

WEST ARNHEM



REGIONAL COUNCIL



WEST ARNHEM REGIONAL COUNCIL AGENDA

**SPECIAL COUNCIL MEETING
WEDNESDAY, 29 JANUARY 2025**



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Special Meeting of the West Arnhem Regional Council will be held in Council Chambers Jabiru on Wednesday 29 January 2025 at 3:00 pm.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent Without Notice
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is to table, for Council's record, any apologies, and requests for leave of absence received by Council's Chief Executive Officer from Elected Members, as well as record any absence without notice for the Special Council meeting held on 29 January 2025.

RECOMMENDATION

THAT COUNCIL

1. Notes the absence of ...
2. Notes the apology received from

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

LEGISLATION AND POLICY

Section 47(o) of the *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Agenda papers are presented for acceptance at the Special Council meeting held on 29 January 2025.

RECOMMENDATION

THAT COUNCIL accept the agenda papers as circulated for the Special Council meeting held on 29 January 2025.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration at an Special Council Meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT COUNCIL receive the declarations of interest as listed for the Special Council meeting held on 29 January 2025.

LEGISLATION AND POLICY/STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	6.1
Title:	Write off Road Assets
Author:	Jocelyn Nathanael-Walters, Director of Finance

SUMMARY

This report recommends a change from 1 July 2025 in the way the Council accounts for expenditure on Council roads and the write-off of Road Assets previously recognised in Council's accounts.

RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report titled *Write off Road Assets*; and
2. Approve from 1 July 2025 that Council cease recognising roads as an asset in Council's accounts.

BACKGROUND

Up to 30 June 2024 the Council has recognised roads expenditure as a fixed asset and depreciated the cost base using a two-to-one-hundred-year (2 to 100 years) depreciation rate (i.e. based on expected life).

Local Government Councils are generally considered responsible for local roads in their local government area, and they annually receive Federal Assistance Funding (FAA) to help maintain those roads. For the year 2023-24, this Council received \$54,734 FAA Roads funding plus other capital funding for road projects like the resealing of 2.2km of Airport Road in Maningrida and the reseal of Warruwi internal roads.

The Council does not lease or own the land on which the West Arnhem local government roads sit.

COMMENT

In May 2024 the Director Finance spoke with the Council's Auditor, and received support, about changing the treatment of roads expenditure to reflect the practice of other Territory regional councils' that do not own or control the land on which their local government roads are situated.

This proposed change was also discussed at Council's Risk Management and Audit Committee (RMAC) meeting on 20 September 2024 and at the combined Council and RMAC meetings with Council's Auditors on 12 November 2024. Noting, RMAC has indicated it supports the Council no longer recognising roads as assets.

The removal of roads as a fixed asset in Council's Balance Sheet will not reduce Council's responsibility of looking after local government roads; the Council will still be eligible to receive FAA and capital project money to spend on road builds; the Council will still maintain records on what local roads have received, and are due, for road works expenditure; and the Council will continue to report on local roads to the NT Grants Commission.

An asset valuation review is scheduled to commence on 17 March 2025 and at this stage a revaluation of Council's roads has been excluded to expediate the process that should have occurred at least two/three years ago. The last Council asset valuation was in 2016.

From 1 July 2024, it is recommended the Council elect not to recognise roads expenditure as an asset and for those road assets already recorded, in Council's accounts up to 30 June 2024, to be written off as a cost.

LEGISLATION AND POLICY

Local Government Act 2019

FINANCIAL IMPLICATIONS

The Council is responsible for managing its resources.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.4 Local Road Management and Maintenance

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 January 2025

Agenda Reference:	7.1
Title:	Finance Report for the period ended 31 December 2024
Author:	Jocelyn Nathanael-Walters, Director Finance Corey White, Accountant

SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended 31 December 2024.

RECOMMENDATION

THAT COUNCIL receive and note the report titled *Finance Report for the period ended 31 December 2024*.

BACKGROUND

The CEO must, in each month, give the Council (or Council's Finance Committee) a report setting out:

- The actual year to date income and expenditure of council;
- The most recently adopted annual budget; and
- Details of any material variances between the most recent actual income and expenditure, and the most recently adopted annual budget.

The report must be in the approved form.

The report must be accompanied by the CEO's certification in writing, to the Council, that to the best of the CEO's knowledge, information and belief:

- The internal controls implemented by Council are appropriate; and
- The Council's financial report best reflects the financial affairs of Council.

If the CEO cannot provide the certification, then written reasons for not providing the certification is to be submitted.

COMMENT

The *Local Government (General) Regulations 2021* requires the previous month's financial report to be given to the Council.

Financial ttachment

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for the monthly financial report to council.

The format of the monthly financial report follows the prescribed format set out in the CEO of the Department of Chief Minister and Cabinet's approved form published on the NT Government Local Government Unit's website.

FINANCIAL IMPLICATIONS

The CEO is responsible for laying before the Council a monthly financial report and the Council is responsible for managing its resources.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. CEO Certification - December 2024 Monthly Finance Report [**7.1.1** - 1 page]
2. 2. Snapshot [**7.1.2** - 1 page]
3. 3. Ratio Report [**7.1.3** - 3 pages]
4. 4. Monthly Financial Report [**7.1.4** - 8 pages]
5. 5. Restricted Funding Report [**7.1.5** - 3 pages]
6. 6. Monthly Financial Report by L A's [**7.1.6** - 1 page]

Certification by the CEO to the Council

Council Name:	West Arnhem Regional Council
Reporting Period:	December 2024

That, to the best of my knowledge, information and belief:
(1) The internal controls implemented by the council are appropriate; and
(2) The council's financial report best reflects the financial affairs of the council.

CEO Signed



Date Signed

24 January 2025

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the *Local Government (General) Regulations 2021*)



Snapshot – December 2024 Financial Report



Total Revenue
(Operational and Capital)
(Year to Date)

\$ 31.77

Nov 24 Comparison \$29.13

Million




Total Operating Result
(Surplus / Deficit)
(Year to Date)

\$ 10.90

Nov 24 Comparison \$6.35

Million



Cash Flows
(Movement in December)

(\$ 1.44)

2023 Comparison (\$0.78)
Nov 24 Comparison (\$0.80)

Million



Total Cash at Bank

\$ 11.46

2023 Comparison \$8.02
Nov 24 Comparison \$12.90

Million



Restricted Cash

\$ 6.85

2023 Comparison \$6.45
Nov 24 Comparison \$7.94

Million



Unrestricted Cash

\$ 4.61

2023 Comparison \$1.57
Nov 24 Comparison \$4.97


Million



Working Capital Ratio

2.59

2023 Comparison 1.70
Nov 24 Comparison 2.52

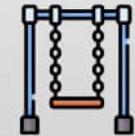


New Assets or Additions YTD
(Includes WIP)

\$ 2.38

2023 Comparison \$3.13
Nov 24 Comparison \$2.09

Million



Total Assets

\$ 103.14

2023 Comparison \$102.57
Nov 24 Comparison \$105.39

Million

Report 3

Ratio Report for December 2024**Statement of Working Capital (Current Ratio)**

Only considers unrestricted assets, current receivables and discounted current liabilities.

