



WEST ARNHEM REGIONAL COUNCIL AGENDA

**SUPPLEMENTARY ORDINARY COUNCIL MEETING
MONDAY, 21 OCTOBER 2024**



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WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2024

Agenda Reference:	8.1
Title:	WARC Delegations Manual
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

This report is to seek approval of the amended delegation manual.

RECOMMENDATION

THAT COUNCIL:

1. Received and noted the report titled *WARC Delegations Manual*; and
2. Approved the revised Delegations Manual.

BACKGROUND

Council is required to have a delegation's manual in accordance with the *Local Government Act 2019*. The delegation's manual delegates powers and functions from Council to the Chief Executive Officer, and from the Chief Executive Officer to other staff.

Broadly the following changes to the Delegations Manual adopted by Council in June 2024 [OCM138/2024] are proposed in the Finance and Contracts Area:

1. Update the **Capital Expenditure function** for clarity and to better reflect the legislation
 - to approve sale, dispose, purchase, or acquire land or buildings and to refer to the correct legislation – i.e. sale or dispose pursuant to s267 of the *Local Government Act 2019*
 - to approve the sale, trade-in or dispose of an asset either recorded or not recorded in the Financial Asset Register for an asset valued over \$5,000
2. Update the **Asset Control function** to allow for transfer to or from Council and refer to the correct legislation
3. Update the **Borrowings** function to include reference to legislation
4. Include **Taxation** function for approval for payment of taxation payments including GST (separate from the Salaries function)
5. Update the Credit function to say **Credits and Refunds** and expand the activity to approve the issue of a credit, cancellation reimbursement, refund for overpayment or return of bond. Plus, the delegation include: the Finance Manager (FM) \$1k
6. For operation purposes, update the **Journals** function to include the Accountant (Acc) with FO \$10k authorisation
7. Update the **Petty Cash** function to include authority to setup, close and reimburse petty cash floats up to \$3,000 to reflect current floats
8. Update the **Banking** function for EFT payments and sign cheques to include legislative reference (s22 of the *Local Government (General) Regulations 2021*) and for operational purposes give the Accountant (Acc) authority
9. Update the Bad Debts function to say **Debts** and for write-offs debts to be subject to a Certification by the CEO being provided to Council, (pursuant to s32 of the *Local Government (General) Regulations 2021*)

10. Include **Rates and Charges Concessions** function for the Council (only) to waiver or defer rates and charges subject to s251 of the *Local Government Act 2019* (i.e. not to defer longer than the term of Council)
11. Include **Waiver of Interest Accrued** function
12. Update **Other Losses** function in relation to:
 - Write off of an asset
 - Write off money
 - The responsibility to report to Police in accordance with the legislation
13. Update **Leases** function for new, sub leases, renewals and cancellations to be a decision of Council

COMMENT

The *Local Government Act 2019* section 40 covers Council delegations. Section 40 states:

- (1) A council may delegate its powers and functions.
- (2) A delegation may be made to:
 - (a) the CEO; or
 - (b) a council committee; or
 - (c) a local authority; or
 - (d) a local government subsidiary.
- (3) Despite subsection (1):
 - (a) the power to impose rates and charges cannot be delegated; and
 - (b) **if power to incur financial liabilities is delegated – the council must, by resolution, fix reasonable limits on the delegate's authority; and**
 - (c) a delegation cannot duplicate or derogate from the CEO's functions (including delegated functions); and
 - (d) subject to subsections (4) and (5), power to enter into a transaction on conditions that are not arm's length conditions cannot be delegated; and
 - (e) subject to subsections (4) and (5), power to make a decision that requires a council resolution cannot be delegated; and
 - (f) if power to enter into a contract is delegated – the contract must be below the threshold value.
- (4) A council may delegate to the CEO the following:
 - (a) the power to enter into a transaction on conditions that are not arm's length conditions if the transaction will provide a community benefit;
 - (b) the power to waive a fee for service (wholly or partly) under section 289(4) if the waiver will provide a community benefit.

Note for subsection (4)(b)

A decision to waive a fee for service (wholly or partly) under section 289(4) requires a council resolution.

- (5) A delegation under subsection (4) must be in accordance with the regulations and any guidelines that the Minister may make.
- (6) A council must, within the first 6 months of its term, determine, by resolution, the threshold value for a contract for subsection (3)(f).
- (6A) Despite subsection (2), a council, as the responsible entity for a public cemetery or a community cemetery, may only delegate the powers and functions of the responsible entity under the Burial and Cremation Act 2022 to a local government subsidiary.

- (7) In this section:
arm's length conditions means the conditions that might be expected to operate between commercial entities dealing wholly independently with one another in comparable circumstances.

LEGISLATION AND POLICY

Local Government Act 2019

Delegations Manual

FINANCIAL IMPLICATIONS

The Council is responsible for managing its resources.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

Goal 6.2 Records

Delivery of storage and retrieval of records processes which support efficient and transparent administration.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

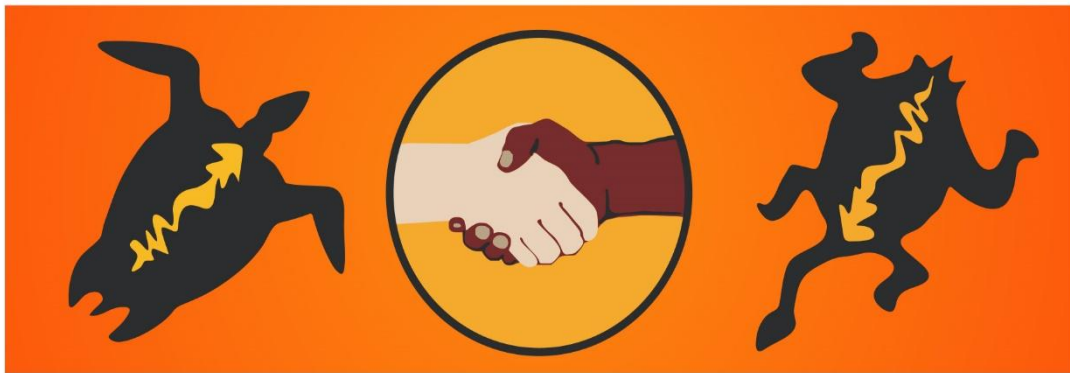
Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

1. WARC Delegations Manual 18 10 2024 DRAFT (1) [8.1.1 - 13 pages]

WEST ARNHEM



REGIONAL COUNCIL

DELEGATIONS MANUAL

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Purpose of this Document

Council is committed to service delivery across the organisation within, the parameters of a formalised delegation of authority framework.

This document is designed to provide clarity and ease of reference to understand the processes and accountability for administrative functions and levels of decision making across the organisation.

Protocols

The following protocols govern the use of delegated authority. It is the responsibility of the officer exercising delegated authority to be aware of any restrictions on the exercise of that authority and to comply with the restrictions.

- Any exercise of delegated authority is subject to compliance with
 - a) any relevant provisions of the Local Government Act 2019 and regulations;
 - b) any other legislative requirements;
 - c) the relevant provisions of any Council By-law; or
 - d) any applicable policy approved by Council.
- **Delegated authority are not to be exercised where a conflict of interest exists** or where it may be perceived to exist.
- Delegation by the Council to the CEO does not prevent Council itself either from acting itself or revoking or varying the delegation at any time.
- Delegation by the CEO likewise does not preclude the CEO from acting or revoking or varying the delegation at any time.
- Delegation requires judgment. It is not appropriate to exercise delegated authority in all circumstances and some decisions, which may be contentious or attract high public interest or where no clear policy guidelines exist, should be referred to the CEO or Council as appropriate.
- At all times officers exercising delegated authority are required to act reasonably.

Principles

- Delegations can be exercised by a person more senior than the person specified in the document, where the more senior person has a line management role which includes responsibility for the person holding the delegation.
- It is not permissible for a person to delegate any aspect of their authorisation to a person in a less senior position. However, provision can be made for people to “Act Up” into a position of greater authority than they are usually employed, for all key or specified areas of delegation.
- It is possible for a person in a less senior position to be appointed to “act” in the capacity of a more senior position e.g. During periods of absence by a staff member from the workplace, thereby assuming some or all of the delegated level of responsibility as prescribed by this document of that position.
- **It is the responsibility of the person exercising the delegation to ensure funding is available in the delegations, within their annual budget.** Alternatively written proof of above budget income e.g. extra funding, to cover the above budget expenditure should be obtained.
- The delegations are hierarchical in the sense that a delegate’s formal line supervisor may exercise the same level of authority as the delegate and such a supervisor may also withdraw or restrict a delegation held by a subordinate member of staff. With the exception of any delegations made by Council.
- In exercising delegations staffs, including the CEO, are required to comply with legislation, industrial awards, contracts or agreements and Council approved policies, procedures, and code of conduct.

- It is the responsibility of the person exercising the delegation to advise their senior line manager of significant developments even if made within delegation and ensure appropriate records are kept.
- **The position has delegation not the person** except where legislation requires an individual person is to have the delegation (for example Banking legislation requires the authorised officer to be an individual person).
- **A delegate will not exercise their delegation to approve a recommendation that personally benefits them.**
- Unless specifically delegated, it should be assumed that no delegation exists.

