



WEST ARNHEM REGIONAL COUNCIL AGENDA

**WARRUWI LOCAL AUTHORITY
TUESDAY, 26 NOVEMBER 2024**



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Warruwi on Tuesday 26 November 2024 at 10:00 am.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 26 NOVEMBER 2024

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is to table, for the Warruwi Local Authority record, any apologies, and requests for leave of absence received from Authority members, as well as record any absence without notice for the meeting held on 26 November 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Authority.
4. Determines ... are absent without permission of the Authority.

COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 26 NOVEMBER 2024

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Agenda papers are presented for acceptance at the Warruwi Local Authority meeting held on 26 November 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Warruwi Local Authority meeting held on 26 November 2024.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities
Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting
Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 26 NOVEMBER 2024

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received the declarations of interest as listed for the Warruwi Local Authority meeting held on 26 November 2024.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR **6** **FOUNDATIONS** **OF** **GOVERNANCE**
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal **6.4** **Risk** **Management**
The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 26 NOVEMBER 2024

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Unconfirmed minutes from the 10 September 2024 Warruwi Local Authority meeting are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY adopted the minutes of the 10 September 2024 Warruwi Local Authority as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities
Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Unconfirmed Warruwi Local Authority Meeting Minutes - 10 September 2024 [6.1.1 - 6 pages]



Minutes of the West Arnhem Regional Council Warruwi Local Authority
Tuesday, 10 September 2024 at 10:00 am
Warruwi Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Jason Maninaj declared the meeting open at 10:26 am, welcomed all in attendance and did an Acknowledgement of Country.

MEMBERS PRESENT

Chairperson	Jason Maninaj
Member	Richard Nawirr
Member	Phillip Wasaga
Member	Geri Narul
Member	Nicholas Hunter
Member	Ida Waianga
Member	Alfred Gawaraidji

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	James Marrawal

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
General Manager, Technical Services (acting)	Clem Beard
Governance Advisor	Jasmine Mortimore

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

WAR34/2024 RESOLVED:
On the motion of Chairperson Mayinaj
Seconded Member Nawirr

THAT THE LOCAL AUTHORITY

1. Notes the absence of William Wurluli.
2. Notes the apology received from William Wurluli.
3. Determines Member William Wurluli is absent with permission of the Authority.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

WAR35/2024 RESOLVED:
On the motion of Member Waianga
Seconded Member Gawaraidji

THAT THE LOCAL AUTHORITY accepts the agenda papers as circulated for the Warruwi Local Authority meeting held on 10 September 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

WAR36/2024 RESOLVED:
On the motion of Cr Marrawal
Seconded Member Hunter

THAT THE LOCAL AUTHORITY receives no declarations of interest for Warruwi as listed for the Warruwi Local Authority meeting held on 10 September 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

Meeting broke for lunch at 12:59 and recommenced 13:23

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

WAR42/2024 RESOLVED:
On the motion of Member Narul
Seconded Member Waianga

THAT THE LOCAL AUTHORITY adopts the minutes of the 22 May 2024 Warruwi Local Authority as a true and correct record.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	PowerWater - Feedback and Questions on Cultural Camp Attendance
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on PowerWater - Feedback and Questions on Cultural Camp Attendance.

WAR37/2024 RESOLVED:
On the motion of Member Hunter
Seconded Member Nawirr

THAT THE LOCAL AUTHORITY

1. Notes the discussion and gave feedback on the presentation at the Warruwi Cultural Camp by Power Water Corporation; and
2. Thanks presenter Chantal Bramley from Power Water Corporation.

CARRIED

Agenda Reference:	7.2
Title:	NT Health - Community Alcohol Plan
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on NT Health - Community Alcohol Plan.

WAR38/2024 RESOLVED:
On the motion of Chairperson Mayinaj
Seconded Member Hunter

THAT THE LOCAL AUTHORITY

1. Notes the presentations on Community Alcohol Plan by NT Health.
2. Thanks presenter Sofia Mcpherson from NT Health; and
3. Request CSM to liaise with NT Health to assist with consultation.

CARRIED

Agenda Reference:	7.3
Title:	Aboriginal Peak Organisation Northern Territory - Aboriginal Education Steering Committee
Author:	Jasmine Mortimore, Governance Advisor

Mayor Woods joined meeting 11:40

The Local Authority considered a report on Aboriginal Peak Organisation Northern Territory - Aboriginal Education Steering Committee.

WAR39/2024 RESOLVED:
On the motion of Member Gawaraidji

Seconded Member Hunter

THAT THE LOCAL AUTHORITY

1. Notes the presentations on the Aboriginal Education Peak Body by Aboriginal Peak Organisation of the NT; and
2. Thanks presenter Rheannon Vea Vea from Aboriginal Peak Organisation of the NT.

CARRIED

Agenda Reference:	7.4
Title:	NT Police - Law and Order Update
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on NT Police - Law and Order Update.

WAR40/2024 RESOLVED:

**On the motion of Member Gawaraidji
Seconded Member Nawirr**

THAT THE LOCAL AUTHORITY

1. Notes the presentations on Law and Order Update by NT Police; and
2. Thanks presenter Chris Harden from the NT Police.

CARRIED

Agenda Reference:	7.5
Title:	National Indigenous Australians Agency - Remote Jobs and Economic Development
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on National Indigenous Australians Agency - Remote Jobs and Economic Development.

WAR41/2024 RESOLVED:

**On the motion of Member Waianga
Seconded Member Gawaraidji**

THAT THE LOCAL AUTHORITY

1. Notes the presentations on the overview of the Remote Job Economic Development by National Indigenous Australians Agency; and
2. Thanks presenter Bec Langdon from the National Indigenous Australians Agency.

CARRIED

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Finance Report to August 2024
Author:	Corey White, Management Accountant

The Local Authority considered a report on Finance Report to August 2024.

WAR43/2024 RESOLVED:

**On the motion of Cr Marrawal
Seconded Mayor Woods**

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Finance Report to August 2024; and*
2. Investigate irrigation system and tanks for the Oval as a Local Authority project.

CARRIED

Agenda Reference:	8.2
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Review of Action Items.

WAR44/2024 RESOLVED:
On the motion of Member Wasaga
Seconded Member Waianga

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*.
2. Review the outstanding action items and gave approval for completed items to be removed from the register; and
3. Request GTNT attend Warruwi Local Authority to discuss mechanical apprenticeships.

CARRIED

Agenda Reference:	8.3
Title:	Repairs to Shade Structure adjacent to the Warruwi Clinic
Author:	Clem Beard, Acting General Manager Technical Services

The Local Authority considered a report on Repairs to Shade Structure adjacent to the Warruwi Clinic.

WAR45/2024 RESOLVED:
On the motion of Cr Marrawal
Seconded Member Nawirr

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Repairs to Shade Structure adjacent to the Warruwi Clinic*; and
2. Approve the allocation of \$38,390.00 from the LA Project Funding 2023/2024 to carry out repairs to Shade Structure adjacent to the Warruwi Clinic.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	CSM Operations Report on Current Council Services
Author:	Geraldine Narul, Council Services Manager, Warruwi

The Local Authority considered a report on CSM Operations Report on Current Council Services.

WAR46/2024 RESOLVED:
On the motion of Chairperson Mayinaj
Seconded Member Hunter

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *CSM Operations Report on Current Council Services*.
2. Allocate \$10,000 of Local Authority funding for beautification of township; and
3. Invite Territory Families, Housing and Communities to next Local Authority to discuss need for a Safe house in Warruwi.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

WAR47/2024 RESOLVED:

**On the motion of Member Waianga
Seconded Member Gawaraidji**

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

1. CEO to investigate at the budget for Centrelink program in Warruwi; and
2. CEO to investigate tax account for next year tax return

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on Tuesday 26 November 2024.

