



WEST ARNHEM REGIONAL COUNCIL AGENDA

**ORDINARY COUNCIL MEETING
WEDNESDAY, 29 JANUARY 2025**



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers Jabiru on Wednesday 29 January 2025 at 9:00 am.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent Without Notice
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is to table, for Council's record, any apologies, and requests for leave of absence received by Council's Chief Executive Officer from Elected Members, as well as record any absence without notice for the Ordinary Council meeting held on 29 January 2025.

RECOMMENDATION

THAT COUNCIL:

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Council.
4. Determines ... are absent without permission of the Council.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

LEGISLATION AND POLICY

Section 47(o) of the *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Agenda papers are presented for acceptance at the Ordinary Council meeting held on 29 January 2025.

RECOMMENDATION

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 29 January 2025.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration at an Ordinary Council Meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT COUNCIL receive the declarations of interest as listed for the Ordinary Council meeting held on 29 January 2025.

LEGISLATION AND POLICY/STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

1. Declaration of Interest Register - Elected Members [5.1.1 - 2 pages]



Declaration of Interest Register		
Elected Members	Declared Interest	Connection
Mayor James Woods	Local Government Association Northern Territory (LGANT)	Board Member
	Malala Health Clinic	Staff Member, Board Member
	Maningrida AFL Committee	Committee member
	Maningrida Emergency Response Group	Unit Officer
	Bawinanga Aboriginal Corporation	Deputy Chair
	Maningrida Housing Reference Group	Member
	Traditional Credit Union	Director
Deputy Mayor Elizabeth Williams		
Cr Ralph F Blyth	Warnbi Aboriginal Corporation	Executive Officer
	Wark Aboriginal Corporation	Director
	Red Lily Health Board	Alternative Director / Board Member
Cr Micketja Onus	Energy Resources Australia (ERA)	Staff Member
Cr Gabby Gumurdul	Gunbalanya Economic Development Aboriginal Corporation	Director
	Gunbalanya Sports and Social Club	Member
Cr Donna Nadjamerrek	National Indigenous Australians Agency (NIAA)	Indigenous Engagement Officer for Gunbalanya, Minjilang and Warruwi.
	Injalak Aboriginal Corporation	Member
	Adjumarllarl Aboriginal Corporation	Member
Cr Otto Dann	Northern Land Council (NLC)	Board Member
	Adjumarllarl Aboriginal Corporation	Member
Cr James Marrawal		
Cr Henry Guwiyul		
Cr Jacqueline Phillips	JP Cultural Solutions	Director
	Northern Land Council (NLC)	Board Member
	Bawinanga Aboriginal Corporation	Chair
	Maningrida Housing Reference Group	Member
	Maningrida Homelands School Company	Board Member
Cr Jermaine Namanurki	Malala Health Centre	Staff Member

PO Box 721, Jabiru NT 0886 • info@westarnhem.nt.gov.au • www.westarnhem.nt.gov.au



Jabiru (Head Office)

☎ 08 8979 9444

Gunbalanya

☎ 08 8970 3700

Maningrida

☎ 08 8979 6600

Warruwi

☎ 08 8970 3600

Minjilang

☎ 08 8970 3500



Cr Monica Wilton	Maningrida Homelands School Company	Deputy Chair
	Maningrida School	Teacher / Language and Cultural Team

✉ PO Box 721, Jabiru NT 0886 ● info@westarnhem.nt.gov.au 🌐 www.westarnhem.nt.gov.au



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Maningrida
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Waruwi
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Minjilang
☎ 08 8970 3500



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	6.1
Title:	Confirmation of Ordinary Council Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The Minutes of the Ordinary Council meeting held on 18 December 2024 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT COUNCIL confirm the minutes of 18 December 2024 Ordinary Council meeting as a true and correct record of the meeting.

STATUTORY AND POLICY

Section 101 and 102 *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Unconfirmed Ordinary Council Meeting Minutes - 18 December 2024 - fi [6.1.1 - 11 pages]



Minutes of the West Arnhem Regional Council Ordinary Council Meeting
Wednesday, 18 December 2024 at 9:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Mayor Woods declared the meeting open at 9:10 am, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Chairperson	James Woods (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Mickitja Onus
Councillor	Otto Dann
Councillor	Donna Nadjamerrek
Councillor	Monica Wilton
Councillor	Jermaine Namanurki
Councillor	Jacqueline Phillips

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Director Community and Council Services	Fiona Ainsworth
Director Finance	Jocelyn Nathanael-Walters
General Manager Technical Services	Garth Borgelt
Communications and Public Relations Coordinator	Heidi Walton
Executive Assistant to the Mayor and CEO	Gina Carrascalao
Governance Advisor	Jasmine Mortimore

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

OCM366/2024 RESOLVED:

On the motion of Cr Onus

Seconded Deputy Mayor Williams

THAT COUNCIL

1. Notes the absence of Cr James Marrawal, Cr Ralph F Blyth, Cr Nadjamerrek and Cr Phillips.
2. Notes the apology received from Cr James Marrawal and Cr Ralph F Blyth; and
3. Determines Cr James Marrawal and Cr Ralph F Blyth are absent with permission of the Council.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Acceptance of Agenda.

OCM367/2024 RESOLVED:

On the motion of Mayor Woods

Seconded Cr Wilton

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 18 December 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Disclosure of Interest of Members or Staff.

OCM368/2024 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Cr Onus

THAT COUNCIL

1. Receive no additional declarations of interest as listed for the Ordinary Council meeting held on 18 December 2024; and
2. Cr Onus, Deputy Mayor Williams declared a conflict for item 11.7 of the Confidential Ordinary Council Meeting Agenda.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
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Title:	Confirmation of Ordinary Council Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Confirmation of Ordinary Council Meeting Minutes.

OCM369/2024 RESOLVED:
On the motion of Cr Dann
Seconded Cr Namanurki

THAT COUNCIL confirm the minutes of 19 November 2024 Ordinary Council meeting as a true and correct record of the meeting.

CARRIED

Agenda Reference:	6.2
Title:	Risk Management and Audit Committee Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Risk Management and Audit Committee Minutes.

OCM370/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Deputy Mayor Williams

THAT COUNCIL noted the minutes of 12 November 2024 Special Risk Management and Audit Committee and reviewed decisions made by the Committee.

CARRIED

Agenda Reference:	6.3
Title:	Confirmation of Special Council Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Confirmation of Special Council Meeting Minutes.

OCM371/2024 RESOLVED:
On the motion of Cr Onus
Seconded Mayor Woods

THAT COUNCIL

1. Confirm the minutes of 12 November 2024 Special Council meeting as a true and correct record of the meeting.
2. Confirm the minutes of 20 November 2024 Special Council meeting as a true and correct record of the meeting.
3. Confirm the minutes of 6 December 2024 Special Council meeting as a true and correct record of the meeting.

CARRIED

Agenda Reference:	6.4
Title:	Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Local Authority Meeting Minutes.

OCM372/2024 RESOLVED:
On the motion of Cr Wilton
Seconded Cr Namanurki

THAT COUNCIL noted the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Minjilang	25 November 2024	Yes	13 March 2025
Warruwi	26 November 2024	Yes	11 March 2024
Gunbalanya	27 November 2024	Yes	12 March 2025
Maningrida	28 November 2024	Yes	10 March 2024

CARRIED

Agenda Reference:	6.5
Title:	Kakadu Ward Advisory Committee Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Kakadu Ward Advisory Committee Minutes.

OCM373/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL:

1. Noted the minutes of 29 November 2024 Kakadu Ward Advisory Committee and reviewed decisions made by the Committee; and
2. Update item 9.2 to reflect that Chairperson Blyth noted his concerns in relation to the health hazard relating to Bats in the township.

CARRIED

7 ACTION REPORTS

Agenda Reference:	7.1
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Review of Action Items.

OCM374/2024 RESOLVED:
On the motion of Cr Onus
Seconded Deputy Mayor Williams

THAT COUNCIL:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register, including item 10.

CARRIED

Agenda Reference:	7.2
Title:	Procurement Policy Review
Author:	Jocelyn Nathanael-Walters, Director of Finance

Cr Phillips joined the meeting at 9:39am

Cr Dann left the meeting at 9:39am

The Council considered a report on Procurement Policy Review.

OCM375/2024 RESOLVED:

**On the motion of Cr Wilton
Seconded Cr Onus**

THAT COUNCIL:

1. Receive and note the report titled *Procurement Policy Review*; and
2. Approve the Procurement Policy with
 - a. An additional procurement principle: benefit the community; and
 - b. A procurement decision matrix weighting of: Local Content 30%; Social and Community Benefit 10%; Environmental 5%; Value for money 35%; and Capacity and Past Performance 20%.

CARRIED

8 RECEIVE AND NOTE REPORTS

Agenda Reference:	8.1
Title:	Finance Report for the period ended 30 November 2024
Author:	Jocelyn Nathanael-Walters, Director Finance Corey White, Accountant

The Council considered a report on Finance Report for the period ended 30 November 2024.

OCM376/2024 RESOLVED:

**On the motion of Cr Phillips
Seconded Deputy Mayor Williams**

THAT COUNCIL receive and note the report titled *Finance Report for the period ended 30 November 2024*.

CARRIED

Agenda Reference:	8.2
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

Marnie Mitchell, Manager Community Services Support joined the meeting at 10:05am

Cr Dann and Cr Nadjamerrek joined the meeting at 10:29am

The Council considered a report on Incoming and Outgoing Correspondence.

OCM377/2024 RESOLVED:

**On the motion of Deputy Mayor Williams
Seconded Cr Onus**

THAT COUNCIL

1. Receive and noted the attached items of incoming and outgoing correspondence; and
2. Note the tabled correspondence titled 'WARC Resignation from CouncilBIZ Letter'.

CARRIED

Agenda Reference:	8.3
Title:	Meetings and Events attended by the Mayor
Author:	Gina Carrascalao, Executive Assistant to Mayor and CEO

The Council considered a report on Meetings and Events attended by the Mayor.

OCM378/2024 RESOLVED:

**On the motion of Deputy Mayor Williams
Seconded Cr Namanurki**

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the Mayor*.

CARRIED

Agenda Reference:	8.4
Title:	Meetings and Events attended by the CEO
Author:	Andrew Walsh, Chief Executive Officer

The Council considered a report on Meetings and Events attended by the CEO.

OCM379/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the CEO*.

CARRIED

Agenda Reference:	8.5
Title:	Sydney Swans Community Visit
Author:	Scott Page, Council Services Manager, Maningrida

The Council considered a report on Sydney Swans Community Visit.

OCM380/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Wilton

THAT COUNCIL receive and note the report titled *Sydney Swans Community Visit*.

CARRIED

Agenda Reference:	8.6
Title:	West Arnhem Youth Leadership Summit November 2024
Author:	Marnie Mitchell, Manager Community Services Support

Meeting broke at 10:54am and recommenced at 11:07am

Sara Fitzgerald, Waste and Resource Coordinator joined the meeting 11:07am

The Council considered a report on West Arnhem Youth Leadership Summit November 2024.

OCM381/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Dann

THAT COUNCIL receive and note the report titled *West Arnhem Youth Leadership Summit November 2024*.

CARRIED

Agenda Reference:	8.7
Title:	Cemetery Project update
Author:	Sara Fitzgerald, Waste and Resource Coordinator

Marnie Mitchell, Manager Community Services Support left the meeting at 11:15am

The Council considered a report on Cemetery Project update.

OCM382/2024 RESOLVED:
On the motion of Cr Onus

Seconded Cr Dann

THAT COUNCIL receive and note the report titled *Cemetery Project update*.

CARRIED

Agenda Reference:	8.8
Title:	Technical Services Projects Report
Author:	Garth Borgelt, Manager Technical Services

Sara Fitzgerald, Waste and Resource Coordinator left the meeting at 11:20am
The Council considered a report on Technical Services Projects Report.

OCM383/2024 RESOLVED:
On the motion of Cr Wilton
Seconded Cr Onus

THAT COUNCIL receives and notes the report titled *Technical Services Projects Report*.

CARRIED

Agenda Reference:	8.9
Title:	2025 Local Government Elections
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on 2025 Local Government Elections.

OCM384/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Phillips

THAT COUNCIL

1. Receive and note the report titled *2025 Local Government Elections*; and
2. Request draft election timetable to be placed in Elected Members calendars.

CARRIED

9 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	9.1
Title:	Elected Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Elected Member Questions with or without Notice.

OCM385/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Namanurki

That the Chairperson received no questions with or without notice from Elected Members.

CARRIED

10 PROCEDURAL MOTIONS

Agenda Reference:	10.1
Title:	Closure to the Public for the Discussion of Confidential Items

Author:	Jasmine Mortimore, Governance Advisor
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The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

OCM386/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED

11 CONFIDENTIAL ITEMS

The information in this section of the Agenda is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference:	12.1
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

OCM396/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Wilton

THAT COUNCIL:

1. Approve to disclose all resolutions excluding 11.5 from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public after the discussion of confidential items.

CARRIED

Agenda Reference:	11.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

Clem Beard, Projects Manager joined the meeting at 11:55am
 Meeting broke for lunch at 12:00pm and recommenced at 12:55pm
 The Council considered a report on Incoming and Outgoing Correspondence.

OCM387/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Dann

THAT COUNCIL receive and note the attached items of incoming and outgoing correspondence.

CARRIED

Agenda Reference:	11.2
Title:	Proposed Lease Termination - Lot 660 Maningrida
Author:	Clem Beard, Projects Manager Technical Services

Cr Dann declared a conflict as a member on the Northern Land Council Board.
 Cr Phillips declared a conflict as a member on the Northern Land Council Board and Maningrida Homeland School Board.

Cr Wilton declared a conflict as a member on the Maningrida Homeland School Board.
The Council deferred a report on Proposed Lease Termination - Lot 660 Maningrida due to loss of quorum.

Agenda Reference:	11.3
Title:	Tender Evaluation - Jabiru Kitchen and Bathroom Upgrades
Author:	Hilal Ahmad, Senior Project Manager

The Council considered a report on Tender Evaluation - Jabiru Kitchen and Bathroom Upgrades.

OCM389/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Nadjamerrek

THAT COUNCIL:

1. Receive and note the report titled *Tender Evaluation - Jabiru Kitchen and Bathroom Upgrades*; and
2. Approve the awarding of Jabiru kitchen and bathroom upgrades tender in Jabiru to TB Construction NT for a total price of \$160, 108.35.

CARRIED

Agenda Reference:	11.4
Title:	Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council
Author:	Clem Beard, Projects Manager Technical Services

Cr Dann and Cr Phillips declared a conflict as members of the Northern Land Council Board and left the meeting at 1:12pm

The Council considered a report on Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council.

OCM390/2024 RESOLVED:
On the motion of Cr Wilton
Seconded Cr Namanurki

THAT COUNCIL:

1. Receive and note the report titled Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council; and
2. Note the status of outstanding Land Use Agreements.

CARRIED

Agenda Reference:	11.5
Title:	Approval to Dispose of Executive Fleet Prado
Author:	Graham Baulch, Project Coordinator Fleet Operations

Cr Dann joined the meeting 1:19pm

Cr Phillips joined the meeting at 1:20pm

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Agenda Reference:	11.6
Title:	Langford Smith Drive and Footpath Resealing Works Jabiru Completion Report
Author:	Hilal Ahmad, Senior Project Manager

The Council considered a report on Langford Smith Drive and Footpath Resealing Works Jabiru Completion Report.

