



WEST ARNHEM REGIONAL COUNCIL AGENDA

**GUNBALANYA LOCAL AUTHORITY
WEDNESDAY, 27 NOVEMBER 2024**



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Gunbalanya on Wednesday 27 November 2024 at 10:00 am.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING.....	4
2	PERSONS PRESENT.....	5
3	APOLOGIES AND ABSENCES	5
3.1	Apologies, Leave of Absence and Absence Without Notice	5
4	ACCEPTANCE OF AGENDA	6
4.1	Acceptance of Agenda	6
5	DECLARATION OF INTEREST OF MEMBERS OR STAFF	7
5.1	Disclosure of Interest of Members or Staff.....	7
6	CONFIRMATION OF PREVIOUS MINUTES	8
6.1	Confirmation of Local Authority Meeting Minutes.....	8
7	DEPUTATIONS AND PRESENTATIONS	15
7.1	NT Police - Law and Order Update.....	15
8	ACTION REPORTS.....	16
8.1	Finance Report to October 2024.....	16
8.2	Review of Action Items	28
8.3	Animal Management Program.....	36
8.4	Proposal to Develop By-Laws for Gunbalanya Community	38
8.5	Australia Day Event 2025	40
9	RECEIVE AND NOTE REPORTS.....	44
9.1	CSM Operations Report on Current Council Services	44
10	LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE.....	50
10.1	Local Authority Member Questions with or without Notice	50
11	NEXT MEETING	51

Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 27 NOVEMBER 2024

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is to table, for the Gunbalanya Local Authority record, any apologies, and requests for leave of absence received from Authority members, as well as record any absence without notice for the meeting held on 27 November 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Notes the absence of ...
2. Notes the apology received from
3. Determines ... are absent with permission of the Council.
4. Determines ... are absent without permission of the Council.

COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 27 NOVEMBER 2024

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Agenda papers are presented for acceptance at the Gunbalanya Local Authority meeting held on 27 November 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Gunbalanya Local Authority meeting held on 27 November 2024.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities
Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting
Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 27 NOVEMBER 2024

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received the declarations of interest as listed for the Gunbalanya Local Authority meeting held on 27 November 2024.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR	6	FOUNDATIONS	OF	GOVERNANCE
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical		and		transparent.
Goal	6.4		Risk	Management
The monitoring and minimisation of risks associated with the operations of Council.				

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 27 NOVEMBER 2024

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

Unconfirmed minutes from the 11 September 2024 Gunbalanya Local Authority meeting are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY adopted the minutes of the 11 September 2024 Gunbalanya Local Authority as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR **6** **FOUNDATIONS** **OF** **GOVERNANCE**
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.
Goal **6.3** **Council** **and** **Local** **Authorities**
Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Unconfirmed Gunbalanya Local Authority Meeting Minutes - 11 September 2024 [6.1.1 - 6 pages]



Minutes of the West Arnhem Regional Council Gunbalanya Local Authority
Wednesday, 11 September 2024 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Andy Garnarradj declared the meeting open at 10:32 am, welcomed all in attendance and did an Acknowledgement of Country.

APPOINTED MEMBERS PRESENT

Chairperson	Andy Garnarradj
Member	Henry Yates
Member	Evonne Gumurdul
Member	Maxwell Garnarradj
Member	Grant Nayinggul
Provisional Member	Nicodemus Nayilibidj

ELECTED MEMBERS PRESENT

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Gabby Gumurdul

STAFF PRESENT

Chief Executive Officer	Andrew Walsh
Governance Advisor	Jasmine Mortimore
General Manager Technical Services (acting)	Clem Beard

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

GUN31/2024 RESOLVED:
On the motion of Chairperson Garnarradj
Seconded Member G Nayinggul

THAT THE LOCAL AUTHORITY

1. Notes the absence of Cr Otto Dann, Cr Donna Nadjamerrek, Connie Nayinggul, Kenneth Mangiru, Cr Gabby Gumurdul .
2. Notes the apology received from Cr Otto Dann, Cr Donna Nadjamerrek, Connie Nayinggul, Kenneth Mangiru.
3. Determines Cr Otto Dann, Cr Donna Nadjamerrek, Connie Nayinggul, Kenneth Mangiru are absent with permission of the Authority.; and
4. Approve the provisional membership for Nicodemus Nayilibidj to join the Gunbalanya Local Authority.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

Cr Gumurdul joined the meeting at 10:39am

The Local Authority considered a report on Acceptance of Agenda.

GUN32/2024 RESOLVED:
On the motion of Chairperson Garnarradj
Seconded Member Nayilibidj

THAT THE LOCAL AUTHORITY accepts the agenda papers as circulated for the Gunbalanya Local Authority meeting held on 11 September 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

GUN33/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Chairperson Garnarradj

THAT THE LOCAL AUTHORITY receives no declarations of interest as listed for the Gunbalanya Local Authority meeting held on 11 September 2024.

CARRIED

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

GUN34/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member G Nayinggul**

THAT THE LOCAL AUTHORITY adopts the minutes of the 9 July 2024 Gunbalanya Local Authority as a true and correct record.

CARRIED

7 DEPUTATIONS AND PRESENTATIONS

Agenda Reference:	7.1
Title:	NT Health - Community Alcohol Plan
Author:	Jasmine Mortimore, Governance Advisor

Meeting broke for lunch at 11:25am and recommenced at 11:41am
The Local Authority considered a report on NT Health - Community Alcohol Plan.

GUN35/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Gumurdul**

THAT THE LOCAL AUTHORITY:

1. Notes the presentations on Community Alcohol Plan by NT Health; and
2. Thanks presenter Sofia Mcpherson from NT Health.

CARRIED

Agenda Reference:	7.2
Title:	Aboriginal Peak Organisation Northern Territory - Aboriginal Education Steering Committee
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Aboriginal Peak Organisation Northern Territory - Aboriginal Education Steering Committee.

GUN38/2024 RESOLVED:

**On the motion of Mayor Woods
Seconded Member Nayilibidj**

THAT THE LOCAL AUTHORITY notes the presentations by the Aboriginal Peak Organisation of the NT did not go ahead.

CARRIED

Agenda Reference:	7.3
Title:	NT Police - Law and Order Update
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on NT Police - Law and Order Update.

GUN36/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member G Nayinggul**

THAT THE LOCAL AUTHORITY

1. Notes the presentations on Law and Order Update by NT Police; and
2. Thanks presenter Bill Morgan from the NT Police.

CARRIED

Agenda Reference:	7.4
Title:	National Indigenous Australians Agency - Remote Jobs and Economic Development
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on National Indigenous Australians Agency - Remote Jobs and Economic Development.

GUN37/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Yates**

THAT THE LOCAL AUTHORITY

1. Notes the presentations on the overview of the Remote Job Economic Development by National Indigenous Australians Agency; and
2. Thanks presenter Bec Langdon from the National Indigenous Australians Agency.

CARRIED

8 ACTION REPORTS

Agenda Reference:	8.1
Title:	Finance Report to August 2024
Author:	Corey White, Management Accountant

Broke for lunch at 12:57 and recommenced at 13:30

The Local Authority considered a report on Finance Report to August 2024.

GUN39/2024 RESOLVED:

**On the motion of Member Nayilbidj
Seconded Member G Nayinggul**

THAT THE LOCAL AUTHORITY

1. Receives and notes the report titled *Finance Report to August 2024*.
2. Approve the allocation of \$12,000 of Local Authority funding for speed bump and childrens crossing.

