



# **WEST ARNHEM REGIONAL COUNCIL AGENDA**

**MANINGRIDA LOCAL AUTHORITY  
WEDNESDAY, 12 JUNE 2024**



## WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Maningrida on Wednesday 12 June 2024 at 10:00 am.

Andrew Walsh  
Chief Executive Officer

### Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.  
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.  
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.  
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.  
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.  
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

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## **Acknowledgement of Country**

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.



## WEST ARNHem REGIONAL COUNCIL

### FOR THE MEETING 12 JUNE 2024

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for record, any apologies, requests for leave of absence and absence without notice received by Council's Chief Executive Officer from Local Authority members for the meeting held on 12 June 2024

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Notes the absence of ...
2. Notes the apology received from ...
3. Determines ... are absent with permission of the Council.
4. Determines ... are absent without permission of the Council.

#### COMMENT

Local Authorities can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absent without notice.

#### LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

#### ATTACHMENTS

Nil

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 12 JUNE 2024

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

Agenda papers are presented for acceptance at the Maningrida Local Authority meeting held on 12 June 2024.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Maningrida Local Authority meeting held on 12 June 2024.

#### LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

##### Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 JUNE 2024

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

**Local Authority Members** are required to disclose an interest in a matter under consideration at the Local Authority meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Local Authority on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless Council expressly directs them to do so.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY received the declarations of interest as listed for the Maningrida Local Authority meeting held on 12 June 2024.

#### LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 JUNE 2024

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

Unconfirmed minutes from the 14 March 2024 Maningrida Local Authority meeting are submitted to the Local Authority for confirmation that the minutes are a true and correct record of the meeting.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY adopted the minutes of the 14 March 2024 Maningrida Local Authority as a true and correct record.

#### LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. 2024.03.14 maningrida local authority minutes\_-\_unconfirmed [6.1.1 - 9 pages]



Minutes of the West Arnhem Regional Council Maningrida Local Authority  
Thursday, 14 March 2024 at 10:00 am  
Council Chambers

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**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

**Chairperson Sharon Hayes declared the meeting opened at 10:20, welcomed all in attendance and did an Acknowledgement of Country.**

**APPOINTED MEMBERS PRESENT**

Chairperson	Sharon Hayes
Member	Jessica Phillips
Member	Joyce Bohme

**ELECTED MEMBERS PRESENT**

Deputy Mayor	Elizabeth Williams
Councillor	James Woods
Councillor	Jacqueline Phillips (via video)

**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh (via video)
Director of Community and Council Services	Fiona Ainsworth (via video)
Council Services Manager Maningrida (acting)	Debbie Gough
Governance and Risk Advisor (acting)	Jasmine Mortimore (via video)
Finance Manager (acting)	Corey White (via video)
General Manager Technical Services	Clem Beard (via video)
Governance and Risk Advisor	Jessie Schaecken (via video)
Director of Finance	Jocelyn Nathanael-Walters (via video)
Information Advisor	Ben Heaslip (via video)
Waste and Resource Coordinator	Sara Fitzgerald (via video)
Senior Projects Manager	Hilal Ahmad (via video)

**GUEST**

Member of the Public	David Jones
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### 3 APOLOGIES AND ABSENCES

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies and Leave of Absence</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Apologies and Leave of Absence.

**MAN1/2024 RESOLVED:**  
**On the motion of Cr Woods**  
**Seconded Member Phillips**

THAT THE LOCAL AUTHORITY received and noted Member's apologies for Mayor Ryan, Cr Kernan and Member Shane Namanurki for the Local Authority meeting held on 14 March 2024.

**CARRIED**

<b>Agenda Reference:</b>	<b>3.2</b>
<b>Title:</b>	<b>Absent without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Absent without Notice.

**MAN2/2024 RESOLVED:**  
**On the motion of Chairperson Hayes**  
**Seconded Member Phillips**

THAT THE LOCAL AUTHORITY received and noted NIL Member's absences without notice for the Local Authority meeting held on 14 March 2024.

**CARRIED**

### 4 ACCEPTANCE OF AGENDA

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

**MAN3/2024 RESOLVED:**  
**On the motion of Cr Woods**  
**Seconded Member Bohme**

THAT THE LOCAL AUTHORITY accept the agenda papers as circulated for the Maningrida Local Authority meeting held on 14 March 2024.

**CARRIED**

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

**MAN4/2024 RESOLVED:**  
**On the motion of Chairperson Hayes**  
**Seconded Member Phillips**

THAT THE LOCAL AUTHORITY received a potential declarations of interest from Cr Woods for presentation by the Army item 7.4, as listed for the Maningrida Local Authority meeting held on 14 March 2024.

**CARRIED**

**6 CONFIRMATION OF PREVIOUS MINUTES**

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Local Authority Meeting Minutes</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

The Local Authority considered a report on Confirmation of Local Authority Meeting Minutes.

**MAN5/2024 RESOLVED:**  
**On the motion of Cr Phillips**  
**Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY adopted the minutes of the Thursday 30 November Maningrida Local Authority as a true and correct record with the amendment to change to provisional meeting.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Presentations and Visitors - Department Chief Minister and Cabinet</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Presentations and Visitors - Department Chief Minister and Cabinet.

**MAN6/2024 RESOLVED:**  
**On the motion of Cr Phillips**  
**Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY

1. Noted the presentations on new Local Authority Guidelines by the Department of Chief Minister and Cabinet.
2. Thank presenter from the Department of Chief Minister and Cabinet - Jacob Leonard
3. Request Jacob to distribute the new Local Authority Guidelines and relevant information to members.
4. General Manager, Technical Services seeks clarification from the department of chief minister and cabinet on buying sponsorship uniforms using LA funding
5. Cr Phillips seeks clarification from the department of chief minister and cabinet on changing the name of the Maningrida Local Authority.
6. If approved, call the local authority 'Maningrida Council'
7. Request Maningrida CSM to work with Local Authority member to encourage youth membership by engaging the Youth Centre.
8. Invites students from the Maningrida school to attend the next scheduled local authority meeting.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.2</b>
<b>Title:</b>	<b>Presentations and Visitors - National Indigenous Australians Agency</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

Minute Note: The National Indigenous Australians Agency did not attend the meeting to present to the Local Authority.

<b>Agenda Reference:</b>	<b>7.4</b>
<b>Title:</b>	<b>Presentations and Visitors - Army</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

Cr Phillips left the meeting at 11:38  
David Jones left the meeting at 11:45  
Cr Phillips joined the meeting at 12:04  
The Local Authority considered a report on Presentations and Visitors - Army.

**MAN7/2024 RESOLVED:**  
**On the motion of Member Bohme**  
**Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY

1. Noted the attendance of David Jones, NIAA representative and Chairperson for Nja-marleya Cultural Leaders and Justice Group.
2. Noted the presentations on proposed Army Forces Training in Maningrida.
3. Thank the presenters from the Army - Capt Grant Carter, Michael Jones and representatives from NORFORCE.

**CARRIED**

<b>Agenda Reference:</b>	<b>7.3</b>
<b>Title:</b>	<b>Presentations and Visitors - Power and Water Corporation</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

Cr Phillips left the meeting at 12:42  
The Local Authority considered a report on Presentations and Visitors - Power and Water Corporation.

**MAN8/2024 RESOLVED:**  
**On the motion of Cr Woods**  
**Seconded Member Phillips**

THAT THE LOCAL AUTHORITY

1. Noted the presentations on new Prepayment Meter Replacement Program by Power and Water Corporation.
2. Thank the presenter from Power and Water Corporation - Trude Blizzard
3. Requested Power and Water Corporation sends a list of houses that will have the prepaid power meters replaced in Maningrida.
4. Noted their concerns to Power and Water Corporations on the challenges and restrictions with the new card systems.
5. Refer the item to Council to consider appropriate course of action with respect to technical, infrastructure and communication issues with program. Members also raised the need for closer relationships between Power and Water and Territory Families Housing and Communities.



CARRIED

**8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

The Local Authority considered a report on Review of Action Items.

**MAN16/2024 RESOLVED:**  
**On the motion of Cr Woods**  
**Seconded Member Phillips**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.

CARRIED

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Finance Report for the period ended 29 February 2024</b>
<b>Author:</b>	<b>Corey White, Accountant</b>

The Local Authority considered a report on Finance Report for the period ended 29 February 2024.

**MAN17/2024 RESOLVED:**  
**On the motion of Cr Woods**  
**Seconded Member Phillips**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Finance Report for the period ended 29 February 2024*; and
2. Received and noted the attachment entitled *2022 – 2023 Local Authority Project Funding Certification Maningrida DOS*

CARRIED

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Community Skip Bins</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

Meeting broke for lunch at 12:48 and recommenced at 13:30  
The Local Authority considered a report on Community Skip Bins.

**MAN9/2024 RESOLVED:**  
**On the motion of Chairperson Hayes**  
**Seconded Cr Woods**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Community Skip Bins*; and
2. Request further information on community skip bins and a report to be presented at a future meeting for consideration.

CARRIED

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Additional Solar Lights - New Subdivision and Adjacent to Safe house - MGD</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

The Local Authority considered a report on Additional Solar Lights - New Subdivision and Adjacent to Safe house - MGD.

**MAN10/2024 RESOLVED:**  
**On the motion of Cr Woods**  
**Seconded Member Phillips**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled Additional Solar Lights - New Subdivision and adjacent to Safe house - MGD; and
2. Approve the allocation of \$38,433.00 from Maningrida Local Authority Project Funding.
3. Noted concerns on broken street lights and request an update on status of community street lights.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>Modifications to Health Clinic Hard Structures</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

The Local Authority considered a report on Modifications to Health Clinic Hard Structures.

**MAN11/2024 RESOLVED:**  
**On the motion of Cr Woods**  
**Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Modifications to Health Clinic Hard Structures*; and
2. Approve the allocation of \$28,403.17 from the LA Project Funding 2023/24.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.6</b>
<b>Title:</b>	<b>Purchase of Additional Grandstands with shelter for Maningrida Football Oval.</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

Member Bohme left the meeting at 14:18

The Local Authority meeting moved to a provisional meeting in line with section 11 of the Local Authority Guidelines.

The Local Authority considered a report on Purchase of Additional Grandstands with shelter for Maningrida Football Oval.

**MAN12/2024 RESOLVED:**  
**On the motion of Chairperson Hayes**  
**Seconded Member Phillips**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Purchase of Additional Grandstands with shelter for Maningrida Football Oval.*; and
2. Made the provisional decision to approve the purchase of an additional (4) four 6 metre grandstands to provide extra seating to the value of \$59,472.50
3. Request the Technical Services team install concrete tie downs for the grandstands.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.7</b>
<b>Title:</b>	<b>Installation of outdoor gym equipment at the pool - Maningrida</b>
<b>Author:</b>	<b>Hilal Ahmad, Senior Project Manager</b>

Meeting broke at 14:45 and recommenced 15:00

The Local Authority considered a report on Installation of outdoor gym equipment at the pool - Maningrida.

**MAN15/2024 RESOLVED:**

**On the motion of Cr Woods  
Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Installation of outdoor gym equipment at the pool - Maningrida*; and
2. Made a provisional decision to approve a budget of 75k for outdoor gym equipment to be installed at Lott 468
3. Approve equipment choice to be Vitality, Pull Up and Step Up Deluxe Machine.

**CARRIED**

<b>Agenda Reference:</b>	<b>8.8</b>
<b>Title:</b>	<b>Manayinkarirra Cemetery Endorsement</b>
<b>Author:</b>	<b>Sara Fitzgerald, Waste and Resource Coordinator</b>

The Local Authority considered a report on Manayinkarirra Cemetery Endorsement.

**MAN13/2024 RESOLVED:**

**On the motion of Cr Woods  
Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Manayinkarirra Cemetery Endorsement*; and
2. Requests Waste and Resource Coordinator revise cemetery plans and bring report back to a future meeting.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Debbie Gough, Acting Council Services Manager - Maningrida</b>

The Local Authority considered a report on CSM Operations Report on Current Council Services.

**MAN18/2024 RESOLVED:**  
**On the motion of Member Phillips**  
**Seconded Chairperson Hayes**

THAT THE LOCAL AUTHORITY received and noted the report entitled *CSM Operations Report on Current Council Services*.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Project update - Maningrida Change Rooms</b>
<b>Author:</b>	<b>Sam Fazzolari, Project Coordinator Infrastructure</b>

The Local Authority considered a report on Project update - Maningrida Change Rooms.

**MAN14/2024 RESOLVED:**  
**On the motion of Chairperson Hayes**  
**Seconded Member Phillips**

THAT COUNCIL:

1. Received and noted the report entitled *Project update - Maningrida Change Rooms*.
2. Notes concerns on disability access for Maningrida Change Rooms.

**CARRIED**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>2022-2023 Annual Report</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on 2022-2023 Annual Report.

**MAN19/2024 RESOLVED:**  
**On the motion of Cr Woods**  
**Seconded Member Phillips**

THAT THE LOCAL AUTHORITY received and noted the report entitled *2022-2023 Annual Report*.

**CARRIED**

#### **10 LOCAL AUTHORITY MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Local Authority Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jessie Schaecken, Acting Chief Executive Officer</b>

The Local Authority considered a report on Local Authority Member Questions with or without Notice.

**MAN20/2024 RESOLVED:**  
**On the motion of Chairperson Hayes**  
**Seconded Member Phillips**

THAT THE LOCAL AUTHORITY noted the question from Members.

**CARRIED**

#### **11 NEXT MEETING**

The next meeting is scheduled to take place on 13 June 2024.

**12 MEETING DECLARED CLOSED**

Chairperson Sharon Hayes declared the meeting closed at 16:15.

This page and the preceding pages are the minutes of the Maningrida Local Authority Meeting held on Thursday 14 March 2024.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 JUNE 2024

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Presentations and Visitors - Northern Territory Electoral Commission</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

The purpose of this report is to provide Council with a list of presentations to be made by various stakeholders of the West Arnhem Regional Council.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY noted the presentations on 2024 Territory Election by the Northern Territory Electoral Commission.

#### BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

#### COMMENT

The following visitors/presentations will be in attendance at today's meeting.

Minjilang Local Authority – Presentations / Visitors			
Topic	Presenter/Visitor	Organisation	Invited by
Information on 2024 Territory Election	Anna Egerton – Project Officer	NT Electoral Commission	At their request

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

1. Maningrida meeting presentation [7.1.1 - 8 pages]

# Maningrida Local Authority

Greg Hibble/Anna Egerton



Northern Territory  
Electoral Commission

# Agenda

1. Who we are
  - Introductions
  - Who is the NT Electoral Commission and what elections do we run
2. 2024 Territory Election
  - Key dates
  - Distributing information
3. Community Engagement and Education Program
  - Overview
  - Employment opportunities (local assistants)
4. Snapshot of the Arafura electorate
  - Past voting data
  - Current and past local members
5. Federal Direct Enrolment Update (FDEU)
  - How FDEU works
  - Unsure of enrolment? Attend a voting location
6. Questions



Northern Territory  
Electoral Commission





# Who we are

- Introduction
- We are the Northern Territory Electoral Commission
- We run Territory government elections with the next election being held August 2024. Maningrida is in the Arafura electorate
- We run local Maningrida elections with the next election being held in August 2025. Gunbalanya is in the West Arnhem Regional Council area
- We don't run federal elections
- We didn't run the 'Voice' Referendum



- The Territory Election is to elect the NT Government
- Your current local member is Manuel Brown (Labor Party)
- The election is in late August
- We will let you know specific information about voting times and locations in the coming months
- What is the best way for us to distribute and give community information?

An infographic with a teal top section and a light orange bottom section. The top section contains the text '2024 TERRITORY ELECTION' and 'OUR TERRITORY YOUR VOTE'. The bottom section is titled 'GET READY FOR THE 2024 TERRITORY ELECTION' and contains two columns of text. The left column lists 'Key dates' with specific dates for postal voting applications, nominations, electoral roll closure, and election day. The right column provides instructions on how to check enrolment, remember the date, and learn the steps to voting.

**2024 TERRITORY ELECTION**

**OUR TERRITORY YOUR VOTE**

**GET READY FOR THE 2024 TERRITORY ELECTION**

**Key dates**

- Postal voting applications open**  
Now
- Nominations open**  
Thursday 1 August
- Electoral roll closes**  
Friday 2 August
- Nominations declared**  
Thursday 8 August
- Voting starts**  
Monday 12 August
- Postal voting applications close**  
Thursday 22 August
- ELECTION DAY**  
Saturday 24 August

**Check your enrolment**  
Territorians aged 18 years or over must enrol to vote. You may already be enrolled to vote. You should check if you are enrolled and that your enrolment is correct.  
To enrol or check your enrolment go to: | [www.aec.gov.au](http://www.aec.gov.au)

**Remember the date**  
Election day is Saturday 24 August.  
Voting services will start from Monday 12 August.  
Details about when and where to vote will be on our website.  
If you can't vote at a voting centre, you can apply for a postal vote.  
To apply for a postal vote go to: [www.ntec.nt.gov.au/apply-postal](http://www.ntec.nt.gov.au/apply-postal)

**Learn the steps to voting**  
If you don't know how to vote you can watch a video to learn.  
The video is in English and 14 Aboriginal languages.  
To watch the video go to: [www.ntec.nt.gov.au/how-to-vote](http://www.ntec.nt.gov.au/how-to-vote)



# Community Engagement and Education Program

- Our teams will be visiting your community to raise awareness about the 2024 Territory Election
- They will have information about
  - enrolling to vote
  - where to go to vote
  - what happens when our remote voting team visits
  - how to make your vote count
- They want to meet with organisations in the community and community members
- They will be looking for local assistants to help us in the election



# Arafura electorate

**ELECTORATE SNAPSHOT**
**2024** TERRITORY ELECTION

## ARAFURA

**Arafura has 6,172 enrolled electors as at 28 February 2024.**

**Past voting data**

**2023 Arafura by-election data**

- 5,536 enrolled electors at close of roll
- 3,214 total votes counted
- 58.1% turnout rate by number of votes counted

**2020 Territory Election data**

- 5,183 enrolled electors at close of roll
- 2,733 total votes counted
- 52.7% turnout rate by number of votes counted

**Observations**

Arafura had the lowest voter turnout at the 2020 Territory Election with 52.7%.

Voter turnout has been increasing in the division of Arafura however there is a lot more work to be done.

**Division members**


Member	Affiliation	Period
M Brown	ALP	Current
L Costa	ALP	2016 - 2022
F X Kurupuwu	CLP	2012 - 2016
M R Scrymgeour	ALP	2001 - 2012
M J Rioli	ALP	1992 - 2001
S G Tipiloura	ALP	1987 - 1992
R L Collins	ALP	1983 - 1987


**Location**

The division of Arafura is in the 'Top End' of the Northern Territory.

**Approx. area: 57,410 km<sup>2</sup>**

Arafura Communities include Gunbalanya, Jabiru, Maningrida, Warruwi, Minjilang and the Tiwi Island.



[ntec.nt.gov.au](http://ntec.nt.gov.au)


# Federal Direct Enrolment Update (FDEU)

- You may be enrolled to vote and not know it
- The AEC adds people to the electoral roll using information from other government agencies
- If you are unsure if you are enrolled to vote or where you are enrolled to vote, come to a voting centre and our remote team will help you.

# Questions?

For further information **[ntec.nt.gov.au](https://ntec.nt.gov.au)**

**Contact Greg Hibble 0400 355 205 or Anna Egerton 0439 735 633**

 [facebook.com/NTElectoralcommission](https://facebook.com/NTElectoralcommission)

 [@NTElecComm](https://twitter.com/NTElecComm)

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 JUNE 2024

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Finance Report for the period ended 31 May 2024</b>
<b>Author:</b>	<b>Corey White, Acting Finance Manager</b>

#### **SUMMARY**

This Financial Report for the year to date period 1 July 2023 to 31 May 2024, the first 11 months of the 2023-24 financial year, is prepared for the Maningrida Local Authority.

#### **RECOMMENDATION**

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Finance Report for the period ended 31 May 2024*; and

#### **BACKGROUND**

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment

#### **COMMENT**

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 May 2024. The report covers all of the activities within the Maningrida Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Maningrida income and expenditure is shown below.

## Actuals v Budget - Maningrida

as at 31 May 2024

MANINGRIDA						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operational Revenue</b>						
Income Rates and Charges	550,157	570,167	(20,010)	(4%)	622,020	88%
Income Council Fees and Charges	56,928	59,756	(2,828)	(5%)	65,644	87%
Income Operating Grants	936,865	936,865	-	-	1,001,350	94%
Income Allocation	69,061	67,319	1,741	3%	72,980	95%
Other Income	131,881	126,661	5,221	4%	136,304	97%
Income Agency and Commercial Services	1,083,922	1,093,426	(9,504)	(1%)	1,190,226	91%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	621,264	621,264	-	-	677,742	92%
<b>Total Operational Revenue</b>	<b>3,450,078</b>	<b>3,475,458</b>	<b>(25,380)</b>	<b>(1%)</b>	<b>3,766,266</b>	<b>92%</b>
<b>Operational Expenditure</b>						
Employee Expenses	1,751,162	1,832,421	(81,259)	(4%)	2,024,126	87%
Contract and Material Expenses	1,001,926	1,063,701	(61,775)	(6%)	1,458,747	69%
Finance Expenses	686	963	(276)	(29%)	1,050	65%
Travel, Freight and Accom Expenses	146,010	197,126	(51,116)	(26%)	215,076	68%
Fuel, Utilities & Communication	327,790	403,666	(75,876)	(19%)	440,943	74%
Other Expenses	517,086	553,985	(36,899)	(7%)	602,320	86%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	3,800	6,950	(3,150)	(45%)	7,400	51%
Council Committee & LA Expenses	-	-	-	-	-	0%
<b>Total Operational Expenditure</b>	<b>3,748,460</b>	<b>4,058,812</b>	<b>(310,352)</b>	<b>(8%)</b>	<b>4,749,661</b>	<b>79%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>(298,383)</b>	<b>(583,354)</b>	<b>284,971</b>	<b>49%</b>	<b>(983,395)</b>	<b>30%</b>

## Annual Budget Operating Position

as at 31 May 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>(298,383)</b>	<b>(583,354)</b>	<b>284,971</b>	<b>49%</b>	<b>(983,395)</b>	<b>30%</b>
<b>Remove NON-CASH ITEMS</b>						
Less Non-Cash Income	(69,061)	(67,319)	(1,741)	(3%)	(72,980)	95%
Add Back Non-Cash Expenses	733,751	784,442	(50,691)	(6%)	851,947	86%
<b>Total Non-Cash Items</b>	<b>664,690</b>	<b>717,122</b>	<b>(52,432)</b>	<b>(7%)</b>	<b>778,967</b>	<b>85%</b>
<b>Less ADDITIONAL OUTFLOWS</b>						
Capital Expenditure	(2,823,192)	(3,091,786)	268,594	9%	(3,940,104)	72%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
<b>Total Additional Outflows</b>	<b>(2,823,192)</b>	<b>(3,091,786)</b>	<b>268,594</b>	<b>9%</b>	<b>(3,940,104)</b>	<b>72%</b>
<b>Add ADDITIONAL INFLOWS</b>						
Capital Grants Income	2,266,833	2,266,833	-	-	2,472,909	92%
Prior Year Carry Forward Tied Funding	757,768	757,768	-	-	757,768	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	47,293	35,404	11,889	34%	36,231	100%+
<b>Total Additional Inflows</b>	<b>3,071,895</b>	<b>3,060,006</b>	<b>11,889</b>	<b>0%</b>	<b>3,266,908</b>	<b>94%</b>
<b>Net Budgeted Operating Position</b>	<b>615,011</b>	<b>101,988</b>	<b>513,023</b>	<b>100%+</b>	<b>(877,624)</b>	<b>0%</b>



## **LEGISLATION AND POLICY**

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

## **FINANCIAL IMPLICATIONS**

Not Applicable

## **STRATEGIC IMPLICATIONS**

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### **Goal 6.1 Financial Management**

Provision of strong financial management and leadership which ensures long term sustainability and growth.

