



# **WEST ARNHEM REGIONAL COUNCIL AGENDA**

**MINJILANG LOCAL AUTHORITY  
WEDNESDAY, 15 MAY 2024**



## WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Minjilang on Wednesday 15 May 2024 at 11:00 am.

Andrew Walsh  
Chief Executive Officer

### Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.  
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.  
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.  
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.  
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.  
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

# TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
<b>1</b>	<b>ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING</b>	<b>4</b>
<b>2</b>	<b>PERSONS PRESENT</b>	<b>5</b>
<b>3</b>	<b>APOLOGIES AND ABSENCES</b>	<b>5</b>
3.1	Apologies and Leave of Absence	5
3.2	Absent without Notice	6
<b>4</b>	<b>ACCEPTANCE OF AGENDA</b>	<b>7</b>
4.1	Acceptance of Agenda	7
<b>5</b>	<b>DECLARATION OF INTEREST OF MEMBERS OR STAFF</b>	<b>8</b>
5.1	Disclosure of Interest of Members or Staff	8
<b>6</b>	<b>DEPUTATIONS AND PRESENTATIONS</b>	<b>9</b>
6.1	Presentations and Visitors	9
<b>7</b>	<b>NEXT MEETING</b>	<b>12</b>

## **Acknowledgement of Country**

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 15 MAY 2024

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies and Leave of Absence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for the Minjilang Local Authority record, any apologies, and requests for leave of absence received from Authority members for the meeting held on 15 May 2024.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted Member's apologies and/or requests for leave of absence for the Local Authority meeting held on 15 May 2024.

#### COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

#### LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 15 MAY 2024

<b>Agenda Reference:</b>	<b>3.2</b>
<b>Title:</b>	<b>Absent without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for the Minjilang Local Authority record, any absences without notice received from Authority members for the meeting held on 15 May 2024.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted Member's absences without notice for the Local Authority meeting held on 15 May 2024.

#### LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 15 MAY 2024

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

Agenda papers are presented for acceptance at the Minjilang Local Authority meeting held on 15 May 2024.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Minjilang Local Authority meeting held on 15 May 2024.

#### LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

##### Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 15 MAY 2024

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

**Local Authority Members** are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY received the declarations of interest as listed for the Minjilang Local Authority meeting held on 15 May 2024.

#### LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

#### ATTACHMENTS

Nil



## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 15 MAY 2024

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Presentations and Visitors</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

The purpose of this report is to provide Minjilang Local Authority with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on:

1. Minjilang Community Plan pilot by National Indigenous Australians Agency.

#### BACKGROUND

At various times, the Authority requests that presentations be made so that issues can be raised and information shared.

#### COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Minjilang Local Authority Meeting – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
National Indigenous Australians Agency (NIAA) want to talk about how NIAA can work with the Minjilang community to meet their needs. We will meet with leaders, traditional owners, community members and other key stakeholders in Minjilang about this	-Gill Jones (NIAA Engagement Assistant Director) -Fergus Boyd (NIAA Minjilang Community Plan team) -Bec Langdon (NIAA Minjilang Community Plan team) -Maeve Cullen (DCMC Regional Project Officer)	National Indigenous Australians Agency (NIAA)	At their request to present

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

1. Minjilang Community Plan Information for Community [6.1.1 - 2 pages]



Australian Government  
National Indigenous  
Australians Agency



**NIAA**

Working with Aboriginal and Torres Strait Islander peoples

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# Community Plan Pilot

Minjilang – Information for Community Members

## Purpose

National Indigenous Australians Agency (NIAA) want to talk about how NIAA can work with the Minjilang community to meet their needs. We will meet with leaders, traditional owners, community members and other key stakeholders in Minjilang about this.

The Minjilang Community Plan is being developed:

- To provide Minjilang community members with the data NIAA hold about their community, including the NIAA programs and funding that are currently in place.
- To hear about what changes the NIAA can make (or actions the NIAA can take) to better meet the aspirations of Minjilang Community members over the short, medium and long term.
- To determine how NIAA should work with the community and how we should direct our resources in Minjilang. This includes using NIAA's influence across Local, Territory and Commonwealth Governments, engagement with community, and investment – and how to measure our contributions to achieving better outcomes for the Minjilang community.

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Minjilang Community Plan | Information for Community Members



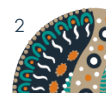
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## Schedule

The Community Plans pilot is expected to be finished by July 2024. This schedule may change following advice from community leaders and key stakeholders in Minjilang.

Stage	Key Deliverables	Expected Timeframe
Introductions	NIAA will meet with WARC, Councillor Henry Guwiyul and Local Authority members. NIAA will tell them about the project, why we are doing it and what we would like to talk about in future visits to Minjilang. We would like advice on if our plan is good or should be changed. We will meet with other community people and introduce the project to them as well.	15 May 2024
Community consultations round 1	Depending on what people suggest in first meeting, we will meet with other community members in small groups, to explain the project, share data NIAA has about Minjilang and talk about community priorities.	Late May 2024
Community consultations round 2	NIAA will have a big meeting with community members and leaders to keep talking about what the community needs and what NIAA can and cannot do to help.	Early June 2024
Community consultations round 3	NIAA will return with a draft of the Community Plan for Minjilang. We will check what we hear is what you have said.	Mid-June 2024
Finalise Community Plan Pilot based on consultations	NIAA will reflect on and finish the Community Plan for Minjilang.	Early July 2024
Follow-up community consultations	NIAA will come back to Minjilang and talk about what we have done after talking to the community.	September 2024 November 2024 March 2025

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- 7 NEXT MEETING
- 8 MEETING DECLARED CLOSED