

Minutes of the West Arnhem Regional Council Ordinary Council Meeting  
Tuesday, 19 November 2024 at 10:00 am  
Jabiru Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

**Chairperson Mayor Woods declared the meeting open at 10:00am, welcomed all in attendance and did an Acknowledgement of Country.**

**ELECTED MEMBERS PRESENT**

Chairperson	James Woods (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Ralph F Blyth
Councillor	Mickitja Onus (via video)
Councillor	Otto Dann
Councillor	Monica Wilton
Councillor	James Marrawal (via video)
Councillor	Jacqueline Phillips (via video)

**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh
Director Community and Council Services	Fiona Ainsworth
Director Finance	Jocelyn Nathanael-Walters (via video)
General Manager Technical Services	Garth Borgelt
Governance Advisor	Jasmine Mortimore
Executive Assistant to the Mayor and CEO	Gina Carrascalao

**GUESTS**

Chief Executive Officer - Department of Housing, Luccio Cercarelli  
Local Government and Community Development

### 3 APOLOGIES AND ABSENCES

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absent Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Apologies, Leave of Absence and Absent Without Notice.

**OCM329/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Dann**

THAT COUNCIL:

1. Notes the absence of Cr Donna Nadjamerrek, Cr Jermaine Namanurki and Cr Jaqueline Phillips.
2. Notes the apology received from Cr Donna Nadjamerrek, Cr Jermaine Namanurki and Cr Jaqueline Phillips; and
3. Determines Cr Donna Nadjamerrek, Cr Jermaine Namanurki and Cr Jaqueline Phillips are absent with permission of the Council.

**CARRIED**

### 4 ACCEPTANCE OF AGENDA

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Acceptance of Agenda.

**OCM330/2024 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Mayor Woods**

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 19 November 2024.

**CARRIED**

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Disclosure of Interest of Members or Staff.

**OCM331/2024 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Deputy Mayor Williams**

THAT COUNCIL receive no declarations of interest as listed for the Ordinary Council meeting held on 19 November 2024.

**CARRIED**

### 6 CONFIRMATION OF PREVIOUS MINUTES

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Special and Ordinary Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Confirmation of Special and Ordinary Council Meeting Minutes.

**OCM332/2024 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Deputy Mayor Williams**

THAT COUNCIL

1. Confirm the minutes of 16 October 2024 Special Council meeting as a true and correct record of the meeting.
2. Confirm the minutes of 21 October 2024 Ordinary Council meeting as a true and correct record of the meeting.

**CARRIED**

## **7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Visitor - CEO of Department Housing, Local Government and Community Development</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Visitor - CEO of Department Housing, Local Government and Community Development.

**OCM333/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Mayor Woods**

THAT COUNCIL

1. Notes the discussion with the Chief Executive Officer of the Department of Housing, Local Government and Community Development; and
2. Thanks visitor Luccio, CEO from the Department of Housing, Local Government and Community Development.

**CARRIED**

**Minute note: items 7.2, 7.3, 7.4, 7.5 were scheduled for Wednesday 20 November 2024, meeting moved from agenda item 7.1 to 8.1**

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Presentation - Charles Darwin University on BiBi Planes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Meeting recommenced at 9:29am on Wednesday 20 November 2024

The Council considered a report on Presentation - Charles Darwin University on BiBi Planes.

**OCM352/2024 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Cr Onus**

THAT COUNCIL noted the presentations on BiBi Planes by Charles Darwin University.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>Visitor - Red Lily Board</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Visitor - Red Lily Board.

**OCM353/2024 RESOLVED:**  
**On the motion of Cr Dann**  
**Seconded Deputy Mayor Williams**

THAT COUNCIL noted the discussion with Red Lily Health Board.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.4</b>
<b>Title:</b>	<b>Presentation - Traditional Credit Union</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Cr Marrawal left the meeting at 10:33am on Wednesday 20.11.2024  
The Council considered a report on Presentation - Traditional Credit Union.

**OCM354/2024 RESOLVED:**  
**On the motion of Cr Wilton**  
**Seconded Cr Dann**

THAT COUNCIL noted the presentation on services by Traditional Credit Union.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.5</b>
<b>Title:</b>	<b>Presentation - NT Police MOU Update</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Meeting broke to attend the West Arnhem Youth Summit on Wednesday 20 November 2024 at 11:00am and recommenced at 12:59pm  
Cr Marrawal joined the meeting at 12:59pm on Wednesday 20 November 2024  
The Council considered a report on Presentation - NT Police MOU Update.

