



# **WEST ARNHEM REGIONAL COUNCIL AGENDA**

**ORDINARY COUNCIL MEETING  
WEDNESDAY, 31 JULY 2024**



## WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers Jabiru on Wednesday 31 July 2024 at 9:00 am.

Andrew Walsh  
Chief Executive Officer

### Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.  
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.  
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.  
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.  
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.  
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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## **Acknowledgement of Country**

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

This report is to table, for Council's record, any apologies, and requests for leave of absence received by Council's Chief Executive Officer from Elected Members, as well as record any absence without notice for the Ordinary Council meeting held on 31 July 2024.

#### RECOMMENDATION

THAT COUNCIL:

1. Notes the absence of ...
2. Notes the apology received from .....
3. Determines ... are absent with permission of the Council.
4. Determines ... are absent without permission of the Council.

#### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

#### LEGISLATION AND POLICY

Section 47(o) of the *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

Agenda papers are presented for acceptance at the Ordinary Council meeting held on 31 July 2024.

#### RECOMMENDATION

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 31 July 2024.

#### LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

##### Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

#### ATTACHMENTS

Nil

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

**Elected Members** are required to disclose an interest in a matter under consideration at an Ordinary Council Meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

#### RECOMMENDATION

THAT COUNCIL received the declarations of interest as listed for the Ordinary Council meeting held on 31 July 2024.

#### LEGISLATION AND POLICY/STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

#### ATTACHMENTS

1. Declaration of Interest Register Elected Members [5.1.1 - 1 page]





Declaration of Interest Register		
Elected Members	Declared Interest	Connection
<b>Mayor James Woods</b>	Local Government Association Northern Territory (LGANT)	Board Member
	Malala Health Clinic	Staff Member, Board Member
	Maningrida AFL Committee	Committee member
	Maningrida Emergency Response Group	Deputy Officer
	Bawinanga Aboriginal Corporation	Board Member
	Maningrida Housing Reference Group	Member
<b>Deputy Mayor Elizabeth Williams</b>		
<b>Cr Ralph F Blyth</b>	Warnbi Aboriginal Corporation	Executive Officer
	Wark Aboriginal Corporation	Director
	Red Lily Health Board	Alternative Director / Board Member
<b>Cr Micketja Onus</b>		
<b>Cr Gabby Gumurdul</b>	Gunbalanya Economic Development Aboriginal Corporation	Director
	Gunbalanya Sports and Social Club	Member
<b>Cr Donna Nadjamerrek</b>	National Indigenous Australians Agency (NIAA)	Indigenous Engagement Officer for Gunbalanya, Minjilang and Warruwi.
	Injalak Aboriginal Corporation	Member
	Adjumarllarl Aboriginal Corporation	Member
<b>Cr Otto Dann</b>	Northern Land Council (NLC)	Board Member
	Adjumarllarl Aboriginal Corporation	Member
<b>Cr James Marrawal</b>		
<b>Cr Henry Guwiyul</b>		
<b>Cr Jacqueline Phillips</b>	JP Cultural Solutions	Director
	Northern Land Council (NLC)	Board Member
	Bawinanga Aboriginal Corporation	Chair
	Maningrida Housing Reference Group	Member
<b>Cr Jermaine Namanurki</b>		
<b>Cr Monica Wilton</b>		

✉ PO Box 721, Jabiru NT 0886    ● info@westarnhem.nt.gov.au    🌐 www.westarnhem.nt.gov.au



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Ordinary Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The Minutes of the Ordinary Council meeting held on 18 June 2024 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

#### RECOMMENDATION

THAT COUNCIL confirm the minutes of 18 June 2024 Ordinary Council meeting as a true and correct record of the meeting.

#### STATUTORY AND POLICY

Section 101 and 102 *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. unconfirmed ordinary council meeting minutes\_-\_18 june 2024 [6.1.1 - 11 pages]



Minutes of the West Arnhem Regional Council Ordinary Council Meeting  
Tuesday, 18 June 2024 at 9:00 am  
Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

**Chairperson Mayor Woods declared the meeting open at 9:05 am, welcomed all in attendance and did an Acknowledgement of Country.**

**ELECTED MEMBERS PRESENT**

Chairperson	James Woods (Mayor) (via video)
Deputy Mayor	Elizabeth Williams
Councillor	Mickitja Onus (via video)
Councillor	Otto Dann (via video)
Councillor	Jacqueline Phillips
Councillor	James Marrawal

**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh
Director Finance	Jocelyn Nathanael-Walters
General Manager Technical Services (acting)	Clem Beard
Finance Manager (acting)	Corey White
Governance and Risk Advisor (acting)	Jasmine Mortimore
Manager Community Services Support	Marnie Mitchell

**GUESTS**

Executive Director Local Government (DCMC)	Maree De Lacey
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### 3 APOLOGIES AND ABSENCES

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Leave Without Absence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Council considered a report on Apologies, Leave of Absence and Leave Without Absence.

**OCM131/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Marrawal**

THAT COUNCIL:

1. Notes the absence of Cr Donna Nadjamerrek, Cr Ralph F Blyth, Cr Henry Guwiyul and Cr Gabby Gumurdul.
2. Notes apology received from Cr Donna Nadjamerrek, Cr Ralph F Blyth, Cr Henry Guwiyul, and Cr Gabby Gumurdul; and
3. Determines Cr Donna Nadjamerrek, Cr Ralph F Blyth, Cr Henry Guwiyul and Cr Gabby Gumurdul are absent with permission of the Council.

**CARRIED**

### 4 ACCEPTANCE OF AGENDA

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Council considered a report on Acceptance of Agenda.

**OCM132/2024 RESOLVED:**  
**On the motion of Cr Dann**  
**Seconded Mayor Woods**

THAT COUNCIL accept the agenda papers as circulated for the Ordinary Council meeting held on 18 June 2024.

**CARRIED**

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Council considered a report on Disclosure of Interest of Members or Staff.

**OCM133/2024 RESOLVED:**  
**On the motion of Cr Dann**  
**Seconded Cr Phillips**

THAT COUNCIL:

1. Received the declarations of interest form Cr Jaqueline Phillips and Cr Otto Dann for item 12.2 as listed for the Ordinary Council meeting held on 18 June 2024; and
2. Request updates to declaration of interest register for Mayor James Woods as a member of the Maningrida Housing Reference Group.

**CARRIED**

### 6 CONFIRMATION OF PREVIOUS MINUTES

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Ordinary Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Council considered a report on Confirmation of Ordinary Council Meeting Minutes.

**OCM134/2024 RESOLVED:**

**On the motion of Cr Onus**

**Seconded Deputy Mayor Williams**

THAT COUNCIL confirm the minutes of 21 May 2024 Ordinary Council meeting as a true and correct record of the meeting.

**CARRIED**

<b>Agenda Reference:</b>	<b>6.2</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Council considered a report on Confirmation of Local Authority Meeting Minutes.

**OCM135/2024 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Cr Marrawal**

THAT COUNCIL confirmed the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

<b>Community</b>	<b>Date Held</b>	<b>Quorum</b>	<b>Date of next meeting</b>
<b>Minjilang</b>	<b>15 May 2024</b>	<b>Yes</b>	<b>5 June 2024</b>
<b>Waruwi</b>	<b>22 May 2024</b>	<b>Yes</b>	<b>16 July 2204</b>

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Presentations and Visitors - NTG Regional Director Jabiru / Red Lily</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

Meeting broke at 10:27 and recommenced at 10:44

Mayor Woods left the meeting at 11:24 and joined at 11:33

Mayor Woods left the meeting at 11:40 am and joined at 12:04

The Council considered a report on Presentations and Visitors - NTG Regional Director Jabiru / Red Lily.

**OCM139/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Cr Onus**

THAT COUNCIL:

1. Noted the presentation from Red Lily and thanks presenters Brad Palmer and Stephan Hayes.
2. Noted the presentations from Department of Chief Minister and Cabinet and thanks presenter Owain Dunn, acting Regional Director for Jabiru / Kakadu; and
3. Request DCMC to investigate RPT services for the West Arnhem Region using Jabiru as the central hub.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Presentations and Visitors - National Indigenous Australians Agency</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Council considered a report on Presentations and Visitors - National Indigenous Australians Agency.

**OCM140/2024 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Cr Onus**

THAT COUNCIL:

1. Noted the discussions on funding initiatives by the National Indigenous Australians Agency; and
2. Thanks presenter Gerrit Wanganeen and Fergus Boyd.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>Presentations and Visitors - Northern Territory Police</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

Meeting broke for lunch at 13:22 and recommenced at 13:51

The Council considered a report on Presentations and Visitors - Northern Territory Police.

**OCM141/2024 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Cr Dann**

THAT COUNCIL:

1. Noted the discussions on topics within the West Arnhem Region from the Northern Territory Police; and
2. Thanks presenter NT Police Superintendent, Jody Nobbs and NT Police Senior Sergeant, Adrian Kidney.

**CARRIED**

## **8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

The Council considered a report on Review of Action Items.

**OCM136/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Onus**

THAT COUNCIL:

1. Received and noted the report titled *Review of Action Items*.
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register, including action OCM121/2024 on road grading, OCM60/2024 on Gunbalanya road works.
3. Invite Territory Families, Housing and Communities to Council meeting to advocate on behalf of community safety; and
4. Invite DEMED and BAC CEO to Council meeting to discuss gravel usage surrounding Gunbalanya township area.

CARRIED

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Approval to Dispose of Surplus Fleet Asset</b>
<b>Author:</b>	<b>Graham Baulch, Project Coordinator Fleet Operations</b>

The Council considered a report on Approval to Dispose of Surplus Fleet Asset.

**OCM137/2024 RESOLVED:**  
**On the motion of Cr Marrawal**  
**Seconded Mayor Woods**

THAT COUNCIL:

1. Received and noted the report titled *Approval to Dispose of Surplus Fleet Asset*.
2. Approved the disposal of 2011 2WD DMax utility CA21TO; and
3. Request policy of fleet disposal to be updated to include assessment of each vehicle and expression of interests within community before auction in Darwin.

CARRIED

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Council's Regional Plan and Budget 2024-2025</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director Finance</b>

The Council considered a report on Council Regional Plan and Budget.

**OCM143/2024 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Mayor Woods**

THAT COUNCIL:

1. Receive and note the report titled Council's Regional Plan and Budget 2024-2025;
2. Correct operational errors on page 17 regarding Jabiru services, formatting on table on page 66, 53 and 39.
3. Approve the tabled elected member allowances payable for 2024-25 as determined by the NT Government's Remuneration Tribunal;
4. Receive and note the CEO's certification that all rateable land is recorded in the Council's assessment records;
5. Declare the tabled General Rates and Charges for 2024-25;
6. Declare the tabled Special Rate for Animal Management for 2024-25;
7. Approve the tabled Annual Budget for 2024-25; and
8. Approve the tabled Regional Plan and Budget 2024-2025.

CARRIED

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>WARC Delegations Manual</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

The Council considered a report on WARC Delegations Manual.

**OCM138/2024 RESOLVED:**  
**On the motion of Cr Phillips**  
**Seconded Deputy Mayor Williams**

THAT COUNCIL:

1. Received and noted the report titled *WARC Delegations Manual*; and
2. Approved formal adoption of the delegation manual.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>West Arnhem Regional Council - Northern Territory Police MoU</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

The Council considered a report on West Arnhem Regional Council - Northern Territory Police MoU.

**OCM142/2024 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Deputy Mayor Williams**

THAT COUNCIL:

1. Received and noted the report titled *West Arnhem Regional Council - Northern Territory Police MoU*; and
2. Approve execution of the Memorandum of Understanding between West Arnhem Regional Council & Northern Territory Police.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.6</b>
<b>Title:</b>	<b>Jabiru Bombers Football Club Sponsorship for 2024 - 2025 Season</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

Meeting closed at 16:39 on Tuesday 18 June 2024 and reopened at 9:06 on Wednesday 19 June 2024

The Council considered a report on Jabiru Bombers Football Club Sponsorship for 2024 - 2025 Season.

**OCM145/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Cr Marrawal**

THAT COUNCIL:

1. Received and noted the report titled *Jabiru Bombers Football Club Sponsorship for 2024 - 2025 Season*; and
2. Approved the sponsorship option 'Gold' for the Jabiru Bombers Football Club 2024 – 2025 season.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.7</b>
<b>Title:</b>	<b>Filling Casual Vacancies - Maningrida Ward</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Council considered a report on Filling Casual Vacancies - Maningrida Ward

**OCM146/2024 RESOLVED:**

**On the motion of Mayor Woods**

**Seconded Cr Onus**

THAT COUNCIL Refer item to be considered at a Special Meeting of Council to be urgently called with all elected members in attendance.

**CARRIED**



<b>Agenda Reference:</b>	<b>8.8</b>
<b>Title:</b>	<b>Special Finance Committee Membership</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

The Council considered a report on Special Finance Committee Membership.

**OCM147/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Onus**

THAT COUNCIL:

1. Received and noted the report titled *Special Finance Committee Membership*
2. Nominated Cr Marawal as a member of the Special Finance Committee; and
3. Bring report back to the next Ordinary Council meeting for further nominations.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.9</b>
<b>Title:</b>	<b>Local Authority &amp; Kakadu Ward Committee Meeting Schedule for Remainder 2024</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Council considered a report on Local Authority & Kakadu Ward Committee Meeting Schedule for Remainder 2024.

**OCM148/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Mayor Woods**

THAT COUNCIL:

1. Received and noted the report titled *Local Authority & Kakadu Ward Committee Meeting Schedule for Remainder 2024*; and
2. Approved for Local Authority and Kakadu Ward Committee meetings to be held consecutively for a week in the month of September and November 2024.

**CARRIED**

## **9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Council considered a report on Incoming and Outgoing Correspondence.

**OCM149/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Mayor Woods**

THAT COUNCIL:

1. Received and noted the attached items of incoming and outgoing correspondence; and
2. Investigate using the heavy vehicle rest area initiative funding for wash down bay at Cahills Crossing and truck stop near Jabiru entrance.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Meetings and Events attended by the Mayor</b>

<b>Author:</b> Jasmine Mortimore, Acting Governance and Risk Advisor
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The Council considered a report on Meetings and Events attended by the Mayor.

**OCM150/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Dann**

THAT COUNCIL received and noted the report titled *Meetings and Events attended by the Mayor*.

**CARRIED**

<b>Agenda Reference:</b> 9.3
<b>Title:</b> Meetings and Events attended by the CEO
<b>Author:</b> Andrew Walsh, Chief Executive Officer

The Council considered a report on Meetings and Events attended by the CEO.

**OCM151/2024 RESOLVED:**

**On the motion of Mayor Woods  
Seconded Cr Onus**

THAT COUNCIL received and noted the report titled *Meetings and Events attended by the CEO*.

**CARRIED**

<b>Agenda Reference:</b> 9.4
<b>Title:</b> Operations Report - April and May 2024
<b>Author:</b> Rick Mitchell, Senior Council Services Manager

The Council considered a report on Operations Report - April and May 2024.

**OCM152/2024 RESOLVED:**

**On the motion of Mayor Woods  
Seconded Cr Onus**

THAT COUNCIL received and noted the report titled *Operations Report - April and May 2024*.

**CARRIED**

<b>Agenda Reference:</b> 9.5
<b>Title:</b> Finance Report for the period ended 30 April 2024
<b>Author:</b> Corey White, Acting Finance Manager

Meeting broke at 9:57 for the Elected Members to participate in the Jabiru NAIDOC Day march and recommenced at 10:59

The Council considered a report on Finance Report for the period ended 30 April 2024.

**OCM153/2024 RESOLVED:**

**On the motion of Mayor Woods  
Seconded Deputy Mayor Williams**

THAT COUNCIL received and noted the report titled *Finance Report for the period ended 30 April 2024*.

**CARRIED**

<b>Agenda Reference:</b> 9.6
<b>Title:</b> Finance Report for the period ended 31 May 2024

<b>Author:</b> Corey White, Acting Finance Manager
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The Council considered a report on Finance Report for the period ended 31 May 2024.

**OCM154/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Phillips**

THAT COUNCIL received and noted the report titled *Finance Report for the period ended 31 May 2024*.

**CARRIED**

<b>Agenda Reference:</b> 9.7
<b>Title:</b> Identification services in West Arnhem
<b>Author:</b> Leanne Johansson, Business Development Manager

The Council considered a report on Identification services in West Arnhem.

**OCM155/2024 RESOLVED:**

**On the motion of Cr Phillips  
Seconded Deputy Mayor Williams**

THAT COUNCIL

1. Received and noted the report titled *Identification services in West Arnhem*; and
2. Investigate inviting appropriate department for Identification Cards to an Ordinary Council meeting.

**CARRIED**

**10 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b> 10.1
<b>Title:</b> Elected Member Questions with or without Notice
<b>Author:</b> Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Elected Member Questions with or without Notice.

**OCM156/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Mayor Woods**

That the Chairperson invites questions with or without notice from Elected Members.

1. Elected Members discussed dog issues in Jabiru, Road works in Gunbalanya and Maningrida alley way lighting and maintenance.

**CARRIED**

**11 PROCEDURAL MOTIONS**

<b>Agenda Reference:</b> 11.1
<b>Title:</b> Closure to the Public for the Discussion of Confidential Items
<b>Author:</b> Jasmine Mortimore, Acting Governance and Risk Advisor

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

**OCM144/2024 RESOLVED:**

**On the motion of Cr Marrawal  
Seconded Cr Dann**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

**CARRIED**

## **12 CONFIDENTIAL ITEMS**

The information in this section of the Agenda is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

**Agenda Reference: 12.1**

**Title: Confirmation of Confidential Ordinary Council Meeting Minutes**

**Author: Jasmine Mortimore, Acting Governance and Risk Advisor**

*The Report will remain confidential under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

**Agenda Reference: 12.2**

**Title: Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council**

**Author: Clem Beard, Project Manager Technical Services**

Cr Phillips and Cr Dann declared an interest as members of the Northern Land Council board. The Council deferred report on Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council due to not meeting quorum requirements.

**Agenda Reference: 12.3**

**Title: Acceptance of Tender - Construction Maningrida Change Rooms Lot 479 and Extension of Toilet Block Lot 477**

**Author: Clem Beard, Project Manager Technical Services**

The Council considered a report on Acceptance of Tender - Construction Maningrida Change Rooms Lot 479 and Extension of Toilet Block Lot 477.

**OCM159/2024 RESOLVED:  
On the motion of Cr Phillips  
Seconded Mayor Woods**

THAT COUNCIL:

1. Received and noted the report titled *Acceptance of Tender - Construction Maningrida Change Rooms Lot 479 and Extension of Toilet Block Lot 477*.
2. Approved the awarding of the tender 24/111/MAN to option 2 for Stedman's Constructions and Engineering for the Construction of Maningrida Change rooms and Cantilever Grandstand Roof design at Lot 479 Football Oval for the sum of \$3,418,671.81 subject to approval from NIAA in line with the funding agreement.
3. Approved the awarding of the tender 24/111/MAN to Stedman's Constructions and Engineering for the extensions of Toilet Block at Lot 477 for the sum of \$296,178.04 subject to approval from NIAA in line with the funding agreement.
4. Raised concerns with validity of local indigenous employment with contract and asked administration to monitor this throughout contract; and
5. Review procurement policy to include community benefit as a criteria of assessment.

**CARRIED**

**Agenda Reference: 12.4**

<b>Title:</b>	<b>West Arnhem Regional Council - Organisational Structure</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

The Council considered a report on West Arnhem Regional Council - Organisational Structure.

**OCM160/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Dann**

THAT COUNCIL:

1. Received and noted the report titled *West Arnhem Regional Council - Organisational Structure*; and
2. Approved the presented organisational structure as the current approved organisational structure.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.5</b>
<b>Title:</b>	<b>Disclosure of Confidential Resolutions and Re-admittance of the Public</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

**OCM161/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Onus**

THAT COUNCIL opened the meeting to the public after the discussion of confidential items, and approved to disclose resolution 12.2, 12.3 and 12.4 from the confidential section of this meeting in the non-confidential meeting minutes.

**CARRIED**

**13 NEXT MEETING**

The next meeting is scheduled to take place on 24 July 2024.

**14 MEETING DECLARED CLOSED**

Chairperson Mayor Woods declared the meeting closed at 12:16 pm.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on Tuesday 18 June 2024.

[Click here](#) to view agenda from Ordinary Council Meeting held on 18 June 2024.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>6.2</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The purpose of this report is to provide Council with copies of the unconfirmed minutes of the Local Authority meetings within the region.

#### RECOMMENDATION

THAT COUNCIL confirm the minutes of the following Local Authority meetings and reviewed decisions made by the Local Authority:

Community	Date Held	Quorum	Date of next meeting
Minjilang	5 June 2024	Yes	9 September 2024
Maningrida	12 June 2024	No	12 September 2024
Gunbalanya	9 July 2024	Yes	11 September 2024

1. Approve the nomination for Josephine Cooper to join the Minjilang Local Authority.
2. Approve the nomination for Garth Doolan to join the Maningrida Local Authority.
3. Approve the nomination for Marlene Kernan to join the Maningrida Local Authority; and
4. Approve the provisional decision to allocate \$91,676.00 for the supply and installation of bollards from the Maningrida Local Authority.

#### BACKGROUND

The Ministerial Guidelines state that:

minutes from local authority meetings or provisional meetings must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

#### LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. 2024.06.05 unconfirmed minjilang local authority minutes [6.2.1 - 6 pages]
2. unconfirmed maningrida local authority meeting minutes\_-\_12 june 2024 [6.2.2 - 6 pages]
3. unconfirmed gunbalanya local authority meeting minutes\_-\_9 july 2024 [6.2.3 - 6 pages]



Minutes of the West Arnhem Regional Council Minjilang Local Authority  
Wednesday, 5 June 2024 at 10:00 am  
Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Chairperson Matthew Nagarlbin declared the meeting open at 10:11, welcomed all in attendance and did an Acknowledgement of Country.

**APPOINTED MEMBERS PRESENT**

Chairperson	Matthew Nagarlbin
Member	Shane Wauchope
Member	Clint Wauchope
Member	Charles Yirrawala

**ELECTED MEMBERS PRESENT**

Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Henry Guwiyul

**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh
Director of Community and Council Services	Fiona Ainsworth
Director of Finance	Jocelyn Nathanael- Walters
Governance and Risk Advisor (acting)	Jasmine Mortimore
Council Services Manager Minjilang (acting)	Rick Withers
General Manager Technical Services (acting)	Clem Beard
Manager Business Development	Leanne Johansson

**GUEST PRESENT**

National Indigenous Australian Agency (NIAA)	Fergus Boyd
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**3 APOLOGIES AND ABSENCES**

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

**MIN14/2024 RESOLVED:**  
**On the motion of Member S Wauchope**  
**Seconded Member C Wauchope**

THAT THE LOCAL AUTHORITY

1. Notes the absence of Member Audrey Lee.
3. Notes and accepts the apology received from Member David Makings.
4. Determines Member David Makings is absent with permission for the Minjilang Local Authority held on 5 June; and
4. Determines Audrey Lee is absent without permission of the Minjilang Local Authority held on 5 June 2024.

**CARRIED**

**4 ACCEPTANCE OF AGENDA**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

**MIN15/2024 RESOLVED:**  
**On the motion of Chairperson Nagarbin**  
**Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Minjilang Local Authority meeting held on 5 June 2024.

**CARRIED**

**5 DECLARATION OF INTEREST OF MEMBERS OR STAFF**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

**MIN16/2024 RESOLVED:**  
**On the motion of Chairperson Nagarbin**  
**Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY received no declarations of interest as listed for the Minjilang Local Authority meeting held on 5 June 2024.

**CARRIED**

**6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
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<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

**MIN17/2024 RESOLVED:**

**On the motion of Chairperson Nagarlbin  
Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY

1. Adopted the minutes of the 25 March 2024 Minjilang Local Authority as a true and correct record.
2. Adopted the minutes of the 15 May 2024 Minjilang Local Authority as a true and correct record.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Presentations and Visitors - Northern Territory Electoral Commission</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Presentations and Visitors - Northern Territory Electoral Commission.

**MIN18/2024 RESOLVED:**

**On the motion of Member C Wauchope  
Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY

1. Noted the presentations on 2024 Territory Election; and
2. Thanks presenter Anna Egerton from the Northern Territory Electoral Commission.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Presentations and Visitors - ALPA CDP</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Presentations and Visitors - ALPA CDP.

**MIN21/2024 RESOLVED:**

**On the motion of Member C Wauchope  
Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY

1. Noted the presentations on Community Development Program Updates; and
2. Thanks presenter Sean Davies from Arnhem Land Progress Aboriginal Corporation.

**CARRIED**

**8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Finance Report for the period ended 30 April 2024</b>
<b>Author:</b>	<b>Corey White, Acting Finance Manager</b>

The Local Authority considered a report on Finance Report for the period ended 30 April 2024.

**MIN19/2024 RESOLVED:**

West Arnhem Regional Council

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Minjilang Local Authority  
Wednesday 5 June 2024

**On the motion of Member Yirrawala  
Seconded Chairperson Nagarlbin**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report titled *Finance Report for the period ended 30 April 2024*

**CARRIED**

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Review of Action Items.

**MIN20/2024 RESOLVED:**

**On the motion of Member Yirrawala  
Seconded Chairperson Nagarlbin**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report titled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register, including item for ALPA CDP to present to the local authority

**CARRIED**

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Council's Draft Regional Plan and Budget 2024-2205</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

Meeting broke for lunch at 11:22 and recommenced at 11:47

The Local Authority considered a report on Council Draft Regional Plan and Budget 2024-2025.

**MIN22/2024 RESOLVED:**

**On the motion of Member S Wauchope  
Seconded Chairperson Nagarlbin**

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Council's Draft Regional Plan and Budget 2024-2025*.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Purchase of Devices for Local Authority</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Purchase of Devices for Local Authority.

**MIN23/2024 RESOLVED:**

**On the motion of Member C Wauchope  
Seconded Member Yirrawala**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report titled *Purchase of Devices for Local Authority*; and
2. Do not approve the allocation of up to \$4000.00 of local authority funding to purchase 6 tablets.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Top End Youth Leadership Summit April 2024</b>
<b>Author:</b>	<b>Marnie Mitchell, Manager Community Services Support</b>

The Local Authority considered a report on Top End Youth Leadership Summit April 2024.

**MIN24/2024 RESOLVED:**  
**On the motion of Member S Wauchope**  
**Seconded Member C Wauchope**

THAT THE LOCAL AUTHORITY received and noted the report titled *Top End Youth Leadership Summit April 2024*.

**CARRIED**

<b>Agenda Reference</b>	<b>10.1</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Cathy Makings, CSM Minjilang</b>

The Local Authority considered a report on CSM Operations Report on Current Council Services.

**MIN25/2024 RESOLVED:**  
**On the motion of Member Yirrawala**  
**Seconded Chairperson Nagarlbin**

THAT THE LOCAL AUTHORITY received and noted the report titled *CSM Operations Report on Current Council Services*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>2022-2023 Annual Report</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on 2022-2023 Annual Report.

**MIN26/2024 RESOLVED:**  
**On the motion of Member S Wauchope**  
**Seconded Chairperson Nagarlbin**

THAT THE LOCAL AUTHORITY received and noted the report titled *2022-2023 Annual Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>Local Authority Membership</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Local Authority Membership.

**MIN27/2024 RESOLVED:**  
**On the motion of Chairperson Nagarlbin**  
**Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY

1. Received and noted the report titled *Local Authority Membership*; and
2. Approved nomination for Josephine Cooper to join the Minjilang Local Authority

**CARRIED**

**10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Local Authority Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

**MIN28/2024 RESOLVED:**  
**On the motion of Member Yirrawala**  
**Seconded Member S Wauchope**

THAT THE LOCAL AUTHORITY recorded no questions from Members.

**CARRIED**

**11 NEXT MEETING**

The next meeting is scheduled to take place on 9 September 2024

**12 MEETING DECLARED CLOSED**

Chairperson Matthew Nagarlbin declared the meeting closed at 13:05.

This page and the preceding pages are the minutes of the Minjilang Local Authority held on Wednesday 5 June 2024.

[Click here](#) to view agenda for 5 June 2024 Minjilang Local Authority Meeting.



Minutes of the West Arnhem Regional Council Maningrida Local Authority  
Wednesday, 12 June 2024 at 10:00 am  
Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Chairperson Sharon Hayes declared the meeting open at 10:13, as a Provisional meeting under section 11 of Guideline 1 – Local Authorities and welcomed all in attendance and did an Acknowledgement of Country.

**APPOINTED MEMBERS PRESENT**

Chairperson	Sharon Hayes
Member	Shane Namanurki

**ELECTED MEMBERS PRESENT**

Deputy Mayor	Elizabeth Williams
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**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh
General Manager Technical Services (acting)	Clem Beard
Council Services Manager Maningrida (acting)	Debbie Gough
Governance and Risk Advisor (acting)	Jasmine Mortimore
Waste and Resource Coordinator	Sara Fitzgerald
Manager Community Services Support	Marnie Mitchell

**GUESTS**

Community Member	Garth Doolan
Community Member	Marlene Kernan

### 3 APOLOGIES AND ABSENCES

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

**MAN21/2024 RESOLVED:**  
**On the motion of Chairperson Hayes**  
**Seconded Member Namanurki**

THAT THE LOCAL AUTHORITY

1. Notes the apology received from Mayor James Woods, Cr Jacqueline Phillips, Member Jessica Phillips and Member Joyce Bohme for meeting held on 12 June 2024.
2. Determines Mayor James Woods, Cr Jacqueline Phillips, Member Jessica Phillips and Member Joyce Bohme are absent with permission of the Authority.

**CARRIED**

### 4 ACCEPTANCE OF AGENDA

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

**MAN22/2024 RESOLVED:**  
**On the motion of Chairperson Hayes**  
**Seconded Member Namanurki**

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Maningrida Local Authority meeting held on 12 June 2024.

**CARRIED**

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

**MAN23/2024 RESOLVED:**  
**On the motion of Chairperson Hayes**  
**Seconded Member Namanurki**

THAT THE LOCAL AUTHORITY received no declarations of interest as listed for the Maningrida Local Authority meeting held on 12 June 2024.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.6</b>
<b>Title:</b>	<b>Local Authority Membership</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Local Authority Membership.

**MAN24/2024 RESOLVED:**

**On the motion of Chairperson Hayes  
Seconded Member Namanurki**

THAT THE LOCAL AUTHORITY

1. Received and noted the report titled *Local Authority Membership*; and
2. Approved nomination for Marlene Kernan and Garth Doolan to join the Maningrida Local Authority.

**CARRIED**

**6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

THAT THE LOCAL AUTHORITY deferred the minutes of the 14 March 2024 Maningrida Local Authority to next scheduled meeting.

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Presentations and Visitors - Northern Territory Electoral Commission</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Presentations and Visitors - Northern Territory Electoral Commission.

**MAN25/2024 RESOLVED:**

**On the motion of Chairperson Hayes  
Seconded Member Namanurki**

THAT THE LOCAL AUTHORITY

1. Noted the presentations on 2024 Territory Election; and
2. Thanks presenter Greg Hibble from the Northern Territory Electoral Commission.

**CARRIED**

**8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Finance Report for the period ended 31 May 2024</b>
<b>Author:</b>	<b>Corey White, Acting Finance Manager</b>

The Local Authority considered a report on Finance Report for the period ended 31 May 2024.

**MAN26/2024 RESOLVED:**

**On the motion of Chairperson Hayes  
Seconded Member Namanurki**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report titled *Finance Report for the period ended 31 May 2024*.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

The Local Authority considered a report on Review of Action Items.

**MAN27/2024 RESOLVED:**

**On the motion of Chairperson Hayes  
Seconded Member Namanurki**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report titled *Review of Action Items*.
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register; and
3. Request further training from PowerWater Corporation for the new 4G power metres to include interpreters and local employment.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Supply and Install Bollards for Perimeter Soccer/Cricket Oval - Maningrida</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

The Local Authority considered a report on Supply and Install Bollards for Perimeter Soccer/Cricket Oval - Maningrida.

**MAN28/2024 RESOLVED:**

**On the motion of Chairperson Namanurki  
Seconded Member Hayes**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report titled *Supply and Install Bollards for Perimeter Soccer/Cricket Oval - Maningrida*; and
2. Approved the provisional decision to allocate \$91,676.00 for the supply and installation of bollards from the Maningrida Local Authority.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Maningrida NYE Fireworks Display 2025</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

The Local Authority considered a report on Maningrida NYE Fireworks Display 2025.

THAT THE LOCAL AUTHORITY deferred the report titled *Maningrida NYE Fireworks Display 2025* until next scheduled Local Authority meeting.

<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>Location of Outdoor Gym Equipment - Lot 468 - Cricket Oval</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

The Local Authority considered a report on Location of Outdoor Gym Equipment - Lot 468 - Cricket Oval.

THAT THE LOCAL AUTHORITY deferred the report titled *Location of Outdoor Gym Equipment - Lot 468 - Cricket Oval* to the next scheduled Local Authority meeting.



<b>Agenda Reference:</b>	<b>8.7</b>
<b>Title:</b>	<b>Council's Draft Regional Plan and Budget 2024-2205</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

Meeting broke for lunch at 12:17 and recommenced at 12:31

The Local Authority considered a report on Council Draft Regional Plan and Budget 2024-2025.

**MAN31/2024 RESOLVED:**

**On the motion of Chairperson Hayes  
Seconded Member Namanurki**

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Council's Draft Regional Plan and Budget 2024-2025*.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Top End Youth Leadership Summit April 2024</b>
<b>Author:</b>	<b>Marnie Mitchell, Manager Community Services Support</b>

The Local Authority considered a report on Top End Youth Leadership Summit April 2024.

**MAN32/2024 RESOLVED:**

**On the motion of Chairperson Hayes  
Seconded Member Namanurki**

THAT THE LOCAL AUTHORITY received and noted the report titled *Top End Youth Leadership Summit April 2024*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Debbie Gough, Acting Council Services Manager - Maningrida</b>

The Local Authority considered a report on CSM Operations Report on Current Council Services.

**MAN33/2024 RESOLVED:**

**On the motion of Chairperson Hayes  
Seconded Member Namanurki**

THAT THE LOCAL AUTHORITY received and noted the report titled *CSM Operations Report on Current Council Services*.

**CARRIED**

**10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Local Authority Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

**MAN34/2024 RESOLVED:**

**On the motion of Chairperson Hayes  
Seconded Member Namanurki**

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

1. Member Garth Doolan raised scholarship support from Council for school students and sponsorship for sporting teams for festivals; and
2. Requested invitation to be sent to United Church to discuss conditions of church in Maningrida.

**CARRIED**

**11 NEXT MEETING**

The next meeting is scheduled to take place on 13 September 2024.

**12 MEETING DECLARED CLOSED**

Chairperson Sharon Hayes declared the meeting closed at 12:55 pm.

This page and the preceding pages are the minutes of the Maningrida Local Authority Meeting held on Wednesday 12 June 2024.

[Click here](#) to view agenda for Maningrida Local Authority Meeting held on 12 June 2024.



Minutes of the West Arnhem Regional Council Gunbalanya Local Authority  
Tuesday, 9 July 2024 at 10:00 am  
Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Chairperson Andy Garnarradj declared the meeting open at 10:35, welcomed all in attendance and did an Acknowledgement of Country.

**APPOINTED MEMBERS PRESENT**

Chairperson	Andy Garnarradj
Member	Grant Nayinggul
Member	Evonne Gumurdul
Member	Maxwell Garnarradj
Member	Kenneth Mangiru

**ELECTED MEMBERS PRESENT**

Mayor	James Woods
Deputy Mayor	Elizabeth Williams (via video)
Councillor	Donna Nadjamerrek

**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh
Director Community and Council Services	Fiona Ainsworth
Senior Projects Manager	Hilal Ahmad
General Manager Technical Services	Sara Fitzgerald (via video)
Information Advisor	Ben Heaslip (via video)
Manager Community Services	Marnie Mitchell (via video)
Project Co-ordinator Infrastructure	Sam Fazzolari (via video)
Manager Business Development	Leanne Johansson (via video)

**GUESTS**

Lachlan McKenzie	Adjumarllarl Aboriginal Corporation
Aneurin Townsend	Department of Chief Minister and Cabinet
Jermaine Namanurki	Member of the Public

### 3 APOLOGIES AND ABSENCES

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies and Leave of Absence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Apologies and Leave of Absence.

**GUN16/2024 RESOLVED:**  
**On the motion of Chairperson Garnarradj**  
**Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY receive and note Member's apologies for Members Henry Yates, Connie Nayinggul, Cr Otto Dann and Cr Gabby Gumurdul for the Local Authority meeting held on 9 July 2024.

**CARRIED**

<b>Agenda Reference:</b>	<b>3.2</b>
<b>Title:</b>	<b>Absent without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Absent without Notice.

**GUN17/2024 RESOLVED:**  
**On the motion of Member Garnarradj**  
**Seconded Member G Nayinggul**

THAT THE LOCAL AUTHORITY receive and notes no Member's absences without notice for the Local Authority meeting held on 9 July 2024.

**CARRIED**

### 4 ACCEPTANCE OF AGENDA

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

**GUN18/2024 RESOLVED:**  
**On the motion of Member Mangiru**  
**Seconded Member G Nayinggul**

THAT THE LOCAL AUTHORITY accepts the agenda papers as circulated for the Gunbalanya Local Authority meeting held on 9 July 2024.

**CARRIED**

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

**GUN19/2024 RESOLVED:**  
**On the motion of Chairperson Garnarradj**  
**Seconded Member Gumurdul**

THAT THE LOCAL AUTHORITY receives no declarations of interest for the Gunbalanya Local Authority meeting held on 9 July 2024.

**CARRIED**

**6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

**GUN20/2024 RESOLVED:**

**On the motion of Member Mangiru  
Seconded Member Garnarradj**

THAT THE LOCAL AUTHORITY adopts the minutes of the 7 March 2024 Gunbalanya Local Authority as a true and correct record.

**CARRIED**

**7 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

The Local Authority considered a report on Review of Action Items.

