



Minutes of the West Arnhem Regional Council Special Council Meeting  
Friday, 3 January 2025 at 1:00 pm  
Council Chambers Via Video Conference

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

**Chairperson Mayor Woods declared the meeting open at 1:06 pm, welcomed all in attendance and did an Acknowledgement of Country.**

**ELECTED MEMBERS PRESENT**

Chairperson	James Woods (Mayor) (via video)
Deputy Mayor	Elizabeth Williams (via video)
Councillor	Ralph F Blyth (via video)
Councillor	Mickitja Onus (via video)
Councillor	Otto Dann (via video)
Councillor	Monica Wilton (via video)
Councillor	Jermaine Namanurki (via video)
Councillor	Jacqueline Phillips (via video)
Councillor	James Marrawal (via video)

**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh (via video)
Director Community and Council Services	Fiona Ainsworth (via video)
Director Finance	Jocelyn Nathanael-Walters (via video)
Executive Assistant to the Mayor and CEO	Gina Carrascalao (via video)
Governance Advisor	Jasmine Mortimore (via video)

### 3 APOLOGIES AND ABSENCES

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absent Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

**SCM1/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Blyth**

THAT COUNCIL

1. Notes the absence of Donna Nadjamerrek and Jermaine Namanurki; and
2. Notes the apology received from Donna Nadjamerrek.

**CARRIED**

### 4 ACCEPTANCE OF AGENDA

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Acceptance of Agenda.

**SCM2/2025 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Mayor Woods**

THAT COUNCIL accept the agenda papers as circulated for the Special Council meeting held on 3 January 2025.

**CARRIED**

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Disclosure of Interest of Members or Staff.  
Cr Namanurki joined the meeting at 1:10pm

**SCM3/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Mayor Woods**

THAT COUNCIL

1. Receive the declarations of interest as listed for the Ordinary Council meeting held on 3 January 2025.
2. Fiona Ainsworth and Gina Cassacalao declared a conflict for 8.1 and 8.2
3. Jocelyn Nathanael- Walters declared a conflict for 8.1
4. Andrew Walsh declared a conflict for 8.2; and
5. Mayor Woods requested his newly appointed position as Deputy Chair of Bawinanga Homelands Aboriginal Corporation be added to the declaration register.

**CARRIED**

### 6 ACTION REPORTS

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>WARC Delegations Manual</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

The Council considered a report on WARC Delegations Manual.

**SCM4/2025 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Mayor Woods**

THAT COUNCIL:

1. Received and noted the report titled *WARC Delegations Manual*; and
2. Approved the revised Delegations Manual.

**CARRIED**

## **7 PROCEDURAL MOTIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Closure to the Public for the Discussion of Confidential Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

**SCM5/2025 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Mayor Woods**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

**CARRIED**

## **8 CONFIDENTIAL ITEMS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Disclosure of Confidential Resolutions and Re-admittance of the Public</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Cr Dann joined the meeting at 3:27pm

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

**SCM10/2025 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Cr Onus**

THAT COUNCIL:

1. Approve to disclose resolutions 8.3 and 8.4 from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public after the discussion of confidential items.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Chief Executive Officer Report</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

Fiona Ainsworth, Jocelyn Nathanael-Walters and Gina Casscalao declared a conflict as direct reports

of the CEO and left the meeting at 1:27pm  
Andrew Walsh left the meeting at 2:05pm and joined at 2:59pm

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

Minute Note: Agenda items 8.2 and 8.3 were deferred until after item 8.4

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Employment Contract</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

Cr Wilton, Cr Dann and Cr Phillips joined the meeting at 3:16pm  
Jocelyn Nathanael-Walters joined the meeting at 3:16pm  
Andrew Walsh declared a conflict as the Chief Executive Officer and left the meeting at 3:16pm

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Bank Authorisations</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

Cr Dann left the meeting at 3:23pm  
The Council considered a report on Bank Authorisations.

**SCM9/2025 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Cr Wilton**

THAT COUNCIL:

1. Received and noted the report titled *Bank Authorisations*; and
2. Approve only the following Council officers be authorised to deal with the Westpac Bank on behalf of the Council:
  - a. Andrew Walsh
  - b. Jocelyn Nathanael-Walters
  - c. Fiona Ainsworth
  - d. Karen Borgelt
  - e. Corey White
  - f. Imran Shajib

**CARRIED**

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Proposed Lease Termination - Lot 660 Maningrida</b>
<b>Author:</b>	<b>Clem Beard, Projects Manager Technical Services</b>

Cr Wilton declared a conflict as a member of the Maningrida Homelands School and left the meeting at 3:07pm.

Cr Phillips declared a conflict as a member of the Northern Land Council and the Maningrida Homelands School and left the meeting at 3:07pm.

Cr Dann declared a conflict as a member of the Northern Land Council and left the meeting at 3:07pm.

The Council considered a report on Proposed Lease Termination - Lot 660 Maningrida.

**SCM7/2025 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Cr Namanurki**

THAT COUNCIL:

1. Receive and note the report titled *Proposed Lease Termination - Lot 660 Maningrida*; and
2. Does not terminate lease of Lot 660 Maningrida.

**CARRIED**

**11 MEETING DECLARED CLOSED**

Chairperson Mayor Woods declared the meeting closed at 3:29 pm.

This page and the preceding pages are the minutes of the Special Council Meeting held on 3 January 2025.

[Click here](#) to view the agenda for the Special Council Meeting held on 3 January 2025.