## **ATTACHMENTS**

1. Graphical Finance Presentation Maningrida - May 2024 [**8.1.1** - 8 pages]



**Maningrida Local Authority Committee  
Financial Management Report for the  
period ended 31<sup>st</sup> May 2024**

# Actual v Budget – Operational – July 2023 to May 2024



## Actuals v Budget - Maningrida

as at 31 May 2024

Description	MANINGRIDA				Annual Budget	Progress
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# Actual v Budget – Operational – July 2023 to May 2024



## Annual Budget Operating Position

as at 31 May 2024

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
<b>Operating Surplus / (Deficit)</b>	<b>(298,383)</b>	<b>(583,354)</b>	<b>284,971</b>	<b>49%</b>	<b>(983,395)</b>	<b>30%</b>
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<b>Net Budgeted Operating Position</b>	<b>615,011</b>	<b>101,988</b>	<b>513,023</b>	<b>100%+</b>	<b>(877,624)</b>	<b>0%</b>

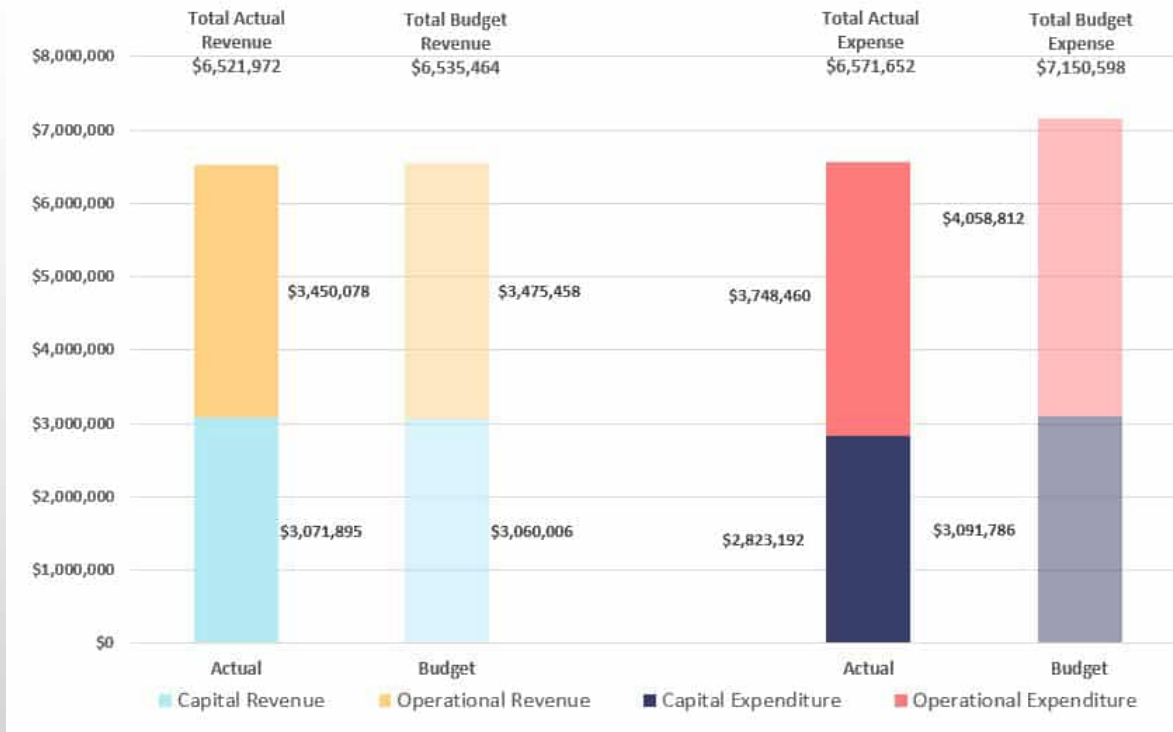
### Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





# Actual v Budget – Maningrida – July 2023 to May 2024



## Council Funded Projects – July 2023 to May 2024

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No capital reserve funded projects are currently active



## Grant Funding – Local Authority Projects – Allocated funding – July 2023 to May 2024



Grant Funding - Local Authority Projects -Active Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2023-24	Commitments	Available Funds as at 31.05.2024	Status
Local Authority Projects (LAP)								
LAP - Construct Half Basketball Court No.1 (Lot 895) - Commissioned	270,000	FY 20/21	270,000	(172,110)	(75,193)	(12,975)	9,722	Line marking to be completed
LAP - Construct Half Basketball Court No.2	270,000	FY 20/21	270,000	-	-	-	270,000	Land Tenure received from NLC - Release out to tender end of June for 2 x weeks.
LAP - Support Basketball Competitions in Maningrida	10,000	FY 20/21	10,000	(1,999)	-	-	8,001	Allocated funds for Basketball Competition.
LAP - Community Initiatives and events	50,000	FY 21/22	50,000	(26,229)	(2,808)	-	20,963	Allocated funds for Basketball Competition.
LAP - Animal Management Program - 23/24	31,977	FY 23/24	31,977	-	-	(29,070)	2,907	Vet visit June 23rd - June 28th 2024
LAP - Purchase of Grandstands and Additional Pedestrian Gates for	85,520	FY 22/23	85,520	(13,762)	(56,761)	-	14,997	WIP - Gates to be repaired and rehung along with
LAP - Hard Structure at Clinic for Ceremonial Purposes	43,450	FY 22/23	43,450	-	(27,566)	-	15,884	Installation of purlins required - Awaiting delivery - expected early July
LAP - Additional Solar Lights - New Subdivision	38,433	FY 23/24	38,433	-	-	(26,154)	12,279	Expected delivery late June
LAP - Modifications to Health Clinic Hard Structures	28,403	FY 23/24	28,403	-	-	(25,960)	2,443	Installation of purlins required - Awaiting delivery - expected early July
LAP - Purchase of Additional Grandstands for Maningrida Football Oval	59,473	FY 23/24	59,473	-	-	(41,061)	18,412	Grandstands have arrived at the Workshop - installation and construction - WIP
LAP - Installation of Outdoor Gym Equipment at Pool	75,000	FY 23/24	75,000	-	-	(57,081)	17,919	Expected fabrication and delivery up to 8 weeks to MGD.
<b>LOCAL AUTHORITY PROJECTS</b>	<b>962,256</b>	<b>-</b>	<b>962,256</b>	<b>(214,100)</b>	<b>(162,328)</b>	<b>(192,301)</b>	<b>393,527</b>	



## Grant Funding – Local Authority Projects - Unallocated Funding - July 2023 to May 2024



Grant Funding - Local Authority Projects	Funding Amount	Funding Year	Funds Received	Funds not yet Received	Allocated	Balance Available for Allocation
LAP - funding available 21/22	371,200	FY 21/22	371,200	-	(371,200)	-
LAP - funding available 22/23	371,200	FY 22/23	371,200	-	(371,200)	-
LAP - funding available 23/24	371,200	FY 23/24	371,200	-	(351,634)	19,566
	<b>1,113,600</b>		<b>1,113,600</b>	-	<b>(1,094,034)</b>	<b>19,566</b>

Less funds available from Projects completed under budget	-
-----------------------------------------------------------	---

<b>Total available for Allocation</b>	<b>19,566</b>
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## Grant Funding – Community Projects – July 2023 to May 2024



Grant Funded Projects / Activities (Restricted Funds)	Approved Budget	Year of Budget Approval	Carried Forward Cash Balances	Cash Received this financial Year	Total Cash Received	Expenditure to date 2023-24	Commitments	Available Funds as at 29.02.2024
Mala'la Rd - Maningrida - DIPL \$1m	220,368	FY 21/22	220,368	-	220,368	(220,368)	-	-
LRCI Phase 3 - Malabam Road - Maningrida	1,079,260	FY 22/23	537,400	432,214	969,614	(1,059,133)	-	-
R2R - Malala Road (non gazetted) Maningrida - From Lot 736	540,269	FY 23/24	-	540,269	540,269	(539,200)	-	1,069
LRCI Phase 4 - Malabam Road - Maningrida	540,268	FY 23/24	-	511,144	511,144	(540,268)	-	-
ABA - Maningrida Oval Changerooms	540,466	FY 23/24	-	270,233	270,233	(47,030)	-	223,203
Remote Sport Program	-	FY 21/22	-	-	-	(85,341)	-	-
Deliver Indigenous Broadcasting Programs (RIBS)	-	FY 21/22	-	-	-	(26,072)	-	-
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	FY 21/22	-	-	-	-	-	-
NAIDOC Week	-	FY 22/23	-	-	-	(1,518)	-	-
Youth Mobile Gym Program	760	FY 22/23	760	-	760	-	-	760
Culture school Holiday Activities in Maningrida	-	FY 22/23	-	-	-	-	-	-
<b>TOTAL GRANT FUNDED PROJECTS / ACTIVITIES</b>	<b>2,921,391</b>		<b>758,528</b>	<b>1,753,860</b>	<b>2,512,388</b>	<b>(2,518,930)</b>	-	<b>225,033</b>



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 JUNE 2024

<b>Agenda Reference:</b>	<b>8.2</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Ben Heaslip, Information Advisor</b>

#### SUMMARY

This report is submitted for Maningrida Local Authority to review and discuss the progress on outstanding action items from meetings.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.

#### BACKGROUND

Action items arise out of resolutions of the Local Authority or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Local Authority to determine whether the item remains active or is complete and can be removed.

#### COMMENT

The actions that Local Authority resolves to occur are to be acted upon by the administration. This report enables Local Authority to progressively discuss and acknowledge the status of items.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. Action Items Maningrida Local Authority 12 06 2024 [8.2.1 - 6 pages]

Document	Status	Action Required	Assignee/s	Action Taken
Maningrida Local Authority Meeting - 14 March 2024	In Progress	<b>MAN6/2024</b> Request Maningrida CSM to work with Local Authority member to encourage youth membership by engaging the Youth Centre. Invites students from the Maningrida school to attend the next scheduled local authority meeting.	Debbie Gough	<b>03/06/2024 Debbie Gough</b> <b>3rd June 2024 - Debbie Gough</b> Will carry over to the LA meeting in August
Maningrida Local Authority Meeting - 14 March 2024	In Progress	<b>OCM190/2023</b> Cr Phillips raised new basketball facility / location as current one is dangerous and not fit for purpose.	Clem Beard, Fiona Ainsworth, Rick Mitchell	<b>03/05/2024 Jasmine Mortimore</b> <b>05 December 2023 – Clem Beard:</b> Investigate previous workings on the proposal/Grant application for a multipurpose building in Maningrida in partnership with MPA and Building Better Regions Fund per below updates. A report has been included in the December meeting providing background to the proposal and correspondence received in December 2023 from LGANT. <b>12 March 2024 – Clem Beard:</b> Administration will work with Grants to seek funding streams for a multipurpose centre in Maningrida Community <b>29 May 2024 - Clem Beard</b> Discussions are ongoing with Territory and Federal Governments representatives on future Capital Infrastructure for Maningrida Community.
Maningrida Local Authority Meeting - 14 March 2024	In Progress	<b>OCM10.10.2023 OCM175/2023</b> Cr Woods raised shelters in Maningrida at bottom camp foreshore to be put on Maningrida LA wish list.	Clem Beard	<b>27/03/2024 Ben Heaslip</b> <b>02 November 2023 – Clem Beard:</b> The administration has lodged an 'Expression of Interest' for land tenure at the Maningrida Foreshore locations supplied by Cr Woods. Awaiting NLC to advise scheduling of consultations with Traditional Owners of Maningrida for next year 2024. <b>05 December 2023 – Clem Beard:</b> Due to recent passing of Chairman at the NLC – no updated consultations dates have been progress to provide any further updates. <b>10 January 2024 – Clem Beard:</b> Administration scheduled meetings with NLC in late January to source updates on planned community consultations for land tenure requests.

Document	Status	Action Required	Assignee/s	Action Taken
				<p><b>09 February 2024 – Clem Beard:</b> Awaiting community consultation dates for WARC region for 2024 to commence discussions with Landowners for possible Land Use Agreements.</p> <p><b>29 May 2024 – Clem Beard:</b> Awaiting additional feedback from NLC to commence discussions with Landowners for possible Land Use Agreements - NLC taking to next consult 1st August in Maningrida</p>
Maningrida Local Authority Meeting - 14 March 2024	In Progress	<p><b>8.06.2022 - Elected Member Questions With or Without Notice</b> Pollution of Waterways in Maningrida It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.</p>	Sara Fitzgerald	<p><b>27/03/2024 Ben Heaslip</b></p> <p><b>10 February 2023 – Fiona Ainsworth</b> WARC have recruited a Waste and Resource Coordinator to work with the Cultural advisory team.</p> <p><b>22 May 2023 – Clem Beard</b> Waste and Resource Coordinator will present a comprehensive report in this meeting regarding alternatives to the pollution of waterways in Maningrida</p> <p><b>14 July 2023 – Sara Fitzgerald</b> New Maningrida Waste Team Leader recruited due to start Mid- August and commence work on cultural waste section and existing Landfill. Keep Australia Beautiful completing action plan for litter in Maningrida.</p> <p><b>23 November 2023 – Sara Fitzgerald</b> New Maningrida Landfill Officer has been recruited currently planning with Officer and Team Leader Cultural waste section of Landfill for burning/burying purposes. Water cleansing option we are awaiting factory producing bags to be back in stock to order then will start community information campaign.</p> <p><b>7th March 2024 – Sara Fitzgerald</b> We are continuing to work on facilitating cultural cleansing options to avoid waterway pollution and work on more signage and education on how council can assist with excess rubbish – skip bin report in March Agenda</p>

Document	Status	Action Required	Assignee/s	Action Taken
				<p><b>29/05/2024 Sara Fitzgerald</b></p> <p>No dumping signage to be reviewed for all of Maningrida to limit waterway pollution</p>
Maningrida Local Authority Meeting - 14 March 2024	In Progress	<p><b>MAN228/2023</b></p> <p>Cr Phillips raised solar light brightness at top camp ceremony area.</p>	Debbie Gough	<p><b>27/03/2024 Ben Heaslip</b></p> <p><b>7th March 2024 – Debbie Gough</b></p> <p>Obtaining quote for larger solar lights like near the office which stay bright.</p> <p><b>03/06/2024 Debbie Gough</b></p> <p><b>03rd June 2024 - Clem Beard</b></p> <p>Tech Services have ordered additional light for outside of the Women's Safe House to increase safety after hours. Solar light heads have been replaced at Ceremonial Grounds - Works in progress</p>
Maningrida Local Authority Meeting - 14 March 2024	In Progress	<p><b>MAN228/2023</b></p> <p>Member Jessica Phillips raised WARC assisting with:</p> <ul style="list-style-type: none"> <li>• counting burial sites</li> <li>• talk to department for funding opportunity</li> <li>• form a working group.</li> </ul>	Sara Fitzgerald	<p><b>27/03/2024 Ben Heaslip</b></p> <p><b>7th March 2024 – Sara Fitzgerald</b></p> <p>Have spoken with the department and there is no scheduled funding for this application at this stage. They have advised next year's round of burials grants may be an option however this is a very limited pool and Maningrida has received some funding this year towards Cemetery establishment costs.</p> <p><b>29/05/2024 Sara Fitzgerald</b></p> <p>Project waiting for appropriate funding stream to be identified</p>
Maningrida Local Authority Meeting - 14 March 2024	In Progress	<p><b>30.11.2023 MAN228/2023</b></p> <p>Member Jessica Phillips raised trailer for rubbish runs for excess rubbish and the need for new wheelie bins.</p> <p><b>14.03.2024 MAN9/2024</b></p>	Fiona Ainsworth, Pania Withnall, Sara Fitzgerald	<p><b>27/03/2024 Ben Heaslip</b></p> <p><b>07th March 2024 – Debbie Gough</b></p> <p>Bin audit will be completed in March to identify houses needing replacement bins due to being damaged. Housing provides bins when</p>

Document	Status	Action Required	Assignee/s	Action Taken
		Request further information on community skip bins and a report to be presented at a future meeting for consideration.		<p><b>7th March 2024 – Sara Fitzgerald</b> Skip bin report included in this agenda.</p> <p><b>29/05/2024 Sara Fitzgerald</b> Bin replacement program has been enacted for whole of WARC to ensure that a quarter of all rubbish bins are replaced annually. Waste and Resource Coordinator is investigating skip bin alternatives for presentation at next LA Meeting.</p>
Maningrida Local Authority Meeting - 14 March 2024	In Progress	<b>MAN10/2024</b> The Local Authority request an update on status of community streetlights.	Clem Beard	<p><b>30/05/2024 Clem Beard</b></p> <p><b>30 May 2024 - Clem Beard</b> No budget available this financial year - will review budget for 24/25 and approach contractors for next scheduled visit to Maningrida to continue ongoing streetlight maintenance for Maningrida.</p>
Maningrida Local Authority Meeting - 14 March 2024	In Progress	<b>30.11.2023 MAN228/2023</b> Member Jessica Phillips raised modifications to the health clinic hard structure to make it weatherproof.	Clem Beard	<p><b>27/03/2024 Ben Heaslip</b></p> <p><b>7th March 2024 – Clem Beard</b> Report in March Agenda into modifications.</p> <p><b>29th May 2024 – Clem Beard</b> Modification materials are in production anticipating Z purlins will be sent to Maningrida Community in late June for retrofitting to shelters.</p>
Maningrida Local Authority Meeting - 14 March 2024	In Progress	<b>23.06.2023 OCM109/2023</b> (Moved from OCM Action Items) Cr Phillips suggested outdoor gym equipment be installed in the parks/recreation areas along the foreshore in Maningrida as part of an overall improvement in the beautification of this area.	Clem Beard	<p><b>27/03/2024 Ben Heaslip</b></p> <p><b>06 February 2024– Clem Beard:</b> Report on installation of gym equipment at Pool presented to March 14 LA meeting. Administration has requested Land Use Agreements from the NLC for foreshore designated areas.</p> <p><b>29 May 2024 – Clem Beard:</b> Gym equipment ordered. Production delivery expected to approximately (8) eight weeks.</p>

Document	Status	Action Required	Assignee/s	Action Taken
Maningrida Local Authority Meeting - 14 March 2024	In Progress	<b>MAN13/2024</b> Requests Waste and Resource Coordinator revise cemetery plans and bring report back to a future meeting.	Sara Fitzgerald	<b>29/05/2024 Sara Fitzgerald</b>  Awaiting grant result - new plans will be submitted at next LA meeting for approval.
Maningrida Local Authority Meeting - 14 March 2024	Recommended Complete	<b>MAN6/2024 RESOLVED:</b> <ul style="list-style-type: none"> <li>Request Jacob to distribute the new Local Authority Guidelines and relevant information to members.</li> <li>Clem Beard seeks clarification from the department of chief minister and cabinet on buying sponsorship uniforms using LA funding</li> <li>Cr Phillips seeks clarification from the department of chief minister and cabinet on changing the name of the Maningrida Local Authority.</li> <li>If approved, call the local authority 'Maningrida Council'</li> </ul>	Jasmine Mortimore	<b>05/06/2024 Jasmine Mortimore</b>  Advice received from the Department of Chief Minister and Cabinet is  Question raised on sponsorship uniforms Answer: Local Authority cannot use LA funding for sponsorship. LA funds can be used to purchase uniforms.  Question raised on changing name of the local authority Answer: Local Authority cannot formally change the name from 'Maningrida Local Authority' due to the LA guidelines.
Maningrida Local Authority Meeting - 14 March 2024	Recommended Complete	<b>MAN8/2024 RESOLVED:</b> <ol style="list-style-type: none"> <li>Requested Power and Water Corporation sends a list of houses that will have the prepaid power meters replaced in Maningrida.</li> </ol>	Jasmine Mortimore	<b>05/06/2024 Jasmine Mortimore</b>  Meters have been replaced and PowerWater have sent a list of houses to relevant stakeholders, will follow up with a list for local authority members
Maningrida Local Authority Meeting - 14 March 2024	Recommended Complete	<b>14.12.2022 OCM Question Without Notice</b> Administration to investigate ways to assist community relocating graves from the eroding cliff face.	Sara Fitzgerald	<b>27/03/2024 Ben Heaslip</b>  <b>29 September – Sara Fitzgerald</b> Currently seeking further information from Dept. Chief Minister regarding the individual case for presentation at next Maningrida LA meeting.  <b>5 December – Sara Fitzgerald</b> Dept. of Chief Minister have advised that the site of the remains is not a registered burial ground, and any exhumation would fall with the family of those buried to enact. Council will work to make space available at the new cemetery site as soon as possible to ensure there is a relocation space for these remains. Further communications are in progress with community members to ascertain the level of assistance we can provide in this matter.

Document	Status	Action Required	Assignee/s	Action Taken
				<p><b>29/05/2024 Sara Fitzgerald</b></p> <p>Exhumations have taken place for 2 at risk gravesites in this location. WARC are working with BAC to ensure community members can complete any exhumation notifications. Recommend that this item is removed from action items</p>
Maningrida Local Authority Meeting - 14 March 2024	Recommended Complete	<b>MAN228/2023</b> Cr Phillips raised WARCs contribution to sorry business / cultural events.	Debbie Gough	<p><b>27/03/2024 Ben Heaslip</b></p> <p><b>7th March 2024 – Debbie Gough</b> We are now providing sand for ceremony. Due to limited staff, we cannot commit to building shelters etc.</p> <p><b>24/05/2024 Debbie Gough</b> Recommended Complete</p> <p><b>03/06/2024 Debbie Gough</b></p> <p><b>3rd June 2024 - Debbie Gough</b> Recommended Complete</p>



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 JUNE 2024

<b>Agenda Reference:</b>	<b>8.3</b>
<b>Title:</b>	<b>Supply and Install Bollards for Perimeter Soccer/Cricket Oval - Maningrida</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

#### SUMMARY

The purpose of this report is for the Maningrida Local Authority members to consider the supply and installation of bollards around the perimeter of Lot 468 Park/Cricket Oval.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Supply and Install Bollards for Perimeter Soccer/Cricket Oval - Maningrida*; and
2. Approved the allocation of \$91,676.00 for the supply and installation of bollards from the Maningrida Local Authority.

#### BACKGROUND

The administration has received the request to install bollards at the cricket oval with (2) two entrance gates. This project will support the site's future planning and development to allow for additional infrastructure to be built. The bollards will eliminate vehicles traversing over the park area and increase safety for all users and community members.

#### COMMENT

The Administration has researched options and liaised with local contractors to formulate some indicative pricing to proceed with the project as requested.

<b>Supply and Install Bollards for Perimeter Soccer/Cricket Oval - Maningrida</b>				
<b>Resource</b>	<b>Unit</b>	<b>Qty</b>	<b>Est Price</b>	<b>Total</b>
Materials/Transport/Installation	Only	350	\$ 225.00	\$ 78,750.00
Vehicle Access Entries	Only	2	\$ 400.00	\$ 800.00
Accommodation	Only	2	\$ 1,896.00	\$ 3,792.00
Contingencies 10%	Only	1	\$ 8,334.00	\$ 8,334.00
<b>Total Estimated/Indicative Costs</b>				<b>\$ 91,676.00</b>

#### LEGISLATION AND POLICY

Insert text here

#### FINANCIAL IMPLICATIONS

Funding is available from the annual Maningrida Local Authority allocation for projects.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

## **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

## **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

### **Goal 4.1 Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure.

### **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 JUNE 2024

<b>Agenda Reference:</b>	<b>8.4</b>
<b>Title:</b>	<b>Maningrida NYE Fireworks Display 2025</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

#### SUMMARY

The purpose of this report is to provide the Maningrida Local Authority members with an update on a quote received for New Year's Eve (NYE) fireworks display 2025 due to escalating costs of barge freight from Darwin to Maningrida.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY:

1. Received and noted the report entitled *Maningrida NYE Fireworks Display 2025*; and
2. Approved the allocation of \$105,539.50 from the Maningrida Local Authority funding for the New Year's Eve Celebrations 2025.

#### BACKGROUND

The Local Authority has requested the administration to explore future community project opportunities in anticipation of future Local Authority funding.

The administration is providing cost estimates for the Local Authority's consideration and budget purposes and to secure the services of interstate-based Pyrotechnics availability to be onsite in Maningrida NYE 2025.

#### COMMENT

Following the Local Authority's request, the administration has outlined the proposed project and prepared indicative cost estimates.

The administration has sourced a quote from the previous provider to put on a display at the Maningrida Oval for NYE 2025:

- **Fireworks Australia** indicative costs below:
- Fireworks display duration is a 12-minute-high energy show.
- The show includes large aerial display shells and a broad variety of multi-layer packs.

