



# **WEST ARNHEM REGIONAL COUNCIL AGENDA**

**KAKADU WARD ADVISORY COMMITTEE  
WEDNESDAY, 26 JUNE 2024**



## WEST ARNHAM REGIONAL COUNCIL

Notice is hereby given that a Kakadu Ward Advisory Committee Meeting of the West Arnhem Regional Council will be held in Jabiru on Wednesday 26 June 2024 at 10:00 am.

Andrew Walsh  
Chief Executive Officer

### Code of Conduct: The Local Government Act 2019

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. *Honesty and Integrity:* A member must act honestly and with integrity in performing official functions.
2. *Care and diligence:* A member must act with reasonable care and diligence in performing official functions.
3. *Courtesy:* A member must act with courtesy towards other members, council staff, electors and members of the public.
4. *Prohibition on bullying:* A member must not bully another person in the course of performing official functions.
5. *Conduct towards Council staff:* A member must not direct, reprimand, or interfere in the management of, council staff.
6. *Respect for cultural diversity and culture:* A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.  
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. *Conflict of interest:* A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.  
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. *Respect for confidences:* A member must respect the confidentiality of information obtained in confidence in the member's official capacity.  
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. *Gifts:* Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.  
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. *Accountability:* A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. *Interests of municipality, region or shire to be paramount:* A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.  
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. *Training:* A member must undertake relevant training in good faith.

# TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
<b>1</b>	<b>ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING.....</b>	<b>4</b>
<b>2</b>	<b>PERSONS PRESENT .....</b>	<b>5</b>
<b>3</b>	<b>APOLOGIES AND ABSENCES .....</b>	<b>5</b>
3.1	Apologies, Leave of Absence and Absence Without Notice .....	5
<b>4</b>	<b>ACCEPTANCE OF AGENDA .....</b>	<b>6</b>
4.1	Acceptance of Agenda .....	6
<b>5</b>	<b>DECLARATION OF INTEREST OF MEMBERS OR STAFF .....</b>	<b>7</b>
5.1	Disclosure of Interest of Members or Staff.....	7
<b>6</b>	<b>CONFIRMATION OF PREVIOUS MINUTES .....</b>	<b>8</b>
6.1	Confirmation of Kakadu Ward Advisory Committee Meeting Minutes .....	8
<b>7</b>	<b>DEPUTATIONS AND PRESENTATIONS .....</b>	<b>13</b>
7.1	Northern Territory Police - Law & Order Update.....	13
<b>8</b>	<b>ACTION REPORTS.....</b>	<b>14</b>
8.1	Review of Action Items .....	14
<b>9</b>	<b>RECEIVE AND NOTE REPORTS.....</b>	<b>21</b>
9.1	Top End Youth Leadership Summit April 2024 .....	21
9.2	Jabiru Street Light Repairs - Progress Report.....	44
9.3	CSM Operations Report on Current Council Services .....	49
9.4	Proposed change to Jabiru Rubbish Bin Collection.....	61
<b>10</b>	<b>MEMBER QUESTIONS WITH OR WITHOUT NOTICE.....</b>	<b>63</b>
10.1	Kakadu Ward Advisory Committee Member Questions .....	63
<b>11</b>	<b>NEXT MEETING .....</b>	<b>64</b>

## **Acknowledgement of Country**

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 26 JUNE 2024

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence Without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for the Committee's record, any apologies, requests for leave of absence and absence without notice received by Council's Chief Executive Officer from Members of the Kakadu Ward Advisory Committee for the meeting held on 26 June 2024.

#### RECOMMENDATION

THAT THE COMMITTEE

1. Notes the absence of ...
2. Notes the apology received from....
3. Determines ... are absent with permission of the Committee.
4. Determines ... are absent without permission of the Committee.

#### COMMENT

The Committee can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the committee will be recorded as absent without notice.

#### LEGISLATION AND POLICY

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 26 JUNE 2024

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

Agenda papers are presented for acceptance at the Kakadu Ward Advisory Committee meeting held on 26 June 2024.

#### RECOMMENDATION

THAT THE COMMITTEE accept the agenda papers as circulated for the Kakadu Ward Advisory Committee meeting held on 26 June 2024.

#### LEGISLATION AND POLICY

Section 92(1) *Local Government Act 2019*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation

##### Goal 6.5 Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 26 JUNE 2024

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

**Kakadu Ward Advisory Committee Members** are required to disclose an interest in a matter under consideration at the Committee meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting, disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Committee on whether they shall remain in the Chambers and/or take part in the vote on the issue. The Committee may elect to allow the Member to provide further and better particulars of the interest prior to requesting them to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time on which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise their delegated authority unless the Committee expressly directs them to do so.

#### RECOMMENDATION

THAT THE COMMITTEE received the declarations of interest as listed for the Kakadu Ward Advisory Committee meeting held on 26 June 2024.

#### LEGISLATION AND POLICY

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.4 Risk Management

The monitoring and minimisation of risks associated with the operations of Council.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 26 JUNE 2024

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Kakadu Ward Advisory Committee Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

Unconfirmed minutes from the 3 April 2024 Kakadu Ward Advisory Committee meeting are submitted to the Committee for confirmation that the minutes are a true and correct record of the meeting.

#### RECOMMENDATION

THAT THECOMMITTEE adopted the minutes of the 3 April 2024 Kakadu Ward Advisory Committee as a true and correct record.

#### LEGISLATION AND POLICY

Sections 101(4) and 101(5) of the *Local Government Act 2019*.

Clause 13.1 *Guideline 1: Local Authorities 2021*.

Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. Unconfirmed Kakadu Ward Advisory Committee Minutes - 3 April 2024 [6.1.1 - 4 pages]





Minutes of the West Arnhem Regional Council Kakadu Ward Advisory Committee  
Wednesday, 3 April 2024 at 10:00 am  
Council Chambers

---

**1 ACKNOWLEDGEMENT OF COUNTRY AND OPENING OF MEETING**

Chairperson Cr Blyth declared the meeting open at 10:00 , welcomed all in attendance and did an Acknowledgement of Country.

**ELECTED MEMBERS PRESENT**

Chairperson	Ralph Blyth (Councillor)
Deputy Mayor	Elizabeth Williams
Councillor	Mickitja Onus
Mayor	James Woods

**STAFF PRESENT**

Chief Executive Officer	Andrew Walsh
General Manager, Technical Services (acting)	Clem Beard
Governance and Risk Advisor (acting)	Jasmine Mortimore
Council Services Manager Jabiru	Dana Hewett

### 3 APOLOGIES AND ABSENCES

<b>Agenda Reference:</b>	<b>3.1</b>
<b>Title:</b>	<b>Apologies, Leave of Absence and Absence without Notice</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Apologies, Leave of Absence and Absence without Notice.

#### **KWAC1/2024 RESOLVED:**

**On the motion of Cr Onus**

**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE

1. Notes the absent with permission received from Mayor James Woods.

**CARRIED**

### 4 ACCEPTANCE OF AGENDA

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Acceptance of Agenda.

#### **KWAC2/2024 RESOLVED:**

**On the motion of Cr Blyth**

**Seconded Deputy Mayor Williams**

THAT THE COMMITTEE accept the agenda papers as circulated for the Kakadu Ward Advisory Committee meeting held on 3 April 2024.

**CARRIED**

### 5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Disclosure of Interest of Members or Staff.

#### **KWAC3/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams**

**Seconded Cr Onus**

THAT THE COMMITTEE received no declarations of interest as listed for the Kakadu Ward Advisory Committee meeting held on 3 April 2024.

**CARRIED**

### 6 CONFIRMATION OF PREVIOUS MINUTES

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Confirmation of Kakadu Ward Advisory Committee Meeting Minutes</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Confirmation of Kakadu Ward Advisory Committee Meeting Minutes.

**KWAC4/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Blyth**

THAT THE COMMITTEE adopted the minutes of the 5 October 2023 Kakadu Ward Advisory Committee as a true and correct record.

**CARRIED**

**7 DEPUTATIONS AND PRESENTATIONS**

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Presentations and Visitors - Northern Territory Electoral Commission</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

THE COMMITTEE

1. noted that the Northern Territory Electoral Commission did not attend the meeting.
2. Chairperson Blyth requested to invite the Northern Territory Electoral Commission to the next scheduled Ordinary Council meeting.

**8 ACTION REPORTS**

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

The Local Authority considered a report on Review of Action Items.

**KWAC5/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Onus**

THAT THE COMMITTEE:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.
3. Requested photos be sent to DIPL to inform on conditions of road and fix potholes on Arnhem Highway.
4. Raised line markings for disabled parks in all car parks around town plaza.
5. Requested NTG guidelines for township signage and Council policy to be circulated to members.
6. Raised relocating shop sign to a better suited location for members.
7. Requested admin remove item KWAC29/2023 on Tourism Town Asset Grant be removed due to grant application being closed.
8. Requested business development team investigate funding for playground upgrades.

**CARRIED**

**9 RECEIVE AND NOTE REPORTS**

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>CSM Operational Report</b>
<b>Author:</b>	<b>Dana Hewett, Council Services Manager, Jabiru</b>

The Local Authority considered a report on CSM Operational Report.

**KWAC6/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Onus**

THAT THE COMMITTEE

1. Received and noted the report entitled *CSM Operational Report*.
2. Requested a report on update of the Jabiru street lights for the next scheduled meeting.
3. Invite Power and Water Corporation to meet with Council Administration and Kakadu Ward Members to escalate Jabiru Town street lights issues.
4. Invite Power and Water Corporation to the next Ordinary Council meeting to update on Jabiru street lights.

**CARRIED**

**10 COMMITTEE MEMBER QUESTIONS WITH OR WITHOUT NOTICE**

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Kakadu Ward Advisory Committee Member Questions</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

Mayor Woods joined the meeting at 11:29

The Committee considered a report on Kakadu Ward Advisory Committee Member Questions.

**KWAC7/2024 RESOLVED:**

**On the motion of Deputy Mayor Williams  
Seconded Cr Blyth**

THAT THE COMMITTEE recorded for action the following questions from Members.

1. Cr Onus raised Council Service Manager and Business Development Manager investigate funding for a public gym equipment for Jabiru Town.
2. Mayor Woods raised the use of Red Lily clinic building for aged care and disability services.