OCM392/2024 RESOLVED:
On the motion of Cr Onus
Seconded Mayor Woods

THAT COUNCIL received and noted the report titled *Langford Smith Drive and Footpath Resealing Works Jabiru Completion Report*.

CARRIED

Agenda Reference:	11.7
Title:	Sponsorship Proposal
Author:	Jasmine Mortimore, Governance Advisor

Deputy Mayor Williams and Cr Onus declared a conflict due to personal relationships and left the meeting at 1:28pm

The Council considered a report on Sponsorship Proposal.

OCM393/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Wilton

THAT COUNCIL

1. Receive and note the report titled *Sponsorship Proposal*;
2. Do not approve the sponsorship proposal; and
3. Request a policy be created for Sponsorship and Donations.

CARRIED

Agenda Reference:	11.8
Title:	Local Authority Membership
Author:	Jasmine Mortimore, Governance Advisor

Deputy Mayor Williams joined the meeting at 1:36pm

Cr Onus joined the meeting at 1:37pm

The Council considered a report on Local Authority Membership.

OCM394/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Deputy Mayor Williams

THAT COUNCIL

1. Receive and note the report titled *Local Authority Membership*;
2. Approve to revoke Audrey Lee Membership from the Minjilang Local Authority; and
3. Endorse the Mayor to sign letter informing Audrey Lee of Councils decision.

CARRIED

Agenda Reference:	11.9
Title:	Maningrida K9 Security Program
Author:	Fiona Ainsworth, Director of Community and Council Services

The Council considered a report on Maningrida K9 Security Program.

OCM395/2024 RESOLVED:

**On the motion of Cr Onus
Seconded Cr Namanurki**

THAT COUNCIL:

1. Receive and note the report titled *Maningrida K9 Security Program*; and
2. Approve one off payment of \$37,500 from 1 January 2025 to 30 June 2025, from the budget responsibility of Director of Finance, for the Maningrida K9 Security Program.

CARRIED

13 MEETING DECLARED CLOSED

Chairperson Mayor Woods declared the meeting closed at 1:59 pm.

14 NEXT MEETING

The next meeting is scheduled to take place on 29 January 2024.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on 18 December 2024.

[Click here](#) to view the agenda for the Ordinary Council Meeting held on 18 December 2024.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	6.2
Title:	Confirmation of Special Council Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The Minutes of the Special Council meeting held on 3 January 2025 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT COUNCIL confirm the minutes of 3 January 2025 Special Council meeting as a true and correct record of the meeting.

STATUTORY AND POLICY

Section 101 and 102 *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Unconfirmed Special Council Meeting Minutes - 3 January 2025 [6.2.1 - 5 pages]



Minutes of the West Arnhem Regional Council Special Council Meeting
Friday, 3 January 2025 at 1:00 pm
Council Chambers Via Video Conference

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Mayor Woods declared the meeting open at 1:06 pm, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Chairperson	James Woods (Mayor) (via video)
Deputy Mayor	Elizabeth Williams (via video)
Councillor	Ralph F Blyth (via video)
Councillor	Mickitja Onus (via video)
Councillor	Otto Dann (via video)
Councillor	Monica Wilton (via video)
Councillor	Jermaine Namanurki (via video)
Councillor	Jacqueline Phillips (via video)
Councillor	James Marrawal (via video)

STAFF PRESENT

Chief Executive Officer	Andrew Walsh (via video)
Director Community and Council Services	Fiona Ainsworth (via video)
Director Finance	Jocelyn Nathanael-Walters (via video)
Executive Assistant to the Mayor and CEO	Gina Cassacalao (via video)
Governance Advisor	Jasmine Mortimore (via video)

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absent Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

SCM1/2025 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Cr Blyth

THAT COUNCIL

1. Notes the absence of Donna Nadjamerrek and Jermaine Namanurki; and
2. Notes the apology received from Donna Nadjamerrek.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Acceptance of Agenda.

SCM2/2025 RESOLVED:
On the motion of Cr Blyth
Seconded Mayor Woods

THAT COUNCIL accept the agenda papers as circulated for the Special Council meeting held on 3 January 2025.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Disclosure of Interest of Members or Staff.
Cr Namanurki joined the meeting at 1:10pm

SCM3/2025 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Mayor Woods

THAT COUNCIL

1. Receive the declarations of interest as listed for the Special Council meeting held on 3 January 2025.
2. Fiona Ainsworth and Gina Cassacalao declared a conflict for 8.1 and 8.2
3. Jocelyn Nathanael- Walters declared a conflict for 8.1
4. Andrew Walsh declared a conflict for 8.2; and
5. Mayor Woods requested his newly appointed position as Deputy Chair of Bawinanga Homelands Aboriginal Corporation be added to the declaration register.

CARRIED

6 ACTION REPORTS

Agenda Reference:	6.1
Title:	WARC Delegations Manual
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Council considered a report on WARC Delegations Manual.

SCM4/2025 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Mayor Woods

THAT COUNCIL:

1. Received and noted the report titled *WARC Delegations Manual*; and
2. Approved the revised Delegations Manual.

CARRIED

7 PROCEDURAL MOTIONS

Agenda Reference:	7.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Governance Advisor

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

SCM5/2025 RESOLVED:
On the motion of Cr Blyth
Seconded Mayor Woods

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED

8 CONFIDENTIAL ITEMS

Agenda Reference:	9.1
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Jasmine Mortimore, Governance Advisor

Cr Dann joined the meeting at 3:27pm

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

SCM10/2025 RESOLVED:
On the motion of Mayor Woods
Seconded Cr Onus

THAT COUNCIL:

1. Approve to disclose resolutions 8.3 and 8.4 from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public after the discussion of confidential items.

CARRIED

Agenda Reference:	8.1
Title:	Chief Executive Officer Report
Author:	Andrew Walsh, Chief Executive Officer

Fiona Ainsworth, Jocelyn Nathanael-Walters and Gina Casscalao declared a conflict as direct reports

of the CEO and left the meeting at 1:27pm
 Andrew Walsh left the meeting at 2:05pm and joined at 2:59pm

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Minute Note: Agenda items 8.2 and 8.3 were deferred until after item 8.4

Agenda Reference:	8.2
Title:	Employment Contract
Author:	Jocelyn Nathanael-Walters, Director of Finance

Cr Wilton, Cr Dann and Cr Phillips joined the meeting at 3:16pm
 Jocelyn Nathanael-Walters joined the meeting at 3:16pm
 Andrew Walsh declared a conflict as the Chief Executive Officer and left the meeting at 3:16pm

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Agenda Reference:	8.3
Title:	Bank Authorisations
Author:	Jocelyn Nathanael-Walters, Director of Finance

Cr Dann left the meeting at 3:23pm
 The Council considered a report on Bank Authorisations.

**SCM9/2025 RESOLVED:
 On the motion of Cr Onus
 Seconded Cr Wilton**

THAT COUNCIL:

1. Received and noted the report titled *Bank Authorisations*; and
2. Approve only the following Council officers be authorised to deal with the Westpac Bank on behalf of the Council:
 - a. Andrew Walsh
 - b. Jocelyn Nathanael-Walters
 - c. Fiona Ainsworth
 - d. Karen Borgelt
 - e. Corey White
 - f. Imran Shajib

CARRIED

Agenda Reference:	8.4
Title:	Proposed Lease Termination - Lot 660 Maningrida
Author:	Clem Beard, Projects Manager Technical Services

Cr Wilton declared a conflict as a member of the Maningrida Homelands School and left the meeting at 3:07pm.
 Cr Phillips declared a conflict as a member of the Northern Land Council and the Maningrida Homelands School and left the meeting at 3:07pm.

Cr Dann declared a conflict as a member of the Northern Land Council and left the meeting at 3:07pm.

The Council considered a report on Proposed Lease Termination - Lot 660 Maningrida.

SCM7/2025 RESOLVED:

On the motion of Mayor Woods

Seconded Cr Namanurki

THAT COUNCIL:

1. Receive and note the report titled *Proposed Lease Termination - Lot 660 Maningrida*; and
2. Does not terminate lease of Lot 660 Maningrida.

CARRIED

11 MEETING DECLARED CLOSED

Chairperson Mayor Woods declared the meeting closed at 3:29 pm.

This page and the preceding pages are the minutes of the Special Council Meeting held on 3 January 2025.

[Click here](#) to view the agenda for the Special Council Meeting held on 3 January 2025.

UNCONFIRMED

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	7.0
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is submitted for Council to review and discuss the progress on outstanding action items from Council meetings.

RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report entitled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of Council or questions asked by Councillors. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for Council to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Council resolves to occur are to be acted upon by the administration. This report enables Council to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

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Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. OCM Action Items 29 January 2025 [7.0.1 - 12 pages]

Item	Status	Action Required	Assignee/s	Action Taken
1	In Progress	OCM19/2024 1. Directed Council to reach out to the Office of Marion Scrymgour to offer funding better suited to West Arnhem and to accept funding for purchase of community buses. 2. Requested alternative letter outlining organisations in communities better suited to deliver service within the communities, cc'ing in those organisations	Fiona Ainsworth, Jasmine Mortimore	15/04/2024 Jasmine Mortimore Outcome from action has changed as the offer of buses is being negotiated with the Office of Marion Scrymgour. WARC have sent a proposal to use buses for sport and recreations as this fits within the funding guidelines. 10/05/2024 Jasmine Mortimore Working with Office of Marion Scrymgour, updates will be provided out of session. 23/09/2024 Jasmine Mortimore As off 23 September 2024 administration has reached out to Office of Marion Scrymgour 5 times without response. Will continue to follow up. 15/10/2024 Jasmine Mortimore Office of Marion Scrymgour Office attended Council Meeting on 30 September and provided an update. 10/12/2024 Jasmine Mortimore Update from Office of Marion Scrymgour on 10/12 states 'The funding commitment has been approved to the current financial year, the department are just ensuring the diversion from the original commitment (from large buses to smaller manageable buses) has been authorised correctly.' 21/01/2025 Jasmine Mortimore Grants Team have now applied for the Buses through the Remote Supports grant and are awaiting response.
2	In Progress	OCM190/2023 Cr Phillips and Cr Woods raised issues with new drain out the front of Maningrida clinic / road quality for wet season.	Hilal Ahmad	22/03/2024 Ben Heaslip 05 December 2023 – Hilal Ahmad: A Council report is included in the agenda today for discussion of options to be presented to Council members. 10 January 2024 – Hilal Ahmad: Purchase Order raised to concrete the crossing, U shaped rails installed on both sides of the crossing to make it safe. 22 Check dams installed in the drain to slow the water and stop scouring. 09 February 2024 – Hilal Ahmad Contractor will commence the works, depending on the weather. 11 March 2024 – Hilal Ahmad Contractor will commence the works, depending on the weather as concreting works are involved installing additional culverts.

Item	Status	Action Required	Assignee/s	Action Taken
				<p>12/04/2024 Hilal Ahmad Contractor will commence work by the end of April 2024 and will complete the work by mid May 2024.</p> <p>07/05/2024 Clem Beard Contractor will commence at the end of the month. Project delayed due to late rains in Maningrida. Works include concreting entrance and both sides of the culvert to the takeaway stores opposite clinic.</p> <p>07/06/2024 Clem Beard Planned works are scheduled to commence mid June - delays due to local available capacity.</p> <p>18/07/2024 Sara Fitzgerald Works Scheduled to begin first week of August, will be completed in 2 parts with driveway widening being part of a tender for drainage maintenance being advertised prior to end July.</p> <p>12/08/2024 Sara Fitzgerald Drainage tender to be awarded this meeting anticipated works complete prior to wet season</p> <p>16/09/2024 Hilal Ahmad Tender awarded to BV Contracting and the works to commence in mid of October 2024. All works are scheduled to be completed prior to the onset of wet season.</p> <p>10/10/2024 Clem Beard BV Contracting will mobilise on the 28th of October and expected to be onsite for three (3) weeks to complete drainage/driveway works on Mallabam Road.</p> <p>04/11/2024 Clem Beard BV Contracting have mobilized and commenced planned works in Maningrida for works with Mallabam Road drainage, stone pitching and culvert works for entrance to takeaway stores. Planned works expected to be completed by the end of November.</p> <p>06/12/2024 Garth Borgelt The culvert entrance access road to the shops/office has been completed; Stone pitching in progress</p>

Item	Status	Action Required	Assignee/s	Action Taken
				15/01/2025 Garth Borgelt The culvert entrance access road to the shops/office has been completed; Stone pitching still progressing with target completion during February, weather permitting.
3	In Progress	OCM136/2024 RESOLVED: Invite Demed and BAC CEO to Council meeting to discuss gravel usage surrounding Gunbalanya township area.	Andrew Walsh, Jasmine Mortimore	15/08/2024 Ben Heaslip Waiting for DEMED CEO recruitment to be finalised. 13/11/2024 Jasmine Mortimore BAC CEO has agreed to meet with Council at a later date, DEMED CEO has been recruited and CEO will reach out to discuss 09/12/2024 Jasmine Mortimore Invitation sent to BAC CEO to attend next in person Council meeting to discuss. 20/01/2025 Jasmine Mortimore Council to redefine action and its purpose.
4	In Progress	OCM137/2024 RESOLVED: Request policy of fleet disposal to be updated to include assessment of each vehicle and expression of interests within community before auction in Darwin.	Graham Baulch, Sara Fitzgerald	18/07/2024 Sara Fitzgerald Vehicle disposal policy is being adjusted to reflect the following items - All efforts will be made to offer passenger vehicles for disposal in community - When disposing of a vehicle in community a reasonable estimate of repair costs will be provided to interested community members. - If a vehicle is deemed beyond repair it will be removed from community for sale at auction or disposal to scrap to prevent excessive waste generated by council remaining in community All of the above items once formalised will be administered by the Fleet Coordinator in collaboration with the mechanic to ensure process is fair and transparent and follows the guidelines set out by the Local Government Act 2019. 12/08/2024 Sara Fitzgerald Policy creation still in process 19/09/2024 Sara Fitzgerald Draft policy in review, new documents have been created to support the EOI process. 11/10/2024 Sara Fitzgerald First round of EOI has been completed, further information on effectiveness available at next OCM

Item	Status	Action Required	Assignee/s	Action Taken
				<p>05/11/2024 Garth Borgelt A report will be tabled at the next Ordinary Council Meeting in December.</p> <p>06/12/2024 Garth Borgelt A draft policy has been prepared, it is expected to be presented to Council in March 2025.</p>
5	In Progress	OCM155/2024 RESOLVED: Investigate inviting appropriate department for Identification Cards to a Ordinary Council meeting.	Andrew Walsh, Jasmine Mortimore	<p>24/07/2024 Leanne Johansson Currently ascertaining which is the appropriate department.</p> <p>21/08/2024 - OCM Appropriate Department is the MVR. CEO will seek to meet with the Responsible Officer</p> <p>15/10/2024 Jasmine Mortimore Change of Government has delayed progress, will provide further update in December OCM post meeting with relevant department.</p> <p>13/11/2024 Jasmine Mortimore CEO will be meeting with Greg Turner, Director Motor Vehicle Registry on 15/11/2024 to discuss action</p> <p>09/12/2024 Jasmine Mortimore Meeting has been rescheduled.</p> <p>22/01/2025 Jasmine Mortimore MVR would like to look into a partnership with WARC to allow staff to certify documents in community to allow MVR to issue a proof of identification card. Seeking Councils direction to follow this project idea instead of WARC issuing West Arnhem branded cards that may not be recognised by vendors. Request that Council write to LGANT to lead this project for the Local Government sector.</p>
6	In Progress	OCM303/2024 RESOLVED: Approve West Arnhem Regional Council applying for the following positions and support funding under the Remote Jobs and Economic Development program: a. Animal Control Officers – Jabiru x 2 b. Funeral Cultural and Burial Liaison Officer – Maningrida x 2	Andrew Walsh, Karen Borgelt, Leanne Johansson	<p>04/11/2024 Leanne Johansson Still awaiting Remote Jobs and Economic Development (RJED) guidelines to be published. Grant applications will not be open until the RJED guidelines are published. Publishing is expected before 31/12/2024.</p> <p>03/12/2024 Leanne Johansson</p>

