



WEST ARNHEM REGIONAL COUNCIL AGENDA

**MANINGRIDA LOCAL AUTHORITY
THURSDAY, 28 NOVEMBER 2024**



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Maningrida on Thursday 28 November 2024 at 10:00 am.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 28 NOVEMBER 2024

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is to table, for the Maningrida Local Authority record, any apologies, and requests for leave of absence received from Authority members, as well as record any absence without notice for the meeting held on 28 November 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Authority.
4. Determines ... are absent without permission of the Authority.

COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.
Goal 6.3 Council and Local Authorities
Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 NOVEMBER 2024

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Agenda papers are presented for acceptance at the Maningrida Local Authority meeting held on 28 November 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Maningrida Local Authority meeting held on 28 November 2024.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities
Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting
Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 28 NOVEMBER 2024

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received the declarations of interest as listed for the Maningrida Local Authority meeting held on 28 November 2024.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR **6** **FOUNDATIONS** **OF** **GOVERNANCE**
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal **6.4** **Risk** **Management**
The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 NOVEMBER 2024

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Unconfirmed minutes from the 12 September 2024 Maningrida Local Authority meeting are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

{recommendationstart-do-not-remove}

THAT THE LOCAL AUTHORITY adopted the minutes of the 12 September 2024 Maningrida Local Authority as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities
Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Unconfirmed Maningrida Local Authority Meeting Minutes - 12 September 2024 [6.1.1 - 6 pages]



Minutes of the West Arnhem Regional Council Maningrida Local Authority
Thursday, 12 September 2024 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Hayes declared the meeting open at 10:13 am, welcomed all in attendance and did an Acknowledgement of Country.

APPOINTED MEMBERS PRESENT

Chairperson	Sharon Hayes
Member	Garth Doolan
Member	Marlene Kernan

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Jermaine Namanurki
Councillor	Monica Wilton

STAFF PRESENT

Director of Community and Council Services	Fiona Ainsworth
Council Services Manager Maningrida (acting)	Kevin Voisey
Governance Advisor	Jasmine Mortimore
General Manager Technical Services (acting)	Clem Beard

GUEST

National Indigenous Australians Agency	Jason Swenson
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3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

MAN35/2024 RESOLVED:
On the motion of Chairperson Hayes
Seconded Cr Wilton

THAT THE LOCAL AUTHORITY:

1. Notes the absence of Cr Jacqueline Phillips, Member Jessica Phillips, Member Shane Namanurki, Member Joyce Bohme, Cr Jermaine Namanurki
2. Notes the apology received from Cr Jacqueline Phillips, Member Jessica Phillips, Member Shane Namanurki, Member Joyce Bohme; and
3. Determines Cr Jacqueline Phillips, Member Jessica Phillips, Member Shane Namanurki, Member Joyce Bohme are absent with permission of the Authority.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Acceptance of Agenda.

MAN36/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Maningrida Local Authority meeting held on 12 September 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

MAN37/2024 RESOLVED:
On the motion of Chairperson Hayes
Seconded Member Kernan

THAT THE LOCAL AUTHORITY receives no declarations of interest as listed for the Maningrida Local Authority meeting held on 12 September 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
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Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

MAN38/2024 RESOLVED:

**On the motion of Chairperson Hayes
Seconded Deputy Mayor Williams**

THAT THE LOCAL AUTHORITY adopts the minutes of the 12 June 2024 Maningrida Local Authority as a true and correct record.

CARRIED

Minute note: Deputations and presentations reports deferred until after item 8.6 due to timing of presenters.

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Aboriginal Peak Organisation Northern Territory - Aboriginal Education Steering Committee
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Aboriginal Peak Organisation Northern Territory - Aboriginal Education Steering Committee.

MAN46/2024 RESOLVED:

**On the motion of Mayor Woods
Seconded Cr Namanurki**

THAT THE LOCAL AUTHORITY notes the presentations by Aboriginal Peak Organisation of the NT did not occur.

CARRIED

Agenda Reference:	7.2
Title:	NT Police - Law and Order Update
Author:	Jasmine Mortimore, Governance Advisor

Meeting broke for lunch at 11:51am and recommenced at 12:13pm
The Local Authority considered a report on NT Police - Law and Order Update.

MAN45/2024 RESOLVED:

**On the motion of Chairperson Hayes
Seconded Member Kernan**

THAT THE LOCAL AUTHORITY

1. Notes the presentations on Law and Order Update by NT Police; and
2. Thanks presenter Timothy from the NT Police

CARRIED

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Finance Report for the period ended 31 August 2024
Author:	Corey White, Management Accountant

The Local Authority considered a report on Finance Report for the period ended 31 August 2024.

MAN40/2024 RESOLVED:

**On the motion of Mayor Woods
Seconded Member Kernan**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Finance Report for the period ended 31 August 2024*.
2. Approve to release funds of \$270,000 of Local Authority funding for the Half Basketball Court No.2 and change this project to a non funded commitment.

CARRIED

Agenda Reference:	8.2
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

Cr Namanurki joined the meeting at 10:27am
David from United Church joined the meeting at 10:30am
Maningrida school students joined the meeting at 10:45am
The Local Authority considered a report on Review of Action Items.

MAN39/2024 RESOLVED:

**On the motion of Mayor Woods
Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Review of Action Items*.
2. Review the outstanding action items and gave approval for completed items to be removed from the register, including action reference 2 regarding school attendance, action reference 3 for Cemetery, action reference 6 regarding bins, action reference 8, action reference 9; and
3. Amend basketball court action item reference 1 to investigate funds for fencing off current public access and using school as only access point.

CARRIED

Agenda Reference:	8.3
Title:	Maningrida NYE Fireworks Display 2024
Author:	Clem Beard, Acting General Manager Technical Services

Marlene Kernan left the meeting at 11:15am
The Local Authority considered a report on Maningrida NYE Fireworks Display 2024.

MAN41/2024 RESOLVED:

**On the motion of Chairperson Hayes
Seconded Cr Wilton**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Maningrida NYE Fireworks Display 2024*; and
2. Approve the allocation of \$105,539.50 from the Maningrida Local Authority funding for the New Year's Eve Celebrations 2024.

CARRIED

Agenda Reference:	8.4
Title:	Supply and install bollards for perimeter Soccer/Cricket Oval - Maningrida
Author:	Clem Beard, Acting General Manager Technical Services

Marlene Kernan joined the meeting at 11:21

The Local Authority considered a report on Supply and install bollards for perimeter Soccer/Cricket Oval - Maningrida.

MAN42/2024 RESOLVED:
On the motion of Member Doolan
Seconded Cr Namanurki

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Supply and install bollards for perimeter Soccer/Cricket Oval - Maningrida*; and
2. Approve the allocation of \$91,676.00 for the supply and installation of bollards from the Maningrida Local Authority.

CARRIED

Agenda Reference:	8.5
Title:	Manayingkarirra Cemetery Design Approval
Author:	Sara Fitzgerald, Waste and Resource Coordinator

The Local Authority considered a report on Manayingkarirra Cemetery Design Approval.

MAN43/2024 RESOLVED:
On the motion of Member Kernan
Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Manayingkarirra Cemetery Design Approval*; and
2. Request this matter be placed on hold for further consultation with traditional owners and community leaders.

CARRIED

Agenda Reference:	8.6
Title:	Potential LA Project - 4x4 Hearse
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Potential LA Project - 4x4 Hearse.

MAN44/2024 RESOLVED:
On the motion of Member Doolan
Seconded Member Kernan

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Potential LA Project - 4x4 Hearse*; and
2. Approve the allocation of \$210,000.00 of Maningrida Local Authority funding for the purchase of a 4x4 Hearse.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	CSM Operations Report on Current Council Services
Author:	Rick Mitchell, Senior Council Services Manager

The Local Authority considered a report on CSM Operations Report on Current Council Services.