Suggested Project/ Project Location	Project Description	Estimated Cost
Fireworks New Year's Eve Celebrations	Provide a cost estimate for fireworks display for the New Year's Eve celebration for the Maningrida community. The fireworks display to be held at: <ul style="list-style-type: none"><li>• 8.00pm family event.</li></ul> Price includes: <ul style="list-style-type: none"><li>• Labour cost</li><li>• Travel costs</li><li>• Freight of fireworks and equipment</li><li>• Site security</li><li>• Safe storage of fireworks</li><li>• Accommodation</li><li>• Vehicle hire</li></ul>	Cost estimate for the fireworks display. <b>\$105,539.50</b>

<b>Maningrida Fireworks High Impact Display 2025</b>		
<b>Permits</b>	<b>Pyro and local permits</b>	<b>\$ 625.00</b>
<b>Flights</b>	<b>equivalent to 4 return flights</b>	<b>\$ 6,000.00</b>
<b>Darwin Accommodation</b>	<b>6 nights equivalent</b>	<b>\$ 1,500.00</b>
<b>Maningrida Accommodation</b>	<b>6 nights equivalent</b>	<b>\$ 1,800.00</b>
<b>Freight to Maningrida</b>	<b>10/20ft container</b>	<b>\$ 9,500.00</b>
<b>Freight back from Maningrida</b>	<b>10/20ft container</b>	<b>\$ 7,000.00</b>
<b>Hire Truck Darwin</b>	<b>2 days</b>	<b>\$ 1,200.00</b>
<b>Insurance Levy</b>		<b>\$ 1,590.00</b>
<b>Administration</b>		<b>\$ 1,980.00</b>
<b>Pyro Freight from Sydney</b>		<b>\$ 3,500.00</b>
<b>Pyro Freight to Sydney</b>		<b>\$ 2,500.00</b>
<b>Wages inc Travel &amp; Meal Allowances</b>	<b>2 x Technicians</b>	<b>\$ 7,300.00</b>
<b>Pyro</b>		<b>\$ 29,950.00</b>
<b>Staff Wages</b>		<b>\$ 20,000.00</b>
<b>Staff Flights/Accommodation/Travel</b>		<b>\$ 1,500.00</b>
<b>Contingencies 10%</b>		<b>\$ 9,594.50</b>
<b>Total</b>		<b>\$ 105,539.50</b>

#### LEGISLATION AND POLICY

The storage, handling and use of fireworks is regulated under the Dangerous Goods Act 1998 and Regulations 1985. All permits and NT WorkSafe legislation must be preapproved.

#### **FINANCIAL IMPLICATIONS**

Allocate available funding from the Local Authority

#### **STRATEGIC IMPLICATIONS**

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### **Goal 1.4 Community Events**

Deliver cultural, civic and sporting events which engage and unite the community.

#### **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 June 2024

<b>Agenda Reference:</b>	<b>8.5</b>
<b>Title:</b>	<b>Location of Outdoor Gym Equipment - Lot 468 - Cricket Oval</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

#### SUMMARY

This report is to advise the administration on the preferred location of the proposed Outdoor Gym Equipment - Lot 468 - Cricket Oval.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. received and noted the report entitled *Location of Outdoor Gym Equipment - Lot 468 - Cricket Oval*.
2. Approved the location from discussions with Local Authority and provide feedback to the administration

#### BACKGROUND

At the previous Local Authority meeting a resolution was passed to purchase Gym Equipment for the Cricket Oval for community use.

#### COMMENT

The administration has sought feedback from the supplier and the attached images indicate the layout of the equipment and the indicative footprint required for installation.

The administration seeks preapproval to prepare the site and confirm the location is culturally acceptable due to the close proximity of the Men's Shed next to the Swimming Pool.

#### LEGISLATION AND POLICY

Not Applicable.

#### FINANCIAL IMPLICATIONS

Funding has been allocated from the previous Maningrida Local Authority meeting for infrastructure projects.

#### STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

#### PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

#### Goal 4.1 Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure.

#### ATTACHMENTS

1. MGD Gym Equipment Proposal [8.5.1 - 3 pages]
2. Bollard Layout - MGD ricket Oval - LA [8.5.2 - 1 page]



# PROPOSAL WEST ARNHEM REGIONAL COUNCIL

A02857 | Maningrida Fitness



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AUSTRALIA





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Step Up Deluxe

Pull Up Bars

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## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 12 June 2024

<b>Agenda Reference:</b>	<b>8.6</b>
<b>Title:</b>	<b>Local Authority Membership</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

The purpose of this report is to give Local Authority Members an opportunity to discuss expanding the membership of the Local Authority.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Received and noted the report entitled *Local Authority Membership*; and
2. Approved / do not approve nomination for Marlene Kernan and Garth Doolan to join the Maningrida Local Authority.

#### BACKGROUND

Part 5.1 of the *Local Government Act 2019* (the Act) identifies local authorities as an essential forum for local decision making in remote communities. The key functions of local authorities as outlined in the Act are:

- a. To involve local communities more closely in issues related to local government.
- b. To ensure that local communities have the opportunity to express their opinions on questions affecting local government.
- c. To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region.
- d. To take the views of local communities back to the council and act as advocates on their behalf.
- e. To contribute to the development of the relevant regional plan.
- f. To make recommendations to the council in relation to:
  - i. The council's budget; and
  - j. The part of the council's area within which the local authority performs its functions.
- g. To perform other functions assigned to the local authority by the minister, in accordance with any guidelines that the minister may make.

#### COMMENT

According to the Guideline 1: Local Authorities section 5

5.1 The Council will consider recommendations from the local authority on its composition and membership of the local authority. A council must resolve the number of members for each local authority.

5.2 there must be at least 6 members and a maximum of 14 member for each local authority, unless the Minister approved a different maximum number of members for a particular local authority.

Currently the Maningrida Local Authority has 5 vacancies.

#### LEGISLATION AND POLICY

Local Government Act 2019

Guidelines 1: Local Authorities

#### FINANCIAL IMPLICATIONS

N/A

#### STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

## **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

## **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

### **Goal 6.3 Council and Local Authorities**

Excellence in governance, consultation administration and representation.

### **Goal 6.5 Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes.

## **ATTACHMENTS**

1. Marlene Kernan - Maningrida LA Nomination Form [**8.6.1** - 1 page]
2. Garth Doolan - Maningrida LA Nomination Form [**8.6.2** - 1 page]

WEST ARNHEM REGIONAL COUNCIL

# LOCAL AUTHORITY

## NOMINATION FORM

I, Marlene Kernan of Maningrida  
(Name of Nominee) (Community name)

Would like to nominate to be a member of the Local Authority.

Upon my nominating, I understand that it will be the West Arnhem Regional Council that will decide if I become a member of the Local Authority.

Completed Nomination Forms are to be provided to the Council Services Manager at your community.

M Kernan  
(Signature of Nominee)

21/3/24  
(Date of signature)



Please return this form to the Council Service Manager at your community Council Office.



Dated: October 2021



WEST ARNHEM REGIONAL COUNCIL

# LOCAL AUTHORITY


## NOMINATION FORM

I, Garth M Doolan of Maningrida  
(Name of Nominee) (Community name)

Would like to nominate to be a member of the Local Authority.

Upon my nominating, I understand that it will be the West Arnhem Regional Council that will decide if I become a member of the Local Authority.

Completed Nomination Forms are to be provided to the Council Services Manager at your community.

  
(Signature of Nominee)

25/3/24  
(Date of signature)



Please return this form to the Council Service Manager at your community Council Office.



Dated: October 2021

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 June 2024

<b>Agenda Reference:</b>	<b>8.7</b>
<b>Title:</b>	<b>Council's Draft Regional Plan and Budget 2024-2205</b>
<b>Author:</b>	<b>Andrew Walsh, Chief Executive Officer</b>

#### SUMMARY

The Council must adopt a Regional Plan for the new financial year before 30 June 2024 and the Regional Plan is to include the Council budget and long-term financial plan, among other items. Before the Council adopts its Regional Plan a draft Regional Plan must be approved and put out for public consultation for at least 21-days.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY

1. Receive and note the report titled *Council's Draft Regional Plan and Budget 2024-2025*.

#### BACKGROUND

Once each year the Local Authority must include a review of the Council's proposed Regional Plan for the next financial year.

##### Annual Regional Plan

The Council must have an annual Regional Plan for its local government area in accordance with sections 33 and 35 of the *Local Government Act 2019* (Act). Included in the Regional Plan is an annual budget, long-term financial plan and other legislative prescribed items such as defined indicators for judging the standard of Council's performance.

##### Annual Budget

Setting an annual budget is the responsibility of the Council and it sets the financial parameters in which the CEO is to manage and report the operations of the Council for the financial year. The Minister for Local Government's *Guideline 5: Budgets* document provides the form in which the budget data is to be presented and section 201 of the Act outlines what must be contained in Council's budget.

Though Council must have an approved annual budget for 2024-25 by 30 June 2024 the Act, in section 203, does allow the Council to adopt an amended budget(s) during the financial year.

NOTE, according to section 202 of the Act the Council must not budget for a deficit.

##### Long-Term Financial Plan

The Council is required to prepare and keep up-to-date a long-term financial plan that relates to at least 4 financial years (i.e. the current budget financial year [2024-25] plus 3 outer years [2025-26, 2026-27 and 2027-28]).

#### COMMENT

Following the completion of the public consultation, for the *Draft Regional Plan and Budget 2024-2025*, the final *Regional Plan and Budget 2024-2025* will be laid before Council at a June 2024 meeting for the Council to consider adopting.

#### STATUTORY ENVIRONMENT

Sections 33 and 35 of the *Local Government Act 2019* (Act);

Various regulations in the *Local Government (General) Regulations 2021* (General Regulations);

The Minister for Local Government's *Guideline 1: Local Authorities*; and



The Minister for Local Government's *Guideline 5: Budgets*.

### **FINANCIAL IMPLICATIONS**

The Council must have a budget and long-term financial plan to control and manage Council's resources.

### **STRATEGIC IMPLICATIONS**

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

#### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### **Goal 6.1 Financial Management**

Provision of strong financial management and leadership which ensures long term sustainability and growth.

### **ATTACHMENTS**



# REGIONAL PLAN & BUDGET

2024 - 2025

# DRAFT



## Acknowledgment of Country

West Arnhem Regional Council acknowledges the First Nations Custodians; and the many Language and Family groups who are Managers and Care-takers to each of their Traditional homelands and Waters across the West Arnhem Regions Wards.

West Arnhem Regional Council pay their respects and acknowledge Elders, past present and rising.





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## Access to Regional Plan & Budget

The West Arnhem Regional Council Regional Plan 2024 - 2025 is available on Council's website by visiting [www.westarnhem.nt.gov.au](http://www.westarnhem.nt.gov.au) and then clicking on Corporate Documents. Copies are also available for public inspection at Council's public office as per section 33(3) of the *Local Government Act 2019*.

## Council Public Offices:

- Jabiru Head Office: 8979 9444
- Gunbalanya Community Council Office: 8970 3700
- Maningrida Community Council Office: 8979 6600
- Minjilang Community Council Office: 8970 3500
- Warruwi Community Council Office: 8970 3600

## MAYOR & CEO WELCOME

West Arnhem Regional Council acknowledges the First Nations Custodians and the many Language and Family groups who are Managers and Caretakers of each of their Traditional homelands and Waters across the West Arnhem Regions' Wards. West Arnhem Regional Council pays their respects and acknowledges Elders, past, present, and rising, for they hold the memories, traditions, culture, and hopes of the Aboriginal people of West Arnhem Land.

West Arnhem Regional Council is pleased to present our 2024 – 2025 Regional Plan and Budget. The Regional Plan is a legislative requirement; however, to Council and our constituents, it is way more than that, it is an important strategic document that sets our operational direction for the next year. It is a plan built on leadership that fosters a strong workplace culture where staff are happy, committed and engaged, where everyone is safe and well. It provides a refreshed vision for the West Arnhem Region and an all-important roadmap to steer the Council in the direction of stability, sustainability and prosperity for the region.

Most importantly, our Regional Plan is our contract with the Community, outlining where we'll concentrate our efforts and the ways in which we'll measure our success.

This Regional Plan and Budget has been formulated by the Elected Members, staff, and driven by the voices of the constituents of the West Arnhem Region. With renewed focus and significant change in Leadership, the Council sets a direction to serve the Community and

deliver our services at the levels our residents deserve. The Regional Plan has also been informed by our strategic plan, West Arnhem Regional Council 5 Year Corporate Strategy 2022 – 2027, which was endorsed in 2022 following extensive consultation.

Over the reporting period, we look forward to delivering the goals and strategies set out in the Regional Plan, guided by our six foundational pillars:

1. Partnerships, Relationships, and Belonging
2. Increased Local Indigenous Employment
3. Safety and Wellbeing
4. Service Delivery and Built Environment
5. Sustainability and Climate Action
6. Foundations of Governance

Residents throughout the region will be witness to many major projects as they progress and/or come to completion as the Regional Plan is implemented. Major projects include the installation of Oval Lighting in both Jabiru and Gunbalanya, valued at over \$2.7 million – a significant commitment to Community and wellbeing. In Maningrida, the \$4.5 million change rooms at the Maningrida Oval will reach significant milestones in the planning stages to be ready for full completion in the 2025 – 2026 financial year. Childcare will be reestablished in Minjilang with the Crèche works coming to completion early in the reporting term and operations commencing. This is an important project as childcare is a key driver in workforce participation. Other major projects include significant road works throughout the region, water and sewerage upgrades in Jabiru, sporting infrastructure including outdoor gym equipment and grandstands at our ovals.



The Regional Plan is also marked with many valuable Community led projects that have been crafted and decided by our Local Authorities. Waruwi will see the Sport & Recreation hall undergo upgrades so we can better serve its residents.

Underpinning all this work is our staff, and in this Plan, we see many major commitments to those who work at West Arnhem Regional Council. Council looks forward to a range of organisational initiatives that will proactively help us further improve the way we work and the way the Council serves our people. Our focus is on development, culture and retention. It is with great pride that through this plan, West Arnhem Regional Council announces the introduction of apprenticeships for its workforce, with over 50 staff commencing their Trade certificate in Civil Construction in the operational period. Stronger Communities through our people.

Throughout the plan, West Arnhem's commitment to ongoing learning and development of our people is on display. This coming year will see the introduction of Professional Development plans that focus on foundational skills that are poised to fill the leadership pipeline for years to come. A full review of recruitment and retention activities will be undertaken to remove barriers to employment and create pathways for our team. Finally, Council's Senior Leadership team will be empowered to drive the organisation forward. All these efforts working together should attract the best people into the organisation and further develop them during their tenure. Best in – Out Better.

For our Local Authorities, we understand the integral role they play at the intersection of self-

determination and Community control for the West Arnhem Communities, and as a conduit between Government and Community Voice. The Regional Plan is a steadfast commitment to continue to strengthen the already strong Local Authorities within the region.

For our incredible team who work tirelessly for our communities, we wish to take this opportunity to thank each and every WARC staff member. In the 2024 - 2025 year, our Council will continue to develop opportunities to increase local Indigenous employment, provide more pathways for upskilling through literacy and numeracy initiatives, training, internal promotions, and enhancing our recruitment and retention processes.

We must also acknowledge those who support us through grant and funding programs at all levels of government. This funding stream is critical for our Council to deliver services, plant and equipment, better roads, and other meaningful projects identified in our remote Communities. Our Council would not be able to operate without this support.

Finally, our Council is committed to working in partnership with our constituents and stakeholders to achieve better outcomes and enhance opportunities for our people. We do this through the leadership of our Elected Members and Local Authorities who are committed to making the important decisions based on local needs and aspirations. Council looks forward to implementing this Regional Plan and Budget and achieving our vision together to build stronger communities.

**James Woods**  
Mayor

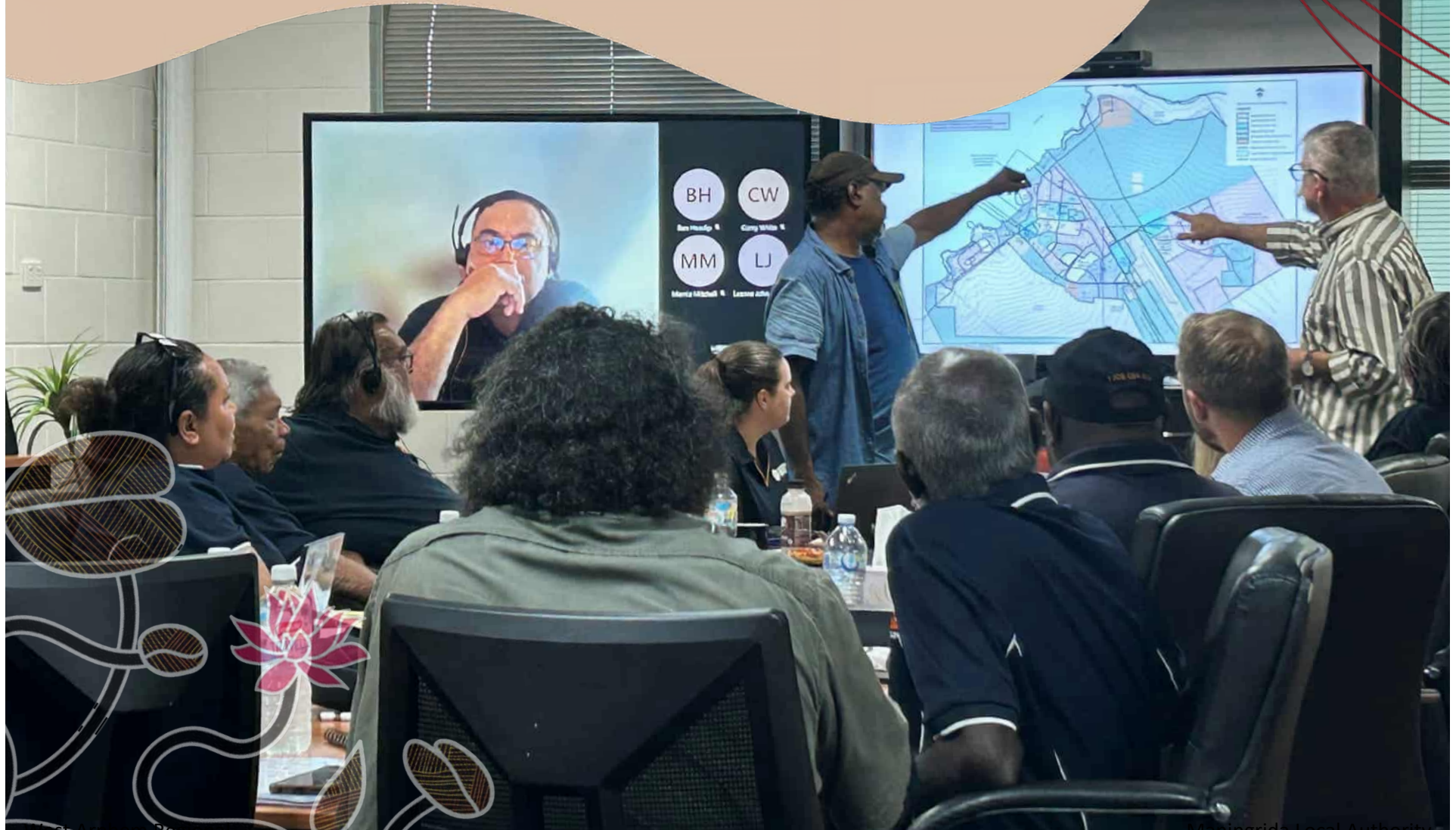
**Andrew Walsh**  
Chief Executive Officer

“Provides a refreshed vision for the West Arnhem Region and an all-important roadmap to steer the Council in the direction of stability, sustainability and prosperity for the region..”





# ABOUT OUR COUNCIL



# OUR REGION AND COMMUNITIES

The West Arnhem region is located in the Top End of the Northern Territory.

West Arnhem Regional Council acknowledges the attachment Aboriginal people have to Country, fostering strong connections to culture and language across our diverse Communities.

Spanning nearly 50,000 square kilometres in West Arnhem Land, our Council oversees five vibrant Communities, including Warruwi, Minjilang, Gunbalanya, Jabiru, and Maningrida, and each community profile is geographically unique.

Warruwi and Minjilang are smaller island Communities located in the Arafura Sea, our biggest Community

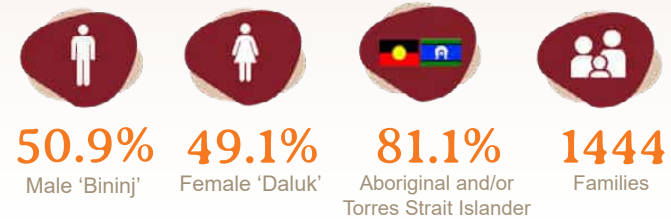
Maningrida is located on the Central Arnhem coast, Gunbalanya is situated far inland and Jabiru is positioned within Kakadu National Park.

Our region is home to approximately 6,281 residents, with over two-thirds identifying as Aboriginal and/or Torres Strait Islander, or 'Bininj' people.

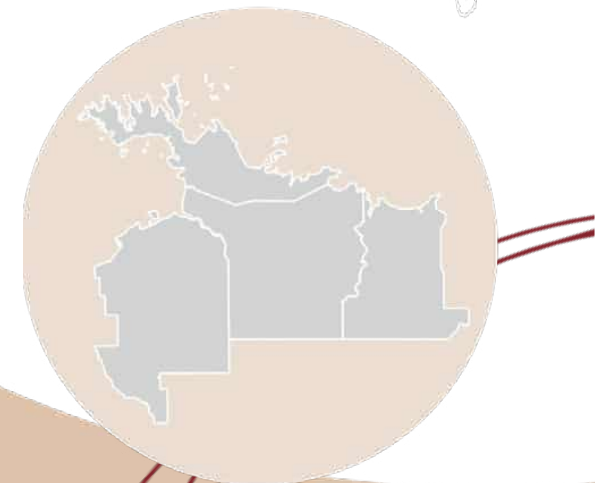
Our population consists of both freshwater and saltwater people from various language groups and cultural backgrounds.

Despite the differences of our Communities, language, culture and ceremony are strong, and clan groups are connected through cultural song lines across the entire Arnhem region.

## The Region Overview in Statistics



Total Population



### Population by Community



Data source: 2021 Census data



# OUR COUNCILLORS

The map displays five wards, each with a unique color and a central location marked with a red dot. Surrounding the map are circular portraits of the councillors for each ward, with their names and titles listed below or next to them.

- Minjilang Ward** (Purple): MINJILANG. Councillor: Cr Henry Guwiyul.
- Warruwi Ward** (Orange): WARRUWI. Councillor: Cr James Marrawal.
- Kakadu Ward** (Green): JABIRU. Deputy Mayor: Elizabeth Williams. Councillor: Cr Ralph Blyth.
- Gunbalanya Ward** (Yellow): GUNBALANYA. Councillors: Cr Otto Dann, Cr Gabby Gumurdul, Cr Donna Nadjamerrek.
- Maningrida Ward** (Blue): MANINGRIDA. Mayor: James Woods. Two vacant positions.

## OUR COUNCIL

**The Council's role is to represent, inform, and make responsible decisions for its constituency.**

Through the voices of the 12 Elected Members who represent the five Wards, our Council plays an important role in advocating at all levels of government on matters important to the people residing in our Communities.

West Arnhem Regional Council holds Ordinary Council Meetings every month, alternating between in-person and video-conferencing. Special Council Meetings of Council are held as required.

The Risk Management and Audit Committee and the Kakadu Ward Advisory Committee are scheduled to meet four times throughout a year.

Local Authority Meetings are convened four times per year for each of the four Local Authorities in the region.

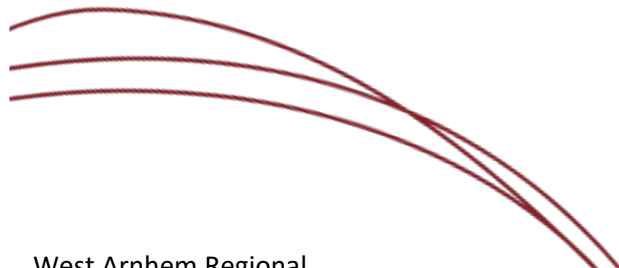
In March 2024, Council accepted

the resignation of (ex) Mayor Matthew Ryan. Matthew had been a fierce advocate for the constituents of the West Arnhem Communities for two decades, serving as a Councillor for the Maningrida Ward since 2008 and as Mayor since 2017.