Total current assets decreased by \$6.71M in November 2024 to \$6.23M in December 2024 as a result of receiving scheduled grant funding and the issuing of annual rates notices

Within current assets, cash and cash equivalents decreased by \$359K due to:

- (a) A decrease in cash at bank (including term deposits) of \$1.441M; and
- (b) A decrease in restricted cash of \$1.082M

Note in 2024-25: The treatment of FAA roads funding has been reclassified as unrestricted funding. For comparison purpose this reclassification has been backdated by 12 months and used in the "Current Ratio for the past Year" graph below.

Total current liabilities decreased by \$261K from \$2.66M in November to \$2.40M in December 2024.

Council's net working capital (total current assets less total current liabilities) decreased from \$4.05M in November to \$3.83M in December 2024. This is a result of current assets decreasing 2 times faster than current liabilities from November to December which is expected for this period.

The **current ratio** increased from 2.52 to 2.59.

	NOVEMBER	DECEMBER	Movement	%
CURRENT ASSETS				
Cash and cash equivalents	4,965,749	4,606,515	(359,233)	-7%
Trade and Other Receivables	1,743,195	1,626,132	(117,063)	-7%
Inventories (fuel and post office)	0	0	0	0%
Prepayments and Other	0	0	0	0%
TOTAL CURRENT ASSETS	6,708,944	6,232,647	(476,297)	-7%
Less:				
CURRENT LIABILITIES				
Trade and Other Payables	980,855	1,210,160	229,305	23%
Provisions	622,582	622,565	(16)	0%
Other Liabilities	1,060,458	570,388	(490,070)	-46%
TOTAL CURRENT LIABILITIES	2,663,894	2,403,113	(260,781)	-10%
NET CURRENT ASSETS (Working Capital)	4,045,050	3,829,535	(215,516)	-5%
CURRENT RATIO	2.52	2.59	0.08	3%

Working Capital / Current Ratio



“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 31 December 2024		31 December 2024
		\$
CURRENT ASSETS		
Cash and cash equivalents *		4,606,515
Trade and Other Receivables		1,626,132
Inventories		-
Prepayments and Other		-
TOTAL CURRENT ASSETS		6,232,647
Less:		
CURRENT LIABILITIES		
Trade and Other Payables		1,210,160
Provisions		622,566
Borrowings		-
Other Liabilities		570,388
TOTAL CURRENT LIABILITIES		2,403,113
NET CURRENT ASSETS (Working Capital)		3,829,535
CURRENT RATIO		2.59

$$\text{Current Ratio Formula} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$

What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.

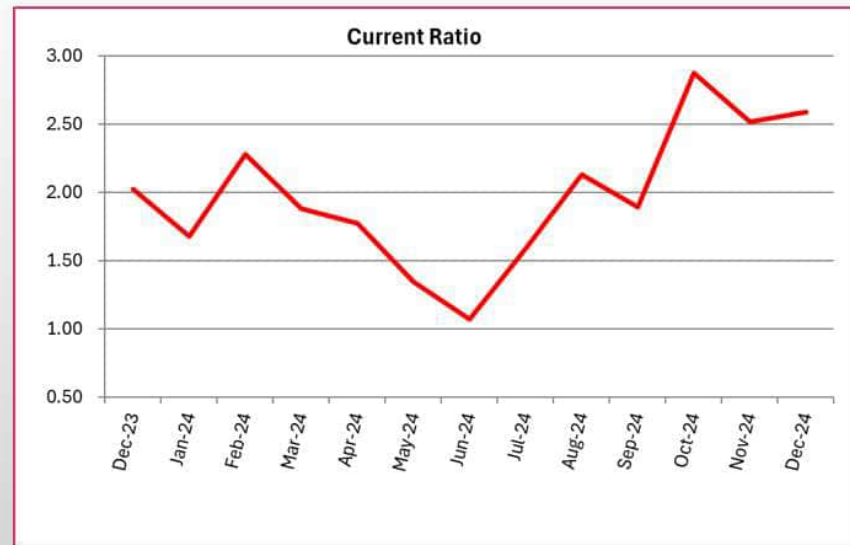
- Note: does not include restricted cash of \$6.855 million as at 31 December 2024



Current Ratio for the past Year



Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
2.03	1.68	2.28	1.88	1.78	1.35	1.07	1.59	2.13	1.89	2.88	2.52	2.59



Report 4

Monthly Financial Report for December 2024

Table 1. Income and Expenditure Statement

Expected YTD Annual Budget Completion 50%

Period ended 31 December 2024	Notes	YTD Actuals (A) \$	Commitments (B) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Annual Budget (E) \$	YTD Actual Compared to Annual Budget (A / E) %
OPERATING INCOME							
Rates		2,799,697	0	1,333,915	1,465,782	2,667,829	105%
Charges	1	2,603,399	0	1,952,188	651,211	3,904,376	67%
Fees and Charges		348,811	0	365,971	(17,160)	726,451	48%
Operating Grants and Subsidies		14,256,594	0	18,623,426	(4,366,832)	22,182,999	64%
Interest / Investment Income		116,083	0	77,000	39,083	154,000	75%
Commercial and Other Income	2	6,480,143	0	6,684,363	(204,221)	13,364,351	48%
TOTAL OPERATING INCOME		26,604,726	0	29,036,862	(2,432,136)	43,000,005	62%
OPERATING EXPENDITURE							
Employee Expenses		8,268,734	0	9,400,934	(1,132,200)	19,015,007	43%
Materials and Contracts **	4	5,097,364	883,989	5,926,863	(829,500)	10,261,957	50%
Elected Member Allowances**		182,597	0	203,220	(20,623)	418,928	44%
Elected Member Expenses **		106,937	0	128,425	(21,488)	212,150	50%
Council Committee & LA Allowances **		17,900	0	16,581	1,319	13,962	0%
Council Committee & LA Expenses **		0	0	53	(53)	0	0%
Depreciation, Amortisation and Impairment		2,738,182	0	2,738,182	0	5,476,364	50%
Interest Expenses		0	0	0	0	0	0%
Other Expenses **	3	4,754,871	44,998	5,984,087	(1,229,216)	12,330,312	39%
TOTAL OPERATING EXPENDITURE		21,166,585	928,987	24,398,345	(3,231,760)	47,728,680	44%
OPERATING SURPLUS / (DEFICIT)		5,438,141	(928,987)	4,638,517	799,624	(4,728,675)	-115%

