



Minutes of the West Arnhem Regional Council Ordinary Council Meeting
Wednesday, 18 December 2024 at 9:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Mayor Woods declared the meeting open at 9:10 am, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Chairperson	James Woods (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Mickitja Onus
Councillor	Otto Dann
Councillor	Donna Nadjamerrek
Councillor	Monica Wilton
Councillor	Jermaine Namanurki
Councillor	Jacqueline Phillips

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Director Community and Council Services	Fiona Ainsworth
Director Finance	Jocelyn Nathanael-Walters
General Manager Technical Services	Garth Borgelt
Communications and Public Relations Coordinator	Heidi Walton
Executive Assistant to the Mayor and CEO	Gina Carrascalao
Governance Advisor	Jasmine Mortimore

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

OCM366/2024 RESOLVED:
On the motion of Cr Onus
Seconded Deputy Mayor Williams

THAT COUNCIL

1. Notes the absence of Cr James Marrawal, Cr Ralph F Blyth, Cr Nadjamerrek and Cr Phillips.
2. Notes the apology received from Cr James Marrawal and Cr Ralph F Blyth; and
3. Determines Cr James Marrawal and Cr Ralph F Blyth are absent with permission of the Council.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Acceptance of Agenda.

OCM367/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Wilton

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 18 December 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Disclosure of Interest of Members or Staff.

OCM368/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Onus

THAT COUNCIL

1. Receive no additional declarations of interest as listed for the Ordinary Council meeting held on 18 December 2024; and
2. Cr Onus, Deputy Mayor Williams declared a conflict for item 11.7 of the Confidential Ordinary Council Meeting Agenda.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
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Title:	Confirmation of Ordinary Council Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Confirmation of Ordinary Council Meeting Minutes.

OCM369/2024 RESOLVED:

On the motion of Cr Dann

Seconded Cr Namanurki

THAT COUNCIL confirm the minutes of 19 November 2024 Ordinary Council meeting as a true and correct record of the meeting.

CARRIED

Agenda Reference:	6.2
Title:	Risk Management and Audit Committee Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Risk Management and Audit Committee Minutes.

OCM370/2024 RESOLVED:

On the motion of Mayor Woods

Seconded Deputy Mayor Williams

THAT COUNCIL noted the minutes of 12 November 2024 Special Risk Management and Audit Committee and reviewed decisions made by the Committee.

CARRIED

Agenda Reference:	6.3
Title:	Confirmation of Special Council Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Confirmation of Special Council Meeting Minutes.

OCM371/2024 RESOLVED:

On the motion of Cr Onus

Seconded Mayor Woods

THAT COUNCIL

1. Confirm the minutes of 12 November 2024 Special Council meeting as a true and correct record of the meeting.
2. Confirm the minutes of 20 November 2024 Special Council meeting as a true and correct record of the meeting.
3. Confirm the minutes of 6 December 2024 Special Council meeting as a true and correct record of the meeting.

CARRIED

Agenda Reference:	6.4
Title:	Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Local Authority Meeting Minutes.

OCM372/2024 RESOLVED:

On the motion of Cr Wilton

Seconded Cr Namanurki

THAT COUNCIL noted the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Minjilang	25 November 2024	Yes	13 March 2025
Warruwi	26 November 2024	Yes	11 March 2024
Gunbalanya	27 November 2024	Yes	12 March 2025
Maningrida	28 November 2024	Yes	10 March 2024

CARRIED

Agenda Reference:	6.5
Title:	Kakadu Ward Advisory Committee Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Kakadu Ward Advisory Committee Minutes.

OCM373/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL:

1. Noted the minutes of 29 November 2024 Kakadu Ward Advisory Committee and reviewed decisions made by the Committee; and
2. Update item 9.2 to reflect that Chairperson Blyth noted his concerns in relation to the health hazard relating to Bats in the township.

CARRIED

7 ACTION REPORTS

Agenda Reference:	7.1
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Review of Action Items.

OCM374/2024 RESOLVED:
On the motion of Cr Onus
Seconded Deputy Mayor Williams

THAT COUNCIL:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register, including item 10.

CARRIED

Agenda Reference:	7.2
Title:	Procurement Policy Review
Author:	Jocelyn Nathanael-Walters, Director of Finance

Cr Phillips joined the meeting at 9:39am

Cr Dann left the meeting at 9:39am

The Council considered a report on Procurement Policy Review.

OCM375/2024 RESOLVED:

**On the motion of Cr Wilton
Seconded Cr Onus**

THAT COUNCIL:

1. Receive and note the report titled *Procurement Policy Review*; and
2. Approve the Procurement Policy with
 - a. An additional procurement principle: benefit the community; and
 - b. A procurement decision matrix weighting of: Local Content 30%; Social and Community Benefit 10%; Environmental 5%; Value for money 35%; and Capacity and Past Performance 20%.

