



# **WEST ARNHEM REGIONAL COUNCIL AGENDA**

**KAKADU WARD ADVISORY COMMITTEE  
FRIDAY, 13 SEPTEMBER 2024**



## WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Kakadu Ward Advisory Committee Meeting of the West Arnhem Regional Council will be held in Jabiru on Friday 13 September 2024 at 10:00 am.

Andrew Walsh  
Chief Executive Officer

### Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.  
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.  
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.  
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.  
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.  
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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## **Acknowledgement of Country**

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 SEPTEMBER 2024

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

This report is to table, for the Kakadu Ward Advisory Committee record, any apologies, and requests for leave of absence received from Committee members as well as record any absence without notice for the meeting held on 13 September 2024.

#### RECOMMENDATION

THAT THE COMMITTEE

1. Notes the absence of ...
2. Notes the apology received from ...
3. Determines ... are absent with permission of the Committee.
4. Determines ... are absent without permission of the Committee.

#### COMMENT

The Committee can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the committee will be recorded as absent without notice.

#### LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 SEPTEMBER 2024

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

Agenda papers are presented for acceptance at the Kakadu Ward Advisory Committee meeting held on 13 September 2024.

#### RECOMMENDATION

THAT THE COMMITTEE accept the agenda papers as circulated for the Kakadu Ward Advisory Committee meeting held on 13 September 2024.

#### LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### **Goal 6.3 Council and Local Authorities**

Excellence in governance, consultation administration and representation

##### **Goal 6.5 Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes

#### ATTACHMENTS

Nil

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 13 SEPTEMBER 2024

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

**Kakadu Ward Advisory Committee Members** are required to disclose an interest in a matter under consideration at the Committee meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Committee on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Committee may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless the Committee expressly directs them to do so.

#### RECOMMENDATION

THAT THE COMMITTEE received the declarations of interest as listed for the Kakadu Ward Advisory Committee meeting held on 13 September 2024.

#### LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

#### ATTACHMENTS

Nil

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 13 SEPTEMBER 2024

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Kakadu Ward Advisory Committee Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

Unconfirmed minutes from the 26 June 2024 Kakadu Ward Advisory Committee meeting are submitted to the Committee for confirmation that the minutes are a true and correct record of the meeting.

#### RECOMMENDATION

THAT THE COMMITTEE adopted the minutes of the 26 June 2024 Kakadu Ward Advisory Committee as a true and correct record.

#### LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. unconfirmed kakadu ward advisory committee minutes\_-\_26 june 2024 [6.1.1 - 5 pages]



Minutes of the West Arnhem Regional Council Kakadu Ward Advisory Committee  
Wednesday, 26 June 2024 at 10:00 am  
Jabiru Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

**Chairperson Blyth declared the meeting open at 10:11 am, welcomed all in attendance and did an Acknowledgement of Country.**

**ELECTED MEMBERS PRESENT**

Chairperson	Ralph Blyth (Councillor)
Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Mickitja Onus

**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh
Director of Community and Council Services	Fiona Ainsworth
Waste and Resource Coordinator	Sara Fitzgerald
Governance and Risk Advisor (acting)	Jasmine Mortimore
Council Services Manager Jabiru	Dana Hewett

**3 APOLOGIES AND ABSENCES**

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

**KWAC8/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Onus**

THAT THE COMMITTEE notes no apologies, absents of notices and absents without notice for the meeting held 26 June 2024.

**CARRIED**

**4 ACCEPTANCE OF AGENDA**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

**KWAC9/2024 RESOLVED:**  
**On the motion of Chairperson Blyth**  
**Seconded Cr Onus**

THAT THE COMMITTEE accept the agenda papers as circulated for the Kakadu Ward Advisory Committee meeting held on 26 June 2024.

**CARRIED**

**5 DECLARATION OF INTEREST OF MEMBERS OR STAFF**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

**KWAC10/2024 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Chairperson Blyth**

THAT THE COMMITTEE:

1. Received no declarations of interest as listed for the Kakadu Ward Advisory Committee meeting held on 26 June 2024; and
2. Chairperson Blyth called on members to declare an interest if it arises in the meeting.

**CARRIED**

**6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Kakadu Ward Advisory Committee Meeting Minutes</b>

**Author:** Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Confirmation of Kakadu Ward Advisory Committee Meeting Minutes.

**KWAC11/2024 RESOLVED:**

**On the motion of Cr Onus**

**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE:

1. Adopted the minutes of the 3 April 2024 Kakadu Ward Advisory Committee as a true and correct record.
2. Noted the Chairperson Blyth confirmed support of Mayor Woods for the invitation of the Northern Territory Electoral Commission to attend the June Ordinary Council Meeting; and
3. Request an invitation for the GACJT CEO to be invited to next Kakadu Ward Advisory Committee meeting to discuss purpose of the old Red Lily Clinic Building.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

**Agenda Reference:** 7.1  
**Title:** Northern Territory Police - Law & Order Update  
**Author:** Jasmine Mortimore, Acting Governance and Risk Advisor

Item was deferred until 11:50am due to presenter not being available until this time.  
The Committee considered a report on Northern Territory Police - Law & Order Update.

**KWAC13/2024 RESOLVED:**

**On the motion of Chairperson Blyth**

**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE:

1. Noted the discussion on updates on law and order in Jabiru.
2. Thanks Presenter Adrian Kidney from the Northern Territory Police Force.

**CARRIED**

**8 ACTION REPORTS**

**Agenda Reference:** 8.1  
**Title:** Review of Action Items  
**Author:** Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Review of Action Items.

**KWAC12/2024 RESOLVED:**

**On the motion of Chairperson Blyth**

**Seconded Mayor Woods**

THAT THE COMMITTEE:

1. Received and noted the report titled *Review of Action Items*.
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register including item referring to Jabiru pathways.
3. Notes the condition of the pathways and alleyways around Jabiru.
4. Expand the tour of the Solar farm for Jabiru to include information on operations.
5. Explore options to collaborate on E-waste transportation's with other stakeholders.
6. Explore the Kakadu West Arnhem Social Trust to support Jabiru projects.