12 MEETING DECLARED CLOSED

Chairperson Jason Mayinaj declared the meeting closed at 3:34 pm.

This page and the preceding pages are the minutes of the Warruwi Local Authority held on Tuesday 10 September 2024.

[Click here](#) to view agenda for the Warruwi Local Authority meeting held on 10 September 2024.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 26 NOVEMBER 2024

Agenda Reference:	7.1
Title:	Northern Land Council
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The purpose of this report is to provide the Warruwi Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on wild animal control by NLC Regional Program Coordinator.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Warruwi Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Concerns on wild horse and crocodiles	Peter Phillips - Regional program coordinator	Northern Land Council	Local Authority

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 26 NOVEMBER 2024

Agenda Reference:	7.2
Title:	NT Police - Law and Order Update
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The purpose of this report is to provide Warruwi Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Noted the presentations on Law and Order Update by NT Police.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Warruwi Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Community Law and Order Update	Christopher Harden	NT Police	Council

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 26 November 2024

Agenda Reference:	8.1
Title:	Finance Report to October 2024
Author:	Corey White, Management Accountant

SUMMARY

This Local Authority Finance Report is for the period 1 July 2024 to 31 October 2024 (the first four months of the 2024-25 financial year) for Warruwi.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Finance Report to October 2024*; and
2. Receive and note the Warruwi Local Authority Certification of the 2023-24 Local Authority Project Funding.

BACKGROUND

This Local Authority Finance Report includes a graphical presentation with reports on:

- Revenue and expenses that relate to the community as compared to the budget;
- The Local Authority Project Funds (LAPF) balance not yet allocated to a project;
- The progress of Local Authority's projects from the last LA meeting report to now; and
- Council grant funding activities and community projects happening in the community.

Each year a certification of the LAPF income and expenditure for the preceding financial year ending 30 June must be laid before the Local Authority

COMMENT

The Local Authority Finance Report covers the Council's activities and projects within the community. There are activities that relate to Council's Core Services funded by both Tied and Untied, Commercial Services, and Community Services. From time-to-time there are some projects that are funded from Council's own money.

A summary of the total Warruwi income and expenditure is shown below.

Actuals v Budget - Warruwi

as at 31 Oct 2024

WARRUWI						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	91,719	40,013	51,706	100%+	120,039	76%
Income Council Fees and Charges	822	4,533	(3,712)	(82%)	13,600	6%
Income Operating Grants	1,715,513	1,527,783	187,729	12%	2,092,001	82%
Income Allocation	9,353	46,317	(36,964)	(80%)	68,530	14%
Other Income	1,576	1,833	(257)	(14%)	5,500	29%
Income Agency and Commercial Services	217,772	256,207	(38,434)	(15%)	768,620	28%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	92,668	35,555	57,113	100%+	106,664	87%
Total Operational Revenue	2,129,423	1,912,241	217,182	11%	3,174,953	67%
Operational Expenditure						
Employee Expenses	533,093	649,094	(116,000)	(18%)	2,010,347	27%
Contract and Material Expenses	1,225,549	356,107	869,442	(100%)+	1,570,924	78%
Finance Expenses	323	220	103	47%	660	49%
Travel, Freight and Accom Expenses	38,951	90,930	(51,979)	(57%)	197,445	20%
Fuel, Utilities & Communication	59,659	76,207	(16,548)	(22%)	228,620	26%
Other Expenses	106,729	126,268	(19,539)	(15%)	757,673	14%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	2,950	(2,950)	(100%)	5,900	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	1,964,303	1,301,775	662,528	51%	4,771,569	41%
Total Operational Surplus / (Deficit)	165,119	610,466	(445,347)	(73%)	(1,596,616)	0%

Annual Budget Operating Position - Warruwi

as at 31 Oct 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	165,119	610,466	(445,347)	(73%)	(1,596,616)	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(9,353)	(46,317)	36,964	80%	(68,530)	14%
Add Back Non-Cash Expenses	165,739	208,047	(42,308)	(20%)	658,760	25%
Total Non-Cash Items	156,387	161,731	(5,344)	(3%)	590,230	26%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(56,273)	(372,669)	316,396	85%	(416,149)	14%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(56,273)	(372,669)	316,396	85%	(416,149)	14%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	372,669	372,669	-	-	372,669	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	43,480	43,480	-	-	43,480	100%
Total Additional Inflows	416,149	416,149	-	-	416,149	100%
Net Budgeted Operating Position	681,382	815,677	(134,295)	(16%)	(1,006,385)	0%

Also attached is the Local Authority's Certification of the 2023-24 LAPF.

LEGISLATION AND POLICY

Clause 10 of the *Local Government Guideline 1: Local Authority* states what a local authority agenda must include. Sub-clause 10.1 says the report from the CEO is to include the progress and financial report on local authority projects and a report on current council services and projects in the local authority area.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. Graphical Financial Presentation Warruwi - October 2024 [**8.1.1** - 8 pages]
2. Warruwi LAPF 2023-24 Certification [**8.1.2** - 1 page]



**Warruwi Local Authority Committee
Financial Management Report for the
period ended 31st October 2024**

Actual v Budget – Operational – July 2024 to October 2024



Actuals v Budget - Warruwi

as at 31 Oct 2024

Description	WARRUWI				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
Income Rates and Charges	91,719	40,013	51,706	100%+	120,039	76%
Income Council Fees and Charges	822	4,533	(3,712)	(82%)	13,600	6%
Income Operating Grants	1,715,513	1,527,783	187,729	12%	2,092,001	82%
Income Allocation	9,353	46,317	(36,964)	(80%)	68,530	14%
Other Income	1,576	1,833	(257)	(14%)	5,500	29%
Income Agency and Commercial Services	217,772	256,207	(38,434)	(15%)	768,620	28%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	92,668	35,555	57,113	100%+	106,664	87%
Total Operational Revenue	2,129,423	1,912,241	217,182	11%	3,174,953	67%
Operational Expenditure						
Employee Expenses	533,093	649,094	(116,000)	(18%)	2,010,347	27%
Contract and Material Expenses	1,225,549	356,107	869,442	(100%)+	1,570,924	78%
Finance Expenses	323	220	103	47%	660	49%
Travel, Freight and Accom Expenses	38,951	90,930	(51,979)	(57%)	197,445	20%
Fuel, Utilities & Communication	59,659	76,207	(16,548)	(22%)	228,620	26%
Other Expenses	106,729	126,268	(19,539)	(15%)	757,673	14%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	2,950	(2,950)	(100%)	5,900	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	1,964,303	1,301,775	662,528	51%	4,771,569	41%
Total Operational Surplus / (Deficit)	165,119	610,466	(445,347)	(73%)	(1,596,616)	0%



Actual v Budget – Operating Position – July 2024 to October 2024



Annual Budget Operating Position - Warruwi as at 31 Oct 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	165,119	610,466	(445,347)	(73%)	(1,596,616)	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(9,353)	(46,317)	36,964	80%	(68,530)	14%
Add Back Non-Cash Expenses	165,739	208,047	(42,308)	(20%)	658,760	25%
Total Non-Cash Items	156,387	161,731	(5,344)	(3%)	590,230	26%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(56,273)	(372,669)	316,396	85%	(416,149)	14%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(56,273)	(372,669)	316,396	85%	(416,149)	14%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	372,669	372,669	-	-	372,669	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	43,480	43,480	-	-	43,480	100%
Total Additional Inflows	416,149	416,149	-	-	416,149	100%
Net Budgeted Operating Position	681,382	815,677	(134,295)	(16%)	(1,006,385)	0%