The vacancy of the Mayoral position was filled by Maningrida Ward Elected Member James Woods. Mayor Woods has served the Maningrida community for over eight years as the longest serving chairperson for the Maningrida Local Authority.

He was elected as Councillor of the Maningrida Ward at the 2021 Local Government Election and has been a strong advocate for improved services in remote communities.

“The West Arnhem Regional Council, governed by 12 Elected Members representing five Wards, serves as a vital advocate for our Communities at all levels of government. As the largest employer in the region, our council operates across a vast footprint, delivering essential local government, Community wellbeing, and commercial services. Our vision is centered on fostering strong Communities throughout West Arnhem Land.”



# COUNCIL COMMITTEES

## Risk Management and Audit Committee

The Risk Management and Audit Committee is an advisory Committee formed in line with section 86 of the *Local Government Act 2019* that assists Council to achieve good governance by the exercising of due care, diligence and skills in relations to internal and external control of audits and reporting. The Risk Management and Audit Committee is scheduled to meet four times in 2024 - 2025.

Risk Management and Audit Committee Members
Carolyn Eagle (Independent Chair)
Warren Jackson (Independent Member)
Mayor James Woods
Deputy Mayor Elizabeth Williams
Cr Jacqueline Phillips
Cr Gabby Gumurdul

## Special Finance Committee

The West Arnhem Regional Council Special Finance Committee is constituted as an Executive Committee with all the necessary powers to carry out Council's financial functions in line with section 83(4) of the *Local Government Act 2019*. The Special Finance Committee was formed to review and approve the monthly finance report in the instance that a quorum cannot be met for an Ordinary meeting of Council.

Special Finance Committee Members
Mayor James Woods
Deputy Mayor Elizabeth Williams
Cr Donna Nadjamerrek
Cr Micketja Onus
Vacant

## Kakadu Ward Advisory Committee

West Arnhem Regional Council established a Kakadu Ward Advisory Committee, pursuant to Part 5.3 of the *Local Government Act 2019*, as a key component of Council's governance framework. The Committee is an independent advisory body formed to strengthen relationships between Council, its staff and the residents of Kakadu by recommendations on improving Council's operations within the Kakadu Ward.

Kakadu Ward Advisory Committee Members
Mayor James Woods
Deputy Mayor Elizabeth Williams
Cr Ralph Blyth
Cr Micketja Onus



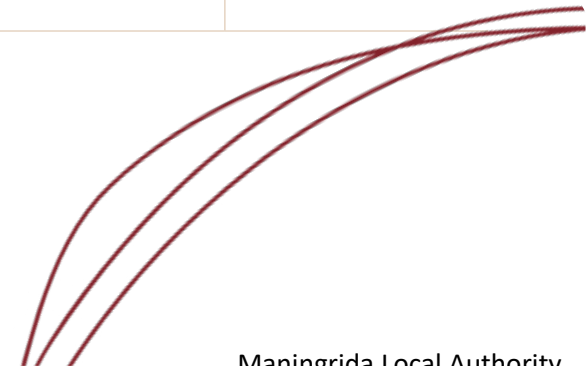
# LOCAL AUTHORITIES

Local Authorities play a critical role by providing Council with informed recommendations and feedback from the West Arnhem Communities. The region has four Local Authorities, and each has a minimum representation of six appointed members who reside in the Community. For the 2024-2025 financial year, each Local Authority is scheduled to meet four times.

Gunbalanya	Maningrida	Minjilang	Warruwi
Appointed Local Authority Members			
Andy Garnarradj (Chairperson)	Sharon Hayes (Chairperson)	Matthew Nagarlbin (Chairperson)	Jason Mayinaj (Chairperson)
Connie Nayinggul	Jessica Phillips	Charles Yirrawala	Alfred Gawaraidj
Evonne Gumurdul	Shane Namanurki	Shane Wauchope	Ida Waianga
Henry Yates	Joyce Bohme	Clint Wauchope	Nicholas Hunter
Kenneth Mangiru		David Makings	Richard Nawirr
Maxwell Garnarradj		Audrey Lee	Phillip Wasaga
Grant Nayinggul			William Wurulr
			Geraldine Narul
Elected Members			
Mayor James Woods	Mayor James Woods	Mayor James Woods	Mayor James Woods
Deputy Mayor Elizabeth Williams	Deputy Mayor Elizabeth Williams	Deputy Mayor Elizabeth Williams	Deputy Mayor Elizabeth Williams
Cr Otto Dann	Cr Julius Kernan	Cr Henry Guwiyul	Cr James Marrawal
Cr Gabby Gumurdul	Cr Jacqueline Phillips		
Cr Donna Nadjamerrek	Vacant		



West Arnhem Regional Council



Maningrida Local Authority  
Wednesday 12 June 2024



# ORGANISATIONAL STRUCTURE

## Functional & Role



West Arnhem Regional Council

Maningrida Local Authority  
Wednesday 12 June 2024



# STRATEGIC PLAN



# STRATEGIC PLAN JOURNEY

In 2022, West Arnhem Regional Council embarked on a comprehensive consultation initiative involving Elected Members, Local Authorities, senior management, and executives.

This collaborative effort resulted in a revised strategic direction and service delivery plan that truly reflects the Council's vision and purpose.

Six pivotal themes surfaced during this extensive consultation process, each now forming the foundational Pillars of the Council's strategic framework.

**These six Pillars underpin our commitment to advancing Community well-being, local governance, and sustainable development:**

- Pillar 1** Partnerships, Relationships and Belonging
- Pillar 2** Increased Local Indigenous Employment
- Pillar 3** Safety and Wellbeing
- Pillar 4** Service Delivery and Built Environment
- Pillar 5** Sustainability and Climate Action
- Pillar 6** Foundations of Governance



Pillars Plan discussed and workshopped with senior management and executive staff

**April  
2024**

Draft Regional Plan and Budget 2024 - 2025 presented to Council for review and approval to consult with Communities for 21 days

**21 May  
2024**

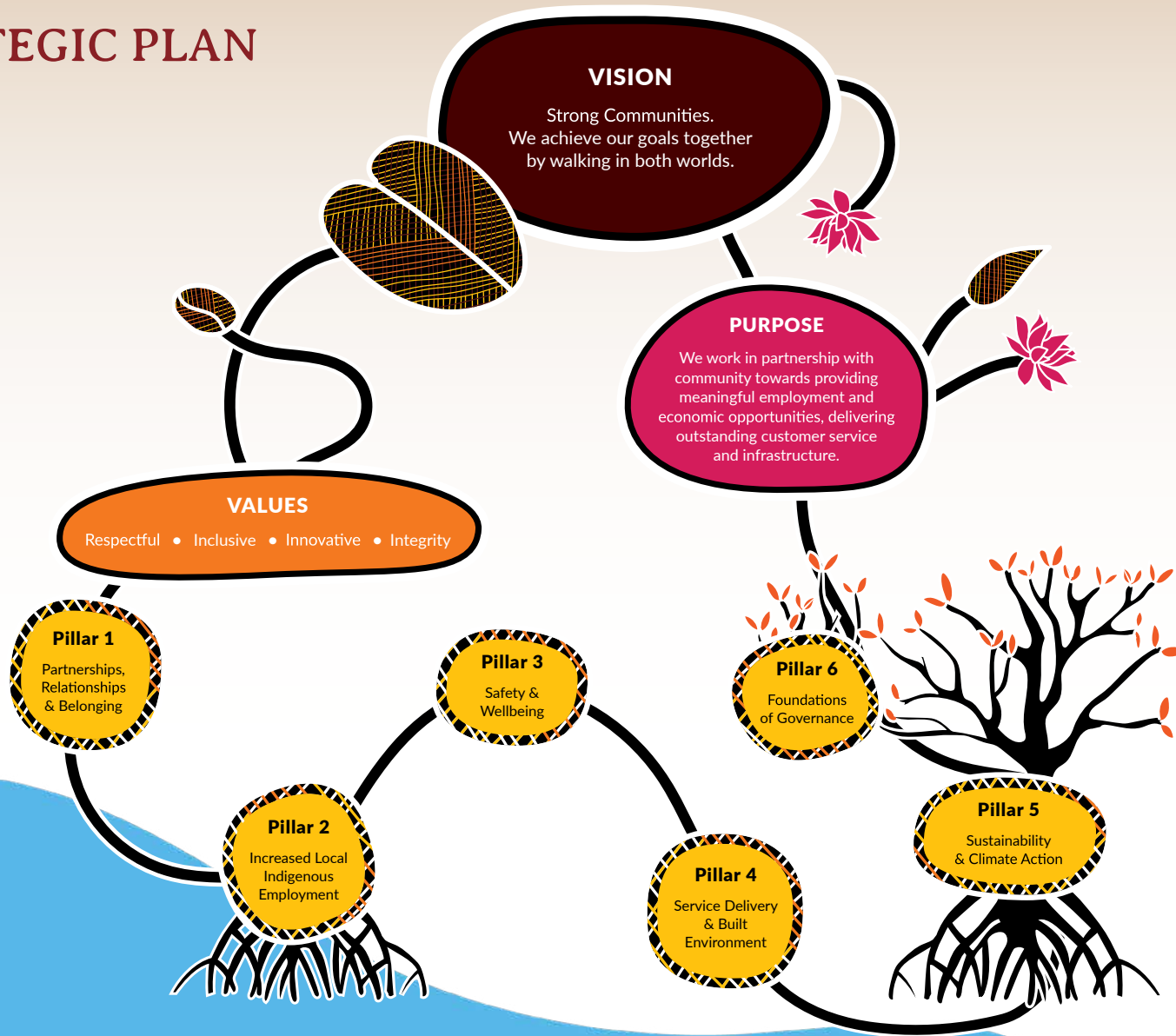
Draft Regional Plan and Budget 2024 - 2025 presented to Local Authorities

**May &  
June  
2024**

Regional Plan and Budget 2024 - 2025 approved by Council

**19 June  
2024**

# STRATEGIC PLAN





## VALUES

The values or behaviours that Council will embrace to support our Purpose and guide us in achieving the Vision are:



### Respectful

We respect our communities and staff of all cultures.

We respect elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of Indigenous Australia.

We acknowledge that Aboriginal culture is a living culture and that Aboriginal people continue to live in spiritual and sacred relationship with country.



### Inclusive

We are engaged with our communities and partners.

We value diverse perspectives and voices and encourage their incorporation into our work practices.



### Innovative

We encourage and promote a culture of safety where innovation is celebrated and new ways of working are implemented to improve our services.



### Integrity

We are open, transparent and accountable.

# OUR SERVICES

## CORE SERVICE ACTIVITIES

West Arnhem Regional Council is dedicated to providing high quality core services to support our vision of Strong Communities. We prioritise healthy community engagement, robust governance, and excellent local government administration. Our daily focus is on delivering essential civic services, promoting environmental health, and enhancing local infrastructure across all of our communities.

	GUNBALANYA	JABIRU	MANINGRIDA	MINJILANG	WARRUWI
<b>Community engagement in local government</b>					
Public and Corporate Relations	✓	✓	✓	✓	✓
Customer Relationship Management, including complaints and responses	✓	✓	✓	✓	✓
Governance	✓	✓	✓	✓	✓
Advocacy and Representation on local and regional issues	✓	✓	✓	✓	✓
<b>Local Government Administration</b>					
Financial Management	✓	✓	✓	✓	✓
Revenue Growth	✓	✓	✓	✓	✓
Human Resources, learning and development	✓	✓	✓	✓	✓
Records Management	✓	✓	✓	✓	✓
Risk Management	✓	✓	✓	✓	✓
Council Planning and Reporting: Strategic, Financial and Service Delivery Planning and Reporting	✓	✓	✓	✓	✓
IT and Communications	✓	✓	✓	✓	✓
<b>Local Civic Services</b>					
Library and Cultural Heritage Service		✓			
<b>Local Infrastructure</b>					
Asset Management	✓	✓	✓	✓	✓
Lighting for Public Safety	✓		✓	✓	✓
Local Road Traffic Management, Maintenance, Upgrading and Construction	✓		✓	✓	✓
Maintenance and Upgrade of Parks, Reserves and Open Spaces inc. Weed Control	✓	✓	✓	✓	✓
Fleet, Plant and Equipment Maintenance	✓	✓	✓	✓	✓
Maintenance and Upgrade of Buildings, Facilities and Fixed Assets	✓	✓	✓	✓	✓
Swimming Pools		✓	✓		
Management and Administration of Local Laws		✓			
<b>Local Environment Health</b>					
Waste Management	✓	✓	✓	✓	✓
Provision of Sewer and Water Management		✓			
Provision of Contract Services for Sewer and Water Management	✓		✓	✓	✓
Animal Management Program	✓	✓	✓	✓	✓

COMMUNITY WELLBEING SERVICES

West Arnhem Regional Council is dedicated to enhancing the quality of life for residents in West Arnhem Land through a comprehensive array of community wellbeing service programs. By partnering with local communities and key stakeholders, the Council ensures the provision of vital services that support the health and overall wellbeing of individuals in the region. These initiatives not only foster individual wellbeing but also play a crucial role in driving regional growth and development, ultimately contributing to building stronger communities.

Community Wellbeing Services anticipated to be delivered by West Arnhem Regional Council 2024 - 2025 are:

	GUNBALANYA	JABIRU	MANINGRIDA	MINJILANG	WARRUWI
<b>Aged and Community Care</b>					
Home Care Packages Program	✓	✓		✓	✓
Commonwealth Home Support Programme	✓	✓		✓	✓
Indigenous Aged Care Employment Program	✓	✓		✓	✓
National Disability Insurance Scheme	✓	✓		✓	✓
<b>Children and Youth Services</b>					
Remote Sport Programme	✓	✓	✓	✓	✓
Warruwi and Minjilang Crèche				✓	✓
Outside School Hours Care					✓
Sport and Recreation	✓	✓	✓	✓	✓
<b>Community Safety and Support</b>					
Community Night Patrols	✓			✓	✓
<b>Culture and Heritage</b>					
Deliver Indigenous Broadcasting Programme	✓		✓	✓	✓



COMMERCIAL SERVICE ACTIVITIES

West Arnhem Regional Council operates a diverse range of commercial activities and services throughout the region. These activities allow us to provide valuable resources and services to local communities but also generate increased employment opportunities within the area. The revenue generated from these commercial activities serves as an important supplementary income stream, enabling the council to deliver additional community benefits and support various initiatives that contribute to the overall welfare and development of the region. This demonstrates Council’s commitment to economic sustainability and community enrichment in West Arnhem Land.

The commercial services anticipated to be delivered by West Arnhem Regional Council in 2024 - 2025 include:

	GUNBALANYA	JABIRU	MANINGRIDA	MINJILANG	WARRUWI
Long Day Care Service		✓			
Centrelink Agent Services	✓	✓		✓	✓
Airstrip Maintenance Contract	✓		✓	✓	✓
Power, Water and Sewerage Systems Contract	✓		✓	✓	✓
Post Office Agreement	✓	✓	✓	✓	✓
Manage Visitor Accommodation	✓		✓	✓	✓



## MAJOR PROJECT PLANS 2024 - 2025

### REGIONAL

- Animal Management Program co-contribution
- Reduce, Reuse, Recycle Strategy Implementation
- Creation of Remote Recycling Hub Business Plan
- Upgrade in Council's Business Software

### GUNBALANYA

- Gunbalanya Football Oval – Construction of Lights

### MANINGRIDA

- Construction Changerooms at the Football Oval
- Maningrida New Year's Eve fireworks
- Maningrida half at basketball court – New Subdivision

### JABIRU

- Brockman Oval Football Oval – Construction of Lights





# PILLARS

In line with the *Local Government Act 2019*, West Arnhem Regional Council has developed a new Strategic Plan, guiding the council's initiatives and actions towards meaningful Community impact. The following Pillars represent the priorities, interests, requirements, aspirations and needs of the Communities within Council. The Strategic Plan sets out the Council's six main pillars:

## **Pillar 1 - Partnerships, Relationships and Belonging**

- 1.1 Community Engagement
- 1.2 Economic Partnerships
- 1.3 Communication
- 1.4 Community Events
- 1.5 Cultural Awareness Training
- 1.6 Youth Engagement

## **Pillar 2 - Increased Local Indigenous Employment**

- 2.1 Indigenous Employment Framework
- 2.2 Traineeships and Apprenticeships
- 2.3 Policy and Procedures

## **Pillar 3 - Safety and Wellbeing**

- 3.1 Cultural Safety
- 3.2 Health and Safety
- 3.3 Employee Engagement and Training and Development
- 3.4 Community Service Delivery

## **Pillar 4 - Service Delivery and Built Environment**

- 4.1 Strategic Infrastructure and Asset Management
- 4.2 Fleet, Plant and Equipment
- 4.3 Waste and Water Management
- 4.4 Local Road Management and Maintenance

## **Pillar 5 - Sustainability and Climate Change**

- 5.1 Recycling and Waste
- 5.2 Procurement
- 5.3 Reduce Office Waste
- 5.4 Education
- 5.5 Policy

## **Pillar 6 - Foundations of Governance**

- 6.1 Financial Management
- 6.2 Records
- 6.3 Council and Local Authorities
- 6.4 Risk Management
- 6.5 Planning and Reporting
- 6.6 Information and Communication Technology

## PILLAR 1 Partnerships, Relationships and Belonging



Investing in relationships and partnerships at all levels supports and strengthens community and belonging.

We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.



Goal	Strategy	Measure	Target
<b>1.1 Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life	Engage with Traditional Owners to assist local cultural events with road closures, facilities hire and/or use, provide signage and general support	In-kind support to assist with cultural events provided	100%
	Attend and contribute to heads of agencies meetings	Heads of agencies meetings attended and information shared locally with teams and across the organisation	100%
	Develop well-planned, community-led sport, recreational and cultural programs	Programs and initiatives are informed by the expressed needs and voices of the local people they serve and the staff who deliver them	100%
	Actively seek out and develop collaborative partnerships that encourage service coordination and integration	Community meetings coordinated, informed and participated in	100%
<b>1.2 Economic Partnerships</b> Secure increased income opportunities (grants and commercial) that create employment and/or improve community life	Business Development Strategy to drive economic outcomes	Review existing Business Development Strategy	September 2024
	Identify and pursue opportunities for further partnerships, income and growth	Local employment opportunities embedded into planning and new contracts and increased	June 2025
		Council-run community services are adequately resourced to provide culturally appropriate, safe, community-led programs	100%
	Manage WARC's staff housing portfolio in order to: a. attract and retain staff b. promote staff stability and contribute to community life	Every tenancy is delivered according to the RTA	100%
		All applicable opportunities for funding for new housing and housing maintenance contracts pursued	100%
	Seek to retain and uplift existing grants and contracts	Existing contracts retained and additional contracts procured	Minimum uplift CPI or above



<b>1.3 Communication</b> Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council	Develop and manage Council's social media and communication channels, including the website	Minimum social media targets are met: Instagram – minimum 2 posts per month Facebook – minimum 3 posts per month LinkedIn – minimum 2 posts per month Twitter – minimum 1 post per month Website news articles – minimum 2 per month	100%
		Implement social media strategy	June 2025
	Publish <i>The Wire</i> once a fortnight	Community contribution of articles and/or photos to each edition	4
	Publish a community event calendar on noticeboards and the website	Noticeboards and website current and up-to-date community event calendar displayed	100%
	Create and promote the use of pictorial and/or promotional materials in local languages via Council's established communication channels (internal and external)	Internal and external communication and promotional materials in local languages and/or pictorials are delivered according to the actions of WARC's Reconciliation Action Plan	100%
		Staff newsletter <i>In the Loop</i> published monthly	12 per annum
	Foster an organisational culture of innovation in communication which engages staff and enhances internal communication	All internal requests for WARC branded communication materials including calendars, posters, digital displays and social media posts are facilitated and delivered by WARC Communications and Public Relations Coordinator	100%
	Work with stakeholders to foster positive relationships and build effective networks locally, across the region and nationally	Stakeholder news shared through social media and communication channels on behalf of stakeholders as per request	85%
<b>1.4 Community Events</b> Deliver cultural, civic and sporting events which engage and unite the community	Conduct civic events which recognise and celebrate community sentiment	Civic events held in each community hosted by Council	4 per annum
	Provide support to community organisations to deliver community-based events	In-kind support provided to community groups as requested	As per budget
<b>1.5 Cultural Awareness Training</b> Develop increased understanding and observation of cultural protocols	Develop and launch cultural awareness program	Cultural awareness providers engaged and worked with to design and deliver a WARC-appropriate cultural awareness program	June 2025
		Online learning course for all WARC staff, contractors and consultants embedded	100%
		All new employees completed cultural awareness training within first week of employment	100%

		Cultural awareness and cultural safety in WARC's First Nations Employment Plan embedded	June 2025
		A series of half day cultural awareness workshops delivered	June 2025
<b>1.6 Youth Engagement</b>			
Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them	Design and deliver youth engagement programs in consultation with youth and community stakeholders	Youth and community consultations informed by program design and activity work plans	100%
	Deliver regional planning activities with Sport and Recreation and Community Services teams and schools	Sport and Recreation and Community Services delivery well-planned, with programs reflecting the expressed needs of the community and WARC's regional goals designed	100%
	Plan and deliver diverse and engaging holiday programs that meet the needs and interests of all children/young people and which run for a longer period each day	Holiday programs delivered and attendance is increased in each community throughout the school holiday period	Uplift 10%
	Identify funds to diversify the range of youth activities and establish new services as requested by the community	A more diverse range of youth activities and events, catering to different age groups, interests, genders and localities are planned and delivered	June 2025
	Promote, celebrate and report on activities and events in publications such as <i>The Wire</i> and social media	Photos and/or stories for publication in <i>The Wire</i> and social media provided by Sport and Recreation and Community Services teams	Minimum 2 per month
	Ensure robust data collection systems and contribute to community knowledge	Data collection tool reviewed; data uploaded by all Team Leaders and good quality reporting provided	December 2024

## PILLAR 2 Increased Local Indigenous Employment



We are committed to investing in and supporting local Indigenous employment.

We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.



Goal	Strategy	Measure	Target
<b>2.1 Indigenous Employment Framework</b> Create Council Indigenous employment framework including tailored pathways to employment	Develop a WARC Indigenous Employment Strategy including Indigenous identified positions, dedicated People and Capability support, career pathways, apprenticeships and traineeships	Indigenous Employment Strategy finalised and commenced	June 2025
	Work with community to understand employment obstacles for local people and identify solutions	Employment consultation workshops and initiatives delivered in each community	December 2024
	Seek funding to support WARC's Indigenous Employment Strategy	Funding opportunities identified and funds applied for	December 2024
	Undertake a skills gap and training needs analysis	Results of skills and training gap analysis used to draft training plan	100%
	Enhance WARC's employer brand to attract and retain staff	Review WARC branding for all positions, website and community level initiatives for local employment	100%
	Earmark roles as 'Indigenous identified positions'	The number of 'Indigenous identified positions' increased annually	5% per annum
<b>2.2 Traineeships and Apprenticeships</b> Provide local residents opportunities to learn and obtain professional qualifications in trades and administration	Create a traineeships and apprenticeships program which partners with community stakeholders, including local schools, to identify potential traineeship and apprenticeship candidates and linking candidates to employment pathways with Council	Traineeships and apprenticeships implemented	June 2025
<b>2.3 Policy and Procedures</b> Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment	Review WARC recruitment processes, partnerships and systems for local people	Recruitment process recommendations implemented	100%



## PILLAR 3 Safety and Wellbeing

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.

Services provided to community are professional, impactful, engaging and appropriate to local needs.