**CARRIED**

**11 NEXT MEETING**

The next meeting is scheduled to take place on 4 July 2024.

**12 MEETING DECLARED CLOSED**

Chairperson Cr Blyth declared the meeting closed at 11:38.

This page and the preceding pages are the minutes of the Kakadu Ward Advisory Committee Meeting held on Wednesday 3 April 2024.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 26 JUNE 2024

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Northern Territory Police - Law &amp; Order Update</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

This report is for a law and order update to be provided to the members of the Kakadu Ward Advisory Committee by an officer of the Northern Territory Police.

#### RECOMMENDATION

THAT THE COMMITTEE noted the discussion on:

1. Jabiru law and order update by the Northern Territory Police.

#### BACKGROUND

Northern Territory Police to provide an update on community safety and law and order and allow for discussion and the expression of views of the Kakadu Ward Advisory Committee Members.

#### COMMENT

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals of the *Regional Plan and Budget*:

#### **PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING**

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### ATTACHMENTS

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 26 JUNE 2024

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Review of Action Items</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### SUMMARY

This report is submitted for Kakadu Ward Advisory Committee to review and discuss the progress on outstanding action items from meetings.

#### RECOMMENDATION

THAT THE COMMITTEE:

1. Received and noted the report entitled *Review of Action Items*; and
2. Reviewed the outstanding action items and gave approval for completed items to be removed from the register.

#### BACKGROUND

Action items arise out of resolutions of the Kakadu Ward Advisory Committee or questions asked by Members. The attached register provides the current status of the action items as provided by the administration. The administration recommends items as complete but it is for the Committee to determine whether the item remains active or is complete and can be removed.

#### COMMENT

The actions that Committee resolves to occur are to be acted upon by the administration. This report enables Committee to progressively discuss and acknowledge the status of items.

#### STRATEGIC IMPLICATIONS

This report is aligned to the following pillars and goals in the *Regional Plan and Budget*:

##### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

##### Goal 6.3 Council and Local Authorities

Excellence in governance, consultation administration and representation.

#### ATTACHMENTS

1. Kakadu Ward Committee Meeting Action Items 26 June 2024 [**8.1.1** - 6 pages]

Document	Status	Action Required	Assignee/s	Action Taken
Kakadu Ward Advisory Committee Meeting - 3 April 2024	In Progress	<b>5 October 2023 KWACC30/2023</b> Deputy Mayor Williams: Backroad footpath upgrades to improve accessibility.	Dana Hewett	<b>05/04/2024 Ben Heaslip</b>  <b>15 March 2024 – Dana Hewett</b> Works crew check footpaths around town during their usual daily works activities. When time and labour allow, overhanging branches are cleared, and footpaths are cleaned by street sweeper or blowers. Several kilometres of footpath remediation have been included in the 2024 Road Maintenance scope.  <b>03/06/2024 Dana Hewett</b> 03/06/2024 - Dana Hewett: Footpaths around Jabiru Area School have been upgraded as part of the road maintenance package funded by DNP. Tech Services Project Manager will be requesting additional funding from DNP so more footpaths can be completed.
Kakadu Ward Advisory Committee Meeting - 3 April 2024	In Progress	<b>5 October 2023 KWAC24/2023</b> Organise tour of Jabiru for all Councillors at OCM including waste facility and solar farm (including catering)	Jasmine Mortimore	<b>05/04/2024 Ben Heaslip</b>  <b>27 March 2024 – Jasmine Mortimore</b> Will work with CEO on a date to for tour to be completed.
Kakadu Ward Advisory Committee Meeting - 3 April 2024	In Progress	<b>5 October 2023 KWAC25/2023</b> E-Waste: Investigate ways Council can support community to manage, particularly need for transport to Darwin	Sara Fitzgerald	<b>05/04/2024 Ben Heaslip</b>  <b>27 March 2024:</b> Working with Tech Collect to arrange e waste disposal. At this point in time drop off will be at Humpty Doo landfill in collaboration with Litchfield Council. Pick-ups in Jabiru cannot be arranged due to transport costs.  <b>17/06/2024 Sara Fitzgerald</b> Working to create an e-waste drop off area at the landfill as well as batteries for transport together and recover some expense from the sale of automotive batteries.
Kakadu Ward Advisory Committee Meeting - 3 April 2024	In Progress	<b>5 October 2023 KWACC30/2023</b> Deputy Mayor Williams: Jabiru playground upgrades and shade cloth.	Dana Hewett	<b>05/04/2024 Ben Heaslip</b>  <b>5 September 2023 – Deirdre O’Sullivan:</b> Contacted David Boustead DCM on Rio Tinto Funding for infrastructure for children. The proposal has been passed to Rio Tinto for final approval, DCM will provide an update once finalised

Document	Status	Action Required	Assignee/s	Action Taken
				<p><b>7 December 2023 – Dana Hewett:</b> Steering Committee of GAC, NTG, Rio Tinto and GACJT meeting early December, report findings and endorsed actions will be made public when process is completed.</p> <p><b>9 January 2024 – Dana Hewett</b> A new playground was not included on the short list of items collated by various Jabiru Stakeholders. CMC have requested a report from WARC firming up cost, scope and schedule for six items WARC proposes: Developing a working group to produce a report for a consultant to create a Business Case for a Sport and Recreation Centre; Erecting the grandstand and installing lights at Brockman Oval; Youth Activity Investment (details WIP); a new 4WD HiAce bus with wheelchair access; Smart Poles or Wi-Fi access in mutually agreed spaces.</p> <p><b>15 March 2024 – Dana Hewett</b> Rio Tinto Social Infrastructure funding progression not communicated to WARC. Discussions still being held between CMC and Rio Tinto around final use of funds for short term wins.</p> <p><b>17/06/2024 Dana Hewett</b></p> <p><b>20/06/2024 Jasmine Mortimore</b> Playground Upgrades not included in approved Rio Tinto Social Infrastructure Funding. CEO to raise idea with Gundjeihmi Aboriginal Corporation Jabiru Town Board.</p>
Kakadu Ward Advisory Committee Meeting - 3 April 2024	In Progress	<b>5 October 2023 KWACC30/2023</b> Cr Blyth: Investigate upgrades to town signage to advertise amenities.	Dana Hewett	<p><b>05/04/2024 Ben Heaslip</b></p> <p><b>24 October 2023 – Dana Hewett</b> This will be proposed in the Tourism Grant to improve and enhance town centres and main roads. GAC representative has agreed with this idea and is checking with Traditional Owners for agreement.</p> <p><b>15 March 2024 – Dana Hewett</b> Signage upgrades within the town plaza will form part of the scope of the Town Square Revitalization project. No progress on other signage around town, including the entrance to the town.</p>



Document	Status	Action Required	Assignee/s	Action Taken
				<b>17/06/2024 Dana Hewett</b> No further progress around upgraded signage around Jabiru. This can be investigated further once the 2024-25 budget is confirmed.
Kakadu Ward Advisory Committee Meeting - 3 April 2024	In Progress	<b>KWAC6/2024 RESOLVED:</b> 3. Invite Power and Water Corporation to meet with Council Administration and Kakadu Ward Members to escalate Jabiru Town street lights issues. 4. Invite Power and Water Corporation to the next Ordinary Council meeting to update on Jabiru street lights. CSM to make initial contact EA to confirm attendance at OCM	Andrew Walsh, Clem Beard, Dana Hewett, Jasmine Mortimore	<b>03/06/2024 Dana Hewett</b> Contractor mobilised from Darwin on 21 and 22 May 2024. The undertook an audit of the street lights and repaired many which had timer issues. When the power goes off in Jabiru, the timers do not reset automatically. Contractor to return 4 June to undertake further repairs which can be afforded out of the current Financial Year's budget. Ongoing repairs in the next financial year will depend upon budget. Power & Water Corporation have indicated that they cannot return to services Jabiru due to resourcing constraints, this is consistent with the services they have withdrawn from other councils. CEO has meeting with PWC CEO on 1 August 2024
Kakadu Ward Advisory Committee Meeting - 3 April 2024	In Progress	<b>KWAC7/2024 RESOLVED:</b> Mayor Woods raised the use of Red Lily clinic building for aged care and disability services.	Dana Hewett	<b>03/06/2024 Dana Hewett</b> The current clinic will be in use by NT Health until early September. Then Red Lily will transition to the new clinic building. Utilising the old clinic building needs to go before the GAC JT Board for approval. Jabiru does not have a high number of Aged Care and NDIS clients.
Kakadu Ward Advisory Committee Meeting - 3 April 2024	In Progress	<b>KWAC7/2024 RESOLVED:</b> Cr Onus raised Council Service Manager and Business Development Manager investigate funding for a public gym equipment for Jabiru Town.	Andrew Walsh, Dana Hewett, Leanne Johansson	<b>13/06/2024 Dana Hewett</b> CEO to raise idea with Gundjeihmi Aboriginal Corporation Jabiru Town Board at their next meeting .
Kakadu Ward Advisory Committee Meeting - 3 April 2024	Recommended Complete	<b>5 October 2023</b> <b>KWAC15/2023, KWAC27/2023</b> Line marking and stop sign/give way markings confusing.	Hilal Ahmad	<b>05/04/2024 Ben Heaslip</b> <b>5 October 2023</b> Hilal to tour Jabiru with Cr Blyth to at look line markings and road issues in general and discuss ways of educating community. <b>26 March – Hilal Ahmad</b>

