



WEST ARNHEM REGIONAL COUNCIL AGENDA

**WARRUWI LOCAL AUTHORITY
WEDNESDAY, 22 MAY 2024**



WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Warruwi on Wednesday 22 May 2024 at 10:00 am.

Andrew Walsh
Chief Executive Officer

Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING.....	5
2	PERSONS PRESENT.....	6
3	APOLOGIES AND ABSENCES	6
3.1	Apologies, Leave of Absence and Absence Without Notice	6
4	ACCEPTANCE OF AGENDA	7
4.1	Acceptance of Agenda	7
5	DECLARATION OF INTEREST OF MEMBERS OR STAFF	8
5.1	Disclosure of Interest of Members or Staff.....	8
6	CONFIRMATION OF PREVIOUS MINUTES	9
6.1	Confirmation of Local Authority Meeting Minutes.....	9
7	DEPUTATIONS AND PRESENTATIONS	10
7.1	Presentations and Visitors - Power and Water Corporation - Water Demand Deduction Campaign	10
7.2	Presentations and Visitors - Power and Water Corporation - 4G Power Meter	11
7.3	Presentations and Visitors - Northern Territory Electoral Commission.....	13
8	ACTION REPORTS.....	14
8.1	Review of Action Items	14
8.2	Finance Report to April 2024	21
8.3	Speed Bumps - Supply and Install Steel Grab Rail Bollards.....	31
8.4	Council Draft Regional Plan and Budget 2024-2025	35
8.5	Iyarrmulu Found on Weyirra.....	37
9	RECEIVE AND NOTE REPORTS.....	42
9.1	Top End Youth Leadership Summit April 2024	42
9.2	CSM Operations Report on Current Council Services	62
10	LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE.....	70
10.1	Local Authority Member Questions with or without Notice	70
11	NEXT MEETING	71
12	MEETING DECLARED CLOSED	71

Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 22 MAY 2024

Agenda Reference:	3.1
Title:	Apologies, Leave of Absence and Absence Without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This report is to table, for record, any apologies, requests for leave of absence and absence without notice received by Council's Chief Executive Officer from Local Authority members for the meeting held on 22 May 2024

RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Notes the absence of ...
2. Notes the apology received from ...
3. Determines ... are absent with permission of the Council.
4. Determines ... are absent without permission of the Council.

COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 MAY 2024

Agenda Reference:	4.1
Title:	Acceptance of Agenda
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Agenda papers are presented for acceptance at the Warruwi Local Authority meeting held on 22 May 2024.

RECOMMENDATION

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Warruwi Local Authority meeting held on 22 May 2024.

LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 22 MAY 2024

Agenda Reference:	5.1
Title:	Disclosure of Interest of Members or Staff
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received the declarations of interest as listed for the Warruwi Local Authority meeting held on 22 May 2024.

LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 MAY 2024

Agenda Reference:	6.1
Title:	Confirmation of Local Authority Meeting Minutes
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Unconfirmed minutes from the 8 February 2024 Warruwi Local Authority meeting are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY adopted the minutes of the 8 February 2024 Warruwi Local Authority as a true and correct record.

LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 22 MAY 2024

Agenda Reference:	7.1
Title:	Presentations and Visitors - Power and Water Corporation - Water Demand Deduction Campaign
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Warruwi Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on water demand reduction campaign by Power and Water Corporation.

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

PowerWater is developing a communications plan to promote water demand awareness (for example encouraging community members to report leaks). The aim of the consultation is to provide an opportunity for the LA members to hear the key messages on water conservation in Numbulwar proposed by PowerWater and provide comment as part of co-design process.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Warruwi Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Seeking feedback on water demand reduction campaign	Representative from Remote Water Demand Management Coordinator	Power and Water Corporation	At their request

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 22 MAY 2024

Agenda Reference:	7.2
Title:	Presentations and Visitors - Power and Water Corporation - 4G Power Meter
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Warruwi Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on:

1. New Prepayment Meter Replacement Program by Power and Water Corporation

BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Warruwi Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
New Prepayment meter replacement program	Trude Blizzard	Power and Water Corporation	At their request to attend

Summary provided by Power and Water Corporation

- Replaced 70 meters
- Cards for vacant as well as transitional housing properties were left at the council office for Intract (lots 20, 166 and 177)
- Cards for the park structure (26) were left at the council office
- Where the lot numbering had changed due to infill/construction we have adhered to the new numbering.
 - The only exception was 18/159 – this is still on our system as 159.
- All up, we spoke to 47 households at the 66 occupied properties (71%).
- The Ajurumu Store has been able to sell power.
- Encountered eight broken meter bases at lots 5, 6, 15, 17, 20, 36, 42 and 103. This was a combination of pre-existing wear and tear and the base sustaining damage whilst removing the old meter (due to being brittle).
 - Broken bases are unsafe and result in us needing to pull the fuse, leaving the household without power until the base has been replaced by an electrician
 - Usually bases are replaced via Housing/DIPL.
 - To reduce customer impact, we arranged for bases to be delivered. Our electricians were able to replace 7 of the 8 bases.
 - The only house where the base will still need to be replaced is lot 20. The fuse there is pulled. As this is a vacant property there is no immediate customer impact (note that we did replace the meter)

Lost cards

The remote customer service team can send a barcode via text message, which is the preferred way to enable the customer to top up at the shop when they have misplaced their cards. This also avoids confusion when the cards turn up again which happens regularly. We can issue a replacement set (\$20) however we usually wait a little while in case the original cards show up. New tenants can get a new set free of charge.

Mobile network outages

The meter checks for a mobile network when it runs out of credit, before it turns off. If it does not find a mobile network, it will stay on. This means that meters that are on when an outage starts, will stay on until the mobile network is back up. Meters that are off however, will need to be manually topped up (see below) to get back into credit, after which the above will kick in. If the store cannot trade during a mobile network outage, the customer can call us from a landline / phone box to assist.

Manual top up

- The 20 digit transaction number on the receipt is unique to the customer's payment.
- If the payment is not showing on the meter in a timely manner (e.g. due to mobile network issues), it can be applied manually by:
 - Pressing A on the keypad.
 - The screen will show VEND MODE.
 - Key in the transaction number.
 - Press B on the keypad to confirm.
 - The screen will show the balance if the entry was accepted.
 - The screen will show REJECTED if the number was entered wrong.
 - The customer can try again using these steps.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 22 MAY 2024

Agenda Reference:	7.3
Title:	Presentations and Visitors - Northern Territory Electoral Commission
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on 2024 Territory Election by the Northern Territory Electoral Commission.

BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Warruwi Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Information on 2024 Territory Election and overview of community engagement program	Anna Egerton – Project Officer	NT Electoral Commission	At their request to attend

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 MAY 2024

Agenda Reference:	8.1
Title:	Review of Action Items
Author:	Ben Heaslip, Information Advisor

SUMMARY

This report is submitted for Warruwi Local Authority to review and discuss the progress on outstanding action items from meetings.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.

BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

1. Warruwi Local Authority Meeting Action Items 22 May 2024 [8.1.1 - 6 pages]

Document	Item	Status	Action Required	Assignee/s	Action Taken
Waruwi Local Authority Meeting - 8 February 2024	Presentations and Visitors	In Progress	OCM60/2024 Resolved Cr Marrawal requested report to be taken to the Waruwi Local Authority for installing Bollards	Clem Beard, Fiona Ainsworth, Rick Mitchell	08/05/2024 Clem Beard Guideposts have been installed with mixed results - U shaped bollards/Grab Rails to be considered as a possible permanent solution. A full report is included in this agenda for consideration by the Local Authority.
Waruwi Local Authority Meeting - 8 February 2024	Review of Action Items	In Progress	WAR7/2024 RESOLVED: WARC to assist in education for pet owners	Clem Beard, Fiona Ainsworth, Rick Mitchell	09/05/2024 Clem Beard The University of Melbourne the current provider of veterinary services for this year is dispatching educational material for the community to display on community notice boards and for community distribution. The scheduled visit in June the veterinary team are happy to provide in person education to pet owners throughout the community.
Waruwi Local Authority Meeting - 8 February 2024	Review of Action Items	In Progress	WAR7/2024 RESOLVED: Crocodile management - Letter to NLC addressing blockages. 18 May 2023 WAR158/2023 Crocodile Management NPWS Training for Staff	Fiona Ainsworth, Misman Kris, Rick Mitchell	14 July 2023 – Matt Griffiths Awaiting NLC and Rangers to take further with anticipated arrival of Ranger Croc traps and training for WARC/NLC/Yagbani and Ranger Staff. 30 October 2023 – Matt Griffiths Meeting with lead ranger on Island during visit from Darwin. A legal and WHS review has deemed the rangers at this time to undertake Croc traps and handling too high a risk. This is still being addressed via the Rangers and updates as they occur. Corporate licence for firearms should be in place mid to early 2024. February 2024 Matt Griffiths Nil further from NLC but aware WHS concerns from NLC dominate lack of action. Councillor James and CSM had meeting in January re multiple croc sighting and matter referred to A/CEO. Then sent to A/COO for action. Night Patrol to document on tasking sheets nightly croc sightings (numbers). 16 May 2024 Local Authority to confirm action required