NOTES

** There has been an internal reclassification of several Elected Member and Council Committee/LA Member accounts. This has effected the YTD Actuals Operating Expenditure reported accounts. It has no effect on the Total Operating Expenditure or Total Surplus/(Deficit)

Charges Income	1						
Sewerage		914,655	0	375,398	539,256	750,797	122%
Water		184,966	0	775,000	(590,034)	1,550,000	12%
Waste		1,503,778	0	801,790	701,989	1,603,579	94%
		2,603,399	0	1,952,188	651,211	3,904,376	67%
Commercial and Other Income	2						
Income Allocations		3,162,340	0	3,437,267	(274,927)	6,886,037	46%
Agency and Commercial Services Income		3,072,612	0	3,146,457	(73,844)	6,292,914	49%
Other Income		245,190	0	100,640	144,551	185,400	132%
		6,480,143	0	6,684,363	(204,221)	13,364,351	48%
Other Expenses	3						
Travel, Freight & Accommodation		566,508	0	643,987	(77,478)	1,187,562	48%
Fuel, Utilities & Communication		1,165,126	17	1,210,258	(45,132)	2,420,225	48%
Finance Expenses		6,964	0	6,899	65	13,798	50%
Other Expenses		3,016,273	44,981	4,122,943	(1,106,670)	8,708,727	35%
		4,754,871	44,998	5,984,087	(1,229,216)	12,330,312	39%

	NOTES	Budget Commitments \$
Contract and Material Commitments	4	
LRCI Phase 4 - Part B - Malabam Road - Maningrida		226,971
West Arnhem Cemetery Establishment - MANINGRIDA		86,286
LAP - Purchase of 4x4 Hearse		64,750
Regional and Remote Burials Grant - MINJILANG		50,000
Waste Management		47,352
Executive leadership CEO		40,000
Upgrade for Maningrida Rd and airport road funeral access		39,587
Sports and Recreation		37,602
Community Service Delivery		37,411
Manage Information Technology and Communications		30,385
Critical upgrades to Miniilang staff housing;		26,429
Parks and Public Open Space - including weed control		18,970
WaRM - Waste and Resource Management		16,946
LAP - Modifications to staff and visitors rest area at the Gunbalanya Office		15,759
LAP - Gunbalanya Oval Lighting: Contribute \$100K		15,502
Operate post office business		15,359
Water Management: Jabiru		14,338
Revitalisation Project - Jabiru		13,564
Brockman Oval grandstand installation - Jabiru		9,801
LAP - Installation of pavers for Aged Care Clients - Gunbalanya		8,100
Manage Electricity and water business		6,885
Food Preparation Services		6,837
Operate and maintain swimming pool		5,602
Seeding New Investment		5,000
Brockman Oval Lights - Jabiru		3,903
Commonwealth Home Support Program (CHSP)		3,396
Maintain plant, equipment and motor vehicles		3,004
CBF - Jabiru Library Revitalisation Phase 2		2,855
National Australia Day Council - Australia Day Grant		2,842
Home Care Packages Program (HCP)		2,641
Aerodromes Inspection and Maintenance		2,566
LAP - Installation of hard structure at the Gunbalanya Office		2,541
Kerb and Channel Airport to Workshop Road - Warruwi		2,300
Maintain local roads		2,291
Operate Long day care		2,236
Night Patrol		2,214
Toys for Jabiru Library Sensory Zone		2,076
Australia Day Grant		1,559
Manage Council Governance		1,365
LAP - Beautification of township - Warruwi		984
Kurrung Sports Carnival - Sport Australia		950
Active Regional and Remote Communities Program		805
Municipal Services		659
West Arnhem Youth Leadership Summit		510
Maintain staff houses		501
Manage Work Health and Safety		458
LAP - Installation of outdoor gym equipment at the pool -		450
Sport and Recreation - Jabiru		268
Manage Visitor Accommodation		248
Manage Creche		213
Warddeken Basketball Tournament		182
Maintain & construct council controlled buildings & land		166
NDIS - National Disability Insurance Scheme		164
Library Service: Jabiru		136
Public Relations and Communications		44
Support Civic and community events		27
		883,989

Table 2. Monthly Operating Position

Expected YTD Annual Budget Completion 50%

	Notes	YTD Actuals (A) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Annual Budget (E) \$	YTD Actual Compared to Annual Budget (A / E) %
BUDGETED OPERATING SURPLUS / DEFICIT (Table 1.)		5,438,141	4,638,517	799,624	(4,728,675)	-115%
Remove NON-CASH ITEMS						
Less Non-Cash Income	5	(3,162,340)	(3,437,267)	274,927	(6,886,037)	46%
Add Back Non-Cash Expenses	6	5,900,522	6,137,453	(236,931)	12,362,401	48%
TOTAL NON-CASH ITEMS		2,738,182	2,700,186	37,996	5,476,364	50%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	Table 3.	2,384,029	1,503,210	880,819	3,332,618	72%
Borrowing Repayments (Principal Only)		0	0	0	0	0%
Transfer to Reserves		0	0	0	0	0%
Other Outflows		53,063	0	53,063	0	0%
TOTAL ADDITIONAL OUTFLOWS		(2,437,092)	(1,503,210)	(933,882)	(3,332,618)	73%
Add ADDITIONAL INFLOWS						
Capital Grants Income	7	3,065,600	835,097	2,230,503	865,191	0%
Prior Year Carry Forward Tied Funding	8	1,670,246	1,623,737	46,509	1,623,737	103%
Other Inflow of Funds	9	386,375	48,000	338,375	96,000	402%
Transfers from Reserves		41,361	0	41,361	0	0%
TOTAL ADDITIONAL INFLOWS		5,163,582	2,506,834	2,656,748	2,584,928	200%
NET BUDGETED OPERATING SURPLUS / DEFICIT		10,902,813	8,342,327	2,560,486	(0)	