Item	Status	Action Required	Assignee/s	Action Taken
		<p>c. Oval and Sports Field Caretaker – Maningrida, Gunbalanya, Jabiru x 2 (per location).</p> <p>d. Aquatic Lifeguard – Maningrida, Jabiru x 2 (per location)</p> <p>e. Data & Records Officer Trainee – Darwin x 1</p> <p>f. Resource Officers (Waste Awareness) - All Location</p> <p>- Human Resource Manager to develop PDs</p> <p>- Business Development Manager to complete applications to RJED</p>		<p>Still waiting on final guidelines and grant opening date. WARC is preparing for the Remote Jobs and Economic Development (RJED) program by developing Position Descriptions for proposed RJED jobs, considering training needs, tools of trade and other staff considerations so we are ready to apply once the grant is open.</p> <p>16/01/2025 Leanne Johansson RJED applications now open and will close on 3 February 2025. West Arnhem Regional Council will lodge two applications.</p> <p>The larger application will be for the NIAA Arnhem Land and Grootte Eylandt region with 15 positions across the five communities. WARC's application will include wage costs for the RJED employees, limited partial wage costs for their supervisors, uniforms, and protective clothing, tools of trade and some machinery as required.</p> <p>The other application will be for NIAA Top End and Tiwi Islands region and will be for one position in the Darwin office. WARC's application will include wage costs for the RJED employee, limited partial wage costs for their supervisor, uniforms, and tools of trade as required.</p> <p>All the positions which will form part of the application are as approved by Council. They are:</p> <ul style="list-style-type: none"> - Information Management Assistant (Darwin) - Precinct Officer (Maningrida, Gunbalanya and Jabiru) - Bereavement Support Assistant (Maningrida) - Animal Services Officer (Jabiru) - Waste Collection Assistant (Maningrida, Gunbalanya and Jabiru) - Pool and Safety Assistant (Maningrida and Jabiru) - Transport Driver (Minjilang and Warruwi)
7	In Progress	OCM350/2024 RESOLVED: Request administration investigate Jabiru stakeholder support for the rectification of the Jabiru Childcare roof.	Andrew Walsh	22/01/2025 Jasmine Mortimore Options being explored through local stakeholders; Rio Tinto funding, Caulfield Grammar and waiting for external grant opportunities.
8	In Progress	KWAC20/2024 RESOLVED: Explore income generating Civil work activities within the West Arnhem Region. (item referred to Council)	Fiona Ainsworth, Garth Borgelt	22/01/2025 Jasmine Mortimore Discussions have commenced with the Department of Logistics and Infrastructure.

Item	Status	Action Required	Assignee/s	Action Taken
9	In Progress	WAR57/2024 RESOLVED: Request Council advocate with the federal government for a multi purpose safe shelter for Warruwi Community.	Andrew Walsh	
10	In Progress	OCM393/2024 RESOLVED: Request a policy be created for Sponsorship and Donations.	Jocelyn Nathanael-Walters	22/01/2025 Jasmine Mortimore Policy has been drafted.
11	On Hold	OCM157/2023 RESOVLED: Request increased advocacy for AFL in West Arnhem Region please refer to AFL in West Arnhem document BACKGROUND: Marnie Mitchell: Through a partnership with AFL NT remote development managers will help support program and development sessions for both Minjilang and Warruwi with WARC covering accommodation/travel/meal costs and AFLNT cover wages of the staff. Community leadership are working together to facilitate the community visits bimonthly. Council Services Managers continue to support AFL initiatives within their Sport and Recreation Teams OCM109/2024 RESOLVED: Requests further information on the details including cost of Tiwi Bombers football team for AFL NT. OCM215/2024 Approach West Arnhem stakeholders to support the development of a West Arnhem AFL team	Marnie Mitchell	04/04/2024 Jasmine Mortimore Updates: Hall/oval and highly successful event in Warruwi. 5 community members signed up for umpiring. 15 January 2024 – Matt Griffiths: Nil further. AFL & AFLW included on YSR participation plans. 12 February 2024 – Marnie Mitchell: Matt Levens from AFLNT continues to work with Warruwi and Minjilang. Sport and Recreation staff in community are working with Community to have bi monthly visits to community working in conjunction with the school and council. 13 February 2024 – Dana Hewett: Jabiru – Plans are to continue with Auskick in 2024. 02/05/2024 Marnie Mitchell This is an advocacy and strategic item for WARC. My suggestion is that the WARC staff work with the Council and Mayor to discuss the role of WARC in this process of having a team in the AFLNT from West Arnhem. Sport and Recreation staff will continue to provide fundamental training and mentoring opportunities for players, coaches and umpires as well as support ongoing community lead AFL competitions. AFLNTs recommendations form part of the WARC Australian Rules Plan. 11/06/2024 Marnie Mitchell I have made initial contact with the Tiwi Bombers president Lindsey Whiting based on a introduction from AFLNT. We had an indepth conversation around the prospect of having a West Arnhem team in the Premier level.

Item	Status	Action Required	Assignee/s	Action Taken
				<p>His feedback is noted: *700-800K per year including the cost of a General Manager, travel and other costs to run successfully and professionally * Grants and fundraising is required to cover the costs *Men's and women's team represent Tiwi Bombers *Currently they fly in players weekly to Darwin from Tiwi dependant on game time and accommodate in Darwin *13 of 16 games are played in Darwin with only 3 home games. AFL subsidise the cost of teams travelling to Tiwi to play *They have an affiliation with Tracey Village - when players for Tracey in Div I and II are ready they then move to play Premier level with Tiwi *They train across 3 communities in Tiwi plus Darwin and only come together on game day</p> <p>I have also made contact with the appropriate staff at the AFLNT Leigh Elder - Leigh.Elder@afl.com.au and Gavin May - gavin.may@afl.com.au to discuss financial, governance, logistical and venue challenges.</p> <p>I hope to be able to source specific information and contacts that will be useful for the AFL programs in Maningrida.</p> <p>AFL 9s boys competition for 13-17 years including Maningrida, Gunbalanya and Jabiru is scheduled for 4th July in Jabiru. It is hoped that it will be expanded to include girl's next time.</p> <p>12/06/2024 Jasmine Mortimore Made initial contact with Jabiru Bombers Football Club, they are currently awaiting the election of a new president and will continue conversations when role has been filled.</p> <p>11/07/2024 Marnie Mitchell AFL9s mini carnival was held in Jabiru during the school holidays. Young men 13-17 years from Maningrida (two teams), Gunbalanya and Jabiru played games Thursday afternoon and Friday. They camped at Jabiru school, cooked BBQ, played basketball into the night and then all sat together and yarned. This was a very successful event facilitated and managed by the Sport and Rec teams across the three communities.</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>TeamHealth, AFLNT, School Attendance officer, Red Lily and Jabiru school helped with transport, coaching and supervision with the community of Jabiru supporting the event by spectating, running water and umpiring the games.</p> <p>Some of the big boy's plan on coming back to Jabiru to play in the men's teams for Football and Basketball for Kurrung Sports Festival at the end of August.</p> <p>Next time we would like to have all communities involved.</p> <p>New AFLNT Staff Graham Hayes is now based in Maningrida. His role is to support and facilitate community training, competition and upskilling of players, coaches, umpires and other volunteers. Sport and Recreation team in Maningrida will support AFLNT.</p> <p>08/08/2024 Marnie Mitchell 8/8/24 Marnie Mitchell</p> <p>AFLNT new staff member has started in Maningrida. Rec and Sport team working with AFLNT staff to ensure a team is training and coming to compete at the Kurrung Festival at the end of August.</p> <p>AFLNT Darwin office are also engaging with Jabiru staff in relation to other events and opportunities to engage in competitions and tournaments.</p> <p>There has been no further progress or discussion about a team in the AFLNT.</p> <p>18/09/2024 Marnie Mitchell</p> <p>Australian Rules Football played a major part in the recent Kurrung Festival with men's teams from all communities competing.</p> <p>Maningridas upcoming L'urra Festival also includes Australian Rules Football games across various age groups. West Arnhem Regional Councils Sport and Recreation staff are playing support roles across the festival football activities.</p> <p>Jabiru Bombers AFLNT official season begins 12th October 2024.</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>Letters to be sent to West Arnhem stakeholders seeking support to develop a West Arnhem AFL Team - further update will be provided at the November Ordinary Council Meeting.</p> <p>23/09/2024 Jasmine Mortimore Meeting scheduled with Sydney Swans on 24 September 2024 to discuss AFL in West Arnhem.</p> <p>15/10/2024 Jasmine Mortimore Request item be put on hold until conflicting priorities are resolved regarding Councils position. (following government advice and direction received in September 2024).</p>
12	Recommend Complete	<p>OCM101/2022 MANINGRIDA SUBDIVISION HANDOVER REVIEW FROM NTG TO WARC The Administration will instruct NTG to complete the civil remedial works for new subdivision to the required Australian Standards per independent consultant recommendations and Delay for another wet season to ensure the roads, drains, road furniture and culverts are sufficiently designed and constructed to accommodate wet season run off and to mitigate any potential areas of flooding.</p> <p>OCM62/2023 New Subdivision meeting held with DIPL and WARC 17 March 2023 The Administration to: - Assist representatives from DIPL to conduct a full and comprehensive conditional report for Maningrida Subdivision post Wet Season 2022/23. - Instruct a subcontractor to carry out immediate works on the remediation of potholes in Maningrida.</p> <p>Background: 05 December 2022: Administration drafted a response to the NTG stating conditions of handover required prior to accepting ownership. 24 March 2023: Report included in April OCM 09 June 2023: WARC met with DIPL on site and discussed the current deteriorating condition and fire risk</p>	Andrew Walsh, Jasmine Mortimore	<p>22/03/2024 Ben Heaslip</p> <p>09 August 2023 – Hilal Ahmad: WARC works staff in conjunction with JMK will continue to clean out drains progressively and complete prior to onset of wet season to reduce flooding and scouring in the new subdivision. 13 September 2023 – Hilal Ahmad WARC works staff continue working in conjunction contractors where required to complete drainage clean out as part of Pre-Cyclone wet season internal road network maintenance program. If works staff capacity is limited, WARC will engage subcontractors to complete the works. WARC has requested DIPL's representative to attend the next LA to discuss the deteriorating condition of new subdivision. 03 November 2023 – Hilal Ahmad DIPL representative will attend the OCM to discuss the new subdivision handover in Maningrida and Gunbalanya. 05 December 2023 – Hilal Ahmad WARC works staff continue working in conjunction with contractors where required to complete drainage clean out as part of Pre-Cyclone wet season internal road network maintenance program. If works staff capacity is limited, WARC will engage subcontractors to complete the works. WARC has requested DIPL's representative to attend the December OCM to discuss the deteriorating condition of new subdivision. 9 February 2024 – Hilal Ahmad WARC works staff continue working in conjunction with contractors where required to complete drainage clean out, mowing grass and</p>

Item	Status	Action Required	Assignee/s	Action Taken
		<p>of the drainage network. DIPL has agreed to cover the cost for the drainage works rectification and has requested WARC to provide a quote for the remediation of the drainage network. WARC is awaiting quotes from JMK and City Earthmoving for the drainage network remediation.</p> <p>OCM269/2024 RESOLVED: Invite DLI CEO through formal correspondence to discuss Action Item 7, in the action register in detail.</p>		<p>weed spraying. 11 March 2024 – Hilal Ahmad WARC works staff continue working in conjunction with contractors where required to complete drainage clean out, mowing grass and weed spraying. 6 Bags of Cold mix (1 Ton each) delivered to Maningrida to fix the potholes.</p> <p>12/04/2024 Hilal Ahmad A site meeting was held on 5th April 2024 with Anuerin Townsend, Regional Director of West Arnhem region for the Department of Chief Minister and Cabinet on the current status of the civil infrastructure of the new subdivision. West Arnhem Regional Council was ensured that the request will be escalated to the Department of Infrastructure, Planning and Logistics regarding the failings of the current civil infrastructure with remediation solutions accordingly.</p> <p>07/05/2024 Clem Beard Administration will continue to advocate for additional works by DIPL for new subdivision.</p> <p>11/06/2024 Clem Beard Funding has been allocated to carryout remedial works by DCT Australia for the intersection at the entrance of the new subdivision under construction. Council will continue to advocate for additional drainage works throughout the new subdivision to reduce flooding of drains and culverts.</p> <p>18/07/2024 Sara Fitzgerald DCT works are complete. Council staff continue to advocate for further improvements to overall drainage and stormwater management of New Subdivision</p> <p>12/08/2024 Sara Fitzgerald No further actions at this stage. Working with Office of Chief Minister and Cabinet to advocate for better drainage in New sub.</p> <p>16/09/2024 Hilal Ahmad As part of the remediation works for stage 1 of the new subdivision: a) The intersection to the new subdivision will be reconstructed to eliminate drainage issues and water ponding. The works will be</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>completed by early November</p> <p>b) The damaged section of road parallel to the drain will be resealed. The seal is bleeding due to heavy traffic utilized when the new houses were constructed, and this road will be utilized as the main entrance road to the subdivision under construction in Maningrida. The works will be completed next year when the spray sealing contractors are onsite sealing the new subdivision roads by the end of the project completion.</p> <p>23/09/2024 Jasmine Mortimore CEO recommends that Council accept ownership of the Maningrida Subdivision in current condition.</p> <p>15/10/2024 Jasmine Mortimore Action from 30 September OCM still in progress</p> <p>13/11/2024 Jasmine Mortimore CEO is meeting with DLI CEO on 29/11/2024 to discuss</p> <p>22/01/2025 Jasmine Mortimore Refer to Council Report.</p>
13	Recommend Complete	<p>OCM149/2024 RESOLVED: Investigate using the heavy vehicle rest area initiative funding for wash down bay at Cahills Crossing and truck stop near Jabiru entrance.</p> <p>OCM269/2024 RESOLVED: Cr Blyth advised that he will raise Action Item 16 with Parks Australia and report back to Council.</p>	Fiona Ainsworth	<p>18/07/2024 Sara Fitzgerald A Submission was made to the Heavy Vehicle Rest area program to suggest improvements to the rest areas surrounding Jabiru with detailed information on Cahills crossing and the need for a wash down bay. Unfortunately, this program is not for new rest areas</p> <p>12/08/2024 Sara Fitzgerald Working with DIPL to recommend they access the SLIRP funding pool to install truck washdown facility. Awaiting feedback from Parks Australia to support this initiative from a biosecurity level.</p> <p>19/09/2024 Sara Fitzgerald WARC staff will continue to advocate for this project with new Department of Infrastructure and Logistics. Recommend complete.</p> <p>13/11/2024 Jasmine Mortimore Cr Blyth has forwarded the Kakadu National Parks contact to staff. Director of Community and Council Services to reach out to Kakadu National Parks to discuss action</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>09/12/2024 Jasmine Mortimore Discussion have commenced with Kakadu National Parks (KNP). KNP have indicated that their intentions are to focus on the Western side of the park to control weeds entering as opposed to exiting the park. This is part of a three year project, all funds for the project are committed.</p> <p>22/01/2025 Jasmine Mortimore Kakadu National Parks have confirmed that this action update will not change.</p>
14	Recommend Complete	KWAC7/2024 RESOLVED: Mayor Woods raised the use of Red Lily clinic building for aged care and disability services. (item referred to Council)	Andrew Walsh, Fiona Ainsworth	22/01/2025 Jasmine Mortimore Financial liability attached to this asset exceeds Councils financial capacity at this time. Costs for taking ownership of this asset and meeting lease requirements to be circulated to Elected Members. Aged Care and Youth Sport and Recreation programs currently have fit for purpose buildings.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	7.1
Title:	Expenditure of WaRM Grant Funding
Author:	Sara Fitzgerald, Waste and Resource Coordinator

SUMMARY

This report is to seek Council's approval expenditure of the annually allocated Waste Resources Management funding pool (WaRM Grant).

RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report titled *Expenditure of WaRM Grant Funding*; and
2. Approve the expenditure of up to \$148,800 from WaRM Grant Funding as follows:
 - Power upgrades for Maningrida and Gunbalanya Landfill;
 - Sewage system repairs for Maningrida Landfill;
 - CCTV System Upgrades;
 - Community Education; and
 - Recycling activities and equipment.

BACKGROUND

Council Receives an annual allocation of funding from the office of Chief Minister and Cabinet for use in Waste and Resource Management. Funding of \$148,800 (exclusive of GST) has been allocated for the financial year 2024/25. A condition of the funding grant is that Council provides a resolution on the operational projects that will be funded by this grant, with expenditure to be completed within two years.

COMMENT

Administration has assessed waste and resources needs across the West Arnhem communities. Based on preliminary cost estimates, the following projects will be completed in order of priority until budget is exhausted.

1. Power upgrades for Maningrida and Gunbalanya Landfill - current power systems are past the end of life and will no longer function without extensive upgrades or replacement. This has resulted in no access to water on these sites causing safety concerns that prevent staff from being on site all day.
2. Sewage system repairs for Maningrida Landfill – damages to septic tank need repair/replacement.
3. CCTV System Upgrades – CCTV upgrades to enable more flexible commercial fee collection options via installing standalone CCTV cameras in Warruwi, Minjilang and Gunbalanya.
4. Community Education – further promotion of the Stop the Drop Campaign throughout the community.
5. Recycling activities and equipment – allocation of funds to cover fees, transport and infrastructure required for hazardous waste recycling.

These operational projects will be project managed by the Waste and Resources Coordinator, who will limit the total cost to the allocated funding of \$148,800.

The above allocation was made considering the Council's operational and strategic needs including the West Arnhem Waste Strategy 2021-26 and the Reduce, Reuse, Recycle Strategy 2024-2034.

LEGISLATION AND POLICY

Local Government Act 2019

West Arnhem Regional Council Waste Strategy 2021-2026

FINANCIAL IMPLICATIONS

\$148,800 Waste and Resource Management Funding.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.3 Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	7.2
Title:	Proposed Change to June Ordinary Council Meeting
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The purpose of this report is for Council to consider moving the June Ordinary Council meeting from 24 – 35 June 2025 to 30 June – 01 July 2025.

RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report titled *Proposed Change to June Ordinary Council Meeting*; and
2. Approve to move the June Ordinary Council meeting to 30 June – 01 July 2025.

BACKGROUND

The Australian Local Government Association (ALGA) have put out a save the date for their 31st National General Assembly of Local Government (NGA) being held in Canberra from Tuesday 25 – Friday 27 June 2025. If the Council decides to send Elected Members to the ALGA NGA, it will clash with our current scheduled Ordinary Council Meeting in June.

COMMENT

Previously, West Arnhem Regional Council (WARC) have sent Elected Member and Staff representatives to the Australian Local Government Association National General Assembly. This annual event brings together representatives from local governments across Australia to discuss important issues and set policy agendas for the sector. WARC have also used this event to advocate to Ministers for our region.

Council will need to consider if they would like to move the June Ordinary Council Meeting to allow for members to attend both the ALGA NGA and Ordinary Council Meeting.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	7.3
Title:	LGANT Delegate Membership
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This purpose of this report is to request Council to appoint two Elected Members as West Arnhem Regional Council representatives to attend Local Government Association of the Northern Territory (LGANT) meetings.

RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report titled *LGANT Delegate Membership*;
2. Accept the resignation of Cr Blyth as LGANT Delegate, including LGANT Member for the NT Place Names Committee; and
3. Appoint two Elected Members as delegates to attend Local Government Association of the Northern Territory (LGANT) meetings.

BACKGROUND

Section 9 of the *Local Association of the Northern Territory Constitution 2024* states that each Council may appoint up to two delegates as their representatives at General Meetings and may at any time revoke such appointments and appoint other Delegates in their place, in accordance with their own policies or procedures.

A delegate refers to a person who is elected, and holds the office of Mayor, Deputy Mayor or Councillor, this person can also be a LGANT Board Member.

On 22 September 2021 a report was tabled to Council and the resolution below was passed.

8.16 DELEGATES FOR LGANT MEETINGS

The Council considered a report on delegates for Local Government Association of the Northern Territory (LGANT) meetings.

OCM79/2021 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams
Seconded Councillor Gabby Gumurdul

- Council appointed Mayor Mathew Ryan and Councillor Ralph Blyth as delegates to attend LGANT meetings; and
- Noted that the following Elected Members may also attend this year's LGANT Annual General Meeting (AGM) in Alice Springs:
 1. Councillor Jacqueline Phillips
 2. Councillor Catherine Ralph
 3. Councillor Julius Don Kernan
 4. Councillor James Marrawal

CARRIED

COMMENT

(ex) Mayor Matthew Ryan resigned from his position as Elected Member from Council leaving one vacancy for the LGANT delegate position.

After much consideration, Cr Blyth would like to resign from his position as LGANT Delegate, including the appointed position as LGANT member of the NT Place Names Committee.

West Arnhem Regional Council now has two vacancies to fill for the LGANT delegate position.

LEGISLATION AND POLICY

Local Association of the Northern Territory Constitution 2024

NT Local Government Act 2019

Travel and Accommodation Policy (Elected, Local Authority and Council Committee Members) Policy.
Allowances and Expenses (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

Convention tickets, airfares, accommodation and meals will be provided as per Council's relevant policies.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	7.4
Title:	Australian Local Government Association National General Assembly
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The purpose of this report is to inform Council of the 2025 Australian Local Government Association (ALGA) Annual Conference, the National General Assembly of Local Government (NGA).

THAT COUNCIL:

1. Receive and note the report titled *Australian Local Government Association National General Assembly*; and
2. Considered nominating elected members and the CEO to attend; and
3. Submit / do not submit a motion for the National General Assembly.

BACKGROUND

The Australian Local Government Association Annual Conference, the National General Assembly of Local Government (NGA), will be occurring in Canberra from 25 – 27 June 2025 at the National Convention Centre. In addition, a Regional Cooperation and Development Forum will be held on 24 June 2025..

COMMENT

ALGA is now calling for councils to submit motions for the 2025 NGA. Attending this Conference to debate policy motions that will be considered by the ALGA Board, the NGA is your opportunity to shape the federal advocacy agenda that ALGA will undertake on behalf of Australian local governments.

The theme of the 2025 NGA will be “National Priorities Need Local Solutions”. ALGA is seeking motions that align with this theme and identify opportunities for new federal programs and policies that will support councils to build trust, both in our communities and as a local delivery partner for the Australian Government.

The attached discussion paper will help you prepare your council’s motions, which can be submitted online at www.alga.com.au until Monday 31 March 2025.

LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Approx \$15,000.00 for travel, tickets etc.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

1. 2025- NG A- Discussion- Paper [7.4.1 - 24 pages]

***National Priorities
Need Local Solutions***

24 - 27 June 2025 | National
Convention Centre Canberra

**National
General
Assembly
Discussion Paper**



ALGA
Australian Local
Government Association

KEY DATES

18 December 2024 | Opening of Call for Motions

31 March 2025 | Acceptance of Motions closes

24 June 2025 | Regional Cooperation & Development Forum

25 - 27 June 2025 | National General Assembly

TO SUBMIT YOUR MOTION

VISIT: [ALGA.COM.AU](https://alga.com.au)

The Australian Local Government Association (ALGA) is pleased to convene the 31st National General Assembly of Local Government (NGA), to be held in Canberra from 24-27 June 2025.

As convener of the NGA, the ALGA Board cordially invites all councils to send representatives to this important national event.

The NGA is the premier national gathering of local governments, and provides councils with the opportunity to come together, share ideas, debate motions, and most importantly unite and further build on the relationship between local government and the Australian Government.

This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2025 National General Assembly of Local Government (NGA).

It is recommended that all councils and delegates intending to attend the 2025 NGA familiarise themselves with the guidelines for motions contained in this paper on page 6.

BACKGROUND TO ALGA AND THE NGA

ALGA was established 1947. In structure, ALGA is a federation of member state and territory associations. Its mission is to achieve outcomes for local government through advocacy with impact, and maximise the economic, environmental and social wellbeing of councils and our communities.

Since 1994, the NGA has built the profile of local government on the national stage, showcased the value of councils, and most importantly demonstrated – particularly to the Australian Government – the strength and value of working with local government to help deliver on national priorities.

Debate on motions was introduced to the NGA as a vehicle for councils from across the nation to canvas ideas. Outcomes of debate on motions (NGA Resolutions) could be used by participating councils to inform their own policies and priorities, as well as their advocacy when dealing with federal politicians.

At the same time, they help ALGA and its member state and territory associations gain valuable insight into council priorities, emerging national issues, and the level of need and support for new policy and program initiatives.

Given the structure of ALGA, its Constitution, and level of resources, the NGA does not bind the ALGA Board. However, the Board carefully considers NGA resolutions as it determines ALGA's policies, priorities and strategies to advance local governments within the national agenda.

This is your NGA and ALGA is pleased to act as the convener. ALGA's policies and priorities will continue to be determined by the ALGA Board in the interests of all councils.

The ALGA Board thanks all councils for attending the NGA and those that will take the time to reflect on the purpose of debate on motions outlined in this paper, and to submit motions for debate at the 2025 NGA.



SUBMITTING MOTIONS

The theme of the 2025 NGA is – *National Priorities Need Local Solutions*

In June 2025, Australia will either have a re-elected Labor Government, or a new Coalition or minority government.

The 31st National General Assembly of Local Government will focus on opportunities for councils to work with the next Federal Government to deliver local solutions that will help them deliver on their vision for the nation.

As the closest government to communities, councils understand local challenges and opportunities. They are a willing partner in government, and sustainably funded can provide place-based solutions to a range of national priorities including affordable housing, energy transition, road safety, increasing productivity, and improved health and wellbeing.

This discussion paper is a call for councils to submit motions for debate at the 2025 NGA to be held in Canberra from 24-27 June 2025.

Motions for this year's NGA should consider:

- Any new practical programs or policy changes that can strengthen the system of local government nationally to provide the services and infrastructure required to support and strengthen our communities; and/or
- New program ideas that that would help the local government sector to deliver place-based solutions to national priorities.

Motions should be concise, practical and implementable and meet the guidelines for motions set out in the paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s must address one or more of the issues identified in the discussion paper.



Motions must be lodged electronically using the online form available on the NGA website at: www.alga.asn.au and received no later than 11:59pm AEST on Monday 31 March 2025.

All notices of motions will be reviewed by the ALGA Board's NGA Sub-committee prior to publishing the NGA Business Paper to ensure that they meet these guidelines. This sub-committee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA. For example, the sub-committee may recommend an overarching strategic motion to encompass several motions on the same topic.

All NGA resolutions will be published on www.nationalgeneralassembly.com.au.

As the host of the NGA, ALGA will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

Please note that if your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2025 NGA.

CRITERIA FOR MOTIONS

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

This National General Assembly calls on the Australian Government to

...

Please note: that resolutions of the NGA do not automatically become ALGA's national policy positions.

The ALGA Board carefully considers NGA resolutions as it determines ALGA's policies, priorities and strategies to advance local governments within the national agenda, but the resolutions are not binding.



OTHER THINGS TO CONSIDER

It is important to complete the background section of the submission form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. Please note, motions should NOT be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed and capable of implementation to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.

Try to avoid motions that are complex, contain multi-dot points and require complex cross-portfolio implementation.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-committee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Sub-committee considers the criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate, where there are numerous motions on a similar issue, the NGA Sub-committee will group these motions together under an overarching strategic motion. The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate published in the Business Papers and will focus on the strategic motions. Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

All motions require:

- a contact officer;
- a clear national objective;
- a summary of the key arguments in support of the motion; and
- endorsement of your council

Motions should be lodged electronically using the online form available at www.alga.com.au.

Motions should be received no later than 11:59pm AEST on Monday 31 March 2025.



SETTING THE SCENE

The theme for the 2025 NGA – **National Priorities Need Local Solutions** – highlights the unique role Australia’s 537 councils can play delivering local, placed-based solutions that meet the needs of their communities, while addressing broader national priorities.

The 2025 NGA provides you - the elected representatives of Australia’s local councils and communities - with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or expanded programs and key policy initiatives that could strengthen local governments and its capacity to deliver services and infrastructure to local communities across the nation.

This year’s call for motion focusses on twelve priority areas:

- Intergovernmental relations;
- Financial sustainability;
- Roads and infrastructure;
- Emergency management;
- Housing and homelessness;
- Jobs and skills;
- Community services;
- Closing the Gap and Aboriginal and Torres Strait Islander Reconciliation;
- Data, digital technology and cyber security;
- Climate change and renewable energy;
- Environment;
- Circular economy



1. INTERGOVERNMENTAL RELATIONS

For almost 30 years, local government was represented by ALGA on the Council of Australian Governments (COAG), providing local input into national decision making. However, when COAG was replaced by National Cabinet in March 2020, local government was not included.

National Cabinet is a forum for the Prime Minister, Premiers and Chief Ministers to meet and work collaboratively; and is a key mechanism in Australia's intergovernmental architecture. A representative of local government, the President of ALGA, is invited to meet with National Cabinet once each year, as well as one meeting of the Council on Federal Financial Relations comprising the Commonwealth Treasurer as Chair and all state and territory treasurers.

While National Cabinet was established to support a coordinated national response to the COVID-19 pandemic, the lack of local representation to this body has unfortunately impacted on decision making.

The Government's review into the COVID-19 response – published in October 2024 – found that Australia's 537 councils were critical for the implementation of National Cabinet decisions during the pandemic.

The inquiry also recommended National Cabinet would benefit from having more structured engagement and active consultation with local government to ensure future decision-making is informed at a local level.

In addition to attending one meeting per year of National Cabinet and CFFR, ALGA also represents local government on a range of Ministerial Councils and Forums, including the Infrastructure and Transport Ministers Meeting, National Emergency Management Ministers Meeting, Local Government Ministers Forum, Joint Council on Closing the Gap, Planning Ministers Meeting, Environment Ministers Meeting, Cultural Ministers Meeting, Energy and Climate Change Ministers Meeting, Road Safety Ministers Meeting, and Building Ministers Meeting.

Given the important role councils play delivering local solutions to national priorities, how can intergovernmental arrangements be further improved in Australia?