7. Amend signage action to request corrections for toilets in the Town Plaza to identify staff and public toilets and sign for direction of servo station.
8. Requested correction of height of the stop sign recently installed.
9. Continue to seek funding for street lighting in the Township.
10. Request the ANZAC day fly over be included in the annual event; and
11. Kakadu Ward Advisory Committee acknowledged staffs work on action items.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Top End Youth Leadership Summit April 2024</b>
<b>Author:</b>	<b>Marnie Mitchell, Manager Community Services Support</b>

Meeting broke at 11:43am and recommenced at 11:50am on agenda item 7.1  
 meeting broke for lunch at 12:07 and recommenced at 12:31  
 The Local Authority considered a report on Top End Youth Leadership Summit April 2024.

**KWAC14/2024 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Cr Onus**

THAT THE COMMITTEE received and noted the report titled *Top End Youth Leadership Summit April 2024*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Jabiru Street Light Repairs - Progress Report</b>
<b>Author:</b>	<b>Dana Hewett, Council Services Manager, Jabiru</b>

Cr Blyth declared that he is the Executive Officer of the Warnbi Aboriginal Corporation when discussing Jabiru Town Camp Essential Services.  
 That the Committee considered a report on Jabiru Street Light Repairs - Progress Report.

**KWAC15/2024 RESOLVED:**  
**On the motion of Chairperson Blyth**  
**Seconded Cr Onus**

THAT THE COMMITTEE received and noted the report titled *Jabiru Street Light Repairs - Progress Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Dana Hewett, Council Services Manager, Jabiru</b>

That the Committee considered a report on CSM Operations Report on Current Council Services.

**KWAC16/2024 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE received and noted the report titled *CSM Operations Report on Current Council Services*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>Proposed change to Jabiru Rubbish Bin Collection</b>
<b>Author:</b>	<b>Dana Hewett, Council Services Manager, Jabiru</b>

**KWAC19/2024 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Chairperson Blyth**

THAT THE COMMITTEE deferred the report Proposed change to Jabiru Rubbish Bin Collection.

**CARRIED**

#### **10 MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Kakadu Ward Advisory Committee Member Questions</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Committee considered a report on Kakadu Ward Advisory Committee Member Questions.

**KWAC20/2024 RESOLVED:**  
**On the motion of Chairperson Blyth**  
**Seconded Cr Onus**

THAT THE COMMITTEE recorded for action the following questions from Members.

1. Notes the question raised about education staffing levels at the Jabiru Area School and community interest in Independent Homeland School for the district. Question form discussion for the action involving GACJT.
2. Question raised about community power charges and rates are inclusive of community street light expenses that are not operational and require repair.
3. Invite GACJT Board members and Member of Arafura to the next Kakadu Ward Advisory Committee meeting to discuss future of Jabiru, including items raised within this meeting and previous meetings as well as a standing invitations to all committee meetings.
4. Raised concerns with bats and request issues be escalated to Kakadu National Parks; and
5. Explore income generating Civil work activities within the West Arnhem Region.

**CARRIED**

#### **11 NEXT MEETING**

The next meeting is scheduled to take place on 13 September 2024.

#### **12 MEETING DECLARED CLOSED**

Chairperson Blyth declared the meeting closed at 2:30 pm.

This page and the preceding pages are the minutes of the Kakadu Ward Advisory Committee Meeting held on Wednesday 26 June 2024.

[Click here](#) to view the agenda for the Kakadu Ward Advisory Committee Meeting held on 26 June 2024.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 SEPTEMBER 2024

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Presentations and Visitors - Red Lily &amp; CDU</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The purpose of this report is to provide Kakadu Ward Advisory Committee with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

#### RECOMMENDATION

THAT THE COMMITTEE noted the presentations on:

1. Update of Services by Red Lily Health Centre.
2. Information on BiBi plane service by Charles Darwin University

#### BACKGROUND

At various times, the Committee requests that presentations be made so that issues can be raised and information shared.

#### COMMENT

The following visitors/presentations will be in attendance at today's meeting.

<b>Kakadu Ward Advisory Committee Meeting – Presentations / Visitors</b>			
<b>Topic</b>	<b>Presenter/Visitor</b>	<b>Organisation</b>	<b>Invited by</b>
Update on Health Centre and Red Lily Services	Shirley Spicer – Executive Assistant June Nadjamerrek - Chairperson	Red Lily	Invited by KWAC Chairperson
BiBi plane for transporting medicines between Jabiru, Gunbalanya and Outstations	Hamish Campbell	Charles Darwin University (CDU)	At their request to attend

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

Nil

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 13 SEPTEMBER 2024

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Presentations and Visitors - Gundjehmi Aboriginal Corporation Jabiru Town</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The purpose of this report is to provide Kakadu Ward Advisory Committee with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

#### RECOMMENDATION

THAT THE COMMITTEE noted the presentations on:

1. Update on Jabiru Town by Gundjehmi Aboriginal Corporation Jabiru Town.

#### BACKGROUND

At various times, the Committee requests that presentations be made so that issues can be raised and information shared.

#### COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Kakadu Ward Advisory Committee Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Update on Jabiru Township	Dr Emma Young	Gundjehmi Aboriginal Corporation Jabiru Town (GACJT)	Requested by the KWAC

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 SEPTEMBER 2024

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

#### SUMMARY

This report is submitted for Kakadu Ward Advisory Committee to review and discuss the progress on outstanding action items from meetings.

#### RECOMMENDATION

THAT THE COMMITTEE:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.

#### BACKGROUND

Action items arise out of resolutions of the Kakadu Ward Advisory Committee or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Committee to determine whether the item remains active or is complete and can be removed.