Goal	Strategy	Measure	Target
<b>3.1 Cultural Safety</b> Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan	Complete all actions of Council's 'Innovate' Reconciliation Action Plan	'Innovate' Reconciliation Action Plan actions completed as per plan	June 2025
	Provide reports to Council and Local Authorities on the challenges, highlights and progress of implementing the Reconciliation Action Plan initiatives	Reconciliation Action Plan updates and reports provided to Council and Local Authorities each quarter	100%
	Contribute articles and updates to staff newsletter <i>In the Loop</i> on the highlights of the Reconciliation Action Plan progress	Reconciliation Action Plan working group and Council Service Managers contributed to alternating monthly update/story to <i>In the Loop</i> staff newsletter	100%
	Review success of Reconciliation Action Plan against actions and determine Council's next steps towards reconciliation actions for 2024 and beyond	Progress of 'Innovate' plan reviewed and next steps determined by Chief Executive Officer and Reconciliation Action Plan working group	June 2025
<b>3.2 Health and Safety</b> Staff and public safety is achieved via planning, education and training	Work Health and Safety Plan	Work Health and Safety Plan implemented	100%
	Develop and deliver a training program that meets work health and safety, staff and organisational needs	Work health and safety training completed as per training schedule	100%
	Support the wellbeing of employees	Culturally appropriate wellness programs, support embedded into HR practices, mental health support, diversity and inclusion training	June 2025
	Review policies and procedures in accordance with statutory requirements	Policies and procedures continue to be reviewed in accordance with the required timelines	100%
<b>3.3 Employee Engagement and Training and Development</b> Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways	Establish a WARC Learning and Development Framework	Learning and Development Framework draft created	June 2025
	Review policies and procedures in accordance with statutory requirements	Policies and procedures continue to be reviewed in accordance with the required timelines	100%
		Implement an effective performance management system with SMART goals established for positions	100%
	Review and improve WARC's performance framework, including probation and on-boarding program	Probation/annual goal and development planning with Line Manager undertaken	100%
		Performance reviews tracked and monitored by People and Capability team and completed on time by Line Managers	90%

	Foster a positive workplace culture through engagement initiatives	Annual survey, on-boarding and exit surveys, events, reward and recognition initiatives	As per strategic plan
<b>3.4 Community Service Delivery</b> Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members	Programs and services are well planned with activities and expected outcomes identified prior to delivery commencing	Activity plans are developed in consultation with local teams for each service and initiative	100%
	High quality care is provided to all recipients of community services delivered by Council	All staff are provided with opportunities to upskill via access to professional development relevant to their roles and responsibilities	100%
	Service delivery is compliant with the expectations of funders and relevant legislation	Report providing recommendations on service quality and compliance improvement opportunities reviewed and delivered by the Community Support team	100%
		All activities, reports and compliance tasks completed as per contractual arrangement, aged care standards, NDIS care standards	100%
		Timely data/monitoring returns and funding reports delivered by Community Wellbeing team	100%
	Remote Indigenous Broadcasting Services supporting local Indigenous languages are provided across the region	Broadcasters are offered support training opportunities with TEABBA	90%
	High quality early learning activities for child development are delivered	All NQS and ACEQUA crèche and childcare standards met	100%
	Strengthen ability to respond to community safety needs, including the provision of staff enrolment in training that enhances and sustains appropriate community safety skills and provide opportunities for professional development	Local staff worked with to increase the competency levels in responding to domestic and family violence, specifically intake, case management and safety planning with clients	2024 - 2025
	Provide to the community well-managed and maintained library collections, including a culturally relevant library collection	Diversity audit completed and recommendations implemented	2024 - 2025
		Connected Communities: Vision for the Northern Territory Public Libraries 2017 - 2023 enacted as applicable to West Arnhem	100%
Plan, prepare and present educational and engaging early childhood activities weekly	Weekly early childhood activities are well planned and delivered as per schedule	100%	



## PILLAR 4 Service Delivery and Built Environment



We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.





Goal	Strategy	Measure	Target
<b>4.1 Strategic Infrastructure and Asset Management</b> Strategically manage, maintain and enhance community infrastructure	Develop and manage a corporate Asset Management Strategy and Asset Management Plans for defined asset classes with a focus on: a. identifying and developing an asset maintenance tracking system that includes cyclical inspections b. managing the renewal and replacement program c. coordinating projects within community	Corporate Asset Management Strategy completed	July 2025
		Asset management tracking system implemented	July 2025
	Investigate opportunities to source external funding for infrastructure upgrades	Scoping, plans and cost estimates for critical infrastructure assets identified for future funding requirements	Ongoing
	Maintenance programs for parks, ovals, cemeteries and reserves	Safety audits conducted yearly on trees within community which are designated to Council responsibility	100%
		All maintenance activities carried out in accordance with budget allocation	100%
		Park equipment safety audits, inspections and maintenance program carried out to schedule	100%
	Continue community consultations on the establishment of gazetted cemeteries in Warruwi, Minjilang and Maningrida	Community consultations on the establishment of gazetted cemeteries in Warruwi, Minjilang and Maningrida progressed	June 2025
	Ensure community swimming pools operate according to community needs and all legislative and work health and safety requirements	Opening hours to meet community requirements provided with a comparison year-on-year increase in operating costs of no more than 10%	June 2025
		Staff employed to meet supervision ratios and cultural needs	100%
		Operational procedures are adhered to and documented as required by WARC and legislated standards	100%
Pool maintenance regime is established and sustainable		June 2025	
<b>4.2 Fleet, Plant and Equipment</b> Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements	Review and update the Strategic Fleet Asset Management Strategy	Strategic Fleet Asset Management Strategy maintained and improved	Ongoing

Implement effective cost recovery mechanisms for use of Council's vehicles, plant and equipment	Annual review and update of Council's Fees and Charges against operating and replacement costs	May 2025
	Fleet, plant and equipment hire contracts to support and ensure effective cost recovery for Council prepared	Ongoing
Ensure vehicles, plant and equipment are fully serviced as per the Strategic Plan for the useful life of the asset	All vehicles inspected as per Strategic Plan	100%
	Repairs and maintenance requests performed in line with Strategic Plan	100%
	Accurate vehicle, plant and equipment data maintained	100%
Maintain adequate stock levels	Stocks purchased and used in community workshops reviewed and monitored	Ongoing
Upgrade fuel distribution infrastructure to comply with work, health and safety relevant standards and business requirements	Infrastructure audit as per current legislation completed and report including recommended plan for upgrades delivered	Ongoing
<b>4.3 Waste and Water Management</b>		
Deliver environmentally and economically sound solid waste, water and sewerage services	Provide scheduled domestic waste collection in each community	Waste collections completed as per schedule 100%
	Landfill sites are licensed and operate in accordance with NT Environment Protection Authority (NTEPA) authorities	Landfill sites remain operational 100%
Work with other government and commercial entities in order to plan for long term waste disposal needs	Utilise Charles Darwin University's <i>Academic Review of Future Waste Management Strategy</i>	July 2025
	Northern Territory Local Government Association liaised and collaborated with on advocacy initiatives and waste strategies	July 2025
Adhere to water and sewerage operations and maintenance schedules	Disruption to Jabiru town water supply	10% or less
	Disruption to Jabiru sewerage network	10% or less
	All legislated standards for potable water testing in Jabiru met	100%
	Annual audit of water treatment practices including policies and procedures conducted	December 2024



**4.4 Local Road Management and Maintenance**

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management

Develop and schedule yearly road, footpath and stormwater repairs and maintenance programs for each community which:

- a. determines a road maintenance schedule for the course of the year
- b. determines grading frequency of internal access roads
- c. schedules hazard identification and road condition reports (actions and frequency)
- d. schedules footpath and stormwater inspections

Continually monitor and carry out minor road repairs

Consult with Local Authorities to incorporate local priorities for traffic management into traffic management strategies and/or plans

Deliver plans as per schedule for managing street lighting

Deliver yearly road, footpath and stormwater repairs and maintenance delivered as per schedule with records maintained for each community in Council's records management system - currently 'Magiq'

100%

All footpaths and stormwater inspected quarterly

100%

Percentage of known footpath hazards made safe within 24 hours

85%

Roads monitored and minor repairs completed as required

85%

Consultations on traffic management priorities are minuted and reported to Council and WARC executive

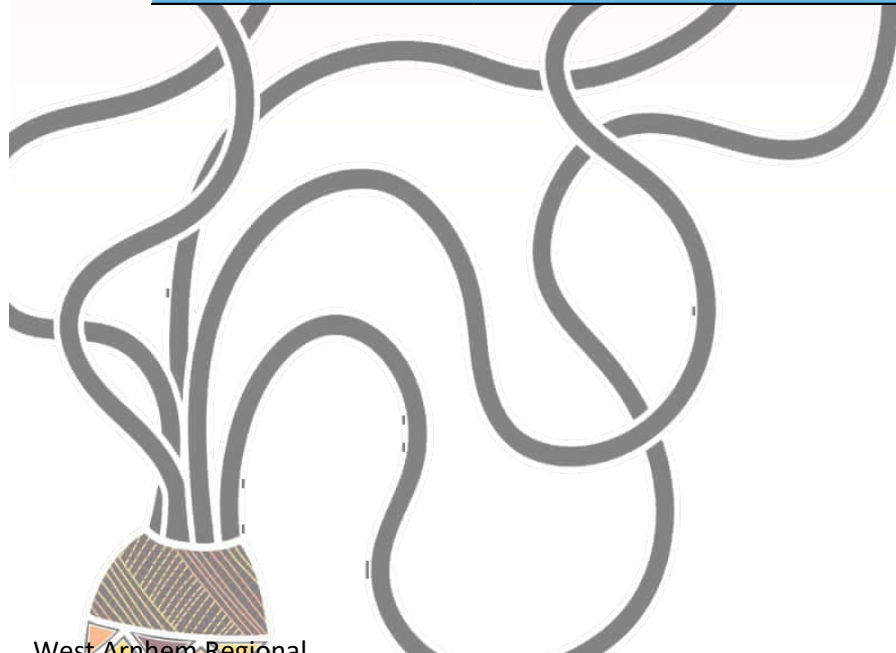
100%

All non-functioning street lights repaired bi-annually as per set program

100%

Functioning street lights per audit per community

85%





## **PILLAR 5** **Sustainability and Climate Action**

Leading by example, we commit to developing a culture of sustainable practice.

We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.



Goal	Strategy	Measure	Target
<b>5.1 Recycling and Waste</b> Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment	Review strategic and environmental risks associated with climate change and sustainability and draft 10 year strategy for reuse, recycle and reduce waste initiatives	Reuse, Recycle and Reduce Waste Strategy implemented	June 2025
	Continue pre-cyclone community waste collections	Pre-cyclone waste collections held twice yearly as per published schedule	100%
	Continue whole-of-community approach to identify and implement innovative initiatives to reuse, recycle and reduce waste	Keep Australia Beautiful and local schools collaborated with and Clean up Australia Day, Tidy Towns campaign and eco schools program participated in	June 2025
<b>5.2 Procurement</b> Develop and implement a leading-edge sustainability procurement strategy	Review WARC current procurement practices against sustainability and climate action NT and national procurement benchmarks and develop leading-edge Procurement Strategy	Leading-edge Procurement Strategy completed	June 2025
<b>5.3 Reduce Office Waste</b> All offices recycle and reduce waste and consumables	Encourage Council office solutions to reduce waste	Paperless agenda papers to reduce binding and printing costs	June 2025
<b>5.4 Education</b> Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms	Engage with local schools to develop age and locally appropriate educational resources	Education campaign collateral created and displayed in community and schools	June 2025
	Facilitate relationships between businesses, community leaders and youth with a focus on conserving natural resources	Community-appropriate collaborative materials, initiatives and messages developed and promoted via community noticeboards and social media	June 2025
	Encourage and promote community understanding and correct use of sorting bays	Uplift in correct use of sorting bays	50%
<b>5.5 Policy</b> Devise and implement a Sustainability and Climate Action Policy	Research and develop WARC Environment and Sustainability Management Strategy and Policy	Environment and Sustainability Management Strategy and Policy completed	June 2025

## PILLAR 6 Foundations of Governance

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.





Goal	Strategy	Measure	Target
<b>6.1 Financial Management</b> Provision of strong financial management and leadership which ensures long term sustainability and growth	Develop and implement a financially sustainable long term financial plan, annual budget and periodic budget reviews	Statutory requirements and external audit qualifications fully complied with	100%
	Management of Council's revenue and payable functions		
	Manage and deliver on Council's annual statutory and financial obligations		
	Management of Council's asset accounting practices		
	Monitor and coordinate external funding provided through grants and commercial contracts	Contractual arrangements complied with	100%
	Maintain the rates database including all property details		100%
	Maintain the rates register		100%
	Prepare the annual rates declaration	Statutory requirements fully complied with and percentage of rates debtors outstanding	Less than 5%
	Apply concessions as appropriate		100%
	Determine the rateability of properties		100%
	Manage and provide advice on Council's investments in accordance with adopted policies	Interest on investments	> \$180,000 FY2024-2025
	Monitor returns of investments including roll-over of term deposits		
	Manage Council-funded projects to maintain a positive working capital ratio	Positive working capital ratio	Minimum ratio 1:1
	Annual review and update of Council's Fees and Charges	Review and update of Council's Fees and Charges completed	100%
<b>6.2 Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration	Maintain records in accordance with legislation	Public Information, Local Government Council Statutory and Freedom of Information requirements complied with	100%

	Implement disposal schedule by sentencing and disposing of records	Electronic records held in records management system eligible for destruction sentenced	85%
	Train staff in the use of Council's records management system - currently 'Magiq'	Training delivered to new staff using records management system 'Magiq' during their probation period	85%
	Support staff to identify and save important records	Number of queries/requests telephoned or sent to records@ for support and responded to within 24 hours	85%
<b>6.3 Council and Local Authorities</b>			
Excellence in governance, consultation administration and representation	Ensure capacity for customer relationship management, including mechanisms for feedback on service delivery	Complaints and positive feedback reported to the administration	100%
		Complaints acknowledged within five working days	90%
		Complaints finalised within fifteen working days	95%
	Improve accountable and transparent decision-making by facilitating the participation of Councillors in Council, Committee and Local Authority Meetings	At least one training program attended each financial year by Council and Local Authority Members	100%
		Ongoing administrative and secretarial support for Council, Local Authority and Committee Meetings provided	100%
	Enable community members to participate in local decision-making by ensuring that non-confidential Agendas and Minutes of Council are publicly available at Council offices in each community	Four meetings of each Local Authority held each financial year	100%
		All non-confidential Agendas and Minutes publicly available three working days before a meeting (Agendas) and ten working days after a meeting (Minutes)	100%
	Establish formal and informal mechanisms for community consultation on key issues and input into decision-making	Community outreach event hosted by Council in each community every financial year	100%
	Create opportunities for Councillors and senior staff to be available to community members to discuss Council decisions, programs and projects, either informally or through community meetings	Local Authority Meetings attended by at least one relevant Councillor and at least one Senior Manager	100%
	Ensure advocacy and representation of Council interests through government, the private sector and the media	Advocacy framework, strategy and communication plan reviewed	December 2024
Create an advocacy framework, strategy and communication plan in consultation with Councillors			

<b>6.4 Risk Management</b> The monitoring and minimisation of risks associated with the operations of Council	Update risk registers and ensure appropriate treatment plans are implemented	Overall risk rating within the risk register reduced	10% reduction
	Undertake internal audits as per audit plan	Internal audits completed as per the adopted plan	100%
	Regularly review insurance cover and premiums	Annual full appraisal of cover required, policies reviewed via insurance broker	June 2024
<b>6.5 Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes	Produce key policy and direction documents for the Council including the Regional Plan, Annual Reports and policies	Regional Plan finalised and shared, Annual Report delivered, and policies requiring review are reviewed and updated as per required timelines	100%
	Jabiru Masterplan Meetings are attended by CEO and/or designated executive	All Masterplan meetings scheduled are attended	100%
<b>6.6 Information and Communication Technology</b> Effective and innovative information technology solutions which maximise service delivery and support Council's operations	Plan and deliver Council's technology needs through the provision of a well-maintained and managed information and communication technology (ICT) platform	Develop ICT Strategic Plan	December 2024
	Optimise the delivery of ICT services and equipment to required work locations to meet staff and service delivery needs	Develop ICT Asset register	June 2025
	Provision of innovative, relevant and cost-effective ICT solutions to solve service delivery challenges	Annual review of ICT needs in line with the ICT Strategic Plan completed	100%
	Optimise costs associated with ICT delivery, including communications, both fixed and mobile, data, voice and video services and staff equipment		





# FRAMEWORK AND ASSESSMENTS



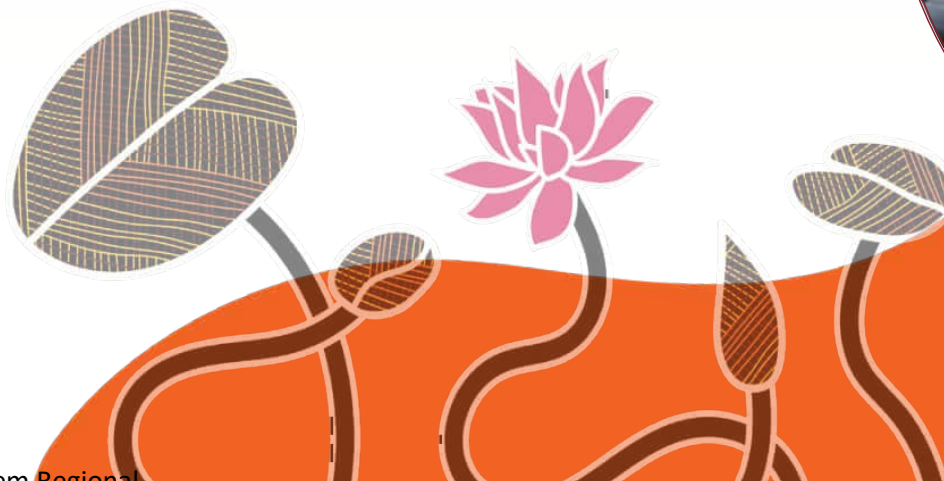
## ASSESSMENT OF ADMINISTRATIVE AND REGULATORY FRAMEWORKS

With the commencement of the *Local Government Act 2019* (the Act), the *Local Government (General) Regulations 2021* and the issuing of various Ministerial Guidelines in 2021 the Council was required to update many of its policies, procedures and registers. With changes in 2023-24 in the Council Executive Team including the appointment of a new CEO and the necessary deployment of a new business software system, Council policies and practices will be further updated in 2024 - 25 to reflect the resulting operational changes.

Further, in 2024 - 25 the Council will continue to work closely with key stakeholders to seek views from the West Arnhem communities and their elected representatives on changes that will likely impact the Council's administrative and regulatory frameworks. One such change

is the *Burial and Cremation Act 2022* in which the Council will continue to work in each of its communities to comply with this legislation.

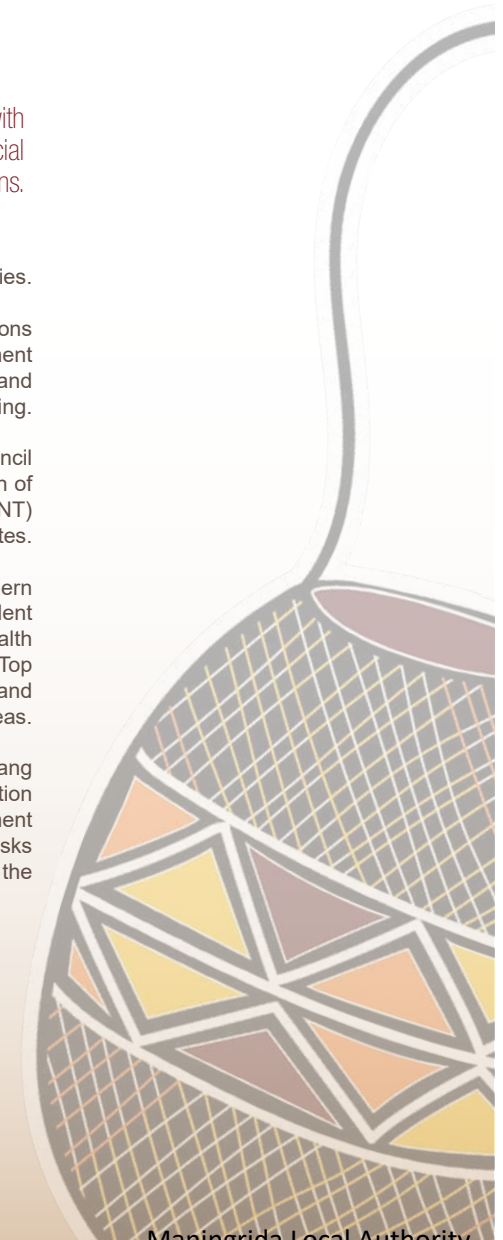
Another key change is the development of By-laws for Jabiru which is being done in accordance with relevant provisions in the Act. Council has worked closely with the Department of the Chief Minister and Cabinet and the Office of Parliamentary Counsel to draft these By-laws. The next step involves Council working with all relevant stakeholders to ensure that a comprehensive public consultation process takes place. This will include the preparation and dissemination of a public information paper to facilitate feedback from the community. It is anticipated these By-laws will be finalised by the end of the 2024 - 25 financial year.



## COOPERATIVE ARRANGEMENTS

Council has several cooperative arrangements designed to improve service delivery, and facilitate engagement with government agencies and the private sector in the development of the West Arnhem region. Over the next financial year, Council will seek to continue to deliver services through partnerships that it has formed with various organisations. Below is a list of Council's key partners as well as services and key engagement outcomes for 2024 - 2025:

1. The delivery of post office services in Jabiru, Maningrida, Warruwi, Minjilang and Gunbalanya as per agreements with Australia Post.
2. The delivery of Home Care Packages (HCP) and Commonwealth Home Support Program (CHSP) that enable clients, within the aged care sector, to live in their own homes.
3. The delivery of disability support services as a registered National Disability Insurance Agency (NDIA) provider.
4. The provision of Centrelink services in Gunbalanya, Jabiru, Minjilang and Warruwi as per an agreement with Services Australia.
5. An agreement with Power and Water Corporation to maintain power, water and sewerage systems contracts in Gunbalanya, Maningrida, Minjilang and Warruwi.
6. An agreement with the University of Melbourne to provide animal management services in Gunbalanya, Jabiru, Maningrida, Minjilang and Warruwi.
7. The maintenance of airstrip services contracts in Gunbalanya, Maningrida, Warruwi and Minjilang as per an agreement with the Department of Infrastructure, Planning and Logistics (DIPL).
8. Collaborations with education institutions such as Charles Darwin University to facilitate the delivery of accredited courses to Council staff.
9. Working together with Reconciliation Australia as Council continues to make progress in its reconciliation journey, and achieve the goals outlined in the West Arnhem Regional Council Innovate Reconciliation Action Plan July 2021 – July 2023. Following completion of this document, Council will work towards a Stretch Plan.
10. Various agreements with the Commonwealth Government to improve the wellbeing of communities.
11. Various agreements and collaborations with the Northern Territory Government to facilitate local decision-making and deliver Elected Members training.
12. Attendance and participation of Council staff in the Local Government Association of the Northern Territory (LGANT) sector updates.
13. Working together with the Northern Land Council (NLC), an independent statutory authority of the Commonwealth that assists Aboriginal peoples in the Top End of the Northern Territory to acquire and manage their traditional lands and seas.
14. Working together with the Gunbang Action Group (GAG), which is coalition of community, business and government agencies that focuses on reducing risks arising from alcohol and other drug use in the Kakadu region.





# ASSESSMENT OF OPPORTUNITIES AND CHALLENGES

Council has identified the following opportunities and challenges as it strives to improve service delivery in the West Arnhem Region.