Are there new initiatives and programs that could be adopted to improve the level of cooperation and collaboration between the Australian Government and local government?

2. FINANCIAL SUSTAINABILITY

Sustainably funded, councils can play a key role delivering local solutions to national priorities. However, across the country many councils are facing significant financial challenges and are struggling to fund the delivery of core community services.

Every year councils are being asked to do more with less as a result of cost shifting, inadequate state and federal funding and, in some jurisdictions, rate pegging.

In 2024/25 councils will receive \$3.27 billion in federal Financial Assistance Grants. This is approximately 0.5% of Commonwealth taxation revenue, which is half the amount it was in 1996. The Australian Parliament is currently undertaking an Inquiry into local government sustainability, to which ALGA, State and Territory associations and many councils provided submissions

ALGA's submission to this inquiry highlighted that:

- If local government were provided annually with an additional \$350 million for the maintenance and delivery of quality open space, Australia's gross domestic product (GDP) would increase by \$858.9 million each year.
- If local government were able to effectively increase its capacity to perform regulatory services in planning and building, there would be an annual saving of \$859 million for development proponents and would generate an additional \$1.67 billion in GDP each year.
- Increased block transfers of Commonwealth funds to local governments can deliver greater efficiency and administrative cost savings of \$236 million and would generate increase GDP by \$330.8 million each year
- Reducing local government staff turnover can save \$425 million in avoided costs and lead to a \$619.9 million increase in GDP each year.
- Investing an additional \$1 billion each year into the maintenance of local government roads would increase GDP by \$354.6 million annually.

ALGA also stressed that the inquiry should not recommend any actions that will improve the financial sustainability of some councils to the detriment of others.

What are the opportunities to address financial sustainability across councils, and support their capacity to deliver local solutions to national priorities?

Are there improvements to be made to existing federal funding programs and arrangements that would support improved local government financial sustainability?

3. ROADS AND INFRASTRUCTURE

Local governments are responsible for around 75% of Australia's road network by length, and play an important role supporting productivity and improving road safety.

However, many councils are not resourced to effectively maintain their local roads, and independent research from the Grattan Institute in 2023 identified a \$1 billion annual local government road maintenance funding gap.

In November 2023 the Government announced that Roads to Funding would be progressively increased from \$500 million to \$1 billion per year over the forward estimates, effectively halving the current funding gap.

In addition to local roads, councils build and maintain community facilities and infrastructure worth more than \$100 billion nationally.

In 2020 the Australian Government introduced a new Local Roads and Community Infrastructure Program, which saw \$3.25 billion provided to all councils for local projects on a formula basis. ALGA's 2024 National State of the Assets highlighted the success of this federal funding program, reporting a \$1 billion improvement in the condition of local government facilities since the 2021 report.

Are there new programs or initiatives that the Australian Government could adopt to improve the long-term sustainability of local government roads and community infrastructure?

Are there programs or initiatives that the Australian Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?

Are there opportunities for the Australian Government to support councils to invest in local infrastructure that will help address national priorities?

4. EMERGENCY MANAGEMENT

Australia is experiencing weather events of greater intensity and frequency – which leads to increased impacts on communities and council resources. Over the past two years, more than 60 per cent of local government areas have been declared natural disaster areas, many of them multiple times.

In 2022 ALGA successfully advocated for a new \$200 million per year Disaster Ready Fund, and to date two rounds of funding have been provided through this program. This program has been legislated to run for five years.

Both rounds of the Disaster Ready Fund have been significantly oversubscribed, and ALGA is advocating for a significant increase in federal funding to improve the emergency management capability and capacity of local government.

The Royal Commission on National Natural Disaster Arrangements made two important recommendations for local government – calling for State and Territory Governments to take responsibility for the capacity and capability of local government for the functions which are delegated to them (recommendation 11.1), and recommending States and Territory Governments review arrangements for resource sharing between local governments (recommendation 11.2).

Released in November 2024, the Colvin Review (Independent Review of Commonwealth Disaster Funding) and Glasser Review (Independent Review of National Natural Disaster Governance Arrangements) both support a strategic shift towards disaster risk reduction and resilience. The Colvin Review also supports a major capacity uplift for local government and an enhanced national training and exercise regime which tests and builds local government capacity.

Councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Australian Government could assist.

What new programs, or improvements to existing programs, could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?

How can the Government best support Australian councils to prepare for, respond to and recover from natural disasters?

5. HOUSING AND HOMELESSNESS

Australia is currently facing a housing crisis which is resulting in more people experiencing housing insecurity and homelessness, while also preventing required worker movement across the country.

Councils are not responsible for building housing. Many councils do, however, play a key role in facilitating housing supply by appropriately zoning land and approving development. Others are going above and beyond to address the housing crisis, albeit without adequate resourcing.

One of the biggest issues is a lack of funding for infrastructure such as roads, water and power connections that are necessary for new housing developments.

The National Housing Accord – which ALGA is a signatory to on behalf of local government - sets an ambitious target of 1.2 million new, well-located homes over the next five years.

Research commissioned by ALGA, and delivered by Equity Economics, showed that there is currently a \$5.7 billion funding shortfall for the enabling infrastructure required to bridge the gap between current constructions and Australia's housing targets.

Another significant issue is local government's lack of input into setting housing policy at both a state, territory and federal level, While ALGA represents councils on a wide range of ministerial councils, it is not currently a member of the Housing and Homelessness Ministerial Council or National Cabinet.

A key focus for councils is ensuring that any new housing developments are not just supported by enabling infrastructure, but also the local facilities and services that are vital for healthy, productive and resilient communities.

What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?

How can the Australian Government work with councils to address the causes and impacts of homelessness?



6. JOBS AND SKILLS

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 200,000 Australians, across an estimated 400 occupations.

However, councils – like many employers across the nation – are experiencing skill shortages that hinder their ability to meet community needs.

The 2022 Local Government Workforce Skills and Capability Survey show nine out of every ten Australian councils are facing jobs and skills shortages.

65% of respondent local governments said that project delivery had been impacted or delayed by vacancies, skills shortages, skills gaps or training needs.

The top five most cited skill shortages that local governments experienced were engineers (as noted by 46% of 2022 survey respondents), urban and town planners (40%), building surveyors (36%), environmental health inspectors (30%) and human resources professionals (29%).

Drivers of skill shortages include difficulty attracting young people to local government jobs, lack of available training courses, wage competition, and lack of resources to upskill the current workforce such as access to training facilities for rural/remote councils, workplace supervisors, subject matter experts, and contextualised training resources.

National priorities, such as increasing housing supply, cannot be achieved without support from local government and the right people to do the work.

Are there programs or initiatives that the Australian Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?

Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?

Are there other initiatives that the Australian Government could provide to improve the sector's ability to plan and develop skills fit for the future?

7. COMMUNITY SERVICES

Councils provide a wide range of services based on local characteristics, needs, priorities, and the resources of their community.

Some of these services are provided to address market failure, and many of them are provided by councils on behalf of other levels of government.

It is important to note that nationally local government is more than 83% self-sufficient ie funded at the local level either through rates, fees and charges, sale of goods and services, or interest. The Australian Bureau of Statistics data shows that total local government annual expenditure in 2022-23 was \$48 billion.

Only 17% comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, or competitive funding programs, or require matching funding which restricts the ability to address local priorities in the way the council and community might need.

Local government community services are broadly defined, and may include but are not limited to:

- environmental health including food safety;
- childcare, early childhood education, municipal health;
- aged care, senior citizens;
- services to people living with disability;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, programs and festivals;
- tourism and economic development activities;
- library services

Noting the funding arrangements for the provision of local government community services are there programs and initiatives that the Australian Government could implement to improve the delivery of these services?

Are there reforms or improvements in national community services program that would help local governments support the Australian Government to deliver on its national objectives?



8. CLOSING THE GAP AND ABORIGINAL AND TORRES STRAIT ISLANDER RECONCILIATION

In 2021, ALGA co-signed a landmark national agreement to close the gap between Indigenous and non-Indigenous Australians. At the heart of the National Agreement on Closing the Gap Partnership are four agreed priority reform targets and 19 socio-economic targets in areas including education, employment, health and wellbeing, justice, safety, housing, land and waters, and Aboriginal and Torres Strait Islander languages.

Local governments are uniquely placed to support partnerships to address long term service gaps and support their delivery. Councils are elected by their communities and have the longitudinal scope to develop a community's economic, skills, and infrastructure needs.

Local governments already play a significant role in helping their communities and the Closing the Gap outcomes. However, councils need appropriate resourcing, be it through place-based initiatives, or broader programs, to better facilitate and meet program objectives in their communities.

Are there programs or initiatives that the Australian Government could adopt to assist local government to advance reconciliation and close the gap?

Are there practical programs or initiatives that local government and the Australian Government could introduce to maintain, build and strengthen partnerships between Aboriginal and Torres Strait Islanders and governments?

9. DATA, DIGITAL TECHNOLOGY AND CYBER SECURITY

Provision of information technology to all Australians is vital to innovation, economic growth, and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social. Innovative technology is becoming more broadly available and could boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, implementation can be hindered without access to basic technological infrastructure and the necessary IT skills and resources.

In recent times, cyber-attacks on major corporations and other businesses have resulted in significant data breaches. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attacks and address cyber security.

While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

Drawing upon your council's experience, and your knowledge of other councils within your state or territory, are there programs and initiatives that the Australian Government could implement to help local government develop its digital technology services and infrastructure?

Are there actions the Australian Government could take to improve cyber security within the local government sector?



10. CLIMATE CHANGE AND RENEWABLE ENERGY

Climate change is resulting in more frequent and severe disasters, coastal erosion, and rising heat, which are all impacting on the liveability of Australian communities.

Local governments play a role in emissions reduction through reducing their corporate emissions and supporting broader national processes of decarbonisation through community engagement, and provision of services and infrastructure.

The 2024 Local Government Climate Review found that 89% of councils have set or planned ambitious corporate emissions reduction targets.

Councils also play a critical role supporting their communities through change, helping them to adapt and build their resilience. The latest Local Government Climate Review found that two-thirds have done a climate risk assessment and 72% are implementing initiatives.

Barriers to adaptation include internal resourcing (70%), funding (67%), complexity and not knowing how to respond (53%), and limited technical expertise and capacity (48%).

Councils need support to adequately assess climate risk and vulnerabilities and adequately address them in plans, policies investment decisions and engagement with communities. Unfortunately, funding and support from other levels of government has failed to keep pace, placing an inequitable burden on the sector.

The rapid increase in renewable energy projects in regions across Australia is resulting in uneven and inconsistent community benefits being offered and delivered to communities. It is also placing significant pressure on local governments to plan, negotiate and secure an enduring constructive legacy associated with renewable energy projects.

Local governments are the only local democratic institution in a position to convene local interests and broker long term social and economic benefits from renewables projects, and should be recognised and supported for their role in maintaining social license for renewables projects.

Noting the Australian Government's approach to reducing emissions, are there partnerships, programs, and initiatives that local government and the Australian Government can form to achieve Australia's 2050 net zero emissions target?

What are the opportunities to support councils to increase community resilience to the impacts of climate change?

What support do councils need to ensure that renewable energy projects deliver lasting benefits to the communities that house them?

11. ENVIRONMENT

The Australian Government's Nature Positive Plan states "Almost half of Australia's gross domestic product (GDP) has a moderate to very high direct dependence on nature. The rate at which we are eroding the environment poses tangible risks to Australia's economic, financial and social stability."

Australia's 537 local governments undertake broad and diverse work to support environmental outcomes.

However, councils do not receive adequate support for this work, which includes managing pests, weeds, and biosecurity threats, contributing to water security and management, managing parklands and reserves, and community education.

In recent years the National General Assembly has considered a range of environmental issues, and passed resolutions on biodiversity, biosecurity, conservation, climate change and water security.

How could the Australian Government partner with local government to strengthen Australia's environmental services and infrastructure?

What new programs could the Australian Government partner with local government in to progress local regional and national objectives?



12. CIRCULAR ECONOMY

Australia's volume of waste continues to increase compared with population growth and GDP, even with rates of recycling improving over the past decades.

The 2022 National Waste Report showed that waste generation has increased by 20% over the last 15 years (8.3% from municipal waste). Since 2006-07, recycling and recovery of Australia's core waste has increased by 57% (+22% in municipal) however Australia continues to have one of the lowest rates of recycling among OCED countries.

Local governments are under pressure to respond to community demand for addressing pollution, while at-capacity landfills and emerging problematic materials pose serious operational challenges.

Collecting, treating, and disposing of waste costs local governments an estimated \$3.5 billion annually.

ALGA believes the onus for waste reduction should be borne by industry, not local governments. Mandatory product stewardship approaches, including payments to local governments for their resource recovery services, would ensure the principle of producer responsibility is operationalised and the cost and risk burden on local governments is rebalanced.

How could the Australian Government further strengthen product stewardship arrangements to support local governments in their endeavours to increase recycling and reduce the volume of waste?

How could the Australian Government partner with local government to advance the circular economy?





CONCLUSION

Thank you for taking the time to read this discussion paper and your support for the 2025 National General Assembly of Local Government.

A final reminder:

- Motions should be lodged electronically at www.alga.com.au and received no later than 11.59pm on Monday 31 March 2025.
- Motions must meet the criteria published in this paper.
- Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- Motions should not be prescriptive in directing how the matter should be pursued.
- Motions should be practical, focussed and relatively simple.
- It is important to complete the background section on the form.
- Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- When your council submits a motion there is an expectation that a council representative will be present at the 2025 National General Assembly to move and speak to that motion if required.
- Resolutions of the National General Assembly do not automatically become ALGA's national policy positions. The resolutions are used by the ALGA Board to inform policies, priorities and strategies to advance local governments within the national agenda.

We look forward to hearing from you and seeing you at the 2025 National General Assembly in Canberra.





WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	8.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is to table items of correspondence received and sent since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL receive and note the attached items of incoming and outgoing correspondence.

BACKGROUND

In October 2012 Council resolved only to table hard copy mail due to its volume. In 2021 the Administration aligned its definition of Correspondence with section 55(2) of the *Local Government (General) Regulations 2021*, as all correspondence addressed to, or sent by, the council or its principal member. Correspondence matching that definition is presented to Council in this report.