**GUN21/2024 RESOLVED:**

**On the motion of Chairperson Garnarradj  
Seconded Member G Nayinggul**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Review of Action Items*.
2. Review the outstanding action items and give approval for completed items to be removed from the register, with the exception of the water leak in oval irrigation system item.
3. Agree to withdraw the financial contribution towards fireworks and remove it from the action register.
4. Raise concerns about power meters being damaged and request PowerWater attend the next LA meeting to discuss.
5. Request Department of Chief Minister and Cabinet to take action on tree removal on Lot 586.
6. Invite TFHC to next meeting to discuss further actions on tree removal including the rate at which repairs are carried out.
7. Invite William Costigan, Director Health to next meeting to discuss service standards and delays on after hours service.
8. Agree to remove Gravel Pits from action items and not to discuss them at LA meetings.
9. Send a letter to NT Police and MVR requesting regular services for the community and raise the issue of time it takes to process licences.
10. Request the CEO to investigate tax returns for community members.
11. Confirm if NLA employee visited Gunbalanya and showed community members the items from the Uranium Proposal document list.
12. Remove the Soil Testing item from Action Items; and
13. Follow up PowerWater on access roads

**CARRIED**

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Gunbalanya Oval Lighting</b>
<b>Author:</b>	<b>Hilal Ahmad, Senior Project Manager</b>

Cr Nadjamerrek entered the meeting at 11:35 am  
Deputy Mayor Williams left the meeting at 11:44 am.  
The Local Authority considered a report on Gunbalanya Oval Lighting.

**GUN22/2024 RESOLVED:**  
**On the motion of Chairperson Garnarradj**  
**Seconded Member Mangiru**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Gunbalanya Oval Lighting*.
2. Approve continuation of construction on the Gunbalanya Oval Lights Project.
3. Contribute \$100,000 of LAPF Funding for further expenditure; and
4. Request opening ceremony for lights once complete.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>Finance Report to May 2024</b>
<b>Author:</b>	<b>Corey White, Acting Finance Manager</b>

The Local Authority considered a report on Finance Report to May 2024.

**GUN23/2024 RESOLVED:**  
**On the motion of Member Gumurdul**  
**Seconded Member Garnarradj**

THAT THE LOCAL AUTHORITY

Receive and note the report entitled *Finance Report to May 2024*.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.4</b>
<b>Title:</b>	<b>Assessment report for the Gunbalanya Oval</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

The Local Authority considered a report on Assessment report for the Gunbalanya Oval.

**GUN24/2024 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Chairperson Garnarradj**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Assessment report for the Gunbalanya Oval*; and
2. Approve the allocation of \$5,000.00 from LA Funding to produce a comprehensive report for the Sports Oval to seek funding for enhancements to footy oval.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.5</b>
<b>Title:</b>	<b>Modifications to staff and visitors rest area at the office</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

The Local Authority considered a report on Modifications to staff and visitors rest area at the office.

**GUN25/2024 RESOLVED:**

**On the motion of Cr Nadjamerrek  
Seconded Member Gumurdul**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Modifications to staff and visitors rest area at the office.*
2. Do not approve \$22,429.00 for additional seating and purlin installation at the office rest area; and
3. Request Administration to bring seating proposal to next meeting with photos.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.6</b>
<b>Title:</b>	<b>Installation of pavers for Aged Care Clients - Gunbalanya</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

The Local Authority considered a report on Installation of pavers for Aged Care Clients - Gunbalanya.

**GUN26/2024 RESOLVED:**

**On the motion of Member G Nayinggul  
Seconded Cr Nadjamerrek**

THAT THE LOCAL AUTHORITY:

1. Receive and note the report entitled *Installation of pavers for Aged Care Clients – Gunbalanya.*
2. Approve the allocation of \$52,800.00 from Gunbalanya Local Authority funding for the installation of pavers including Lot 562; and
3. Request the Administration send a letter to NT Dept Aged Care and NDIS to make them aware of this project.

**CARRIED**

**8 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Top End Youth Leadership Summit April 2024</b>
<b>Author:</b>	<b>Marnie Mitchell, Manager Community Services Support</b>

The Local Authority considered a report on Top End Youth Leadership Summit April 2024.

**GUN27/2024 RESOLVED:**

**On the motion of Cr Nadjamerrek  
Seconded Mayor Woods**

THAT THE LOCAL AUTHORITY receive and note the report entitled *Top End Youth Leadership Summit April 2024.*

**CARRIED**

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Council's Regional Plan and Budget 2024-2025</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

The Local Authority considered a report on Council Regional Plan and Budget 2024-2025.

**GUN28/2024 RESOLVED:**

**On the motion of Member Mangiru  
Seconded Cr Nadjamerrek**

THAT THE LOCAL AUTHORITY receive and note the report entitled Council's Regional Plan and Budget 2024-2205.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Vicki McCoy, Council Services Manager, Gunbalanya</b>

The Local Authority considered a report on CSM Operations Report on Current Council Services.

**GUN29/2024 RESOLVED:**  
**On the motion of Member Mangiru**  
**Seconded Chairperson Garnarradj**

THAT THE LOCAL AUTHORITY receive and note the report entitled *CSM Operations Report on Current Council Services*.

**CARRIED**

**9 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Local Authority Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority consider a report on Local Authority Member Questions with or without Notice.

**GUN30/2024 RESOLVED:**  
**On the motion of Cr Nadjamerrek**  
**Seconded Member Gumurdul**

THAT THE LOCAL AUTHORITY record for action the following questions from Members:

1. Administration invite DEMED Chair and CEO to next Local Authority meeting; LA to voice concerns over level of service to homeland members and feel that DEMED are forgetting people.

**CARRIED**

**10 NEXT MEETING**

Next meeting of the Gunbalanya Local Authority is scheduled for Wednesday 11 September 2024

**11 MEETING DECLARED CLOSED**

Chairperson Andy Garnarradj declared the meeting closed at 2:30 pm.

This page and the preceding pages are the minutes of the Gunbalanya Local Authority held on Tuesday 9 July 2024.

[Click here](#) to view agenda for the Gunbalanya Local Authority Meeting held on 9 July 2024



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>6.3</b>
<b>Title:</b>	<b>Confirmation of Risk Management and Audit Committee Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The unconfirmed minutes of the of the 21 June 2024 Risk Management and Audit Committee are submitted to Council for confirmation.

#### RECOMMENDATION

THAT COUNCIL confirm the minutes of 21 June 2024 Risk Management and Audit Committee as a true and correct record of the meeting and reviewed decisions made by the Committee.

#### BACKGROUND

The *Local Government Act 2019* states that minutes from Council's audit committee must be tabled at the next ordinary meeting of Council and confirmed as a correct record of the meeting.

#### COMMENT

Nil

#### LEGISLATION AND POLICY

Sections 101(3) and 101(4) of the *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. unconfirmed risk management and audit committee meeting minutes\_-\_21 june 2024 [6.3.1 - 7 pages]



Minutes of the West Arnhem Regional Council Risk Management and Audit Committee Meeting  
Friday, 21 June 2024 at 10:00 am  
Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Chairperson Carolyn Eagle declared the meeting open at 10:06 am, welcomed all in attendance and did an Acknowledgement of Country.

**ELECTED MEMBERS PRESENT**

Chairperson	Carolyn Eagle
Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Independent member	Warren Jackson (via video)
Councillor	Jacqueline Phillips (via video)

**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh
Director Finance	Jocelyn Nathanael-Walters
Director Community and Council Services	Fiona Ainsworth
Governance and Risk Advisor (acting)	Jasmine Mortimore

**3 APOLOGIES AND ABSENCES**

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West Arnhem Regional Council

- 1 -

Risk Management and Audit  
Committee  
Friday 21 June 2024

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Committee considered a report on Apologies, Leave of Absence and Absence Without Notice.

**RMAC1/2024 RESOLVED:**  
**On the motion of Carolyn Eagle**  
**Seconded Mayor Woods**

THAT THE COMMITTEE:

1. Notes the absence of member Cr Gabby Gumurdul.
2. Notes the apology received from Cr Gabby Gumurdul; and
3. Determines Cr Gabby Gumurdul is absent with permission of the Committee.

**CARRIED**

#### **4 ACCEPTANCE OF AGENDA**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Committee considered a report on Acceptance of Agenda.

**RMAC2/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Carolyn Eagle**

THAT THE COMMITTEE accept the agenda papers as circulated for the Risk Management and Audit Committee meeting held on 21 June 2024.

**CARRIED**

#### **5 DECLARATION OF INTEREST OF MEMBERS OR STAFF**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Committee considered a report on Disclosure of Interest of Members or Staff.

**RMAC3/2024 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE received the declarations of interest from Chairperson Eagle for item 8.5 - Future of CouncilBIZ, for the Risk Management and Audit Committee meeting held on 21 June 2024.

**CARRIED**

#### **6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Risk Management and Audit Committee Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Committee considered a report on Confirmation of Risk Management and Audit Committee Minutes.

**RMAC4/2024 RESOLVED:**

**On the motion of Mayor Woods  
Seconded Deputy Mayor Williams**

THAT THE COMMITTEE confirmed the minutes of 19 September 2023 Risk Management and Audit Committee as a true and correct record of the meeting and reviewed decisions made by the Committee.

**CARRIED**

**7 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Council considered a report on Review of Action Items.

**RMAC5/2024 RESOLVED:**

**On the motion of Carolyn Eagle  
Seconded Warren Jackson**

THAT THE COMMITTEE:

1. Received and noted the report titled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Strategic Asset Management Framework</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

The Committee considered a report on Strategic Asset Management Framework.

**RMAC6/2024 RESOLVED:**

**On the motion of Carolyn Eagle  
Seconded Cr Phillips**

THAT THE COMMITTEE:

1. Received and noted the report titled *Strategic Asset Management Framework*.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>Credit Card Policy Review</b>
<b>Author:</b>	<b>Corey White, Acting Finance Manager</b>

The Committee considered a report on Credit Card Policy Review.

**RMAC7/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Mayor Woods**

THAT THE COMMITTEE:

1. Received and noted the report titled *Credit Card Policy Review*; and

2. Requested that the signed credit card cardholder agreements be provided to the members at each meeting.

**CARRIED**

**8 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Credit Card Reconciliations</b>
<b>Author:</b>	<b>Corey White, Acting Finance Manager</b>

The Committee considered a report on Credit Card Reconciliations.

**RMAC8/2024 RESOLVED:**  
**On the motion of Carolyn Eagle**  
**Seconded Warren Jackson**

THAT THE COMMITTEE received and noted the report titled *Credit Card Reconciliations*.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>West Arnhem Regional Council - Organisational Structure</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

The Committee considered a report on West Arnhem Regional Council - Organisational Structure.

**RMAC9/2024 RESOLVED:**  
**On the motion of Carolyn Eagle**  
**Seconded Warren Jackson**

THAT THE COMMITTEE received and noted the report titled *West Arnhem Regional Council - Organisational Structure*.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>2022-23 Audit Management Letter</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

The Committee considered a report on 2022-23 Audit Management Letter.

**RMAC11/2024 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Carolyn Eagle**

THAT THE COMMITTEE:

1. Receive and note the report titled *2022-23 Audit Management Letter*; and
2. Request standing report on areas for improvement for the 2022- 2023 Audit Completion Report.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>2023-24 Audit Fees and Plan</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

The Committee considered a report on 2023-24 Audit Fees and Plan.

**RMAC10/2024 RESOLVED:**

**On the motion of Carolyn Eagle  
Seconded Warren Jackson**

THAT THE COMMITTEE

1. Receive and note the report titled *2023-24 Audit Fees and Plan*; and
2. Are satisfied with the engagement terms.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>Future of CouncilBIZ</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

Chairperson Carolyn Eagle declared a conflict and left the meeting at 11:57 while report is discussed. Independent Member Warren Jackson chaired the meeting while report is discussed. The Committee considered a report on Future of CouncilBIZ.

**RMAC12/2024 RESOLVED:**

**On the motion of Warren Jackson  
Seconded Deputy Mayor Williams**

THAT THE COMMITTEE received and noted the report titled *Future of CouncilBIZ*.

**CARRIED**

## **9 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Elected Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

Carolyn Eagle joined the meeting at 12:07 and resumed as Chairperson. The Committee considered a report on Elected Member Questions with or without Notice.

**RMAC13/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Mayor Woods**

THAT THE COMMITTEE removed the report from Risk Management and Audit Committee agenda.

**CARRIED**

## **10 PROCEDURAL MOTIONS**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Closure to the Public for the Discussion of Confidential Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Committee considered a report on Closure to the Public for the Discussion of Confidential Items.

**RMAC14/2024 RESOLVED:**

**On the motion of Carolyn Eagle  
Seconded Deputy Mayor Williams**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

**CARRIED**

## 11 CONFIDENTIAL ITEMS

The information in this section of the Agenda is classed as confidential under Section 293(1) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (Administration) Regulations 2021*.

<b>Agenda Reference:</b>	<b>12.1</b>
<b>Title:</b>	<b>Confirmation of Confidential Risk Management Audit Committee Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Committee considered a report on Confirmation of Confidential Risk Management Audit Committee Minutes.

**RMAC15/2024 RESOLVED:**  
**On the motion of Carolyn Eagle**  
**Seconded Warren Jackson**

THAT THE COMMITTEE:

1. Confirm the minutes of 19 September 2023 Confidential Risk Management and Audit Committee meeting as a true and correct record of the meeting; and
2. Management to develop a priorities list of potential internal audit projects and options to consider regarding internal audit function for future use.

**CARRIED**

<b>Agenda Reference:</b>	<b>12.2</b>
<b>Title:</b>	<b>Seeking Additional Funding for 2024-25</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director of Finance</b>

*The Report will remain Confidential under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

<b>Agenda Reference:</b>	<b>12.3</b>
<b>Title:</b>	<b>Disclosure of Confidential Resolutions and Re-admittance of the Public</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Council considered a report on Disclosure of Confidential Resolutions and Re-admittance of the Public.

**RMAC17/2024 RESOLVED:**  
**On the motion of Carolyn Eagle**  
**Seconded Warren Jackson**

THAT THE COMMITTEE Opened the meeting to the public after the discussion of confidential items and approved to disclosed resolution and report item 12.1 from the confidential section of this meeting in the non-confidential meeting minutes.

**CARRIED**

## 12 NEXT MEETING

The next meeting is scheduled to take place on 20 September 2024.

## 13 MEETING DECLARED CLOSED

Chairperson Carolyn Eagle declared the meeting closed at 12:51 pm.

This page and the preceding pages are the minutes of the Risk Management and Audit Committee Meeting held on Friday 21 June 2024.

[Click here](#) to view the agenda for the Risk Management and Audit Committee Meeting held on 21 June 2024.

UNCONFIRMED



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>6.4</b>
<b>Title:</b>	<b>Confirmation of Kakadu Ward Advisory Committee Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

The unconfirmed minutes of the of the 26 June 2024 Kakadu Ward Advisory Committee are submitted to Council for confirmation.

#### RECOMMENDATION

THAT COUNCIL confirm the minutes of 26 June 2024 Kakadu Ward Advisory Committee as a true and correct record of the meeting and reviewed decisions made by the Committee.

#### BACKGROUND

The *Local Government Act 2019* states that minutes from Council committees must be tabled at the next ordinary meeting of Council and confirmed as a correct record of the meeting.

#### COMMENT

Nil

#### LEGISLATION AND POLICY

Sections 101(3) and 101(4) of the Local Government Act 2019.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. unconfirmed kakadu ward advisory committee minutes\_-\_26 june 2024 [6.4.1 - 5 pages]



Minutes of the West Arnhem Regional Council Kakadu Ward Advisory Committee  
Wednesday, 26 June 2024 at 10:00 am  
Jabiru Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

**Chairperson Blyth declared the meeting open at 10:11 am, welcomed all in attendance and did an Acknowledgement of Country.**

**ELECTED MEMBERS PRESENT**

Chairperson	Ralph Blyth (Councillor)
Mayor	James Woods
Deputy Mayor	Elizabeth Williams
Councillor	Mickitja Onus

**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh
Director of Community and Council Services	Fiona Ainsworth
Waste and Resource Coordinator	Sara Fitzgerald
Governance and Risk Advisor (acting)	Jasmine Mortimore
Council Services Manager Jabiru	Dana Hewett

**3 APOLOGIES AND ABSENCES**

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Apologies, Leave of Absence and Absence Without Notice.

**KWAC8/2024 RESOLVED:**  
**On the motion of Deputy Mayor Williams**  
**Seconded Cr Onus**

THAT THE COMMITTEE notes no apologies, absents of notices and absents without notice for the meeting held 26 June 2024.

**CARRIED**

**4 ACCEPTANCE OF AGENDA**

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

**KWAC9/2024 RESOLVED:**  
**On the motion of Chairperson Blyth**  
**Seconded Cr Onus**

THAT THE COMMITTEE accept the agenda papers as circulated for the Kakadu Ward Advisory Committee meeting held on 26 June 2024.

**CARRIED**

**5 DECLARATION OF INTEREST OF MEMBERS OR STAFF**

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

**KWAC10/2024 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Chairperson Blyth**

THAT THE COMMITTEE:

1. Received no declarations of interest as listed for the Kakadu Ward Advisory Committee meeting held on 26 June 2024; and
2. Chairperson Blyth called on members to declare an interest if it arises in the meeting.

**CARRIED**

**6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Kakadu Ward Advisory Committee Meeting Minutes</b>

**Author:** Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Confirmation of Kakadu Ward Advisory Committee Meeting Minutes.

**KWAC11/2024 RESOLVED:**

**On the motion of Cr Onus**

**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE:

1. Adopted the minutes of the 3 April 2024 Kakadu Ward Advisory Committee as a true and correct record.
2. Noted the Chairperson Blyth confirmed support of Mayor Woods for the invitation of the Northern Territory Electoral Commission to attend the June Ordinary Council Meeting; and
3. Request an invitation for the GACJT CEO to be invited to next Kakadu Ward Advisory Committee meeting to discuss purpose of the old Red Lily Clinic Building.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

**Agenda Reference:** 7.1  
**Title:** Northern Territory Police - Law & Order Update  
**Author:** Jasmine Mortimore, Acting Governance and Risk Advisor

Item was deferred until 11:50am due to presenter not being available until this time.  
The Committee considered a report on Northern Territory Police - Law & Order Update.

**KWAC13/2024 RESOLVED:**

**On the motion of Chairperson Blyth**

**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE:

1. Noted the discussion on updates on law and order in Jabiru.
2. Thanks Presenter Adrian Kidney from the Northern Territory Police Force.

**CARRIED**

**8 ACTION REPORTS**

**Agenda Reference:** 8.1  
**Title:** Review of Action Items  
**Author:** Jasmine Mortimore, Acting Governance and Risk Advisor

The Local Authority considered a report on Review of Action Items.

**KWAC12/2024 RESOLVED:**

**On the motion of Chairperson Blyth**

**Seconded Mayor Woods**

THAT THE COMMITTEE:

1. Received and noted the report titled *Review of Action Items*.
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register including item referring to Jabiru pathways.
3. Notes the condition of the pathways and alleyways around Jabiru.
4. Expand the tour of the Solar farm for Jabiru to include information on operations.
5. Explore options to collaborate on E-waste transportation's with other stakeholders.
6. Explore the Kakadu West Arnhem Social Trust to support Jabiru projects.

7. Amend signage action to request corrections for toilets in the Town Plaza to identify staff and public toilets and sign for direction of servo station.
8. Requested correction of height of the stop sign recently installed.
9. Continue to seek funding for street lighting in the Township.
10. Request the ANZAC day fly over be included in the annual event; and
11. Kakadu Ward Advisory Committee acknowledged staffs work on action items.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Top End Youth Leadership Summit April 2024</b>
<b>Author:</b>	<b>Marnie Mitchell, Manager Community Services Support</b>

Meeting broke at 11:43am and recommenced at 11:50am on agenda item 7.1  
 meeting broke for lunch at 12:07 and recommenced at 12:31  
 The Local Authority considered a report on Top End Youth Leadership Summit April 2024.

**KWAC14/2024 RESOLVED:**  
**On the motion of Mayor Woods**  
**Seconded Cr Onus**

THAT THE COMMITTEE received and noted the report titled *Top End Youth Leadership Summit April 2024*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Jabiru Street Light Repairs - Progress Report</b>
<b>Author:</b>	<b>Dana Hewett, Council Services Manager, Jabiru</b>

Cr Blyth declared that he is the Executive Officer of the Warnbi Aboriginal Corporation when discussing Jabiru Town Camp Essential Services.  
 That the Committee considered a report on Jabiru Street Light Repairs - Progress Report.

**KWAC15/2024 RESOLVED:**  
**On the motion of Chairperson Blyth**  
**Seconded Cr Onus**

THAT THE COMMITTEE received and noted the report titled *Jabiru Street Light Repairs - Progress Report*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Dana Hewett, Council Services Manager, Jabiru</b>

That the Committee considered a report on CSM Operations Report on Current Council Services.

**KWAC16/2024 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE received and noted the report titled *CSM Operations Report on Current Council Services*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.4</b>
<b>Title:</b>	<b>Proposed change to Jabiru Rubbish Bin Collection</b>
<b>Author:</b>	<b>Dana Hewett, Council Services Manager, Jabiru</b>

**KWAC19/2024 RESOLVED:**  
**On the motion of Cr Onus**  
**Seconded Chairperson Blyth**

THAT THE COMMITTEE deferred the report Proposed change to Jabiru Rubbish Bin Collection.

**CARRIED**

#### **10 MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Kakadu Ward Advisory Committee Member Questions</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Committee considered a report on Kakadu Ward Advisory Committee Member Questions.

**KWAC20/2024 RESOLVED:**  
**On the motion of Chairperson Blyth**  
**Seconded Cr Onus**

THAT THE COMMITTEE recorded for action the following questions from Members.

1. Notes the question raised about education staffing levels at the Jabiru Area School and community interest in Independent Homeland School for the district. Question form discussion for the action involving GACJT.
2. Question raised about community power charges and rates are inclusive of community street light expenses that are not operational and require repair.
3. Invite GACJT Board members and Member of Arafura to the next Kakadu Ward Advisory Committee meeting to discuss future of Jabiru, including items raised within this meeting and previous meetings as well as a standing invitations to all committee meetings.
4. Raised concerns with bats and request issues be escalated to Kakadu National Parks; and
5. Explore income generating Civil work activities within the West Arnhem Region.

**CARRIED**

#### **11 NEXT MEETING**

The next meeting is scheduled to take place on 13 September 2024.

#### **12 MEETING DECLARED CLOSED**

Chairperson Blyth declared the meeting closed at 2:30 pm.

This page and the preceding pages are the minutes of the Kakadu Ward Advisory Committee Meeting held on Wednesday 26 June 2024.

[Click here](#) to view the agenda for the Kakadu Ward Advisory Committee Meeting held on 26 June 2024.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

This report is submitted for Council to review and discuss the progress on outstanding action items from Council meetings.

#### RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report entitled *Review of Action Items*; and
2. Review the outstanding action items and give approval for completed items to be removed from the register.

#### BACKGROUND

Action items arise out of resolutions of Council or questions asked by Councillors. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for Council to determine whether the item remains active or is complete and can be removed.

#### COMMENT

The actions that Council resolves to occur are to be acted upon by the administration. This report enables Council to progressively discuss and acknowledge the status of items.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. Ordinary Council Meeting Action Items - 31 July 2024 [7.1.1 - 15 pages]

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
1	20/02/2024	In Progress	<p><b>OCM19/2024</b></p> <ol style="list-style-type: none"> <li>1. Directed Council to reach out to the Office of Marion Scrymgour to offer funding to better suited West Arnhem Organisation to accept funding for purchase of community buses.</li> <li>2. Requested alternative letter outlining organisations in communities better suited to deliver service within the communities, cc'ing in those organisations</li> </ol>	Fiona Ainsworth, Jasmine Mortimore	<p><b>15/04/2024 Jasmine Mortimore</b></p> <p>Outcome from action has changed as the offer of buses is being negotiated with the Office of Marion Scrymgour. WARC have sent a proposal to use buses for sport and recreations as this fits within the funding guidelines.</p> <p><b>10/05/2024 Jasmine Mortimore</b></p> <p>Working with Office of Marion Scrymgour, updates will be provided out of session.</p>
2	20/03/2024	In Progress	<p><b>OCM101/2022 MANINGRIDA SUBDIVISION HANDOVER REVIEW FROM NTG TO WARC</b></p> <p>The Administration will instruct NTG to complete the civil remedial works for new subdivision to the required Australian Standards per independent consultant recommendations and Delay for another wet season to ensure the roads, drains, road furniture and culverts are sufficiently designed and constructed to accommodate wet season run off and to mitigate any potential areas of flooding.</p> <p><b>OCM62/2023 New Subdivision meeting held with DIPL and WARC 17 March 2023</b></p> <p>The Administration to:</p> <ul style="list-style-type: none"> <li>- Assist representatives from DIPL to conduct a full and comprehensive conditional report for Maningrida Subdivision post Wet Season 2022/23.</li> <li>- Instruct a subcontractor to carry out immediate works on the remediation of potholes in Maningrida.</li> </ul> <p><b>Background:</b></p>	Hilal Ahmad	<p><b>22/03/2024 Ben Heaslip</b></p> <p><b>09 August 2023 – Hilal Ahmad:</b> WARC works staff in conjunction with JMK will continue to clean out drains progressively and complete prior to onset of wet season to reduce flooding and scouring in the new subdivision.</p> <p><b>13 September 2023 – Hilal Ahmad</b></p> <p>WARC works staff continue working in conjunction contractors where required to complete drainage clean out as part of Pre-Cyclone wet season internal road network maintenance program. If works staff capacity is limited, WARC will engage subcontractors to complete the works. WARC has requested DIPL's representative to attend the next LA to discuss the deteriorating condition of new subdivision.</p> <p><b>03 November 2023 – Hilal Ahmad</b></p> <p>DIPL representative will attend the OCM to discuss the new subdivision handover in Maningrida and Gunbalanya.</p> <p><b>05 December 2023 – Hilal Ahmad</b></p> <p>WARC works staff continue working in conjunction with contractors where required to complete drainage clean out as part of Pre-Cyclone wet season internal road network maintenance program. If works staff capacity is limited, WARC will engage subcontractors to complete the works. WARC has requested DIPL's representative to attend the</p>



Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
			<p><b>05 December 2022:</b> Administration drafted a response to the NTG stating conditions of handover required prior to accepting ownership.</p> <p><b>24 March 2023:</b> Report included in April OCM</p> <p><b>09 June 2023:</b> WARC met with DIPL on site and discussed the current deteriorating condition and fire risk of the drainage network. DIPL has agreed to cover the cost for the drainage works rectification and has requested WARC to provide a quote for the remediation of the drainage network. WARC is awaiting quotes from JMK and City Earthmoving for the drainage network remediation.</p>		<p>December OCM to discuss the deteriorating condition of new subdivision.</p> <p><b>9 February 2024 – Hilal Ahmad</b> WARC works staff continue working in conjunction with contractors where required to complete drainage clean out, mowing grass and weed spraying.</p> <p><b>11 March 2024 – Hilal Ahmad</b> WARC works staff continue working in conjunction with contractors where required to complete drainage clean out, mowing grass and weed spraying. 6 Bags of Cold mix (1 Ton each) delivered to Maningrida to fix the potholes.</p> <p><b>12/04/2024 Hilal Ahmad</b> A site meeting was held on 5th April 2024 with Anuerin Townsend, Regional Director of West Arnhem region for the Department of Chief Minister and Cabinet on the current status of the civil infrastructure of the new subdivision. West Arnhem Regional Council was ensured that the request will be escalated to the Department of Infrastructure, Planning and Logistics regarding the failings of the current civil infrastructure with remediation solutions accordingly.</p> <p><b>07/05/2024 Clem Beard</b> Administration will continue to advocate for additional works by DIPL for new subdivision.</p> <p><b>11/06/2024 Clem Beard</b> Funding has been allocated to carryout remedial works by DCT Australia for the intersection at the entrance of the new subdivision under construction. Council will continue to advocate for additional drainage works throughout the new subdivision to reduce flooding of drains and culverts.</p> <p><b>18/07/2024 Sara Fitzgerald</b> DCT works are complete. Council staff continue to advocate for further improvements to overall drainage and stormwater management of New Subdivision</p>

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
<b>3</b>	20/03/2024	In Progress	<b>OCM216/2023</b> Strategic Roads Nominated sections: Cahill's Crossing to Gunbalanya turn off, Creek crossings between Gunbalanya and Maningrida, Maningrida to Ramingining turnoff the Arnhem Link Road to prioritise for intended roadwork upgrades.	Hilal Ahmad	<b>22/03/2024 Ben Heaslip</b>  <b>10 January 2024 – Hilal Ahmad</b> Emailed the NT Strategic Roads Team to organise a meeting to present the Nominated Sections. <b>09 February 2024 – Hilal Ahmad</b> Met with the representatives from DIPL and presented all the nominated sections. DIPL will update WARC once the final areas are nominated. <b>11 March 2024 – Hilal Ahmad</b> DIPL will update WARC once the final areas are nominated.  <b>12/04/2024 Hilal Ahmad</b> DIPL is assessing the feedback provided by various stakeholders and will provide a final list of projects and budget to the Infrastructure Minister for approval. <b>07/05/2024 Hilal Ahmad</b> Awaiting further updates from DIPL to advise the projects selected for planned works.  <b>07/06/2024 Hilal Ahmad</b> DIPL to advise all stakeholders of the upgraded road chainage and road sections selected for planned works.  <b>18/07/2024 Sara Fitzgerald</b> DIPL have advised the project is still in planning and further updates will be provided as the project progresses
<b>4</b>	20/03/2024	In Progress	<b>OCM190/2023</b> Elected members requests the topic of the construction of a new Waruwi Council Office be brought back to Council for further discussion.	Clem Beard, Fiona Ainsworth	<b>22/03/2024 Ben Heaslip</b>  <b>05 December 2023 – Clem Beard:</b> Concept plans are underway to be presented to the next Waruwi Local Authority for discussion. Recent site visit from the Architect indicates a temporary office will be required whilst construction and demolition works are underway (2 years). The administration is suggesting to utilise Lot 71 adjacent to the School to utilised for possible contractor's accommodation after use with approval from the NLC for change of Land Use Agreement.

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
					<p><b>09 January 2024 – Clem Beard:</b> Administration preparing a report to the Warruwi Local Authority to discuss options for future planning of proposed project in preparation for Grant Applications.</p> <p><b>15 January 2024 – Matt Griffiths:</b> Ongoing discussion with technical services to suggest temporary site for the WARC admin. Ongoing.</p> <p><b>09 February 2024 – Clem Beard</b> A report is included in this meeting to allocate Council funding to update Concept Plan and a QS report for future Grant stream funding opportunities.</p> <p><b>11 March 2024 – Clem Beard</b> Concept design drawings currently in progress of updating to a concrete block design for longevity and ‘fit for purpose’ – On receipt of updated designs a QS report will be requested to establish indicative building costs to source external grant funding streams.</p> <p><b>02 April 2024 - Clem Beard</b> Updated concept design drawings from Architect have been received and will now be sent to Quantity Surveyor to establish some costings and reviewed by the Warruwi Local Authority.</p> <p><b>07 May 2024 - Clem Beard</b> Updated concept design drawings from Architect have been received and forward to QS for cost estimates. On checking with Certifier, the proposed building is situated in a tidal zone and will need to be 800mm above ground level to receive certification.</p> <p><b>07 June 2024 - Clem Beard</b> At the Warruwi Local Authority meeting 22/05/2024 it was resolved WAR33/2024 the Warruwi community do not wish to have the current building demolished and for the WARC administration to investigate building a new office on another Council Lot.</p> <p><b>18/07/2024 Sara Fitzgerald</b> No further update for this item at this stage. Enquiries with NLC regarding appropriate lot to be used</p>

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
<b>5</b>	20/03/2024	In Progress	<b>OCM190/2023</b> Cr Gumurdul raised community safety in Gunbalanya – invite Territory Families and Police Commissioner and Minister for Police, MLA for Arafura to the community to talk about responsibilities with community leaders.	Jasmine Mortimore	<b>22/03/2024 Ben Heaslip</b> <b>13 December 2023 – Jasmine Mortimore</b> Letter has been drafted and is ready to be endorsed by Council before sending to relevant persons. <b>28 December 2023 – Jasmine Mortimore</b> Letter sent: awaiting responses. <b>13 February 2024 – Jasmine Mortimore</b> Due to communities conflicting priorities this has been postponed until further notice. <b>13 March 2024</b> No further update at this time  <b>30/04/2024 Jasmine Mortimore</b> this action is on hold until further notice
<b>6</b>	20/03/2024	In Progress	<b>OCM190/2023</b> Cr Phillips and Cr Woods raised issues with new drain out the front of Maningrida clinic / road quality for wet season.	Hilal Ahmad	<b>22/03/2024 Ben Heaslip</b> <b>05 December 2023 – Hilal Ahmad:</b> A Council report is included in the agenda today for discussion of options to be presented to Council members. <b>10 January 2024 – Hilal Ahmad:</b> Purchase Order raised to concrete the crossing, U shaped rails installed on both sides of the crossing to make it safe. 22 Check dams installed in the drain to slow the water and stop scouring. <b>09 February 2024 – Hilal Ahmad</b> Contractor will commence the works, depending on the weather. <b>11 March 2024 – Hilal Ahmad</b> Contractor will commence the works, depending on the weather as concreting works are involved installing additional culverts.  <b>12/04/2024 Hilal Ahmad</b> Contractor will commence work by the end of April 2024 and will complete the work by mid May 2024.  <b>07/05/2024 Clem Beard</b>

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
					<p>Contractor will commence at the end of the month. Project delayed due to late rains in Maningrida. Works include concreting entrance and both sides of the culvert to the takeaway stores opposite clinic.</p> <p><b>07/06/2024 Clem Beard</b></p> <p>Planned works are scheduled to commence mid June - delays due to local available capacity.</p> <p><b>18/07/2024 Sara Fitzgerald</b></p> <p>Works Scheduled to begin first week of August, will be completed in 2 parts with driveway widening being part of a tender for drainage maintenance being advertised prior to end July.</p>
<b>7</b>	20/03/2024	In Progress	<p><b>OCM175/2023</b> Cr Woods raised concerns with airport usage for sorry business – asked about another airport shelter using the emergency management funds.</p> <p><b>OCM44/2024</b> Request to write to NLC chairman on this issue.</p>	Clem Beard, Jasmine Mortimore	<p><b>22/03/2024 Ben Heaslip</b></p> <p><b>02 November 2023 – Clem Beard:</b> The administration has lodged an ‘Expression of Interest’ for land tenure at the Maningrida Airstrip as nominated by Cr Woods. Awaiting NLC to advise scheduling of consultations with Traditional Owners of Maningrida for next year 2024 to commence process of consultations.</p> <p><b>05 December 2024 – Clem Beard:</b> Due to recent passing of Chairman at the NLC – no updated consultations dates have been progress to provide any further updates.</p> <p><b>10 January 2024 – Clem Beard:</b> Administration scheduled meeting with NLC in late January to source updates on planned community consultations for land tenure requests.</p> <p><b>09 February 2024 – Clem Beard</b> Awaiting community consultation dates for WARC region for 2024 to commence discussions with Landowners for possible Land Use Agreements.</p> <p><b>12 March 2024 – Clem Beard</b> Awaiting further advice from NLC for upcoming consultations for Maningrida.</p> <p><b>02 April 2024 - Clem Beard</b> A letter of support has been drafted to be sent to the NLC Chairman requesting to expediate a Land Use Agreement</p>

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
					<p>be granted for alternative access gates to the Maningrida Airport for cultural funerals and ceremonial purposes.  <b>13 May 2024 - Clem Beard</b>  Letter sent to NLC - awaiting response</p> <p><b>07/06/2024 Clem Beard</b></p> <p>Airport access for funerals – NLC understands MPA planning to go ahead with Land Use Agreement. This was discussed recently at the round table meeting in Maningrida</p> <p><b>18/07/2024 Sara Fitzgerald</b></p> <p>DIPL have awarded \$90,000 to WARC to construct shelters at the airport for use in sorry business. Currently Building permit is with NLC for approval to construct on land. once this finalized and funds received construction will commence.</p>
<b>8</b>	20/03/2024	In Progress	<p><b>OCM109/2024 RESOLVED:</b>  Requests further information on the details including cost of Tiwi Bombers football team for AFL NT.</p> <p><b>OCM157/2023 RESOLVED:</b>  Request increased advocacy for AFL in West Arnhem Region  please refer to AFL in West Arnhem document</p> <p><b>BACKGROUND:</b>  Marnie Mitchell: Through a partnership with AFL NT remote development managers will help support program and development sessions for both Minjilang and Warruwi with WARC covering accommodation/travel/meal costs and AFLNT cover wages of the staff. Community leadership are working together to facilitate the community visits bimonthly.</p>	Marnie Mitchell	<p><b>04/04/2024 Jasmine Mortimore</b></p> <p>Updates:  Hall/oval and highly successful event in Warruwi. 5 community members signed up for umpiring.  15 January 2024 – Matt Griffiths: Nil further. AFL &amp; AFLW included on YSR participation plans.  12 February 2024 – Marnie Mitchell: Matt Levens from AFLNT continues to work with Warruwi and Minjilang. Sport and Recreation staff in community are working with Community to have bi monthly visits to community working in conjunction with the school and council.  13 February 2024 – Dana Hewett: Jabiru – Plans are to continue with Auskick in 2024.</p> <p><b>02/05/2024 Marnie Mitchell</b></p> <p>This is an advocacy and strategic item for WARC.</p> <p>My suggestion is that the WARC staff work with the Council and Mayor to discuss the role of WARC in this process of having a team in the AFLNT from West Arnhem.</p>

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
			Council Services Managers continue to support AFL initiatives within their Sport and Recreation Teams		<p>Sport and Recreation staff will continue to provide fundamental training and mentoring opportunities for players, coaches and umpires as well as support ongoing community lead AFL competitions.</p> <p>AFLNTs recommendations form part of the WARC Australian Rules Plan.</p> <p><b>11/06/2024 Marnie Mitchell</b></p> <p>I have made initial contact with the Tiwi Bombers president Lindsey Whiting based on a introduction from AFLNT. We had an indepth conversation around the prospect of having a West Arnhem team in the Premier level.</p> <p>His feedback is noted:  *700-800K per year including the cost of a General Manager, travel and other costs to run successfully and professionally  * Grants and fundraising is required to cover the costs  *Men's and women's team represent Tiwi Bombers  *Currently they fly in players weekly to Darwin from Tiwi dependant on game time and accommodate in Darwin  *13 of 16 games are played in Darwin with only 3 home games. AFL subsidise the cost of teams travelling to Tiwi to play  *They have an affiliation with Tracey Village - when players for Tracey in Div I and II are ready they then move to play Premier level with Tiwi  *They train across 3 communities in Tiwi plus Darwin and only come together on game day</p> <p>I have also made contact with the appropriate staff at the AFLNT Leigh Elder - Leigh.Elder@afl.com.au and Gavin May - gavin.may@afl.com.au to discuss financial. governance, logistical and venue challenges.</p>

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
					<p>I hope to be able to source specific information and contacts that will be useful for the AFL programs in Maningrida.</p> <p>AFL 9s boys competition for 13-17 years including Maningrida, Gunbalanya and Jabiru is scheduled for 4th July in Jabiru. It is hoped that it will be expanded to include girl's next time.</p> <p><b>12/06/2024 Jasmine Mortimore</b></p> <p>Made initial contact with Jabiru Bombers Football Club, they are currently awaiting the election of a new president and will continue conversations when role has been filled.</p> <p><b>11/07/2024 Marnie Mitchell</b></p> <p>AFL9s mini carnival was held in Jabiru during the school holidays. Young men 13-17 years from Maningrida (two teams), Gunbalanya and Jabiru played games Thursday afternoon and Friday. They camped at Jabiru school, cooked BBQ, played basketball into the night and then all sat together and yarned. This was a very successful event facilitated and managed by the Sport and Rec teams across the three communities.</p> <p>TeamHealth, AFLNT, School Attendance officer, Red Lily and Jabiru school helped with transport, coaching and supervision with the community of Jabiru supporting the event by spectating, running water and umpiring the games.</p> <p>Some of the big boy's plan on coming back to Jabiru to play in the men's teams for Football and Basketball for Kurrung Sports Festival at the end of August.</p> <p>Next time we would like to have all communities involved.</p>



Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
					New AFLNT Staff Graham Hayes is now based in Maningrida. His role is to support and facilitate community training, competition and upskilling of players, coaches, umpires and other volunteers. Sport and Recreation team in Maningrida will support AFLNT.
<b>9</b>	20/03/2024	In Progress	<b>OCM59/2024 RESOLVED:</b> Requests report on Gunbalanya oval, including surface works.	Clem Beard	<b>10/04/2024 Clem Beard</b> The administration has reached out for a quote from Quality Garden NT to travel by road to Gunbalanya when access is available to inspect the football oval surface and provide an assessment report on the current condition and anticipated costs of repairs to football oval. The quote received for assessment purposes only \$4,950.00 <b>07 June 2024 - Clem Beard</b> The quote for proposed works will be tabled at the next Gunbalanya Local Authority meeting scheduled 14th June 2024 to fund the assessment of the oval for remediation works. <b>18/07/2024 Sara Fitzgerald</b> Gunbalanya Local Authority Have agreed to fund the investigation into complete oval resurfacing at Gunbalanya Oval with view to requesting this project be funded from surplus funds from Gunbalanya oval lights program. Once an accurate budget is established an amendment to the NTG Capital Grant Program will be requested to undergo works with a commitment from Gunbalanya Local Authority to fund up to \$100,000 in works on the oval if required.
<b>10</b>	22/04/2024	In Progress	<b>OCM91/2024 RESOLVED:</b> Raised petition to change WARC logo to be circulated with staff, LA members and Elected Members.	Andrew Walsh, Heidi Walton	<b>24/07/2024 Ben Heaslip</b> <b>12/06/2024 Jasmine Mortimore</b> Work to commence in the new financial year
<b>11</b>	21/05/2024	In Progress	<b>MAN8/2024 RESOLVED:</b> Refer the item to Council to consider appropriate course of action with respect to technical, infrastructure and communication issues with program. Members also raised the need for	Andrew Walsh	<b>05/06/2024 Jasmine Mortimore</b> CEO will meet with CEO of PowerWater Corporation to escalate concerns

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
			closer relationships between Power and Water and Territory Families Housing and Communities		
12	18/06/2024	In Progress	<b>OCM159/2024 RESOLVED:</b> Review procurement policy to include community benefit as a criteria of assessment.	Sara Fitzgerald	<b>18/07/2024 Sara Fitzgerald</b> Review of procurement strategy and policy is underway wholistically to encompass items of Indigenous participation, environmental sustainability, inclusivity and community benefit will be included in this. Council will be delivered a draft of any strategy or policy prior to publishing for endorsement.
13	18/06/2024	In Progress	<b>OCM136/2024 RESOLVED:</b> Invite Territory Families, Housing and Communities to Council meeting to advocate on behalf of community safety.	Jasmine Mortimore	
14	18/06/2024	In Progress	<b>OCM136/2024 RESOLVED:</b> Invite Demed and BAC CEO to Council meeting to discuss gravel usage surrounding Gunbalanya township area.	Andrew Walsh, Jasmine Mortimore	
15	18/06/2024	In Progress	<b>OCM137/2024 RESOLVED:</b> Request policy of fleet disposal to be updated to include assessment of each vehicle and expression of interests within community before auction in Darwin.	Graham Baulch, Sara Fitzgerald	<b>18/07/2024 Sara Fitzgerald</b> Vehicle disposal policy is being adjusted to reflect the following items - All efforts will be made to offer passenger vehicles for disposal in community - When disposing of a vehicle in community a reasonable estimate of repair costs will be provided to interested community members. - If a vehicle is deemed beyond repair it will be removed from community for sale at auction or disposal to scrap to prevent excessive waste generated by council remaining in community All of the above items once formalised will be administered by the Fleet Coordinator in collaboration with the mechanic to ensure process is fair and transparent and follows the guidelines set out by the Local Government Act 2019.