NOTES

Non-Cash Income	5					
Income Allocations (internal movement)		(3,162,340)	(3,437,267)	274,927	(6,886,037)	46%
		(3,162,340)	(3,437,267)	274,927	(6,886,037)	46%
Non-Cash Expenses	6					
Expense Allocations (internal movement)		3,162,340	3,399,271	(236,931)	6,886,037	46%
Depreciation, Amortisation and Impairment		2,738,182	2,738,182	0	5,476,364	50%
		5,900,522	6,137,453	(236,931)	12,362,401	48%
Capital Grants Income	7					
ABA - Maningrida Oval Changerooms		2,200,000	0	2,200,000	0	0%
Gunbalanya Oval Lighting		795,600	780,000	15,600	780,000	102%
CBF - Jabiru Library Revitalisation Phase 2		70,000	0	70,000	0	0%
<u>Projects not yet commenced</u>						
LRCI Phase 4 - Part A - Malabam Road - Maningrida		0	55,097	(55,097)	55,097	0%
LRCI Phase 4 - Part B - Malabam Road - Maningrida		0	0	0	30,094	0%
		3,065,600	835,097	2,230,503	865,191	102%
Prior Year Carry Forward Tied Funding	8					
Capital Grants Income Carried Forward		1,629,374	1,582,865	46,509	1,582,865	103%
Capital Reserve Carried Forward		40,872	40,872	0	40,872	100%
		1,670,246	1,623,737	46,509	1,623,737	103%
Other Inflow of Funds	9					
Sale of Fleet		377,284	33,000	344,284	36,000	1048%
Sale of Plant		9,091	15,000	(5,909)	60,000	15%
		386,375	48,000	338,375	96,000	402%

Table 3. Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE **	Note	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Current Financial Year (Annual) Budget * \$
Infrastructure	9	1,532,471	559,205	973,266	1,633,012
Buildings	10	400,625	730,169	(329,544)	1,087,669
Vehicles	11	128,299	128,299	0	258,499
Plant and Equipment	12	0	0	0	250,000
Roads	13	0	43,480	(43,480)	43,480
LA Funding	14	322,634	42,057	280,577	59,958
TOTAL CAPITAL EXPENDITURE*		2,384,029	1,503,210	880,819	3,332,618
TOTAL CAPITAL EXPENDITURE FUNDED BY: **					
Operating Income (amount allocated to fund capital items)		528,924	858,468	(329,544)	783,732
LA Funding	14	322,634	42,057	280,577	59,958
Capital Grants		507,083	602,685	(95,602)	865,191
Prior Year Carry Forward Tied Funding		684,944	0	684,944	1,623,737
Transfers from Cash Reserves		4,370	0	4,370	0
Unallocated Capital Income		336,074	336,074	0	0
TOTAL CAPITAL EXPENDITURE FUNDING		2,384,029	1,839,285	544,745	3,332,618

* Table 3. Total Capital Expenditure amounts are to equal Table 2. Capital Expenditure

NOTES

Infrastructure	9				
ABA - Maningrida Oval Changerooms		1,021,019	197,598	823,421	395,196
Concrete Stand for Diesel Tank - Gunbalanya		1,360	2,872	(1,512)	2,872
Gunbalanya Oval Lighting		507,083	0	507,083	661,209
Mobilisation and Demobilisation Maningrida Oval Contractors		3,010	8,735	(5,725)	8,735
Projects not yet commenced					
Brockman Oval Lights - Jabiru		0	150,000	(150,000)	150,000
West Arnhem Cemetery Establishment - MANINGRIDA		0	200,000	(200,000)	415,000
		1,532,471	559,205	973,266	1,633,012
Buildings	10				
Warruwi - Community Hall Upgrade		284,174	372,669	(88,495)	372,669
Maningrida - Maintain Staff Houses		84,265	33,333	50,932	80,000
Jabiru - Maintain Staff Houses		32,186	166,667	(134,481)	400,000
Projects not yet commenced					
Gunbalanya - Maintain Staff Houses		0	83,333	(83,333)	200,000
Jabiru - Operate Long Day Care		0	8,333	(8,333)	20,000
Jabiru - Operate Post Office		0	6,250	(6,250)	15,000
		400,625	670,586	(269,961)	1,087,669
Vehicles	11				
Replacement of Fleet		128,299	128,299	0	130,200
Projects not yet commenced					
		128,299	128,299	0	130,200
Plant and Equipment	12				
Projects not yet commenced					
Minjilang - Purchase Garbage Compactor		0	0	0	250,000
		0	0	0	250,000

CAPITAL EXPENDITURE **	Note	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Current Financial Year (Annual) Budget * \$
Roads	13				
Projects not yet commenced					
Warruwi - Kerb and Channel Airport to Workshop Road		0	43,480	(43,480)	43,480
		0	43,480	(43,480)	43,480
LA Funding	14				
Minjilang - Purchase of Sea Container for Storage at Basketball Court		17,700	18,948	(1,247)	18,948
Gunbalanya - Community Garden Hard Structure & Amenities		62,864	0	62,864	0
Gunbalanya - Assessment Report for Oval		4,500	4,500	0	5,000
Gunbalanya - Modifications to saff and visitors rest area at office		18,981	0	18,981	0
Gunbalanya - Oval Lighting; Contribute \$100K		74,201	0	74,201	0
Maningrida - Construct 2 Half Basketball Courts		4,221	0	4,221	0
Maningrida - Purchase of Grandstands and Additional Pedestrian Gate		14,429	14,997	(568)	14,997
Maningrida - Installation of Outdoor Gym Equipment at the Pool		61,512	0	61,512	0
Maningrida - Purchase of Additional Grandstands		18,345	1,071	17,274	18,471
Maningrida - Basketball Competitions		7,882	0	7,882	0
Maningrida - Supply and Install Bollards for perimeter soccer/cricket oval		38,000	0	38,000	0
Projects not yet commenced					
Gunbalanya - Installation of hard structure at the office		0	2,542	(2,542)	2,542
		322,634	42,057	280,577	59,958

Table 4. Quarterly Report on Planned Major Capital Works
To be provided quarterly

Class of Assets	By Major Capital Project *	Total Prior Year(s) Actuals \$	YTD Actuals \$	Total Actuals \$	Total Planned Budget ** \$	Total Yet to Spend \$	Expected Project Completion Date
		(A)	(B)	(C = A + B)	(D)	(E = D - C)	
Infrastructure	Brockman Oval Lights Jabiru	0	0	0	1,500,000	1,500,000	30-06-25
Property, Plant and Equipment	Minjilang Garbage Compactor	0	0	0	250,000	250,000	30-06-25
Infrastructure	Warruwi Community Hall Upgrade	42,331	284,174	326,505	415,000	88,495	31-03-25
Infrastructure	Maningrida Oval Changerooms	145,270	1,021,019	1,166,289	4,581,700	3,415,411	30-06-25
Infrastructure	West Arnhem Cemetary Establishment	0	0	0	415,000	415,000	30-09-25
Infrastructure	Gunbalanya Oval Lighting	898,791	507,083	1,405,874	1,560,000	154,126	31-01-25
Infrastructure	Mallabam road Drainage works	0	0	0	311,638	311,638	31-03-25
	TOTAL ***	1,086,392	1,812,275	2,898,667	9,033,338	6,134,671	