Document	Item	Status	Action Required	Assignee/s	Action Taken
Warruwi Local Authority Meeting - 8 February 2024	Review of Action Items	In Progress	<p>WAR7/2024 RESOLVED: Reporting on horse management numbers is insufficient and causing further issues. CSM to speak with Peter Phillips regarding feral animal and crocodile surveys.</p> <p>18 May 2023 WAR158/2023 Wild Horse Management Provide letter from Mayor to NLC requesting NT Parks, Dept of Agriculture and Fisheries, Australian Quarantine Services and Rangers provide a collaborative approach, to discuss recent studies and the introduction of new DNA into horse population for immediate risk management to reduce numbers.</p>	Jasmine Mortimore	<p>17 May 2023 – Jasmine Mortimore Letter currently being drafted.</p> <p>25 July 2023 – Jasmine Mortimore Members requested that letter be consulted with TOs before being sent.</p> <p>30 October 2023 – Matt Griffiths In September NLC had experts and Rangers do a rough count via Helicopter. CSM still to receive official numbers but less horses than expected. Of note, believed to be over a thousand goats on North Goulburn Island. CSM to get official report from Rangers in due course. 3–5 horses have been put down by CSM and/or Yagbani since September.</p> <p>February 2024 – Matt Griffiths Matter to be put to T/Os for approval via letter.</p> <p>14/05/2024 Jasmine Mortimore Letter to be taken to the Local Authority for approval before distributing.</p>
Warruwi Local Authority Meeting - 8 February 2024	Review of Action Items	In Progress	<p>8 February WAR6/2024 RESOLVED: Maintenance on the Barge Landing by Department of Infrastructure, Planning and Logistics. Members requested to meet with DIPL CEO to discuss the urgency of these works and raised with DIPL concerns with food security, fuel and supplies. As well as inviting DIPL to Warruwi to inform community of future planned works and timelines</p> <p>20 July 2023 - WAR176/2023 Members raised fixing the secondary barge landing (not a WARC asset).</p>	Andrew Walsh, Clem Beard, Fiona Ainsworth, Misman Kris, Rick Mitchell	<p>28/02/2024 Ben Heaslip</p> <p>July 2023 - Clem Beard Administration sent DIPL an invitation to attend next meeting 14/12/2023.</p> <p>February 2024 - Clem Beard Ed Smelt - DIPL Project Director Transport Planning has been invited to this meeting – Presentation from DIPL is scheduled for 11.30am at LA Meeting.</p>
Warruwi Local Authority Meeting - 8 February 2024	Review of Action Items	In Progress	22 September 2021 OCM87/2021 Warruwi Crèche – Shade and Seating	Bryony Stracey	<p>28/02/2024 Ben Heaslip</p> <p>08 October 2021</p>

Document	Item	Status	Action Required	Assignee/s	Action Taken
			<p>On the motion of Councillor Marrawal, seconded Deputy Mayor Williams (OCM28/2022), Directed the administration to prepare scope and budget for new shade and additional seating near Warruwi crèche</p> <p>13 April 2022 Council directed the administration to try and seek funding for the upgrade of the shade structure near the crèche and health centre at an estimated cost of \$70, 400.</p>		<p>A cost estimate for the proposed project has been prepared and provided in the 'Future Projects' report which will be presented at the next LA meeting</p> <p>March 2022 A cost estimate for the proposed project has been prepared and provided in the 'Future Projects' report which will be presented at the LA meeting on 31 March 2022.</p> <p>09 May 2022 The grants team is currently investigating funding options for this project and will provide an updated report on this progress during the next meeting.</p> <p>13 July 2022 The Grants team is still investigating specific funding options for this project with grants writer, Susan Wright.</p> <p>30 September 2022 – Sarah Will The grants team applied for a Community Benefit Fund Grant on 19 August 2022 and were advised by the Department to withdraw the Application from the current round and reapply in January 2023.</p> <p>9 May 2023 – Bryony Stracey Resubmitted the community benefit fund grant application 09/03/23. Notification grant was unsuccessful 09 May. Will continue to seek funding.</p> <p>17 July 2023 – 2 February Bryony Stracey Grants still investigating funding. No further updates until funding successful or Action withdrawn.</p> <p>13/05/2024 Bryony Stracey Tech Services obtaining updated quotes - grants continuing to source funding. No further updates until funding successful or Action withdrawn.</p>
Warruwi Local Authority	Trailer Screen Options for	In Progress	WAR8/2024 RESOLVED:	Bryony Stracey	28/02/2024 Ben Heaslip February 2024 - Clem Beard

Document	Item	Status	Action Required	Assignee/s	Action Taken
Meeting - 8 February 2024	Local Authority		Approved for Administration to seek and apply for external grant funding to assist with the purchase of: Option 1 - Top tier, fully featured LED screen system Circa \$100,000		An updated Technical Services report is included in this agenda for consideration by Local Authority members on procurement options for multiple applications for community use 07/05/2024 Bryony Stracey Funding sources being investigated - No further updates until funding successful or Action withdrawn.
Warruwi Local Authority Meeting - 8 February 2024	CSM Operations Report on Current Council Services	In Progress	18 May 2023 WAR163/2023 Mechanic started 29 May (Jabiru) and 40% of his time will be spent in Warruwi for WARC vehicles only at this stage. LA are requesting a permanent community mechanic be available for community vehicles	Fiona Ainsworth	28/02/2024 Ben Heaslip 13 July 2023 – Fiona Ainsworth Said mechanic has since resigned. Replacement commences first week of August. Initial travel schedule yet to be finalised however a contractor visited site with our existing Jabiru mechanic, conducted a survey of required stock and will return mid-August to complete identified repairs and maintenance. Investigations continue to determine an option for a full time community mechanic however securing a mechanic is significantly challenging, with current recruitment yielding nil in twelve months. Additionally, accommodation is exceptionally limited in Warruwi February 2024 - Fiona Ainsworth Interviews commenced for four applicants on 02 February 2024. Urgent works are being covered by contractors or Council's Gunbalanya based mechanic. Recruitment to all trades positions including mechanics is very difficult with over 12,000 mechanic vacancies on SEEK as of 02 February 2024 14/05/2024 Jasmine Mortimore Item will be referred to Council.
Warruwi Local Authority Meeting - 8 February 2024	Review of Action Items	Recommended Complete	10 August 2022 OCM74/2022 Warruwi Animal Management Program Council approved a total of approximately \$15,170.15 from future Warruwi LA funding for the next 3 years towards the animal	Clem Beard	28/02/2024 Ben Heaslip 12 October 2022 Vet services for next year have been put out for tender for the next 12 months.

Document	Item	Status	Action Required	Assignee/s	Action Taken
			<p>management program as per the breakdown below: \$4,718.70 from 2022-2023 Warruwi LA funding. \$5,049.01 from 2023-2024 Warruwi LA funding. \$5,402.15 from 2024-2025 Warruwi L A funding.</p>		<p>08 February 2023 Vet Services tender for 2023 awarded to The Ark Animal Hospital. Intended visits will be publicised throughout the community prior to arrival to inform community members. Warruwi community is scheduled to receive (2) two proposed annual visits: 5 vet days in July and 5 vet days in September.</p> <p>15 May 2023 The vet visit has been confirmed to be onsite in the community from the 02 to 05 July 2023.</p> <p>06 July 2023 Six (6) vets arrived Sunday 02 July to Friday 07 July. Awaiting reports from Ark Hospital on data from recent visit.</p> <p>January 2024 - Clem Beard The 2024 Tender was awarded to the University of Melbourne with Dr Liz Tudor leading the role. She has a long history of Vet services for Warruwi Community. Proposed services for 2024: 4 vet days in May (1 vet x 1 support staff) and 12 vet days in July (3 vets x 2 support staff)</p> <p>08 May 2024 - Clem Beard Updated timetable for Warruwi this dry season received from Liz Tudor - University of Melbourne Proposed services for 2024: 5 vet days on June 23rd - 28th (3 vets x 2 support staff) and 5 vet days on September 16th - 20th (4 vets x 2 support staff)</p>
Waruwi Local Authority Meeting - 8 February 2024	Review of Action Items	Recommended Complete	<p>18 May 2023 WAR163/2023 Members are encouraged to invite community members to attend Warruwi Local Authority meetings and apply for membership to the Authority.</p> <p>Members are asked to: 1) Consider member drive to increase membership (6-12 members), inviting younger people to attend 2) Election of new chairperson to be put up to the next LA Meeting.</p>	Jasmine Mortimore, Matthew Griffiths	<p>28/02/2024 Ben Heaslip</p> <p>30 October 2023 - Matt Griffiths Successful LA membership drive with Geraldine Narul and William Wurlurli to join as of November LA meeting.</p> <p>01 February 2024 – Jasmine Mortimore Report in Warruwi LA to consider new members (total of 3 vacancies)</p> <p>08 February 2024 – Matt Griffiths William WURLURLI and Geraldine NARUL have acceptance letters.</p>

Document	Item	Status	Action Required	Assignee/s	Action Taken
Waruwi Local Authority Meeting - 8 February 2024	Review of Action Items	Recommended Complete	18 May 2023 WAR163/2023 Sea link ferry between Waruwi and Minjilang – invite MLA Manuel Brown to LA meeting	Jasmine Mortimore	<p>17 July 2023 – Jasmine Mortimore Mr Manuel Brown MLA in Waruwi from 17-20.07.2023 and is attending Waruwi Information Session on 19/07/23, invitation sent to attend Local Authority meeting also.</p> <p>25 July 2023 – Jasmine Mortimore Advocated to Mr Manuel Brown MLA for a Sea Link Ferry between Waruwi – Minjilang and potentially Maningrida. Awaiting further outcome.</p> <p>02 February 2024 – Matt Griffiths Nil further contact to Waruwi from MLA member</p> <p>03/05/2024 Jasmine Mortimore Recommend as completed as action has been referred to Member of Arafura to advocate on behalf of Local Authority</p>
Waruwi Local Authority Meeting - 8 February 2024	Building Plans - Concept design - New Waruwi Office	Recommended Complete	20 July 2023 WAR176/2023 Building plans for a new Waruwi office	Clem Beard	<p>February 2024 - Clem Beard An updated Technical Services report is included in this agenda for consideration by Local Authority members on concept planning.</p> <p>03/05/2024 Jasmine Mortimore Item referred to Ordinary Council Meeting OCM28/2024 Resolved A variation to current budget for the allocation of Council funds to supply a concept design and cost allocation for project at an estimated cost of \$13,805.00.</p>

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 May 2024

Agenda Reference:	8.2
Title:	Finance Report to April 2024
Author:	Corey White, Acting Finance Manager

SUMMARY

This Financial Report for the year to date period 1 July 2023 to 30 April 2024, the first 10 months of the 2024 financial year, is prepared for the Warruwi Local Authority.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled *Finance Report to April 2024*.