#### COMMENT

The actions that Committee resolves to occur are to be acted upon by the administration. This report enables Committee to progressively discuss and acknowledge the status of items.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. KWAC Action Items Register 13 September 2024 [8.1.1 - 5 pages]

Reference Item	Status	Action Required	Assignee/s	Action Taken
<b>1</b>	In Progress	<p><b>KWAC12/2024 RESOLVED:</b> Explore options to collaborate on E-waste transportation's with other stakeholders.</p> <p><b>5 October 2023 KWAC25/2023</b> E-Waste: Investigate ways Council can support community to manage, particularly need for transport to Darwin</p>	Sara Fitzgerald	<p><b>05/04/2024 Ben Heaslip</b></p> <p><b>27 March 2024:</b> Working with Tech Collect to arrange e waste disposal. At this point in time drop off will be at Humpty Doo landfill in collaboration with Litchfield Council. Pick-ups in Jabiru cannot be arranged due to transport costs.</p> <p><b>17/06/2024 Sara Fitzgerald</b></p> <p>Working to create an e-waste drop off area at the landfill as well as batteries for transport together and recover some expense from the sale of automotive batteries.</p> <p><b>28/08/2024 Sara Fitzgerald</b></p> <p>New Signage has been ordered to segregate E Waste and a recycling system will be initiated with batteries and tyres into the future.</p>
<b>2</b>	In Progress	<p><b>5 October 2023 KWACC30/2023</b> Deputy Mayor Williams: Jabiru playground upgrades and shadecloth.</p>	Dana Hewett	<p><b>05/04/2024 Ben Heaslip</b></p> <p><b>5 September 2023 – Deirdre O’Sullivan:</b> Contacted David Boustead DCM on Rio Tinto Funding for infrastructure for children. The proposal has been passed to Rio Tinto for final approval, DCM will provide an update once finalised</p> <p><b>7 December 2023 – Dana Hewett:</b> Steering Committee of GAC, NTG, Rio Tinto and GACJT meeting early December, report findings and endorsed actions will be made public when process is completed.</p> <p><b>9 January 2024 – Dana Hewett</b></p> <p>A new playground was not included on the short list of items collated by various Jabiru Stakeholders. CMC have requested a report from WARC firming up cost, scope and schedule for six items WARC proposes: Developing a working group to produce a report for a consultant to create a Business Case for a Sport and Recreation Centre; Erecting the grandstand and installing lights at Brockman Oval; Youth Activity Investment (details WIP); a new 4WD HiAce bus with wheelchair access; Smart Poles or Wi-Fi access in mutually agreed spaces.</p> <p><b>15 March 2024 – Dana Hewett</b></p>

Reference Item	Status	Action Required	Assignee/s	Action Taken
				<p>Rio Tinto Social Infrastructure funding progression not communicated to WARC. Discussions still being held between CMC and Rio Tinto around final use of funds for short term wins.</p> <p><b>17/06/2024 Dana Hewett</b></p> <p><b>20/06/2024 Jasmine Mortimore</b></p> <p>Playground Upgrades not included in approved Rio Tinto Social Infrastructure Funding. CEO to raise idea with Gundjeihmi Aboriginal Corporation Jabiru Town Board.</p> <p><b>03/09/2024 Dana Hewett</b></p> <p>GM Technical Services and CSM forwarded link to playground options to Deputy Mayor Williams on 03/04/2024, seeking feedback on the type of playground desired. (Email forwarded to Governance Advise on 20/06/2024). Once preferred playground identified, purchase and installation to be priced, then grant opportunities identified.</p>
<b>3</b>	In Progress	<p><b>KWAC12/2024 RESOLVED:</b> Amend signage action to request corrections for toilets in the Town Plaza to identify staff and public toilets and sign for direction of servo station.</p> <p><b>5 October 2023 KWACC30/2023</b> Cr Blyth: Investigate upgrades to town signage to advertise amenities.</p>	Dana Hewett	<p><b>05/04/2024 Ben Heaslip</b></p> <p><b>24 October 2023 – Dana Hewett</b> This will be proposed in the Tourism Grant to improve and enhance town centres and main roads. GAC representative has agreed with this idea and is checking with Traditional Owners for agreement.</p> <p><b>15 March 2024 – Dana Hewett</b> Signage upgrades within the town plaza will form part of the scope of the Town Square Revitalization project. No progress on other signage around town, including the entrance to the town.</p> <p><b>17/06/2024 Dana Hewett</b></p> <p>No further progress around upgraded signage around Jabiru. This can be investigated further once the 2024-25 budget is confirmed.</p> <p><b>03/09/2024 Dana Hewett</b></p>

Reference Item	Status	Action Required	Assignee/s	Action Taken
				No progress to report.
<b>4</b>	In Progress	<p><b>KWAC12/2024 RESOLVED:</b> Expand the tour of the Solar farm for Jabiru to include information on operations.</p> <p><b>5 October 2023 KWAC24/2023</b> Organise tour of Jabiru for all Councillors at OCM including waste facility and solar farm (including catering)</p>	Jasmine Mortimore	<p><b>05/04/2024 Ben Heaslip</b></p> <p><b>27 March 2024 – Jasmine Mortimore</b> Will work with CEO on a date to for tour to be completed.</p>
<b>5</b>	In Progress	<p><b>KWAC6/2024 RESOLVED:</b> 3. Invite Power and Water Corporation to meet with Council Administration and Kakadu Ward Members to escalate Jabiru Town street lights issues. 4. Invite Power and Water Corporation to the next Ordinary Council meeting to update on Jabiru street lights. CSM to make initial contact EA to confirm attendance at OCM</p>	Andrew Walsh, Clem Beard, Dana Hewett, Jasmine Mortimore	<p><b>03/06/2024 Dana Hewett</b></p> <p>Contractor mobilised from Darwin on 21 and 22 May 2024. The undertook an audit of the street lights and repaired many which had timer issues. When the power goes off in Jabiru, the timers do not reset automatically. Contractor to return 4 June to undertake further repairs which can be afforded out of the current Financial Year's budget. Ongoing repairs in the next financial year will depend upon budget. Power &amp; Water Corporation have indicated that they cannot return to services Jabiru due to resourcing constraints, this is consistent with the services they have withdrawn from other councils. CEO has meeting with PWC CEO on 1 August 2024</p> <p><b>03/09/2024 Dana Hewett</b></p> <p>No further updates from CSM. Suggest action now lies with CEO as he can report on his meeting with PWC CEO.</p>
<b>6</b>	In Progress	<p><b>KWAC7/2024 RESOLVED:</b> Cr Onus raised Council Service Manager and Business Development Manager investigate funding for a public gym equipment for Jabiru Town.</p>	Andrew Walsh, Dana Hewett, Leanne Johansson	<p><b>13/06/2024 Dana Hewett</b></p> <p>CEO to raise idea with Gundjeihmi Aboriginal Corporation Jabiru Town Board at their next meeting .</p> <p><b>03/09/2024 Dana Hewett</b></p> <p>Link to ideas for outdoor gym sent to Councillor Onus by GM Technical Services on 03/04/2024 (forwarded to Governance Advisor on 20/06/2024). Councillor Onus has responded with</p>