This document operates as delegated authority by the Council.

Acronyms

Full Title	Abbreviated Title	Full Title	Abbreviated Title
West Arnhem Regional Council	WARC or Council	Mayor	M
Deputy Mayor	DM	Chief Executive Officer	CEO
Director Finance	DF	Director Community and Council Services	DCCS
General Manager Technical Services	GMTS	Human Resources Manager	HRM
Finance Manager	FM/Man	Business Development Manager	BDM/Man
Community Services Support Manager	CSSM/Man	Communications & Public Relations Coordinator	PRC
Council Services Manager	CSM	Management Accountant	MA
Positions with Advisor title	Adv	Positions with Coordinator title	Coor
Travel & Executive Administration Officer	EA	Operation Support Administration Assistant	EA
Finance Officer / Accountant	FO / ACC	Senior Council Services Manager	SCSM

Delegation Council to CEO and staff

In order to provide for the expedient exercise and performance of its powers and duties and the efficient management of its business, West Arnhem Regional Council resolved to establish the following delegations to the Chief Executive Officer pursuant to Section 40 and 183 of the Local Government Act 2019:

Section	Item Delegated	Limitations
40	Council approves that pursuant to section 40 of the Local Government Act 2019, Council delegates to the Chief Executive Officer all of its powers and functions under the Local Government Act and any other Acts under which Council has powers, duties, authorities and functions including the appointment of Authorised Persons.	With the exception of the following; <ol style="list-style-type: none"> I. Those matters referred to in section 40(3) of the Local Government Act 2019 unless otherwise delegated as per provisions in sections 40(4) to 40(7). II. Where a Council decision or resolution is specifically required (for example section 38(2) requires the use of Common Seal be by Council resolution). III. Where Council has adopted a Council Policy, delegations are limited as set out in the Policy.
40	Council approves that pursuant to section 40 of the Local Government Act 2019, Council delegates to the Chief Executive Officer the power and authority to exercise all or any of the powers of Council under all gazetted Council By-Laws.	
183	<p><u>Authorised persons</u></p> <p>Council approves that pursuant to section 183 of the Local Government Act 2019, Council appoints the Chief Executive Officer as an Authorised person for the purpose of implementing Council's responsibilities under:</p> <ul style="list-style-type: none"> • The <i>Local Government Act 2019</i>; • Council By-laws; • Northern Territory Traffic Act and associated regulations; and • Northern Territory Control of Roads Act. 	

West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

	Area	Function	Activity	Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM
1	Finance	Budgets	Approve Draft Budget to be forwarded to Council		√									
2	Finance	Budgets	Approve Budget	√										
3	Finance	Budgets	Authority to override all delegations & make expenditure decisions to ensure approved budgets can be achieved		√									
4	Finance	Budgets	Authority to recommend to Council unbudgeted expenditure		√									
5	Finance	Budgets	Authority to approve unbudgeted expenditure and re-allocation	√										
6	Finance	Budgets	Authorise variations to the annual operational and capital budgets	√										
7	Finance	Operational Expenditure	Approve operational expenditure for services under direct control, within approved service budget and /or funding agreement & subject to any restrictions outlined in this document.		√	100k	100k	10k	10k	10k	10k	10k	10k	10k
8	Finance	Operational Expenditure	Approve Direct Report or relevant teams staff reimbursement of expenditure on behalf of Council	M/DM	√	5k	5k	2k	2k	2k	2k	2k		2K
9	Finance	Operational Expenditure	Approve In kind support for external organisations (this includes, venue hire, vehicles, materials etc.)	√	√	5k	5k		1k	1k	1k			1K
10	Finance	Capital Expenditure	Authorised to acquire/replace items of equipment included in approved capital budgeting and /or funding agreement	√	√	100k	100k		10k					10k
11	Finance	Capital Expenditure	Approval of progress payments where expenditure has already been authorised.		√	100K	100k		10k			10k		10k
12	Finance	Capital Expenditure	Authorised to acquire/replace items of equipment not included in approved capital budget	√										
13	Finance	Capital Expenditure (land or bldgs.) / Asset Control	Approval sale, dispose, purchase, or acquisition of land or buildings (pursuant to s267 of the Local Government Act 2019 and the Minister's Guideline 4: Assets)	√										
14	Finance	Capital Expenditure (asset>\$5k) / Asset Control	Approve the sale, trade-in or dispose (excluding transfer from Council) of an asset (excluding land or buildings) either recorded or not recorded in the Financial Asset Register for an asset valued over \$5,000.00.	√	√									

West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

	Area	Function	Activity	Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM	
15	Finance	Capital Expenditure / Asset Control	Approval of development of new buildings	√											
16	Finance	Borrowings	Approval to enter a loan agreement on behalf of the Council – i.e. subject to the borrowing provisions in the <i>Local Government Act 2019</i>	√											
17	Finance	Asset Control	Approve the transfer of any assets to or from Council (pursuant to s267 of the Local Government Act 2019 and Minister’s Guideline 4: Assets)	√											
18	Finance	Taxation	Approval for payment of taxation payments including GST		√	√	√	√					FM		
19	Finance	Salaries	Approval for payment of all payroll related transactions (For staff positions comprising salaries, PAYG tax remittal, payroll tax, superannuation payments, transfer of employee payroll deductions to authorised entities and PAYG payments)		√	√	√	√					FM		
20	Finance	Invoicing	Authority to invoice for organisation		√	√							FM/ MA		
21	Finance	Invoicing	Authority to invoice for division		√	√	√		√				FM/ MA		
22	Finance	Invoicing	Authority to invoice for services		√	√	√	√	√	√			√	√	
23	Finance	Credits and Refunds	Authority to approve the issue of a credit, cancellation reimbursement, refund for overpayment or return of bond		√	√							FM 1K		
24	Finance	Journals	Approve and post journals created by third parties (journals cannot be created and posted by the same person)		10k+	10k+	10K+						FM/ MA 10k+	FO 10k	ACC 10K
25	Finance	Customers / Suppliers	Add, delete or amend Customer or Supplier accounts		√	√							FM		
26	Finance	Investment	Approve investment of funds in term deposits		√	√							FM		
27	Finance	Investment	Approve investment of funds in other than term deposits	√											
28	Finance	Investment	Approve draw down of investment funds for deposit into operational accounts		√	√							FM		
29	Finance	Petty Cash	Authority to set up, close and reimburse petty cash floats up to \$3,000.		√	√	√						FM/ MA		
30	Finance	Banking	Authority to alter and or open or close bank accounts		√	√									
31	Finance	Banking	Approve EFT payments & sign cheques pursuant to s22 of the Local Government (General) regulations 2021.		√	√	√						FM/ MA	ACC	

West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

	Area	Function	Activity	Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM
32	Finance	Banking	Authorise by resolution the persons authorised to sign cheques and make electronic disbursements	√										
33	Finance	Credit Cards	Approve the issuing & revocation of Credit Cards for the CEO & Mayor (up to \$20,000 limit)	√										
34	Finance	Credit Cards	Approve the issuing & revocation of Credit Cards for staff (up to \$20,000 limit)		√	√	√							
35	Finance	Invalid Debts	Correct Administrative errors (subject to a Council Report).	\$50k+	\$50k	\$5k								
36	Finance	Debts (including rates and charges)	Approve debt (including rates and charges) recovery payment terms & approve commencement of recovery action, i.e. refer debt collection to collection agent	\$50k+	\$50k	\$20k								
37	Finance	Bad Debts	Approve write-offs of bad debts subject to a Certification by the CEO being provided to Council, pursuant to s28 of the Local Government (General) Regulations 2021.	√										
38	Finance	Rates and Charges Concessions	Approve waiver and deferment of rates and charges, subject to s251 of the Local Government Act 2019.	√										
39	Finance	Interest Accrued	Approve waiver of interest accrued	\$20k+	\$20k	\$5k								
40	Finance	Other Losses (Asset)	Approve write off of an asset that has been misappropriated, destroyed, damaged beyond economical repair or cannot be found subject to a Certification by the CEO being provided at a Council Meeting pursuant to s28 of the Local Government (General) Regulations 2021.	√										
41	Finance	Other Losses	Approve reporting to the NT Police a loss or damage of money or an asset attributed to fraud, theft, misappropriated or commission of an offence where loss of money exceeds \$500 or loss or damage to an asset/s exceeds \$2,000.00		√									
42	Finance	Other Losses (Money)	Approve write off money that has been misappropriated or cannot be found subject to a Certification by the CEO being provided to Council pursuant to s28 of the Local Government (General) Regulations 2021.	√										
43	People & Capability	Staffing Budget	Approval of Staffing Budget	√										
44	People & Capability	Timesheets	Approve Staff Timesheets		√	√	√	√	√	√		√	√	√