MAN47/2024 RESOLVED:
On the motion of Member Kernan

Seconded Chairperson Hayes

THAT THE LOCAL AUTHORITY receive and notes the report titled *CSM Operations Report on Current Council Services*.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

MAN48/2024 RESOLVED:

**On the motion of Member Kernan
Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

1. Invite CMC / NTG, MVR / NT Safe, Human Resources / Centrelink and NIAA to assist with licences processing, Ochre Cards, identifications and request agencies to seek a centralised location to hold information in community.
2. Request staff investigate 5x shelters near bottom camp, aged care and foreshores and send letter to NLC expedite the LUA.
3. Request to contact United Church for conversations regarding church upgrades; and
4. Request to seek additional funds for future oval project through AIS, NIAA and AFL NT.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on 28 November 2024.

12 MEETING DECLARED CLOSED

Chairperson Hayes declared the meeting closed at 1:40 pm.

This page and the preceding pages are the minutes of the Maningrida Local Authority held on Thursday 12 September 2024.

[Click here](#) to view the agenda for the Maningrida Local Authority meeting held on 12 September 2024.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 NOVEMBER 2024

Agenda Reference:	7.1
Title:	NT Police - Law and Order Update
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The purpose of this report is to provide Maningrida Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Noted the presentations on Law and Order Update by NT Police.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Maningrida Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Community Law and Order Update	Christopher Harden	NT Police	Council

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 NOVEMBER 2024

Agenda Reference:	8.1
Title:	Finance Report for the period ended 31 October 2024
Author:	Corey White, Management Accountant

SUMMARY

This Local Authority Finance Report is for the period 1 July 2024 to 31 October 2024 (the first four months of the 2024-25 financial year) for Maningrida.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Finance Report for the period ended 31 October 2024*; and
2. Receive and note the Maningrida Local Authority Certification of the 2023-24 Local Authority Project Funding

BACKGROUND

This Local Authority Finance Report includes a graphical presentation with reports on:

- Revenue and expenses that relate to the community as compared to the budget;
- The Local Authority Project Funds (LAPF) balance not yet allocated to a project;
- The progress of Local Authority projects from the last LA meeting report to now; and
- Council grant funding activities and community projects happening in the community.

Each year a certification of the LAPF income and expenditure for the preceding financial year ending 30 June must be laid before the Local Authority

COMMENT

The Local Authority Finance Report covers the Council's activities and projects within the community. There are activities that relate to Council's Core Services funded by both Tied and Untied, Commercial Services, and Community Services activities. From time-to-time there are some projects that are funded from Council's own money.

A summary of the total Maningrida income and expenditure is shown below.

Actuals v Budget - Maningrida

as at 31 Oct 2024

MANINGRIDA						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	561,973	205,961	356,013	100%+	617,882	91%
Income Council Fees and Charges	18,252	30,874	(12,621)	(41%)	87,981	21%
Income Operating Grants	1,453,627	1,388,483	65,144	5%	1,769,037	82%
Income Allocation	27,963	26,308	1,655	6%	78,924	35%
Other Income	2,536	44,340	(41,804)	(94%)	133,020	2%
Income Agency and Commercial Services	471,607	426,836	44,771	10%	1,280,507	37%
<i>Charges - Sewerage</i>	-	-	-	-	-	0%
<i>Charges - Water</i>	-	-	-	-	-	0%
<i>Charges - Waste</i>	592,047	245,084	346,963	100%+	735,252	81%
Total Operational Revenue	3,128,005	2,367,885	760,120	32%	4,702,603	67%
Operational Expenditure						
Employee Expenses	580,016	757,596	(177,581)	(23%)	2,314,904	25%
Contract and Material Expenses	1,012,554	1,189,041	(176,487)	(15%)	2,782,304	36%
Finance Expenses	1,105	375	730	(100%)+	1,125	98%
Travel, Freight and Accom Expenses	99,057	63,625	35,432	56%	177,876	56%
Fuel, Utilities & Communication	133,605	141,524	(7,919)	(6%)	424,572	31%
Other Expenses	191,876	221,163	(29,286)	(13%)	650,336	30%
<i>Elected Member Allowances</i>	-	-	-	-	-	0%
<i>Elected Member Expenses</i>	-	-	-	-	-	0%
<i>Council Committee & LA Allowances</i>	1,050	3,600	(2,550)	(71%)	8,000	13%
<i>Council Committee & LA Expenses</i>	-	-	-	-	-	0%
Total Operational Expenditure	2,019,263	2,376,925	(357,662)	(15%)	6,359,117	32%
Total Operational Surplus / (Deficit)	1,108,742	(9,039)	1,117,782	100%+	(1,656,514)	0%

Annual Budget Operating Position - Maningrida

as at 31 Oct 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	1,108,742	(9,039)	1,117,782	100%+	(1,656,514)	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(27,963)	(26,308)	(1,655)	(6%)	(78,924)	35%
Add Back Non-Cash Expenses	295,364	323,211	(27,847)	(9%)	996,859	30%
Total Non-Cash Items	267,401	296,903	(29,501)	(10%)	917,934	29%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(1,146,497)	(227,738)	(918,760)	(100%)+	(932,399)	100%+
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(1,146,497)	(227,738)	(918,760)	(100%)+	(932,399)	100%+
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	810,196	810,196	-	-	810,196	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	8,735	8,735	-	-	8,735	100%
Total Additional Inflows	818,931	818,931	-	-	818,931	100%
Net Budgeted Operating Position	1,048,577	879,056	169,521	19%	(852,048)	0%

Also attached is the Local Authority's Certification of the 2023-24 LAPF

LEGISLATION AND POLICY

Clause 10 of the *Local Government Guideline 1: Local Authority* states what a local authority agenda must include. Sub-clause 10.1 says the report from the CEO is to include the progress and financial report on local authority projects and a report on current council services and projects in the local authority area.

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. Graphical Finance Presentation Maningrida - October 2024 [**8.1.1** - 7 pages]
2. Maningrida LAPF 2023-24 Certification [**8.1.2** - 1 page]



**Maningrida Local Authority Committee
Financial Management Report for the
period ended 31st October 2024**

Actual v Budget – Operational – July 2024 to October 2024



Actuals v Budget - Maningrida

as at 31 Oct 2024

Description	MANINGRIDA				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
Income Rates and Charges	561,973	205,961	356,013	100%+ !	617,882	91%
Income Council Fees and Charges	18,252	30,874	(12,621)	(41%)	87,981	21%
Income Operating Grants	1,453,627	1,388,483	65,144	5%	1,769,037	82%
Income Allocation	27,963	26,308	1,655	6%	78,924	35%
Other Income	2,536	44,340	(41,804)	(94%)	133,020	2%
Income Agency and Commercial Services	471,607	426,836	44,771	10%	1,280,507	37%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	592,047	245,084	346,963	100%+ !	735,252	81%
Total Operational Revenue	3,128,005	2,367,885	760,120	32%	4,702,603	67%
Operational Expenditure						
Employee Expenses	580,016	757,596	(177,581)	(23%)	2,314,904	25%
Contract and Material Expenses	1,012,554	1,189,041	(176,487)	(15%)	2,782,304	36%
Finance Expenses	1,105	375	730	(100%)+	1,125	98%
Travel, Freight and Accom Expenses	99,057	63,625	35,432	56%	177,876	56%
Fuel, Utilities & Communication	133,605	141,524	(7,919)	(6%)	424,572	31%
Other Expenses	191,876	221,163	(29,286)	(13%)	650,336	30%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	1,050	3,600	(2,550)	(71%)	8,000	13%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	2,019,263	2,376,925	(357,662)	(15%)	6,359,117	32%
Total Operational Surplus / (Deficit)	1,108,742	(9,039)	1,117,782	100%+	(1,656,514)	0%