## Opportunities

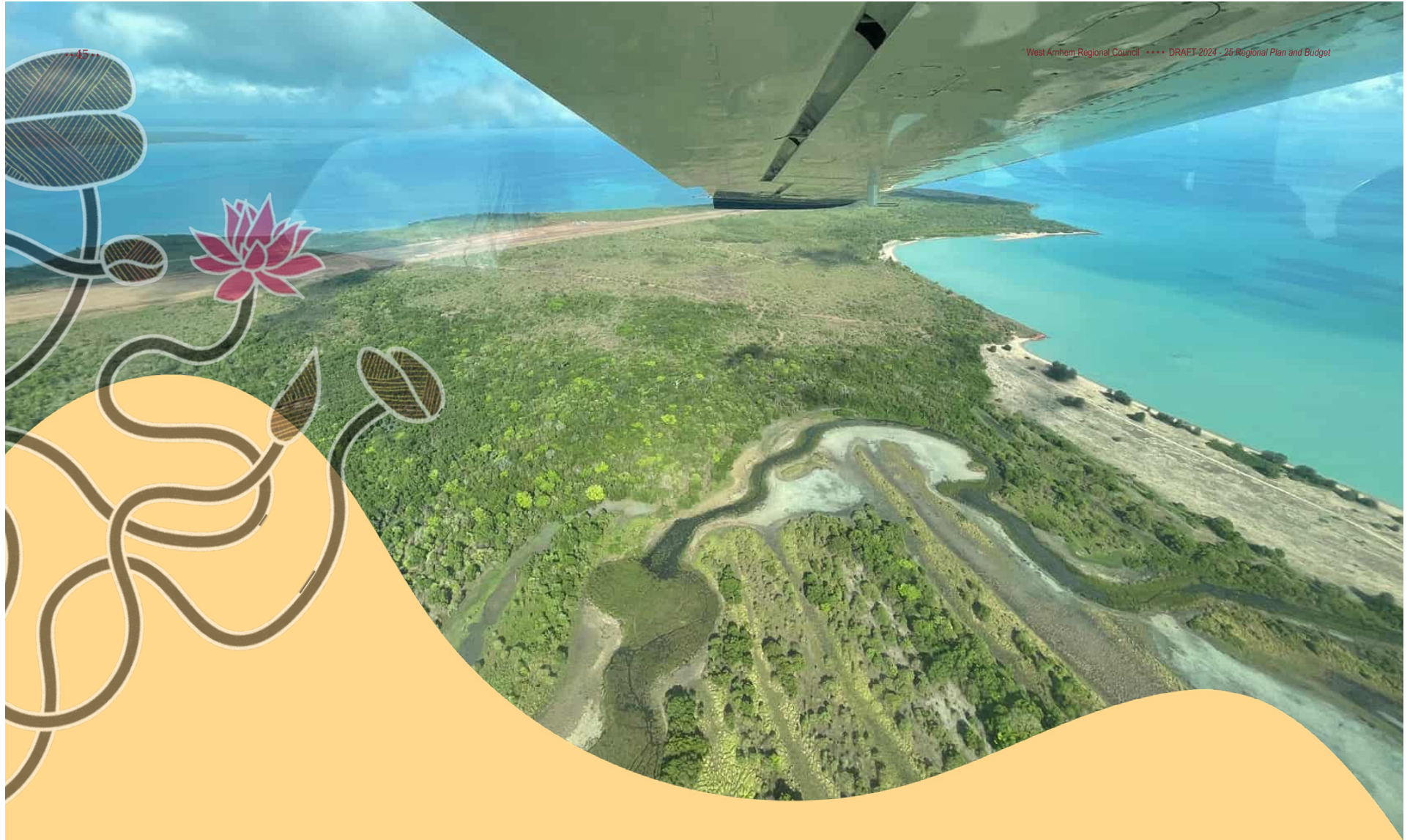
- Work with stakeholders in the private and public sectors to promote West Arnhem as a destination for ecotourism and Indigenous tourism.
- Continue to strengthen partnerships for a sustainable future whereby, Council, communities in the region and stakeholders work together to manage and protect the environment.

- Supporting the diversification of income earning opportunities for residents in the region.
- Advocate for greater investment in infrastructure in the region including reliable digital infrastructure and connectivity, all weather roads and habitable housing.
- Continue to engage with West Arnhem communities by providing opportunities for community members to participate in decision-making, and contribute to the development of Council's strategies, development plans and policies.
- Provide ongoing mentoring and training opportunities for Council staff working in all communities in the region.

## Challenges

- Insufficient infrastructure such as all-weather roads and reliable telecommunication services that impede service delivery.
- The negative impact of climate change including unpredictable and decreased rainfall patterns as well as rising temperatures, and the impact that this has on infrastructure and liveability in remote communities.
- Limitations on traditional funding sources despite increasing needs in communities.





# BUDGET 2024 - 2025

The West Arnhem Regional Council proposes to adopt its budget for the 2024 - 25 financial year consistent with the provisions of the *Local Government Act 2019*. The following information is provided in accordance with the listed requirements.

The budget for the 2024 - 25 financial year contains:

**a) an outline of:**

**(i) the council's objectives for the relevant financial year; and**

The objectives for the 2024 - 25 financial year are to deliver services and programs as outlined in this Regional Plan 2024 - 25. The primary focus of the Council is to deliver Services such as providing an administration centre in each community and undertake roads and parks maintenance and rubbish collection. The Regional Plan also commits

to the delivery of social programs, from Aged Care to Sport and Recreation programs, as well as commercial services.

**(ii) the measures the council proposes to take, during the financial year, towards achieving those objectives; and**

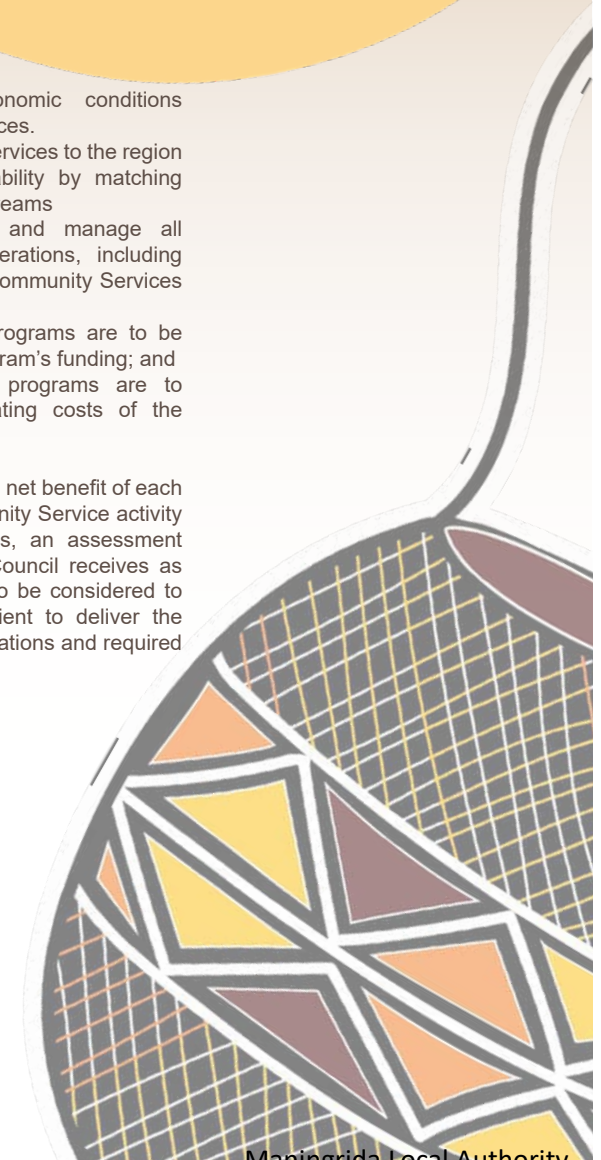
The principal measures that the Council will be taking in 2024 - 25 will be to measure and control operating costs in order to remain viable and to build up the quality of Council's plant and equipment fleet in order to have better resources to deliver the services to Council's communities. As a part of this the Council will:

- Continue to dispose of plant and equipment that is unreliable, expensive to maintain, or past its useful life in favour of new and more economic equipment
- Monitor, assess and manage funding and supply agreements to deal with challenging

inflationary and economic conditions impacting Council's finances.

- Endeavour to provide services to the region within its financial capability by matching expenditure to income streams
- Continuously review and manage all sections of Council operations, including Core, Commercial and Community Services with the understand that:
  - o Community Service programs are to be fully funded by each program's funding; and
  - o Commercial Service programs are to contribute to the operating costs of the Council.

In Council's review, of the net benefit of each Commercial and Community Service activity to Council's communities, an assessment of the net income the Council receives as a result of that work is to be considered to ensure funding is sufficient to deliver the program to match expectations and required deliverables.





The Core Services activities are listed within the pillars of the Regional Plan and define the expectations of the outputs/actions.

**(iii) the indicators the council intends to use as a means of assessing its efficiency in achieving its objectives.**

The 2024 - 25 Service Delivery Pillars list the indicators/measures that the Council intends to use to assess the quality and/or effectiveness of the planned outputs/actions.

**b) estimates of revenue and expenditure for the financial year (differentiating between operating and capital expenditure); and**

The attached 2024 - 25 Council Budget contains this information.

In addition, a copy of the Council's 2024 - 25 Schedule of Fees and Charges has been included. Of those fees and charges the largest charges come from: the sale of water

in Jabiru with revenue of \$1.99 million; Jabiru sewerage charges of \$739 thousand; and landfill tip fees of \$359 thousand.

**c) the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year; and**

Infrastructure is taken to include the following categories, and does not include Fleet, or Plant and Equipment.

Item/Activity	Category	Operating Expenditure \$	Capital Expenditure \$
2004	2004 - Install and maintain street lights	167,520.00	
2008	2008 - Maintain & construct council controlled buildings & land	244,573.74	
2009	2009 - Maintain local roads	1,592,113.93	
2013	2013 - Waste Management	2,105,683.14	
2015	2015 - Operate and maintain swimming pool	642,959.40	
2017	2017 - Parks and Public Open Space - including weed control	1,829,670.21	

Item/Activity	Category	Operating Expenditure \$	Capital Expenditure \$
2049	2049 - Maintain staff houses	1,182,017.00	680,000.00
2143	2143 - Water Management: Jabiru	649,800.00	
2145	2145 - Sewerage Management	83,017.00	
4001	4001 - Operate Long day care		20,000
4012	Operate post office business		15000

**d) the amount the Council proposes to raise by way of rates, and sets out the rates structure, for the financial year; and**

The Declaration of Rates and Charges for West Arnhem Regional Council for 2024 - 25 in accordance with Part 11 of the *Local Government Act 2019* will be included in the appendix when this plan is finalised. The detail of 2024 - 25 Rates and Charges to be levied is as follows:

Rate or Charge	Application	Detail of the Rate or Charge	Total Expected to be Raised
Rate	Single Residential - Jabiru	3.442 cents per dollar / min. charge \$1,015.00	\$1,643,106.00
Rate	Residential - ALRA	2.140 cents per dollar / min. charge \$1,015.00	
Rate	Multiple Residential - Jabiru	6.802 cents per dollar / min. charge \$1,303.00	

Rate or Charge	Application	Detail of the Rate or Charge	Total Expected to be Raised
Rate	Commercial - Jabiru	10.995 cents per dollar / min. charge \$1,634.00	\$859,742.00
Rate	Commercial - ALRA	3.082 cents per dollar / min. charge \$1,674.00	
Rate	Commercial - Remote	1.032 cents per dollar / min. charge \$1,674.00	
Special Rate	Animal Management	\$146.00 per residential allotment	\$164,980.00
Charge – Garbage	Residential Gunbalanya and Maningrida	\$709.50 x 2 collections	\$1,603,579.00
Charge - Garbage	Residential Jabiru	\$815.00	
Charge - Garbage	Residential Minjilang and Warruwi	\$1,192.00	
Charge - Garbage	Commercial	\$1,413.00	
Total			<b>\$4,271,407.00</b>



**e) an assessment of the social and economic effects of its rating policies; and**

Though the Council is heavily reliant on operating grants from the Territory and Commonwealth Governments the Council does have some ability to raise own-source revenue through the raising of rates and charges. In prior years the largest ratepayers have traditionally been both the NT Government and Energy Resources Australia (ERA), at a combined per cent age of 62% of Council's rates revenue. With changes to ERA's operations (moving from mine extraction to the rehabilitation phase) there has been a reduction in the number of rateable properties. Additionally, from 1 July 2021, existing leases through the Jabiru Town Development Authority (JTDA) ceased, and were replaced by sub leases through the new entity, Gundjeihmi Aboriginal Corporation Jabiru Town (GACJT). The Council is provided with monthly updates in regard additional Jabiru sub leases, as they are secured by GACJT, however minimal increases in the number of rateable properties is expected in 2024-25 and budget out years.

When looking at increasing own-source revenue through the raising of rates and charges the Council is very aware of the need to be mindful of the ratepayer's capacity to pay more. This is not the case for most municipal Councils as they have many more individual ratepayers; ratepayers with higher capacity to pay; and growth opportunities on the number of rateable properties.

**f) the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances.**

The amounts included in the budget are as per the NT Government Remuneration Tribunal's Determinations relevant to the 2024-25 financial year and are listed as follows:

a) Base and Electoral Allowances			
Allowance	Ordinary Council Member	Deputy Principal Member	Principal Member
	\$	\$	\$
Base Allowance	\$20,000.00	\$36,000.00	\$102,000.00
b) Professional Development Allowances			
Allowance	Ordinary Council Member	Deputy Principal Member	Principal Member
Professional Development Allowance	\$4,000.00	\$4,000.00	\$4,000.00

c) Extra Meeting Allowance			
Allowance	Ordinary Council Member	Deputy Principal Member	Principal Member
Extra Meeting Allowance Extra Meeting / Activity Allowance of up to \$10,000 per financial	Up to 2 hours = \$200.00 Between 2 and 4 hours = \$300.00 More than 4 hour = \$500.00	Up to 2 hours = \$200.00 Between 2 and 4 hours = \$300.00 More than 4 hour = \$500.00	\$0.00
e) Local Authority Members			
Allowance	Ordinary Local Authority Member	Local Authority Chairman	
Allowance Per Meeting	Up to 2 hours \$200.00 Between 2 and 4 Hours \$300.00 More than 4 hours \$400.00	Up to 2 hours \$300.00 Between 2 and 4 Hours \$450.00 More than 4 hours \$600.00	

## LONG TERM FINANCIAL PLAN DISCUSSION

The Budget which has been developed for 2024 - 25 feeds into the Council's long-term financial plan.

This planning process is restricted by a series of unknowns in regards to a range of commercial and community services related programs and expenditure commitments agreed to by prior Council administrations that will take time to rationalise.

Commercial and community service contracts represent a significant revenue stream for the Council in terms of charging management and administration fees. These fees assist in covering costs directly incurred in managing these programs and subsidising other core Council service costs that contribute to the delivery of these programs like human resources, finance, administration and infrastructure services. Going forward, commercial and community service programs are also expected to assist towards contributing to capital upgrades particularly to Council's fleet.

The sustainability of the Council is dependent upon continuous, long term grant funding arrangements, which are increased in line with the sector's costs, with the

Australian and the Northern Territory Governments. The lack of certainty in these arrangements and changes in existing commercial and agency contracts have the potential to disrupt the Council's capacity to deliver local government services to its communities.

Key assumptions of the budget and long-term financial plan:

- Additional one-off funding will be provided by the Territory Government to allow the Council to rationalise its current expenditure commitments in 2024 - 25.
- Grant-funded services (community services) have been considered only where experience shows that the funding is recurrent, since the Council hasn't been advised, at the time of preparing the long term financial plan, of what funding will be available for the next 4 financial years. Estimates are based on original arrangements provided to the Council.
- There will be no significant adverse changes in government policies

impacting upon the operation of the Council.

- User fees and charges have generally increased by 4.9%.
- Overall inflationary increases of between 0.5% and 2.0% per year have been applied where appropriate to other grant income and expenditure.
- There are no additional major initiatives planned over the next four years, outside the six major pillars outlined in the Regional Plan. This is due to major initiatives being wholly dependent on additional funding and there is currently no indication of significant increases that would enable major initiatives to be considered.
- The repairs, maintenance, management and development of infrastructure is intended to continue at the same level as detailed in the current year budget with increases in line inflationary increases.
- Internal income and expenses allocations have been excluded.

**Table 1. Budget and Long-Term Financial Plan**

	Financial Year (Annual) Budget FY24/25 \$	2025-2026 Budget \$	2026-2027 Budget \$	2027-2028 Budget \$
<b>OPERATING INCOME</b>				
Rates	2,502,848	2,552,905	2,603,963	2,656,042
Charges - Sewerage	738,802	753,578	768,650	784,023
Charges - Water	1,994,892	2,034,790	2,075,486	2,116,996
Charges - Waste	1,603,579	1,635,651	1,668,364	1,701,731
Fees and Charges	861,106	878,328	895,895	913,812
Operating Grants and Subsidies	16,064,839	14,039,316	14,320,102	14,606,504
Interest / Investment Income	154,000	157,080	160,222	163,426
Income allocation	6,952,975	7,092,035	7,233,876	7,378,553
Other income	176,520	180,050	183,651	187,324
Income Agency and Commercial Services	6,227,141	6,351,684	6,478,718	6,608,292
<b>TOTAL OPERATING INCOME</b>	<b>37,276,701</b>	<b>35,675,417</b>	<b>36,388,925</b>	<b>37,116,704</b>
<b>OPERATING EXPENDITURE</b>				
Employee Expenses	19,696,245	18,500,000	18,981,000	19,474,506
Materials and Contracts	7,113,838	7,331,107	7,521,716	7,717,280
Elected Member Allowances	399,170	405,860	405,860	405,860
Elected Member Expenses	48,000	48,000	48,000	48,000
Council Committee & LA Allowances	26,450	26,450	26,450	26,450
Council Committee & LA Expenses	-	-	-	-

Depreciation, Amortisation and Impairment	7,388,700	7,388,700	7,388,700	7,388,700
Interest Expenses	-	-	-	-
Finance expenses	13,798	14,000	14,364	14,737
	<b>Financial Year (Annual) Budget FY24/25 \$</b>	<b>2025-2026 Budget \$</b>	<b>2026-2027 Budget \$</b>	<b>2027-2028 Budget \$</b>
Travel, Freight and Accom Expenses	1,263,554	1,300,000	1,333,800	1,368,479
Fuel, utilities and communication	2,377,335	2,400,000	2,462,400	2,526,422
Other Expenses	5,572,312	5,500,000	5,637,442	5,774,176
<b>TOTAL OPERATING EXPENDITURE</b>	<b>43,899,401</b>	<b>42,914,117</b>	<b>43,819,732</b>	<b>44,744,611</b>
<b>BUDGETED OPERATING SURPLUS / (DEFICIT)</b>	<b>(6,622,700)</b>	<b>(7,238,700)</b>	<b>(7,430,806)</b>	<b>(7,627,907)</b>
<b>Remove NON-CASH ITEMS</b>				
Less Non-Cash Income	(6,952,975)	(7,133,752)	(7,319,230)	(7,509,530)
Add Back Non-Cash Expenses	14,341,675	14,522,452	14,900,036	15,287,437
<b>TOTAL NON-CASH ITEMS</b>	<b>7,388,700</b>	<b>7,388,700</b>	<b>7,580,806</b>	<b>7,777,907</b>
<b>Less ADDITIONAL OUTFLOWS</b>				
Capital Expenditure	(715,000)	(147,000)	(150,000)	(150,000)
Borrowing Repayments (Principal Only)	-	-	-	-
Transfer to Reserves	(147,000)	(150,000)	(150,000)	(150,000)
Other Outflows	-	-	-	-
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>(862,000)</b>	<b>(297,000)</b>	<b>(300,000)</b>	<b>(300,000)</b>
<b>Add ADDITIONAL INFLOWS</b>				
Proceeds from Sale of Assets	96,000	-	-	-



<b>Capital Grants Income</b>	-	-	-	-
	<b>Financial Year (Annual) Budget FY24/25 \$</b>	<b>2025-2026 Budget \$</b>	<b>2026-2027 Budget \$</b>	<b>2027-2028 Budget \$</b>
Prior Year Carry Forward Tied Funding	-	-	-	-
Other Inflow of Funds	-	-	-	-
Transfers from Reserves	-	147,000	150,000	150,000
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>96,000</b>	<b>147,000</b>	<b>150,000</b>	<b>150,000</b>
<b>NET BUDGETED OPERATING POSITION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Table 2. Budgeted capital expenditure

<b>CAPITAL EXPENDITURE</b>	<b>Financial Year (Annual) Budget FY24/25 \$</b>	<b>2025-2026 Budget \$</b>	<b>2026-2027 Budget \$</b>	<b>2027-2028 Budget \$</b>
Plant & Equipment	-	-	-	-
Infrastructure	-	-	-	-
Roads	-	-	-	-
Buildings	715,000	-	-	-
Furniture, Fittings and Office Equipment	-	-	-	-
Vehicles	-	147,000	150,000	150,000
<b>TOTAL CAPITAL EXPENDITURE*</b>	<b>715,000</b>	<b>147,000</b>	<b>150,000</b>	<b>150,000</b>

<b>CAPITAL EXPENDITURE</b>	<b>Financial Year (Annual) Budget FY24/25 \$</b>	<b>2025-2026 Budget \$</b>	<b>2026-2027 Budget \$</b>	<b>2027-2028 Budget \$</b>
<b>TOTAL CAPITAL EXPENDITURE FUNDED BY:</b>				
Operating income (amount allocated to fund capital items)	619,000	-	-	-
Capital Grants	-	-	-	-
Transfers from Cash Reserves	-	147,000	150,000	150,000
Proceeds from Sale of Assets	96,000	-	-	-
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>	<b>715,000</b>	<b>147,000</b>	<b>150,000</b>	<b>150,000</b>

**Table 3. Budget for each local authority area for 2024-25**

<b>LOCAL AUTHORITY BUDGETS FOR THE YEAR ENDING 30 JUNE 2025</b>	<b>Jabiru and Darwin Offices Budget \$</b>	<b>Gunbalanya \$</b>	<b>Maningrida \$</b>	<b>Minjilang \$</b>	<b>Warruwi \$</b>	<b>Total Annual Budget \$</b>
<b>OPERATING INCOME</b>						
Rates	1,414,798	351,384	589,597	56,128	90,941	2,502,848
Charges - Sewerage	738,802	-	-	-	-	738,802
Charges - Water	1,994,892	-	-	-	-	1,994,892
Charges - Waste	303,185	390,621	735,252	67,857	106,664	1,603,579

<b>LOCAL AUTHORITY BUDGETS FOR THE YEAR ENDING 30 JUNE 2025</b>	<b>Jabiru and Darwin Offices Budget \$</b>	<b>Gunbalanya \$</b>	<b>Maningrida \$</b>	<b>Minjilang \$</b>	<b>Warruwi \$</b>	<b>Total Annual Budget \$</b>
Fees and Charges	600,274	86,798	119,278	28,892	25,864	861,106
Operating Grants and Subsidies	14,411,244	159,700	371,200	543,833	578,862	16,064,839
Interest / Investment Income	154,000					154,000
Income allocation	6,302,744	415,924	82,188	134,569	17,550	6,952,975
Other income	12,500	18,500	133,020	7,000	5,500	176,520
Income Agency and Commercial Services	1,581,158	1,778,255	1,274,187	824,921	768,620	6,227,141
<b>TOTAL OPERATING INCOME</b>	<b>27,513,596</b>	<b>3,201,181</b>	<b>3,304,722</b>	<b>1,663,201</b>	<b>1,594,001</b>	<b>37,276,701</b>
<b>OPERATING EXPENDITURE</b>						
Employee Expenses	11,164,353	2,406,243	2,277,193	1,741,973	2,106,481	19,696,245
Materials and Contracts	5,821,399	1,292,439	-	-	-	7,113,838
Elected Member Allowances	399,170	-	-	-	-	399,170
Elected Member Expenses	48,000	-	-	-	-	48,000
Council Committee & LA Allowances	-	8,100	8,000	4,450	5,900	26,450
Council Committee & LA Expenses	-	-	-	-	-	-
Depreciation, Amortisation and Impairment	7,388,700	-	-	-	-	7,388,700
Interest Expenses	-	-	-	-	-	-
Finance expenses	7,870	3,088	1,125	1,055	660	13,798
Travel, Freight and Accom Expenses	591,855	119,857	202,556	180,093	169,193	1,263,554
Fuel, utilities and communication	1,013,761	326,743	431,206	364,919	240,706	2,377,335
Other Expenses	3,294,918	647,319	651,382	491,279	487,415	5,572,312
<b>TOTAL OPERATING EXPENDITURE</b>	<b>29,730,026</b>	<b>4,803,789</b>	<b>3,571,462</b>	<b>2,783,769</b>	<b>3,004,455</b>	<b>43,899,401</b>
<b>BUDGETED OPERATING SURPLUS / (DEFICIT)</b>	<b>(2,216,429)</b>	<b>(1,602,608)</b>	<b>(266,740)</b>	<b>(1,120,569)</b>	<b>(1,410,454)</b>	<b>(6,622,700)</b>
<b>Remove NON-CASH ITEMS</b>						<b>\$0.00</b>

LOCAL AUTHORITY BUDGETS FOR THE YEAR ENDING 30 JUNE 2025	Jabiru and Darwin Offices Budget \$	Gunbalanya \$	Maningrida \$	Minjilang \$	Warruwi \$	Total Annual Budget \$
Less Non-Cash Income	(6,302,744)	(415,924)	(82,188)	(134,569)	(17,550)	(6,952,975)
Add Back Non-Cash Expenses	13,691,444	415,924	82,188	134,569	17,550	14,341,675
<b>TOTAL NON-CASH ITEMS</b>	<b>7,388,700</b>					<b>7,388,700</b>
<b>Less ADDITIONAL OUTFLOWS</b>						
Capital Expenditure	(435,000)	(200,000)	(80,000)			(715,000)
Borrowing Repayments (Principal Only)	-	-	-	-	-	-
Transfer to Reserves	(147,000)	-	-	-	-	(147,000)
Other Outflows	-	-	-	-	-	-
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>(582,000)</b>	<b>(200,000)</b>	<b>(80,000)</b>	<b>-</b>	<b>-</b>	<b>(862,000)</b>
		-	-	-	-	-
<b>Add ADDITIONAL INFLOWS</b>						
Proceeds from Sale of Assets	96,000	-	-	-	-	96,000
Capital Grants Income	-	-	-	-	-	-
Prior Year Carry Forward Tied Funding	-	-	-	-	-	-
Other Inflow of Funds	-	-	-	-	-	-
Transfers from Reserves	-	-	-	-	-	-
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>96,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>96,000</b>
<b>NET BUDGETED OPERATING POSITION</b>	<b>4,686,271</b>	<b>(1,802,608)</b>	<b>(346,740)</b>	<b>(1,120,569)</b>	<b>(1,410,454)</b>	<b>(0)</b>

## Schedule of Fees and Charges 2024 - 25

The following fees and charges apply to all Service Delivery Centres unless otherwise stated.  
A 10% discount can be provided to Pensioners upon appropriate documentation being shown.