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
16	18/06/2024	In Progress	<b>OCM149/2024 RESOLVED:</b> Investigate using the heavy vehicle rest area initiative funding for wash down bay at Cahills Crossing and truck stop near Jabiru entrance.	Bryony Stracey, Hilal Ahmad, Sara Fitzgerald	<b>18/07/2024 Sara Fitzgerald</b>  A Submission was made to the Heavy Vehicle Rest area program to suggest improvements to the rest areas surrounding Jabiru with detailed information on Cahills crossing and the need for a wash down bay. Unfortunately, this program is not for new rest areas
17	18/06/2024	In Progress	<b>OCM155/2024 RESOLVED:</b> Investigate inviting appropriate department for Identification Cards to a Ordinary Council meeting.	Andrew Walsh, Jasmine Mortimore, Leanne Johansson	<b>24/07/2024 Leanne Johansson</b>  Currently ascertaining which is the appropriate department.
18	20/03/2024	On Hold	<b>05 September 2023</b> Mayor Ryan requested a report to Council on the financial viability of the Darwin Office	Andrew Walsh, Jasmine Mortimore	<b>22/03/2024 Ben Heaslip</b>  <b>05 September 2023 – Deirdre O’Sullivan:</b> Leanne Johansson to undertake a comprehensive analysis of costs associated with Darwin office and present to OCM in November <b>02 October 2023 – Leanne Johansson:</b> Colliers Real Estate of Darwin has been contracted to provide detailed information about costs and opportunities. Other investigations in preparation for November OCM report. <b>07 November 2023 - Ben Heaslip:</b> Report in Confidential Late Agenda of 13 November meeting <b>06 December 2023 - Ben Heaslip:</b> Report carried over from November meeting to be presented in today’s Confidential agenda <b>12 February 2024 – Ben Heaslip:</b> Report has been deferred until new CEO starts. <b>20 March:</b> CEO advised Council in the OCM that he would revisit the report once he had established full knowledge of it.
19	20/03/2024	On Hold	<b>OCM41/2024 RESOLVED:</b> Request comparison on Jabiru Township (JTDA) land use by accessing WARC records.	Ben Heaslip, Jasmine Mortimore	<b>12/06/2024 Jasmine Mortimore</b>  Information Advisor is sourcing information within WARC records to distribute to Elected Members.

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
20	20/03/2024	On Hold	<p><b>OCM1/2023</b> Cr Kernan raised the void in available historic information about and acknowledgement of past Councillors and would like administration to investigate; and recounted that the Maningrida Community Government Council had laid a plaque in a Maningrida Park to commemorate the start of Maningrida. He suggested that plaques be laid in all WARC remote communities to memorialise the Missions commencement.</p>	Ben Heaslip	<p><b>22/03/2024 Ben Heaslip</b> <b>03 March 2023 – Ben Heaslip:</b> Records and Governance have had preliminary conversation and will meet in March to draw up research plan. <b>3 April 2023 – Jessie Schaecken:</b> More work to be done on scope and research plan. <b>13 April 2023 – Jessie Schaecken :</b> Meeting discussed the need for Ben/Jessie to attend Jabiru Library, trip to potentially coincide with Waruwi LA on 18 May 2023 <b>26 May 2023 – Ben Heaslip:</b> Searches have been conducted and potential sources of information identified in the records of the National Archives, the Northern Territory Archives and the Northern Territory Library catalogue. Some Archive records are available online, others can be visited in the Darwin offices of the National and Territory Archives, while others are held interstate. Most library records are held in Darwin but there are a couple of records are in the Jabiru Library. Further searches will be conducted including in the hard copy records held by WARC. <b>16 August 2023 – Ben Heaslip:</b> Email sent to councillors including spreadsheet of search results and links to documents available electronically. <b>12 September 2023 – Ben Heaslip:</b> No further update at this time <b>03 October 2023 – Ben Heaslip:</b> Have found the original Constitution of Gunbalanya Council Incorporated from 1976 signed by the chairman and vice-chairman with some associated documents. <b>07 November 2023 – Ben Heaslip:</b> Due to staffing shortages this research will be delayed until the New Year. <b>11 March 2024 – Ben Heaslip:</b> Have re-commenced searching through the online files from the National Archives. I will copy records that have relevant information and compile a collection.  <b>20 March 2024 OCM:</b> Crs asked that any relevant information be sent to Local Authorities. CEO advised that due to operational requirements staff availability for this project will be limited and updates will be posted when they are made.</p>

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
21	20/03/2024	Recommend Complete	<b>OCM190/2023</b> Administration to look into updating Elected Members Allowances Policy to include travel allowance.	Jasmine Mortimore, Jocelyn Nathanael-Walters	<p><b>22/03/2024 Ben Heaslip</b></p> <p><b>13 December 2023 – Jasmine Mortimore</b> No updates at this time</p> <p><b>13 February 2024 – Jasmine Mortimore</b> In Progress – delay due to staffing shortage</p> <p><b>13 March 2024 – Jasmine Mortimore</b> Will review our policy in line with the current Northern Territory Remuneration Tribunal</p> <p><b>15/04/2024 Jasmine Mortimore</b> CEO will update policy within the next quarter.</p> <p><b>24/07/2024 Jasmine Mortimore</b> New travel policy has been developed for all traveling staff and Elected Members, this was implemented from 1 July 2024.</p>
22	20/03/2024	Recommend Complete	<b>OCM60/2024 RESOLVED:</b> Cr Dann raised concerns with the conditions of the Gunbalanya roads.	Hilal Ahmad, Vicki McCoy	<p><b>04/04/2024 Vicki McCoy</b> Vicki McCoy: Contractors to do community road once road is accessible in dry. WARC Works Crew have attended to potholes and roadside repairs, but more occurring with rain.</p> <p><b>12/04/2024 Hilal Ahmad</b> Contractor will commence roadworks as soon as the road is accessible. Technical services team will order more cold mix for potholes. Contractors are currently working in Jabiru and will transfer the machines to Gunbalanya.</p> <p><b>07/05/2024 Clem Beard</b> When weight restrictions are lifted on access road, contractor will mobilise and commence planned works.</p> <p><b>11/06/2024 Clem Beard</b> Contractor has commenced works in Gunbalanya on the workshop road. Edge breaks, shoulder works and pot hole maintenance works have commenced in selected areas</p>

Reference number	Meeting Date	Status	Action Required	Assignee/s	Action Taken
					<p>throughout the community roads whilst contractor is on site. Works due to be completed by the end of June</p> <p><b>18/07/2024 Sara Fitzgerald</b></p> <p>All roadworks in Gunbalnya have now been completed including Resealing, shoulder Maintenance, edge maintenance, road furniture and potholing.</p>

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Special Finance Committee Membership</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

#### SUMMARY

This report seeks an elected member's nomination for the Council's Special Finance Committee.

#### RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report entitled *Special Finance Committee Membership*; and
2. Nominate xxx as a member of the Special Finance Committee.

#### BACKGROUND

The Local Government Act requires Council to hold an Ordinary Council Meeting at least once every two months. In the alternate months, a Council can either hold an Ordinary Council Meeting or a Special Finance Committee (SFC) meeting.

Council's Special Finance Committee was formed in December 2020 to review and approve the monthly Finance Report when Ordinary Council Meetings do not take place. The Terms of Reference (attached) state that it must consist of five elected members. Since the resignation of Cr Ryan, membership sits at four.

#### COMMENT

Currently members of the SFC are:

Mayor Woods  
Deputy Mayor Williams  
Councillor Onus  
Councillor Nadjamerrek  
Councillor Marrawal

It was requested at the last Ordinary Council meeting to bring this report back to Council for further membership consideration.

#### LEGISLATION AND POLICY

Section 90 *Local Government Act*  
Sections 17 and 19 of the *Local Government (General) Regulations 2021*

#### FINANCIAL IMPLICATIONS

Nil

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

**Goal 6.3 Council and Local Authorities**

Excellence in governance, consultation administration and representation.

**ATTACHMENTS**

1. special finance committee terms of reference\_-\_03.02.2021 [7.2.1 - 1 page]





## Special Finance Committee Terms of Reference

### 1. Role of the Committee

The West Arnhem Regional Council Special Finance Committee (the Committee) is constituted as an Executive Committee with all the necessary powers to carry out Council's financial functions. The Committee's terms of reference comply with section 83(4) of the *Local Government Act 2019*.

### 2. Membership

The Committee consists of a minimum of five Elected Members appointed through a Council resolution. The Mayor is the designated Chair of all Committee meetings. In the Mayor's absence, the Deputy Mayor will be appointed as the acting Chair of the meeting. If both the Mayor and Deputy Mayor are not present, the Committee's Elected Members shall elect an Acting Chair for the duration of the meeting. A quorum at a Committee meeting consists of three or more Elected Members. Additionally, the Chief Executive Officer (CEO) or a delegated representative of the CEO, and one senior staff member must be present during each Committee meeting.

### 3. Meeting Dates

The Committee shall convene a meeting during the months that an Ordinary Council meeting does not take place. A meeting may be rescheduled in circumstances where it would be inappropriate to conduct a meeting, or when there is prior knowledge that a quorum will not be achieved on the meeting date. The Chair of the Committee will approve a change of the meeting date after consultations with a majority of the Committee's Elected Members and the Chief Executive Officer.

### 4. Committee Functions


The Committee has delegated authority from Council to carry out the following functions during the months that an Ordinary Council meeting is not convened:

- Review and approve Council's monthly financial reports.
- Review and approve reports on Council budgets that are presented during the Committee's meeting.
- Review reports about Council's immediate and long term financial plans.
- Consider the financial implications of Council's financial plans to ensure that they meet the needs of the community.
- Review the financial status and progress of major projects and recommend changes or revisions to projects, if necessary.
- Review the debtor and creditor lists, and ensure sufficient funds are available to pay forthcoming debts.
- Review and approve any other urgent matters as required.

### 5. Committee's Decisions

The minutes for each Committee meeting will be presented at the next Ordinary Council meeting.



Approved by Chief Executive Officer:   
Approved by Council Resolution OCM8/2021 on 10.02.2021

Date: 03/02/2021

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## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>West Arnhem Youth Leadership Summit November 2024</b>
<b>Author:</b>	<b>Marnie Mitchell, Manager Community Services Support</b>

#### SUMMARY

This report is to request the support of the Council to attend the West Arnhem Youth Leadership Summit and listen to the presentations from the youth of each community as part of the November 2024 in person Ordinary Council Meeting (OCM) in Jabiru.

#### RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report entitled West Arnhem Youth Leadership Summit November 2024; and
2. Approve Administration to facilitate a specific time that suits the Council agenda and summit program.

#### BACKGROUND

West Arnhem Regional Council has been successful in receiving National Indigenous Australian Agency (NIAA) funding to manage and facilitate the Youth Leadership Summit November 2024

This is a proactive placeholder to request time is available in the November 2024 OCM agenda for all of Council and some selected staff to be a part of this youth community event.

Administration will facilitate a specific time that suits the Council agenda and summit program.

#### LEGISLATION AND POLICY

NIL

#### FINANCIAL IMPLICATIONS

NIL

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

##### Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>7.4</b>
<b>Title:</b>	<b>Write Off of Debt</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director Finance</b>

#### SUMMARY

This report recommends the write off of certain outstanding Community Care services charged under the Australian Government's National Disability Insurance Scheme (NDIS) that were recorded as having been provided to residents in West Arnhem Regional Council's communities between 1 July 2022 and 30 June 2023.

#### RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report titled Write Off of Debt
2. Receive and note the Chief Executive Officer's written Write Off of Debt Certification; and
3. Approve the write-off of debts identified in the report to the total value of \$41,947.40.

#### BACKGROUND

In April 2024, the Council resolved [OCM94/2024] to write off debts of \$35,151.80, for NDIS services from 1 July 2019 to 30 June 2022, that had become uncollectable but had remained on Council's books.

Currently, there are eighteen NDIS Community Care clients (identified as clients A to R) with disputed, incorrect and subsequently uncollectable invoices for 2022/23 totaling \$41,947.40. Many of these debts are for NDIS services that have been delivered without first confirming an NDIS client plan had been prepared or approved or if there were sufficient funds to pay before the service was delivered.

The Council's Delegation Manual, in accordance with regulation 32 of the *Local Government (General) Regulations 2021* requires the Council to approve the write-off of bad debts. Before the Council passes a resolution the Chief Executive Officer must certify in writing that they have made all reasonable efforts to recover the debt and it is not reasonably possible to recover it.

Note, the writing off of a debt under the Local Government legislation does not prevent the council from subsequently taking action for the recovery of the debt at a later time.

#### COMMENT

Invoices for services provided to Council's NDIS clients for meals, laundry and social and domestic support are raised in the name of the client and are then paid by the manager of the NDIS program once approved.

The Council's Accounts Receivable report currently contains seventy-two outstanding invoices related to NDIS services (total \$41,947.40) issued in 2022/23. These invoices were not accepted by the NDIS program manager for a range of reasons including:

- Incorrect invoice layouts, details and item codes were used and never corrected in the time allowed;
- Invoices raised without the client plan manager first being consulted; and
- Services supplied without a client plan manager agreement or sufficient funds available.

These outstanding invoices were raised before the current management and Community Care team members were employed.

The current Community Care team and members of the Finance team have spent considerable time reviewing these 2022/23 NDIS client debts to determine if payment could be collected with very little success. The review found: some NDIS client plans had expired; some of the services provided were not part of the client's plan; for some there was insufficient funds in the client's plan to cover the service; and that ultimately the client is unable to pay the amount owed.

In March/April 2024 a change to the Community Care service provision and invoicing system was implemented and more Council resources by way of staff have been allocated to managing this program to avoid future NDIS related debts accumulating.

## **LEGISLATION AND POLICY**

*Council's Delegation Manual*

*Local Government (General) Regulations 2021* regulation 32 states:

1. A council or local government subsidiary may, by resolution, write off unpaid rates or some other debt owed to the council or local government subsidiary.
2. However, a resolution is not to be passed by a council or local government subsidiary unless the CEO or chief executive certifies in writing:
  - a. If the debt is for rates owed to the council – that there is some doubt whether the rates were properly imposed, or are recoverable at law, or it would be impracticable or uneconomical to recover the rates; or
  - b. If the debt falls within some other category – that the CEO or chief executive has made all reasonable efforts to recover the debt and it is not reasonably possible to recover it.
3. The writing off of a debt under this regulation does not prevent the council or local government subsidiary from subsequently taking action for the recovery of the debt.

## **FINANCIAL IMPLICATIONS**

The Council is required to manage its Accounts Receivable ledger and to ensure the Council's financial records accurately reflect true balances.

## **STRATEGIC IMPLICATIONS**

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### **Goal 6.1 Financial Management**

Provision of strong financial management and leadership which ensures long term sustainability and growth.

## **ATTACHMENTS**

1. A summary of NDIS client related 2022-23 debts
2. The Chief Executive Officer's Write Off of Debt Certification

West Arnhem Regional Council		Age Analysis (As At Date) Report - Detail Report ARACT										As at 24/06/2024		
Re Access to All		ARACT Accounts Receivable (AUD)												
		Document Date	Type	Due Date	Reference	Original	Outstanding	Current	>30Days	>60days	>90Days	2022-23	2023-24	
1	01290	30-Oct-22	ARINV	30-Oct-22	044831	609.42	319.68	0.00	0.00	0.00	319.68	319.68		
		31-May-24	ARINV	30-Jun-24	046753	472.50	472.50	472.50	0.00	0.00	0.00		472.50	
	<b>Account Total</b>						<b>1,081.92</b>	<b>792.18</b>	<b>472.50</b>	<b>0.00</b>	<b>0.00</b>	<b>319.68</b>	<b>319.68</b>	<b>472.50</b>
	01292	31-Jul-23	ARINV	31-Jul-23	045759	1,958.46	1,656.78	0.00	0.00	0.00	1,656.78		1,656.78	
		30-Nov-23	ARINV	30-Dec-23	046118	1,553.30	571.10	0.00	0.00	0.00	571.10		571.10	
		11-Jan-24	ARINV	10-Feb-24	046213	1,602.41	585.92	0.00	0.00	0.00	585.92		585.92	
		29-Feb-24	ARINV	30-Mar-24	046405	1,162.22	54.08	0.00	0.00	0.00	54.08		54.08	
	<b>Account Total</b>						<b>6,276.39</b>	<b>2,867.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,867.88</b>	<b>2,867.88</b>	
	01294	30-Nov-23	ARINV	30-Dec-23	046120	1,553.30	1,553.30	0.00	0.00	0.00	1,553.30		1,553.30	
		11-Jan-24	ARINV	10-Feb-24	046214	6,169.02	6,169.02	0.00	0.00	0.00	6,169.02		6,169.02	
31-Jan-24		ARINV	01-Mar-24	046287	1,345.43	1,345.43	0.00	0.00	0.00	1,345.43		1,345.43		
29-Feb-24		ARINV	30-Mar-24	046406	525.00	525.00	0.00	0.00	0.00	525.00		525.00		
<b>Account Total</b>						<b>9,592.75</b>	<b>9,592.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,592.75</b>	<b>9,592.75</b>		
2	01296	19-Sep-22	ARINV	19-Sep-22	044638	870.60	870.60	0.00	0.00	0.00	870.60	870.6		
		30-Oct-22	ARINV	30-Oct-22	044830	870.60	870.60	0.00	0.00	0.00	870.60	870.6		
		18-May-23	ARINV	18-May-23	045516	792.71	792.71	0.00	0.00	0.00	792.71	792.71		
		14-Jun-23	ARINV	14-Jun-23	045586	512.93	512.93	0.00	0.00	0.00	512.93	512.93		
		31-Jul-23	ARINV	31-Jul-23	045748	2,424.76	2,424.76	0.00	0.00	0.00	2,424.76		2,424.76	
		30-Nov-23	ARINV	30-Dec-23	046122	1,865.86	1,865.86	0.00	0.00	0.00	1,865.86		1,865.86	
		29-Feb-24	ARINV	30-Mar-24	046388	3,873.15	3,873.15	0.00	0.00	0.00	3,873.15		3,873.15	
		<b>Account Total</b>						<b>11,210.61</b>	<b>11,210.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,210.61</b>	<b>3,046.84</b>
	3	01297	30-Aug-22	ARINV	30-Aug-22	044593	638.44	468.67	0.00	0.00	0.00	468.67	468.67	
			19-Sep-22	ARINV	19-Sep-22	044639	507.85	507.85	0.00	0.00	0.00	507.85	507.85	
30-Dec-22			ARINV	30-Dec-22	044991	638.44	638.44	0.00	0.00	0.00	638.44	638.44		
29-Feb-24			ARINV	30-Mar-24	046389	816.11	816.11	0.00	0.00	0.00	816.11		816.11	
<b>Account Total</b>						<b>2,600.84</b>	<b>2,431.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,431.07</b>	<b>1,614.96</b>	<b>816.11</b>	
4	01300	28-Feb-23	ARINV	28-Feb-23	045218	216.00	216.00	0.00	0.00	0.00	216.00	216.00		
		15-May-23	ARINV	15-May-23	045501	297.00	297.00	0.00	0.00	0.00	297.00	297.00		
		14-Jun-23	ARINV	14-Jun-23	045613	243.00	243.00	0.00	0.00	0.00	243.00	243.00		
		<b>Account Total</b>						<b>756.00</b>	<b>756.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>756.00</b>	<b>756.00</b>

		<i>Document Date</i>	<i>Type</i>	<i>Due Date</i>	<i>Reference</i>	<i>Original</i>	<i>Outstanding</i>	<i>Current</i>	<i>&gt;30Days</i>	<i>&gt;60days</i>	<i>&gt;90Days</i>	<b>2022-23</b>	<b>2023-24</b>
5	01301	30-Aug-22	ARINV		044596	1,201.90	E 1,201.90	0.00	0.00	0.00	1,201.90	1,201.90	
		19-Sep-22	ARINV		044642	2,514.55	2,514.55	0.00	0.00	0.00	2,514.55	2,514.55	
		25-Oct-23	ARINV	24-Nov-23	045989	1,437.80	1,437.80	0.00	0.00	0.00	1,437.80		1,437.80
		31-Oct-23	ARINV	30-Nov-23	046001	1,510.37	1,510.37	0.00	0.00	0.00	1,510.37		1,510.37
		31-Oct-23	ARINV	30-Nov-23	046020	2,438.94	2,438.94	0.00	0.00	0.00	2,438.94		2,438.94
	<b>Account Total</b>					<b>9,103.56</b>	<b>9,103.56</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,103.56</b>	<b>3,716.45</b>	<b>5,387.11</b>
6	01302	31-Dec-22	ARINV	31-Dec-22	045010	515.10	F 515.10	0.00	0.00	0.00	515.10	515.10	
		<b>Account Total</b>				<b>515.10</b>	<b>515.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>515.10</b>	<b>515.10</b>	
7	01346	28-Jul-22	ARINV	28-Aug-22	044507	575.20	G 575.20	0.00	0.00	0.00	575.20	575.20	
		30-Sep-22	ARINV	07-Oct-22	044709	609.42	609.42	0.00	0.00	0.00	609.42	609.42	
		30-Oct-22	ARINV	06-Nov-22	044822	609.42	609.42	0.00	0.00	0.00	609.42	609.42	
		25-Oct-23	ARINV	25-Nov-23	045987	805.32	805.32	0.00	0.00	0.00	805.32		805.32
		31-Oct-23	ARINV	30-Nov-23	046012	1,031.31	317.25	0.00	0.00	0.00	317.25		317.25
		30-Nov-23	ARINV	30-Dec-23	046133	1,080.42	1,080.42	0.00	0.00	0.00	1,080.42		1,080.42
		31-Jan-24	ARINV	01-Mar-24	046320	1,129.53	1,129.41	0.00	0.00	0.00	1,129.41		1,129.41
		29-Feb-24	ARINV	30-Mar-24	046399	735.00	734.93	0.00	0.00	0.00	734.93		734.93
		31-Mar-24	ARINV	30-Apr-24	046496	933.09	933.09	0.00	0.00	933.09	0.00		933.09
		30-Apr-24	ARINV	30-May-24	046623	1,080.42	1,080.42	0.00	1,080.42	0.00	0.00		1,080.42
			<b>Account Total</b>				<b>8,589.13</b>	<b>7,874.88</b>	<b>0.00</b>	<b>1,080.42</b>	<b>933.09</b>	<b>5,861.37</b>	<b>1,794.04</b>
8	01347	15-May-23	ARINV		045480	419.67	H 419.67	0.00	0.00	0.00	419.67	419.67	
		31-Jul-23	ARINV		045757	1,958.46	1,958.46	0.00	0.00	0.00	1,958.46		1,958.46
		25-Aug-23	ARINV		045771	885.97	885.92	0.00	0.00	0.00	885.92		885.92
	<b>Account Total</b>				<b>3,264.10</b>	<b>3,264.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,264.05</b>	<b>419.67</b>	<b>2,844.38</b>	
9	01352	28-Jul-22	ARINV	28-Aug-22	044509	575.20	I 575.20	0.00	0.00	0.00	575.20	575.20	
		30-Aug-22	ARINV	06-Sep-22	044581	638.44	638.44	0.00	0.00	0.00	638.44	638.44	
		<b>Account Total</b>				<b>1,213.64</b>	<b>1,213.64</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,213.64</b>	<b>1,213.64</b>	

		Document Date	Type	Due Date	Reference	Original	Outstanding	Current	>30Days	>60days	>90Days	2022-23	2023-24		
10	01353	29-Jul-22	ARINV	05-Aug-22	044419	580.40	580.40	0.00	0.00	0.00	0.00	580.40	580.40		
		30-Aug-22	ARINV	06-Sep-22	044577	638.44	638.44	0.00	0.00	0.00	0.00	638.44	638.44		
		30-Nov-22	ARINV	07-Dec-22	044906	638.44	638.44	0.00	0.00	0.00	0.00	638.44	638.44		
		31-Dec-22	ARINV	07-Jan-23	045015	638.44	638.44	0.00	0.00	0.00	0.00	638.44	638.44		
		28-Feb-23	ARINV	07-Mar-23	045223	830.34	830.34	0.00	0.00	0.00	0.00	830.34	830.34		
		27-Mar-23	ARINV	03-Apr-23	045275	419.67	419.67	0.00	0.00	0.00	0.00	419.67	419.67		
		27-Mar-23	ARINV	03-Apr-23	045276	60.00	60.00	0.00	0.00	0.00	0.00	60.00	60.00		
		<b>Account Total</b>						<b>3,805.73</b>	<b>3,805.73</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,805.73</b>	<b>3,805.73</b>	
11	01355							<b>J</b>							
		31-Dec-22	ARINV	31-Dec-22	045005	609.42	609.42	0.00	0.00	0.00	0.00	609.42	609.42		
		24-Feb-23	ARINV	03-Mar-23	045191	4,422.50	1,334.71	0.00	0.00	0.00	0.00	1,334.71	1,334.71		
		31-Jan-24	ARINV	01-Mar-24	046318	2,178.92	2,178.92	0.00	0.00	0.00	0.00	2,178.92	2,178.92		
<b>Account Total</b>						<b>7,210.84</b>	<b>4,123.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,123.05</b>	<b>1,944.13</b>	<b>2,178.92</b>		
12	01357							<b>L</b>							
		29-Jul-22	ARINV	05-Aug-22	044423	515.10	515.10	0.00	0.00	0.00	0.00	515.10	515.10		
		30-Aug-22	ARINV	06-Sep-22	044582	638.44	638.44	0.00	0.00	0.00	0.00	638.44	638.44		
		01-Oct-22	ARINV	08-Oct-22	044731	609.42	609.42	0.00	0.00	0.00	0.00	609.42	609.42		
		30-Oct-22	ARINV	06-Nov-22	044818	609.42	609.42	0.00	0.00	0.00	0.00	609.42	609.42		
		30-Nov-22	ARINV	07-Dec-22	044903	638.44	638.44	0.00	0.00	0.00	0.00	638.44	638.44		
		30-Dec-22	ARINV	30-Dec-22	044984	638.44	638.44	0.00	0.00	0.00	0.00	638.44	638.44		
		14-Jun-23	ARINV	21-Jun-23	045587	512.93	512.93	0.00	0.00	0.00	0.00	512.93	512.93		
		31-Jul-23	ARINV	07-Aug-23	045753	1,958.46	1,958.46	0.00	0.00	0.00	0.00	1,958.46	1,958.46		
		31-Oct-23	ARINV	07-Nov-23	046004	1,031.31	1,031.31	0.00	0.00	0.00	0.00	1,031.31	1,031.31		
		31-Oct-23	ARINV	07-Nov-23	046023	1,031.31	1,031.31	0.00	0.00	0.00	0.00	1,031.31	1,031.31		
		<b>Account Total</b>						<b>8,183.27</b>	<b>8,183.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,183.27</b>	<b>4,162.19</b>	<b>4,021.08</b>
		13	01359							<b>M</b>					
29-Jul-22	ARINV			05-Aug-22	044420	493.34	493.34	0.00	0.00	0.00	0.00	493.34	493.34		
30-Aug-22	ARINV			06-Sep-22	044590	522.36	522.36	0.00	0.00	0.00	0.00	522.36	522.36		
30-Sep-22	ARINV			07-Oct-22	044715	609.42	609.42	0.00	0.00	0.00	0.00	609.42	609.42		
30-Oct-22	ARINV			06-Nov-22	044839	609.42	609.42	0.00	0.00	0.00	0.00	609.42	609.42		
30-Nov-22	ARINV			07-Dec-22	044905	522.36	522.36	0.00	0.00	0.00	0.00	522.36	522.36		
31-Dec-22	ARINV			07-Jan-23	045017	638.44	638.44	0.00	0.00	0.00	0.00	638.44	638.44		
14-Jun-23	ARINV			21-Jun-23	045589	559.56	559.56	0.00	0.00	0.00	0.00	559.56	559.56		
31-Jul-23	ARINV			07-Aug-23	045755	1,958.46	1,958.46	0.00	0.00	0.00	0.00	1,958.46	1,958.46		
25-Oct-23	ARINV			25-Nov-23	045988	805.32	805.32	0.00	0.00	0.00	0.00	805.32	805.32		
31-Oct-23	ARINV			07-Nov-23	046006	1,031.31	1,031.31	0.00	0.00	0.00	0.00	1,031.31	1,031.31		
31-Oct-23	ARINV			07-Nov-23	046025	1,080.42	1,080.42	0.00	0.00	0.00	0.00	1,080.42	1,080.42		
<b>Account Total</b>						<b>8,830.41</b>	<b>8,830.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,830.41</b>	<b>3,954.90</b>	<b>4,875.51</b>		

		<i>Document Date</i>	<i>Type</i>	<i>Due Date</i>	<i>Reference</i>	<i>Original</i>	<i>Outstanding</i>	<i>Current</i>	<i>&gt;30Days</i>	<i>&gt;60days</i>	<i>&gt;90Days</i>	<b>2022-23</b>	<b>2023-24</b>	
<b>14</b>	<b>01362</b>	29-Jul-22	ARINV	05-Aug-22	044424	232.16	232.10	0.00	0.00	0.00	0.00	232.10	232.10	
		30-Aug-22	ARINV	06-Sep-22	044585	870.60	870.60	0.00	0.00	0.00	0.00	870.60	870.60	
		30-Sep-22	ARINV	07-Oct-22	044717	812.56	812.56	0.00	0.00	0.00	0.00	812.56	812.56	
		31-Dec-22	ARINV	07-Jan-23	045016	594.91	594.91	0.00	0.00	0.00	0.00	594.91	594.91	
		28-Feb-23	ARINV	07-Mar-23	045213	899.62	899.62	0.00	0.00	0.00	0.00	899.62	899.62	
		28-Feb-23	ARINV	07-Mar-23	045214	200.00	200.00	0.00	0.00	0.00	0.00	200.00	200.00	
		13-Apr-23	ARINV	20-Apr-23	045371	27.00	27.00	0.00	0.00	0.00	0.00	27.00	27.00	
		11-Jan-24	ARINV	10-Feb-24	046223	2,721.67	320.00	0.00	0.00	0.00	0.00	320.00		320.00
		29-Feb-24	ARINV	30-Mar-24	046395	3,962.04	3,962.04	0.00	0.00	0.00	0.00	3,962.04		3,962.04
			<b>Account Total</b>					<b>10,320.56</b>	<b>7,918.83</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,918.83</b>	<b>3,636.79</b>
<b>15</b>	<b>01363</b>	28-Jul-22	ARINV	28-Aug-22	044510	580.40	487.47	0.00	0.00	0.00	0.00	487.47	487.47	
		30-Aug-22	ARINV	06-Sep-22	044592	638.44	638.44	0.00	0.00	0.00	0.00	638.44	638.44	
		30-Sep-22	ARINV	07-Oct-22	044720	609.42	609.42	0.00	0.00	0.00	0.00	609.42	609.42	
		30-Oct-22	ARINV	06-Nov-22	044829	609.42	609.42	0.00	0.00	0.00	0.00	609.42	609.42	
		30-Nov-22	ARINV	07-Dec-22	044908	638.44	638.44	0.00	0.00	0.00	0.00	638.44	638.44	
		31-Dec-22	ARINV	31-Dec-22	044995	609.42	609.42	0.00	0.00	0.00	0.00	609.42	609.42	
		28-Feb-23	ARINV	07-Mar-23	045226	632.64	632.64	0.00	0.00	0.00	0.00	632.64	632.64	
		15-May-23	ARINV	22-May-23	045484	279.78	279.78	0.00	0.00	0.00	0.00	279.78	279.78	
			<b>Account Total</b>					<b>4,597.96</b>	<b>4,505.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,505.03</b>	<b>4,505.03</b>
			<b>01365</b>	25-Oct-23	ARINV	25-Nov-23	045998	805.32	805.32	0.00	0.00	0.00	805.32	
		31-Oct-23	ARINV	30-Nov-23	046014	1,031.31	1,031.31	0.00	0.00	0.00	1,031.31		1,031.31	
		31-Oct-23	ARINV	30-Nov-23	046033	1,080.42	1,080.42	0.00	0.00	0.00	1,080.42		1,080.42	
	<b>Account Total</b>					<b>2,917.05</b>	<b>2,917.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,917.05</b>		<b>2,917.05</b>	
	<b>01370</b>	11-Jan-24	ARINV	10-Feb-24	046230	982.20	982.20	0.00	0.00	0.00	982.20		982.20	
		29-Feb-24	ARINV	30-Mar-24	046402	735.00	735.00	0.00	0.00	0.00	735.00		735.00	
	<b>Account Total</b>					<b>1,717.20</b>	<b>1,717.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,717.20</b>		<b>1,717.20</b>	



		<i>Document Date</i>	<i>Type</i>	<i>Due Date</i>	<i>Reference</i>	<i>Original</i>	<i>Outstanding</i>	<i>Current</i>	<i>&gt;30Days</i>	<i>&gt;60days</i>	<i>&gt;90Days</i>	<b>2022-23</b>	<b>2023-24</b>	
16	01377	30-Aug-22	ARINV	29-Sep-22	044578	638.44	638.44	0.00	0.00	0.00	0.00	638.44	638.44	
		30-Aug-22	ARINV	29-Sep-22	044579	27.00	27.00	0.00	0.00	0.00	0.00	27.00	27.00	
		30-Oct-22	ARINV	29-Nov-22	044813	609.42	609.42	0.00	0.00	0.00	0.00	609.42	609.42	
		30-Nov-22	ARINV	30-Dec-22	044904	638.44	638.44	0.00	0.00	0.00	0.00	638.44	638.44	
		31-Dec-22	ARINV	31-Dec-22	045009	638.44	638.44	0.00	0.00	0.00	0.00	638.44	638.44	
		28-Feb-23	ARINV	30-Mar-23	045222	830.34	830.34	0.00	0.00	0.00	0.00	830.34	830.34	
		14-Jun-23	ARINV	14-Jul-23	045590	606.19	606.19	0.00	0.00	0.00	0.00	606.19	606.19	
		29-Feb-24	ARINV	30-Mar-24	046396	735.00	735.00	0.00	0.00	0.00	0.00	735.00	735.00	
		31-May-24	ARINV	30-Jun-24	046738	1,292.27	1,292.27	1,292.27	0.00	0.00	0.00	0.00		1,292.27
		<b>Account Total</b>					<b>6,015.54</b>	<b>6,015.54</b>	<b>1,292.27</b>	<b>0.00</b>	<b>0.00</b>	<b>4,723.27</b>	<b>3,988.27</b>	<b>2,027.27</b>
16	01391	31-Jan-24	ARINV	01-Mar-24	046288	350.00	350.00	0.00	0.00	0.00	350.00		350.00	
		29-Feb-24	ARINV	30-Mar-24	046404	735.00	735.00	0.00	0.00	0.00	735.00		735.00	
		31-May-24	ARINV	30-Jun-24	046746	1,080.42	1,080.42	1,080.42	0.00	0.00	0.00		1,080.42	
		<b>Account Total</b>				<b>2,165.42</b>	<b>2,165.42</b>	<b>1,080.42</b>	<b>0.00</b>	<b>0.00</b>	<b>1,085.00</b>		<b>2,165.42</b>	
17	01401	31-Dec-22	ARINV	07-Jan-23	045014	160.00	160.00	0.00	0.00	0.00	160.00	160.00		
		<b>Account Total</b>				<b>160.00</b>	<b>160.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>160.00</b>	<b>160.00</b>		
18	01429	30-Aug-22	ARINV	30-Aug-22	044598	377.26	377.26	0.00	0.00	0.00	0.00	377.26	377.26	
		30-Sep-22	ARINV	30-Sep-22	044693	116.08	116.08	0.00	0.00	0.00	0.00	116.08	116.08	
		30-Oct-22	ARINV	30-Oct-22	044808	145.10	145.10	0.00	0.00	0.00	0.00	145.10	145.10	
		30-Nov-22	ARINV	30-Nov-22	044910	609.42	609.42	0.00	0.00	0.00	0.00	609.42	609.42	
		31-Dec-22	ARINV	31-Dec-22	045004	406.28	406.28	0.00	0.00	0.00	0.00	406.28	406.28	
		01-May-23	ARINV	01-May-23	045514	435.20	435.20	0.00	0.00	0.00	0.00	435.20	435.20	
		01-May-23	ARINV	01-May-23	045515	304.64	304.64	0.00	0.00	0.00	0.00	304.64	304.64	
		<b>Account Total</b>				<b>2,393.98</b>	<b>2,393.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,393.98</b>	<b>2,393.98</b>		
		01451	29-Feb-24	ARINV	30-Mar-24	046403	1,050.00	1,050.00	0.00	0.00	0.00	1,050.00		1,050.00
		<b>Account Total</b>				<b>1,050.00</b>	<b>1,050.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,050.00</b>		<b>1,050.00</b>	
	<b>Total</b>					<b>113,572.00</b>	<b>103,407.23</b>	<b>2,845.19</b>	<b>1,080.42</b>	<b>933.09</b>	<b>98,548.53</b>	<b>41,947.40</b>	<b>61,619.83</b>	
											<b>41,947.40</b>			

**West Arnhem Regional Council**

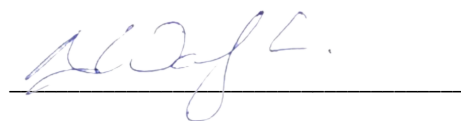
**Chief Executive Officer**

**Certification**

This is to certify in relation to the West Arnhem Regional Council's National Disability Insurance Scheme (NDIS) client Community Care services:

1. all reasonable efforts have been made to recover the historic debts totaling \$41,947.40 identified in the report before the Council; and
2. it is not reasonably possible to recover the historic debts for the reasons identified in the report before the Council.