CARRIED

Agenda Reference:	8.2
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Review of Action Items.

GUN40/2024 RESOLVED:

On the motion of Chairperson Garnarradj

Seconded Member Nayilibidj

THAT THE LOCAL AUTHORITY:

1. Receives and notes the report titled *Review of Action Items*.
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register, including action items regarding MVR for police, Power Water and Gunbalanya Clinic; and
3. Invite the National Library Archive (NLA) to attend next Local Authority meeting.

CARRIED

Agenda Reference:	8.3
Title:	Modifications to staff and visitors rest area at the office.
Author:	Clem Beard, Acting General Manager Technical Services

The Local Authority considered a report on Modifications to staff and visitors rest area at the office..

GUN41/2024 RESOLVED:

**On the motion of Member Yates
Seconded Member Gumurdul**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report titled *Modifications to staff and visitors rest area at the office*; and
2. Approve Option One \$35,000.00 - Upgrade Seating including backrest, Table and Modifications – Staff and Visitors rest area.

CARRIED

9 RECEIVE AND NOTE REPORTS

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Vicki McCoy, CSM Gunbalanya

The Local Authority considered a report on CSM Operations Report on Current Council Services.

GUN43/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Nayilibidj**

THAT THE LOCAL AUTHORITY receives and note the report titled *CSM Operations Report on Current Council Services*.

CARRIED

Agenda Reference:	9.1
Title:	Incoming and Outgoing Correspondence
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Incoming and Outgoing Correspondence.

GUN42/2024 RESOLVED:

**On the motion of Mayor Woods
Seconded Grant Nayinggul**

THAT THE LOCAL AUTHORITY:

1. Receive and note the attached items of incoming and outgoing correspondence; and
2. Request a response to letter from NIAA to advise Gunbalanya currently has no AFL services.

CARRIED

10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

GUN44/2024 RESOLVED:

**On the motion of Chairperson Garnarradj
Seconded Member Yates**

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

1. Cr Gumurdul raised time delays for recruitment in Gunbalanya; and
2. Member Yates raised faulty and outages with streetlights in Gunbalanya.

CARRIED

11 NEXT MEETING

The next meeting is scheduled to take place on 27 November 2024

MEETING DECLARED CLOSED

Chairperson Andy Garnarradj declared the meeting closed at 2:49 pm.

This page and the preceding pages are the minutes of the Gunbalanya Local Authority Meeting held on Wednesday 11 September 2024.

[Click here](#) to view the agenda for the Gunbalanya Local Authority Meeting held on 11 September 2024.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 27 NOVEMBER 2024

Agenda Reference:	7.1
Title:	NT Police - Law and Order Update
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The purpose of this report is to provide Gunbalanya Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Noted the presentations on Law and Order Update by NT Police.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Gunbalanya Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Community Law and Order Update	Christopher Harden	NT Police	Council

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 27 November 2024

Agenda Reference:	8.1
Title:	Finance Report to October 2024
Author:	Corey White, Management Accountant

SUMMARY

This Local Authority Finance Report is for the period 1 July 2024 to 31 October 2024 (the first four months of the 2024-25 financial year) for Gunbalanya.

RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Finance Report to October 2024*; and
2. Receive and note the Gunbalanya Local Authority Certification of the 2023-24 Local Authority Project Funding.

BACKGROUND

This Local Authority Finance Report includes a graphical presentation with reports on:

- Revenue and expenses that relate to the community as compared to the budget;
- The Local Authority Project Funds (LAPF) balance not yet allocated to a project;
- The progress of Local Authority projects from the last LA meeting report to now; and
- Council grant funding activities and community projects happening in the community.

Each year a certification of the LAPF income and expenditure for the preceding financial year ending 30 June must be laid before the Local Authority















































COMMENT

The Local Authority Finance Report covers the Council's activities and projects within the community. There are activities that relate to Council's Core Services funded by both Tied and Untied, Commercial Services, and Community Services activities. From time-to-time there are some projects that are funded from Council's own money.

A summary of the total Gunbalanya income and expenditure is shown below.































Actuals v Budget - Gunbalanya

as at 31 Oct 2024

GUNBALANYA						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	321,818	124,125	197,692	100%+ 	372,376	86% 
Income Council Fees and Charges	2,394	15,467	(13,072)	(85%) 	46,400	5% 
Income Operating Grants	610,003	491,992	118,010	24% 	562,900	100%+ 
Income Investments	-	-	-	- 	-	0% 
Income Allocation	68,594	121,847	(53,253)	(44%) 	365,541	19% 
Other Income	97,511	6,167	91,344	100%+ 	18,500	100%+ 
Income Agency and Commercial Services	389,846	618,384	(228,538)	(37%) 	1,855,153	21% 
Charges - Sewerage	-	-	-	- 	-	0% 
Charges - Water	-	-	-	- 	-	0% 
Charges - Waste	299,556	130,207	169,349	100%+ 	390,621	77% 
Total Operational Revenue	1,789,722	1,508,189	281,533	19% 	3,611,490	50% 
Operational Expenditure						
Employee Expenses	588,955	773,324	(184,369)	(24%) 	2,334,372	25% 
Contract and Material Expenses	328,836	362,255	(33,420)	(9%) 	1,296,665	25% 
Finance Expenses	985	1,029	(44)	(4%) 	3,088	32% 
Travel, Freight and Accom Expenses	10,336	39,665	(29,329)	(74%) 	127,972	8% 
Fuel, Utilities & Communication	121,291	123,580	(2,290)	(2%) 	370,741	33% 
Other Expenses	442,538	399,982	42,556	11% 	902,304	49% 
Elected Member Allowances	-	-	-	- 	-	0% 
Elected Member Expenses	-	-	-	- 	-	0% 
Council Committee & LA Allowances	4,800	4,050	750	19% 	8,100	59% 
Council Committee & LA Expenses	-	-	-	- 	-	0% 
Total Operational Expenditure	1,497,740	1,703,886	(206,146)	(12%) 	5,043,242	30% 
Total Operational Surplus / (Deficit)	291,982	(195,697)	487,679	100%+ 	(1,431,752)	0% 

Annual Budget Operating Position - Gunbalanya

as at 31 Oct 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	291,982	(195,697)	487,679	100%+  !	(1,431,752)	0% 
Remove NON-CASH ITEMS						
Less Non-Cash Income	(68,594)	(121,847)	53,253	44% 	(365,541)	19% 
Add Back Non-Cash Expenses	288,346	393,702	(105,356)	(27%) 	1,191,605	24% 
Total Non-Cash Items	219,751	271,855	(52,103)	(19%) 	826,065	27% 
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(508,251)	(71,167)	(437,084)	(100%)+  !	(871,623)	58% 
Borrowing Repayments (Principal Only)	-	-	-	- 	-	0% 
Transfer to Reserves	-	-	-	- 	-	0% 
Other Outflows	-	-	-	- 	-	0% 
Total Additional Outflows	(508,251)	(71,167)	(437,084)	(100%)+ 	(871,623)	58% 
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	- 	-	0% 
Prior Year Carry Forward Tied Funding	(118,791)	-	(118,791)	(100%) 	-	100% 
Other Inflow of Funds	-	-	-	- 	-	0% 
Transfers from Reserves	2,872	2,872	-	- 	2,872	100% 
Total Additional Inflows	(115,919)	2,872	(118,791)	(100%)+ 	2,872	0% 
Net Budgeted Operating Position	(112,436)	7,863	(120,299)	(100%)+ 	(1,474,438)	8% 

Also attached is the Local Authority's Certification of the 2023-24 LAPF.