West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

	Area	Function	Activity	Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM
45	People & Capability	Organisational Chart	Approve Organisational Chart		√									
46	People & Capability	New Staff	Advertisement and appointment of staff in CEO approved Organisational Chart (for staff in area of responsibility) refer updated recruitment process		√									
47	People & Capability	New Staff	Appointment of temporary staff/labour hire staff for positions not included in Organisational Chart (in consultation with CEO for a max. 6 months period)		√	√	√							
48	People & Capability	New Staff	Approve backfilling of leave and higher duties for direct reports	M/DM for CEO	√									
49	People & Capability	Conditions of Employment	Set and approve salary, package & contract for CEO	√										
50	People & Capability	Conditions of Employment	Set and approve salary & package guidelines for all staff		√									
51	People & Capability	Conditions of Employment	Set and approve annual salary increments and any higher duties payments for organisation		√									
52	People & Capability	Conditions of Employment	Set and approve annual salary increments and any higher duties payments for department (subject to advice from Director).		√									
53	People & Capability	Conditions of Employment	Approve/sign staff letters of offer & contracts		√									
54	People & Capability	Conditions of Employment	Approve conditions of employment for all staff		√									
55	People & Capability	Conditions of Employment	Approve a staff member accepting secondary employment or consultancies, additional to and separate from their normal duties with Council (in consultation with C	M/DM for CEO	√									
56	People & Capability	Conditions of Employment	Approve staff adjusted time for direct reports or own division		√	√	√							
57	People & Capability	Probation	Confirm successful completion of new staff probationary periods		√	√	√	√	√	√		√		√
58	People & Capability	PDs	Approve new or existing Position Descriptions and subsequent changes	for CEO	√									
59	People & Capability	PDs	Approve changes to existing position titles		√									

West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

	Area	Function	Activity	Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM
60	People & Capability	Redundancy	Decision to make staff position redundant & the offer & acceptance of redundancy package		√									
61	People & Capability	Redundancy	Recommend to CEO redundancy of position or dismissal of staff member		√	√	√							
62	People & Capability	Dismissal	Decision to terminate an employee		√									
63	People & Capability	Dismissal	Negotiate and sign off on Deed of Release (subject to CEO approval for DF, DCCS, HRM)		√	√	√	√						
64	People & Capability	Overtime	Approve staff Overtime within budget		√	√	√	√						√
65	People & Capability	Leave	Approve staff Annual Leave, Leave Without Pay (2 days or less) personal/carers, compassionate, and Jury Service Leave (10 days or less) for direct reports or own division.	M/DM for CEO	√	√	√	√	√	√	√	√	√	√
66	People & Capability	Leave	Approve staff Annual Leave in advance or in excess of entitlements and cashing out leave		√									
67	People & Capability	Leave	Approve Leave Without Pay more than 2 days		√	√	√	√						
68	People & Capability	Leave	Approve staff Long Service Leave (Subject to CEO approval)	M/DM for CEO	√	√	√							
69	People & Capability	Leave	Approve staff Leave Without Pay (over 2 days) including LWOP for study purposes, unpaid Parental and Community Service Leave in consultation with CEO	M/DM for CEO	√	√	√	√						
70	People & Capability	Leave	Approve Discretionary Leave (includes compassionate leave outside policy)		√									
71	People & Capability	Leave	Approve domestic violence leave (subject to appropriate sign off – recommendation to the CEO)		√	√	√	√	√	√	√	√	√	√
72	People & Capability	Leave	Approve paid study leave		√	√	√	√						
72	People & Capability	Training	Approve fee assistance for study leave		√	√	√	√						
73	People & Capability	Training	Approve training & development plans for staff		√	√	√	√						
74	People & Capability	Training	Approval of attendance at external training courses and conferences		√									

West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

	Area	Function	Activity	Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM
75	People & Capability	Travel	Approve Interstate and/or international travel	M/DM for CEO	✓									
76	People & Capability	Travel	Approve budgeted intrastate travel. Unbudgeted intrastate travel requires CEO approval.	M/DM for CEO	✓	✓	✓	✓	✓	✓	✓	✓		
77	People & Capability	Performance Management	Sign off on annual performance review for area of responsibility		✓	✓	✓	✓	✓					✓
78	People & Capability	Performance Management	Management of unsatisfactory staff performance in conjunction with People and Capability		✓	✓	✓	✓	✓	✓		✓		✓
79	People & Capability	Performance Management	Authority to purchase and consult with external advisors, on industrial matters (subject to CEO approval)		✓			✓						
80	Contracts	Leases	Approve the lease of new premises, sub leases, renewals and terminations	✓										
81	Contracts	Professional Services	Authorise appointment of external professional advice and/or services within budget (excluding legal)		\$20k+	\$20k	\$20k							
82	Contracts	Insurance	Approve appointment of insurers, details, of contract and payment of premiums		✓	✓	✓							
83	Contracts	Commercial	Approve commercial agreements for the staff and services of Council within budget		✓	✓	✓							
84	Contracts	Suppliers	Approve contracts with suppliers of goods and services for division (non-legal)		✓	✓	✓	✓						
85	Contracts	Suppliers	Approve contracts with suppliers of goods and services for divisions and organisation (non-legal)		✓									
86	Contracts	Tenders	Authority to invite formal tenders for supply of goods or services for division		✓	✓	✓		✓					
87	Contracts	Tenders	Authority to choose formal tenders for supply of goods and services	✓	✓									
88	Contracts	Tenders / Grants	Approve funding submissions or tender submission activity		✓									
87	Contracts	Grants	Authority to submit performance reports to funding departments/organisations		✓	✓	✓					BDM	Grants	
88	Contracts	All	Authority to negotiate agreements (other than suppliers) and contracts		✓	✓	✓	✓	✓					
89	Contracts	Signature	Authority to sign agreements (other than suppliers within financial delegation) including MOUs, contracts and tenders		✓	✓	✓	✓	✓					

West Arnhem Regional Council - Delegation Manual - Delegation by Activity and Authority Level

	Area	Function	Activity	Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM
90	Contracts	Seal	Authority to use Seal	√										
91	Contracts	Contract Management	Authority to make daily operational decisions for direct service delivery in line with relevant contracts		√	√	√	√	√	√		√		√
92	Contracts	Contract Management	To approve total variations to contracts during the progress of works to a limit of 5% of the total contract sum in aggregate.		√	√	√							
93	Contracts	Serious Incidents	Reporting serious incidents for Child Care, Crèche, NDIS & Aged Care		√	√	√					MCSS		
94	Governance	Regional Plan	Approve the organisational Regional Plan	√										
95	Governance	Freedom of Information	Authority to sign Freedom of Information (FOI) Notice of Decision		√	√								
96	Governance	Disposal of records	Authority to approve the transfer of ownership of records, including to NT Archives		√									
97	Governance	Disposal of records	Authority to approve the destruction of records under the approved Disposal Schedule		√									
98	Governance	Legal	Authority to consult with Council's external legal advisors on legal matters (Subject to CEO approval).		√	√	√							
99	Governance	Legal	Authority to purchase legal advice and/or expertise		√									
100	Governance	Legal	Authority to settle court, legal or any other formal proceedings.	√	√									
101	Governance	Policy	Approval of Council Policy for Council Governance	√										
102	Governance	Policy	Approval of Council Policy for Organisation		√									
103	Governance	Policy	Approval of Service Area Policy within own division, in consultation with CEO		√									
104	Governance	Procedure	Approval of Council Procedure for organisation		√	√	√	√						
105	Governance	Software Purchase	Approval to purchase software		√									
106	Public Relations	Media	Approve the use of Councils name or logo by parties external to Council		√								PRC	
107	Public Relations	Public Statements	Authorised to release written and verbal public or media statements	M/DM	√									
108	Public Relations	Public Statements	Approve response to contentious or negative media enquiries		√									
109	Public Relations	Operational	Authority to respond to operational letters		√	√	√	√	√	√				√
110	Public Relations	Operational	Authority to respond to all other correspondence other than public statements or strategic issues (non-contentious).		√	√	√	√	√					

	Area	Function	Activity	Council	CEO	DF	DCCS	HRM	GMTS	CSM	EA	Man	Coor/ Adv	SCSM
111	Public Relations	Media / PR	Approve a communication strategy for a project		√								PRC	
112	Public Relations	Media / PR	Approve media activity	M	√								PRC	
113	Public Relations	Media / PR	Approve PR activities, signage, corporate style guide		√								PRC	
114	Public Relations	Website	Approve changes to website		√								PRC	
115	Public Relations	Social Media	Approve social media posts on Official WARC platforms		√								PRC	
116	Complaints	Management	Authority to ensure appropriate & timely resolution of a complaint		√	√	√	√	√	√				√
117	Complaints	Mediation	Authority to purchase mediation advice and or expertise		√			√						

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WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2024

Agenda Reference:	9.1
Title:	Meetings and Events attended by the Mayor
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report provides information to Council on meetings and events attended by the Mayor since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the Mayor*.

BACKGROUND

The meetings and events listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting or event attended by the Mayor and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
09.10.2024	Darwin	Meeting with the Minister for Housing, Local Government and Community Development	Hon. Steve Edgington, David Boustead, Andrew Walsh CEO
14.10.2024	Darwin	Meeting with the Leader of the Opposition and Shadow Minister for Local Government	Hon. Selena Uibo, Hon. Chansey Paech, Andrew Walsh CEO
16.10.2024	Via Teams	LGANT Board Meeting	LGANT Board Members
22.10.2024	Maningrida	October Business Month	Various Maningrida Stakeholders
28.10.2024	Via Team	Fortnightly Mayor and CEO Catch Up	Andrew Walsh CEO

LEGISLATION AND POLICY

Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per Council's policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2024

Agenda Reference:	9.2
Title:	Meetings and Events attended by the CEO
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

This report provides information on meetings and events attended by the CEO since the last Ordinary Council Meeting.

