



Minutes of the West Arnhem Regional Council Risk Management and Audit Committee Meeting
Friday, 20 September 2024 at 10:00 am
Council Chambers

1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING

Chairperson Carolyn Eagle declared the meeting open at 10:05 am, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Chairperson	Carolyn Eagle
Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Independent member	Warren Jackson

STAFF PRESENT

Chief Executive Officer (Acting)	Jocelyn Nathanael-Walters
Director Council and Community Services	Fiona Ainsworth
Information Advisor	Ben Heaslip

3 APOLOGIES AND ABSENCES

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Governance Advisor

The Committee considered a report on Apologies, Leave of Absence and Absence Without Notice.

RMAC18/2024 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Mayor Woods

THAT THE COMMITTEE:

1. Notes the absence of Councillors Gumurdul and Phillips
2. Notes the apology received from Councillors Gumurdul and Phillips
3. Determines Councilors Gumurdul and Phillips are absent with permission of the Council.

CARRIED

4 ACCEPTANCE OF AGENDA

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Governance Advisor

The Committee considered a report on Acceptance of Agenda.

RMAC19/2024 RESOLVED:
On the motion of Warren Jackson
Seconded Deputy Mayor Williams

THAT THE COMMITTEE accept the agenda papers as circulated for the Risk Management and Audit Committee meeting held on 20 September 2024.

CARRIED

5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Governance Advisor

The Committee considered a report on Disclosure of Interest of Members or Staff.

RMAC20/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Deputy Mayor Williams

THAT THE COMMITTEE received the declarations of interest as amended for the Risk Management and Audit Committee Ordinary Council meeting held on 20 September 2024.

CARRIED

Note: Chair Carolyn Eagle reaffirmed her involvement with Katherine Town Council and Roper Gulf Regional Council

6 CONFIRMATION OF PREVIOUS MINUTES

Agenda Reference:	6.1
Title:	Confirmation of Risk Management and Audit Committee Minutes
Author:	Jasmine Mortimore, Governance Advisor

The Committee considered a report on Confirmation of Risk Management and Audit Committee Minutes.

RMAC21/2024 RESOLVED:
On the motion of Carolyn Eagle
Seconded Deputy Mayor Williams

THAT THE COMMITTEE accept the minutes of 21 June 2024 Risk Management and Audit Committee as a true and correct record of the meeting.

CARRIED

Agenda Reference:	7.1
Title:	Action Items
Author:	Jasmine Mortimore, Governance Advisor

Note: This item was deferred

Agenda Reference:	7.2
Title:	2023-24 Interim Management Letter
Author:	Jocelyn Nathanael-Walters, Director of Finance

The Committee considered a report on 2023-24 Interim Management Letter.

RMAC22/2024 RESOLVED:
On the motion of Mayor Woods
Seconded Warren Jackson

THAT THE COMMITTEE:

1. Receive and note the report entitled *2023-24 Interim Management Letter*;
2. Request the Administration respond to the Committee on the audit finding at the next meeting;
3. Record that in its private session with auditors it asked pertinent questions and was satisfied with the responses provided

Note: Private session between auditors and committee members occurred after item 7.2

CARRIED

Agenda Reference:	8.1
Title:	Credit Card Reconciliations
Author:	Jocelyn Nathanael-Walters, Director of Finance

Note: This item was deferred

Agenda Reference:	8.2
Title:	Finance Report for the period ended 31 July 2024
Author:	Jocelyn Nathanael-Walters, Director Finance

Note: This item was deferred

9 PROCEDURAL MOTIONS

Agenda Reference:	9.1
Title:	Closure to the Public for the Discussion of Confidential Items
Author:	Jasmine Mortimore, Governance Advisor

The Committee considered a report on Closure to the Public for the Discussion of Confidential Items.

RMAC26/2024 RESOLVED:
On the motion of Carolyn Eagle
Seconded Deputy Mayor Williams

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED

10 CONFIDENTIAL ITEMS

The information in this section of the Agenda is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

The Committee considered a report on Confidential Items Text.

Note: this item was unable to be moved due to loss of quorum

11 NEXT MEETING

12 MEETING DECLARED CLOSED

Chairperson Carolyn Eagle declared the meeting closed at 11:36 am.

This page and the preceding pages are the minutes of the {meeting-type} held on Friday 20 September 2024.

Chairperson

Date Confirmed