Table 5. Monthly Balance Sheet Report

BALANCE SHEET AS AT 31 December 2024	YTD Actuals \$	Notes
ASSETS		
Cash at Bank		1 & 1.1
Tied Funds	6,854,982	
Untied Funds	4,606,515	
Accounts Receivable		
Trade Debtors	605,402	2
Rates & Charges Debtors	952,555	3
Other Current Assets	631,789	
TOTAL CURRENT ASSETS	13,651,243	
Non-Current Financial Assets	0	
Property, Plant and Equipment	89,488,353	
TOTAL NON-CURRENT ASSETS	89,488,353	
TOTAL ASSETS	103,139,597	
LIABILITIES		
Trade Creditors	902,749	4 & 4.1
ATO & Payroll Liabilities	307,410	5
Current Provisions	2,490,261	6
Accrued Expenses	271,420	
Other Current Liabilities	298,967	
TOTAL CURRENT LIABILITIES	4,270,808	
Non-Current Provisions	195,222	6
Other Non-Current Liabilities	7,832,897	7
TOTAL NON-CURRENT LIABILITIES	8,028,119	
TOTAL LIABILITIES	12,298,927	
NET ASSETS	90,840,670	
EQUITY		
Asset Revaluation Reserve	48,616,443	
Reserves	(489)	
Equity Adjustments	5,112,061	
Accumulated Surplus	37,112,655	
TOTAL EQUITY	90,840,670	

BALANCE SHEET NOTES

Note 1. Details of Cash and Investments Held	\$	\$
Investments Held		
Operating Bank Account	(91,599)	
Business One - Post Office Bank Account	29,722	
Business Maxi Bank Account (Note 1.1)	8,580,370	
General Trust Bank Account	286,205	
Traditional Credit Union - Shares	-	
Term Deposits (Note 1.1)	2,655,000	11,459,697
Cash Held		
Floats	1,800	1,800
Total Cash and Investments Held		11,461,497
Less: Restricted Cash		6,854,982
Balance Unrestricted Cash		4,606,515

Note 1.1 Higher Interest Earning Investments	Deposit Date	Principal \$	Interest Rate	Maturity Date	Terms
Westpac	21-03-24	5,000	3.85%	21-03-25	365
NAB *Not rolled until 3/1/2025	30-09-24	500,000	4.95%	30-12-24	91
NAB	14-10-24	500,000	4.95%	13-01-25	91
NAB	28-10-24	300,000	5.00%	28-01-25	92
NAB	11-11-24	450,000	5.00%	10-02-25	91
NAB	25-11-24	400,000	5.00%	24-02-25	91
NAB	09-12-24	500,000	5.00%	11-03-25	92
Business Maxi Bank Account		8,580,370	1.55%		
Total Higher Interest Earning Investments		11,235,370			

Note 2. Trade Debtors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
NDIS Debtors	20,556	5,707	-	44,433	70,696
Childcare Debtors	10,949	13,576	1,574	17,100	43,199
Trade Debtors	354,268	109,600	4,410	23,229	491,507
Total Trade Debtors	385,773	128,883	5,984	84,762	605,402

Note 2.1 Top 3 Trade Debtors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
1. Power and Water Corporation	240,824	84,505	-	-	325,329
2. Kakadu Contracting	29,610	9,828	-	-	39,438
3. Department of Infrastructure, Planning & Logistics	16,423	-	-	8,429	24,852
Total Top 3 Trade Debtors	286,857	94,333	-	8,429	389,619
Remaining Trade Debtors	98,916	34,550	5,984	76,333	215,783
Total Trade Debtors	385,773	128,883	5,984	84,762	605,402

Note 3. Rates & Charges Debtors	Levied in 2024/25	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
General Rates	2,461,957	-	-	233,296	37,025	270,321
Special Rates	164,542	-	-	5,402	-	5,402
Water Charges	1,550,000	393,977	49,147	-	23,199	466,323
Waste Charges	2,272,161	-	-	210,509	-	210,509
Total Rates & Charges Debtors (Note 3.1)	6,448,660	393,977	49,147	449,207	60,224	952,555

Note 3.1 Rates & Charges Debtors By Community	Levied in 2024/25	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
Arnhem Land	19,974	-	-	5,022	6,701	11,723
Gunbalanya	737,820	-	-	79,128	18,735	97,863
Jabiru	4,035,159	393,977	49,147	311,270	32,027	786,421
Maningrida	1,313,069	-	-	32,228	2,760	34,989
Minjilang	131,577	-	-	3,545	-	3,545
Warruwi	211,061	-	-	18,015	-	18,015
Total Rates & Charges Debtors	6,448,660	393,977	49,147	449,208	60,224	952,554

Note 4. Trade Creditors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
Trade Creditors	520,868	121,452	47,565	212,865	902,749

Note 4.1 Top 5 Trade Creditors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
1. Stedman's Construction & Engineering	-	84,265	-	21,564	105,829
2. Road Network Services Pty Ltd	292,240	-	-	94,509	386,749
3. WGANT Pty Ltd	35,970	-	-	-	35,970
4. Lucidity Software Pty Ltd	41,800	-	-	-	41,800
5. City Earthmoving	-	-	-	65,068	65,068
Total Top 5 Trade Creditors	370,010	84,265	-	181,140	635,415
Remaining Trade Creditors	150,858	37,186	47,565	31,724	267,334
Total Trade Creditors	520,868	121,452	47,565	212,865	902,749

Note 5. Australian Tax Office (ATO) and Payroll Obligations
<i>As at the date of this report, all reporting and payment obligations have been met.</i>

Note 6. Provisions (Current and Non-Current)	\$	\$
Current Provisions		
Employees Annual Leave	1,215,264	
Long Service Leave	830,666	
Doubtful Debts	36,638	
Other General Provisions	407,692	
		2,490,261
Non-Current Provisions		
Long Service Leave	195,222	
		195,222
Total Provisions		2,685,483

Note 7. Other Non Current Liabilities	\$	\$
Section 19 Lease Liability	4,543,669	
Jabiru Town Sub Lease Liability	3,784,699	
Rates - Income Received in Advance	(495,471)	
Total Other Non Current Liabilities		7,832,897

Report 5

Restricted Funding Report as at 31 December 2024**RESTRICTED ASSETS:**

Internal Restrictions: Capital Reserve	(489)
External Restrictions: Restricted Grant Funding as at 31 December 2024	6,012,433
LA Funding	352,084
Provision for Purchase of Fleet	357,955
Provision for Election Costs	33,000
Provision for DRFA	100,000
TOTAL:	6,854,982

Internally Restricted (Reserve funded projects) - Using Council's own Money

Funds allocated from the Capital Reserve for Council projects are considered "internally restricted" funds.