RECOMMENDATION

THAT COUNCIL receive and note the report titled *Meetings and Events attended by the CEO*.

BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the CEO and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
08.10.2024	Maningrida	Sydney Swans Visit	Fiona Ainsworth, Director Community and Council Services Jarred Hodges, Sydney Swans – Manager First Nations Strategy & Player Development.
09.10.2024	Darwin	Meeting with the Minister for Housing, Local Government and Community Development	Hon. Steve Edgington, David Boustead, Mayor James Woods
10.10.2024	Jabiru	Q&A with Jabiru Staff	All Jabiru staff members
10.10.2024	Jabiru	Catch up with Business Development Team	Director of Community and Council Services, Business Development Manager and Staff
10.10.2024	Jabiru	Catch up with Jabiru Childcare Team	Jabiru Council Services Manager, Child Care Staff
10.10.2024	Jabiru	Catch up with Community Services Support Team	Director of Community and Council Services, Manager of Community Services Support and Staff
10.10.2024		Meeting with Grants and Contracts Team	Director of Community and Council Services, Manager of Community Services Support, Business Development Manager, Contracts Coordinator and Grants Coordinator

17.10.2024	Darwin	Meeting with the NT Police	Jody Nobbs – Superintendent (NT Police)
14.10.2024	Darwin	Meeting with the Leader of the Opposition and Shadow Minister for Local Government	Hon. Selena Uibo, Hon. Chansey Paech, Mayor James Woods
16.10.2024	Jabiru	Meeting with SurePact	Adrian form SurePact, Bryony Stracey – Grants Coordinator
16.10.2024	Jabiru	Catch up with Jabiru Operations Team	Jabiru Council Services Manager and Staff
16.10.2024	Jabiru	Catch Up with ERA and NIAA	Emma Tepania – (ERA) Superintendent Communities and Social Performance Gill Jones –(NIAA) A/g Engagement Assistant Director
17.10.2024	Jabiru	Catch up with Communications and Public Relations Coordinator	Heidi Walton
18.10.2024	Darwin	Meeting with Department of Chief Minister and Cabinet regarding Jabiru / Kakadu	Owain Dunn - Project Manager Territory Regional Growth – Top End – Jabiru and Kakadu

LEGISLATION AND POLICY

Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per Council’s policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 October 2024

Agenda Reference:	9.3
Title:	Finance Report for the period ended 30 September 2024
Author:	Jocelyn Nathanael-Walters, Director Finance Corey White, Accountant

SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended 30 September 2024.

RECOMMENDATION

THAT COUNCIL

1. Receive and note the report titled *Finance Report for the period ended 30 September 2024*.

BACKGROUND

The CEO must, in each month, give the Council (or Council's Finance Committee) a report setting out:

- The actual year to date income and expenditure of council;
- The most recently adopted annual budget; and
- Details of any material variances between the most recent actual income and expenditure, and the most recently adopted annual budget.

The report must be in the approved form.

The report must be accompanied by the CEO's certification in writing, to the Council, that to the best of the CEO's knowledge, information and belief:

- The internal controls implemented by Council are appropriate; and
- The Council's financial report best reflects the financial affairs of Council.

If the CEO cannot provide the certification, then written reasons for not providing the certification is to be submitted.

COMMENT

The *Local Government (General) Regulations 2021* requires the previous month's financial report to be given to the Council.

The September 2024 Financial Management Report includes a report on future planned major capital projects, which is required to be reported to Council on a quarterly basis. At the 29 August 2024 Special Meeting, Council decided [OCM247/2024] that all capital projects of \$150,000 and over would now be included in this quarterly report.

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to council.

The format of the monthly financial report follows the prescribed format set out in the CEO of the Department of Chief Minister and Cabinet's approved form published on the NT Government Local Government Unit's website.

FINANCIAL IMPLICATIONS

The CEO is responsible for laying before the Council a monthly financial report and the Council is responsible for managing its resources.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. CEO Certification - September 2024 Monthly Finance Report [9.3.1 - 1 page]
2. 2. Snapshot [9.3.2 - 1 page]
3. 3. Ratio Report [9.3.3 - 3 pages]
4. 4. Monthly Financial Report. [9.3.4 - 9 pages]
5. 5. Restricted Funding Report [9.3.5 - 3 pages]
6. 6. Monthly Financial Report by L A's [9.3.6 - 1 page]
7. 7. Credit Card Transactions [9.3.7 - 3 pages]

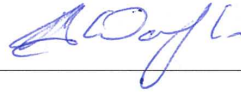
Certification by the CEO to the Council

Council Name:	West Arnhem Regional Council
Reporting Period:	September 2024

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

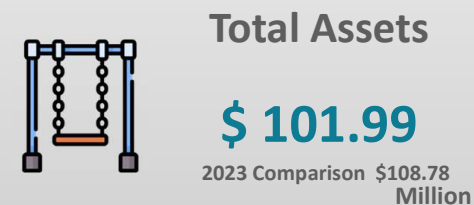
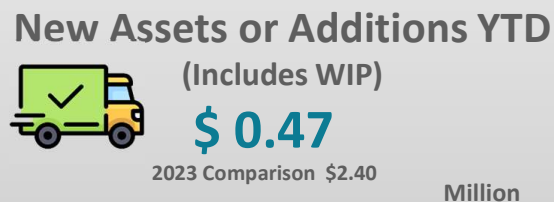
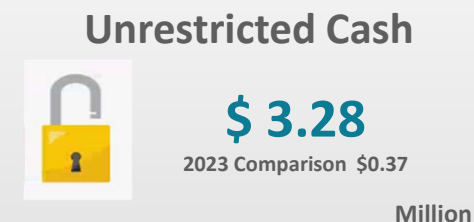
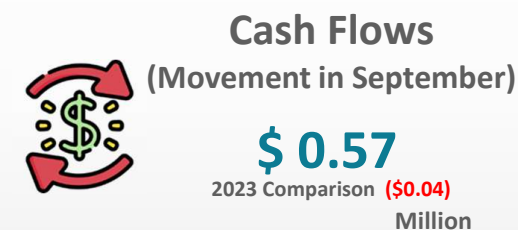


Date Signed

18 October 2024

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

Snapshot – September 2024 Financial Report



Statement of Working Capital / Current Ratio

Total current assets decreased by \$179K from \$4.928M in August to \$4.749M in September 2024. This is due to an decrease of \$671K in cash and cash equivalents and an increase of \$492K in Trade and Other Receivables.

Cash and cash equivalents decreased by \$671K and is due to:

- (a) A decrease in cash at bank (including term deposits) of \$605K and;
- (b) An increase in restricted cash of \$66K.

Note: The FAA roads funding has been reclassified as unrestricted funding. The FAA Roads reclassification has been backdated by 12 months for the values in the "Current Ratio for the past Year" graph.

Total current liabilities increased by \$196K from \$2.312M in August to \$2.508M in September 2024. The movement in current liability items is also shown in the table below. Council's net working capital (total current assets less total current liabilities) decreased from \$2.615M in August 2024 to \$2.240M in September 2024, as the net result of the movements noted above. The current ratio decreased from 2.13 to 1.89, as at 30 September 2024.

	AUGUST	SEPTEMBER	Movement	%
CURRENT ASSETS				
Cash and cash equivalents	3,953,012	3,281,869	(671,143)	-17%
Trade and Other Receivables	974,687	1,466,713	492,026	50%
Inventories (fuel and post office)	0	0	0	0%
Prepayments and Other	0	0	0	0%
TOTAL CURRENT ASSETS	4,927,699	4,748,582	(179,117)	-4%
Less:				
CURRENT LIABILITIES				
Trade and Other Payables	1,013,086	1,495,320	482,235	48%
Provisions	567,862	586,721	18,859	3%
Other Liabilities	731,503	426,193	(305,310)	-42%
TOTAL CURRENT LIABILITIES	2,312,450	2,508,234	195,783	8%
NET CURRENT ASSETS (Working Capital)	2,615,249	2,240,348	(374,900)	-14%
CURRENT RATIO	2.13	1.89	(0.24)	-11%

Working Capital / Current Ratio



“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 30 September 2024		30 September 2024
		\$
CURRENT ASSETS		
Cash and cash equivalents *		3,281,869
Trade and Other Receivables		1,466,713
Inventories		-
Prepayments and Other		-
TOTAL CURRENT ASSETS		4,748,582
Less:		
CURRENT LIABILITIES		
Trade and Other Payables		1,495,320
Provisions		586,721
Borrowings		-
Other Liabilities		426,193
TOTAL CURRENT LIABILITIES		2,508,234
NET CURRENT ASSETS (Working Capital)		2,240,348
CURRENT RATIO		1.89

$$\text{Current Ratio Formula} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$

What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.

- Note: does not include restricted cash of \$6.782 million as at 30 September 2024
- Note: Molloy Electrical Contracting, City Earthmoving creditors have been excluded as these are related to restricted cash.