DESCRIPTION	QUANTITY	24/25 RATES \$ (GST inc.)
<b>AFTER HOURS CALL OUT / SERVICE FEE</b>		
<b>This call out fee applies to any service provided outside of Council's business hours</b>		
Call out charge	Each	400.00
<b>GENERAL ADMINISTRATION</b>		
Laminating (A4 and A5)	Each	6.00
Laminating (Credit card size)	Each	5.00
Printing & Photocopying (A4, Black and White)	Per page	1.00
Printing & Photocopying (A4, Colour)	Per page	3.00
Printing and Photocopying (A3, Black and White)	Per page	2.00
Printing and Photocopying (A3, Colour)	Per page	6.00
Scanning (max A3)	Per page	1.00
Faxing	Per transaction	3.50
Binding (1-50 double sided pages)	Per document	12.00
Binding (51+ double sided pages)	Per document	18.00
Key Cutting (including blank key)	Each	10.00
<b>REPORTS / POLICIES / APPLICATIONS</b>		
Annual Report	Each	67.00
Regional Plan	Each	45.00
Copy of policies / by-laws / documents	Per double sided page	1.00
Freedom of Information Search (through Jabiru Office only):		
Personal Information		
- Application Fee	Each	Free
- Supervising Examination of Information beyond 2 Hours	Per hour	25.00
Non Personal Information		
- Application Fee	Each	30.00
- Search Fee	Per hour	25.00
- Consideration of Application	Per hour	25.00
- Supervising Examination of Information	Per hour	25.00



<b>TOWN HALL, MEETING / TRAINING ROOMS</b>		
Meeting room	Up to 4 hours	328.00
Meeting room	Full day (office hours only)	447.00
Meeting room Bond (ad hoc users only)	Per use	131.00
Town Hall (Jabiru) - Hall only	Up to 4 hours	189.00
Town Hall (Jabiru) - Hall and toilets	Up to 4 hours	315.00
Town Hall (Jabiru) - Hall, toilets and kitchen	Up to 4 hours	435.00
Town Hall (Jabiru) - Bond	Per use	598.00
Town Hall (Jabiru) - Cleaning Hall only	Per use (if not cleaned by user)	194.00
Town Hall (Jabiru) - Cleaning fee - Hall and toilets	Per use (if not cleaned by user)	267.00
Town Hall (Jabiru) - Cleaning fee - Hall, toilets and kitchen	Per use (if not cleaned by user)	351.00
Video Conferencing facilities	Per hour (min. 1 hr.)	178.00
Video Conferencing facilities	1/2 Day (max 3 hrs.)	476.00
Teleconference facilities	Per hour (min. 1 hr.)	120.00
<b>PORTABLE ASSETS</b>		
Chairs (Non-meeting room use)	Per chair/day	4.00
Tables (Non-meeting room use)	Per table/day	5.00
Tables & chairs Bond	Per use	121.00
Portable whiteboard or screen	Per hour, min 1 hr.	24.00
Portable whiteboard or screen (Bond)	Per use	61.00
Portable PA Sound System	Per Day	37.00
Portable PA Sound System (Bond)	Per use	37.00
<b>ADVERTISING RATES – The Wire</b>		
Full page (Black and white)	Per advert/notice	193.00
Full page (Colour)	Per advert/notice	241.00
Half page (Black and white)	Per advert/notice	113.00
Half page (Colour)	Per advert/notice	146.00
Up to, and including Quarter page (Black and white)	Per advert/notice	85.00
Up to, Quarter page (Colour)	Per advert/notice	98.00
Insert (Black and white)	Per advert/notice	231.00
Insert (Colour)	Per advert/notice	316.00
Insert (Self prepared)	Per advert/notice	165.00

Electronic Edition Ad (full page with hyperlink)	Per advert/notice	85.00
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<b>LIBRARY (JABIRU ONLY)</b>		
Used Paper backs	Each	5.00
Used Hardcover books	Each	7.00
Overdue notice (first notice)	Per book	3.00
Overdue notice (second notice)	Per book	9.00
Overdue notice (third notice)	Per item	Replacement cost
Overdue notice administration fee	Per notice	7.00
WI-FI BYO device	N/A	Free
Internet/Email (non-library members)	20 minutes	3.00
Internet/Email (non-library members)	40 minutes	5.00
Internet/Email (non-library members)	1 hour	7.00
Printing A4 BW	Per page	1.00
Printing A4 Colour	Per page	3.00

<b>FUNERAL PLOTS (JABIRU ONLY)</b>		
Funeral plots (includes opening and closing of grave)	Each	1,108.00
<b>CONTROL OF DOG BY-LAWS (JABIRU ONLY)</b>		
Registration of Entire Dog (without microchip) – Jul to Dec	Per dog per year (ending financial year)	72.00
Registration of Entire Dog (without microchip) – Jan to Jun*	Per dog per year (ending financial year)	36.00
Registration of Entire Dog (with microchip) – Jul to Dec	Per dog per year (ending financial year)	60.00
Registration of Entire Dog (with microchip) – Jan to Jun*	Per dog per year (ending financial year)	30.00
Registration of De-sexed Dog (without microchip) – Jul to Dec	Per dog per year (ending financial year)	36.00

Registration of De-sexed Dog (without microchip) – Jan to Jun*	Per dog per year (ending financial year)	18.00
Registration of De-sexed Dog (with microchip) – Jul to Dec	Per dog per year (ending financial year)	23.00
Registration of De-sexed Dog (with microchip) – Jan to Jun*	Per dog per year (ending financial year)	13.00
Registration of a Dog trained for the Blind or Hearing Impaired	Per dog	Free
Tag replacement fee	Per tag	12.00
Release fee (includes first day charge)	Per instance	120.00
Pound charge	Per day (after day one)	60.00
Additional Release Fee (out of business hours – by prior arrangement only)	Per instance (refer call out fee)	393.00
*Option available only for new dog registrations made between January and June 2023		

**PARKS, ROADS AND PUBLIC AREAS**

Stallholders permit (Jabiru only)	Per stall	38.00
Hire of Sport oval - individual residents	Per use	Free
Hire of Sport oval - organisations	Per event (max 8 hours)	149.00
Use of lights	Per hour	13.00
Sign Permit Fee (Jabiru Only)	Annual	82.00
Road Work Permits	Per permit	120.00

**STAFF / LABOUR**

*After hours services will be charged at a 50% rate increase for weekdays after 4:30 PM and 100% rate increase for weekends*

Site Supervisor	Per hour, min. 1 hr.	173.00
Administration Assistant	Per hour, min. 1 hr.	99.00
Trade person (plumbing, electrical, painter etc.)	Per hour, min. 1 hr.	136.00
Trade assistant	Per hour, min. 1 hr.	86.00
Plant Operator	Per hour, min. 1 hr.	147.00
Cleaner	Per hour, min. 1 hr.	74.00

**ACCOMMODATION**

Guest house room / contractors quarters / bed in dorm room	Per person/night	178.00
Guest house room / contractors quarters / bed in dorm room	Per week (Monday to Sunday)	951.00
Self contained Cabin / Unit	Per cabin/night	202.00
Self contained Cabin / Unit	Per week (Monday to Sunday)	1,071.00

Storage of belongings	Per day	Request quote
Entire dwelling rental short/medium/long term	Contact Bus Dev Mgr	Request quote
Laydown areas or additional parking	Contact Bus Dev Mgr	Request quote
Extra cleaning charges	Per hour (50% increase for week days after 4:30pm and 100% on weekends)	68.00

<b>ACCOMMODATION – CLEANING CHARGES – STAYS &gt; ONE WEEK</b>		
Vacate clean - 1 bedroom unit	Per Unit	506.00
Vacate clean - 2 bedroom unit	Per Unit	730.00
Vacate clean - 2 bedroom upstairs/downstairs unit	Per Unit	842.00
Vacate clean - 3 bedroom house	Per Unit	1,122.00
Vacate clean - 4 bedroom house	Per Unit	1,347.00
Standard clean	Per Hour	68.00

<b>SWIMMING POOL COMPLEX (JABIRU ONLY)</b>		
Casual entry (adult)	Each	7.00
Casual entry (13 to 17 years)	Each	4.00
Child (0 to 12 years)	Each	Free
10 Pool Pass (13 to 17 years)	Person	27.00
10 Pool Pass (adult)	Person	64.00
30 Pool Pass (13 to 17 years)	Person	50.00
30 Pool Pass (adult)	Person	100.00
Season Pass adult (3 months)	Person	131.00
Season Pass adult (6 months)	Person	197.00
Season Pass - 13 to 17 years (3 months)	Person	66.00
Season Pass - 13 to 17 years (6 months)	Person	99.00
Season Pass adult (12 months)	Person	341.00
Season Pass - 13 to 17 years (12 months)	Person	171.00
Swimming Lesson	Each	14.00
Swimming Lessons	5 lessons bulk	20.00

Pool Aqua Fitness includes entry	Session	14.00
Pool Aqua Fitness includes entry	10 Sessions Bulk	105.00

**SWIMMING POOL COMPLEX (JABIRU AND MANINGRIDA)**

Pool Hire Charge	Hour (outside of operational hours)	131.00
Pool Hire Charge (Bond)	Per use	478.00
Pool Inflatable charge	Per hr.	131.00

**WASTE COLLECTION AND LANDFILL DUMPING FEES**

240ltr Wheelie Bin Replacement	Each	164.00
Commercial dumping fees	Per cubic metre	84.00
Car/vehicles Bodies - Dumping only	Each	113.00
Car/vehicles Bodies - Removal & Dumping	Each	297.00
Sullage Charge	Per litre	1.00
Waste Oil	Per Litre	2.00
Tires – small	Each	21.00
Tires – Medium (Truck Tires)	Each	110.00
Tires – Large (Tractor and Loader)	Each	184.00
Vehicle Batteries	Each	11.00
White Goods (wash machine, fridge, A/C, freezer) - Commercial	Per item	59.00

**PLANT & MISCELLANEOUS HIRE – COMMERCIAL RATES**

**All plant hire rates are for the cost of machinery and operator. No dry hire without the express permission of the Chief Executive Officer.**

Cement mixer (excluding Jabiru)	Per day	169.00
Utility vehicle (no recreational use permitted)	Per day	281.00
Utility vehicle (no recreational use permitted)	Per week (Mon to Sun)	1,686.00
Mini Excavator	Per day	1,786.00
Traxcavator (Gunbalanya, Jabiru and Maningrida only)	Per day	2,388.00
Excavator (20 tonne) (Gunbalanya only)	Per day	2,388.00
Motor grader	Per day	2,388.00
Small drum roller (Maningrida only)	Per day	1,786.00



Wheel Loader under 10 tonne (Maningrida only)	Per day	1,786.00
Wheel Loader over 10 tonne	Per day	1,994.00
Skid steer loader (with attachments)	Per day	1,786.00
Tractor with slasher	Per day	1,786.00
Truck - flat top or tipper (Up to 10 tonne)	Per day	1,511.00
Truck - flat top or tipper (over 10 tonne)	Per day	1,719.00
Truck - with water tank 5000Ltr	Per day	1,719.00
Truck – with water tank 13000Ltr (Maningrida only)	Per day	1,870.00
Truck - Large Tipper & Tag Trailer (Gunbalanya, Maningrida)	Per day	1,870.00
Truck - Tilt Tray – Local work (Jabiru only)	Per day	1,708.00
Truck - Tilt Tray – Outside town limit	Per kilometre	5.00
LED Display screen on Trailer	Per day	264.00
Operator for mobilisation and demobilisation of LED display	Per occasion –mobilisation/ demobilisation	79.00
Water Jetter (Maningrida and Jabiru only)	Per day	2,202.00
Water usage	Per kilolitre	3.00
<b>PLANT &amp; MISCELLANEOUS HIRE – LOCAL COMMUNITY ORGANISATION RATES</b>		
	<b>Day Rates (GST incl)</b>	<b>Hourly Rates (GST incl)</b>
Traxcavator (Gunbalanya, Maningrida and Jabiru only)	2,121.00	303.00
Excavator 20 tonne (Gunbalanya only)	2,121.00	303.00
Grader	2,121.00	303.00
Small drum roller	1,493.00	213.00
Truck – under 10 tonne	1,257.00	179.00
Truck – Over 10 tonne	1,414.00	202.00
Truck – 5000 Ltr water tank	1,414.00	202.00
Truck - 13000 Ltr water tank	1,571.00	224.00
Truck – large tipper and trailer (Maningrida and Gunbalanya only)	1,571.00	224.00
Tilt Tray – Local work (Jabiru only)	1,414.00	202.00
Tilt Tray – Outside town limit (Jabiru Only)	1,414.00	202.00
LED Display screen on Trailer (Maningrida only)	1,972.00	247.00

Operator for mobilisation and demobilisation of LED display	545.00	66.00
Water Jetter (Maningrida and Jabiru only)	2,200.00	315.00

**MISCELLANEOUS EQUIPMENT**

Barbeque (where available)	Per day	30.00
Barbeque (Bond)	Per use	60.00

**STORAGE FEES**

Container Storage	Per Week	143.00
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**WATER & SEWERAGE (JABIRU ONLY)**

Water and sewerage tariffs and charges are regulated by the Territory Government via a Water and Sewerage Pricing Order issued by the Regulatory Minister.

\* The 2023-24 regulated charges

Water usage *	Per kiloliter	2.1162
Up to 25mm *	Fixed daily Charge	0.8837
26 – 40mm *	Fixed daily Charge	2.2625
41 – 50mm *	Fixed daily Charge	3.5276
51 – 100mm *	Fixed daily Charge	14.2520
101 – 150mm *	Fixed daily Charge	31.8119
151 – 200mm *	Fixed daily Charge	56.5691
0-2 SF *	One Off Fixed Charge	891.35
3 SF TO 24 SF *	Per Fitting	891.35 plus 606.82 for each fitting more than 2
25 SF TO 49 SF *	Per Fitting	14,241.64 plus 569.21
50 SF TO 99 SF *	Per Fitting	28,471.64 plus 528.48
100 SF TO 149 SF *	Per Fitting	54,895.64 plus 491.04
>149 SF *	Per Fitting	79,447.64 plus 475.51
Sewerage Dumped Waste Disposal	Per Kilolitre	72.00

**CHILDCARE CENTRE (JABIRU ONLY)**

Discounts may be available.

Daily rate	Per child per day	150.00
Casual daily rate	Per child per day	170.00
Hourly rate (max. 3 hours)	Per child	30.00

**CRECHE (MINJILANG & WARRUWI ONLY)**

Daily Fee	Per child per day	12.00
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**WEST ARNHEM**



**REGIONAL COUNCIL**



## WEST ARNHem REGIONAL COUNCIL

### FOR THE MEETING 12 June 2024

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Top End Youth Leadership Summit April 2024</b>
<b>Author:</b>	<b>Marnie Mitchell, Manager Community Services Support</b>

#### SUMMARY

This report outlines the outcomes of the recent Top End Youth Leadership Summit.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled *Top End Youth Leadership Summit April 2024*.

#### BACKGROUND

In November 2023 the West Arnhem Youth Leadership Summit was held in Jabiru. Young leaders from across the West Arnhem Region – via the public schools came together to meet, engage, collaborate and present their voice to the decision makers in their community. The 2023 program was funded by a once off NIAA grant that was managed through West Arnhem Regional Council.

In 2024, the Department of Education stepped in to fund and present the program, that will now be facilitated across several communities across the Top End, necessitating a name change a more general title of *Top End Youth Leadership Summit*. This change in funding has also meant that only public schools were invited to be a part of the April Summit.

Additionally, other community organisations financially supported the Summit, specifically to allow the attendance of the Island schools.

The Summit dates aligned with the West Arnhem Regional Council April OCM to ensure that the young people could present their ideas to the decision makers from their community. Other funding bodies and stakeholders were also invited to be a part of the panel listening to the student's community presentation.

West Arnhem Regional Council supported the Summit with in kind support of Staff in the preparation and facilitation of the event. This included IT and Sound support, business support, grants and community services.

Ongoing NIAA is working to have this program funded as an ongoing – region wide event – not only linked to the Department of Education.

#### COMMENT

The Mission of the Summit is to build the capacity of the students as leaders and to collectively present their ideas to decision makers and stakeholders as to what they, as young people need.

This community engagement and resulting reflections and recommendations are not the sole responsibility of one organisation but require an all of community approach.

The West Arnhem Region students' presentations are available in the attached document, with the highlights including the weak and strong decisions young people make as well as the important ideas to bridge the gap between weak and strong.

Notably the young people identified who they believe can be a part of the change and this is also part of the attachment.



This direct community engagement is invaluable in preparation for future grant applications, establishing and renewing partnerships, planning and service delivery for all areas of Council.

#### **LEGISLATION AND POLICY**

NA

#### **FINANCIAL IMPLICATIONS**

NA

#### **STRATEGIC IMPLICATIONS**

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

#### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### **Goal 1.6 Youth Engagement**

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

#### **ATTACHMENTS**

1. TEYLP - WEST ARNHEM SUMMIT - UPDATED [9.1.1 - 5 pages]
2. West Arnhem Presentations 2024 [9.1.2 - 13 pages]
3. Youth Summit Group [9.1.3 - 1 page]
4. Current Programs Projects WARC SR [9.1.4 - 3 pages]





Department of EDUCATION

# TOP END YOUTH LEADERSHIP PROJECT 2024

## WEST ARNHEM

**Maningrida | Gunbalanya | Warruwi | Minjilang | Jabiru**

5-10 Young Leaders from each West Arnhem community

### MISSION

A regionally responsive model for building leadership capacity, listening and amplifying student voice, identifying needs and responding with a place-based Collective Impact Approach.

### VISION

NT youth have a platform to share their voice, develop as leaders, and make positive contributions to their communities. Vision in alignment with current NT Youth Strategy.



### SUMMIT #1

Mon 22nd - Wed 24th  
April 2024

**Jabiru Croc Hotel**

# PURPOSE



## MISSION

A regionally responsive model for building leadership capacity, listening and amplifying student voice, identifying needs and responding with a place-based Collective Impact Approach.

## VISION

NT youth have a platform to share their voice, develop as leaders, and make positive contributions to their communities. Vision in alignment with current NT Youth Strategy.

## ATTENDEE CAPACITY BUILDING

- leadership styles
- communication skills
- public speaking
- teamwork
- cooperative vision development
- problem solving

## INFORMING STRATEGIC DIRECTION

Throughout the Summit, attendees will be guided through hands-on learning experiences that not only build their personal leadership capacities, but guide a needs analysis from the youth perspective. Attendees will identify strengths, challenges, and needs of youth in their community, and prepare a presentation to share their vision for responding to those needs.

This data will be collected and shared with schools and youth stakeholders in each community to inform strategic direction, where possible.

## FOLLOWING THE SUMMIT

Following the Summit, all schools will receive access to additional lessons that guide place-based student inquiry.

This inquiry journey will build upon Summit #1 learnings, in preparation for the intended Summit #2 in November, 2024.