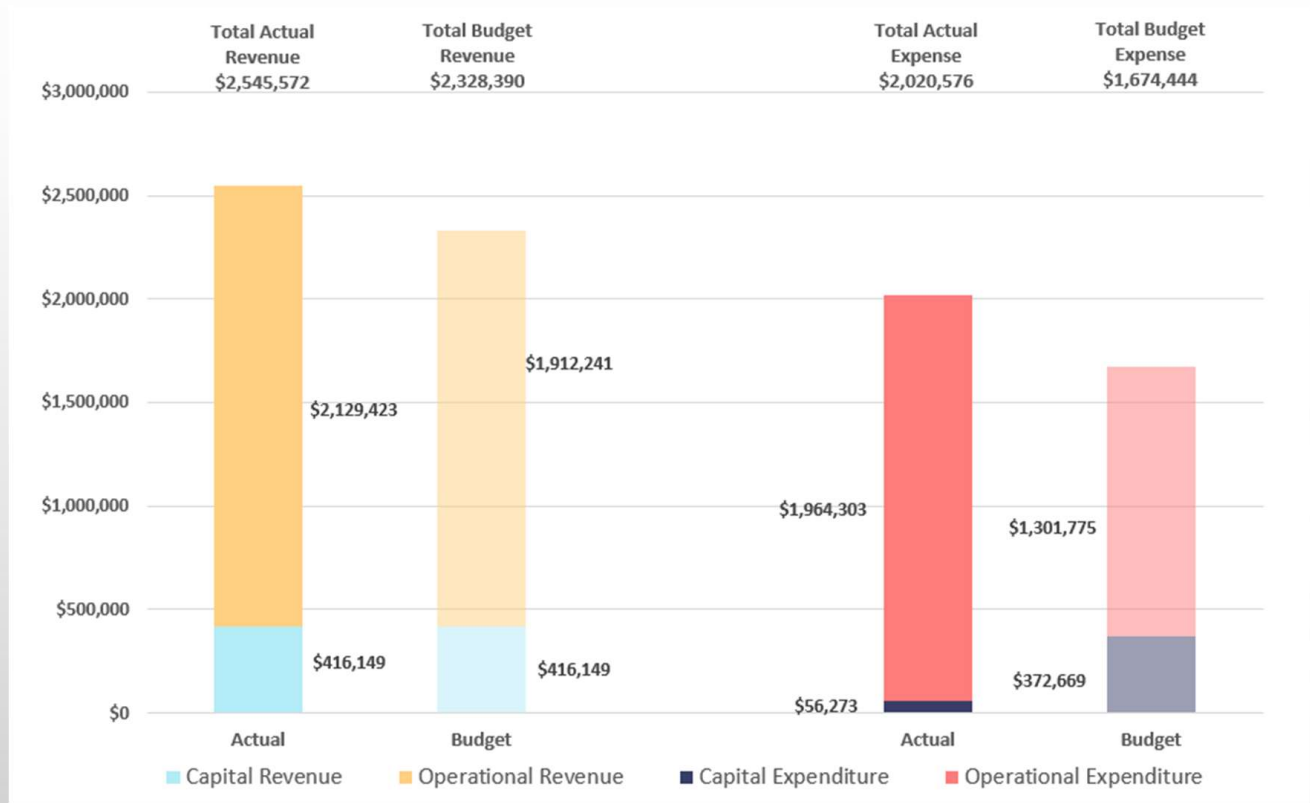
Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





Actual v Budget – Warruwi – July 2024 to October 2024



Council Funded Projects – October 2024



Reserve Activity	Approved Budget (A)	Date of Approval	Expenditure Prior Financial Years (B)	Expenditure this Financial Year (C)	Commitments (D)	Balance as at 31.10.2024 (A-B-C-D)	Status
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(286,520)	(36,992)	(2,300)	4,188	Floodway to Construct with Balance
Capital Reserve Balance	330,000		(286,520)	(36,992)	-	4,188	



Grant Funding – Local Authority Projects – Available Funds – October 2024



Grant Funding - Local Authority Projects	Funding Amount	Funding Year	Funds Received (A)	Funds not yet Received (B)	Allocated (C)	Balance as at 31.10.2024 (A-C)
Local Authority Projects Funding	58,700	FY 22/23	58,700	-	(58,700)	-
Local Authority Projects Funding	58,700	FY 23/24	58,700	-	(56,643)	2,057
TOTAL FUNDING	117,400		117,400	-	(115,343)	2,057

Add funds available from Projects completed under budget	8,281
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Total available for Allocation	10,338
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Progress of Local Authority Projects – October 2024



Grant Funding - Local Authority Projects - Active	Approved Budget	Meeting Date/ Resolution	Cash received to date (incl. Carried Forward) (A)	Expenditure prior years (B)	Expenditure to date 2024-25 (C)	Commitments (D)	Available Funds as at 31.10.2024 (A-B-C-D)	Status
LAP - Speed Bumps - Supply and Install Steel Grab Rail	15,000	22.05.2024 WAR28/2024	15,000	-	(12,118)	(478)	2,404	Awaiting installation of 40km/ph speed signs
LAP - Beautification of township - Warruwi	10,000	10.09.2024 WAR46/2024	10,000	-	-	-	10,000	CSM sourcing quotes from Bunnings to supply nominated beautification items including plants for wet season rains
LAP - Shade Structure adjacent to the Warruwi Clinic	38,390	10.09.2024 WAR45/2024	38,390	-	-	(14,216)	24,174	
TOTAL LOCAL AUTHORITY PROJECTS	111,720		111,720	-	(12,118)	(14,694)	36,578	

Grant Funding - Local Authority Projects - Completed Projects	Approved Budget	Meeting Date/ Resolution	Cash received to date (incl. Carried Forward) (A)	Expenditure prior years (B)	Expenditure to date 2024-25 (C)	Commitments (D)	Available Funds as at 31.10.2024 (A-B-C-D)	Status
LAP - Animal Management Program 2025	5,402	21.07.2022 OCM74/2022	5,402	-	(5,402)	-	-	Completed
LAP - Animal Management Program 2024	5,049	21.07.2022 OCM74/2022	5,049	-	(5,049)	-	-	Completed
LAP - Solar Pump System - Warruwi Airport	12,879	08.02.2024 WAR11/2024	12,879	(11,459)	-	-	1,420	Completed
LAP - Warruwi Cultural Camp 2024	25,000	22.05.2024 WAR31/2024	25,000	-	(18,109)	(29)	6,862	Completed
TOTAL LOCAL AUTHORITY PROJECTS	48,330		48,330	(11,459)	(28,560)	(29)	8,281	



Grant Funding – Community Projects – October 2024

Grant Funding - Community Projects	Approved Budget (A)	Prior Year Expenditure (B)	Expenditure to Date 2024-25 (C)	Commitments to Date (D)	Available Funds as at 31.10.2024 (A-B-C-D)
Warruwi Community Hall Upgrade	377,536	(4,867)	(72,266)	(210,620)	89,782
R2R - Warruwi Internal Road, Warruwi, From Lot 98 to Lot 73	300,000	-	(300,360)	-	(360)
R2R - Warruwi Internal Road, Warruwi, From Lot 91 to Lot 37	200,000	-	(200,000)	-	-
R2R - Warruwi Internal Road, Warruwi, From Lot 4 to Lot 148	200,000	-	(192,079)	-	7,921
R2R - Warruwi Internal Road, Warruwi, from Lot NT Por 1647	400,000	-	(400,000)	-	-
TOTAL COMMUNITY PROJECTS	377,536	(4,867)	(72,266)	(210,620)	97,343