COMMENT

ATTACHMENT NO	CORRESPONDENCE TYPE	DATE RECEIVED / SENT	SENT BY	DOCUMENT NAME
1	Outgoing	18.12.2024	WARC CEO Andrew Walsh	2024.12.18 - Letter - Response to ICAC - Qualification Audit WARC
2	Outgoing	20.12.2024	WARC CEO Andrew Walsh	WARC Letter to BRC Resignation from Council BIZ
3	Outgoing	20.12.2024	WARC CEO Andrew Walsh	WARC Letter to WDRC re Resignation from Council BIZ
4	Outgoing	20.12.2024	WARC CEO Andrew Walsh	WARC Letter to EARC re Resignation from Council BIZ
5	Outgoing	20.12.2024	WARC CEO Andrew Walsh	WARC Letter to TIRC re Resignation from Council BIZ
6	Outgoing	20.12.2024	WARC CEO Andrew Walsh	WARC Letter to LGANT re Resignation from Council BIZ
7	Outgoing	03.01.2025	WARC Mayor James Woods	Letter - Revoked Membership - Minjilang Local Authority Member AL
8	Incoming	14.01.2025	Naomi Loudon, Office of the Independent Commissioner	2025-01-14 Ltr Loudon to Walsh West Arnhem Regional Council

			Against Corruption	
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LEGISLATION AND POLICY

Local Government (General) Regulations 2021 s55(2)
Incoming and Outgoing Correspondence Policy

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars of the *Regional Plan and Budget 2023-2024*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. 2024.12.18 - Letter - Response to ICAC - Qualification Audit WARC [**8.1.1** - 1 page]
2. WARC Letter to BRC Resignation from Council BIZ [**8.1.2** - 1 page]
3. WARC Letter to WDRC re Resignation from Council BIZ [**8.1.3** - 1 page]
4. WARC Letter to EARC re Resignation from Council BIZ [**8.1.4** - 1 page]
5. WARC Letter to TIRC re Resignation from Council BIZ [**8.1.5** - 1 page]
6. WARC Letter to LGANT re Resignation from Council BIZ [**8.1.6** - 1 page]
7. Letter - Revoked Membership - Minjilang Local Authority Member AL [**8.1.7** - 1 page]
8. 2025-01-14 Ltr Loudon to Walsh West Arnhem Regional Council [**8.1.8** - 2 pages]



18 December 2024

Ms Anna Collins
Director Strategic Intelligence and Reviews
Office of the Independent Commissioner Against Corruption NT – ICAC
DARWIN CITY NT 0800

Delivered via email: reviews@icac.nt.gov.au

Dear Anna Collins,

RE: Request to audit personnel records of public officers – File ref: REC-2023121

In response to ICAC's request to review the personnel records of public officers whose employment is contingent upon the holding of a particular qualification; the West Arnhem Regional Council (WARC) has conducted an internal audit in December 2024 to that effect.

Findings

The audit has identified sixteen (16) positions within Council that require tertiary qualifications in relevant disciplines or, a specific certification to perform the job. It is important to highlight that even though having a qualification is preferred for most of these roles, having extensive proven experience is also accepted for some.

With that in mind, mandatory qualifications are only required for thirteen (13) roles:

- CEO – Chief Executive Officer
- Director Finance
- Finance Manager (currently vacant)
- Human Resources Manager
- Child Care Centre Manager Jabiru
- Early Childhood Educational Leader Jabiru
- Early Childhood Educator – Group Leader Jabiru x 2
- Early Childhood Educator – Assistant Jabiru x 5

The personnel files of the employees in these roles were reviewed, and it can be confirmed all the employees in these positions possess the required qualifications or, are currently enrolled. Specifically, four (4) Early Childhood Educator - Assistants are currently enrolled and actively studying towards the Certificate III in Early Childhood Education and Care, which is accepted and compliant as per the *Australian Children's Education and Care Quality Authority (ACECQA)*, the independent national authority for the for children's education and care industry.

I hope this information contributes to the successful completion of the *Operation Pacific Against Corrupt Conduct in Recruitment*. If you have any questions in respect of this letter, please contact Karen Borgelt, Human Resources Manager at WARC on 8982 9506 or at hr@westarnhem.nt.gov.au.

Yours sincerely,

Andrew Walsh
Chief Executive Officer
West Arnhem Regional Council

✉ PO Box 721, Jabiru NT 0886 📧 info@westarnhem.nt.gov.au 🌐 www.westarnhem.nt.gov.au



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Gunbalanya
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Manningrida
☎ 08 8979 6600

Warruwi
☎ 08 8970 3600

Minjilang
☎ 08 8970 3500





20 December 2024

Mayor Sid Vashist
Barkly Regional Council
PO Box 821
Tennant Creek NT 0861

Email: Sid.Vashist@barkly.nt.gov.au

Dear Mayor

RE: Barkly Regional Council's Notice of Resignation as a Member of CouncilBIZ

Thank you for Council's letter dated 16 November 2024 in which Chris Kelly advised of your Council's intention to resign from CouncilBIZ effective from 30 June 2025, subject to the Minister for Local Government's approval.

I wish to advise West Arnhem Regional Council supports your Council's resignation on condition:

1. Your Council pays in full your portion of the shared telco services that still exists from 1 July 2025 before ceasing to be a member; and
2. Your Council pays your share of any additional costs incurred to wind up CouncilBIZ that cannot be funded from existing funds held.

I hope you have a wonderful end of year break and 2025 is a good year for you and your Council.

Yours sincerely

A handwritten signature in black ink, appearing to read 'James Woods'.

Mayor James Woods
West Arnhem Regional Council

Cc: Barkly Regional Council CEO, chris.kelly@barkly.nt.gov.au

✉ PO Box 721, Jabiru NT 0886 📧 info@westarnhem.nt.gov.au 🌐 www.westarnhem.nt.gov.au



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Minjilang
☎ 08 8970 3500



20 December 2024

Mayor John Wilson
West Daly Regional Council
PO Box 36294
Winnellie NT 0821

Email: info@westdaly.nt.gov.au

Dear Mayor

RE: West Daly Regional Council's Notice of Resignation as a Member of CouncilBIZ

Thank you for Council's letter dated 5 December 2024 in which John Thomas advised of your Council's intention to resign from CouncilBIZ effective from 30 June 2025, subject to the Minister for Local Government's approval.

I wish to advise West Arnhem Regional Council supports your Council's resignation on condition:

1. Your Council pays in full your portion of the shared telco services that still exists from 1 July 2025 before ceasing to be a member; and
2. Your Council pays your share of any additional costs incurred to wind up CouncilBIZ that cannot be funded from existing funds held.

I hope you have a wonderful end of year break and 2025 is a good year for you and your Council.

Yours sincerely

A handwritten signature in black ink, appearing to read 'James Woods'.

Mayor James Woods
West Arnhem Regional Council

Cc: West Daly Regional Council CEO John.Thomas@westdaly.nt.gov.au

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20 December 2024

President Lapulung Dhamarrandji
East Arnhem Regional Council
PO Box 1060
Nhulunbuy NT 0881

Email: info@eastarnhem.nt.gov.au
Lapulung.Dhamarrandji@eastarnhem.nt.gov.au

Dear President

RE: East Arnhem Regional Council's Notice of Resignation as a Member of CouncilBIZ

Thank you for Council's letter dated 12 December 2024 in which Dale Keehne advised of your Council's intention to resign from CouncilBIZ effective from 30 June 2025, subject to the Minister for Local Government's approval.

I wish to advise West Arnhem Regional Council supports your Council's resignation on condition:

1. Your Council pays in full your portion of the shared telco services that still exists from 1 July 2025 before ceasing to be a member; and
2. Your Council pays your share of any additional costs incurred to wind up CouncilBIZ that cannot be funded from existing funds held.

I hope you have a wonderful end of year break and 2025 is a good year for you and your Council.

Yours sincerely

A handwritten signature in black ink, appearing to read 'James Woods'.

Mayor James Woods
West Arnhem Regional Council

Cc: East Arnhem Daly Regional Council CEO Dale.Keehne@eastarnhem.nt.gov.au

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20 December 2024

Mayor Lynette De Santis
Tiwi Islands Regional Council
PO Box 38026
Winnellie NT 0820

Email: Lauren.Davidson@tiwiislands.nt.gov.au

Dear Mayor

RE: Tiwi Islands Regional Council's Notice of Resignation as a Member of CouncilBIZ

Thank you for Council's letter dated 5 December 2024 in which Gina McPharlin advised of your Council's intention to resign from CouncilBIZ effective from 30 June 2025, subject to the Minister for Local Government's approval.

I wish to advise West Arnhem Regional Council supports your Council's resignation on condition:

1. Your Council pays in full your portion of the shared telco services that still exists from 1 July 2025 before ceasing to be a member; and
2. Your Council pays your share of any additional costs incurred to wind up CouncilBIZ that cannot be funded from existing funds held.

I hope you have a wonderful end of year break and 2025 is a good year for you and your Council.

Yours sincerely

A handwritten signature in black ink, appearing to read 'James Woods'.

Mayor James Woods
West Arnhem Regional Council

Cc: Tiwi Islands Regional Council CEO, CEO@tiwiislands.nt.gov.au

✉ PO Box 721, Jabiru NT 0886 📧 info@westarnhem.nt.gov.au 🌐 www.westarnhem.nt.gov.au



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20 December 2024

President Hon. Kon Vatskalis
Local Government Association of the Northern Territory
PO Box 2075
Parap NT 0804

Email: CEO@lgant.asn.au
Julieanne.Wylie@lgant.asn.au

Dear President

RE: LGANT's Notice of Resignation as a Member of CouncilBIZ

Thank you for the letter dated 17 December 2024 in which you advise of LGANT's intention to resign from CouncilBIZ effective from 30 June 2025, subject to the Minister for Local Government's approval.

I wish to advise West Arnhem Regional Council supports LGANT's resignation and acknowledges:

1. LGANT is excluded from any debts and liabilities of the local government subsidiary per the CouncilBIZ Constitution; and
2. On abolition of the subsidiary any amount remaining is to be shared with the Member Councils, excluding LGANT.

I hope you have a wonderful end of year break and 2025 is a good year for you, LGANT and the Local Government sector.

Yours sincerely

A handwritten signature in black ink, appearing to be 'James Woods'.

Mayor James Woods
West Arnhem Regional Council

Cc: LGANT CEO, Mary.Watson@lgant.asn.au

✉ PO Box 721, Jabiru NT 0886 📧 info@westarnhem.nt.gov.au 🌐 www.westarnhem.nt.gov.au



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C/O Minjilang Post Office

3 January 2025

Revoked - Local Authority Membership – Minjilang Community

Dear Ms. Lee,

I am writing to formally advise you that your Local Authority Membership for the Minjilang Community has been revoked. This decision was made by the Council through Resolution OCM394/2024, in accordance with the West Arnhem Regional Council’s Policy on Local Authority Appointments, Resignations, and Terminations.

As outlined in the policy, Local Authority Members cease to hold membership if they:

Are absent from meetings for a period of three (3) months or more without approval from the Council.

It has been determined that this condition applies in your case.

Should you have any questions or wish to discuss this matter further, please do not hesitate to contact Jasmine Mortimore, Governance Advisor at governance@westarnhem.nt.gov.au or 08 8979 9469

Yours Sincerely,

A handwritten signature in black ink, appearing to be 'James Woods'.

Mayor James Woods
West Arnhem Regional Council





Mr Andrew Walsh
Chief Executive Officer
West Arnhem Regional Council
Po Box 721
JABIRU NT 0866

**Office of the Independent
Commissioner Against Corruption (NT)**

Level 7, 9 Cavenagh Street
DARWIN CITY NT 0800

Postal address

GPO Box 3750
DARWIN NT 0801

T 08 8999 4023

E reviews@icac.nt.gov.au

File ref: REC-2023121 / RFR-202449

By email: andrew.walsh@westarnhem.nt.gov.au
CC: jasmine.mortimore@westarnhem.nt.gov.au

Dear Mr Walsh,

Re: Request to audit personnel records of public officers

On 25 June 2024 I wrote to you in relation to the public statement made by Commissioner Riches requesting all public bodies audit their personnel records of staff where employment or appointment is contingent on holding a qualification. I asked if you had undertaken an audit to provide your findings and outcomes.

On 18 December 2024 my office received correspondence from you which included a copy of the audit report. I thank you for your attention to this matter and ask that you provide me with some clarification in respect to some of the early childhood educator positions.

1. The Early Childhood Educational Leader Jabiru position - requirement for a National Quality Framework (NQF), Bachelor of Early Childhood Education or equivalent or, must be actively working towards a qualification.
You advise the person occupying the position holds a Diploma of Early Childhood Education and Care. Can you clarify if that person is working to a Bachelor of Early Childhood Education or equivalent as required.
2. The Early Childhood Educator – Group Leader No. 2 position - requirement for a NQF recognised early childhood Diploma or equivalent or must be actively working towards it.
You advise the person occupying that position holds a Certificate III in Children's Services and is going through the enrolment process for the Diploma. Can you clarify if that person has progressed through the enrolment process and is actively studying for the Certificate III?
3. The Early Childhood Educator – Assistant 2 position - the requirement is for a Certificate III in Children's Services or higher or be actively studying to obtain it.
You advise the person occupying that position is going through the enrolment process for the Diploma. Can you clarify if that person has progressed through the enrolment process and is actively studying for the Certificate III?

I would be grateful if you could provide further information in respect of these three positions by 25 January 2025 to icac.nt@icac.nt.gov.au.

www.icac.nt.gov.au

If you have any questions please contact Cormac MacCarthy, Senior Evaluations and Review Officer at reviews@icac.nt.gov.au or on 8999 4039.

Yours sincerely



Naomi Loudon
Deputy Commissioner
Office of the Independent Commissioner Against Corruption

14 January 2025

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	8.2
Title:	Meetings and Events attended by the Mayor
Author:	Gina Carrascalao, Executive Assistant to Mayor and CEO

SUMMARY

This report provides information to Council on meetings and events attended by the Mayor since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL receives and notes the report entitled *Meetings and Events attended by the Mayor*.

BACKGROUND

The meetings and events listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting or event attended by the Mayor and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
08.01.2025	Teams	K9 Security/Public Toilet	Ian Maclay - MPA

LEGISLATION AND POLICY

Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per Council's policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	8.3
Title:	Meetings and Events attended by the CEO
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

This report provides information on meetings and events attended by the CEO since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL receive and note the report entitled *Meetings and Events attended by the CEO*.

BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the CEO and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) Met with
18.12.2024	Darwin	Meeting	Matthew Ryan - NLC Chairperson
19.12.2024	Darwin	Meeting	Matthew Ryan - NLC Chairperson
19.12.2024	Teams	Airport transfers for DCF	Mark Donfeld - DCF
20.12.2024	Teams	Services	Mike Gregory – Caulfield Grammar School
08.01.2025	Teams	Visual K9 Security/ Public Toilet	Ian Maclay - MPA
09.01.2025	Darwin	Identification Cards for West Arnhem Region	Jennifer Ferguson - MVR
14.01.2025	Teams	Regular catch up	Brad Palmer – CEO Red Lily Health Board
15.01.2025	WARC office	Quarterly catch up	Claire Brown - DLI

LEGISLATION AND POLICY

Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per Council's policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 January 2025

Agenda Reference:	8.4
Title:	Technical Services Projects Report
Author:	Garth Borgelt, Manager Technical Services

SUMMARY

This report is presented to the Council to provide an overview of all Local Authority and other Council projects delivered across the West Arnhem Regional Council locations, for the reporting period up to 14 January 2025.

RECOMMENDATION

THAT COUNCIL receives and notes the report titled *Technical Services Projects Report*.

BACKGROUND

High level operational/project management reports are provided to ensure transparency, communication, and support are provided to elected members.

COMMENT

As per attached report, a comprehensive snapshot is provided to Council of all current projects being undertaken by the Technical Services Team.

STATUTORY ENVIRONMENT

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.2 Fleet, Plant and Equipment

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

Goal 4.4 Local Road Management and Maintenance

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

Goal 5.2 Procurement

Develop and implement a leading-edge sustainability procurement strategy.