Document	Status	Action Required	Assignee/s	Action Taken
				<p>These works are included and form part of the annual tender for maintenance works. Tenders have been received by the administration and planned works will be awarded in Mid-April.</p> <p><b>17 June - Clem Beard</b> Line marking and disability parking bays as listed road maintenance repairs have been completed. Ongoing annual funding from Parks Australia will continue to upgrade Jabiru internal roads.</p>
Kakadu Ward Advisory Committee Meeting - 3 April 2024	Recommended Complete	<b>5 October 2023 KWACC30/2023</b> Cr Blyth: Can we organise ANZAC Flyovers	Dana Hewett	<p><b>05/04/2024 Ben Heaslip</b></p> <p><b>24 October 2023 – Dana Hewett</b> Dana has contacted ADF and been directed to ADF Ceremonial Requests page. Prior to the calendar end of year, Dana to submit a request with what Jabiru would like for ANZAC day, this includes requesting a fly past, catafalque party etc. The request will be assessed early 2024 and air force will advise if fly over will be scheduled for Jabiru.</p> <p><b>15 March 2024 – Dana Hewett</b> Request for fly-over of Jabiru has been submitted to the ADF. The request will be assessed and WARC will be advised in due course. CSM has reached out to the local cadets around the catafalque party. WARC volunteer working group for ANZAC day has been established. Admin to email stakeholders for wreath orders in coming days.</p> <p><b>03/06/2024 Dana Hewett</b> 03/06/2024 - Dana Hewett: Suggest this action be closed. RAAF jet flyover conducted on ANZAC Day. A "lessons learnt" document has been saved in Magiq so that it can be referenced next year while organising ANZAC Day. Suggest the fly over is requested earlier than 08.30am as the BBQ breakfast was completed by approximately 08.00am and many people went home prior to the flyover the lake.</p>
Kakadu Ward Advisory Committee Meeting - 3 April 2024	Recommended Complete	<b>5 October 2023 KWACC30/2023</b> Cr Blyth: Brockman Oval Scoreboard electronic upgrades.	Dana Hewett	<p><b>05/04/2024 Ben Heaslip</b></p> <p><b>15 March 2024 – Dana Hewett</b> Jabiru does not have an electronic score board, current board is manual. A replacement manual scoreboard option has been investigated and with approval from members WARC will order in preparation for the new football season 24/25 for Brockman Oval.</p>

Document	Status	Action Required	Assignee/s	Action Taken
				<p><b>03/06/2024 Dana Hewett</b></p> <p>Technical Services have organised a replacement manual score board. This has been delivered and is in Jabiru CSM office for safe-keeping until the football season starts.</p>
Kakadu Ward Advisory Committee Meeting - 3 April 2024	Recommended Complete	<p><b>6 July 2023 KWAC15/2023</b></p> <p>Cr Blyth Requested the addition of previous discussion regarding the wish list (benches &amp; footpaths) relevant to the Rio Tinto funding.</p>	Dana Hewett	<p><b>05/04/2024 Ben Heaslip</b></p> <p><b>30 September:</b> Funding wish list has been sent to Rio Tinto for their consideration.</p> <p><b>28 October 2023 – Dana Hewett</b></p> <p>Benches in current town plaza not explicitly noted in the Rio Tinto funding wish list. Considering the existing town centre will be relocated, Rio Tinto may not endorse putting the “smart poles” in current town centre. CSM to investigate alternate funding for shaded benches.</p> <p><b>15 March 2024 – Dana Hewett</b></p> <p>WARC do not control the narrative on how the Rio Tinto funds will be spent. As per action KWACC30/2023 the items are still in discussion between Rio Tinto and CMC.</p> <p><b>17/06/2024 Dana Hewett</b></p> <p>No further updates available from CSM regarding Rio Tinto Social Infrastructure funding. These projects are progressing between Technical Services and Business Development Manager. Suggest this action be closed, or a new owner nominated.</p>
Kakadu Ward Advisory Committee Meeting - 3 April 2024	Recommended Complete	<p><b>6 July 2023 KWAC19/2023</b></p> <p>Deputy Mayor Williams: NAIDOC celebrations funding to encourage attendance and enthusiasm.</p>	Bryony Stracey	<p><b>05/04/2024 Ben Heaslip</b></p> <p><b>30 September:</b> \$10,000 received in May 2023 to support NAIDOC across all 5 WARC communities. WARC had put out to community to create committee but unable to form one. Will try again to form ready for next year.</p> <p><b>28 October 2023 – Dana Hewett:</b></p> <p>The Jabiru Events Forum are keen to approach 2024 NAIDOC week as a whole community event. Jabiru will request celebrations be held the week prior to the gazetted NAIDOC week so the school can be involved. Activities similar to 2023 are being considered, as well as a march with the school.</p>

Document	Status	Action Required	Assignee/s	Action Taken
				<p><b>20 March 2024:</b> Theme for 2024 is "Fuelling the Flame – NAIDOC Celebrations across West Arnhem". Grant of \$10,000 applied for to support NAIDOC celebrations across all 5 WARC communities. Jabiru Events Forum continue to discuss community event in Jabiru to encourage high levels of involvement by community members.</p>

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 26 June 2024

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Top End Youth Leadership Summit April 2024</b>
<b>Author:</b>	<b>Marnie Mitchell, Manager Community Services Support</b>

#### SUMMARY

This report outlines the outcomes of the recent Top End Youth Leadership Summit.

#### RECOMMENDATION

THAT THE LOCAL AUTHORITY received and noted the report entitled *Top End Youth Leadership Summit April 2024*.

#### BACKGROUND

In November 2023 the West Arnhem Youth Leadership Summit was held in Jabiru. Young leaders from across the West Arnhem Region – via the public schools came together to meet, engage, collaborate and present their voice to the decision makers in their community. The 2023 program was funded by a once off NIAA grant that was managed through West Arnhem Regional Council.

In 2024, the Department of Education stepped in to fund and present the program, that will now be facilitated across several communities across the Top End, necessitating a name change a more general title of *Top End Youth Leadership Summit*. This change in funding has also meant that only public schools were invited to be a part of the April Summit.

Additionally, other community organisations financially supported the Summit, specifically to allow the attendance of the Island schools.

The Summit dates aligned with the West Arnhem Regional Council April OCM to ensure that the young people could present their ideas to the decision makers from their community. Other funding bodies and stakeholders were also invited to be a part of the panel listening to the student's community presentation.

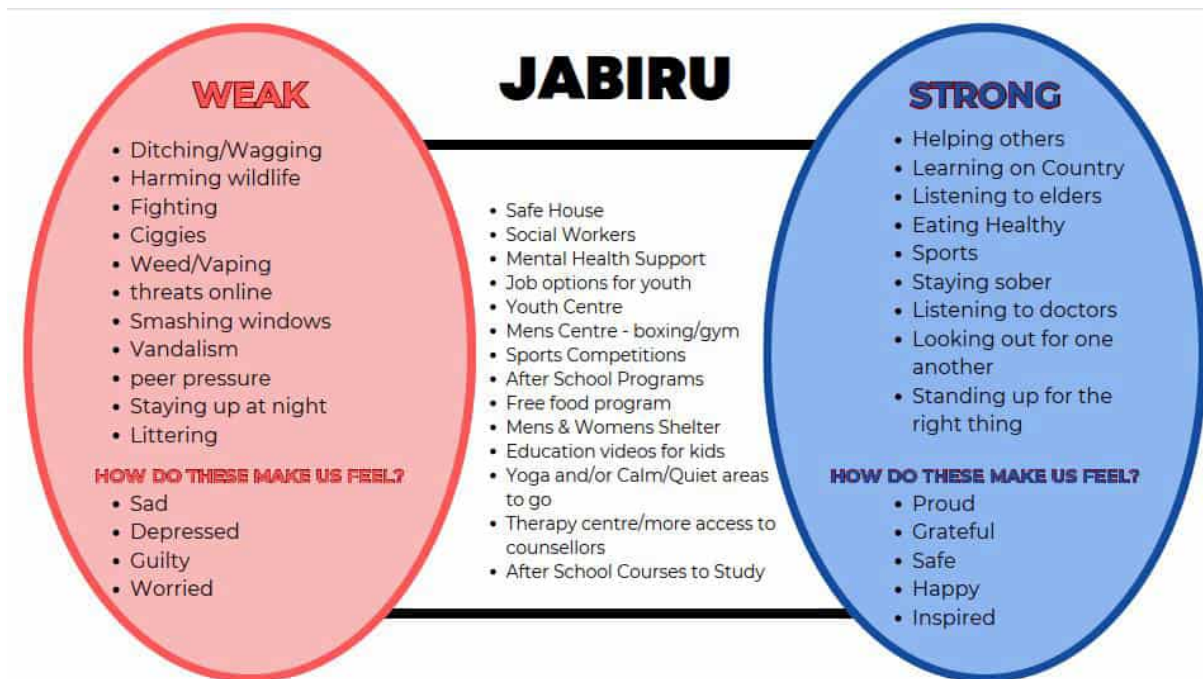
West Arnhem Regional Council supported the Summit with in kind support of Staff in the preparation and facilitation of the event.

#### COMMENT

The Mission of the Summit is to build the capacity of the students as leaders and to collectively present their ideas to decision makers and stakeholders as to what they, as young people need.

This community engagement and resulting reflections and recommendations are not the sole responsibility of one organisation but require an all of community approach.

The Jabiru students' presentation is available in the attached document, but highlights include weak and strong decisions young people make as well as the important ideas to bridge the gap between weak and strong.



Small Idea: After School Program for all year levels

Big Idea: Youth Centre that provides access to youth workers and counsellors.

Notably the young people identified who they believe can be a part of the change and this is also part of the attachment.

## LEGISLATION AND POLICY

NA

## FINANCIAL IMPLICATIONS

NA

## STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### Goal 1.1 Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

#### Goal 1.6 Youth Engagement

Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them.

## ATTACHMENTS

1. TEYLP - WEST ARNHEM SUMMIT - UPDATED [9.1.1 - 5 pages]

2. West Arnhem Presentations 2024 [9.1.2 - 13 pages]
3. Current Programs Projects WARC SR [9.1.3 - 3 pages]



Department of EDUCATION

# TOP END YOUTH LEADERSHIP PROJECT 2024

## WEST ARNHEM

**Maningrida | Gunbalanya | Warruwi | Minjilang | Jabiru**

5-10 Young Leaders from each West Arnhem community

### MISSION

A regionally responsive model for building leadership capacity, listening and amplifying student voice, identifying needs and responding with a place-based Collective Impact Approach.

### VISION

NT youth have a platform to share their voice, develop as leaders, and make positive contributions to their communities. Vision in alignment with current NT Youth Strategy.



### SUMMIT #1

Mon 22nd - Wed 24th  
April 2024

**Jabiru Croc Hotel**



# PURPOSE

## MISSION

A regionally responsive model for building leadership capacity, listening and amplifying student voice, identifying needs and responding with a place-based Collective Impact Approach.

## VISION

NT youth have a platform to share their voice, develop as leaders, and make positive contributions to their communities. Vision in alignment with current NT Youth Strategy.