Reference Item	Status	Action Required	Assignee/s	Action Taken
				preferences. Purchase and installation to be quoted, then grant opportunities identified. GAC JT indicated this would be a reasonable request but formal approval will need to be sought once details understood.
<b>7</b>	In Progress	<b>KWAC7/2024 RESOLVED:</b> Mayor Woods raised the use of Red Lily clinic building for aged care and disability services.	Dana Hewett	<b>03/06/2024 Dana Hewett</b>  The current clinic will be in use by NT Health until early September. Then Red Lily will transition to the new clinic building. Utilising the old clinic building needs to go before the GAC JT Board for approval. Jabiru does not have a high number of Aged Care and NDIS clients.  <b>03/09/2024 Dana Hewett</b>  The old Health Clinic building is planned for demolition. Chief Minister and Cabinet indicated that if an organisation was to take on this lease, they will be liable for demolition costs. Suggest this action be closed.
<b>8</b>	In Progress	<b>KWAC11/2024 RESOLVED:</b> Request an invitation for the GACJT CEO to be invited to next Kakadu Ward Advisory Committee meeting to discuss purpose of the old Red Lily Clinic Building.  <b>KWAC20/2024 RESOLVED:</b> Notes the question raised about education staffing levels at the Jabiru Area School and community interest in Independent Homeland School for the district. Question form discussion for the action involving GACJT.  Invite GACJT Board members and Member of Arafura to the next Kakadu Ward Advisory Committee meeting to discuss future of Jabiru, including items raised within this meeting and previous meetings as well as a standing invitations to all committee meetings.	Andrew Walsh, Jasmine Mortimore	<b>11/09/2024 Jasmine Mortimore</b> GACJT CEO attending meeting at 11:30am

Reference Item	Status	Action Required	Assignee/s	Action Taken
9	In Progress	<b>KWAC12/2024 RESOLVED:</b> Continue to seek funding for street lighting in the Township.	Bryony Stracey, Clem Beard, Dana Hewett	<b>05/07/2024 Bryony Stracey</b>  Grants investigating funding. No further updates until potential funding sourced.
10	In Progress	<b>KWAC12/2024 RESOLVED:</b> Requested correction of height of the stop sign recently installed.	Dana Hewett, Hilal Ahmad	<b>03/09/2024 Dana Hewett</b>  Previously this was a Give Way sign. CSM uncertain who authorised this change. Height adjustment of sign will be made priority.
11	In Progress	<b>KWAC20/2024 RESOLVED:</b> Raised concerns with bats and request issues be escalated to Kakadu National Parks	Dana Hewett	<b>26/08/2024 Dana Hewett</b>  CSM emailed Manager Country Section, of Parks Australia on 17 July 2024 requesting Parks position on bats within the Jabiru township. CSM's current understanding is that we do not remove bats/flying foxes. Still waiting on a response from Parks.
12	In Progress	<b>KWAC20/2024 RESOLVED:</b> Question raised about community power charges and rates are inclusive of community street light expenses that are not operational and require repair.	Clem Beard, Dana Hewett	<b>11/09/2024 Clem Beard</b>  Power charge and rates are under investigation
13	In Progress	<b>KWAC20/2024 RESOLVED:</b> Explore income generating Civil work activities within the West Arnhem Region.	Clem Beard, Hilal Ahmad, Sara Fitzgerald	<b>27/08/2024 Sara Fitzgerald</b>  Jabiru holds civil contracts with Parks Australia, further opportunities in other communities will continue to be examined by operational staff
14	Recommend Complete	<b>KWAC12/2024 RESOLVED:</b> Explore the Kakadu West Arnhem Social Trust to support Jabiru projects.	Bryony Stracey	<b>05/07/2024 Bryony Stracey</b>  Kakadu West Arnhem Social Trust - KWAST has been utilised for WARC events such as Kurrung in previous years. The priority projects/outcomes –To benefit local Bininj within the West Arnhem region. Application form attached for reference for future projects.

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 13 SEPTEMBER 2024

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Proposed Dog Park - Jabiru</b>
<b>Author:</b>	<b>Clem Beard, Acting General Manager Technical Services</b>

#### SUMMARY

This report is requesting the Kakadu Ward Advisory Committee to approve the construction of a Dog Park at the Jabiru Lake precedent.

#### RECOMMENDATION

THAT THE COMMITTEE:

1. Receive and note the report entitled *Proposed Dog Park - Jabiru*; and
2. Approve the proposal to erect a Dog Park at the lake with a budget of \$30,000.00.

#### BACKGROUND

Community feedback received by the administration is to construct a Community Dog Park for the residents and pet owners to facilitate an area in Jabiru for exercising dogs. The proposed location is at the Jabiru Lake Park adjacent to existing public facilities.

#### COMMENT

Administration has sourced quotes for a 20mt x 40mt enclosure with a personal gate and a set of double gates for slasher/maintenance entry/exit with a projected cost of \$25,000.00.

An indicative quote per lineal metre (\$165.00 per metre) was obtained from a local contractor to eliminate travel and mobilisation costs to Jabiru.

An additional indicative quote was sourced for signage at the dog park at a projected cost of \$2,500.00.

The attached marked up map indicates the area available, and the administration is requesting feedback for the preferred location of Dog Park.