Actual v Budget – Operational – July 2024 to October 2024



Annual Budget Operating Position - Maningrida as at 31 Oct 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	1,108,742	(9,039)	1,117,782	100% +	(1,656,514)	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(27,963)	(26,308)	(1,655)	(6%)	(78,924)	35%
Add Back Non-Cash Expenses	295,364	323,211	(27,847)	(9%)	996,859	30%
Total Non-Cash Items	267,401	296,903	(29,501)	(10%)	917,934	29%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(1,146,497)	(227,738)	(918,760)	(100%)+	(932,399)	100%+
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(1,146,497)	(227,738)	(918,760)	(100%)+	(932,399)	100%+
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	810,196	810,196	-	-	810,196	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	8,735	8,735	-	-	8,735	100%
Total Additional Inflows	818,931	818,931	-	-	818,931	100%
Net Budgeted Operating Position	1,048,577	879,056	169,521	19%	(852,048)	0%

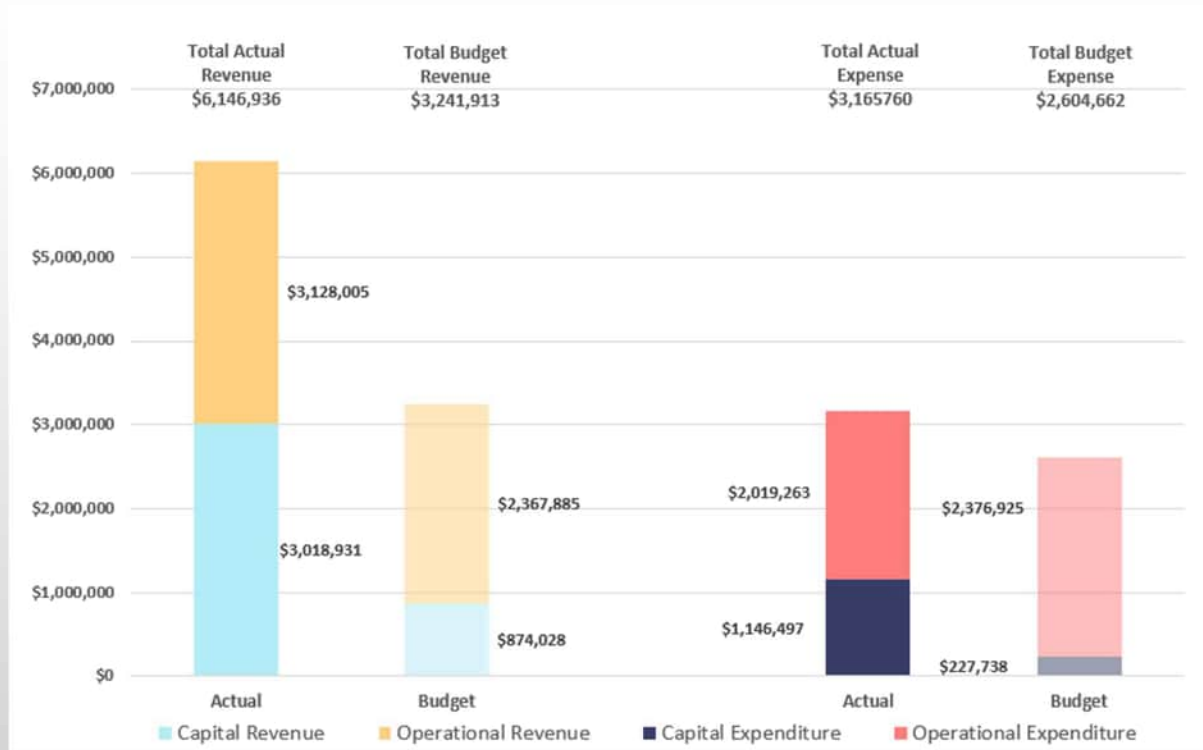
Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





Actual v Budget – Maningrida – July 2024 to October 2024



Grant Funding – Local Authority Projects – October 2024

Grant Funding - Local Authority Projects	Funding Amount	Funding Year	Funds Received	Funds not yet Received	Allocated	Balance Available for Allocation
LAP - funding available 22/23	371,200	FY 22/23	371,200	-	(371,200)	-
LAP - funding available 23/24	371,200	FY 23/24	371,200	-	(371,200)	-
	742,400		742,400	-	(742,400)	-

Less funds available from Projects completed under budget	-
---	---

Total available for Allocation	-
---------------------------------------	----------

An overallocation of Local Authority funds has occurred in the 2023/2024 Financial Year. \$136,684 of the upcoming 2024/2025 LA Funding has already been allocated.



Progress of Local Authority Projects – October 2024

Grant Funding - Local Authority Projects - Active Projects	Approved Budget	Meeting Date/ Resolution	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2024-25	Commitments	Available Funds as at 31.10.2024	Status
Local Authority Projects (LAP)								
LAP - Community Initiatives and events	50,000	12.05.2021 OCM22/2021	50,000	(29,038)	-	-	20,962	Allocated funds for Sporting Competitions
LAP - Installation of Outdoor Gym Equipment at Pool	75,000	14.03.2024 MAN15/2024	75,000	-	(61,512)	(3,000)	10,488	Gym equipment installed/completed - awaiting PowerWater authorisation to connect water bubbler to
LAP - 4x4 Hearse	210,000	12.09.2024 MAN44/2024	73,312	-	-	(67,537)	5,775	Deliver of Commuter bus expected 3-4 months lead time. Anticipated total costs of circa \$190,000.00 with hearse
LAP - Supply and install bollards for perimeter Soccer	91,676	12.09.2024 MAN42/2024	91,676	-	(38,000)	(37,000)	16,676	Bollards delivered and onsite in Maningrida. Expected installation by the end of December for cricket/soccer
LAP - NYE Fireworks Display 2024 at Maningrida	105,540	12.09.2024 MAN41/2024	105,540	-	-	(67,677)	37,863	Planning, permits, logistics, transport, travel, accommodation, barge scheduling, storage, staffing and
LOCAL AUTHORITY PROJECTS	532,216	-	395,528	(29,038)	(99,512)	(175,214)	91,764	

Grant Funding - Local Authority Projects - Completed Projects	Approved Budget	Meeting Date/ Resolution	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2024-25	Commitments	Available Funds as at 31.10.2024	Status
Local Authority Projects (LAP)								
LAP - Support Basketball Competitions in Maningrida	10,000	12.05.2021 OCM22/2021	10,000	(1,999)	(7,382)	-	619	Works completed
LAP - Animal Management Program - 2024	31,977	04.08.2022 OCM76/2022	31,977	-	(31,977)	-	-	Works completed
LAP - Animal Management Program - 2025	34,215	04.08.2022 OCM76/2022	34,218	-	(34,218)	-	-	Works completed
LAP - Purchase of Grandstands and Additional Pedestrian Gates for Football Oval	85,520	01.06.2023 MAN197/2023	85,520	(70,523)	(12,748)	-	2,249	Works completed
LAP - Hard Structure at Clinic for Ceremonial Purposes	43,450	04.08.2022 MAN200/2023	43,450	(27,566)	(14,900)	-	984	Works completed
LAP - Purchase of Additional Grandstands for Maningrida Football Oval	59,473	14.03.2024 MAN12/2024	59,473	(41,001)	(18,345)	-	127	Works completed
LOCAL AUTHORITY PROJECTS	264,635		264,638	(141,089)	(119,570)	-	3,979	



Grant Funding – Community Projects – July 2023 to October 2024



Grant Funding - Community Projects	Approved Budget (A)	Prior Year Expenditure (B)	Expenditure to date 2024-25 (C)	Commitments to Date (D)	Available Funds as at 31.10.2024 (A-B-C-D)
LRCI Phase 3 - Malabam Road - Maningrida	1,077,668	(1,066,047)	-	-	11,621
R2R - Malala Road (non gazetted) Maningrida - From Lot 736	540,269	(539,200)	-	-	1,069
ABA - Maningrida Oval Changerooms	4,581,700	(145,270)	(1,003,219)	(2,763,304)	669,907
LRCI Phase 4 - Part B - Malabam Road - Maningrida	311,638	-	(490)	(227,861)	83,286
West Arnhem Cemetery Establishment	415,000	-	-	(85,836)	329,164
Upgrade for Maningrida Rd and airport road funeral access	500,000	-	(449,821)	(41,217)	8,963
TOTAL GRANT FUNDED PROJECTS / ACTIVITIES	7,426,275	(1,750,517)	(1,453,530)	(3,118,218)	1,104,010

