



Minutes of the West Arnhem Regional Council Special Council Meeting
Wednesday, 29 January 2025 at 3:00 pm
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Mayor Woods declared the meeting open at 3:07 pm, welcomed all in attendance and did an Acknowledgement of Country.

**2 PERSONS PRESENT
ELECTED MEMBERS PRESENT**

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| Chairperson | James Woods (Mayor) (via video) |
| Deputy Mayor | Elizabeth Williams (via video) |
| Councillor | Mickitja Onus (via video) |
| Councillor | Otto Dann (via video) |
| Councillor | Monica Wilton (via video) |
| Councillor | Jermaine Namanurki (via video) |
| Councillor | Jacqueline Phillips (via video) |
| Councillor | Donna Nadjamerrek (via video) |

STAFF PRESENT

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|---|---------------------------------------|
| Chief Executive Officer | Andrew Walsh (via video) |
| Director Community and Council Services | Fiona Ainsworth (via video) |
| Director Finance | Jocelyn Nathanael-Walters (via video) |
| Manager Technical Services (Acting) | Clem Beard (via video) |
| Governance Advisor | Jasmine Mortimore (via video) |

3 APOLOGIES AND ABSENCES

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| Agenda Reference: | 3.1 |
| Title: | Apologies, Leave of Absence and Absent Without Notice |
| Author: | Jasmine Mortimore, Governance Advisor |

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

SCM9/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Deputy Mayor Williams

THAT COUNCIL

1. Notes the absence of Cr James Marrawal, Cr Ralph F Blyth, Cr Donna Nadjamerrek and Cr Otto Dann; and
2. Notes the apology received from Cr James Marrawal, Cr Ralph F Blyth and Cr Donna Nadjamerrek.

CARRIED

4 ACCEPTANCE OF AGENDA

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| Agenda Reference: | 4.1 |
| Title: | Acceptance of Agenda |
| Author: | Jasmine Mortimore, Governance Advisor |

The Council considered a report on Acceptance of Agenda.

SCM12/2025 RESOLVED:
On the motion of Cr Onus
Seconded Cr Namanurki

THAT COUNCIL accept the agenda papers as circulated for the Special Council meeting held on 29 January 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

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| Agenda Reference: | 5.1 |
| Title: | Disclosure of Interest of Members or Staff |
| Author: | Jasmine Mortimore, Governance Advisor |

The Council considered a report on Disclosure of Interest of Members or Staff.

SCM13/2025 RESOLVED:
On the motion of Cr Wilton
Seconded Deputy Mayor Williams

THAT COUNCIL receive no declarations of interest as listed for the Special Council meeting held on 29 January 2025.

CARRIED

6 ACTION REPORTS

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| Agenda Reference: | 6.1 |
| Title: | Write off Road Assets |
| Author: | Jocelyn Nathanael-Walters, Director of Finance |

Cr Dann joined the meeting at 3:11pm

The Council considered a report on Write off Road Assets.

SCM14/2025 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Mayor Woods

THAT COUNCIL:

1. Receive and note the report titled *Write off Road Assets*; and
2. Approve from 1 July 2025 that Council cease recognising roads as an asset in Council's accounts.

CARRIED

7 RECEIVE AND NOTE REPORTS

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| Agenda Reference: | 7.1 |
| Title: | Finance Report for the period ended 31 December 2024 |
| Author: | Jocelyn Nathanael-Walters, Director Finance Corey White, Accountant |

The Council considered a report on Finance Report for the period ended 31 December 2024.

SCM15/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Phillips

THAT COUNCIL receive and note the report titled *Finance Report for the period ended 31 December 2024*.

CARRIED

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| Agenda Reference: | 7.2 |
| Title: | Incoming and Outgoing Correspondence |
| Author: | Jasmine Mortimore, Governance Advisor |

The Council considered a report on Incoming and Outgoing Correspondence.

SCM16/2025 RESOLVED:
On the motion of Cr Onus
Seconded Cr Phillips

THAT COUNCIL

1. receive and noted the attached items of incoming and outgoing correspondence.
2. Approve for staff expression of interest for the sponsorship packs for the fun day on Saturday 1 February 2025;
3. Nominate Cr Onus to represent Council at the fun day on Saturday 1 February 2025; and
4. Nominate Deputy Mayor Williams to attend the presentation night on 22 March 2025.

CARRIED

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| Agenda Reference: | 7.3 |
| Title: | Grant Funding Acquittals |
| Author: | Jocelyn Nathanael-Walters, Director of Finance |

The Council considered a report on Grant Funding Acquittals.