LEGISLATION AND POLICY

Clause 10 of the *Local Government Guideline 1: Local Authority* states what a local authority agenda must include. Sub-clause 10.1 says the report from the CEO is to include the progress and financial report on local authority projects and a report on current council services and projects in the local authority area.

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. Graphical Finance Presentation Gunbalanya - October 2024 [**8.1.1** - 8 pages]
2. Gunbalanya LAPF 2023-24 Certification [**8.1.2** - 1 page]



**Gunbalanya Local Authority Committee
Financial Management Report for the
period ended 31st October 2024**

Actual v Budget – Operational – July 2024 to October 2024



Description	GUNBALANYA					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	321,818	124,125	197,692	100%+	372,376	86%
Income Council Fees and Charges	2,394	15,467	(13,072)	(85%)	46,400	5%
Income Operating Grants	610,003	491,992	118,010	24%	562,900	100%+
Income Investments	-	-	-	-	-	0%
Income Allocation	68,594	121,847	(53,253)	(44%)	365,541	19%
Other Income	97,511	6,167	91,344	100%+	18,500	100%+
Income Agency and Commercial Services	389,846	618,384	(228,538)	(37%)	1,855,153	21%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	299,556	130,207	169,349	100%+	390,621	77%
Total Operational Revenue	1,789,722	1,508,189	281,533	19%	3,611,490	50%
Operational Expenditure						
Employee Expenses	588,955	773,324	(184,369)	(24%)	2,334,372	25%
Contract and Material Expenses	328,836	362,255	(33,420)	(9%)	1,296,665	25%
Finance Expenses	985	1,029	(44)	(4%)	3,088	32%
Travel, Freight and Accom Expenses	10,336	39,665	(29,329)	(74%)	127,972	8%
Fuel, Utilities & Communication	121,291	123,580	(2,290)	(2%)	370,741	33%
Other Expenses	442,538	399,982	42,556	11%	902,304	49%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	4,800	4,050	750	19%	8,100	59%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	1,497,740	1,703,886	(206,146)	(12%)	5,043,242	30%
Total Operational Surplus / (Deficit)	291,982	(195,697)	487,679	100%+	(1,431,752)	0%



Actual v Budget – Operating Position – July 2024 to October 2024



WEST ARNHEM REGIONAL COUNCIL						
Annual Budget Operating Position - Gunbalanya as at 31 Oct 2024						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	291,982	(195,697)	487,679	100%+ !	(1,431,752)	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(68,594)	(121,847)	53,253	44%	(365,541)	19%
Add Back Non-Cash Expenses	288,346	393,702	(105,356)	(27%)	1,191,605	24%
Total Non-Cash Items	219,751	271,855	(52,103)	(19%)	826,065	27%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(508,251)	(71,167)	(437,084)	(100%)+ !	(871,623)	58%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(508,251)	(71,167)	(437,084)	(100%)+	(871,623)	58%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	(118,791)	-	(118,791)	(100%)	-	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	2,872	2,872	-	-	2,872	100%
Total Additional Inflows	(115,919)	2,872	(118,791)	(100%)+	2,872	0%
Net Budgeted Operating Position	(112,436)	7,863	(120,299)	(100%)+	(1,474,438)	8%

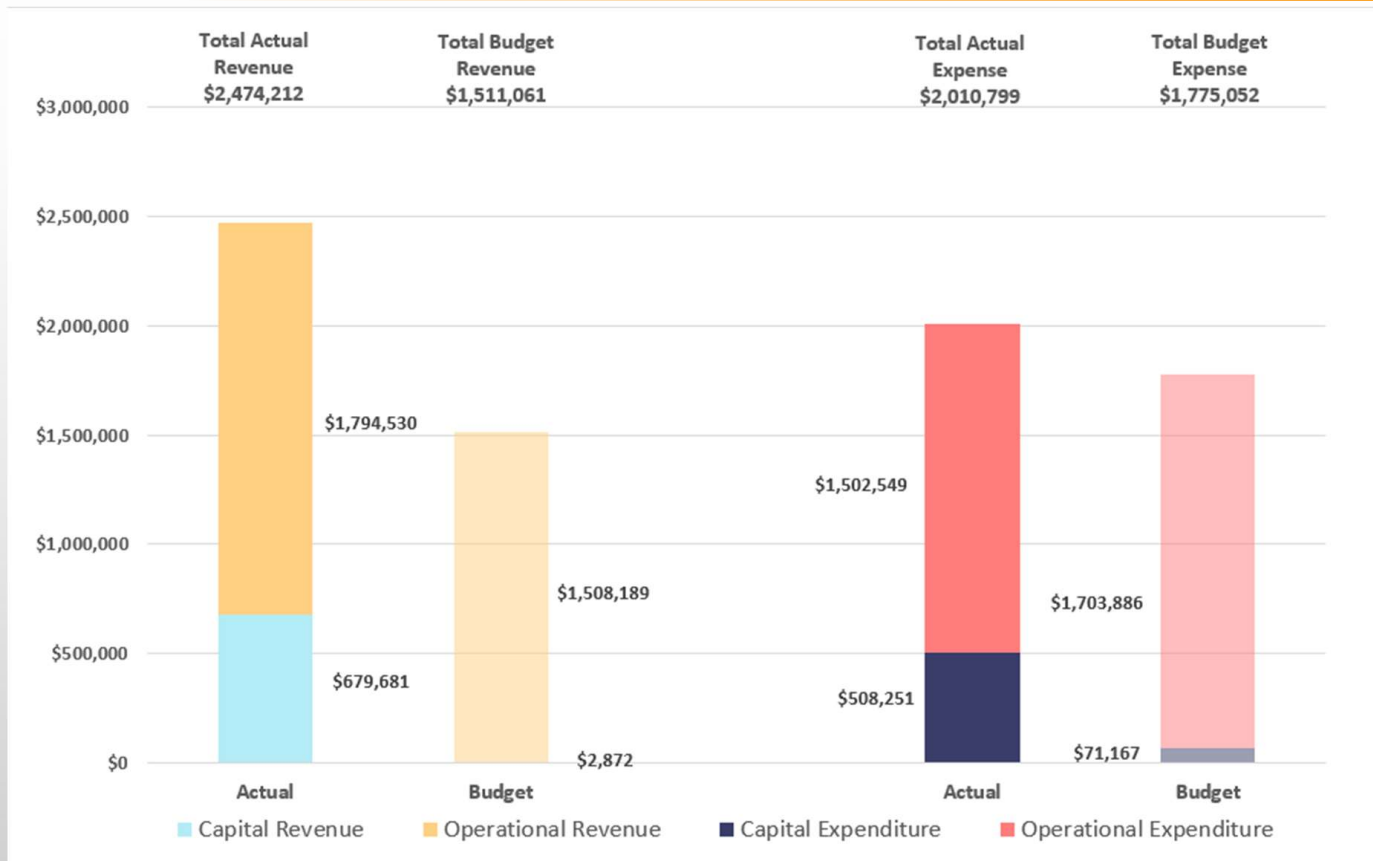
Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000



3

Actual v Budget – Gunbalanya – October 2024



Council Funded Projects – October 2024



Reserve Activity	Approved Budget	Date of Approval	Expenditure Prior Financial Years	Expenditure this Financial Year	Commitments	Balance as at 31.10.2024	Status
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	70,000	FY 22/23	(67,128)	(1,360)	-	1,512	Certification received and works completed
Council Funded (Reserve) Balance	70,000		(67,128)	(1,360)	-	1,512	



Grant Funding – Local Authority Projects – October 2024



Grant Funding - Local Authority Projects	Funding Amount	Funding Year	Funds Received	Funds not yet Received	Allocated	Balance available for Allocation
LAP - funding available 22/23	159,700	FY 22/23	159,700	-	(159,700)	-
LAP - funding available 23/24	159,700	FY 23/24	159,700	-	(159,700)	-

Add funds available from Projects completed under budget	
--	--

Total available for Allocation	-
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An overallocation of Local Authority funds has occurred in the 2023/2024 Financial Year. \$105,369 of the upcoming 2024/2025 LA Funding has already been allocated.