Grant Funding - Community Projects	Expenditure to date 2024-25 (A)	Commitments to Date (B)	Total Expenditure (A+B)
Remote Sport Program	(3,403)	-	(3,403)
Deliver Indigenous Broadcasting Programs (RIBS)	(11,049)	-	(11,049)
NAIDOC Week	(1,473)	-	(1,473)
Sports and Recreation	(72,113)	(2,070)	(74,183)
TOTAL GRANT FUNDED PROJECTS / ACTIVITIES	(15,924)	-	(15,924)



West Arnhem Regional Council

CERTIFICATION OF 2023-24 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Maningrida

File number: _____

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2024

LAPF Grant 2023-24	\$371,200.00
Other income/carried forward balance from 2022-2023	\$371,200.00
Other income/carried forward balance from 2021-2022	\$258,189.59
Total Income	\$1,000,589.59
Total Expenditure	\$465,397.07
Surplus/ (Deficit)	\$535,192.52

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No
- the NT Government's COVID19 Conditions of Contract were met: Yes No
(If no to any questions above please provide a written explanation with this acquittal)

Certification report prepared by Imran Ahmed Shajib 08/11/2024

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO/...../20__

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$_____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Grants Officer/...../20__

Manager Grants Program/...../20__

Department of the Chief Minister and Cabinet



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 NOVEMBER 2024

Agenda Reference:	8.2
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is submitted for Maningrida Local Authority to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Action Items Maningrida Local Authority 28 11 2024 [8.2.1 - 4 pages]

Item	Status	Action Required	Assignee/s	Action Taken
1	In Progress	<p>8.06.2022 - Elected Member Questions With or Without Notice Pollution of Waterways in Maningrida It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.</p>	Sara Fitzgerald	<p>27/03/2024 Ben Heaslip</p> <p>10 February 2023 – Fiona Ainsworth WARC have recruited a Waste and Resource Coordinator to work with the Cultural advisory team.</p> <p>22 May 2023 – Clem Beard Waste and Resource Coordinator will present a comprehensive report in this meeting regarding alternatives to the pollution of waterways in Maningrida</p> <p>14 July 2023 – Sara Fitzgerald New Maningrida Waste Team Leader recruited due to start Mid-August and commence work on cultural waste section and existing Landfill. Keep Australia Beautiful completing action plan for litter in Maningrida.</p> <p>23 November 2023 – Sara Fitzgerald New Maningrida Landfill Officer has been recruited currently planning with Officer and Team Leader Cultural waste section of Landfill for burning/burying purposes. Water cleansing option we are awaiting factory producing bags to be back in stock to order then will start community information campaign.</p> <p>7th March 2024 – Sara Fitzgerald We are continuing to work on facilitating cultural cleansing options to avoid waterway pollution and work on more signage and education on how council can assist with excess rubbish – skip bin report in March Agenda</p> <p>29/05/2024 Sara Fitzgerald No dumping signage to be reviewed for all of Maningrida to limit waterway pollution</p> <p>27/08/2024 Sara Fitzgerald Work ongoing in this area. further actions to be taken once permanent CSM is in role for in community support</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>08/11/2024 Sara Fitzgerald</p> <p>Working with CSM to improve litter for the community and seek to employ resource officers responsible for litter management and community education through RJED NIAA program.</p>
2	In Progress	<p>MAN34/2024 RESOLVED: Requested invitation to be sent to United Church to attend next scheduled Local Authority meeting to discuss conditions of church.</p> <p>MAN48/2024 RESOLVED: Request to contact Head United Church for NT for conversations regarding church upgrades</p>	Debbie Gough, Jasmine Mortimore, Rick Mitchell	<p>04/09/2024 Fiona Ainsworth</p> <p>04/09/2024 Rick Mitchell Contact details for Church provided to administration for invitation.</p> <p>10/09/2024 Jasmine Mortimore</p> <p>United Church representative attending meeting on 12 September 2024</p> <p>21/11/2024 Jasmine Mortimore</p> <p>Invitation to be sent to the General Secretariat, Janet Staines of the United Churches.</p>
3	In Progress	<p>MAN48/2024 RESOLVED: Invite CMC / NTG, MVR / NT Safe, Human Resources / Centrelink and NIAA to assist with licences processing, Ochre Cards, identifications and request agencies to seek a centralised location to hold information in community.</p>	Jasmine Mortimore	
4	In Progress	<p>MAN48/2024 RESOLVED: Request staff investigate 5x shelters near bottom camp, aged care and foreshores and send letter to NLC expedite the LUA</p>	Clem Beard, Jasmine Mortimore	<p>18/11/2024 Clem Beard</p> <p>NLC advised 18/11/2024 the consultations in Maningrida with Traditional Owners for Land Use Agreements will commence w/c 25/11/2024. Await further advice on outcomes from the consultation process.</p>
5	Recommend Complete	<p>MAN228/2023 Member Jessica Phillips raised WARC assisting with:</p> <ul style="list-style-type: none"> counting burial sites talk to department for funding opportunity 	Sara Fitzgerald	<p>27/03/2024 Ben Heaslip</p> <p>7th March 2024 – Sara Fitzgerald Have spoken with the department and there is no scheduled funding for this application at this stage. They have advised next year's round of burials grants may be an option however this is a very limited pool and Maningrida has received some funding this year towards Cemetery establishment costs.</p>

Item	Status	Action Required	Assignee/s	Action Taken
		<ul style="list-style-type: none"> form a working group. 		<p>29/05/2024 Sara Fitzgerald Project waiting for appropriate funding stream to be identified</p> <p>27/08/2024 Sara Fitzgerald Maningrida Funerals and Cemeteries Working Group established by Chief Minister & Cabinet. WARC operations are active members in this group to ensure best community outcome for all funerals, burials and cemeteries work. Recommend this item complete</p> <p>08/11/2024 Sara Fitzgerald New Cemetery plans have been approved by traditional owners and will be further consulted with the community with Chief Minister and Cabinet in Community BBQ's in late November. works set to proceed on these works as soon as feasible.</p> <p>21/11/2024 Jasmine Mortimore Recommend completed, item will be referred to the Maningrida Cemetery Working Group. All progress and actions regarding Cemeteries will be tabled to the Local Authority through reports.</p>
6	Recommend Complete	MAN34/2024 RESOLVED: Member Garth raised scholarship support from Council for school students and sponsorship for sporting teams for festivals.	Andrew Walsh	<p>04/09/2024 Rick Mitchell</p> <p>10/09/2024 Jasmine Mortimore WARC does not have any records of sponsorship for school students, will liaise with Maningrida school for further background.</p> <p>21/11/2024 Jasmine Mortimore Council does not have a policy or budget for sponsorships. All sponsorship requests are currently tabled to Council for consideration.</p>
7	Recommend Complete	MAN48/2024 RESOLVED: Request to seek additional funds for future oval project through AIS, NIAA and AFL NT	Clem Beard, Leanne Johansson	<p>07/11/2024 Leanne Johansson Grants Coordinator continues to seek funding through various avenues for future Maningrida Oval projects.</p>

Item	Status	Action Required	Assignee/s	Action Taken
				West Arnhem Regional Council have submitted to the Northern Territory Government a list of sporting and other infrastructure projects that the Council plans to seek funding for. Maningrida Oval project is on this list.

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 28 NOVEMBER 2024

Agenda Reference:	8.3
Title:	Animal Management Program
Author:	Clem Beard, Projects Manager Technical Services

SUMMARY

This report is to request the Local Authority to allocate ongoing, sustainable and future funding towards the community animal management program for Maningrida.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

- Receive and note the report entitled *Animal Management Program*; and
- Approves a total of \$117,699.20 from future Maningrida Local Authority funding for the next three (3) years towards the animal management program as per breakdown below:
 - \$36,610.53 from 2025/26 Maningrida Local Authority funding;
 - \$39,173.27 from 2026/27 Maningrida Local Authority funding; and
 - \$41,915.40 from 2027/28 Maningrida Local Authority funding.