## ATTENDEE CAPACITY BUILDING

- leadership styles
- communication skills
- public speaking
- teamwork
- cooperative vision development
- problem solving

## INFORMING STRATEGIC DIRECTION

Throughout the Summit, attendees will be guided through hands-on learning experiences that not only build their personal leadership capacities, but guide a needs analysis from the youth perspective. Attendees will identify strengths, challenges, and needs of youth in their community, and prepare a presentation to share their vision for responding to those needs.

This data will be collected and shared with schools and youth stakeholders in each community to inform strategic direction, where possible.

## FOLLOWING THE SUMMIT

Following the Summit, all schools will receive access to additional lessons that guide place-based student inquiry.

This inquiry journey will build upon Summit #1 learnings, in preparation for the intended Summit #2 in November, 2024.

## **WEST ARNHEM SUMMIT #1**

# **DAY ONE**

### **MON 22ND APRIL**

MORNING	Travel to Jabiru
12:00 PM	Lunch and settle in
1:00 PM	Welcome to Country, Welcome to Leadership Summit, Safety Briefing
1:30 PM	Team building: introductions and breaking down barriers
2:00 PM	Leadership: what does it mean to me and my community?
2:15 PM	Adam Drake: Key Note & Workshop
3:45 PM	Afternoon Tea
4:00 PM	Spyland: Peaks and Pits
5:00 PM	Peaks and Pits: Identifying strengths and challenges of youth right now
6:00 PM	Dinner
7:00 PM	Lego Challenge: One Team, One Dream
8:00 PM	Reflections and Closure
8:20 PM	Supper
8:30 PM	Goodnight



## **WEST ARNHEM SUMMIT #1**

# **DAY TWO**

### **TUES 23RD APRIL**

7:00 AM	Breakfast
8:00 AM	Review, Reflection, Biggest Learnings
8:15 AM	The Maze Activity and Debrief
9:20 AM	Thinking Differently: Filling the Gap
10: 15 AM	Morning Tea
10: 45 AM	Leadership and Courage in my Community
12:00 PM	Lunch
1:00 PM	Team Olympics: Croc Hotel
2:00 PM	Team Olympics: Jabiru Swimming Pool
4:30 PM	Free Time in Community Groups
6:00 PM	Dinner
7:00 PM	Richard Tambling: Keynote & Workshop
8:00 PM	Reflections and Closure
8:20 PM	Supper
8:30 PM	Goodnight

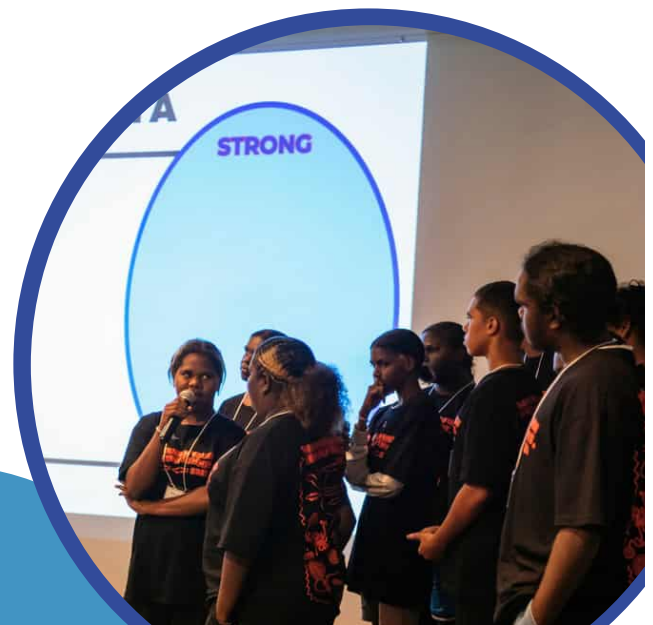


## WEST ARNHEM SUMMIT #1

# DAY THREE

### WED 24TH APRIL

7:00 AM	Breakfast
8:00 AM	Review, Reflection, Biggest Learnings
8:20 AM	Finding Team Synergy Game and Debrief
9:15 AM	Public Speaking Workshop
9:45 AM	Bringing it Together: Creating and Practicing your Pitch
10:15 AM	Morning Tea
10:45 AM	Sharing your Voice: How to Make a Difference
11:00 AM	Presentations: Vision for our Community
12:00 PM	Lunch, Celebration and Farewell
1:00 PM	Return to Community



# TOP END YOUTH LEADERSHIP PROJECT



## 2024



# JABIRU

## WEAK

- Ditching/Wagging
- Harming wildlife
- Fighting
- Ciggies
- Weed/Vaping
- threats online
- Smashing windows
- Vandalism
- peer pressure
- Staying up at night
- Littering

### HOW DO THESE MAKE US FEEL?

- Sad
- Depressed
- Guilty
- Worried

- Safe House
- Social Workers
- Mental Health Support
- Job options for youth
- Youth Centre
- Mens Centre - boxing/gym
- Sports Competitions
- After School Programs
- Free food program
- Mens & Womens Shelter
- Education videos for kids
- Yoga and/or Calm/Quiet areas to go
- Therapy centre/more access to counsellors
- After School Courses to Study

## STRONG

- Helping others
- Learning on Country
- Listening to elders
- Eating Healthy
- Sports
- Staying sober
- Listening to doctors
- Looking out for one another
- Standing up for the right thing

### HOW DO THESE MAKE US FEEL?

- Proud
- Grateful
- Safe
- Happy
- Inspired

SMALL IDEA	BIG IDEA
<b>WHAT IS YOUR IDEA?</b> After School Program for all year levels	<b>WHAT IS YOUR IDEA?</b> Youth Centre that provides access to youth workers and counsellors
<b>WHO IS IT FOR?</b> Primary Students (current activities work) Older Kids in Years 7-12 need activities as well	<b>WHO IS IT FOR?</b> Upper Primary to Young Adults Year 5 to 19-20 year olds
<b>HOW WILL IT HELP THE COMMUNITY?</b> Keep young ones out of trouble and keep kids active and healthy	<b>HOW WILL IT HELP THE COMMUNITY?</b> Kids will have somewhere to go where they are safe and have things to do. Access to people who can support them
<b>WHAT DO YOU NEED FOR YOUR IDEA?</b> <ul style="list-style-type: none"> <li>Equipment for activities, time, place for it to be advertised, money to pay trained supervisors</li> </ul>	<b>WHAT DO YOU NEED FOR YOUR IDEA?</b> Funding to make this happen (or perhaps the old clinic could be repurposed). We will need equipment such as ICT, chairs, table and staff.
<b>WHO CAN HELP YOU?</b> Sport and Rec Coordinator Stars and Clontarf Parents	<b>WHO CAN HELP YOU?</b> WARC, ALPA, Community Leaders, Local Politicians, Top End Youth Leadership Project

# WARRUWI

## WEAK

- Bullying
- Stealing
- Graffiti
- Drinking
- Smoking
- Day breaking
- Drugs

### HOW DO THESE MAKE US FEEL?

- Sad
- Disappointed
- Angry

## STRONG

- Going to school
- Being Kind to others
- Going to sleep at night
- Avoiding fights
- No smoking
- Respecting teachers
- Learning on country
- Working together

### HOW DO THESE MAKE US FEEL?

- Happy
- Confident
- Hopeful for the future
- Proud of community
- Makes us want to be better

- Footy Camp
- Fishing competition
- Culture Shed
- Swimming Pool
- Community Festival
- Clontarf
- Bike Riding
- Camping
- Youth Centre
- Basketball Court
- New Oval
- Police 24/7



SMALL IDEA	BIG IDEA
<b>WHAT IS YOUR IDEA?</b> Community Festival	<b>WHAT IS YOUR IDEA?</b> Youth Centre
<b>WHO IS IT FOR?</b> All community members	<b>WHO IS IT FOR?</b> Young people in community
<b>HOW WILL IT HELP THE COMMUNITY?</b> Bringing people together	<b>HOW WILL IT HELP THE COMMUNITY?</b> Give young people a safe place and something to do, keep people out of trouble, mentoring
<b>WHAT DO YOU NEED FOR YOUR IDEA?</b> Performers, Dancers, Music, Drinks, Food, Shops, Bush tucker	<b>WHAT DO YOU NEED FOR YOUR IDEA?</b> New building and funding for it, pool table, gym equipment, gaming room, movie room, kitchen.
<b>WHO CAN HELP YOU?</b> School, teachers, Traditional Owners, West Arnhem Council, Rec Hall	<b>WHO CAN HELP YOU?</b> West Arnhem Council NT Government Federal Government

# MANINGRIDA

## WEAK

- Cigarettes / Vaping
- Tired of Call of Duty Day Break
- Breaking In
- Rumours
- Fighting
- Drinking

### HOW DO THESE MAKE US FEEL?

- Angry
- Frustrated
- Disrespected
- Talking
- Self Concious

## STRONG

- Keeping our culture
- Bring Kind
- School Everyday
- Listen to Elders
- Language
- speaking up
- Hunting
- Swimming Pool

### HOW DO THESE MAKE US FEEL?

- Safe
- Happy
- Proud
- Responsible & Care\
- Confident

- Community Festival
- Fishing and hunting
- Water Fun Day
- Disco
- Gym
- Croc Farm Visits
- Big Classrooms
- Hair Dresser
- More culture at school
- More out-of-school activities
- Swimming Pool activities
- Skateboard

SMALL IDEA	BIG IDEA
<b>WHAT IS YOUR IDEA?</b> Water Fun Day	<b>WHAT IS YOUR IDEA?</b> Community Gym
<b>WHO IS IT FOR?</b> Families and friends	<b>WHO IS IT FOR?</b> Anyone who wants to use it
<b>HOW WILL IT HELP THE COMMUNITY?</b> People will feel welcome Have fun at school	<b>HOW WILL IT HELP THE COMMUNITY?</b> Gets their mind off bad things Can train if there sport isn't on Exercise and health
<b>WHAT DO YOU NEED FOR YOUR IDEA?</b> Waterbombs New ground slide	<b>WHAT DO YOU NEED FOR YOUR IDEA?</b> Building Treadmill, boxing bags, gloves, weights, rower Talk to council, TO's
<b>WHO CAN HELP YOU?</b> Normarleya School Cafe School budget	<b>WHO CAN HELP YOU?</b> Na-marleya Malala Council Funding, Council BAC, Stedman's