ATTACHMENTS

1. Local Authority Projects - January 2025 [**8.4.1** - 2 pages]
2. Technical Services Projects - January 2025 [**8.4.2** - 3 pages]

GUNBALANYA LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30/04/2025	Construction complete - additional type 2 road base is required on low areas, pending experience with rainfall in area. Cahills crossing closed prior to delivery, but potential to purchase excess gravel from Kakadu Contracting.	Gunbalanya Shelters.	95%
In Progress	28/02/2025	TB Constructions have completed ten of the thirteen houses under this project. Two of the remaining three houses to be completed in Jan 2025. Insufficient pavers available for final house (occupant now deceased) Remaining two paving jobs targeted for completion by 28/02/2025.	Gunbalanya Aged Care Pavers.	80%
In Progress	30/11/2025	Tender published in December 2024 with assessment during January 2025. Refer separate paper for contract award approval.	Vet Program - Animal Management.	5%

MANINGRIDA LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
Completed	5/01/2025	NYE fireworks completed safely.	NYE Fireworks 2024.	100%
In Progress	30/03/2025	Outdoor Gym installation complete. Water bubbler to be installed. Awaiting Power Water approval.	Installation Outdoor Gym.	85%
In Progress	28/02/2025	Contractor (JMK) has delivered bollards to Maningrida for completion by the end January 2025.	Bollards for Cricket Oval.	40%
In Progress	30/06/2025	Commuter bus ordered with delivery expected early February 2025. Contractor anticipates approx three months for fit-out due to workload. Parameters for use being prepared for approval by LA.	Funeral Hearse Vehicle.	15%
In Progress	30/11/2025	Tender published in December 2024 with assessment during January 2025. Refer separate paper for contract award approval.	Vet Program - Animal Management.	5%

MINJILANG LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
In Progress	30/11/2025	Tender published in December 2024 with assessment during January 2025. Refer separate paper for contract award approval.	Vet Program - Animal Management.	5%

WARRUWI LOCAL AUTHORITY PROJECTS

STATUS	PROJECTED COMPLETE	STAGE	DESCRIPTION	% DONE
COMPLETE	30/01/2025	Works have been completed by Stedman construction.	Repairs to shade structure.	100%
In Progress	30/11/2025	Tender published in December 2024 with assessment during January 2025. Refer separate paper for contract award approval.	Vet Program - Animal Management.	5%

GUNBALANYA COUNCIL PROJECTS

STATUS	PROJECT COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30/05/2025	Thinkwater Darwin contracted - project is now 95% complete. Billabong pump and switchboard parts to automate operation of pumps has been received. Contractor to install after wet season. Pump uses manual operation in the meantime.	Gunbalanya Oval Upgrade.	95%
In Progress	30/08/2025	Claim accepted - Works awarded to MJ Builders. Following site visit, surveyors now advising this is a flood prone area and buildings need to be elevated higher. Loss adjustor has confirmed the variation letter is in addition to that previously approved. Ongoing discussion with insurers to clarify works.	Gunbalanya Flood Insurance Toad Hall, Laundry & damaged house.	10%

JABIRU COUNCIL PROJECTS

STATUS	PROJECT COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	28/02/2025	Design awarded to NTBS is now complete. Refer separate paper for approval of design at Jan 2025 OCM. Approval being sought from GACJT at their Feb 2025 Board Meeting.	Jabiru Brockman Oval Lights.	60%
In Progress	30/06/2025	Cultural approval given for dog park; Cultural approval is required for gym and playground once locations are confirmed. We are anticipating Rio Tinto funding.	Dog Park, Outside Gym & playground - Lakeside Park.	25%

MANINGRIDA COUNCIL PROJECTS

STATUS	PROJECT COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	15/5/2025	Construction by Stedman Constructions commenced mid August 2024, changerooms slab completed, blockwork completed including core fill. Contractor currently installing steel framework for cantilever roof. Target completion by Mid May 2025.	Maningrida Change Rooms.	40%
In Progress	30/6/2025	Pre-Construction Planning; Waiting on completion of change rooms before commencement so public toilets are available for community. Construction to commence in end of May 2025.	Maningrida Toilets upgrade near office.	5%
In Progress	28/2/2025	The culvert entrance access road to the shops/office has been completed; Stone pitching is still progressing.	Malabam Roadworks.	80%
In Progress	30/6/2025	Dhukurrdji strongly in favour of immediate completion. Additional extensive consultations proceeding through NTG. Tender for construction to be published in January with award approval targeted for February OCM.	Maningrida Cemetery.	25%
In Progress	28/2/2025	Development Application and building permit received in December 2024. Structures on site, Works awarded to Stedman Constructions. Contractor aims to have structures completed by end fo February 2025 pending weather.	Maningrida Airport Structures.	50%

MINJILANG COUNCIL PROJECTS

STATUS	PROJECT COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	28/02/2025	Works awarded to Stedman Constructions. Contractor kick-off meeting completed and on site works to commence in late January. Target completion by end of February 2025.	New Minjilang Cemetery.	30%

WARRUWI COUNCIL PROJECTS

STATUS	PROJECT COMPLETE	TASK	DESCRIPTION	% DONE
In Progress	30/6/2025	Works to be completed as soon as possible in dry season as radar is unreliable in wet conditions.	Waruwi ground penetrating radar.	10%
In Progress	30/04/2025	Hall works complete. Sea container on site and being installed by contractor. Balance of funds (\$60,000) to be allocated to a concrete path around the perimeter of the building, subject to requested quotation falling within budget.	Waruwi Recreation Hall upgrade.	95%
In Progress	28/02/2025	Funding variation approved. Works have commenced using Stedman Construction. Refurbishment works on Lot 29 have now been completed, Lot 21 roofing upgrade materials onsite awaiting for a two day break in the weather.	Waruwi staff housing (Lot 21 roofing and Lot 29 internal refurbishment).	70%

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 January 2025

Agenda Reference:	8.5
Title:	Strong and Resilient Communities grant opportunity
Author:	Leanne Johansson, Business Development Manager

SUMMARY

This report provides information about the application West Arnhem Regional Council (WARC) will lodge for the Strong and Resilient Communities grant opportunity.

RECOMMENDATION

THAT COUNCIL receive and note the report titled *Strong and Resilient Communities grant opportunity*.

BACKGROUND

WARC facilitated the West Arnhem Youth Leadership Summit in November 2023, and April and November 2024, with funding from NIAA. The young people involved in the Summits have some terrific ideas on how to engage young people in their community. The ideas are provided in the attached "Community ideas" document. The ideas have been supported by WARC, Local Authorities and various Aboriginal Corporations in the relevant communities. To date, little funding or logistical support has been available for the young people to bring their ideas to fruition.

COMMENT

The Australian Government's Strong and Resilient Communities grant of up to \$360,000 over two years has four objective cohorts with our grant application targeting one cohort, young people 12-18 who are disengaged, or at risk of disengaging, from education to assist them to reconnect with their community, school, training and/or employment.

We plan to use this grant to give the young people who participated in the West Arnhem Youth Leadership Summits (WAYLS) the tools, finance and support to bring their ideas to life, supporting young people and their greater communities.

We propose an eight-week package from April 2026 for young people who attended WAYLS and other 12–18-year-old students who are considered potential leaders. All the young people must be enrolled in school. Outcomes from WAYLS are brought to a one-week training course. Held in Jabiru, it will include training in event planning, financial understanding, food safety, fundraising/sponsorship, logistics, volunteers, communications, and media awareness. Each day each community's team will also meet to further develop their community idea. At the end of the training week, all participants return to their communities.

For the next seven weeks, the young people will meet weekly in their own community to plan the event, arrange logistics, food, media, etc as required.

At week eight the event will happen.

At week nine or 10, the young people will reconvene in Jabiru for a two-day workshop to talk through what worked, what didn't and what is needed to improve.

The outcome will be community members who know how to organise, fund and run community events. WARC will request funding so this can be done in both 2026 and 2027, with the young people who did the program in 2026 assisting to lead the new participants in 2027.

STATUTORY ENVIRONMENT

Closing the gap

National Plan to End Violence against Women and Children 2022–2032

FINANCIAL IMPLICATIONS

A grant of up to \$360,000 over two financial years, 2025/2026 and 2026/2027.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.2 Economic Partnerships

Secure increased income opportunities (grants and commercial) that create employment and/or improve community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

ATTACHMENTS

1. Community Ideas [8.5.1 - 4 pages]



JABIRU: A Journey of Leadership and Inquiry			
Identifying personal strengths to foster self-awareness and confidence.			
<p>Jabiru students began their journey by exploring their personal strengths, fostering a deeper sense of self-awareness and confidence. This foundation empowered them to recognise their unique abilities and how these could contribute meaningfully to their school, community and leadership roles.</p>			
<p>Jabiru brainstormed the following ideas to address the needs of young people in their school and community:</p> <ul style="list-style-type: none"> • Basketball competition • More school excursions • More artwork around the school • BushRatz rugby (Clontarf activity) • Indoor Netball • Local sporting competitions to reduce people leaving community to play • Disco/afternoon and evening activities to support young people making good choices 			
Focus Idea: Local Junior Sports Sports Competitions			
<p>Purpose:</p> <ul style="list-style-type: none"> • Regular afternoon and evening activities for young people • Support health and fitness • Positive activities to reduce poor choices • Opportunity to play in home community so you don't have to leave all the time • Sponsorship opportunities for local business • Employment pathways for young people - training and part time jobs • Improve wellbeing • Safe spaces and teams for young people • Increase connection and collaboration amongst young people in community - making new friends • Community collaboration: invite Gunbalanya, Maningrida, Warruwi and Minjilang to participate in competitions 			
Beneficiaries: Young people in Jabiru and surrounding communities.			
Timeline: Jabiru students brainstormed a year-long calendar that hosts mini seasons of different sports to ensure there's no overlap, but also to provide diversity in sport options for young people			
<p>Jan/Feb/March Netball Competition</p> <ul style="list-style-type: none"> • JS Courts • Mixed netball teams • 8 weeks then finals • Weeknights 	<p>April/May/June Swimming Competition</p> <ul style="list-style-type: none"> • Swimming pool • Morning trainings • Night competitions • All ages 	<p>July/Aug/Sep Tennis Competition</p> <ul style="list-style-type: none"> • JS Courts • Friday night comp • Week night trainings • 8 week comp 	<p>Oct/Nov/Dec AFL Competition</p> <ul style="list-style-type: none"> • Oval • Afternoon Training • Small fields young kids • Half field middle years
<p>What is needed:</p> <ul style="list-style-type: none"> • Existing infrastructure in Jabiru • Staff/leaders to help organise competitions and train younger ones in umpiring etc • Uniform designs and names connected to community • Help from community leaders, organisations and families 			
Who can help: WARC sport and rec, AFLNT, funding bodies, sponsors (local business), sporting bodies (NT), Stars, Clontarf			
<p>Action Steps:</p> <ol style="list-style-type: none"> 1. Meet with WARC to organise running of competitions, finding staff, funding, and using infrastructure and resources. 2. Survey children and youth to gauge interest for each sport and get voice for ideas around training etc. 3. Get sponsorship from local businesses and communities, local government for uniforms, staff and resources. 			
Sharing their visions through an innovative expo-style presentation.			
<p>Jabiru students showcased their ideas through an innovative expo-style presentation, sharing their visions with key stakeholders and community leaders. This format allowed them to engage in meaningful conversations, answer questions, and gain valuable feedback to refine and implement their projects.</p>			



WARRUWI: A Journey of Leadership and Inquiry

Identifying personal strengths to foster self-awareness and confidence.

Warruwi students began their journey by exploring their personal strengths, fostering a deeper sense of self-awareness and confidence. This foundation empowered them to recognise their unique abilities and how these could contribute meaningfully to their school, community and leadership roles.

Warruwi brainstormed the following ideas to address the needs of young people in their school and community:

- Cooking competition
- Culture Camp
- Both way learning
- Places we can be safe
- Opportunities to celebrate culture
- Soccer tournament
- Learning on Country
- Fishing competition
- Swimming competition
- Visiting other communities

Focus Idea: Culture Week

Purpose:

- Celebrating culture and listening to old people
- Sharing two-way learning in school
- Bringing the community together
- Sharing community activities and knowledge with school ways
- Bringing more students to school
- Engaging families in learning and collaboration

Beneficiaries: Young people in Warruwi - and the whole community invited to elements of Culture Week.

Timeline: Warruwi students planned the daily events of Culture Week for their young people:

Monday	Tuesday	Wednesday	Thursday	Friday
Learning Both Ways <ul style="list-style-type: none"> • Elders teaching • Sharing stories • Listening 	Culture Camp <ul style="list-style-type: none"> • Rangers • Yagbari Shop • Camping gear 	Basketball Competition <ul style="list-style-type: none"> • Sport and Rec • Prizes • All ages 	Hunting & Fishing Competition <ul style="list-style-type: none"> • High tide fishing • Low tide spearing 	Cooking Competition <ul style="list-style-type: none"> • Fire • Materials • Whole community

What is needed:

- Fishing nets, lines, equipment, whale bone
- Week of school time
- Spears, knives
- Pots, pans, spoons
- Ochre
- Permissions

Who can help: Rangers, Yagbari shop, Teachers, families, Sport and Rec

Action Steps:

1. Meet with rangers
2. Meet with Traditional Owners
3. Meet with school
4. Talk to Sport and Rec

Sharing their visions through an innovative expo-style presentation.

Warruwi students showcased their ideas through an innovative expo-style presentation, sharing their visions with key stakeholders and community leaders. This format allowed them to engage in meaningful conversations, answer questions, and gain valuable feedback to refine and implement their projects.



MANINGRIDA: A Journey of Leadership and Inquiry

Identifying personal strengths to foster self-awareness and confidence.

Maningrida students began their journey by exploring their personal strengths, fostering a deeper sense of self-awareness and confidence. This foundation empowered them to recognise their unique abilities and how these could contribute meaningfully to their school, community and leadership roles.

Maningrida brainstormed the following ideas to address the needs of young people in their school and community:

- Exciting classes at school
- Showing respect
- Wellbeing room for girls and boys - safe spaces for when kids get stressed
- Respecting culture and cultural activities
- Keeping the school and community safe for young ones
- Fishing competitions
- Visiting other community schools
- Football competition
- Youth centre open at night

Focus Idea: Culture Excursions: Every Second Saturday

Purpose:

- Keep kids safe on grog weekend
- Explore country, visit places you might not always go
- Learn and share culture
- Reduce fighting and violence
- Reduce Break-ins - young ones have meaningful activities

Beneficiaries: Young people in Maningrida

Timeline: Every Second Saturday (barge Saturdays)

The vision is for a different cultural activity/experience to be provided for young people every second Saturday. Students discussed liaising with groups and Traditional Owners to achieve the following activities in the following locations.

Where:

- Rocky Point
- Ndjudda Point
- Yilan
- Jibanna
- Garmadi
- Bolkjam
- Gotcham

Activities:

- Fishing competition
- Hunting - buffalo, mud crabs, turtle, magpie goose, stingray, pig
- Spear making, paperbark collecting
- Weaving
- Message sticks and clap sticks
- Cultural dancing
- Making fire

What is needed:

- Fishing nets, lines, equipment
- Traditional hunting equipment
- Weaving materials - pandanus hook, dye, tins
- Cars - BAC, Night Patrol, Nja Marleya, David Jones, Yellow Shirts mob
- Adults to help
- Elders and Traditional Owners to teach

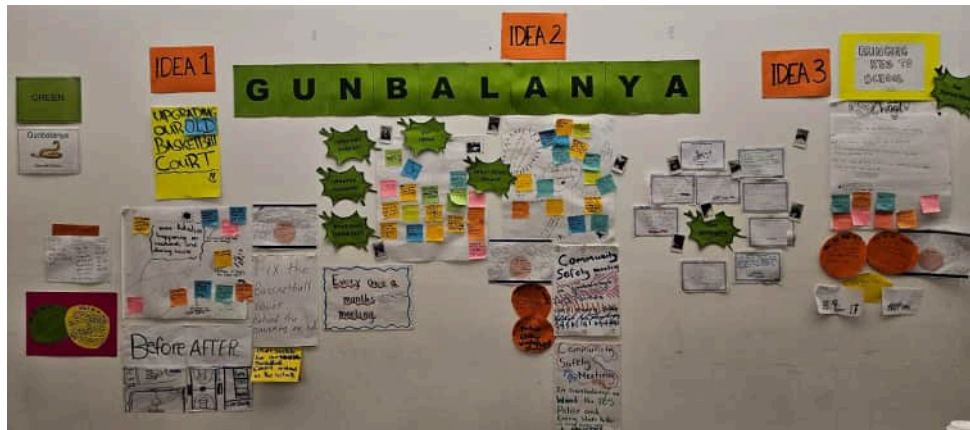
Who can help: Tina, Margaret, Gotchan, Rangers, WARC, Malala, families, Traditional Owners

Action Steps:

1. Meet with Rangers and Traditional Owners
2. Find out who can help, and organise a big meeting with everyone

Sharing their visions through an innovative expo-style presentation.

