



WEST ARNHEM REGIONAL COUNCIL AGENDA

**KAKADU WARD ADVISORY COMMITTEE
FRIDAY, 29 NOVEMBER 2024**



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Kakadu Ward Advisory Committee Meeting of the West Arnhem Regional Council will be held in Jabiru on Friday 29 November 2024 at 9:00 am.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING.....	4
2	PERSONS PRESENT.....	5
3	APOLOGIES AND ABSENCES	5
3.1	Apologies, Leave of Absence and Absence Without Notice	5
4	ACCEPTANCE OF AGENDA	6
4.1	Acceptance of Agenda	6
5	DECLARATION OF INTEREST OF MEMBERS OR STAFF	7
5.1	Disclosure of Interest of Members or Staff.....	7
6	CONFIRMATION OF PREVIOUS MINUTES	8
6.1	Confirmation of Kakadu Ward Advisory Committee Meeting Minutes	8
7	DEPUTATIONS AND PRESENTATIONS	13
7.1	NT Police - Law and Order Update.....	13
8	ACTION REPORTS.....	14
8.1	Review of Action Items	14
8.2	Australia Day Event 2025	22
9	RECEIVE AND NOTE REPORTS.....	26
9.1	Proposed change to Jabiru Rubbish Bin Collection.....	26
9.2	KWAC20/2024: Parks Response to Concerns with Bats/Flying Foxes.....	28
9.3	CSM Operations Report on Current Council Services	34
9.4	Proposed new opening hours for Jabiru Licensed Post Office.....	44
9.5	Jabiru Landfill EPA License Final Report.....	45
10	COMMITTEE MEMBER QUESTIONS WITH OR WITHOUT NOTICE.....	60
10.1	Kakadu Ward Advisory Committee Member Questions	60
11	NEXT MEETING	61

Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 NOVEMBER 2024

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is to table, for the Kakadu Ward Advisory Committee record, any apologies, and requests for leave of absence received from Committee members, as well as record any absence without notice for the meeting held on 29 November 2024.

RECOMMENDATION

THAT THE COMMITTEE:

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Committee.
4. Determines ... are absent without permission of the Committee.

COMMENT

The Committee can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the committee will be recorded as absent without notice.

LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 NOVEMBER 2024

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Agenda papers are presented for acceptance at the Kakadu Ward Advisory Committee meeting held on 29 November 2024.

RECOMMENDATION

THAT THE COMMITTEE accept the agenda papers as circulated for the Kakadu Ward Advisory Committee meeting held on 29 November 2024.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 NOVEMBER 2024

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Kakadu Ward Advisory Committee Members are required to disclose an interest in a matter under consideration at the Committee meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Committee on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Committee may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless the Committee expressly directs them to do so.

RECOMMENDATION

THAT THE COMMITTEE received the declarations of interest as listed for the Kakadu Ward Advisory Committee meeting held on 29 November 2024.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR	6	FOUNDATIONS	OF	GOVERNANCE
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical		and		transparent.
Goal	6.4		Risk	Management
The monitoring and minimisation of risks associated with the operations of Council.				

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 NOVEMBER 2024

Agenda Reference:	6.1
Title:	Confirmation of Kakadu Ward Advisory Committee Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Unconfirmed minutes from the 13 September 2024 Kakadu Ward Advisory Committee meeting are submitted to the Committee for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THE COMMITTEE adopted the minutes of the 13 September 2024 Kakadu Ward Advisory Committee as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Unconfirmed Kakadu Ward Advisory Committee Meeting Minutes - 13 September 2024 [6.1.1 - 4 pages]



Minutes of the West Arnhem Regional Council Kakadu Ward Advisory Committee
Friday, 13 September 2024 at 9:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Blyth declared the meeting open at 9:00 am, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Chairperson	Ralph F. Blyth (Councillor)
Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Mickitja Onus

STAFF PRESENT

Chief Executive Officer (acting)	Jocelyn Nathanael-Walters
Director of Community and Council Services	Fiona Ainsworth
General Manager, Technical Services (acting)	Clem Beard
Governance Advisor	Jasmine Mortimore
Council Services Manager Jabiru	Dana Hewett
Senior Projects Officer	Hilal Ahmed

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Committee considered a report on Apologies, Leave of Absence and Absence Without Notice.

KWAC21/2024 RESOLVED:

**On the motion of Deputy Mayor Williams
Seconded Chairperson Blyth**

THAT THE COMMITTEE notes no apologies, leave of absence and absence without notice for meeting held on 13 September 2024.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
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Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Committee considered a report on Acceptance of Agenda.

KWAC22/2024 RESOLVED:

On the motion of Cr Onus

Seconded Deputy Mayor Williams

THAT THE COMMITTEE accept the agenda papers as circulated for the Kakadu Ward Advisory Committee meeting held on 13 September 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Committee considered a report on Disclosure of Interest of Members or Staff.

KWAC23/2024 RESOLVED:

On the motion of Deputy Mayor Williams

Seconded Mayor Woods

THAT THE COMMITTEE receives no declarations of interest as listed for the Kakadu Ward Advisory Committee meeting held on 13 September 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Kakadu Ward Advisory Committee Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Committee considered a report on Confirmation of Kakadu Ward Advisory Committee Meeting Minutes.

KWAC24/2024 RESOLVED:

On the motion of Chairperson Blyth

Seconded Mayor Woods

THAT THE COMMITTEE adopts the minutes of the 26 June 2024 Kakadu Ward Advisory Committee as a true and correct record.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	Presentations and Visitors - Red Lily & CDU
Author:	Jasmine Mortimore, Governance Advisor

Meeting broke at 10:39am and recommenced at 11:04am

The Committee considered a report on Presentations and Visitors - Red Lily & CDU.

KWAC25/2024 RESOLVED:

On the motion of Mayor Woods

Seconded Cr Onus

THAT THE COMMITTEE noted the presentations on:

1. Update of Services by Red Lily Health Centre.
2. Thanks Shirley Spicer and June Nadjamerrek from Red Lily.
3. Information on BiBi plane service by Charles Darwin University; and
4. Thanks Hamish Campbell from Charles Darwin University.

CARRIED

Agenda Reference:	7.2
Title:	Presentations and Visitors - Gundjehmi Aboriginal Corporation Jabiru Town
Author:	Jasmine Mortimore, Governance Advisor

The Committee considered a report on Presentations and Visitors - Gundjehmi Aboriginal Corporation Jabiru Town.

KWAC26/2024 RESOLVED:
On the motion of Chairperson Blyth
Seconded Cr Onus

THAT THE COMMITTEE noted the presentations on:

1. Update on Jabiru Town by Gundjehmi Aboriginal Corporation Jabiru Town.
2. Thanks Dr Emma Young from Gundjehmi Aboriginal Corporation Jabiru Town; and
3. Propose discussion with KWAC, WARC CEO, Mayor, Deputy Mayor regarding GACJT action items 2, 6 and 7.

CARRIED

Minute note: Chris Harden from the NT Police joined the meeting at 12:00 to discuss a law and order update with the Kakadu Ward Advisory Committee Meeting.

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Ben Heaslip, Information Advisor

The Committee considered a report on Review of Action Items.

KWAC27/2024 RESOLVED:
On the motion of Chairperson Blyth
Seconded Cr Onus

THAT THE COMMITTEE:

1. Receive and note the report titled *Review of Action Items*; and
2. Reviews the outstanding action items and gave approval for completed items to be removed from the register, including item 12.

CARRIED

Agenda Reference:	8.2
Title:	Proposed Dog Park - Jabiru
Author:	Clem Beard, Acting General Manager Technical Services

The Committee considered a report on Proposed Dog Park - Jabiru.

KWAC28/2024 RESOLVED:

**On the motion of Deputy Mayor Williams
Seconded Mayor Woods**

THAT THE COMMITTEE:

1. Receive and note the report titled *Proposed Dog Park - Jabiru*; and
2. Approve the proposal to erect a Dog Park at the lake with a budget of \$30,000.00.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.1
Title:	CSM Operations Report on Current Council Services
Author:	Dana Hewett, Council Services Manager, Jabiru

The Committee considered a report on CSM Operations Report on Current Council Services.

KWAC29/2024 RESOLVED:

**On the motion of Cr Onus
Seconded Chairperson Blyth**

THAT THE COMMITTEE receive and note the report titled *CSM Operations Report on Current Council Services*.

CARRIED

10 COMMITTEE MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Kakadu Ward Advisory Committee Member Questions
Author:	Jasmine Mortimore, Governance Advisor

The Committee considered a report on Kakadu Ward Advisory Committee Member Questions.