CARRIED

8 RECEIVE AND NOTE REPORTS

Agenda Reference:	8.1
Title:	Finance Report for the period ended 30 November 2024
Author:	Jocelyn Nathanael-Walters, Director Finance Corey White, Accountant

The Council considered a report on Finance Report for the period ended 30 November 2024.

**OCM376/2024 RESOLVED:
On the motion of Cr Phillips
Seconded Deputy Mayor Williams**

THAT COUNCIL receive and note the report titled *Finance Report for the period ended 30 November 2024*.

CARRIED

Agenda Reference:	8.2
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

Marnie Mitchell, Manager Community Services Support joined the meeting at 10:05am
Cr Dann and Cr Nadjamerrek joined the meeting at 10:29am
The Council considered a report on Incoming and Outgoing Correspondence.

**OCM377/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Onus**

THAT COUNCIL

1. Receive and noted the attached items of incoming and outgoing correspondence; and
2. Note the tabled correspondence titled 'WARC Resignation from CouncilBIZ Letter'.

CARRIED

Agenda Reference:	8.3
Title:	Meetings and Events attended by the Mayor
Author:	Gina Carrascalao, Executive Assistant to Mayor and CEO

The Council considered a report on Meetings and Events attended by the Mayor.

**OCM378/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Namanurki**

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the Mayor*.

CARRIED

Agenda Reference:	8.4
Title:	Meetings and Events attended by the CEO
Author:	Andrew Walsh, Chief Executive Officer

The Council considered a report on Meetings and Events attended by the CEO.

OCM379/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the CEO*.

CARRIED

Agenda Reference:	8.5
Title:	Sydney Swans Community Visit
Author:	Scott Page, Council Services Manager, Maningrida

The Council considered a report on Sydney Swans Community Visit.

OCM380/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Wilton

THAT COUNCIL receive and note the report titled *Sydney Swans Community Visit*.

CARRIED

Agenda Reference:	8.6
Title:	West Arnhem Youth Leadership Summit November 2024
Author:	Marnie Mitchell, Manager Community Services Support

Meeting broke at 10:54am and recommenced at 11:07am

Sara Fitzgerald, Waste and Resource Coordinator joined the meeting 11:07am

The Council considered a report on West Arnhem Youth Leadership Summit November 2024.

OCM381/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Dann

THAT COUNCIL receive and note the report titled *West Arnhem Youth Leadership Summit November 2024*.

CARRIED

Agenda Reference:	8.7
Title:	Cemetery Project update
Author:	Sara Fitzgerald, Waste and Resource Coordinator

Marnie Mitchell, Manager Community Services Support left the meeting at 11:15am

The Council considered a report on Cemetery Project update.

OCM382/2024 RESOLVED:
On the motion of Cr Onus

Seconded Cr Dann

THAT COUNCIL receive and note the report titled *Cemetery Project update*.

CARRIED

Agenda Reference:	8.8
Title:	Technical Services Projects Report
Author:	Garth Borgelt, Manager Technical Services

Sara Fitzgerald, Waste and Resource Coordinator left the meeting at 11:20am
The Council considered a report on Technical Services Projects Report.

OCM383/2024 RESOLVED:
On the motion of Cr Wilton
Seconded Cr Onus

THAT COUNCIL receives and notes the report titled *Technical Services Projects Report*.

CARRIED

Agenda Reference:	8.9
Title:	2025 Local Government Elections
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on 2025 Local Government Elections.

OCM384/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Phillips

THAT COUNCIL

1. Receive and note the report titled *2025 Local Government Elections*; and
2. Request draft election timetable to be placed in Elected Members calendars.

CARRIED

9 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	9.1
Title:	Elected Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Elected Member Questions with or without Notice.

OCM385/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Namanurki

That the Chairperson received no questions with or without notice from Elected Members.

CARRIED

10 PROCEDURAL MOTIONS

Agenda Reference:	10.1
Title:	Closure to the Public for the Discussion of Confidential Items

Author:	Jasmine Mortimore, Governance Advisor
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The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

OCM386/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED

11 CONFIDENTIAL ITEMS

The information in this section of the Agenda is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference:	12.1
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

OCM396/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Wilton

THAT COUNCIL:

1. Approve to disclose all resolutions excluding 11.5 from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public after the discussion of confidential items.

CARRIED

Agenda Reference:	11.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

Clem Beard, Projects Manager joined the meeting at 11:55am
Meeting broke for lunch at 12:00pm and recommenced at 12:55pm
The Council considered a report on Incoming and Outgoing Correspondence.