Progress of Local Authority Projects – October 2024

Local Authority Projects - Active Projects	Approved Budget	Meeting Date/ Resolution	Cash received to date (incl. Carried Forward) (A)	Expenditure prior years (B)	Expenditure to date 2024-25 (C)	Commitments (D)	Available Funds as at 31.10.2024 (A-B-C-D)	Status
Local Authority Projects (LAP)								
LAP - Community Garden Hard Structure & Amenities Lot 649	108,000	29.07.2021 OCM69/2021	108,000	(35,679)	(50,750)	-	21,571	Construction works completed - Earthworks to complete
LAP - Additional Garden Hard Structure at Billabong	117,800	25.05.2023 GUN171/2023	117,800	(22,404)	(21,203)	(31,861)	42,333	Construction works completed - Earthworks to complete
LAP - Solar Lights at Gunbalanya Back Road	13,425	10.01.2023 GUN200/2022	13,425	(9,066)	(3,120)	-	1,239	WIP - One solar light installed - awaiting confirmation of acceptable suitable location
LAP - Installation of Pavers for Aged Care Clients - Gunbalanya	52,800	09.07.2024 GUN26/2024	52,800	-	-	(39,555)	13,245	TB Constructions will be completed project end of November
LAP - Gunbalanya LA Lights Contribution	100,000	09.07.2024 GUN22/2024	2,456	-	-	-	2,456	Switchboard at the billong to be upgraded to meet compliance safety for irrigation at the Oval.
TOTAL ACTIVE LOCAL AUTHORITY PROJECTS	392,025		294,481	(67,149)	(75,073)	(71,415)	80,843	

Local Authority Projects - Completed Projects	Approved Budget	Meeting Date/ Resolution	Cash received to date (incl. Carried Forward) (A)	Expenditure prior years (B)	Expenditure to date 2024-25 (C)	Commitments (D)	Available Funds as at 31.10.2024 (A-B-C-D)	Status
Local Authority Projects (LAP)								
LAP - External Chilled Water Fountain at the Council office	4,714	07.03.2024 GUN11/2024	4,714	(1,876)	(598)	(1,956)	283	Works Completed
LAP - Assessment Report for Gunbalanya Oval	5,000	09.07.2024 GUN24/2024	5,000	-	(4,500)	-	500	Works Completed
LAP - Animal Management Program 2024	15,708	10.08.2022 OCM78/2022	15,708	-	(15,708)	-	0	Works Completed
LAP - Animal Management Program 2025	16,808	10.08.2022 OCM78/2022	16,808	-	(16,692)	-	116	Works Completed
LAP - Speed bump and Childrens Crossing	12,000	09.07.2024 GUN22/2024	5,033	-	(5,033)	-	0	Works Completed
LAP - Modifications to staff and visitors rest area at the office	35,000	11.09.2024 GUN41/2024	34,141	-	(18,381)	(15,759)	0	Works Completed
TOTAL COMPLETED LOCAL AUTHORITY PROJECTS	89,229		81,404	(1,876)	(60,913)	(17,715)	900	



Grant Funding – Community Projects – October 2024

Grant Funded - Community Projects	Approved Budget (A)	Prior Year Expenditure (B)	Expenditure to date 2024-25 (C)	Commitments to Date (D)	Available Funds as at 31.10.2024 (A-B-C-D)
Gunbalanya Oval Lighting	1,560,000	(898,791)	(465,197)	(53,529)	142,483
TOTAL COMMUNITY PROJECTS	1,560,000	(898,791)	(465,197)	(53,529)	142,483

Grant Funded - Community Programs	Expenditure to date 2024-25 (A)	Commitments to Date (B)	Total Expenditure (A+B)
Home Care Packages Program (HCP)	(66,519)	(10,300)	(76,818)
Commonwealth Home Support Program (CHSP)	(23,879)	(156)	(24,035)
NT Jobs Package - Aged Care	(28,972)	-	(28,972)
Night Patrol	(62,981)	-	(62,981)
Remote Sport Program	(1,096)	-	(1,096)
Women's Safe House	(4,480)	-	(4,480)
eHCP - Home Care Packages Program from eTools	(55,505)	-	(55,505)
Get Up Stand Up Show Up - NAIDOC Week	(989)	-	(989)
Sports and Recreation	(74,868)	(4,436)	(79,304)
TOTAL COMMUNITY PROJECTS	(319,288)	(14,892)	(334,180)



West Arnhem regional Council: Gunbalanya

CERTIFICATION OF 2023-24 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Gunbalanya

File number: _____

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2024

LAPF Grant 2023-24	\$159,700.00
Other income/carried forward balance from 2022- 2023	\$ 159,700.00
Other income/carried forward balance from 2021- 2022	\$129,961.86
Total Income	\$449,361.86
Total Expenditure	\$142,502.35
Surplus/ (Deficit)	\$306,859.51

 We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No
- the NT Government's COVID19 Conditions of Contract were met: Yes No
(If no to any questions above please provide a written explanation with this acquittal)

Certification report prepared by Imran Ahmed Shajib 08/11/2024

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO/...../20__

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

 Grants Officer _____/...../20__

Manager Grants Program _____/...../20__

Department of the Chief Minister and Cabinet



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 27 NOVEMBER 2024

Agenda Reference:	8.2
Title:	Review of Action Items
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

This report is submitted for Gunbalanya Local Authority to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Action Items Gunbalanya Local Authority 27 November 2024 [8.2.1 - 7 pages]