Grant Funding - Community Programs	Expenditure to Date 2024-25 (A)	Commitments to Date (B)	Total Expenditure (A+B)
Commonwealth Home Support Program (CHSP)	(5,797)	(222)	(6,020)
NT Jobs Package - Aged Care	(37,712)	-	(37,712)
Night Patrol	(81,615)	-	(81,615)
Outside School Hours Care	(6,933)	-	(6,933)
Remote Sport Program	(3,969)	-	(3,969)
Deliver Indigenous Broadcasting Programs (RIBS)	(386)	-	(386)
Manage Crèche	(42,422)	(599)	(43,021)
Get Up Stand Up Show Up - NAIDOC Week Activity	(977)	-	(977)
Celebrating Aboriginal Culture (Australia Day)	-	-	-
Sports and Recreation	(7,587)	-	(7,587)
TOTAL COMMUNITY PROJECTS	(187,399)	(821)	(188,220)



West Arnhem Regional Council

CERTIFICATION OF 2023-24 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Warruwi

File number: _____

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2024

LAPF Grant 2023-24	\$58,700.00
Other income/carried forward balance from 2022-2023	\$58,700.00
Other income/carried forward balance from 2021-2022	\$8,876.54
Total Income	\$126,276.54
Total Expenditure	\$23,958.60
Surplus/ (Deficit)	\$102,317.94

 We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No
- the NT Government's COVID19 Conditions of Contract were met: Yes No
(If no to any questions above please provide a written explanation with this acquittal)

Certification report prepared by Imran Ahmed Shajib 08/11/2024

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO/...../20__

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

 Grants Officer/...../20__

Manager Grants Program/...../20__

Department of the Chief Minister and Cabinet



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 26 NOVEMBER 2024

Agenda Reference:	8.2
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is submitted for Warruwi Local Authority to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Action Items Warruwi Local Authority Meeting 26 11 2024 [8.2.1 - 6 pages]

Item	Status	Action Required	Assignee/s	Action Taken
Review of Action Items	In Progress	<p>WAR24/2024 RESOLVED: Requested amendments to Horse management action for CSM to organise meeting with Regional Coordinator West Arnhem NLC and Warruwi Local Authority to discuss Crocs and horses.</p> <p>WAR7/2024 RESOLVED: Reporting on horse management numbers is insufficient and causing further issues. CSM to speak with Peter Phillips regarding feral animal and crocodile surveys.</p> <p>18 May 2023 WAR158/2023 Wild Horse Management Provide letter from Mayor to NLC requesting NT Parks, Dept of Agriculture and Fisheries, Australian Quarantine Services and Rangers provide a collaborative approach, to discuss recent studies and the introduction of new DNA into horse population for immediate risk management to reduce numbers.</p>	Geraldine Narul, Jasmine Mortimore, Misman Kris, Rick Mitchell	<p>28/02/2024 Ben Heaslip</p> <p>17 May 2023 – Jasmine Mortimore Letter currently being drafted.</p> <p>25 July 2023 – Jasmine Mortimore Members requested that letter be consulted with TOs before being sent.</p> <p>30 October 2023 – Matt Griffiths In September NLC had experts and Rangers do a rough count via Helicopter. CSM still to receive official numbers but less horses than expected. Of note, believed to be over a thousand goats on North Goulburn Island. CSM to get official report from Rangers in due course. 3–5 horses have been put down by CSM and/or Yagbani since September.</p> <p>February 2024 – Matt Griffiths Matter to be put to T/Os for approval via letter.</p> <p>14/05/2024 Jasmine Mortimore Letter to be taken to the Local Authority for approval before distributing.</p> <p>06/09/2024 Jasmine Mortimore Reached out to NLC, to progress action.</p> <p>20/11/2024 Jasmine Mortimore Northern Land Council representative will be attending the Local Authority meeting on 26 November 2024 to discuss issues further.</p>
Review of Action Items	In Progress	<p>8 February WAR6/2024 RESOLVED: Maintenance on the Barge Landing by Department of Infrastructure, Planning and Logistics. Members requested to meet with DIPL CEO to discuss the urgency of these works and raised</p>	Andrew Walsh, Clem Beard, Fiona Ainsworth, Garth Borgelt, Misman Kris, Rick Mitchell	<p>28/02/2024 Ben Heaslip</p> <p>July 2023 - Clem Beard Administration sent DIPL an invitation to attend next meeting 14/12/2023.</p>