BACKGROUND

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 30 April 2024. The report covers all the activities within the Warruwi Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Warruwi income and expenditure is shown below.



Actuals v Budget - Warruwi as at 30 Apr 2024

Description	WARRUWI					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	77,623	80,477	(2,854)	(4%)	96,580	80%
Income Council Fees and Charges	16,508	11,951	4,557	38%	13,235	100%+
Income Operating Grants	696,929	696,929	-	-	793,329	88%
Income Allocation	30,288	78,518	(48,230)	(61%)	93,495	32%
Other Income	35,636	34,389	1,247	4%	41,267	86%
Income Agency and Commercial Services	653,672	643,341	10,331	2%	771,522	85%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	80,310	80,310	-	-	96,372	83%
Total Operational Revenue	1,590,965	1,625,915	(34,950)	(2%)	1,905,801	83%
Operational Expenditure						
Employee Expenses	1,701,792	1,733,651	(31,860)	(2%)	2,074,932	82%
Contract and Material Expenses	229,846	423,887	(194,041)	(46%)	614,574	37%
Finance Expenses	598	625	(27)	(4%)	750	80%
Travel, Freight and Accom Expenses	87,681	185,992	(98,310)	(53%)	214,868	41%
Fuel, Utilities & Communication	182,538	214,549	(32,012)	(15%)	258,647	71%
Other Expenses	306,359	325,065	(18,706)	(6%)	612,415	50%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	2,800	3,300	(500)	(15%)	4,800	58%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	2,511,613	2,887,069	(375,456)	(13%)	3,780,986	66%
Total Operational Surplus / (Deficit)	(920,648)	(1,261,154)	340,505	27%	(1,875,185)	49%

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(920,648)	(1,261,154)	340,505	27%	(1,875,185)	49%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(30,288)	(78,518)	48,230	61%	(93,495)	32%
Add Back Non-Cash Expenses	512,376	544,770	(32,394)	(6%)	643,034	80%
Total Non-Cash Items	482,089	466,252	15,836	3%	549,538	88%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(59,070)	(490,133)	431,063	88%	(495,558)	12%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(59,070)	(490,133)	431,063	88%	(495,558)	12%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	415,000	415,000	-	-	415,000	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	42,287	43,480	(1,194)	(3%)	49,215	86%
Total Additional Inflows	457,287	458,480	(1,194)	(0%)	464,215	99%
Net Budgeted Operating Position	(40,343)	(826,554)	786,210	95%	(1,356,990)	3%

LEGISLATION AND POLICY

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

1. Graphical Finance Presentation Warruwi - April 2024 [8.2.1 - 8 pages]



**Warruwi Local Authority Committee
Financial Management Report for the
period ended 30th April 2024**

Actual v Budget – Operational – July 2023 to April 2024



Actuals v Budget - Warruwi as at 30 Apr 2024

Description	WARRUMI				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
Income Rates and Charges	77,623	80,477	(2,854)	(4%)	96,580	80%
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Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	2,511,613	2,887,069	(375,456)	(13%)	3,780,986	66%
Total Operational Surplus / (Deficit)	(920,648)	(1,261,154)	340,505	27%	(1,875,185)	49%



Actual v Budget – Capital – July 2023 to April 2024



Annual Budget Operating Position - Warruwi as at 30 Apr 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(920,648)	(1,261,154)	340,505	27%	(1,875,185)	49%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(30,288)	(78,518)	48,230	61%	(93,495)	32%
Add Back Non-Cash Expenses	512,376	544,770	(32,394)	(6%)	643,034	80%
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Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(59,070)	(490,133)	431,063	88%	(495,558)	12%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	(59,070)	(490,133)	431,063	88%	(495,558)	12%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	415,000	415,000	-	-	415,000	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	42,287	43,480	(1,194)	(3%)	49,215	86%
Total Additional Inflows	457,287	458,480	(1,194)	(0%)	464,215	99%
Net Budgeted Operating Position	(40,343)	(826,554)	786,210	95%	(1,356,990)	3%

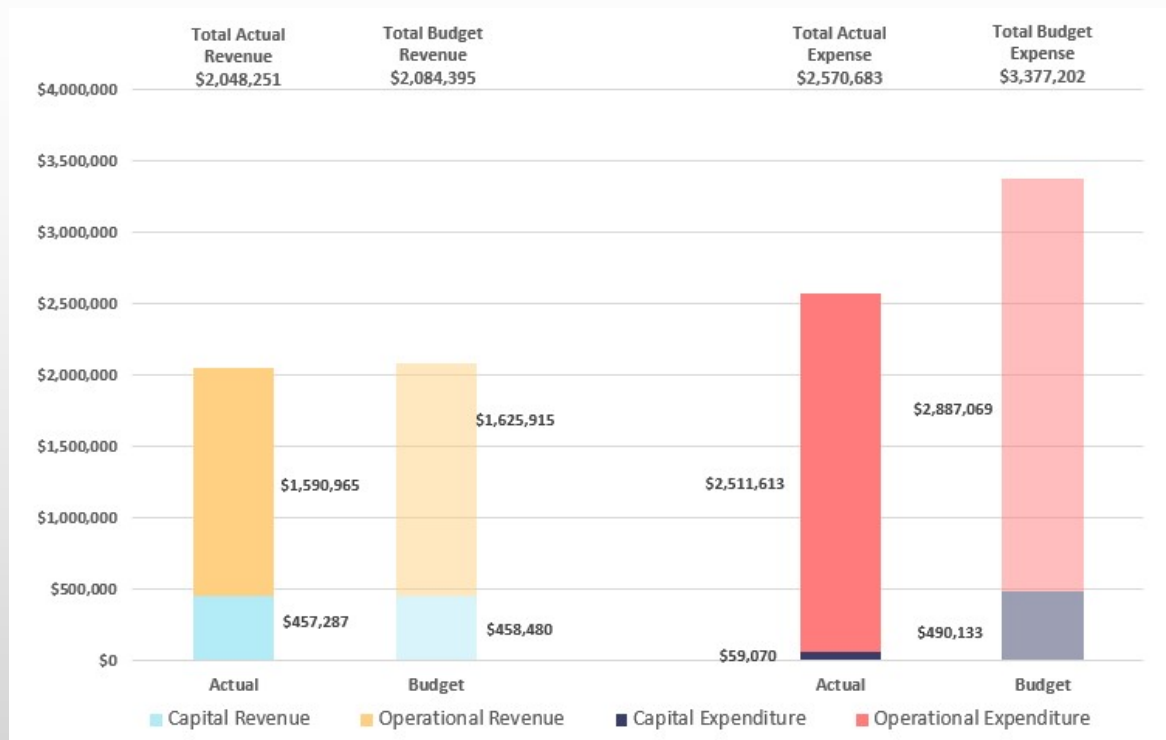
Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





Actual v Budget – Warruwi – July 2023 to April 2024



Council Funded Projects – July 2023 to April 2024



Reserve Activity	Approved Budget	Date of Approval	Expenditure Prior Financial Years	Expenditure this Financial Year	Commitments	Balance as at 30.04.2024	Status
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(286,520)	-	-	43,480	Floodway to Construct with Balance
Capital Reserve Balance	330,000		(286,520)	-	-	43,480	



Grant Funding – Local Authority Projects – Available Funds – July 2023 to April 2024

Grant Funding - Local Authority Projects	Funding Amount	Funding Year	Funds Received	Funds not yet Received	Allocated	Balance as at 30.04.2024
Local Authority Projects Funding	58,700	FY 22/23	58,700	-	(21,551)	37,149
LAP - funding available 23/24	58,700	FY 23/24	-	58,700	-	58,700
Add funds available from Projects completed under budget						-
Total available for Allocation						95,849

Grant Funding – Local Authority Projects - July 2023 to April 2024



Grant Funding - Local Authority Projects - Active	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2023-24	Commitments	Available Funds as at 30.04.2024	Status
LAP - Animal Management Program 2024	5,049	FY 23/24	5,049	-	-	(4,590)	459	Ongoing
LAP - Solar Pump System - Warruwi Airport	12,879	FY 23/24	12,879	-	(919)	-	11,959	Works in Progress
TOTAL LOCAL AUTHORITY PROJECTS	17,928		17,928	-	(919)	(4,590)	12,418	



Grant Funding – Community Projects – July 2023 to April 2024

Grant Funding - Community Projects	Approved Income Budget	Year of Budget Approval	Carried Forward Cash Balances	Cash received to date (incl. Carried Forward)	Total Cash Received	Expenditure to date 2023-24	Commitments to Date	Available Funds as at 30.04.2024
Warruwi Community Hall Upgrade	415,000	FY 23/24	415,000	-	415,000	(8,591)	(225,033)	181,376
DCMC - Local Decision Making Warruwi	15,000	FY 23/24	15,000	-	15,000	(15,000)	-	-
Commonwealth Home Support Program (CHSP)	-	FY 22/23	-	-	-	(33,377)	(390)	-
NT Jobs Package - Aged Care	-	FY 22/23	-	-	-	(175,458)	-	-
Night Patrol	-	FY 22/23	-	-	-	(334,618)	-	-
Outside School Hours Care	106,218	FY 22/23	5,412	100,806	106,218	(62,463)	-	43,755
Safety and Wellbeing - Sport and Recreation	-	FY 22/23	-	-	-	-	-	-
Remote Sport Program	-	FY 22/23	-	-	-	(66,248)	-	-
Deliver Indigenous Broadcasting Programs (RIBS)	-	FY 22/23	-	-	-	(26,531)	-	-
Manage Crèche	544,215	FY 21/22	125,687	290,427	416,114	(156,369)	-	259,745
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	FY 22/23	-	-	-	-	-	-
Get Up Stand Up Show Up - NAIDOC Week Activity	-	FY 22/22	-	-	-	(2,596)	(161)	-
Celebrating Aboriginal Culture (Australia Day)	1,250	FY 22/23	1,250	-	1,250	(630)	-	620
Sports and Recreation	-	FY 23/24	-	-	-	(49,061)	-	-
National Australia Day Council - Australia Day Grant	4,000	FY 23/24	-	4,288	4,288	(3,824)	(237)	227
TOTAL COMMUNITY PROJECTS	1,085,683		562,349	395,521	957,869	(934,764)	(225,821)	485,724



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 MAY 2024

Agenda Reference:	8.3
Title:	Speed Bumps - Supply and Install Steel Grab Rail Bollards
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

This report is for the Warruwi Local Authority to consider installing U Shaped Bollards on each side of the Speed Bumps on the internal community roads.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Speed Bumps - Supply and Install Steel Grab Rail Bollards*; and
2. Approved the allocation of \$7,865.00 from the Warruwi LA Project Funding

BACKGROUND

The Council requested a report to be taken to the Warruwi Local Authority for installing bollards to prevent road users from driving off the road around the existing speed bumps which were installed for road safety.