Item	Status	Action Required	Assignee/s	Action Taken
1	In Progress	<p>GUN21/2024 RESOLVED: Request Department of Chief Minister and Cabinet to take action on tree removal on Lot 586; and Invite TFHC to next meeting to discuss further actions on tree removal including the rate at which repairs are carried out</p> <p>GUN160/2023: DIPL reporting on trees in community.</p>	Clem Beard, Vicki McCoy	<p>11/03/2024 Ben Heaslip</p> <p>04 August 2023 - Tim Hema: No update at this time 20 October - Jasmine Mortimore: The Administration requests more details from the Local Authority 28 February 2024 - Vicki McCoy: The Administration requests more details from the Local Authority as further clarification is required.</p> <p>04/04/2024 Vicki McCoy</p> <p>29 February 2024 - Vicki McCoy: Trees identified are Mahoganys. There are some that are nearer the power lines and close to house. Trees outside of yard will be attended to when roads accessible for tree loppers to cut, those inside will need to be reported to Intract for actioning.</p> <p>23/05/2024 Clem Beard</p> <p>Jessica Downie (Acting Senior Housing Officer - Territory Families, Housing and Communities) to visit Lot 586 this week and take photos of tree. They will arrange a Work Order for DIPL to cut/trim tree. Territory Housing is responsible for any trees inside yard.</p> <p>14/08/2024 Vicki McCoy</p> <p>a/Snr Housing Officer was arranging visit to community to get new photos. Will liaise and update CSM.</p> <p>03/09/2024 Vicki McCoy</p> <p>Vicki McCoy: No further information received from Territory Families, Housing and Communities a/Senior Housing Officer about when visit scheduled to look at trees in yards.</p> <p>18/09/2024 Vicki McCoy</p> <p>Territory Families, Housing and Communities a/Senior Housing Officer still awaiting to hear back from DIPL. During visit TFHC a/SHO noted and identified three (3) Lots where trees need to be actioned.</p> <p>10/10/2024 Vicki McCoy</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>Department of Housing, Local Government and Community Development, Senior Housing Officer still awaiting to hear response back from DIPL. She will follow this up and advise on when action will take place.</p> <p>05/11/2024 Vicki McCoy</p> <p>No update when trees will be done as Senior Housing Officer still awaiting to hear back from DIPL.</p> <p>18/11/2024 Vicki McCoy</p> <p>No further update on when trees will be removed.</p>
2	In Progress	<p>GUN26/2024 RESOLVED: Request the Administration send a letter to NT Dept Aged Care and NDIS to make them aware of this project.</p> <p>GUN183/2023 RESOLVED Cr Gumurdul requested a report on Council assisting and facilitating paths for elders' homes to assist with wet season pick-ups.</p>	Clem Beard, Marnie Mitchell	<p>12/03/2024 Ben Heaslip</p> <p>11 September 2023 – Clem Beard Administration has reached out to Regional Services, Top End Territory Families, Housing and Communities. Housing have requested a list of Aged Care clients and provided lot numbers for tenants to complete a Housing Alteration Form to facilitate/authorise works to proceed. Once authorisation is received will source quotes for planned works.</p> <p>6 November 2023 – Clem Beard NTG Tenancy Contract Officers were onsite in Gunbalanya w/c 30/10/23 and had a large majority of forms signed by the households. NTG Tenancy Contract Officers will be processing forms and sending through to DIPL for the technical approval process. Once approval is granted Tenancy Officers will forward to WARC and attempt to engage CDP to assist with the projects as suggested by the department of Housing. Aged Care clients visited in Gunbalanya by Tenancy equals (28) twenty-eight homes requiring pathway pavers.</p> <p>05 December – Clem Beard Territory Housing/DIPL have approved (9) nine homes for the installation of pavers, awaiting a further (6) six homes to be approved. DIPL strongly recommend pavers be installed securely and to standard by a qualified tradesman. Pavers which are not installed correctly, and with the current wet weather conditions will disrupt the pavers and they may become an uneven surface causing trip hazards, hence why this will not be DIPL responsibility including the ongoing maintenance. The ongoing maintenance will be a tenant responsibility.</p> <p>09 February – Clem Beard</p>

Item	Status	Action Required	Assignee/s	Action Taken
				<p>Territory Housing/DIPL have approved (10) ten homes for installation of pavers, awaiting updates on further (5) five homes. DIPL instruct work is to be carried out by qualified tradies after wet season when road access is available.</p> <p>11 March – Clem Beard Wellbeing coordinator investigating possibility of sourcing installation costs from NDIS and aged care clients funding. Installation quotes to be sourced from Kakadu Contracting working in Gunbalanya on Territory Housing assets.</p> <p>28 June 2024 - Clem Beard A report is included in the Local Authority agenda today with indicative costs for installation of pavers to Aged Care residents homes.</p> <p>26/08/2024 Clem Beard Kakadu Contracting will perform works in Gunbalanya whilst carrying out housing maintenance works. Once the first home is completed, the administration will source approval from Territory Housing to sign off and contractor will be engaged to complete remainder of nominated homes for project.</p> <p>04/11/2024 Clem Beard Kakadu Contracting have advised the administration they have no capacity to perform works. TB Constructions have been deployed to commence the project w/c 04/11/2024. Once full approval to complete works has been accepted by Territory Housing the contractor will complete works with anticipated complete date at the end of November.</p>
3	In Progress	<p>GUN40/2024 RESOLVED: Invite the National Library Archive (NLA) to attend next Local Authority meeting.</p> <p>GUN21/2024 RESOLVED: Confirm if National Library Archive employee visited Gunbalanya and showed community members the items</p>	Ben Heaslip	<p>27/03/2024 Ben Heaslip</p> <p>26 March: Emailed National Library asking for detailed items list</p> <p>30/05/2024 Jasmine Mortimore Information Advisor following up with National Library of Australia and will provide updates as required</p>

Item	Status	Action Required	Assignee/s	Action Taken
		<p>from the Uranium Proposal document list</p> <p>GUN7/2024 RESOLVED: Administration to respond to the National Library expressing interest in learning more about the donation of records from the 1970s and 1980s Social Impact of Uranium Mining Proposal and requesting a detailed list of the contents of the collection.</p>		<p>03/07/2024 Ben Heaslip Email received from National Library is attached to this report. Attached to the email was a listing of the items in the collection (not included in this report).</p> <p>08/09/2024 Jasmine Mortimore Administration has reached out to National Library Archive and they have advised they have not visited Gunbalanya. Seeking advice from the Local Authority on next step to progress this action item.</p> <p>21/11/2024 Jasmine Mortimore Invitation sent to NLA to attend next Local Authority meeting.</p>
4	In Progress	<p>GUN30/2024 RESOLVED: Administration invite DEMED Chair and CEO to next LA meeting; LA to voice concerns over level of service to homeland members and feel that DEMED are forgetting people.</p>	Jasmine Mortimore	<p>08/09/2024 Jasmine Mortimore Demed declined invitation to attend Local Authority meeting and advised if members want, they can meet with Demed individually to discuss their concerns.</p> <p>21/11/2024 Jasmine Mortimore CEO has reached out to incoming DEMED CEO to have an introductory meeting, awaiting a response.</p>
5	In Progress	<p>GUN42/2024 RESOLVED: Request a response to letter from NIAA to advise Gunbalanya currently has no AFL services.</p>	Jasmine Mortimore	<p>22/11/2024 Jasmine Mortimore Letter has been drafted and will be sent to the Gunbalanya Chairperson for approving.</p>
6	In Progress	<p>GUN44/2024 RESOLVED: Member Yates raised faulty and outages with street lights in Gunbalanya.</p>	Clem Beard, Rick Mitchell, Vicki McCoy	<p>24/09/2024 Vicki McCoy NT Electrical coming into Gunbalanya around mid-October. They will diagnose, quote and repair within budget. Spare lighting parts to be ordered beforehand.</p> <p>10/10/2024 Vicki McCoy NT Electrical scheduled visit to Gunbalanya 17/10 - 24/10.</p>