Maningrida students showcased their ideas through an innovative expo-style presentation, sharing their visions with key stakeholders and community leaders. This format allowed them to engage in meaningful conversations, answer questions, and gain valuable feedback to refine and implement their projects.



GUNBALANYA: A Journey of Leadership and Inquiry		
<p>Identifying personal strengths to foster self-awareness and confidence. Gunbalanya students began their journey by exploring their personal strengths, fostering a deeper sense of self-awareness and confidence. This foundation empowered them to recognise their unique abilities and how these could contribute meaningfully to their school, community and leadership roles.</p>		
<p>Gunbalanya brainstormed the following ideas to address the needs of young people in their school and community:</p> <ul style="list-style-type: none"> • Safety approach for glass on the road • Fixing the Basketball court area to make it safe for kids • Safe house for men and women • Public library • Strategies for more kids coming to school (safe ways for low attenders to re-enter school) • Monthly meeting with TO's and Stakeholders to discuss problems and solutions • Ongoing footy competition for health and wellness and keeping people on track • Young girls and boys learning traditional way. 		
<p>Idea 1: Upgrading Basketball Court to make it safe</p>	<p>Idea 2: Community Safety meetings each month</p>	<p>Idea 3: Bringing kids back to school</p>
<p>Purpose:</p> <ul style="list-style-type: none"> • Make it safe for kids • Fence, seats and toilet broken • Cars speed past • No water or change room • Will welcome more kids 	<p>Purpose:</p> <ul style="list-style-type: none"> • TOs and stakeholders have different meetings right now • Bring them together to have the real conversations to help community be more safe 	<p>Purpose:</p> <ul style="list-style-type: none"> • Have programs for kids that haven't been coming to school • Hands on activities • Re-entering with an attendance plan so they don't feel silly or stressed
<p>Beneficiaries: Young people across Gunbalanya, their families and the wider community.</p>		
<p>Timeline: Students would like to see all ideas implemented as soon as possible.</p>		
<p>What is needed:</p> <ul style="list-style-type: none"> • New fence • New Seating • New toilets and change room • Water bubbler • Lock in case 	<p>What is needed:</p> <ul style="list-style-type: none"> • Stakeholders and TOs to make a time each month they agree on • Bringing the safety conversations to one place so action can happen for the community 	<p>What is needed:</p> <ul style="list-style-type: none"> • Hands on activities • Learning Plans • Conversations in language with students and parents to help them come back to school
<p>Who can help:</p> <ul style="list-style-type: none"> • WARC • Ardjumarllar • Stakeholders • Funders • TOs 	<p>Who can help:</p> <ul style="list-style-type: none"> • Stakeholders • TOs 	<p>Who can help:</p> <ul style="list-style-type: none"> • Council • Art Centre • Sue and Esther, School • Daluks and Clontarf • TOs
<p>Action Steps:</p> <ol style="list-style-type: none"> 1. Make a plan for each idea 2. Present the plan to who can help so more people understand 3. Show the council the ideas so they can help us with everyone else 		
<p>Sharing their visions through an innovative expo-style presentation. Gunbalanya students showcased their ideas through an innovative expo-style presentation, sharing their visions with key stakeholders and community leaders. This format allowed them to engage in meaningful conversations, answer questions, and gain valuable feedback to refine and implement their projects.</p>		

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	8.6
Title:	Reduce Reuse Recycle Strategy 2024-2034 Update
Author:	Sara Fitzgerald, Waste and Resource Coordinator

SUMMARY

This report is to inform Council on progress for implementation of the West Arnhem Regional Council Reduce, Reuse, Recycle Strategy 2024-2034.

RECOMMENDATION

THAT COUNCIL receive and note the report titled *Reduce Reuse Recycle Strategy 2024-2034 Update*.

BACKGROUND

At the April 2024 OCM council resolved to endorse the West Arnhem Regional Council Reduce, Reuse, Recycle Strategy 2024-2034 for initiation July 1st 2024. As a part of this strategy, regular reporting against the key priorities was identified as key to its success. This report forms the first key reporting milestone of the strategy, which is available on our website for public viewing.

COMMENT

The overarching aim of the Reduce Reuse Recycle Strategy is to achieve an 80% reduction in waste going to landfill by 30 June 2034. To achieve this target, key priorities have been established for achievement and regular review aligning to each area of the Strategy. Highlighted below are our key achievements of the first reporting period of this strategy. A more detailed status report is attached.

Waste Measurement

- Developed and implemented a new landfill checklist in each community – this will provide valuable data to set the baseline for our intended target.

Community Engagement

- Establishment of a community engagement roadmap for the strategy as set out in attachments
- ‘Stop The Drop’ litter education program aimed at engaging youth and community members in caring for country actions and putting waste in the bin. A ‘Stop the Drop’ video has been created and published on YouTube. [Stop the Drop - West Arnhem](#). This is the first step in our education road map that encourages good waste habits. Further public promotion on this theme will be continued across the region.
- The Waste and Sustainability section of website has been launched.

Commercial Waste

- Working to amend our procurement policy to include waste responsibility including updating tenders to provide waste mitigation efforts and use recycled products.
- Working with local contractors to recover commercial waste fees and assist with waste diversion.
- Increase in commercial waste fees collected.

Recycling

- Developing remote recycling hub business case to seek funding for recycling initiatives based in our communities.
- Working with Bawinanga Aboriginal Corporation to develop cash for containers in Maningrida.

Advocacy

- Formed a collaborative working group with East Arnhem Regional Council, Roper Gulf Regional Council and Central Desert Regional Council to share resources on challenges and solutions for NT regional councils. Outcomes from this collaboration are to be incorporated into our operational and strategic plans for all communities. A good example of this is the standalone solar powered CCTV system being used at landfills in East Arnhem that have been incorporated into planning for the Minjilang, Warruwi and Gunbalanya sites.

Overall, our initiatives are tracking in line with forecast and will be further reviewed with Council in July 2025.

LEGISLATION AND POLICY

Local Government Act 2019

West Arnhem Regional Council Waste Strategy 2021-2026

Reduce, Reuse, Recycle Strategy 2024-2034

FINANCIAL IMPLICATIONS

\$148,800 Waste and Resource Management Funding

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.3 Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION

Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe-guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal 5.1 Recycling and Waste

Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment.

ATTACHMENTS

1. ENGAGEMENT ROADMAP [8.6.2 - 1 page]
2. Reduce Reuse Recycle Strategy Reporting [8.6.3 - 2 pages]



REDUCE, REUSE, RECYCLE STRATEGY 2024-2034

ENGAGEMENT ROADMAP



CARING FOR COUNTRY

How waste effects country and what can be done



RECYCLING EDUCATION

Developing a community focused recycling education program



LITTER EDUCATION

Ongoing education into litter management to encourage behaviour change in our communities



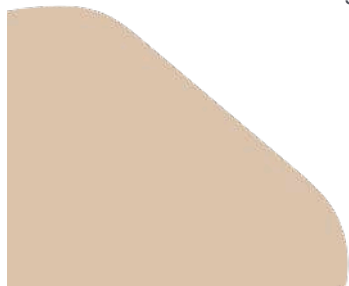
COMMUNITY CHAMPIONS

Identifying and recognising community waste champions



MAINTAINING CHANGE

Finding the new normal where our communities are actively promoting country focused initiatives and minimising waste as a normal behaviour



KEY PRIORITIES**ACTIONS**

REDUCE	
1.1 Develop a waste measurement system for all west Arnhem Regional Council Communities	
1.11 Research and Implement a waste measurement system	Research has commenced into a viable waste measurement system. Initially an estimating system is being implemented and when funds permit, a more sophisticated system will be investigated.
1.12 Conduct quarterley Rubbish bin audits	Q3 2025.
1.13 Track and measure waste streams by community to ensure actionable data	A weekly and monthly landfill checklist and report has been created to collect volume of waste, amount of hazardous waste in landfill, etc. (to be further developed over time).
1.2 Develp and Deliver Clear and targeted education and awareness	
1.21 Create and implement an entire waste diversion education program targeted to each community (Community messaging and engagement, School and Early Learning, Aboriginal Corporations, Health Clinics, Contractors)	Stop The Drop' video has been produced which is a litter education song. Ongoing promotion will continue and program success will be indicated through ongoing activities and litter auditing. An updated waste section on website has been loaded during Jan 2025.
1.3 Encourage commerical operators to improve their waste footprint	
1.31 Update Council tender documents to include a waste responsibility clause	In Progress - Maningrida Cemeterey First Tender to be released with Environment/Waste Section, further refinements to be made as we work through the process.
1.32 Advocate to Northern Territory Government and Federal Government to include waste removal in the tendering process for West Arnhem Regional Council	Working with EARC, Roper Gulf, Central Desert councils to have a regional council waste forum and collaborate on like for like challenges and solutions.
1.33 Review Commercial waste fees and increase appropriately for items that cannot be recovered	Fee inclease was enacted in July 2024. in line with CPI increases. Further work to be done with budgets and finance to ensure rates are reasonable.
1.4 Develop and Deliver and action plan for reduction in waste generated by West Arnhem Regional Council	
1.41 Develop and deliver an action plan for reduction in waste generated by West Arnhem Regional Council	Q1 2026.
1.42 Include waste removal clause in all Council tenders and contracts	In Progress - Maningrida Cemetery First Tender to go out with Environment/Waste Section.
1.43 Adopt a sustainable procurement policy	In Progress - working with finance to develop a sustainable procurement strategy.
1.5 Actively seek to reduce littering and illegal dumping incidents	
1.51 Continued participation in Keep Australia Beautiful Programs	In Progress.
1.52 Create localised litter programs for each community	Q3 2025.
1.53 Review and improve public place waste collection options	Q3 2025.
REUSE	
2.1 Initiate and increase participation in reuse across the West Arnhem region	
2.11 Development of a reuse shop for each community with identified indigenous roles available	Remote Recycling Hub business case in production with contractor is aimed towards identifying these opportunities. This is due for deliver in March 2025.
2.12 Assist contractors and commercial operators to find reasonable reuse source for waste streams	In Progress - currently working to recover commercial waste fees from contractors.
2.13 Review Council operations and identify any materials reuse opportunities	Q1 2026.
2.2 Initiate and participate in innovative projects that increase the region's capacity to reuse materials within community	
2.21 Support the development of Indigenous enterprise that work in the waste diversion field	Working with Bawinanga Aboriginal Corporation to implement Cash for Containers as a community project. This is being supported by Coca Cola and will tie in with Remote recycling hubs initiative.

2.22	Support the development of local and online end use markets for recovered materials	Q3 2026.
2.23	Actively seek out projects that Council can incorporate into operations to reuse waste materials	Q1 2026.
2.3 Develop a waste stream for the reuse of organic waste in each community		
2.31	Create and implement a regional organic waste action plan	Q3 2026.
2.32	Encourage composting on home or community level	Q3 2026.
2.33	Encourage reuse of green waste for firewood for ceremony or sales to tourists based on the community	Q1 2026.
RECYCLE		
3.1 Develop key relationships to identify genuine recycling options for the regions Communities		
3.11	Participate in all LGANT recycling opportunities	Ongoing - A new Waste Project Manager has been appointed at LGANT. Currently no initiatives in action but will continue to pursue opportunities
3.12	Assist contractors and commercial operators to find reasonable recycling opportunities for waste streams	In Progress - currently working to recover commercial waste fees from contractors. Once we have a robust directory of contractors for each community we can work with to facilitate long term waste reduction.
3.13	Review Council operations and identify any materials reuse opportunities	Working with EARC, Roper Gulf, Central Desert councils to have a regional council waste forum and collaborate on like for like challenges and solutions.
3.2 Initiate and participate in innovative projects that increase the region's capacity to recycle materials within community		
3.21	Support the development of Indigenous enterprise that work in the waste diversion field	Working with Bawinanga Aboriginal Corporation to implement Cash for Containers as a community project. This is being supported by Coca Cola and will tie in with Remote recycling hubs initiative.
3.22	Support the development of local and online end use markets for recovered materials	Q3 2026.
3.23	Actively seek out projects that Council can incorporate into operations to reuse waste materials	Working with EARC, Roper Gulf, Central Desert councils to have a regional council waste forum and collaborate on like for like challenges and solutions.
3.3 Design and implement community specific recycling infrastructure to support management of recyclables		
3.31	Create and implement a regional organic waste action plan	Q3 2025.
3.32	Encourage composting at home or community level	Q3 2025.
3.33	Encourage reuse of green waste for firewood for ceremony or sales to tourists based on the community	Q1 2025.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	9.1
Title:	Elected Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The purpose of this report is to give Elected Members a forum in which to table items they wish to be debated by Council.

RECOMMENDATION

That the Chairperson invites questions with or without notice from Elected Members.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

Agenda Reference:	10.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

LEGISLATION AND POLICY

Section 99(2) of the *Local Government Act 2019*

Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021*

RECOMMENDATION

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 52 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 JANUARY 2025

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (Administration) Regulations 2021*.

Agenda Reference:	11.1
Title:	Confirmation of Confidential Ordinary Council Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Agenda Reference:	11.2
Title:	Confirmation of Confidential Special Council Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Agenda Reference:	11.3
Title:	Filling a Casual Vacancy - Gunbalanya Ward
Author:	Jasmine Mortimore, Governance Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	11.4
Title:	Tender Evaluation - Maningrida Landfill Wheel Loader
Author:	Garth Borgelt, Manager Technical Services

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	11.5
Title:	Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council
Author:	Clem Beard, Projects Manager Technical Services

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Agenda Reference:	11.6
Title:	Write off of Debt
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(b). It contains information about the personal circumstances of a resident or ratepayer.

Agenda Reference:	11.7
Title:	Write off of Money
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff. The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	11.8
Title:	Write off of Fuel
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	11.9
Title:	Special Rate - Public Lighting
Author:	Andrew Walsh, Chief Executive Officer

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Agenda Reference:	11.10
Title:	Interim Chief Executive Officer
Author:	Andrew Walsh, Chief Executive Officer

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Agenda Reference:	11.11
Title:	CEO Recruitment - Independent Panel Member Appointment
Author:	Andrew Walsh, Chief Executive Officer

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

12 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC
WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING WEDNESDAY 29 JANUARY 2025

RE-ADMITTANCE OF THE PUBLIC

Agenda Reference:	12.2
Title:	Disclosure of Confidential Resolutions and Re-admittance of the Public
Author:	Jasmine Mortimore, Governance Advisor

The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

13 NEXT MEETING

14 MEETING DECLARED CLOSED