COMMENT

Administration installed composite guideposts previously as a deterrent however this product is not fit for purpose and road users continued driving around speed bumps.

The following indicative budget has been formulated for consideration as a long-term solution.

Supply and Install Steel Grab Rail Bollards adjacent to Speed Bumps				
Resource	Unit	Qty	Est Price	Total
Grab Rail - 1.5mW x 1mH, powder coated yellow and 3 x reflective stickers.	Only	10	\$ 390.00	\$ 3,900.00
Freight from Darwin to Warruwi	Only	10	\$ 75.00	\$ 750.00
Installation of Grab Rail Bollards	Only	10	\$ 250.00	\$ 2,500.00
Contingencies 10%				\$ 715.00
Total Estimated/Indicative Costs				\$ 7,865.00

LEGISLATION AND POLICY

Council Purchasing Policy to be adhered to during procurement.

FINANCIAL IMPLICATIONS

No current budget allocation for these works, proposed funding from the Warruwi Local Authority.

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management

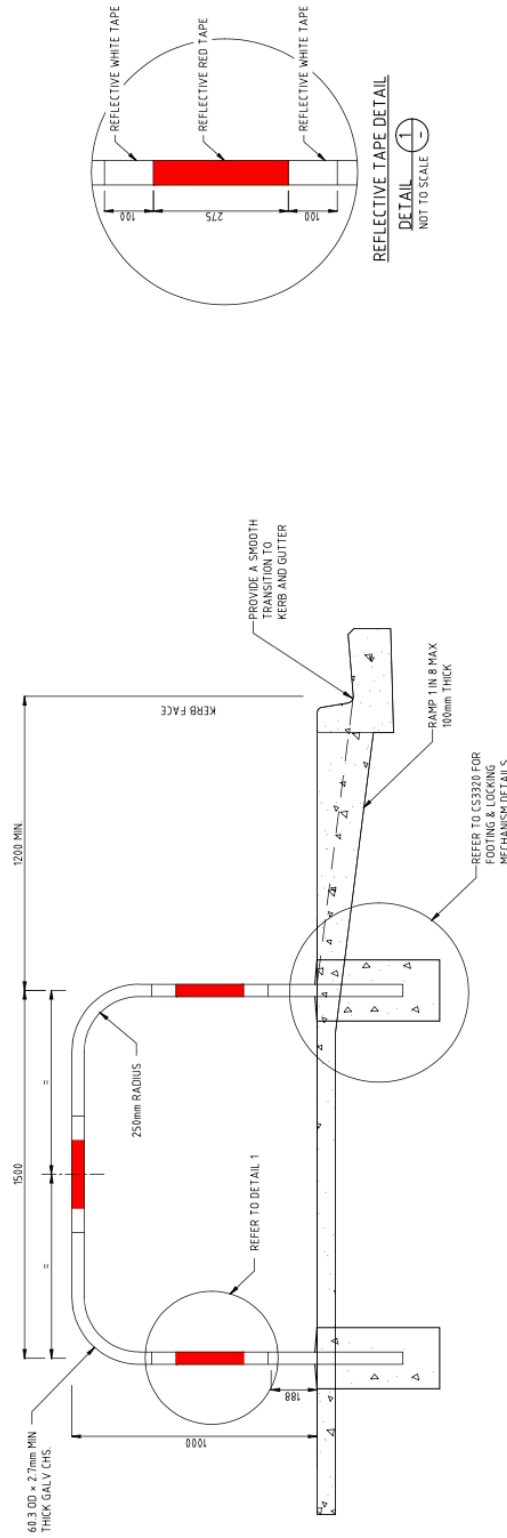
Strategically manage, maintain and enhance community infrastructure.

Goal 4.4 Local Road Management and Maintenance

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management.

ATTACHMENTS

1. U Shaped Bollard Specs - Warruwi Local Authority [8.3.1 - 1 page]
2. Grab Rails - Bolards for Speed Bumps. [8.3.2 - 1 page]



INTERSECTION HOLD RAIL DETAIL
NOT TO SCALE

WARNING
BEWARE OF UNDERGROUND SERVICES. THE LOCATIONS OF UNDERGROUND SERVICES ARE APPROXIMATE ONLY AND THEIR EXACT POSITION SHOULD BE PROVEN ON SITE. NO GUARANTEE IS GIVEN THAT ALL EXISTING SERVICES ARE SHOWN.

REV	DESCRIPTION	DATE	BY	CHECKED	DATE
1	ISSUED AS A STANDARD DRAWING	SEPT 2017	J. LEESON	S. HATZI	JUNE 2017
2	REFLECTIVE TAPE & TITLE AMENDED. RAMP REMOVED	JUN 2020	S. SHI	S. HATZI	JUNE 2017
3	RAIL DIMENSIONS AND LOCKING SYSTEM MODIFIED	AUG 2020	S. SHI	S. HATZI	JUNE 2017
4	ISSUED AS A STANDARD DRAWING	SEPT 2017	J. LEESON	S. HATZI	JUNE 2017

FILE No.	ASSET No.	SHEET No.	OF	1
				1
DRAWING No.	CS3305	SHEET	2	OF
				A1



DRAWN	J. LEESON	CHECKED	S. HATZI
DATE	JUNE 2017	DATE	JUNE 2017
DESIGNED	S. HATZI	DESIGN DIRECTOR	S. JACKSON
DATE	10/06/2017	DATE	10/06/2017

STANDARD DRAWINGS
KERBING, FENCING & LANDSCAPING
VEHICLE BARRIER FENCING AND HOLDING RAIL DETAILS



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 May 2024

Agenda Reference:	8.4
Title:	Council's Draft Regional Plan and Budget 2024-2205
Author:	Andrew Walsh, Chief Executive Officer

SUMMARY

The Council must adopt a Regional Plan for the new financial year before 30 June 2024 and the Regional Plan is to include the Council budget and long-term financial plan, among other items. Before the Council adopts its Regional Plan a draft Regional Plan must be approved and put out for public consultation for at least 21-days.

RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Council's Draft Regional Plan and Budget 2024-2025*.

BACKGROUND

Once each year the Local Authority must include a review of the Council's proposed Regional Plan for the next financial year.

Annual Regional Plan

The Council must have an annual Regional Plan for its local government area in accordance with sections 33 and 35 of the *Local Government Act 2019* (Act). Included in the Regional Plan is an annual budget, long-term financial plan and other legislative prescribed items such as defined indicators for judging the standard of Council's performance.

Annual Budget

Setting an annual budget is the responsibility of the Council and it sets the financial parameters in which the CEO is to manage and report the operations of the Council for the financial year. The Minister for Local Government's *Guideline 5: Budgets* document provides the form in which the budget data is to be presented and section 201 of the Act outlines what must be contained in Council's budget.

Though Council must have an approved annual budget for 2024-25 by 30 June 2024 the Act, in section 203, does allow the Council to adopt an amended budget(s) during the financial year.

NOTE, according to section 202 of the Act the Council must not budget for a deficit.

Long-Term Financial Plan

The Council is required to prepare and keep up-to-date a long-term financial plan that relates to at least 4 financial years (i.e. the current budget financial year [2024-25] plus 3 outer years [2025-26, 2026-27 and 2027-28]).

COMMENT

Following the completion of the public consultation, for the *Draft Regional Plan and Budget 2024-2025*, the final *Regional Plan and Budget 2024-2025* will be laid before Council at a June 2024 meeting for the Council to consider adopting.

S

TATUTORY ENVIRONMENT

Sections 33 and 35 of the *Local Government Act 2019* (Act);

Various regulations in the *Local Government (General) Regulations 2021* (General Regulations);

The Minister for Local Government's *Guideline 1: Local Authorities*; and

The Minister for Local Government's *Guideline 5: Budgets*.

FINANCIAL IMPLICATIONS

The Council must have a budget and long-term financial plan to control and manage Council's resources.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

ATTACHMENTS

Nil

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 22 MAY 2024

Agenda Reference:	8.5
Title:	Iyarrmulu Found on Weyirra
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

This purpose of this report is to inform the Local Authority on the discovery of Iyarrmulu made by Traditional Owner Mr. Milpurr on Weyirra last weekend.

RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Iyarrmulu Found on Weyirra*; and
2. Determines location is / is not a known Burial site.

COMMENT

Geraldine Narul, Warruwi Local Authority Member was sent the attached Images and was informed by Officer in Charge that they were sent to the forensics team on 15/05/2024.