Once feedback is received the authorisation process can proceed with seeking permission from Gundjeihmi Aboriginal Corporation Jabiru Town to construct proposed Dog Park at the lake.

#### LEGISLATION AND POLICY

Per approved annual budget 24/25

#### FINANCIAL IMPLICATIONS

Surplus funding for project will be available from the Animal Mangement program. This revenue is raised from annual animal rate levy and partial funding from the Local Authorities across the region.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

#### **Goal 4.1 Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure.

#### **ATTACHMENTS**

1. Proposed Jabiru Dog Park [8.2.1 - 1 page]

## Proposed Jabiru Dog Park – Jabiru Lake



**FOR THE MEETING 13 September 2024**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Dana Hewett, Council Services Manager, Jabiru</b>

**SUMMARY**

This report will present the Kakadu Ward Advisory Committee with an update on council services provided in the Jabiru Township for the period of 01 June – 31 August 2024, as prepared and presented by Council Services Manager (CSM) Jabiru, Dana Hewett.

**RECOMMENDATION**

THAT THE KAKADU WARD ADVISORY COMMITTEE received and noted the report entitled *CSM Operations Report on Current Council Services*.

**BACKGROUND**

All issues / matters raised are to be discussed by the Kakadu Ward Advisory Committee members, as detailed in the report.

**COMMENT**

**1. Attendance Rates**

**1.1. Staffing**

Currently recruiting for the following positions:

- Works Officer x1 – Full Time – Interviews scheduled
- Early Childhood Educational Leader – Full Time – Advertising underway
- Wellbeing Services Coordinator – Permanent Full Time – Interviews scheduled

Total number of vacancies	3
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**2.1. Administration**

The Jabiru Council administration office was open from 8:30am – 4:30pm on each business day during the report period.

- Administration support provided to Travel, the Post Office, Centrelink, Childcare and Library. Staff also assisted other communities whilst they had staff on leave and training.
- Updates to the Administration Manual is in the final stages
- There will be a separate section for the Admin Coordinator for end of week, month and financial year processes
- The admin team have been supporting the wellbeing team with Kurrung as that team had unexpected absences leading up to the event
- Administration Coordinator and the team continue to assist admin staff and CSM’s in other communities with enquiries, Little Hotelier, and other assorted administrative tasks

Relief Administration:

- Travel Cover – 1 to 19 July 2024
- Centrelink Support – 29 July to 02 August 2024
- Travel Cover – 1 to 23 August 2024
- Gunbalanya Post Office – 8 August 2024
- Maningrida Post Office – 26 August to 5 September 2024

**2.2. Post Office**

Post Office services are provided by Jabiru Council post and administration staff during normal business hours 9.00am – 5.00pm. Mail was received, sorted and dispatched each business day.

- The Post Office Team Leader has put together a booklet of LOTT training for the Post Office staff, as well as Relief Administration staff
- The new Post Office Team Leader commenced with council on 29 July 2024 and completed a handover with the outgoing Team Leader while undertaking all required online training for Australian Post and the Lott

Total postage received	27, 529.97 kg
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### 2.3. Centrelink

The Jabiru Centrelink Office operates between 9.00am – 3.30pm each business day, closes for lunch between 12:30pm – 1.00pm.

- Staff were kept busy assisting residents with enquiries and facilitating agency contact via computers and phone
- Since Cahill’s Crossing opened, there has been an increase in number of customers attending the Jabiru office
- 24 June 2024 – Services Australia visited Jabiru to assist clients with their enquiries
- New Senior Centrelink Agent commenced 15 July and received training and supervision from the previous Centrelink Agent for two weeks. Relief Admin staff also provided supervision until the new staff member’s Centrelink clearance was received.
- The Money Management team visited Jabiru 8 -11 July 2024
- The Money Management team visited Jabiru 19-22 August 2024

### 2.4. Cleaning

Scheduled cleaning of council assets has been completed as follows:

- Daily (Monday to Friday) – Council Offices, Plaza toilets, library, lake toilets and BBQ area
- Twice a week – Post Office, Centrelink, Aged Care, Brockman oval, workshop office and toilets
- Weekly – Magela oval amenities, basketball amenities, Town Hall, cleaning storeroom
- Cleaner continues to clean residential properties prior to new staff occupying, as required
- In June, we successfully hired a casual Services Assistant who would clean the Jabiru Childcare and vacant properties, among other duties. Due to inconsistent hours, this employee has taken three months of work in Darwin. During this time, we hope to be successful in changing this contract to permanent part time and re-engaging this employee. This position also supports back filling cooking at the Childcare Centre and duties in Community Care when required. This position is more cost effective than outsourcing the daily cleaning of the childcare centre and incurring overtime for cleaning vacant properties.

### 3.1. Sport & Recreation

- School Holiday Program in June/July: Participants began a project building a ginga/crocodile with wood, wire and, paper mache. A local community arts and craft practitioner has brought a wealth of creativity into the Sport & Recreation program. The participants are enjoying it. Once the ginga/crocodile is completed, it will be put on display in the Croc Hotel.
- Weekly mixed netball for adults continues when staff are available

Attendance totals	541*
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\*June and July total statistics ONLY



**The Ginga starting to take shape during the June/July school holidays.**

### **3.2. Aquatic Centre**

The Aquatic Centre was open as follows from July:

Monday – Wednesday – Saturday – Sunday and Public Holidays; 1.30pm – 6.30pm.

Tuesday; 1.30pm – 6.00pm.

Pool is currently closed each Thursday and Friday, due to staff availability, until further notice.

- The Aquatic Centre was closed from 22 August to 8 September due to staff availability. Maintenance was conducted during this period of time.
- Aqua Fitness continues once per week
- Jabiru Under Water Hockey, attendances are remaining constant for both juniors and adults in the community
- Quieter attendance times spent completing maintenance as required
- Pool Shade sail deployment is currently subject to weather conditions, strong winds and 'seasonal burn off' (embers carried in the air)
- Attendances dropping off due to cooler weather and pool water temperature - normal seasonal change
- Regular Caulfield Grammar group attendances
- Clontarf – attending Gym for supervised activities
- Chlorine Gas dosing system is currently not working; waiting on a second quote for repairs. Manually dosing as required in the interim.

