelyn Nathanael-Walters, Director of Finance

Cr Dann joined the meeting at 3:11pm

The Council considered a report on Write off Road Assets.

SCM14/2025 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Mayor Woods

THAT COUNCIL:

1. Receive and note the report titled *Write off Road Assets*; and
2. Approve from 1 July 2025 that Council cease recognising roads as an asset in Council's accounts.

CARRIED

7 RECEIVE AND NOTE REPORTS

Agenda Reference:	7.1
Title:	Finance Report for the period ended 31 December 2024
Author:	Jocelyn Nathanael-Walters, Director Finance Corey White, Accountant

The Council considered a report on Finance Report for the period ended 31 December 2024.

SCM15/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Phillips

THAT COUNCIL receive and note the report titled *Finance Report for the period ended 31 December 2024*.

CARRIED

Agenda Reference:	7.2
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Incoming and Outgoing Correspondence.

SCM16/2025 RESOLVED:
On the motion of Cr Onus
Seconded Cr Phillips

THAT COUNCIL

1. receive and noted the attached items of incoming and outgoing correspondence.
2. Approve for staff expression of interest for the sponsorship packs for the fun day on Saturday 1 February 2025;
3. Nominate Cr Onus to represent Council at the fun day on Saturday 1 February 2025; and
4. Nominate Deputy Mayor Williams to attend the presentation night on 22 March 2025.

CARRIED

Agenda Reference:	7.3
Title:	Grant Funding Acquittals
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Council considered a report on Grant Funding Acquittals.

SCM17/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Wilton

THAT COUNCIL receive and note the report titled *Grant Funding Acquittals*.

CARRIED

8 PROCEDURAL MOTIONS

Agenda Reference:	8.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

SCM18/2025 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Cr Onus

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED

9 CONFIDENTIAL ITEMS

Agenda Reference:	10.1
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

SCM24/2025 RESOLVED:

On the motion of Mayor Woods

Seconded Cr Onus

THAT COUNCIL:

1. Approve to disclose all resolutions from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public after the discussion of confidential items.

CARRIED

Agenda Reference:	9.1
Title:	Chief Executive Officer Employment Contract
Author:	Andrew Walsh, Chief Executive Officer

Cr Phillips left the meeting at 4:13pm

The Council considered a report on Chief Executive Officer Employment Contract.

SCM19/2025 RESOLVED:

On the motion of Mayor Woods

Seconded Deputy Mayor Williams

THAT COUNCIL:

1. Receive and note the report titled *Chief Executive Officer Employment Contract*; and
2. Approve the Interim CEO employment contract with amendment of professional development being \$1000 and vehicle allowance at \$20,000.

CARRIED

Agenda Reference:	9.2
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Title:	Local Authority Membership
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Local Authority Membership.

SCM20/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL

1. Receive and note the report titled *Local Authority Membership*;
2. Approve to revoke David Makings Membership from the Minjilang Local Authority; and
3. Approves the commencement of the nomination process for vacant Minjilang Local Authority member position.

CARRIED

Agenda Reference:	9.3
Title:	Maningrida Subdivision Handover
Author:	Hilal Ahmad, Senior Project Manager

Cr Phillips joined the meeting at 4:18pm

The Council considered a report on Maningrida Subdivision Handover.

SCM21/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Deputy Mayor Williams

THAT COUNCIL:

1. Receive and note the report titled *Maningrida Subdivision Handover*; and
2. Approve to accept handover of the Maningrida New Subdivision including the SIHIP section based on an agreement with the Department of Logistics and Infrastructure to complete the agreed scope of works listed in the report.

CARRIED

Agenda Reference:	9.4
Title:	Gunbalanya Subdivision Handover
Author:	Hilal Ahmad, Senior Project Manager

Deputy Mayor Williams left the meeting at 4:28pm

Cr Dann left the meeting at 4:34pm and rejoined at 4:41pm

The Council considered a report on Gunbalanya Subdivision Handover.

SCM22/2025 RESOLVED:
On the motion of Cr Onus
Seconded Mayor Woods

THAT COUNCIL:

1. Receive and note the report titled *Gunbalanya Subdivision Handover*; and
2. Approve the handover of the Gunbalanya Subdivision from Department of Logistics and Infrastructure to West Arnhem Regional Council.

CARRIED

Agenda Reference:	9.5
Title:	Tender Evaluation - Provision of Veterinary Services - West Arnhem Region
Author:	Clem Beard, Projects Manager Technical Services

The Council considered a report on Tender Evaluation - Provision of Veterinary Services - West Arnhem Region.

**SCM23/2025 RESOLVED:
On the motion of Cr Dann
Seconded Cr Namanurki**

THAT COUNCIL:

1. Receive and note the report titled *Tender Evaluation - Provision of Veterinary Services - West Arnhem Region*; and
2. Approve University of Melbourne be awarded the contract to supply Veterinary Services under the animal management program across the West Arnhem Region for a total price of \$209,620.00.

CARRIED

Agenda Reference:	9.6
Title:	Rates and Water Use Concession
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Council deferred a report on Rates and Water Use Concession.

11 MEETING DECLARED CLOSED

Chairperson Mayor Woods declared the meeting closed at 4:51 pm.

This page and the preceding pages are the minutes of the Special Council Meeting held on Wednesday 29 January 2025.

[Click here](#) to view the agenda for the Special Council Meeting held on 29 January 2025.