Officer in Charge is concerned this area may be a burial site but would like the Warruwi Local Authorities input.

LEGISLATION AND POLICY

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

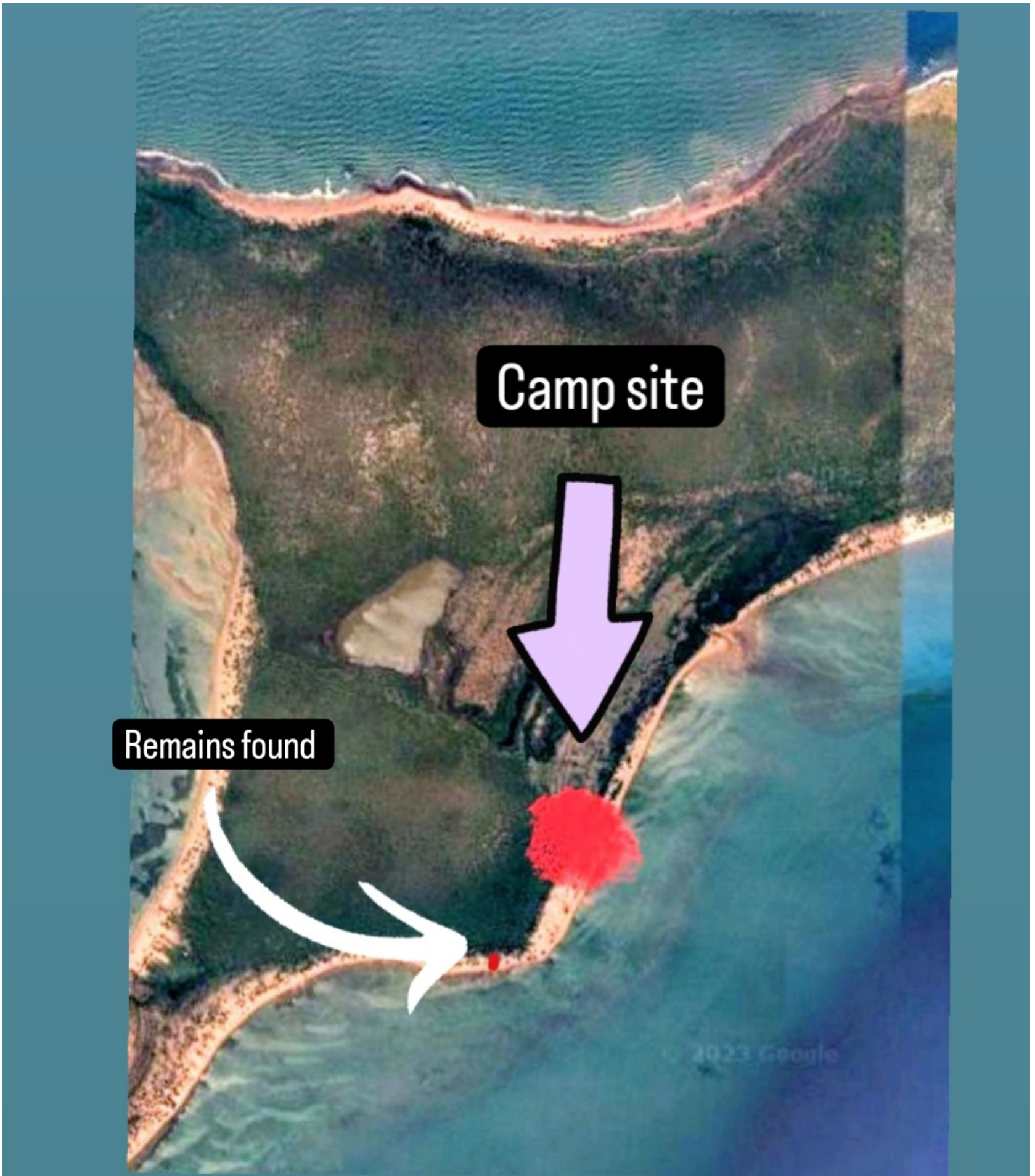
Excellence in governance, consultation administration and representation.

Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes.

ATTACHMENTS

1. Screenshot 20240514 203243 Instagram [8.5.1 - 1 page]
2. IMG 20240514 194203 [8.5.2 - 1 page]
3. IMG 20240514 194206 [8.5.3 - 1 page]
4. IMG 20240514 194202 [8.5.4 - 1 page]









WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 22 May 2024

Agenda Reference:	9.1
Title:	Top End Youth Leadership Summit April 2024
Author:	Marnie Mitchell, Manager Community Services Support

SUMMARY

This report outlines the outcomes of the recent Top End Youth Leadership Summit.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled *Top End Youth Leadership Summit April 2024*.

BACKGROUND

In November 2023 the West Arnhem Youth Leadership Summit was held in Jabiru. Young leaders from across the West Arnhem Region – via the public schools came together to meet, engage, collaborate and present their voice to the decision makers in their community. The 2023 program was funded by a once off NIAA grant that was managed through West Arnhem Regional Council.

In 2024, the Department of Education stepped in to fund and present the program, that will now be facilitated across several communities across the Top End, necessitating a name change a more general title of *Top End Youth Leadership Summit*. This change in funding has also meant that only public schools were invited to be a part of the April Summit.

Additionally, other community organisations financially supported the Summit, specifically to allow the attendance of the Island schools.

The Summit dates aligned with the West Arnhem Regional Council April OCM to ensure that the young people could present their ideas to the decision makers from their community. Other funding bodies and stakeholders were also invited to be a part of the panel listening to the student's community presentation.

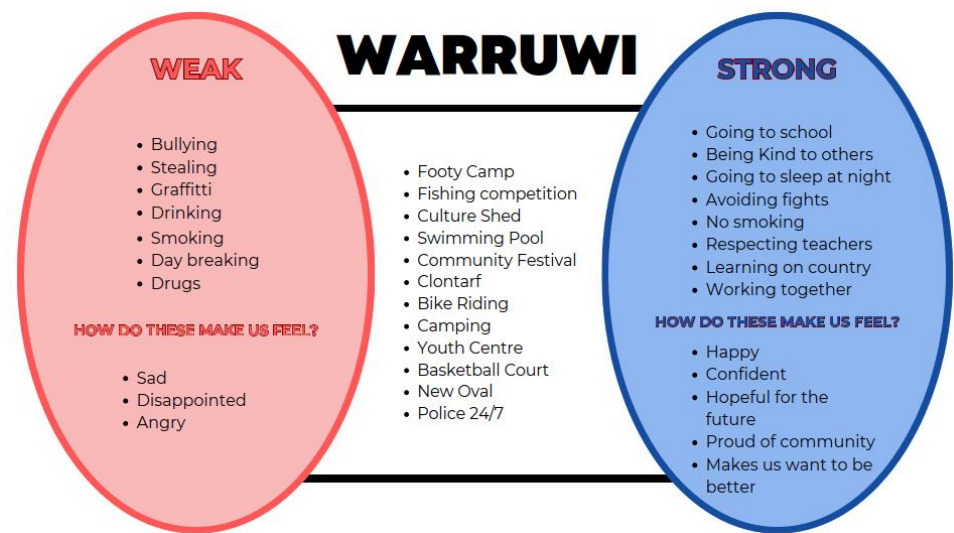
West Arnhem Regional Council supported the Summit with in kind support of Staff in the preparation and facilitation of the event.

COMMENT

The Mission of the Summit is to build the capacity of the students as leaders and to collectively present their ideas to decision makers and stakeholders as to what they, as young people need.

This community engagement and resulting reflections and recommendations are not the sole responsibility of one organisation but require an all of community approach.

The Waruwi students' presentation is available in the attached document, but highlights include weak and strong decisions young people make as well as the important ideas to bridge the gap between weak and strong.



Small Idea: A Community Festival

Big Idea: A Youth Centre

Notably the young people identified who they believe can be a part of the change and this is also part of the attachment.

LEGISLATION AND POLICY

NA

FINANCIAL IMPLICATIONS

NA

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

ATTACHMENTS

1. TEYLP - WEST ARNHAM SUMMIT - UPDATED [9.1.1 - 5 pages]
2. West Arnhem Presentations 2024 [9.1.2 - 13 pages]



Department of EDUCATION

TOP END YOUTH LEADERSHIP PROJECT 2024

WEST ARNHEM

Maningrida | Gunbalanya | Warruwi | Minjilang | Jabiru

5-10 Young Leaders from each West Arnhem community

MISSION

A regionally responsive model for building leadership capacity, listening and amplifying student voice, identifying needs and responding with a place-based Collective Impact Approach.

VISION

NT youth have a platform to share their voice, develop as leaders, and make positive contributions to their communities. Vision in alignment with current NT Youth Strategy.



SUMMIT #1

Mon 22nd - Wed 24th
April 2024

Jabiru Croc Hotel

PURPOSE



MISSION

A regionally responsive model for building leadership capacity, listening and amplifying student voice, identifying needs and responding with a place-based Collective Impact Approach.

VISION

NT youth have a platform to share their voice, develop as leaders, and make positive contributions to their communities. Vision in alignment with current NT Youth Strategy.

ATTENDEE CAPACITY BUILDING

- leadership styles
- communication skills
- public speaking
- teamwork
- cooperative vision development
- problem solving

INFORMING STRATEGIC DIRECTION

Throughout the Summit, attendees will be guided through hands-on learning experiences that not only build their personal leadership capacities, but guide a needs analysis from the youth perspective. Attendees will identify strengths, challenges, and needs of youth in their community, and prepare a presentation to share their vision for responding to those needs.

This data will be collected and shared with schools and youth stakeholders in each community to inform strategic direction, where possible.

FOLLOWING THE SUMMIT

Following the Summit, all schools will receive access to additional lessons that guide place-based student inquiry.