KWAC30/2024 RESOLVED:

**On the motion of Cr Onus
Seconded Chairperson Blyth**

THAT THE COMMITTEE recorded no action the following questions from Members.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on 29 November 2024.

12 MEETING DECLARED CLOSED

Chairperson Blyth declared the meeting closed at 1:07 pm.

This page and the preceding pages are the minutes of the Kakadu Ward Advisory Committee Meeting held on Friday 13 September 2024.

[Click here](#) to view the agenda for the Kakadu Ward Advisory Committee Meeting held on 13 September 2024.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 NOVEMBER 2024

Agenda Reference:	7.1
Title:	NT Police - Law and Order Update
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The purpose of this report is to provide Kakadu Ward Advisory Committee with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE COMMITTEE

1. Noted the presentations on Law and Order Update by NT Police.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Kakadu Ward Advisory Committee Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Community Law and Order Update	Christopher Harden	NT Police	Council

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 NOVEMBER 2024

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is submitted for Kakadu Ward Advisory Committee to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE COMMITTEE:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Kakadu Ward Advisory Committee or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Committee to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Committee resolves to occur are to be acted upon by the administration. This report enables Committee to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR **6** **FOUNDATIONS** **OF** **GOVERNANCE**
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.
Goal **6.3** **Council** **and** **Local** **Authorities**
Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Action Items Kakadu Ward Advisory Committee Meeting 29 11 2024 [8.1.1 - 7 pages]

Item	Status	Action Required	Assignee/s	Action Taken
1	In Progress	<p>KWAC12/2024 RESOLVED: Expand the tour of the Solar farm for Jabiru to include information on operations.</p> <p>5 October 2023 KWAC24/2023 Organise tour of Jabiru for all Councillors at OCM including waste facility and solar farm (including catering)</p>	Jasmine Mortimore	<p>05/04/2024 Ben Heaslip</p> <p>27 March 2024 – Jasmine Mortimore Will work with CEO on a date to for tour to be completed.</p>
2	In Progress	<p>5 October 2023 KWACC30/2023 Deputy Mayor Williams: Jabiru playground upgrades and shadecloth.</p>	Andrew Walsh	<p>05/04/2024 Ben Heaslip</p> <p>5 September 2023 – Deirdre O’Sullivan: Contacted David Boustead DCM on Rio Tinto Funding for infrastructure for children. The proposal has been passed to Rio Tinto for final approval, DCM will provide an update once finalised</p> <p>7 December 2023 – Dana Hewett: Steering Committee of GAC, NTG, Rio Tinto and GACJT meeting early December, report findings and endorsed actions will be made public when process is completed.</p> <p>9 January 2024 – Dana Hewett A new playground was not included on the short list of items collated by various Jabiru Stakeholders. CMC have requested a report from WARC firming up cost, scope and schedule for six items WARC proposes: Developing a working group to produce a report for a consultant to create a Business Case for a Sport and Recreation Centre; Erecting the grandstand and installing lights at Brockman Oval; Youth Activity Investment (details WIP); a new 4WD HiAce bus with wheelchair access; Smart Poles or Wi-Fi access in mutually agreed spaces.</p> <p>15 March 2024 – Dana Hewett Rio Tinto Social Infrastructure funding progression not communicated to WARC. Discussions still being held between CMC and Rio Tinto around final use of funds for short term wins.</p> <p>20/06/2024 Jasmine Mortimore Playground Upgrades not included in approved Rio Tinto Social Infrastructure Funding.</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>CEO to raise idea with Gundjeihmi Aboriginal Corporation Jabiru Town Board.</p> <p>03/09/2024 Dana Hewett</p> <p>GM Technical Services and CSM forwarded link to playground options to Deputy Mayor Williams on 03/04/2024, seeking feedback on the type of playground desired. (Email forwarded to Governance Advise on 20/06/2024). Once preferred playground identified, purchase and installation to be priced, then grant opportunities identified.</p> <p>21/11/2024 Jasmine Mortimore</p> <p>Council has secured funds for;</p> <ul style="list-style-type: none"> - Large Scale Outdoor Gym Equipment, including shade. - Upgrades to Pool Gym including air-conditioning. - Large Scale Lakeside Playground, including shade. - Town Centre refurbishment.
3	In Progress	<p>KWAC12/2024 RESOLVED: Amend signage action to request corrections for toilets in the Town Plaza to identify staff and public toilets and sign for direction of servo station.</p> <p>5 October 2023 KWACC30/2023 Cr Blyth: Investigate upgrades to town signage to advertise amenities.</p>	Dana Hewett	<p>05/04/2024 Ben Heaslip</p> <p>24 October 2023 – Dana Hewett This will be proposed in the Tourism Grant to improve and enhance town centres and main roads. GAC representative has agreed with this idea and is checking with Traditional Owners for agreement.</p> <p>15 March 2024 – Dana Hewett Signage upgrades within the town plaza will form part of the scope of the Town Square Revitalization project. No progress on other signage around town, including the entrance to the town.</p> <p>17/06/2024 Dana Hewett</p> <p>No further progress around upgraded signage around Jabiru. This can be investigated further once the 2024-25 budget is confirmed.</p> <p>03/09/2024 Dana Hewett</p> <p>No progress to report.</p> <p>05/11/2024 Dana Hewett</p>

Item	Status	Action Required	Assignee/s	Action Taken
				Request for quote sent to supplier in Darwin on 20/09/2024. Followed up on 21/10/2024 and again on 31/10/2024. Supplier phoned and informed they are quite busy. Will continue to follow up or identify approved alternate supplier to request a quote from.
4	In Progress	KWAC7/2024 RESOLVED: Mayor Woods raised the use of Red Lily clinic building for aged care and disability services.	Andrew Walsh	<p>03/06/2024 Dana Hewett</p> <p>The current clinic will be in use by NT Health until early September. Then Red Lily will transition to the new clinic building. Utilising the old clinic building needs to go before the GAC JT Board for approval. Jabiru does not have a high number of Aged Care and NDIS clients.</p> <p>03/09/2024 Dana Hewett</p> <p>The old Health Clinic building is planned for demolition. Chief Minister and Cabinet indicated that if an organisation was to take on this lease, they will be liable for demolition costs. Suggest this action be closed.</p>
5	In Progress	KWAC7/2024 RESOLVED: Cr Onus raised Council Service Manager and Business Development Manager investigate funding for a public gym equipment for Jabiru Town.	Andrew Walsh	<p>13/06/2024 Dana Hewett</p> <p>CEO to raise idea with Gundjeihmi Aboriginal Corporation Jabiru Town Board at their next meeting .</p> <p>03/09/2024 Dana Hewett</p> <p>Link to ideas for outdoor gym sent to Councillor Onus by GM Technical Services on 03/04/2024 (forwarded to Governance Advisor on 20/06/2024). Councillor Onus has responded with preferences. Purchase and installation to be quoted, then grant opportunities identified. GAC JT indicated this would be a reasonable request but formal approval will need to be sought once details understood.</p> <p>21/11/2024 Jasmine Mortimore</p> <p>Council has secured funds for;</p> <ul style="list-style-type: none"> - Large Scale Outdoor Gym Equipment, including shade. - Upgrades to Pool Gym including air-conditioning. - Large Scale Lakeside Playground, including shade. - Town Centre refurbishment.

Item	Status	Action Required	Assignee/s	Action Taken
6	In Progress	KWAC12/2024 RESOLVED: Requested correction of height of the stop sign recently installed.	Dana Hewett, Hilal Ahmad	03/09/2024 Dana Hewett Previously this was a Give Way sign. CSM uncertain who authorised this change. Height adjustment of sign will be made priority. 05/11/2024 Dana Hewett There is a water leak under the road at the intersection of this Stop sign. When works commence, sign will likely be removed temporarily. Sign height will be adjusted once water leak repaired and sign re-installed.
7	Recommend Complete	KWAC12/2024 RESOLVED: Explore options to collaborate on E-waste transportation's with other stakeholders. 5 October 2023 KWAC25/2023 E-Waste: Investigate ways Council can support community to manage, particularly need for transport to Darwin	Sara Fitzgerald	05/04/2024 Ben Heaslip 27 March 2024: Working with Tech Collect to arrange e waste disposal. At this point in time drop off will be at Humpty Doo landfill in collaboration with Litchfield Council. Pick-ups in Jabiru cannot be arranged due to transport costs. 17/06/2024 Sara Fitzgerald Working to create an e-waste drop off area at the landfill as well as batteries for transport together and recover some expense from the sale of automotive batteries. 28/08/2024 Sara Fitzgerald New Signage has been ordered to segregate E Waste and a recycling system will be initiated with batteries and tyres into the future. 17/11/2024 Sara Fitzgerald Operational aspirations include the purchase of a new container that will facilitate the recycling of e-waste, subject to funding. It is recommended that this item be completed and that further updates be contained within the waste report to the Kakadu Ward Advisory Committee.
8	Recommend Complete	KWAC6/2024 RESOLVED: 3. Invite Power and Water Corporation to meet with Council Administration and Kakadu Ward Members to escalate Jabiru Town street lights issues.	Andrew Walsh, Clem Beard, Dana Hewett, Jasmine Mortimore	03/06/2024 Dana Hewett Contractor mobilised from Darwin on 21 and 22 May 2024. The undertook an audit of the street lights and repaired many which had timer issues. When the power goes off in Jabiru, the timers do not reset automatically. Contractor to return 4 June to undertake further