Current Ratio for the past Year

Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24
0.87	1.59	1.64	2.03	1.68	2.28	1.88	1.78	1.35	1.07	1.59	2.13	1.89

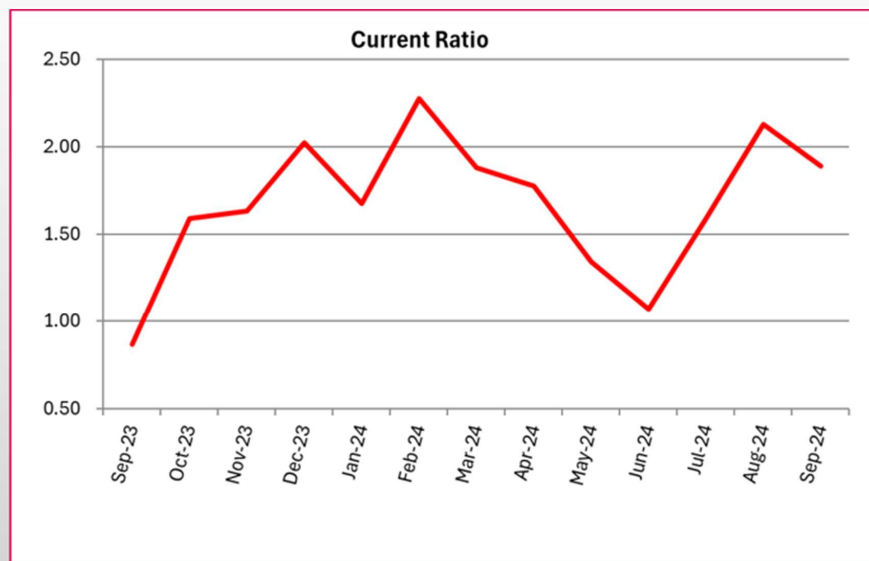


Table 1. Income and Expenditure Statement

Expected YTD Annual Budget Completion 25%

Period ended 30 September 2024	Notes	YTD Actuals (A) \$	Commitments (B) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Annual Budget (E) \$	YTD Actual Compared to Annual Budget (A / E) %
OPERATING INCOME							
Rates		0	0	666,957	(666,957)	2,667,829	0%
Charges	1	0	0	976,094	(976,094)	3,904,376	0%
Fees and Charges		172,721	0	183,360	(10,639)	726,451	24%
Operating Grants and Subsidies		12,874,834	0	15,798,194	(2,923,360)	22,213,093	58%
Interest / Investment Income		55,355	0	38,500	16,855	154,000	36%
Commercial and Other Income	2	2,848,526	0	3,260,473	(411,947)	13,364,282	21%
TOTAL OPERATING INCOME		15,951,437	0	20,923,579	(4,972,142)	43,030,030	37%
OPERATING EXPENDITURE							
Employee Expenses		3,761,762	0	4,599,124	(837,362)	19,015,727	20%
Materials and Contracts	4	2,174,107	5,712,849	2,608,922	(434,815)	10,293,662	21%
Elected Member Allowances		100,547	0	101,682	(1,135)	406,728	25%
Elected Member Expenses		1,733	0	6,275	(4,543)	25,100	7%
Council Committee & LA Allowances		11,200	0	6,613	4,588	26,450	0%
Council Committee & LA Expenses		0	0	26	(26)	105	0%
Depreciation, Amortisation and Impairment		1,369,091	0	1,369,091	0	5,476,364	25%
Interest Expenses		0	0	0	0	0	0%
Other Expenses	3	2,502,700	169,660	2,498,608	4,092	12,484,475	20%
TOTAL OPERATING EXPENDITURE		9,921,139	5,882,508	11,190,340	(1,269,201)	47,728,611	21%
OPERATING SURPLUS / (DEFICIT)		6,030,297	(5,882,508)	9,733,239	(3,702,942)	(4,698,580)	-128%
NOTES							
Charges Income	1						
Sewerage		0	0	187,699	(187,699)	750,797	0%
Water		0	0	387,500	(387,500)	1,550,000	0%
Waste		0	0	400,895	(400,895)	1,603,579	0%
		0	0	976,094	(976,094)	3,904,376	0%
Commercial and Other Income	2						
Income Allocations		1,377,995	0	1,628,985	(250,991)	6,885,969	20%
Agency and Commercial Services Income		1,409,443	0	1,573,228	(163,786)	6,292,914	22%
Other Income		61,089	0	58,260	2,829	185,400	33%
		2,848,526	0	3,260,473	(411,947)	13,364,282	21%
Other Expenses	3						
Travel, Freight & Accommodation		181,670	98,166	286,201	(104,531)	1,167,457	16%
Fuel, Utilities & Communication		558,986	11,872	605,158	(46,172)	2,420,225	23%
Finance Expenses		3,856	0	3,449	406	13,798	28%
Other Expenses		1,758,188	59,622	1,603,799	154,389	8,882,996	20%
		2,502,700	169,660	2,498,608	4,092	12,484,475	20%

Contract and Material Commitments	4	Budget Commitments \$
ABA - Maningrida Oval Changerooms		3,748,250
LRCI Phase 4 - Part B - Malabam Road - Maningrida		226,971
R2R - Warruwi Internal Road, Warruwi, From Lot 91 to Lot 37		200,000
R2R - Warruwi Internal Road, Warruwi, From Lot 4 to Lot 148		187,901
Gunbalanya Oval Lighting		166,603
Water Management: Jabiru		101,020
West Arnhem Cemetery Establishment - MANINGRIDA		85,836
Brockman Oval Lights - Jabiru		84,000
Sports and Recreation		74,080
LAP - Gunbalanya Oval Lighting: Contribute \$100K		72,650
Critical upgrades to Minilang staff housing;		69,340
Animal Control		69,097
LAP - Maningrida NYE Fireworks Display 2024 at Maningrida		62,223
Waste Management		50,814
R2R - Warruwi Internal Road, Warruwi, From Lot 98 to Lot 73		50,219
Regional and Remote Burials Grant - MINJILANG		50,000
Brockman Oval grandstand installation - Jabiru		44,385
Upgrade for Maningrida Rd and airport road funeral access		41,217
Install and maintain street lights		40,631
LAP - Modifications to staff and visitors rest area at the Gunbalanya Office		34,141
LAP - Additional Garden Hard Structure at the Billabong		33,550
Seeding New Investment		25,000
LAP - Installation of pavers for Aged Care Clients - Gunbalanya		23,109
Operate post office business		20,662
LAP - Purchase of Additional Grandstands for Maningrida		17,400
Warruwi Community Hall Upgrade		11,743
Community Service Delivery		11,645
Maintain local roads		11,403
LAP - Purchase of Grandstands and Additional Pedestrian Gate for Football		10,896
LAP - Community Garden Hard Structure & Amenities Lot 649		8,327
LAP - Basketball Competitions - Maningrida		7,736
Parks and Public Open Space - including weed control		7,070
LAP - Assessment Report for Gunbalanya Oval		6,700
Maintain & construct council controlled buildings & land		6,058
Maintain plant, equipment and motor vehicles		5,539
Manage Electricity and water business		5,070
R2R - Top Camp Road, Maningrida - From lot 196 to lot 162		3,818
Manage Council Governance		3,662
LAP - Purchase of Sea Container for Storage at Basketball		3,514
Operate Long day care		3,260
Maintain staff houses		3,206
Operate and maintain swimming pool		3,079
Home Care Packages Program (HCP)		2,670
Manage Work Health and Safety		2,588
LAP - Installation of hard structure at the Gunbalanya Office		2,541
Food Preparation Services		2,040
LAP - External Chilled Water Fountain at the Council Office		1,956
Manage Creche		1,458
Executive leadership CEO		1,311
Sewerage Management		838
R2R - Main Road Gunbalanya - Lot 651 to Lot 330		727
Kurrung Sports Carnival - Sport Australia		659
Sport and Recreation - Jabiru		545
Women's Safe House : Gunbalanya		455
Commonwealth Home Support Program (CHSP)		436
Childcare Fundraising		427
Manage Information Technology and Communications		391
LAP - Warruwi Cultural Camp 2024		342
LAP - Solar Pump System – Warruwi Airport		317
Public Relations and Communications		184
NDIS - National Disability Insurance Scheme		182
Revitalisation Project - Jabiru		170
Human Resource Management		145
Support Civic and community events		125
Operate Centrelink service		117
NAIDOC Week		97
Corporate Financial Management		68
Manage Technical Services		59
Manage Community Services		59
Executive and Corporate Services		59
Manage Business Development & Commercial Services		59
		5,712,849