This inquiry journey will build upon Summit #1 learnings, in preparation for the intended Summit #2 in November, 2024.

WEST ARNHEM SUMMIT #1

DAY ONE

MON 22ND APRIL

MORNING	Travel to Jabiru
12:00 PM	Lunch and settle in
1:00 PM	Welcome to Country, Welcome to Leadership Summit, Safety Briefing
1:30 PM	Team building: introductions and breaking down barriers
2:00 PM	Leadership: what does it mean to me and my community?
2:15 PM	Adam Drake: Key Note & Workshop
3:45 PM	Afternoon Tea
4:00 PM	Spyland: Peaks and Pits
5:00 PM	Peaks and Pits: Identifying strengths and challenges of youth right now
6:00 PM	Dinner
7:00 PM	Lego Challenge: One Team, One Dream
8:00 PM	Reflections and Closure
8:20 PM	Supper
8:30 PM	Goodnight



WEST ARNHEM SUMMIT #1

DAY TWO

TUES 23RD APRIL

7:00 AM	Breakfast
8:00 AM	Review, Reflection, Biggest Learnings
8:15 AM	The Maze Activity and Debrief
9:20 AM	Thinking Differently: Filling the Gap
10: 15 AM	Morning Tea
10: 45 AM	Leadership and Courage in my Community
12:00 PM	Lunch
1:00 PM	Team Olympics: Croc Hotel
2:00 PM	Team Olympics: Jabiru Swimming Pool
4:30 PM	Free Time in Community Groups
6:00 PM	Dinner
7:00 PM	Richard Tambling: Keynote & Workshop
8:00 PM	Reflections and Closure
8:20 PM	Supper
8:30 PM	Goodnight

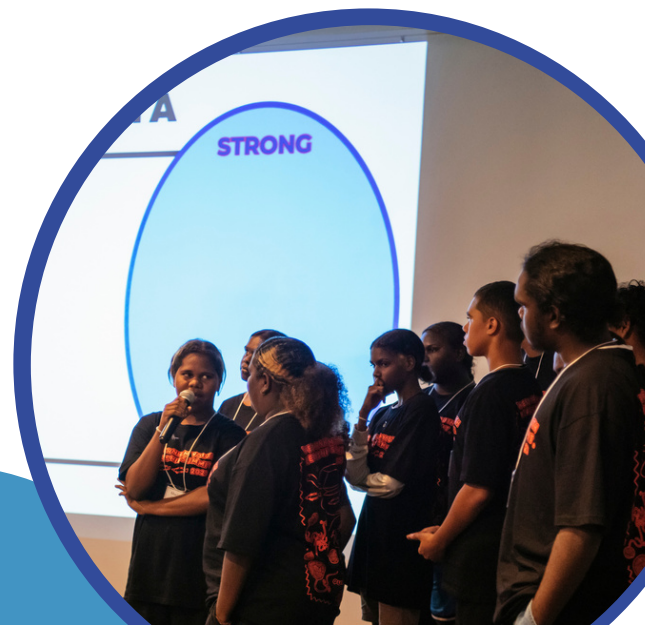


WEST ARNHEM SUMMIT #1

DAY THREE

WED 24TH APRIL

7:00 AM	Breakfast
8:00 AM	Review, Reflection, Biggest Learnings
8:20 AM	Finding Team Synergy Game and Debrief
9:15 AM	Public Speaking Workshop
9:45 AM	Bringing it Together: Creating and Practicing your Pitch
10:15 AM	Morning Tea
10:45 AM	Sharing your Voice: How to Make a Difference
11:00 AM	Presentations: Vision for our Community
12:00 PM	Lunch, Celebration and Farewell
1:00 PM	Return to Community



TOP END YOUTH LEADERSHIP PROJECT



2024

JABIRU

WEAK

- Ditching/Wagging
- Harming wildlife
- Fighting
- Ciggies
- Weed/Vaping
- threats online
- Smashing windows
- Vandalism
- peer pressure
- Staying up at night
- Littering

HOW DO THESE MAKE US FEEL?

- Sad
- Depressed
- Guilty
- Worried

STRONG

- Helping others
- Learning on Country
- Listening to elders
- Eating Healthy
- Sports
- Staying sober
- Listening to doctors
- Looking out for one another
- Standing up for the right thing

HOW DO THESE MAKE US FEEL?

- Proud
- Grateful
- Safe
- Happy
- Inspired

- Safe House
- Social Workers
- Mental Health Support
- Job options for youth
- Youth Centre
- Mens Centre - boxing/gym
- Sports Competitions
- After School Programs
- Free food program
- Mens & Womens Shelter
- Education videos for kids
- Yoga and/or Calm/Quiet areas to go
- Therapy centre/more access to counsellors
- After School Courses to Study

SMALL IDEA	BIG IDEA
<p>WHAT IS YOUR IDEA?</p> <p>After School Program for all year levels</p>	<p>WHAT IS YOUR IDEA?</p> <p>Youth Centre that provides access to youth workers and counsellors</p>
<p>WHO IS IT FOR?</p> <p>Primary Students (current activities work) Older Kids in Years 7-12 need activities as well</p>	<p>WHO IS IT FOR?</p> <p>Upper Primary to Young Adults Year 5 to 19-20 year olds</p>
<p>HOW WILL IT HELP THE COMMUNITY?</p> <p>Keep young ones out of trouble and keep kids active and healthy</p>	<p>HOW WILL IT HELP THE COMMUNITY?</p> <p>Kids will have somewhere to go where they are safe and have things to do. Access to people who can support them</p>
<p>WHAT DO YOU NEED FOR YOUR IDEA?</p> <ul style="list-style-type: none"> Equipment for activities, time, place for it to be advertised, money to pay trained supervisors 	<p>WHAT DO YOU NEED FOR YOUR IDEA?</p> <p>Funding to make this happen (or perhaps the old clinic could be repurposed). We will need equipment such as ICT, chairs, table and staff.</p>
<p>WHO CAN HELP YOU?</p> <p>Sport and Rec Coordinator Stars and Clontarf Parents</p>	<p>WHO CAN HELP YOU?</p> <p>WARC, ALPA, Community Leaders, Local Politicians, Top End Youth Leadership Project</p>

WARRUWI

WEAK

- Bullying
- Stealing
- Graffiti
- Drinking
- Smoking
- Day breaking
- Drugs

HOW DO THESE MAKE US FEEL?

- Sad
- Disappointed
- Angry

STRONG

- Going to school
- Being Kind to others
- Going to sleep at night
- Avoiding fights
- No smoking
- Respecting teachers
- Learning on country
- Working together

HOW DO THESE MAKE US FEEL?

- Happy
- Confident
- Hopeful for the future
- Proud of community
- Makes us want to be better

- Footy Camp
- Fishing competition
- Culture Shed
- Swimming Pool
- Community Festival
- Clontarf
- Bike Riding
- Camping
- Youth Centre
- Basketball Court
- New Oval
- Police 24/7

SMALL IDEA	BIG IDEA
<p>WHAT IS YOUR IDEA? Community Festival</p>	<p>WHAT IS YOUR IDEA? Youth Centre</p>
<p>WHO IS IT FOR? All community members</p>	<p>WHO IS IT FOR? Young people in community</p>
<p>HOW WILL IT HELP THE COMMUNITY? Bringing people together</p>	<p>HOW WILL IT HELP THE COMMUNITY? Give young people a safe place and something to do, keep people out of trouble, mentoring</p>
<p>WHAT DO YOU NEED FOR YOUR IDEA? Performers, Dancers, Music, Drinks, Food, Shops, Bush tucker</p>	<p>WHAT DO YOU NEED FOR YOUR IDEA? New building and funding for it, pool table, gym equipment, gaming room, movie room, kitchen.</p>
<p>WHO CAN HELP YOU? School, teachers, Traditional Owners, West Arnhem Council, Rec Hall</p>	<p>WHO CAN HELP YOU? West Arnhem Council NT Government Federal Government</p>

MANINGRIDA

WEAK

- Cigarettes / Vaping
- Tired of Call of Duty Day Break
- Breaking In
- Rumours
- Fighting
- Drinking

HOW DO THESE MAKE US FEEL?

- Angry
- Frustrated
- Disrespected
- Talking
- Self Concious

STRONG

- Keeping our culture
- Bring Kind
- School Everyday
- Listen to Elders
- Language
- speaking up
- Hunting
- Swimming Pool

HOW DO THESE MAKE US FEEL?

- Safe
- Happy
- Proud
- Responsible & Care\
- Confident

- Community Festival
- Fishing and hunting
- Water Fun Day
- Disco
- Gym
- Croc Farm Visits
- Big Classrooms
- Hair Dresser
- More culture at school
- More out-of-school activities
- Swimming Pool activities
- Skateboard

SMALL IDEA	BIG IDEA
<p>WHAT IS YOUR IDEA? Water Fun Day</p>	<p>WHAT IS YOUR IDEA? Community Gym</p>
<p>WHO IS IT FOR? Families and friends</p>	<p>WHO IS IT FOR? Anyone who wants to use it</p>
<p>HOW WILL IT HELP THE COMMUNITY? People will feel welcome Have fun at school</p>	<p>HOW WILL IT HELP THE COMMUNITY? Gets their mind off bad things Can train if there sport isn't on Exercise and health</p>
<p>WHAT DO YOU NEED FOR YOUR IDEA? Waterbombs New ground slide</p>	<p>WHAT DO YOU NEED FOR YOUR IDEA? Building Treadmill, boxing bags, gloves, weights, rower Talk to council, TO's</p>
<p>WHO CAN HELP YOU? Normarleya School Cafe School budget</p>	<p>WHO CAN HELP YOU? Na-marleya Malala Council Funding, Council BAC, Stedman's</p>

MINJILANG

WEAK

- Drinking
- Fighting
- Eating Unhealthy
- Smoking
- Disrespect
- Stealing
- Break ins

HOW DO THESE MAKE US FEEL?