The full list of current active Capital Reserve projects:

Reserve Activity	Approved Budget	Date of Approval	Prior Year Expenditure	2024/25 Transfers (Out)/In	Balance as at 31st December 2024
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	70,000	FY 22/23	(67,128)	(1,359)	1,513
SUB-TOTAL FOR GUNBALANYA	70,000		(67,128)	(1,359)	1,513
5292.02 - Upgrade Council Office Jabiru Stage 2	174,700	FY 21/22	(188,916)	-	(14,216)
SUB-TOTAL FOR JABIRU	174,700		(188,916)	-	(14,216)
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	47,800	FY 22/23	(39,065)	(3,010)	5,725
SUB-TOTAL FOR MANINGRIDA	47,800		(39,065)	(3,010)	5,725
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(286,520)	(36,992)	6,488
SUB-TOTAL FOR WARRUWI	330,000		(286,520)	(36,992)	6,488
Capital Reserve Balance	622,500		(581,629)	(41,361)	(489)

Externally Restricted - Funds received from Grants

Cash received to date for externally restricted grant funding projects is \$13.24M and is made up of brought forward unspent balances from 2023-24 and funds received for December YTD. Expenditure for December YTD is \$6.58M, of which \$6.16M is funded by the program, and \$423K is overspent and is progressively being reviewed.

There are 56 current funding streams included in the above table.

Restricted Assets-Tied Grant Funding	Annual Budget 2024-2025	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 31st December 2024	Overspent Activities
2070 - Indigenous Jobs Development Funding - DHCD	794,000	-	(267,313)	-	(267,313)
2144 - Library Service: Jabiru	139,882	141,246	(73,610)	67,636	-
2178 - Local Authorities Community Project Income	147,390	1,356,062	-	352,084	-
2352 - WaRM - Waste and Resource Management	297,600	148,800	(11,963)	136,837	-
2380 - R2R - Mala'ia Road	1,069	1,069	-	1,069	-
2381 - Warruwi Community Hall Upgrade	372,669	372,669	(284,174)	88,495	-
2384 - ABA - Maningrida Oval Changerooms	395,196	2,595,196	(1,021,019)	1,574,177	-
2386 - Gunbalanya Oval Lighting	661,209	676,809	(678,683)	-	(1,874)
2387 - Seeding New Investment	18,691	23,060	(20,000)	3,060	-
2390 - Regional and Remote Burials Grant - MAN and WAR	43,000	43,000	(355)	42,645	-
2391 - Regional and Remote Burials Grant - MINJILNAG	50,000	50,000	(1,693)	48,307	-
2392 - LRCI Phase 4 - Part B - Malabam Road - Maningrida	311,638	281,544	(10,703)	270,841	-
2393 - Critical upgrades to Minilang staff housing	158,682	158,682	(82,890)	75,792	-
2394 - Purchase of a New Garbage Compactor	250,000	250,000	-	250,000	-
2395 - Brockman Oval Grandstand Installation	86,700	86,700	(76,889)	9,811	-
2396 - Brockman Oval Lights - Jabiru	150,000	150,000	-	150,000	-
2397 - Revitalisation Project - Jabiru	16,500	16,500	(1,415)	15,085	-
2398 - West Arnhem Cemetery Establishment - MANINGRIDA	415,000	415,000	(2,550)	412,450	-
2399 - Upgrade for Maningrida Rd and airport road funeral access	500,000	500,000	(451,451)	48,549	-
2400 - R2R - Airport Road, Maningrida - From Lot Lot 438 to Lot 739	-	250,000	(224,032)	25,968	-
2401 - R2R - Warruwi Internal Road, Warruwi, From Lot 98 to Lot 73	250,000	300,000	(300,360)	-	(360)
2402 - R2R - Warruwi Internal Road, Warruwi, From Lot 91 to Lot 37	200,000	200,000	(200,000)	-	-
2403 - R2R - Warruwi Internal Road, Warruwi, From Lot 4 to Lot 148	200,000	200,000	(192,079)	7,921	-
2404 - R2R - Warruwi Internal Road, Warruwi, From Lot NT Por 1647	400,000	400,000	(400,000)	0	-
2405 - R2R - Top Camp Road, Maningrida - From lot 196 to lot 162	35,000	35,000	(36,431)	-	(1,431)
2407 - CBF - Jabiru Library Revitalisation Phase 2	-	70,000	-	70,000	-
2408 - Toys for Jabiru Library Sensory Zone	-	2,000	-	2,000	-
TOTAL CORE SERVICES-TIED	5,894,226	8,723,337	(4,337,609)	3,652,727	(270,978)
3001 - Home Care Packages Program (HCP)	297,728	135,948	(180,652)	-	(44,704)
3002 - Commonwealth Home Support Program (CHSP)	670,178	47,888	(155,334)	-	(107,446)
3003 - NT Jobs Package - Aged Care	991,844	328,714	(177,037)	151,677	-
3004 - Night Patrol	1,083,643	547,956	(426,048)	121,908	-
3009 - Warruwi Outside School Hours Care	134,639	37,730	(2,359)	35,371	-
3012 - Remote Sport Program	381,775	54,775	(54,740)	35	-
3025 - Deliver Indigenous Broadcasting Programs (RIBS)	207,991	169,600	(44,480)	125,120	-
3028 - Manage Creche	1,690,773	930,918	(236,045)	694,873	-
3070 - Australia Day Grant	3,000	3,000	-	3,000	-
3073 - Long Day Care Toy & Equipment Grant Program	1,635	1,635	(1,248)	387	-
3087 - Women's Safe House : Gunbalanya	-	7,764	(7,764)	-	-
3120 - Domestic Family & Sexual Violence Program	35,652	35,652	(35,652)	0	-
3127 - Aged Care Transitional Support	22,549	22,549	-	22,549	-
3129 - Strong Women for Healthy Country Network Forum	1,135	1,135	-	1,135	-
3130 - eHCP Home Care Packages Program	381,000	131,794	(125,244)	6,550	-
3131 - TEABBA Staff Funding - Indigenous Broadcasting Prgrm (RIBS)	12,329	12,329	-	12,329	-
3133 - Youth Mobile Gym Program - Maningrida	760	760	-	760	-
3135 - E-Tools - Commonwealth Home Support Program (CHSP)	1,221,634	909,632	(38,551)	871,081	-