BACKGROUND

The administration has released and awarded annual tenders for the previous three (3) years for the delivery of animal management across the West Arnhem region. The animal management program was introduced in 2021 to provide a vet service to each of the communities and aims to assist communities develop and deliver a more effective animal management program.

The service provides treatments and services to improve the health and welfare of animals. The treatments covered in the funding will undertake desexing, tick treatment, euthanasia, flea treatment and minor surgery as required.

Effective animal management also contributes to other determinates such as housing conditions, health, school attendance and community safety. The program therefore aims to aid communities develop and deliver an ongoing and sustainable effective animal management program and vet service.

COMMENT

The animal management tender is a fixed lump sum contract with the majority of funding sourced from the current 2024/25 Council budget raised by an animal management rate levy which will be allocated across animal management in all West Arnhem communities.

The additional revenue shortfall is sourced from each of the Local Authorities. This does not include in kind contribution from the Council comprising accommodation and vehicle usage.

It is recommended that the number of visits be based on the population of each community divided by the total funding of the proposed twelve (12) visits for the year. Based on the LA funding contribution and population, Maningrida would have ongoing commitment of four (4) veterinarian visits per year, as per scope of works required included in the tender specifications.

The administration is requesting a 7% funding increase per year for the next three (3) years to keep in line with the upward change in the consumer price index for, anticipated higher fuel prices, shortage of supplies and increased labour costs.

Last financial year, the Maningrida Local Authority contributed \$34,215.45 for four (4) visits.

The table below is a breakdown based on the 7% increase for the next three (3) years. Ongoing funding commitment is being requested from the Maningrida Local Authority.

YEAR	DESCRIPTION	AMOUNT
Current	Maningrida LA contribution (committed)	\$34,215.45
2025/26	Maningrida LA contribution with 7% increase	\$36,610.53
2026/27	Maningrida LA contribution with 7% increase	\$39,173.27
2027/28	Maningrida LA contribution with 7% increase	\$41,915.40
	Total for the next three (3) years	\$117,699.20

LEGISLATION AND POLICY

No by-laws currently exist relating to animal management in WARC'S remote communities.

FINANCIAL IMPLICATIONS

As per approved budget for Local Authority for this project.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 NOVEMBER 2024

Agenda Reference:	8.4
Title:	Public Toilet proposal - MGD
Author:	Clem Beard, Projects Manager Technical Services

SUMMARY

The purpose of this report is to provide the Maningrida Local Authority with the cost estimates for the commencement of funding required for the preliminaries to construct an additional ablution facility for the Maningrida community.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Public Toilet proposal - MGD*; and
2. Approve the allocation of \$9,625.00 from the Maningrida Local Authority for Public Toilet indicative preconstruction costs.

BACKGROUND

At the previous Ordinary Council Meeting in October 2024 the members requested to seek funding for additional public toilet facilities to be provided for the community in Maningrida. The administration requires indicative cost estimates for the project to provide potential funding applications to be completed for external grant applications.

COMMENT

The initial request received was to address the lack of public toilet facilities adjacent to the Maningrida Progress Association (MPA) for the community to utilise MPA shops and services. The administration is recommending constructing this additional facility on Lot 468, commonly known as the Cricket Oval.

Initial cost estimates:

Public Toilet proposal - MGD		
Item	Description	Amount
1	Concept Design - Blockwork	\$2,000.00
2	Site Servicing Plan	\$4,000.00
3	QS Estimates	\$2,750.00
	Sub Total	\$8,750.00
	Contingency 10%	\$875.00
	Total amount	\$9,625.00

Attached is suggested concept drawing of facilities and mapping location.

LEGISLATION AND POLICY

Council's Procurement Policy is relevant to this project.

FINANCIAL IMPLICATIONS

AS per annual budget funding for the Maningrida Local Authority

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

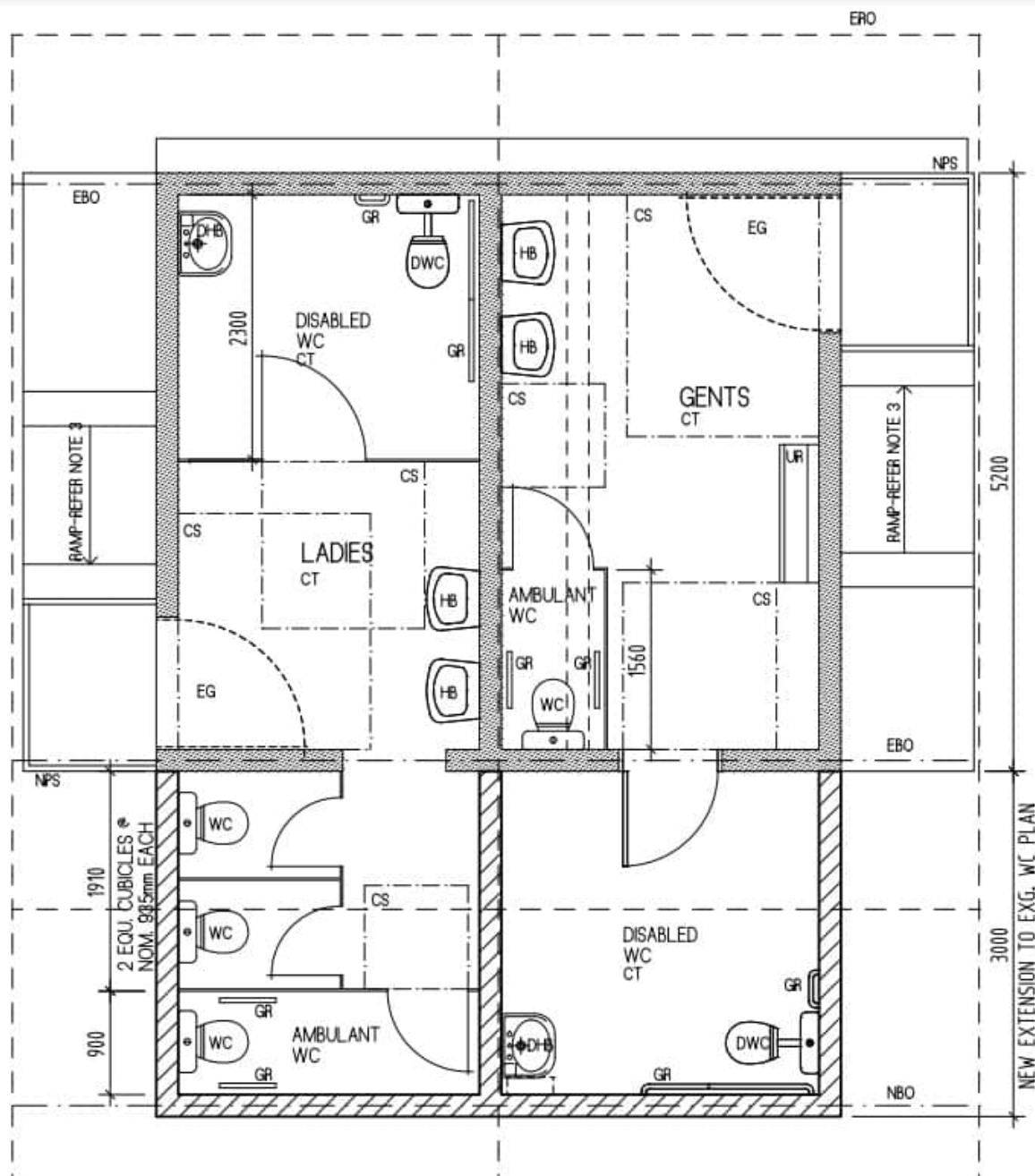
We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