SCM17/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Wilton

THAT COUNCIL receive and note the report titled *Grant Funding Acquittals*.

CARRIED

8 PROCEDURAL MOTIONS

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| Agenda Reference: | 8.1 |
| Title: | Closure to the Public for the Discussion of Confidential Items |
| Author: | Jasmine Mortimore, Governance Advisor |

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

SCM18/2025 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Cr Onus

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED

9 CONFIDENTIAL ITEMS

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| Agenda Reference: | 10.1 |
| Title: | Disclosure of Confidential Resolutions and Re-admittance of the Public |
| Author: | Jasmine Mortimore, Governance Advisor |

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

SCM24/2025 RESOLVED:

On the motion of Mayor Woods

Seconded Cr Onus

THAT COUNCIL:

1. Approve to disclose all resolutions from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public after the discussion of confidential items.

CARRIED

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| Agenda Reference: | 9.1 |
| Title: | Chief Executive Officer Employment Contract |
| Author: | Andrew Walsh, Chief Executive Officer |

Cr Phillips left the meeting at 4:13pm

The Council considered a report on Chief Executive Officer Employment Contract.

SCM19/2025 RESOLVED:

On the motion of Mayor Woods

Seconded Deputy Mayor Williams

THAT COUNCIL:

1. Receive and note the report titled *Chief Executive Officer Employment Contract*; and
2. Approve the Interim CEO employment contract with amendment of professional development being \$1000 and vehicle allowance at \$20,000.

CARRIED

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| Agenda Reference: | 9.2 |
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| Title: | Local Authority Membership |
| Author: | Jasmine Mortimore, Governance Advisor |

The Council considered a report on Local Authority Membership.

SCM20/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL

1. Receive and note the report titled *Local Authority Membership*;
2. Approve to revoke David Makings Membership from the Minjilang Local Authority; and
3. Approves the commencement of the nomination process for vacant Minjilang Local Authority member position.

CARRIED

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| Agenda Reference: | 9.3 |
| Title: | Maningrida Subdivision Handover |
| Author: | Hilal Ahmad, Senior Project Manager |

Cr Phillips joined the meeting at 4:18pm

The Council considered a report on Maningrida Subdivision Handover.

SCM21/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Deputy Mayor Williams

THAT COUNCIL:

1. Receive and note the report titled *Maningrida Subdivision Handover*; and
2. Approve to accept handover of the Maningrida New Subdivision including the SIHIP section based on an agreement with the Department of Logistics and Infrastructure to complete the agreed scope of works listed in the report.

CARRIED

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| Agenda Reference: | 9.4 |
| Title: | Gunbalanya Subdivision Handover |
| Author: | Hilal Ahmad, Senior Project Manager |

Deputy Mayor Williams left the meeting at 4:28pm

Cr Dann left the meeting at 4:34pm and rejoined at 4:41pm

The Council considered a report on Gunbalanya Subdivision Handover.

SCM22/2025 RESOLVED:
On the motion of Cr Onus
Seconded Mayor Woods

THAT COUNCIL:

1. Receive and note the report titled *Gunbalanya Subdivision Handover*; and
2. Approve the handover of the Gunbalanya Subdivision from Department of Logistics and Infrastructure to West Arnhem Regional Council.

CARRIED

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| Agenda Reference: | 9.5 |
| Title: | Tender Evaluation - Provision of Veterinary Services - West Arnhem Region |
| Author: | Clem Beard, Projects Manager Technical Services |

The Council considered a report on Tender Evaluation - Provision of Veterinary Services - West Arnhem Region.

**SCM23/2025 RESOLVED:
On the motion of Cr Dann
Seconded Cr Namanurki**

THAT COUNCIL:

1. Receive and note the report titled *Tender Evaluation - Provision of Veterinary Services - West Arnhem Region*; and
2. Approve University of Melbourne be awarded the contract to supply Veterinary Services under the animal management program across the West Arnhem Region for a total price of \$209,620.00.

CARRIED

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| Agenda Reference: | 9.6 |
| Title: | Rates and Water Use Concession |
| Author: | Jocelyn Nathanael-Walters, Director of Finance |

The Council deferred a report on Rates and Water Use Concession.

11 MEETING DECLARED CLOSED

Chairperson Mayor Woods declared the meeting closed at 4:51 pm.

This page and the preceding pages are the minutes of the Special Council Meeting held on Wednesday 29 January 2025.

[Click here](#) to view the agenda for the Special Council Meeting held on 29 January 2025.