# MINJILANG

## WEAK

- Drinking
- Fighting
- Eating Unhealthy
- Smoking
- Disrespect
- Stealing
- Break ins

### HOW DO THESE MAKE US FEEL?

- Stressed
- Worry
- Angry
- Annoyed
- Scared
- Depressed

- Community Days and Meetings
- Football Camp
- Community Centre
- Fishing Competition
- Sporting Competition
- Learning Together On Country
- Basketball Competitions and Training

## STRONG

- Education
- Respecting and helping others
- Sharing belongings
- Keeping safe
- Staying calm
- Exercise
- Learning
- Go to school everyday

### HOW DO THESE MAKE US FEEL?

- Proud
- Grateful
- Relaxed
- Happy

SMALL IDEA	BIG IDEA
<b>WHAT IS YOUR IDEA?</b> Basketball competitions and training	<b>WHAT IS YOUR IDEA?</b> LTOC - Learning Together on Country - mini trips: fishing, camping, hunting
<b>WHO IS IT FOR?</b> For kids in primary and secondary	<b>WHO IS IT FOR?</b> Community, families, kids, rangers, stakeholders TO's, Elders, CDP
<b>HOW WILL IT HELP THE COMMUNITY?</b> It provides fun, we can help each other and come together, promote playing and exercise	<b>HOW WILL IT HELP THE COMMUNITY?</b> Bring us together, learning culture
<b>WHAT DO YOU NEED FOR YOUR IDEA?</b> <ul style="list-style-type: none"><li>Basketballs, teams, gym for training, jersey's, whistles, referees, coaches</li></ul>	<b>WHAT DO YOU NEED FOR YOUR IDEA?</b> Grandparents, bringers of knowledge
<b>WHO CAN HELP YOU?</b> Rec Hall - redesign courts ALPA - jersey's, scoreboards, whistles	<b>WHO CAN HELP YOU?</b> Stakeholders/CDP/WARC/TO's

# GUNBALANYA

## WEAK

- Break-Ins
- Teasing
- Drug use
- Stealing
- Not coming to school
- Burning bins
- Forcing each other
- Carrying weapons
- Drinking
- Drug Addiction
- Fighting
- Verbal Abuse
- Sexual Assault
- Graffiti
- Disrespecting

### HOW DO THESE MAKE US FEEL?

- Upset
- Angry
- Worried
- Shame
- Bad
- Sad

## STRONG

- Going to school
- Helping others
- Looking after your community
- Community strong elders
- Hunting and swimming
- Spending time with family
- Playing sports

### HOW DO THESE MAKE US FEEL?

- Successful
- Passionate
- Brave
- Happy

- Youth Safe House
- Afternoon program for the weekend
- Community gym
- Fishing competition
- Op shop for kids open on weekends
- Young Men Shed
- Bush Trips

SMALL IDEA	BIG IDEA
<b>WHAT IS YOUR IDEA?</b> On-Country trips and camps for men and women Camps in 6-week holiday break	<b>WHAT IS YOUR IDEA?</b> Night time and weekend program for youth - gym, movies and safe place.
<b>WHO IS IT FOR?</b> Families together Girls trips boys trips	<b>WHO IS IT FOR?</b> Young people
<b>HOW WILL IT HELP THE COMMUNITY?</b> Young people and families feel happy and strong on country More activities and camps in holidays Uncles teaching boys and aunties teaching girls Connection, teaching old ways	<b>HOW WILL IT HELP THE COMMUNITY?</b> Will help to stop break ins Keeps young people busy and active Safe place for kids and good for their mental health Keeps young people safe at night
<b>WHAT DO YOU NEED FOR YOUR IDEA?</b> Bus, troopy, fishing gear, esky, rubber fish, mats, food, firewood, billycan, tea, first aid kit, pandanus, crowbar. Funding, Grants, Partnerships	<b>WHAT DO YOU NEED FOR YOUR IDEA?</b> Workers, money, things to run activities, gym equipment
<b>WHO CAN HELP YOU?</b> Rangers, Achool, Shire, CDP, Team Health, Youth Centre, Families, Art Centre	<b>WHO CAN HELP YOU?</b> Night patrol, Police Youth Division, Youth Centre, Clontarf, Clinic



# THANK YOU





# TOP END YOUTH LEADERSHIP PROJECT



# 2024



## WARC Sport & Recreation Programs Linked to Youth Summits

A number of activities informed by findings of the West Arnhem Youth Summit/s have occurred across all communities in West Arnhem. These are a result of being an identified desired activity by youth. These happened during school holiday programs and were facilitated by WARC Sport & Recreation staff in all communities.

From January – April 2024, thirty-five (35) activities occurred across community

- 4 bush trips
- 4 cultural/fishing trips
- 12 swimming/pool days
- 2 youth diversion and wellbeing activities
- 2 youth leadership activities
- 3 community events (school holidays)
- 7 community events (during school term)
- 1 disco (supported by Community Safety Night Patrol)

There were 794 participants across all communities.

Proposed activities, which came from the findings of the Youth Summits, are as follows:

Activity	Location	Youth-Identified Need	Overview
<b>Warruwi Culture Camp</b>	Warruwi	More On-Country learning.	<p>This initiative is aimed at youth in years 7-12 at Warruwi School to engage in an On-Country Culture Camp. Young people will have the opportunity to spend 2 days and 1 night On-Country where they will be engaged in Cultural Enrichment activities such as:</p> <ul style="list-style-type: none"> <li>• Didgeridoo making for boys</li> <li>• Pandanus collecting for girls</li> <li>• Hunting trips</li> </ul>



			<ul style="list-style-type: none"> <li>• Walking Country</li> <li>• Corroboree</li> <li>• Sharing Dreaming stories</li> </ul>
<b>Stars Sister Speak</b>	Jabiru	More out-of-school activities/learning during school hours.	<p>Sister Speak is a term-long program for young girls to engage in positive conversation and interactions with one another while participating in various wellbeing and recreation activities.</p> <p>The program is designed to:</p> <ul style="list-style-type: none"> <li>• Assist girls in developing positive relationships through yarning</li> <li>• Teach them to respect themselves and others around them</li> <li>• Nurture them to be proud of who they are</li> </ul> <p>Program Focus:</p> <ul style="list-style-type: none"> <li>• Respectful Relationships</li> <li>• Emotional Literacy</li> <li>• Yarning &amp; Connecting</li> <li>• Wellbeing &amp; Health</li> </ul>
<b>Warddeken Basketball Tournament</b>	West Arnhem	More sporting opportunities and sporting competitions.	<p>This initiative is aimed at youth in the west Arnhem region to engage in a Youth Basketball Tournament and Camp in Darwin. Young people will have the opportunity to spend three days and two nights in Darwin where they will be engaged in Wellbeing Enrichment activities such as:</p> <ul style="list-style-type: none"> <li>• Alcohol and Other Drugs Education Workshops</li> <li>• Social connection</li> <li>• Healthy Lifestyles Workshops</li> <li>• Wellbeing Activities</li> <li>• Life Skills Workshops</li> <li>• Social skills sessions in a culturally safe environment</li> </ul>

✉ PO Box 721, Jabiru NT 0886 • info@westarnhem.nt.gov.au • www.westarnhem.nt.gov.au



West Arnhem Regional  
Council

Jabiru (Head Office)  
☎ 08 8979 9444

Gunbalanya  
☎ 08 8970 3700

Maningrida  
☎ 08 8979 6600

Warruwi  
☎ 08 8970 3600

Minjilang  
☎ 08 8970 3500

Kakadu Ward Advisory  
Committee  
Wednesday 26 June 2024



<b>Little Bro Little Sis Darwin Excursion</b>	West Arnhem	<ul style="list-style-type: none"> <li>- Activities that strengthen community and serve as determinants of happy and healthy living</li> <li>- School trips and camps</li> <li>- More out-of-school activities</li> </ul>	<p>The goals for this project are:</p> <ul style="list-style-type: none"> <li>• To provide sport and recreation opportunities to children from remote communities within the West Arnhem region</li> <li>• To foster relationships with stakeholders such as Build Up Skateboarding</li> <li>• To encourage regular school attendance</li> <li>• To encourage Positive Behaviours for Learning (PBL)</li> <li>• To strengthen links between communities and enable children to engage with one another</li> <li>• To provide children the opportunity to engage in arts and cultural activities</li> <li>• To nurture leadership opportunities for children in remote communities</li> <li>• To promote and nurture civics and citizenship for children in remote communities</li> </ul>
---	-------------	---	--





**FOR THE MEETING 26 June 2024**

<b>Agenda Reference:</b>	<b>9.2</b>
<b>Title:</b>	<b>Jabiru Street Light Repairs - Progress Report</b>
<b>Author:</b>	<b>Dana Hewett, Council Services Manager, Jabiru</b>

**SUMMARY**

This report will inform the committee on recent repair works on Jabiru Street Lights, as requested at the Kakadu Ward Advisory Committee (KWAC) meeting held on 3 April 2024.

**RECOMMENDATION**

THAT THE COMMITTEE received and noted the report titled *Jabiru Street Light Repairs - Progress Report*.

**BACKGROUND**

On 11 January 2024, Power and Water Corporation (PWC) advised West Arnhem Regional Council (WARC) via email that PWC were unable to complete ongoing streetlight maintenance works on behalf of WARC. PWC advised that WARC would need to seek alternative contractor arrangements for future repairs.

**COMMENT**

Acting General Manager Technical Services, commenced discussions with Darwin based contractors with the applicable expertise and electrical accreditation required by PWC to obtain quotes. This commitment eventually resulted in Northern Power Services (NPS) providing a quote to attend Jabiru, undertake an investigation and undertake simple repairs including correcting timer issues.

NPS attended Jabiru on 21st and 22nd May 2024, and an audit was undertaken to establish the extent of repairs, whilst onsite NPS fixed 43 streetlights which had previously not been working, and/or had timer issues (that is, turning on during the day and turning off at night). It was discovered that each time there is a power outage in Jabiru, timers on streetlights need to be re-set afterwards. This was one of the main contributing factors to so many lights being out around the township. Mindful of the amount of Jabiru infrastructure works planned with power outages for now, and into the future, this will be an ongoing maintenance budget expense for Council to manage to meet community safety expectations.