Item	Status	Action Required	Assignee/s	Action Taken
		4. Invite Power and Water Corporation to the next Ordinary Council meeting to update on Jabiru street lights. CSM to make initial contact EA to confirm attendance at OCM		repairs which can be afforded out of the current Financial Year's budget. Ongoing repairs in the next financial year will depend upon budget. Power & Water Corporation have indicated that they cannot return to services Jabiru due to resourcing constraints, this is consistent with the services they have withdrawn from other councils. CEO has meeting with PWC CEO on 1 August 2024 03/09/2024 Dana Hewett No further updates from CSM. Suggest action now lies with CEO as he can report on his meeting with PWC CEO. 05/11/2024 Dana Hewett No further updates or actions from Jabiru CSM. 21/11/2024 Jasmine Mortimore Refer item to Council for consideration when planning the 2024 - 25 Budget for funds allocation towards the project.
9	Recommend Complete	KWAC26/2024 RESOLVED: Propose discussion with KWAC, WARC CEO, Mayor, Deputy Mayor regarding GACJT action items 2, 6 and 7 from action register on 13 September 2024. KWAC11/2024 RESOLVED: Request an invitation for the GACJT CEO to be invited to next Kakadu Ward Advisory Committee meeting to discuss purpose of the old Red Lily Clinic Building. KWAC20/2024 RESOLVED: Notes the question raised about education staffing levels at the Jabiru Area School and community interest in Independent Homeland School for the district. Question form discussion for the action involving GACJT.	Andrew Walsh, Jasmine Mortimore	11/09/2024 Jasmine Mortimore GACJT CEO attending meeting at 11:30am 21/11/2024 Jasmine Mortimore CEO to discuss with members at meeting.

Item	Status	Action Required	Assignee/s	Action Taken
		Invite GACJT Board members and Member of Arafura to the next Kakadu Ward Advisory Committee meeting to discuss future of Jabiru, including items raised within this meeting and previous meetings as well as a standing invitations to all committee meetings.		
10	Recommend Complete	KWAC12/2024 RESOLVED: Continue to seek funding for street lighting in the Township.	Bryony Stracey, Clem Beard, Dana Hewett	05/07/2024 Bryony Stracey Grants investigating funding. No further updates until potential funding sourced. 21/11/2024 Jasmine Mortimore Refer item to Council for consideration when planning the 2024 - 25 Budget for funds allocation towards the project.
11	Recommend Complete	KWAC20/2024 RESOLVED: Question raised about community power charges and rates are inclusive of community street light expenses that are not operational and require repair.	Clem Beard, Dana Hewett	11/09/2024 Jasmine Mortimore Power charge and rates are under investigation 18/11/2024 Dana Hewett CSM has no updates regarding this. 21/11/2024 Jasmine Mortimore Community street lighting including expense and operations is a core responsibility of Council.
12	Recommend Complete	KWAC20/2024 RESOLVED: Explore income generating Civil work activities within the West Arnhem Region.	Clem Beard, Hilal Ahmad, Sara Fitzgerald	27/08/2024 Sara Fitzgerald Jabiru holds civil contracts with Parks Australia, further opportunities in other communities will continue to be examined by operational staff 17/11/2024 Sara Fitzgerald It is recommended that this item be removed from the action register with operational staff to make Council and KWAC aware of any commercial opportunities that become available.
13	Recommend Complete	KWAC20/2024 RESOLVED:	Dana Hewett	26/08/2024 Dana Hewett

Item	Status	Action Required	Assignee/s	Action Taken
		<p>Raised concerns with bats and request issues be escalated to Kakadu National Parks</p>		<p>CSM emailed Manager Country Section, of Parks Australia on 17 July 2024 requesting Parks position on bats within the Jabiru township. CSM's current understanding is that we do not remove bats/flying foxes. Still waiting on a response from Parks.</p> <p>05/11/2024 Dana Hewett</p> <p>Report submitted for agenda of KWAC Meeting on 29/11/2024. Suggest this action closed once report noted and accepted.</p>

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 NOVEMBER 2024

Agenda Reference:	8.2
Title:	Australia Day Event 2025
Author:	Dana Hewett, Council Services Manager, Jabiru

SUMMARY

This report seeks the community recommendations for the Australia Day 2025 celebrations.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Australia Day Event 2025*;
2. Nominate preferred event name (ie: Australia Day or Jabiru Day) and date (ie: 26 January 2025 or another date); and
3. Nominate preferred celebration activities.

BACKGROUND

Previous community event celebrations involved smoking ceremony, Jabiru Citizen of the Year ceremony, kids art competition, and a community BBQ. Funded by the grant to the total of:

Grant	Communities	Budget
The National Australia Day Council grant This grant requires the events to be held on 26 January 2025, and the requirement for logo visibility in photos.	Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi	\$10,000.00 (Estimated \$2,000.00 per community)
The Australia Day Council NT grant This grant offers flexibility to hold events on another day.	Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi	\$3,000.00 (Estimated \$600 per community)

COMMENT

This report seeks to gain suggestions from Local Authority to facilitate Australia Day celebrations on 26 January 2025. In the past, the events have been put together through West Arnhem Regional Council (WARC) staff. WARC is now looking for feedback from the community to put forward activities and an event that caters for everyone in the community and aims to gain greater participation from those wanting to celebrate, along with aligning with community and cultural needs.

LEGISLATION AND POLICY

As per Grant Funding Guidelines.

FINANCIAL IMPLICATIONS

As per Grant Funding conditions.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Australia Day Funding Overview [**8.2.1** - 2 pages]

Australia Day Funding Overview

National Australia Day Council – total funding available \$10,000

Event:

Must be held on Australia Day, 26 January 2025

Branding:

It is a condition of receiving a grant under the Program that the message of ‘Reflect. Respect. Celebrate.’ is promoted through NADC-available collateral. Grant recipients must:

- clearly use the Australia Day Designs in equal proportion to other branding and marketing used on the day;
- display the Australia Day Designs at an event or in a public space; and
- use the Australia Day Designs in the lead up to, and on, Australia Day 2025.
- must acknowledge the support received from the NADC by including the following statement: 'Assisted by the Australian Government through the National Australia Day Council', and using the Australia Day Logo in accordance with the branding guidelines

Eligible use of funding:

promotions/invitations/publicity/communications (using NADC Australia Designs and including accessible formats on written materials). Must ensure that the Event includes an inclusivity element for people with disability.

- artist/talent fees – e.g. celebrity host, musical, theatrical, artistic contributions to the event
- accessibility equipment and formats*
- face-to-face event costs
 - o professional photography/videography services up to \$1,000
 - o catering
 - o promotional material/merchandise using Australia Day Designs
 - o venue fees
 - o equipment hire
 - o accessibility costs (e.g. hire of ramps or other accessibility equipment; Auslan interpretation; live captioning services)

Ineligible use of funding:

- core costs of the organisation’s operating expenses
- purchase of assets or infrastructure including but not limited to:
- costs not clearly attributable to undertaking an Australia Day 2025 event

- events that do not have a clear focus on Australia Day: 'Reflect. Respect. Celebrate.'

Reporting:

- Photographs showing the Australia Day Designs in a public place or at the Event; and
- High quality photographs of the Event depicting attendees and participants.
- Provide a brief statement outlining the benefit of the event
- A final report verifying the Funds have been spent in accordance with the Agreement;

Australia Day Council NT – total funding available \$3,000

Event:

The event must be held within two weeks of Australia Day, 26 January 2025

Branding:

Use of logo and acknowledgment of funder is preferable in social media and photographs.