- Stressed
- Worry
- Angry
- Annoyed
- Scared
- Depressed

STRONG

- Education
- Respecting and helping others
- Sharing belongings
- Keeping safe
- Staying calm
- Exercise
- Learning
- Go to school everyday

HOW DO THESE MAKE US FEEL?

- Proud
- Grateful
- Relaxed
- Happy

- Community Days and Meetings
- Football Camp
- Community Centre
- Fishing Competition
- Sporting Competition
- Learning Together On Country
- Basketball Competitions and Training

SMALL IDEA	BIG IDEA
<p>WHAT IS YOUR IDEA?</p> <p>Basketball competitions and training</p>	<p>WHAT IS YOUR IDEA?</p> <p>LTOC - Learning Together on Country - mini trips: fishing, camping, hunting</p>
<p>WHO IS IT FOR?</p> <p>For kids in primary and secondary</p>	<p>WHO IS IT FOR?</p> <p>Community, families, kids, rangers, stakeholders TO's, Elders, CDP</p>
<p>HOW WILL IT HELP THE COMMUNITY?</p> <p>It provides fun, we can help each other and come together, promote playing and exercise</p>	<p>HOW WILL IT HELP THE COMMUNITY?</p> <p>Bring us together, learning culture</p>
<p>WHAT DO YOU NEED FOR YOUR IDEA?</p> <ul style="list-style-type: none"> Basketballs, teams, gym for training, jersey's, whistles, referees, coaches 	<p>WHAT DO YOU NEED FOR YOUR IDEA?</p> <p>Grandparents, bringers of knowledge</p>
<p>WHO CAN HELP YOU?</p> <p>Rec Hall - redesign courts ALPA - jersey's, scoreboards, whistles</p>	<p>WHO CAN HELP YOU?</p> <p>Stakeholders/CDP/WARC/TO's</p>

GUNBALANYA

WEAK

- Break-Ins
- Teasing
- Drug use
- Stealing
- Not coming to school
- Burning bins
- Forcing each other
- Carrying weapons
- Drinking
- Drug Addiction
- Fighting
- Verbal Abuse
- Sexual Assault
- Graffiti
- Disrespecting

HOW DO THESE MAKE US FEEL?

- Upset
- Angry
- Worried
- Shame
- Bad
- Sad

STRONG

- Youth Safe House
- Afternoon program for the weekend
- Community gym
- Fishing competition
- Op shop for kids open on weekends
- Young Men Shed
- Bush Trips

- Going to school
- Helping others
- Looking after your community
- Community strong elders
- Hunting and swimming
- Spending time with family
- Playing sports

HOW DO THESE MAKE US FEEL?

- Successful
- Passionate
- Brave
- Happy

SMALL IDEA	BIG IDEA
<p>WHAT IS YOUR IDEA?</p> <p>On-Country trips and camps for men and women Camps in 6-week holiday break</p>	<p>WHAT IS YOUR IDEA?</p> <p>Night time and weekend program for youth - gym, movies and safe place.</p>
<p>WHO IS IT FOR?</p> <p>Families together Girls trips boys trips</p>	<p>WHO IS IT FOR?</p> <p>Young people</p>
<p>HOW WILL IT HELP THE COMMUNITY?</p> <p>Young people and families feel happy and strong on country More activities and camps in holidays Uncles teaching boys and aunties teaching girls Connection, teaching old ways</p>	<p>HOW WILL IT HELP THE COMMUNITY?</p> <p>Will help to stop break ins Keeps young people busy and active Safe place for kids and good for their mental health Keeps young people safe at night</p>
<p>WHAT DO YOU NEED FOR YOUR IDEA?</p> <p>Bus, troopy, fishing gear, esky, rubber fish, mats, food, firewood, billycan, tea, first aid kit, pandanus, crowbar. Funding, Grants, Partnerships</p>	<p>WHAT DO YOU NEED FOR YOUR IDEA?</p> <p>Workers, money, things to run activities, gym equipment</p>
<p>WHO CAN HELP YOU?</p> <p>Rangers, Achool, Shire, CDP, Team Health, Youth Centre, Families, Art Centre</p>	<p>WHO CAN HELP YOU?</p> <p>Night patrol, Police Youth Division, Youth Centre, Clontarf, Clinic</p>

THANK YOU



TOP END YOUTH LEADERSHIP PROJECT



2024

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 22 May 2024

Agenda Reference:	9.2
Title:	CSM Operations Report on Current Council Services
Author:	Rick Mitchell, Senior Council Services Manager

SUMMARY

This report will present the Local Authority (LA) with an update on council services provided in the community for the period 25 January – 14 May 2024, as prepared and presented by Senior Council Services Manager (SCSM) Rick Mitchell, in conjunction with Acting Council Services Manager (A/CSM) Warruwi, Misman Kris.

RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled *CSM Operations Report on Current Council Services*.

BACKGROUND

All issues / matters raised are to be discussed by Local Authority members, as detailed in the report.

COMMENT

1. Attendance Rates

1.1. Staff Attendance

The Warruwi Council department has averaged 65% attendance for the reporting period. Currently recruiting for the following positions:

- Council Services Manager – Interviews occurred mid-May 2024.
- Senior Administration Officer – Position being reviewed prior to advertising.
- Wellbeing Services Coordinator – Position being reviewed prior to advertising.
- Works Officer – Casual position.
- Childcare Assistant – Casual position.

Total number of vacancies	5
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2. Administration Services

2.1. Administration

The Warruwi Council administration office was open from 8:30am to 4:30pm on each business day during the report period with the exception:

- Office closure 22 February 2024 for 4 hours due to sorry business.
- Office closure 01 April 2024 due to sorry business.
- Office closure 13 May due to sorry business.

2.2. Post Office

Post Office services are provided by Warruwi Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

- Average of 1kg outgoing mail and approximately 5kg -10kg incoming daily.
- Warruwi School now have their own Mailbag.

Total postage received	1060 kg
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2.3. Centrelink

The Warruwi Centrelink Office operates between 8:30am to 4:30pm each business day.

- Services Australia attended community on 26 – 28 February 2024. The visit was successful with several younger community members attending for sign-up and services.
- A faulty air conditioner in this office has now been replaced.
- Services Australia visited over 29 April – 01 May 2024 utilising the Centrelink office within Warruwi Council building.

2.4. Cleaning

Scheduled cleaning of council assets have been completed as follows:

- Council office – once a week – total of 27 occasions.
- Playground amenities – once a week – total of 12 occasions.
- Public toilets – twice a week – total of 27 occasions.
- Common areas – once a week – total of 12 occasions.
- Visitor Accommodation rooms cleaned as required – total 21 room cleans.
- Airport Terminal – once a week – total of 12 occasions.
- The Recreation Hall was cleaned as required.
- Staff roster and set cleaning tasks are currently being mapped.

2.5. Visitor Accommodation

The total number of visitor accommodation available is 1 property, and bookings can be made through Little Hotelier, via WARC website.

- High demand for visitor accommodation is continuing.
- Sewage issue being monitored in Lot 93. May need tree removal on neighboring property.
- Reported issue with TV in Lot 93, being investigated and actioned.
- Police are still utilising WARC accommodation when on Island due to major faults in police compound.
- Faulty smoke detector in Lot 21 – reported to Tenancy, actioned by Stedmans construction.

3. Wellbeing Services

3.1. Sport & Recreation

- With term 1 starting, adhoc meetings with School management and WARC staff continue to determine ways forward to develop new and engaging programs.
- A new principal is in place who has worked closely with us since Mardbalk (Australia) Day.
- At the direction of the CSM, the Night Patrol team are taking a more active part with youth events and are rostered to assist at events. This includes being present at closing for community safety and positive perceptions. Night Patrol to close hall as of January 2024.
- Stricter times around hall closures to monitor wages of casual staff.
- The 'Yarning Circle' (commenced July 2023) is an initiative between Community Safety (Night Patrol), Youth, Sport and Recreation (YSR) and the Traditional Owners (TOs). Feedback to date is outstanding and has resulted in a collective community approach to community issues. The yarning Circle has been extended to include youth at high risk.
- Youth and adults have taken an interest in sand volleyball with areas now set aside for games.
- Further to a hall inspection by the WARC Infrastructure Coordinator, roof damage has been identified. WARC has applied for and received a grant to repair the roof & roller doors. Successful tender announced, with work expected to start mid-May 2024.
- Several days of no opening due to weather (roof leak causing hazard & staff shortages). Reported to Community coordinators.
- School and Program working together to ensure, no school – no play policy. Guidance to families and monitoring of young people to reduce risks with behaviors and community. Ongoing meetings with school and TOs.
- Youth requests for more AFL style activities, with schoolteacher taking AFL training once a week for both males and females.

Attendance totals over reporting period	726
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3.2. Early Learning

The childcare center (when open) operated Monday to Friday, 8:00am to 4:00pm.

- Family fun day (BBQ and open day for new enrolments) event on the 10th May
- Teams meeting scheduled for 20th May – Facilities – repairs, upgrades, maintenance. Audit and compliance.
- The sleeping bay was deemed unsafe to utilize due to mould in the ceiling. Centre staff have set up a sleeping bay in the open floor area for children’s nap time.
- New staff member (casual) commenced on 29th April
- Draft Quality Improvement Plan put in place in May 2024 - pending approval from Department
- Draft Warruwi Crèche Daily Risk Checklist put in place May 2024 - pending approval from Department
- Draft Educational program put in place May 2024 – pending approval from Department
- Closure due to staffing issues, 23rd to 26th April 2024. Re-opened on Monday 29th, April.