NPS proceeded to provide a quote to repair the remaining lights. After negotiations, a quote was finalized which was within the budget for this current financial year. NPS attended Jabiru again on 4th and 5th June 2024 to undertake further repairs (refer attachment for repairs undertaken). Repairs excluded any cable fault due to budget constraints. The result of the most recent visit was that 22 light bulbs were changed out and working.

Outstanding repairs, replacement parts and labour required are as follows:

- 17 additional lights require replacement.
- 13 x lights are affected by ground faults.

Additional work will continue in the next financial year 24/25 based on budget availability, the approved budget for the next fiscal year is \$40,000.00 with a focus on Jabiru Drive streetlights replacing with solar lights due to exorbitant repair costs of ongoing ground faults.

**LEGISLATION AND POLICY**

Local Government procurement policy to be adhered to when engaging external contractors.

**FINANCIAL IMPLICATIONS**

Expenditure per approved allocated budget each fiscal year.

### **STRATEGIC IMPLICATIONS**

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

#### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

#### **Goal 4.1 Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure.

### **ATTACHMENTS**

1. 2024.06 Street Light Audit Rev 5 [9.2.1 - 3 pages]

**JABIRU STREET LIGHT AUDIT FORM****Jabiru Street Light Audit**

Date 6/6/24 Total **22** changed out & working, **17** needs replacement, 13 affected by ground faults.

Conducted by: **Joe Cunningham**

**06/06/2024**

Street Name	Description	Status	Audit Date	Pole Number
Harden Close	<b>Working</b> Replace the light head on S11006		06/06/24	S11002 S11003 S11006
Jabiru Drive	<b>Working</b> In ground cable fault Replaced the light heads on S1216, S1715, S1716 S3108, S3109 & S3101		21/5/2024 06/06/24	S0906 S0912 S0914 S0913 S1216 S1716 S1715 S0907 S3105 S3107 S3109 S3108 S3101 S3012 S3013 S0702 S3106 S1714
School Carpark	Not for Power and water to repair	1	1/5/2024	Two light no numbers
Lakeside play ground	Not for Power and water to repair	1	1/5/2024	1 solar light no number
Lakeside Drive	Not for Power and water to repair	4	1/5/2024	4 poles No numbers
Mess Pathway	NOT FOR Power and water to repair	1	1/5/2024	No number
Town camp and Buchanan Road	<b>Working</b> Replaced the light heads, PE calls and poll top fuses Still 7 out of service		06/06/24	SL-JABI-9 SL-JABI-13 SL-JABI-14 SL-JABI-20 SL-JABI-21 SL-JABI-23
Arnhem Hwy	In ground cable fault New 160w LED head & gear tray (DIPL)	4	21/5/2024	IH027 IH013 IH025 IH030 IH028 IH029 IH015
Elsherana Road	These lights need P/E cells, pole top fuses and 70w LED light heads.	1	21/5/2024	IH035 IH038
Murphy Place	<b>Working</b>		21/5/2024	S0302
Stuart	<b>Working</b> Replaced LED head and gear tray on S12001		06/06/24	S12001

## JABIRU STREET LIGHT AUDIT FORM



Tamarind Place	Working		21/5/2024	S17001
Alamanda CL/Kinchela RD and pathways/Cassia	Working In ground cable fault		21/5/2024	S16001 S16005 S16006 S16007 S16008S16002 S16003 S16004
Kinchela road	Working Replaced LED head and gear tray on S17004		21/05/24 06/06/24	S17004 S17002 S17003 S1713 S17001
Calvert Crs	Replaced LED head & gear tray on S3004		06/06/24	S3004
Sergison Pl	Working		21/05/24	S11011 S11009 S11010S11007 S11008
Castenzoon St	Working Post top fitting		21/05/24	S2704 S2601 S2602 S2603 S2604 S2605 S2606 S2607
McKinlay Crescent	New 70w LED head & gear tray		21/05/24	S0905
Sherrin Place	Working Replaced LED head & gear tray on SO902, SO903 & SO904 New 70w LED head & gear tray		06/06/24	S0902 S0901 S0904 S0903 S0810 S0908
Melaleuca PI/Allamanda RD/Morey PL/Miniarta PL/Hall PL/	Timer Need adjusting coming on during the day 10:35 am and turning off Around midnight. Working		21/05/24	S17005 S17007 S17008 S17009 S18007S17006
Hall Place	Working		21/05/24	S17005
Maranta Place	Working		21/05/24	S17006
Kinjo Place	Working		21/05/24	S14001 S14002 S14003
Carrington Place Lane way	Working Replaced LED head & gear tray on S2007		06/06/24	S2007
NLC Car Park			1/05/24	S3214 S3212
Back of shops	No number		1/5/2024	
Back of post office	No number		1/5/2024	



## JABIRU STREET LIGHT AUDIT FORM



Back of 5 Calvert	Lane way? New 70w LED head & gear tray		21/05/24	S0409
Kampbell	Working		21/05/24	S11004 S11005
<b>NEW FAULTS FOUND</b>				
Jabiru Drive	New 160w LED head & gear tray		21/05/24	SL 3008
Harden Close	New 70w LED head & gear tray		21/05/24	SL11002
Carrington Place Lane way	New 70w LED head & gear tray Tree removal, New 70w SV head & gear tray		21/05/24	SL2006 SL0809 SL0808
Kinjo Place	Needs new PE cell (no PE Cell fitted) Working Replaced LED head & gear tray on SL14002, SL14003		21/05/24 06/06/24	SL14002 SL14003
Jabiru Drive	Needs new Gear tray		21/05/24	SL3100
Arnhem HWY	Needs new Gear tray		21/05/24	IH017
Fault Codes:	1. Single streetlight not working 2. Single streetlight not working due to vandalism 3. Single Street light damaged due to vehicle impact 4. Bank of streetlights not working (2 or more consecutive lights) 5. Street lights on during the day			

**FOR THE MEETING 26 June 2024**

<b>Agenda Reference:</b>	<b>9.3</b>
<b>Title:</b>	<b>CSM Operations Report on Current Council Services</b>
<b>Author:</b>	<b>Dana Hewett, Council Services Manager, Jabiru</b>

**SUMMARY**

This report will present the Kakadu Ward Advisory Committee with an update on council services provided in the Jabiru Township for the period of 01 March to 31 May 2024, as prepared and presented by Council Services Manager (CSM) Jabiru, Dana Hewett.

**RECOMMENDATION**

THAT THE KAKADU WARD ADVISORY COMMITTEE received and noted the report entitled *CSM Operations Report on Current Council Services*.

**BACKGROUND**

All issues / matters raised are to be discussed by the Kakadu Ward Advisory Committee members, as detailed in the report.

**COMMENT**

**1. Attendance Rates**

**1.1. Staff Attendance**

The Jabiru Operations department has averaged 92.1% attendance for the period of Monday 26 February to Sunday 19 May 2024.

CSM regularly assisted in the following areas when required:

- Reception cover.
- Community Care meal deliveries.
- Childcare cover, both on the floor and in the kitchen.
- Library cover.

New starters in Jabiru for this reporting period:

- Jabiru Childcare Centre Manager
- Works Officer
- Early Childhood Educational Leader
- Early Childhood Cook and Educator.
- Early Childhood Group Leader (Gecko babies' room)
- Early Childhood Educator Assistant
- Services Assistant

Currently recruiting for the following positions:

- Works Officer x2 – Full Time – Candidates shortlisted and interviews to commence.
- Early Childhood Educator Assistant – Full Time Fixed Term – Advertising until position filled.
- Early Childhood Educator Assistant – Full Time – Advertising until position filled.
- Retail and Post Officer Team Leader – Full Time – Candidates shortlisted and interviewed, Selection Report pending.
- Centrelink Senior Officer – Permanent Part Time – Applications close Wednesday 12 June 2024.

Total number of vacancies	6
---------------------------	---

**2.1. Administration**

The Jabiru Council administration office was open from 8:30am to 4:30pm on each business day.

Administration support provided to Travel, the Post Office, Centrelink, Childcare and Library. Staff also assisted other communities whilst they had staff on leave and training.

- The Administration Coordinator now has a list of duties to be completed each day by the admin staff, trying to move forward with simpler processes.
- The Administration Coordinator has completed a procedure for how incoming correspondence is to be managed.
- Administration Coordinator continues to assist admin staff out in communities with enquiries, Little Hotelier, and other assorted administrative tasks.

Relief Administration:

- Jabiru Centrelink – 01-05 March 2024.
- Jabiru Post Office – 08 March 2024.
- Jabiru Centrelink – 23 April 2024.
- Gunbalanya Post Office – 29 April to 02 May 2024
- Gunbalanya Post Office – 01-10 May 2024
- Admin Support Minjilang – 13-17 May 2024
- Gunbalanya Post Office – 04-22 March 2024.
- Acting Admin Coordinator – 8 April and 17-20 April 2024.
- Gunbalanya Post Office – 13-24 May 2024.

## 2.2. Post Office

Post Office services are provided by Jabiru Council post and administration staff during normal business hours 9.00am – 5.00pm. Mail was received, sorted and dispatched each business day.

- All staff have completed their Post+ system training and the new system was installed on 13 May 2024.
- The Post Office has regular new stock items, encouraging add on purchases.
- Post Office Team Leader attending training at Darwin GPO on 04-08 March 2024.
- On the 19 March 2024, the Post Office received nearly 3000kgs of mail due to the flooding along the Arnhem Hwy.
- Post Office team Leader attended Lott training via teams from 28-31 May 2024.

Total postage received	27,512 kg
------------------------	-----------

## 2.3. Centrelink

The Jabiru Centrelink Office operates between 9.00am – 3.30pm each business day; however, it is closed for lunch from 12:30pm until 01.00pm.

- Staff were kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- Money Management attended 08 to 11 April 2024.
- Centrelink no longer has a landline due to Telstra disconnecting lines. A mobile phone has been ordered and will permanently be assigned to the Centrelink office.
- Since Cahill's Crossing opened, Centrelink Officer has reported an increase in the numbers attending the office, in May on average 14 clients a day.

## 2.4. Cleaning

Scheduled cleaning of council assets has been completed as follows:

- Daily (Monday to Friday) – Council Offices, Plaza toilets, library, lake toilets and BBQ area.
- Twice a week – Post Office, Centrelink, Aged Care, Brockman oval, workshop office and toilets.
- Weekly – Magela oval amenities, basketball amenities, Town Hall, cleaning storeroom.
- Cleaner continues to clean residential properties prior to new staff occupying, as required.