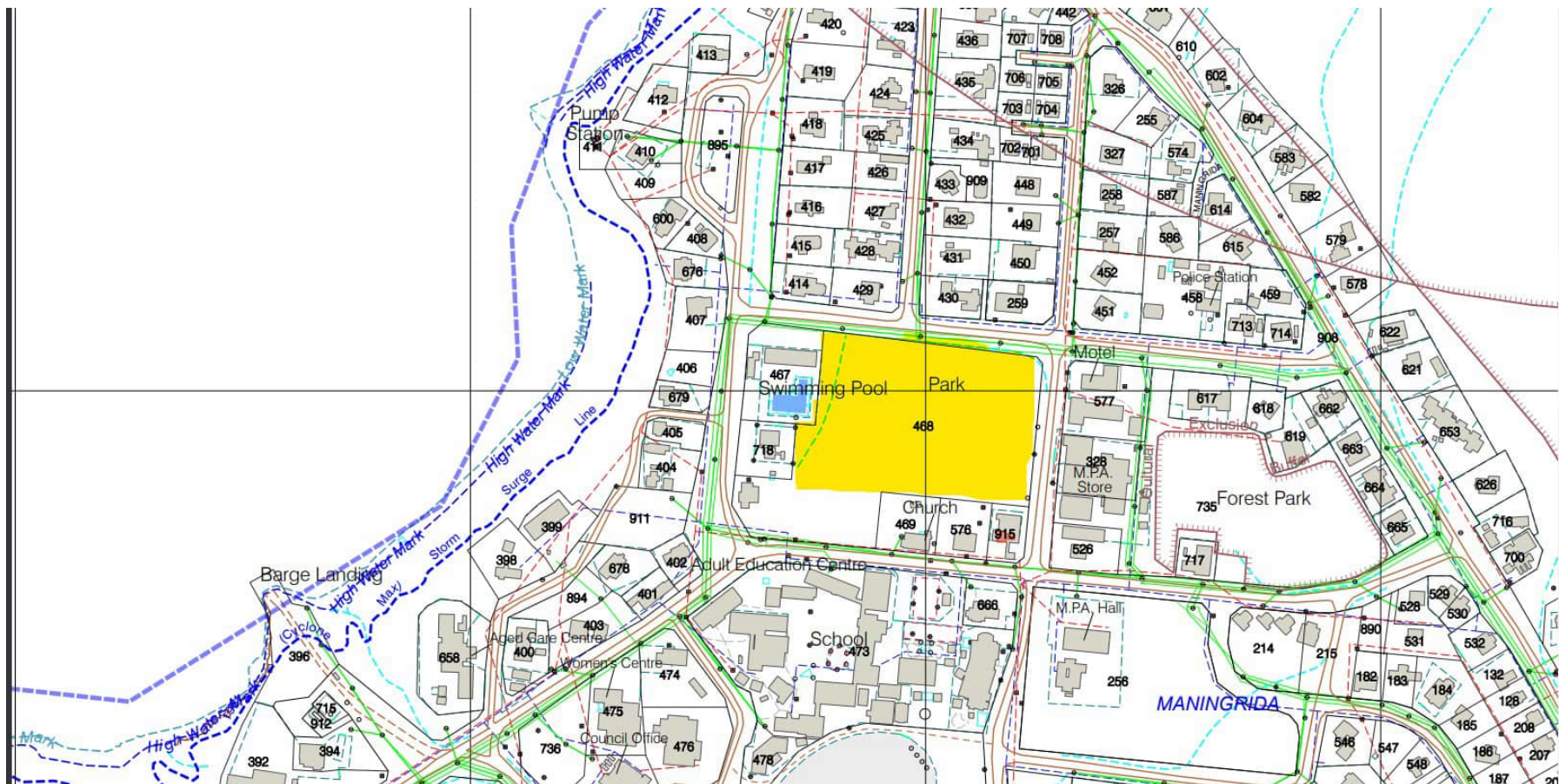
Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

ATTACHMENTS

1. Concept Design - MGD Public Toilets [8.4.1 - 1 page]
2. Lot 468 - Mark Up Slap Map [8.4.2 - 1 page]





WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 NOVEMBER 2024

Agenda Reference:	8.5
Title:	Australia Day Event 2025
Author:	Scott Page, Council Services Manager, Maningrida

SUMMARY

This report seeks the community recommendations for the Australia Day 2025 celebrations.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Australia Day Event 2025*;
2. Nominate preferred event name (ie: Australia Day or Maningrida Community Day) and date (ie: 26 January 2025 or another date); and
3. Nominate preferred celebration activities.

BACKGROUND

Previous community event celebrations involved smoking ceremony, pool party, pool activities for the children, and a community BBQ. Funded by the grant to the total of:

Grant	Communities	Budget
The National Australia Day Council grant This grant requires the events to be held on 26 January 2025, and the requirement for logo visibility in photos.	Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi	\$10,000.00 (Estimated \$2,000.00 per community)
The Australia Day Council NT grant This grant offers flexibility to hold events on another day.	Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi	\$3,000.00 (Estimated \$600 per community)

COMMENT

This report seeks to gain suggestions from Local Authority to facilitate Australia Day celebrations on 26 January 2025. In the past, the events have been put together through West Arnhem Regional Council (WARC) staff. WARC is now looking for feedback from the community to put forward activities and an event that caters for everyone in the community and aims to gain greater participation from those wanting to celebrate, along with aligning with community and cultural needs.

LEGISLATION AND POLICY

As per Grant Funding Guidelines.

FINANCIAL IMPLICATIONS

As per Grant Funding conditions.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Australia Day Funding Overview [8.5.1 - 2 pages]

Australia Day Funding Overview

National Australia Day Council – total funding available \$10,000

Event:

Must be held on Australia Day, 26 January 2025

Branding:

It is a condition of receiving a grant under the Program that the message of ‘Reflect. Respect. Celebrate.’ is promoted through NADC-available collateral. Grant recipients must:

- clearly use the Australia Day Designs in equal proportion to other branding and marketing used on the day;
- display the Australia Day Designs at an event or in a public space; and
- use the Australia Day Designs in the lead up to, and on, Australia Day 2025.
- must acknowledge the support received from the NADC by including the following statement: 'Assisted by the Australian Government through the National Australia Day Council', and using the Australia Day Logo in accordance with the branding guidelines

Eligible use of funding:

promotions/invitations/publicity/communications (using NADC Australia Designs and including accessible formats on written materials). Must ensure that the Event includes an inclusivity element for people with disability.

- artist/talent fees – e.g. celebrity host, musical, theatrical, artistic contributions to the event
- accessibility equipment and formats*
- face-to-face event costs
 - o professional photography/videography services up to \$1,000
 - o catering
 - o promotional material/merchandise using Australia Day Designs
 - o venue fees
 - o equipment hire
 - o accessibility costs (e.g. hire of ramps or other accessibility equipment; Auslan interpretation; live captioning services)

Ineligible use of funding:

- core costs of the organisation’s operating expenses
- purchase of assets or infrastructure including but not limited to:
- costs not clearly attributable to undertaking an Australia Day 2025 event

- events that do not have a clear focus on Australia Day: 'Reflect. Respect. Celebrate.'

Reporting:

- Photographs showing the Australia Day Designs in a public place or at the Event; and
- High quality photographs of the Event depicting attendees and participants.
- Provide a brief statement outlining the benefit of the event
- A final report verifying the Funds have been spent in accordance with the Agreement;

Australia Day Council NT – total funding available \$3,000

Event:

The event must be held within two weeks of Australia Day, 26 January 2025

Branding:

Use of logo and acknowledgment of funder is preferable in social media and photographs.

Eligible use of funding:

- The event must be free to attend
- The event must be inclusive to all members of the community
- The event must be recognising or celebrating Australia Day
- The event must be held within the Northern Territory

Reporting:

- Provide a brief statement outlining the benefit of the event
- Provide 4 high resolution photos from the event that are approved to be used in future material
- Provide details on how Australia Day Council Northern Territory was acknowledged in the promotion of the events

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 November 2024

Agenda Reference:	8.6
Title:	Proposal to Develop By-Laws for Maningrida Community
Author:	Ben Heaslip, Information Advisor

SUMMARY

This report is to introduce the possibility that the Maningrida Local Authority can develop by-laws for the Maningrida community.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receive and note the report entitled *Proposal to Develop By-Laws for Maningrida Community*; and
Request the Administration to commence the process of developing by-laws.