Eligible use of funding:

- The event must be free to attend
- The event must be inclusive to all members of the community
- The event must be recognising or celebrating Australia Day
- The event must be held within the Northern Territory

Reporting:

- Provide a brief statement outlining the benefit of the event
- Provide 4 high resolution photos from the event that are approved to be used in future material
- Provide details on how Australia Day Council Northern Territory was acknowledged in the promotion of the events

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 November 2024

Agenda Reference:	9.1
Title:	Proposed change to Jabiru Rubbish Bin Collection
Author:	Dana Hewett, Council Services Manager, Jabiru

SUMMARY

This report will present a proposed change to the residential rubbish bin collection schedule in Jabiru.

RECOMMENDATION

THAT THE KAKADU WARD ADVISORY COMMITTEE received and noted the report entitled *Proposed change to Jabiru Rubbish Bin Collection*.

BACKGROUND

Currently, residential rubbish bins are collected each week as outlined below:

- Tuesday – Red lid bins collected.
- Wednesday – Yellow lid bins collected.
- Friday – Red bins collected.

This schedule is more frequent comparable to other local councils. The majority of regional councils collect red lid bins once per week and yellow lid bins once per fortnight.

Our current operational obligation as per the West Arnhem Regional Council Rates Declaration 2024/2025 is to provide a weekly collection per bin to each household.

COMMENT

Administration has determined to alter residential rubbish collection as follows:

- Tuesday – Red lid bins collected.
- Thursday – Yellow lid bins collected.

This change will be introduced after public notices are displayed in the town centre, emailed to Jabiru stakeholders, and posted on social media. This new schedule will be implemented prior to the end of the year, commencing Monday 16 December 2024.

Removing an extra rubbish truck run and aligning the days to Tuesday and Thursday will assist in reallocating resources and provide less wear and tear on WARC assets.

Moving forward with the establishment of the West Arnhem Regional Council Reduce, Reuse, Recycle Strategy it is anticipated that further reviews and streamlining of the Jabiru waste management system will take place in conjunction with the overall remediation of Jabiru.

LEGISLATION AND POLICY

West Arnhem Regional Council Rates Declaration 2023/24.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 November 2024

Agenda Reference:	9.2
Title:	KWAC20/2024: Parks Response to Concerns with Bats/Flying Foxes
Author:	Dana Hewett, Council Services Manager, Jabiru

SUMMARY

This report is in response to Action Item KWAC20/2024: Concerns raised with bats and subsequent request issues be escalated to Kakadu National Parks.

RECOMMENDATION

THAT THE COMMITTEE receive and note the report entitled *KWAC20/2024: Parks Response to Concerns with Bats/Flying Foxes*.

BACKGROUND

During the Kakadu Ward Advisory Committee meeting on 26 June 2024, Councilor Blyth raised concerns with bats and requested this be escalated to Kakadu National Parks.

COMMENT

Council Services Manager in Jabiru emailed the Country Section Manager and Parks Australia on 17 July 2024, requesting information and Parks position on the bats in the Jabiru Township. After a follow up, Parks provided the following response:

BACKGROUND INFO

<https://parksaustralia.gov.au/kakadu/discover/nature/animals/flying-fox/>

Black flying fox (*Pteropus alecto*) is native to Australia, PNG and Indonesia. It is not a threatened species. During the day, individuals reside in large roosts (colonies or 'camps') consisting of hundreds to tens of thousands of individuals. They sometimes share their roosts with the little red flying fox (*P. scapulatus*). In Kakadu NP they mainly roost in mangroves, paperbark swamps, and patches of rainforest. In Jabiru a relatively small number of the total park population hang out in and around the town, due largely to the high number of exotic (not native) fruiting and flowering trees.

ADVICE/STANCE ON FLYING FOX MANAGEMENT INTERVENTIONS

We do not support any attempt to disturb or move flying foxes from Jabiru and advise to leave the animals alone – hence do not undertake any management intervention.

The basis for this stance is:

- 1) they are native animals and apart of the rich flora and fauna in the national park; and
- 2) management interventions in other states have had unpredictable outcomes, some of which have been worse than intended. For example, at Melbourne Botanical Gardens a sustained and expensive campaign of repeated morning disturbance resulted in the camp shifting from the gardens to more sensitive areas nearby, including school grounds and hospital gardens.

LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2 Health and Safety

Staff and public safety is achieved via planning, education and training.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Flying fox _ Kakadu National Park [9.2.1 - 4 pages]

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Flying fox



Little red flying foxes hanging out. Photo: Paislie Hadley / CC BY-NC 2.0

Flying foxes are large, vegetarian bats that live in forested areas.

Kakadu is home to two flying fox species: the black flying fox and the little red flying fox.

Unlike many bats, flying foxes don't use echolocation to navigate. Instead, they rely on their excellent eyesight and sense of smell to locate food, travelling many kilometres every night.

Where to see it

During the day, flying foxes roost in large, noisy colonies located in mangroves, paperbark forests and monsoon rainforests.

If you look upwards at dusk, you might see them flapping through the sky as they head out to feed.


Behaviour

Flying foxes are very social animals. They call to one another constantly, so large colonies can get very loud.

Flying foxes fly up to 30 km a night in search of fruits and nectar. As they eat and travel, they spread seeds and pollinate many [native plant species](#), including paperbark trees. That means these raucous flying mammals play a role in making Kakadu's landscape the beautiful place it is.

Other names

- Scientific names: *Pteropus scapulatus* (little red flying fox) and *Pteropus alecto* (black flying fox)





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We acknowledge the Traditional Owners of country throughout Australia and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.

FOR THE MEETING 29 November 2024

Agenda Reference:	9.3
Title:	CSM Operations Report on Current Council Services
Author:	Dana Hewett, Council Services Manager, Jabiru

SUMMARY

This report will present the Kakadu Ward Advisory Committee with an update on council services provided in the Jabiru Township for the period of 01 September – 31 October 2024, as prepared and presented by Council Services Manager (CSM) Jabiru, Dana Hewett.

RECOMMENDATION

THAT THE KAKADU WARD ADVISORY COMMITTEE received and noted the report entitled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues / matters raised are to be discussed by the Kakadu Ward Advisory Committee members, as detailed in the report.

COMMENT

1. Recruitment

Currently recruiting for the following positions:

- Pool Officer – Permanent Part time – Advertising until filled.
- Mechanic – Full time – Applications close 13 November 2024.

Total number of vacancies	2
---------------------------	---

2. Administration Services

2.1. Administration

The Jabiru Council administration office was open from 8:30am – 4:30pm on each business day during the report period.

- The administration team have still been very thin on the ground in Jabiru, with staff off sick and covering staff on leave in communities.
- Relief Administrator 1 covered Travel and public notices when staff are on days off.
- The Jabiru Administration Manual is in the final stages and still growing.
- Administration Coordinator is hoping to update and complete a manual for the administration teams in communities to use.
- Administration Coordinator has been given more access within the admin areas of Magiq to update procedures as tasks change.
- Administration Coordinator has updated the instructions for Little Hotelier and advised all staff that use the program. This has been added to Magiq.
- Administration Coordinator conducted some training with the new CSM of Minjilang on Thursday 17 October 2024. Training covered Little Hotelier and Purchase orders.
- The Administration team are continuing to support communities with administration backfill and CSM’s with enquiries, Little Hotelier, Purchase Orders and other administrative tasks.

Relief Administration:

- Maningrida LPO cover – 26 August to 13 September 2024.
- Gunbalanya LPO cover – 26 September 2024.
- Maningrida LPO cover – 30 September to 18 October 2024.

2.2. Post Office

Post Office services are provided by Jabiru Council post and administration staff during normal business hours 9.00am – 5.00pm. Mail was received, sorted and dispatched each business day.

- The Post Office team collected \$505.55 in donations for the Guide Dogs, from the fundraising dog positioned on the front counter.
- The Post Office team have been working hard to increase sales, and merchandising is well presented and visually inviting.
- The front door of the Post Office was vandalised in the early hours of the morning of 17 October 2024. Repair is being coordinated and the matter is currently under police investigation.

Total postage received	9,852.90 kg
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2.3. Centrelink

The Jabiru Centrelink Office operates between 9.00am – 3.30pm each business day, closing for lunch between 12:30pm – 1.00pm.

- The Senior Centrelink Officer has been kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- The Senior Centrelink Officer assisted in cleaning duties while the cleaner was on annual leave 23 to 27 September 2024.
- Telstra has replaced the power pack to the modem in Centrelink so both the phones and computers are operational.
- The Administration Coordinator has received positive feedback about how the Senior Centrelink Officer has been performing in Centrelink.
- The Money Management team visited Jabiru 30 September to 03 October 2024.
- The Remote Services Australia team visited Jabiru 14 to 17 October 2024.