I note, the writing off of a debt under the Local Government legislation does not prevent the Council from subsequently taking action for recovery of the debt at a later time should it become possible.



Andrew Walsh  
Chief Executive Officer

Date: 24 / 7 / 2024

**Debt Write Off Support by Council's Finance Team**

The write off of the historic (NDIS) client Community Care services debts totaling \$41,947.40 is supported by the Council's Director Finance.



Jocelyn Nathanael-Walters  
Director Finance

Date: 22 / 07 / 2024

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>7.5</b>
<b>Title:</b>	<b>Swearing in of Newly Appointed Elected Members - Maningrida Ward</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

This report outlines the process for the swearing in the newly appointed Elected Members Mr Jermaine Namanurki and Ms Monica Wilton after the filling of the two Maningrida Ward Casual Vacancies on 19 July 2024.

#### RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report entitled *Swearing in of Newly Appointed Elected Members - Maningrida Ward*
2. Acknowledge that Mr Jermaine Namanurki and Ms Monica Wilton cited their declaration and signed their swearing in certificate; and
3. Congratulate Mr Jermaine Namanurki and Ms Monica Wilton on their appointment as Councillor to the West Arnhem Regional Council, representing the Maningrida Ward.

#### BACKGROUND

Council held a Special Council Meeting on Friday 19 July 2024 and appointed Mr Jermaine Namanurki and Ms Monica Wilton to fill the two casual vacancies for the Maningrida Ward.

During the meeting the Chief Executive Officer (CEO) will invite Mr Jermaine Namanurki and Ms Monica Wilton being the Elected Member to read the following declaration:

"I, {firstname lastname}, having been elected as a Councillor of West Arnhem Regional Council declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the local government principles and code of conduct under the *Local Government Act 2019* and any other relevant legislative requirements, to the best of my judgement and ability."

After making the declaration:

1. The Elected Member will sign the declaration certificate, which will then be countersigned by the CEO.
2. The signed certificate will be handed over to the Governance Advisor who will make a copy of it for Council's records.

#### LEGISLATION AND POLICY

Part 4.2 of the *Local Government Act 2019*.

The following policies are relevant to this report:

- Code of Conduct (Elected, Local Authority and Council Committee Members) Policy.
- Conflict of Interest (Elected, Local Authority and Council Committee Members) Policy.
- Allowances and Expenses (Elected, Local Authority and Council Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

**Goal 6.3 Council and Local Authorities**

Excellence in governance, consultation administration and representation.

**Goal 6.5 Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes.

**ATTACHMENTS**

1. Declaration of Office Jermaine Namanurki [7.5.1 - 1 page]
2. Declaration of Office Monica Wilton [7.5.2 - 1 page]



## **DECLARATION OF OFFICE**

*I, Jermaine Namanurki, having been elected a Councillor of West Arnhem Regional Council, declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the local government principles and code of conduct under the Local Government Act 2019 and any other relevant legislative requirements, to the best of my judgement and ability.*

---

*Jermaine Namanurki*

*I, Andrew Walsh, Chief Executive Officer of West Arnhem Regional Council, confirm that I witnessed this declaration on 31 July 2024 and will keep a record of this declaration.*

---

*Andrew Walsh*

This declaration was undertaken in accordance with section 44 of the Local Government Act 2019



## **DECLARATION OF OFFICE**

*I, Monica Wilton, having been elected a Councillor of West Arnhem Regional Council, declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the local government principles and code of conduct under the Local Government Act 2019 and any other relevant legislative requirements, to the best of my judgement and ability.*

---

*Monica Wilton*

*I, Andrew Walsh, Chief Executive Officer of West Arnhem Regional Council, confirm that I witnessed this declaration on 31 July 2024 and will keep a record of this declaration.*

---

*Andrew Walsh*

This declaration was undertaken in accordance with section 44 of the Local Government Act 2019

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

This report is to table items of correspondence received and sent since the last Ordinary Council Meeting.

#### RECOMMENDATION

THAT COUNCIL receive and note the attached items of incoming and outgoing correspondence.

#### BACKGROUND

In October 2012 Council resolved only to table hard copy mail due to its volume. In 2021 the Administration aligned its definition of Correspondence with section 55(2) of the *Local Government (General) Regulations 2021*, as all correspondence addressed to, or sent by, the council or its principal member. Correspondence matching that definition is presented to Council in this report.

#### COMMENT

<b>ATTACHMENT NO</b>	<b>CORRESPONDENCE TYPE</b>	<b>DATE RECEIVED</b>	<b>SENT BY</b>	<b>DOCUMENT NAME</b>
1	Incoming	19 June 2024	Minister for Local Government, Chansey Paech	ltr Mr Walsh
2	Incoming	25 June 2024	Acting Independent Commissioner Against Corruption	Qualifications audit CEO letter West Arnhem Regional Council
3	Incoming	27 June 2024	Department of Infrastructure and logistics CEO Andrew Kirkman	Correspondence from DIPL CE Mr Andrew Kirkman to WARC CEO Mr Andrew Walsh
4	Outgoing	1 July 2024	Mayor James Woods	Letter - Jabiru Bombers Football Club Sponsorship 2024 - 2025 Season - 01.07.2024
5	Incoming	8 July 2024	Minister for Infrastructure, Planning and Logistics, Joel Bowden	1035 Ltr Councillor Ralph Blyth
6	Outgoing	19 July 2024	Mayor James Woods	Letter of Appreciation for Support During Australian Local Government Association

				National General Assembly
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## LEGISLATION AN POLICY

*Local Government (General) Regulations 2021 s55(2)*  
Incoming and Outgoing Correspondence Policy

## STRATEGIC IMPLICATIONS

This report is aligned to the following pillars of the *Regional Plan and Budget 2023-2024*:

### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

## ATTACHMENTS

1. Ltr Mr Walsh [8.1.1 - 1 page]
2. Qualifications audit CEO letter West Arnhem Regional Council [8.1.2 - 1 page]
3. Correspondence from DIPL CE Mr Andrew Kirkman to WARC CEO Mr Andrew Walsh [8.1.3 - 6 pages]
4. Letter - Jabiru Bombers Football Club Sponsorship 2024 - 2025 Season - 01.07.2024 [8.1.4 - 1 page]
5. 1035 Ltr Councillor Ralph Blyth [8.1.5 - 1 page]
6. Letter of Appreciation for Support During Australian Local Government Association National General Assembly [8.1.6 - 1 page]





DEPUTY CHIEF MINISTER  
MINISTER FOR LOCAL GOVERNMENT

Parliament House  
State Square  
Darwin NT 0800  
minister.paech@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5688

Mr Andrew Walsh  
Chief Executive Officer  
West Arnhem Regional Council  
PO Box 721  
JABIRU NT 0886

Dear Mr Walsh

*Andrew*

Thank you for the funding application submitted for the Community Places for People grant for 2023-24.

I am pleased to advise that I have approved the following Community Places for People grant to your council:

- \$415 000 – West Arnhem Cemetery Establishment.

Your council will receive further correspondence from the Department of the Chief Minister and Cabinet regarding payment of this grant.

Yours sincerely

CHANSEY PAECH

19 JUN 2024





Andrew Walsh  
Chief Executive Officer  
West Arnhem Regional Council  
Jabiru, NT

By email: [andrew.walsh@westarnhem.nt.gov.au](mailto:andrew.walsh@westarnhem.nt.gov.au)  
CC: [jasmine.mortimore@westarnhem.nt.gov.au](mailto:jasmine.mortimore@westarnhem.nt.gov.au)

Dear Andrew Walsh,

**Re: Request to audit personnel records of public officers**

On 18 May 2023 Commissioner Riches issued a public statement titled [Operation Pacific – corrupt conduct in recruitment](#) in relation to findings of corrupt conduct by a public officer. The findings related to factual misrepresentations and forged documents made by an applicant in applying for public officer positions. The applicant's claims were not verified during the selection and recruitment processes and as a consequence they were appointed to public officer roles that required qualifications, which they did not hold.

The ICAC's public statement outlined risks that arise when checks are not undertaken and requested that all public bodies audit the personnel records of public officers whose employment or appointment is contingent upon the holding of a particular qualification. Anomalies identified should be reported to the ICAC in accordance with mandatory reporting directions.

In January 2024 public bodies were invited in writing to share the outcomes of their audits with our office, culminating in a [General Report](#) that was tabled in Parliament 22 May 2024. The General Report outlined the status of audits, audit findings, and identified initiatives that some public bodies have introduced. In that report Commissioner Riches noted his intention to write to the chief executive officers of local councils, the Charles Darwin University and the Batchelor Institute of Indigenous Tertiary Education to ascertain whether those bodies have, or will, conduct an audit of personnel records.

While there was no obligation to do so, if your organisation has undertaken such an audit, I would be grateful to receive the findings and outcomes of your inquiries. This can be provided to Anna Collins, Director Strategic Intelligence and Reviews at [reviews@icac.nt.gov.au](mailto:reviews@icac.nt.gov.au).

If you have not conducted an audit but are planning to in the future, an outline of the intended audit expected completion date would be of assistance. A response to this letter is appreciated on or before 31 July 2024.

If you have any questions in respect of this letter please contact Anna Collins at [reviews@icac.nt.gov.au](mailto:reviews@icac.nt.gov.au) or on 8999 4023.

Yours sincerely

Naomi Loudon  
**Acting Independent Commissioner Against Corruption**  
25 June 2024

**Office of the Independent  
Commissioner Against Corruption (NT)**  
Level 7, 9 Cavenagh Street  
DARWIN CITY NT 0800

**Postal address**  
GPO Box 3750  
DARWIN NT 0801

**T** 08 8999 4023  
**E** [reviews@icac.nt.gov.au](mailto:reviews@icac.nt.gov.au)

**File ref:** REC-2023121

[www.icac.nt.gov.au](http://www.icac.nt.gov.au)



Department of  
INFRASTRUCTURE PLANNING AND LOGISTICS

Chief Executive  
Level 5 Energy House  
18-20 Cavenagh Street  
DARWIN NT 0801

Postal Address  
GPO Box 1680  
DARWIN NT 0801

T 08 8924 7029  
E [andrew.kirkman@nt.gov.au](mailto:andrew.kirkman@nt.gov.au)

File Ref  
2023/0199-0011~0055

Mr Andrew Walsh  
Chief Executive Officer  
West Arnhem Regional Council  
PO Box 721  
JABIRU NT 0886

via email: [andrew.walsh@westarnhem.nt.gov.au](mailto:andrew.walsh@westarnhem.nt.gov.au)

*Andrew*

Dear Mr Walsh

**Re: Offer of Grant Agreement**

I write to offer a Grant Agreement of \$500,000.00 (GST exclusive) for the purpose of Maningrida road upgrade/maintenance and airport funeral access.

The Grant Agreement has been developed based on our earlier discussions that the West Arnhem Regional Council will undertake the delivery of the works in line with the recently signed Local Decision Making Agreement.

Thank you for your, and your council colleague's proactive approach to improve services and amenity of your airstrip facilities.

Would you please confirm your acceptance of this Grant Agreement by signing the Agreement and returning via email to [executiveservices.DIPL@nt.gov.au](mailto:executiveservices.DIPL@nt.gov.au)

Yours sincerely

A handwritten signature in blue ink, appearing to read "AK".

Andrew Kirkman  
Chief Executive

*27* June 2024



## Northern Territory of Australia

# Capital Grant Funding Agreement

GRANT NUMBER	DIPL00028001
RECIPIENT NAME	WEST ARNHEM REGIONAL COUNCIL
CAPITAL PROJECT NAME	MANINGRIDA ROAD UPGRADE/MAINTENANCE AND AIRPORT FUNERAL ACCESS

#### RECIPIENTS PLEASE NOTE:

This contract is comprised of Part A Contract Details and Part B Terms and Conditions, including the General Conditions and the Special Conditions (if any).

The General Conditions are incorporated into the contract by reference and are available through the web-based link provided at Part B. DO NOT sign this this document without reviewing the General Conditions. If you cannot access the link you must contact our Primary Contact Person for assistance.

## PART A – CONTRACT DETAILS

### 1. PARTIES

This Agreement is between the **NORTHERN TERRITORY OF AUSTRALIA** (ABN 84 085 734 992) acting through the Department named at “Our Details” below (“us”, “we” or “our”)

and the entity named at “Your Details” below (“you” or “your”)

OUR DETAILS													
Us, we, our	Department of Infrastructure, Planning & Logistics (DIPL)												
Address for Service of Notices	Andrew Kirkman, Chief Executive Officer 892 47029 GPO Box 1680, Darwin NT 0801 Energy House L5, 18-20 Cavenagh Street, Darwin <a href="mailto:andrew.kirkman@nt.gov.au">andrew.kirkman@nt.gov.au</a> / <a href="mailto:grants.dipl@nt.gov.au">grants.dipl@nt.gov.au</a>												
Primary Contact Person	<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Position:</td> <td>Enda Dooley, Manager Transport Assets</td> </tr> <tr> <td>Telephone No:</td> <td>08 8999 4491</td> </tr> <tr> <td>Mobile No:</td> <td>0459 836 504</td> </tr> <tr> <td>Postal Address:</td> <td>PO Box 61, Palmerston, NT 0831</td> </tr> <tr> <td>Street Address:</td> <td>L3 Highway House, 14 Palmerston Circuit, Palmerston</td> </tr> <tr> <td>Email:</td> <td>Enda.Dooley@nt.gov.au</td> </tr> </table>	Position:	Enda Dooley, Manager Transport Assets	Telephone No:	08 8999 4491	Mobile No:	0459 836 504	Postal Address:	PO Box 61, Palmerston, NT 0831	Street Address:	L3 Highway House, 14 Palmerston Circuit, Palmerston	Email:	Enda.Dooley@nt.gov.au
Position:	Enda Dooley, Manager Transport Assets												
Telephone No:	08 8999 4491												
Mobile No:	0459 836 504												
Postal Address:	PO Box 61, Palmerston, NT 0831												
Street Address:	L3 Highway House, 14 Palmerston Circuit, Palmerston												
Email:	Enda.Dooley@nt.gov.au												
YOUR DETAILS													
You, your	West Arnhem Regional Council ABN/ACN: 45 065 336 873												
Address for Service of Notices	PO Box 721 Jabiru NT 0886												
Primary Contact Person	Andrew Walsh, Chief Executive Officer 08 8979 9403 PO Box 721 Jabiru NT 0886 <a href="mailto:andrew.walsh@westarnhem.nt.gov.au">andrew.walsh@westarnhem.nt.gov.au</a>												

### 2. PROJECT DETAILS

ITEM (Clause references are to the General Conditions)	DETAILS
Item 1 Project (cl 1.1)	Maningrida road upgrade/maintenance and airport funeral access.
Item 2 Works (cl 1.1, 6)	<p>Co-contribution of funds towards road upgrades/maintenance and infrastructure upgrades:</p> <ul style="list-style-type: none"> <li>Reseal Airport Road and Shoulder reconstruction; and</li> <li>Airport Funeral Access.</li> </ul> <p>As detailed in Annexure A.</p>
Item 3 Project Objectives (cl 1.1)	In line with the Northern Territory Governments commitment to the Local Decision Making (LDM) Agreement priority “Improving Local Government decision making through strengthening the Local Authority”, the West Arnhem Council has identified the need for facility upgrades and road maintenance to improve services and access to the Maningrida Airport.

Item 4	Funding (cl 1.1, 4, 23)	Funding Amount			GST	
		\$500,000.00			\$50,000.00	
Item 5	Milestones and Milestone Payments (cl 1.1, 4)	Pmt No.	Milestone	Approximate Date	Funds Payable	GST (if applicable or N/A)
		1)	Upon execution of the Agreement	30 June 2024	\$500,000	\$50,000
Item 6	Property (cl 1.1, 5)	Maningrida Airport Road edge breaks, shoulder works and resealing works Airport Road, Maningrida (Coordinates: 12°02'56.0"S 134°13'39.6"E)  Airport Funeral Access Maningrida Airport Access (Coordinates: 12°03'17.3"S 134°13'56.9"E)				
Item 7	Practical Completion Date (cl 1.1, 8)	30 November 2024				
Item 8	Designated Use (cl 1.1, 11)	Designated Use: Not applicable Designated Use Period: Not applicable				
Item 9	Other Insurance (cl15)	Not applicable				
Item 10	Assets (cl 20.1)	As detailed in Annexure A, installation of 2 x Hard Skillion Structures/Shelters				
Item 11	Asset Amount (cl 1.1, 20.2)	Not applicable				
Item 12	<sup>1</sup> Reports and Acquittal (cl 1.1, 18)	Requirement			Date Due	
		Concept Design			12 July 2024	
		Progress report update			30 September 2024.	
		Final Report, Acquittal Statement and Audited Financial Statements			30 December 2024	
		Other Reports			On our reasonable request	
Item 13	Other Contributions	\$196,582 contribution by West Arnhem Regional Council				
Item 14	Probity Plan requirement amount (cl 9.8)					

1.

## PART B – TERMS AND CONDITIONS

### 1. GENERAL CONDITIONS

---

1.1 The contractual conditions (General Conditions) that apply to this Agreement are the:

Northern Territory Capital Grant Agreement Conditions Version no. 2022:02

1.2 The General Conditions are provided separately from this document at <https://nt.gov.au/community/grants-and-volunteers/grants/types-of-grant-funding-agreements> and are incorporated into this Agreement by reference with the same force and effect as though fully set out in this document. If you have not been provided with the General Conditions, you must contact our Primary Contact Person.

### 2. SPECIAL CONDITIONS

---

2.1 Unless the contrary intention appears, words and expressions defined in these Special Conditions have the same meaning and the same rules of interpretation as the General Conditions.

2.2 The following Special Conditions apply to this Agreement:

A.	The location of any infrastructure is to be agreed in consultation with the Transport Civil Service Division, DIPL before any construction commences.
----	---

2.3 The following Additional Special Conditions apply to this Agreement:

A.	
----	--

**SIGNING**

---

Executed as an Agreement.

You agree that you have read all the Parts of this Agreement (including the General Conditions and any Special Conditions) and agree that you are fully aware of your rights, duties and obligations under this Agreement.

**SIGNED** by Andrew Kirkman  
for and on behalf of the **NORTHERN TERRITORY OF  
AUSTRALIA** pursuant to a delegation under the  
*Contracts Act 1978* in the presence of:

(Signature of Delegate)

Date: 27 JUNE 2024

(Signature of Witness)

NATASHA TRAN

(Name of Witness)

**EXECUTED** by an officer or person authorised to act on behalf of .....  
**WEST ARNHEM REGIONAL COUNCIL**

in accordance with s 38 of the *Local Government Act 2019*

on the

.....  
(Print Day in Words)

day of ..... 20 .....

(Print Month and year)

.....  
(Print Name of Authorised Officer)

.....  
(Signature of Authorised Officer)

In the presence of

.....  
(Print Name of Witness)

.....  
(Signature of Witness)





Tamara Spence  
President  
Jabiru Bombers AFL Football Club

Sent via email: [jabirubombersfc@gmail.com](mailto:jabirubombersfc@gmail.com)

1 July 2024

### Jabiru Bombers 2024-2025 Sponsorship

Dear Jabiru Bombers Football Club,

On behalf of the West Arnhem Regional Council (WARC), I am writing to confirm our Council has approved to offer financial support towards Gold sponsorship for the 2024 – 2025 season.

West Arnhem Regional Council and its Elected Members recognise and appreciate the important role that the club plays in the region and wishes the Jabiru Bombers Football Club a successful season.

Yours Sincerely,

A handwritten signature in black ink, appearing to be 'James Woods'.

Mayor James Woods  
West Arnhem Regional Council





MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House  
State Square  
Darwin NT 0800  
minister.bowden@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5680

Councillor Ralph Blyth  
West Arnhem Regional Council

Via email: c/o [jasmine.mortimore@westarnhem.nt.gov.au](mailto:jasmine.mortimore@westarnhem.nt.gov.au)

Dear Councillor Blyth

A handwritten signature in black ink that reads "Ralph".

I am writing to advise you that, commencing today, I have appointed you as the Local Government Association of the NT member of the Place Names Committee until 20 February 2026.

I have also appointed Ms Christine Hart as Chairperson and appointed Mr Richard Creswick as a member of the Committee. Mr Robert Sarib continues as an ex-officio member of the Committee by virtue of his appointment as the Surveyor-General.

The Department of Infrastructure, Planning and Logistics will contact you in the coming days to arrange for induction material and information to be provided to assist you and the other members in your new roles.

In the meantime, if you have any queries, please contact either Ms Liann Stephenson, Place Names unit on 8995 5334 or email [liann.stephenson@nt.gov.au](mailto:liann.stephenson@nt.gov.au) or Mr Richard Smith, Senior Director Land Information on 8999 6711 or by email [richard.smith@nt.gov.au](mailto:richard.smith@nt.gov.au).

I wish you all the best in your new appointment and look forward to working with you to advance place naming in the Northern Territory.

Yours sincerely

A handwritten signature in black ink that reads "Joel Bowden".

JOEL BOWDEN  
8 JUL 2024





19 July 2024

East Arnhem Regional Council

**RE: Letter of Appreciation for Support During Australian Local Government Association National General Assembly**

Dear Cr Thurlow and Cr Dhammarrandji,

On behalf of the West Arnhem Regional Council, I am writing to extend our sincere gratitude for your invaluable support and joint advocacy during the recent Australian Local Government Association National General Assembly.

The collaborative effort between our Councils at the Assembly was exemplary, and your dedication to representing our shared region's interests was truly commendable. Through our unified voice, we not only strengthened our advocacy but also amplified the concerns and aspirations of our residents. Together, we are shaping a better tomorrow for all who call our Community's home.

I would also like to express my sincere appreciation to the administration of East Arnhem Regional Council and CEO Dale Keehne for their diligent efforts in organising meetings and ensuring a focused and enjoyable event for all. Their support was instrumental in facilitating productive discussions and meaningful outcomes.

As we look ahead, I am optimistic about continuing and strengthening our strong relationship for the mutual benefit of our regions. In this spirit, I am pleased to extend an invitation for the East Arnhem Regional Council to join us for a future Ordinary Meeting of Council in the West Arnhem Region. It would be a privilege to host you and further our collaboration on matters of shared importance.

Once again, thank you, Cr Thurlow and Cr Dhammarrandji, for your unwavering commitment and partnership. I eagerly anticipate our future endeavours together.

Warm regards,

Mayor James Woods

West Arnhem Regional Council

*P.S. THANK YOU, BOTH. I LOOK FORWARD TO WORKING WITH YOU BOTH AND COUNCIL INTO THE FUTURE - MAYOR WOODS*

PO Box 721, Jabiru NT 0886 | info@westarnhem.nt.gov.au | www.westarnhem.nt.gov.au



Jabiru (Head Office)	Gunbalanya	Maningrida	Warruwi	Minjilang
08 8979 9444	08 8970 3700	08 8979 6600	08 8970 3600	08 8970 3500

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Meetings and Events attended by the Mayor</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### SUMMARY

This report provides information to Council on meetings and events attended by the Mayor since the last Ordinary Council Meeting.

#### RECOMMENDATION

THAT COUNCIL receive and note the report entitled *Meetings and Events attended by the Mayor*.

#### BACKGROUND

The meetings and events listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting or event attended by the Mayor and excludes Council and Committee meetings.

#### COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
02-04.07.2024	Canberra	Australian Government Association – National General Assembly	Various Government Stakeholder, CEO Andrew Walsh and Cr Micketja Onus
02.07.2024	Canberra	National Press Club – ALGA President Linda Scott Address	Various Stakeholder, CEO Andrew Walsh and Cr Micketja Onus
02.07.2024	Canberra	Australian War Memorial Tour with Bob Davidson	CEO Andrew Walsh and Cr Micketja Onus
03.07.2024	Canberra	Meeting with Malarndirri McCarthy	EARC CEO Dale Keehne, Cr Kaye Thurlow, Cr Evelynna Dhamarrandji, Cr Priscilla Yunupingu, WARC CEO Andrew Walsh, Cr Micketja Onus
03.07.2024	Canberra	Meeting with ALGA President Linda Scott	CEO Andrew Walsh, Cr Micketja Onus
04.07.2024	Canberra	Meeting with Governor General of Australia, Sam Mostyn AO	CEO Andrew Walsh, Cr Micketja Onus
04.07.2024	Canberra	LGANT Roundtable with Ministers	Various NT Councils Reps Minister Burney Minister McBain Senator McCarthy Marion Scrymgour MP Luke Gosling OAM MP CEO Andrew Walsh Cr Micketja Onus
04.07.2024	Canberra	Meeting with Minister McBain - Minister for Regional Development, Local Government and Territories	EARC CEO Dale Keehne, Cr Kaye Thurlow, Cr Evelynna Dhamarrandji, Cr Priscilla Yunupingu, WARC CEO Andrew Walsh, Cr Micketja Onus
04 - 05.07.2024	Canberra	Australian Council of Local Government	Various Local Government Stakeholder, CEO Andrew Walsh and Cr Micketja Onus

05.07.2024	Canberra	Parliament House Tour with Benjamin Veavea	CEO Andrew Walsh and Cr Mickitja Onus
17.07.2024	Darwin / Via Teams	Remote Jobs and Economic Development Program	NIAA Staff Steven and Bec, Deputy Mayor Williams, Cr Guwiyul, Cr Marrawal, CEO Andrew Walsh, Director of Finance Jocelyn Nathanael-Walters and Director of Community and Council Services Fiona Ainsworth
23.07.2024	Darwin	Local Decision Making Heads of Agreement Forum	Various LDM Heads of Agreement Stakeholders, CEO Andrew Walsh
24.07.2024	Darwin	Local Decision Making Heads of Agreement Forum	Various LDM Heads of Agreement Stakeholders, CEO Andrew Walsh
25.07.2024	Warruwi	Red Lily Warruwi Health Centre Opening Day	Various Warruwi Stakeholders, CEO Andrew Walsh, Director of Community and Council Services Fiona Ainsworth

### **LEGISLATION AND POLICY**

Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.  
Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

### **FINANCIAL IMPLICATIONS**

As per Council's policies and budget.

### **STRATEGIC IMPLICATIONS**

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

##### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

### **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Meetings and Events attended by the CEO</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

#### SUMMARY

This report provides information on meetings and events attended by the CEO since the last Ordinary Council Meeting.

#### RECOMMENDATION

THAT COUNCIL receive and note the report entitled *Meetings and Events attended by the CEO*.

#### BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the CEO and excludes Council and Committee meetings.

#### COMMENT

Date(s)	Location	Reason for Meeting	Person(s) met with
21.06.2024	Darwin	Monthly Catch Up with GACJT CEO	Dr Emma Young
25.06.2024	Jabiru	Meeting with DEMED CEO	Adrian Mcann
25.06.2024	Jabiru	Meeting with GAC CEO	Thalia Van Den Boogaard
28.06.2024	Darwin	Meeting with Department of Chief Minister and Cabinet, Regional Executive Director	Darren Johnson
01.07.2024	Darwin	Meeting with Department of Chief Minister and Cabinet Regional Director	Aneurin Townsend
02-04.07.2024	Canberra	Australian Government Association – National General Assembly	Various Government Stakeholder, Mayor Woods and Cr Micketja Onus
02.07.2024	Canberra	National Press Club – ALGA President Linda Scott Address	Various Stakeholder, Mayor Woods and Cr Micketja Onus
02.07.2024	Canberra	Australian War Memorial Tour with Bob Davidson	Mayor Woods and Cr Micketja Onus
03.07.2024	Canberra	Meeting with Malarndirri McCarthy	EARC CEO Dale Keehne, Cr Kaye Thurlow, Cr Evelynna Dhamarrandji, Cr Priscilla Yunupingu, Mayor Woods, Cr Micketja Onus
03.07.2024	Canberra	Meeting with ALGA President Linda Scott	Mayor Woods, Cr Micketja Onus
04.07.2024	Canberra	Meeting with Governor General of Australia, Sam Mostyn AO	Mayor Woods, Cr Micketja Onus
04.07.2024	Canberra	LGANT Roundtable with Ministers	Various NT Councils Reps Minister Burney Minister McBain Senator McCarthy

			Marion Scrymgour MP Luke Gosling OAM MP Mayor Woods Cr Micketja Onus
04.07.2024	Canberra	Meeting with Minister McBain - Minister for Regional Development, Local Government and Territories	EARC CEO Dale Keehne, Cr Kaye Thurlow, Cr Evelyn Dhamarrandji, Cr Priscilla Yunupingu, Mayor Woods, Cr Micketja Onus
04 - 05.07.2024	Canberra	Australian Council of Local Government	Various Local Government Stakeholder, Mayor Woods and Cr Micketja Onus
05.07.2024	Canberra	Parliament House Tour with Benjamin Veavea	CEO Andrew Walsh and Cr Micketja Onus
08.07.2024	Darwin	Meeting with Department of Chief Minister and Cabinet Regional Director for Jabiru / Kakadu	David Boustead
12.07.2024	Darwin	Meeting with CDU Director Strategy and Partnerships	Allsion Grierson
17.07.2024	Darwin / Via Teams	Remote Jobs and Economic Development Program	NIAA Staff Steven and Bec, Deputy Mayor Williams, Cr Guwiyul, Cr Marrawal, Mayor Woods, Director of Finance Jocelyn Nathanael-Walters and Director of Community and Council Services Fiona Ainsworth
18.07.2024	Jabiru	Meeting with NTG and Outback Outlaw Garage	Claire Joyce, Patrick Waller
19.07.2024	Darwin	Monthly Catch Up with GACJT CEO	Dr Emma Young
19.07.2024	Darwin	Meeting with City of Palmerston CEO	Luccio Cercarelli
23.07.2024	Darwin	Local Decision Making Heads of Agreement Forum	Various LDM Heads of Agreement Stakeholders, Mayor Woods
24.07.2024	Darwin	Local Decision Making Heads of Agreement Forum	Various LDM Heads of Agreement Stakeholders, Mayor Woods
25.07.2024	Warruwi	Red Lily Warruwi Health Centre Opening Day	Various Warruwi Stakeholders Mayor Woods, Director of Community and Council Services Fiona Ainsworth
29.07.2024	Darwin	Meeting with Department of Infrastructure, Planning and Logistics	Claire Brown, General manager, Transport and Civil Services
30.07.2024	Darwin	Meeting with NIAA	Bridgette Bellenger

#### **LEGISLATION AND POLICY**

Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.  
Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

#### **FINANCIAL IMPLICATIONS**

As per Council's policies and budget.

## **STRATEGIC IMPLICATIONS**

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

## **ATTACHMENTS**

Nil



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 July 2024

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Human Resources Report - 1 April to 30 June 2024</b>
<b>Author:</b>	<b>Linda Veugen-Yong, Human Resources Manager (Acting)</b>

**SUMMARY**

This report provides an overview of the human resources activities, metrics and initiatives undertaken by the Human Resources Team.

**RECOMMENDATION**

THAT COUNCIL receive and note the report entitled *Human Resources Report - 1 April to 30 June 2024*.

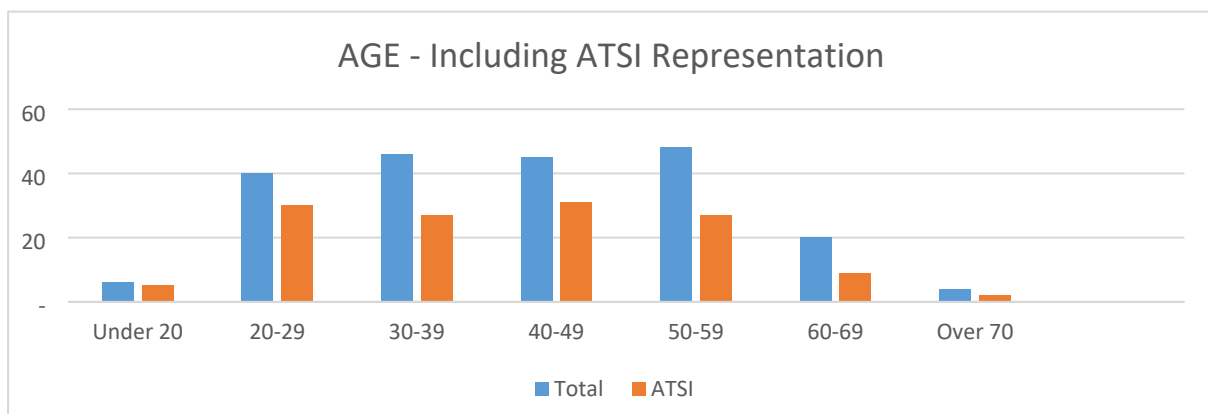
**BACKGROUND**

The Human Resources Team remains committed to fostering a supportive work environment and investing in the professional development of its employees. Through strategic Human Resources initiatives, we aim to attract, retain, and develop our talented employees to better serve our communities.