## WEST ARNHEM SUMMIT #1

# DAY ONE

### MON 22ND APRIL

MORNING	Travel to Jabiru
12:00 PM	Lunch and settle in
1:00 PM	Welcome to Country, Welcome to Leadership Summit, Safety Briefing
1:30 PM	Team building: introductions and breaking down barriers
2:00 PM	Leadership: what does it mean to me and my community?
2:15 PM	Adam Drake: Key Note & Workshop
3:45 PM	Afternoon Tea
4:00 PM	Spyland: Peaks and Pits
5:00 PM	Peaks and Pits: Identifying strengths and challenges of youth right now
6:00 PM	Dinner
7:00 PM	Lego Challenge: One Team, One Dream
8:00 PM	Reflections and Closure
8:20 PM	Supper
8:30 PM	Goodnight



# WEST ARNHEM SUMMIT #1

## DAY TWO

### TUES 23RD APRIL

7:00 AM	Breakfast
8:00 AM	Review, Reflection, Biggest Learnings
8:15 AM	The Maze Activity and Debrief
9:20 AM	Thinking Differently: Filling the Gap
10: 15 AM	Morning Tea
10: 45 AM	Leadership and Courage in my Community
12:00 PM	Lunch
1:00 PM	Team Olympics: Croc Hotel
2:00 PM	Team Olympics: Jabiru Swimming Pool
4:30 PM	Free Time in Community Groups
6:00 PM	Dinner
7:00 PM	Richard Tambling: Keynote & Workshop
8:00 PM	Reflections and Closure
8:20 PM	Supper
8:30 PM	Goodnight

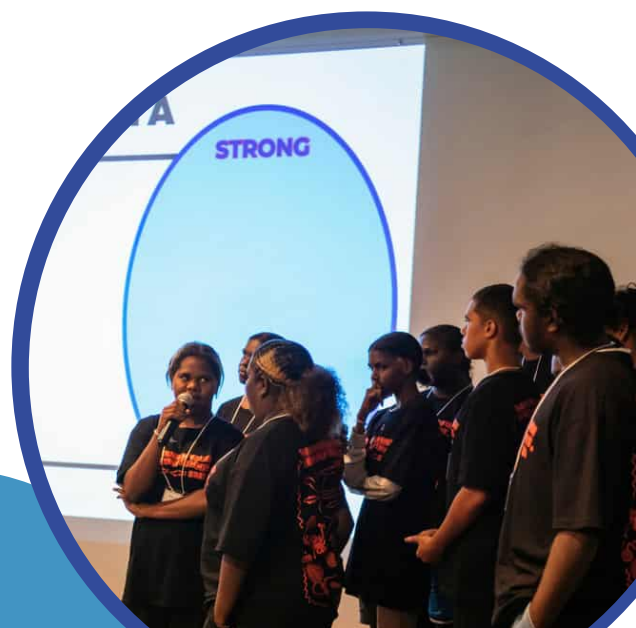


# WEST ARNHEM SUMMIT #1

# DAY THREE

## WED 24TH APRIL

7:00 AM	Breakfast
8:00 AM	Review, Reflection, Biggest Learnings
8:20 AM	Finding Team Synergy Game and Debrief
9:15 AM	Public Speaking Workshop
9:45 AM	Bringing it Together: Creating and Practicing your Pitch
10:15 AM	Morning Tea
10:45 AM	Sharing your Voice: How to Make a Difference
11:00 AM	Presentations: Vision for our Community
12:00 PM	Lunch, Celebration and Farewell
1:00 PM	Return to Community





# TOP END YOUTH LEADERSHIP PROJECT



2024

# JABIRU

## WEAK

- Ditching/Wagging
- Harming wildlife
- Fighting
- Ciggies
- Weed/Vaping
- threats online
- Smashing windows
- Vandalism
- peer pressure
- Staying up at night
- Littering

### HOW DO THESE MAKE US FEEL?

- Sad
- Depressed
- Guilty
- Worried

## STRONG

- Helping others
- Learning on Country
- Listening to elders
- Eating Healthy
- Sports
- Staying sober
- Listening to doctors
- Looking out for one another
- Standing up for the right thing

### HOW DO THESE MAKE US FEEL?

- Proud
- Grateful
- Safe
- Happy
- Inspired

- Safe House
- Social Workers
- Mental Health Support
- Job options for youth
- Youth Centre
- Mens Centre - boxing/gym
- Sports Competitions
- After School Programs
- Free food program
- Mens & Womens Shelter
- Education videos for kids
- Yoga and/or Calm/Quiet areas to go
- Therapy centre/more access to counsellors
- After School Courses to Study

SMALL IDEA	BIG IDEA
<p><b>WHAT IS YOUR IDEA?</b></p> <p>After School Program for all year levels</p>	<p><b>WHAT IS YOUR IDEA?</b></p> <p>Youth Centre that provides access to youth workers and counsellors</p>
<p><b>WHO IS IT FOR?</b></p> <p>Primary Students (current activities work) Older Kids in Years 7-12 need activities as well</p>	<p><b>WHO IS IT FOR?</b></p> <p>Upper Primary to Young Adults Year 5 to 19-20 year olds</p>
<p><b>HOW WILL IT HELP THE COMMUNITY?</b></p> <p>Keep young ones out of trouble and keep kids active and healthy</p>	<p><b>HOW WILL IT HELP THE COMMUNITY?</b></p> <p>Kids will have somewhere to go where they are safe and have things to do. Access to people who can support them</p>
<p><b>WHAT DO YOU NEED FOR YOUR IDEA?</b></p> <ul style="list-style-type: none"> <li>Equipment for activities, time, place for it to be advertised, money to pay trained supervisors</li> </ul>	<p><b>WHAT DO YOU NEED FOR YOUR IDEA?</b></p> <p>Funding to make this happen (or perhaps the old clinic could be repurposed). We will need equipment such as ICT, chairs, table and staff.</p>
<p><b>WHO CAN HELP YOU?</b></p> <p>Sport and Rec Coordinator Stars and Clontarf Parents</p>	<p><b>WHO CAN HELP YOU?</b></p> <p>WARC, ALPA, Community Leaders, Local Politicians, Top End Youth Leadership Project</p>

# WARRUWI

## WEAK

- Bullying
- Stealing
- Graffiti
- Drinking
- Smoking
- Day breaking
- Drugs

### HOW DO THESE MAKE US FEEL?

- Sad
- Disappointed
- Angry

## STRONG

- Going to school
- Being Kind to others
- Going to sleep at night
- Avoiding fights
- No smoking
- Respecting teachers
- Learning on country
- Working together

### HOW DO THESE MAKE US FEEL?

- Happy
- Confident
- Hopeful for the future
- Proud of community
- Makes us want to be better

- Footy Camp
- Fishing competition
- Culture Shed
- Swimming Pool
- Community Festival
- Clontarf
- Bike Riding
- Camping
- Youth Centre
- Basketball Court
- New Oval
- Police 24/7

<b>SMALL IDEA</b>	<b>BIG IDEA</b>
<p><b>WHAT IS YOUR IDEA?</b> Community Festival</p>	<p><b>WHAT IS YOUR IDEA?</b> Youth Centre</p>
<p><b>WHO IS IT FOR?</b> All community members</p>	<p><b>WHO IS IT FOR?</b> Young people in community</p>
<p><b>HOW WILL IT HELP THE COMMUNITY?</b> Bringing people together</p>	<p><b>HOW WILL IT HELP THE COMMUNITY?</b> Give young people a safe place and something to do, keep people out of trouble, mentoring</p>
<p><b>WHAT DO YOU NEED FOR YOUR IDEA?</b> Performers, Dancers, Music, Drinks, Food, Shops, Bush tucker</p>	<p><b>WHAT DO YOU NEED FOR YOUR IDEA?</b> New building and funding for it, pool table, gym equipment, gaming room, movie room, kitchen.</p>
<p><b>WHO CAN HELP YOU?</b> School, teachers, Traditional Owners, West Arnhem Council, Rec Hall</p>	<p><b>WHO CAN HELP YOU?</b> West Arnhem Council NT Government Federal Government</p>



# MANINGRIDA

## WEAK

- Cigarettes / Vaping
- Tired of Call of Duty Day Break
- Breaking In
- Rumours
- Fighting
- Drinking

### HOW DO THESE MAKE US FEEL?

- Angry
- Frustrated
- Disrespected
- Talking
- Self Concious

## STRONG

- Keeping our culture
- Bring Kind
- School Everyday
- Listen to Elders
- Language
- speaking up
- Hunting
- Swimming Pool

### HOW DO THESE MAKE US FEEL?

- Safe
- Happy
- Proud
- Responsible & Care\
- Confident

- Community Festival
- Fishing and hunting
- Water Fun Day
- Disco
- Gym
- Croc Farm Visits
- Big Classrooms
- Hair Dresser
- More culture at school
- More out-of-school activities
- Swimming Pool activities
- Skateboard

SMALL IDEA	BIG IDEA
<p><b>WHAT IS YOUR IDEA?</b> Water Fun Day</p>	<p><b>WHAT IS YOUR IDEA?</b> Community Gym</p>
<p><b>WHO IS IT FOR?</b> Families and friends</p>	<p><b>WHO IS IT FOR?</b> Anyone who wants to use it</p>
<p><b>HOW WILL IT HELP THE COMMUNITY?</b> People will feel welcome Have fun at school</p>	<p><b>HOW WILL IT HELP THE COMMUNITY?</b> Gets their mind off bad things Can train if there sport isn't on Exercise and health</p>
<p><b>WHAT DO YOU NEED FOR YOUR IDEA?</b> Waterbombs New ground slide</p>	<p><b>WHAT DO YOU NEED FOR YOUR IDEA?</b> Building Treadmill, boxing bags, gloves, weights, rower Talk to council, TO's</p>
<p><b>WHO CAN HELP YOU?</b> Normarleya School Cafe School budget</p>	<p><b>WHO CAN HELP YOU?</b> Na-marleya Malala Council Funding, Council BAC, Stedman's</p>

# MINJILANG

## WEAK

- Drinking
- Fighting
- Eating Unhealthy
- Smoking
- Disrespect
- Stealing
- Break ins

### HOW DO THESE MAKE US FEEL?

- Stressed
- Worry
- Angry
- Annoyed
- Scared
- Depressed

## STRONG

- Education
- Respecting and helping others
- Sharing belongings
- Keeping safe
- Staying calm
- Exercise
- Learning
- Go to school everyday

### HOW DO THESE MAKE US FEEL?

- Proud
- Grateful
- Relaxed
- Happy

- Community Days and Meetings
- Football Camp
- Community Centre
- Fishing Competition
- Sporting Competition
- Learning Together On Country
- Basketball Competitions and Training

<b>SMALL IDEA</b>	<b>BIG IDEA</b>
<p><b>WHAT IS YOUR IDEA?</b></p> <p>Basketball competitions and training</p>	<p><b>WHAT IS YOUR IDEA?</b></p> <p>LTOC - Learning Together on Country - mini trips: fishing, camping, hunting</p>
<p><b>WHO IS IT FOR?</b></p> <p>For kids in primary and secondary</p>	<p><b>WHO IS IT FOR?</b></p> <p>Community, families, kids, rangers, stakeholders TO's, Elders, CDP</p>
<p><b>HOW WILL IT HELP THE COMMUNITY?</b></p> <p>It provides fun, we can help each other and come together, promote playing and exercise</p>	<p><b>HOW WILL IT HELP THE COMMUNITY?</b></p> <p>Bring us together, learning culture</p>
<p><b>WHAT DO YOU NEED FOR YOUR IDEA?</b></p> <ul style="list-style-type: none"> <li>Basketballs, teams, gym for training, jersey's, whistles, referees, coaches</li> </ul>	<p><b>WHAT DO YOU NEED FOR YOUR IDEA?</b></p> <p>Grandparents, bringers of knowledge</p>
<p><b>WHO CAN HELP YOU?</b></p> <p>Rec Hall - redesign courts ALPA - jersey's, scoreboards, whistles</p>	<p><b>WHO CAN HELP YOU?</b></p> <p>Stakeholders/CDP/WARC/TO's</p>

# GUNBALANYA

## WEAK

- Break-Ins
- Teasing
- Drug use
- Stealing
- Not coming to school
- Burning bins
- Forcing each other
- Carrying weapons
- Drinking
- Drug Addiction
- Fighting
- Verbal Abuse
- Sexual Assault
- Graffiti
- Disrespecting

### HOW DO THESE MAKE US FEEL?

- Upset
- Angry
- Worried
- Shame
- Bad
- Sad

## STRONG

- Going to school
- Helping others
- Looking after your community
- Community strong elders
- Hunting and swimming
- Spending time with family
- Playing sports

### HOW DO THESE MAKE US FEEL?

- Successful
- Passionate
- Brave
- Happy

- Youth Safe House
- Afternoon program for the weekend
- Community gym
- Fishing competition
- Op shop for kids open on weekends
- Young Men Shed
- Bush Trips



SMALL IDEA	BIG IDEA
<p><b>WHAT IS YOUR IDEA?</b></p> <p>On-Country trips and camps for men and women Camps in 6-week holiday break</p>	<p><b>WHAT IS YOUR IDEA?</b></p> <p>Night time and weekend program for youth - gym, movies and safe place.</p>
<p><b>WHO IS IT FOR?</b></p> <p>Families together Girls trips boys trips</p>	<p><b>WHO IS IT FOR?</b></p> <p>Young people</p>
<p><b>HOW WILL IT HELP THE COMMUNITY?</b></p> <p>Young people and families feel happy and strong on country More activities and camps in holidays Uncles teaching boys and aunties teaching girls Connection, teaching old ways</p>	<p><b>HOW WILL IT HELP THE COMMUNITY?</b></p> <p>Will help to stop break ins Keeps young people busy and active Safe place for kids and good for their mental health Keeps young people safe at night</p>
<p><b>WHAT DO YOU NEED FOR YOUR IDEA?</b></p> <p>Bus, troopy, fishing gear, esky, rubber fish, mats, food, firewood, billycan, tea, first aid kit, pandanus, crowbar. Funding, Grants, Partnerships</p>	<p><b>WHAT DO YOU NEED FOR YOUR IDEA?</b></p> <p>Workers, money, things to run activities, gym equipment</p>
<p><b>WHO CAN HELP YOU?</b></p> <p>Rangers, Achool, Shire, CDP, Team Health, Youth Centre, Families, Art Centre</p>	<p><b>WHO CAN HELP YOU?</b></p> <p>Night patrol, Police Youth Division, Youth Centre, Clontarf, Clinic</p>

# THANK YOU



# TOP END YOUTH LEADERSHIP PROJECT



# 2024





West Arnhem Regional Council

Maningrida Local Authority  
Wednesday 12 June 2024



### WARC Sport & Recreation Programs Linked to Youth Summits

A number of activities informed by findings of the West Arnhem Youth Summit/s have occurred across all communities in West Arnhem. These are a result of being an identified desired activity by youth. These happened during school holiday programs and were facilitated by WARC Sport & Recreation staff in all communities.

From January – April 2024, thirty-five (35) activities occurred across community

- 4 bush trips
- 4 cultural/fishing trips
- 12 swimming/pool days
- 2 youth diversion and wellbeing activities
- 2 youth leadership activities
- 3 community events (school holidays)
- 7 community events (during school term)
- 1 disco (supported by Community Safety Night Patrol)

There were 794 participants across all communities.

Proposed activities, which came from the findings of the Youth Summits, are as follows:

Activity	Location	Youth-Identified Need	Overview
<b>Warruwi Culture Camp</b>	Warruwi	More On-Country learning.	This initiative is aimed at youth in years 7-12 at Warruwi School to engage in an On-Country Culture Camp. Young people will have the opportunity to spend 2 days and 1 night On-Country where they will be engaged in Cultural Enrichment activities such as: <ul style="list-style-type: none"> <li>• Didgeridoo making for boys</li> <li>• Pandanus collecting for girls</li> <li>• Hunting trips</li> </ul>







			<ul style="list-style-type: none"> <li>• Walking Country</li> <li>• Corroboree</li> <li>• Sharing Dreaming stories</li> </ul>
<b>Stars Sister Speak</b>	Jabiru	More out-of-school activities/learning during school hours.	<p>Sister Speak is a term-long program for young girls to engage in positive conversation and interactions with one another while participating in various wellbeing and recreation activities.</p> <p>The program is designed to:</p> <ul style="list-style-type: none"> <li>• Assist girls in developing positive relationships through yarning</li> <li>• Teach them to respect themselves and others around them</li> <li>• Nurture them to be proud of who they are</li> </ul> <p>Program Focus:</p> <ul style="list-style-type: none"> <li>• Respectful Relationships</li> <li>• Emotional Literacy</li> <li>• Yarning &amp; Connecting</li> <li>• Wellbeing &amp; Health</li> </ul>
<b>Warddeken Basketball Tournament</b>	West Arnhem	More sporting opportunities and sporting competitions.	<p>This initiative is aimed at youth in the west Arnhem region to engage in a Youth Basketball Tournament and Camp in Darwin. Young people will have the opportunity to spend three days and two nights in Darwin where they will be engaged in Wellbeing Enrichment activities such as:</p> <ul style="list-style-type: none"> <li>• Alcohol and Other Drugs Education Workshops</li> <li>• Social connection</li> <li>• Healthy Lifestyles Workshops</li> <li>• Wellbeing Activities</li> <li>• Life Skills Workshops</li> <li>• Social skills sessions in a culturally safe environment</li> </ul>





<p><b>Little Bro Little Sis Darwin Excursion</b></p>	<p>West Arnhem</p>	<ul style="list-style-type: none"> <li>- Activities that strengthen community and serve as determinants of happy and healthy living</li> <li>- School trips and camps</li> <li>- More out-of-school activities</li> </ul>	<p>The goals for this project are:</p> <ul style="list-style-type: none"> <li>• To provide sport and recreation opportunities to children from remote communities within the West Arnhem region</li> <li>• To foster relationships with stakeholders such as Build Up Skateboarding</li> <li>• To encourage regular school attendance</li> <li>• To encourage Positive Behaviours for Learning (PBL)</li> <li>• To strengthen links between communities and enable children to engage with one another</li> <li>• To provide children the opportunity to engage in arts and cultural activities</li> <li>• To nurture leadership opportunities for children in remote communities</li> <li>• To promote and nurture civics and citizenship for children in remote communities</li> </ul>
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# WEST ARNHEM REGIONAL COUNCIL

## FOR THE MEETING 12 June 2024

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Debbie Gough, Acting Council Services Manager - Maningrida</b>

### SUMMARY

This report will present the Local Authority with an update on council services provided in the community for the period 01 March – 31 May 2024, as prepared and presented by Acting Council Services Manager (A/CSM) Debbie Gough.

### RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled *CSM Operations Report on Current Council Services*.

### BACKGROUND

All issues / matters raised are to be discussed by Local Authority members, as detailed in the report.

### COMMENT

#### 1. Attendance Rates

##### 1.1. Staff Moments

Currently recruiting for the following positions:

- Council Services Manger – Re-advertise, applications close on 12 June 2024.
- Utilities Support Contract (USC) Operator – Advertise, applications close on 19 June 2024.
- Team Leader Parks – Advertised, open until filled.
- Landfill Officer – Applications close on 22 May 2024, interviews schedule for early June 2024.

Total number of vacancies	4
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#### 2. Administration Services

##### 2.1. Administration

The Maningrida Council administration office was open from 8:00am to 4:30pm on each business day during the report period except for the below periods:

- 10 April 2024 – Scheduled Power Outage.
- 22 April 2024 – Sorry Business.
- 13-14 May 2024 – Post Office closed due to limited staff availability.
- 17 May 2024 – Post Office closed due to scheduled software upgrades.

##### 2.2. Post Office

Post Office services are provided by Maningrida Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

- Maningrida Licensed Post Office (LPO) continually has 4-5 cages arriving each week full of parcels.
- When airfreight is delayed, large volumes of parcels are received, and the Post Office closure require until sorting is completed.

Total postage received	13,351 kg
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##### 2.3. Cleaning

Scheduled cleaning of council assets has been completed as follows:

- Council office – daily – total of 66 occasions.

- Public toilets – daily – total of 66 occasions.
- The work shed and mechanic workshop cleaned daily – total of 66 occasions.
- Visitor Accommodation rooms cleaned as required – total 10 room cleans.

#### 2.4. Visitor Accommodation

The total number of current visitor accommodation available is 13, and bookings can be made through Little Hotelier.

- Low occupancy at the moment due to cultural restriction on women's occupac

### 3. Wellbeing Services

#### 3.1. Sport & Recreation

Sport and Recreation delivered activities after school, school holidays and young adults included:

- Basketball.
- Dodge ball.
- ALF (Youth, Women and Men ages).
- Arts and crafts.
- Skateboarding.
- Maningrida Dance – Malala Wellbeing team and WARC working together.

Attendance totals	1,676
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#### 3.2. Aquatic Centre

The aquatic centre was open Wednesday, Thursday, Friday 6:00 am – 8:00 am and 3:00 pm – 6:00 pm, Saturday and Sundays 8:00 am – 12:00 pm and 1:30 pm – 5:00 pm as per regular schedule.

- Extended operations hours on Wednesdays to 7:30 pm, for night swimming evening and Thursdays for Kids Swim Club.
- Adults' skill and drills on Friday afternoons.

Attendance totals	8,771
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#### 3.3. K9 Security Pilot Program (Maningrida Only)

Over the three (3) month reporting period there were forty (40) minor incidents with no property damage or goods stolen. There were 10 reportable incidents on the following nights, which were reported to the police:

- 03 March 2024 – Attempted break-in at the Post Office.
- 28 March 2024 – BAC vehicle was stolen.
- 06 April 2024 – Break-in at Barlmarrk supermarket.
- 07 April 2024 – Brake-in at residential house.
- 08 April 2024 – Break-in of a cargo container on the barge landing, with contents scattered across the area and in the water.
- 11 April 2024 – A Malala vehicle was stolen.
- 21 April 2024 – Attempted break-in at Barlmarrk supermarket.
- 29 April 2024 – Serial vehicle brake-ins occurred at Dhukurrdji Lodge car park.
- 09 May 2024 – Stolen vehicle of a local resident.
- 19 May 2024 – Barlmarrk supermarket vehicle stolen.

#### 3.4. Broadcasting

In conjunction with Top End Aboriginal Bush Broadcasting Association (TEABBA), broadcasting services are provided on Monday to Friday, between 9:00 am and 1:00 pm.

- There has been limited broadcasting hours due to staff being unavailable.

Total number of On-Air hours	63 hrs
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#### 4. Community Works

##### 4.1. Parks and Open Space

The community is generally clean and tidy.

- Works crew continue to pick up rubbish around the WARC Office daily, including Wildfoods precinct, 168 store, Football oval and Airport.
- The AFL oval irrigation is operating on an automatic program.

##### 4.2. Roads

Road repairs have commenced across the community.

- We are currently fixing potholes and road shoulders on Airport Internal Road.
- Team Leader Roads, is regularly skimming the corrugation between Maningrida township to the landfill site. This will be completed fortnightly and will see a reduction in wear and tear on plant and machinery.

##### 4.3. Waste

Landfill site operated between Monday to Friday, 7:30 am to 3:00 pm with no disruption to service.

- Rubbish truck runs continue to operate Monday to Friday.
- Hard rubbish pickups continue, 2-3 times a week
- There have been an additional 9 car removals

Total amount of waste removed from landfill	0
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##### 4.4. Plant and equipment

Servicing, washing and cleaning of all works equipment continues to be completed every Friday afternoon. Over the past three (3) months, we have had to provide maintenance on the following vehicles, mowers and plant:

- John Deere Grader – Replace damaged hydraulic hoses.
- John Deere Mower 4 – Replaced damage accelerator cable.
- CC93KV – Replaced rear brakes shoes and replaced hand brake cable.
- CC93KV – Ignition barrel needs replacing. Asset has been tagged out, and parts ordered.
- CD26GW – Tailgate pins let go, now have been welded in place.
- CD77SU – Replacement door window glass installed in March 2024.
- John Deere Grader – Hydraulic ram requires new seals. The seal kit received and awaiting installation.
- SV3638 – Skid steer loader hydraulic hose has been replaced.
- Front End Loader, SV3991 – Replaced blown fuses.
- Kubota Wheel Loader, CD77SU – Replacement hydraulic hoses made and installed.
- Garbage truck – Air conditioning repairs required, waiting for parts to arrive.
- Kubota Mowers – Continual maintenance required due to mowers hitting hard rubbish.

#### 5. Essential Services

##### 5.1. Power

- 74 service Requests from IES.
- 10 engine services.
- 7 power meter replacements.
- 4 Power coordinator and contractor onsite.
- 6 fuel deliveries
- 2 Scheduled power outages

##### 5.2. Water



- 63 bore reads.
- 13 water samples taken.
- 76 residual chlorine daily reads.

### **5.3. Sewerage**

- SPS 1, 2 and 3 Cleaned out 44 times.
- 63 Sewer Pond inspections.
- 63 Daily hours reading on sewer pumps.

### **5.4. Airfield**

Daily inspections were undertaken by the ARO.

- 92 Daily inspections.
- 6 light audits.

## **6. Community**

### **6.1. Local Authority projects**

- Current
  - Funding for new AFL oval change rooms has been obtained, consultation has occurred and structural plans in progress.
  - 26 Bollards were erected at Bottom Camp to stop graves being driven over and vehicles taking a short cut.

### **6.2. Other projects**

- Opportunities
  - There have been several signs destroyed throughout the community that require replacement. Sign audit planned for July 2024.
  - 
  - 
  - and needs replacing. Need to complete a sign audit
- Future
  - Upgrade of solar lights near Women's Safe house.
  - New solar lights requested in New Sub.

### **6.3. Community meetings and events**

CSM has coordinated a community event between relevant stakeholders.

- 05 March 2024 – Remote prepayment meter replacement.
- 07 March 2024 – Maningrida Service Delivery Meeting.
- 12 March 2024 – Manayingkarirra Healthy Women Project.
- 15 March 2024 – Community Corrections – onboarding Community Service participants.
- 03 April 2024 – Remote prepayment meter replacement.
- 04 April 2024 – Maningrida Service Delivery Meeting.
- 26 April 2024 – ALF Scratch matches have started, and competition will commence competition matches in the next couple of weeks.
- 30 April 2024 – Community Corrections – advised that another participant should be starting up soon – waiting for work pack to be delivered.
- 30 April 2024 – Maningrida PBP Governance Program Steering Group.
- 02 May 2024 – Maningrida Service Delivery Meeting – Proxy Clem Beard.
- 17 May 2024 – Traditional Owner David Jones called community meeting with WARC and Police.
- 22 May 2024 – Maningrida Service Delivery Meeting – Proxy Clem Beard Community Corrections – advised that 5 potential participants have been ordered by the Court to complete Community.

#### 6.4. Community key focus areas

- Cemetery planning **WIP.**
- Maintenance on Airport fence.



- Youth practicing AFL skills before the competitions start.



- CDU Foundation celebrations.



Bradley Shergold, Edward Dudanga, Gavin Yirrawala and Nena, CDU Trainer.



George Wison, Richard Mason, Somphan Bosak and Nena, CDU Trainer.

### **LEGISLATION AND POLICY**

Not applicable.

### **FINANCIAL IMPLICATIONS**

Not applicable.

### **STRATEGIC IMPLICATIONS**

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

#### **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### **Goal 6.3 Council and Local Authorities**

Excellence in governance, consultation administration and representation.

### **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 12 JUNE 2024

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Local Authority Member Questions with or without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### **SUMMARY**

The purpose of this report is to give Local Authority Members a forum in which to table items they wish to be debated.

Local Authority Members are encouraged to raise any issues they wish to discuss during the meeting.

#### **RECOMMENDATION**

THAT THE LOCAL AUTHORITY recorded for action the following questions from Members.

#### **ATTACHMENTS**

Nil

- 11 NEXT MEETING**
- 12 MEETING DECLARED CLOSED**