BACKGROUND

Councils have the authority to make by-laws under the Local Government Act. Jabiru has had by-laws in place since the 1980s. These by-laws are managed by West Arnhem Regional Council and cover areas including dog and animal management, roads, and land managed by Council.

COMMENT

This report is to raise the possibility that by-laws could be written to cover the Maningrida Community. Making by-laws gives Council the authority to enforce laws that the community wants. They can only be in certain areas that local councils are responsible for, such as animal management and certain road rules. They can't override Territory or Australian law.

The process to develop by-laws requires community discussion, development of draft by-laws, review by the NT Government and further community discussion and consultation. To become law they need to be passed by the Council and approved by the NT Government.

The first step would be to get some feedback from Local Authority Members on whether you are interested in making by-laws and if so what by-laws would you like to be developed.

Proposed Bylaw ideas for the Maningrida community would include animal control and approval to remove abandoned vehicles.

LEGISLATION AND POLICY

Local Government Act

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 28 November 2024

Agenda Reference:	9.1
Title:	CSM Operations Report on Current Council Services
Author:	Scott Page, Council Services Manager, Maningrida

SUMMARY

This report will present the Local Authority (LA) with an update on council services provided in the Maningrida community for the period 01 August 2024 – 31 October 2024, as prepared and presented by Council Services Manager (CSM), Scott Page.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report titled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues / matters raised are to be discussed by Local Authority members, as detailed in the report.

COMMENT

1. Recruitment

Recruited for the following positions:

- Council Services Manger – Re-advertise, applications closed on 25 September 2024.
- Utilities Support Contract (USC) Operator – Re-advertise, applications closed on 19 September 2024.

Total number of vacancies	2
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2. Administration Services

2.1. Administration

The Maningrida Council administration office was open from 8:00am to 4:30pm on each business day during the report period except for the below periods:

- 05 August – Picnic Day.

2.2. Post Office

Post Office services are provided by Maningrida Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

- Maningrida Licensed Post Office (LPO) continually has 4-6 cages arriving each week full of parcels.
- When airfreight is delayed, large volumes of parcels are received, and Post Office closure is required until sorting is completed.

Total postage received	8596 kg
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2.3. Cleaning

Scheduled cleaning of council assets has been completed as follows:

- Council office – daily – total of 66 occasions;
- Public toilets – daily – total of 63 occasions;
- The work shed and mechanic workshop cleaned daily – total of 63 occasions; and
- Visitor Accommodation rooms cleaned as required – total 13 room cleans.

2.4. Visitor Accommodation

The total number of current visitor accommodation available is thirteen (13) beds, and bookings can be made through Little Hotelier.

- Average occupancy is due to cultural restriction on women's access to location.

3. Wellbeing Services

3.1. Sport & Recreation

Sport and Recreation delivered activities after school, during school holidays and for young adults.

Activities included:

- Basketball;
- Dodge ball;
- AFL (Youth, Women and Men ages);
- Arts and crafts;
- Skateboarding; and
- NRL.

Attendance totals	2790
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3.2. Aquatic Centre

The aquatic centre was open Wednesday, Thursday, Friday 6:00am – 8:00am and 3:00pm – 6:00pm, Saturday and Sundays 8:00am – 12:00pm and 1:30pm – 5:00pm as per regular schedule.

- Aquatic Centre was non-operational 04 August 2024 – 25 August 2024.
- Extended operations hours on Wednesdays to 7:30pm, for night swimming and Thursdays for Kids Swim Club.
- Adults' skill and drills on Friday afternoons.

Attendance totals	7086
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3.3. K9 Security Pilot Program

Over the reporting period there were fifteen (15) minor incidents with no property damage or goods stolen. There were three (3) reportable incidents on the following nights, which were reported to the police:

- August 2024 – 5 minor incidents, no reports to police;
- September 2024 – 8 minor incidents – 1 reportable incident to Police; and
- October 2024 – 8 minor incidents – 1 reportable incident to Police.

3.4. Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services are provided on Monday to Friday, between 9:00 am and 1:00 pm.

- There has been limited broadcasting hours due to staff availability.

Total number of On-Air hours	50hrs
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4. Community Works

4.1. Parks and Open Space

The community is generally clean and tidy.

- Works crew continue to pick up rubbish around the WARC Office daily, including Wildfoods precinct, 168 store, Football oval and Airport.
- The AFL oval irrigation is operating on an automatic program.
- Regular light audits conducted.

4.2. Roads

Road repairs have commenced across the community.

- Middle road/Top Camp was resurfaced in September.
- Pothole repairs around the township.

- WARC is regularly skimming the corrugation between Maningrida township to the landfill site. This is being completed twice per week and has resulted in a reduction in wear and tear on plant and machinery.

4.3. Waste

Landfill site operated between Monday to Friday, 7:30 am to 3:00 pm with no disruption to service.

- Rubbish truck runs continue to operate Monday to Friday.
- Hard rubbish pickups continue, 2-3 times a week.
- There have been an additional 20 car removals from community.
- Excess vehicles to be considered for removal from Landfill.
- 32 tonnes of batteries removed from landfill for recycling.

Total amount of waste removed from landfill	32 tonnes
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4.4. Plant and equipment

Servicing, washing and cleaning of all works equipment continues to be completed every Friday afternoon. Over the reporting period, we have had to provide maintenance on the following vehicles, mowers and plant:

- Vehicles services as required; and
- Plant serviced as required.

5. Essential Services

5.1. Power

- 45 service requests.
- 9 engine services.
- 6 power meter replacements.
- 6 fuel deliveries.

5.2. Water

- 65 bore reads.
- 1 water sample taken.
- 69 residual chlorine daily reads.

5.3. Sewerage

- SPS 1, 2 and 3 cleaned out 10 times.
- 40 sewer pond inspections.
- 69 Daily hours reading on sewer pumps.

5.4. Airfield

Daily inspections were undertaken by the Aerodrome Reporting Officer (ARO).

- 88 Daily inspections.
- 6 light audits were conducted during the reporting period.
- 06 August 2024 – Airfield Surveillance report conducted by Civil Aviation Safety Authority (CASA).

6. Community

6.1. Community meetings and events

CSM has coordinated a community event between relevant stakeholders and attended numerous further meetings including:

- 19 September 2024 – Lurra Festival meeting, including site planning.
- 19-22 September 2024 – Lurra Festival weekend.
- 19 September 2024– Partnership meeting with CDP.
- 26 September 2024– TEABBA training workshop coordination meeting.

- 03 October 2024– Service Delivery Meeting.
- 03 October 2024 – Song Program meeting with Nja-marleya, RSAS and CDP.
- 03 October 2024– Funeral and Burial meeting.
- 04 October 2024 – Community Safety meeting.
- 04 October 2024– High Risk Weather session.
- 09 October 2024 – Batchelor Trainer for Cert 3 Construction.
- 15 October 2024 – Lurra Festival feedback meeting.
- 21 October 2024 – AFL meeting.
- 22 October 2024 – AFL committee meeting.
- 22 October 2024 – Business and Workforce Development.

Total number of meetings and events attended by the CSM	14
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6.2. Community key focus areas

- Outdoor gym installed near the Mens shed and the Pool.
- Cyclone clean-up commenced October.



LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 28 NOVEMBER 2024

Agenda Reference:	9.2
Title:	Manayingkarirra Cemetery Progress Report
Author:	Sara Fitzgerald, Waste and Resource Coordinator

SUMMARY

This report is to inform the Local Authority on current progress in the Manayingkarirra cemetery extension.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Manayingkarirra Cemetery Progress Report*.

BACKGROUND

The Council has been working towards delivering a culturally appropriate declared cemetery for the Maningrida Community. In 2020 WARC erected a cemetery area in Maningrida in case of emergency during the Covid-19 outbreak.