Restricted Assets-Tied Grant Funding	Annual Budget 2024-2025	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 31st December 2024	Overspent Activities
3139 - Flexible Support Packages and COVID-19 Service Delivery Cost	67,289	67,288	(67,288)	0	-
3141 - Get Up Stand Up Show Up - NAIDOC Week Activity	11,005	14,697	(7,665)	7,032	-
3142 - Kurrung Sports Carnival - Sports Australia	24,971	27,264	(13,418)	13,845	-
3145 - Celebrating Aboriginal Culture (Australia Day)	1,746	1,746	-	1,746	-
3150 - Ninja Warrior Obstacle Course	1,157	-	-	-	-
3152 - TFHC - Womens Safe House NPA	200,202	200,202	(200,202)	-	-
3154 - Sports and Recreation	1,065,989	681,183	(378,245)	302,938	-
3155 - National Australia Day Council - Australia Day Grant	-	8,000	(340)	7,660	-
3156 - Warddeken Basketball Tournament	50,000	50,000	(31,034)	18,966	-
3157 - West Arnhem Youth Leadership Summit	85,000	85,000	(57,715)	27,285	-
3158 - Active Regional and Remote Communities Program	-	378,000	(92,460)	285,540	-
TOTAL COMMUNITY SERVICES	8,645,624	4,515,161	(2,241,062)	2,711,789	(152,150)
Total	14,539,850	13,238,498	(6,578,671)	6,364,516	(423,128)

Summary of movements in Restricted Assets

The net movement in restricted assets from November to December for:

- internal restriction funds (capital reserve) resulted in a decreased balance of \$38K; and
- external restriction funds (grant funding) resulted in a decreased balance of \$1.044M

Monthly Financial Report for Local Authority Areas

Operating Income and Expenditure for Local Authorities for the Period Ending 31 December 2024

	NOTES	Regional Office / Unallocated			Minijilang LA			Warruwi LA			Gunbalanya LA		
		YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME													
Rates		13,278	10,824	2,454	63,720	40,763	22,957	91,719	60,019	31,699	337,596	186,188	151,408
Charges		0	0	0	66,665	33,929	32,737	92,668	53,332	39,336	310,860	195,311	115,550
Fees and Charges		83,405	80,240	3,165	2,309	10,650	(8,341)	822	6,800	(5,978)	2,394	23,200	(20,806)
Operating Grants and Subsidies		9,239,702	13,323,980	(4,084,278)	750,883	1,219,272	(468,389)	1,767,624	1,696,036	71,588	665,267	554,803	110,464
Interest / Investment Income		116,083	77,000	39,083	0	0	0	0	0	0	0	0	0
Commercial and Other Income		2,983,421	3,143,619	(160,199)	434,425	499,033	(64,608)	364,615	438,930	(74,315)	938,042	1,119,597	(181,555)
TOTAL OPERATING INCOME		12,435,888	16,635,663	(4,199,775)	1,318,003	1,803,647	(485,644)	2,317,448	2,255,118	62,330	2,254,159	2,079,098	175,061
OPERATING EXPENDITURE													
Employee Expenses		3,107,016	3,336,188	(229,172)	700,412	814,163	(113,750)	775,574	989,407	(213,833)	849,828	1,163,586	(313,758)
Materials and Contracts		939,774	1,440,689	(500,914)	199,208	339,392	(140,184)	1,283,227	848,014	435,214	560,290	686,194	(125,904)
Elected Member Allowances		182,597	203,220	(20,623)	0	0	0	0	0	0	0	0	0
Elected Member Expenses		106,937	128,425	(21,488)	0	0	0	0	0	0	0	0	0
Council Committee & LA Allowances		0	3,356	(3,356)	3,050	2,225	825	4,600	2,950	1,650	7,400	4,050	3,350
Council Committee & LA Expenses		0	0	0	0	53	(53)	0	0	0	0	0	0
Depreciation, Amortisation and Impairment		2,738,182	2,738,182	0	0	0	0	0	0	0	0	0	0
Interest Expenses		0	0	0	0	0	0	0	0	0	0	0	0
Other Expenses		1,443,961	2,904,912	(1,460,951)	405,436	476,144	(70,708)	317,237	411,993	(94,756)	960,355	758,165	202,190
TOTAL OPERATING EXPENDITURE		8,518,468	10,754,971	(2,236,503)	1,308,107	1,631,977	(323,870)	2,380,638	2,252,363	128,275	2,377,873	2,611,995	(234,122)
OPERATING SURPLUS / DEFICIT		3,917,420	5,880,692	(1,963,272)	9,896	171,670	(161,774)	(63,190)	2,754	(65,945)	(123,714)	(532,897)	409,183

	NOTES	Maningrida LA			Kakadu Ward Advisory Committee			Total		
		YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME										
Rates		579,863	308,941	270,923	1,713,521	727,179	986,342	2,799,697	1,333,915	1,465,782
Charges		614,655	367,626	247,029	1,518,551	1,301,991	216,560	2,603,399	1,952,188	651,211
Fees and Charges		25,461	46,311	(20,849)	234,420	198,770	35,650	348,811	365,971	(17,160)
Operating Grants and Subsidies		1,516,127	1,535,930	(19,803)	316,990	293,404	23,586	14,256,594	18,623,426	(4,366,832)
Interest / Investment Income		0	0	0	0	0	0	116,083	77,000	39,083
Commercial and Other Income		758,076	746,226	11,850	1,001,565	736,959	264,606	6,480,143	6,684,363	(204,221)
TOTAL OPERATING INCOME		3,494,183	3,005,033	489,149	4,785,046	3,258,303	1,526,744	26,604,726	29,036,862	(2,432,136)
OPERATING EXPENDITURE										
Employee Expenses		948,895	1,146,248	(197,353)	1,887,009	1,951,343	(64,334)	8,268,734	9,400,934	(1,132,200)
Materials and Contracts		1,197,869	1,806,549	(608,680)	916,995	806,026	110,969	5,097,364	5,926,863	(829,500)
Elected Member Allowances		0	0	0	0	0	0	182,597	203,220	(20,623)
Elected Member Expenses		0	0	0	0	0	0	106,937	128,425	(21,488)
Council Committee & LA Allowances		2,850	4,000	(1,150)	0	0	0	17,900	16,581	1,319
Council Committee & LA Expenses		0	0	0	0	0	0	0	53	(53)
Depreciation, Amortisation and Impairment		0	0	0	0	0	0	2,738,182	2,738,182	0
Interest Expenses		0	0	0	0	0	0	0	0	0
Other Expenses		681,324	630,535	50,789	946,558	804,860	141,698	4,754,871	5,984,087	(1,229,216)
TOTAL OPERATING EXPENDITURE		2,830,938	3,587,332	(756,394)	3,750,562	3,562,229	188,333	21,166,585	24,398,345	(3,231,760)
OPERATING SURPLUS / DEFICIT		663,245	(582,299)	1,245,543	1,034,485	(303,926)	1,338,411	5,438,141	4,638,516	799,625

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WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	7.2
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is to table items of correspondence received and sent since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL receive and noted the attached items of incoming and outgoing correspondence.

BACKGROUND

In October 2012 Council resolved only to table hard copy mail due to its volume. In 2021 the Administration aligned its definition of Correspondence with section 55(2) of the *Local Government (General) Regulations 2021*, as all correspondence addressed to, or sent by, the council or its principal member. Correspondence matching that definition is presented to Council in this report.