**OCM355/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Wilton**

THAT COUNCIL noted the discussions on the Memorandum of Understanding by NT Police.

**CARRIED**

## **8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Review of Action Items.

**OCM334/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Wilton**

THAT COUNCIL:

1. Receive and note the report titled *Review of Action Items*; and
2. Review the outstanding action item and give approval for completed items , including item 12 to be removed from the register.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Approval to Dispose of Executive Fleet Prado</b>
<b>Author:</b>	<b>Graham Baulch, Project Coordinator Fleet Operations</b>

The Council deferred a report on Approval to Dispose of Executive Fleet Prado.

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>LGANT November Conference</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on LGANT November Conference.

**OCM336/2024 RESOLVED:**  
**On the motion of Cr Dann**  
**Seconded Mayor Woods**

THAT COUNCIL:

1. Receive and note the report titled *LGANT November Conference*;
2. Retrospectively approve all associated costs for Cr Otto Dann to attend the LGANT Conference.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Draft Council Meeting Schedule for 2025 Calendar Year</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Draft Council Meeting Schedule for 2025 Calendar Year.

**OCM337/2024 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Mayor Woods**

THAT COUNCIL:

1. Receive and note the report titled *Draft Council Meeting Schedule for 2025 Calendar Year*; and
2. Approve the attached 2025 Council Meeting Schedule with the amendment to start the in person Ordinary Council meetings on Tuesdays, where appropriate.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>Proposed Change to December Ordinary Council Meeting</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Proposed Change to December Ordinary Council Meeting.

**OCM338/2024 RESOLVED:**  
**On the motion of Cr Dann**  
**Seconded Cr Wilton**

THAT COUNCIL:

1. Receive and note the report titled *Proposed Change to December Ordinary Council Meeting*; and
2. Approve to hold the December Ordinary Council meeting on 18 December 2024.

**CARRIED**

## **9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Cr Jaqueline Phillips joined the meeting at 12:02pm on Tuesday 19 November 2024  
The Council considered a report on Incoming and Outgoing Correspondence.

**OCM339/2024 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Deputy Mayor Williams**

THAT COUNCIL

1. Receive and note the attached items of incoming and outgoing correspondence; and
2. Request report on support for the MPA K9 Security.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Meetings and Events attended by the Mayor</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Meeting broke for lunch at 12:06pm and recommenced at 1:35pm on Tuesday 19 November 2024  
The Council considered a report on Meetings and Events attended by the Mayor.

**OCM340/2024 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Cr Dann**

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the Mayor*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>Meetings and Events attended by the CEO</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

The Council considered a report on Meetings and Events attended by the CEO.

**OCM341/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Wilton**

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the CEO*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>Technical Services Projects Report</b>
<b>Author:</b>	<b>Clem Beard, Projects Manager Technical Services</b>

The Council considered a report on Technical Services Projects Report.

**OCM342/2024 RESOLVED:**  
**On the motion of Cr Blyth**  
**Seconded Cr Onus**

THAT COUNCIL receives and notes the report titled *Technical Services Projects Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.5</b>
<b>Title:</b>	<b>Jabiru Landfill EPA License Final Report</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

The Council considered a report on Jabiru Landfill EPA License Final Report.

**OCM343/2024 RESOLVED:**

**On the motion of Cr Blyth  
Seconded Cr Marrawal**

THAT COUNCIL:

1. Receive and note the report titled *Jabiru Landfill EPA License Final Report*.

**CARRIED**

**10 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Elected Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Elected Member Questions with or without Notice.

**OCM344/2024 RESOLVED:**

**On the motion of Mayor Woods  
Seconded Deputy Mayor Williams**

That the Chairperson invites questions with or without notice from Elected Members.

1. Mayor Woods raised administration investigate a commercial ice dispenser for each community to be funded by Local Authority Project funding.

**CARRIED**

**11 PROCEDURAL MOTIONS**

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>Closure to the Public for the Discussion of Confidential Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

**OCM345/2024 RESOLVED:**

**On the motion of Mayor Woods  
Seconded Cr Marrawal**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

**CARRIED**

**12 CONFIDENTIAL ITEMS**

The information in this section of the Agenda is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

<b>Agenda Reference:</b>	<b>12.1</b>
<b>Title:</b>	<b>Confirmation of Confidential Special and Ordinary Council Meeting Minutes</b>

**Author:** Jasmine Mortimore, Governance Advisor

The Council considered a report on Confirmation of Confidential Special and Ordinary Council Meeting Minutes.