Item	Status	Action Required	Assignee/s	Action Taken
				07/11/2024 Vicki McCoy NT Electrical to repair identified streetlights week commencing 11 November.
7	Recommend Complete	<p>OCM111/2017: LOCATION AND IDENTIFICATION OF GRAVES AT THE GUNBALANYA CEMETERY Request that the Administration write (again) to the NLC with some urgency to finalise the location and identification of graves at the Gunbalanya cemetery to allow crews to carry out maintenance safely.</p> <p>Background: Minute note from January 2020 Council meeting: provided a detailed update regarding the identification of graves across all communities. WARC will need to undertake this identification work which will be at considerable cost. Advised that this work has been included in the 2020-2021 budget.</p> <p>A meeting between NLC and the Traditional Owners was held in Gunbalanya on 2nd and 6th March 2020 to discuss Cemetery location and Council workshop yard. Administration have written again to NLC seeking feedback however at the time of completing this action item no advice has been received from NLC.</p> <p>30 April 2020 To progress this matter as early as possible in 2020 NLC proposes: - NLC speak with traditional owners as to recommendations for possible suitable sites for a cemetery (NLC</p>	Sara Fitzgerald	<p>15/03/2024 Ben Heaslip 05 August 2020 - Stephen Hoyne NLC and the Traditional Owners met in Gunbalanya 2nd and 6th March 2020 to discuss cemetery location. No advice had been received from NLC.</p> <p>25 January 2021 – Clem Beard Traditional Owners identified possible site near clearing behind “Welcome to Gunbalanya” sign (at the intersection of the airport road and main road into Gunbalanya). However, in November last year NLC anthropologists stated this is close to a registered restricted works area. More research is being undertaken by NLC’s anthropology team.</p> <p>15 July 2022 – Clem Beard: Awaiting NLC updates on consultations underway in the Gunbalanya Community 17 October 2022- Sam Fazzolari: Meeting held with NLC Lawyer 10/10/2022 to explore options for location of proposed new cemetery. 25 January 2023 – Clem Beard: Correspondence with NLC Lawyer confirmed further options and consultations for the location of the proposed new cemetery will take place in the community throughout 2023. Once new Cemetery is identified and operational, work can commence on closing existing cemetery with approvals from Landowners.</p> <p>05 May 2023 – Clem Beard: Correspondence received 26/04/2023 from NLC Lawyer regarding consultations with Traditional Owners. TOs requested current cemetery be maintained and repaired. TOs suggested drainage and retaining walls.</p> <p>17 October 2023 – Clem Beard Administration has sourced estimated costs for Ground Penetration Radar works to identify grave sites in the existing Gunbalanya Cemetery. Mobilisation: Darwin – Gunbalanya: \$1110 Technician / 4wd vehicle Daily Rate (based on 12hr day): \$2580 Accredited GPR technician/survey Demobilisation: Gunbalanya – Darwin: \$1110 Technician / 4wd vehicle Compilation and production of CAD file and plots: \$145 per hour.</p>

Item	Status	Action Required	Assignee/s	Action Taken
		<p>anthropologist and lawyer will commence this as soon as possible);</p> <ul style="list-style-type: none"> - Land Tenure Unit and WARC consider the viability of Lot 736 and/or other recommended sites; - Once a suitable lot for a cemetery is found (ie. agreeable area to traditional Aboriginal owners, not in a restricted works area or near sacred sites, suitable for cemetery such as not in a flood prone area, etc.) the terms of the agreement can be finalised and a proposal can progress to formal consultation; - If consented to, consultation with the NLC will draft an agreement and progress to Executive/Full Council Meeting for decision of the NLC Executive/Full Council. <p>(Note: NLC have identified Lot 736 above as this is one option which has been suggested by traditional Aboriginal owners to the NLC as a possible cemetery location. The Administration notes that Lot 736 is currently the site where the new Solar Farm has been constructed).</p>		<p>Accommodation: to be provided by client at no cost to Cross Solutions.</p> <p>Administration has submitted a Grant application for these works to proceed as costs are substantial for Council to fund this project.</p> <p>16 November 2023: Admin to investigate OCM111/2017 – determined the need to consider alternative location 'old peanut farm' and consult with ILSC via NLC</p> <p>25 February 2024 – Clem Beard The administration have held further discussions with NLC and have lodged an 'Expression of Interest' for land tenure to be granted to establish a new cemetery at the airport entrance road aka 'old peanut farm'. Awaiting NLC consultation process to commence in late March with Traditional Owners to consent a land use agreement to meet new legislation requirements for burials.</p> <p>23/05/2024 Clem Beard NLC have advised the Land Tenure for cemetery will be discussed in Gunbalanya with Traditional Owners in the next round of community consultations. Updated advice scheduled mid-August for Gunbalanya.</p> <p>23/08/2024 Clem Beard NLC have advised the administration the intended consultation dates will be 27th & 28th of August with Landowners on the new proposed site (old peanut farm) at the Airport Turnoff.</p> <p>04/11/2024 Clem Beard Administration have received a verbal advice from NLC that the Traditional Owners have agreed to the proposed location and the new Land Use Agreement will be taken to the NLC Full Council meeting.</p> <p>21/11/2024 Jasmine Mortimore Recommend item be removed, all progress and action taken regarding the new Gunbalanya Cemetery will be reported to the Local Authority as required.</p>
8	Recommend Complete	GUN44/2024 RESOLVED:	Andrew Walsh	21/11/2024 Jasmine Mortimore

Item	Status	Action Required	Assignee/s	Action Taken
		Cr Gumurdul raised time delays for recruitment in Gunbalanya		Recruitment processes underway and vacancies are listed on Council website and local notice board. Communication with candidates has been reviewed.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 27 NOVEMBER 2024

Agenda Reference:	8.3
Title:	Animal Management Program
Author:	Clem Beard, Projects Manager Technical Services

SUMMARY

This report is to request the Local Authority to allocate ongoing, sustainable and future funding towards the community animal management program for Gunbalanya.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

- Receive and note the report entitled *Animal Management Program*; and
- Approves a total of \$57,823.97 from future Gunbalanya Local Authority funding for the next three (3) years towards the animal management program as per breakdown below:
 - \$17,986.24 from 2025/26 Gunbalanya Local Authority funding;
 - \$19,245.28 from 2026/27 Gunbalanya Local Authority funding; and
 - \$20,592.45 from 2027/28 Gunbalanya Local Authority funding.

BACKGROUND

The administration has released and awarded annual tenders for the previous three (3) years for the delivery of animal management across the West Arnhem region. The animal management program was introduced in 2021 to provide a vet service to each of the communities and aims to assist communities develop and deliver a more effective animal management program.

The service provides treatments and services to improve the health and welfare of animals. The treatments covered in the funding will undertake desexing, tick treatment, euthanasia, flea treatment and minor surgery as required.

Effective animal management also contributes to other determinates such as housing conditions, health, school attendance and community safety. The program therefore aims to aid communities develop and deliver an ongoing and sustainable effective animal management program and vet service.

COMMENT

The animal management tender is a fixed lump sum contract with the majority of funding sourced from the current 2024/25 Council budget raised by an animal management rate levy which will be allocated across animal management in all West Arnhem communities.

The additional revenue shortfall is sourced from each of the Local Authorities. This does not include in kind contribution from the Council comprising accommodation and vehicle usage.

It is recommended that the number of visits be based on the population of each community divided by the total funding of the proposed twelve (12) visits for the year. Based on the LA funding contribution and population, Gunbalanya would have ongoing commitment of two (2) veterinarian visits per year, as per scope of works required included in the tender specifications.

The administration is requesting a 7% funding increase per year for the next three (3) years to keep in line with the upward change in the consumer price index for, anticipated higher fuel prices, shortage of supplies and increased labour costs.

Last financial year, the Gunbalanya Local Authority contributed \$16,809.57 for two (2) visits.

The table below is a breakdown based on the 7% increase for the next three (3) years. An ongoing funding commitment is being requested from the Gunbalanya Local Authority.