Table 2. Monthly Operating Position

Expected YTD Annual Budget Completion

25%

	Notes	YTD Actuals (A) \$	YTD Budget (C) \$	YTD Variance (A - C) \$	Annual Budget (E) \$	YTD Actual Compared to Annual Budget (A / E) %
BUDGETED OPERATING SURPLUS / DEFICIT (Table 1.)		6,030,297	9,733,239	(3,702,942)	(4,698,580)	-128%
Remove NON-CASH ITEMS						
Less Non-Cash Income	5	(1,377,995)	(1,628,985)	250,991	(6,964,681)	20%
Add Back Non-Cash Expenses	6	2,747,086	3,012,947	(265,861)	12,327,123	22%
TOTAL NON-CASH ITEMS		1,369,091	1,383,962	(14,871)	5,362,442	26%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	Table 3.	472,263	312,620	159,643	3,332,618	14%
Borrowing Repayments (Principal Only)		0	0	0	0	0%
Transfer to Reserves		0	0	0	0	0%
Other Outflows		0	0	0	0	0%
TOTAL ADDITIONAL OUTFLOWS		(472,263)	(312,620)	(159,643)	(3,332,618)	14%
Add ADDITIONAL INFLOWS						
Capital Grants Income	7	624,000	0	624,000	835,097	75%
Prior Year Carry Forward Tied Funding		1,716,074	1,582,865	133,209	1,582,865	108%
Other Inflow of Funds		0	24,000	(24,000)	96,000	0%
Transfers from Reserves		40,872	0	40,872	40,872	100%
TOTAL ADDITIONAL INFLOWS		2,380,946	1,606,865	774,081	2,554,834	93%
NET BUDGETED OPERATING SURPLUS / DEFICIT		9,308,072	12,411,446	(3,103,374)	(113,922)	

NOTES

Non-Cash Income	5					
Income Allocations (internal movement)		(1,377,995)	(1,628,985)	250,991	(6,964,681)	20%
		(1,377,995)	(1,628,985)	250,991	(6,964,681)	20%
Non-Cash Expenses	6					
Expense Allocations (internal movement)		1,377,995	1,643,856	(265,861)	6,850,759	22%
Depreciation, Amortisation and Impairment		1,369,091	1,369,091	0	5,476,364	26%
		2,747,086	3,012,947	(265,861)	12,327,123	22%
Capital Grants Income	7					
Gunbalanya Oval Lighting		624,000	0	624,000	0	0%
		624,000	0	624,000	0	0%

CAPITAL EXPENDITURE **	Note	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Current Financial Year (Annual) Budget * \$
Infrastructure	8	316,881	0	316,881	1,633,012
Buildings	9	0	178,750	(178,750)	1,087,669
Vehicles	10	128,299	128,299	0	258,499
Plant and Equipment	11	0	0	0	250,000
Roads	12	0	0	0	43,480
LA Funding	13	27,083	5,571	21,512	59,958
TOTAL CAPITAL EXPENDITURE*		472,263	312,620	159,643	3,332,618
TOTAL CAPITAL EXPENDITURE FUNDED BY: **					
Operating Income (amount allocated to fund capital items)		128,299	307,049	(178,750)	813,826
LA Funding	11	27,083	5,571	21,512	59,958
Capital Grants		311,306	0	311,306	835,097
Prior Year Carry Forward Tied Funding		5,575	0	5,575	1,582,865
Transfers from Cash Reserves		0	0	0	40,872
TOTAL CAPITAL EXPENDITURE FUNDING		472,263	312,620	159,643	3,332,618

* Table 3. Total Capital Expenditure amounts are to equal Table 2. Capital Expenditure

NOTES					
Infrastructure	8				
ABA - Maningrida Oval Changerooms		5,575	0	5,575	395,196
Gunbalanya Oval Lighting		311,306	0	311,306	661,209
Projects not yet commenced					
Brockman Oval Lights - Jabiru		0	0	0	150,000
West Arnhem Cemetery Establishment - MANINGRIDA		0	0	0	415,000
Mobilisation and Demobilisation Maningrida Oval Contractors		0	0	0	8,735
Concrete Stand for Diesel Tank - Gunbalanya		0	0	0	2,872
		316,881	0	316,881	1,633,012
Buildings	9				
Projects not yet commenced					
Gunbalanya - Maintain Staff Houses		0	50,000	(50,000)	200,000
Maningrida - Maintain Staff Houses		0	20,000	(20,000)	80,000
Jabiru - Maintain Staff Houses		0	100,000	(100,000)	400,000
Jabiru - Operate Long Day Care		0	5,000	(5,000)	20,000
Jabiru - Operate Post Office		0	3,750	(3,750)	15,000
Warruwi - Community Hall Upgrade		0	0	0	372,669
		0	178,750	(178,750)	1,087,669
Vehicles	10				
Mayors Landcruiser GXL 300		128,299	128,299	128,299	128,299
Projects not yet commenced					
Replacement of Fleet		0	0	0	130,200
		128,299	128,299	128,299	258,499
Plant and Equipment	11				
Projects not yet commenced					
Minjilang - Purchase Garbage Compactor		0	0	0	250,000
		0	0	0	250,000

Roads	12				
<u>Projects not yet commenced</u>					
Warruwi - Kerb and Channel Airport to Workshop Road		0	0	0	43,480
		0	0	0	43,480
LA Funding	13				
Minjilang - Purchase of Sea Container for Storage at Basketball Court		14,186	0	14,186	18,948
Gunbalanya - Assessment Report for Oval		4,500	4,500	0	5,000
Maningrida - Construct 2 Half Basketball Courts		4,221	0	4,221	0
Maningrida - Purchase of Grandstands and Additional Pedestrian Gate		36	0	36	14,997
Maningrida - Installation of Outdoor Gym Equipment at the Pool		4,140	0	4,140	0
<u>Projects not yet commenced</u>					
Gunbalanya - Installation of hard structure at the office		0	0	0	2,542
Maningrida - Purchase of Additional Grandstands		0	1,071	(1,071)	18,471
		27,083	5,571	21,512	59,958

Table 4. Quarterly Report on Planned Major Capital Works

To be provided quarterly

Class of Assets	By Major Capital Project *	Total Prior Year(s) Actuals \$ (A)	YTD Actuals \$ (B)	Total Actuals \$ (C = A + B)	Total Planned Budget ** \$ (D)	Total Yet to Spend \$ (E = D - C)	Expected Project Completion Date
Infrastructure	Brockman Oval Lights Jabiru	0	0	0	1,500,000	1,500,000	30/06/2025
Property, Plant and Equipment	Minjilang Garbage Compactor	0	0	0	250,000	250,000	
Infrastructure	Warruwi Community Hall Upgrade	42,331	0	42,331	415,000	372,669	31/10/2024
Infrastructure	Maningrida Oval Changerooms	145,270	5,575	150,845	4,581,700	4,430,855	30/06/2025
Infrastructure	West Arnhem Cemetary Establishment	0	0	0	415,000	415,000	
Infrastructure	Gunbalanya Oval Lighting	898,791	311,306	1,210,096	1,560,000	349,904	30/11/2024
Infrastructure	Mallabam road Drainage works	0	0	0	311,638	311,638	30/12/2024
	TOTAL ***	1,086,392	316,881	1,403,273	9,033,338	7,630,065	

OCM247/2024 RESOLVED:**On the motion of Cr Phillips****Seconded Cr Marrawal**

THAT COUNCIL

1. Receive and note the report titled *Finance Report for the period ended 31 July 2024*; and
2. Approve the minimum project cost threshold of \$150,000 which is to be the reporting basis of future planned major capital works projects

CARRIED

Table 5. Monthly Balance Sheet Report

BALANCE SHEET AS AT 30 September 2024	YTD Actuals \$	Notes
ASSETS		
Cash at Bank		1 & 1.1
Tied Funds	6,781,796	
Untied Funds	3,281,869	
Accounts Receivable		
Trade Debtors	773,792	2
Rates & Charges Debtors	436,882	3
Other Current Assets	1,397,227	
TOTAL CURRENT ASSETS	12,671,566	
Non-Current Financial Assets	0	
Property, Plant and Equipment	89,446,165	
TOTAL NON-CURRENT ASSETS	89,446,165	
TOTAL ASSETS	102,117,731	
LIABILITIES		
Trade Creditors	1,415,550	4 & 4.1
ATO & Payroll Liabilities	310,860	5
Current Provisions	2,346,883	6
Accrued Expenses	148,291	
Other Current Liabilities	277,902	
TOTAL CURRENT LIABILITIES	4,499,486	
Non-Current Provisions	222,568	6
Other Non-Current Liabilities	7,766,975	7
TOTAL NON-CURRENT LIABILITIES	7,989,543	
TOTAL LIABILITIES	12,489,029	
NET ASSETS	89,628,702	
EQUITY		
Asset Revaluation Reserve	48,616,443	
Reserves	40,872	
Equity Adjustments	4,077,195	
Accumulated Surplus	36,894,192	
TOTAL EQUITY	89,628,702	

NOTES

Note 1. Details of Cash and Investments Held	\$	\$
<u>Investments Held</u>		
Operating Bank Account	189,746	
Business One - Post Office Bank Account	20,164	
Business Maxi Bank Account (Note 1.1)	6,828,524	
General Trust Bank Account	368,431	
Traditional Credit Union - Shares	-	
Term Deposits (Note 1.1)	2,655,000	10,061,865
<u>Cash Held</u>		
Floats	1,800	1,800
Total Cash and Investments Held		10,063,665
Less: Restricted Cash		6,781,796
Balance Unrestricted Cash		3,281,869

Note 1.1 Higher Interest Earning Investments	Deposit Date	Principal \$	Interest Rate	Maturity Date	Terms
Westpac	21/03/2024	5,000	3.85%	21/03/2025	365
NAB	1/07/2024	500,000	5.00%	30/09/2024	91
NAB	15/07/2024	500,000	5.00%	14/10/2024	91
NAB	12/08/2024	300,000	4.95%	11/11/2024	91
NAB	29/07/2024	450,000	4.95%	28/10/2024	91
NAB	26/08/2024	400,000	4.95%	25/11/2024	91
NAB	9/09/2024	500,000	4.95%	9/12/2024	91
Business Maxi Bank Account		6,828,524	1.55%		
Total Higher Interest Earning Investments		9,483,524			