Item	Status	Action Required	Assignee/s	Action Taken
		<p>with DIPL concerns with food security, fuel and supplies. As well as inviting DIPL to Warruwi to inform community of future planned works and timelines</p> <p>20 July 2023 - WAR176/2023 Members raised fixing the secondary barge landing (not a WARC asset).</p>		<p>February 2024 - Clem Beard Ed Smelt - DIPL Project Director Transport Planning has been invited to this meeting – Presentation from DIPL is scheduled for 11.30am at LA Meeting.</p> <p>26/08/2024 Clem Beard Ongoing discussions with the CEO of DIPL are progressing on a variety of DIPL assets across the region for additional funding to upgrade facilities.</p> <p>15/11/2024 Garth Borgelt Machinery of Government changes have slowed progress. A verbal update will be given at the November meeting</p>
Review of Action Items	In Progress	<p>WAR24/2024 RESOLVED: Requested amendments to Sea Link action for administration to follow up with MLA on ferry service between Warruwi and Minjilang and seek support for funds for a business case to be developed.</p> <p>18 May 2023 WAR163/2023 Sea link ferry between Warruwi and Minjilang – invite MLA Manuel Brown to LA meeting</p>	Andrew Walsh, Jasmine Mortimore	<p>28/02/2024 Ben Heaslip</p> <p>17 July 2023 – Jasmine Mortimore Mr Manuel Brown MLA in Warruwi from 17-20.07.2023 and is attending Warruwi Information Session on 19/07/23, invitation sent to attend Local Authority meeting also.</p> <p>25 July 2023 – Jasmine Mortimore Advocated to Mr Manuel Brown MLA for a Sea Link Ferry between Warruwi – Minjilang and potentially Maningrida. Awaiting further outcome.</p> <p>02 February 2024 – Matt Griffiths Nil further contact to Warruwi from MLA member</p> <p>03/05/2024 Jasmine Mortimore Recommend as completed as action has been referred to Member of Arafura to advocate on behalf of Local Authority</p> <p>05/09/2024 Jasmine Mortimore Have reached out to Member of Arafura to provide an update on this item</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>19/11/2024 Jasmine Mortimore</p> <p>CEO and Mayor will meet with Member of Arafura on Friday 22.11.2024 to receive an update.</p>
Review of Action Items	In Progress	<p>WAR24/2024 RESOLVED: Requested amendments to shade sail action to be for repairs to existing shade between clinic and crèche.</p> <p>13 April 2022 Council directed the administration to try and seek funding for the upgrade of the shade structure near the crèche and health centre at an estimated cost of \$70, 400.</p> <p>22 September 2021 OCM87/2021 Warruwi Crèche – Shade and Seating On the motion of Councillor Marrawal, seconded Deputy Mayor Williams (OCM28/2022), Directed the administration to prepare scope and budget for new shade and additional seating near Warruwi crèche</p>	Bryony Stracey, Sara Fitzgerald	<p>28/02/2024 Ben Heaslip</p> <p>08 October 2021 A cost estimate for the proposed project has been prepared and provided in the 'Future Projects' report which will be presented at the next LA meeting</p> <p>March 2022 A cost estimate for the proposed project has been prepared and provided in the 'Future Projects' report which will be presented at the LA meeting on 31 March 2022.</p> <p>09 May 2022 The grants team is currently investigating funding options for this project and will provide an updated report on this progress during the next meeting.</p> <p>13 July 2022 The Grants team is still investigating specific funding options for this project with grants writer, Susan Wright.</p> <p>30 September 2022 – Sarah Will The grants team applied for a Community Benefit Fund Grant on 19 August 2022 and were advised by the Department to withdraw the Application from the current round and reapply in January 2023.</p> <p>9 May 2023 – Bryony Stracey Resubmitted the community benefit fund grant application 09/03/23. Notification grant was unsuccessful 09 May. Will continue to seek funding.</p> <p>17 July 2023 – 2 February Bryony Stracey Grants still investigating funding. No further updates until funding successful or Action withdrawn.</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>13/05/2024 Bryony Stracey</p> <p>Tech Services obtaining updated quotes - grants investigating funding. No further updates until potential funding sourced.</p> <p>27/08/2024 Sara Fitzgerald</p> <p>Paper in today's meeting for LA consideration. Recommend close this item.</p> <p>05/11/2024 Clem Beard</p> <p>Stedman Constructions have been awarded the works for replacement of shade. Works anticipated to be completed by the end of December 2024</p>
CSM Operations Report on Current Council Services	In Progress	<p>WAR44/2024 RESOLVED: Request GTNT attend Warruwi Local Authority to discuss mechanical apprenticeships.</p> <p>WAR24/2024 RESOLVED: Requested administration research mechanical apprenticeships for staff;</p> <p>18 May 2023 WAR163/2023 Mechanic started 29 May (Jabiru) and 40% of his time will be spent in Warruwi for WARC vehicles only at this stage. LA are requesting a permanent community mechanic be available for community vehicles</p>	Andrew Walsh, Karen Borgelt	<p>28/02/2024 Ben Heaslip</p> <p>13 July 2023 – Fiona Ainsworth Said mechanic has since resigned. Replacement commences first week of August. Initial travel schedule yet to be finalised however a contractor visited site with our existing Jabiru mechanic, conducted a survey of required stock and will return mid-August to complete identified repairs and maintenance. Investigations continue to determine an option for a full time community mechanic however securing a mechanic is significantly challenging, with current recruitment yielding nil in twelve months. Additionally, accommodation is exceptionally limited in Warruwi</p> <p>February 2024 - Fiona Ainsworth Interviews commenced for four applicants on 02 February 2024. Urgent works are being covered by contractors or Council's Gunbalanya based mechanic. Recruitment to all trades positions including mechanics is very difficult with over 12,000 mechanic vacancies on SEEK as of 02 February 2024</p> <p>14/05/2024 Jasmine Mortimore Item will be referred to Council.</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>05/09/2024 Jasmine Mortimore</p> <p>Action is being investigated by our training team, will provide findings once available. Currently employees from Warruwi are being enrolled in a cert III in Civil Construction and Plant Operation.</p> <p>20/11/2024 Jasmine Mortimore</p> <p>No progress update available for the November meeting.</p>
CSM Operations Report on Current Council Services	In Progress	WAR46/2024 RESOLVED: Invite Territory Families, Housing and Communities to next Local Authority to discuss need for a Safe house in Warruwi.	Jasmine Mortimore	<p>20/11/2024 Jasmine Mortimore</p> <p>Initial correspondence sent regarding Safe Houses on the island to the new Department of Children and Families.</p>
Local Authority Member Questions with or without Notice	In Progress	WAR47/2024 RESOLVED: look into tax account for next year tax return	Andrew Walsh	<p>20/11/2024 Jasmine Mortimore</p> <p>Item will be progressed in the next financial year.</p>
Review of Action Items	Recommend Complete	<p>WAR24/2024 RESOLVED: Requested amendments to Croc management action for Warruwi Local Authority to write letter to NLC support and Dept Agriculture and Fisheries seeking support for Warruwi Community to introduce crocodile safety and economic development initiatives relating to Croc Management, Awareness and Safety.</p> <p>WAR7/2024 RESOLVED: Crocodile management - Letter to NLC addressing blockages.</p> <p>18 May 2023 WAR158/2023 Crocodile Management NPWS Training for Staff</p>	Fiona Ainsworth, Geraldine Narul, Misman Kris, Rick Mitchell	<p>28/02/2024 Ben Heaslip</p> <p>14 July 2023 – Matt Griffiths Awaiting NLC and Rangers to take further with anticipated arrival of Ranger Croc traps and training for WARC/NLC/Yagbani and Ranger Staff.</p> <p>30 October 2023 – Matt Griffiths Meeting with lead ranger on Island during visit from Darwin. A legal and WHS review has deemed the rangers at this time to undertake Croc traps and handling too high a risk. This is still being addressed via the Rangers and updates as they occur. Corporate licence for firearms should be in place mid to early 2024.</p> <p>February 2024 Matt Griffiths Nil further from NLC but aware WHS concerns from NLC dominate lack of action. Councillor James and CSM had meeting in January re multiple croc sighting and matter referred to A/CEO. Then sent to</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>A/COO for action. Night Patrol to document on tasking sheets nightly croc sightings (numbers).</p> <p>16 May 2024 Local Authority to confirm action required</p> <p>06/09/2024 Jasmine Mortimore letter has been drafted</p> <p>19/11/2024 Jasmine Mortimore Letter sent to the Northern Land Council on 19 September 2024.</p>
Local Authority Member Questions with or without Notice	Recommend Complete	WAR47/2024 RESOLVED: CEO to look at the budget for Centrelink program in Warruwi.	Andrew Walsh, Jocelyn Nathanael-Walters	<p>20/11/2024 Jasmine Mortimore Second Centrelink role advertised for Warruwi Community.</p>

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 26 NOVEMBER 2024

Agenda Reference:	8.3
Title:	Animal Management Program
Author:	Clem Beard, Projects Manager Technical Services

SUMMARY

This report is to request the Local Authority to allocate ongoing, sustainable and future funding towards the community animal management program for Warruwi.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

- Receive and note the report entitled *Animal Management Program*; and
- Approves a total of \$17,344.71 from future Warruwi Local Authority funding for the next three (3) years towards the animal management program as per breakdown below:
 - \$5,395.10 from 2025/26 Warruwi Local Authority funding.
 - \$5,772.76 from 2026/27 Warruwi Local Authority funding.
 - \$6,176.85 from 2027/28 Warruwi Local Authority funding.

BACKGROUND

The administration has released and awarded annual tenders for the previous three (3) years for the delivery of animal management across the West Arnhem region. The animal management program was introduced in 2021 to provide a vet service to each of the communities and aims to assist communities develop and deliver a more effective animal management program.

Effective animal management also contributes to other determinates such as housing conditions, health, school attendance and community safety. The program therefore aims to aid communities develop and deliver an ongoing and sustainable effective animal management program and vet service.