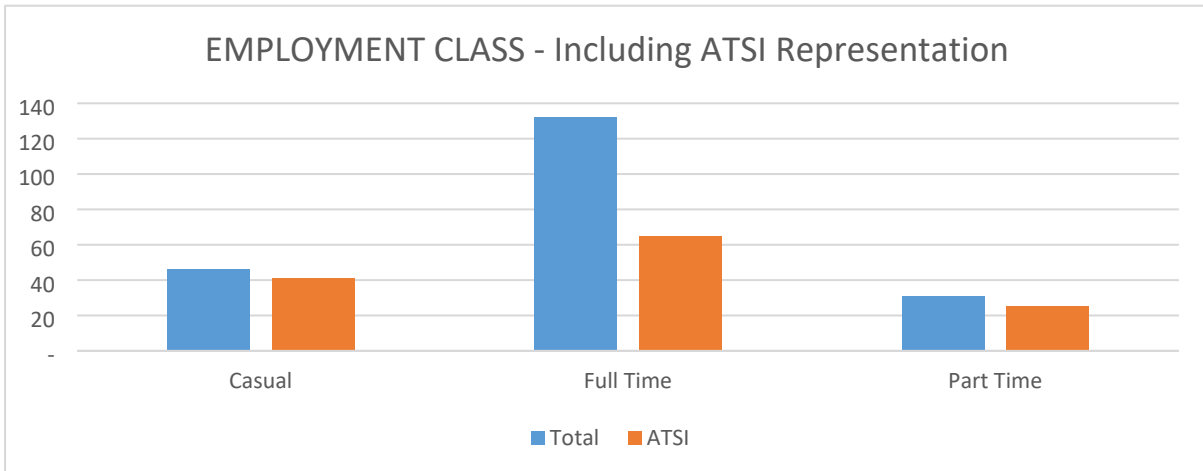
**COMMENT**

Total Workforce	Turnover
<ul style="list-style-type: none"> <li>Total Employees as at 30 June 2024: 209</li> <li>Aboriginal and Torres Strait Islander employees: 131</li> <li>Current percentage of Aboriginal and Torres Strait Islander Staff: 62.7% (at 30 September 23 it was 57.8% = 4.9% increase)</li> </ul>	<ul style="list-style-type: none"> <li>Staff turnover – Previous 12 months: 46% (as at 30 September 2023 it was 55% = Decrease by 9%)</li> <li>Aboriginal and Torres Strait Islander Turnover – 39% (as at 30 September 2023 it was 48% = 9 % decrease)</li> <li>Non-Aboriginal and Torres Strait Islander Turnover – 54 % (as at 30 September 2023 it was 64% = 10 % decrease)</li> </ul>

**Workforce Age (including Aboriginal and Torres Strait Islander) – abbreviated to ‘ATSI’ below.**

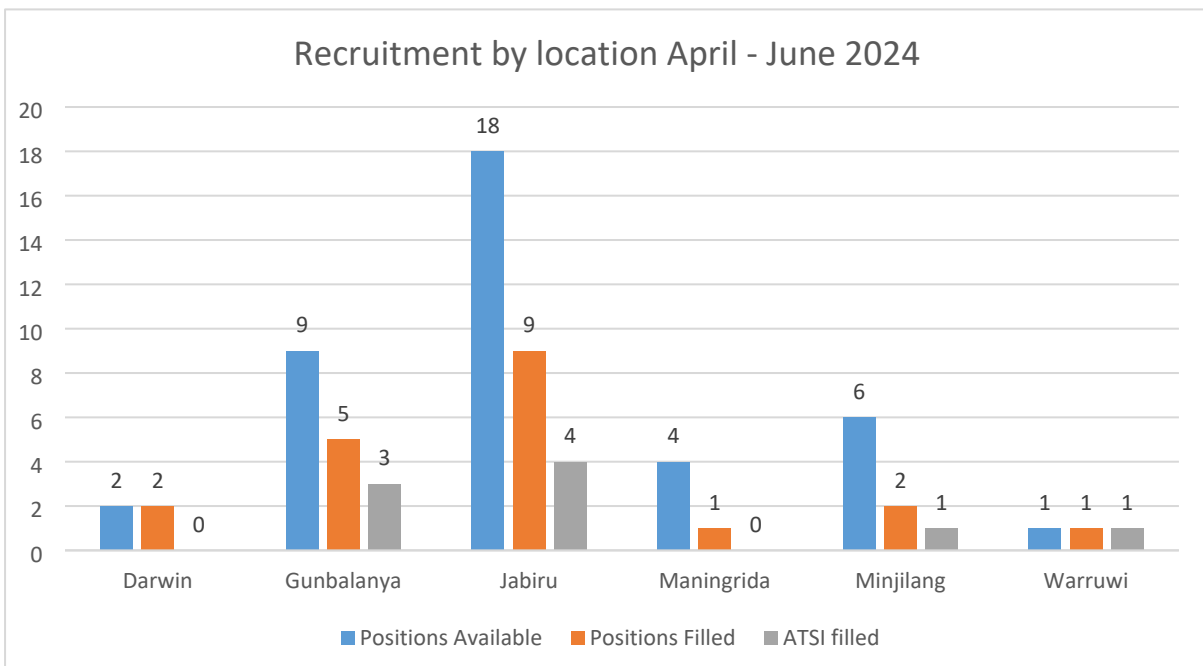


**Employment Classification (including Aboriginal and Torres Strait Islander - ATSI)**



**Recruitment**

Recruitment	April – June 2024
Number of Roles Vacant:	40
Number of Roles filled:	20
Number of ATSI employed:	9



## Learning and Development Report

Training	Number
Number of Group Training Activities from April to June 2024	2
Number of staff who have attended group training from April to June 2024	85

Recent Achievements		Dates
<b>Foundation Skills Program –</b>  <b>RTO: CDU</b>	Completion - The <i>Foundation Skills Program</i> , funded by the Federal and NT Governments, finalised in May 2024. Staff in each community had a closure ceremony where attendees received certificates of participation.	Finished in May 2024
<b>Anti-Discrimination, Bullying, And Harassment Workshop (x2)</b>  <b>Facilitator: Mills Oakley</b>	Two (2) Anti-Discrimination, Bullying, And Harassment Workshops were delivered by gender to ensure it was done in culturally appropriate manner. <u>A total of 85 people attended.</u>  Two (2) more workshops will be delivered in September.	24 and 25 June
<b>Work Health and Safety Awareness Program</b>  <b>Facilitator: ELMO</b>	The Work Health and Safety Awareness Program was released on 7 May 2024 with 96 staff members being enrolled in 5 courses: Fire Safety, PPE, Office Ergonomics, Manual Tasks and Hazardous Chemicals.  The completion rate varies per course varies but on average (the whole program), it reached a <u>54.95% completion rate</u> .	May - June
<b>Aged Care Training –</b>  <b>RTO: Response Employment and Training</b>	Graduations - Two (2) staff members finalised their qualifications in May - June: Andrew Narorrnga from the Aged Care Team in Gunbalanya completed the Certificate III in Individual Support, and Kyra Beckmann in Jabiru finished the Certificate IV in Community Services.	May - June
<b>Certificate III in Civil Construction</b>  <b>RTO: Batchelor Institute</b>	Update - Each member of the Works Crew across communities has been contacted by GTNT for an initial assessment so they could confirm their personal details and confirm they wish to be enrolled.	Ongoing
Upcoming Training		Dates
<b>First Aid and CPR Fire Warden Training</b>  <b>RTO: Remote Area Group</b>	First Aid and CPR plus Fire Warden Training has been booked at each community in August.	August 2024
<b>HR Licencing</b>  <b>RTO: CDU</b>	CDU will be delivering the HR Licencing course in Gunbalanya. A total of 10 staff members will participate,	12 – 14 August – Gunbalanya

	travelling from each community to Gunbalanya to complete the theory part.  After that, they will travel to Katherine CDU Campus to complete the assessments.	19 August onwards – Katherine CDU campus
<b>New Living and Working on Country module on ELMO</b>	Yanja Thompson is providing most of the content for a new module on ELMO to provide information on topics such as NLC permit (what is allowed and not allowed); Recreations permits; Alcohol restrictions; cultural induction for each location, etc.	September

### Workers Compensation

Workers Compensation Claims	Number
<b>Total Open:</b>	4
<b>Opened in period:</b>	5
<b>Closed Claims:</b>	2

### General Team Report

#### Employee Relations

- Addressed employee grievances promptly and effectively.

#### Human Resources

- Recruiting to vacant Human Resources Manager position
- Continuing to undertake and monitor compliance checks, performance and probationary reviews.
- Delivering a timely and accurate Payroll function (fortnightly).

#### Recruitment

- New recruitment policies, procedures, and forms were introduced.
- New WARC Special Measures – Targeted Recruitment policy has been fully implemented for all recruitment.

#### STATUTORY ENVIRONMENT

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable.

#### STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

**Goal 6.5 Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes.

**ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 July 2024

<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>Finance Report for the period ended 30 June 2024</b>
<b>Author:</b>	<b>Corey White, prior Acting Finance Manager Imran Shajib, Acting Finance Manger</b>

#### SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended 30 June 2024.

#### RECOMMENDATION

THAT COUNCIL receive and note the report titled *Finance Report for the period ended 30 June 2024*.

#### BACKGROUND

The Local Government legislation requires the previous month's financial report to be given to the Council. As part of the Financial Reports the following documents are included and are attached:

- Graphical presentation
- Profit and Loss and Balance Sheet reports
- Monthly Financial Report in the format required by the Local Government Unit which includes:
  - Capital Expenditure
  - The Mayor and CEO Credit Card transactions
  - Profit and Loss for Local Authorities
  - CEO Certification

#### COMMENT

##### **Snapshot Information (slide 2)**

This slide provides an overall snapshot of many aspects of Council's overall operations, which include:

- a) Profit and Loss related items: Total Revenue, and Operating surplus before capital.
- b) Balance sheet items (overall health of Council): Assets, Asset additions, & cash.
- c) Key indicators of financial health: Working capital, cash flows and restricted assets.

##### **Actual vs Budget Comparison - Operational (slide 3)**

This consolidated Financial Management Report relates to the year to date (YTD) period 1 July 2023 to 30 June 2024, the full 2023-2024 financial year. The report compares actual income and costs compared to Council's final budget revision for the financial year; the finance team refer to this as "Budget X".

##### *Total revenue*

**Total revenue (operational and capital) for the full financial year to June 2024 is \$46.564M. This is comprised of operational revenue \$40.226M and capital income of \$6.337M. This includes brought forward grant amounts of \$3.113M and \$1.366M = \$4.480M of the \$46.564M total.**

##### *Operational revenue*

Council's primary sources of operational revenue is derived from:

- (a) Income rates and charges - \$2.459M.
- (b) Charges – Sewerage - \$711K
- (c) Charges – Water - \$1.441M
- (d) Charges – Waste - \$1.466M
- (e) Income Operating Grants - \$17.542M, which consists of current income allocation grants of \$14.428M and brought forward grants of \$3.113M;
- (f) Income Agency and Commercial Services - \$8.085M. Some of which include:

- Contract fee income - \$5.329M.
- Service fee income - \$976K
- Sales income - \$860K,
- FAO Childcare Benefit - \$456K
- Other Agency Income - \$445K
- Sales Commissions Received - \$20K

Income (Internal) allocation is \$6.085M. This covers internal income recovery. Major contributors are internal income from: staff housing, vehicle, plant & equipment, information technology, printing, fuel, internal labour work, and contract administration.

#### Operational expenditure

Total Council operational expenditure for June YTD is \$35.489M.

Employee expenses are under the budget of \$18.773M by \$182K. Contract and material expenses are under the budget of \$9.860M by \$2.179M or 22%.

#### Actual vs Budget Comparison – Operating Position - Capital (slide 4)

Additional income is \$6.337M. This consists of Brought Forward Capital Grants - \$1.366M, Capital Grant Income Allocation - \$4.747M, Brought Forward Capital Reserve Balance - \$114K and proceeds from sale of assets - \$111K. Total Capital expenditure YTD is \$5.014M and mostly relates to repairs to Mala'la road in Maningrida and various Local Authority Projects being completed. No new assets were commissioned in June 2024. Assets still "in progress" and not as yet completed total \$1,948,652.



### Actuals v Budget

as at 30 June 2024

Description	TOTAL COUNCIL					Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%			
<b>Operational Revenue</b>							
Income Rates and Charges	2,458,767	3,204,477	(745,710)	(23%)	!	3,204,477	77%
Charges - Sewerage	711,797	728,474	(16,677)	(2%)	!	728,474	98%
Charges - Water	1,440,743	1,994,892	(554,149)	(28%)	!	1,994,892	72%
Charges - Waste	1,465,543	1,482,787	(17,244)	(1%)	!	1,482,787	99%
Income Council Fees and Charges	657,347	628,882	28,465	5%	!	628,882	100%+
Income Operating Grants	17,541,832	16,827,657	714,175	4%	!	16,827,657	100%+
Income Investments	192,989	184,558	8,431	5%	!	184,558	100%+
Income Allocation	6,085,032	6,336,526	(251,494)	(4%)	!	6,336,526	96%
Other Income	1,587,084	1,610,398	(23,313)	(1%)	!	1,610,398	99%
Income Agency and Commercial Services	8,085,322	8,017,516	67,806	1%	!	8,017,516	100%+
<b>Total Operational Revenue</b>	<b>40,226,456</b>	<b>41,016,165</b>	<b>(789,710)</b>	<b>(2%)</b>	<b>!</b>	<b>41,016,165</b>	<b>98%</b>
<b>Operational Expenditure</b>							
Employee Expenses	18,590,906	18,773,050	(182,144)	(1%)	!	18,773,050	99%
Contract and Material Expenses	7,681,815	9,860,488	(2,178,673)	(22%)	!	9,860,488	78%
Finance Expenses	15,761	13,547	2,214	16%	!	13,547	100%+
Travel, Freight and Accom Expenses	961,998	1,402,022	(440,024)	(31%)	!	1,402,022	69%
Depreciation and Impairment Expense	7,327,590	-	7,327,590	100%	!	-	100%
Fuel, Utilities & Communication	2,422,916	2,552,930	(130,014)	(5%)	!	2,552,930	95%
Other Expenses	5,433,534	6,554,095	(1,120,561)	(17%)	!	6,554,095	83%
Elected Member Allowances	346,223	366,000	(19,777)	(5%)	!	366,000	95%
Elected Member Expenses	18,995	64,236	(45,242)	(70%)	!	64,236	30%
Council Committee & LA Allowances	17,200	24,733	(7,533)	(30%)	!	24,733	70%
Council Committee & LA Expenses	105	105	-	-	!	105	100%
<b>Total Operational Expenditure</b>	<b>42,817,044</b>	<b>39,611,208</b>	<b>3,205,836</b>	<b>8%</b>	<b>!</b>	<b>39,611,208</b>	<b>100%+</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>(2,590,588)</b>	<b>1,404,957</b>	<b>(3,995,545)</b>	<b>(100%)+</b>	<b>!</b>	<b>1,404,957</b>	<b>0%</b>

## Annual Budget Operating Position

as at 30 Jun 2024

Description	Actuals YTD	Budget YTD	Variance	%		Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>(2,590,588)</b>	<b>1,404,957</b>	<b>(3,995,545)</b>	<b>(100%)+</b>		<b>1,404,957</b>	<b>0%</b>
<b>Remove NON-CASH ITEMS</b>							
Less Non-Cash Income	(6,085,032)	(6,336,526)	251,494	4%		(6,336,526)	96%
Add Back Non-Cash Expenses	13,412,622	6,301,316	7,111,306	100%+		6,301,316	100%+
<b>Total Non-Cash Items</b>	<b>7,327,590</b>	<b>(35,210)</b>	<b>7,362,800</b>	<b>100%+</b>		<b>(35,210)</b>	<b>0%</b>
<b>Less ADDITIONAL OUTFLOWS</b>							
Capital Expenditure	(5,013,936)	(7,352,427)	2,338,491	32%		(7,352,427)	68%
Borrowing Repayments (Principal Only)	-	-	-	-		-	0%
Transfer to Reserves	-	-	-	-		-	0%
Other Outflows	(109,424)	(81,415)	(28,010)	(34%)		(81,415)	100%+
<b>Total Additional Outflows</b>	<b>(5,123,360)</b>	<b>(7,433,842)</b>	<b>2,310,481</b>	<b>31%</b>		<b>(7,433,842)</b>	<b>69%</b>
<b>Add ADDITIONAL INFLOWS</b>							
Capital Grants Income	4,746,500	4,512,251	234,249	5%		4,512,251	100%+
Prior Year Carry Forward Tied Funding	1,366,255	1,274,803	91,453	7%		1,274,803	100%+
Other Inflow of Funds	110,727	93,727	17,000	18%		93,727	100%+
Transfers from Reserves	113,802	148,104	(34,301)	(23%)		148,104	77%
<b>Total Additional Inflows</b>	<b>6,337,285</b>	<b>6,028,884</b>	<b>308,400</b>	<b>5%</b>		<b>6,028,884</b>	<b>100%+</b>
<b>Net Budgeted Operating Position</b>	<b>5,950,926</b>	<b>(35,210)</b>	<b>5,986,136</b>	<b>100%+</b>		<b>(35,210)</b>	<b>0%</b>



## MANAGEMENT REPORT - RESULTS FOR THE FINANCIAL YEAR JUNE 2024 YTD

A summary of Total Council comparative income and expenditure follows:

The Management Report total surplus of \$5,950,926 above is reconciled to the loss of \$956,159 in the attachment titled "Profit and Loss Report-Consolidated" as follows:

Note that depreciation is not included in these management reports, neither is it a budget item.

<b>RECONCILIATION TO MANAGEMENT REPORT</b>			
			<b>5,950,926</b>
	<b>Total Surplus / (Deficit)</b>		
<b>Add Grant Accounts (Cash basis)</b>			
6311	Operating Grant Income Australian Govt	5,020,006	
6312	Operating Grant Income Territory Govt	9,353,183	
6319	Operating Grant Income Other	55,267	
6811	Capital Grant Income Australian Govt	2,569,700	
6812	Capital Grant Income Territory Govt	2,176,800	
6813	Capital Grant Income Other	-	19,174,956
<b>Deduct Depreciation Accounts</b>			
7511	Depreciation Expense Buildings	(1,570,988)	
7512	Depreciation Expense Infrastructure	(1,840,989)	
7513	Depreciation Expense Plant	(815,045)	
7515	Depreciation Expense Furniture and Fittings	(108,002)	
7516	Depreciation Expense Vehicles	(279,853)	
7518	Depreciation Expense - Leasehold Land	(147,113)	
7519	Depreciation Expense Roads	(2,306,610)	
7520	Depreciation Jabiru Town Sub Leases	(258,989)	(7,327,589)
			11,847,367
<b>Deduct Allocations for Reserve and Grants</b>			
6391	Carried Forward Operational Grants	(3,113,376)	
6393	Income Allocation Operational Grants	(14,428,456)	
6871	Capital reserve Allocation	-	
6891	Carried Forward Capital Grants	(1,366,255)	
6893	Income Allocation Capital Grants	(4,746,500)	
6895	Brought Forward Capital Reserve balance	(113,802)	(23,768,389)
<b>Add Capital Work In Progress Accounts</b>			
3321	Capital Expense Purchase Buildings	-	
3322	Capital Expense Construct Buildings	240,698	
3331	Capital Expenses Purchase/Construct Infrastructure	-	
3332	Capital Expense Upgrade Infrastructure	1,594,125	
3341	Capital Expense Purchase Vehicles	-	
3362	Capital Expenses Upgrade Plant and Equipment	-	
3361	Capital Purchase Furniture Fittings and Office Equipment	165,584	
3371	Capital Expense Purchase Plant	121,844	
3382	Capital Expense Construct/Upgrade Roads	2,891,686	5,013,937
			(18,754,452)
	<b>Reconciled to Profit and Loss Statement</b>		<b>(956,159)</b>

CORE SERVICES – UNRESTRICTED FUNDING

Activities in this reporting group include Corporate Administration, Governance, Financial Management, Risk Management, Building Maintenance, Local Roads Maintenance, Rate collections, Parks and Reserves, Animal Control, etc.

Total operational revenue for the year-to-date is \$21.104M being under budget by \$1.083M.

Income from rates and charges is as follows:

- Income Rates and Charges \$2.459M
- Charges – Sewerage \$712K
- Charges – Water \$1.441M
- Charges – Waste \$1.466M

The summary below shows that Employee expenses is in line with the budget.

A summary of the month's comparative income and expenditure is shown below.

## Actuals v Budget - Core Services Unrestricted

as at 30 Jun 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Income Rates and Charges	2,458,767	3,204,477	(745,710)	(23%)	3,204,477	77%
Charges - Sewerage	711,797	728,474	(16,677)	(2%)	728,474	98%
Charges - Water	1,440,743	1,994,892	(554,149)	(28%)	1,994,892	72%
Charges - Waste	1,465,543	1,482,787	(17,244)	(1%)	1,482,787	99%
Income Council Fees and Charges	590,786	548,317	42,469	8%	548,317	100%+
Income Operating Grants	7,073,713	6,780,710	293,003	4%	6,780,710	100%+
Income Investments	192,989	184,558	8,431	5%	184,558	100%+
Income Allocation	5,488,882	5,539,874	(50,992)	(1%)	5,539,874	99%
Other Income	1,535,281	1,554,662	(19,381)	(1%)	1,554,662	99%
Income Agency and Commercial Services	145,832	168,522	(22,690)	(13%)	168,522	87%
<b>Total Operational Revenue</b>	<b>21,104,333</b>	<b>22,187,272</b>	<b>(1,082,939)</b>	<b>(5%)</b>	<b>22,187,272</b>	<b>95%</b>
<b>Operational Expenditure</b>						
Employee Expenses	10,798,764	10,855,214	(56,449)	(1%)	10,855,214	99%
Contract and Material Expenses	3,690,010	4,264,195	(574,185)	(13%)	4,264,195	87%
Finance Expenses	8,177	6,080	2,098	35%	6,080	100%+
Travel, Freight and Accom Expenses	592,052	850,529	(258,476)	(30%)	850,529	70%
Fuel, Utilities & Communication	1,796,763	1,896,830	(100,067)	(5%)	1,896,830	95%
Other Expenses	2,951,301	3,133,333	(182,032)	(6%)	3,133,333	94%
Elected Member Allowances	346,223	366,000	(19,777)	(5%)	366,000	95%
Elected Member Expenses	18,809	64,236	(45,427)	(71%)	64,236	29%
Council Committee & LA Allowances	17,200	24,733	(7,533)	(30%)	24,733	70%
Council Committee & LA Expenses	105	105	-	-	105	100%
<b>Total Operational Expenditure</b>	<b>20,219,407</b>	<b>21,461,256</b>	<b>(1,241,849)</b>	<b>(6%)</b>	<b>21,461,256</b>	<b>94%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>884,926</b>	<b>726,016</b>	<b>158,909</b>	<b>22%</b>	<b>726,016</b>	<b>100%+</b>

## Annual Budget Operating Position - Core Services Unrestricted

as at 30 Jun 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>884,926</b>	<b>726,016</b>	<b>158,909</b>	<b>22%</b>	<b>726,016</b>	<b>100%+</b>
<b>Remove NON-CASH ITEMS</b>						
Less Non-Cash Income	(5,488,882)	(5,539,874)	50,992	1%	(5,539,874)	99%
Add Back Non-Cash Expenses	2,719,057	2,706,455	12,601	0%	2,706,455	100%+
<b>Total Non-Cash Items</b>	<b>(2,769,826)</b>	<b>(2,833,418)</b>	<b>63,593</b>	<b>2%</b>	<b>(2,833,418)</b>	<b>98%</b>
<b>Less ADDITIONAL OUTFLOWS</b>						
Capital Expenditure	(254,060)	(478,351)	224,291	47%	(478,351)	53%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	(109,424)	(81,415)	(28,010)	(34%)	(81,415)	100%+
<b>Total Additional Outflows</b>	<b>(363,485)</b>	<b>(559,766)</b>	<b>196,281</b>	<b>35%</b>	<b>(559,766)</b>	<b>65%</b>
<b>Add ADDITIONAL INFLOWS</b>						
Capital Grants Income	93,000	93,000	-	-	93,000	100%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	110,727	93,727	17,000	18%	93,727	100%+
Transfers from Reserves	-	-	-	-	-	0%
<b>Total Additional Inflows</b>	<b>203,727</b>	<b>186,727</b>	<b>17,000</b>	<b>9%</b>	<b>186,727</b>	<b>100%+</b>
<b>Net Budgeted Operating Position</b>	<b>(2,044,657)</b>	<b>(2,480,441)</b>	<b>435,783</b>	<b>18%</b>	<b>(2,480,441)</b>	<b>82%</b>

## CORE SERVICES – RESTRICTED FUNDING

Activities include Indigenous Jobs Development Funding, Library Services, LRCI Grants (Phases 1-4), Gunbalanya Oval Lighting, Road to Recovery, Warruwi Community Hall Upgrade, Waste & Resource Management, a number of LA projects, and Black Spot Funding for Mala'la Road at Maningrida.

Total operational revenue consists of current **grant income allocations totalling \$2.980M.**

Employee costs are in line with budget for the YTD; whilst Contract & Material expenditure is 73% under budget YTD. A summary of the year's comparative income and expenditure is shown below.



### Actuals v Budget - Core Services Restricted

as at 30 Jun 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Income Council Fees and Charges	39	39	-	-	39	100%
Income Operating Grants	2,980,418	2,771,406	209,011	8%	2,771,406	100%+
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
<b>Total Operational Revenue</b>	<b>2,980,457</b>	<b>2,771,446</b>	<b>209,011</b>	<b>8%</b>	<b>2,771,446</b>	<b>100%+</b>
<b>Operational Expenditure</b>						
Employee Expenses	916,332	907,561	8,770	1%	907,561	100%+
Contract and Material Expenses	276,162	1,039,935	(763,773)	(73%)	1,039,935	27%
Travel, Freight and Accom Expenses	34,221	48,315	(14,094)	(29%)	48,315	71%
Fuel, Utilities & Communication	14,894	17,636	(2,742)	(16%)	17,636	84%
Other Expenses	27,455	31,599	(4,144)	(13%)	31,599	87%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
<b>Total Operational Expenditure</b>	<b>1,269,064</b>	<b>2,045,046</b>	<b>(775,982)</b>	<b>(38%)</b>	<b>2,045,046</b>	<b>62%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>1,711,393</b>	<b>726,399</b>	<b>984,994</b>	<b>100%+</b>	<b>726,399</b>	<b>100%+</b>



### Annual Budget Operating Position - Core Services Restricted

as at 30 Jun 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>1,711,393</b>	<b>726,399</b>	<b>984,994</b>	<b>100%+</b>	<b>726,399</b>	<b>100%+</b>
<b>Remove NON-CASH ITEMS</b>						
Less Non-Cash Income	-	-	-	-	-	0%
Add Back Non-Cash Expenses	163,666	151,148	12,518	8%	151,148	100%+
<b>Total Non-Cash Items</b>	<b>163,666</b>	<b>151,148</b>	<b>12,518</b>	<b>8%</b>	<b>151,148</b>	<b>100%+</b>
<b>Less ADDITIONAL OUTFLOWS</b>						
Capital Expenditure	(4,628,293)	(6,536,871)	1,908,578	29%	(6,536,871)	71%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
<b>Total Additional Outflows</b>	<b>(4,628,293)</b>	<b>(6,536,871)</b>	<b>1,908,578</b>	<b>29%</b>	<b>(6,536,871)</b>	<b>71%</b>
<b>Add ADDITIONAL INFLOWS</b>						
Capital Grants Income	4,653,500	4,419,251	234,249	5%	4,419,251	100%+
Prior Year Carry Forward Tied Funding	1,366,255	1,274,803	91,453	7%	1,274,803	100%+
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
<b>Total Additional Inflows</b>	<b>6,019,755</b>	<b>5,694,053</b>	<b>325,702</b>	<b>6%</b>	<b>5,694,053</b>	<b>100%+</b>
<b>Net Budgeted Operating Position</b>	<b>3,266,522</b>	<b>34,730</b>	<b>3,231,791</b>	<b>100%+</b>	<b>34,730</b>	<b>100%+</b>

## COMMERCIAL SERVICES

This reporting group includes the provision of activities of a commercial or community nature, including Childcare, Centrelink, Licenced Post Offices (LPOs) at Gunbalanya, Jabiru, and Maningrida, Power and Water-essential services contract, Tenancy Management, Visitor Accommodation, and Airstrip Maintenance. Not all activities have generated a surplus, such as a childcare operation, and one of the Post Offices.

Overall, a net operating surplus of \$1.635M was generated for the year to date, which is \$42K over budget. Agency and Commercial services income is over budget by \$20K whilst Contract and Material expenses are under budget by \$58K. Employee expenses are over budget by \$28K.

A summary of the year's comparative income and expenditure is shown below:



### Actuals v Budget - Commercial Services as at 30 Jun 2024

Description	TOTAL COUNCIL				
	Actuals YTD	Budget YTD	Variance	%	Annual Budget Progress
<b>Operational Revenue</b>					
Income Council Fees and Charges	66,522	80,527	(14,004)	(17%)	83%
Income Operating Grants	30,877	32,547	(1,670)	(5%)	95%
Income Allocation	272,612	285,053	(12,441)	(4%)	96%
Other Income	28,193	31,863	(3,669)	(12%)	88%
Income Agency and Commercial Services	7,542,205	7,522,415	19,790	0%	100%+
Charges - Sewerage	-	-	-	-	0%
Charges - Water	-	-	-	-	0%
Charges - Waste	-	-	-	-	0%
<b>Total Operational Revenue</b>	<b>7,940,410</b>	<b>7,952,404</b>	<b>(11,995)</b>	<b>(0%)</b>	<b>100%</b>
<b>Operational Expenditure</b>					
Employee Expenses	3,389,383	3,361,430	27,954	1%	100%+
Contract and Material Expenses	2,715,418	2,784,577	(69,159)	(2%)	98%
Finance Expenses	7,480	7,468	12	0%	100%+
Travel, Freight and Accom Expenses	122,226	169,783	(47,557)	(28%)	72%
Fuel, Utilities & Communication	275,113	268,263	6,851	3%	100%+
Other Expenses	1,177,322	1,131,139	46,183	4%	100%+
Elected Member Allowances	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	0%
<b>Total Operational Expenditure</b>	<b>7,686,942</b>	<b>7,722,658</b>	<b>(35,716)</b>	<b>(0%)</b>	<b>100%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>253,468</b>	<b>229,747</b>	<b>23,722</b>	<b>10%</b>	<b>100%+</b>

## Annual Budget Operating Position - Commercial Services

as at 30 Jun 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>253,468</b>	<b>229,747</b>	<b>23,722</b>	<b>10%</b>	<b>229,747</b>	<b>100%+</b>
<b>Remove NON-CASH ITEMS</b>						
Less Non-Cash Income	(272,612)	(285,053)	12,441	4%	(285,053)	96%
Add Back Non-Cash Expenses	1,677,921	1,687,268	(9,347)	(1%)	1,687,268	99%
<b>Total Non-Cash Items</b>	<b>1,405,309</b>	<b>1,402,215</b>	<b>3,094</b>	<b>0%</b>	<b>1,402,215</b>	<b>100%+</b>
<b>Less ADDITIONAL OUTFLOWS</b>						
Capital Expenditure	(23,694)	(38,544)	14,850	39%	(38,544)	61%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
<b>Total Additional Outflows</b>	<b>(23,694)</b>	<b>(38,544)</b>	<b>14,850</b>	<b>39%</b>	<b>(38,544)</b>	<b>61%</b>
<b>Add ADDITIONAL INFLOWS</b>						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
<b>Total Additional Inflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Net Budgeted Operating Position</b>	<b>1,635,084</b>	<b>1,593,417</b>	<b>41,666</b>	<b>3%</b>	<b>1,593,417</b>	<b>100%+</b>

## COMMUNITY SERVICES

This reporting group has a focus on externally-funded grants. This includes: Home Care, Home Support, Aged Care, Night Patrols, Children's Services, Community Safety, Disability Care, Sports & Recreation, Youth Programs, Indigenous Languages and Radio and Broadcasting Programs.

Funds received for Community Services are restricted funds, through a funding agreement with Government, except for a few minor projects such as Civic Events (Australia Day celebrations, the Kakadu Triathlon).

Total operational revenue received for Community Service through grants and other income is \$8.201M for the YTD. Nearly all of this is from direct grants, to be spent and reported back to funding agencies.

Total operational expenditure for the YTD is \$6.255M, which is 25% less than budgeted. There is a separate list of funds received but not yet spent later in this report. It is referred to as External Restricted cash.

A summary of the year's comparative income and expenditure is shown below.

## Actuals v Budget - Community Services

as at 30 Jun 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Income Operating Grants	7,456,824	7,242,993	213,831	3%	7,242,993	100%+
Income Allocation	323,538	511,599	(188,061)	(37%)	511,599	63%
Other Income	23,610	23,873	(263)	(1%)	23,873	99%
Income Agency and Commercial Services	397,285	326,578	70,706	22%	326,578	100%+
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
<b>Total Operational Revenue</b>	<b>8,201,256</b>	<b>8,105,043</b>	<b>96,213</b>	<b>1%</b>	<b>8,105,043</b>	<b>100%+</b>
<b>Operational Expenditure</b>						
Employee Expenses	3,484,912	3,648,845	(163,933)	(4%)	3,648,845	96%
Contract and Material Expenses	992,137	1,771,781	(779,643)	(44%)	1,771,781	56%
Travel, Freight and Accom Expenses	198,821	333,396	(134,576)	(40%)	333,396	60%
Fuel, Utilities & Communication	305,432	370,201	(64,769)	(17%)	370,201	83%
Other Expenses	1,273,828	2,256,371	(982,543)	(44%)	2,256,371	56%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
<b>Total Operational Expenditure</b>	<b>6,255,131</b>	<b>8,380,594</b>	<b>(2,125,464)</b>	<b>(25%)</b>	<b>8,380,594</b>	<b>75%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>1,946,126</b>	<b>(275,551)</b>	<b>2,221,677</b>	<b>100%+</b>	<b>(275,551)</b>	<b>0%</b>

## Annual Budget Operating Position - Community Services

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>1,946,126</b>	<b>(275,551)</b>	<b>2,221,677</b>	<b>100%+</b>	<b>(275,551)</b>	<b>0%</b>
<b>Remove NON-CASH ITEMS</b>						
Less Non-Cash Income	(323,538)	(511,599)	188,061	37%	(511,599)	63%
Add Back Non-Cash Expenses	1,524,388	1,756,444	(232,056)	(13%)	1,756,444	87%
<b>Total Non-Cash Items</b>	<b>1,200,850</b>	<b>1,244,845</b>	<b>(43,995)</b>	<b>(4%)</b>	<b>1,244,845</b>	<b>96%</b>
<b>Less ADDITIONAL OUTFLOWS</b>						
Capital Expenditure	-	(152,211)	152,211	100%	(152,211)	0%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
<b>Total Additional Outflows</b>	<b>-</b>	<b>(152,211)</b>	<b>152,211</b>	<b>100%</b>	<b>(152,211)</b>	<b>0%</b>
<b>Add ADDITIONAL INFLOWS</b>						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
<b>Total Additional Inflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Net Budgeted Operating Position</b>	<b>3,146,975</b>	<b>817,083</b>	<b>2,329,893</b>	<b>100%+</b>	<b>817,083</b>	<b>100%+</b>



### Cash In vs Cash Out (slide 6)

Overall, net cash decreased by \$62K from \$8.732M in May 2024 to \$8.669M in June 2024.

<b>WEST ARNHEM REGIONAL COUNCIL-STATEMENT OF CASH FLOWS</b>	
<b>for the period ended 30 June 2024</b>	
	<b>30 June 2024</b>
	<b>\$</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
<i>Receipts</i>	
Receipts from rates & annual charges	6,247,290
Receipts from user charges & fees	955,587
Interest received	233,592
Operating Grants & contributions	12,064,381
Other operating receipts	10,260,137
	<b>29,760,987</b>
<i>Payments</i>	
Payments to employees	(16,461,387)
Payments for materials & contracts	(7,289,724)
Payments of interest	(15,761)
Other operating payments	(5,673,064)
	<b>(29,439,937)</b>
<b>Net Cash Flows provided by/(used in) the Operating Activities</b>	<b>321,051</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
<i>Receipts</i>	
Capital Grants	4,746,500
Proceeds from sale of assets	133,658
	<b>4,880,158</b>
<i>Payments</i>	
Purchase of assets	(5,013,936)
Disposal of assets (write off)	-
	<b>(5,013,936)</b>
<b>Net Cash Flows (used in) the Investing Activities</b>	<b>(133,778)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>	
<i>Payments</i>	
Investment in Joint Venture	-
<b>Net Cash Flows used in the Investing Activities</b>	<b>-</b>
<b>NET INCREASE / (DECREASE) IN CASH HELD</b>	<b>187,273</b>
<b>Cash at Beginning of Reporting Period - 1 Jul 2023</b>	<b>8,481,990</b>
<b>Cash at End of Reporting Period</b>	<b>8,669,263</b>

## SUMMARY

Total Cash at Bank, cash on hand, and investments, **less** internal (capital reserve funded) and external (grant funded) restrictions totals \$1,796,780 as per the table below.

Cash at Bank - Operational Account	306,522
Cash at Bank - Cash at Bank Business One Licenced Post Offices	246,755
Cash at Bank – Business Maxi Account	4,255,785
Cash at Bank - Dept of Agriculture, Water and the Environment (DAWE)	0
Trust Account	
Cash at Bank - Grant Trust Account	1,203,397
Cash at Bank - Traditional Credit Union	0
Cash on Hand General - Cash Floats in Communities	1,800
Traditional Credit Union - Shares	4
Term Deposits	2,655,000
<b>Total Cash and Investments</b>	<b>8,669,263</b>
<b>Less Restricted Cash included further below</b>	<b>7,340,252</b>
<b>Balance Remaining</b>	<b>1,329,011</b>

## Investments (slide 7)

Total investments decreased from \$8.056M in May to \$6.911M in June 2024. Total current investments are broken down into 8 individual investments as listed in the table below. The investments listed below are held for a term on average of 130 days and generate interest income for Council. The Westpac CMA investment for \$4,255,785 is currently being held in a Cash Management Account, with intentions of placing this into a Term Deposit in the near future. Council receives quotes on each occasion to ensure a competitive interest rate is obtained.

<u>Deposit Date</u>	<u>Bank</u>	<u>Principal</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Term in Days</u>
21/03/2024	WEST	5,000.00	3.85%	21/03/2025	365
2/04/2024	NAB	500,000.00	5.00%	1/07/2024	90
15/04/2024	NAB	500,000.00	5.00%	15/07/2024	91
29/04/2024	NAB	450,000.00	5.00%	29/07/2024	91
13/05/2024	NAB	300,000.00	5.00%	12/08/2024	91
27/05/2024	NAB	400,000.00	4.95%	25/08/2024	90
11/06/2024	NAB	500,000.00	5.00%	9/09/2024	90
20/07/2023	WEST CMA	4,255,785.35	1.55%		
<b>Total Current Investments</b>		<b>\$6,910,785</b>			

Movement of the value of investments for the past year is illustrated in presentation slide no.7.

## Restricted Assets (slides 8-10)

### RESTRICTED ASSETS:

Internal Restrictions: Capital Reserve	34,257
External Restrictions: Restricted Grant Funding as at 30 June 2024	7,305,995
	<u>7,340,252</u>

### Internally Restricted (Reserve-funded projects) - Using Council's own Money

Funds allocated from Capital Reserve to Council projects are considered to be "internally restricted" funds.

There has been no expenditure from the Capital Reserve in the past quarter ended 30 June 2024.