YEAR	DESCRIPTION	AMOUNT
Current	Gunbalanya LA contribution (committed)	\$16,809.57
2025/26	Gunbalanya LA contribution with 7% increase	\$17,986.24
2026/27	Gunbalanya LA contribution with 7% increase	\$19,245.28
2027/28	Gunbalanya LA contribution with 7% increase	\$20,592.45
	Total for the next three (3) years	\$57,823.96

LEGISLATION AND POLICY

No by-laws currently exist relating to animal management in WARC'S remote communities.

FINANCIAL IMPLICATIONS

As per approved budget for Local Authority for this project.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 27 November 2024

Agenda Reference:	8.4
Title:	Proposal to Develop By-Laws for Gunbalanya Community
Author:	Ben Heaslip, Information Advisor

SUMMARY

This report is to introduce the possibility that the Gunbalanya Local Authority can develop by-laws for the Gunbalanya community.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receive and note the report entitled *Proposal to Develop By-Laws for Gunbalanya Community; and*
Request the Administration to commence the process of developing by-laws.

BACKGROUND

Councils have the authority to make by-laws under the Local Government Act. Jabiru has had by-laws in place since the 1980s. These by-laws are managed by West Arnhem Regional Council and cover areas including dog and animal management, roads, and land managed by Council.

COMMENT

This report is to raise the possibility that by-laws could be written to cover the Gunbalanya Community. Making by-laws gives Council the authority to enforce laws that the community wants. They can only be in certain areas that local councils are responsible for, such as animal management and certain road rules. They can't override Territory or Australian law.

The process to develop by-laws requires community discussion, development of draft by-laws, review by the NT Government and further community discussion and consultation. To become law they need to be passed by the Council and approved by the NT Government.

The first step would be to get some feedback from Local Authority Members on whether you are interested in making by-laws and if so what by-laws would you like to be developed.

Proposed Bylaw ideas for the Gunbalanya community would include animal control and approval to remove abandoned vehicles.

LEGISLATION AND POLICY

Local Government Act

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 27 NOVEMBER 2024

Agenda Reference:	8.5
Title:	Australia Day Event 2025
Author:	Vicki McCoy, Council Services Manager, Gunbalanya

SUMMARY

This report seeks the community recommendations for the Australia Day 2025 celebrations.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Australia Day Event 2025*;
2. Nominate preferred event name (ie: Australia Day or Gunbalanya Community Day) and date (ie: 26 January 2025 or another date); and
3. Nominate preferred celebration activities.

BACKGROUND

Previous community event celebrations included smoking ceremony, fishing competition and a community breakfast. Funded by the grant to the total of:

Grant	Communities	Budget
The National Australia Day Council grant This grant requires the events to be held on 26 January 2025, and the requirement for logo visibility in photos.	Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi	\$10,000.00 (Estimated \$2,000.00 per community)
The Australia Day Council NT grant This grant offers flexibility to hold events on another day.	Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi	\$3,000.00 (Estimated \$600 per community)

COMMENT

This report seeks to gain suggestions from Local Authority to facilitate Australia Day celebrations on 26 January 2025. In the past, the events have been put together through West Arnhem Regional Council (WARC) staff. WARC is now looking for feedback from the community to put forward activities and an event that caters for everyone in the community and aims to gain greater participation from those wanting to celebrate, along with aligning with community and cultural needs.

LEGISLATION AND POLICY

As per Grant Funding Guidelines.

FINANCIAL IMPLICATIONS

As per Grant Funding conditions.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Australia Day Funding Overview [**8.5.1** - 2 pages]

Australia Day Funding Overview

National Australia Day Council – total funding available \$10,000

Event:

Must be held on Australia Day, 26 January 2025

Branding:

It is a condition of receiving a grant under the Program that the message of ‘Reflect. Respect. Celebrate.’ is promoted through NADC-available collateral. Grant recipients must:

- clearly use the Australia Day Designs in equal proportion to other branding and marketing used on the day;
- display the Australia Day Designs at an event or in a public space; and
- use the Australia Day Designs in the lead up to, and on, Australia Day 2025.
- must acknowledge the support received from the NADC by including the following statement: 'Assisted by the Australian Government through the National Australia Day Council', and using the Australia Day Logo in accordance with the branding guidelines

Eligible use of funding:

promotions/invitations/publicity/communications (using NADC Australia Designs and including accessible formats on written materials). Must ensure that the Event includes an inclusivity element for people with disability.

- artist/talent fees – e.g. celebrity host, musical, theatrical, artistic contributions to the event
- accessibility equipment and formats*
- face-to-face event costs
 - o professional photography/videography services up to \$1,000
 - o catering
 - o promotional material/merchandise using Australia Day Designs
 - o venue fees
 - o equipment hire
 - o accessibility costs (e.g. hire of ramps or other accessibility equipment; Auslan interpretation; live captioning services)

Ineligible use of funding:

- core costs of the organisation’s operating expenses
- purchase of assets or infrastructure including but not limited to:
- costs not clearly attributable to undertaking an Australia Day 2025 event

- events that do not have a clear focus on Australia Day: 'Reflect. Respect. Celebrate.'

Reporting:

- Photographs showing the Australia Day Designs in a public place or at the Event; and
- High quality photographs of the Event depicting attendees and participants.
- Provide a brief statement outlining the benefit of the event
- A final report verifying the Funds have been spent in accordance with the Agreement;

Australia Day Council NT – total funding available \$3,000

Event:

The event must be held within two weeks of Australia Day, 26 January 2025

Branding:

Use of logo and acknowledgment of funder is preferable in social media and photographs.

Eligible use of funding:

- The event must be free to attend
- The event must be inclusive to all members of the community
- The event must be recognising or celebrating Australia Day
- The event must be held within the Northern Territory

Reporting:

- Provide a brief statement outlining the benefit of the event
- Provide 4 high resolution photos from the event that are approved to be used in future material
- Provide details on how Australia Day Council Northern Territory was acknowledged in the promotion of the events

1 WEST ARNHEM REGIONAL COUNCIL

2 FOR THE MEETING 27 November 2024

Agenda Reference:	9.1
Title:	CSM Operations Report on Current Council Services
Author:	Vicki McCoy, CSM Gunbalanya

SUMMARY

This report presents the Local Authority with an update on council services provided in the community for the period 26 August – 31 October 2024, as prepared and presented by Council Service Manager (CSM) Vicki McCoy.

RECOMMENDATION

THAT THE LOCAL AUTHORITY receive and note the report entitled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues/matters raised are to be discussed by Local Authority members, as detailed in the report.

COMMENT

1. Recruitment

Currently recruiting for the following positions:

- Wellbeing Service Coordinator – advertising closes 4 December 2024.
- Senior Works Officer – advertising closes 4 December 2024.
- Community Care Team Leader – advertising closes 27 November 2024.
- Post and Administration Officer – advertising closes 4 December 2024.
- Mechanic – advertising closes early November 2024.
- Community Senior Safety Officer – advertising open until filled.
- Community Safety Officer – advertising open until filled.
- Community Safety Assistant – advertising open until filled.
- Centrelink Assistant – advertising open until filled.
- Broadcasting Officer – advertising open until filled.

Total number of vacancies for reporting period	10
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2. Administration Services

2.1. Administration

Council administration office opened from 8:00am to 4:30pm on each business day during the report period with exception:

- Closure 12 September 2024 – Sorry Business.
- Closure 16 September 2024 – Smoking and Sorry Business.
- Closure 15 October 2024 – Sorry Business.
- Closure 6 November 2024 – Sorry Business.
- Closure 12 November 2024 – Sorry Business.
- Closure 15 November 2024 – Power outage.