COMMENT

The animal management tender is a fixed lump sum contract with the majority of funding sourced from the current 2024/25 Council budget raised by an animal management rate levy which will be allocated across animal management in all West Arnhem communities.

The additional revenue shortfall is sourced from each of the Local Authorities. This does not include in kind contribution from the Council comprising accommodation and vehicle usage.

It is recommended that the number of visits be based on the population of each community divided by the total funding of the proposed twelve (12) visits for the year. Based on the LA funding contribution and population, Warruwi would have ongoing commitment of two (2) veterinarian visits per year, as per scope of works required included in the tender specifications.

The administration is requesting a 7% funding increase per year for the next three (3) years to keep in line with the upward change in the consumer price index for, anticipated higher fuel prices, shortage of supplies and increased labour costs.

Warruwi would have ongoing commitment of two (2) veterinarian visits for the year – per scope of works required included in tender specifications.

Last financial year, the Warruwi Local Authority contributed \$5,042.15 for two (2) visits.

The table below is a breakdown based on the 7% increase for the next three (3) years. An ongoing funding commitment is being requested from the Warruwi Local Authority.

YEAR	DESCRIPTION	AMOUNT
Current	Warruwi LA contribution (committed)	\$5,042.15
2025/26	Warruwi LA contribution with 7% increase	\$5,395.10
2026/27	Warruwi LA contribution with 7% increase	\$5,772.76
2027/28	Warruwi LA contribution with 7% increase	\$6,176.85
	Total for the next three (3) years	\$17,344.71

LEGISLATION AND POLICY

No by-laws currently exist relating to animal management in WARC'S remote communities.

FINANCIAL IMPLICATIONS

As per approved annual budget for Local Authority for this project.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 26 November 2024

Agenda Reference:	8.4
Title:	Proposal to Develop By-Laws for Warruwi Community
Author:	Ben Heaslip, Information Advisor

SUMMARY

This report is to introduce the possibility that the Warruwi Local Authority can develop by-laws for the Warruwi community.

RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Receive and note the report entitled *Proposal to Develop By-Laws for Warruwi Community*; and
2. Request the Administration to commence the process of developing by-laws.

BACKGROUND

Councils have the authority to make by-laws under the Local Government Act. Jabiru has had by-laws in place since the 1980s. These by-laws are managed by West Arnhem Regional Council and cover areas including dog and animal management, roads, and land managed by Council.

COMMENT

This report is to raise the possibility that by-laws could be written to cover the Warruwi Community. Making by-laws gives Council the authority to enforce laws that the community wants. They can only be in certain areas that local councils are responsible for, such as animal management and certain road rules. They can't override Territory or Australian law.

The process to develop by-laws requires community discussion, development of draft by-laws, review by the NT Government and further community discussion and consultation. To become law they need to be passed by the Council and approved by the NT Government.

The first step would be to get some feedback from Local Authority Members on whether you are interested in making by-laws and if so what by-laws would you like to be developed.

Proposed Bylaw ideas for the Warruwi community would include animal control and approval to remove abandoned vehicles.

LEGISLATION AND POLICY

Local Government Act

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 26 NOVEMBER 2024

Agenda Reference:	8.5
Title:	Australia Day Event 2025
Author:	Geraldine Narul, Council Services Manager, Warruwi

SUMMARY

This report seeks the community recommendations for the Australia Day 2025 celebrations.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Australia Day Event 2025*;
2. Nominate preferred event name (ie: Australia Day or Warruwi Community Day) and date (ie: 26 January 2025 or another date); and
3. Nominate preferred celebration activities.

BACKGROUND

Previous community event celebrations involved smoking ceremony, sport and recreation activities for the children, and a community BBQ. Funded by the grant to the total of:

Grant	Communities	Budget
The National Australia Day Council grant This grant requires the events to be held on 26 January 2025, and the requirement for logo visibility in photos.	Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi	\$10,000.00 (Estimated \$2,000.00 per community)
The Australia Day Council NT grant This grant offers flexibility to hold events on another day.	Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi	\$3,000.00 (Estimated \$600 per community)

COMMENT

This report seeks to gain suggestions from Local Authority to facilitate Australia Day celebrations on 26 January 2025. In the past, the events have been put together through West Arnhem Regional Council (WARC) staff. WARC is now looking for feedback from the community to put forward activities and an event that caters for everyone in the community and aims to gain greater participation from those wanting to celebrate, along with aligning with community and cultural needs.

LEGISLATION AND POLICY

As per Grant Funding Guidelines.

FINANCIAL IMPLICATIONS

As per Grant Funding conditions.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

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Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Australia Day Funding Overview [8.5.1 - 2 pages]

Australia Day Funding Overview

National Australia Day Council – total funding available \$10,000

Event:

Must be held on Australia Day, 26 January 2025

Branding:

It is a condition of receiving a grant under the Program that the message of ‘Reflect. Respect. Celebrate.’ is promoted through NADC-available collateral. Grant recipients must:

- clearly use the Australia Day Designs in equal proportion to other branding and marketing used on the day;
- display the Australia Day Designs at an event or in a public space; and
- use the Australia Day Designs in the lead up to, and on, Australia Day 2025.
- must acknowledge the support received from the NADC by including the following statement: 'Assisted by the Australian Government through the National Australia Day Council', and using the Australia Day Logo in accordance with the branding guidelines

Eligible use of funding:

promotions/invitations/publicity/communications (using NADC Australia Designs and including accessible formats on written materials). Must ensure that the Event includes an inclusivity element for people with disability.

- artist/talent fees – e.g. celebrity host, musical, theatrical, artistic contributions to the event
- accessibility equipment and formats*
- face-to-face event costs
 - o professional photography/videography services up to \$1,000
 - o catering
 - o promotional material/merchandise using Australia Day Designs
 - o venue fees
 - o equipment hire
 - o accessibility costs (e.g. hire of ramps or other accessibility equipment; Auslan interpretation; live captioning services)

Ineligible use of funding:

- core costs of the organisation’s operating expenses
- purchase of assets or infrastructure including but not limited to:
- costs not clearly attributable to undertaking an Australia Day 2025 event

- events that do not have a clear focus on Australia Day: 'Reflect. Respect. Celebrate.'

Reporting:

- Photographs showing the Australia Day Designs in a public place or at the Event; and
- High quality photographs of the Event depicting attendees and participants.
- Provide a brief statement outlining the benefit of the event
- A final report verifying the Funds have been spent in accordance with the Agreement;

Australia Day Council NT – total funding available \$3,000

Event:

The event must be held within two weeks of Australia Day, 26 January 2025

Branding:

Use of logo and acknowledgment of funder is preferable in social media and photographs.

Eligible use of funding:

- The event must be free to attend
- The event must be inclusive to all members of the community
- The event must be recognising or celebrating Australia Day
- The event must be held within the Northern Territory

Reporting:

- Provide a brief statement outlining the benefit of the event
- Provide 4 high resolution photos from the event that are approved to be used in future material
- Provide details on how Australia Day Council Northern Territory was acknowledged in the promotion of the events

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 26 NOVEMBER 2024

Agenda Reference:	9.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is to table items of correspondence received and sent since the last Warruwi Local Authority meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receive and note the attached items of incoming and outgoing correspondence.

BACKGROUND

In October 2012 Council resolved only to table hard copy mail due to its volume. In 2021 the Administration aligned its definition of Correspondence with section 55(2) of the *Local Government (General) Regulations 2021*, as all correspondence addressed to, or sent by, the council or its principal member. Correspondence matching that definition is presented to Council in this report.

