



Minutes of the West Arnhem Regional Council Special Finance Committee Meeting
Wednesday, 19 January 2022 at 10:00 am
Council Chambers, Jabiru

Chairperson Matthew Ryan declared the meeting open at 10:08 am, welcomed all in attendance and acknowledged the Traditional Owners.

ELECTED MEMBERS PRESENT

Chairperson	Matthew Ryan (Mayor) (videoconference)
Deputy Mayor	Elizabeth Williams
Councillor	Jacqueline Phillips (videoconference)
Councillor	Catherine Ralph
Councillor	Donna Nadjamerrek (videoconference)

STAFF PRESENT

Chief Executive Officer	Daniel Findley
Executive Assistant to the Mayor and CEO	Charlotte Meneer
Chief Operations Officer (Acting)	Jesse Evans (videoconference)
Finance Manager	Andrew Shaw
Governance and Risk Advisor	Doreen Alusa (videoconference)
Director Organizational Growth	Kim Sutton (videoconference)

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered apologies and leave of absence.

The Committee did not receive Elected Member apologies and/or requests for leave of absence for the Special Finance Committee meeting held on 19 January 2022.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered absences without notice.

The Committee noted that no Elected Member were absent without notice for the Special Finance Committee meeting held on 19 January 2022.

ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA

The Committee considered acceptance of the agenda.

SFC1/2022 RESOLVED:

**On the motion of Mayor Matthew Ryan
Seconded Deputy Mayor Elizabeth Williams**

The agenda papers for the Special Finance Committee meeting held on 19 January 2022 as circulated were received for consideration at the meeting.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Committee considered the disclosure of interest of elected members or staff.

The Special Finance Committee received and recorded a declaration of interest from Councillor Phillips for agenda item number 13.1 entitled Professional Development Training - Councillor Jacqueline Phillips for the meeting held on 19 January 2022.

CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES - SPECIAL FINANCE COMMITTEE MEETING HELD ON 10 NOVEMBER 2021

The Committee considered the confirmation of previous minutes for the Special Finance Committee meeting held on 10 November 2021.

SFC2/2022 RESOLVED:

**On the motion of Councillor Jacqueline Phillips
Seconded Deputy Mayor Elizabeth Williams**

The minutes of the 10 November 2021 Special Finance meeting were confirmed as a true and correct record of the meeting.

CARRIED

CHIEF EXECUTIVE OFFICER'S REPORTS

8.1 CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO

The Committee considered a report on the CEO's annual leave and appointment of an acting CEO.

The Special Finance Committee noted that:

- **The CEO will be on annual leave from 16 March 2022 to 28 April 2022; and**
- **The Director Organizational Growth will be acting in the position of CEO from 16 March 2022 to 28 April 2022.**

Minute note: Councillor Nadjamerrek joined the meeting at 10:12 am.

CORPORATE SERVICES REPORTS

9.1 FINANCE REPORT FOR THE PERIOD ENDED 30TH NOVEMBER 2021

The Committee considered the finance report for the period ended 30th November 2021.

SFC3/2022 RESOLVED:

**On the motion of Deputy Mayor Elizabeth Williams
Seconded Councillor Jacqueline Phillips**

The Special Finance Committee approved the financial report for the period ended 30th November 2021.

CARRIED

9.2 WEST ARNHEM REGIONAL COUNCIL - REVISED OPERATIONAL AND CAPITAL BUDGET 2021-22

The Committee considered West Arnhem Regional Council's revised Operational and Capital Budget 2021-22.

SFC4/2022 RESOLVED:

**On the motion of Deputy Mayor Elizabeth Williams
Seconded Councillor Catherine Ralph**

The Special Finance Committee adopted the revised Operating and Capital Budget for 2021-22 as per Section 203(2) of the *Local Government Act 2019*.