2.2. Post Office

Post Office opened from 8:00am to 4:00pm on each business day during the report period.

- Mail received, sorted and dispatched each business day.
- Daily banking sheets sent to Finance, for additional quality assurance and compliance checks.

- High volume of parcels coming in, which will increase as we lead into Christmas.
- Council Service Manager completed required modules to assist in Post Office.
- Rotation between Administration Coordinator and Administration Officer in the interim.

Total postage received for reporting period	4,983 Items
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2.3. Centrelink

Centrelink Office opened between 8:00am to 4:00pm each business day.

- Staff busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- Snr Centrelink Officer completed required modules for Centrelink.
- Visit from Service Australia 16 – 18 October 2024.
- Visit from Service Australia 6 – 7 November 2024.

2.4. Cleaning

Scheduled cleaning of council assets for reporting report has been completed as follows:

- Council office - total of 70 occasions.
- Public toilets – total of 12 occasions.
- Common areas – total of 30 occasions.

2.5. Visitor Accommodation

Bookings can be made online through Little Hotelier.

- Utilised vacant staff housing when necessary.
- Visitor Accommodation rooms cleaned as required.

3. Wellbeing Services

3.1. Sport & Recreation

- The Red Dust team came to Gunbalanya and filmed a music video around waste in community called Stop the Drop 'Caring for Country'.
- School holiday program was a success with many varied activities.
- Team Leader Sports & Recreation was on Annual Leave 14 October – 1 November.
- In his absence, Sports & Recreation Officer ran programs.

Total number of participants for reporting period	4,796
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3.2. Community Care

- Averaging eight (8) clients coming in for breakfast every morning.
- Community Care continues to provide transport, healthy and nutritious hot meals, and dry breakfasts to all clients including National Disability Insurance Scheme (NDIS) clients five (5) days a week.
- Community Care provides laundry care to participating clients.
- Centre activities provided, which includes darts, puzzles and fishing.
- Transport clients to clinic for medical appointments and medication collection.
- Staff attendance and vacancies have impacted resources and team members from other programs are filling in completing cooking and delivery of meals. Limited staff also affects the centre opening hours. Recruitment is underway to rectify.
- Issues have been raised where clients fail to ensure they inform Community Care staff of their departure out of community.
- Interviews were conducted for Team Leader Community Care, applicants not suitable, position re-advertised.

Total meals provided for reporting period	4,338
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3.3. Disability Care

WARC staff service providers under the National Disability Insurance Scheme (NDIS).

- Services provided as follows:
 - Meals on Wheels

Total number of NDIS participants for reporting period	17
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3.4. Community Safety

- Service provided on five (5) shift nights between 8:00pm and 2.00am.
- Community Safety only have one (1) operational vehicle at present.
- The other vehicle has been taken into Darwin waiting disposal.
- Community Senior Safety Officer job has been advertised. Had one (1) application that was deemed unsuitable.

3.5. Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services are provided within community.

- Currently recruiting for new Broadcasting Officer.

4. Community Works

Staff attendance has been extremely low. Senior Works Officer resigned end of October 2024, recruiting underway.

4.1. Parks and Open Space

- Rubbish runs continue to operate Monday to Friday.
- Mowing around the community continues.
- Fire breaking continues around the community.
- Pre-cyclone clean-up continues around the community.
- Speed bump and crossing completed at front of Council Office.
- Irrigation and resurfacing of oval have been completed.
- Shelters at Billabong have been completed.
- NT Electrical fixed 10 identified streetlights.

4.2. Roads

- Potholes and roadside repairs undertaken throughout community.
- Line marking around community commenced 10 October 2024.

4.3. Waste

Landfill site operated between Mondays to Friday, 8:00am to 4:00pm with no disruption to service.

- Rubbish truck on loan to Jabiru Tuesday – Thursday, whilst repairs underway.
- Rubbish runs continue to operate Monday to Friday.

4.4. Plant and equipment

- Daily vehicle and plant pre-starts and toolboxes conducted.
- 2nd Toyota land cruiser pending repair for oil leaks.
- Skid steer is currently under repair.

- CA-96-RJ waiting for approval to be disposed. Asset has been transferred to Jabiru prior to the wet-season commencing.
- Fencing completed at Works Compound by Trojan Contractors. Fence damaged when Hino truck and trailer stolen.
- All other plant and equipment operational.

5. Essential Services

For a large portion of the reporting period there was only one (1) Utilities Services Contactor (USC) and Aerodrome Reporting Officer (ARO) as the second USC/ARO position backfilled in Warruwi and Minjilang. The Second USC/ARO employee also attended Hypochlorite training in Darwin 31 October – 03 November 2024.

5.1. Power

- Morning and afternoon Genset reads (weekdays).
- Daily Genset oil checkup.
- Weekly generation report.
- 3 x 250 hrs services on Genset 1 and 1 x 300hr service on Genset 2.
- Daily solar farm inspections.
- Service request actioned as required.
- Power outage 15 October to workshop area
- Power outage on 22-24 October in workshop area. This was to upgrade the low voltage power network to support new contractors work camp.

5.2. Water

- Weekly Bacto water samples.
- Monthly Wastewater samples.
- Daily chlorine testing.
- UV shed reads & monitoring daily.
- Town tank reads daily.
- Numerous water leak repairs & replacement of burnt out or damaged water meters.
- Flushing of town lines where possible.
- Testing of borefields.
- Water leaks around the community fixed.
- Water reads conducted.
- Water outage implemented to upgrade essential services 18 October 2024.

5.3. Sewage

- Daily Sewer Pit reads & LL pump outs plus float cleans.
- Monthly wastewater sampling.
- Compound maintenance.
- Daily inspections of sewer ponds.
- Sewer pond outflow reads (Outflow meter non-operational).
- Manual unblocking of wastewater dump pipes as required.
- Dumping of sewer cage at the Social Club as needed.

5.4. Aerodrome

- Aerodrome boundary fence needs major repairs.
- Passenger access gate needs repairs, to prevent it being wedged open.
- Small trees, shrubs and anthills growing along fence line.
- Wildlife/vermin is a constant hazard (birds, dingoes, wild dogs).
- Grass inside and outside of Aerodrome maintained.

- Removed old shed in preparation for pre-cyclone clean up.
- Removed three (3) drums from inside aerodrome.
- No interruptions to the above services for Aerodrome.

6. Trade Services

6.1. Scheduled Servicing

- 2nd Toyota land cruiser pending repair for oil leaks.
- Skid steer is currently under repair - awaiting parts.

6.2. Unplanned Maintenance

- Tyre replacements and puncture repairs.
- Slasher under repair.
- Excavator – leaking hoses.

7. Community

7.1. Community meetings and events

- Scheduled WARC meetings
- Meetings with numerous External Stakeholders for events in community.

Total number of meetings and events attended by the CSM:	50
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7.2. Community key focus areas

Injalak Art Centre hosted a mini–Stone Festival on 27 October 2024, which included activities such as:

- Local bands playing.
- Diamond Media played clips on the big screen.
- Community barbeque.
- Large attendance by community.

LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion, and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to the community are professional, impactful, engaging, and appropriate to local needs.

Goal 3.3 Training and Development

Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.

Goal 3.4 Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 27 NOVEMBER 2024

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Governance Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

ATTACHMENTS

Nil

- 11 NEXT MEETING**
- 12 MEETING DECLARED CLOSED**