The full list of current active projects follows:

Reserve Activity	Approved Budget	Date of Approval	Prior Year Expenditure	Expenditure to Date FY 2023-2024	Balance as at 30.06.2024
5265.00 - Network Upgrade: Region	11,643	FY 22/23	13,357	-	25,000
5276.00 - Purchase Toyota Hilux Utility - Darwin	55,000	FY 21/22	(52,194)	-	2,806
<b>SUB-TOTAL FOR REGION</b>	<b>66,643</b>		<b>(38,837)</b>	<b>-</b>	<b>27,806</b>
527101 - Purchase Toyota Hilux Utility - Gunbalanya	55,000	FY 21/22	(52,194)	-	2,806
529401 - Concrete Stand for Diesel Tank - Gunbalanya	70,000	FY 22/23	(64,198)	(2,930)	2,872
<b>SUB-TOTAL FOR GUNBALANYA</b>	<b>125,000</b>		<b>(116,392)</b>	<b>(2,930)</b>	<b>5,678</b>
5272.02 - Purchase Toyota Hilux Utility - Jabiru	55,000	FY 21/22	(52,194)	-	2,806
5292.02 - Upgrade Council Office Jabiru Stage 2	174,700	FY 21/22	(227,505)	-	(52,805)
<b>SUB-TOTAL FOR JABIRU</b>	<b>229,700</b>		<b>(279,699)</b>	<b>-</b>	<b>(49,999)</b>
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	360,000	FY 20/21	(359,248)	-	752
5273.03 - Purchase Toyota Hilux Utility - Maningrida	55,000	FY 21/22	(52,194)	-	2,806
5279.03 - Purchase Ride on Mower - Maningrida	35,000	FY 21/22	-	(35,479)	(479)
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	47,800	FY 22/23	(39,065)	-	8,735
<b>SUB-TOTAL FOR MANINGRIDA</b>	<b>497,800</b>		<b>(450,507)</b>	<b>(35,479)</b>	<b>11,814</b>
5274.04 - Purchase Toyota Hilux Utility - Minjilang	55,000	FY 21/22	(52,194)	-	2,806
5280.04 - Purchase Ride on Mower - Minjilang	35,000	FY 21/22	-	(35,479)	(479)
<b>SUB-TOTAL FOR MINJILANG</b>	<b>90,000</b>		<b>(52,194)</b>	<b>(35,479)</b>	<b>2,327</b>
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	330,000	FY 19/20	(286,520)	-	43,480
5275.05 - Purchase Toyota Hilux Utility - Warruwi	55,000	FY 21/22	(52,194)	-	2,806
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	7,335	FY 21/22	(11,335)	(5,735)	(9,735)
<b>SUB-TOTAL FOR WARRUWI</b>	<b>392,335</b>		<b>(350,049)</b>	<b>(5,735)</b>	<b>36,551</b>
<b>Capital Reserve Balance</b>	<b>1,401,478</b>		<b>(1,287,678)</b>	<b>(79,623)</b>	<b>34,179</b>

The movement of capital reserve expenditure is illustrated in the presentation slide no.9.

The summary reserve income and expenditure statement in management report format follows.



## Actuals v Budget - Reserve Fund Projects

as at 30 Jun 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
<b>Total Operational Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Operational Expenditure</b>						
Travel, Freight and Accom Expenses	78	-	78	100%	-	100%
Other Expenses	1,653	1,653	-	-	1,653	100%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
<b>Total Operational Expenditure</b>	<b>1,731</b>	<b>1,653</b>	<b>78</b>	<b>5%</b>	<b>1,653</b>	<b>100%+</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>(1,731)</b>	<b>(1,653)</b>	<b>(78)</b>	<b>(5%)</b>	<b>(1,653)</b>	<b>100%+</b>



## Annual Budget Operating Position - Reserve Fund Projects

as at 30 Jun 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>(1,731)</b>	<b>(1,653)</b>	<b>(78)</b>	<b>(5%)</b>	<b>(1,653)</b>	<b>100%+</b>
<b>Remove NON-CASH ITEMS</b>						
Less Non-Cash Income	-	-	-	-	-	0%
Add Back Non-Cash Expenses	-	-	-	-	-	0%
<b>Total Non-Cash Items</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Less ADDITIONAL OUTFLOWS</b>						
Capital Expenditure	(77,892)	(146,450)	68,558	47%	(146,450)	53%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
<b>Total Additional Outflows</b>	<b>(77,892)</b>	<b>(146,450)</b>	<b>68,558</b>	<b>47%</b>	<b>(146,450)</b>	<b>53%</b>
<b>Add ADDITIONAL INFLOWS</b>						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	113,802	148,104	(34,301)	(23%)	148,104	77%
<b>Total Additional Inflows</b>	<b>113,802</b>	<b>148,104</b>	<b>(34,301)</b>	<b>(23%)</b>	<b>148,104</b>	<b>77%</b>
<b>Net Budgeted Operating Position</b>	<b>34,179</b>	<b>-</b>	<b>34,179</b>	<b>100%</b>	<b>-</b>	<b>100%</b>

### **Externally Restricted-Funds received from Grants (slide 10)**

This includes grant funding as listed below. Note: Grants that are *overspent* are excluded from this report. Cash received to date for these externally restricted grant funding projects is \$18.669M. This is either from B/F balances from last year, 2022-23, or received this year. Expenditure for June YTD for these projects is \$12.385M, and \$7.306M remains to be spent.

There are 64 current funding streams included in the table below. The net movement in restricted assets from May to June was (a) Internal restrictions (capital reserve) – remained the same, and (b) External restrictions (grant funding) – increased by \$405K.

The monthly expenditure of restricted assets is illustrated in slides 9-10 of the presentation.

<b>Restricted Assets-Tied Grant Funding</b>	<b>Annual Budget 2023-2024</b>	<b>Cash received to date (incl. Carried Forward)</b>	<b>Expenses to date</b>	<b>Balance as at 30th June 2024</b>
2070 - Indigenous Jobs Development Funding - DHCD	794,000	812,100	(812,100)	(0)
2144 - Library Service: Jabiru	140,085	140,085	(142,942)	-
2178 - Local Authorities Community Project Income	1,682,848	1,682,848	(672,453)	1,010,395
2352 - WaRM - Waste and Resource Management	148,800	148,800	-	148,800
2359 - Mala'la Rd - Maningrida - DIPL \$1m	220,368	220,368	(220,368)	-
2373 - Preparing Australian Communities - LED Screens	75,158	95,158	(190,026)	-
2374 - CBF - Jabiru Library Upgrade	409	409	(409)	-
2375 - LRCI Phase 3 - Malabam Road - Maningrida	1,077,668	969,614	(1,066,047)	-
2377 - PIF - Sewerage Telemetry	117,920	117,920	(89,648)	28,273
2380 - R2R - Mala'la Road	540,269	540,269	(539,200)	1,069
2381 - Warruwi Community Hall Upgrade	415,000	415,000	(8,591)	406,409
2383 - LRCI Phase 4 - Malabam Road - Maningrida	540,268	485,171	(540,268)	-
2384 - ABA - Maningrida Oval Changerooms	540,466	540,466	(145,270)	395,196
2385 - DCMC - Local Decision Making Warruwi	15,000	15,000	(15,000)	-
2386 - Gunbalanya Oval Lighting	780,000	780,000	0	780,000
2387 - Seeding New Investment	48,060	43,691	(25,000)	18,691
2388 - R2R - Main Road Gunbalanya - Lot 651 to Lot 330	540,269	540,269	(544,997)	540,269
2392 - LRCI Phase 4 - Part B - Malabam Road - Maningrida	311,638	281,544	-	281,544
2393 - Critical upgrades to Miniilang staff housing	227,273	250,000	(1,937)	248,063
2394 - Purchase of a New Garbage Compactor	250,000	250,000	-	250,000
2395 - Brockman Oval Grandstand Installation	-	90,000	(3,300)	86,700
2396 - Brockman Oval Lights - Jabiru	-	150,000	-	150,000
2397 - Revitalisation Project - Jabiru	-	16,500	-	16,500
2398 - West Arnhem Cemetery Establishment - MANINGRIDA	-	415,000	-	415,000
<b>TOTAL CORE SERVICES-TIED</b>	<b>8,465,499</b>	<b>9,000,212</b>	<b>(5,017,556)</b>	<b>4,776,908</b>
3001 - Home Care Packages Program (HCP)	303,457	270,170	(289,741)	-
3002 - Commonwealth Home Support Program (CHSP)	243,445	95,619	(175,721)	-
3003 - NT Jobs Package - Aged Care	943,360	943,360	(700,978)	242,382
3004 - Night Patrol	1,153,696	1,185,259	(1,303,837)	-
3009 - Warruwi Outside School Hours Care	106,218	106,218	(70,078)	36,139
3011 - Safety and Wellbeing - Sport and Recreation	-	-	-	-
3012 - Remote Sport Program	429,088	421,291	(365,907)	55,383
3025 - Deliver Indigenous Broadcasting Programs (RIBS)	156,344	161,144	(105,358)	55,786
3028 - Manage Creche	1,273,722	1,265,082	(531,732)	733,350
3040 - Children and Schooling - Youth	-	-	(1,041)	-
3070 - Australia Day Grant	3,376	3,376	(3,844)	-
3073 - Long Day Care Toy & Equipment Grant Program	-	1,635	-	1,635
3087 - Women's Safe House : Gunbalanya	525,054	526,380	(532,477)	-
3112 - Remote Sports Voucher Program	6	-	-	-
3119 - Boundless possible Instagram Campaign	400	400	(400)	-

<b>Restricted Assets-Tied Grant Funding</b>	<b>Annual Budget 2023-2024</b>	<b>Cash received to date (incl. Carried Forward)</b>	<b>Expenses to date</b>	<b>Balance as at 30th June 2024</b>
3120 - Domestic Family & Sexual Violence Program	35,652	35,652	-	35,652
3121 - Mental Health and Suicide and Suicide Prevention awareness	44,137	44,137	(44,136)	1
3126 - Territory Day Community Grant	631	631	(631)	-
3127 - Aged Care Transitional Support	45,799	45,799	(23,249)	22,549
3129 - Strong Women for Healthy Country Network Forum	1,135	1,135	-	1,135
3130 - eHCP Home Care Packages Program	280,926	351,932	(248,047)	103,885
3131 - TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	12,329	12,329	-	12,329
3133 - Youth Mobile Gym Program - Maningrida	760	760	-	760
3134 - Support Child Care Services - Jabiru	66,666	66,666	(66,666)	-
3135 - E-Tools - Commonwealth Home Support Program (CHSP)	1,136,958	1,083,070	(501,572)	581,499
3139 - Flexible Support Packages and COVID-19 Service Delivery Cost	71,615	71,615	(4,326)	67,288
3141 - Get Up Stand Up Show Up - NAIDOC Week Activity	24,924	24,924	(15,097)	9,827
3142 - Kurrung Sports Carnival - Sports Australia	66,032	66,032	(58,107)	7,925
3143 - Culture school Holiday Activities in Maningrida	-	-	-	-
3145 - Celebrating Aboriginal Culture (Australia Day)	3,071	3,071	(1,325)	1,746
3146 - Indigenous Skills and Employment Program	50,000	50,000	(50,000)	-
3147 - Jabiru Safe and Healthy Youth Project	10,377	10,377	(10,377)	-
3148 - International Women's Day - Library Event	2,000	2,000	(2,000)	-
3150 - Ninja Warrior Obstacle Course	15,200	15,200	(13,843)	1,357
3151 - NIAA - Local Investments Funding Grant Agreement	45,000	45,000	(45,120)	-
3152 - TFHC - Womens Safe House NPA	200,202	200,202	-	200,202
3153 - Voice 2 Parliament Referendum Expenditure	-	-	(1,994)	-
3154 - Sports and Recreation	845,264	982,215	(708,961)	273,254
3155 - National Australia Day Council - Australia Day Grant	8,000	8,576	(8,576)	-
3157 - West Arnhem Youth Leadership Summit	-	100,000	(15,000)	85,000
<b>TOTAL COMMUNITY SERVICES</b>	<b>8,104,843</b>	<b>8,201,256</b>	<b>(5,900,143)</b>	<b>2,529,087</b>
Grants Commission-FAA Roads	1,413,043	1,467,777	(1,467,777)	-
<b>TOTAL UNTIED GENERAL PURPOSE</b>	<b>1,413,043</b>	<b>1,467,777</b>	<b>(1,467,777)</b>	<b>-</b>
<b>Total</b>	<b>17,983,385</b>	<b>18,669,246</b>	<b>(12,385,475)</b>	<b>7,305,995</b>

### **Statement of Working Capital / Current Ratio (slides 11-12)**

Total current assets decreased by \$43K from \$2.820M in May 2023 to \$2.776M in June. This is due to a decrease of \$468K in cash and cash equivalents and an increase of \$424K in Trade and Other Receivables.

Cash and cash equivalents decreased by \$468K and is due to:

- (a) A decrease in cash at bank (including term deposits) of \$62K and;
- (b) An increase in restricted cash of \$405K.

Total current liabilities increased by \$363K from \$2.224M in May to \$2.587M in June 2024. The movement in current liability items is also shown in the table below. Council's net working capital (total current assets less total current liabilities) decreased from \$596K in May 2024 to \$190K in June 2024, as the net result of the movements noted above. The current ratio decreased from 1.27 to 1.07, as at 30 June 2024. This calculation is also shown in the presentation slide 11.

	MAY	JUNE	Movement	%
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	\$1,796,780	1,329,011	-\$467,769	-26%
Trade and Other Receivables	\$1,023,068	1,447,274	\$424,205	41%
Inventories (fuel and post office)	-	-	-	0%
Prepayments and Other	-	-	-	0%
<b>TOTAL CURRENT ASSETS</b>	<b>\$2,819,848</b>	<b>\$2,776,285</b>	<b>-\$43,563</b>	<b>-2%</b>
Less:				
<b>CURRENT LIABILITIES</b>				
Trade and Other Payables	\$669,348	1,249,477	\$580,129	87%
Provisions	\$522,591	524,508	\$1,917	0%
Other Liabilities	\$1,031,608	\$812,586	-\$219,022	-21%
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$2,223,547</b>	<b>\$2,586,571</b>	<b>\$363,024</b>	<b>16%</b>
<b>NET CURRENT ASSETS (Working Capital)</b>	<b>\$596,301</b>	<b>\$189,714</b>	<b>-\$406,587</b>	<b>-68%</b>
<b>CURRENT RATIO</b>	<b>1.27</b>	<b>1.07</b>	<b>-0.19</b>	<b>-15%</b>

### **Asset Additions and Additions to existing assets (slide 13)**

Capital expenditure to June YTD is \$5.013M. Assets, once ready for use are financially "commissioned". Council's total value of commissioned assets to June YTD is \$3.642M, whilst the Assets still "in progress" and not as yet completed total \$1.945M.

### **Rates and Charges (No graphical slide)**

Rates receivable is \$70K as at 30 June 2024.

Location	Arrears \$	Rates as at 30th June			Current Payment Plans \$
		2023/24 LEVY \$	Interest \$	Balance Payable \$	
ARNHEMLAND	4,549	3,746	-	8,295	-
GUNBALANYA	4,718	16,594	-	21,312	-
JABIRU	-	34,420	-	34,420	-
MANINGRIDA	(1,062)	7,208	-	6,146	-
MINJILANG	-	-	-	-	-
WARRUWI	-	-	-	-	-
	<b>8,205</b>	<b>61,968</b>	<b>-</b>	<b>70,173</b>	<b>-</b>

**Top 10 Payments Recurrent and Top 10 Payments Non-Recurrent (slides 14-15)**

**Recurrent Payments:** includes Operational supplier-related costs, with top five largest being Councilbiz, Power and Water, Puma Energy, Seek Limited and Cham Cleaning NT.

**Non Recurrent Payments:** generally the largest spending here is for Council’s capital acquisitions. The top five include: Molloy Electrical Contracting, Developing Indigenous Generations Group Pty Ltd, City Earthmoving, Department of Health and Ageing and Stedman’s Construction & Engineering.

**Debtors (slide 16)**

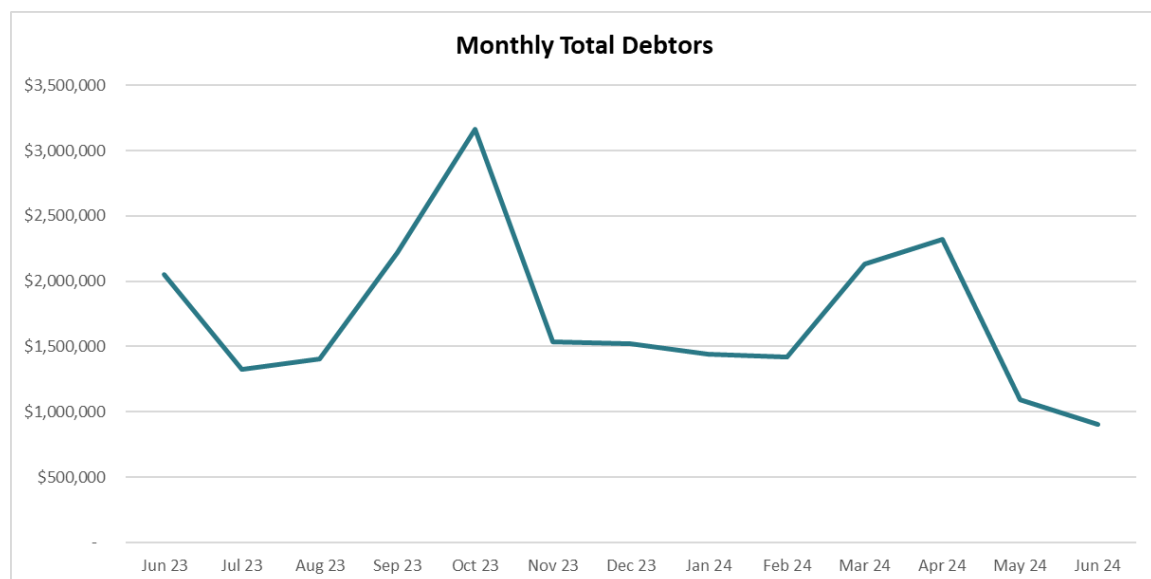
**Debtors by Category**

Debtor Category	Outstanding As at EoM	Outstanding % of Total	Arrangement	Ageing Dissection			
				Current	> 30 days	> 60 days	> 90 days
Rates - General	70,173	8%	26,738	-	-	-	43,434
Rates - Water	252,794	28%	-	214,323	-	11,247	27,224
Trade Debtors	391,358	43%	-	212,066	145,045	5,580	28,667
NDIS	123,240	13%	-	19,833	2,845	1,080	99,482
Childcare	78,330	9%	-	34,432	20,339	6,101	17,458
<b>TOTAL DEBTORS</b>	<b>915,894</b>	<b>100%</b>	<b>26,738</b>	<b>480,653</b>	<b>168,229</b>	<b>24,009</b>	<b>216,265</b>

**Age Analysis - Summary Report - TOP 5 DEBTORS**

Debtor No.	Debtor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
310	Power and Water Corporation	234,078	26%	118,547	115,531	-	-
	NDIS Clients	123,240	14%	19,833	2,845	1,080	99,482
	Energy Resources of Australia	101,282	11%	101,282	-	-	-
715	Department of Infrastructure, Planning	66,753	7%	53,298	-	-	13,456
	Kakadu National Park	27,460	3%	19,592	6,370	-	1,498
	<b>TOTAL</b>	<b>552,813</b>	<b>61%</b>	<b>312,552</b>	<b>124,746</b>	<b>1,080</b>	<b>114,436</b>
	Remaining Debtors	347,472	39%	155,778	40,370	28,448	122,876
	<b>TOTAL DEBTORS AS AT 30th June 2024</b>	<b>900,285</b>	<b>100%</b>	<b>468,330</b>	<b>165,116</b>	<b>29,528</b>	<b>237,311</b>

Movement of the total value of debtors for the past year follows:







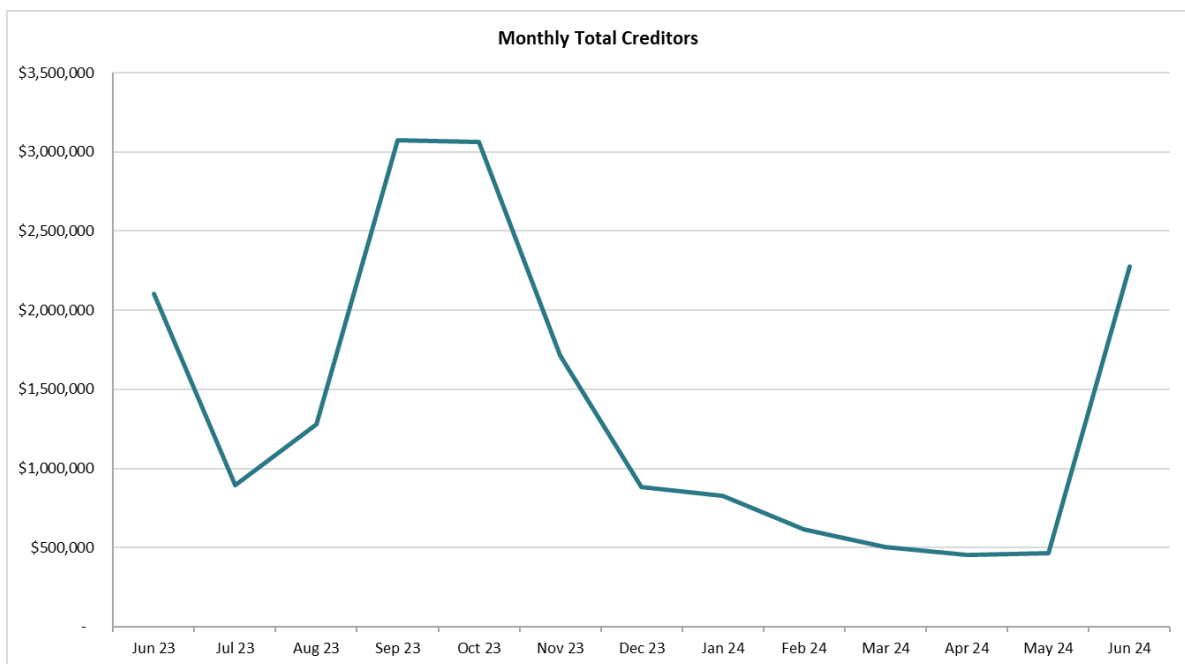
## Trade Creditors (slide 17)

### Age Analysis - Summary Report - TOP 5 CREDITORS

Creditor No.	Creditor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
13327	Molloy Electrical Contracting	979,127	43%	979,127	-	-	-
14285	Developing Indigenous Generations	592,844	26%	592,844	-	-	-
13898	City Earthmoving	354,089	16%	175,317	-	65,068	113,704
11303	Stedman's Construction & Engineering	39,824	2%	30,937	8,887	-	-
14370	Northern Power Services Pty Ltd	36,198	2%	36,198	-	-	-
<b>TOTAL</b>		<b>2,002,082</b>	<b>88%</b>	<b>1,814,424</b>	<b>8,887</b>	<b>65,068</b>	<b>113,704</b>
Remaining Creditors		<b>272,175</b>	<b>12%</b>	<b>204,993</b>	<b>44,993</b>	<b>10,529</b>	<b>11,661</b>
<b>TOTAL CREDITORS AS AT 30th June 2024</b>		<b>2,274,257</b>	<b>100%</b>	<b>2,019,416</b>	<b>53,880</b>	<b>75,597</b>	<b>125,365</b>

\*Creditors that are >90 Days are currently on a retainer

The movement of the total value of creditors for the past year follows:



### LICENSED POST OFFICES – CASH VARIANCES

The Council operates Australia Post Licensed Post Offices (LPOs) at Jabiru, Maningrida and Gunbalanya.

There are no discrepancies between the actual cash balance at each LPO and the expected cash balance in the period between 1 June 2024 to 30 June 2024.

## STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to council. The Financial Reports must include the following:

- 1) *(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and  
(b) the most recently adopted annual budget; and  
(c) details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted annual budget.*
- 2) *(a) details of all cash and investments held by the Council (including money held in trust); and  
(b) the closing cash at bank balance split between tied and untied funds; and  
(c) a statement on trade debtors and a general indication of the age of the debts owed to the Council; and  
(d) a statement on trade creditors and a general indication of the age of the debts owed by the Council; and  
(e) a statement in relation to the Council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and  
(f) other information required by the Council.*
- 5) *The report must be accompanied by  
(a) a certification in writing by the CEO to the Council, to the best of the CEO's knowledge, information and belief:  
(i) the internal controls implemented by the Council are appropriate; and  
(ii) the Council's financial report best reflects the financial affairs of the Council.*

## FINANCIAL IMPLICATIONS

The CEO is responsible for laying before the Council a monthly financial report and the Council is responsible for managing its resources.

## STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.1 Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth.

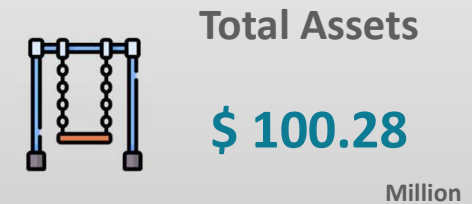
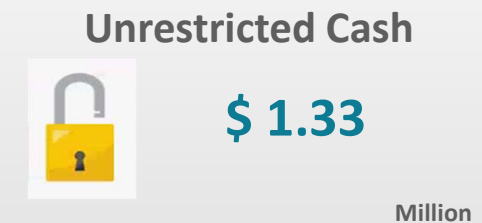
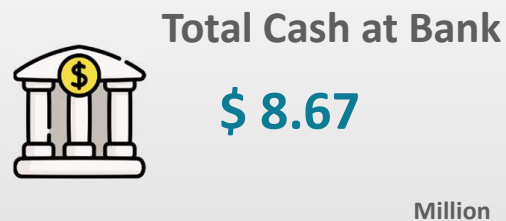
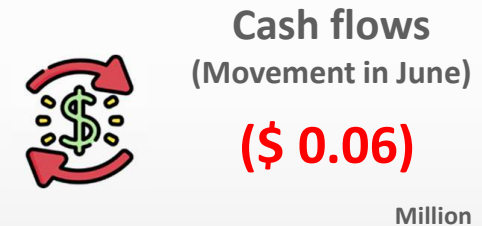
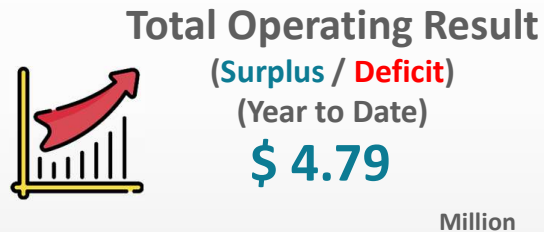
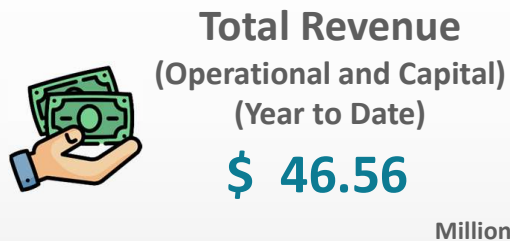
## ATTACHMENTS

1. Graphical Finance Presentation - June 2024 [8.5.1 - 16 pages]
2. Combined PL and Balance Sheet - June 2024 [8.5.2 - 8 pages]
3. Monthly Financial Report Form - June 2024 [8.5.3 - 8 pages]
4. CEO Certification - June 2024 Monthly Finance Report [8.5.4 - 1 page]



## Financial Management Report for the period ended 30<sup>th</sup> June 2024

## Snapshot – June 2024 Financial Report



# Actual v Budget – Operational – June YTD 2024

## Actuals v Budget

as at 30 June 2024

Description	TOTAL COUNCIL					Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%			
<b>Operational Revenue</b>							
Income Rates and Charges	2,458,767	3,204,477	(745,710)	(23%)	!	3,204,477	77%
Charges - Sewerage	711,797	728,474	(16,677)	(2%)	!	728,474	98%
Charges - Water	1,440,743	1,994,892	(554,149)	(28%)	!	1,994,892	72%
Charges - Waste	1,465,543	1,482,787	(17,244)	(1%)	!	1,482,787	99%
Income Council Fees and Charges	657,347	628,882	28,465	5%	!	628,882	100%+
Income Operating Grants	17,541,832	16,827,657	714,175	4%	!	16,827,657	100%+
Income Investments	192,989	184,558	8,431	5%	!	184,558	100%+
Income Allocation	6,085,032	6,336,526	(251,494)	(4%)	!	6,336,526	96%
Other Income	1,587,084	1,610,398	(23,313)	(1%)	!	1,610,398	99%
Income Agency and Commercial Services	8,085,322	8,017,516	67,806	1%	!	8,017,516	100%+
<b>Total Operational Revenue</b>	<b>40,226,456</b>	<b>41,016,165</b>	<b>(789,710)</b>	<b>(2%)</b>	<b>!</b>	<b>41,016,165</b>	<b>98%</b>
<b>Operational Expenditure</b>							
Employee Expenses	18,590,906	18,773,050	(182,144)	(1%)	!	18,773,050	99%
Contract and Material Expenses	7,681,815	9,860,488	(2,178,673)	(22%)	!	9,860,488	78%
Finance Expenses	15,761	13,547	2,214	16%	!	13,547	100%+
Travel, Freight and Accom Expenses	961,998	1,402,022	(440,024)	(31%)	!	1,402,022	69%
Depreciation and Impairment Expense	7,327,590	-	7,327,590	100%	!	-	100%
Fuel, Utilities & Communication	2,422,916	2,552,930	(130,014)	(5%)	!	2,552,930	95%
Other Expenses	5,433,534	6,554,095	(1,120,561)	(17%)	!	6,554,095	83%
Elected Member Allowances	346,223	366,000	(19,777)	(5%)	!	366,000	95%
Elected Member Expenses	18,995	64,236	(45,242)	(70%)	!	64,236	30%
Council Committee & LA Allowances	17,200	24,733	(7,533)	(30%)	!	24,733	70%
Council Committee & LA Expenses	105	105	-	-	!	105	100%
<b>Total Operational Expenditure</b>	<b>42,817,044</b>	<b>39,611,208</b>	<b>3,205,836</b>	<b>8%</b>	<b>!</b>	<b>39,611,208</b>	<b>100% +</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>(2,590,588)</b>	<b>1,404,957</b>	<b>(3,995,545)</b>	<b>(100%)+</b>	<b>!</b>	<b>1,404,957</b>	<b>0%</b>



# Actual v Budget – Operating Position – June YTD 2024



## Annual Budget Operating Position as at 30 Jun 2024

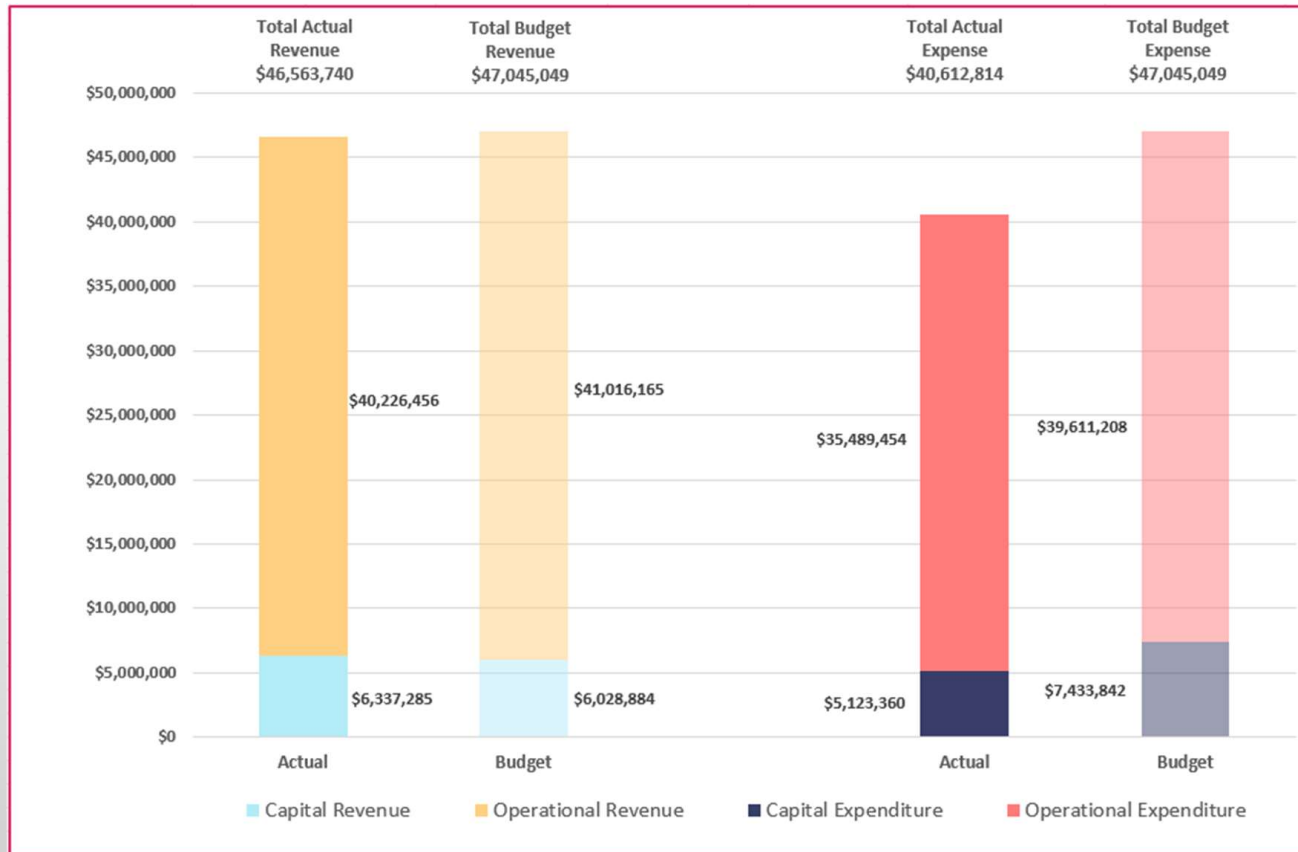
Description	Actuals YTD	Budget YTD	Variance	%		Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>(2,590,588)</b>	<b>1,404,957</b>	<b>(3,995,545)</b>	<b>(100%)+</b>		<b>1,404,957</b>	<b>0%</b>
<b>Remove NON-CASH ITEMS</b>							
Less Non-Cash Income	(6,085,032)	(6,336,526)	251,494	4%		(6,336,526)	96%
Add Back Non-Cash Expenses	13,412,622	6,301,316	7,111,306	100%+		6,301,316	100%+
<b>Total Non-Cash Items</b>	<b>7,327,590</b>	<b>(35,210)</b>	<b>7,362,800</b>	<b>100%+</b>		<b>(35,210)</b>	<b>0%</b>
<b>Less ADDITIONAL OUTFLOWS</b>							
Capital Expenditure	(5,013,936)	(7,352,427)	2,338,491	32%		(7,352,427)	68%
Borrowing Repayments (Principal Only)	-	-	-	-		-	0%
Transfer to Reserves	-	-	-	-		-	0%
Other Outflows	(109,424)	(81,415)	(28,010)	(34%)		(81,415)	100%+
<b>Total Additional Outflows</b>	<b>(5,123,360)</b>	<b>(7,433,842)</b>	<b>2,310,481</b>	<b>31%</b>		<b>(7,433,842)</b>	<b>69%</b>
<b>Add ADDITIONAL INFLOWS</b>							
Capital Grants Income	4,746,500	4,512,251	234,249	5%		4,512,251	100%+
Prior Year Carry Forward Tied Funding	1,366,255	1,274,803	91,453	7%		1,274,803	100%+
Other Inflow of Funds	110,727	93,727	17,000	18%		93,727	100%+
Transfers from Reserves	113,802	148,104	(34,301)	(23%)		148,104	77%
<b>Total Additional Inflows</b>	<b>6,337,285</b>	<b>6,028,884</b>	<b>308,400</b>	<b>5%</b>		<b>6,028,884</b>	<b>100%+</b>
<b>Net Budgeted Operating Position</b>	<b>5,950,926</b>	<b>(35,210)</b>	<b>5,986,136</b>	<b>100%+</b>		<b>(35,210)</b>	<b>0%</b>

### Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000



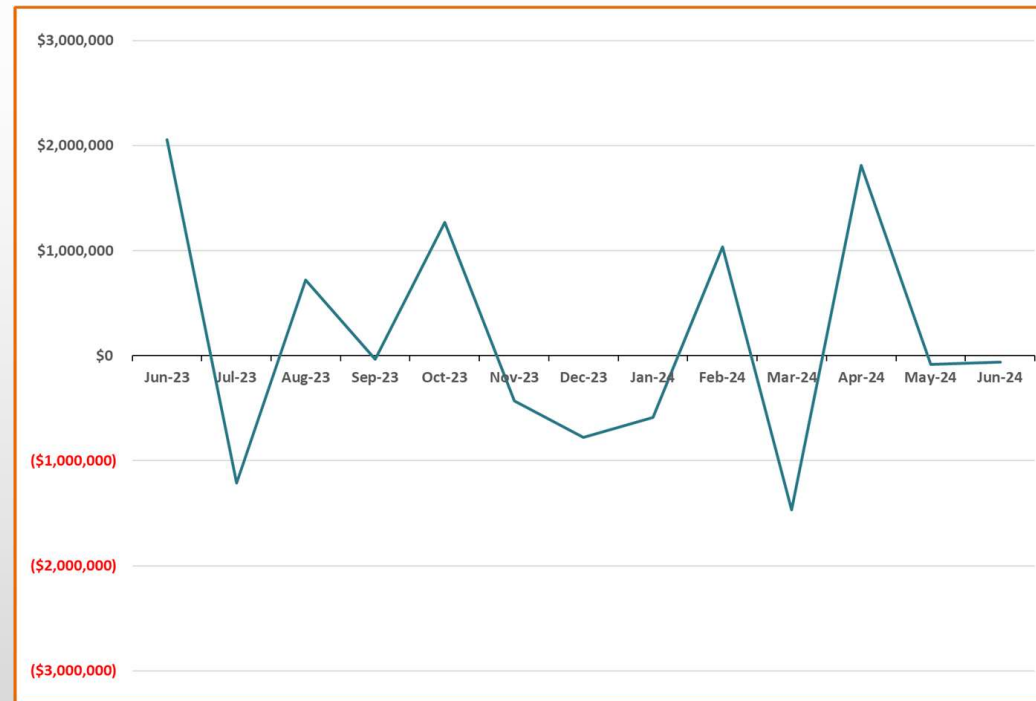
# Actual v Budget – Total Council – June YTD 2024





## Cash flow – Cash in vs Cash out

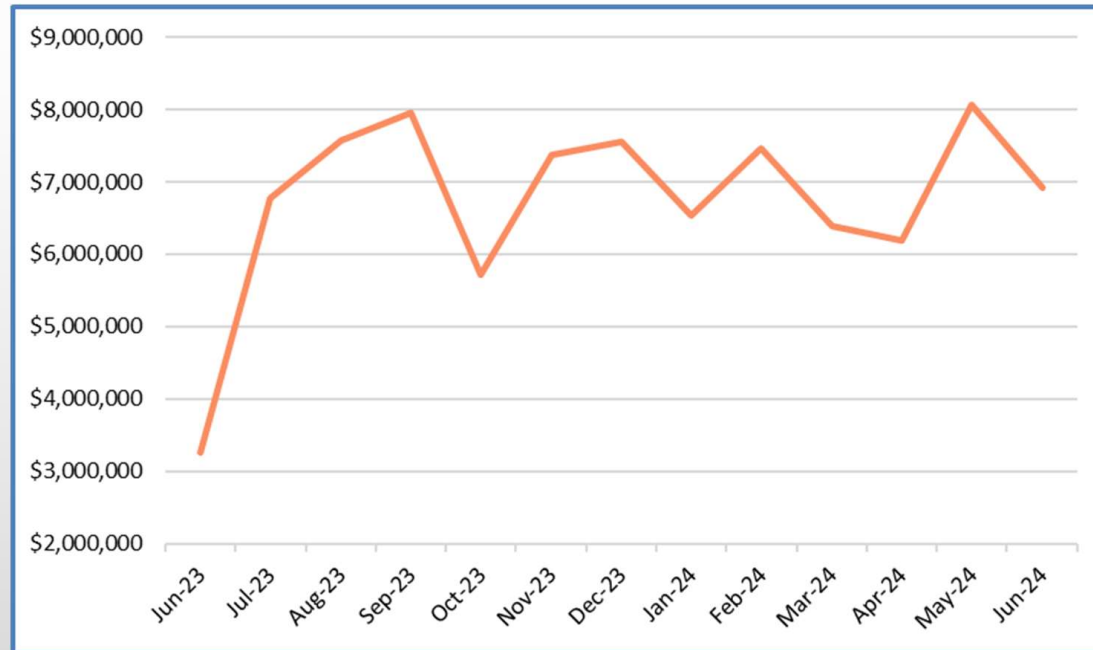
Month	Cash in / (out)
Jun-23	\$ 2,057,668
Jul-23	\$ (1,213,855)
Aug-23	\$ 722,941
Sep-23	\$ (35,056)
Oct-23	\$ 1,270,508
Nov-23	\$ (432,008)
Dec-23	\$ (775,323)
Jan-24	\$ (588,713)
Feb-24	\$ 1,037,407
Mar-24	\$ (1,468,940)
Apr-24	\$ 1,810,748
May-24	\$ (80,665)
Jun-24	\$ (62,318)
Year to Date	\$ 184,726





# Term Deposits & CMA over the past year

Month	Total Deposits
Jun-23	\$3,255,139
Jul-23	\$6,768,208
Aug-23	\$7,573,661
Sep-23	\$7,958,567
Oct-23	\$5,714,824
Nov-23	\$7,364,285
Dec-23	\$7,560,762
Jan-24	\$6,539,074
Feb-24	\$7,471,297
Mar-24	\$6,385,972
Apr-24	\$6,190,482
May-24	\$8,055,825
Jun-24	\$6,910,789



## Restricted Assets – June 2024



### Restricted Assets:

• Internal Restrictions: Capital Reserve	\$34,257
• External Restrictions: Restricted Grant Funding as at 30 <sup>th</sup> June 2024	\$7,305,995
<b>TOTAL</b>	<b><u>\$7,340,252</u></b>

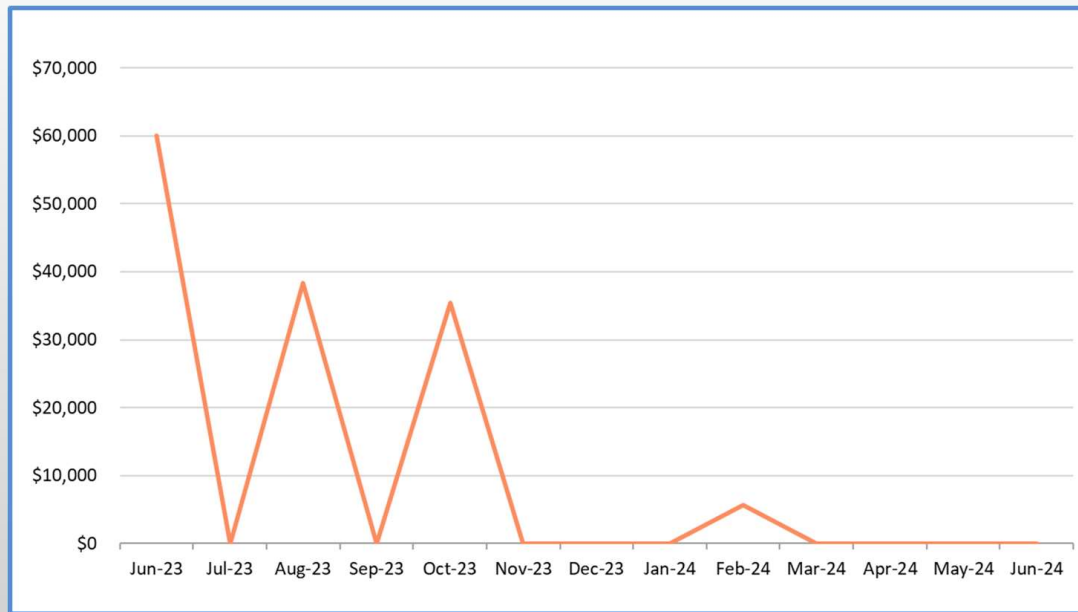
- Includes Cash that belongs to Funding Bodies, Grant income that is tied, and cash reserved for special projects of the Council
- These amounts are excluded from Cash & Cash equivalents for the Working Capital calculation.



