

Minutes of the West Arnhem Regional Council Special Council Meeting
Friday, 3 January 2025 at 1:00 pm
Council Chambers Via Video Conference

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Mayor Woods declared the meeting open at 1:06 pm, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

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| Chairperson | James Woods (Mayor) (via video) |
| Deputy Mayor | Elizabeth Williams (via video) |
| Councillor | Ralph F Blyth (via video) |
| Councillor | Mickitja Onus (via video) |
| Councillor | Otto Dann (via video) |
| Councillor | Monica Wilton (via video) |
| Councillor | Jermaine Namanurki (via video) |
| Councillor | Jacqueline Phillips (via video) |
| Councillor | James Marrawal (via video) |

STAFF PRESENT

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| Chief Executive Officer | Andrew Walsh (via video) |
| Director Community and Council Services | Fiona Ainsworth (via video) |
| Director Finance | Jocelyn Nathanael-Walters (via video) |
| Executive Assistant to the Mayor and CEO | Gina Cassacalao (via video) |
| Governance Advisor | Jasmine Mortimore (via video) |

3 APOLOGIES AND ABSENCES

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| Agenda Reference: | 3.1 |
| Title: | Apologies, Leave of Absence and Absent Without Notice |
| Author: | Jasmine Mortimore, Governance Advisor |

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

SCM1/2025 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Blyth

THAT COUNCIL

1. Notes the absence of Donna Nadjamerrek and Jermaine Namanurki; and
2. Notes the apology received from Donna Nadjamerrek.

CARRIED

4 ACCEPTANCE OF AGENDA

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| Agenda Reference: | 4.1 |
| Title: | Acceptance of Agenda |
| Author: | Jasmine Mortimore, Governance Advisor |

The Council considered a report on Acceptance of Agenda.

SCM2/2025 RESOLVED:
On the motion of Cr Blyth
Seconded Mayor Woods

THAT COUNCIL accept the agenda papers as circulated for the Special Council meeting held on 3 January 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

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| Agenda Reference: | 5.1 |
| Title: | Disclosure of Interest of Members or Staff |
| Author: | Jasmine Mortimore, Governance Advisor |

The Council considered a report on Disclosure of Interest of Members or Staff.
Cr Namanurki joined the meeting at 1:10pm

SCM3/2025 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Mayor Woods

THAT COUNCIL

1. Receive the declarations of interest as listed for the Special Council meeting held on 3 January 2025.
2. Fiona Ainsworth and Gina Cassacalao declared a conflict for 8.1 and 8.2
3. Jocelyn Nathanael- Walters declared a conflict for 8.1
4. Andrew Walsh declared a conflict for 8.2; and
5. Mayor Woods requested his newly appointed position as Deputy Chair of Bawinanga Homelands Aboriginal Corporation be added to the declaration register.

CARRIED

6 ACTION REPORTS

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| Agenda Reference: | 6.1 |
| Title: | WARC Delegations Manual |
| Author: | Jocelyn Nathanael-Walters, Director of Finance |

The Council considered a report on WARC Delegations Manual.

SCM4/2025 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Mayor Woods

THAT COUNCIL:

1. Received and noted the report titled *WARC Delegations Manual*; and
2. Approved the revised Delegations Manual.

CARRIED

7 PROCEDURAL MOTIONS

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| Agenda Reference: | 7.1 |
| Title: | Closure to the Public for the Discussion of Confidential Items |
| Author: | Jasmine Mortimore, Governance Advisor |

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

SCM5/2025 RESOLVED:
On the motion of Cr Blyth
Seconded Mayor Woods

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED

8 CONFIDENTIAL ITEMS

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| Agenda Reference: | 9.1 |
| Title: | Disclosure of Confidential Resolutions and Re-admittance of the Public |
| Author: | Jasmine Mortimore, Governance Advisor |

Cr Dann joined the meeting at 3:27pm

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

SCM10/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL:

1. Approve to disclose resolutions 8.3 and 8.4 from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public after the discussion of confidential items.

CARRIED

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| Agenda Reference: | 8.1 |
| Title: | Chief Executive Officer Report |
| Author: | Andrew Walsh, Chief Executive Officer |

Fiona Ainsworth, Jocelyn Nathanael-Walters and Gina Casscalao declared a conflict as direct reports

of the CEO and left the meeting at 1:27pm
Andrew Walsh left the meeting at 2:05pm and joined at 2:59pm

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Minute Note: Agenda items 8.2 and 8.3 were deferred until after item 8.4

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| Agenda Reference: | 8.2 |
| Title: | Employment Contract |
| Author: | Jocelyn Nathanael-Walters, Director of Finance |

Cr Wilton, Cr Dann and Cr Phillips joined the meeting at 3:16pm
Jocelyn Nathanael-Walters joined the meeting at 3:16pm
Andrew Walsh declared a conflict as the Chief Executive Officer and left the meeting at 3:16pm

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

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| Agenda Reference: | 8.3 |
| Title: | Bank Authorisations |
| Author: | Jocelyn Nathanael-Walters, Director of Finance |

Cr Dann left the meeting at 3:23pm
The Council considered a report on Bank Authorisations.

SCM9/2025 RESOLVED:
On the motion of Cr Onus
Seconded Cr Wilton

THAT COUNCIL:

1. Received and noted the report titled *Bank Authorisations*; and
2. Approve only the following Council officers be authorised to deal with the Westpac Bank on behalf of the Council:
 - a. Andrew Walsh
 - b. Jocelyn Nathanael-Walters
 - c. Fiona Ainsworth
 - d. Karen Borgelt
 - e. Corey White
 - f. Imran Shajib

CARRIED

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| Agenda Reference: | 8.4 |
| Title: | Proposed Lease Termination - Lot 660 Maningrida |
| Author: | Clem Beard, Projects Manager Technical Services |

Cr Wilton declared a conflict as a member of the Maningrida Homelands School and left the meeting at 3:07pm.

Cr Phillips declared a conflict as a member of the Northern Land Council and the Maningrida Homelands School and left the meeting at 3:07pm.

Cr Dann declared a conflict as a member of the Northern Land Council and left the meeting at 3:07pm.

The Council considered a report on Proposed Lease Termination - Lot 660 Maningrida.

SCM7/2025 RESOLVED:

On the motion of Mayor Woods

Seconded Cr Namanurki

THAT COUNCIL:

1. Receive and note the report titled *Proposed Lease Termination - Lot 660 Maningrida*; and
2. Does not terminate lease of Lot 660 Maningrida.

CARRIED

11 MEETING DECLARED CLOSED

Chairperson Mayor Woods declared the meeting closed at 3:29 pm.

This page and the preceding pages are the minutes of the Special Council Meeting held on 3 January 2025.

[Click here](#) to view the agenda for the Special Council Meeting held on 3 January 2025.