Attendance totals	3,085
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### 3.3. Library

The library operates Monday to Friday, 10:30am – 4:30pm, on each business day during the report period except for the below periods:

- 10 June 2024 – Closed due to the King’s Birthday public holiday
  - 19 July 2024 – Closed due to staff availability
  - 26 July 2024 – Closed due to the Darwin Show public holiday
  - 29 July 2024 – Closed due to staff availability
  - 5 August 2024 – Closed due to the Picnic Day public holiday
  - 7 August 2024 – Closed due to staff availability
  - 27 to 30 August 2024 – Closed due to staff availability
- 
- Four Community Wellbeing meetings were held at the library during the reporting period
  - On one occasion the Linguist utilised the meeting room space
  - NT Carers accessed the meeting room to sign up clients
  - Clontarf utilized library resources for contact time with secondary students
  - Two meetings with Community Allied Health Team (CAHT)
  - Four Friday after school activities of movie and popcorn
  - 19 and 20 June – NAIDOC Week activities and Story time
  - 09 July 2024 – Librarian undertook Invigilator duties for a travelling student

Attendance totals	1,360
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### 3.4. Early Learning

The childcare centre operated Monday to Friday, 7:30am – 5:00pm.

Staff

- There has been some staff turnover during the reporting period. One long term staff member relocated with her family interstate. Another staff member departed for parental leave in June. In August, the Educational Leader resigned due to another job offer aligning with her future goals.
- The two full time positions have been replaced with one fulltime educator assistant and two part time educator assistants. The Educational Leader role is currently being advertised.
- There were some changes in staffing arrangements between the rooms to maximise the team’s strengths and support them to develop their capacity in different spaces.
- 7 and 8 August – Sign ups completed with two permanent part time employees enrolled in their certificate III in Early Childhood Education and Care.

Achievements and Highlights

- 13 June 2024 – The Childcare Centre had a special visit from the police detection dogs, such a great opportunity to strengthen our connection with community organisations
- 19 June 2024 – The Barramundi children attended WARC NAIDOC week events
- The Barramundi continue to attend JAS Preschool class on regular excursions to support the upcoming midyear transition
- Caulfield Grammar students continue to attend on a regular basis which is still a highlight for the children
- 12 July 2024 – Childcare hosted a NAIDOC event in collaboration with Adjumarllarl Aboriginal Corporation which was an incredible cultural experience for the childcare and strengthened our partnerships with the local community

- 23 July 2024 – The Barramundi children attended the Jabiru Town Library for an excursion with the Caufield students to participate in some buddy reading
- Experiences and activities have improved significantly with staff having more time and support to plan and facilitate activities
- 6 August – Much of the team completed mandatory first aid training which was a great achievement as this was impacting operations
- Book Week was celebrated 19 to 23 August, with a book week parade on 21 August. The Barramundi class attended Jabiru Area School (JAS) for their book week.
- The Childcare Centre is seeing a lot of local Indigenous culture being embedded into our programs and everyday practice. This is something we are continuing to grow on to ensure we have culture embedded in our program.
- WARC trades team has been very helpful with assisting the childcare with maintenance allowing us to provide a safe environment
- We are seeing high number of bookings in our babies and possum room which has started to balance out our quiet days in the Barramundi room on Wednesday and Thursdays
- We have started our garden journey with composting

Challenges:

- The casual staff are disengaged and have not been attending work. This makes it extremely difficult to manage unplanned personal/carers leave.

Operational Days	62
Bookings totals	1,246
Attendance totals	1,031



**WARC Jabiru NAIDOC Week Celebrations including a spontaneous Story Time with Librarian Jillian**



Some happy children attending Jabiru childcare and a visit from a Police detection dog on 13 June



Buddy reading time at the library with Caulfield Grammar students



NAIDOC event in collaboration with Adjumarllarl Aboriginal Corporation on 12 July 2024

### 3.5. Care

Aged Care services operate from 09.00am – 3.00pm each business day. The usual services provided to clients continue to include meal deliveries, domestic assistance, transport and social support.

- The Community Care clients continue to often be away visiting family and one client spent some time in hospital during this reporting period

- Domestic House Cleaning for one client has ceased upon their request

Total meals provided	350
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\*63 NDIS meals and 287 meals for HCP and CHSP.

### 3.6. Disability Care

The Jabiru council team are the community connectors and coordinator of services under the National Disability Insurance scheme (NDIS) and operates from 09.00am – 3.00pm each business day. Services provided are as follows:

- Meals, personal care, household tasks, transport and social support; and
- Focus is connecting and growth over the next few months

Total number of NDIS participants	1
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### 4.1. Parks and Open Space

The community is generally clean and tidy, which lead to Jabiru township to receive a 4-star rating from Keep Australia Beautiful. Daily tasks undertaken during the reporting period.

- The works crew continued with regular tasks around the township including mowing, cleaning laneways, tree removal, watering ovals and parkland
- Jabiru celebrated NAIDOC week early on 19 and 20 June – the Works Crew did an exceptional job assisting with ensuring the space was tidy and mowed, as well as setting up and packing away marquees, BBQs and tables
  - Childcare sandpit topped up with more sand donated by a local company
  - Works crew prepared ovals, parks and the town for Kurrung Festival

### 4.2. Roads

Road repairs have continued across the community.

- The below ongoing issues will hopefully be identified in the investigation into the Storm Water system by DIPL. This report is scheduled for finalization in November 2024.
  - Lewis place needs drain to be unblocked as this causes flooding in Auld place during wet season
  - Drain on corner of Calvert crescent and Civic drive needs to be cleared and potentially modified. There are a lot of tree roots inside the pipework contributing to flooding when the lake level rises, and the drain cannot flow into the lake.

### 4.3. Waste

The landfill site operated between Monday to Friday, 7.00am – 3.30pm with no disruption to service.