CARRIED

TECHNICAL SERVICES REPORTS

10.1 DISPOSAL OF SURPLUS FLEET ASSETS

The Committee considered the disposal of surplus fleet assets.

SFC5/2022 RESOLVED:

**On the motion of Deputy Mayor Elizabeth Williams
Seconded Councillor Jacqueline Phillips**

The Special Finance Committee received and noted the report, and approved the sale via auction of the following vehicles and plant:

- 1. 2013 Isuzu DMax utility - Jabiru**
- 2. 2015 SANY SMG200 grader - Maningrida**

CARRIED

Minute note: Councillor Phillips left the meeting at 10:40 am to allow the Committee to consider her application for funding to undertake professional development training. She re-joined the meeting at 10:44 am.

GENERAL ITEMS

13.1 PROFESSIONAL DEVELOPMENT TRAINING - COUNCILLOR JACQUELINE PHILLIPS

The Committee considered a report on Professional Development Training for Councillor Jacqueline Phillips.

SFC6/2022 RESOLVED:

**On the motion of Mayor Matthew Ryan
Seconded Deputy Mayor Elizabeth Williams**

The Special Finance Committee noted and approved payment of \$1,599.78 from Councillor Phillips' 2021-2022 professional development allowance so that she can undertake a Certificate IV in Training and Assessment at Alana Kaye College.

CARRIED

PROCEDURAL MOTIONS

14.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS

The Committee considered the closure of the meeting to the public for the discussion of confidential items.

SFC7/2022 RESOLVED:

**On the motion of Mayor Matthew Ryan
Seconded Councillor Catherine Ralph**

The Special Finance Committee approved the closure of the meeting to the public as confidential items were about to be discussed. The meeting closed in accordance with clause 51(c) of the *Local Government (General) Regulations 2021* as the matters to be discussed included information that, if publicly disclosed, would be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or (ii) prejudice the maintenance or administration of the law; or (iii) prejudice the security of the council, its members or staff; or (iv) subject to subregulation (3) – prejudice the interests of the council or some other person.

CARRIED

CONFIDENTIAL ITEMS

The information is classed as confidential under section 99(2) of the *Local Government Act 2019* clause 51 of the *Local Government (Administration) Regulations 2021*.

15.3 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

The Committee considered the disclosure of confidential resolutions and re-admittance of the public.

SFC10/2022 RESOLVED:

**On the motion of Councillor Donna Nadjamerrek
Seconded Councillor Jacqueline Phillips**

The Special Finance Committee opened the meeting to the public after the discussion of confidential items, and approved to disclose selected resolutions from the confidential section of this meeting in the non-confidential meeting minutes.

CARRIED

15.1 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL SPECIAL FINANCE MEETING HELD ON 10 NOVEMBER 2021

The Committee considered the confirmation of previous minutes for the confidential Special Finance meeting held on 10 November 2021.

SFC8/2022 RESOLVED:

**On the motion of Mayor Matthew Ryan
Seconded Deputy Mayor Elizabeth Williams**

The Committee noted the confidential minutes of the 10 November 2021 Special Finance Committee meeting and adopted the resolutions contained therein.

CARRIED

15.2 WEST ARNHEM REGIONAL COUNCIL - COMMERCIAL REVISED BUDGET 2021-22

The Committee considered West Arnhem Regional Council's Commercial Revised Budget 2021-22.

SFC9/2022 RESOLVED:

**On the motion of Deputy Mayor Elizabeth Williams
Seconded Councillor Jacqueline Phillips**

The Committee adopted the Revised Operating and Capital Commercial Budget 2021-22.

CARRIED

NEXT MEETING

The next meeting is scheduled to take place on Wednesday, 9 March 2022.

MEETING DECLARED CLOSED

Chairperson Matthew Ryan declared the meeting closed at 10:56 am.

This page and the preceding pages are the minutes of the Special Finance Committee meeting held on Wednesday, 19 January 2022.

Chairperson

Date Confirmed