Note 2. Trade Debtors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
NDIS Debtors	23,452	11,583	4,569	42,447	82,051
Childcare Debtors	26,025	14,063	6,669	13,918	60,675
Trade Debtors	471,223	77,802	18,655	63,387	631,067
Total Trade Debtors	520,700	103,448	29,893	119,752	773,793

Note 2.1 Top 3 Trade Debtors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
1. Power and Water Corporation	336,780	39,683	-	42,655	419,117
2. Department of Infrastructure, Planning & Logistics	111,489	-	-	8,429	119,917
3. Northern Building and Property Services	-	18,719	-	-	18,719
Total Top 3 Trade Debtors	448,268	58,402	-	51,083	557,753
Remaining Trade Debtors	22,955	19,400	18,655	12,304	73,314
Total Trade Debtors	471,223	77,802	18,655	63,387	631,067

Note 3. Rates & Charges Debtors	Expected to be Levied in 2024/25	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
General Rates (Note 3.1)	1,643,106	-	-	-	40,738	40,738
Special Rates	164,981	-	-	-	-	-
Water Charges	1,550,000	361,451	13,434	(566)	21,825	396,144
Waste Charges	2,354,376	-	-	-	-	-
Total Rates & Charges Debtors	5,712,463	361,451	13,434	(566)	62,563	436,882

Note 3.1 General Rates Debtors By Community	Expected to be Levied in 2024/25	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
Arnhem Land	-	-	-	-	6,701	6,701
Gunbalanya	316,703	-	-	-	18,735	18,735
Jabiru	652,213	-	-	-	13,191	13,191
Maningrida	537,166	-	-	-	2,111	2,111
Minjilang	52,780	-	-	-	-	-
Warruwi	84,245	-	-	-	-	-
Total General Rates Debtors	1,643,106	-	-	-	40,738	40,738

Note 4. Trade Creditors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
Trade Creditors	1,090,368	57,707	58,497	208,978	1,415,550

Note 4.1 Top 5 Trade Creditors	Current	Past Due 31 - 60 Days	Past Due 61 - 90 Days	Past Due 90+ Days	Total \$
1. Receiver of Territory Monies	333,607	-	-	-	333,607
2. Road Network Services Pty Ltd	223,271	34,674	-	-	257,945
3. City Earthmoving	-	-	-	178,772	178,772
4. West Arnhem Land Dog Health Program	102,413	-	-	-	102,413
5. Molloy Electrical Contracting	39,570	-	57,550	-	97,120
Total Top 5 Trade Creditors	698,859	34,674	57,550	178,772	969,856
Remaining Trade Creditors	391,509	23,033	947	30,206	445,695
Total Trade Creditors	1,090,368	57,707	58,497	208,978	1,415,550

Note 5. Australian Tax Office (ATO) and Payroll Obligations
<i>As at the date of this report, all reporting and payment obligations have been met.</i>

Note 6. Provisions (Current and Non-Current)	\$	\$
<u>Current Provisions</u>		
Employees Annual Leave	1,204,887	
Long Service Leave	830,666	
Doubtful Debts	36,638	
Other General Provisions	274,692	
		2,346,883
<u>Non-Current Provisions</u>		
Long Service Leave	222,568	
		222,568
Total Provisions		2,569,451

Note 7. Other Non Current Liabilities	\$	\$
Section 19 Lease Liability	4,609,924	
Jabiru Town Sub Lease Liability	3,157,051	
Total Other Non Current Liabilities		7,766,975

Restricted Assets as at 30 September 2024**RESTRICTED ASSETS:**

Internal Restrictions: Capital Reserve	40,872
External Restrictions: Restricted Grant Funding as at 30 September 2024	5,985,323
LA Funding	755,601
TOTAL:	6,781,796

Internally Restricted (Reserve-funded projects) - Using Council's own Money

Funds allocated from Capital Reserve to Council projects are considered to be "internally restricted" funds.

There has been no expenditure from the Capital Reserve this financial year

The full list of current active Capital Reserve projects:

Reserve Activity	Approved Budget	Date of Approval	Prior Year Expenditure	2023/24 Transfers (Out)/In	Balance as at 30th September 2024
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	70,000	FY 22/23	(67,128)	-	2,872
SUB-TOTAL FOR GUNBALANYA	70,000		(67,128)	-	2,872
5292.02 - Upgrade Council Office Jabiru Stage 2	174,700	FY 21/22	(227,505)	38,589	(14,216)
SUB-TOTAL FOR JABIRU	174,700		(227,505)	38,589	(14,216)
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	47,800	FY 22/23	(39,065)	-	8,735
SUB-TOTAL FOR MANINGRIDA	47,800		(39,065)	-	8,735
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(286,520)	-	43,480
SUB-TOTAL FOR WARRUWI	330,000		(286,520)	-	43,480
Capital Reserve Balance	622,500		(620,218)	38,589	40,872

Externally Restricted-Funds received from Grants

Note: Grants that are *overspent* are excluded from this report. Cash received to date for these externally restricted grant funding projects is \$9.493M and is made up of brought forward unspent balances from 2023/24 and funds received for September YTD. Expenditure for September YTD is \$2,982,981, of which \$2.835M is funded by the program and \$148K is overspent. Note: The overspent projects are progressively being reviewed.

There are 51 current funding streams included in the table below. The net movement in restricted assets from August to September was (a) Internal restrictions (capital reserve) – remained the same, and (b) External restrictions (grant funding) – decreased by \$17K.

Restricted Assets-Tied Grant Funding	Annual Budget 2024-2025	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 30th September 2024	Overspent Activities
2070 - Indigenous Jobs Development Funding - DHCD	794,000	-	(66,167)	-	(66,167)
2144 - Library Service: Jabiru	139,882	-	(30,688)	-	(30,688)
2178 - Local Authorities Community Project Income	626,500	1,008,229	(252,629)	755,601	-
2352 - WaRM - Waste and Resource Management	148,000	148,800	-	148,800	-
2380 - R2R - Mala'la Road	-	1,069	-	1,069	-
2381 - Warruwi Community Hall Upgrade	-	372,669	(9,990)	362,679	-
2384 - ABA - Maningrida Oval Changerooms	-	395,196	(6,825)	388,371	-
2386 - Gunbalanya Oval Lighting	-	505,209	(351,570)	205,957	-
2387 - Seeding New Investment	-	18,691	-	18,691	-
2390 - Regional and Remote Burials Grant - MAN and WAR	-	43,000	-	43,000	-
2391 - Regional and Remote Burials Grant - MINJILNAG	-	50,000	(490)	49,510	-
2392 - LRCI Phase 4 - Part B - Malabam Road - Maningrida	-	281,544	(490)	281,054	-
2393 - Critical upgrades to Minilang staff housing	-	158,682	(82,890)	75,792	-
2394 - Purchase of a New Garbage Compactor	-	250,000	-	250,000	-
2395 - Brockman Oval Grandstand Installation	-	86,700	(40,303)	46,397	-
2396 - Brockman Oval Lights - Jabiru	-	150,000	-	150,000	-
2397 - Revitalisation Project - Jabiru	-	16,500	(570)	15,930	-
2398 - West Arnhem Cemetery Establishment - MANINGRIDA	-	415,000	-	415,000	-
2399 - Upgrade for Maningrida Rd and airport road funeral access	-	500,000	(446,641)	53,359	-
2400 - R2R - Airport Road, Maningrida - From Lot 438 to Lot 739	-	250,000	(224,032)	57,491	-
2401 - R2R - Warruwi Internal Road, Warruwi, From Lot 98 to Lot 73	-	300,000	(360)	299,640	-
2402 - R2R - Warruwi Internal Road, Warruwi, From Lot 91 to Lot 37	-	200,000	-	200,000	-
2403 - R2R - Warruwi Internal Road, Warruwi, From Lot 4 to Lot 148	-	200,000	(2,034)	197,966	-
2404 - R2R - Warruwi Internal Road, Warruwi, From Lot NT Por 1647	-	400,000	(202,973)	197,027	-
2405 - R2R - Top Camp Road, Maningrida - From lot 196 to lot 162	-	35,000	(32,613)	2,387	-
TOTAL CORE SERVICES-TIED	1,708,382	5,786,289	(1,751,265)	4,215,720	(96,855)
3001 - Home Care Packages Program (HCP)	331,202	74,417	(76,336)	-	(1,919)
3002 - Commonwealth Home Support Program (CHSP)	669,556	25,634	(61,707)	-	(36,073)
3003 - NT Jobs Package - Aged Care	751,400	313,714	(84,275)	229,439	-
3004 - Night Patrol	1,162,555	541,824	(261,056)	280,768	-
3009 - Warruwi Outside School Hours Care	98,629	36,139	(5,959)	30,180	-
3012 - Remote Sport Program	327,000	54,775	(23,566)	31,208	-
3025 - Deliver Indigenous Broadcasting Programs (RIBS)	160,000	212,791	(35,347)	177,444	-
3028 - Manage Creche	928,466	930,918	(111,004)	819,914	-
3073 - Long Day Care Toy & Equipment Grant Program	-	1,635	-	1,635	-
3087 - Women's Safe House : Gunbalanya	-	-	(3,675)	-	(3,675)
3120 - Domestic Family & Sexual Violence Program	-	35,652	(35,652)	-	-
3127 - Aged Care Transitional Support	-	22,549	-	22,549	-
3129 - Strong Women for Healthy Country Network Forum	-	1,135	-	1,135	-
3130 - eHCP Home Care Packages Program	309,102	60,790	(69,830)	-	(9,040)
3131 - TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	12,329	-	12,329	-
3133 - Youth Mobile Gym Program - Maningrida	-	760	-	760	-
3135 - E-Tools - Commonwealth Home Support Program (CHSP)	669,556	687,655	(18,390)	669,265	-