2.4. Cleaning

Scheduled cleaning of council assets has been completed as follows:

- Daily (Monday to Friday) – Council Offices, Plaza toilets, library, lake toilets and BBQ area.
- Twice a week – Post Office, Centrelink, Aged Care, Brockman oval, workshop office and toilets.
- Weekly – Magela oval amenities, basketball amenities, Town Hall, cleaning storeroom.
- Cleaner continues to clean residential properties prior to new staff occupying, as required.
- Cleaning of the Jabiru Childcare has been outsourced pending approval of the change of employment for the Services Assistant to go from casual to permanent part time which has been submitted.
- Tenancy cleans have been slowly getting completed within the cleaning work hours but are taking longer to complete with cleaner.

3. Wellbeing Services

3.1. Sport & Recreation

Youth, Sport and Recreation was generally open Monday to Friday running after school programs from 3:00pm until 4:30pm in October 2024.

- Services in September were limited due to staff availability.
- This service is well received and is a staple for many parents of Jabiru.
- YSR Staff are exploring the possibility of utilising the aged care vehicle for YSR activities during certain times and as such service delivery, particularly to outstations and service users that are less likely to be able to take part in the program in town will be serviced more regularly. This is under investigation to confirm whether WARC insurance will cover this.
- October's highlight was the Halloween celebrations at Djidbidjidbi College with Caulfield Grammar students assisting with the delivery of the event.

Attendance totals	268*
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*October statistics only, no data available for September 2024.



Halloween celebrations at Djidbidjidbi College with Caulfield Grammar was a highlight for this reporting period.

3.2. Aquatic Centre

The Aquatic Centre was open as follows from July 2024, Monday, Wednesday, Saturday, Sunday and Public Holidays 1.30pm – 6.30pm; Tuesday 1.30pm – 6.00pm. Pool is currently closed each Thursday and Friday until further notice, due to staff availability.

- Wet Season early morning sessions did not commence on during October this year. There has been some community feedback requesting these hours and we are investigating opportunities to deliver.
- Pool Officer position remains vacant – new PD drafted for approval which will assist in attracting candidates.

- Works crew maintaining Pool Chlorine dosing on Thursdays and Fridays.
- Pool Shade sail, 6 monthly maintenance completed – weather conditions more favourable for deployment.
- Attendances – lower attendances due to Pool Closure each Thursday and Friday.
- Pool EFTPOS machine was not working during part of October. The WARC finance team were pro-active in their assistance to obtain a new machine.
- Aqua Fitness currently only one session per week due to the two day per week closure.
- Jabiru Under Water Hockey, attendances are remaining constant for both juniors and adults in the community.
- Aquatic Walking Group – no attendances to date.
- Jabiru Area School (JAS) successfully completed their LTS program and annual School Swimming Carnival on 12 September 2024.
- Jabiru Community Christmas Party will be held on Sunday 24 November 2024.

Attendance totals	2,211
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3.3. Library

The library operates Monday to Friday, 10:30am – 4:30pm, on each business day during the report period, with exceptions noted below.

- 02-04 September 2024 – reduced opening hours to 10.30am to 1.30pm due to staffing availability
- 09-11 September 2024 – reduced opening hours to 10.30am to 1.30pm due to staffing availability
- 22-23 October 2024 – Closed due to Sorry Business.
- 20 September 2024 – STARS attended the library for contact time accessing the Lego and computers.
- 24 September 2024 – Meeting room utilised by a patron.
- 27 September 2024 – Northern Territory Libraries visited the library.
- 10 October – Community Events Forum held at library.
- Increased after school attendance, Friday afternoon movie and popcorn activity held twice in October.
- School holiday programs undertaken at library. Week 1 celebrated Bird Week. Solid attendance for the two weeks with 161 children attending during the period.
- A box of apples for the School Holiday Program was dropped off for children at the library by Oz Harvest.
- Planning for January 2025 School Holiday Program.
- Opening hours for the two months was 225 hours.

Attendance totals	931
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3.4. Early Learning

The childcare centre operated Monday to Friday, 7:30am – 5:00pm.

- 03 September 2024 – The centre held a Father's Day event with a breakfast for Dads and a takeaway 'smoko'. This was well-received by families, helping strengthen community ties.
- The Childcare Centre continued to face significant staffing challenges in early October. As a result, the Centre was not open to accept children for two weeks; from Monday 7 October to Friday 18 October. The decision was made to ensure the health and safety of the children, as well as to confirm compliance with regulations when the service re-opened.
- During the two weeks the centre was closed, available staff worked hard setting up rooms, completing extra planning, cleaning, organising and reflecting on how they could make things the best they could for children and families. They engaged in additional Work Health and Safety

and Abecedarian workshops, (Abecedarian approach places a priority on high-quality adult-child interactions). Staff refreshed everyday important health and hygiene practices and procedures, including hand washing, nappy change, nose blowing and sun safety. The garden beds were filled with soil, ready for the children to commence gardening. Each room door was painted with its name in Kunwinjku and a diagram of the relevant animal (gecko, possum or barramundi). The centre was sprayed for mosquitoes, all the air conditioners were serviced and ceiling fans cleaned. The Centre looked fresh and clean when it welcomed families back on Monday 21 October.

- The centre welcomed three new staff, one full time and two casual educators. They participated in many of the training sessions to be ready when the children returned.
- Savry Che, an Educator Assistant at Jabiru Childcare, completed her Certificate 3 in Early Childhood Education and Care and is now a qualified educator as of 14 October 2024. Savry invested her own time to complete this qualification earlier than expected.
- A massive thanks to Sian Smith who is normally a Group Leader and has stepped up as Childcare Centre Manager for four weeks until the new manager arrives.
- We farewelled Jessica Powell, the previous centre manager who was a much liked and respected member of the team, always advocating for the children and staff.

Forward Planning:

- The Centre and its staff are looking forward to welcoming the new Childcare Centre Manager and Educational Leader (2IC) on Monday 11 November.
- Increase Indigenous participation for 3–5-year-olds, with the hope to increase bookings for Wednesday and Thursdays.
- Collaborate with ALPA men’s activities to improve the outside yard.

Operational Days	34
Bookings totals	640
Attendance totals (86.25%)	522



Early Childhood Educator - Assistant Jabiru successful obtain Certificate 3 in Early Childhood Education and Care.

3.5. Aged Care

Aged Care services operate from 09.00am – 3.00pm each business day. The usual services provided to clients continue to include meal deliveries, domestic assistance, transport and social support.

- The Community Care clients continue to often be away visiting family and one client spent some time in hospital during this reporting period.
- The Kakadu team regularly deliver breakfast and lunch meals to 5-6 clients in Aged Care.
- Domestic House Cleaning for one client has recommenced per family request.

Total meals provided	251
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*44 NDIS meals and 247 meals for HCP and CHSP.

3.6. Disability Care

The Jabiru council team are the community connectors and coordinator of services under the National Disability Insurance scheme (NDIS) and operates from 09.00am – 3.00pm each business day. Services provided are as follows:

- Meals, personal care, household tasks, transport and social support.
- The Kakadu team currently deliver breakfast and lunch to one NDIS client. Due to his location, he receives lunch and breakfast for the following day when lunch is delivered.
- Focus is connecting and client growth over the next few months.

Total number of NDIS participants	1
-----------------------------------	---

4.1. Parks and Open Space

The community is generally clean and tidy, which lead to Jabiru township to receive a 4-star rating from Keep Australia Beautiful. Daily tasks undertaken during the reporting period.

- The works crew continued with regular tasks around the township including mowing, cleaning laneways, tree removal, watering ovals and parklands.
- Bore 3 Access Road graded.
- Fire break around sprinkler farm graded.
- Transported container of furniture for Tenancy from Jabiru to Gunbalanya.
- 12 September – Put up WARC marquees at the pool for the Jabiru Area School (JAS) Swimming carnival.
- Removed fire damaged tree at Lake.
- Removed two garden beds at the Town Plaza in preparation of grassing the area.
- 03 October – Four works crew undertook Dog Handling Course in Jabiru.
- One of the pumps at the sewer ponds is in fault and won't start, repair being investigated.
- Drains were cleaned out around bore line breathers leading from bores to town.
- Cleaned out drains around the sewerage ponds to minimise storm water running into the ponds.
- Repaired irrigation leak at the pool.
- Assisted contractor in repairing irrigation leak and fault at Brockman oval. Solenoid valve cleaned off to shut off irrigation automatically.

4.2. Roads

Road repairs have continued across the community.