Attendance totals for reporting period	64
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3.3. Aged Care

- There has been very little change in aged care client numbers during the year, however there is one new client who has moved to Warruwi from Minjilang and another who has moved from Jabiru.
- Aged Care clients consist of 4 x Home Care Packages (HCP) and 0 x Commonwealth Home Support Program (CHSP).
- Planning has begun to move aged care (NDIS included) to the Recreation Hall. This will allow improved compliance in Childcare Services and allow Aged Care/NDIS to expand to provide more services.
- Combination of cooked meals by staff, and occasional prepared meals by ALPA store.
- Aged Care clients attended Mardbalk (Australia) Day events at the recreation hall for some cultural and recreational activities.
- A potential new client identified, Community Care Senior Officer to investigate.
- The Community Care team provided support to our clients by collecting firewood during their normal working shift and dropping them off at the client’s respective homes.
- The Community Care team provided domestic support by washing the client’s linen utilising the washing machine in the center which is also utilized by the Crèche.

Total meals provided over reporting period	425
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3.4. Disability Care

Community Care team are the Community Connectors and Coordinator of Supports (CoS) under the National Disability Insurance scheme (NDIS). Services provided are as follows:

- Personal care/household tasks;
- Centre Activities;
- Home modifications;
- Plan management;
- Transportation; and
- Specific assistance for two clients at Recreation Hall.

Transport trips:

- Staff only = average 62 trips per month.
- With NDIS clients = average 8 trips per month.
- Social support =24 Hrs.
- Domestic support and laundry services = 18 hours.

- NDIS feedback forms are out in community seeking feedback from all NDIS clients (ie: request, compliment, complaint, suggestion).

Total number of NDIS participants	3
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3.5. Night Patrol

Night patrol services were provided each night between 7.00pm and 3.00am.

- Community Safety patrols are positively affecting the community, assisting in several incidents involving stolen vehicles in early February.
- Community members and stakeholders are pleased with the effort and dedication of the Night Patrol team.
- Program currently under delivery review.

3.6. Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services schedule daily between 9:00am and 3:00pm. Limited services were provided during the reporting period, due to staff availability.

- Local broadcasting to occur with community events will commence as of May 2024. This has great support in the community.
- Broadcasting to be introduced as part of the Night Patrol and Youth Services engagement as the year progresses.
- TEABBA works on equipment after power outage shorted UPS in radio room. Nil issues and repaired.
- Services were not provided in April shifts due to no staff being available.

Total number of On-Air hours in reporting period:	51
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4. Community Works

4.1. Parks and Open Space

The community is generally clean and tidy.

- Rubbish runs operate Monday, Wednesday and Friday.
- The community looks well maintained and rubbish is collected on foot as needed.
- Hard rubbish is regularly collected and increased as cyclone season approaches.
- Work on removing branches from around township.

4.2. Roads

General minor road repairs and maintenance continue to occur across the community.

- Supply issues with the cold spray bitumen have been overcome and we are currently awaiting orders to fix potholes and road shoulders.
- New sealing work at floodway outside workshop and airstrip has perished. WTD have now attended and repaired.
- Plan for grading and drainage works of barge landing road. In conjunction with other works around the barge landing.
- Midway through installation of traffic signage, including roadside safety markers.
- The issue of youths damaging the white posts near town, currently under review for a solution.

4.3. Waste

Landfill site operated between Monday to Friday, 8:30am to 4:00pm with no disruption to service.

- Designated dumping areas are working well with new signage in place.
- Old tyres are being recycled and repurposed as borders for the different types of designated areas.

- New rubbish pits excavated and being used by contractors overseeing the community housing rebuilds, however consideration and planning are now required for a third pit as both are starting to fill.
- Investigating removal and disposal of oil from the landfill site and works yard.
- Replacement of the community 240L wheelie bins are now with Rubbish coordinator for a whole of WARC approach to same, however, existing bins and some replacements are breaking.
- The Environmental Protection Authority (EPA) mentioned low level fencing around the landfill site boundary to catch any runoff or wind picked up items; this is being investigated.

4.4. Plant and equipment

- All heavy equipment operational, with tipper now working.
- Replacement of tracks on Bobcat completed.

5. Essential Services

5.1. Power

- Genset services conducted x 2.
- Planned power outages while PWC lines crew on Island for power line repairs.
- Barge transfer of Diesel, 22,200 liters to tank 3 and 22,000 liters to tank 1.
- Quarterly reads completed and billing submitted.
- Solar farm mowed, weeded sprayed with help of Works crew.

5.2. Water

- Water samples conducted as per scheduled review.
- Water samples for Bacteriological and Waste.
- Chlorine levels are good and production bores good.

5.3. Sewage

- Sewer station 4 x low level pump floats cleaned, and compound weeded.
- Sewage station pump 2 needs repair with pump issues.
- Sewer ponds are all good with some weeding.
- Sewer station macerator waiting for replacement.

5.4. Airfield

Daily inspections were undertaken by the Aerodrome Reporting Officer (ARO), with a total of 84 occurring for the reporting period.

- The windsock solar lights repaired and now operational.
- Slashed the runway shoulders and fence perimeter as required.
- There was no interruption to aircraft movements.
- Upward of 6 or more flights a day.
- Aircraft arrivals and departures are now more frequent during weekends.
- Emergency procedures for CASA and general safe WHS along with signage audited in March 2023. New Audit to occur in May 2024.

6. Trade Services

6.1. Scheduled Servicing

- Mechanic – Visited at the end of February 2004 for emergency vehicle works.
- Electrician – Various work carried out by contractor Stedmans.
- Carpenter – Various work carried out by contractor Stedmans.
- Plumber – Various work carried out by contractor Stedmans.

6.2. Unplanned Maintenance

- Mechanic

- Old Aged Care Ute (Isuzu) faulted with major engine fault.
- Senior Works Officer vehicle have faulty clutch. New parts re-ordered in December as another fault identified in clutch. Repaired by mechanic this trip.
- Rear wheels locked on Mitsubishi Night patrol van. Repaired by Mechanic.
- Electrician
 - GPO power required for upgrade to water /water pressure at sheds.
 - Continual breakdown of water pumps at WARC residences. The Pump is being replaced under warranty, but constant (every 6 -9 months) with the same fault.
 - Contractor to address issues as now, three further pumps have failed with same cause.
- Carpenter
 - Stedman’s & WTD for required works.
 - Office rear door replaced.
- Plumber
 - Continuing issues with sewer at WARC office. Ongoing repair matter given trees and blockages.

7. Community

7.1. Local Authority projects

- Current
 - Airport project for regular supply of water via solar pump and tank in progress.
 - Department of Infrastructure, Planning and Logistics (DIPL) barge landing repair project in progress.

7.2. Other projects

- Opportunities
 - Looking at Mawng / English signage for community.
- Future
 - DIPL In talks with WARC re major works at Barge Landing given storm and age damage. (quote submitted from suggested contractor). DIPL delaying same and needs new quote. Matter may progress in 2024/25 F/year.
 - Considering proposal for refit of WARC Office. Plans made historically with funding required to be secured to proceed.

7.3. Community meetings and events

The Council Services Manager (CSM) and Acting CSM attended various meetings and events over the reporting period, including:

- Mardbalk (Australia) Day saw a smaller crowd of approximately 150 in attendance over the course of whole day, due to weather. Breakfast and lunch cooked by staff with various activities.
- Internal WARC meetings.
- Northern Territory Government (NTG) Health Aged Care meetings.
- Lengthy briefings and meetings with Police and National Indigenous Australians Agency (NIAA) regarding issues in community.
- Meetings with Corrections re persons at risk on Island and offending.
- Traditional Owner (TO) meeting re community behaviors and ways forward
- Community Meeting – whole of town in regards behaviors. Explained risk to community, youth and WARC staff.
- Local Government Association of the Northern Territory (LGANT) purchasing meeting.
- Charles Darwin University (CDU) Foundation Skills briefing regarding progress for staff.
- NDIS and Aged Care provider meetings.
- Labour MLA and prospective Liberal candidate attended WARC offices in March 2024.
- Anzac Day dawn service 25 April 2024.



Mardbalk (Australia) Day



Anzac Day Dawn Service

Total number of meetings and events attended by the CSM:	47
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7.4. Community key focus areas

- WARC has access to the Northern Territory Emergency Service (NTES) fire trailer as required for emergencies.
- Youths causing trouble raised and causing concerns around perceptions of safety.
- Stolen rangers' vehicle in 'ram raid' style theft and burglary.
- Issues over late night online gaming by young people has led to bullying and unrest between some youth. Town meeting called and reduced the tension, the continues to be an issue throughout Waruwi with parents stepping into matters that the youth could sort out themselves. Continues to be a trigger for community.
- Traditional Owners (TO) have insisted that card playing on School nights finishes at 10.00 pm working well to date.
- The Northern Territory Government (NTG) 'Room to Breathe' program has commenced, with contractors from WTD Constructions in the community.
- Night Patrol now recording Croc sightings rear of school.

- The issues with crocodiles and horses were referred to WARC Management, to consider meeting with Northern Land Council (NLC) and other parties to discuss.
- NLC conducted a horse count and feral goat on North Goulburn Island. Rangers advised 300 horses on the island.
- Safety Action Plan meeting run by police on 27 April 2024. Would suggest that Police attendance may be higher on list for the remainder of 2024.
- General community concerns:
 - Youths causing trouble;
 - Hours of Night Patrol;
 - Police attendance.
- Community concerns via the 'Safety Action Plan' run by NT Police:
 - Internet and online gaming (behaviors from same).
 - Island response to domestic violence and mental health incidents outside of police attendance.
 - Night Patrol and improvements to community safety.

LEGISLATION AND POLICY

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

ATTACHMENTS

Nil

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 22 MAY 2024

Agenda Reference:	10.1
Title:	Local Authority Member Questions with or without Notice
Author:	Jasmine Mortimore, Acting Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

RECOMMENDATION

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

ATTACHMENTS

Nil

11 NEXT MEETING

12 MEETING DECLARED CLOSED