## 3.1. Sport & Recreation

- Youth, Sport and Recreation (YSR) Officer has begun activities with Jabiru Area School (JAS) students on Tuesdays and Thursdays. This is to assist with linking Sport and Recreation with JAS and WARC.
- YSR Officer has begun basketball activities on Wednesday afternoons, with Clontarf and Stars.
- Friday afternoon Lego and movies commenced in April 2024.
- Wednesday 22 May saw Police, Fire and Emergency Cadets join basketball during their week-long visit to Jabiru.

Attendance totals	898
-------------------	-----



### 3.2. Aquatic Centre

The Aquatic Centre was open Monday, Wednesday, Saturday, Sunday and Public Holidays 1.30pm – 6.30pm; and Tuesday, Thursday, Friday 1.30pm – 6.00pm.

Additional Wet Season hours each Tuesday and Thursday from 06.00am to 08.00am concluded on 30 April 2024.

- In March 2024, the Pool resumed opening on Fridays, returning operations to seven days a week.
- Quieter times spent completing maintenance as required and ongoing training of new Lifeguard.
- Pool Shade sail deployment is currently subject to weather conditions, strong winds and 'seasonal burn off' (embers carried in the air).
- Pool Closed on GOOD FRIDAY.
- Pool Officer successfully completed Breathing Apparatuses (BA) and Chlorine Gas courses in Darwin on 14-19 April 2024.

- On 23 April 2024, the Youth Engagement Project visited the Pool, with 178 in attendance including Clontarf early morning session and Caulfield Grammar school visit in the afternoon.
- The Pool facility was used for the swim leg of the Kakadu Triathlon held on 11 May 2024.

Activities:

- Aqua Fitness continues twice per week, weather permitting.
- Jabiru under Water Hockey resumed, attendances increased considerably over the weeks from commencement.
- Clontarf and STARS utilised the wet season for early morning pool activities – good attendances.
- Clontarf now attend weekly Gym sessions – under supervision of Clontarf staff.

Upcoming activities:

- Aquatic Walking group is being organised through the Heart Foundation – plans are to run sessions on Wednesday afternoons.

Attendance totals	4,373
-------------------	-------

### 3.3. Library

The library operates Monday to Friday, 10:30am to 4:30pm, except gazette public holidays.

- Kakadu Community Care Graduation Cert 1V Community Services.
- International Women's Day (IWD) was hosted at the library with 36 people in attendance.
- Nine Community Wellbeing meetings were held at the library during the reporting period.
- Two Physiotherapy sessions with NDIS clients in the meeting room.
- Six Early Start therapists utilised the library to deliver therapies to NDIS clients.
- Six occasions when Country Connect utilised library computer with a NDIS participant.
- On five occasions the Linguist utilised the meeting room space.
- NT Carers accessed the meeting room to sign up clients.
- Clontarf utilised library resources for contact time with secondary students.
- Increased after school attendance during March and April, due to no Chill Zone or sport while Youth, Sport and Recreation Officer on leave.
- An Aged Care Client escorted to library to watch a movie as requested by the client.
- Three sessions of Kakadu Community Care client social activity and movies.
- 03 April 2024 – Clontarf utilised library resources for contact time with secondary students.
- World Autism Day in conjunction with Catholic Care - Story time and morning tea provided by Catholic Care.
- School holiday program 08 to 12 April 2024 where children attended craft activities.
- Meeting with Linguist, to discuss Kunwok NDIS speak in language for the region.
- National Simultaneous Storytime with NDIS Remote Community Connector and Families as First Teachers (FaFTs) on 28 May 2024.
- National Reconciliation Week (NRW) Film Club.
- National Reconciliation Week (NRW 2024 Storytime.
- Kakadu Community Care client social activity.
- Children's Ground utilised Meeting room.
- Clontarf utilised library resources for contact time with secondary students.
- Phone charging has increased and WIFI usage due to Telstra mobile phone outage.

Attendance totals	1,483
-------------------	-------





Australia's Biggest Morning Tea and National Reconciliation Week (NRW)  
Film Screening on 27 May 2024.



National Simultaneous Story Time with Jackson Hodge, NIDS Remote  
Community Connector and Families as First Teachers (FaFTs) on 28 May 2024

### 3.4. Early Learning

The childcare centre operated Monday to Friday, 7:30am to 5:00pm.

Staff

- During April 2024, the team held their first Staff Meeting for the year. This meeting was a great opportunity to come together and discuss important topics and areas of improvement to ensure compliance across the centre.
- Staff are becoming more familiar with our new software OWNA and have completely transitioned for all documentation and compliance.
- The second staff meeting for the year will be held in May 2024. Early Childhood Australia was hosted via teams and spoke about inclusion support and strategies in addressing challenging behaviours of children. Discussions were also held around areas of quality improvement for the centre.
- Two casual employees enrolled into a Certificate III in Early Childhood Education and Care with Charles Darwin University. They will have a trainer oversee their studies and will visit the students regularly to ensure they are equipped with the tools and resources to complete their studies.
- During May the centre farewellled Vicki Coles, Early Childhood Educator Group Leader, after 11 years of service at Jabiru Child Care Centre. A wonderful achievement of commitment to the Jabiru community.

- Recruitment is still active to fill these two full-time educator assistant positions, to date, no suitable candidates have been identified after interviews.

#### Educational Program:

- Recent activities that have been really popular with the children are; Imaginative play, gross motor activities including bike riding and active group games and arts and craft.
- The Barramundi room (3-5 years) went on excursion to Jabiru Area School to participate in the Harmony Day assembly celebrating cultural diversity.
- On 24 April 2024, Caulfield Grammar students recommenced their visit to the childcare centre, the visits increased throughout this reporting period due to the positive feedback received from Caulfield Grammar around how much the students enjoy this experience.
- The Barramundi and Possum children (10 children, 2-5 years) attended an excursion to Jabiru Area school for their Easter Hat Parade.
- Weekly music lessons with Miss Cec from Caulfield Grammar commenced in March and continued throughout the reporting period where possible.
- Barramundi children attended the ANZAC Day assembly at the Jabiru Area School, which was a great opportunity and a continuation of our partnership with Jabiru Area School (JAS).
- Barramundi children attended an excursion to the library with the Caulfield students, which was a rewarding experience for all as they spent time reading alongside each other.
- The Educational leader worked alongside the group leaders to roll out a new simplified program to increase staff engagement with our educational programming cycle.
- All the children attended various National Reconciliation events across the community between 27 May and 31 May 2024, including the library's opening ceremony and story time.
- The Educational Leader continues to work with JAS preschool on transiting children for mid-year intake at the preschool.

#### Achievements:

- The cook has developed a 4-week rotating Dry Season Menu which offers a great variety and meets compliance in relation to having a menu published to families.
- A new oven has been installed at the Childcare Centre, allowing us to ensure we are providing high quality food to the childcare and community care.
- The Centre held the annual Mother's Day event, which was a huge success and received great feedback from our families. Catering was funded from fundraising moneys.
- The Centre undertook a compliance and monitoring visit from Quality Education and Care Department (QECNT). The assessor went through the centre and operational documents to ensure the compliance of the centre. The centre received positive feedback.

Attendance totals	1,142
-------------------	-------



Mother's Day High Tea celebrated with families on 9 May 2024

### 3.5. Care

Aged Care services operate from 09.00am until 3.00pm each business day. The usual services provided to clients continue to include meal deliveries, domestic assistance, transport and social support.

- The Community Care team had less clients during the reporting period because several clients travelled to different communities to spend time with family.
- Two clients spent time in Royal Darwin Hospital throughout this reporting period.
- The Wellbeing Services Coordinator has built a relationship with Country Connect who is a NDIS provider supporting one of the clients with social activities. Opening this line of communication should prove to support the client better.
- Wellbeing Services Coordinator rolled out NDIS Incident Reporting and Feedback training to the Community Care Team.

Total meals provided	179
----------------------	-----

### 3.6. Disability Care

The WARC Jabiru National Disability Insurance scheme (NDIS) service operates from 09.00am until 3.00pm each business day. Services provided are as follows:

- Meals, personal care, household tasks, transport and social support.
- Focus is connecting and growth over the next few months

Total number of NDIS participants	1
-----------------------------------	---

### 4.1. Parks and Open Space

The community is generally clean and tidy, which lead to Jabiru township to receive a 4-star rating from Keep Australia Beautiful. Daily tasks undertaken during the reporting period:

- Pressure washing plaza walkways.
- Sprayed Brockman oval line for AFL home games.
- Completed bacterial water test on 3 houses in Jabiru township.
- Caulfield Grammar School students joined CSM, A / SWO and Works Officer to assist with cleaning cobwebs off walls and weeding gardens.
- ANZAC Day Ceremony, march and BBQ breakfast at the Jabiru Lake.
- May was a busy month for the works crew preparing the open spaces for events.
- Colour Fun Run around the lake.
- Kakadu Triathlon.
- National Reconciliation Week Opening Ceremony.





Caulfield Grammar School students joined the WARC Works staff to assist with cleaning cobwebs off walls and weeding gardens in the Town Plaza.

#### 4.2. Roads

Road repairs have commenced across the community.

- Road repairs continued this financial year, which commenced on 18 March 2024 and concluded early April 2024.
- Several abandoned vehicles have been removed around the Township.
- Replaced broken drain lids around Jabiru township.
- The below ongoing issues will hopefully be identified in the investigation into the Strom Water system by DIPL, report due November 2023:
  - Lewis place needs drain to be unblocked as this causes flooding in Auld place during wet season.
  - Drain on corner of Calvert crescent and Civic drive needs to be cleared and potentially modified. There are a lot of tree roots inside the pipework contributing to flooding when the lake level rises, and the drain cannot flow into the lake.

#### 4.3. Waste

The landfill site operated between Monday to Friday, 7.00am to 3.30pm with no disruption to service.

- Garbage truck repaired and normal bin collection resumed week commencing 18 March 2024. While the rubbish truck was being repaired, rubbish runs were decreased to twice per week (instead of three times per week).
- No rubbish collection on 19 April 2024, due to an issue with the truck. The issue was resolved, and normal rubbish collection resumed the following week.