- The below ongoing issues will hopefully be identified in the investigation into the Storm Water system by DIPL. This report is overdue. Once DIPL have reviewed the report they will pass on to WARC.
 - Lewis place needs drain to be unblocked as this causes flooding in Auld place during wet season.
 - Drain on corner of Calvert crescent and Civic drive needs to be cleared and potentially modified. There are a lot of tree roots inside the pipework contributing to flooding when the lake level rises, and the drain cannot flow into the lake.

4.3. Waste

The landfill site operated between Monday to Friday, 7.00am – 3.30pm with no disruption to service.

- The NT EPA inspected Jabiru landfill on 6 June and the team worked exceptionally hard completing improvements under the guidance of the Resource and Waste Coordinator. Batteries and tyres were removed and transported to Darwin. Earthworks were completed and temporary improved signage erected, pending permanent signage arriving. Fire breaks around the tyre storage area were established.

4.4. Plant and equipment

The Jabiru Mechanic has supported other communities as per below:

- 29 July - 02 August 2024 – Warruwi community.
- 19-30 August 2024 – Warruwi community.

5.1. Power

- Streetlight audits are completed each month.
- Backup generators run weekly, and data recorded on checklist.
- CSM has contacted the contractor out of Darwin to obtain a quote to attend Jabiru and correct timers and undertake repairs.

5.2. Water

- Telemetry upgrade: Contractor has completed Telemetry upgrade and is attending Jabiru 14 November to train staff.
- Bore 2 is tripping and may be related to the sluice valve or non-return valve. Investigations underway. Currently using Bore 1 and Bore 3.
- Consultant has completed the annual report on the drinking water in Jabiru. This same consultant completed a report in 2023 and this report is used to send to stakeholders when there are complaints around the quality of Jabiru's drinking water. Report states that all water sample analytes conform to the relevant Australian Drinking Water health-based guideline values. The water exhibits slightly elevated hardness and falls into the increasing scale-forming category as defined by the aesthetic guidelines of the Australian Drinking Water Guidelines.
- Consultant has completed Risk Based Drinking Water Management Report to support business cases for upgrades and grants, pending the new Safe Drinking Water Legislation that is being drafted.

5.3. Sewerage

- Sewerage Remediation project funded by the Commonwealth is continuing and relationships have been built between WARC and the contractor, JN Mousellis.
- There have been ongoing issues which have been reported to DLI, formerly DIPL, for rectification:
 - Sewerage Ponds: Issues with both pumps. Outlet pipe not securely connected to pump 2 and not sealing properly. Soft Starter not set correctly. Pump 1 will not start and consistently trips the circuit breaker.
 - Sewerage Sprinkler Farm is not draining correctly and washing away the retaining wall at the lower end of the farm.
 - Aurora Pumping Station was not in scope of the sewerage remediation project but requires new seals.

Regular tasks continued as follows:

- Sewage lift pump checked daily, and data recorded on checklist.
- Grids and filters for sewage and sprinkler farm cleaned weekly.
- Unlocked dump point for contractors.

6.1. Scheduled Servicing

Many repair tasks completed for Tenancy team, and tasks for Jabiru Operations.

- Trades Officer attended other WARC communities to undertake tenancy repairs:
 - 09-11 September 2024 – Attended Maningrida.
 - 12-13 September 2024 – Attended Warruwi.
 - 21 October 2024 – Drove to Gunbalanya to drop off pool car and pick up another car to be sent to Darwin for repair.
 - 24 October 2024 – Attended Gunbalanya to undertake staff housing maintenance.
 - 28 October 2024 – Attended Gunbalanya with tilt tray to collect vehicles for auction to be housed in Jabiru.

7.1. Projects

- Current
 - DIPL Sewer System Upgrade: Awarded to JN Mousellis from Darwin, project continuing.
 - DIPL Landfill Investigations: Contractor, Jacobs, should have completed investigative works, report to follow.
 - Jabiru Town Plaza Revitalisation: Initial grant money expended, Department of Chief Minister and Cabinet working with relevant stakeholders for additional funding for stage 2. Stage 1 purchased a giant toy box and toys, soft furnishings, mats and umbrellas – these will be brought out by different organisations in the town centre each day of Dry Season. The toy box will be chained somewhere and padlocked, to be opened each morning. Purchases are in a room in the Community Hall.
 - Grandstands at Brockman oval completed – funded by the Rio Tinto Social Infrastructure funding.
 - Consultant has completed a report around the current Jabiru Water Treatment Plant Compliance and Recommendations. This report is to be reviewed internally and may be used to support business cases and grant opportunities.
- Future
 - A Safe Drinking Water Act is currently being drafted, which will impact how Jabiru manages water. A Safe Drinking Water Management Plan (SDWMP) will need to be developed. Council will require upgrades to infrastructure to comply.
 - DLI have received the report on Jabiru's Storm water assessment. Once this is reviewed, it will be passed on to WARC.





New grandstands at Brockman Oval

7.2. Community meetings and events

- 05 September 2024 – Catch up between CSM Jabiru and Chief Operating Officer of Gundjehmi Aboriginal Corporation (GAC).
- 12 September 2024 – Jabiru Service Delivery Committee Meeting.
- 13 September 2024 – Kakadu Ward Advisory Committee (KWAC) meeting.
- 27 September 2024 – Attended a meeting facilitated by Department of National Parks regarding HPAI (Bird Influenza). Australia is the only continent where this has not yet been found.
- 04 October 2024 – 2024-25 High Risk Weather Season Preparedness Briefing for Local Governments – Facilitated by National Coordination Mechanism.
- 10 October 2024 – Jabiru Community Events Forum.
- 10 October 2024 – Jabiru Service Delivery Committee Meeting – Facilitated by Department of Chief Minister and Cabinet, Jabiru Futures Division.
- 16 October 2024 – Town Square Revitalisation Meeting – Facilitated by Department of Chief Minister and Cabinet, Jabiru Futures Division and Jabiru Property Services.
- 17 October 2024 – Catch up, CSM and GAC COO.
- 18 October 2024 – Forward Planning between WARC and Clontarf.
- 23 October 2024 – Visit to Djidbidjidbi College to introduce new Wellbeing Services Coordinator to Caulfield Grammar staff.
- 23 October 2024 – Northern Regional Emergency Committee Meeting – Facilitated by Assistant Commissioner of Northern Territory Police Force.
- 31 October 2024 – Catch up, CSM and GAC COO.

Total number of meetings and events attended by the CSM	1
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7.3. Community Key Focus Areas

Jabiru remediation projects, transition of Jabiru to Tourism town:

- Sewer Ponds;
- Stormwater & Sewage Network;
- Low Level Water Tank;
- Jabiru Landfill;
- Parks road lease and remediation; and
- Updating of Jabiru bylaws.

LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 November 2024

Agenda Reference:	9.4
Title:	Proposed new opening hours for Jabiru Licensed Post Office
Author:	Leanne Johansson, Business Development Manager

SUMMARY

This report notes upcoming new opening hours for the Jabiru Post Office to align with community needs.

RECOMMENDATION

THAT THE COMMITTEE receive and note the report titled *Proposed new opening hours for Jabiru Licensed Post Office*.

BACKGROUND

West Arnhem Regional Council (WARC) holds the contract to deliver Australia Post services in Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi. WARC and Australia Post are conducting a review of the services and payments received for same.

An early outcome of the review was to assess the opening hours of each of the Post Office services. Jabiru Licensed Post Office is currently open from 9.00 am to 5.00 pm, Monday to Friday. Post Office staff reviewed the number of customers that use the service each day, noting peak traffic times.

COMMENT

It was determined that in Jabiru the hours from 9.00 am to 10.30 am are very quiet. Between 12.00 pm and 2.00 pm are busy as workers from other businesses attend the post office during their lunch hours. From 4.30 pm to 5.00 pm is also busy as this is when people employed at the mine can attend the Post Office. All other times between 10.30 am and 4.30 am are steady with customers.

WARC requested approval to change the Jabiru opening hours to 10.30 am to 5.00 pm. Australia Post has advised WARC that it may change to these opening hours within our current operating contract.

FINANCIAL IMPLICATIONS

Changing the opening hours of the Jabiru Licenced Post Office to 10.30 am to 5.00 pm will reduce the costs of operating the Post Office with minimal effects on customers and the income of the Post Office.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 29 NOVEMBER 2024

Agenda Reference:	9.5
Title:	Jabiru Landfill EPA License Final Report
Author:	Sara Fitzgerald, Waste and Resource Coordinator

SUMMARY

This report is to provide an update Kakadu Ward Advisory Committee regarding the non-compliance matters raised during the recent inspection of the Jabiru Landfill, EPA license EPL351.

RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report titled *Jabiru Landfill EPA License Final Report*.

BACKGROUND

Following an inspection of the Jabiru Landfill site, (tabled in the July Confidential Ordinary Council meeting), the NTEPA has advised of 15 instances of non-compliance with EPL351 Environmental Protection License held by Jabiru Landfill.

COMMENT

The NTEPA issued Council an official warning of noncompliance to the license for Jabiru Landfill (EPL351). Council addressed the non-compliance items by action or commitments made. A close out audit inspection by NTEPA was completed on Monday 4 November 2024.

The NTEPA welcomed Council's commitment to rectify previously identified non-compliances with EPL351 and improve environmental outcomes at the Jabiru Waste Management Facility. Council was invited to make submissions about the observations noted in the NTEPA report (refer attached).

The NTEPA representative made a comment about the focus on working with Council to make improvements, rather than imposing penalties for non-compliance. They also encouraged Council to provide good news stories for NTEPA to share regarding circular economy and waste reduction in remote communities.

LEGISLATION AND POLICY

Environmental license EPL351.

FINANCIAL IMPLICATIONS

Any potential liability for penalties imposed due to non-compliance has been overcome.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.3 Waste and Water Management

Deliver environmentally and economically sound solid waste, water and sewerage services.

ATTACHMENTS

1. EPL355 Non-compliance Response Document Close-out report [9.5.1 - 14 pages]

EPL351 - Jabiru Landfill

Response Document to Inspection Report



Prepared for: NTEPA
Prepared by: Sara Fitzgerald
Position: Waste and Resource Coordinator
Date: October 2024

Statement

The West Arnhem Regional Council is committed to improving waste management practices and enhancing our landfill sites across the region. We acknowledge our non-compliance to the conditions of EPL351 and this document seeks to provide evidence of rectification works completed up to October 2024.

In the period since the EPL351 has been issued, Jabiru Landfill has seen exceptional circumstances that have contributed to non-compliance, including 32 complete building demolitions (minus hazardous waste), and contraction of available resource levels. To regain compliance to the conditions of EPL351 West Arnhem Regional Council has demonstrated its commitment to upholding our environmental obligations through most effective use of limited funding to regain compliance. This report details each non compliance issue, and the corrective actions taken to regain and maintain compliance into the future.





COMPLIANCE ITEM 1:

EPL351 Condition 4.1: The licensee must display the environment protection licence number issued under the WMPC Act, and

COMPLIANCE ITEM 2:

Condition 4.2: The licensee must display 24 hour emergency contact details.

#	REQUIREMENT	OBSERVATIONS	ASSESSMENT	EVIDENCE
1.	EPL351 Condition 4: The licensee must cause clear and legible signage, in English, to be displayed in a prominent location at each public entrance to the premises that includes the following details: 4.1: environment protection licence number issued under the WMPC Act;	Signage at the entrance to the landfill does not show the EPL number	NON-COMPLIANT	
2.	EPL351 Condition 4: The licensee must cause clear and legible signage, in English, to be displayed in a prominent location at each public entrance to the premises that includes the following details: 4.2: 24 hour emergency contact details.	Signage at the entrance to the landfill does not show the emergency contact details	NON-COMPLIANT	

Corrective actions

Interim

Temporary signage has been installed at the landfill to meet compliance obligations while awaiting new signage.

Long Term

Permanent signage has been ordered that will maintain compliance and will be installed as soon as it arrives. The condition of compliance for the signage will be added to the operational plan for future reference.

Evidence



COMPLIANCE ITEM 3:

EPL351 Condition 5: The licensee must cause a copy of this licence to be available for inspection by any person, in hard copy form, at the premises.

#	REQUIREMENT	OBSERVATIONS	ASSESSMENT	EVIDENCE
3.	EPL351 Condition 5: The licensee must cause a copy of this licence to be available for inspection by any person, in hard copy form, at the premises.	Sara Fitzgerald (Waste and Resource Coordinator) advised officers over the phone during the inspection that a hard copy of the licence is not kept at the gatehouse.	NON-COMPLIANT	N/A

Corrective actions

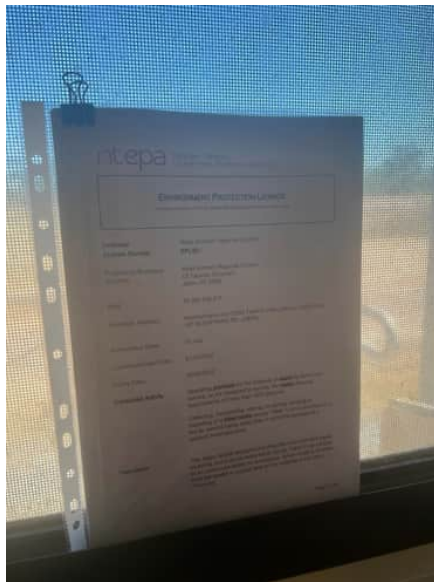
Interim

License is now stored in the landfill gatehouse with staff aware of its location.

Long Term


License will continue to be stored at the landfill gatehouse with newly inducted staff made aware of its location.

Evidence



COMPLIANCE ITEM 4:

EPL351 Condition 17: The licensee must not exceed any of the storage limits specified in Table 3.

#	REQUIREMENT	OBSERVATIONS	ASSESSMENT	EVIDENCE								
4.	<p>EPL351 Condition 17: The licensee must not exceed any of the storage limits specified in Table 3.</p> <p>Table 3 - Storage Limits</p> <table border="1"> <thead> <tr> <th>Listed Waste</th> <th>Limit</th> </tr> </thead> <tbody> <tr> <td>Used Lead Acid Batteries*</td> <td>4500 kg</td> </tr> <tr> <td>Tyres</td> <td>50 m3</td> </tr> <tr> <td>Waste oils</td> <td>2000 L</td> </tr> </tbody> </table> <p>*The equivalent of 4 pallets packed in accordance with the ABRI Packaging Standard for ULAB. One pallet of ULAB stacked up to a maximum of 3 layers and does not exceed a maximum weight of 1500 kg.</p>	Listed Waste	Limit	Used Lead Acid Batteries*	4500 kg	Tyres	50 m3	Waste oils	2000 L	<p>Officers observed three locations of ULABs:</p> <ol style="list-style-type: none"> 1. Behind the green waste area (as per photos) - 8 wooden pallets containing approximately 150-200 batteries and a further 40-50 directly on the ground and most covered in vegetation. 2. Adjacent to the tyre storage area - Officers were unable to estimate the number of batteries due to heavy weed cover. The batteries that could be seen were not on pallets. 3. Adjacent to the waste oil storage - several batteries on the ground 	NON-COMPLIANT	
Listed Waste	Limit											
Used Lead Acid Batteries*	4500 kg											
Tyres	50 m3											
Waste oils	2000 L											

Corrective actions

Interim

All batteries were collated and packed according to ABRI packaging standards and have been transported to Darwin with a licensed contractor.

Long Term

- West Arnhem Regional Council has applied for amendment to license to facilitate transport of ULAB*.
- ULAB are to be stored directly on a pallet and packed for transport. Once pallet is full they will be transported to Darwin for recycling
- Council will purchase ULAB* transport container for the storage and transport of batteries when funds are available.


* ULAB is Used Lead Acid Battery

Evidence



COMPLIANCE ITEM 5:

EPL351 Condition 18: The licensee must handle listed waste ULAB (in the form of 'acidic solutions or acids in solid form' and 'lead, lead compounds') in accordance with the Australian Battery Recycling Initiative (ABRI) Packaging Standard for ULAB*.

#	REQUIREMENT	OBSERVATIONS	ASSESSMENT	EVIDENCE
5.	EPL351 Condition 18: The licensee must handle listed waste ULAB (in the form of 'acidic solutions or acids in solid form' and 'lead, lead compounds') in accordance with the Australian Battery Recycling Initiative (ABRI) Packaging Standard for ULAB.	As Section 4 above.	NON-COMPLIANT	

Corrective actions

Interim

All batteries were collated and packed according to ABRI packaging standards to await transport. these were then transported to Darwin with a licensed contractor.

Long Term

- West Arnhem Regional Council has applied for amendment to license to facilitate transport of ULAB*.
- ULAB are to be stored directly on a pallet and packed for transport. Once pallet is full they will be transported to Darwin for recycling
- Council will purchase ULAB* transport container for the storage and transport of batteries when funds are available.


* ULAB is Used Lead Acid Battery

Evidence



COMPLIANCE ITEM 6:

EPL351 Condition 19: The licensee must not exceed any of the tyre stack limits specified in Table 4.