COMMENT

ATTACHMENT NO	CORRESPONDENCE TYPE	DATE RECEIVED / SENT	SENT BY	DOCUMENT NAME
1	Incoming	22/01/2025	Matthew Large, President – Jabiru Bombers Football Club	Letter Sponsors Day and Presentation Night February 2025

LEGISLATION AND POLICY

Local Government (General) Regulations 2021 s55(2)
Incoming and Outgoing Correspondence Policy

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars of the *Regional Plan and Budget 2023-2024*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Letter Sponsors Day and Presentation Night February 2025 [7.2.1 - 1 page]

JABIRU BOMBERS FOOTBALL CLUB



22 January 2025

Dear Valued Sponsors,

RE: Annual sponsors and Family Fun Day, Season Update and Presentation Night

I am writing to provide you with an update of our 2024/2025 season. We are deep into the season now and our club is already seeing great signs for our teams.

Our teams have continued their success from last season, with both coming into the new year on top of their respective ladders. With three games to go, the mens team cannot lose the top spot, a great position to be in.

The Northern Territory Football League decided to give our club 7 home games this season, which is unprecedented and has given other clubs more exposure to the Jabiru community.

Our annual Sponsors and Family Fun Day is upon us, and we would like to formally invite two (2) representatives from your organisation to attend our last home game for the season on **Saturday 1 February 2024** with kick off at 12:15pm for the womens game. The day is a double header against Pint, which, for the women will be their first opportunity to play against the team sitting in third spot. This will be a good opportunity for them to have a look at one of the teams they are likely to play in the finals. Pint always enjoy the road trip to Jabiru and bring along a fun group for the day.

A food and drinks package will be offered to our sponsors for the duration of the game.

We are hoping that we will have a waterslide option available again this year for the kids. It is a great family day that is not to be missed!

If you are able to make this day, can you please RSVP no later than Wednesday 29 January to our email address at jabirubombersfc@gmail.com.

Finally, we also invite you to 'save the date' to attend our presentation night celebrations on **Saturday 22 March 2024**. We will contact you again soon, once the venue and other details have been finalised.

In recognition of your sponsorship we are excited to offer your organisation a package to attend the presentation night. For platinum and gold sponsors we offer 2 free seats and for our silver sponsors we offer 1 free seat for the evening. This is to thank you for your continued support as without you, our club would not exist.

Also for your information we can confirm that the finals series commences on 22 February and the grand final this year for both divisions will be held on Saturday 8 March 2025.

Don't hesitate to contact us if you have any questions, otherwise we look forward to seeing you at our upcoming functions and, hopefully, during our finals campaign.

Yours Sincerely

Matthew Large

President - Jabiru Bombers Football Club

Email: jabirubombersfc@gmail.com

Phone: 0428 263 646

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 January 2025

Agenda Reference:	7.3
Title:	Grant Funding Acquittals
Author:	Jocelyn Nathanael-Walters, Director of Finance

SUMMARY

This report is to inform the Council on the actions undertaken in relation to Local Government Priority Infrastructure Funding for the Warruwi Airport Road drainage construction.

RECOMMENDATION

THAT COUNCIL receive and note the report titled *Grant Funding Acquittals*.

BACKGROUND

An acquittal of the Local Government Priority Infrastructure Fund (LGPIF) grant for the Warruwi Airport Road drainage construction is required to be laid before a meeting of the Council.

COMMENT

The acquittal is attached as required by the funding body.

STATUTORY ENVIRONMENT

Local Government Act 2019

FINANCIAL IMPLICATIONS

The Council is responsible for managing its resources.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. Acquittal - PIF Warruwi Airport Road Drainage - 20.12.2024 [7.3.1 - 2 pages]

West Arnhem Regional Council

Acquittal of Local Government Priority Infrastructure Fund 2020-21

File Number: LGR2016/00013

Purpose of Grant: Towards the Warruwi Airport Road drainage construction.

Application Number: PIF2100003

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes No
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 20 November 2022


Local Government Priority Infrastructure Fund	<u>\$300 000</u> (ex GST)
Other income/council contribution	<u>\$175 106</u>
Total income	<u>\$475,106</u>
Expenditure (Specify accounts and attach copies of ledger entries) An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	
Capital expenditure – Warruwi Airport Road Invoice 000247	<u>\$100,000</u>
Capital expenditure – Warruwi Airport Road Invoice 000140	<u>\$70,000</u>
Capital expenditure – Warruwi Airport Road Invoice 000136	<u>\$140,000</u>
Capital expenditure – Warruwi Airport Road Invoice 000134	<u>\$127,272</u>
Capital expenditure – Warruwi Airport Road Invoice 000133	<u>\$36,000</u>
Capital expenditure – Warruwi Airport Road Invoice 000232 (Invoice partly paid from this project)	<u>\$1,834</u>
Total Expenditure	<u>\$475,106</u>
Surplus/(Deficit)	<u>0</u>

IS THE PROJECT COMPLETE: Yes No

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Bryony Stracey 19/12/2024

To be laid before the Council at a meeting held on 29/01/25 Copy of minutes to be attached.

CEO or CFO:  Jocelyn Nathanael-Walters, Director Finance 20/12/2024

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Expenditure conforms to purpose: Yes No

Capital Works – Bought from Territory Enterprise: Yes No

Minutes checked: Yes No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: Yes No

West Arnhem Regional Council

Acquittal of Local Government Priority Infrastructure Fund 2020-21

Acquittal checked by: _____ /_____/_____

Comments:

Donna Hadfield, Manager Grants Program _____ /_____/_____

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	8.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

LEGISLATION AND POLICY

Section 99(2) of the *Local Government Act 2019*
Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021*

RECOMMENDATION

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 52 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference:	9.1
Title:	Chief Executive Officer Employment Contract
Author:	Andrew Walsh, Chief Executive Officer

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Agenda Reference:	9.2
Title:	Local Authority Membership
Author:	Jasmine Mortimore, Governance Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(b). It contains information about the personal circumstances of a resident or ratepayer.

Agenda Reference:	9.3
Title:	Maningrida Subdivision Handover
Author:	Hilal Ahmad, Senior Project Manager

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	9.4
Title:	Gunbalanya Subdivision Handover
Author:	Hilal Ahmad, Senior Project Manager

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Agenda Reference:	9.5
Title:	Tender Evaluation - Provision of Veterinary Services - West Arnhem Region
Author:	Clem Beard, Project Manager Technical Services

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Agenda Reference:	9.6
Title:	Rates and Water Use Concession
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(b). It contains information about the personal circumstances of a resident or ratepayer.

10 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

Agenda Reference:	10.2
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Jasmine Mortimore, Governance Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

RE-ADMITTANCE OF THE PUBLIC

11 MEETING DECLARED CLOSED