LEGISLATION AN POLICY

Local Government (General) Regulations 2021 s55(2)
Incoming and Outgoing Correspondence Policy

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars of the *Regional Plan and Budget 2023-2024*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

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Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Letter to NLC Chair - RE Crocodile Management Initiatives and Support for Warruwi Community - 2024.0 [9.1.1 - 2 pages]



Sent via email: ryanma@nlc.org.au

19 September 2024

Crocodile Management Initiatives and Support – Warruwi Community

Dear NLC Chair,

I am writing to you on behalf of the Warruwi Local Authority members to seek your support for an initiative that is of great importance to the Warruwi Community. As the ranger group of Warruwi community we would like your support to enhance both the safety and economic development opportunities of our community through the introduction of crocodile management and awareness programs.

Warruwi community is the main township on South Goulburn Island, approximately 300km east of Darwin at the eastern base of the Cobourg Peninsula in West Arnhem Land. The Indigenous community has a population of approximately 432 people, but this number grows during the wet season and drops during the dry, when people travel to visit family and country.

Warruwi community has long coexisted with crocodiles, which are an integral part of our local ecosystem. However, with this coexistence comes the necessity to address the challenges and risks posed by these animals. Our community has experienced several incidents that highlight the need for improved safety measures and educational initiatives related to crocodile management.

To address these challenges and promote sustainable development, the Local Authority would like your support to address the below.

Crocodile Safety Awareness Campaigns: Implementing educational programs to increase awareness about crocodile behaviour, safe practices around water, and emergency response protocols.

Enhanced Crocodile Management Practices: Developing and enforcing guidelines for managing crocodile populations, including measures for monitoring and relocating crocodiles when necessary. This will help minimize human-wildlife conflicts and ensure the safety of our community members.

Economic Development Initiatives: Exploring opportunities for economic development related to crocodile management. This will create jobs and provide new revenue streams for the community.

✉ PO Box 721, Jabiru NT 0886 📧 info@westarnhem.nt.gov.au 🌐 www.westarnhem.nt.gov.au



Jabiru (Head Office)
☎ 08 8979 9444

Gunbalanya
☎ 08 8970 3700

Maningrida
☎ 08 8979 6600

Warruwi
☎ 08 8970 3600

Minjilang
☎ 08 8970 3500





We believe that with your support and the collaboration of key stakeholders, we can create a safer environment for the Warruwi Community while also supporting economic growth. Your expertise and resources would be invaluable in helping us achieve these goals.

The Warruwi Local Authority would be grateful for the opportunity to discuss this further and explore ways in which we can work together to make these initiatives a reality. Please feel free to contact our Governance Advisor on 8979 9469 or governance@westarnhem.nt.gov.au to arrange a meeting or for any additional information you may require.

Yours Sincerely,

A handwritten signature in black ink, appearing to read "James Woods".

Mayor James Woods
West Arnhem Regional Council



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 26 November 2024

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Geraldine Narul, Council Services Manager

SUMMARY

This report will present the Local Authority (LA) with an update on council services provided in the Warruwi community for the period 25 August 2024 – 31 October 2024, as prepared and presented by Council Services Manager (CSM) Warruwi, Geraldine Narul.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled CSM Operations Report on Current Council Services.

BACKGROUND

All issues / matters raised are to be discussed by Local Authority members, as detailed in the report.

COMMENT

1. Staffing/Teams

Currently recruiting for the following positions:

- Wellbeing Services Senior Officer – Interviews conducted early November 2024, no suitable candidate found, position now re-advertised opened until filled.
- Childcare Assistant – Casual position to be filled, commencing early January 2025.
- Team Leader Community Care is still currently on leave and has been extended for an additional six (6) months.
- Broadcasting Officer – Currently being advertised, open until filled.
- Senior Community Care Officer – Position to be advertised.
- Child Care Senior Officer – Position to be advertised.
- Child Care Officer (Part-time) – Position to be advertised.
- Centrelink Officer (x2) – Positions to be advertised.

Total number of vacancies	8
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2. Administration Services

2.1. Administration

The Warruwi Council administration office was open from 8:00am to 4:36pm on each business day during the report period with the exception:

- Thursday 07 November 2024 due to Sorry Business.

2.2. Post Office

Post Office services are provided by Warruwi Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

- There has been a large volume of parcels recently, with residents seemingly making the most of online shopping
- Post office mail has now returned to daily deliveries, Monday - Friday.
- An average of 3.5kg outbound has occurred, and the number of deliveries inbound has picked up with heavier loads now being freighted in via Sea Swift general cargo once every week, every Wednesday.
- Office staff are able to clear backlog of uncollected mail, with single day delivery of mail, and return to sender for any other mail.

Total postage received	782KG
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2.3. Centrelink

The Waruwi Centrelink Office operates between 8:00am to 4:36pm each business day.

- Staff were kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- An Admin Assistant is now Centrelink trained to assist where needed.
- Social media utilised to inform locals of planned visits.

2.4. Cleaning

Scheduled cleaning of council assets has been completed as follows:

- Council office – twice a week – total of 8 occasions;
- Playground amenities – once a week – total of 4 occasions;
- Public toilets - twice a week – total of 8 occasions;
- Common areas cleaned once a week – total of 4 occasions;
- Visitor Accommodation rooms cleaned as required – total 40 room cleans; and
- Airport Area, Cleaned once a week – a total of 4 occasions.
- Hall now to be included in the cleaning schedule.

2.5. Visitor Accommodation

The total number of visitor accommodation available is two (2) properties, and bookings can be made through Little Hotelier via WARC website.

- Lot 93 is emergency accommodation for WARC contractors only.
- Accommodation is already busy with Community Care, Mechanics, NT Government, NLC and other stakeholders all having Lot 21 booked.
- Working out booking issues with the Northern Territory (NT) and Federal Government travel agent as some faults and notifications occurring with bookings. This is a primary reason for issues around Services Australia visitations. Many emails sent to travel company for Services Australia; AOT/Hello World travel in Melbourne and new solution found.
- Accommodation is currently booked every day until mid-December.

3. Wellbeing Services

3.1. Sport & Recreation

Outside School Hours Care (OSHC) program has seen numbers decrease with families moving around participating in cultural activities (Sorry Business/Ceremonial practices). A recent upgrade to the community hall has seen Sport and Recreation and Outside School Hours Care programs being delivered on school grounds and utilising bathroom facilities, whilst construction underway.

- School Holidays and some pre-planning programs with Sport and Rec staff have occurred including stakeholder collaboration from 23 September to 04 October 2024. Sport and Recreation engaged with Elders and Youths with some Learning on Country activities over two weeks.
- Sound Ed visited Waruwi on 26 September 2024 rolling out an exciting initiative, focusing on engaging young people in a powerful 'Caring for Country' message.
- Build Up Skateboarding visited Waruwi over two days, from Monday 28 to Wednesday 30 October 2024. Build Up Skateboarding delivered sessions with each class throughout the day.
- Other activities held weekly Basketball, Dodgeball, Beach Volleyball, Soccer, Touch Rugby.

Attendance totals over reporting period	263
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3.2. Early Learning

The creche operated Monday to Friday, 7:30am to 5:00pm.

- Variety of activities provided including playdough and sensory play.
- Staff is currently an issue in Warruwi with staff participating in Sorry Business and necessary medical appointments for an extended period impacting working families in the community.
- Stedman’s Construction continue to repair all maintenance issues at the Warruwi Creche. All issues raised were actioned and completed by Stedman Construction.
- Quality Improvement Plan is up to date.
- Planned trip by CCCFR visited the centre on 17-18 October 2024.
- Provided three (3) meals per day, five (5) days a week.