Total amount of waste removed from landfill	0
---	---

#### 4.4. Plant and equipment

The Jabiru Mechanic was welcomed back in May 2024 after an extended leave period and has started on priority repairs straight away, which has been appreciated.

- Multiple tyre repair/replacements for F3690 front deck mowers.

#### 5.1. Power

- Please refer to the report titled 'Jabiru Street Light Repairs' for a more detailed account of recent repairs.
- Streetlight audits are completed each month.
- Backup generators run weekly, and data recorded on checklist.

#### 5.2. Water

- Telemetry upgrade: Contractor is close to completing works, delays are due to Bore 2 being offline. Trees to be felled near Bore 3 due to obstructing the line of communication. This will be completed in early June 2024. Just waiting for fail repairs to Bore 2 before telemetry upgrade can be completed.
- Bore 2 cable broken. Contractor originally engaged has an issue with their crane, so has suggested a contractor from Darwin be engaged to complete works. Darwin contractor mobilising 14 June 2024.

Regular tasks continued as follows:

- Daily checks of bores completed, and data recorded on checklist.
- Daily chlorine levels checked on potable water and data recorded on checklist.
- Completed bi-weekly bacterial water testing.
- The contract Plumber repaired water leaks around town replacing water meters and valves.

#### 5.3. Sewerage

- Sewage Remediation project funded by Parks is continuing and relationships have been built between WARC and the contractor, JN Mousellis.

Regular tasks continued as follows:

- Sewage lift pump checked daily, and data recorded on checklist.
- Grids and filters for sewage and sprinkler farm cleaned weekly.
- New equipment installed by NTEX kept faulting the pumps. Department of Infrastructure, Planning and Logistics (DIPL) to fix telemeter to be able to run with new system.
- The pump recording meter at sewage pond is faulty. Upcoming Telemetry system upgrade should resolve this issue.
- Contractor inspected pump at re-lift station and there appears to be a problem with the soft starter.

#### 6.1. Scheduled Servicing

Many repair tasks completed for Tenancy team, as well as tasks for Jabiru Operations, including but not limited to:

- Inspected job in childcare.
- Replaced lock post office boxes and adjust door for PO boxes.
- Trades Officer attended other WARC communities to undertake tenancy repairs:
  - Gunbalanya – 25-26 March 2024.
  - Maningrida – 09-11 April 2024
  - Minjilang – 23 April 2024.
  - Warruwi – 24 April 2024.
  - Gunbalanya – 14-15 May 2024.
  - Gunbalanya – 22 May.
  - Gunbalanya – 29 May 2024.

### **7.1. Other projects**

- Opportunities
  - Signage to be installed in the Clinic car park to prevent caravan parking and parking along Clinic driveway.
- Current
  - DIPL Sewer System Upgrade: Awarded to JN Mousellis from Darwin. JN Mousellis has integrated into the community well and has relationships with CSM and Works Crew.
  - DIPL Landfill Investigations: Tender has been awarded and contractors introduced to relevant WARC personnel.
- Future
  - A Safe Drinking Water Act will be drafted in 2024, which will impact how Jabiru manages water. A Safe Drinking Water Management Plan (SDWMP) will need to be developed and adhered to. CSM has discussed the potential for DCMC to assist in capital costs to upgrade the Jabiru water treatment plant. The council needs to budget for this in next financial year's budget. Consultant is currently completing a report around the current Jabiru Water Treatment Plant Compliance and Recommendations.
  - DIPL have received the report on Jabiru's Storm water assessment. Once this is reviewed, it will be passed on to WARC.

### **7.2. Community meetings and events**

- Northern Region Emergency Committee (NREC) Meeting – Situational Awareness from BoM.
- Graduation Ceremony for three Community Care staff who completed their Certificate 4 in Community Services.
- Town Square Revitalisation meeting, facilitated by Jabiru Property Services.
- Jabiru Sewer Remediation Project meeting, facilitated by DIPL to introduce local parties to the contractor.
- Jabiru Services Delivery Committee meeting, facilitated by Department of Chief Minister and Cabinet.
- Northern Region Emergency Committee (NREC) Meeting – Situational Awareness from BoM.
- Kakadu Program Steering Group (PSG) Meeting #18 – facilitated by GAC JT.
- Town Square Revitalisation meeting, facilitated by Jabiru Property Services.
- Kakadu Ward Advisory Committee (KWAC).
- Jabiru Service Delivery Committee (JSDC) meeting – Facilitated by Department of Chief Minister and Cabinet.
- Meeting between Department of Chief Minister and Cabinet and WARC around the Rio Tinto Social Infrastructure Funding.
- Drinking Water Legislation Workshop (all day, attendance via Teams for CSM – Facilitated by NTG.
- ANZAC Day Dawn Service, March, BBQ Breakfast and RAAF Flyover.

- Meeting with GAC JT regarding ideas for garden beds in the Town Centre.
- Meeting with Police and Fire Emergency Cadet Coordinator to assist with making connections in Jabiru for the week the cadets would spend in Jabiru.
- Informal catch up meeting with Gundjeihmi Aboriginal Corporation (GAC) Chief Operating Officer.
- Meeting with NT Electoral Commission representatives (x2). Assisted with setting them up with a table and chairs to have a stall in the Town Plaza.
- Attended part of the Mother's Day celebration at Childcare with families.
- Safe Drinking Water Legislation meeting with NT Health (via teams).
- Volunteered cooking BBQ at the Colour Fun Run.
- Volunteered at the Kakadu Triathlon.
- Assisted with cooking a Thank You BBQ for works crew and volunteers from the Colour Fun Run and Kakadu Triathlon.
- Attended the Jabiru Service Delivery Committee Meeting facilitated by Department of Chief Minister and Cabinet (DCMC).
- Informal catch up with A / Project Manager from DCMC.
- Walk through of new clinic, organised by DCMC.
- Program Steering Group (PSG) meeting, facilitated by GAC JT.
- Informal catch up meeting with Gundjeihmi Aboriginal Corporation (GAC) Chief Executive Officer and Chief Operating Officer.
- Foundation Skills Celebration with CDU for the end of the program.
- Forum with PFES Cadets, Mayor Woods, DCMC representative and WARC Business Development Manager. This was for the cadets to ask questions about the government for the workbooks, after their visit to Jabiru.
- Jabiru Reconciliation Week Opening Ceremony: Welcome to Country, MC by Deputy Mayor Williams, light refreshments including a cake.

Total number of meetings and events attended by the CSM	31
---	----

### 7.3. Community Key Focus Areas

Jabiru remediation projects, transition of Jabiru to Tourism town:

- Sewer Ponds.
- Stormwater & Sewage Network.
- Low Level Water Tank.
- Jabiru Landfill.
- Parks road lease and remediation.
- Updating of Jabiru bylaws.

### LEGISLATION AND POLICY

Not applicable.

### FINANCIAL IMPLICATIONS

Not applicable.

### STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

### **Goal 1.1 Community Engagement**

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

### **Goal 1.4 Community Events**

Deliver cultural, civic and sporting events which engage and unite the community.

## **PILLAR 6 FOUNDATIONS OF GOVERNANCE**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

### **Goal 6.5 Planning and Reporting**

Robust planning and reporting that supports Council's decision-making processes.

### **ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 26 June 2024

Agenda Reference:	9.4
Title:	Proposed change to Jabiru Rubbish Bin Collection
Author:	Dana Hewett, Council Services Manager, Jabiru

#### SUMMARY

This report will present a proposed change to the residential rubbish bin collection schedule in Jabiru.

#### RECOMMENDATION

THAT THE KAKADU WARD ADVISORY COMMITTEE received and noted the report entitled *Proposed change to Jabiru Rubbish Bin Collection*.

#### BACKGROUND

Currently, residential rubbish bins are collected each week as outlined below:

- Tuesday – Red lid bins collected.
- Wednesday – Yellow lid bins collected.
- Friday – Red bins collected.

This schedule is more frequent comparable to other local councils. Majority of councils collect red lid bins once per week and yellow lid bins one per fortnight.

Our current operational obligation as per the West Arnhem Regional Council Rates Declaration 2023/2024 is to provide a weekly collection per bin provided to each household.

#### COMMENT

Administration has determined to alter residential rubbish collection as follows:

- Tuesday – Red lid bins collected.
- Thursday – Yellow lid bins collected.

This change will be implemented over time, after public notices are displayed in the town centre, emailed to Jabiru stakeholders, and posted on social media. This new scheduled will be implemented to align with the new financial year on 1 July 2024.

This change has been made necessary through an operational decision to reduce the FTE in the works crew and a subsequent review of task load of this operational unit. Removing an extra rubbish truck run and aligning the days to Tuesday and Thursday will assist in reallocating resources and provide less wear and tear on WARC assets.

Moving forward with the implementation of the West Arnhem Regional Council Reduce, Reuse, Recycle Strategy it is anticipated that further reviews and streamlining of the Jabiru waste management system will take place in conjunction with the overall remediation of Jabiru.

#### LEGISLATION AND POLICY

West Arnhem Regional Council Rates Declaration 2023/2024 i

#### FINANCIAL IMPLICATIONS

Not applicable.

#### STRATEGIC IMPLICATIONS

This report aligns to the following pillars and goals as outlined in the *Regional Plan and Budget*:

#### PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

**Goal 4.1 Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure.

**Goal 4.3 Waste and Water Management**

Deliver environmentally and economically sound solid waste, water and sewerage services.

**ATTACHMENTS**

Nil

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 26 JUNE 2024

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Kakadu Ward Advisory Committee Member Questions</b>
<b>Author:</b>	<b>Jasmine Mortimore, Acting Governance and Risk Advisor</b>

#### **SUMMARY**

The purpose of this report is to give Kakadu Ward Advisory Committee Members a forum in which to table items they wish to be debated.

Committee Members are encouraged to raise any issues they wish to discuss during the meeting.

#### **COMMENT**

Cr Blyth raised a question on the funding processes for the Kakadu Ward compared to the other West Arnhem Regional Council Wards

#### **RECOMMENDATION**

THAT THE COMMITTEE recorded for action the following questions from Members.

#### **ATTACHMENTS**

Nil



**11      NEXT MEETING**

**12      MEETING DECLARED CLOSED**