## Internal Restrictions: Capital Reserve Expenditure for the past year



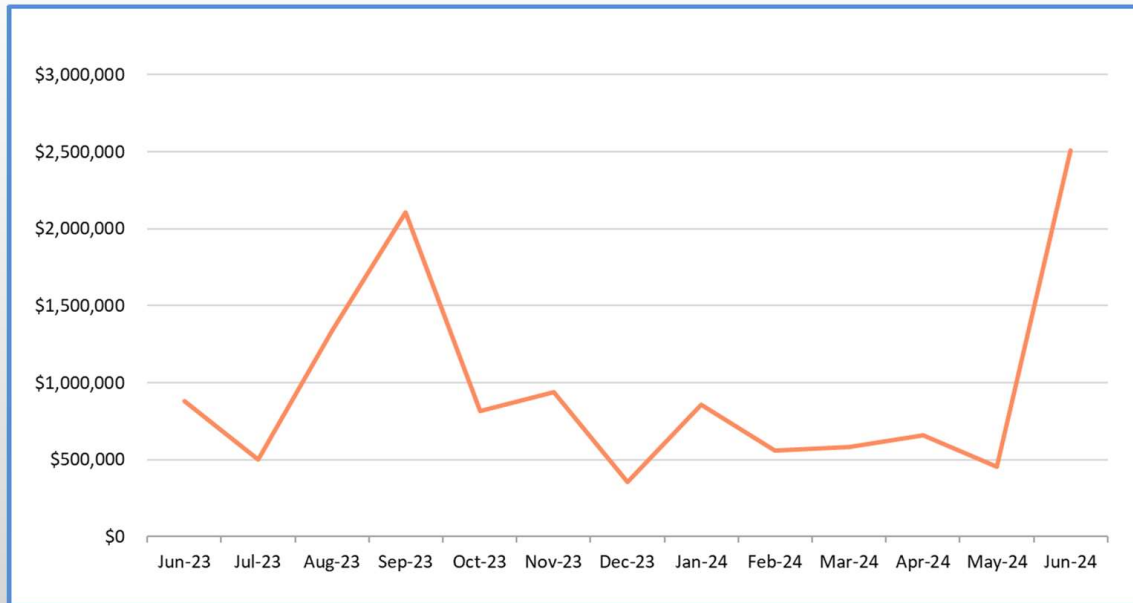
Capital Reserve Monthly Expenditure 2023/2024												
Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
\$60,036	\$0	\$38,409	\$0	\$35,479	\$0	\$0	\$0	\$5,657	\$0	\$0	\$0	\$0





# External Restrictions: Expenditure for the past year

External Restrictions Monthly Expenditure 2023/2024												
Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
\$883,093	\$500,907	\$1,333,365	\$2,108,199	\$818,155	\$938,702	\$355,916	\$857,397	\$557,791	\$580,261	\$660,813	\$455,807	\$2,511,984




## Working Capital / Current Ratio

“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 30 June 2024		30 June 2024
		\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents *		1,329,011
Trade and Other Receivables		1,447,274
Inventories		-
Prepayments and Other		-
<b>TOTAL CURRENT ASSETS</b>		<b>2,776,285</b>
Less:		
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables		1,249,477
Provisions		524,508
Borrowings		-
Other Liabilities		812,586
<b>TOTAL CURRENT LIABILITIES</b>		<b>2,586,571</b>
<b>NET CURRENT ASSETS (Working Capital)</b>		<b>189,714</b>
<b>CURRENT RATIO</b>		<b>1.07</b>

**Current Ratio Formula** =  $\frac{\text{Current Assets}}{\text{Current Liabilities}}$



What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.

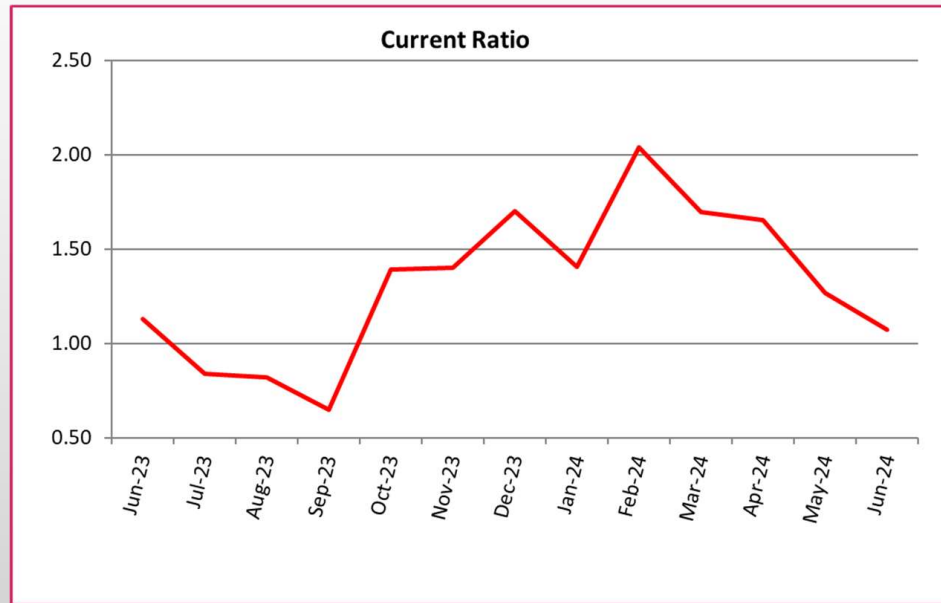
- **Note:** does not include restricted cash of \$7.306 million as at 30 June 2024
- **Note:** Molloy Electrical Contracting and Developing Indigenous Generations Group Pty Ltd creditors manually excluded as these are related to restricted cash.





# Current Ratio for the past Year

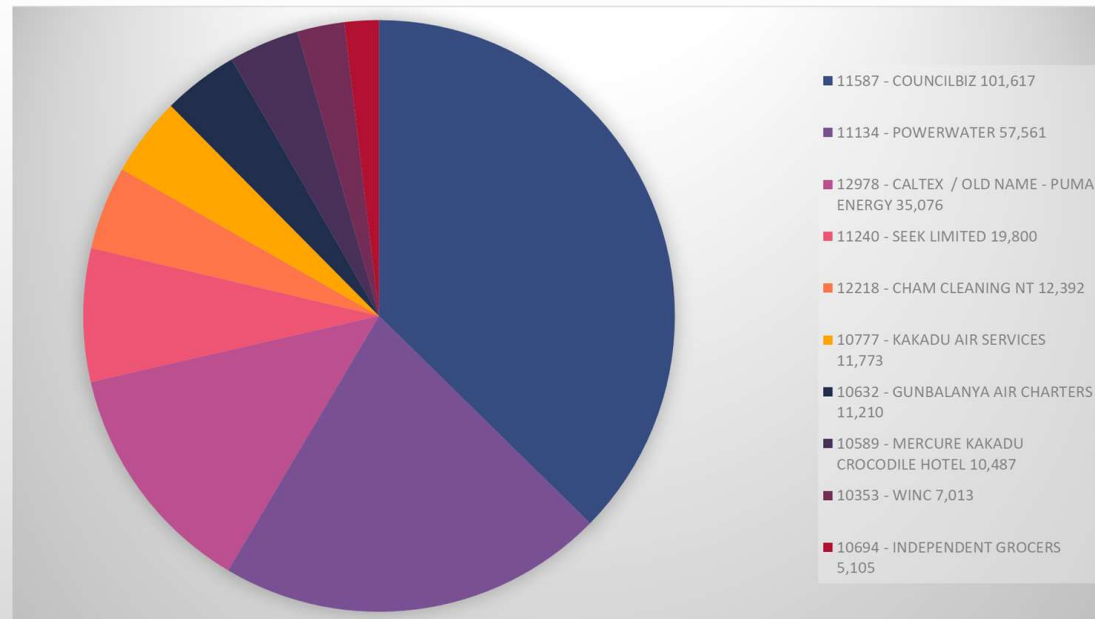
Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
1.13	0.84	0.82	0.65	1.39	1.40	1.70	1.40	2.04	1.70	1.65	1.27	1.07





## Top 10 Payments for June – Recurrent

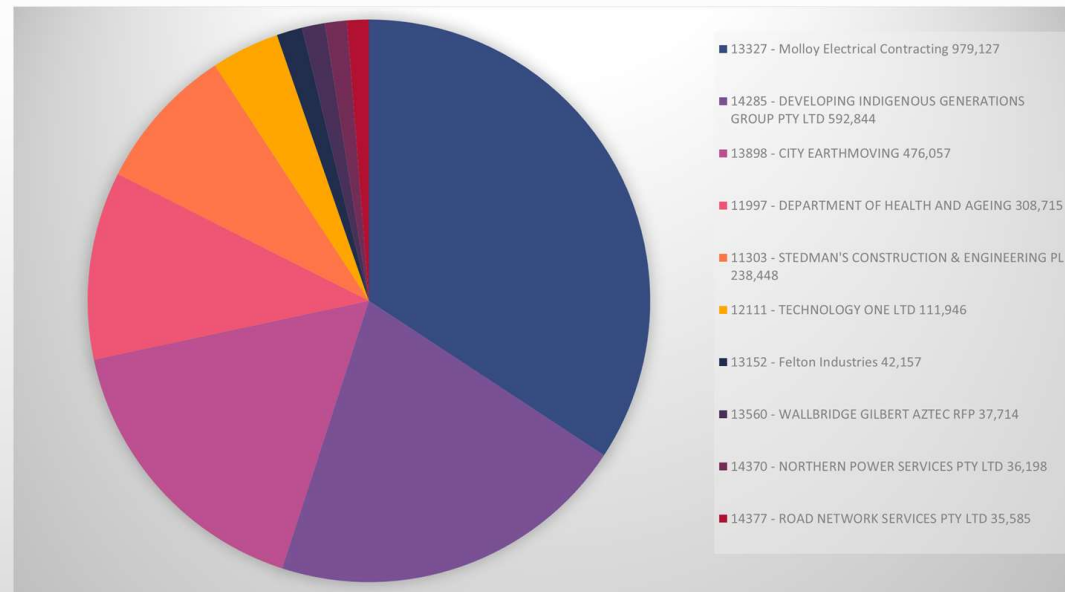
	\$	%
Total Top 10 Recurrent Payments	\$ 272,034	8%
Total Top 10 Non-Recurrent Payments	\$ 2,858,791	79%
Total Payments to All Other Suppliers	\$ 481,919	13%
<b>Total Payments MTD</b>	<b>\$ 3,612,744</b>	<b>100%</b>





## Top 10 Payments for June – Non-Recurrent

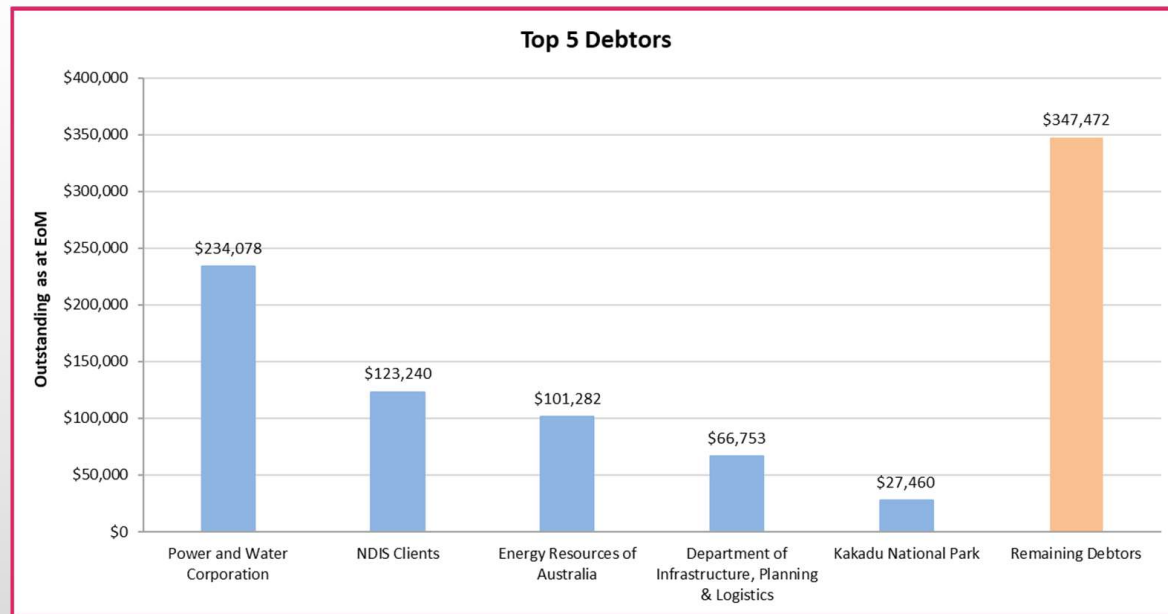
	\$	%
Total Top 10 Recurrent Payments	\$ 272,034	8%
Total Top 10 Non-Recurrent Payments	\$ 2,858,791	79%
Total Payments to All Other Suppliers	\$ 481,919	13%
<b>Total Payments MTD</b>	<b>\$ 3,612,744</b>	<b>100%</b>



# Debtors – as at 30<sup>th</sup> June 2024



“Money owed to Council”

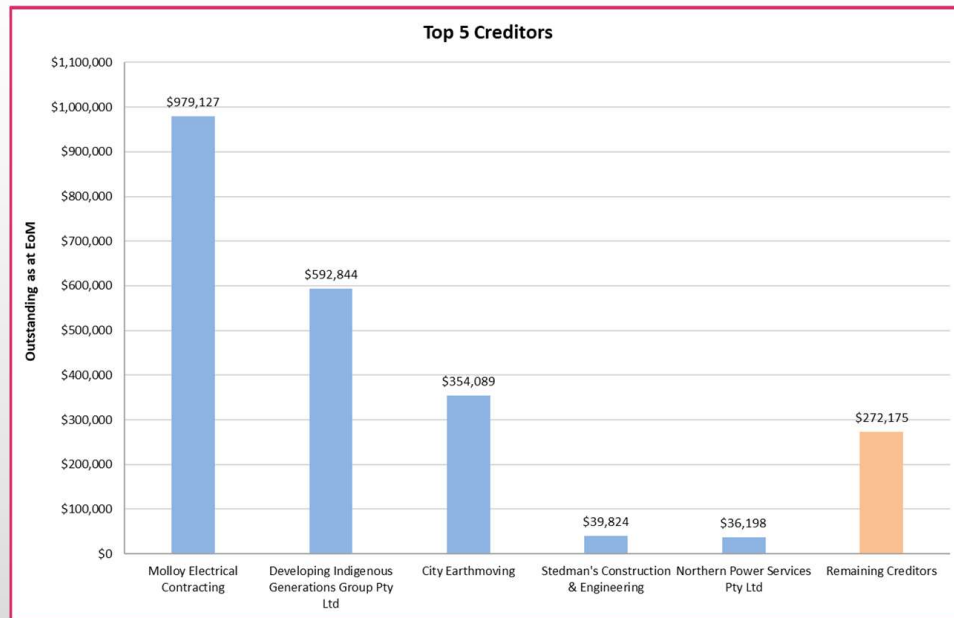


DEBTORS												
Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24
\$ 2,048,769	\$ 1,326,946	\$ 1,401,401	\$ 2,222,168	\$ 3,165,499	\$ 1,538,572	\$ 1,523,654	\$ 1,441,745	\$ 1,418,785	\$ 2,131,107	\$ 2,322,113	\$ 1,095,526	\$ 900,285

# Trade Creditors – as at 30<sup>th</sup> June 2024



“Money Council owes to its suppliers”



CREDITORS												
Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24
\$ 2,102,910	\$ 895,922	\$ 1,278,728	\$ 3,075,968	\$ 3,063,345	\$ 1,712,952	\$ 883,875	\$ 829,622	\$ 615,858	\$ 502,692	\$ 454,671	\$ 463,416	\$ 2,274,257

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**West Arnhem Regional Council**  
**Consolidated Profit and Loss Report by Account Category**  
**Periodical Report - Ending 30th June**

		June			Year To Date			Full Year
		Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
<b>OPERATING REVENUE</b>								
<b>Income Rates and Charges</b>								
6111	General Rate Residential Income Base	95,830	130,963	(35,133)	1,534,941	1,571,554	(36,613)	1,571,554
6115	General Rate Commercial Income	67,610	122,988	(55,378)	769,466	1,475,852	(706,387)	1,475,852
6121	Sewerage Charges Income Base	(99,161)	60,706	(159,867)	711,797	728,474	(16,677)	728,474
6131	Water Charges Income Base	(33,135)	166,241	(199,376)	1,440,743	1,994,892	(554,149)	1,994,892
6141	Domestic Waste Charge Income Base	95,349	111,576	(16,227)	1,321,663	1,338,907	(17,244)	1,338,907
6143	Commercial Waste Charge Income	11,990	11,990	0	143,880	143,880	0	143,880
6151	Animal Control - Special Rate	63,957	13,280	50,677	154,360	157,070	(2,710)	157,070
	<b>Sub Total</b>	<b>202,440</b>	<b>617,744</b>	<b>(415,304)</b>	<b>6,076,849</b>	<b>7,410,629</b>	<b>(1,333,780)</b>	<b>7,410,629</b>
<b>Income Council Fees and Charges</b>								
6211	License and Permit Fee Income	0	60	(60)	65	720	(655)	720
6213	Animal Registration Fee Income	34	83	(49)	748	771	(23)	771
6221	Council Fees and Charges Income	4,983	7,010	(2,027)	53,735	81,468	(27,733)	81,468
6223	Property Lease and Rental Fee Income	22,840	17,421	5,419	185,947	209,050	(23,103)	209,050
6225	Equipment Hire Income	702	4,722	(4,020)	48,659	51,857	(3,198)	51,857
6226	Landfill Tipping Fee Income	29,312	23,883	5,429	368,034	284,773	83,262	284,773
6229	Other User Charge Income	0	63	(63)	159	244	(85)	244
	<b>Sub Total</b>	<b>57,871</b>	<b>53,241</b>	<b>4,630</b>	<b>657,347</b>	<b>628,882</b>	<b>28,465</b>	<b>628,882</b>
<b>Income Operating Grants</b>								
6311	Operating Grant Income - Australian Government	752,669	704,402	48,266	5,020,006	4,530,350	489,656	4,530,350
6312	Operating Grant Income - Territory Government	234,735	290,084	(55,349)	9,353,183	9,124,864	228,319	9,124,864
6319	Operating Grant Income - Other	576	0	576	55,267	59,060	(3,793)	59,060
6391	Brought Forward Operational Grants	0	0	(0)	3,113,376	3,113,382	(6)	3,113,382
6392	Brought Forward Grants Offset	0	0	0	(3,113,376)	0	(3,113,376)	0
6393	Income Allocation Grants	1,895,542	1,181,360	714,182	14,428,456	13,714,275	714,182	13,714,275
6394	Income Allocation Grants OFFSET	(1,895,542)	(1,181,360)	(714,182)	(14,428,456)	(13,714,275)	(714,182)	(13,714,275)
	<b>Sub Total</b>	<b>987,980</b>	<b>994,487</b>	<b>(6,508)</b>	<b>14,428,456</b>	<b>16,827,657</b>	<b>(2,399,201)</b>	<b>16,827,657</b>
<b>Income Investments</b>								
6411	Interest Income General Operating	0	333	(333)	1,966	4,000	(2,034)	4,000
6412	Interest Income from Investments	17,438	15,000	2,438	190,242	180,000	10,242	180,000
6413	Interest Income Rates and Charges	0	0	0	781	558	223	558

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**West Arnhem Regional Council**  
**Consolidated Profit and Loss Report by Account Category**  
**Periodical Report - Ending 30th June**

	June			Year To Date			Full Year
	Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
<b>Sub Total</b>	<b>17,438</b>	<b>15,333</b>	<b>2,105</b>	<b>192,989</b>	<b>184,558</b>	<b>8,431</b>	<b>184,558</b>
<b>Income Allocation</b>							
6513 Internal Staff Cost Allocation - Income	0	8,508	(8,508)	119,979	182,104	(62,125)	182,104
6514 Internal Staff Housing Cost Allocation - Income	138,640	137,623	1,017	1,838,360	1,793,826	44,534	1,793,826
6516 Workers Comp Cost Allocation - Income	41,027	32,528	8,499	376,721	390,332	(13,611)	390,332
6520 Internal Insurance Premium Allocation - Income	0	0	0	2,500	2,500	0	2,500
6524 Internal Vehicle and Plant Cost Allocation - Income	73,000	75,500	(2,500)	905,700	914,100	(8,400)	914,100
6525 Internal Plant & Equip Hire Allocation - Income	0	0	0	2,389	2,389	0	2,389
6531 Internal Information Technology Cost Allocation - Inco	60,075	62,730	(2,655)	737,398	752,758	(15,360)	752,758
6535 Internal Printing Cost Allocation - Income	0	1,794	(1,794)	19,985	21,527	(1,542)	21,527
6536 Internal Accommodation Cost Allocation - Income	25,799	11,658	14,140	190,183	155,836	34,346	155,836
6537 Internal Fuel Cost Allocation - Income	0	9,624	(9,624)	83,010	115,490	(32,480)	115,490
6538 Internal Food Purchase Allocation - Income	0	1,915	(1,915)	21,824	22,977	(1,153)	22,977
6553 Internal Work Cost Allocation - Income	0	41,771	(41,771)	321,812	502,826	(181,014)	502,826
6561 Contract Admin Fee Cost Allocation - Income	112,393	114,194	(1,801)	1,390,844	1,370,323	20,521	1,370,323
6581 Contribution In Kind Income - Travel and Accommoda	0	2,934	(2,934)	0	35,210	(35,210)	35,210
6582 Contribution In Kind Income - Other Foregone Fees	0	0	0	74,327	74,327	0	74,327
<b>Sub Total</b>	<b>450,933</b>	<b>500,779</b>	<b>(49,846)</b>	<b>6,085,032</b>	<b>6,336,526</b>	<b>(251,494)</b>	<b>6,336,526</b>
<b>Other Income</b>							
6611 Reimbursement Income from Australian Govt	0	0	0	15,000	15,000	0	15,000
6612 Reimbursement Income from Territory Govt	0	0	0	4,570	4,570	0	4,570
6615 Reimbursement Income from Other	0	0	0	23,942	18,253	5,689	18,253
6616 Reimbursement Income from Insurance Claims	0	10,122	(10,122)	1,403,763	1,417,249	(13,487)	1,417,249
6617 Reimbursement Income from Workers Compensation	0	1,102	(1,102)	11,759	31,745	(19,986)	31,745
6618 Reimbursement Income from Employees	260	0	260	4,865	3,389	1,476	3,389
6619 Reimbursement Income from Centrelink	0	0	0	14,301	15,890	(1,589)	15,890
6631 Cash from Fundraising	1,455	0	1,455	1,455	0	1,455	0
6632 Cash Donation and Gift Income	0	0	0	12,724	12,724	0	12,724
6640 Fuel Tax Credit	0	4,476	(4,476)	55,253	53,714	1,539	53,714
6641 Other Income	102	985	(883)	39,453	37,864	1,590	37,864
<b>Sub Total</b>	<b>1,817</b>	<b>16,685</b>	<b>(14,868)</b>	<b>1,587,084</b>	<b>1,610,398</b>	<b>(23,313)</b>	<b>1,610,398</b>
<b>Income Agency Services</b>							
6729 Other Agency Income	32,943	30,833	2,110	444,831	369,999	74,832	369,999

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**West Arnhem Regional Council**  
**Consolidated Profit and Loss Report by Account Category**  
**Periodical Report - Ending 30th June**

	June			Year To Date			Full Year
	Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
6730 Sales Commissions Received	1,679	1,500	179	20,266	18,000	2,266	18,000
<b>Sub Total</b>	<b>34,622</b>	<b>32,333</b>	<b>2,289</b>	<b>465,097</b>	<b>387,999</b>	<b>77,098</b>	<b>387,999</b>
<b>Income Commercial Services</b>							
<b>Sub Total</b>	<b>423,168</b>	<b>1,725,826</b>	<b>(1,302,658)</b>	<b>7,620,225</b>	<b>7,629,517</b>	<b>(9,292)</b>	<b>7,629,517</b>
<b>Income Capital Grants and Contributions</b>							
6811 Capital Grant Income - Australian Government	255,571	216,107	39,464	2,569,700	2,701,540	(131,840)	2,701,540
6812 Capital Grant Income - Territory Government	565,000	0	565,000	2,176,800	1,810,711	366,089	1,810,711
6813 Capital Grant Income - Other	(576)	0	(576)	0	0	0	0
6871 Capital Reserve Income Allocation	0	6,562	(6,562)	0	34,301	(34,301)	34,301
6891 Brought Forward Capital Grants	0	(7,621)	7,621	1,366,255	1,274,803	91,453	1,274,803
6892 Brought Forward Capital Grants Offset	0	0	0	(1,366,255)	0	(1,366,255)	0
6893 Income Allocation Capital Grants	589,437	355,188	234,249	4,746,500	4,512,251	234,249	4,512,251
6894 Income Allocation Capital Grants OFFSET	(589,437)	(355,188)	(234,249)	(4,746,500)	(4,512,251)	(234,249)	(4,512,251)
6895 Brought Forward Capital Reserve balance	0	0	0	113,802	113,802	0	113,802
6896 Brought Forward Capital Reserve balance - OFFSET	0	0	0	(113,802)	0	(113,802)	0
<b>Sub Total</b>	<b>819,995</b>	<b>215,048</b>	<b>604,947</b>	<b>4,746,500</b>	<b>5,935,157</b>	<b>(1,188,657)</b>	<b>5,935,157</b>
<b>Proceeds from Sale of Assets</b>							
6914 Proceeds from Sale Plant	0	0	0	31,055	29,591	1,464	29,591
6917 Proceeds from Sale Motor Vehicles	0	0	0	79,523	64,136	15,386	64,136
6921 Sale of Assets - Other income	0	0	0	150	0	150	0
<b>Sub Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>110,727</b>	<b>93,727</b>	<b>17,000</b>	<b>93,727</b>
<b>Total Operating Revenue</b>	<b>2,996,264</b>	<b>4,171,477</b>	<b>(1,175,213)</b>	<b>41,970,307</b>	<b>47,045,049</b>	<b>(5,074,743)</b>	<b>47,045,049</b>

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**West Arnhem Regional Council**  
**Consolidated Profit and Loss Report by Account Category**  
 Periodical Report - Ending 30th June

	Actual	June Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
<b>OPERATING EXPENDITURE</b>							
Employee Expenses							
Sub Total	1,347,619	1,577,277	229,658	18,590,906	18,773,050	182,144	18,773,050
Contract and Material Expenses							
Sub Total	1,003,836	2,325,627	1,321,791	6,587,373	8,387,537	1,800,165	8,387,537
Finance Expenses							
Sub Total	1,723	1,075	(648)	15,761	13,547	(2,214)	13,547
Travel, Freight and Accom Expenses							
Sub Total	103,007	166,159	63,152	972,026	1,414,128	442,101	1,414,128
Depreciation and Impairment Expense							
Sub Total	980	0	(980)	7,327,590	0	(7,327,590)	0
Fuel, Utilities & Communication							
Sub Total	220,406	222,151	1,745	2,422,916	2,552,930	130,014	2,552,930
Write Off Asset Expense							
Sub Total	22,931	0	(22,931)	22,931	0	(22,931)	0
Cost of Assets Sold							
Sub Total	0	2,012	2,012	86,494	81,415	(5,079)	81,415
Corporate Expenses							
Sub Total	708,179	1,886,286	1,178,108	6,216,796	8,016,533	1,799,737	8,016,533
System and Network Expenses							
Sub Total	130,517	37,776	(92,741)	683,675	453,483	(230,193)	453,483
<b>Total Operating Expenditure</b>	<b>3,539,197</b>	<b>6,218,364</b>	<b>2,679,167</b>	<b>42,926,468</b>	<b>39,692,622</b>	<b>(3,233,846)</b>	<b>39,692,622</b>
<b>Net Surplus / (Deficit) - Rev Exp Only:</b>	<b>(542,933)</b>	<b>(2,046,887)</b>	<b>1,503,954</b>	<b>(956,161)</b>	<b>7,352,427</b>	<b>(8,308,588)</b>	<b>7,352,427</b>
<b>Other Revenue &amp; Expenditure</b>							
<b>Total Other Revenue &amp; Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ALLOCATIONS</b>							
<b>Total Allocations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>


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**West Arnhem Regional Council**  
**Consolidated Profit and Loss Report by Account Category**  
 Periodical Report - Ending 30th June



	June			Year To Date			Full Year
	Actual	Budget	\$ Variance	Actual	Budget	\$ Variance	Budget
<b>Net Surplus / (Deficit) - incl. Allocations:</b>	<b>(542,933)</b>	<b>(2,046,887)</b>	<b>1,503,954</b>	<b>(956,161)</b>	<b>7,352,427</b>	<b>(8,308,588)</b>	<b>7,352,427</b>



<b>West Arnhem Regional Council</b>		<b>WEST ARNHEM</b>
<b>Balance Sheet Report</b>		
<b>As at Period Ending - 30th June</b>		<b>REGIONAL COUNCIL</b>
<b>ASSETS</b>	<b>TOTALS</b>	<b>NOTE REFERENCE</b>
Cash at Bank		(1)
Tied Funds	7,340,252	
Untied Funds	1,329,011	
<b>Cash Sub Total</b>	<b>8,669,263</b>	
Accounts Receivable		
Trade Debtors	514,597	(2)
Rates & Charges Debtors	322,967	
Grants Receivable	91,453	
ATO Receivables	513,089	(4)
<b>Receivables Sub Total</b>	<b>1,442,106</b>	
Other Current Assets	(2,324)	
Inventory	162,102	
Prepayments	338,986	
<b>TOTAL CURRENT ASSETS</b>	<b>10,610,133</b>	
Non-Current Financial Assets		
Property, Plant and Equipment	-	
Acquisition of Assets	88,094,052	
Capital Expenditure	1,921,280	
<b>TOTAL NON-CURRENT ASSETS</b>	<b>90,015,332</b>	
<b>TOTAL ASSETS</b>	<b>100,625,465</b>	
<b>LIABILITIES</b>		
Accounts Payable	2,274,257	(3)
ATO & Payroll Liabilities	469,066	(4)
Current Provisions	2,098,032	
Income Received in Advance	22,371	
Accruals	503,157	
Other Current Liabilities	270,222	
<b>TOTAL CURRENT LIABILITIES</b>	<b>5,637,105</b>	
Non-Current Provisions	487,145	
Other Non-Current Liabilities	7,766,975	
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>8,254,120</b>	
<b>TOTAL LIABILITIES</b>	<b>13,891,226</b>	
<b>NET ASSETS</b>	<b>86,734,240</b>	
<b>EQUITY</b>		
Asset Revaluation Reserve	48,616,443	
Reserves	34,257	
Accumulated Surplus	38,146,071	
Equity Adjustments	(62,530)	
<b>TOTAL EQUITY</b>	<b>86,734,240</b>	

**Note 1. Details of Cash and Investments Held**

Cash at Bank Operational General 035-302 133298	306,522	
Cash at Bank Community LPO Account 035-308 186614	246,755	
Cash at Bank Trust 2 DAWE RENT 6620	-	
Cash at Bank Trust 1 a/c 035308 146612	1,203,397	
Cash at Bank TCU #70000	-	
Cash on Hand General	1,800	
Term Deposits	2,655,000	<i>Further Breakdown of Investments held on page 11 of report</i>
Traditional Credit Union - Shares	4	
Westpac Max-i Direct A/C No: 190 970	4,255,785	
<b>Total</b>	<b>8,669,263</b>	

**Note 2. Statement of Trade Debtors***Example:*

<i>(Council can select timing of the age of trade debtors)</i>	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total *
Trade Debtors		\$ 231,899	\$ 147,890	\$ 6,660	\$ 128,149	\$ 514,598

**Note 3. Statement on Trade Creditors***Example:*

<i>(Council can select timing of the age of creditors)</i>	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Creditors		\$ 2,019,416	\$ 53,880	\$ 75,597	\$ 125,365	\$ 2,274,257
Other Creditors						
<b>Total Accounts Payable</b>	<b>\$ -</b>	<b>\$ 2,019,416</b>	<b>\$ 53,880</b>	<b>\$ 75,597</b>	<b>\$ 125,365</b>	<b>\$ 2,274,257</b>

**Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations****Reporting and payment obligations with the Australian Taxation Office**

The Council has the following reporting and payment obligations with the Australian Taxation Office:

Goods and Services Tax – Amounts are reported and remitted monthly;

PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and

Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12 month period ended 31 March required to be lodged each year.

As at the date of this report, all reporting and payment obligations had been met up to 30 June 2024.

**Superannuation**

Employees are paid superannuation contributions in accordance with the superannuation legislative framework.

Superannuation contributions are paid to either an employee's choice of complying fund or the Council's default fund, which is currently Statewide Super.

Commencing 1 July 2023 the minimum Superannuation Guarantee Charge increased from 10.5 to 11.0 percent. Most full-time employees of the Council receive a 12.5 per cent overall superannuation contribution as part of their agreed remuneration package.

Superannuation payments are due to be remitted on the 28<sup>th</sup> of the month following the previous quarter. However, the Council elects to remit superannuation accrued on a monthly basis in line with its Single Touch Payroll process. All superannuation contributions that had accrued up to 31 May 2024 have been remitted to employees' respective superannuation funds as at the date of this report.

The Corporate Services (financial) division of the Council is not presently aware of any late and outstanding superannuation obligations due to current or former employees.

**Insurance**

Details of the Council's current insurance arrangements for the 2023-24 financial year are as follows. Period of cover is for the financial year 1 July 2023 to 30 June 2024.