Attendance totals for reporting period	110
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3.3. Aged Care

There has been very little change in aged care client numbers, current total of two (2) clients.

- Meals on Wheels are provided five (5) days a week, with a total of ten (10) CHSP meals.
- Weekend Pack also provided = 8 meals.
- Personal Care support provided = 2 hours per week.
- Domestic care support provided = 2 hours per week.
- Washing Days: Men on Mondays and Women on Fridays or upon client’s request = 4 hours per week.
- Transport Trips = 2 hours a week.
- Social Support = 2 hours a week.
- Limited-service delivery due to staff availability.

Total meals provided over reporting period	28
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3.4. Disability Care

Community Care team are the Community Connectors and Coordinator of Supports (CoS) under the National Disability Insurance scheme (NDIS). Services provided are as follows:

- Meals on Wheels provided five (5) days a week, with a total of 80 meals provided to four (4) NDIS clients.
- Weekend Packs are also provided to our current four (4) NDIS clients = 32 meals.
- Transport trips:
 - Staff only = 88 trips for service delivery.
 - With NDIS clients = 8 trips totaling 8 hours a month.
- Social Support = 4 hours a month.
- One NDIS client reinstated after voluntarily withdrawing from the service.
- One (1) client meeting with NDIS Coordinator from Eunoia Lane regarding client well-being and discuss options after school (client turned 18).

Total number of NDIS participants	4
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3.5. Night Patrol

Night patrol services were provided five (5) nights per week.

- ‘Yarning Circle’ delivered on the last Thursday of each month but due to staff reduction, Night Patrol is unable to deliver the program. The program includes Night Patrol staff taking the lead with young males in the community to chat, and elders to assist with music and engage in cultural activities and storytelling (similar to the day patrol initiative).
- Radios and torches now available for staff.
- A new Galaxy Tablet has now been placed in the Warruwi Night Patrol officer for DATA/reporting purposes supported by Manager Community Support.

- The Warruwi community does not have a designated Women's Safe House. However, emergency accommodation was required recently, for a family violence victim. Police and T/O raising with various forums the need for some sort of shelter or emergency accommodation.

3.6. Broadcasting

In conjunction with TEABBA, broadcasting services were provided on some of the available days, between 9:00 am and 3:00 pm.

- Services were not provided on 30 shifts during the three months due to no staff availability.
- TEABBA technician attended and repaired equipment.
- TEABBA available from WARC office on 106.1 24/7 in Warruwi.

4. Community Works

Weekly meetings conducted by CSM (every Monday) to ensure staff safety, all staff to wear the correct PPE and complete all relevant documents i.e. toolbox, Take 5, prestart etc.

4.1. Parks and Open Space

The community is generally clean and tidy

- Rubbish runs continue to operate three (3) times per week. Monday and Fridays are residential bin days and Wednesdays are stakeholder bin days. Works crew choose not to enter any residential property due to cultural safety protocols. Works crew ask all residents to leave their bins outside their yard for collection.
- The community continues to look well maintained and rubbish is collected three times a week, Monday, Wednesday & Friday.
- LA meeting supports the upgrade of town square with improved shade cloth now being repaired by Stedman Constructions.
- The playground is inspected daily, Monday to Friday. Opening hours are from 7.30am to 5.00pm daily.

4.2. Roads

General minor road repairs and maintenance continue to occur across the community

- Road maintenance continues pending road conditions.
- Works crew continue to do the barge runs once every week. Sea Swift have changed their schedule recently due to the change in weather, now arriving every Wednesday weekly.
- West Arnhem Regional Council was awarded the tender for the road sealing and shoulder works in Warruwi and work will commence on the 23rd of September. Extensive road upgrades around Warruwi have now been completed with the community looking much better.
- 10x 40 signs have been ordered for installation around the community as concerns were raised about vehicles speeding within the community.
- Bollards have now been installed around the community.

4.3. Waste

Landfill site operated between Monday to Friday, 8:30am to 4:00pm with no disruption to service

- Landfill site has signs with further to be assessed and set up.
- Designated dumping areas are working well.
- Excavator recently serviced by West Arnhem Regional Council Mechanic.
- Working with contractors to obey signage at landfill.
- Area tidy and tip in good shape.
- Oil still to be disposed of.
- NT EPA visit to tip and sewer including the Police station on the 24th of June. Nil major issues with advice given. Discussion around removal of old oil and batteries from the island.
- 240L wheelie bins are being damaged by residents during heated arguments. No bins have been replaced unless requested by the resident.

4.4. Plant and equipment

- Nothing to note.

5. Essential Services

5.1. Power

- 3 x generator set service conducted .
- Powerhouse engine and control room cleaned .
- 50,000 litre of diesel barge transfer.
- 21,000 litres of diesel transferred to tank no. 3.
- 24,000 litre of diesel transferred to tank 1no. 1.
- Hatz diesel engine from pump no. 1, barged into Darwin for repairs.
- Awaiting parts for Old Hatz for barge transfer for pump no. 1.

5.2. Water

- Bacteriological water samples and waste metals.
- Four (4) production bores working, just keeping with the town consumption.
- Water repair outside Lot 30.
- Production bores are running at about 22 hours a day managing town consumption. Residents have been asked not to use sprinklers and to be careful with water useage.
- Replacement water for bore tank transfer pump has arrived.
- Received 30 x ferrule water kits.
- All residential waters are reported through PowerWater.

5.3. Sewage

- Sewer station 4 X low level pump out and floats cleaned, and maintenance completed.
- Sewage station pumps are working well.
- Sewer station macerator waiting for replacement.
- Sewer station spare pump waiting on replacement.
- Sewer ponds are all good.

5.4. Airfield

Daily inspections were undertaken by the Aerodrome Reporting Officer (ARO).

- End of month, the large weeds cut, poisoned & grading of fence line.
- Slashed the runway shoulders and fence perimeter on several occasions.
- Backfilled exposed bottom of fencing to prevent animals entering aerodrome.
- Upward of six (6) flights a day.
- Weekend planes movements now more frequent.
- 0 Care Flight call out this reporting period.
- All ground lights working in excellent condition.

6. Trade Services

6.1. Scheduled Servicing

- Mechanic – Planned visit for 11 to 14 November 2024.

7. Community

7.1. Community meetings and events

The Council Services Manager (CSM) attended various meetings and events over the reporting period, including:

- Northern Regional Emergency Committee meeting on 23 October 2024 via Microsoft Teams.
- Meeting with Elders and Traditional Owners on Wednesday 09 October 2024, regarding proposed date of Sorry Business commencing in early November, requesting assistance to build shade structure at Sorry camp.

- Warruwi Service Delivery Meeting scheduled for 15 October 2024 was cancelled. New proposed dates yet to be confirmed.
- Council Services Manager and Northern Territory Police on Tuesday 29 October 2024.
- Meeting with CDP Manager on Thursday 31 October 2024, regarding new recruitment process.
- Meeting with School Principal on Friday 25 October, regarding BuildUp Skateboarding planned visit.
- Meeting with Red Lily Health Manager on Monday 04 November, regarding ongoing issues concerning community safety.

Total number of meetings and events attended by the CSM:	7
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LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

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Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 26 NOVEMBER 2024

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

ATTACHMENTS

Nil

- 11 NEXT MEETING**
- 12 MEETING DECLARED CLOSED**