#	REQUIREMENT	OBSERVATIONS	ASSESSMENT	EVIDENCE										
6.	<p>EPL351 Condition 19: The licensee must not exceed any of the tyre stack limits specified in Table 4.</p> <p>Table 4 - Tyres Stack Limits</p> <table border="1"> <thead> <tr> <th>Tyre stack</th> <th>Limit</th> </tr> </thead> <tbody> <tr> <td>Height</td> <td>2 m</td> </tr> <tr> <td>Length</td> <td>5 m</td> </tr> <tr> <td>Width</td> <td>5 m</td> </tr> <tr> <td>Slope</td> <td>45°</td> </tr> </tbody> </table>	Tyre stack	Limit	Height	2 m	Length	5 m	Width	5 m	Slope	45°	<p>Tyres were stored in a bay with the pile being approximately 20 m x 30 m with an average depth of 1 m.</p>	<p>NON-COMPLIANT</p>	
Tyre stack	Limit													
Height	2 m													
Length	5 m													
Width	5 m													
Slope	45°													

Corrective actions

Interim

All tyres without rims were transported to Darwin with a licensed contractor.

Long Term


- West Arnhem Regional Council has applied for amendment to the license to facilitate transportation of tyres
- Tyres are to be stored directly on a pallet and packed for transport. Once the pallet is full, they will be transported to Darwin for recycling
- When funds allow, Council will purchase a tipping skip bin for tyres so they can be stored in the segregation bay. This will facilitate easy moving of tyres in case of fire.

Evidence



COMPLIANCE ITEM 7:

6EPL351 Condition 20: The licensee must maintain a 10 metre wide firebreak around the boundary of the tyre stockpile area.

#	REQUIREMENT	OBSERVATIONS	ASSESSMENT	EVIDENCE
7.	EPL351 Condition 20: The licensee must maintain a 10 metre wide firebreak around the boundary of the tyre stockpile area.	Three sides of the tyre stockpile bay were clear of vegetation. Vegetation was present in the adjacent bay where batteries were stored. Vegetation was also observed growing over the tyre stockpile.	NON-COMPLIANT	

Corrective actions

Interim

Tyre stocks have been greatly reduced and remaining tyres have been cleared of any vegetation and fire breaks reestablished.

Long Term



- West Arnhem Regional Council will maintain the necessary 10 meter fire break around the storage area

Evidence



COMPLIANCE ITEM 8:

EPL351 Condition 22: The licensee must ensure that all materials that are likely to cause environmental harm are handled and stored in areas with a containment system in accordance with the relevant Australian Standard. Where no relevant Australian Standard exists, the containment system must be sized to contain 110% of the volume of the largest container within the area.

#	REQUIREMENT	OBSERVATIONS	ASSESSMENT	EVIDENCE
8.	EPL351 Condition 22: The licensee must ensure that all materials that are likely to cause environmental harm are handled and stored in areas with a containment system in accordance with the relevant Australian Standard. Where no relevant Australian Standard exists, the containment system must be sized to contain 110% of the volume of the largest container within the area.	Waste cooking oil and unused motor oil containers were stored on bare ground near the putrescible waste dumping area. Waste motor oil was stored in bund rather than IBCs over a bund.	NON-COMPLIANT	 

Corrective actions

Interim

Excess oil was transferred to oil storage container. Cover was reestablished on waste oil storage and bunds were emptied of all liquid. Licensed contractor emptied the bund and oil storage and removed from site.

Long Term


- A pallet has been supplied next to the waste oil for container drop off
- Will be regularly monitored for compliance to safe storage

Evidence



COMPLIANCE ITEM 9:

Condition 23: The licensee must segregate waste received or generated at the premises in clearly designated areas for recycling, re-use or disposal.

#	REQUIREMENT	OBSERVATIONS	ASSESSMENT	EVIDENCE
9.	EPL351 Condition 23: The licensee must segregate waste received or generated at the premises in clearly designated areas for recycling, re-use or disposal.	Lack of signage in drop off bays for clear segregation of waste as per layout of landfill.	NON-COMPLIANT	

Corrective actions

Interim

Temporary signage has been implemented for drop off bays to segregate waste.

Long Term


- Permanent Signage has been ordered, and will be installed on arrival.
- Council will purchase appropriate skip bins for the segregation bays when funds allow.

Evidence



COMPLIANCE ITEM 10 AND 12 :
EPL351 Condition 24: The licensee must ensure that litter:

24.1 is contained within the boundary of the premises;
 24.3 does not accumulate along the boundary of the premises.

#	REQUIREMENT	OBSERVATIONS	ASSESSMENT	EVIDENCE
10.	EPL351 Condition 24: The licensee must ensure that litter: 24.1 is contained within the boundary of the premises;	Small amounts of litter was outside of the premises.	NON-COMPLIANT	

Corrective actions

Interim

Litter inspection has been made a standard daily procedure with resource support being made available for these actions

Long Term


- More emphasis on correct landfill cover has been made in operational plans to prevent litter.
- Inspection reports to be monitored by Works Supervisor.

Evidence



COMPLIANCE ITEM 11:

EPL351 Condition 24: The licensee must ensure that litter: 24.2 is not deposited or allowed to accumulate in stormwater drain(s), water or leachate dam(s)

#	REQUIREMENT	OBSERVATIONS	ASSESSMENT	EVIDENCE
11.	EPL351 Condition 24: The licensee must ensure that litter: 24.2 is not deposited or allowed to accumulate in stormwater drain(s), water or leachate dam(s)	Large amounts of litter in water.	NON-COMPLIANT	

Evidence



Corrective actions

Interim

Litter inspection has been made a standard daily procedure with resource support being made available for these actions.


Long Term

- More emphasis on correct landfill cover has been made in operational plans to prevent litter.
- Contractor engaged to perform earthworks to improve large area where leachate accumulates.
- Inspection reports to be monitored by Works Supervisor.



COMPLIANCE ITEM 13:

EPL351 Condition 28: The licensee must cover waste in accordance with the NT EPA Guidelines for the Siting, Design and Management of Solid Waste Disposal Sites in the Northern Territory.

#	REQUIREMENT	OBSERVATIONS	ASSESSMENT	EVIDENCE
13.	EPL351 Condition 28: The licensee must cover waste in accordance with the NT EPA Guidelines for the Siting, Design and Management of Solid Waste Disposal Sites in the Northern Territory.	No evidence of recent cover material on or over waste	NON-COMPLIANT	

Corrective actions

Interim

Progressive rectification actions are being taken to cover exposed landfill face as and when suitable fill becomes available.

Long Term



- More emphasis on correct landfill cover has been made in operational plans to prevent litter.
- Limiting access to landfill face is being progressed to ensure better oversight by the landfill operator
- Minimising exposed operational landfill face to reduce the quantity of soil for cover required .

Evidence



COMPLIANCE ITEM 14 & 15:

EPL351 Condition 29: The licensee must ensure that all leachate is managed in accordance with the NT EPA Guidelines for the Siting, Design and Management of Solid Waste Disposal Sites in the Northern Territory, and Condition 30: The licensee must ensure that neither leachate nor water pond on the surface of the landfill.

#	REQUIREMENT	OBSERVATIONS	ASSESSMENT	EVIDENCE
14.	EPL351 Condition 29: The licensee must ensure that all leachate is managed in accordance with the NT EPA Guidelines for the Siting, Design and Management of Solid Waste Disposal Sites in the Northern Territory.	A large pit immediately behind putrescible waste disposal area contained a dark coloured water consistent with leachate (colour and odour). No lined leachate pond was present as per the layout attached to EPL351 and the Environmental Management Plan listed in Table 2 of EPL351.	NON-COMPLIANT	
15.	EPL351 Condition 30: The licensee must ensure that neither leachate nor water pond on the surface of the landfill.	As Section 14 above	NON-COMPLIANT	

Corrective actions

Interim

Rectification earthworks has been completed to improve site drainage and management of leachate by evaporation. has been updated to reflect this.

Long Term

- The Environmental Management Plan (EMP) for the site has been updated to include leachate management by evaporation until such time as funds allow a full remediation.

Evidence



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 29 NOVEMBER 2024

Agenda Reference:	10.1
Title:	Kakadu Ward Advisory Committee Member Questions
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The purpose of this report is to give Kakadu Ward Advisory Committee Members a forum in which to table items they wish to be debated.

Committee Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE COMMITTEE recorded for action the following questions from Members.

ATTACHMENTS

Nil

11 NEXT MEETING

12 MEETING DECLARED CLOSED