The Northern Territory Government updated the Burials and Cremations Act in 2022 making Local Government the owners of cemetery facilities across the Northern Territory. West Arnhem Regional Council has been successful in having Maningrida Cemetery a declared cemetery under the new Act.

During the process of declaring the cemetery, West Arnhem Regional Council has been working with the community to provide a design that is both practical and culturally suitable. Administration staff applied for and were successful in receiving the 'Community Places and Spaces Grant' to fund the extension works at the cemetery.

COMMENT

The cemetery layout has now been approved by the Maningrida Traditional Owners and administration seek further feedback from the community when Department Chief Minister and Cabinet conduct camp by camp BBQ meetings in late November, early December.

Once this consultation is fully completed a tender will be raised for works to commence to deliver the cemetery as per approved plans.

LEGISLATION AND POLICY

Local Government Act 2019

Burials and Cremations Act 2022

FINANCIAL IMPLICATIONS

Per funding agreement for 'Community Places and Spaces Grant'.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our

organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.1 Cultural Safety

Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan.

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

ATTACHMENTS

1. Manayingkarirra Cemetery Design_ [9.2.1 - 2 pages]

MANAYINGKARRIRRA CEMETERY

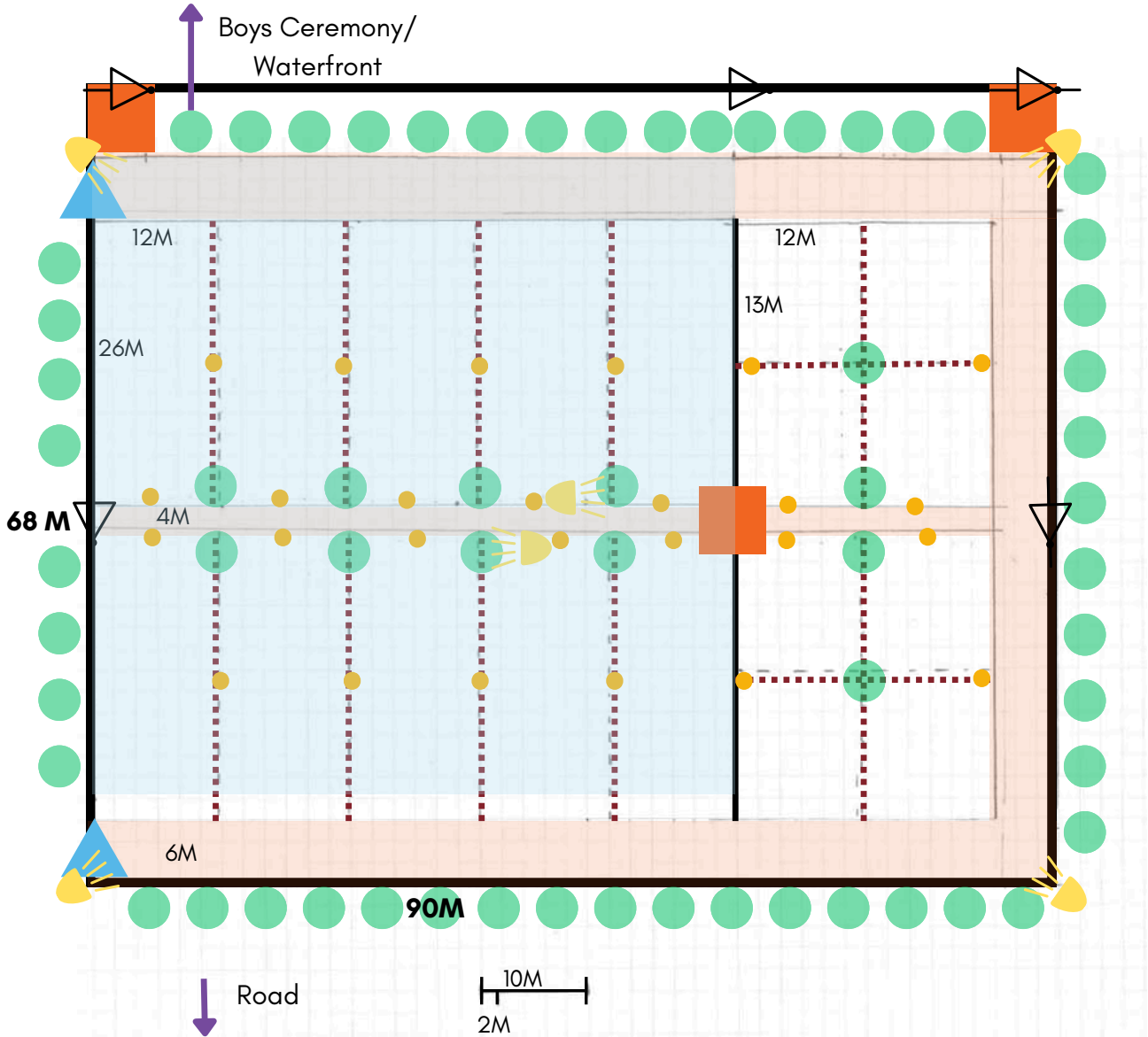
Overhead Current Site








Overlay Extension



MANAYINGKARRIRA CEMETERY



-  Pathway
-  Vehicle road
-  New Boundary
-  Old Boundary
-  Clan sections

-  Concrete Seating
-  Trees
-  Solar Lights
-  6x6 shelter
-  Vehicle Gate
-  Pedestrian Gate

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 28 November 2024

Agenda Reference:	9.3
Title:	Sydney Swans Community Visit
Author:	Scott Page, Council Services Manager, Maningrida

SUMMARY

This report details Sydney Swans 2024 Kick the Habit Maningrida Community visit.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receive and note the report entitled *Sydney Swans Community Visit*.

BACKGROUND

In partnership with West Arnhem Regional Council, Australian Defence Force, Malal'a Indigenous Health Service and other local support agencies, AFL Sydney Swans delivered a successful 'Kick The Habit' Footy Festival in Maningrida. This smoke-free carnival is the first of three across a three year contract designed to promote an important health message through sport. The primary focus of the event is to support the Government's Tackle Indigenous Smoking program.

Across all activities, the mantra of 'Strong Lungs, Strong Body, Say No To Smokes' was at the heart of the messaging. The focus of the visit is constructed to promote an active lifestyle, and raise awareness around tobacco smoking and health implications, and dangers to health in remote communities. Ultimately, the campaign aimed to reduce the percentage of smokers among the youth and pregnant women.

COMMENT

During the week of Monday the 11 November – Sunday 17 November 2024, the Sydney Swans and Australian Defence Personnel visited Jabiru and Maningrida to promote the '2024 Kick the Habit' no smoking campaign, conducting Football clinics and other activities which culminated in a three-day football carnival. This carnival featured six men's and two women's teams, with youth games being held on the Friday evening and was a resounding success that saw participants come from different parts of the Arnhem Land region to play AFL.

The visit to Maningrida also included Welcome to Country Ceremony on Friday evening, fishing trips, visits to outstations, On Country walks, school visits, community tours, spear making for the men and weaving for the women.

Barbeque breakfasts and dinners were held on both Saturday and Sunday, along with a community ground oven cooked dinner on Saturday evening, comprising of Buffalo, Kangaroo and an assortment of roasted vegetables which was followed by a music festival, where the community had four local bands playing.

The visit and all events were positively received by Maningrida Community with large numbers of people turning out for the football and lots of children joining in all other activities.

Photos below provide a snapshot of the events held.









LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

In-kind support from local staff with cultural understanding and connections to country supported the event from the Sport and Recreation team as well municipals team being involved in the preparation of the oval and other facilities. The Pool was also utilised by the Defence Force and Sydney Swans personnel. The WARC LED Screen Trailer was used as a message board and score board.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

ATTACHMENTS

Nil

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 28 NOVEMBER 2024

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

ATTACHMENTS

Nil

- 11 NEXT MEETING**
- 12 MEETING DECLARED CLOSED**