Restricted Assets-Tied Grant Funding	Annual Budget 2024-2025	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 30th September 2024	Overspent Activities
3139 - Flexible Support Packages and COVID-19 Service Delivery Cost	-	67,288	(67,288)	-	-
3141 - Get Up Stand Up Show Up - NAIDOC Week Activity	-	11,005	(7,665)	3,340	-
3142 - Kurrung Sports Carnival - Sports Australia	57,000	27,264	(12,847)	14,416	-
3145 - Celebrating Aboriginal Culture (Australia Day)	-	1,746	-	1,746	-
3150 - Ninja Warrior Obstacle Course	-	-	-	-	-
3152 - TFHC - Womens Safe House NPA	-	200,202	(200,202)	-	-
3154 - Sports and Recreation	815,000	250,989	(156,916)	94,074	-
3156 - Warddeken Basketball Tournament	-	50,000	-	50,000	-
3157 - West Arnhem Youth Leadership Summit	-	85,000	-	85,000	-
TOTAL COMMUNITY SERVICES	6,279,465	3,706,214	(1,231,717)	2,525,204	(50,707)
Total	7,987,847	9,492,503	(2,982,981)	6,740,924	(147,562)

Monthly Financial Report for Local Authority Areas

Operating Income and Expenditure for Local Authorities for the Period Ending 30 September 2024

	NOTES	Regional Office / Unallocated			Minijilang LA			Warruwi LA			Gunbalanya LA		
		YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME													
Rates		0	5,412	(5,412)	0	20,382	(20,382)	0	30,010	(30,010)	0	93,094	(93,094)
Charges		0	0	0	0	16,964	(16,964)	0	26,666	(26,666)	0	97,655	(97,655)
Fees and Charges		39,132	40,120	(988)	0	5,325	(5,325)	574	3,400	(2,826)	2,394	11,600	(9,206)
Operating Grants and Subsidies		8,362,709	11,624,224	(3,261,515)	713,383	730,612	(17,229)	1,728,533	1,527,783	200,750	610,003	491,992	118,010
Interest / Investment Income		55,355	38,500	16,855	0	0	0	0	0	0	0	0	0
Commercial and Other Income		1,320,845	1,523,711	(202,866)	214,912	249,517	(34,605)	179,613	201,860	(22,247)	342,840	559,798	(216,959)
TOTAL OPERATING INCOME		9,778,042	13,231,967	(3,453,925)	928,295	1,022,799	(94,504)	1,908,720	1,789,719	119,001	955,237	1,254,140	(298,903)
OPERATING EXPENDITURE													
Employee Expenses		1,367,308	1,631,960	(264,652)	316,440	389,425	(72,985)	400,365	479,737	(79,372)	404,897	578,193	(173,296)
Materials and Contracts		204,429	622,232	(417,803)	141,960	189,640	(47,680)	270,547	326,943	(56,396)	318,445	277,306	41,139
Elected Member Allowances		100,547	101,682	(1,135)	0	0	0	0	0	0	0	0	0
Elected Member Expenses		1,733	6,275	(4,543)	0	0	0	0	0	0	0	0	0
Council Committee & LA Allowances		0	0	0	1,950	1,113	838	3,400	1,475	1,925	4,800	2,025	2,775
Council Committee & LA Expenses		0	0	0	0	26	(26)	0	0	0	0	0	0
Depreciation, Amortisation and Impairment		1,369,091	1,369,091	0	0	0	0	0	0	0	0	0	0
Interest Expenses		0	0	0	0	0	0	0	0	0	0	0	0
Other Expenses		716,139	807,924	(91,784)	188,476	199,020	(10,544)	154,114	197,734	(43,620)	493,498	472,237	21,260
TOTAL OPERATING EXPENDITURE		3,759,246	4,539,163	(779,917)	648,826	779,224	(130,398)	828,426	1,005,889	(177,463)	1,221,640	1,329,761	(108,122)
OPERATING SURPLUS / DEFICIT		6,018,795	8,692,803	(2,674,008)	279,469	243,575	35,894	1,080,294	783,830	296,464	(266,403)	(75,621)	(190,782)

	NOTES	Maningrida LA			Kakadu Ward Advisory Committee			Total		
		YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME										
Rates		0	154,470	(154,470)	0	363,590	(363,590)	0	666,957	(666,957)
Charges		0	183,813	(183,813)	0	650,995	(650,995)	0	976,094	(976,094)
Fees and Charges		11,454	23,155	(11,701)	119,167	99,760	19,407	172,721	183,360	(10,639)
Operating Grants and Subsidies		1,452,035	1,277,561	174,474	8,170	146,022	(137,852)	12,874,834	15,798,194	(2,923,360)
Interest / Investment Income		0	0	0	0	0	0	55,355	38,500	16,855
Commercial and Other Income		427,541	373,113	54,428	362,776	352,475	10,301	2,848,526	3,260,473	(411,947)
TOTAL OPERATING INCOME		1,891,031	2,012,113	(121,082)	490,113	1,612,841	(1,122,729)	15,951,437	20,923,579	(4,972,142)
OPERATING EXPENDITURE										
Employee Expenses		420,634	562,021	(141,387)	852,118	957,788	(105,670)	3,761,762	4,599,124	(837,362)
Materials and Contracts		947,547	755,505	192,042	291,179	437,295	(146,116)	2,174,107	2,608,922	(434,815)
Elected Member Allowances		0	0	0	0	0	0	100,547	101,682	(1,135)
Elected Member Expenses		0	0	0	0	0	0	1,733	6,275	(4,543)
Council Committee & LA Allowances		1,050	2,000	(950)	0	0	0	11,200	6,613	4,588
Council Committee & LA Expenses		0	0	0	0	0	0	0	26	(26)
Depreciation, Amortisation and Impairment		0	0	0	0	0	0	1,369,091	1,369,091	0
Interest Expenses		0	0	0	0	0	0	0	0	0
Other Expenses		307,605	319,263	(11,658)	642,869	502,430	140,439	2,502,700	2,498,608	4,092
TOTAL OPERATING EXPENDITURE		1,676,835	1,638,788	38,047	1,786,166	1,897,514	(111,348)	9,921,139	11,190,340	(1,269,201)
OPERATING SURPLUS / DEFICIT		214,196	373,325	(159,129)	(1,296,053)	(284,672)	(1,011,381)	6,030,297	9,733,239	(3,702,942)

Member and CEO Council Credit Card Transactions for the Month

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: Mayor James Woods

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
16/09/24	\$ 71.00	Mercure Kakadu Croc	Dinner and Breakfast for trip to Jabiru for LA meetings (no TA payment for these dates)
Total	\$ 71.00		

Cardholder Name: CEO Andrew Walsh

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
06/09/24	\$ 12.50	Lunch Heaven	Lunch for Councillor - attending Special Council meeting via Darwin Office
Total	\$ 12.50		

10/17/24, 4:32 PM

Transaction Detail

**Card details and transactions report****17 October 2024 18:02 AEDT**

Office: West Arnhem Regional Council
 Company: WEST ARNHEM REGIONAL COUNCIL
 Reporting level: WEST ARNHEM REGIONAL COUNCIL 02-01
 Cardholder: WALSH, ANDREW C
 Start date: 2 September 2024
 End date: 30 September 2024

Card details

Card type:	Corporate MasterCard	
Status:	Active	as at: 17 October 2024 18:02 AEDT
Expiry date:	10/27	Limit: 15,000
Closing balance:	AUD 12.50-	as at: 30 September 2024

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Note: This list of transactions is not an official statement and is subject to change.

*** END OF LIST ***

Westpac Banking Corporation, ABN 33 007 457 141.

10/17/24, 4:32 PM

Transaction Detail

**Card details and transactions report****17 October 2024 18:02 AEDT**

Office: West Arnhem Regional Council
 Company: WEST ARNHEM REGIONAL COUNCIL
 Reporting level: WEST ARNHEM REGIONAL COUNCIL 02-01
 Cardholder: WOODS, JAMES
 Start date: 3 September 2024
 End date: 30 September 2024

Card details

Card type:	Corporate MasterCard	
Status:	Active	as at: 17 October 2024 18:02 AEDT
Expiry date:	10/27	Limit: 5,000
Closing balance:	AUD 71.00-	as at: 30 September 2024

Note: This list of transactions is not an official statement and is subject to change.

*** END OF LIST ***

Westpac Banking Corporation, ABN 33 007 457 141.