	FY 2023-24	
	Annual Premium Amount \$ excl GST	Quarterly Premium cum. Total \$
Corporate Travel	\$ 8,347	
Councillors & Officers Liability w Employment Practices Liability	\$ 17,727	
Industrial Special Risks	\$ 932,831	
Motor Vehicle	\$ 103,079	
Personal Accident	\$ 1,044	
Public Liability Business Pack - (Australia Post-Maningrida, Gunbalanya and Jabiru Licensed Post Offices)	\$ 1,307	
Public Liability / Professional Indemnity	\$ 89,405	
Workers' Compensation [paid in 4 instalments] - 1st instalment:		\$ 119,603
Workers' Compensation [paid in 4 instalments] - 2nd instalment:		\$ 119,603
Workers' Compensation [paid in 4 instalments] - 3rd instalment:		\$ 119,603
Workers' Compensation [paid in 4 instalments] - 4th instalment:		\$ 119,603
Public Sector Service Fee [paid in 4 instalments] - 1st Instalment		\$ 12,120
Public Sector Service Fee [paid in 4 instalments] - 2nd Instalment		\$ 12,120
Public Sector Service Fee [paid in 4 instalments] - 3rd Instalment		\$ 12,120
Public Sector Service Fee [paid in 4 instalments] - 4th Instalment		\$ 12,120
	<u>\$ 1,153,740</u>	<u>\$ 526,892</u>

Due to the commercial-in-confidence nature of the Council's insurance policies, the specifics of the Council's insurance policies can be made available for review upon request.



## Actuals v Budget

as at 30 June 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Income Rates and Charges	2,458,767	3,204,477	(745,710)	(23%)	3,204,477	77%
Charges - Sewerage	711,797	728,474	(16,677)	(2%)	728,474	98%
Charges - Water	1,440,743	1,994,892	(554,149)	(28%)	1,994,892	72%
Charges - Waste	1,465,543	1,482,787	(17,244)	(1%)	1,482,787	99%
Income Council Fees and Charges	657,347	628,882	28,465	5%	628,882	100%+
Income Operating Grants	17,541,832	16,827,657	714,175	4%	16,827,657	100%+
Income Investments	192,989	184,558	8,431	5%	184,558	100%+
Income Allocation	6,085,032	6,336,526	(251,494)	(4%)	6,336,526	96%
Other Income	1,587,084	1,610,398	(23,313)	(1%)	1,610,398	99%
Income Agency and Commercial Services	8,085,322	8,017,516	67,806	1%	8,017,516	100%+
<b>Total Operational Revenue</b>	<b>40,226,456</b>	<b>41,016,165</b>	<b>(789,710)</b>	<b>(2%)</b>	<b>41,016,165</b>	<b>98%</b>
<b>Operational Expenditure</b>						
Employee Expenses	18,590,906	18,773,050	(182,144)	(1%)	18,773,050	99%
Contract and Material Expenses	7,681,815	9,860,488	(2,178,673)	(22%)	9,860,488	78%
Finance Expenses	15,761	13,547	2,214	16%	13,547	100%+
Travel, Freight and Accom Expenses	961,998	1,402,022	(440,024)	(31%)	1,402,022	69%
Depreciation and Impairment Expense	7,327,590	-	7,327,590	100%	-	100%
Fuel, Utilities & Communication	2,422,916	2,552,930	(130,014)	(5%)	2,552,930	95%
Other Expenses	5,433,534	6,554,095	(1,120,561)	(17%)	6,554,095	83%
Elected Member Allowances	346,223	366,000	(19,777)	(5%)	366,000	95%
Elected Member Expenses	18,995	64,236	(45,242)	(70%)	64,236	30%
Council Committee & LA Allowances	17,200	24,733	(7,533)	(30%)	24,733	70%
Council Committee & LA Expenses	105	105	-	-	105	100%
<b>Total Operational Expenditure</b>	<b>42,817,044</b>	<b>39,611,208</b>	<b>3,205,836</b>	<b>8%</b>	<b>39,611,208</b>	<b>100%+</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>(2,590,588)</b>	<b>1,404,957</b>	<b>(3,995,545)</b>	<b>(100%)+</b>	<b>1,404,957</b>	<b>0%</b>



## Annual Budget Operating Position

as at 30 Jun 2024

Description	Actuals YTD	Budget YTD	Variance	%		Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>(2,590,588)</b>	<b>1,404,957</b>	<b>(3,995,545)</b>	<b>(100%)+</b>		<b>1,404,957</b>	<b>0%</b>
<b>Remove NON-CASH ITEMS</b>							
Less Non-Cash Income	(6,085,032)	(6,336,526)	251,494	4%		(6,336,526)	96%
Add Back Non-Cash Expenses	13,412,622	6,301,316	7,111,306	100%+		6,301,316	100%+
<b>Total Non-Cash Items</b>	<b>7,327,590</b>	<b>(35,210)</b>	<b>7,362,800</b>	<b>100%+</b>		<b>(35,210)</b>	<b>0%</b>
<b>Less ADDITIONAL OUTFLOWS</b>							
Capital Expenditure	(5,013,936)	(7,352,427)	2,338,491	32%		(7,352,427)	68%
Borrowing Repayments (Principal Only)	-	-	-	-		-	0%
Transfer to Reserves	-	-	-	-		-	0%
Other Outflows	(109,424)	(81,415)	(28,010)	(34%)		(81,415)	100%+
<b>Total Additional Outflows</b>	<b>(5,123,360)</b>	<b>(7,433,842)</b>	<b>2,310,481</b>	<b>31%</b>		<b>(7,433,842)</b>	<b>69%</b>
<b>Add ADDITIONAL INFLOWS</b>							
Capital Grants Income	4,746,500	4,512,251	234,249	5%		4,512,251	100%+
Prior Year Carry Forward Tied Funding	1,366,255	1,274,803	91,453	7%		1,274,803	100%+
Other Inflow of Funds	110,727	93,727	17,000	18%		93,727	100%+
Transfers from Reserves	113,802	148,104	(34,301)	(23%)		148,104	77%
<b>Total Additional Inflows</b>	<b>6,337,285</b>	<b>6,028,884</b>	<b>308,400</b>	<b>5%</b>		<b>6,028,884</b>	<b>100%+</b>
<b>Net Budgeted Operating Position</b>	<b>5,950,926</b>	<b>(35,210)</b>	<b>5,986,136</b>	<b>100%+</b>		<b>(35,210)</b>	<b>0%</b>



## Capital Expenditure

as at 30 Jun 2024

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Capital Expenditure</b>						
Plant & Equipment	(121,843)	(457,721)	335,878	73%	(457,721)	27%
Infrastructure	(1,594,125)	(2,134,094)	539,969	25%	(2,134,094)	75%
Roads	(2,891,686)	(3,273,961)	382,275	12%	(3,273,961)	88%
Buildings	(240,698)	(1,176,776)	936,077	80%	(1,176,776)	20%
Furniture, Fittings and Office Equipment	(165,584)	(190,584)	25,000	13%	(190,584)	87%
Vehicles	-	(119,292)	119,292	100%	(119,292)	0%
<b>Total Capital Expenditure *</b>	<b>(5,013,936)</b>	<b>(7,352,427)</b>	<b>2,338,491</b>	<b>32%</b>	<b>(7,352,427)</b>	<b>68%</b>
<b>Total Capital Expenditure Funded By</b>						
Operating Income (amount allocated to fund capital items)	441,032	-	441,032	100%	-	100%
Capital Grants	6,112,755	5,787,053	325,702	6%	5,787,053	100%+
Transfers from Cash Reserves	113,802	148,104	(34,301)	(23%)	148,104	77%
<b>Total Capital Expenditure Funding</b>	<b>6,667,589</b>	<b>5,935,157</b>	<b>732,432</b>	<b>(12%)</b>	<b>5,935,157</b>	<b>100%+</b>



### Budget by Planned Major Capital Works

as at 30 Jun 2024

		TOTAL COUNCIL				
Class of Assets		Total Prior Year(s) Actuals	YTD Actuals	Total Actuals	\$ Total Planned Budget	Expected Project Completion Date
Furniture, Fittings and Office Equipment	Preparing Australian Communities - LED Screens	-	190,026	190,026	170,000	28/02/2024
Infrastructure	Construct 2 Half Basketball Courts- Maningrida	164,288	78,273	242,561	398,909	31/12/2024
Infrastructure	Warruwi Community Hall Upgrade	-	8,591	8,591	415,000	30/06/2024
Infrastructure	Gunbalanya Oval Lighting	-	897,901	897,901	1,560,000	31/08/2024
Infrastructure	Maningrida Oval Changerooms	-	145,270	145,270	4,500,000	31/12/2025
Roads	Upgrade Mala'la Rd - Maningrida	778,362	220,368	998,730	1,000,000	30/06/2024
Roads	LRCI Phase 3 - Malabam Road - Maningrida	9,952	1,066,047	1,075,999	1,080,536	31/12/2023
Roads	LRCI Phase 4 - Malabam Road - Maningrida	-	540,268	540,268	540,268	30/06/2024
Roads	R2R - Malala Road (non gazetted) Maningrida - From Lot 736	-	539,200	539,200	539,200	30/06/2024
Roads	LRCI Phase 4B - Top Camp Road - Maningrida	-	-	-	311,000	30/06/2024
Roads	R2R- Gunbalanya Roadworks and Shoulder works	-	544,997	544,997	540,269	30/06/2024
Roads	Parks Australia- Jabiru Road Maintenance works	-	283,140	283,140	280,000	30/06/2024
Roads	Parks Australia- Jabiru Sinkhole Works	-	1,246,921	1,246,921	1,301,368	30/06/2024
	<b>Total</b>	<b>952,602</b>	<b>5,761,003</b>	<b>6,713,605</b>	<b>12,636,550</b>	



## Member and CEO Council Credit Card Transactions for June

Transaction Date	Amount	Suppliers Name	Reason for Transaction
<b>Cardholder Name: Mayor - James Woods</b>			
11-Jul-24	\$ 51.33	Westpac	Card Fee
<b>Total</b>	<b>\$ 51.33</b>		
<b>Cardholder Name: Director of Finance - Jocelyn Nathanael-Walters</b>			
02-Jul-24	\$ 262.31	Flight Centre	25.7.24 Qantas flight Bris-Hervey Bay for Acting CSO/ARO Minjilang 21.6-24.7.24
02-Jul-24	\$ 367.83	Flight Centre	24.7.24 Jetstar flight Dwn-Brisbane for Acting CSO/ARO Minjilang 21.6-24.7.24
02-Jul-24	\$ 80.00	Virgin	6.7.24 Virgin flight additional luggage to Canberra for CEO for ALGA NGA
02-Jul-24	\$ 204.00	Food Business Registration - NT Dept Health	Jabiru Childcare Centre kitchen food registration renewal
26-Jun-24	\$ 793.03	Qantas	Qantas flight change Bris-Canberra for CEO to attend ALGA NGA
27-Jun-24	\$ 793.03	Qantas	Qantas flight change Bris-Canberra for Mayor Woods to attend ALGA NGA
28-Jun-24	\$ 793.03	Qantas	Qantas flight change Bris-Canberra for Councillor Onus to attend ALGA NGA
<b>Total</b>	<b>\$ 3,293.23</b>		
<b>Cardholder Name: CEO - Andrew Walsh</b>			
26-Jun-24	\$ 830.41	Virgin Aus	Change to Virgin airfare booking (Bris to Canberra to go via Qantas) - Virgin for Darwin to Brisbane and return Canberra to Darwin travel for Council CEO Andrew Walsh to attend ALGA
26-Jun-24	\$ 830.41	Virgin Aus	Change to Virgin airfare booking (Bris to Canberra to go via Qantas) - Virgin for Darwin to Brisbane and return Canberra to Darwin travel for Mayor James Woods to attend ALGA
26-Jun-24	\$ 830.41	Virgin Aus	Change to Virgin airfare booking (Bris to Canberra to go via Qantas) - Virgin for Darwin to Brisbane and return Canberra to Darwin travel for Cnr Mickitja Onus to attend ALGA
02-Jul-24	\$ 170.00	Virgin Aus	Extra baggage fee
02-Jul-24	\$ 51.33	Westpac	Card Fee
<b>Total</b>	<b>\$ 2,712.56</b>		





## Member and CEO Council Credit Card Transactions for June

Transaction Date	Amount	Suppliers Name	Reason for Transaction
<b>Cardholder Name: DCCS - Fiona Ainsworth</b>			
01-Jun-24	\$ 1.58	Kidsoft	Direct Debit Facility Fee - Jabiru Childcare Centre
01-Jun-24	\$ 199.00	Kidsoft	Monthly License Fee - Jabiru Childcare Centre
03-Jun-24	\$ 81.00	Safe NT	WWCC Renewal - Melinda Wythes - Contracts Coordinator Jabiru
03-Jun-24	\$ 81.00	Safe NT	WWCC - Mathew Lodge - Community Care Cook Gunbalanya
03-Jun-24	\$ 149.00	Vend Pos	Monthly Subscription - Newsagents POS System - Australia Post Jabiru
04-Jun-24	\$ 81.00	Safe NT	WWCC Renewal - Kevin Roberts-McCoy - Youth, Sport Reacertion Officer Gunbalanya
04-Jun-24	\$ 81.00	Safe NT	WWCC Renewal - Delliteh Ngarlingari - Youth, Sport Reacertion Officer Waruwi
04-Jun-24	\$ 81.00	Safe NT	NPC - Deborah Baxter - Services Assistant Jabiru
04-Jun-24	\$ 81.00	Safe NT	WWCC - Deborah Baxter - Services Assistant Jabiru
04-Jun-24	\$ 242.00	PropertyMe	Monthly subscription - Tenancy software system
05-Jun-24	\$ 102.00	National Press Club	Registration Fee - CEO Andrew Walsh - National Press Club Canberra 02.07.24
05-Jun-24	\$ 102.00	National Press Club	Registration Fee - Mayor James Woods - National Press Club Canberra 02.07.24
05-Jun-24	\$ 102.00	National Press Club	Registration Fee - Cr Mickitja Onus - National Press Club Canberra 02.07.24
05-Jun-24	\$ 81.00	Safe NT	NPC - Leanne Naylibidj - Community Care Assistant Gunbalanya
05-Jun-24	\$ 81.00	Safe NT	NPC - Lauren Manakgu - Youth Sport Recreation Assistant Gunbalanya
05-Jun-24	\$ 81.00	Safe NT	NPC - Misilas Roberts - Works Officer Jabiru
05-Jun-24	\$ 33.90	Aussie Snacks	Catering - Cr Guwiyul - Mirijlang Local Authority Meeting
05-Jun-24	\$ 0.56	Aussie Snacks	Eftpos Transaction Fee
06-Jun-24	\$ 65.98	Amazon	Equipment - Laptop Backpack - Cr Ralph Blyth
11-Jun-24	\$ 81.00	Safe NT	NPC - Hilal Ahmad - Senior Project Manager Darwin
11-Jun-24	\$ 81.00	Safe NT	NPC - Sita Pun - Payroll Coordinator Darwin
11-Jun-24	\$ 81.00	Safe NT	NPC - Jadene Croft - HR Administration Assistant Darwin
11-Jun-24	\$ 728.14	Virgin Australia	Flights - Steven Meredith (contractor) - 06.07.24 Darwin-Melbourne
11-Jun-24	\$ 366.84	Crown Plaza Canberra	Accommodation Deposit - CEO Andrew Walsh - ALGA NGA Canberra 01-05.07.2024
11-Jun-24	\$ 366.84	Crown Plaza Canberra	Accommodation Deposit - Mayor James Woods - ALGA NGA Canberra 01-05.07.2024
11-Jun-24	\$ 366.84	Crown Plaza Canberra	Accommodation Deposit - Cr Mickitja Onus - ALGA NGA Canberra 01-05.07.2024
12-Jun-24	\$ 199.00	Kidsoft	Monthly License Fee - Mirijlang Crèche
12-Jun-24	\$ 199.00	Kidsoft	Monthly License Fee - Waruwi Crèche
12-Jun-24	\$ 135.00	NDIS Screening	NDIS Worker Screening - Deborah Baxter - Services Assistant Jabiru
13-Jun-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Gunbalanya
13-Jun-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Maningrida
13-Jun-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Mirijlang
13-Jun-24	\$ 87.25	Service M8	Monthly Subscription - Software for PoweWater Contract / USC - Waruwi
14-Jun-24	\$ 80.00	Property Council	Registration Fee - Fiona Ainsworth - Ladies Networking Event 20.06.2024
18-Jun-24	\$ 60.29	Woolworths	Catering - Mayor Woods & Cr Dann - OCM 18-19.06.2024
18-Jun-24	\$ 0.37	Aussie Snacks	Eftpos Transaction Fee
18-Jun-24	\$ 13.00	Aussie Snacks	Catering - Mayor Woods & Cr Dann - OCM 18-19.06.2024
18-Jun-24	\$ 0.21	Aussie Snacks	Eftpos Transaction Fee
19-Jun-24	\$ 14.22	Cater Me Café	Catering - Mayor Woods & Cr Dann - OCM 18-19.06.2024
19-Jun-24	\$ 22.20	Aussie Snacks	Catering - Mayor Woods & Cr Dann - OCM 18-19.06.2024
19-Jun-24	\$ 0.37	Aussie Snacks	Eftpos Transaction Fee
19-Jun-24	\$ 81.00	Safe NT	WWCC Renewal - Vicki McCoy - Council Services Manager Gunbaanya
19-Jun-24	\$ 81.00	Safe NT	WWCC Renewal - Jackson Hodge - NDIS Remote Community Connector Officer Jabiru
19-Jun-24	\$ 1,099.74	Qantas	Flights - Franklin Lamey (contractor) - 20.06.24 Hervey Bay-Brisbane-Darwin
24-Jun-24	\$ 130.00	Beija Flor Darwin	Executive Gift - Flowers (Sympathy) - Heidi Walton, PR Coordinator Jabiru
26-Jun-24	\$ 81.00	Safe NT	WWCC Renewal - Lachlan Nicolson - Team Leader Pool Maningrida
30-Jun-24	\$ 1,100.52	Crown Plaza Canberra	Accommodation - CEO Andrew Walsh - ALGA NGA Canberra 01-05.07.2024
30-Jun-24	\$ 1,100.52	Crown Plaza Canberra	Accommodation - Mayor James Woods - ALGA NGA Canberra 01-05.07.2024
30-Jun-24	\$ 1,100.52	Crown Plaza Canberra	Accommodation - Cr Mickitja Onus - ALGA NGA Canberra 01-05.07.2024
30-Jun-24	\$ 16.00	News Pty Ltd	NT News online monthly subscription
01-Jul-24	\$ 84.00	Safe NT	NPC - Krys Roberts - Community Care Team Leader Gunbalanya
02-Jul-24	\$ 84.00	Safe NT	WWCC Renewal - Katie Naynggul - Community Care Assistant Gunbalanya
<b>Total</b>	<b>\$</b>	<b>9,829.64</b>	



## Actuals v Budget by Local Authority Area

as at 30 Jun 2024

Description	REGION			GUNBALANYA			JABIRU		
	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance
<b>Operational Revenue</b>									
Income Rates and Charges	20,616	20,616	-	365,443	1,033,247	(667,803)	1,291,441	1,371,314	(79,873)
Charges - Sewerage	-	-	-	-	-	-	711,797	728,474	(16,677)
Charges - Water	-	-	-	-	-	-	1,440,743	1,994,892	(554,149)
Charges - Waste	-	-	-	355,992	358,737	(2,745)	272,593	287,092	(14,499)
Income Council Fees and Charges	152,441	141,679	10,762	18,758	54,364	(35,606)	391,502	333,461	58,041
Income Operating Grants	13,086,099	12,662,195	423,904	1,293,390	1,292,390	1,000	279,496	262,743	16,753
Income Investments	192,766	184,558	8,208	-	-	-	223	-	223
Income Allocation	5,426,278	5,541,470	(115,192)	298,171	346,587	(48,416)	162,212	138,754	23,458
Other Income	1,268,234	1,262,920	5,314	35,650	35,210	440	83,688	110,776	(27,088)
Income Agency and Commercial Services	194,082	275,231	(81,149)	1,879,739	1,759,447	120,293	3,161,546	3,195,894	(34,347)
<b>Total Operational Revenue</b>	<b>20,340,516</b>	<b>20,088,669</b>	<b>251,847</b>	<b>4,247,144</b>	<b>4,879,981</b>	<b>(632,837)</b>	<b>7,795,242</b>	<b>8,423,400</b>	<b>(628,158)</b>
<b>Operational Expenditure</b>									
Employee Expenses	6,847,281	6,900,232	(52,951)	2,586,325	2,576,381	9,945	3,818,633	3,740,979	77,655
Contract and Material Expenses	1,391,673	1,766,104	(374,431)	1,126,423	1,845,604	(719,182)	3,368,172	3,567,501	(199,329)
Finance Expenses	7,716	5,507	2,208	2,907	3,000	(93)	2,012	1,770	242
Travel, Freight and Accom Expenses	363,885	564,782	(200,897)	109,892	128,041	(18,149)	76,743	90,897	(14,154)
Depreciation and Impairment Expense	7,327,590	-	7,327,590	-	-	-	-	-	-
Fuel, Utilities & Communication	408,794	453,512	(44,718)	390,168	381,127	9,041	637,068	663,485	(26,418)
Other Expenses	2,598,549	3,289,247	(690,698)	674,209	664,803	9,406	929,778	980,530	(50,752)
Elected Member Allowances	346,223	366,000	(19,777)	-	-	-	-	-	-
Elected Member Expenses	18,995	64,236	(45,242)	-	-	-	-	-	-
Council Committee & LA Allowances	-	-	-	5,050	7,133	(2,083)	-	-	-
Council Committee & LA Expenses	-	-	-	-	-	-	-	-	-
<b>Total Operational Expenditure</b>	<b>19,310,705</b>	<b>13,409,620</b>	<b>5,901,085</b>	<b>4,894,973</b>	<b>5,606,089</b>	<b>(711,116)</b>	<b>8,832,406</b>	<b>9,045,162</b>	<b>(212,756)</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>1,029,811</b>	<b>6,679,049</b>	<b>(5,649,238)</b>	<b>(647,829)</b>	<b>(726,108)</b>	<b>78,279</b>	<b>(1,037,164)</b>	<b>(621,762)</b>	<b>(415,402)</b>



## Actuals v Budget by Local Authority Area

as at 30 June 2024

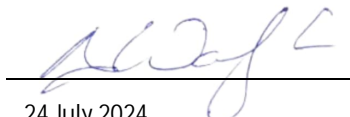
Description	MANINGRIDA			MINJILANG			WARRUWI			TOTAL COUNCIL		
	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance
<b>Operational Revenue</b>												
Income Rates and Charges	623,986	622,020	1,966	60,700	60,700	-	96,580	96,580	-	2,458,767	3,204,477	(745,710)
Charges - Sewerage	-	-	-	-	-	-	-	-	-	711,797	728,474	(16,677)
Charges - Water	-	-	-	-	-	-	-	-	-	1,440,743	1,994,892	(554,149)
Charges - Waste	677,742	677,742	-	62,844	62,844	-	96,372	96,372	-	1,465,543	1,482,787	(17,244)
Income Council Fees and Charges	59,772	65,644	(5,872)	17,152	20,500	(3,348)	17,722	13,235	4,487	657,347	628,882	28,465
Income Operating Grants	1,272,583	1,001,350	271,233	816,650	815,650	1,000	793,614	793,329	285	17,541,832	16,827,657	714,175
Income Investments	-	-	-	-	-	-	-	-	-	192,989	184,558	8,431
Income Allocation	86,458	72,980	13,478	77,874	143,239	(65,365)	34,039	93,495	(59,456)	6,085,032	6,336,526	(251,494)
Other Income	138,790	136,304	2,485	22,725	23,920	(1,195)	37,997	41,267	(3,270)	1,587,084	1,610,398	(23,313)
Income Agency and Commercial Services	1,245,540	1,190,226	55,314	819,194	825,197	(6,003)	785,220	771,522	13,698	8,085,322	8,017,516	67,806
<b>Total Operational Revenue</b>	<b>4,104,871</b>	<b>3,766,266</b>	<b>338,605</b>	<b>1,877,139</b>	<b>1,952,049</b>	<b>(74,910)</b>	<b>1,881,544</b>	<b>1,905,801</b>	<b>(44,257)</b>	<b>40,228,456</b>	<b>41,016,165</b>	<b>(787,710)</b>
<b>Operational Expenditure</b>												
Employee Expenses	1,949,318	2,024,126	(74,808)	1,371,995	1,456,402	(84,407)	2,017,353	2,074,932	(57,578)	18,590,906	18,773,050	(182,144)
Contract and Material Expenses	1,087,553	1,458,747	(371,194)	444,221	607,957	(163,736)	263,773	614,574	(350,801)	7,681,815	9,860,488	(2,178,673)
Finance Expenses	996	1,050	(54)	1,448	1,470	(22)	683	750	(67)	15,761	13,547	2,214
Travel, Freight and Accom Expenses	183,125	215,076	(31,951)	123,158	188,358	(65,200)	105,195	214,868	(109,673)	961,998	1,402,022	(440,024)
Depreciation and Impairment Expense	-	-	-	-	-	-	-	-	-	7,327,590	-	7,327,590
Fuel, Utilities & Communication	445,356	440,943	4,413	302,914	355,216	(52,302)	238,617	258,647	(20,030)	2,422,916	2,552,930	(130,014)
Other Expenses	586,874	602,320	(15,446)	252,788	404,781	(151,993)	391,338	612,415	(221,077)	5,433,534	6,554,095	(1,120,561)
Elected Member Allowances	-	-	-	-	-	-	-	-	-	346,223	366,000	(19,777)
Elected Member Expenses	-	-	-	-	-	-	-	-	-	18,995	64,236	(45,242)
Council Committee & LA Allowances	3,800	7,400	(3,600)	3,350	5,400	(2,050)	5,000	4,800	200	17,200	24,733	(7,533)
Council Committee & LA Expenses	-	-	-	105	105	-	-	-	-	105	105	-
<b>Total Operational Expenditure</b>	<b>4,257,021</b>	<b>4,749,661</b>	<b>(492,640)</b>	<b>2,499,980</b>	<b>3,019,690</b>	<b>(519,710)</b>	<b>3,021,959</b>	<b>3,780,986</b>	<b>(759,027)</b>	<b>42,817,044</b>	<b>39,611,208</b>	<b>3,205,836</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>(152,150)</b>	<b>(983,395)</b>	<b>831,245</b>	<b>(622,841)</b>	<b>(1,067,640)</b>	<b>444,800</b>	<b>(1,160,415)</b>	<b>(1,875,185)</b>	<b>714,771</b>	<b>(2,590,588)</b>	<b>1,404,957</b>	<b>(3,995,545)</b>

Certification by the CEO to the Council

Council Name:	West Arnhem Regional Council
Reporting Period:	June 2024

That, to the best of the CEO's knowledge, information and belief:  
(1) The internal controls implemented by the council are appropriate; and  
(2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

  
\_\_\_\_\_

Date Signed

24 July 2024

  
\_\_\_\_\_

*Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)*

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 July 2024

<b>Agenda Reference:</b>	<b>8.6</b>
<b>Title:</b>	<b>Roads To Recovery Projected Expenditure 2024-25</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

#### SUMMARY

This report is to advise Council of receipt of 2024-2029 Roads To Recovery funding and intended expenditure for 2024-2025 year.

#### RECOMMENDATION

THAT COUNCIL receive and note the report entitled *Roads To Recovery Projected Expenditure 2024-25*.

#### BACKGROUND

Every five years West Arnhem Regional Council receives funding from the Department of Infrastructure, Transport, Regional Development, Communications, and the Arts in a program called Roads To Recovery (R2R). This funding program is for expenditure on local road maintenance and construction. For the years 2024-2029 West Arnhem Regional Council will receive \$4,754,379 in Roads to Recovery funding.

#### COMMENT

On assessment of current and future road maintenance projects the technical services team advises the following maximum amounts will be expended on the below projects for financial year 2024-25.

*Maningrida Airport Road Reseal and Maintenance 1.7km*  
\$250,000

This amount will be combined with \$410,000 in funding received from DIPL for local Maningrida projects to complete works.

*Warruwi Roads Reseal and Maintenance 5km*  
\$1,100,000

This is a maximum amount dedicated to resealing all roads in Warruwi and determine a minimum 5-year extension in life for all sealed roads in Warruwi.

#### STATUTORY ENVIRONMENT

Local Government Act 2019

#### FINANCIAL IMPLICATIONS

\$1,350,000 from a total funding pool of \$4,754,379

#### STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

#### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

**Goal 1.2 Economic Partnerships**

Secure increased income opportunities (grants and commercial) that create employment and/or improve community life.

**PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

**Goal 4.1 Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure.

**Goal 4.4 Local Road Management and Maintenance**

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management.

**PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

**Goal 6.5 Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes.

**ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 July 2024

<b>Agenda Reference:</b>	<b>8.7</b>
<b>Title:</b>	<b>Movements in Reserves</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director Finance</b>

#### SUMMARY

This report is to seek the Council's approval for the 2023/24 transfers from the Council's capital reserve and to change the purpose in 2023/24 of certain capital projects within the capital reserve.

#### RECOMMENDATION

THAT COUNCIL:

1. Receive and note the report titled Movements in Reserves;
2. Approve the transfer of \$72,930 from council's capital reserve for 1 July 2023 to 30 June 2024;
3. Approve the change in purpose of the remaining funds of \$42,589, for completed and no longer required capital projects, to be reallocated to the overspent 2021/22 capital projects within the capital reserve leaving an overspent balance of \$14,215 in relation to the Jabiru office upgrade, to be cleared when future funds become available.

#### COMMENTS

On 30 June 2023 the balance of Council's capital reserve, maintained for Council nominated capital projects and acquisitions, was \$113,803.

From 1 July 2023 to 30 June 2024 the following expenditure was funded from the budgeted capital projects within the Capital Reserve:

<b>TABLE 1</b> <b>From 1 July 2023 to 30 June 2024</b> <b>Transfers from Capital Reserve</b>	<b>Expenditure</b>
2022 (5279.03) Purchase Ride on mower, Maningrida	\$ 35,000
2022 (5280.04) Purchase Ride on mower, Minjilang	\$ 35,000
2023 (5294.01) Concrete stand for diesel tank, Gunbalanya	\$ 2,930
	<b>\$ 72,930</b>

To comply with the Local Government legislation the above-listed transfers require a council resolution to take effect.

In addition, Council's approval is sought to change the purpose of the remaining funds, for completed and no longer required, capital projects to partly fund the overspent 2021/22 upgrade of the Jabiru council office and fully fund the overspent 2021/22 purchase of the Isuzu Russ garbage compactor. Explained below:

<b>TABLE 2</b> <b>Capital Reserve Projects or Planned Acquisitions</b> <b>Completed and/or No Longer Required</b>	<b>30 June</b> <b>2023</b> <b>Balance for</b>	<b>Proposed</b> <b>Reallocation</b>	<b>Proposed</b> <b>Closing</b>
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	Relevant Projects Unspent/ (Overspent)		Balance 30 June 2024
2022 (5292.02) Upgrade Jabiru council office, stage2	(\$ 52,804)	\$ 38,589	(\$ 14,215)
2022 (5284.05) Purchase Isuzu Russ Garbage Compactor, Warruwi	(\$ 4,000)	\$ 4,000	-
2022 (5271.01) Purchase Isuzu Dmax Utility, Gunbalanya	\$ 2,806	(\$ 2,806)	-
2022 (5272.02) Purchase Isuzu Dmax Utility, Jabiru	\$ 2,806	(\$ 2,806)	-
2022 (5273.03) Purchase Isuzu Dmax Utility, Maningrida	\$ 2,806	(\$ 2,806)	-
2022 (5274.04) Purchase Isuzu Dmax Utility, Minjilang	\$ 2,806	(\$ 2,806)	-
2022 (5275.05) Purchase Isuzu Dmax Utility, Warruwi	\$ 2,806	(\$ 2,806)	-
2022 (5276.00) Purchase Isuzu Dmax Utility, Darwin	\$ 2,806	(\$ 2,806)	-
2022 (5265.00) Network upgrade, Regional	\$ 25,001	(\$ 25,001)	-
2021 (5197.03) Kerb, channel & reseal Bagshaw Rd, Maningrida	\$ 752	(\$ 752)	-
		-	<b>(\$ 14,215)</b>

With the above changes the Council's capital reserve on 30 June 2024 is expected to be \$40,872 and comprise of:

<b>TABLE 3 30 June 2024 Capital Reserve Projects or Planned Acquisitions</b>	<b>30 June 2023 Balance Unspent/ (Overspent)</b>	<b>Proposed 2023/24 Transfers (Out)/ In</b>	<b>Expected Closing Balance 30 June 2024</b>
(5167.05) Kerb & channel Airport to Workshop Rd, Warruwi	\$ 43,480	-	\$ 43,480
(5197.03) Kerb, channel & reseal Bagshaw Rd, Maningrida	\$ 752	(\$752)	-
<b>2021</b>	<b>\$ 44,232</b>	<b>(\$752)</b>	<b>\$ 43,480</b>
(5292.02) Upgrade Jabiru council office, stage 2	(\$ 52,804)	\$ 38,589	(\$ 14,215)
(5284.05) Purchase Isuzu Russ Garbage Compactor, Warruwi	(\$ 4,000)	\$ 4,000	-
(5279.03) Purchase Ride on mower, Maningrida	\$ 35,000	(\$ 35,000)	-
(5280.04) Purchase Ride on mower, Minjilang	\$ 35,000	(\$ 35,000)	-
(5271.01) Purchase Isuzu Dmax Utility, Gunbalanya	\$ 2,806	(\$ 2,806)	-
(5272.02) Purchase Isuzu Dmax Utility, Jabiru	\$ 2,806	(\$ 2,806)	-
(5273.03) Purchase Isuzu Dmax Utility, Maningrida	\$ 2,806	(\$ 2,806)	-
(5274.04) Purchase Isuzu Dmax Utility, Minjilang	\$ 2,806	(\$ 2,806)	-
(5275.05) Purchase Isuzu Dmax Utility, Warruwi	\$ 2,806	(\$ 2,806)	-
(5276.00) Purchase Isuzu Dmax Utility, Darwin	\$ 2,806	(\$ 2,806)	-
(5265.00) Network upgrade, Regional	\$ 25,001	(\$ 25,001)	-
<b>2022</b>	<b>\$ 55,033</b>	<b>(\$ 69,248)</b>	<b>(\$ 14,215)</b>
(5294.01) Concrete stand for diesel tank, Gunbalanya	\$ 5,802	(\$ 2,930)	\$ 2,872
(5293.03) Mobil/ demobilisation oval contractor, Maningrida	\$ 8,735	-	\$ 8,735
<b>2023</b>	<b>\$ 14,537</b>	<b>(\$ 2,930)</b>	<b>\$ 11,607</b>



<b>Total Capital Reserve Balance</b>	<b>\$ 113,802</b>	<b>(\$72,930)</b>	<b>\$ 40,872</b>
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## **STATUTORY ENVIRONMENT**

*Local Government (General) Regulations 2021* regulation 11 states the following matters require a council resolution to take effect:

- a. A transfer to or from council reserve;
- b. A change in purpose of a council reserve.

## **FINANCIAL IMPLICATIONS**

The Council is required to ensure its financial records accurately reflect true balances.

## **STRATEGIC IMPLICATIONS**

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### **Goal 6.1 Financial Management**

Provision of strong financial management and leadership which ensures long term sustainability and growth.

## **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Elected Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### **SUMMARY**

The purpose of this report is to give Elected Members a forum in which to table items they wish to be debated by Council.

#### **RECOMMENDATION**

That the Chairperson invites questions with or without notice from Elected Members.

#### **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Closure to the Public for the Discussion of Confidential Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

#### **SUMMARY**

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

#### **LEGISLATION AND POLICY**

Section 99(2) of the *Local Government Act 2019*  
Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021*

#### **RECOMMENDATION**

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 52 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

#### **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 31 JULY 2024

#### EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (Administration) Regulations 2021*.

<b>Agenda Reference:</b>	<b>12.1</b>
<b>Title:</b>	<b>Confirmation of Confidential Ordinary Council Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

<b>Agenda Reference:</b>	<b>12.2</b>
<b>Title:</b>	<b>Confirmation of Risk Management and Audit Committee Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

<b>Agenda Reference:</b>	<b>12.3</b>
<b>Title:</b>	<b>Incoming and Outgoing Correspondence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

<b>Agenda Reference:</b>	<b>12.4</b>
<b>Title:</b>	<b>Tender Endorsement - Gunbalanya Oval Lighting</b>
<b>Author:</b>	<b>Hilal Ahmad, Senior Project Manager</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

<b>Agenda Reference:</b>	<b>12.5</b>
<b>Title:</b>	<b>Tender Endorsement - Gunbalanya Roadworks and Shoulder Maintenance Project</b>
<b>Author:</b>	<b>Hilal Ahmad, Senior Project Manager</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

<b>Agenda Reference:</b>	<b>12.6</b>
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<b>Title:</b>	<b>Tender Endorsement - Warruwi Recreation Hall Roof Sheet Upgrade</b>
<b>Author:</b>	<b>Hilal Ahmad, Senior Project Manager</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

<b>Agenda Reference:</b>	<b>12.7</b>
<b>Title:</b>	<b>Tender Endorsement - Jabiru Telemetry System Upgrade</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

<b>Agenda Reference:</b>	<b>12.8</b>
<b>Title:</b>	<b>Special Council Meeting Disclosure of Confidential Resolutions</b>
<b>Author:</b>	<b>Jasmine Mortimore, Governance Advisor</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

<b>Agenda Reference:</b>	<b>12.9</b>
<b>Title:</b>	<b>Current Status of Outstanding Regional Land Use Agreements from the Northern Land Council</b>
<b>Author:</b>	<b>Fiona Ainsworth, Director of Community and Council Services</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

<b>Agenda Reference:</b>	<b>12.10</b>
<b>Title:</b>	<b>CouncilBIZ Update</b>
<b>Author:</b>	<b>Jocelyn Nathanael-Walters, Director Finance</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

<b>Agenda Reference:</b>	<b>12.11</b>
<b>Title:</b>	<b>Tender Evaluation - Maningrida Airport Road Reseal Works</b>
<b>Author:</b>	<b>Hilal Ahmad, Senior Project Manager</b>

*The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

<b>Agenda Reference:</b>	<b>12.12</b>
<b>Title:</b>	<b>Disclosure of Confidential Resolutions and Re-admittance of the Public</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

**WEST ARNHEM REGIONAL COUNCIL**

**FOR THE MEETING 31 JULY 2024**

**RE-ADMITTANCE OF THE PUBLIC**

**12 NEXT MEETING**

**13 MEETING DECLARED CLOSED**