**OCM346/2024 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Deputy Mayor Williams**

THAT COUNCIL

1. Confirm the minutes of 16 October 2024 Confidential Special Council meeting as a true and correct record of the meeting.
2. Confirm the minutes of 21 October 2024 Confidential Ordinary Council meeting as a true and correct record of the meeting.

**CARRIED**

**Agenda Reference:** 12.2  
**Title:** Incoming and Outgoing Correspondence  
**Author:** Jasmine Mortimore, Governance Advisor

The Council considered a report on Incoming and Outgoing Correspondence.

**OCM347/2024 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Cr Wilton**

THAT COUNCIL receive and note the attached items of incoming and outgoing correspondence.

**CARRIED**

**Agenda Reference:** 12.3  
**Title:** Proposed Yield Up - Lot 660 Maningrida  
**Author:** Clem Beard, Projects Manager Technical Services

Cr Wilton declared a conflict due to being on the Homeland School Board.

Cr Phillips declared a conflict due to being on the Homeland School and the Northern Land Council Board.

Cr Dann declared a conflict due to being on the Northern Land Council Board

The Council deferred a report on Proposed Yield Up - Lot 660 Maningrida due to loss of quorum.

**Agenda Reference:** 12.4  
**Title:** Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council  
**Author:** Clem Beard, Projects Manager Technical Services

Cr Phillips and Cr Dann declared a conflict as board members of the Northern Land Council and left the meeting.

The Council considered a report on Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council.

**OCM348/2024 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Cr Marrawal**

THAT COUNCIL:

1. Receive and note the report titled Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council; and



2. Note the status of outstanding Land Use Agreements.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.5</b>
<b>Title:</b>	<b>Acceptance of Land Use Agreement Lot 733 - Gunbalanya Workshop</b>
<b>Author:</b>	<b>Clem Beard, Projects Manager Technical Services</b>

The Council considered a report on Acceptance of Land Use Agreement Lot 733 - Gunbalanya Workshop.

**OCM349/2024 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Cr Marrawal**

THAT COUNCIL:

1. Receive and note the report titled Acceptance of Land Use Agreement Lot 733 - Gunbalanya Workshop;
2. Accept the \$19 lease for 5 years: Lot 733 Workshop Gunbalanya with a lease payment of \$13,500.00 per annum; and
3. Approve to affix the Common Seal on the \$19 lease agreement .

**CARRIED**

<b>Agenda Reference:</b>	<b>12.6</b>
<b>Title:</b>	<b>Report on Jabiru subleases</b>
<b>Author:</b>	<b>Leanne Johansson, Business Development Manager</b>

The Council considered a report on Report on Jabiru subleases.

**OCM350/2024 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Cr Blyth**

THAT COUNCIL

1. Receive and note the report titled *Report on Jabiru subleases*; and
2. Request administration investigate Jabiru stakeholder support for the rectification of the Jabiru Childcare roof.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.7</b>
<b>Title:</b>	<b>Sponsorship Proposal</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

Deputy Mayor Williams, Cr Onus and Cr Blyth declared a conflict due to personal relationships. The Council deferred a report on Sponsorship Proposal due to loss of quorum.

<b>Agenda Reference:</b>	<b>12.8</b>
<b>Title:</b>	<b>Disclosure of Confidential Resolution and Re-Admittance of the Public</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

**OCM351/2024 RESOLVED:**  
**On the motion of Mayor Woods**

## Seconded Cr Onus

THAT COUNCIL:

1. Approve to disclose all resolutions from the confidential section of this meeting in the non-confidential meeting minutes; and
2. Open the meeting to the public after the discussion of confidential items.

**CARRIED**

The public was re-admitted at 3:08 pm on Tuesday 19 November 2024.

### **13 NEXT MEETING**

The next meeting is scheduled to take place on 18 December 2024.

### **14 MEETING DECLARED CLOSED**

Chairperson Mayor Woods declared the meeting closed at 2:05 pm.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on 19 November 2024.

[Click here](#) to view the agenda for the Ordinary Council meeting held on 19 November 2024.