- The NT EPA inspected Jabiru landfill on 6 June and the team are working toward improvements at the landfill
- Works crew have started to palletise batteries at the landfill
- 10 July 2024 – No rubbish bin collection due to mechanical issues with the garbage truck
- Dry Hire of Cooinda’s rubbish truck was required 27 and 28 August to complete bin collection in Jabiru. This involves a minimum of three works crew instead of the usual one to complete the job.
- Gunbalanya kindly loaned their rubbish truck to Jabiru from Friday 30 August to Thursday 5 September, which was very helpful not only for usual rubbish collection, but for additional bin collection after Kurrung festival

Total amount of waste removed from landfill	0
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#### **4.4. Plant and equipment**

The Jabiru Mechanic has supported other communities as per below:

- Warruwi – 29 July to 2 August 2024; and
- Warruwi 19 to 30 August 2024.

#### **5.1. Power**

- Streetlight audits are completed each month
- Backup generators run weekly, and data recorded on checklist

#### **5.2. Water**

- Telemetry upgrade: Contractor is close to completing works, delays are due to Bore 2 being offline and Bore 3 not communicating with the low level in Jabiru. Upon completion, the works crew will be trained in the new telemetry system.
  - Bore 3 not communicating with Jabiru. Instead of felling trees in the park, the contractor will provide a quote for a radio survey. WARC would prefer to lift the height of the antenna at Bore 3, rather than fell trees in the park.
- Consultant has completed the annual report on the drinking water in Jabiru. This same consultant completed a report in 2023 and this report is used to send to stakeholders when there are complaints around the quality of Jabiru's drinking water. Report states that all water sample analytes conform to the relevant Australian Drinking Water health-based guideline values. The water exhibits slightly elevated hardness and falls into the increasing scale-forming category as defined by the aesthetic guidelines of the Australian Drinking Water Guidelines.

#### **5.3. Sewerage**

- Sewerage Remediation project funded by Parks is continuing and relationships have been built between WARC and the contractor, JN Mousellis
- Sewerage pump fault at re-lift station being investigated by local electrical contractor

Regular tasks continued as follows:

- Sewage lift pump checked daily, and data recorded on checklist
- Grids and filter for sewage and sprinkler farm cleaned weekly
- Unlocked dump point for contractor
- Sourced quote for sewage pond telemetry repairs due to DIPL upgrades. Quote passed on the Technical Services Project Manager.
- Pump recording meter at sewage pond is faulty. Upcoming Telemetry system upgrade will resolve this issue.
- Multiple faults on pump 2 at the sewage ponds after turning the system off to slash the sprinkler farm. Turned the system to pump 1 and system appears to be running. This fault was not repaired prior to handover from DIPL.

#### **6.1. Scheduled Servicing**

Many repair tasks completed for Tenancy team, as well as tasks for Jabiru Operations, including but not limited to:

- Repairs at Jabiru Aquatic Centre, retiling around ladders and reinstalling ladders; and
- Trades Officer attended other WARC communities to undertake tenancy repairs:
  - Gunbalanya – 9 July, 18 July, 29 July
  - Planned visits to Maningrida and Warruwi in early September.

#### **7.1. Projects**

- Current

- DIPL Sewer System Upgrade: Awarded to JN Mousellis from Darwin. JN Mousellis has already reached out to meet CSM and has completed a creditor application so we can charge landfill and water costs back.
- DIPL Landfill Investigations: Contractor, Jacobs, currently completing investigative works, report to follow.
- Animal Management Program (Vet) recent visit outcome report attached.

## 7.2. Community meetings and events

- 04 June 2024 – Sign up for Works Crew to Certificate III in Civil Construction
- 05 June 2024 – Jabiru Community Events Forum
- 06 June 2024 – Landfill Inspection by NT EPA
- 06 June 2024 – Meeting with consultant and DIPL project manager regarding isolation points for potable water so samples of infrastructure can be removed for testing
- 11 June 2024 – Meeting with Department of Chief Minister and Cabinet, CSM and Technical Services Senior Project Manager regarding WARC essential services in Jabiru
- 13 June 2024 – Follow up meeting with consultant and DIPL project manager regarding isolation points for potable water so samples of infrastructure can be removed for testing
- 13 June 2024 – Meeting between WARC and NIAA regarding Remote Jobs and Economic Development Program
- 17 June 2024 – Met with visiting vet to scope out Town Camp Site, supported by ALPA
- 21 June 2024 – Review of 3rd draft of Safe Drinking Water Legislation, facilitated by NT Health
- 25 June 2024 – Female session of Anti-Discrimination, Harassment and Bullying Workshop
- 26 June 2024 – Kakadu Ward Advisory Committee (KWAC)
- 10 July 2024 – Meeting with Manager Country Section (Parks Australian), CSM and Senior CSM with A / Senior Works Officer – Site visit to Bore 3 to investigate possibility of felling trees in the park to assist with the radio signal from Bore 3 to Jabiru as part of the Telemetry System upgrade
- 11 July 2024 – Jabiru Service Delivery Committee Meeting – Facilitated by Department of Chief Minister and Cabinet
- 12 July 2024 – Inspection of sewer pumps with Senior CSM and A / Senior Works Officer. It was noted that the outlet pipe on pump 1 is not connected properly to the pump.
- 15 to 16 July 2024 – Senior Leadership Team Workshop.
- 17 July 2024 – Meeting with Jabiru Markets organiser who is seeking WARC to lead the Dry Season Markets in 2025
- 18 July 2024 – Meeting facilitated by CEO regarding the possibility of a burnout competition in Jabiru
- 19 July 2024 – Site meeting with potential burnout partners in Jabiru, CSM showed two potential locations, one being the Go Kart track, the other being Jabiru Drive
- 22 July 2024 – Site meeting with Dig Hard (contractor undertaking works to take samples of potable water infrastructure)
- 23 July 2024 – Jabiru Local Emergency Committee (LEC) Meeting
- 25 July 2024 – Town Revitalization meeting
- 01 August – Fourth review of the Safe Drinking Water Legislation, facilitated by NT Health
- 06 August – First Aid and CPR Training, including Childcare component
- 07 August 2024 – Fire Warden Training
- 08 August 2024 – Jabiru Service Delivery Committee Meeting
- 08 August 2024 – Meeting with stakeholders around the Town Plaza revitalisation project
- 15 August 2024 – Jabiru Community Events Forum

Total number of meetings and events attended by the CSM	27
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## 7.3. Community Key Focus Areas

Jabiru remediation projects, transition of Jabiru to Tourism town:

- Sewer Ponds;
- Stormwater & Sewage Network;
- Low Level Water Tank;
- Jabiru Landfill;
- Parks road lease and remediation; and
- Updating of Jabiru bylaws.