OCM387/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Dann

THAT COUNCIL receive and note the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	11.2
Title:	Proposed Lease Termination - Lot 660 Maningrida
Author:	Clem Beard, Projects Manager Technical Services

Cr Dann declared a conflict as a member on the Northern Land Council Board.
Cr Phillips declared a conflict as a member on the Northern Land Council Board and Maningrida Homeland School Board.

Cr Wilton declared a conflict as a member on the Maningrida Homeland School Board.
The Council deferred a report on Proposed Lease Termination - Lot 660 Maningrida due to loss of quorum.

Agenda Reference:	11.3
Title:	Tender Evaluation - Jabiru Kitchen and Bathroom Upgrades
Author:	Hilal Ahmad, Senior Project Manager

The Council considered a report on Tender Evaluation - Jabiru Kitchen and Bathroom Upgrades.

OCM389/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Nadjamerrek

THAT COUNCIL:

1. Receive and note the report titled *Tender Evaluation - Jabiru Kitchen and Bathroom Upgrades*; and
2. Approve the awarding of Jabiru kitchen and bathroom upgrades tender in Jabiru to TB Construction NT for a total price of \$160, 108.35.

CARRIED

Agenda Reference:	11.4
Title:	Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council
Author:	Clem Beard, Projects Manager Technical Services

Cr Dann and Cr Phillips declared a conflict as members of the Northern Land Council Board and left the meeting at 1:12pm

The Council considered a report on Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council.

OCM390/2024 RESOLVED:
On the motion of Cr Wilton
Seconded Cr Namanurki

THAT COUNCIL:

1. Receive and note the report titled Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council; and
2. Note the status of outstanding Land Use Agreements.

CARRIED

Agenda Reference:	11.5
Title:	Approval to Dispose of Executive Fleet Prado
Author:	Graham Baulch, Project Coordinator Fleet Operations

Cr Dann joined the meeting 1:19pm

Cr Phillips joined the meeting at 1:20pm

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Agenda Reference:	11.6
Title:	Langford Smith Drive and Footpath Resealing Works Jabiru Completion Report
Author:	Hilal Ahmad, Senior Project Manager

The Council considered a report on Langford Smith Drive and Footpath Resealing Works Jabiru Completion Report.

**OCM392/2024 RESOLVED:
On the motion of Cr Onus
Seconded Mayor Woods**

THAT COUNCIL received and noted the report titled *Langford Smith Drive and Footpath Resealing Works Jabiru Completion Report*.

CARRIED

Agenda Reference:	11.7
Title:	Sponsorship Proposal
Author:	Jasmine Mortimore, Governance Advisor

Deputy Mayor Williams and Cr Onus declared a conflict due to personal relationships and left the meeting at 1:28pm

The Council considered a report on Sponsorship Proposal.

**OCM393/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Wilton**

THAT COUNCIL

1. Receive and note the report titled *Sponsorship Proposal*;
2. Do not approve the sponsorship proposal; and
3. Request a policy be created for Sponsorship and Donations.

CARRIED

Agenda Reference:	11.8
Title:	Local Authority Membership
Author:	Jasmine Mortimore, Governance Advisor

Deputy Mayor Williams joined the meeting at 1:36pm

Cr Onus joined the meeting at 1:37pm

The Council considered a report on Local Authority Membership.

**OCM394/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Deputy Mayor Williams**

THAT COUNCIL

1. Receive and note the report titled *Local Authority Membership*;
2. Approve to revoke Audrey Lee Membership from the Minjilang Local Authority; and
3. Endorse the Mayor to sign letter informing Audrey Lee of Councils decision.

CARRIED

Agenda Reference:	11.9
Title:	Maningrida K9 Security Program
Author:	Fiona Ainsworth, Director of Community and Council Services

The Council considered a report on Maningrida K9 Security Program.

OCM395/2024 RESOLVED:

**On the motion of Cr Onus
Seconded Cr Namanurki**

THAT COUNCIL:

1. Receive and note the report titled *Maningrida K9 Security Program*; and
2. Approve one off payment of \$37,500 from 1 January 2025 to 30 June 2025, from the budget responsibility of Director of Finance, for the Maningrida K9 Security Program.

CARRIED

13 MEETING DECLARED CLOSED

Chairperson Mayor Woods declared the meeting closed at 1:59 pm.

14 NEXT MEETING

The next meeting is scheduled to take place on 29 January 2024.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on 18 December 2024.

[Click here](#) to view the agenda for the Ordinary Council Meeting held on 18 December 2024.