#### **LEGISLATION AND POLICY**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

Not applicable.

#### **STRATEGIC IMPLICATIONS**

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

##### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

##### **Goal 1.4 Community Events**

Deliver cultural, civic and sporting events which engage and unite the community.

##### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### **Goal 6.5 Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes.

#### **ATTACHMENTS**

1. June Manaburdurma report [9.1.1 - 10 pages]

# Report to WARC on veterinary visit to Manaburdurma/ Jabiru Town Camp

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June 20<sup>th</sup> 2024

Dr Liz Tudor BVSc





## Introduction to WALDHeP (West Arnhem Land Dog Health Program)



- WALDHeP was founded by Dr Liz Tudor, in 2005 and, accompanied by her husband Rick, she has provided veterinary care to households in Gunbalanya since 2005, expanding to include Warruwi and Minjilang in 2015.
- WALDHeP is honoured to be providing veterinary care across all West Arnhem Regional Council communities in 2024 and delighted to be making our first veterinary visit to Jabiru

## How WALDHeP works..

- Liz Tudor and Cam Raw work at the University of Melbourne Veterinary School
- WALDHeP's approach is based on building relationships of trust over time
- WALDHeP brings a large team of vets, and veterinary students (who fulfil the role of vet nurses) to communities.
- However, from the community's perspective, it is the same trusted faces who visit homes and engage with animal owners every visit.
- These individuals, Dr Liz with partner Rick, along with Dr Cam, visit homes, deliver animals to the surgical team, assist with surgery and return animals home at the end of the day.
- The size of the WALDHeP team and the support of multiple surgeons, means that WALDHeP can accomplish a large amount during each visit with great efficiency - whilst not swamping community members with new faces.



# Manaburdurma Visit

June 20<sup>th</sup> 2024

- The first of several 2024 visits to Jabiru took place on June 20<sup>th</sup>
- The WALDHeP team that visited town camp included six vets and five students.
- All eight occupied homes were visited and anti-parasitics (for worms, ticks and scabies) offered for all dogs.
- Anti-parasitics were provided for 36 dogs
- The occupants of one house declined treatment for their animals



## Surgical procedures performed

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- Thirty-six surgical de-sexing procedures under general anaesthetic were performed over a ten-hour working day, comprising:
  - Four dog spays
  - Two dog castrations
  - Twenty cat spays
  - Ten cat castrations



## Assessment of animal population in Manaburdurma

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- To our knowledge all but two owned cats in town camp have been desexed.
- Both are male cats.
- The reproductive rate of cats is very high. Repeat visits to ensure cat numbers are contained will be important.
- Cat owners in Town Camp are very receptive to the need for population control



## Assessment of animal population in Manaburdurma

- Several households have a number of entire (breeding) dogs.
- Surgery was offered for dogs in all of these households, but several owners declined
- Our June census indicates the following:
  - Household A: Five entire dogs including one pregnant female, three entire females and one entire male. Declined surgery
  - Household B: Five dogs, one entire male, surgery provided for two dogs
  - Household C: Seven dogs, two entire females, one entire male, two pups. Declined surgery
  - Household D: Three dogs, one entire female. Declined surgery
  - Household E: Eight adult dogs and six pups, one pregnant female, one entire male. One mother dog and one male offered for surgery. Owner keen for surgery at next visit for second mother dog and pups.
  - Household F: Four dogs, one entire female, two entire males. One dog offered for surgery
  - Household G: No dogs, one cat
  - Household H: No data collected as owners requested we not enter

## Recommendations: Ongoing veterinary care Manaburdurma

- Follow-up visits will be important to stabilise the cat population and to provide surgery for puppies, and for two female dogs pregnant at the June visit.
- **Without further desexing of dogs of breeding age, dog populations in some households are likely to exceed people's capacity to feed and care for them. (There are currently eight female dogs of breeding age in Manaburdurma, with eight pups yet to reach breeding age, and two litters to be born.)**
- We recommend that prior to the next visit, a Senior Cultural Advisor work with the community to promote the concepts of responsible pet ownership and the advantages to both human and animal health of desexing of dogs and cats.
- **Desexed dogs have better skin health, are less likely to have scabies and intestinal worms that can be passed to humans, and cause less disturbance through fighting and aggression.**

## Future visits to Jabiru Township and Manaburdurma

- WALDHeP would like to re-visit **Jabiru Township** on **Thursday September 19<sup>th</sup>**, and to offer veterinary services to residents of Jabiru township
- At this time WALDHeP will arrange transport to Jabiru township for dogs or cats owned by Manaburdurma residents who request surgery.
- Further 2024 visits to Jabiru / Manaburdurma will be provided as required.



# Thankyou!

Our thanks to the residents of Manaburdurma for allowing us to visit their homes and provide veterinary care for their dogs and cats



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 SEPTEMBER 2024

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Kakadu Ward Advisory Committee Member Questions</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### **SUMMARY**

The purpose of this report is to give Kakadu Ward Advisory Committee Members a forum in which to table items they wish to be debated.

Committee Members are encouraged to raise any issues they wish to discuss during the meeting.

#### **RECOMMENDATION**

THAT THE COMMITTEE recorded for action the following questions from Members.

#### **ATTACHMENTS**

Nil

**11 NEXT MEETING**

**12 MEETING DECLARED CLOSED**